

Millard

PUBLIC SCHOOLS

*COMMITTEE OF THE WHOLE
MEETING*



JUNE 9, 2003

The members of the Board of Education met for a Committee Meeting on Monday, June 9, 2003 at 7 p.m. at the Don Stroh Administration Center, 5606 South 147th Street. The discussion topics included review of a Request for Proposal for the food service program and a Master Plan Update and Assignment of New Subdivisions.

PRESENT: Jean Stothert, Mike Pate, Brad Burwell, Julie Johnson, and Mike Kennedy.

ABSENT: Linda Poole

Others in attendance were Keith Lutz, Ken Fossen, John Crawford, and other administrators

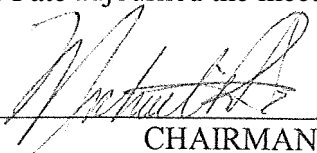
Comments from the public: Edrie Pearce, Millard parent and employee, expressed concern about the search for a food service management company.

The purpose of the Request for a Proposal is to obtain as much information as possible from each food service management company in order to enable the Millard School District to determine which food service management company is best able to meet all of the criteria which are to be considered in the award of the operation of the District's Food Service Program. Each food service management company shall furnish as part of their proposal a complete general description of experience in the field of manual school service operations. Proposals will only be accepted from companies which have had contracts for food service management with school districts with 10,000 or more students and within three of the past five years. The three companies who have expressed interest are Sodexo, Aramark, and Chartwell.

Mr. Fossen discussed the possible budget projections, given LB540 and assumptions about valuation growth and student growth. There was discussion of the need for resources to be available in the building fund.

Dr. Crawford updated the board on Master Plan issues, including the assignment of 4 new subdivisions. Numerous options were discussed, including redrawing boundary lines throughout the district, and building a new school and/or adding onto existing schools, in the southwest part of the district. Dr. Lutz discussed the concept elements from the Master Plan, particularly the parameter that we will strive to remain a neighborhood school district. The discussion concluded with the board asking for additional simulations and projections that combine redistricting with simulating a new school opening. The administration will bring back more information in a future committee meeting.

Mike Pate adjourned the meeting.



CHAIRMAN

MILLARD PUBLIC SCHOOLS

BOARD MEETING NOTICE

The Board of Education will meet on Monday, June 9, 2003 at 7:00 p.m. at the Don Stroh Administration Center, 5606 South 147th Street.

Public comments on agenda items - This is the proper time for public questions and comments on agenda items only. Please make sure a request form is given to the Board Vice-President before the meeting begins.

AGENDA

1. Food Service
2. Master Plan Update and Assignment of New Subdivisions

MILLARD SCHOOL DISTRICT

**Don Stroh Administration Center
5606 S. 147th Street
Omaha, NE 68137**

REQUEST FOR PROPOSAL

FOOD SERVICE PROGRAM

SPECIFICATIONS

A. PROPOSER'S INFORMATION

The purpose of this Request for a Proposal is to obtain as much information as possible from each Food Service Management Company in order to enable the Millard School District to determine which Food Service management company is best able to meet all of the criteria which are to be considered in the award of the operation of the District's Food Service Program. Each Food Service Management Company shall Furnish as part of their proposal a complete general description of experience in the field of manual school service operations. Proposals will only be accepted from companies which have had contracts for Food Service management with school districts with 10,000 or more students and within three of the past five years.

Please include the following information/data:

1. Name and address of operating Food Service Management Company.
2. The duration and extent of experience in the operation of manual school food services.
3. A complete list of similar operations and locations throughout Nebraska and/or surrounding states where you are currently operating or have operated manual school food service programs. Give name, address, and telephone number of contract person of each operation.
4. A description of the marketing programs you will provide and utilize to enhance our school food service program.
5. A complete balance sheet or annual report of your most current fiscal year of operation.
6. A table of Food Service Management Company organization and plan for the staffing (including number of employees) proposed under the specifications of this contract.
7. Internal accounting programs. Describe complete accounting procedures or:
 - a. Method of recording, checking, and reporting sales.
 - b. Internal control of cash handling.
 - c. Include sample regular accounting forms used.

- d. Identify proposed accounting periods.
8. A description of your training programs for employees, supervisors, and managers.
 9. A copy of a typical menu for one full 21-school day menu cycle and typical of those combinations and value of menu items which shall be served. (Exhibit A) (Complete Exhibit A for comparison purposes. In addition, provide a copy of your own menus for our review.)
 10. A list of the names of all the owners of the Food Service Management Company or principals of the corporation.
 11. A description of the kinds and amounts of insurance to be carried by your Food Service Management Company.
 13. A sample copy of a contract form which your Food Service Management Company uses for school lunch operations.
 13. Other such information as your Food Service Management Company deems pertinent for consideration by the Millard School District.
 14. The above information shall be furnished and included with the Food Service Management Company proposal. Statements must be complete and accurate.
 15. The Millard School District reserves the right to inspect the Food Service Management Company's facilities and other food service operations under its management prior to award of this proposal.

B. SCOPE

The Food Service Management Company must provide information as to the type of programs and services to be offered, which at a minimum shall include all services now being offered by the Millard School District along with any suggested changes or improvements. The details which are addressed hereafter in these proposal specifications are designed to assist the Food Service Management Company in the formulation of this information.

C. INSPECTION OF PREMISES

Food Service Management Companies are requested to completely inspect the Millard School District facilities and equipment prior to submitting a proposal in order to determine all requirements associated with the contract. Failure to do so shall not relieve the successful Food Service Management Company from the necessity of furnishing and

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installing, without additional cost to the Millard School District, any materials and equipment or performing any labor that may be required to carry out the contract. A mandatory preliminary Food Service Management Pre-bid Conference will be held on ~~June 18~~, 2003 beginning at 1:00 p.m. at the Don Stroh Administration Center. If any questions should arise after the conference or anyone wishing to inspect any facility, please contact Mr. Ken Fossen at (402) 895-8401.

D. **STAFFING**

The food service employees who are employed by the Millard School District will continue to be employed as employees of the Millard School District and will be employed at no less than their current wages, hours, and benefits. No changes to staffing, including supervisors, will be made without prior District approval.

E. **EXTENT OF FOOD REQUIRED**

A school lunch pattern meal designed to meet the guidelines designated by the National School Lunch Act and meet one-third to one-half of the daily nutritional caloric needs of children from elementary to high school age is required. Since the Millard School District participates in the National School Lunch Program, USDA donated food commodities are available for use in the lunch program, and it is the intent of the District that such items should be included in menus to the greatest extent possible. The Food Service Program is also expected to accommodate regular lunches for faculty and other staff of the Millard School District. The Food Service Management Company will make meal substitutions for handicapped students as specific by a medical authority.

1. Nutrient based menu planning (7 CFR-210.10). Lunches must meet the minimum elementary and secondary nutritional requirements in accordance with the National School Lunch Act.
2. The Food Service Management Company must provide a listing of food quality specifications intended to be used in this program.
3. The Food Service Management Companies are requested to include in their proposal additions to the school lunch pattern meal, (i.e. A La Carte Program), which can be provided along with the required lunch.
4. A reimbursable Breakfast Program is currently being provided at some schools and is expected to be continued. The Food Service Management Company should provide any details relative to expanding this program.
5. Occasionally special food services are requested for dinners and banquets at times other than the regular noon lunch period. Food Service Management Companies should include in their proposal a provision for accommodating such special

requests.

F. GENERAL PROVISIONS

1. The Food Service Management Company will supply at District expense all expendable materials needed in a school food service operation such as napkins, soap, towels, straws. etc., except as otherwise noted herein.
2. The Millard School District reserves the right to conduct an inspection of all cafeterias, kitchens, and any other food service facilities at any time.
3. Final determination of quality and quantity of food served under the contract is to be made by the Millard School District.
4. Any contract reached as a result of the submission of proposals in response to these specifications would be in effect for a twelve-month period. The proposal request is for a term of one (1) year (12 months) with an option of the District to renew on one (1) year increments to a maximum of four (4) years [five (5) years total from start of contract], as required by federal regulations.
5. Proposals are an irrevocable offer for ninety (90) days after the proposal opening time and date.
6. Either party shall have the right to terminate the food service contract with a written sixty (60) day notice; provided that the contract cannot be terminated by the Food Services Management Company before the end of the school year. The contract will be reviewed annually by the State Board of Education.
7. Any increases in the prices of any items offered during the period of the contract along with the list of the Food Service Management Company prospective vendors/purveyors will be subject to approval by the Millard School District. This approval must be requested for, and given, in writing. Price increase/decrease provisions for the ensuing year shall be based but not necessarily determined on the food away from home series of the consumer price index.
8. The successful Food Service Management Company must comply with all State and Federal Statutes and Regulations.
9. The successful Food Service Management Company must meet all requirements of the Millard School District under grants which are now in effect.
10. The effective date of implementation of services will be as soon as proposals are accepted and contracts are signed.

11. The Food Service Management company agrees to comply fully with Title VI of the Civil Rights Act of 1964, as amended; the Rehabilitation Act of 1973, Public Law 93-112, as amended; the American's With Disabilities Act of 1990, Public Law 101-336; Executive Order 11246 (Equal Employment Opportunity); as amended by Executive Order 11375, and as supplemental in the Department of Labor regulations (1 CFR, Part 60); and the Nebraska Fair Employment Practice Act, as amended, in that there shall be no discrimination against any employee who is employed in the performance of this agreement or against any applicant for such employment, because of age, color, national origin, ancestry, race, religion, creed, disability. sex or marital status. This provision shall include, but shall not be limited to, the following: employment, promotion, demotion, or transfer; recruitment or recruitment advertising; lay off or termination; rates of pay or other forms of compensation; and selection for training including apprenticeship. The Food Service Management Company agrees that no qualified handicapped person shall, on the basis of handicap, be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination under any program or activity of the Food Service Management Company. The Food Service Management Company further agrees to insert similar provisions in all contracts for services allowed under this agreement under any program or activity.
12. The Millard School District may terminate this contract for breach/neglect as determined by the Millard School District for such causes as failure to maintain and enforce required standards of sanitation, failure to maintain proper insurance coverage as outlined by the contract, failure to provide required periodic information/statements, or failure to maintain the quality of service at a level satisfactory to the Millard School District. The Millard School District is the responsible authority without recourse to the Food Nutrition Services or the State Agency for the settlement and satisfaction of all contractual and administrative issues arising from the transaction. Such authority includes, but is not limited to, source evaluation, protests, disputes, claims, or other matters of contractual nature. Matters concerning violation of the law will be referred to the local, state, or federal authority that has proper jurisdiction.

G. SPECIAL PROVISIONS

1. Food Service Management Companies are encouraged to submit in writing their specific recommendations for improving current operations, including with others estimated student participation, personnel, and equipment changes, etc.
2. Food Service Management Companies must indicate in their proposals the method by which the Millard School District will be billed and the payment procedures required by the proposing firm.

3. The Food Service Management Company will be expected to implement a collection and accounting procedure as specified by the District and maintain the necessary records for the District to support the free and reduced lunch programs within the state and federal guidelines.
4. The Millard School District will use an estimated reimbursement rate for 2003-04 of \$.20 for paid lunches, \$3.14 for free lunches, and \$1.74 for reduced lunches and \$.22 for paid breakfasts, \$.87 for reduced breakfasts, and \$1.17 for free breakfasts.
5. An estimated commodity food allowance of \$.1525 will be used for each student reimbursable lunch served for 2003-04 only.

The commodity allowance stated in #5 is for proposal purposes only. The actual contract shall read: "The Millard School District shall receive credit value for USDA donated food provided to the Food Service Management Company. The credit shall be the value of the USDA donated food as established in January of the current calendar year in the USDA Department of Agriculture, Food and Nutrition Service, commodity file. The value of each USDA donated food offered is shown in column 4 of the Nebraska Food Distribution Program offering request form. The Food Service Management Company must agree to serve, without extra charge, any USDA donated food supplied to it by the recipient agency through the Food Distribution Program."

The Millard School District shall retain title to all commodities.

6. The Millard School District will retain control of quantity and quality of food and selling prices.
7. All commodities received by the Millard School District and provided to the Food Service Management Company should be transferred at the actual value established by the USDA. The cost of processing, handling, storage, etc., should be billed to the food service account. Commodity storage must be locked unless a responsible food service kitchen monitor is available.
 - 7.1 Any USDA donated foods received by the Millard School District and made available to the Food Service Management Company shall be utilized in, and benefit only the Millard School District feeding operation.
 - 7.2 Any profits received by the Millard School District from the food services program shall be used in the food services program or as determined by the District. Any USDA donated commodities received by the Millard School District and made available to the Food Service Management Company must accrue only to the benefit of and be used only in the Millard School District school food service program. The liability for the

proper use of these commodities will be the responsibility of the Food Service Management Company. The Food Service Management Company shall maintain accurate and complete records with respect to use/disposition, storage, and inventory of donated foods. Failure by the Food Service Management Company to maintain records required under the contract shall be considered prima facie evidence of improper use or loss of donated foods. The Millard School District shall have the right to assert claims against the Food Service Management Company and will take action to obtain restitution in connection with claims arising in its favor for improper distribution, use, loss of, or damage to, USDA donated foods.

- 7.3 All rebates shall belong to the Millard School District.
8. At the outset of services, the Millard School District and the successful Food Service Management Company will jointly inventory food and supplies currently inhouse.
 9. The Food Service Management Company will actively participate in school district advisory committees.
 10. The Food Service Management Company will provide information about the Food Service Program to PTA and PTO groups, nutritional education programs, physical education classes, and similar groups when requested by the Millard School District.
 11. All signature rights and obligations will be retained by the Millard School District.
 12. The Food Service Management Company shall not do anything that will cause the Millard School District to be debarred or suspended from federal financial and/or non-financial assistance and benefits under federal programs and activities. The Food Service Management Company shall obtain appropriate certification relative to debarment.
 13. The Food Service Management Company must maintain, for the period of the contract, state or local health certification for any facility outside the school in which it will prepare a meal.
 14. No payments will be made for meals that are spoiled or unwholesome at the time of delivery or do not meet detailed specifications for each food component as detailed in part 7 CFR-210.10 of the regulations or do not otherwise meet the requirements of the contract.

15. Revenues from the food services program will be used only by the Millard School District and will not accrue to the Food Service Management Company. All revenue and any expenses which are charged to the Millard School District must flow through the Millard School District's chart of accounts or accounting procedures. Food Service Management Company expenses which are not billed to the Millard School District cannot be recorded as expenses to the food service account. Control over the food service account shall be retained by the Millard School District.
16. The Food Service Management Company agrees that all procurement for items such as food, supplies, and ancillary services related to this contract, or any costs which are billed to the District shall conform to the standard set forth in 7 CFR 3015, and OMB Circular A-1-02, and the State of Nebraska procurement code which provides for maximum open and free competition.
17. The Food Service Management Company agrees to comply with Section 103 of the Contract Work Hours and Safety Standards Act (40 USC 327-330) as supplemented by the Department of Labor Relations (29 CFR, Part 5). Under Section 103 of the Act the Food Service Management Company shall be required to compute the wages of every employee on the basis of a standard workday of eight hours and a standard workweek of forty hours. Work in excess of the standard work day or work week is permissible provided the worker is compensated at a rate of not less than 1-1/2 times the basic rate of pay for all hours worked.
18. The Food Service Management Company shall comply with the mandatory standards and policies relating to energy efficiency which are contained in the State Energy Conservation Plan issued in compliance with the Energy Policy and Conservation Act (P.O. 94-163).
19. The Food Service Management Company must comply with all applicable standards, orders, or requirements issued under Section 306 of the Clean Air Act (42 USC 1857) (h), Section 508 of the Clean Water Act (33 USC 1368), Executive Order 11738, and Environmental Protection Agency (EPA) Regulations (40 CFR, Part 15) which prohibit the use of non-exempt Federal contracts, grants, or loans of facilities included on the EPA List of Violating Facilities. Any and all violations shall be reported to the grantor agency and to the USEPA Assistant Administrator for Enforcement (EN-329).
20. The Food Service Management Company shall purchase American food products when possible.

H. COORDINATION OF EFFORT

The successful Food Service Management Company shall be responsive to the requests and needs of the Millard School District.

I. **PRODUCTION AND DELIVERY**

The Food Service Management Company should address in their proposals the entire scope of food production and delivery.

J. **EQUIPMENT, SUPPLIES, FOOD AND SPACE USE**

1. The Millard School District shall provide the Food Service Management Company with a physical inventory of all non-expendable supplies (dishes, etc.) and capital equipment at the start of the contract all of which shall be available for the Food Service Management Company use. Disposition or acquisition of new items must be approved by the Millard School District.
2. Ownership of all existing non-expendable supplies and capital equipment shall remain with the Millard School District. However, the Food Service Management Company shall take such measures as may be reasonably required by the Millard School District for protection against loss by pilferage or destruction.
3. The successful Food Service Management Company will be expected to use food and paper product inventories on hand and credit them to the cost of operations at the original purchase price.
4. On termination or expiration of the contract, the Millard School District shall conduct a physical inventory of all non-expendable supplies and capital equipment. At that time, the Food Service Management Company shall surrender the facilities and equipment to the Millard School District in as good condition as at the start of the contract, ordinary wear and tear expected.
5. The Millard School District may, without interfering with normal food service, use the dining, production and service areas from time to time for such purposes as may be required (such as meetings, student testing, dances). Appropriate set-up and clean-up shall be undertaken by the Millard School District or its designee at no cost to the Food Service Management Company. Facilities shall be restored to conditions mutually satisfactory to the Food Service Management Company and the Millard School District before the next regularly scheduled meal service.
6. The Millard School District will be responsible for repairs to any equipment purchased and/or owned by the District. The Food Service Management Company will be responsible for repairs to any equipment it purchases and/or owns that is used within the District.

K. EQUIPMENT AND FACILITIES MAINTENANCE / SANITATION

1. The premises, equipment, and facilities shall be cleaned by the successful Food Service Management Company in a condition satisfactory to the Millard School District and shall adhere to the highest standards of cleanliness and sanitary practices to ensure continual sanitation in all functions and matters related to the food service program. Cleaning out in the cafeteria and above the filter line in the kitchens shall remain a district responsibility.
2. The Millard School District shall be responsible for the cost and maintenance of insect and pest control in all food service production and storage areas.
3. The Millard School District shall be responsible for removal of trash and garbage resulting from the Food Service Program in compliance with a schedule approved by both parties.
4. The Millard School District shall be responsible for all regular building maintenance with the exception of normal clean up.

L. UTILITIES

1. Water, gas and electricity for the food service program will be provided by the Millard School District.
2. The cost of long distance telephone calls by the Food Service Management Company will be at Food Service Management Company expense except for those calls made in the performance of the contract.

M. PAYROLL, TAXES, AND COST

The Food Service Management Company shall prepare and process its own payroll and shall pay its employees directly, except for the personnel in the food service program who are employed by the Millard School District. In addition, the Food Service Management Company represents and warrants that it shall withhold and/or pay, as appropriate, all applicable federal and state employment taxes and payroll insurance with respect to its employees, specifically including any income, social security, and unemployment taxes and workers' compensation payments. The Food Service Management Company shall indemnify and hold harmless the Millard School District from, and against, any liability and expense related to or arising out of any such federal or state employment or other taxes, costs, penalties of interest associated with the employment of the Food Service Management Company employees, specifically including social security and unemployment taxes and workers' compensation payments.

N. PREPARATION OF SCHOOL LUNCH CLAIMS

The Food Service Management Company shall compile all of the information/data required for the District to complete and process reimbursement claims to State and Federal authorities for lunches served. The Food Service Management Company and the school district will maintain the records required to substantiate the claim for reimbursement for 3 years from the date of receipt of final payment under contract. However, the records will be maintained longer than three years if the District audit has not been resolved.

Books and records of the Food Service Management Company pertaining to the food service operations shall be available for a period of three years from the close of the federal fiscal year to which they pertain for inspection and audit by representatives of the Nebraska Food Distribution Program, USDA, Nebraska Department of Education, and Comptroller General at any reasonable time and place.

O. **MEAL PRICES AND PORTIONS**

Food Service Management Companies are required to state in the proposal agreement to abide by the prices for meals and portions to be served to elementary pupils, middle school pupils and high school pupils, and staff members that are currently in place. The portions must be in accordance with the guidelines of the National School Lunch Program.

P. **SERVICE FEES**

The total cost to the Millard School District for the Food Service Management Company services shall be identified and itemized.

Q. **RISK, BLAME, ETC.**

The Food Service Management Company shall assume all risk and bear all loss occasioned through or caused by its personnel and shall defend, indemnify, and hold harmless Millard School District therefrom.

R. **INSURANCE**

The successful Food Service Management Company cannot commence work under the terms of the specifications until it has furnished a certificate of insurance to the Millard School District showing that it has Contractor's Public Liability, Property Damage, and Workers' Compensation Insurance providing and including full coverage for the Board of Education and its agents and employees. The minimum limits of bodily injury are \$1,000,000 and \$4,000,000. Property damage limit is \$4,000,000. The successful Food Service Management Company shall indemnify and hold harmless the Board of Education, and the employees of the District through appropriate insurance (evidence of same will be submitted).

S. SUB-CONTRACTS

The successful Food Service Management Company shall not assign or subcontract any of its duties or responsibilities without prior consent of the Board of Education.

T. FISCAL ARRANGEMENTS

The Food Service Management Company shall specify all fiscal arrangements with the Millard School District including, but not limited to the following: expenses, collection of money, and distribution of receipts.

Note: Billings to the Millard School District will be made after the last serving day of each month. No payments will be made in advance of services rendered.

U. PERSONNEL

The successful Food Service Management Company will maintain on duty a staff which is adequate for the professional and efficient management and supervision of the food service department. At minimum, the Food Service Management Company must provide a full-time, on-site food service director.

V. GENERAL RULES

The successful Food Service Management Company and its employees shall comply with all Millard School District policies, rules and regulations.

W. AWARD

Award of contract will be to the Food Service Management Company that submits a proposal that is determined to be responsive to the invitation and most advantageous to the Millard School District. The Millard School District reserves the right to accept, or reject, any or all proposals, in whole or in part. "Low Proposal Price" will not necessarily be the sole criteria for awarding the contract. The award will be based upon, but not limited to, the following point criteria:

<u>CRITERIA</u>	<u>Points</u>
Financial - Bid Price and Bid Form (Backed by Bid Bond and Performance Bond)	50
Evaluation of Past Performance and References	25
Financial Stability	5

Staff Training and Development Plan	5
Staff Compensation Package	5
Market Plan	10
TOTAL	100

Each proposal will be evaluated in each category and assigned a point total on the above 100 point scale. The Food Service Management Company with the highest point total will be awarded the contract.

X. BID BOND

Food Service Management Companies must submit a bid bond or cashiers check of 5% of the total amount of proposal in order to be considered.

Y. PERFORMANCE BOND

The successful Food Service Management Company will be required to submit a performance bond based on 20% of the total estimated amount of the bid when the contract is awarded. A letter from a surety Food Service Management Company attesting to the ability to attain same will be required with your proposal.

SELECTION PROCESS
FOOD SERVICES MANAGEMENT COMPANY

√	Date	
	6-4-03 6-9-03	Ad for RFP's published in the Omaha World Herald
	6-18-03 6-17-03	Food Service Management Pre-bid Conference 1:00 p.m.
	7-1-03	Food Service Management Presentations 10:00 a.m.
	7-1-03	Request for Proposals Due 9:00 a.m.
	7-1-03	District Committee reviews the proposals
	7-1-03 7-14-03	Committee recommendations submitted to District Board for approval
	After 7-14-03	Management Services Company assumes program responsibilities

DESIGNATION OF PROGRAM EXPENSES

1. The Food Service Management Company guarantees to the School District that the budget presented shall include the expenses as designated under the applicable column below.
2. The School District shall pay these expenses as designated under the applicable column below.

	Management Company	School District
LABOR		
Payroll of Managers		
Payroll of Hourly Staff		
Payroll of Monitors		
Payroll of Ticket Sellers		
Payroll of Cashiers		
Payroll of Janitors		
Payroll of Drivers		
FRINGE BENEFITS		
Municipal Retirement Fund		
Life Insurance		
Medical/Dental Insurance		
Retirement Plans		
Social Security		
Tuition Reimbursement		
FOOD		
OTHER EXPENSES		
Accounting		
Bank Charges		

OTHER EXPENSES - (continued)	Management Company	School District
Data Processing		
Record Keeping		
Invoice Processing & Payment		
Payroll Processing & Payment		
Equipment - Major Original Purchase		
Routine Maintenance		
Major Repairs		
Replacement		
Equipment - Expendable (trays, tableware, glassware, utensils) Original Purchase		
Replacement		
Cleaning & Janitorial Supplies		
Commodity Delivery		
Commodity Storage/Warehousing		
Commodity Processing Fees		
Insurance		
Laundry and Linen		
Labor Relations		
Office Materials		
Paper/Disposable Supplies		
Pest Control		
Postage		
Printing		
Product Testing		
Promotional Materials		

OTHER EXPENSES - (continued)	Management Company	School District
Taxes and License		
Telephone Local		
Long Distance		
Tickets/Tokens		
Training		
Transportation of Food/Meals		
Trash Removal		
Required		
Requested		
Unemployment Companies		
Uniforms		
Utilities		
Vehicles		
Worker's Compensation		

**PROJECTED OPERATING STATEMENT
FOR
MILLARD SCHOOL DISTRICT
2003-2004 SCHOOL YEAR**

Cash Sale Income	Meal Counts	Revenue
Paid Lunches - Elementary		
Paid Lunches - Secondary		
Reduced Price Lunches - Elementary		
Reduced Price Lunches - Secondary		
All A La Carte Sales Including Milk		
Adult Lunch		
Other		
TOTAL CASH INCOME		
Reimbursement Income		
Paid Lunches		
Reduced Price Lunches		
Free Lunches		
State Reimbursement		
Breakfasts		
TOTAL REIMBURSEMENT INCOME		
TOTAL ANNUAL REVENUE INCOME		
Program Costs - Annual Projection		Expenses
Food Cost		
Labor Cost		
Fringe Benefit Costs		
Direct Expenses		
Other Expenses		
Administrative Expense		

Program Costs - Annual Projection (continued)	Expenses
Management Fee	
TOTAL ANNUAL PROGRAM COSTS	
Difference Between Revenue and Costs	
Amount Guaranteed to the District	

FOOD SERVICE MENU PROPOSAL

DAY 1		DAY 2	
Total		Total	
DAY 3		DAY 4	
Total		Total	
DAY 5		DAY 6	
Total		Total	
DAY 7		DAY 8	

Total		Total	
DAY 9		DAY 10	
Total		Total	
DAY 11		DAY 12	
Total		Total	
DAY 13		DAY 14	
Total		Total	
DAY 15		DAY 16	

Total		Total	
DAY 17		DAY 18	
Total		Total	
DAY 19		DAY 20	
Total		Total	
DAY 21			
Total			

AGENDA SUMMARY SHEET

AGENDA ITEM: **Master Plan Update and Assignment of New Subdivisions**

Meeting Date: 6/9/2003

Department: Planning, Evaluation & Information Services

Title and Brief Description: We have four subdivisions to be assigned. This discussion will propose options and will update the Master Plan.

Action Desired: Approval ____ Discussion **x** Information Only ____

Background: We will have options for the board to consider.

Options/Alternatives Considered: Numerous options will be discussed.


Recommendations: Discuss assignment of the four new subdivisions (so we can communicate to realtors and home buyers).

Strategic Plan Reference: To meet the mission of the district.

Implications of Adoption/Rejection: N.A.

Timeline: Following discussion, we will bring recommendations to the board for approval.

Responsible Persons: John Crawford

Superintendent's Signature: 

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Master Plan Issues

- I. Hypothetical Re-assignment of Entire District
- II. Pros & Cons of Re-districting
- III. Consideration of 4 Currently Unassigned Subdivisions
- IV. Assign the Currently Unassigned Subdivisions (suffice for 2-3 years, minimum)
- V. Or, Leave Unassigned Subdivisions as "Rural Douglas" and "Rural Sarpy" (which means their assignment is Rohwer)
- VI. Build school at 192nd, South of Harrison, relieve Rohwer & Wheeler

Impact of Hypothetical Re-Districting of the Entire District

- 19 of 22 elementary schools have changed boundaries
- 6 of 6 middle schools have changed boundaries
- 3 of 3 high schools have changed boundaries
- Fewer schools are "split" as they feed the higher grade level schools
 - i. Only one elementary school would be split
 - ii. Only one middle school would be split
(Down from 9 of 28 schools being split)
- Some (not all) east-side schools have increased enrollments
- Rohwer, Wheeler, Black Elk, Beadle and West High have reduced enrollments to accommodate growth

May 20, 2003
Millard Public Schools
Total Enrollment

Elementary	K	1	2	3	4	5	Self Cont	Total	Current Change	YTD Change	Official 9/02 Enrollment
Abbott (3 unit)	71	61	68	74	79	77		430	-2	-8	438
Ackerman (4 unit)	118	93	89	106	77	85	16	584	-1	19	565
Aldrich (3 unit)	46	55	64	53	58	51		327	0	3	324
Black Ek (3 unit)	102	83	107	87	98	93		570	0	11	559
Bryan (3 unit)	57	65	61	56	63	63		365	2	-2	367
Cothner (3 unit)	68	78	77	81	63	70		437	-1	-12	449
Cody (2 unit)	40	36	22	30	34	32	29	223	-1	5	218
Cottonwood (3 unit)	51	46	58	69	59	65		348	2	-1	349
Disney (3 unit)	53	40	56	49	36	52	10	296	-1	-8	304
Ezra Millard (3 unit)	61	57	65	70	55	64	13	385	2	4	381
Harvey Oaks (2 unit)	34	38	39	42	51	50		254	2	6	248
Hitchcock (2 unit)	37	39	31	34	38	24		203	-1	3	200
Holling Heights (3 unit)	60	54	52	48	59	61		334	0	4	330
Montclair (4 unit)	89	103	89	90	70	89	10	540	-1	-7	547
Morton (3 unit)	58	53	60	40	75	67	9	362	-1	-3	365
Neihardt (4 unit)	109	110	97	112	98	105		631	4	23	608
Norris (3 unit)	52	43	45	34	40	44	24	282	-1	0	282
Rockwell (3 unit)	60	54	49	52	53	42	19	329	0	-4	333
Rohwer (3 unit)	72	64	67	53	62	63	14	395	5	21	374
Sandoz (3 unit)	42	51	49	49	58	54		303	0	-6	309
Wheeler (3 unit)	71	102	71	69	74	60	21	468	1	15	453
Willowdale (3 unit)	53	66	65	56	69	83	11	403	0	-1	404
Totals	1404	1391	1381	1354	1369	1394	176	8469	8	62	8407

Secondary	6	7	8	Self Cont	Total	Current Change	YTD Change	Official 9/02 Enrollment
Andersen MS	241	274	281	11	796	0	-2	798
Beadle MS	202	174	130	13	506	0	3	503
Central MS	294	319	243	15	856	0	10	846
Kiewit MS	336	334	347	9	1017	-1	-12	1029
North MS	189	228	205	19	622	-1	8	614
Russell MS	222	278	259	9	759	-1	-5	764
MS Alternative	0	9	13		22	0	11	11
Totals	1484	1616	1478	76	4578	-3	13	4565

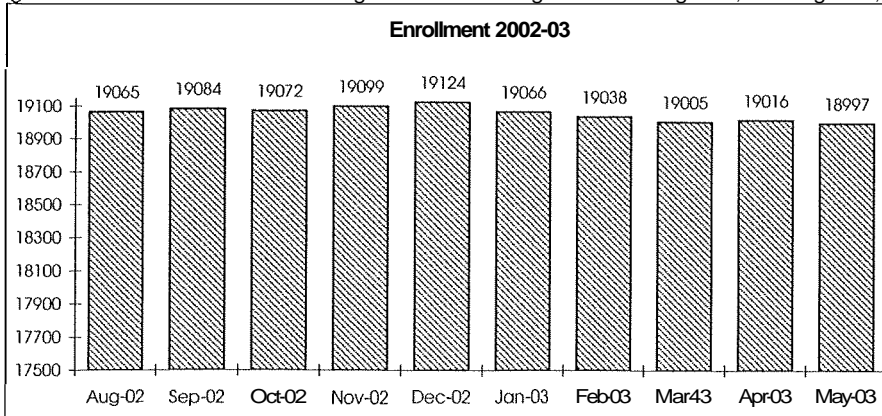
	9	10	11	12	Self Cont	Total	Current Change	YTD Change	Official 9/02 Enrollment
North HS	571	620	532	499	20	2222	-10	-71	2293
South HS	492	456	480	454	13	1882	-5	-50	1932
West HS	451	447	414	381	18	1693	-5	-45	1738
Millard Learning Center	0	0	28	50		78	-4	-6	84
Totals	1514	1523	1454	1384	51	5875	-24	-172	6047

Preschool	
Disney	36
Cody	16
Neihardt	74
Rockwell	49
Montessori - Montclair	60
Montessori - Norris	26
Total	261

Preschool SPED	
Rohwer	
Sandoz	
Wheeler	
Contracted	
Infants	100
Total	293

Contracted SPED	40	0	9	31
Young Adult Program	35	0	1	34
Total District K-12	18997	-19	-87	19084
Total District PreK-12	19551	-1	-13	19564

High school enrollments reflect mid-term graduates: North High = 35, South High = 18, West High = 46, MLC = 6



9/27/2002	
Elementary	8407
Middle School	4565
High School	6047
Contracted	31
Young Adult	34
Total	19084
5/20/2003	
Elementary	8469
Middle School	4578
High School	5875
Contracted	40
Young Adult	35
Total	18997
Current Change	-19
MD Change	-87

Elementary		Classroom Enrollment								Self Cont	Total	Current Change	MD Change	Official 9/02 Enrollment	Class Size W/out SPED
	K	1	2	3	4	5	4	-	5						
Abbott	18	20	23	25	23	22	10								
	18	18	22	24	24	22	10								
	17	23	23	25	22	23									
	18														
Total Students	71	61	68	74	69	67	20			430	-2	-8	438	430	
Total Teachers	4	0	3	3	3	3	1			20.0				20.0	
Classroom Avg	17.8	20.3	22.7	24.7	23.0	22.3	20			22				22	

	K	1	2	3	1	-	3	4	5	Self Cont	Total	Current Change	MD Change	Official 9/02 Enrollment
Ackerman	16	24	22	27	22	26	28			9				
	26	23	24	26	24	26	28			7				
	26	23	23	27	23	25	29							
	25													
	25													
Total Students	118	70	69	80	69	77	85			16	584	-1	19	565
Total Teachers	4.5	3	3	3	3	3.5	3.5			2	25.5			23.5
Classroom Avg	23.6	23.5	23.0	26.5	23.0	22.0	24.3			8.0	23			24

	K	1	2	3	4	5	Total	Current Change	MD Change	Official 9/02 Enrollment
Aldrich	23	19	21	27	18	26				
	23	17	22	26	20	25				
		19	21	20						
Total Students	46	55	64	53	58	51	327	0	3	324
Total Teachers	2	3	3	2	3	2	15.00			15
Classroom Avg	23.0	18.3	21.3	26.5	19.3	25.5	22			22

	K	1	2	3	4	5	Total	Current Change	MD Change	Official 9/02 Enrollment
Black Ek	22	21	21	22	25	24				
	21	20	21	22	25	23				
	19	21	21	22	25	23				
	21	21	22	21	23	23				
	19	22								
Total Students	102	83	107	87	98	93	570	0	11	559
Total Teachers	5	0	4	5	4	4	26			26
Classroom Avg	20.4	20.8	21.4	21.8	24.5	23.3	22			22

	K	1	2	3	4	5	Total	Current Change	YTD Change	Official 9/02 Enrollment
Bryan	19	22	15	20	22	20				
	20	22	14	19	20	22				
	18	21	16	17	21	21				
		16								
Total Students	57	65	61	56	63	63	365	2	-2	367
Total Teachers	3	3	4	3	3	3	19			19
Classroom Avg	19.0	21.7	15.3	18.7	21.0	21.0	19			19

	K	1	2	3	4	5	1-2	C-K	C-1	C-2	C-3	C-4	C-5	Total	Current Change	MD Change	Official 9/02 Enrollment
Cather	19	24	19	16	23	17	9	25	23	24	25	21	16				
				17		17	10	24	22	24	23	19	20				
Total Students	19	24	19	33	23	34	19	49	45	48	48	40	36	437	-1	-12	449
Total Teachers	1	1	1	2	1	2	1	2	2	2	2	2	2	21			21.0
Classroom Avg	19.0	24.0	19.0	16.5	23.0	17.0	19.0	24.5	22.5	24.0	24.0	20.0	18.0	21			21

	K	1	2	3	4	5	Self Cont	Total	Current Change	MD Change	Official 9/02 Enrollment
Cody	21	19	11	15	17	16	10				
	19	17	11	15	17	16	9				
							10				
Total Students	40	36	22	30	34	32	29	223	-1	5	218
Total Teachers	2	2	2	2	2	2	3	15			12
Classroom Avg	20.0	18.0	11.0	15.0	17.0	16.0	9.7	15			16

	K	1	2	3	4	5	Total	Current Change	MD Change	Official 9/02 Enrollment
Cottonwood	26	16	21	23	20	22				
	25	14	17	24	20	21				
		16	20	22	19	22				
Total Students	51	46	58	69	59	65	348	2	-1	349
Total Teachers	2	3	3	3	3	3	17			17
Classroom Avg	25.5	15.3	19.3	23.0	19.7	21.7	20			20

	K	1	2	3	4	5	Self Cont	Total	Current Change	YTD Change	Official 9/02 Enrollment	Class Size
												See W/our SPED
Disney	17	14	19	17	19	26	6					33
	18	13	19	14	17	26	4					
	18	13	18	18								
Total Students	53	40	56	49	36	52	10	296	-1	-8	304	286
Total Teachers	3	0	3	3	2	2	2	18.0				16
Classroom Avg	17.7	13.3	18.7	16.3	18.0	26.0	5.0	16				18

	K	1	2	3	4	5	Self Cont	Total	Current Change	YTD Change	Official 9/02 Enrollment	Class Size
												See W/our SPED
Harvey Oaks	17	17	19	21	25	26						
	17	21	20	21	26	24						
Total Students	34	38	39	42	51	50		254	2	6	248	254
Total Teachers	2	0	2	2	2	2		12.0				12
Classroom Avg	17.0	19.0	19.5	21.0	25.5	25.0		21				21

	K	1	2	3	4	5	Self Cont	Total	Current Change	YTD Change	Official 9/02 Enrollment	Class Size
												See W/our SPED
Hitchcock	18	19	15	17	20	24						
	19	20	16	17	18							
Total Students	37	39	31	34	38	24		203	-1	3	200	203
Total Teachers	2.0	2	2	2	2	1		11.0				11
Classroom Avg	18.5	19.5	15.5	17.0	19.0	24.0		18				18

	K	1	2	3	4	5	Self Cont	Total	Current Change	YTD Change	Official 9/02 Enrollment	Class Size
												See W/our SPED
Holling Heights	20	18	18	16	20	21						
	20	18	18	16	20	20						
	20	18	16	16	19	20						
Total Students	60	54	52	48	59	61		334	0	4	330	334
Total Teachers	3	0	3	3	3	3		18.0				18
Classroom Avg	20.0	18.0	17.3	16.0	19.7	20.3		19				19

	K	1	2	3	4	5	Self Cont	Total	Current Change	YTD Change	Official 9/02 Enrollment	Class Size
												See W/our SPED
Ezra Millard	21	19	21	24	19	22	6					
	19	19	22	23	18	21	7					
	21	19	22	23	18	21						
Total Students	61	57	65	70	55	64	13	385	2	4	381	372
Total Teachers	3	3	3	3	3	3	2	20				18
Classroom Avg	20.3	19.0	21.7	23.3	18.3	21.3	7	19				21

	K	1	2	3	4	5	MK	M1-3	M4-5	Self Cont	Total	Current Change	YTD Change	Official 9/02 Enrollment	Class Size
															See W/our SPED
Montclair	21	22	21	20	17	23	17	26	21	6					
	19	22	19	20	17	24	17	27	18	4					
							15	26	20						
								25	19						
								28							
								26							
Total Students	40	44	40	40	34	47	49	158	78	10	540	-1	-7	547	530
Total Teachers	2	2	2	2	2	2	3	6	4	2	27				25
Classroom Avg	20.0	22.0	20.0	20.0	17.0	23.5	16.3	26.3	19.5	5.0	20				21

	K	1	2	3	4	5	Self Cont	Total	Current Change	YTD Change	Official 9/02 Enrollment	Class Size
												See W/our SPED
Morton	21	18	20	21	25	22	9					
	18	17	19	19	24	23						
	19	18	21		26	22						
Total Students	58	53	60	40	75	67	9	362	-1	-3	365	353
Total Teachers	3	3	3	2	3	3	1	18				17.0
Classroom Avg	19.3	17.7	20.0	20.0	25.0	22.3	9.0	20				21

	K	1	2	3	4	5	Self Cont	Total	Current Change	YTD Change	Official 9/02 Enrollment	Class Size
												See W/our SPED
Neihardt	23	22	25	22	24	27						
	21	22	25	23	25	26						
	22	22	23	22	25	26						
	21	22	24	23	24	26						
	22	22		22								
Total Students	109	110	97	112	98	105		631	4	23	608	631
Total Teachers	5	0	5	4	5	4		27.0				27.0
Classroom Avg	21.8	22.0	24.3	22.4	24.5	26.3		23				23

	K	1	2	3	4	5	M	K	Self Cont	Total	Current Change	YTD Change	Official 9/02 Enrollment	Class Size
														Size W/out SPED
Norris	17	15	21	17	20	22		19	8					
	16	15	24	17	20	22			7					
		13							9					
Total Students	33	43	45	34	40	44		19	24	282	-1	0	282	258
Total Teachers	2	0	3	2	2	2		1	3	170				14
Classroom Avg	16.5	14.3	22.5	17.0	20.0	22.0		19.0	8.0	17				18

	K	1	2	3	4	5	Self Cont	Total	Current Change	YTD Change	Official 9/02 Enrollment	Class Size
												Size W/out SPED
Rockwell	20	17	17	18	17	21	10					
	20	18	16	18	18	21	9					
	20	19	16	16	18							
Total Students	60	54	49	52	53	42	19	329	0	-4	333	310
Total Teachers	3	0	3	3	3	2	2	190				17.0
Classroom Avg	200	180	163	173	177	21.0	9.5	17				18

	K	1	2	3	4	5	Self Cont	Total	Current Change	YTD Change	Official 9/02 Enrollment	Class Size
												Size W/out SPED
Rohwer	24	21	22	26	20	22	6					
	24	21	22	27	21	19	8					
	24	22	23		21	22						
Total Students	72	64	67	53	62	63	14	395	5	21	374	381
Total Teachers	3	0	3	3	2	3	2	190				17
Classroom Avg	240	213	223	265	207	210	7.0	21				22

	K	1	2	3	4	5	Self Cont	Total	Current Change	YTD Change	Official 9/02 Enrollment	Class Size
												Size W/out SPED
Sondo	21	17	16	24	20	19						
	21	17	17	25	20	17						
		17	16		18	18						
Total Students	42	51	49	49	58	54		303	0	-6	309	303
Total Teachers	2	3	3	2	3	3		16				16
Classroom Avg	210	170	163	245	193	180		19				19

	K	1	2	3	4	5	Self Cont	Total	Current Change	YTD Change	Official 9/02 Enrollment	Class Size
												Size W/out SPED
Wheeler	24	21	24	23	24	20	10					
	23	17	23	23	25	19	11					
	24	21	24	23	25	21						
		22										
		21										
Total Students	71	102	71	69	74	60	21	468	1	15	453	447
Total Teachers	3	5	3	3	3	3	2	22				20
Classroom Avg	23.7	20.4	23.7	23.0	24.7	20.0	10.5	21				22

	K	1	2	3	4	5	Self Cont	Total	Current Change	YTD Change	Official 9/02 Enrollment	Class Size
												Size W/out SPED
Willowdole	17	22	21	18	23	21	11					
	17	22	22	18	24	21						
	19	22	22	20	22	18						
						23						
Total Students	53	66	65	56	69	83	11	403	0	-1	404	392
Total Teachers	3.0	3	3	3	3	4	1	20.0				19
Classroom Avg	17.7	22.0	21.7	18.7	23.0	20.8	11.0	20				21

Elementary Totals Grade	K	1	2	3	4	5	Self Cont	Total	Current Change	YTD Change	Official 9/02 Enrollment	Class Size
												Size W/out SPED
Students	1404	1391	1381	1354	1369	1394	176	8469	8	62	8407	8293
Teachers	68.5	70.5	68.5	64.0	65.0	64.0	22.0	422.5				400.5
Classroom Avg	20.5	19.7	20.2	21.2	21.1	21.8	8.0	20				21

	6	7	8	9	10	11	12	Self Cont	Total	Current Change	YTD Change	Official 9/02 Enrollment	Class Size
													Size W/out SPED
Andersen MS	241	274	281					11	796	0	-2	798	
Beadle MS	202	174	130					13	506	0	3	503	
Central MS	294	319	243					15	856	0	10	846	
Kiewit MS	336	334	347					9	1017	-1	-12	1029	
North MS	189	228	205					19	622	-1	8	614	
Russell MS	222	278	259					9	759	-1	-5	764	
MS Alternative	0	9	13						22	0	11	11	
Totals	1484	1616	1478					76	4578	-3	13	4565	
North HS				571	620	532	499	20	2222	-10	-71	2293	
South HS				492	456	480	454	13	1882	-5	-50	1932	
West HS				451	447	414	381	18	1693	-5	-45	1738	
Millard Learning Center				0	0	28	50		78	-4	-6	84	
Totals				1514	1523	1454	1384	51	5875	-24	-172	6047	

Contracted SPED		40	0	9	31
Young Adult Program		35	0	1	34
Total District Enrollment	18997	-19	-87	19084	

Final Revised Projections for 2003-04

	Proj K 2003	Proj 1st 2003	Proj 2nd 2003	Proj 3rd 2003	Proj 4th 2003	Proj 5th 2003	self cont	Projected Total	Official End-of- Sept. 2002	Difference
Abbott	78	74	63	73	78	80		446	438	8
Ackerman	85	115	94	90	107	84	14	589	565	24
Aldrich	60	47	54	67	51	56		335	324	11
Black Elk	97	105	80	110	91	102		585	559	26
Bryan	54	55	60	62	55	60		346	367	-21
Cather	78	71	81	76	82	65		453	449	4
Cody	32	42	33	20	31	34	29	221	218	3
Cottonwood	46	48	47	58	69	57		325	349	-24
Disney	37	50	41	55	48	31	11	273	304	-31
Ezra Millard	78	63	55	67	69	53	12	397	381	16
Harvey Oaks	36	32	42	36	40	51		237	248	-11
Hitchcock	32	34	40	31	31	36		204	200	4
Holling Heights	54	53	49	51	50	59		316	330	-14
Montclair	103	93	100	85	88	75	10	554	547	7
Morton	55	56	51	59	44	77	20	362	365	-3
Neihardt	103	101	111	95	106	99		615	608	7
Norris	58	48	42	42	34	36	23	283	282	1
Rockwell	47	59	52	48	52	54	17	329	333	-4
Rohwer	81	74	64	72	60	61	14	426	374	52
Sandoz	43	40	48	52	46	60		289	309	-20
Wheeler	110	70	105	76	64	80	22	527	453	74
Willowdale	60	57	66	67	58	73		381	404	-23
	1427	1387	1378	1392	1354	1383	172	8493	8407	86
		Proj 6th 2003	Proj 7th 2003	Proj 8th 2003	Proj Total					
AMS		223	241	276	740			798		-58
BMS		171	215	185	571			503		68
CMS		262	284	298	844			846		-2
KMS		300	340	342	982			1029		-47
NMS		220	185	225	630			614		16
RMS		266	224	285	775			764		11
MS Alter				11	11			11		0
		1442	1489	1622	4553			4565		-12
		Proj 9th 2003	Proj 10th 2003	Proj 11th 2003	Proj 12th 2003	Proj Total				
North HS		566	573	632	536	2307		2293		14
South HS		476	509	462	484	1931		1932		-1
West HS		435	443	446	414	1738		1738		0
MLC				24	60	84		84		0
		1477	1525	1564	1494	6060		6047		13
Contracted SPED		31						31		0
Young Adult Program		34						34		0
District Projected Total		19171						19084		87

Trends and Projections for "Low Enrollment" Schools

The next three pages of charts and tables address schools that are below capacity. Eight schools have been identified for this analysis, two 2-unit buildings (Cody and Hitchcock) and six 3-unit buildings (Aldrich, Disney, Norris, Rockwell, Holling Heights, and Sandoz).

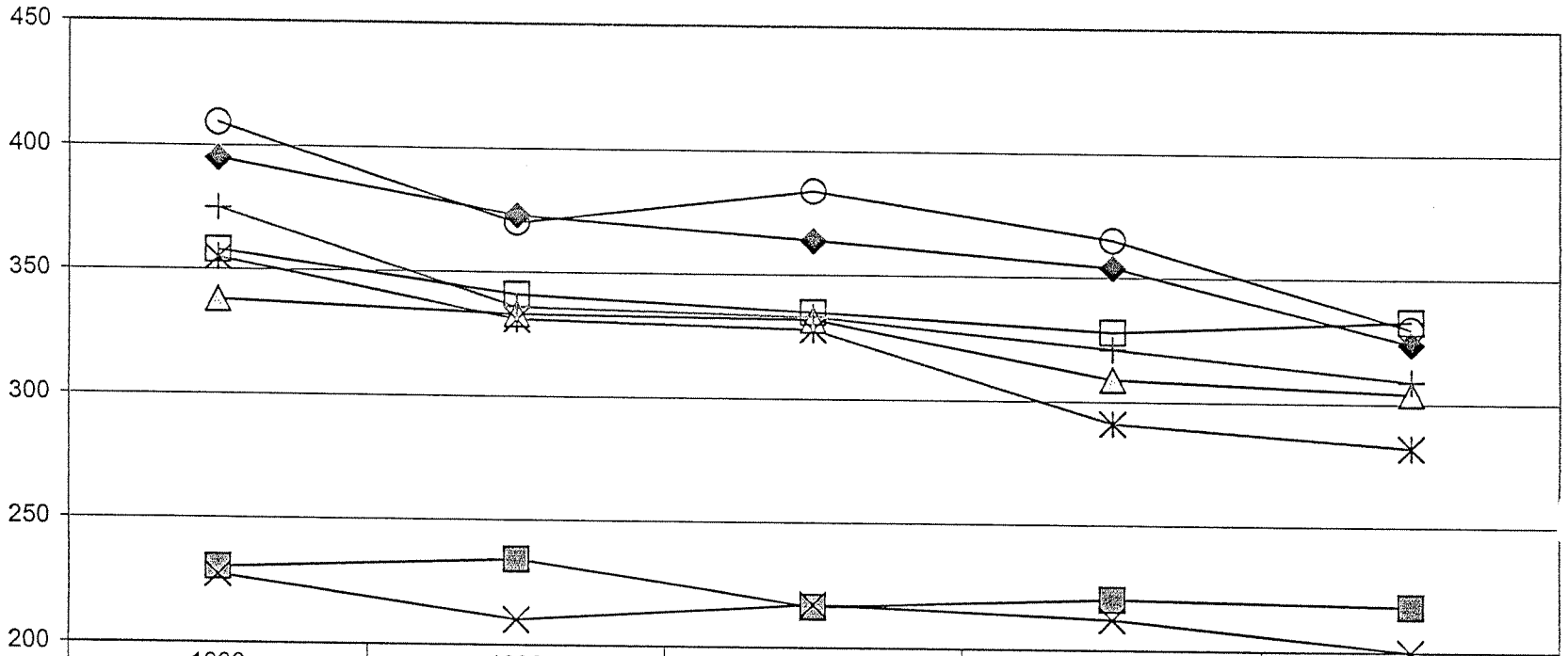
The first chart is a plot of the last five years of history for these eight schools. The two-unit buildings are relatively consistent, running in the 200-230 range. The capacity of a two-unit school is defined as 288, based on current class sizes and building utilization.

Among the three-unit schools, Norris elementary declined to the lowest number (282 in fall of 2002); all six of these schools have shown non-trivial declines over the 5-year period. Last year the Master Plan committee recommended, and the superintendent and Board approved, placement of a Montessori mini-magnet program at Norris, to help replace neighborhood losses in that attendance area. Currently, there are 19 kindergarten students attending the Norris Montessori program. The capacity of a three unit school is 425.

The next table shows the 5-year history and possible 5-year projected numbers for the low enrollment schools. These 5 year projections are based on a line of "best fit" to the previous 5 years, followed by extending that line 5 years into the future. This is a relatively simple model, which assumes that the last 5 years' trend can be extrapolated into the future. Under this scenario, using capacity figures of 288 and 425, the schools most at risk (at less than 60% capacity) are Aldrich, Sandoz, Holling Heights, and Norris. Considering that the new Montessori program is now assigned to Norris, that should add approximately 100 students over the next five years (one class per grade, 1st through 5th grades, 20 students per class). So if the trend otherwise holds for Norris, that number should increase to about 279, or 66% capacity. That would leave Aldrich, Holling, and Sandoz as concerns (Disney and Hitchcock are projected to be just above the 60% level, at the end of the five years).

The last table in this section is labeled "Straight Rollups" and is used for illustrative purposes with the declining enrollment schools. The most straightforward way of preparing a number that could be termed a "projection" for a subsequent year would be to simply roll up each grade level number into the higher grade (e.g., assume that 45 third graders in year one will turn into 45 fourth graders in year two), and continue to assume that the kindergarten class will be the same from one year to the next. This method may work reasonably well when schools are stable from year to year – that is, not declining and not growing. But for schools with a history of losses, this method can overestimate the numbers of students, particularly if the kindergarten class is one of the largest classes (as is the case with most of these 8 schools). The straight rollups actually show 5 of the 8 schools in this analysis growing, which is the opposite of what the 5 year trend line would predict. The only way this would hold true is if the current kindergarten numbers were to be replicated for 5 years and if no students were lost as each grade rolls up from one year to the next, for the next 5 years.

All Low Enrollment Schools, Last 5 Years



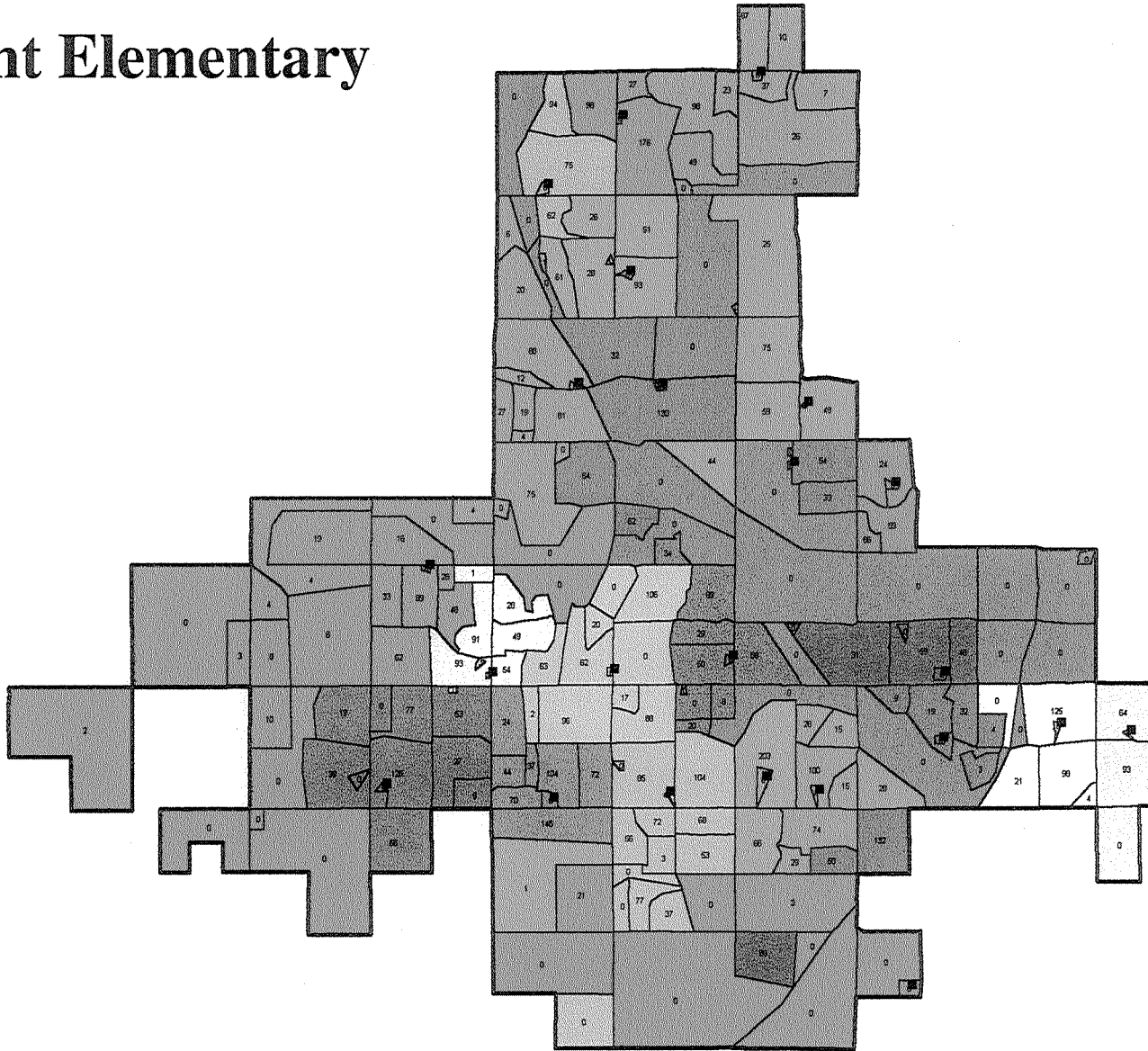
	1998	1999	2000	2001	2002
◆ Aldrich	395	373	364	354	324
■ Cody	230	234	216	220	218
△ Disney	338	333	332	309	304
× Hitchcock	227	210	217	212	200
* Norris	355	331	328	291	282
□ Rockwell	358	341	335	328	333
+ Sandoz	375	336	333	321	309
○ Holling Hghts	409	370	384	365	330

Low Enrollment Schools, Past History and 5-Year Projections

Year	Aldrich	Rockwell	Disney	Sandoz	Hitchcock	Holling Hts	Norris	Cody
1 (1998)	395	358	338	375	227	409	355	230
2 (1999)	373	341	333	336	210	370	331	234
3 (2000)	364	335	332	333	217	384	328	216
4 (2001)	354	328	309	321	212	365	291	220
5 (2002)	324	333	304	309	200	330	282	218
6 (2003)	314	317	296	289	198	319	258	213
7 (2004)	298	310	286	274	192	301	238	209
8 (2005)	282	303	277	259	187	284	218	206
9 (2006)	266	296	268	244	182	267	199	202
10 (2007)	250	289	259	229	177	250	179	199

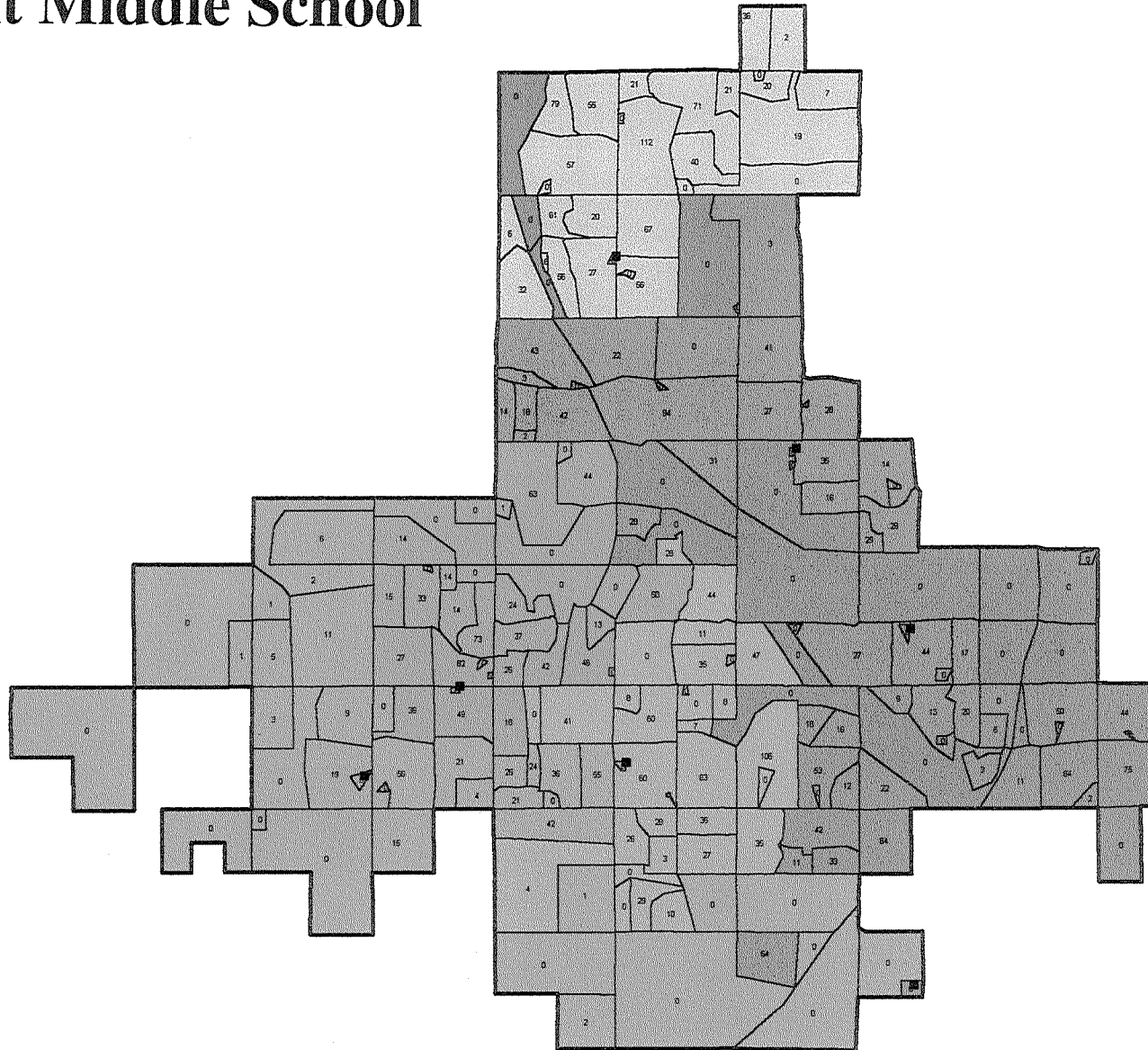
13

Current Elementary



Current Middle School

15



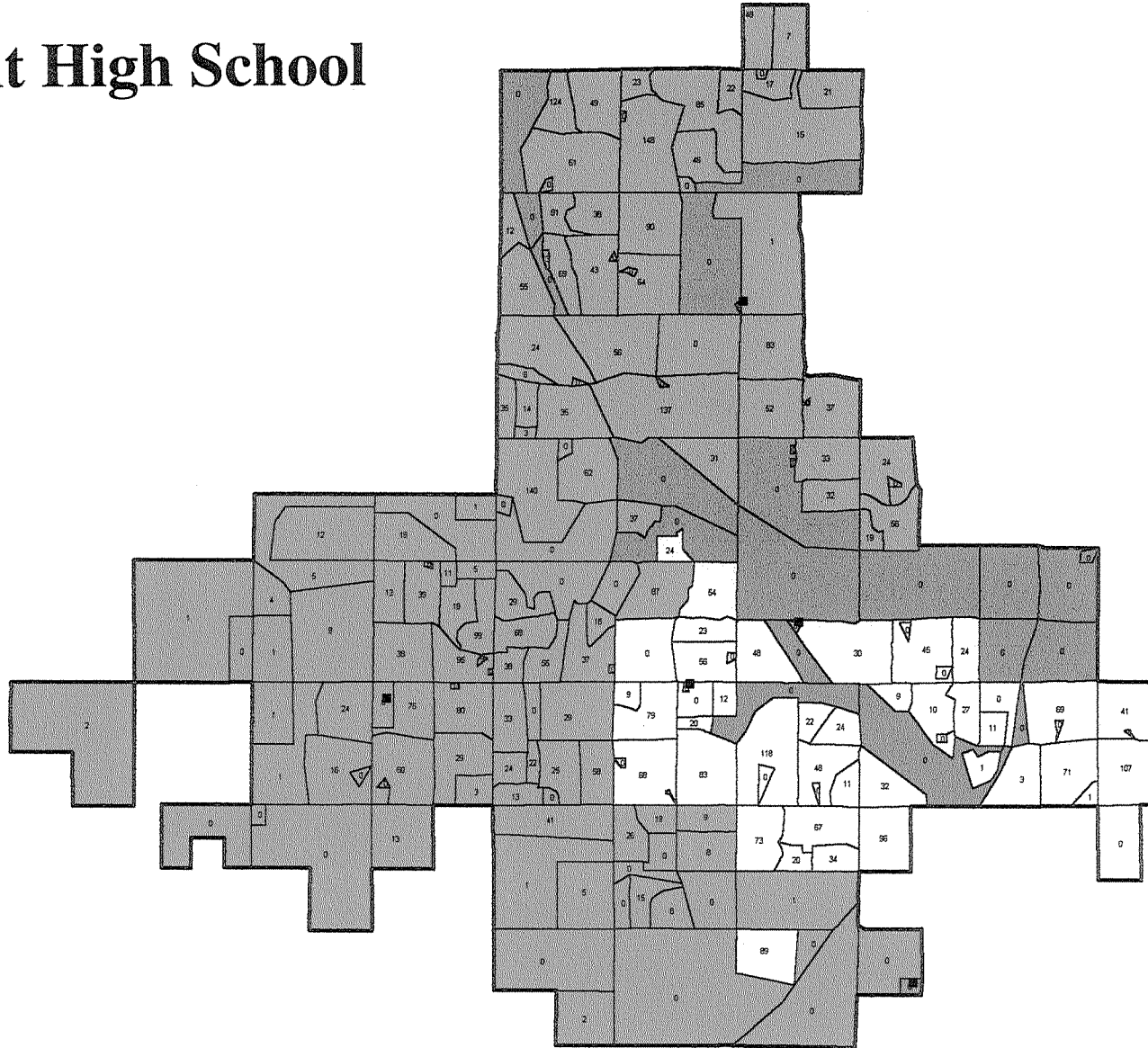
MIDDLE LEVEL

42

Lot Count 9/02					
SCHOOLS AND SUBDIVISIONS	LOTS AVAIL	UNDER CONST	SALE	Total	Potential Growth
Andersen Middle School					
Quail Hollow	100	14	6	120	18
Autumn Grove	97	28	4	129	19
Millard Park So of RR tracks	550	33	12	595	89
Giles Ridge	152	2	4	158	24
Stonybrook Place	37			37	6
				1039	156
Beadle Middle School					
Millard Park	37	22	3	62	9
Vintage Oaks	65	13	2	80	12
Western Oaks	39	9	0	48	7
Cattail Creek	395	24	17	436	65
Coyote Run	385	32	8	425	64
The Woodlands	133	57	0	190	29
West Bay Woods	230	30	9	269	40
Falcon Ridge	122	13	17	152	23
Mission Park South	180	11	5	196	29
Cinnamon Creek So	104	21	1	126	19
Hickory Ridge	106	69	8	183	27
Mission Pines	16	5	0	21	3
Sugar Creek	307	26	0	333	50
				2521	378
Russell Middle School					
Baywood	25	7	0	32	5
Dickinson Landing	18	10	0	28	4
Wood Creek	0	0	0	0	0
Hawthorne	123	15	2	140	21
Lakeshore	11	7	0	18	3
West Bay	6	2	1	9	1
Mission Park	57	6	1	64	10
Cinnamon Creek No	12	0	0	12	2
				303	45
Unassigned					
White Hawk - Southwest of 192nd & F	455			455	68
Oakmont	541			541	81
Sunridge	300			300	45
Springhill	624			624	94
				1920	288
	18				

17

Current High School



HIGH SCHOOL

Lot Count 9/02					
SCHOOLS AND SUBDIVISIONS	LOTS AVAIL	/UNDER/ CONST	SALE	Total	Potential Growth
West High					
Quail Hollow	100	14	6	120	18
Autumn Grove	97	28	4	129	19
Millard Park So of RR tracks	550	33	12	595	89
Giles Ridge	152	2	4	158	24
Millard Park	37	22	3	62	9
Vintage Oaks	65	13	2	80	12
Western Oaks	39	9	0	48	7
Cattail Creek	395	24	17	436	65
Coyote Run	385	32	8	425	64
The Woodlands	133	57	0	190	29
West Bay Woods	230	30	9	269	40
Falcon Ridge	122	13	17	152	23
Mission Park South	180	11	5	196	29
Cinnamon Creek So	104	21	1	126	19
Hickory Ridge	106	69	8	183	27
Mission Pines	16	5	0	21	3
Baywood	25	7	0	32	5
Dickinson Landing	18	10	0	28	4
Wood Creek	0	0	0	0	0
Hawthorne	123	15	2	140	21
Lakeshore	11	7	0	18	3
West Bay	6	2	1	9	1
Mission Park	57	6	1	64	10
Cinnamon Creek No	12	0	0	12	2
Sugar Creek	267	26	0	333	50
				3826	574
South High					
Stonybrook Place	37			37	6
Unassigned					
White Hawk - Southwest of 192nd & F	455			455	68
Oakmont	541			541	81
Sunridge	300			300	45
Springhill	624			624	94
				1920	288
	19				

Sunridge – SW of 180th & Harrison -- delayed, no assignment proposed (300 lots)

Oakmont – Northeast of 192nd & F (541 lots)

1st choice – Morton, North Middle & West High

Pros	Cons
* Morton & North Middle have the necessary space	* Rohwer is closer
* Growth would help North Middle with program offerings	* Busing costs
* Would communicate that schools in the west are full	* Additional lots assigned to West

Other possible assignments – Morton, Russell & West High; Willowdale, Russell, & West High; Rohwer, Beadle, & West High

Whitehawk – SW of 192nd & F (455 lots)

1st choice – Willowdale, Russell, & West High

Pros	Cons
* With no growth assigned, Willowdale has been declining	* Rohwer is closer
* Russell should be able to handle the additional 60-70 students	* Busing costs
* Russell is the nearest middle school	* Additional lots assigned to West

Other possible assignments -- Willowdale, Beadle & West High; Morton, North Middle, & West High

Springhill -- NW of 156th and Giles (624 lots)

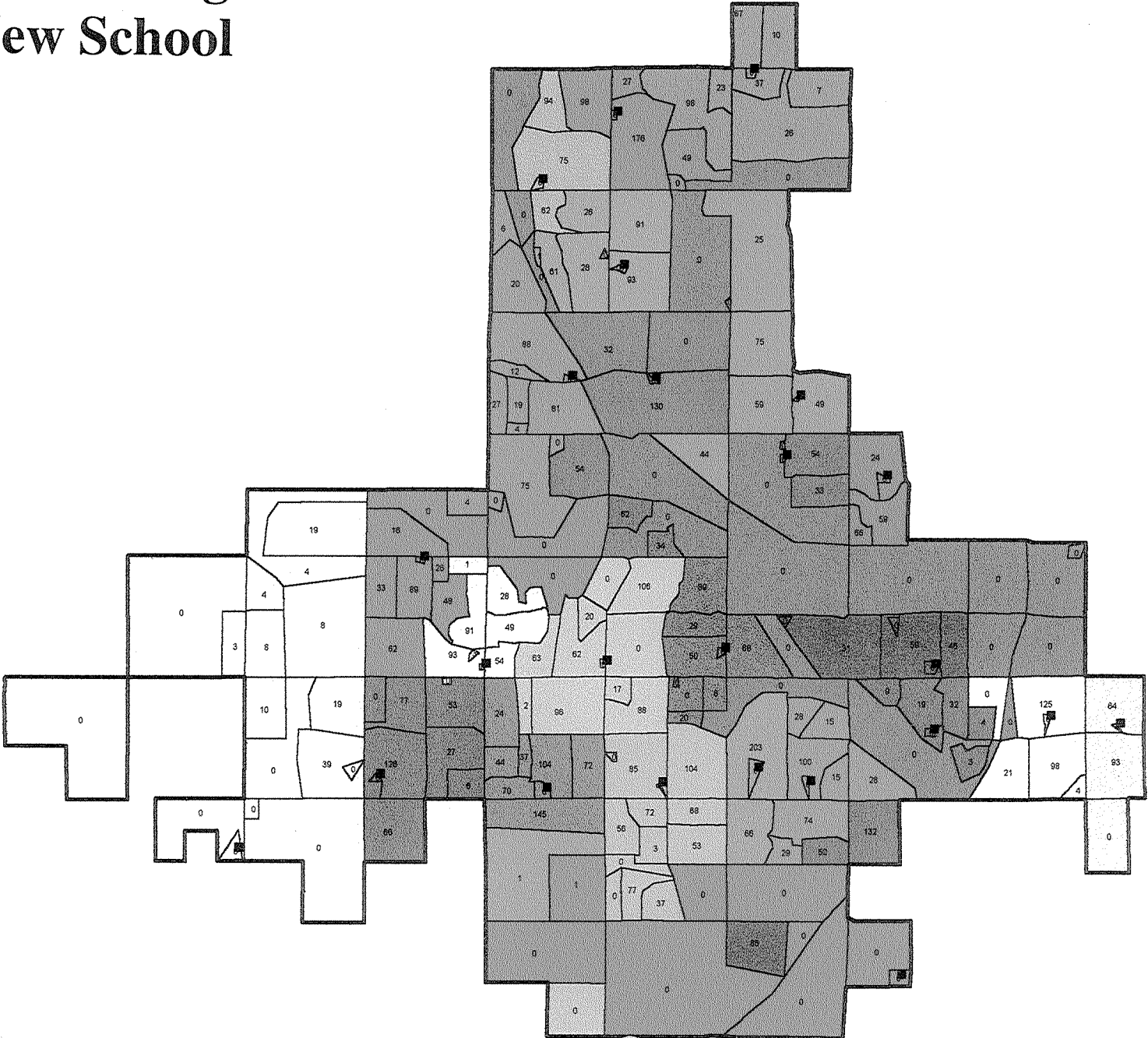
1st choice – Holling Heights, Central, & West High

Pros	Cons
* Holling has room for growth	* Long distance to Holling
* Central has room for growth	* If Central is the middle school, then it becomes a split school
	* Additional lots assigned to West

Other possible assignments -- Rockwell, Beadle & West High; Rockwell, Andersen, & West High; Holling, Central, & South High

20.

Possible Assignments to New School



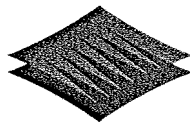
Consider all areas West of 180th assigned to the New School, then lot counts would be:						
SCHOOLS AND SUBDIVISIONS	LOTS			Total	Potential Growth	
	AVAIL	CONST	SALE			
Rohwer						
Baywood	25	7	0	32	13	
Dickinson Landing	18	10	0	28	11	
Wood Creek	0	0	0	0	0	
Hawthorne	123	15	2	140	56	
Lakeshore	11	7	0	18	7	
West Bay	6	2	1	9	4	
				227	91	
Wheeler						
Mission Park	57	6	1	64	26	
Mission Park South	180	11	5	196	78	
Cinnamon Creek No	12	0	0	12	5	
Cinnamon Creek So	104	21	1	126	50	
Hickory Ridge	106	69	8	183	73	
Mission Pines	16	5	0	21	8	
				602	241	
Cattail Creek	395	24	17	436	174	
Coyote Run	385	32	8	425	170	
The Woodlands	133	57	0	190	76	
West Bay Woods	230	30	9	269	108	
Falcon Ridge	122	13	17	152	61	
Sugar Creek	307	26	0	333	133	
White Hawk - Southwest of 192nd & F	455			455	182	
Oakmont	541			541	216	
				2801	1120	
Unassigned						
Sunridge	300			300	120	
Springhill	624			624	250	
				924	370	
Enrollments (based on current students):						
New School = 114						
Rohwer = 321						
Wheeler = 397						
		17				

millard

PUBLIC SCHOOLS

Construction Budget Studies

November 19, 2001

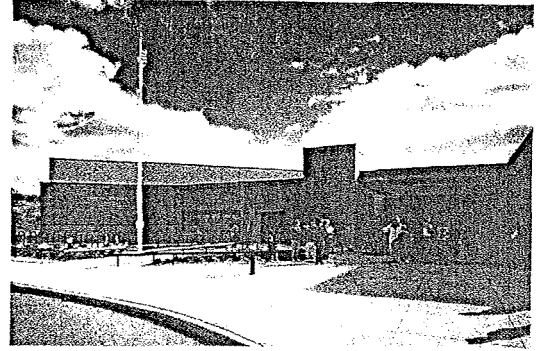


THE
SCHEMMER
ASSOCIATES

Architects
Engineers

Rohwer & Wheeler Elementary Schools

Rohwer and Wheeler Elementary Schools were originally designed with the same footprint and adapted to their respective sites. Rowher is located at 178th and "F" Street and Wheeler at 178th and Harrison Street. Each of these schools currently utilizes 60,870 total gross square feet for a programmed 450 students.



Building Construction

The structure of the building is a steel frame structure for the academic wing and a concrete masonry structure for the multipurpose gymnasium wing. The exterior cladding comprises of brick veneer and an exterior insulation finish system.

Proposed Building Addition

A proposed addition to each of these facilities would include a new gymnasium and six new classrooms. By relocating the current stairs and placing the classrooms as shown in Figure 2, a two level classroom addition could added. The gymnasium would be located adjacent to the existing Multi-Purpose Room as shown in Figure 1.

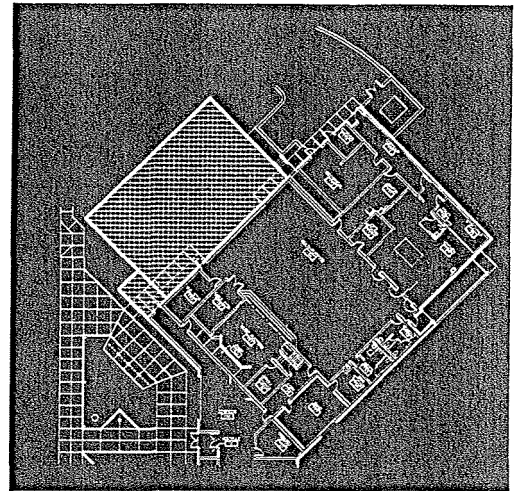


Figure 1 Proposed Gymnasium Addition approx. 3,500 GSF.

Construction Cost

Probable construction cost has been cost forwarded to 2004 (Assumed 4% per year)

• Actual Rohwer / Wheeler Cost.	\$106.08/S.F.
• R.S. Means Cost Data	\$100.12/S.F.
• Marshall & Swift Cost Data	\$113.98/S.F.
Average Cost Per Square Foot	\$106.73 / S.F.

Classroom Addition 7,450S.F. X \$106.73/S.F. = \$ 795,139
 Gymnasium Addition 3,500S.F. X \$106.73/S.F. = \$ 373,555
 Total Construction Cost Budget \$1,168,694

Assumptions

- Minimal site preparation required. Sub soil prep not included.
- HVAC to be geothermal heat pump system.
- Furniture, Fixtures & Equipment are not included.
- Soft costs are not included.

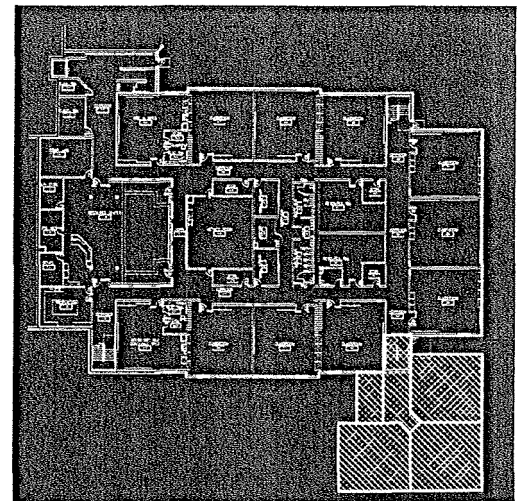
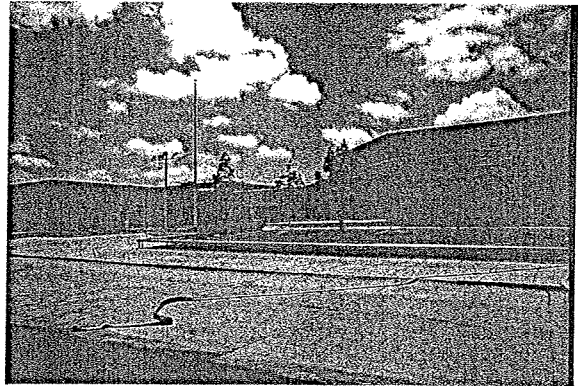


Figure 2 Proposed Classroom Addition two floors @ 3,725GSF ea. , 7,450 GSF Total.

Black Elk Elementary School

Black Elk Elementary School was built in 1995 at 161st and Harrison Streets. Originally designed as a three-unit school, the facility utilizes approximately 51,485 gross square feet.



Building Construction

The structure of the building is a steel frame structure for the academic wing. The exterior cladding comprises of brick veneer with steel stud back up.

Proposed Building Addition

A proposed addition to this facility includes six new classrooms as shown in Figure 1. Also, a new Gymnasium addition could be placed between the existing Multi-Purpose Room and an existing sidewalk drop off area, as shown in Figure 2.

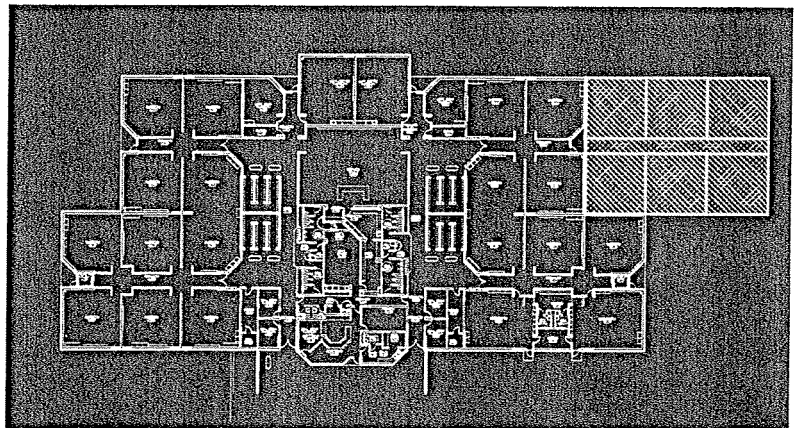


Figure 1 Proposed Classroom Addition approx. 6,000 GSF.

Construction Cost

Probable construction cost has been cost forwarded to 2004 (Assumed 4% per year)

• Actual Rohwer / Wheeler Cost	\$106.081 S.F.
• R.S. Means Cost Data	\$100.121 S.F.
• Marshall & Swift Cost Data	\$113.981 S.F.
Average Cost Per Square Foot	\$106.73 1S.F.

Classroom Addition 6,000 S.F. X \$106.73/ S.F. = \$ 640,380
 Gymnasium Addition 4,700S.F. X \$106.731 S.F. = \$ 501,631
Total Construction Cost Budget \$1,142,011

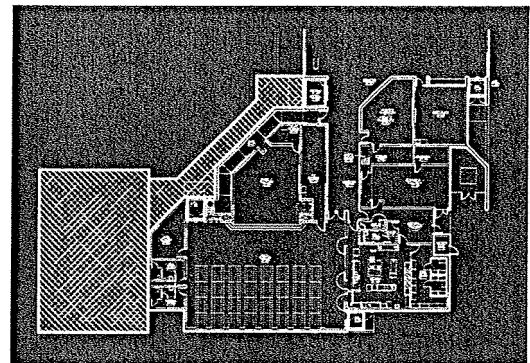


Figure 2 Proposed Gymnasium Addition approx. 4,700 GSF.

Assumptions

- Minimal site preparation required. Sub soil prep not included.
- HVAC assumed to be VAV system.
- Existing utilities will accommodate proposed additions.
- Furniture, Fixtures & Equipment are not included.
- Soft costs are not included.



SCHFMMER
 ASSOCIATES

New Elementary Schools

For this budget study it is assumed that a new three-unit facility will be constructed either south of Harrison Street and 1 or west of 180th Streets. The new building would consist of approximately 55,000 gross square feet and serve 450 students.

Building Construction

Construction of the academic wing is assumed to be of steel frame construction, brick veneer with steel stud back up. The physical education and music wing is assumed to be of concrete masonry with brick veneer.

Construction Cost

Probable construction cost has been cost forwarded to 2004 (Assumed 4% per year)

• Actual Rohwer / Wheeler Cost	\$106.081 S.F.
• R.S. Means Cost Data	\$100.121 S.F.
• Marshall & Swift Cost Data	\$113.981 S.F.
Average Cost Per Square Foot	\$106.731 SF.
New Building 55,000 S.F. X \$106.73 / S.F. =	\$5,870,150
Total Construction Cost Budget	\$5,870,150

Assumptions

- Minimal site preparation required. Sub soil prep not included.
- New school will be a three-unit facility.
- HVAC to be geothermal heat pump system.
- Utilities are adjacent to the site.
- Road improvements are by others.
- No Furniture, Fixtures or Equipment are included.
- Site acquisition costs are not included.
- Soft costs are not included.