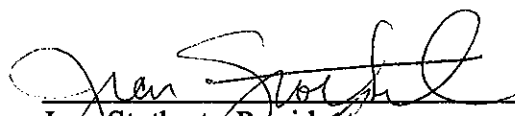
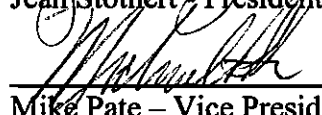


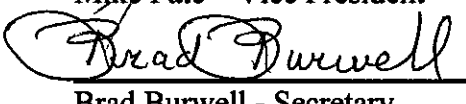
**ACKNOWLEDGMENT OF RECEIPT  
OF NOTICE OF MEETING**


The undersigned members of the Board of Education of Millard, District #017, Omaha, Nebraska, hereby acknowledge receipt of advance notice of a meeting of said Board of Education and the agenda for such meeting held at 7:00 P.M. on December 15th 2003, at Don Stroh Administrative Center 5606 South 147th Street.

Dated this 15th day of December, 2003.

  
\_\_\_\_\_  
Jean Stothert - President

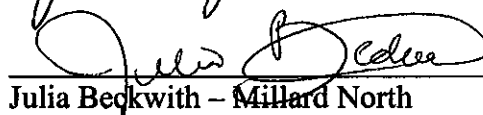
  
\_\_\_\_\_  
Mike Pate - Vice President

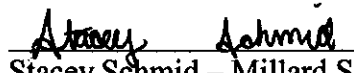
  
\_\_\_\_\_  
Brad Burwell - Secretary

  
\_\_\_\_\_  
Mike Kennedy - Treasurer

  
\_\_\_\_\_  
Linda Poole

  
\_\_\_\_\_  
Julie Johnson

  
\_\_\_\_\_  
Julia Beckwith - Millard North

  
\_\_\_\_\_  
Stacey Schmid - Millard South

\_\_\_\_\_  
Janet Baack - Millard West

FORM 7-B PROOF OF PUBLICATION

MIDLANDS BUSINESS JOURNAL-Robert G. Holz, Editor

Publisher's  
 Fee.....\$ \_\_\_\_\_

Extra  
 Copies.....\$ \_\_\_\_\_

..... \_\_\_\_\_

Total.....\$ \_\_\_\_\_

STATE OF NEBRASKA

County of Douglas

SS.

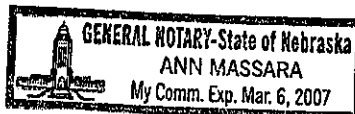
\_\_\_\_\_, being duly sworn,  
 deposes and says that he/she is \_\_\_\_\_  
 of The Midlands Business Journal, a legal weekly newspaper  
 published in the City of Omaha, Douglas County, Nebraska,  
 printed in the English language, having a bona fide circulation in  
 Douglas County in excess of 300 copies for more than 52 weeks  
 last year; that the printed notice attached hereto was published in  
 said Midlands Business Journal for \_\_\_\_\_ consecutive weeks,  
 beginning on \_\_\_\_\_, 20\_\_\_, and ending on  
 \_\_\_\_\_, 20\_\_\_, and said newspaper  
 was during that time and has since been in general circulation in  
 said County and State, and that said newspaper was printed in  
 whole or in part in the office maintained at place of publication.

SCHOOL DISTRICT NO. 17  
 NOTICE OF MEETING

Notice is hereby given of a Board of Education meeting of School  
 District No. 176, in the County of Douglas, which will be held at  
 7:00 p.m. on Monday, December 15, 2003, at 5606 South 147th Street,  
 Omaha, Nebraska. An agenda for such meetings, kept continuously current,  
 is available for public inspection at the office of the Superintendent at 5606  
 South 147th Street, Omaha, Nebraska.

BRAD R. BURWELL  
 Secretary  
 December 12, 2003.

*[Signature]*  
 Subscribed in my presence, and  
 sworn to before me this \_\_\_\_\_



day of \_\_\_\_\_, 20\_\_\_.

*[Signature]*

Notary Public

Duplicate Affidavits of this Publication have been filed in the office of:  
 County Court  Clerk of Dist. Court  County Clerk  Sec. State

NAME:

REPRESENTING:

Marty Going	Millard South
Joel Koistich	Millard West
Edy West	Millard North
Nick Aryle	MN
Dennis Barb-Sani Schmitt	MW
Allen Mike Russ + Kristi Pulson	MN
ag + Rod Murch	MN
Mid. Kaspar	SSC
Dave and Sheryl Kooper	MN
Chris + mid g m	Troop 374
James Septak	Millard West
Mike Armstrong	Millard North
Andrew Hangesor	Millard North
Jeff + Leslie Tarpenni	"
Jenna Richter	Millard North
Bell + Chyn Helmsler	" "
Edie Pearce	Food Service
Erik Chaussee	Abbot
Jim Stilwell	Food Service
Kevin McCormick Albert	Andersen
Hari Narayanan	Troop 374
Emily Cannors	Millard West





***BOARD OF EDUCATION  
MEETING***



***DECEMBER 15, 2003***

BOARD OF EDUCATION  
MILLARD PUBLIC SCHOOLS  
OMAHA, NEBRASKA

REGULAR MEETING  
7:00 P.M.

STROH ADMINISTRATION CENTER  
5606 SOUTH 147th STREET  
DECEMBER 15, 2003

**AGENDA**

Call to Order

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call
- D. Public Comments on agenda items - This is the proper time for public questions and comments on agenda items only. Please make sure a request form is given to the Board President before the meeting begins.
- E. Routine Matters\*
  - 1. \*Approval of Board of Education Minutes – December 1, 2003
  - 2. \*Approval of Bills
  - 3. \*Receive the Treasurer’s Report and Place on File.
- F. Information Items
  - 1. Showcase: Fall Sports
  - 2. Superintendent’s Report
  - 3. Board Comments/Announcement
  - 4. Reports from Student Representative
- G. Unfinished Business
  - 1. Approval of Policy 3641 – Support Services – Construction – Procedures – Bidding
  - 2. Approval of Policy 5600 – Pupil Services – Student Health
- H. New Business
  - 1. \*Delete Policy 7415 – New Construction – Receiving and Opening Bids
  - 2. \*Delete Policy 7416 – New Construction – Bid Bond for Bidders
  - 3. \*Delete Policy 7417 – New Construction – List of completed Projects
  - 4. Approval of Rule 5600.1 – Pupil Services – Student Health – Injury and Illness
  - 5. Approval of Rule 5600.2 – Pupil Services – Student Health – Possession and Use of Medication
  - 6. Approval of Rule 5600.3 – Pupil Services – Student Health – Physical Examination, Immunization, and Inspection
  - 7. Reaffirm Rule 5600.4 – Pupil Services – Student Health – Contagious or Infectious Diseases

Agenda  
December 15, 2003  
Page 2

8. Approval of Rule 5600.5 – Pupil Services – Student Health - Procedures for Life-Threatening Asthma Attacks and Systemic Allergic Reactions
9. Approval of Rule 5600.6 – Pupil Services – Student Health – Procedures for Use of Automated External Defibrillators
10. Approval of the Food Service Contract with Aramark
11. Approval of Science and Social Studies Cut Scores
12. Approval of Rule 7400.2 – Technology – Retention of Electronic Mail (E-Mail) Records
13. Approval of Personnel Action(s): Resignations and Leave of Absences
14. Land Acquisition (Executive Session)
15. Litigation (Executive Session)

I. Reports

1. Strategic Planning Update
2. Fire Code Report
3. Staff Development Schedule

J. Future Agenda Items/Board Calendar

1. Board of Education Meeting on Monday, January 12, 2004 at 7 p.m. at the Don Stroh Administration Center, 5606 South 147<sup>th</sup> Street.
2. Committee of the Whole Meeting on Monday, January 19, 2004 at 7 p.m. at the Don Stroh Administration Center, 5606 South 147<sup>th</sup> Street.
3. Board of Education Meeting on Monday, January 26, 2004 at 7 p.m. at the Don Stroh Administration Center, 5606 So. 147<sup>th</sup> Street.
4. Board of Education Meeting on Monday, February 2, 2004 at 7 p.m. at the Don Stroh Administration Center, 5606 South 147<sup>th</sup> Street
5. Committee of the Whole Meeting on Monday, February 9, 2004 at 7 p.m. at the Don Stroh Administration Center, 5606 South 147<sup>th</sup> Street
6. Board of Education Meeting on Monday, February 16, 2004 at 7 p.m. at the Don Stroh Administration Center, 5606 South 147<sup>th</sup> Street
7. Town Hall Meeting on Monday, February 23, 2004 at Millard South High School at 7 p.m.

K. Public Comments - This is the proper time for public questions and comments on any topic. Please make sure a request form is given to the Board President before the meeting begins.

L. Adjournment

All items indicated by an asterisk (\*) will comprise the Consent Agenda and may be acted on in a single motion. Items may be deleted from the Consent Agenda by request of any board member.

BOARD OF EDUCATION  
MILLARD PUBLIC SCHOOLS  
OMAHA, NEBRASKA

8

REGULAR MEETING  
7:00 P.M.

STROH ADMINISTRATION CENTER  
5606 SOUTH 147TH STREET  
DECEMBER 15, 2003

ADMINISTRATIVE MEMORANDUM

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call
- D. Public Comments on agenda items - This is the proper time for public questions and comments on agenda items only. Please make sure a request form is given to the Board President prior to the meeting.
- \*E.1. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the Board of Education Minutes of Monday, December 1, 2003. (See enclosure.)
- \*E.2. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve bills. (See enclosure.)
- \*E.3. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to receive the treasurer's report and place on file. (See enclosure.)
- F.1. Showcase: Fall Sports
- F.2. Superintendent's Report
- F.3. Board Comments/Announcement
- F.4. Reports from Student Representatives
- G.1. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve Policy 3641 – Support Services – Construction – Procedures - Bidding. (See enclosure.)
- G.2. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve Policy 5600 – Pupil Services – Student Health. (See enclosure.)
- H.1. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to delete Policy 7415 – New Construction – Receiving and Opening Bids. (See enclosure.)
- H.2. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to delete Policy 7416 – New Construction – Bid Bond for Bidders. (See enclosure.)
- H.3. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to delete Policy 7417 – New Construction – List of Completed Projects. (See enclosure.)



- H.4. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve Rule 5600.1 – Pupil Services – Student Health - Injury and Illness. (See Enclosure.)
- H.5. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve Rule 5600.2 – Pupil Services – Student Health – Possession and Use of Medication. (See enclosure.)
- H.6. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve Rule 5600.3 – Pupil Services – Student Health – Physical Examination, Immunization, and Inspection. (See enclosure.)
- H.7. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to reaffirm Rule 5600.4 – Pupil Services – Student Health – Contagious or Infectious Diseases. (See enclosure.)
- H.8. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve Rule 5600.5 – Pupil Services – Student Health – Procedures for Life-Threatening Asthma Attacks and Systemic Allergic Reactions. (See enclosure.)
- H.9. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve Rule 5600.6 – Pupil Services – Student Health – Procedures for Use of Automated External Defibrillators. (See enclosure.)
- H.10. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, that the proposed food service management contract between the District and ARAMARK be approved as submitted. (See enclosure.)
- H.11. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the cut scores for science and social studies as submitted. (See enclosure.)
- H.12. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve Rule 7400.2 – Technology – Retention of Electronic Mail (E-Mail) Records. (See enclosure.)
- H.13. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve Personnel Actions: Resignations and Leave of Absences. (See enclosure.)
- H.14. Land Acquisition (Executive Session)
- H.15. Litigation (Executive Session)

I. Reports

- 1. Strategic Planning Update
- 2. Fire Code Report
- 3. Staff Development Schedule for Martin Luther King Day

J. Future Agenda Items/Board Calendar.

- 1. Board of Education Meeting on Monday, January 12, 2004 at 7 p.m. at the Don Stroh Administration Center, 5606 South 147<sup>th</sup> Street

2. Committee of the Whole Meeting on Monday, January 19, 2004 at 7 p.m. at the Don Stroh Administration Center, 5606 South 147<sup>th</sup> Street.
3. Board of Education Meeting on Monday, January 26, 2004 at 7 p.m. at the Don Stroh Administration Center, 5606 So. 147<sup>th</sup> Street.
4. Board of Education Meeting on Monday, February 2, 2004 at 7 p.m. at the Don Stroh Administration Center, 5606 South 147<sup>th</sup> Street
5. Committee of the Whole Meeting on Monday, February 9, 2004 at 7 p.m. at the Don Stroh Administration Center, 5606 South 147<sup>th</sup> Street
6. Board of Education Meeting on Monday, February 16, 2004 at 7 p.m. at the Don Stroh Administration Center, 5606 South 147<sup>th</sup> Street
7. Town Hall Meeting on Monday, February 23, 2004 at Millard South High School at 7 p.m.

K. Public Comments - This is the proper time for public questions and comments on any topic. Please make sure a request form is given to the Board President before the meeting begins.

L. Adjournment

All items indicated by an asterisk (\*) will comprise the Consent Agenda and may be acted on in a single motion. Items may be deleted from the Consent Agenda by request of any board member.

MILLARD PUBLIC SCHOOLS  
SCHOOL DISTRICT NO 17

Enclosure E.1. 11  
December 15, 2003

A meeting was held of the Board of Education of the School District No. 17, in the County of Douglas in the State of Nebraska. This meeting was convened in open and public session at 7:00 p.m., Monday, December 1, 2003, at the Don Stroh Administration Center, 5606 South 147th Street.

PRESENT: Brad Burwell, Mike Pate, Jean Stothert, Linda Poole Mike Kennedy and Julie Johnson

Notice of this meeting was given in advance thereof by publication in the Midlands Business Journal on November 28, 2003; a copy of the publication is being attached to these minutes. Notice of this meeting was given to all members of the Board of Education and a copy of their Acknowledgment of Receipt of Notice and the agenda are attached to these minutes. Availability of the agenda was communicated in advance notice and in the notice of the Board of Education of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

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At 7 p.m. Jean Stothert opened the meeting and asked everyone to say the Pledge of Allegiance.

Roll Call was taken and all board members were present.

Motion by Linda Poole, seconded by Brad Burwell, to approve the Board of Education minutes from November 17, 2003, and to approve the bills. Upon roll call vote, all members voted aye. Motion carried.

Employees of the Month for December were Peggi Tomlinson, media center paraprofessional at Andersen Middle School and Teri Nolting, second grade teacher at Cather Elementary.

Superintendent's Highlights:

1. The food service contract will be on the December 15<sup>th</sup> agenda if it gets out of the Nebraska Department of Education by then.
  2. The new facilities manager from Sodexo, Robert Snowden, will begin on December 10, 2003.
  3. There will be no committee on December 8, 2003 and the next regular meeting will be on December 15, 2003.
  4. Howard Feddema will be in the district next week to work with the Action Team leaders. Strategy 2 has finished their final draft. They have a recommendation to consider building a new elementary school, with the first step being hiring an architect to work with the district.
  5. The superintendent is still working on graduation being held at the new Qwest Convention Center. There are dates reserved at the Civic Auditorium too in case the convention center does not work out. It is not looking to optimistic for the graduation ceremonies to take place at the Qwest Convention Center.
- /

6. Resignation letters have been received from Roger Farr and Dorothy Farr.

Comments from the Board:

Brad Burwell reported he attended the NASB State Conference and was a facilitator at the seminar for graduation requirements, which was an outstanding presentation by Martha Bruckner Judy Porter, and John Crawford. Comments from other board members and administrators indicated the presentation was a success also, he reported.

Mr. Burwell said he appreciated the information on the consolidation issue that was provided. He encouraged the district to take a proactive stance on this issue, and along with the recommendation being made by Action Team 2, and with Wheeler becoming the largest elementary, a decision will need to be made quickly.

Mike Pate was not able to attend the last NITC meeting, but he will be getting minutes from Linda Richards, who is the alternate to this committee. Millard will be hosting the next meeting on January 19, 2004.

Mr. Pate reported that Gary Steiner, Executive Director of the Millard Public Schools Foundation has started his new position. He has a strong background in fund raising. The project he will be looking at for the Foundation is fund raising for artificial turf at Buell Stadium.

Linda Poole reported she facilitated the seminar at the NASB State Conference, in which Tony Vincent did his presentation on hand held palms. She said the presentation went very well and there were others at the conference that asked to come to the school to see how the hand held palms are used in the classroom.

Mrs. Poole thanked those in educational services for those who presented on graduation requirements.

Mrs. Poole said she attended a sportsmanship summit, and when to a seminar that was presented by Steve Joekel from Millard West High School. She asked about a report that is done which rates the sportsmanship of the fans.

Julie Johnson – legislative forum:????

Julie Johnson congratulated the football team at Millard North High School for their state championship.

Jean Stothert helped with the speech interviews at Millard West High School a few weeks ago.

Mrs. Stothert facilitated a seminar by TeamMates at the NASB State Education Conference. She said she did attend a seminar called "Straight Talk from Students", in which a student from Millard West High School was on the panel.

The president of the Metropolitan Area Boards of Education will be

2.

Stacey Schmid, student representative from Millard South High School, Janet Baack, student representative from Millard West High School, and Julia Beckwith, student representative from Millard North High School, gave an update on the activities, both academic and athletic, which have occurred at their respective high schools the last couple of weeks.

Mike Kennedy gave the first reading of Policy 3641 – Support Services – Construction – Procedures – Bidding. This policy will be on the next board agenda for approval.

Brad Burwell provided the first reading of Policy 5600 – Pupil Services – Student Health. The policy will be on the next board agenda for approval.

Motion by Brad Burwell, seconded by Mike Pate, to approve the 2004-2005 Curriculum Handbooks. Upon roll call vote, all members voted aye. Motion carried.

Motion by Linda Poole, seconded by Brad Burwell, to change the first board meeting in January to January 12, 2004. Upon roll call vote, all members voted aye. The other meetings for January will be a committee meeting on January 19, 2004, and a regular board meeting on January 26, 2004.

Motion by Linda Poole, seconded by Julie Johnson, to approve Personnel Action(s): Resignations: Michelle Regnier and Marion Young, and Teacher for Hire: Woody Dillman.

Reports given included: An Enrollment Report, the Terra Nova Results for Elementary, the Preliminary Enrollment Projections for Fall, 2004, and information on the State Report Card.

Future Agenda Items/Board Calendar: A Board of Education Meeting will be held on Monday, December 15, 2003 at 7 p.m. at the Don Stroh Administration Center, 5606 South 147<sup>th</sup> Street. A Board of Education Meeting will be held on Monday, January 12, 2004 at 7 p.m. at the Don Stroh Administration Center, 5606 South 147<sup>th</sup> Street. A Committee of the Whole Meeting will be held on Monday, January 19, 2004 at 7 p.m. at the Don Stroh Administration Center, 5606 South. 147<sup>th</sup> Street. A Board of Education Meeting will be held on Monday, January 26, 2004 at 7 p.m. at the Don Stroh Administration Center, 5606 South 147<sup>th</sup> Street. A Board of Education Meeting will be held on Monday, February 2, 2004 at 7 p.m. at the Don Stroh Administration Center, 5606 South. 147<sup>th</sup> Street. A Committee of the Whole Meeting will be held on Monday, February 9, 2004 at 7 p.m. at the Don Stroh Administration Center, 5606 South. 147<sup>th</sup> Street. A Board of Education Meeting will be held on Monday, February 16, 2004 at 7 p.m. at the Don Stroh Administration Center, 5606 South. 147<sup>th</sup> Street. A Town Hall Meeting will be held on Monday, February 23, 2004 at Millard South High School at 7 p.m.

Mrs. Stothert adjourned the meeting.



SECRETARY

**Millard Public Schools**  
**December 15, 2003**

**Millard Public Schools**

Check Register for 12/4/03 - 12/4/03

Date: 12/4/03

Check Number	Date	Vendor No	Vendor Name	Amount
209995	12/4/03	133402	KAREN S ADAMS	147.33
209996	12/4/03	102541	GEORGE T BETTS	248.40
209997	12/4/03	133216	RICK BELIK	255.00
209998	12/4/03	133405	VANESSA CARRILLO	80.00
209999	12/4/03	108026	CATHERINE U CARRINGTON	14.33
210000	12/4/03	101104	CENTRAL COMMUNITY COLLEGE	80.00
210001	12/4/03	107454	CHRISTOPHER COLLING	120.00
210003	12/4/03	133261	ANGELA M DIEHM	240.00
210004	12/4/03	100888	LINCOLN NORTHEAST HIGH SCHOOL	115.00
210005	12/4/03	100888	LINCOLN NORTHEAST HIGH SCHOOL	170.00
210006	12/4/03	131259	MAA AMERICAN MATHMETICS COMPETITION	193.00
210007	12/4/03	133403	AMERICAN NATIONAL BANK	5,400.36
210008	12/4/03	065440	MILLARD SOUTH HIGH SCHOOL	150.00
210009	12/4/03	099928	NATIONAL FORENSIC LEAGUE	70.00
210010	12/4/03	133404	THOMAS NAVRKAL	50.00
210011	12/4/03	068400	NEBRASKA COUNCIL ON ECON ED/SMG	120.00
210012	12/4/03	068393	NEBRASKA STATE PATROL	40.00
210013	12/4/03	107732	BRIAN L. NELSON	240.00
210014	12/4/03	133231	RADICAL YOUTH INVASION	550.00
210015	12/4/03	107354	STEPHEN W. VENTEICHER	80.00
210016	12/4/03	133224	JEFF WARNOCK	160.00
<b>Total for GENERAL FUND</b>				<b>8,523.42</b>
210002	12/4/03	132730	CRAIG CULLEN	408.00
<b>Total for ACTIVITY FUND</b>				<b>408.00</b>
<b>Report Total</b>				<b>8,931.42</b>

**Millard Public Schools**

Check Register for 12/15/03 - 12/15/03

Date: 12/8/03

Check Number	Date	Vendor No	Vendor Name	Amount
210458	12/15/03	012050	AMERICAN LIBRARY ASSOCIATION	1,175.00
210460	12/15/03	012507	AT&T	1,412.77
210461	12/15/03	010090	AUDIOVISUAL INC	550.50
210463	12/15/03	130346	BROCK ENTERPRISES INC.	428.78
210464	12/15/03	108215	DEBRA R CARLSON	48.00
210466	12/15/03	133407	DEAN'S AUTOMOTIVE	350.00
210467	12/15/03	033473	DIETZE MUSIC HOUSE INC	153.00
210468	12/15/03	036520	EASTERN NE HUMAN SERVICES AGENCY	18,522.00
210469	12/15/03	107682	EILEEN'S COLOSSAL COOKIES	11.25
210470	12/15/03	038140	ELECTRONIC SOUND INC.	450.00
210471	12/15/03	106949	LUCY FALCON	51.31
210472	12/15/03	131176	STEPHEN A. FERGUSON	47.32
210473	12/15/03	107025	GALAXY CABLEVISION	2,887.66
210474	12/15/03	132566	ADAM L GARTNER	70.00
210476	12/15/03	131356	AARON HARPER	150.00
210477	12/15/03	133408	BARBARA S HOUGH	159.00
210478	12/15/03	049851	HY-VEE FOOD STORE (132ND ST.)	530.79
210479	12/15/03	049850	HY-VEE FOOD STORE (OAKVIEW DR)	748.27
210480	12/15/03	049850	HY-VEE FOOD STORE (OAKVIEW DR)	935.17
210481	12/15/03	049850	HY-VEE FOOD STORE (OAKVIEW DR)	294.75
210482	12/15/03	049850	HY-VEE FOOD STORE (OAKVIEW DR)	246.00
210484	12/15/03	108318	JOE JELINEK	50.00
210485	12/15/03	054492	JIMMIE L JOHNSON	650.00
210486	12/15/03	107053	JULIE A. JOHNSON	80.20
210487	12/15/03	132302	MICHAEL KATZ	75.00
210488	12/15/03	133415	MAUREEN LARSEN, CI/CT	80.00
210490	12/15/03	060133	SHIRLEY K LUETH	77.14
210491	12/15/03	133413	DENNIS A MCENEARNEY	415.00
210492	12/15/03	131270	MICHAEL MCKENZIE	100.00
210493	12/15/03	010621	MILLARD SOUTH HIGH/BUTTON FACTORY	42.50
210494	12/15/03	102728	MUNROE MEYER INSTITUTE	130.00
210495	12/15/03	133404	THOMAS NAVRKAL	50.00



**Millard Public Schools**

Check Register for 12/15/03 - 12/15/03

Date: 12/8/03

Check Number	Date	Vendor No	Vendor Name	Amount
210497	12/15/03	133411	RYAN NELSON	70.00
210498	12/15/03	133410	SEAN NELSON	70.00
210500	12/15/03	073040	PSI GROUP-OMAHA	10,000.00
210501	12/15/03	090673	QWEST	44.73
210502	12/15/03	107325	QWEST INTERPRISE AMERICA INC	312.50
210504	12/15/03	101476	SODEXHO MARRIOTT INC	87,199.42
210505	12/15/03	133412	ANDREW M STEWART	50.00
210506	12/15/03	132138	TOYOTA FINANCIAL SERVICES	464.57
210507	12/15/03	090242	UNITED PARCEL SERVICE	255.90
210508	12/15/03	090625	US POSTAL SERVICE	300.00
210510	12/15/03	132312	KEVIN WENDT	50.00
210511	12/15/03	105619	WESTERN TRAILER LEASING INC	100.00
210512	12/15/03	131334	WAI CHI YIM	20.00
<b>Total for GENERAL FUND</b>				<b>129,908.53</b>
210465	12/15/03	025150	CIACCIO-DENNELL GROUP INC	11,145.84
210503	12/15/03	081880	SCHEMMER ASSOCATES INC	7,295.00
<b>Total for SPECIAL BUILDING</b>				<b>18,440.84</b>
210459	12/15/03	133406	BUSCO INC	672.00
210462	12/15/03	130899	KIMBERLY M BOLAN	626.50
210475	12/15/03	044891	GOPHER/PLAY WITH A PURPOSE	57,151.44
210483	12/15/03	131157	CHRISTINE A JANOVEC-POEHLMAN	30.00
210489	12/15/03	133409	KARYN A LAWRENCE	43.70
210499	12/15/03	131302	LYNETTE A PERRY	646.50
210509	12/15/03	091040	VALENTINOS INC	243.67
<b>Total for GRANT FUND</b>				<b>59,413.81</b>
210479	12/15/03	049850	HY-VEE FOOD STORE (OAKVIEW DR)	36.81
210496	12/15/03	133414	RUTH NEIL	65.00
<b>Total for ACTIVITY FUND</b>				<b>101.81</b>
<b>Report Total</b>				<b>207,864.99</b>

Hot Lunch Fund **Millard Public Schools**

Check Register for 12/15/03 - 12/15/03

Date: 12/8/03

Check Number	Date	Vendor No	Vendor Name	Amount
17999	12/15/03	133416	AKSARBEN SAW & TOOL INC	18.75
18000	12/15/03	010010	AMERIPRIDE LINEN & APPAREL SERVICE	2,200.97
18001	12/15/03	010032	ARMORED KNIGHTS INC	5,028.98
18002	12/15/03	131267	JUSTIN H. BAINBRIDGE	44.80
18003	12/15/03	131118	DEBRA S BERRY	35.55
18004	12/15/03	130760	BLIMPIES	5,609.75
18005	12/15/03	130776	ALAN J. BLUBAUGH	65.60
18006	12/15/03	133087	CASH-WA DIST CO INC	55,036.00
18007	12/15/03	133152	CAROL L CLARK	51.20
18008	12/15/03	100346	COCA-COLA BOTTLING OF OMAHA	27,417.99
18009	12/15/03	099921	DAHL VENDING & WHOLESALE	2,861.18
18010	12/15/03	132020	SARAH A DEBUCK	67.20
18011	12/15/03	010178	LINDA M DOYLE	20.40
18012	12/15/03	132067	EARTHGRAINS BAKING CO'S INC.	7,467.24
18013	12/15/03	036654	ECOLAB INC	691.72
18014	12/15/03	132249	TONY DANIEL EDWARDS	32.00
18015	12/15/03	133179	ROBERT G EVERETT	62.40
18016	12/15/03	132024	HOLLY ANNE FECH	25.60
18017	12/15/03	040537	FERGUSON ENTERPRISES INC	64.25
18018	12/15/03	100307	FOOD SERVICES OF AMERICA	104,995.10
18019	12/15/03	010670	GOODWIN TUCKER GROUP	20.52
18020	12/15/03	130759	GREENBERG FRUIT COMPANY	3,648.54
18021	12/15/03	010280	SAMUEL A PULLEN INC	611.70
18022	12/15/03	048960	HOCKENBERGS EQUIP & SUPPLY CO INC	244.01
18023	12/15/03	049440	HOSIER REFRIGERATION SUPPLY INC	16.04
18024	12/15/03	010315	INTERSTATE BRANDS CORPORATION	2,221.10
18025	12/15/03	104010	WILLIAM J. JACKSON	108.80
18026	12/15/03	130800	ADAM DAVID JOHNSON	11.20
18027	12/15/03	010110	INTERSTATE BRANDS CORPORATION	3,508.80
18028	12/15/03	132029	ANNA KLOSTERMAN	25.60
18029	12/15/03	132032	WILLIAM E LANG	51.20
18030	12/15/03	102491	LARUE DISTRIBUTING INC	2,116.19

**Hot Lunch Fund Millard Public Schools**

Check Register for 12/15/03 - 12/15/03

Date: 12/8/03

Check Number	Date	Vendor No	Vendor Name	Amount
18031	12/15/03	130767	LITTLE CAESARS PIZZA	9,204.15
18032	12/15/03	132026	TAYLOR EDWARD LOCKETT	32.00
18033	12/15/03	100082	MCCORMACK DISTRIBUTING COMPANY	80.96
18034	12/15/03	133180	CHRISTOPHER MCEVOY	51.20
18035	12/15/03	101460	MCKEE FOODS CORPORATION	603.38
18036	12/15/03	133115	JUSTIN D MCWILLIAMS	100.80
18037	12/15/03	131475	VICENTE MENDOZA	96.00
18038	12/15/03	065438	MILLARD NORTH HIGH SCHOOL	8,307.45
18039	12/15/03	065443	MILLARD WEST HIGH SCHOOL	6,156.34
18040	12/15/03	132021	REBECCA NAVIN	136.00
18041	12/15/03	010460	NEBRASKA FOOD DISTRIBUTION	29,399.14
18042	12/15/03	132033	JAMES NELSON JR.	49.60
18043	12/15/03	101688	PANDA INC	3,340.25
18044	12/15/03	010544	ROBERTS DAIRY COMPANY	43,423.38
18045	12/15/03	099907	ELAINE A RUST	19.79
18046	12/15/03	130778	ROBERT LEIGH SALSBURY	19.20
18047	12/15/03	130773	AMANDA CATHLINE SCHNEIDER	88.00
18048	12/15/03	131507	SCHOOL LINK TECHNOLOGIES	10.30
18049	12/15/03	133122	JERUS SIME	43.20
18050	12/15/03	131503	SUNRISE DONUTS	359.10
18051	12/15/03	130989	BRAD ANDREW TEPLY	44.80
18052	12/15/03	132049	LYNETTE R TRAUGER	49.06
18053	12/15/03	091040	VALENTINOS INC	4,771.00
18054	12/15/03	133306	BRYAN VAN KEUREN	20.80
18055	12/15/03	132028	ELIZABETH VANCANTI	44.80
18056	12/15/03	099729	EARLENE WAKEFIELD	16.20
18057	12/15/03	133116	BRANDON WARBELTON	57.60
18058	12/15/03	133210	MARK A WHITWORTH	72.00
18059	12/15/03	132019	LINDSEY N WICHITA	156.80
18060	12/15/03	132739	ANTHONY WEIDEMANN	128.00
18061	12/15/03	133117	SHALYNNE M YEAGER	64.00

**Total for FOOD SERVICE****331,325.68**

**Hot Lunch Fund Millard Public Schools**

Check Register for 12/15/03 - 12/15/03

Date: 12/8/03

Check Number	Date	Vendor No	Vendor Name	Amount
<b>Report Total</b>				<b>331,325.68</b>

# Current Cash Balance Report

ALL Data

21

Date: 10/01/2003 thru 10/31/2003

Arranged by:  
Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
<b>A General Funds</b>					
100 General Fund	83,218.40	0.00	0.00	0.00	83,218.40
150 Petty Cash	0.00	0.00	0.00	0.00	0.00
170 DSAC Vending	1,693.12	107.20	78.37	37.99	1,759.94
180 Interest Earned - Checking	5,634.62	136.83	0.00	0.00	5,771.45
190 Interest on Savings	28,093.87	0.00	0.00	0.00	28,093.87
<b>A General Funds Totals:</b>	118,640.01	244.03	78.37	37.99	118,843.66
<b>B Administrative Custody Accts</b>					
200 Staff Development	630.00	0.00	0.00	0.00	630.00
210 Activity Express	62,339.48	2,950.00	1,254.00	0.00	64,035.48
211 Logo Sales	2,157.25	67.00	0.00	0.00	2,224.25
215 Hal Field Trips	120.15	0.00	0.00	0.00	120.15
230 Hospitality	145.48	0.00	0.00	0.00	145.48
235 Educational Services Hospitality	102.08	0.00	31.00	0.00	71.08
240 Corporate Cup	-919.54	0.00	104.00	0.00	-1,023.54
245 Paybac	817.76	0.00	0.00	0.00	817.76
<b>B Administrative Custody Accts Totals:</b>	65,392.66	3,017.00	1,389.00	0.00	67,020.66
<b>C School Custody Accts</b>					
300 Instrument Rental	36,394.80	11,068.25	0.00	0.00	47,463.05
310 South Swim Lessons	-30.00	0.00	0.00	0.00	-30.00
320 North Swim Lessons	5,310.00	0.00	0.00	0.00	5,310.00
325 West Swim Lessons	6,540.00	540.00	0.00	0.00	7,080.00
330 North Open Swim	0.00	0.00	0.00	0.00	0.00
335 West Open Swim	0.00	0.00	0.00	0.00	0.00
340 South Open Swim	0.00	0.00	0.00	0.00	0.00
350 Maintenance Vending	2,455.60	0.00	0.00	44.41	2,500.01
355 CMS Annex Vending	0.00	0.00	0.00	0.00	0.00
360 Facility Use Rental Fee	51,073.79	4,435.83	0.00	0.00	55,509.62
365 Facility Use Building Access	131,323.62	2,645.00	0.00	0.00	133,968.62
366 Facility Use Staffing	3,690.23	76.00	43.14	0.00	3,723.09
370 Pre-School Special Education	599.85	0.00	0.00	0.00	599.85
400 Check Collection	0.00	39.00	39.00	0.00	0.00
500 District Wide Coca-Cola	10,299.93	26,015.50	25,539.70	-82.40	10,693.33
<b>C School Custody Accts Totals:</b>	247,657.82	44,819.58	25,621.84	-37.99	266,817.57
<b>D Investments</b>					
900 Savings	-141,301.38	0.00	0.00	0.00	-141,301.38
<b>D Investments Totals:</b>	-141,301.38	0.00	0.00	0.00	-141,301.38
<b>Report Totals:</b>	290,389.11	48,080.61	27,089.21	0.00	311,380.51



Linda K. Mohlman, DSAC  
Executive Secretary



Chris Hughes, DSAC  
Accounting Manager

ALL Data

# Current Cash Balance Report

22 Arranged by:

Date: 10/01/2003 thru 10/31/2003

Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
A Extra-Curriculars					
1020 HAL Field Trips	0.00	0.00	0.00	0.00	0.00
A Extra-Curriculars Totals:	0.00	0.00	0.00	0.00	0.00
Report Totals:	0.00	0.00	0.00	0.00	0.00

ALL Data

# Current Cash Balance Report

Date: 10/01/2003 thru 10/31/2003

23 Arranged by:  
Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
<b>A ACTIVITY GENERAL FUND</b>					
100 VENDING	1,204.88	0.00	0.00	0.00	1,204.88
110 GENERAL FUND	18,001.11	579.04	3,987.74	3,595.00	18,187.41
111 INTEREST EARNED CHECKING	627.26	4.94	0.00	0.00	632.20
<b>A ACTIVITY GENERAL FUND Totals:</b>	<b>19,833.25</b>	<b>583.98</b>	<b>3,987.74</b>	<b>3,595.00</b>	<b>20,024.49</b>
<b>D CLUBS AND ORGANIZATIONS</b>					
501 STUDENT COUNCIL	777.64	3,834.00	200.00	-3,595.00	816.64
502 ENVIRONMENTAL CLUB	-19.50	0.00	0.00	0.00	-19.50
503 MUSIC CLUB	38.37	0.00	0.00	0.00	38.37
504 LEADERSHIP PROGRAM	543.14	0.00	0.00	0.00	543.14
<b>D CLUBS AND ORGANIZATIONS Totals:</b>	<b>1,339.65</b>	<b>3,834.00</b>	<b>200.00</b>	<b>-3,595.00</b>	<b>1,378.65</b>
<b>E ADMINISTRATIVE CUSTODIAL ACCT</b>					
601 CROSSING GUARD	0.00	0.00	0.00	0.00	0.00
602 HOSPITALITY	-29.47	0.00	0.00	0.00	-29.47
610 MEDIA	462.74	3,508.85	2,282.73	0.00	1,688.86
615 FIELD TRIPS	-396.71	0.00	1,371.77	0.00	-1,768.48
620 TEACHER PTO	0.00	0.00	0.00	0.00	0.00
625 TEACHER FUND	257.97	0.00	0.00	0.00	257.97
630 R.E.A.D.	0.00	0.00	0.00	0.00	0.00
<b>E ADMINISTRATIVE CUSTODIAL ACCT Totals:</b>	<b>294.53</b>	<b>3,508.85</b>	<b>3,654.50</b>	<b>0.00</b>	<b>148.88</b>
<b>F DISTRICT CUSTODIAL ACCT.</b>					
700 REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
720 CONVENTION	0.00	0.00	0.00	0.00	0.00
<b>F DISTRICT CUSTODIAL ACCT. Totals:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Report Totals:</b>	<b>21,467.43</b>	<b>7,926.83</b>	<b>7,842.24</b>	<b>0.00</b>	<b>21,552.02</b>

*Cynthia R. Whelan*

*Eric Clausen*

ALL Data

# Current Cash Balance Report

24

Arranged by:

Date: 10/01/2003 thru 10/31/2003

Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
0	0.00	0.00	0.00	0.00	0.00
1007 Leadership Academy	0.00	0.00	0.00	0.00	0.00
Totals:	0.00	0.00	0.00	0.00	0.00
<b>A Extra-Curricular Activities</b>					
1000 Kindergarten Field Trips	0.00	630.70	0.00	0.00	630.70
1001 First Grade Field Trip	0.00	0.00	0.00	0.00	0.00
1002 Second Grade Field Trip	0.00	167.50	0.00	0.00	167.50
1003 Third Grade Field Trip	0.00	473.25	0.00	0.00	473.25
1004 Fourth Grade Field Trip	0.00	0.00	0.00	0.00	0.00
1005 Fifth Grade Field Trip	0.00	362.27	0.00	0.00	362.27
1006 Saturday Recreation	0.00	174.00	0.00	0.00	174.00
A Extra-Curricular Activities Totals:	0.00	1,807.72	0.00	0.00	1,807.72
Report Totals:	0.00	1,807.72	0.00	0.00	1,807.72



ALL Data

# Current Cash Balance Report

25

Arranged by:

Date: 10/01/2003 thru 10/31/2003

Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
<b>A ACTIVITY GENERAL FUND</b>					
100 VENDING	0.00	0.00	0.00	0.00	0.00
110 GENERAL FUND	5,485.77	61.50	1,187.45	0.00	4,359.82
115 INTEREST EARNED CHECKING	130.94	3.36	0.00	0.00	134.30
<b>A ACTIVITY GENERAL FUND Totals:</b>	<b>5,616.71</b>	<b>64.86</b>	<b>1,187.45</b>	<b>0.00</b>	<b>4,494.12</b>
<b>D CLUBS AND ORGANIZATIONS</b>					
501 STUDENT COUNCIL	1,005.69	125.30	77.02	0.00	1,053.97
515 Art Club	111.78	0.00	0.00	0.00	111.78
520 yearbook	225.89	0.00	0.00	0.00	225.89
525 Landscaping	0.00	0.00	0.00	0.00	0.00
530 Watch D.O.G.S.	319.42	0.00	0.00	0.00	319.42
<b>D CLUBS AND ORGANIZATIONS Totals:</b>	<b>1,662.78</b>	<b>125.30</b>	<b>77.02</b>	<b>0.00</b>	<b>1,711.06</b>
<b>E ADMINISTRATIVE CUSTODIAL ACCT</b>					
601 SOCIAL	1,261.45	0.00	83.94	0.00	1,177.51
602 HOSPITALITY	733.19	248.75	24.44	0.00	957.50
605 D.A.R.E.	143.87	81.00	0.00	0.00	224.87
610 LIBRARY	1,602.43	4,292.91	3,152.63	0.00	2,742.71
615 FIELD TRIP	-1,190.96	0.00	1,298.69	0.00	-2,489.65
620 Art K-5	1,171.45	0.00	6.50	0.00	1,164.95
625 BIRTHDAY BOOK CLUB	352.96	0.00	0.00	0.00	352.96
630 Fundraiser	0.00	0.00	0.00	0.00	0.00
<b>E ADMINISTRATIVE CUSTODIAL ACCT Totals:</b>	<b>4,074.39</b>	<b>4,622.66</b>	<b>4,566.20</b>	<b>0.00</b>	<b>4,130.85</b>
<b>F DISTRICT CUSTODIAL</b>					
700 REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
720 CONVENTION	0.00	0.00	0.00	0.00	0.00
<b>F DISTRICT CUSTODIAL Totals:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Report Totals:</b>	<b>11,353.88</b>	<b>4,812.82</b>	<b>5,830.67</b>	<b>0.00</b>	<b>10,336.03</b>

*Michael Madsen 11/18/03*  
*Mark Nielson 11/18/03*

ALL Data

# Current Cash Balance Report

26

Arranged by:

Date: 10/01/2003 thru 10/31/2003

Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
<b>A Extra-Curricular Activities</b>					
1000 Field Trips	0.00	0.00	0.00	0.00	0.00
1001 Kdg.	0.00	614.80	0.00	0.00	614.80
1010 First Grade	60.00	0.00	0.00	0.00	60.00
1020 Second Grade	60.00	0.00	0.00	0.00	60.00
1030 Third Grade	60.00	388.30	0.00	0.00	448.30
1040 Fourth Grade	491.50	130.25	0.00	0.00	621.75
1050 Fifth Grade	521.50	0.00	0.00	0.00	521.50
1060 Primary Center	450.00	0.00	0.00	0.00	450.00
1070 Sped	38.25	55.00	0.00	0.00	93.25
2000 Clubs	0.00	0.00	0.00	0.00	0.00
2010 Choir	0.00	0.00	0.00	0.00	0.00
2050 Student Council	0.00	0.00	0.00	0.00	0.00
<b>A Extra-Curricular Activities Totals:</b>	<u>1,681.25</u>	<u>1,188.35</u>	<u>0.00</u>	<u>0.00</u>	<u>2,869.60</u>
<b>Report Totals:</b>	<u>1,681.25</u>	<u>1,188.35</u>	<u>0.00</u>	<u>0.00</u>	<u>2,869.60</u>

*Michels Madson* 11/18/03  
*Martha Nielsen* 11/18/03

ALL Data

# Current Cash Balance Report

Date: 10/01/2003 thru 10/31/2003

27 Arranged by:  
Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
<b>A ACTIVITY GENERAL FUND</b>					
100 VENDING	618.75	0.00	0.00	0.00	618.75
110 GENERAL FUND	919.10	0.00	806.40	0.00	112.70
120 INTEREST EARNED CHECKING	238.32	0.59	0.00	0.00	238.91
<b>A ACTIVITY GENERAL FUND Totals:</b>	<b>1,776.17</b>	<b>0.59</b>	<b>806.40</b>	<b>0.00</b>	<b>970.36</b>
<b>D CLUBS AND ORGANIZATIONS</b>					
501 STUDENT COUNCIL	179.57	0.00	0.00	0.00	179.57
<b>D CLUBS AND ORGANIZATIONS Totals:</b>	<b>179.57</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>179.57</b>
<b>E ADMINISTRATIVE CUSTODIAL ACCT</b>					
602 HOSPITALITY	220.87	0.00	31.00	0.00	189.87
610 LIBRARY	391.46	25.00	0.00	0.00	416.46
615 FIELD TRIPS	118.83	0.00	636.01	0.00	-517.18
620 BOOKFAIRS	0.00	0.00	0.00	0.00	0.00
630 BIRTHDAY BOOK CLUB	30.00	0.00	0.00	0.00	30.00
<b>E ADMINISTRATIVE CUSTODIAL ACCT Totals:</b>	<b>761.16</b>	<b>25.00</b>	<b>667.01</b>	<b>0.00</b>	<b>119.15</b>
<b>F DISTRICT CUSTODIAL</b>					
700 REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
720 CONVENTION	0.00	0.00	0.00	0.00	0.00
<b>F DISTRICT CUSTODIAL Totals:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Report Totals:</b>	<b>2,716.90</b>	<b>25.59</b>	<b>1,473.41</b>	<b>0.00</b>	<b>1,269.08</b>

*Bess Streeter Aldrich*  
**October Reconciliation**  
**11/11/2003**

*Cindi Alberico*  
 \_\_\_\_\_  
**Cindi Alberico**

**Secretary**  
*Rich Pahls*  
 \_\_\_\_\_  
**Rich Pahls**  
**Principal**

# Current Cash Balance Report

ALL Data

Date: 10/01/2003 thru 10/31/2003

28 Arranged by:  
Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
<b>A Extra-Curricular Activities</b>					
1000 Field Trips	0.00	0.00	0.00	0.00	0.00
1010 First Grade	0.00	0.00	0.00	0.00	0.00
1020 Second Grade	0.00	0.00	0.00	0.00	0.00
1030 Third Grade	0.00	109.50	0.00	0.00	109.50
1040 Fourth Grade	0.00	0.00	0.00	0.00	0.00
1050 Fifth Grade	0.00	318.00	0.00	0.00	318.00
1060 Kindergarten	0.00	99.00	0.00	0.00	99.00
2000 Clubs	0.00	0.00	0.00	0.00	0.00
2010 Choir	0.00	0.00	0.00	0.00	0.00
2050 Student Council	0.00	0.00	0.00	0.00	0.00
<b>A Extra-Curricular Activities Totals:</b>	<b>0.00</b>	<b>526.50</b>	<b>0.00</b>	<b>0.00</b>	<b>526.50</b>
<b>Report Totals:</b>	<b>0.00</b>	<b>526.50</b>	<b>0.00</b>	<b>0.00</b>	<b>526.50</b>

***Bess Streeter Aldrich***  
**October Reconciliation**  
**11/11/2003**

*Cindi Alberico*  
**Cindi Alberico**

**Secretary**  
*Rich Pahls*

**Rich Pahls**  
**Principal**

# Current Cash Balance Report

ALL Data

Date: 10/01/2003 thru 10/31/2003

29 Arranged by:  
Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
<b>ACTIVITY GENERAL FUND</b>					
100 GENERAL	4,075.71	42.35	266.18	-208.34	3,643.54
110 VENDING	-25.77	144.65	0.00	0.00	118.88
125 Interest Earned	6.84	4.21	0.00	0.00	11.05
<b>A ACTIVITY GENERAL FUND Totals:</b>	<b>4,056.78</b>	<b>191.21</b>	<b>266.18</b>	<b>-208.34</b>	<b>3,773.47</b>
<b>B Mini-Classes</b>					
1200 Scrapbooking	0.00	0.00	0.00	0.00	0.00
1300 Crafts K-2	0.00	0.00	0.00	0.00	0.00
1350 Crafts 3-5	0.00	0.00	0.00	0.00	0.00
1400 Knitting	0.00	0.00	0.00	0.00	0.00
1500 Hip-Hop Dance	0.00	0.00	0.00	0.00	0.00
1600 Stamping	0.00	0.00	0.00	0.00	0.00
<b>B Mini-Classes Totals:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>C SCHOOL CUSTODIAL ACCT.</b>					
200 OUTDOOR CLASSROOM	7,513.55	220.00	0.00	0.00	7,733.55
211 do not use	0.00	0.00	0.00	0.00	0.00
300 ART SUPPLIES	2,140.23	8,581.00	0.00	0.00	10,721.23
400 Technology	963.10	0.00	0.00	0.00	963.10
401 "Read a thon" for Winnebago	155.53	0.00	0.00	0.00	155.53
<b>C SCHOOL CUSTODIAL ACCT. Totals:</b>	<b>10,772.41</b>	<b>8,801.00</b>	<b>0.00</b>	<b>0.00</b>	<b>19,573.41</b>
<b>D CLUBS AND ORGANIZATIONS</b>					
501 STUDENT COUNCIL	817.09	136.00	132.13	0.00	820.96
605 Destination Imagination	1,000.00	0.00	0.00	0.00	1,000.00
607 Choir /T shirts	0.00	0.00	0.00	0.00	0.00
<b>D CLUBS AND ORGANIZATIONS Totals:</b>	<b>1,817.09</b>	<b>136.00</b>	<b>132.13</b>	<b>0.00</b>	<b>1,820.96</b>
<b>E ADMINISTRATIVE CUSTODIAL</b>					
300 ART-do not use	0.00	0.00	0.00	0.00	0.00
602 HOSPITALITY	40.13	0.00	49.69	0.00	-9.56
606 MAGAZINES	0.00	0.00	0.00	0.00	0.00
610 MEDIA	1,524.43	49.90	51.30	0.00	1,523.03
611 Birthday Book club	360.00	50.00	0.00	0.00	410.00
615 FIELD TRIPS	-568.22	0.00	2,047.03	80.34	-2,534.91
<b>E ADMINISTRATIVE CUSTODIAL Totals:</b>	<b>1,356.34</b>	<b>99.90</b>	<b>2,148.02</b>	<b>80.34</b>	<b>-611.44</b>
<b>F DISTRICT CUSTODIAL</b>					
700 REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
720 CONVENTION	0.00	0.00	0.00	0.00	0.00
<b>F DISTRICT CUSTODIAL Totals:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Report Totals:</b>	<b>18,002.62</b>	<b>9,228.11</b>	<b>2,546.33</b>	<b>-128.00</b>	<b>24,556.40</b>

*Kevin J. Clark* 11-25-03  
*Kevin J. Clark*

ALL Data

# Current Cash Balance Report

Date: 10/01/2003 thru 10/31/2003

30 Arranged by:  
Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
<b>A Extra-curricular</b>					
100 Kdg. Field Trip	0.00	628.15	0.00	0.00	628.15
101 First Grade Field Trip	0.00	566.00	0.00	0.00	566.00
201 Second Grade Field Trip	0.00	170.00	0.00	0.00	170.00
210 do not use	0.00	0.00	0.00	0.00	0.00
301 Third Grade Field Trip	0.00	684.50	0.00	0.00	684.50
401 Fourth Grade Field Trip	0.00	0.00	0.00	0.00	0.00
501 Fifth Grade Field Trip	0.00	0.00	0.00	0.00	0.00
616 do not use	0.00	0.00	0.00	0.00	0.00
<b>A Extra-curricular Totals:</b>	<u>0.00</u>	<u>2,048.65</u>	<u>0.00</u>	<u>0.00</u>	<u>2,048.65</u>
<b>B Clubs +</b>					
202 Choir/T shirts	642.00	0.00	0.00	0.00	642.00
<b>B Clubs + Totals:</b>	<u>642.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>642.00</u>
<b>C Mini-Classes</b>					
1200 Scrapbooking	0.00	667.00	79.00	0.00	588.00
1300 Crafts K-2	0.00	850.00	0.00	0.00	850.00
1350 Crafts 3-5	0.00	500.00	0.00	0.00	500.00
1400 Knitting	0.00	220.00	0.00	0.00	220.00
1500 Hip-Hop Dance	0.00	580.00	0.00	0.00	580.00
1600 Stamping	0.00	510.00	0.00	0.00	510.00
<b>C Mini-Classes Totals:</b>	<u>0.00</u>	<u>3,327.00</u>	<u>79.00</u>	<u>0.00</u>	<u>3,248.00</u>
<b>Report Totals:</b>	<u>642.00</u>	<u>5,375.65</u>	<u>79.00</u>	<u>0.00</u>	<u>5,938.65</u>

*Kevin (Chief) 1-25-03*  
*Karen [Signature]*

ALL Data

# Current Cash Balance Report

31

Arranged by:

Date: 10/01/2003 thru 10/31/2003

Group ID and Activity Number:

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
<b>A ACTIVITY GENERAL FUND</b>					
100 VENDING	321.54	110.17	217.78	0.00	213.93
110 GENERAL FUND	5,758.96	26,690.77	15,001.80	0.00	17,447.93
200 CHECKING INTEREST	86.59	5.95	0.00	0.00	92.54
A ACTIVITY GENERAL FUND Totals:	6,167.09	26,806.89	15,219.58	0.00	17,754.40
<b>D CLUBS AND ORGANIZATIONS</b>					
501 STUDENT COUNCIL	1,475.02	0.00	14.00	0.00	1,461.02
D CLUBS AND ORGANIZATIONS Totals:	1,475.02	0.00	14.00	0.00	1,461.02
<b>E ADMINISTRATIVE CUSTODIAL ACCT</b>					
601 SITE BASE	0.00	0.00	0.00	0.00	0.00
602 HOSPITALITY	0.00	0.00	0.00	0.00	0.00
605 EARLY CHILDHOOD	0.00	0.00	0.00	0.00	0.00
606 MAGAZINES	0.00	0.00	0.00	0.00	0.00
610 LIBRARY	1,426.39	131.00	0.00	0.00	1,557.39
615 FIELD TRIPS	0.00	0.00	623.12	0.00	-623.12
E ADMINISTRATIVE CUSTODIAL ACCT Totals:	1,426.39	131.00	623.12	0.00	934.27
<b>F DISTRICT CUSTODIAL</b>					
700 REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
720 CONVENTION	0.00	0.00	0.00	0.00	0.00
F DISTRICT CUSTODIAL Totals:	0.00	0.00	0.00	0.00	0.00
<b>Report Totals:</b>	<b>9,068.50</b>	<b>26,937.89</b>	<b>15,856.70</b>	<b>0.00</b>	<b>20,149.69</b>

*Pat Rhodes*

Bryan Elementary School

*Tracy Peterson, Sec*

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ALL Data

# Current Cash Balance Report

32 Arranged by:

Date: 10/01/2003 thru 10/31/2003

Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
<b>A Extra-Curricular Activities</b>					
1001 Kindergarten	0.00	435.96	0.00	0.00	435.96
1010 First Grade	0.00	0.00	0.00	0.00	0.00
1020 Second Grade	0.00	0.00	0.00	0.00	0.00
1030 Third Grade	0.00	0.00	0.00	0.00	0.00
1040 Fourth Grade	0.00	0.00	0.00	0.00	0.00
1050 Fifth Grade	0.00	157.50	0.00	0.00	157.50
A Extra-Curricular Activities Totals:	<u>0.00</u>	<u>593.46</u>	<u>0.00</u>	<u>0.00</u>	<u>593.46</u>
Report Totals:	0.00	593.46	0.00	0.00	593.46

*Pat Rhodes*

Bryan Elementary - Fee Fund

*Shelly Peterson, Sec.*

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# Current Cash Balance Report

ALL Data

Date: 10/01/2003 thru 10/31/2003

<sup>33</sup>Arranged by:  
Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
<b>A ACTIVITY GENERAL FUND</b>					
100 VENDING	2,773.37	165.22	0.00	0.00	2,938.59
110 GENERAL	10,614.37	4,221.50	3,465.12	0.00	11,370.75
130 HOSPITALITY	-44.35	474.00	65.00	0.00	364.65
140 INTEREST EARNED CHECKING	720.88	5.43	0.00	0.00	726.31
<b>A ACTIVITY GENERAL FUND Totals:</b>	14,064.27	4,866.15	3,530.12	0.00	15,400.30
<b>D CLUBS AND ORGANIZATIONS</b>					
501 STUDENT COUNCIL	5,460.50	156.25	400.00	0.00	5,216.75
502 DRUG FREE CLUB	77.23	0.00	0.00	0.00	77.23
<b>D CLUBS AND ORGANIZATIONS Totals:</b>	5,537.73	156.25	400.00	0.00	5,293.98
<b>E ADMINISTRATIVE CUSTODIAL ACCT</b>					
601 FIELD TRIPS	360.26	0.00	592.40	0.00	-232.14
605 TECHNOLOGY	0.00	0.00	0.00	0.00	0.00
610 LIBRARY	3,029.89	0.00	114.66	0.00	2,915.23
615 PAYBAC	415.47	0.00	0.00	0.00	415.47
625 BOWLING	14.95	0.00	0.00	0.00	14.95
<b>E ADMINISTRATIVE CUSTODIAL ACCT Totals:</b>	3,820.57	0.00	707.06	0.00	3,113.51
<b>F DISTRICT CUSTODIAL</b>					
720 CONVENTION	0.00	0.00	0.00	0.00	0.00
<b>F DISTRICT CUSTODIAL Totals:</b>	0.00	0.00	0.00	0.00	0.00
<b>Report Totals:</b>	23,422.57	5,022.40	4,637.18	0.00	23,807.79

Submitted by: Judy Hanson

Approved by: [Signature]

# Current Cash Balance Report

ALL Data

Date: 10/01/2003 thru 10/31/2003

34 Arranged by:  
Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
<b>A EXTRA-CURRICULAR ACTIVITIES</b>					
1000 KINDERGARTEN	0.00	464.40	0.00	0.00	464.40
1001 FIELD TRIP (MISC)	0.00	0.00	0.00	0.00	0.00
1010 FIRST GRADE	0.00	0.00	0.00	0.00	0.00
1020 SECOND GRADE	0.00	72.00	0.00	0.00	72.00
1030 THIRD GRADE	0.00	0.00	0.00	0.00	0.00
1040 FOURTH GRADE	0.00	141.00	0.00	0.00	141.00
1050 FIFTH GRADE	0.00	0.00	0.00	0.00	0.00
2000 CLUBS	0.00	0.00	0.00	0.00	0.00
2050 STUDENT COUNCIL	0.00	0.00	0.00	0.00	0.00
<b>A EXTRA-CURRICULAR ACTIVITIES Totals:</b>	<b>0.00</b>	<b>677.40</b>	<b>0.00</b>	<b>0.00</b>	<b>677.40</b>
<b>Report Totals:</b>	<b>0.00</b>	<b>677.40</b>	<b>0.00</b>	<b>0.00</b>	<b>677.40</b>

Submitted by: Judy Hanson

Approved by: Melinda Feltner

ALL Data

# Current Cash Balance Report

Date: 10/01/2003 thru 10/31/2003

35 Arranged by:  
Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
<b>A ACTIVITY GENERAL FUND</b>					
100 VENDING	1,383.13	204.22	488.22	0.00	1,099.13
110 GENERAL	5,096.68	887.50	42.04	0.00	5,942.14
120 TECHNOLOGY FUND	595.97	0.00	0.00	0.00	595.97
130 COFFEE	82.75	2.10	7.88	0.00	76.97
140 SPORTS FOUNDATION	0.00	0.00	0.00	0.00	0.00
150 GARAGE SALE	0.00	0.00	0.00	0.00	0.00
160 WEEKLY READER	0.00	0.00	0.00	0.00	0.00
170 INTEREST EARNED CHECKING	795.42	5.01	0.00	0.00	800.43
180 PTA DISCRETIONARY	75.72	0.00	0.00	0.00	75.72
190 ASSIGNMENT NOTEBOOKS	51.04	7.00	0.00	0.00	58.04
<b>A ACTIVITY GENERAL FUND Totals:</b>	<b>8,080.71</b>	<b>1,105.83</b>	<b>538.14</b>	<b>0.00</b>	<b>8,648.40</b>
<b>D CLUBS AND ORGANIZATIONS</b>					
501 STUDENT COUNCIL	2,890.28	553.52	689.42	0.00	2,754.38
502 CODY APPAREL	651.83	37.95	215.65	0.00	474.13
520 STUDENT CLUBS	880.84	0.00	20.30	0.00	860.54
530 LOVE AND LOGIC	112.00	0.00	0.00	0.00	112.00
<b>D CLUBS AND ORGANIZATIONS Totals:</b>	<b>4,534.95</b>	<b>591.47</b>	<b>925.37</b>	<b>0.00</b>	<b>4,201.05</b>
<b>E ADMINISTRATIVE CUSTODIAL FUND</b>					
600 AUTHOR	0.00	0.00	0.00	0.00	0.00
602 HOSPITALITY	670.68	30.00	30.00	0.00	670.68
610 MEDIA	2,048.24	2,604.22	2,263.79	0.00	2,388.67
611 MEDIA - DONATIONS	4,500.00	0.00	0.00	0.00	4,500.00
615 FIELD TRIP	6.26	0.00	446.67	0.00	-440.41
625 PRE-SCHOOL	0.00	0.00	0.00	0.00	0.00
630 STUDENT PARTY MONEY	1.75	0.00	0.00	0.00	1.75
640 SPECIAL PROJECTS FUND	2,362.62	38.83	0.00	0.00	2,401.45
<b>E ADMINISTRATIVE CUSTODIAL FUND Totals:</b>	<b>9,589.55</b>	<b>2,673.05</b>	<b>2,740.46</b>	<b>0.00</b>	<b>9,522.14</b>
<b>F DISTRICT CUSTODIAL FUNDS</b>					
700 CONVENTION	0.00	0.00	0.00	0.00	0.00
720 CONVENTION PRE-SCHOOL	0.00	0.00	0.00	0.00	0.00
<b>F DISTRICT CUSTODIAL FUNDS Totals:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Report Totals:</b>	<b>22,205.21</b>	<b>4,370.35</b>	<b>4,203.97</b>	<b>0.00</b>	<b>22,371.59</b>

0.00 \*

22,371.59 +

553.75 +

22,925.34 \*

*Lynn Dethloff  
Secretary  
Rick Mayrath  
Principal*

ALL Data

# Current Cash Balance Report

Date: 10/01/2003 thru 10/31/2003

36 Arranged by:  
Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
<b>A Extra-Curricular Activities</b>					
1000 Field Trips	0.00	0.00	0.00	0.00	0.00
1005 Kindergarten Field Trips	0.00	225.75	0.00	0.00	225.75
1010 First Grade Field Trips	0.00	328.00	0.00	0.00	328.00
1020 Second Grade Field Trips	0.00	0.00	0.00	0.00	0.00
1030 Third Grade Field Trips	0.00	0.00	0.00	0.00	0.00
1040 Fourth Grade Field Trips	0.00	0.00	0.00	0.00	0.00
1050 Fifth Grade Field Trips	0.00	0.00	0.00	0.00	0.00
2000 Clubs	0.00	0.00	0.00	0.00	0.00
2010 Choir	0.00	0.00	0.00	0.00	0.00
2050 Student Council	0.00	0.00	0.00	0.00	0.00
<b>A Extra-Curricular Activities Totals:</b>	<b>0.00</b>	<b>553.75</b>	<b>0.00</b>	<b>0.00</b>	<b>553.75</b>
<b>Report Totals:</b>	<b>0.00</b>	<b>553.75</b>	<b>0.00</b>	<b>0.00</b>	<b>553.75</b>

*Lynn Dethloff*  
*Secretary*  
*Dick Mayanby*  
*Principal*

# Current Cash Balance Report

Date: 10/01/2003 thru 10/31/2003

Arranged by:  
Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
<b>A ACTIVITY GENERAL FUND</b>					
100 VENDING	1,479.65	0.00	175.00	0.00	1,304.65
110 GENERAL FUND	2,234.82	0.00	313.59	0.00	1,921.23
112 WESTERN BOWL	0.00	0.00	0.00	0.00	0.00
500 MILLARD FOUNDATION REIMB.	2,976.78	0.00	0.00	0.00	2,976.78
600 Interest earned	431.07	2.00	0.00	0.00	433.07
<b>A ACTIVITY GENERAL FUND Totals:</b>	<b>7,122.32</b>	<b>2.00</b>	<b>488.59</b>	<b>0.00</b>	<b>6,635.73</b>
<b>D CLUBS AND ORGANIZATIONS</b>					
501 STUDENT COUNCIL	669.10	0.00	410.00	0.00	259.10
<b>D CLUBS AND ORGANIZATIONS Totals:</b>	<b>669.10</b>	<b>0.00</b>	<b>410.00</b>	<b>0.00</b>	<b>259.10</b>
<b>E ADMINISTRATIVE CUSTODIAL ACCT</b>					
601 SITE BASE	0.00	0.00	0.00	0.00	0.00
602 HOSPITALITY	0.00	0.00	0.00	0.00	0.00
605 READ	0.00	0.00	0.00	0.00	0.00
610 LIBRARY	312.01	202.66	0.00	0.00	514.67
615 FIELD TRIPS	992.19	0.00	582.42	0.00	409.77
620 PTO FOR TEACHERS	191.00	0.00	0.00	0.00	191.00
630 VOLUNTEER	0.00	0.00	0.00	0.00	0.00
635 KITCHEN	0.00	0.00	0.00	0.00	0.00
640 DRUG AWARENESS	-33.81	0.00	0.00	0.00	-33.81
<b>E ADMINISTRATIVE CUSTODIAL ACCT Totals:</b>	<b>1,461.39</b>	<b>202.66</b>	<b>582.42</b>	<b>0.00</b>	<b>1,081.63</b>
<b>F DISTRICT CUSTODIAL</b>					
700 REINBURSEMENTS	0.00	0.00	0.00	0.00	0.00
720 CONVENTION	0.00	0.00	0.00	0.00	0.00
<b>F DISTRICT CUSTODIAL Totals:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Report Totals:</b>	<b>9,252.81</b>	<b>204.66</b>	<b>1,481.01</b>	<b>0.00</b>	<b>7,976.46</b>

*Nancy Nelson - Principal*

*Cindy Betz - Secretary*

ALL Data

# Current Cash Balance Report

38

Arranged by:

Date: 10/01/2003 thru 10/31/2003

Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
<b>A EXTRA CURRICULAR ACTIVITIES</b>					
1000 KDG FIELD TRIP	0.00	319.90	0.00	0.00	319.90
1010 1ST GRADE FIELD TRIP	0.00	0.00	0.00	0.00	0.00
1020 2ND GRADE FIELD TRIP	0.00	0.00	0.00	0.00	0.00
1030 3RD GRADE FIELD TRIP	0.00	0.00	0.00	0.00	0.00
1040 4TH GRADE FIELD TRIP	0.00	132.00	0.00	0.00	132.00
1050 5TH GRADE FIELD TRIP	0.00	0.00	0.00	0.00	0.00
A EXTRA CURRICULAR ACTIVITIES Totals:	<u>0.00</u>	<u>451.90</u>	<u>0.00</u>	<u>0.00</u>	<u>451.90</u>
Report Totals:	0.00	451.90	0.00	0.00	451.90

Gary Nelson - Principal

Cindy Bobb - Secretary

# Current Cash Balance Report

ALL Data

Date: 10/01/2003 thru 10/31/2003

<sup>39</sup>Arranged by:  
Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
<b>A ACTIVITY GENERAL FUND</b>					
100 VENDING	3,608.71	76.08	340.93	0.00	3,343.86
110 GENERAL FUND	3,882.90	299.17	285.74	0.00	3,896.33
200 INTEREST EARNED CHECKING	644.55	2.71	0.00	0.00	647.26
<b>A ACTIVITY GENERAL FUND Totals:</b>	8,136.16	377.96	626.67	0.00	7,887.45
<b>D CLUBS AND ORGANIZATIONS</b>					
501 STUDENT COUNCIL	437.44	483.03	565.60	0.00	354.87
<b>D CLUBS AND ORGANIZATIONS Totals:</b>	437.44	483.03	565.60	0.00	354.87
<b>E ADMINISTRATIVE CUSTODIAL ACCT</b>					
602 HOSPITALITY	533.86	230.00	117.27	0.00	646.59
610 LIBRARY	1,080.02	2,838.09	2,692.83	0.00	1,225.28
615 FIELD TRIPS	-1,060.46	0.00	663.74	0.00	-1,724.20
620 PTO	0.00	0.00	0.00	0.00	0.00
<b>E ADMINISTRATIVE CUSTODIAL ACCT Totals:</b>	553.42	3,068.09	3,473.84	0.00	147.67
<b>F DISTRICT CUSTODIAL</b>					
700 REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
720 CONVENTION	1,888.72	0.00	0.00	0.00	1,888.72
<b>F DISTRICT CUSTODIAL Totals:</b>	1,888.72	0.00	0.00	0.00	1,888.72
<b>Report Totals:</b>	11,015.74	3,929.08	4,666.11	0.00	10,278.71

*Jackie Larkin / Secretary 11-10-03*

*Mark Schep 11-10-03*

ALL Data

# Current Cash Balance Report

Date: 10/01/2003 thru 10/31/2003

40 Arranged by:  
Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
<b>A EXTRA-CURRICULAR ACTIVITIES</b>					
1010 Kdgn Field Trips	87.00	9.00	0.00	0.00	96.00
1011 FIRST GRADE FIELD TRIP	0.00	0.00	0.00	0.00	0.00
1012 SECOND GRADE FIELD TRIP	252.00	6.00	0.00	0.00	258.00
1013 THIRD GRADE FIELD TRIP	0.00	229.86	0.00	0.00	229.86
1014 FOURTH GRADE FIELD TRIPS	280.50	30.00	0.00	0.00	310.50
1015 FIFTH GRADE FIELD TRIPS	0.00	0.00	0.00	0.00	0.00
1016 K-5 SPED FIELD TRIPS	0.00	0.00	0.00	0.00	0.00
A EXTRA-CURRICULAR ACTIVITIES Totals:	<u>619.50</u>	<u>274.86</u>	<u>0.00</u>	<u>0.00</u>	<u>894.36</u>
Report Totals:	619.50	274.86	0.00	0.00	894.36



# Current Cash Balance Report

ALL Data

Date: 10/01/2003 thru 10/31/2003

Arranged by:  
Group ID and Activity Numt

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
<b>A ACTIVITY GENERAL FUND</b>					
100 VENDING	286.55	367.87	83.09	0.00	571.33
110 GENERAL FUND	8,515.52	205.56	431.27	0.00	8,289.81
120 Interest on checking	410.36	3.25	0.00	0.00	413.61
<b>A ACTIVITY GENERAL FUND Totals:</b>	<b>9,212.43</b>	<b>576.68</b>	<b>514.36</b>	<b>0.00</b>	<b>9,274.75</b>
<b>D CLUBS AND ORGANIZATIONS</b>					
501 STUDENT COUNCIL	243.58	0.00	0.00	0.00	243.58
510 Art Projects	0.00	0.00	0.00	0.00	0.00
520 T-shirts	1,858.00	64.00	0.00	0.00	1,922.00
525 Bowling/Pizza	0.00	0.00	0.00	0.00	0.00
550 Pencils	48.75	102.75	0.00	0.00	151.50
590 BOOKS-HELEN LESTER	0.00	0.00	0.00	0.00	0.00
655 Landscaping	71.06	0.00	0.00	0.00	71.06
690 Marquee Fund	0.00	0.00	0.00	0.00	0.00
<b>D CLUBS AND ORGANIZATIONS Totals:</b>	<b>2,221.39</b>	<b>166.75</b>	<b>0.00</b>	<b>0.00</b>	<b>2,388.14</b>
<b>E ADMINISTRATIVE CUSTODIAL ACCT</b>					
602 HOSPITALITY	-26.40	535.00	120.03	0.00	388.57
606 MAGAZINES	515.50	2.00	0.00	0.00	517.50
610 LIBRARY	2,794.93	52.75	18.00	0.00	2,829.68
615 FIELD TRIPS	0.00	0.00	361.67	0.00	-361.67
620 PTO	0.00	0.00	0.00	0.00	0.00
625 MUSIC DEPT.	21.68	0.00	0.00	0.00	21.68
630 PICTURES	-13.95	0.00	0.00	0.00	-13.95
635 Reading Incentive	0.00	0.00	0.00	0.00	0.00
<b>E ADMINISTRATIVE CUSTODIAL ACCT Totals:</b>	<b>3,291.76</b>	<b>589.75</b>	<b>499.70</b>	<b>0.00</b>	<b>3,381.81</b>
<b>Report Totals:</b>	<b>14,725.58</b>	<b>1,333.18</b>	<b>1,014.06</b>	<b>0.00</b>	<b>15,044.70</b>

*Diane Beverly. See  
Carol Beatty, Princ.*

ALL Data

**Current Cash Balance Report**

Date: 10/01/2003 thru 10/31/2003

Arranged by:  
Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
<b>A Extra-Curricular Activities</b>					
1000 Kdg. field trips	0.00	451.00	0.00	0.00	451.00
1010 1st Grade - field trips	0.00	0.00	0.00	0.00	0.00
1020 2nd Grade - field trips	0.00	86.55	0.00	0.00	86.55
1030 3rd Grade - field trips	0.00	0.00	0.00	0.00	0.00
1040 4th Grade - field trips	0.00	91.25	0.00	0.00	91.25
1050 5th Grade - field trips	0.00	0.00	0.00	0.00	0.00
1090 SPED - field trips	0.00	0.00	0.00	0.00	0.00
<b>A Extra-Curricular Activities Totals:</b>	<u>0.00</u>	<u>628.80</u>	<u>0.00</u>	<u>0.00</u>	<u>628.80</u>
<b>Report Totals:</b>	0.00	628.80	0.00	0.00	628.80

*Diane Beverly, Sec.*  
*Carol Beaty, Princ*

ALL Data

# Current Cash Balance Report

43

Date: 10/01/2003 thru 10/31/2003

Arranged by:  
Group ID and Activity Num

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
<b>A ACTIVITY GENERAL FUND</b>					
100 VENDING	809.64	160.20	0.00	0.00	969.84
110 GENERAL FUND	3,007.79	180.45	0.00	0.00	3,188.24
115 Interest Earned Checking	555.13	2.56	0.00	0.00	557.69
<b>A ACTIVITY GENERAL FUND Totals:</b>	<b>4,372.56</b>	<b>343.21</b>	<b>0.00</b>	<b>0.00</b>	<b>4,715.77</b>
<b>D CLUBS AND ORGANIZATIONS</b>					
510 STUDENT COUNCIL	1,443.55	0.00	0.00	0.00	1,443.55
<b>D CLUBS AND ORGANIZATIONS Totals:</b>	<b>1,443.55</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,443.55</b>
<b>E ADMINISTRATIVE CUSTODIAL ACCT</b>					
606 MAGAZINES	0.00	0.00	0.00	0.00	0.00
610 LIBRARY	571.98	211.75	0.00	0.00	783.73
615 FIELD TRIPS	2,011.29	0.00	0.00	0.00	2,011.29
620 HOSPITALITY FUND	0.00	0.00	0.00	0.00	0.00
630 FUND RAISER	0.00	0.00	0.00	0.00	0.00
635 SAFETY PATROL	-102.75	0.00	0.00	0.00	-102.75
640 ART	29.12	1,045.25	0.00	0.00	1,074.37
<b>E ADMINISTRATIVE CUSTODIAL ACCT Totals:</b>	<b>2,509.64</b>	<b>1,257.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3,766.64</b>
<b>F DISTRICT CUSTODIAL</b>					
710 RUSWICK GRANT	0.00	0.00	0.00	0.00	0.00
720 CONVENTION	2,740.00	0.00	0.00	0.00	2,740.00
<b>F DISTRICT CUSTODIAL Totals:</b>	<b>2,740.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,740.00</b>
<b>Report Totals:</b>	<b>11,065.75</b>	<b>1,600.21</b>	<b>0.00</b>	<b>0.00</b>	<b>12,665.96</b>

*Pam Shelton*  
11/11/03

*B. Johnson*  
11-11-03

ALL Data

# Current Cash Balance Report

44

Date: 10/01/2003 thru 10/31/2003

Arranged by:  
Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
1000 KG Field Trips	0.00	0.00	0.00	0.00	0.00
1100 1st Grade-Field Trips	0.00	184.18	0.00	0.00	184.18
1200 2nd Grade-Field Trips	0.00	82.80	0.00	0.00	82.80
1300 3rd Grade-Field Trips	0.00	0.00	0.00	0.00	0.00
1400 4th Grade-Field Trips	0.00	0.00	0.00	0.00	0.00
1500 5th Grade-Field Trips	0.00	0.00	0.00	0.00	0.00
Totals:	<u>0.00</u>	<u>266.98</u>	<u>0.00</u>	<u>0.00</u>	<u>266.98</u>
Report Totals:	0.00	266.98	0.00	0.00	266.98

*Pam Shelton*  
11/11/03

*B. Noh*  
11-11-03

# Current Cash Balance Report

ALL Data

Date: 10/01/2003 thru 10/31/2003

45 Arranged by:  
Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
<b>A ACTIVITY GENERAL FUND</b>					
100 Vending	571.70	45.06	15.00	0.00	601.76
110 General	2,918.98	0.00	157.61	0.00	2,761.37
112 Bank Charges and Interest	14.78	1.90	0.00	0.00	16.68
<b>A ACTIVITY GENERAL FUND Totals:</b>	3,505.46	46.96	172.61	0.00	3,379.81
<b>D CLUBS AND ORGANIZATIONS</b>					
501 Student Council	589.75	0.00	0.00	0.00	589.75
502 YEARBOOK	67.62	0.00	0.00	0.00	67.62
611 Hitchcock Clothing	46.11	0.00	0.00	0.00	46.11
<b>D CLUBS AND ORGANIZATIONS Totals:</b>	703.48	0.00	0.00	0.00	703.48
<b>E ADMINISTRATIVE CUSTODIAL ACCT</b>					
601 Site Base	0.00	0.00	0.00	0.00	0.00
602 Landscaping	317.61	0.00	0.00	0.00	317.61
603 Field Trip	-92.64	0.00	358.09	0.00	-450.73
604 Classroom Supplies	0.00	0.00	0.00	0.00	0.00
605 READ	948.21	0.00	110.18	0.00	838.03
606 Classroom Magazines	0.00	0.00	0.00	0.00	0.00
607 25th Anniversary Fund	0.00	0.00	0.00	0.00	0.00
608 Drug Awareness	0.00	0.00	0.00	0.00	0.00
609 Playground Equipment	0.00	0.00	0.00	0.00	0.00
610 Library	1,575.67	10.00	90.00	0.00	1,495.67
612 HOSPITALITY	0.00	0.00	0.00	0.00	0.00
613 Art Fund	1,023.36	4,026.00	4,039.00	0.00	1,010.36
614 Hitchcock Mini Classes	0.00	0.00	0.00	0.00	0.00
<b>E ADMINISTRATIVE CUSTODIAL ACCT Totals:</b>	3,772.21	4,036.00	4,597.27	0.00	3,210.94
<b>F DISTRICT CUSTODIAL</b>					
620 Convention	0.00	0.00	0.00	0.00	0.00
<b>F DISTRICT CUSTODIAL Totals:</b>	0.00	0.00	0.00	0.00	0.00
<b>Report Totals:</b>	7,981.15	4,082.96	4,769.88	0.00	7,294.23

Patty Schriever  
M Johnson

ALL Data

# Current Cash Balance Report

Date: 10/01/2003 thru 10/31/2003

46 Arranged by:  
Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
1001 Kindergarten	0.00	0.00	0.00	0.00	0.00
Totals:	0.00	0.00	0.00	0.00	0.00
<b>A Extra-Curricular Activities</b>					
1000 Field Trips	0.00	0.00	0.00	0.00	0.00
1010 First Grade	0.00	0.00	0.00	0.00	0.00
1020 Second Grade	0.00	0.00	0.00	0.00	0.00
1030 Third Grade	0.00	147.80	0.00	0.00	147.80
1040 Fourth Grade	0.00	0.00	0.00	0.00	0.00
1050 Fifth Grade	0.00	234.10	0.00	0.00	234.10
A Extra-Curricular Activities Totals:	0.00	381.90	0.00	0.00	381.90
Report Totals:	0.00	381.90	0.00	0.00	381.90

*Gatty Schriener*  
*M Johnson*

# Current Cash Balance Report

ALL Data

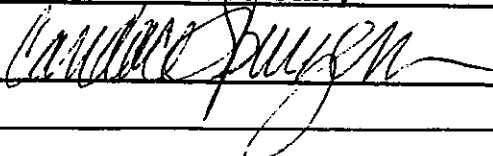
Date: 10/01/2003 thru 10/31/2003

47 Arranged by:  
Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
<b>A ACTIVITY GENERAL FUND</b>					
100 VENDING	2,522.53	518.73	273.59	0.00	2,767.67
110 GENERAL FUND	4,814.03	375.35	975.42	0.00	4,213.96
200 INTEREST EARNED CHECKING	519.13	3.03	0.00	0.00	522.16
<b>A ACTIVITY GENERAL FUND Totals:</b>	7,855.69	897.11	1,249.01	0.00	7,503.79
<b>D CLUBS AND ORGANIZATIONS</b>					
501 STUDENT COUNCIL	2,029.25	0.00	0.00	0.00	2,029.25
<b>D CLUBS AND ORGANIZATIONS Totals:</b>	2,029.25	0.00	0.00	0.00	2,029.25
<b>E ADMINISTRATIVE CUSTODIAL ACCT</b>					
601 PTA/TEACHER	0.00	0.00	0.00	0.00	0.00
610 LIBRARY	1,519.11	3,073.27	2,126.38	0.00	2,466.00
615 FIELD TRIPS	703.41	0.00	577.76	0.00	125.65
<b>E ADMINISTRATIVE CUSTODIAL ACCT Totals:</b>	2,222.52	3,073.27	2,704.14	0.00	2,591.65
<b>F DISTRICT CUSTODIAL</b>					
700 REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
720 CONVENTION FUND	0.00	0.00	0.00	0.00	0.00
<b>F DISTRICT CUSTODIAL Totals:</b>	0.00	0.00	0.00	0.00	0.00
<b>Report Totals:</b>	12,107.46	3,970.38	3,953.15	0.00	12,124.69

**SUBMITTED BY:** Mary Bobka

**POSITION:** Secretary

**APPROVED:** 

ALL Data

# Current Cash Balance Report

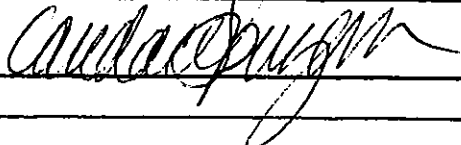
Date: 10/01/2003 thru 10/31/2003

48 Arranged by:  
Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
<b>A Extra-Curricular Activities</b>					
1000 Field Trips	0.00	0.00	0.00	0.00	0.00
1010 First Grade	0.00	0.00	0.00	0.00	0.00
1020 Second Grade	94.00	0.00	0.00	0.00	94.00
1030 Third Grade	384.50	0.00	0.00	0.00	384.50
1040 Fourth Grade	-7.00	7.00	0.00	0.00	0.00
1050 Fifth Grade	0.00	0.00	0.00	0.00	0.00
1060 Kindergarten	0.00	257.00	0.00	0.00	257.00
<b>A Extra-Curricular Activities Totals:</b>	<u>471.50</u>	<u>264.00</u>	<u>0.00</u>	<u>0.00</u>	<u>735.50</u>
<b>Report Totals:</b>	471.50	264.00	0.00	0.00	735.50

**SUBMITTED BY:** Mary Bobka

**POSITION:** Secretary

**APPROVED:** 



ALL Data

# Current Cash Balance Report

Date: 10/01/2003 thru 10/31/2003

49 Arranged by:  
Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
<b>A ACTIVITY GENERAL FUND</b>					
100 VENDING	754.01	383.84	475.52	0.00	662.33
110 GENERAL	3,061.96	409.17	323.32	0.00	3,147.81
120 RETIREMENT	0.00	0.00	0.00	0.00	0.00
125 INTEREST EARNED	84.84	3.22	0.00	0.00	88.06
<b>A ACTIVITY GENERAL FUND Totals:</b>	<b>3,900.81</b>	<b>796.23</b>	<b>798.84</b>	<b>0.00</b>	<b>3,898.20</b>
<b>C CLUBS AND ORGANIZATIONS</b>					
501 ST. COUNCIL	682.86	1,310.27	1,366.18	0.00	626.95
503 SAFE CLUB	1.84	0.00	0.00	0.00	1.84
<b>C CLUBS AND ORGANIZATIONS Totals:</b>	<b>684.70</b>	<b>1,310.27</b>	<b>1,366.18</b>	<b>0.00</b>	<b>628.79</b>
<b>E ADMINISTRATIVE CUSTODIAL ACCT</b>					
602 HOSPITALITY	461.13	1,320.00	143.16	0.00	1,637.97
604 ART	210.72	0.00	104.31	0.00	106.41
606 MINI CLASSES	0.00	0.00	2,733.00	0.00	-2,733.00
607 PE/MUSIC	2,914.35	5,703.10	4,044.40	0.00	4,573.05
610 LIBRARY	1,169.90	20.00	14.86	0.00	1,175.04
612 TECHNOLOGY	0.00	0.00	0.00	0.00	0.00
615 FIELD TRIPS	-1,285.50	0.00	1,772.62	0.00	-3,058.12
620 MONTESSORI PRESCHOOL	0.00	0.00	0.00	0.00	0.00
<b>E ADMINISTRATIVE CUSTODIAL ACCT Totals:</b>	<b>3,470.60</b>	<b>7,043.10</b>	<b>8,812.35</b>	<b>0.00</b>	<b>1,701.35</b>
<b>F DISTRICT CUSTODIAL</b>					
700 REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
720 CONVENTION	0.00	0.00	0.00	0.00	0.00
<b>F DISTRICT CUSTODIAL Totals:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Report Totals:</b>	<b>8,056.11</b>	<b>9,149.60</b>	<b>10,977.37</b>	<b>0.00</b>	<b>6,228.34</b>

Ann Thomas  
Ann Thomas, Secretary – Montclair Elementary

Kara L. Hutton  
Kara Hutton, Principal – Montclair Elementary

ALL Data

# Current Cash Balance Report

Date: 10/01/2003 thru 10/31/2003

50 Arranged by:  
Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
1000 Kindergarten	0.00	281.65	0.00	0.00	281.65
1010 First Grade	0.00	0.00	0.00	0.00	0.00
1020 Second Grade	0.00	0.00	0.00	0.00	0.00
1030 Third Grade	0.00	0.00	0.00	0.00	0.00
1040 Fourth Grade	0.00	0.00	0.00	0.00	0.00
1050 Fifth Grade	0.00	445.50	0.00	0.00	445.50
2000 Preprimary Montessori	0.00	727.80	0.00	0.00	727.80
2010 Primary Montessori	264.55	0.00	0.00	0.00	264.55
2020 Intermediate Montessori	727.10	159.10	0.00	0.00	886.20
2030 Preschool	0.00	123.00	0.00	0.00	123.00
3000 Mini Classes	2,653.00	80.00	0.00	0.00	2,733.00
Totals:	<u>3,644.65</u>	<u>1,817.05</u>	<u>0.00</u>	<u>0.00</u>	<u>5,461.70</u>
Report Totals:	3,644.65	1,817.05	0.00	0.00	5,461.70

*Ann Thomas*

Ann Thomas, Secretary – Montclair Elementary

*Kara L. Hutton*

Kara Hutton, Principal – Montclair Elementary

# Current Cash Balance Report

ALL Data

Date: 10/01/2003 thru 10/31/2003

<sup>51</sup>Arranged by:  
Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balanc.
<b>A ACTIVITY GENERAL FUND</b>					
100 VENDING	-98.66	409.92	29.31	0.00	281.95
110 GENERAL FUND	1,907.76	18.76	121.50	0.00	1,805.02
115 INTEREST EARNED CHECKING	83.28	1.05	0.00	0.00	84.33
<b>A ACTIVITY GENERAL FUND Totals:</b>	1,892.38	429.73	150.81	0.00	2,171.30
<b>D CLUBS AND ORGANIZATIONS</b>					
501 STUDENT COUNCIL	166.18	4,487.00	4,085.03	0.00	568.15
510 BOOK CLUB	16.24	0.00	0.00	0.00	16.24
511 CONFLICT MANAGERS	17.42	0.00	0.00	0.00	17.42
615 SAFETY PATROL	6.02	0.00	0.00	0.00	6.02
635 M.A.D.	1.55	0.00	0.00	0.00	1.55
<b>D CLUBS AND ORGANIZATIONS Totals:</b>	207.41	4,487.00	4,085.03	0.00	609.38
<b>E ADMINISTRATIVE CUSTODIAL ACCT</b>					
600 REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
601 SITE BASE	65.26	0.00	0.00	0.00	65.26
602 HOSPITALITY	61.00	841.00	35.00	0.00	867.00
603 FIELD TRIPS	32.85	0.00	112.00	0.00	-79.15
605 READ	37.39	6.25	0.00	0.00	43.64
610 LIBRARY	789.97	33.36	0.00	0.00	823.33
620 CONVENTION FUND	0.00	0.00	0.00	0.00	0.00
630 PAYBACK	708.58	180.25	0.00	0.00	888.83
640 SPED GRANT	0.00	0.00	0.00	0.00	0.00
<b>E ADMINISTRATIVE CUSTODIAL ACCT Totals:</b>	1,695.05	1,060.86	147.00	0.00	2,608.91
<b>Report Totals:</b>	3,794.84	5,977.59	4,382.84	0.00	5,389.59

TINA Nimmo

Tina Nimmo  
Suzanne Hanna

ALL Data

# Current Cash Balance Report

Date: 10/01/2003 thru 10/31/2003

52 Arranged by:  
Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
<b>A EXTRA CURRICULAR ACTIVITIES</b>					
1005 KINDERGARTEN	0.00	183.50	0.00	0.00	183.50
1010 FIRST GRADE	0.00	408.90	0.00	0.00	408.90
1020 SECOND GRADE	0.00	81.15	0.00	0.00	81.15
1030 THIRD GRADE	0.00	0.00	0.00	0.00	0.00
1040 FOURTH GRADE	0.00	281.75	0.00	0.00	281.75
1050 FIFTH GRADE	0.00	0.00	0.00	0.00	0.00
1060 PHYSICAL EDUCATION	0.00	0.00	0.00	0.00	0.00
A EXTRA CURRICULAR ACTIVITIES Totals:	<u>0.00</u>	<u>955.30</u>	<u>0.00</u>	<u>0.00</u>	<u>955.30</u>
Report Totals:	0.00	955.30	0.00	0.00	955.30

# Current Cash Balance Report

ALL Data

Date: 10/01/2003 thru 10/31/2003

Arranged by:  
Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
<b>A ACTIVITY GENERAL FUNE</b>					
100 VENDING	2,900.18	0.00	182.90	-600.00	2,117.28
110 GENERAL	11,835.19	1,074.55	938.32	0.00	11,971.42
125 INTEREST EARNED	40.24	4.69	0.00	0.00	44.93
<b>A ACTIVITY GENERAL FUNE Totals:</b>	14,775.61	1,079.24	1,121.22	-600.00	14,133.63
<b>D CLUBS AND ORGANIZATIONS</b>					
501 STUDENT COUNCIL	107.36	119.85	0.00	0.00	227.21
505 CHOIR	0.00	0.00	0.00	0.00	0.00
510 SAFETY PATROL	157.64	0.00	0.00	0.00	157.64
520 ENVIRONMENTAL CLUB	1,949.67	0.00	0.00	0.00	1,949.67
521 3-D Club	0.00	0.00	0.00	0.00	0.00
525 Conflict Managers	225.74	0.00	0.00	0.00	225.74
<b>D CLUBS AND ORGANIZATIONS Totals:</b>	2,440.41	119.85	0.00	0.00	2,560.26
<b>E ADMINISTRATIVE CUSTODIAL ACCT</b>					
601 SITE-BASE	0.00	0.00	0.00	0.00	0.00
602 STAFF HOSPITALITY	-46.05	0.00	130.26	600.00	423.69
606 MAGAZINES	0.00	0.00	0.00	0.00	0.00
610 LIBRARY	3,885.29	5,226.54	3,516.73	0.00	5,595.10
615 FIELD TRIPS	-909.23	0.00	765.09	0.00	-1,674.32
<b>E ADMINISTRATIVE CUSTODIAL ACCT Totals:</b>	2,930.01	5,226.54	4,412.08	600.00	4,344.47
<b>F DISTRICT CUSTODIAL</b>					
802 CONVENTION	0.00	0.00	0.00	0.00	0.00
<b>F DISTRICT CUSTODIAL Totals:</b>	0.00	0.00	0.00	0.00	0.00
<b>Report Totals:</b>	20,146.03	6,425.63	5,533.30	0.00	21,038.36

*Deb Shearer 11-13-03*

*Bonnie Kelmuski 11-13-03*

*We are off \$118.04 due to returned checks - copies attached.*

# Current Cash Balance Report

ALL Data

Date: 10/01/2003 thru 10/31/2003

Arranged by:  
Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
<b>A Extra Curriculars</b>					
1000 Kindergarten Field Trips	0.00	619.00	0.00	0.00	619.00
1010 First Grade Field Trips	354.00	0.00	0.00	0.00	354.00
1020 Second Grade Field Trips	66.50	33.25	0.00	0.00	99.75
1030 Third Grade Field Trips	0.00	0.00	0.00	0.00	0.00
1040 Fourth Grade Field Trips	612.00	0.00	0.00	0.00	612.00
1050 Fifth Grade Field Trips	0.00	0.00	0.00	0.00	0.00
<b>A Extra Curriculars Totals:</b>	<b>1,032.50</b>	<b>652.25</b>	<b>0.00</b>	<b>0.00</b>	<b>1,684.75</b>
<b>Report Totals:</b>	<b>1,032.50</b>	<b>652.25</b>	<b>0.00</b>	<b>0.00</b>	<b>1,684.75</b>

Jep Shearer 11-13-03

ALL Data

# Current Cash Balance Report

55 Arranged by:

Date: 10/01/2003 thru 10/31/2003

Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
<b>A ACTIVITY GENERAL FUND</b>					
100 Vending	535.54	672.28	57.75	0.00	1,150.07
110 General	3,147.45	1,732.57	645.63	0.00	4,234.39
120 Interest Earned Checking	68.29	3.69	0.00	0.00	71.98
<b>A ACTIVITY GENERAL FUND Totals:</b>	<b>3,751.28</b>	<b>2,408.54</b>	<b>703.38</b>	<b>0.00</b>	<b>5,456.44</b>
<b>D CLUBS AND ORGANIZATIONS</b>					
501 Student Council	1,549.44	0.00	66.98	0.00	1,482.46
502 5th Grade Club	5.62	0.00	0.00	0.00	5.62
<b>D CLUBS AND ORGANIZATIONS Totals:</b>	<b>1,555.06</b>	<b>0.00</b>	<b>66.98</b>	<b>0.00</b>	<b>1,488.08</b>
<b>E ADMINISTRATIVE CUSTODIAL ACCT</b>					
601 Site Base Plan Annual Updates	1,190.87	0.00	0.00	0.00	1,190.87
602 Staff Hospitality	200.55	942.50	125.00	0.00	1,018.05
603 Field Trips	-497.08	0.00	846.18	0.00	-1,343.26
608 Grants	188.00	0.00	0.00	0.00	188.00
609 Technology	1,181.77	41.50	0.00	0.00	1,223.27
610 Media	2,303.78	3,433.92	0.00	0.00	5,737.70
611 Cultural Arts	552.38	0.00	0.00	0.00	552.38
612 Safety Patrol	0.00	0.00	18.04	0.00	-18.04
614 SP MONTESSORI	1,276.78	0.00	0.00	0.00	1,276.78
615 PayBac	1,018.90	72.00	0.00	0.00	1,090.90
616 P.E.	0.00	0.00	0.00	0.00	0.00
617 Music	0.00	0.00	0.00	0.00	0.00
618 READ	0.00	1,700.00	0.00	0.00	1,700.00
620 NORRIS SPECIAL PROJECTS	0.00	0.00	0.00	0.00	0.00
<b>E ADMINISTRATIVE CUSTODIAL ACCT Totals:</b>	<b>7,415.95</b>	<b>6,189.92</b>	<b>989.22</b>	<b>0.00</b>	<b>12,616.65</b>
<b>G DISTRICT CUST. ACCOUNTS</b>					
800 Reimbursement	0.00	0.00	0.00	0.00	0.00
802 Convention	41.22	0.00	0.00	0.00	41.22
<b>G DISTRICT CUST. ACCOUNTS Totals:</b>	<b>41.22</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>41.22</b>
<b>Report Totals:</b>	<b>12,763.51</b>	<b>8,598.46</b>	<b>1,759.58</b>	<b>0.00</b>	<b>19,602.39</b>

*Sent to DSAC 11/18/03*

*Julie DeBruyn, Secretary  
Peggy Brendel, Principal*

ALL Data

# Current Cash Balance Report

Date: 10/01/2003 thru 10/31/2003

56 Arranged by:  
Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
<b>A Extra-Curricular Activities</b>					
1000 Kindergarten Field Trips	0.00	319.00	0.00	0.00	319.00
1010 First Grade Field Trips	0.00	0.00	0.00	0.00	0.00
1020 Second Grade Field Trips	0.00	90.00	0.00	0.00	90.00
1030 Third Grade Field Trips	0.00	0.00	0.00	0.00	0.00
1040 Fourth Grade Field Trips	0.00	234.00	0.00	0.00	234.00
1050 Fifth Grade Field Trips	0.00	227.50	0.00	0.00	227.50
1060 Montessori Field Trips	547.50	310.75	0.00	0.00	858.25
2000 Clubs	0.00	0.00	0.00	0.00	0.00
2010 Choir	0.00	0.00	0.00	0.00	0.00
2050 Student Council	0.00	0.00	0.00	0.00	0.00
<b>A Extra-Curricular Activities Totals:</b>	<u>547.50</u>	<u>1,181.25</u>	<u>0.00</u>	<u>0.00</u>	<u>1,728.75</u>
Report Totals:	547.50	1,181.25	0.00	0.00	1,728.75



# Current Cash Balance Report

ALL Data

Date: 10/01/2003 thru 10/31/2003

 Arranged by \_\_\_\_\_  
 Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
610 unused library account	0.00	0.00	0.00	0.00	0.00
Totals:	0.00	0.00	0.00	0.00	0.00
<b>A ACTIVITY GENERAL FUND</b>					
100 VENDING	4,452.11	929.18	1,041.24	0.00	4,340.05
110 GENERAL FUND	6,145.92	16.50	329.27	0.00	5,833.15
125 interest earned checking	1,050.80	5.66	0.00	0.00	1,056.46
A ACTIVITY GENERAL FUND Totals:	11,648.83	951.34	1,370.51	0.00	11,229.66
<b>D CLUBS AND ORGANIZATIONS</b>					
501 STUDENT COUNCIL	1,647.41	939.25	863.31	0.00	1,723.35
505 GRADE 5 ACTIVITY	0.00	0.00	0.00	0.00	0.00
510 STANDD CLUB	1.82	0.00	0.00	0.00	1.82
D CLUBS AND ORGANIZATIONS Totals:	1,649.23	939.25	863.31	0.00	1,725.17
<b>E ADMINISTRATIVE CUSTODIAL</b>					
602 HOSPITALITY	856.86	990.00	801.08	0.00	1,045.78
606 MAGAZINES	0.00	0.00	0.00	0.00	0.00
610 LIBRARY	1,402.10	0.00	0.00	0.00	1,402.10
615 FIELD TRIPS	2,575.08	0.00	1,204.85	0.00	1,370.23
620 PAYBACK PARTNER	638.26	168.95	0.00	0.00	807.21
625 CORPORATE DONATIONS	1,403.83	362.21	0.00	0.00	1,766.04
630 SPELL-A-THON	1,651.48	0.00	215.45	0.00	1,436.03
635 HOST	-4.11	0.00	0.00	0.00	-4.11
640 OTHER STUDENT ACTIVITIES	78.68	0.00	0.00	0.00	78.68
645 TOOLS FOR SCHOOLS	1,000.00	0.00	0.00	0.00	1,000.00
650 ARTWORKS	296.17	2,996.21	2,110.50	0.00	1,181.88
E ADMINISTRATIVE CUSTODIAL Totals:	9,898.35	4,517.37	4,331.88	0.00	10,083.84
<b>F DISTRICT CUSTODIAL</b>					
700 REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
720 CONVENTION	686.50	0.00	0.00	0.00	686.50
F DISTRICT CUSTODIAL Totals:	686.50	0.00	0.00	0.00	686.50
Report Totals:	23,882.91	6,407.96	6,565.70	0.00	23,725.17

PRINCIPAL Jan Wesley

SECRETARY Mary Ann Key

ALL Data

# Current Cash Balance Report

Date: 10/01/2003 thru 10/31/2003

58 Arranged by:  
Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
<b>A EXTRA CURRICULAR ACTIVITIES</b>					
1005 KG FIELD TRIPS	0.00	85.75	0.00	0.00	85.75
1010 1ST GR. FIELD TRIPS	0.00	378.90	0.00	0.00	378.90
1020 2ND GR. FIELD TRIPS	0.00	88.00	0.00	0.00	88.00
1030 3RD GR. FIELD TRIPS	0.00	286.00	0.00	0.00	286.00
1040 4TH GR. FIELD TRIPS	0.00	347.60	0.00	0.00	347.60
1050 5TH GR. FIELD TRIPS	0.00	0.00	0.00	0.00	0.00
A EXTRA CURRICULAR ACTIVITIES Totals:	<u>0.00</u>	<u>1,186.25</u>	<u>0.00</u>	<u>0.00</u>	<u>1,186.25</u>
Report Totals:	0.00	1,186.25	0.00	0.00	1,186.25

PRINCIPAL

*Jim Wesley*

SECRETARY

*Mary Ann Roy*

ALL Data

# Current Cash Balance Report

59

Date: 10/01/2003 thru 10/31/2003

Arranged by:  
Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
<b>A ACTIVITY GENERAL FUND</b>					
100 GENERAL FUND	10,682.88	278.12	911.00	0.00	10,050.00
110 VENDING	2,502.08	403.01	326.37	0.00	2,578.72
120 INTEREST EARNED CHECKING	305.81	3.49	0.00	0.00	309.30
<b>A ACTIVITY GENERAL FUND Totals:</b>	<b>13,490.77</b>	<b>684.62</b>	<b>1,237.37</b>	<b>0.00</b>	<b>12,938.02</b>
<b>B CLUBS AND ORGANIZATIONS</b>					
201 STUDENT COUNCIL	295.97	912.00	515.10	0.00	692.87
211 SAFETY PATROL	25.00	0.00	0.00	0.00	25.00
<b>B CLUBS AND ORGANIZATIONS Totals:</b>	<b>320.97</b>	<b>912.00</b>	<b>515.10</b>	<b>0.00</b>	<b>717.87</b>
<b>C ADMINISTRATIVE CUSTODIAL ACCT</b>					
301 MEDIA	1,610.26	2,038.56	89.44	0.00	3,559.38
305 FIELD TRIPS	403.57	5.00	533.18	0.00	-124.61
310 HOSPITALITY	-144.08	850.00	66.24	0.00	639.68
320 BIRTHDAY BOOK CLUB	19.52	260.00	147.55	0.00	131.97
330 GRANTS	0.00	0.00	0.00	0.00	0.00
340 PTA	0.00	0.00	0.00	0.00	0.00
<b>C ADMINISTRATIVE CUSTODIAL ACCT Totals:</b>	<b>1,889.27</b>	<b>3,153.56</b>	<b>836.41</b>	<b>0.00</b>	<b>4,206.42</b>
<b>Report Totals:</b>	<b>15,701.01</b>	<b>4,750.18</b>	<b>2,588.88</b>	<b>0.00</b>	<b>17,862.31</b>

*Brad Sullivan*  
12-3-03  
*A. Dawson* 12-4-03

ALL Data

# Current Cash Balance Report

Date: 10/01/2003 thru 10/31/2003

60 Arranged by:  
Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
<b>A Classroom Collections</b>					
1000 Kindergarten	0.00	0.00	0.00	0.00	0.00
1001 1st Grade	0.00	0.00	0.00	0.00	0.00
1002 2nd Grade	0.00	175.50	0.00	0.00	175.50
1003 3rd Grade	0.00	0.00	0.00	0.00	0.00
1004 4th Grade	0.00	0.00	0.00	0.00	0.00
1005 5th Grade	0.00	0.00	0.00	0.00	0.00
1010 Self Contained Room	0.00	0.00	0.00	0.00	0.00
1020 Preschool	0.00	56.25	0.00	0.00	56.25
<b>A Classroom Collections Totals:</b>	<u>0.00</u>	<u>231.75</u>	<u>0.00</u>	<u>0.00</u>	<u>231.75</u>
<b>B Clubs</b>					
2000 Student Council	0.00	0.00	0.00	0.00	0.00
2010 Chorus	0.00	0.00	0.00	0.00	0.00
<b>B Clubs Totals:</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>Report Totals:</b>	<u>0.00</u>	<u>231.75</u>	<u>0.00</u>	<u>0.00</u>	<u>231.75</u>

*B. Sullivan*  
*12-4-03*  
*Lawson 12-4-03*

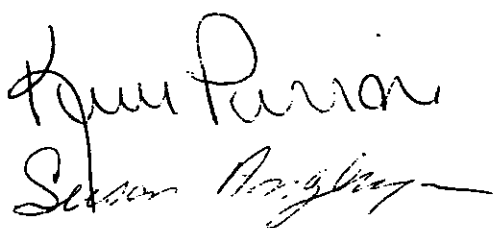
# Current Cash Balance Report

ALL Data

Date: 10/01/2003 thru 10/31/2003

Arranged by  
Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
<b>A General Fund</b>					
100 Vending	603.54	199.71	212.01	0.00	591.24
110 General Fund	2,943.38	1,033.37	85.96	0.00	3,890.7
120 PRINCIPAL'S ADMIN. FUND	244.73	0.00	0.00	0.00	244.7
130 Interest Earned Checking	473.14	2.20	0.00	0.00	475.34
140 WEDNESDAY CLASSES/MI	4.25	0.00	0.00	0.00	4.2
<b>A General Fund Totals:</b>	4,269.04	1,235.28	297.97	0.00	5,206.3
<b>B Clubs &amp; Organizations</b>					
501 Student Council	2,704.42	199.08	466.22	0.00	2,437.2
<b>B Clubs &amp; Organizations Totals:</b>	2,704.42	199.08	466.22	0.00	2,437.2
<b>C Administrative Custodial</b>					
600 KG Classroom Activity	0.00	0.00	0.00	0.00	0.00
601 Site Base	0.00	0.00	0.00	0.00	0.0
602 Hospitality	0.00	0.00	0.00	0.00	0.00
605 1st Classroom Activity	0.00	0.00	0.00	0.00	0.00
606 Books and Magazines	0.00	0.00	0.00	0.00	0.0
610 Library	1,782.42	3,570.23	2,687.46	0.00	2,665.1
611 2nd Classroom Activity	0.00	0.00	0.00	0.00	0.00
615 Field Trips	10.08	0.00	238.67	0.00	-228.5
616 3rd Classroom Activity	0.00	0.00	0.00	0.00	0.0
620 Ceiling Tiles	402.92	0.00	0.00	0.00	402.92
625 Multiple Intelligences	0.00	0.00	0.00	0.00	0.0
626 Mini Classes	52.32	0.00	0.00	0.00	52.3
627 Art	0.00	0.00	0.00	0.00	0.00
<b>C Administrative Custodial Totals:</b>	2,247.74	3,570.23	2,926.13	0.00	2,8
<b>D District Custodial</b>					
700 Reimbursement	0.00	0.00	0.00	0.00	0.00
720 Convention	57.81	0.00	0.00	0.00	57.81
<b>D District Custodial Totals:</b>	57.81	0.00	0.00	0.00	57.8
<b>Report Totals:</b>	9,279.01	5,004.59	3,690.32	0.00	10,593.2



ALL Data

# Current Cash Balance Report

Arranged by  
Group ID and Activity Number

Date: 10/01/2003 thru 10/31/2003

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
10001 1st Grade Field Trip	0.00	287.75	0.00	0.00	287.75
10002 2nd Grade Field Trip	0.00	0.00	0.00	0.00	0.00
10003 3rd Grade Field Trip	0.00	235.00	0.00	0.00	235.00
10004 4th Grade Field Trip	0.00	0.00	0.00	0.00	0.00
10005 5th Grade Field Trip	0.00	0.00	0.00	0.00	0.00
10010 KG Field Trip	0.00	0.00	0.00	0.00	0.00
Totals:	<u>0.00</u>	<u>522.75</u>	<u>0.00</u>	<u>0.00</u>	<u>522.75</u>
Report Totals:	0.00	522.75	0.00	0.00	522.75

# Current Cash Balance Report

ALL Data

Date: 10/01/2003 thru 10/31/2003

63 Arranged by:  
Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
<b>A ACTIVITY GENERAL FUND</b>					
100 GENERAL FUND	6,953.92	1,915.75	597.28	0.00	8,272.39
110 VENDING	1,234.60	177.73	439.00	0.00	973.33
120 INTEREST EARNED CHECKING	332.32	3.51	0.00	0.00	335.83
<b>A ACTIVITY GENERAL FUND Totals:</b>	<b>8,520.84</b>	<b>2,096.99</b>	<b>1,036.28</b>	<b>0.00</b>	<b>9,581.55</b>
<b>B CLUBS AND ORGANIZATIONS</b>					
201 STUDENT COUNCIL	-7.66	112.00	0.00	0.00	104.34
<b>B CLUBS AND ORGANIZATIONS Totals:</b>	<b>-7.66</b>	<b>112.00</b>	<b>0.00</b>	<b>0.00</b>	<b>104.34</b>
<b>C ADMINISTRATIVE CUSTODIAL ACCT</b>					
301 Hospitality	4.00	865.00	0.00	0.00	869.00
310 MEDIA	1,997.82	29.50	316.70	0.00	1,710.62
315 FIELD TRIPS	902.33	0.00	1,496.02	0.00	-593.69
320 BIRTHDAY BOOK CLUB	2,098.20	110.00	0.00	0.00	2,208.20
330 DONATIONS	1,739.63	0.00	0.00	0.00	1,739.63
<b>C ADMINISTRATIVE CUSTODIAL ACCT Totals:</b>	<b>6,741.98</b>	<b>1,004.50</b>	<b>1,812.72</b>	<b>0.00</b>	<b>5,933.76</b>
<b>Report Totals:</b>	<b>15,255.16</b>	<b>3,213.49</b>	<b>2,849.00</b>	<b>0.00</b>	<b>15,619.65</b>

Kara Sullivan  
11-21-03

Kara Sullivan  
11-24-03

ALL Data

# Current Cash Balance Report

64

Arranged by:

Date: 10/01/2003 thru 10/31/2003

Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
<b>A EXTRA CURRICULAR ACTIVITIES</b>					
1000 KINDERGARTEN FIELD TRIPS	0.00	748.80	0.00	0.00	748.80
1001 GRADE 1 FIELD TRIPS	0.00	582.20	0.00	0.00	582.20
1002 GRADE 2 FIELD TRIPS	0.00	160.46	0.00	0.00	160.46
1003 GRADE 3 FIELD TRIPS	0.00	0.00	0.00	0.00	0.00
1004 GRADE 4 FIELD TRIPS	0.00	0.00	0.00	0.00	0.00
1005 GRADE 5 FIELD TRIPS	0.00	0.00	0.00	0.00	0.00
<b>A EXTRA CURRICULAR ACTIVITIES Totals:</b>	<u>0.00</u>	<u>1,491.46</u>	<u>0.00</u>	<u>0.00</u>	<u>1,491.46</u>
<b>Report Totals:</b>	0.00	1,491.46	0.00	0.00	1,491.46

*Carole H. Jones*  
*11-24-03*



# Current Cash Balance Report

ALL Data

Date: 10/01/2003 thru 10/31/2003

65

Arranged by:  
Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
0	0.00	0.00	0.00	0.00	0.00
Totals:	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>A ACTIVITY GENERAL FUND</b>					
100 STAFF VENDING	1,378.08	230.09	325.77	0.00	1,282.40
101 STUDENT VENDING	2,896.40	127.67	300.66	0.00	2,723.41
110 GENERAL FUND	5,273.35	424.88	1,722.26	0.00	3,975.97
115 INTEREST EARNED CHECKING	304.14	4.42	0.00	0.00	308.56
A ACTIVITY GENERAL FUND Totals:	<u>9,851.97</u>	<u>787.06</u>	<u>2,348.69</u>	<u>0.00</u>	<u>8,290.34</u>
<b>D CLUBS AND ORGANIZATIONS</b>					
501 STUDENT COUNCIL	1,003.80	207.81	151.60	0.00	1,060.01
901 US WEST VOLUNTEER GRANTS & OTHERS	656.99	74.06	0.00	0.00	731.05
D CLUBS AND ORGANIZATIONS Totals:	<u>1,660.79</u>	<u>281.87</u>	<u>151.60</u>	<u>0.00</u>	<u>1,791.06</u>
<b>E ADMINISTRATIVE CUSTODIAL ACCT</b>					
610 MEDIA	1,688.52	145.43	0.00	0.00	1,833.95
615 FIELD TRIPS	-25.00	0.00	1,080.86	0.00	-1,105.86
701 TECHNOLOGY	836.61	0.00	0.00	0.00	836.61
801 GIFTED/HAL	0.00	0.00	0.00	0.00	0.00
E ADMINISTRATIVE CUSTODIAL ACCT Totals:	<u>2,500.13</u>	<u>145.43</u>	<u>1,080.86</u>	<u>0.00</u>	<u>1,564.70</u>
<b>F DISTRICT CUSTODIAL</b>					
700 REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
720 CONVENTION	0.00	0.00	0.00	0.00	0.00
F DISTRICT CUSTODIAL Totals:	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>H OUTDOOR LEARNING ENVIRONMENT (OLE)</b>					
3000 BRICK ORDERS & OTHER	479.78	0.00	0.00	0.00	479.78
H OUTDOOR LEARNING ENVIRONMENT (OLE) Totals:	<u>479.78</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>479.78</u>
Report Totals:	<u>14,492.67</u>	<u>1,214.36</u>	<u>3,581.15</u>	<u>0.00</u>	<u>12,125.88</u>

*Alice Kelley 11/5/03*  
*Cathy Leneigne 11/5/03*

ALL Data

# Current Cash Balance Report

66

Arranged by:  
Group ID and Activity Number

Date: 10/01/2003 thru 10/31/2003

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
<b>G STUDENT FEES</b>					
1000 CHOIR	0.00	0.00	0.00	0.00	0.00
2000 KINDERGARTEN	0.00	246.80	0.00	0.00	246.80
2001 GRADE 1	0.00	85.50	0.00	0.00	85.50
2002 GRADE 2	81.25	0.00	0.00	0.00	81.25
2003 GRADE 3	436.45	0.00	0.00	0.00	436.45
2004 GRADE 4	0.00	276.00	0.00	0.00	276.00
2005 GRADE 5	577.75	0.00	0.00	0.00	577.75
<b>G STUDENT FEES Totals:</b>	<u>1,095.45</u>	<u>608.30</u>	<u>0.00</u>	<u>0.00</u>	<u>1,703.75</u>
<b>Report Totals:</b>	1,095.45	608.30	0.00	0.00	1,703.75

*Aue Kelley 11/5/03*  
*Cathy L. Lenge 11/5/03*

*Jeff Clark*  
*Cindy Barton*

# Current Cash Balance Report

67 Arranged by:  
Group ID and Activity Number

ALL Data

Date: 10/01/2003 thru 10/31/2003

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
350	0.00	0.00	0.00	0.00	0.00
555	0.00	0.00	0.00	0.00	0.00
565	0.00	0.00	0.00	0.00	0.00
575	0.00	0.00	0.00	0.00	0.00
620	0.00	0.00	0.00	0.00	0.00
630	0.00	0.00	0.00	0.00	0.00
Totals:	0.00	0.00	0.00	0.00	0.00
<b>A General Funds</b>					
100 VENDING MACHINES	2,872.85	516.73	354.85	0.00	3,034.73
110 OTHER GENERAL	11,377.25	115.75	1,752.16	81.25	9,822.09
112	0.00	0.00	0.00	0.00	0.00
115 FEES AND FINES	3,428.11	12.00	15.00	0.00	3,425.11
120 FUND RAISING ACCOUNT	42,701.77	286.88	25,874.15	0.00	17,114.50
125 VOLUNTEER COORDINATOR	4,600.00	0.00	814.04	0.00	3,785.96
130 INTEREST EARNED - CHECKING	2,794.66	22.01	0.00	0.00	2,816.67
A General Funds Totals:	67,774.64	953.37	28,810.20	81.25	39,999.06
<b>B Athletics</b>					
205 ATHLETIC DEPARTMENT	6,956.90	320.00	443.65	0.00	6,833.25
210 ATHLETIC FUND	0.00	0.00	0.00	0.00	0.00
B Athletics Totals:	6,956.90	320.00	443.65	0.00	6,833.25
<b>C Academic Clubs</b>					
300 SCIENCE CLUB	449.76	0.00	0.00	0.00	449.76
310 YEARBOOK	6,780.41	207.35	225.33	-81.25	6,681.11
320 YOUTH TO YOUTH	1,395.15	0.00	1,740.71	0.00	-345.56
330 KIDS HELPING KIDS	3,154.51	0.00	23.45	0.00	3,131.06
340 RENAISSANCE PROGRAM	1,063.77	144.22	0.00	0.00	1,207.99
C Academic Clubs Totals:	12,843.60	351.57	1,989.49	-81.25	11,124.43
<b>D Clubs and Organizations</b>					
400 STUDENT COUNCIL	-752.46	1,942.71	1,890.20	0.00	-699.95
410 VOLLEYBALL CLUB	177.99	0.00	0.00	0.00	177.99
420 LEADERSHIP	82.79	285.95	224.90	0.00	143.84
430 BOOK CLUB	561.94	0.00	0.00	0.00	561.94
440 SCRAPBOOK CLUB	5.50	0.00	0.00	0.00	5.50
442 FCS CLUB	0.00	0.00	0.00	0.00	0.00
450 ARTS & CRAFTS CLUB	0.00	0.00	72.31	0.00	-72.31
460 STUDENT CLUBS MISC.	190.33	0.00	0.00	0.00	190.33
470 CROSS COUNTRY CLUB	0.00	0.00	0.00	0.00	0.00
480 DRAMA CLUB	500.00	0.00	142.55	0.00	357.45
D Clubs and Organizations Totals:	766.09	2,228.66	2,329.96	0.00	664.79
<b>E School Custodial Accounts</b>					
500 MUSIC	-166.45	1,079.80	636.70	0.00	276.65
505 ART CLASS	0.00	0.00	0.00	0.00	0.00
509 8TH GRADE FAREWELL	352.97	0.00	0.00	0.00	352.97
510 FIELD TRIPS	0.00	7.15	643.50	0.00	-636.35
511 SPECIAL EVENTS	724.81	0.00	0.00	0.00	724.81
512 HELP FUND	1,482.90	0.00	0.00	0.00	1,482.90
515 FACULTY VENDING FUND	520.37	141.67	157.60	0.00	504.44
520 TEACHERS HOSPITALITY FUND	149.80	685.00	0.00	0.00	834.80
525 AMS T-SHIRT SALES	-1,523.00	0.00	0.00	0.00	-1,523.00
528 A.P.E. T-SHIRTS	262.50	0.00	35.00	0.00	227.50
530 OUTDOOR CLASSROOM	1,704.24	164.95	77.91	0.00	1,791.28

# Current Cash Balance Report

ALL Data

Date: 10/01/2003 thru 10/31/2003

68 Arranged by:  
Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
535 SCIENCE BREAKAGE	78.69	5.00	0.00	0.00	83.69
540 INDUSTRIAL ARTS	4,344.47	872.50	0.00	0.00	5,216.97
542 FAMILY CONSUMER SCIENCE	2,484.10	352.35	408.98	0.00	2,427.47
544 PLANES & ROCKETS	0.00	115.00	165.89	0.00	-50.89
545 LIBRARY	679.38	29.00	109.89	0.00	598.49
550 SCIENCE OLYMPIAD	0.00	0.00	0.00	0.00	0.00
555 FITNESS ROOM	125.80	0.00	0.00	0.00	125.80
570 TECHNOLOGY AND ENGINEERING	0.00	0.00	0.00	0.00	0.00
580 OTHER SCHOOL CUSTODIAL	-533.00	581.00	81.00	0.00	-33.00
582 PRIME TIME	0.00	0.00	0.00	0.00	0.00
585 TEAMMATES	0.00	0.00	0.00	0.00	0.00
590 TEAM 6A	300.00	0.00	0.00	0.00	300.00
591 TEAM 6B	300.00	0.00	59.06	0.00	240.94
592 TEAM 6C	203.58	0.00	0.00	0.00	203.58
593 TEAM 7A	300.00	0.00	88.24	0.00	211.76
594 TEAM 7B	300.00	0.00	10.00	0.00	290.00
595 TEAM 7C	0.00	0.00	0.00	0.00	0.00
596 TEAM 8A	300.00	0.00	0.00	0.00	300.00
597 TEAM 8B	300.00	0.00	170.94	0.00	129.06
598 TEAM 8C	150.00	0.00	0.00	0.00	150.00
<b>E School Custodial Accounts Totals:</b>	<u>12,841.16</u>	<u>4,033.42</u>	<u>2,644.71</u>	<u>0.00</u>	<u>14,229.87</u>
<b>G Investments</b>					
700 SAVINGS	-8,930.96	0.00	0.00	0.00	-8,930.96
710 INTEREST ON SAVINGS	3,930.96	0.00	0.00	0.00	3,930.96
<b>G Investments Totals:</b>	<u>-5,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>-5,000.00</u>
<b>H Athletic Department</b>					
810 ATHLETIC CD	0.00	0.00	0.00	0.00	0.00
820 INTEREST ON ATHLETIC C D	0.00	0.00	0.00	0.00	0.00
<b>H Athletic Department Totals:</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>Report Totals:</b>	<u>96,182.39</u>	<u>7,887.02</u>	<u>36,218.01</u>	<u>0.00</u>	<u>67,851.40</u>

ALL Data

# Current Cash Balance Report

*Judy Barron*  
Arranged by:  
Group ID and Activity Number

Date: 10/01/2003 thru 10/31/2003

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
1510 FIELD TRIPS	0.00	0.00	0.00	0.00	0.00
2320 YOUTH TO YOUTH	0.00	0.00	0.00	0.00	0.00
2400 STUDENT COUNCIL	0.00	0.00	0.00	0.00	0.00
2410 VOLLEYBALL CLUB	0.00	0.00	0.00	0.00	0.00
2440 SCRAPBOOK CLUB	0.00	0.00	0.00	0.00	0.00
2442 FCS CLUB	0.00	147.00	0.00	0.00	147.00
2450 ARTS & CRAFTS CLUB	0.00	410.00	0.00	0.00	410.00
2470 CROSS COUNTRY CLUB	0.00	0.00	0.00	0.00	0.00
2500 MUSIC CLUB	0.00	0.00	0.00	0.00	0.00
3205 ATHLETIC	1,668.90	4,067.00	0.00	0.00	5,735.90
Totals:	1,668.90	4,624.00	0.00	0.00	6,292.90
Report Totals:	1,668.90	4,624.00	0.00	0.00	6,292.90

# Current Cash Balance Report

70

Arranged by:

ALL Data

Date: 10/01/2003 thru 10/31/2003

Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
0	0.00	0.00	0.00	0.00	0.00
Totals:	0.00	0.00	0.00	0.00	0.00
<b>A GENERAL FUND</b>					
100 General Fund	890.92	2.00	50.48	0.00	842.44
110 Student Vending	1,221.37	263.67	96.44	0.00	1,388.60
115 Staff Vending	478.31	162.16	148.89	0.00	491.58
<b>A GENERAL FUND Totals:</b>	<b>2,590.60</b>	<b>427.83</b>	<b>295.81</b>	<b>0.00</b>	<b>2,722.62</b>
<b>D SCHOOL CUSTODIAL ACCOUNTS</b>					
400 Library	306.47	0.00	0.00	0.00	306.47
405 FCS - Family Consumer Science	448.75	36.55	479.07	0.00	6.23
410 Field Trips	402.25	0.00	1,001.39	0.00	-599.14
415 Hospitality	941.30	190.00	30.00	0.00	1,101.30
420 IT LAB - Industrial Technology	1,173.25	167.00	0.00	0.00	1,340.25
425 Art	-17.59	0.00	0.00	0.00	-17.59
430 Spirit Wear	2,269.44	736.00	48.00	0.00	2,957.44
435 Book Fines	792.77	5.00	0.00	0.00	797.77
<b>D SCHOOL CUSTODIAL ACCOUNTS Totals:</b>	<b>6,316.64</b>	<b>1,134.55</b>	<b>1,558.46</b>	<b>0.00</b>	<b>5,892.73</b>
<b>E INVESTMENTS</b>					
500 Savings	0.00	0.00	0.00	0.00	0.00
505 Checking Interest	7.98	4.28	0.00	0.00	12.26
510 Interest on Savings	0.00	0.00	0.00	0.00	0.00
<b>E INVESTMENTS Totals:</b>	<b>7.98</b>	<b>4.28</b>	<b>0.00</b>	<b>0.00</b>	<b>12.26</b>
<b>F ATHLETICS and ACTIVITIES</b>					
600 Athletics Program	2,023.47	841.50	1,606.06	0.00	1,258.91
605 Clubs and Activities	22.20	0.00	0.00	0.00	22.20
610 Student Council	536.62	0.00	796.59	0.00	-259.97
615 Youth to Youth	122.57	318.00	82.67	0.00	357.90
620 Emissary / Peer Mediation / Tutor	401.84	0.00	0.00	0.00	401.84
625 FCS Club	14.77	0.00	0.00	0.00	14.77
630 Swing Choir Club	-215.00	231.00	0.00	0.00	16.00
635 Environmental Club	251.91	0.00	7.00	0.00	244.91
640 Yearbook	1,369.62	3,675.00	2,910.95	0.00	2,133.67
645 Art Club	1.97	0.00	0.00	0.00	1.97
650 HAL	-12.67	0.00	0.00	0.00	-12.67
655 Dance Club	9.15	0.00	0.00	0.00	9.15
660 Jazz Band	0.00	286.00	281.96	0.00	4.04
<b>F ATHLETICS and ACTIVITIES Totals:</b>	<b>4,526.45</b>	<b>5,351.50</b>	<b>5,685.23</b>	<b>0.00</b>	<b>4,192.72</b>
<b>Report Totals:</b>	<b>13,441.67</b>	<b>6,918.16</b>	<b>7,539.50</b>	<b>0.00</b>	<b>12,820.33</b>

Nancy Johnston 11-25-03  
Patty Greb 11-25-03

ALL Data

# Current Cash Balance Report

71

Date: 10/01/2003 thru 10/31/2003

Arranged by:  
Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
<b>A EXTRACURRICULAR ACTIVITIES</b>					
1000 Field Trips	182.00	0.00	0.00	0.00	182.00
2000 Clubs/Activities	0.00	0.00	0.00	0.00	0.00
2610 Student Council	0.00	0.00	0.00	0.00	0.00
2615 Youth-to-Youth	144.00	580.50	0.00	0.00	724.50
2625 FCS Club	0.00	0.00	0.00	0.00	0.00
2635 Environmental Club	77.00	0.00	0.00	0.00	77.00
2645 Art Club	0.00	0.00	0.00	0.00	0.00
2650 HAL	28.00	0.00	0.00	0.00	28.00
2655 Dance Club	0.00	0.00	0.00	0.00	0.00
3000 Athletics	6,323.69	1,056.00	0.00	0.00	7,379.69
<b>A EXTRACURRICULAR ACTIVITIES Totals:</b>	<b>6,754.69</b>	<b>1,636.50</b>	<b>0.00</b>	<b>0.00</b>	<b>8,391.19</b>
<b>Report Totals:</b>	<b>6,754.69</b>	<b>1,636.50</b>	<b>0.00</b>	<b>0.00</b>	<b>8,391.19</b>

*Nancy Johnston 11-25-03*  
*Patty Greer 11-25-03*

## Current Cash Balance Report

Date: 10/01/2003 thru 10/31/2003

Arranged by:  
Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
<b>A GENERAL FUNDS</b>					
100 VENDING MACHINES	7,806.93	1,874.16	0.00	0.00	9,681.09
105 STAFF VENDING MACHINES	1,639.11	327.38	18.96	0.00	1,947.53
110 GENERAL	2,473.32	531.50	1,774.28	52.50	1,283.04
120 PENCIL FUND (SCHOOL IMPROV.)	493.03	200.00	0.00	0.00	693.03
150 INTEREST EARNED CHECKING	4,182.76	0.00	0.00	0.00	4,182.76
170 INTEREST EARNED SAVINGS	15,154.18	60.93	0.00	0.00	15,215.11
180 BUILDING IMPROVEMENTS FUND	0.00	0.00	0.00	0.00	0.00
190 PAYBAC FUND	213.15	28.53	0.00	0.00	241.68
<b>A GENERAL FUNDS Totals:</b>	<b>31,962.48</b>	<b>3,022.50</b>	<b>1,793.24</b>	<b>52.50</b>	<b>33,244.24</b>
<b>B ATHLETICS</b>					
200 ATHLETICS PROGRAM	12,632.73	0.00	405.02	0.00	12,227.71
<b>B ATHLETICS Totals:</b>	<b>12,632.73</b>	<b>0.00</b>	<b>405.02</b>	<b>0.00</b>	<b>12,227.71</b>
<b>C ACADEMIC CLUBS</b>					
305 ART CLUB	146.25	0.00	145.47	0.00	0.78
310 YEARBOOKS	12.00	0.00	2,206.97	0.00	-2,194.97
315 BOWLING CLUB	0.00	0.00	385.00	0.00	-385.00
320 FAMILY CONSUMER SCIENCE CLUB	0.00	0.00	0.00	0.00	0.00
330 DRAMA	91.83	0.00	0.00	0.00	91.83
335 PING PONG	0.00	0.00	0.00	0.00	0.00
340 TENNIS CLUB	18.00	0.00	288.00	0.00	-270.00
350 SKI CLUB	182.79	0.00	0.00	0.00	182.79
<b>C ACADEMIC CLUBS Totals:</b>	<b>450.87</b>	<b>0.00</b>	<b>3,025.44</b>	<b>0.00</b>	<b>-2,574.57</b>
<b>D CLUBS AND ORGANIZATIONS</b>					
400 STUDENT COUNCIL	2,581.53	5,491.50	2,161.49	0.00	5,911.54
425 YOUTH TO YOUTH	80.14	379.03	134.94	0.00	324.23
<b>D CLUBS AND ORGANIZATIONS Totals:</b>	<b>2,661.67</b>	<b>5,870.53</b>	<b>2,296.43</b>	<b>0.00</b>	<b>6,235.77</b>
<b>E SCHOOL CUSTODIAL ACCOUNTS</b>					
500 BAND	475.66	2,263.00	1,913.50	0.00	825.16
501 SITE BASE	24.78	0.00	0.00	0.00	24.78
502 HOSPITALITY	243.22	1,326.00	53.85	0.00	1,515.37
503 BAND CONTEST/CLINIC	0.00	0.00	0.00	0.00	0.00
504 ROTARY ACTIVITY FUND	873.65	0.00	0.00	-52.50	821.15
505 FINES	995.82	36.00	0.00	0.00	1,031.82
506 MONTESSORI (6TH)	21.23	0.00	0.00	0.00	21.23
507 TEAMMATES	0.00	0.00	0.00	0.00	0.00
508 MONTESSORI (7TH)	3,151.56	104.00	0.00	0.00	3,255.56
509 FUNDRAISER '02-'03 (SCHOLARSHIPS,	7,911.32	0.00	13.69	0.00	7,897.63
510 TRANSPORTATION	0.00	0.00	0.00	0.00	0.00
511 NEW TEACHER FUND	150.00	0.00	0.00	0.00	150.00
512 KIDS HELPING KIDS FUND	17.70	0.00	0.00	0.00	17.70
513 MONTESSORI SUPPORT FUND	200.00	0.00	0.00	0.00	200.00
515 ASSIGNMENT NOTEBOOKS	322.65	0.00	0.00	0.00	322.65
516 6A SUPPORT FUND	200.00	0.00	0.00	0.00	200.00
517 6B SUPPORT FUND	97.22	0.00	0.00	0.00	97.22
518 7A SUPPORT FUND	200.00	0.00	0.00	0.00	200.00
519 7B SUPPORT FUND	191.12	0.00	0.00	0.00	191.12
520 LIBRARY	316.97	1,092.04	0.00	0.00	1,409.01
521 7C SUPPORT FUND	157.04	0.00	0.00	0.00	157.04
522 8A SUPPORT FUND	181.58	0.00	0.00	0.00	181.58
523 8B SUPPORT FUND	181.58	0.00	0.00	0.00	181.58
525 FUND RAISER 1995-96-97	0.00	0.00	0.00	0.00	0.00



# Current Cash Balance Report

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ALL Data

Arranged by:

Date: 10/01/2003 thru 10/31/2003

Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
526 FUNDRAISER '03-'04	0.00	43,953.08	59.95	0.00	43,893.13
530 FUNDRAISER 97-98, COCURRICULAR	0.00	0.00	0.00	0.00	0.00
535 VOCAL MUSIC	228.83	0.00	0.00	0.00	228.83
540 FUNDRAISER 98-99, LIBRARY	39.12	0.00	0.00	0.00	39.12
545 ORCHESTRA	7.86	0.00	0.00	0.00	7.86
550 SUMMER SCHOOL	0.00	0.00	0.00	0.00	0.00
555 FUNDRAISER 99-00, PRODUCTIVITY &	0.00	0.00	0.00	0.00	0.00
560 PHYSICAL EDUCATION	266.91	0.00	0.00	0.00	266.91
565 FUNDRAISER '00-'01, (SIGNS, SCHOLARSHIPS,	18.78	0.00	0.00	0.00	18.78
570 P.I.V.O.T.	0.00	0.00	0.00	0.00	0.00
575 ART FEES	270.61	0.00	0.00	0.00	270.61
580 SEWING (HAAN CRAFT KITS)	161.81	911.89	787.76	0.00	285.94
585 ENVIRONMENTAL EDUCATION	0.00	0.00	0.00	0.00	0.00
590 TECHNOLOGY EDUCATION	2,866.59	487.50	2,154.76	0.00	1,199.33
595 FUNDRAISER '01-'02 (COMMONS, CAMPUS, SIGN,	5,594.02	0.00	1,137.48	0.00	4,456.54
<b>E SCHOOL CUSTODIAL ACCOUNTS Totals:</b>	<b>25,367.63</b>	<b>50,173.51</b>	<b>6,120.99</b>	<b>-52.50</b>	<b>69,367.65</b>
<b>F DISTRICT CUSTODIAL ACCOUNTS</b>					
620 CONFERENCE ACCOUNT	1,028.93	0.00	0.00	0.00	1,028.93
<b>F DISTRICT CUSTODIAL ACCOUNTS Totals:</b>	<b>1,028.93</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,028.93</b>
<b>G INVESTMENTS</b>					
700 SAVINGS	-58,493.46	0.00	60.93	0.00	-58,554.39
710 INTEREST ON SAVINGS	0.00	0.00	0.00	0.00	0.00
<b>G INVESTMENTS Totals:</b>	<b>-58,493.46</b>	<b>0.00</b>	<b>60.93</b>	<b>0.00</b>	<b>-58,554.39</b>
<b>Report Totals:</b>	<b>15,610.85</b>	<b>59,066.54</b>	<b>13,702.05</b>	<b>0.00</b>	<b>60,975.34</b>

Submitted by *Shirley M. Gantman* *DeLaney*

Approved by *JH* Date *11/11/03*

ALL Data

# Current Cash Balance Report

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Arranged by

Date: 10/01/2003 thru 10/31/2003

Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
<b>A EXTRACURRICULAR</b>					
1005 7A FIELD TRIP	0.00	872.00	0.00	0.00	872.00
1010 7B FIELD TRIP	0.00	892.50	0.00	0.00	892.50
1015 7C FIELD TRIP	0.00	924.00	0.00	0.00	924.00
1020 7TH GRADE FIELD TRIP	0.00	14.00	0.00	0.00	14.00
1030 6A FIELD TRIP	0.00	1,280.00	0.00	0.00	1,280.00
1035 6B FIELD TRIP	0.00	1,150.00	0.00	0.00	1,150.00
1040 6C FIELD TRIP	0.00	0.00	0.00	0.00	0.00
1050 8A FIELD TRIP	0.00	0.00	0.00	0.00	0.00
1055 8B FIELD TRIP	0.00	0.00	0.00	0.00	0.00
1065 H. A. L. FIELD TRIP	0.00	56.00	0.00	0.00	56.00
1075 FRENCH FIELD TRIP	0.00	0.00	0.00	0.00	0.00
1080 GERMAN FIELD TRIP	0.00	0.00	0.00	0.00	0.00
1506 MONTESSORI (6TH)	0.00	0.00	0.00	0.00	0.00
1508 MONTESSORI (7,8)	0.00	0.00	0.00	0.00	0.00
	<u>348.21</u>	<u>2,219.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,567.21</u>
A EXTRACURRICULAR Totals:	348.21	7,407.50	0.00	0.00	7,755.71
<b>A EXTRACURRICULAR</b>					
2305 ART CLUB	290.00	35.00	0.00	0.00	325.00
A EXTRACURRICULAR Totals:	<u>290.00</u>	<u>35.00</u>	<u>0.00</u>	<u>0.00</u>	<u>325.00</u>
<b>A EXTRACURRICULAR</b>					
2315 BOWLING CLUB	0.00	2,415.00	0.00	0.00	2,415.00
A EXTRACURRICULAR Totals:	<u>0.00</u>	<u>2,415.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,415.00</u>
<b>A EXTRACURRICULAR</b>					
2320 FAMILY CONSUMER SCIENCE CLUB	0.00	145.75	0.00	0.00	145.75
2330 DRAMA CLUB	0.00	0.00	0.00	0.00	0.00
2340 TENNIS CLUB	0.00	522.00	0.00	0.00	522.00
2350 SKI CLUB	0.00	0.00	0.00	0.00	0.00
2425 YOUTH TO YOUTH CLUB	0.00	1,277.00	0.00	0.00	1,277.00
2500 BAND	0.00	0.00	0.00	0.00	0.00
2535 VOCAL MUSIC	0.00	0.00	0.00	0.00	0.00
2545 ORCHESTRA	0.00	0.00	0.00	0.00	0.00
A EXTRACURRICULAR Totals:	<u>0.00</u>	<u>1,944.75</u>	<u>0.00</u>	<u>0.00</u>	<u>1,944.75</u>
<b>A EXTRACURRICULAR</b>					
3200 ATHLETICS	4,268.00	550.00	0.00	0.00	4,818.00
A EXTRACURRICULAR Totals:	<u>4,268.00</u>	<u>550.00</u>	<u>0.00</u>	<u>0.00</u>	<u>4,818.00</u>
<b>Report Totals:</b>	<u>4,906.21</u>	<u>12,352.25</u>	<u>0.00</u>	<u>0.00</u>	<u>17,258.46</u>

Submitted by *Spencer Christensen* *Don Hebert*

Approved by *[Signature]* Date *11/11/03*

# Current Cash Balance Report

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Arranged by:

ALL Data

Date: 10/01/2003 thru 10/31/2003

Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
<b>A GENERAL FUNDS</b>					
100 VENDING	425.16	813.16	1,574.84	0.00	-336.52
110 GENERAL	-30.55	307.00	545.37	0.00	-268.92
115 BUNNELL BOOK ORDERS	6.15	120.15	120.15	0.00	6.15
120 BIERMAN BOOK ORDERS	36.50	0.00	0.00	0.00	36.50
125 MAUST BOOK ORDER	0.10	0.00	0.00	0.00	0.10
126 BRABLEC BOOK ORDERS	269.90	0.00	0.00	0.00	269.90
130 Rotary Scholarship	511.25	0.00	0.00	0.00	511.25
135 INTEREST EARNED SAVINGS	0.00	0.00	0.00	0.00	0.00
140 HALL BOOK ORDERS	0.00	0.00	0.00	0.00	0.00
145 BUILDING USE FEE	8,000.00	0.00	0.00	0.00	8,000.00
150 HOSPITALITY FUND	158.56	173.84	0.00	0.00	332.40
<b>A GENERAL FUNDS Totals:</b>	<b>9,377.07</b>	<b>1,414.15</b>	<b>2,240.36</b>	<b>0.00</b>	<b>8,550.86</b>
<b>B ATHLETICS</b>					
200 ATHLETICS	-119.94	400.00	1,161.88	0.00	-881.82
<b>B ATHLETICS Totals:</b>	<b>-119.94</b>	<b>400.00</b>	<b>1,161.88</b>	<b>0.00</b>	<b>-881.82</b>
<b>C ACADEMIC CLUBS</b>					
300 ANNUAL	1,307.78	1,070.25	0.00	0.00	2,378.03
305 ART CLUB	559.53	0.00	14.00	0.00	545.53
306 CHESS	0.00	0.00	0.00	0.00	0.00
310 DRAMA CLUB	111.35	0.00	46.73	0.00	64.62
315 YOUTH TO YOUTH	57.42	300.00	367.67	0.00	-10.25
317 FRENCH CLUB	0.00	0.00	0.00	0.00	0.00
318 MUSTANG MENTORS	46.32	0.00	0.00	0.00	46.32
320 SCIENCE CLUB	0.00	0.00	0.00	0.00	0.00
321 SCRAPBOOK CLUB	37.79	0.00	0.00	0.00	37.79
325 SKI CLUB	0.00	0.00	0.00	0.00	0.00
330 SPANISH CLUB	0.00	0.00	0.00	0.00	0.00
335 VOLUNTEER CLUB	74.12	0.00	0.00	0.00	74.12
340 SPED CAMPING TRIP	0.00	0.00	-33.14	0.00	33.14
345 MATH & SCIENCE SATURDAYS	0.00	0.00	0.00	0.00	0.00
350 FORENSICS	0.00	0.00	0.00	0.00	0.00
<b>C ACADEMIC CLUBS Totals:</b>	<b>2,194.31</b>	<b>1,370.25</b>	<b>395.26</b>	<b>0.00</b>	<b>3,169.30</b>
<b>D CLUBS AND ORGANIZATIONS</b>					
400 STUDENT COUNCIL	293.06	3,592.25	1,903.66	0.00	1,981.65
<b>D CLUBS AND ORGANIZATIONS Totals:</b>	<b>293.06</b>	<b>3,592.25</b>	<b>1,903.66</b>	<b>0.00</b>	<b>1,981.65</b>
<b>E SCHOOL CUSTODIAL ACCOUNTS</b>					
500 ART PROJECTS	1,191.36	36.00	0.00	0.00	1,227.36
501 BAND CONTEST/CLINIC	698.98	0.00	0.00	0.00	698.98
505 COURTESY COMMITTEE	848.42	265.00	6.29	0.00	1,107.13
506 6A FIELD TRIPS	0.00	0.00	0.00	0.00	0.00
507 6B FIELD TRIPS	0.00	0.00	0.00	0.00	0.00
508 7A FIELD TRIPS	0.00	0.00	0.00	0.00	0.00
509 7B FIELD TRIPS	0.00	0.00	202.84	0.00	-202.84
510 8A FIELD TRIPS	0.00	0.00	0.00	0.00	0.00
511 8B FIELD TRIPS	0.00	0.00	0.00	0.00	0.00
512 8 C FIELD TRIPS	0.00	0.00	0.00	0.00	0.00
515 FUND RAISING	70,512.33	0.00	38,903.88	0.00	31,608.45
520 GYM SUITS	9.10	0.00	-7.45	0.00	16.55
525 HOME EC PROJECTS	577.47	1,014.29	525.61	0.00	1,066.15
526 HONORS BAND	0.00	0.00	0.00	0.00	0.00
527 HAL TRIPS	0.00	0.00	42.00	0.00	-42.00

# Current Cash Balance Report

ALL Data

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Date: 10/01/2003 thru 10/31/2003

Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
530 INDUSTRIAL ARTS PROJECTS	3,412.77	227.50	0.00	0.00	3,640.27
535 INSTRUMENT RENTAL	750.00	75.00	525.00	0.00	300.00
545 LIBRARY	807.33	2,788.39	2,124.92	0.00	1,470.80
550 LOCK	0.00	5.00	-25.00	0.00	30.00
552 MATH/SCI SAT SCHOOL	0.00	0.00	0.00	0.00	0.00
555 OUTDOOR EDUCATION	-137.50	0.00	3,813.89	0.00	-3,951.39
560 SITE BASE PLAN	0.00	0.00	0.00	0.00	0.00
<b>E SCHOOL CUSTODIAL ACCOUNTS Totals:</b>	78,670.26	4,411.18	46,111.98	0.00	36,969.46
<b>F DISTRICT CUSTODIAL ACCOUNTS</b>					
600 REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
620 CONVENTION	1,901.44	0.00	0.00	0.00	1,901.44
<b>F DISTRICT CUSTODIAL ACCOUNTS Totals:</b>	1,901.44	0.00	0.00	0.00	1,901.44
<b>G INVESTMENTS</b>					
700 INVESTMENTS	-28,731.54	0.00	14.82	0.00	-28,746.36
710 INTEREST FROM SAVINGS	4,586.95	14.82	0.00	0.00	4,601.77
<b>G INVESTMENTS Totals:</b>	-24,144.59	14.82	14.82	0.00	-24,144.59
<b>R REIMBURSEMENT</b>					
800 REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
<b>R REIMBURSEMENT Totals:</b>	0.00	0.00	0.00	0.00	0.00
<b>Report Totals:</b>	68,171.61	11,202.65	51,827.96	0.00	27,546.30

Sus J M  
 Juan Bartholomeo  
 Bookkeeper

ALL Data

# Current Cash Balance Report

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Arranged by:

Date: 10/01/2003 thru 10/31/2003

Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
<b>A EXTRACURRICULAR</b>					
1310 DRAMA CLUB TRIP	0.00	0.00	0.00	0.00	0.00
1315 YOUTH TO YOUTH TRIP	0.00	335.75	0.00	0.00	335.75
1340 RESOURCE	0.00	0.00	0.00	0.00	0.00
1400 STUDENT COUNCIL TRIP	0.00	0.00	0.00	0.00	0.00
1506 6A FIELD TRIP	0.00	0.00	0.00	0.00	0.00
1507 6B FIELD TRIP	0.00	0.00	0.00	0.00	0.00
1508 7A FIELD TRIP	0.00	0.00	0.00	0.00	0.00
1509 7B FIELD TRIP	12.00	279.00	0.00	0.00	291.00
1510 8A FIELD TRIP	0.00	0.00	0.00	0.00	0.00
<del>1511 8B FIELD TRIP</del>	<del>0.00</del>	<del>0.00</del>	<del>0.00</del>	<del>0.00</del>	<del>0.00</del>
1527 HAL TRIPS	35.00	90.00	0.00	0.00	125.00
<del>1555 OUTDOOR ED</del>	<del>4,232.50</del>	<del>0.00</del>	<del>0.00</del>	<del>0.00</del>	<del>4,232.50</del>
2305 ART CLUB	0.00	102.00	0.00	0.00	102.00
2306 CHESS	0.00	0.00	0.00	0.00	0.00
2310 DRAMA CLUB	146.50	0.00	0.00	0.00	146.50
2315 YOUTH TO YOUTH	131.00	0.00	0.00	0.00	131.00
2321 SCRAPBOOK CLUB	10.00	0.00	0.00	0.00	10.00
2325 SKI CLUB	0.00	0.00	0.00	0.00	0.00
2350 FORENSICS	0.00	0.00	0.00	0.00	0.00
2513 FIDDLE FEST	0.00	0.00	0.00	0.00	0.00
2526 HONORS BAND	0.00	0.00	0.00	0.00	0.00
2535 INSTRUMENT RENTAL	0.00	0.00	0.00	0.00	0.00
3000 ATHLETICS	2,425.75	66.00	0.00	0.00	2,491.75
<b>A EXTRACURRICULAR Totals:</b>	<b>6,992.75</b>	<b>872.75</b>	<b>0.00</b>	<b>0.00</b>	<b>7,865.50</b>
<b>Report Totals:</b>	<b>6,992.75</b>	<b>872.75</b>	<b>0.00</b>	<b>0.00</b>	<b>7,865.50</b>

*See TM*  
*Juni Bartholomeu*  
*Bookkeeper*

# Current Cash Balance Report

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ALL Data

Date: 10/01/2003 thru 10/31/2003

Arranged by:  
Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
<b>A ACTIVITY GENERAL FUND</b>					
100 Vending Machines	8,028.72	104.75	0.00	0.00	8,133.47
101 Coffee & Water Machines	-95.00	640.00	104.95	0.00	440.05
102 Building Beautification	2,457.22	0.00	0.00	0.00	2,457.22
103 Vending machines-staff	-36.47	10.94	0.00	0.00	-25.53
104 Freedom Shrine Donations	0.00	0.00	0.00	0.00	0.00
110 General	1,213.12	0.00	697.10	0.00	516.02
149 Discretionary Spending	-18.35	0.00	0.00	0.00	-18.35
150 Sweatshirt Sales	3,373.69	59.50	3,126.87	0.00	306.32
<b>A ACTIVITY GENERAL FUND Totals:</b>	<b>14,922.93</b>	<b>815.19</b>	<b>3,928.92</b>	<b>0.00</b>	<b>11,809.20</b>
<b>B ATHLETICS</b>					
201 Athletics	-3,086.84	19.00	6,617.65	0.00	-9,685.49
202 Athletics Assistance from Rotary	578.50	0.00	0.00	0.00	578.50
<b>B ATHLETICS Totals:</b>	<b>-2,508.34</b>	<b>19.00</b>	<b>6,617.65</b>	<b>0.00</b>	<b>-9,106.99</b>
<b>C ACADEMIC CLUBS</b>					
301 Yearbook	1,087.56	6,580.00	979.42	0.00	6,688.14
302 Swing/Girls' Choir	431.50	27.00	1,097.00	0.00	-638.50
303 Band	20.00	0.00	30.00	0.00	-10.00
<b>C ACADEMIC CLUBS Totals:</b>	<b>1,539.06</b>	<b>6,607.00</b>	<b>2,106.42</b>	<b>0.00</b>	<b>6,039.64</b>
<b>D CLUBS AND ORGANIZATIONS</b>					
401 Art Club	8.75	0.00	26.25	0.00	-17.50
402 Chess Club	143.49	0.00	0.00	0.00	143.49
403 Computer Club	17.22	0.00	0.00	0.00	17.22
404 Drama Club	110.25	0.00	0.00	0.00	110.25
405 Environmental Club	0.00	0.00	0.00	0.00	0.00
406 Golf Club	230.00	0.00	0.00	0.00	230.00
407 Student Newspaper	38.69	0.00	0.00	0.00	38.69
408 Science Club	0.00	0.00	0.00	0.00	0.00
409 Home Ec Club	284.63	0.00	0.00	0.00	284.63
410 Student Council	781.22	741.50	811.91	0.00	710.81
411 Youth to Youth	2,752.17	1,232.25	1,089.53	0.00	2,894.89
413 Wits Clash/Knowledge Masters	0.00	0.00	58.00	0.00	-58.00
414 Ski Club	0.00	0.00	0.00	0.00	0.00
415 Photography Club	107.78	0.00	0.00	0.00	107.78
416 Literary Club	145.59	0.00	0.00	0.00	145.59
417 Summer Opportunities	511.44	0.00	469.24	0.00	42.20
418 Spirit Club	0.00	0.00	0.00	0.00	0.00
419 Engineering Club	15.26	0.00	0.00	0.00	15.26
420 Japanese Club	-9.84	0.00	0.00	0.00	-9.84
716 Dulcimer Club	0.00	0.00	0.00	0.00	0.00
<b>D CLUBS AND ORGANIZATIONS Totals:</b>	<b>5,136.65</b>	<b>1,973.75</b>	<b>2,454.93</b>	<b>0.00</b>	<b>4,655.47</b>
<b>E ADMIN CUSTODIAL ACCOUNTS</b>					
601 Employee Hospitality	243.60	1,322.50	106.50	0.00	1,459.60
603 Gym Fees	679.74	0.00	0.00	0.00	679.74
604 Art	2,601.06	12.00	0.00	0.00	2,613.06
605 Book Fines	4,832.84	0.00	0.00	0.00	4,832.84
606 Library	2,195.96	2.00	0.00	0.00	2,197.96
607 Parent Pack Organization	0.00	0.00	0.00	0.00	0.00
608 Leadership Workshop	0.00	0.00	0.00	0.00	0.00
609 Parent Pack Resource	0.00	0.00	0.00	0.00	0.00
610 8th Grade Farewell	1,657.88	0.00	0.00	0.00	1,657.88
611 Directory Advertisements	0.00	0.00	0.00	0.00	0.00

ALL Data

# Current Cash Balance Report

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Date: 10/01/2003 thru 10/31/2003

Arranged by:  
Group ID and Activity Num

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
712 Peer Tutor/Learning Center	0.00	0.00	0.00	0.00	0.00
718 Counseling	635.81	0.00	0.00	0.00	635.81
<b>E ADMIN CUSTODIAL ACCOUNTS Totals:</b>	<b>12,846.89</b>	<b>1,336.50</b>	<b>106.50</b>	<b>0.00</b>	<b>14,076.89</b>
<b>F ACADEMIC CUSTODIAL ACCOUNTS</b>					
702 Industrial Technology	216.06	425.00	29.13	0.00	611.93
703 Home Economics	914.59	0.00	1,039.63	0.00	-125.04
704 TEAM 6A	197.50	0.00	66.75	0.00	130.75
705 TEAM 6B	262.45	0.00	17.00	0.00	245.45
706 TEAM 7A	240.21	0.00	19.82	0.00	220.39
707 TEAM 7B	310.22	0.00	16.05	0.00	294.17
708 TEAM 8A	265.00	0.00	54.95	0.00	210.05
709 TEAM 8B	255.00	-8.00	0.00	0.00	247.00
710 TEAM 7C	76.32	0.00	0.00	0.00	76.32
711 Packtime	0.00	0.00	0.00	0.00	0.00
711 TEAM 6C	257.50	0.00	37.83	0.00	219.67
712 TEAM 8C	197.50	0.00	63.99	0.00	133.51
713 Field Trips - balance from prior years	1,454.73	0.00	0.00	0.00	1,454.73
714 Team 6C	0.00	0.00	0.00	0.00	0.00
714 6th grade field trips	0.00	0.00	0.00	0.00	0.00
715 Team 8C	0.00	0.00	0.00	0.00	0.00
715 7th grade field trips	0.00	0.00	0.00	0.00	0.00
716 8th grade field trips	-696.40	0.00	2,160.37	0.00	-2,856.77
717 Exploratory Teams	86.93	0.00	0.00	0.00	86.93
719 Music	698.24	0.00	0.00	0.00	698.24
720 Orchestra	6.20	0.00	0.00	0.00	6.20
721 Band	70.00	0.00	0.00	0.00	70.00
722 Music field trips	0.00	0.00	0.00	0.00	0.00
723 Orchestra field trips	0.00	0.00	0.00	0.00	0.00
724 Band field trips	0.00	0.00	0.00	0.00	0.00
<b>F ACADEMIC CUSTODIAL ACCOUNTS Totals:</b>	<b>4,812.05</b>	<b>417.00</b>	<b>3,505.52</b>	<b>0.00</b>	<b>1,723.53</b>
<b>G DISTRICT CUSTODIAL ACCOUNTS</b>					
800 Reimbursement account	0.00	0.00	0.00	0.00	0.00
801 Convention	0.00	0.00	0.00	0.00	0.00
802 Other District Custodial	0.00	0.00	0.00	0.00	0.00
<b>G DISTRICT CUSTODIAL ACCOUNTS Totals:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>H INVESTMENTS</b>					
900 Savings	0.00	0.00	0.00	0.00	0.00
901 Interest on Savings	0.00	0.00	0.00	0.00	0.00
905 Interest on checking	2,418.80	31.46	0.00	0.00	2,450.26
910 Certificate of Deposit	0.00	0.00	0.00	0.00	0.00
911 Interest on CD	0.00	0.00	0.00	0.00	0.00
<b>H INVESTMENTS Totals:</b>	<b>2,418.80</b>	<b>31.46</b>	<b>0.00</b>	<b>0.00</b>	<b>2,450.26</b>
<b>I FUNDRAISERS</b>					
1001 Auction	0.00	0.00	0.00	0.00	0.00
1002 MAGAZINE SALES	75,737.85	3,275.11	53,430.44	-130.00	25,452.52
1003 Entertainment Books	28,764.18	20.00	14,779.00	130.00	14,135.18
1004 J.C. Penney	426.08	0.00	0.00	0.00	426.08
1005 Target donation	1,605.37	0.00	0.00	0.00	1,605.37
1006 Donations	623.48	78.32	0.00	0.00	701.80
1007 Commercial Federal Donation	1,150.00	0.00	0.00	0.00	1,150.00
1008 Bemis Art Project	0.00	0.00	0.00	0.00	0.00
<b>I FUNDRAISERS Totals:</b>	<b>108,306.96</b>	<b>3,373.43</b>	<b>68,209.44</b>	<b>0.00</b>	<b>43,470.95</b>

ALL Data

# Current Cash Balance Report

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Date: 10/01/2003 thru 10/31/2003

Arranged by:  
Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
<b>J PACKTIME ACCOUNTS</b>					
1100 PACKTime 6th grade	756.32	0.00	0.00	0.00	756.32
1102 PACKTime 7th grade	143.72	0.00	0.00	0.00	143.72
1103 PACKTime 8th grade	116.81	0.00	0.00	0.00	116.81
<b>J PACKTIME ACCOUNTS Totals:</b>	<u>1,016.85</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,016.85</u>
<b>R REIMBURSABLES</b>					
1901 Reimbursement Account	0.00	0.00	0.00	0.00	0.00
<b>R REIMBURSABLES Totals:</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>Report Totals:</b>	<u>148,491.85</u>	<u>14,573.33</u>	<u>86,929.38</u>	<u>0.00</u>	<u>76,135.80</u>

Principal signature Marge Welton

Administrative Assistant signature Sherry Seid

Date 11/7/03



# Current Cash Balance Report

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ALL Data

Date: 10/01/2003 thru 10/31/2003

Arranged by:  
Group ID and Activity Num

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
<b>A Field Trips</b>					
1005 6A Field trips/team days	0.00	0.00	0.00	0.00	0.00
1010 6B field trips/team day	0.00	0.00	0.00	0.00	0.00
1015 7A field trips	0.00	0.00	0.00	0.00	0.00
1020 7B field trips	0.00	0.00	0.00	0.00	0.00
1025 7C field trips	0.00	0.00	0.00	0.00	0.00
1030 8A field trips	634.00	0.00	0.00	0.00	634.00
1035 8B field trips	1,018.00	0.00	0.00	0.00	1,018.00
1040 8C field trips	0.00	306.61	0.00	0.00	306.61
1045 Foreign Language Field trip	0.00	0.00	0.00	0.00	0.00
1050 Vocal Music Field Trips	0.00	0.00	0.00	0.00	0.00
1055 Orchestra field trips	0.00	0.00	0.00	0.00	0.00
1060 HAL Field trip	0.00	0.00	0.00	0.00	0.00
1065 Band field trips	0.00	0.00	0.00	0.00	0.00
<b>A Field Trips Totals:</b>	<b>1,652.00</b>	<b>306.61</b>	<b>0.00</b>	<b>0.00</b>	<b>1,958.61</b>
<b>B Clubs/Activities</b>					
2401 Art Club	231.00	0.00	0.00	0.00	231.00
2402 Chess Club	0.00	0.00	0.00	0.00	0.00
2406 Golf Club	0.00	0.00	0.00	0.00	0.00
2411 Youth to Youth	0.00	0.00	0.00	0.00	0.00
2418 Spirit Club	0.00	0.00	0.00	0.00	0.00
2420 Japanese Club	0.00	0.00	0.00	0.00	0.00
2716 Dulcimer Club	0.00	0.00	0.00	0.00	0.00
<b>B Clubs/Activities Totals:</b>	<b>231.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>231.00</b>
<b>C Athletics</b>					
3201 Athletics	3,190.50	0.00	0.00	0.00	3,190.50
<b>C Athletics Totals:</b>	<b>3,190.50</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3,190.50</b>
<b>Report Totals:</b>	<b>5,073.50</b>	<b>306.61</b>	<b>0.00</b>	<b>0.00</b>	<b>5,380.11</b>

Principal signature Marge Welch

Administrative Assistant signature Sherry Seidl

Date 11/7/03

# Current Cash Balance Report

ALL Data

Date: 10/01/2003 thru 10/31/2003

82 Arranged by:

Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
<b>A ACTIVITY GENERAL FUND</b>					
100 VENDING/C STORE REVENUES/OLD YEAR	68,835.04	0.00	18,621.95	0.00	50,213.09
101 NOT IN USE	0.00	0.00	0.00	0.00	0.00
102 CANDY MACHINES	710.90	2,316.66	3,798.50	35.00	-735.94
103 MNHS C-STORE (HOLE IN WALL)	3,049.38	4,789.40	0.00	0.00	7,838.78
105 NOT IN USE	0.00	0.00	0.00	0.00	0.00
110 GENERAL	10,070.03	4.09	68.72	0.00	10,005.40
120 ACTIVITIES SUPPORT	37,000.00	0.00	0.00	0.00	37,000.00
146 ACADEMIC AWARDS	0.00	0.00	0.00	0.00	0.00
150 COCA COLA VENDING	3,981.44	7,202.91	0.00	0.00	11,184.35
170 INTEREST OF CD'S	41,271.72	3,121.27	0.00	0.00	44,392.99
180 INTEREST ON NOW ACCOUNT	10,691.50	50.37	0.00	0.00	10,741.87
185 INTEREST ON EAGLE FUND	19,446.62	13.19	0.00	0.00	19,459.81
190 MN SITE IMPROVEMENTS	4,067.66	5,000.00	0.00	0.00	9,067.66
<b>A ACTIVITY GENERAL FUND Totals:</b>	<b>199,124.29</b>	<b>22,497.89</b>	<b>22,489.17</b>	<b>35.00</b>	<b>199,168.01</b>
<b>B ATHLETICS/ACTIVITIES</b>					
200 ACTIVITIES TRANSPORTATION	-1,290.36	0.00	5,312.76	0.00	-6,603.12
201 CONCESSIONS	12,709.16	6,816.86	7,072.77	112.41	12,565.66
202 ATHLETICS	47,803.08	23,046.00	5,293.32	0.00	65,555.76
203 SPORT FEES**	9,950.64	0.00	6,182.00	0.00	3,768.64
204 ACTIVITY TICKETS	18,895.00	143.00	0.00	0.00	19,038.00
205 ATHLETIC CLOTHING	4,407.73	1,113.67	1,020.68	0.00	4,500.72
210 CLARKSON PHYSICAL SCREENING	1,492.00	0.00	0.00	0.00	1,492.00
215 TEMPORARY HELP/ACT/ATHLETICS	0.00	0.00	780.00	0.00	-780.00
220 ATHLETIC ENTRY FEES	-1,275.00	50.00	260.00	0.00	-1,485.00
230 OFFICIAL	-5,220.00	0.00	3,671.50	0.00	-8,891.50
235 DEBATE TRANSPORTATION**	0.00	0.00	0.00	0.00	0.00
240 FORENSIC TRANSPORTATION**	0.00	0.00	0.00	0.00	0.00
250 BAND/ORCHESTRA TACT **	-74.63	0.00	5,238.61	0.00	-5,313.24
260 CHORAL TRANSPORTATION**	0.00	0.00	0.00	0.00	0.00
<b>B ATHLETICS/ACTIVITIES Totals:</b>	<b>87,397.62</b>	<b>31,169.53</b>	<b>34,831.64</b>	<b>112.41</b>	<b>83,847.92</b>
<b>C ACADEMIC CLUBS</b>					
301 DECA**	-198.81	500.00	11,047.94	0.00	-10,746.75
302 FRENCH CLUB	2,260.05	70.00	123.05	45.00	2,252.00
303 LATIN CLUB	1,122.35	507.00	0.00	0.00	1,629.35
304 AP BIOLOGY WORKBOOKS	1.98	0.00	0.00	0.00	1.98
305 SPANISH CLUB	277.37	619.97	359.13	0.00	538.21
307 GERMAN CLUB	104.74	38.00	133.00	0.00	9.74
308 YEARBOOK	24,943.10	1,772.00	852.87	0.00	25,862.23
309 NEWSPAPER	3,613.95	28.00	24.27	0.00	3,617.68
311 NOT IN USE	0.00	0.00	0.00	0.00	0.00
312 DECA COOKIE ACCOUNT	432.02	862.75	778.00	0.00	516.77
314 HISTORY CLUB**	-3,854.56	146.66	0.00	0.00	-3,707.90
315 SPIRIT SHOP	11,354.30	4,288.75	1,176.00	0.00	14,467.05
316 FCCLA**	8,039.87	2,374.30	932.52	-110.25	9,371.40
317 FEA	54.79	0.00	0.00	0.00	54.79
320 WRITER'S CLUB	0.00	0.00	0.00	0.00	0.00
325 VIA	356.68	0.00	0.00	0.00	356.68
524 MULTI-CAT	575.00	983.00	0.00	-35.00	1,523.00
614 BROADCAST CLUB	183.69	0.00	0.00	0.00	183.69
615 VICA**	2,180.24	0.00	65.95	0.00	2,114.29
<b>C ACADEMIC CLUBS Totals:</b>	<b>51,446.76</b>	<b>12,190.43</b>	<b>15,492.73</b>	<b>-100.25</b>	<b>48,044.21</b>

ALL Data

# Current Cash Balance Report

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Arranged by:

Date: 10/01/2003 thru 10/31/2003

Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
<b>D CLUBS AND ORGANIZATIONS</b>					
401 NOT IN USE	0.00	0.00	0.00	0.00	0.00
402 CHEER-UNIFORMS**	-678.48	102.00	0.00	0.00	-576.48
403 NOT IN USE	0.00	0.00	0.00	0.00	0.00
404 CHEER-FRESHMAN	0.00	0.00	0.00	0.00	0.00
405 DANCE UNIFORMS**	0.00	0.00	0.00	0.00	0.00
406 DANCE TEAM	0.00	0.00	30.00	0.00	-30.00
407 BASEBALL	2,811.93	0.00	0.00	0.00	2,811.93
408 NOT IN USE	0.00	0.00	0.00	0.00	0.00
409 CHESS CLUB	1,140.44	455.09	893.52	191.04	893.05
410 CROSS COUNTRY FR	190.22	0.00	0.00	0.00	190.22
411 FOOTBALL FR	0.00	0.00	0.00	0.00	0.00
412 NOT IN USE	0.00	0.00	0.00	0.00	0.00
413 HOSA	197.21	0.00	0.00	0.00	197.21
414 GIRLS GOLF F/R	1,400.48	0.00	0.00	0.00	1,400.48
415 NOT IN USE	0.00	0.00	0.00	0.00	0.00
416 MUSTANG SCRAMBLE	2,330.07	0.00	0.00	0.00	2,330.07
417 SOCCER FR	1,299.28	0.00	0.00	0.00	1,299.28
419 SOFTBALL FR	301.00	20.00	0.00	0.00	321.00
420 SWIM FR	2,012.13	194.08	20.00	0.00	2,186.21
421 TENNIS FR	0.00	0.00	0.00	0.00	0.00
422 TRACK FR	1,483.93	0.00	0.00	0.00	1,483.93
423 VOLLEYBALL FUNDRAISER	864.46	0.00	0.00	0.00	864.46
425 LITERARY MAGAZINE	0.00	55.00	0.00	0.00	55.00
426 BAND**	13,595.88	1,755.00	1,895.75	0.00	13,455.13
427 FLAGS	1,660.34	0.00	86.30	0.00	1,574.04
428 ENVIRONMENTAL	400.00	0.00	0.00	0.00	400.00
429 AMNESTY INTERNATIONAL	82.79	0.00	0.00	0.00	82.79
430 CHORAL**	3,457.72	341.40	367.38	-45.00	3,386.74
431 ORCHESTRA**	2,000.96	203.00	805.50	0.00	1,398.46
432 STUDENT COUNCIL	4,658.21	11,538.18	4,268.52	-243.20	11,684.67
433 JCB CONTINGENCY FUND	1,192.90	0.00	0.00	0.00	1,192.90
434 JUNIOR CLASS	1,194.50	0.00	110.76	0.00	1,083.74
435 SENIOR CLASS	375.87	153.00	235.26	0.00	293.61
436 UNIT1	224.31	0.00	0.00	0.00	224.31
437 NATIONAL HONOR SOCIETY**	4,150.52	0.00	0.00	0.00	4,150.52
438 MUSTANGS MAKING A DIFFERENCE	159.12	0.00	0.00	0.00	159.12
441 NOT IN USE 10/03	0.00	0.00	0.00	0.00	0.00
445 PENN MODEL CONGRESS	35.49	0.00	0.00	0.00	35.49
450 INTRAMURALS**	1,830.65	0.00	0.00	0.00	1,830.65
456 BOYS GOLF F/R	401.44	0.00	0.00	0.00	401.44
458 OPPORTUNITIES GROUP	0.00	0.00	0.00	0.00	0.00
459 BOYS BASKETBALL CAMP	832.10	0.00	332.55	0.00	499.55
460 NOT IN USE	0.00	0.00	0.00	0.00	0.00
466 WRESTLING FUNDRAISER	879.00	0.00	192.00	0.00	687.00
470 MN BASKETBALL BOOSTERS	0.00	0.00	0.00	0.00	0.00
477 MILLARD BASKETBALL/OLD CHICAGO	1.00	0.00	0.00	0.00	1.00
480 NOT IN USE	0.00	0.00	0.00	0.00	0.00
500 NFL ACCOUNT	2,911.82	4,038.53	1,933.04	0.00	5,017.31
505 FROEMMING/MEMORIAL	659.01	0.00	0.00	0.00	659.01
510 HANDICAP SWIM	250.00	0.00	0.00	0.00	250.00
515 JAPANESE CLUB	262.78	0.00	0.00	0.00	262.78

ALL Data

# Current Cash Balance Report

Date: 10/01/2003 thru 10/31/2003

84 Arranged by:  
Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
520 GIRLS BASKETBALL CAMP	3,353.68	92.00	755.80	0.00	2,689.88
525 MN GIRLS JV BASKETBALL LEAGUE	103.14	0.00	0.00	0.00	103.14
526 NOT IN USE	0.00	0.00	0.00	0.00	0.00
<b>D CLUBS AND ORGANIZATIONS Totals:</b>	<b>58,025.90</b>	<b>18,947.28</b>	<b>11,926.38</b>	<b>-97.16</b>	<b>64,949.64</b>
<b>E ADMIN CUSTODIAL ACCOUNTS</b>					
601 COURTESY	263.96	1,790.00	40.00	0.00	2,013.96
602 CAREER DEVELOPMENT	2,571.46	5,116.00	4,826.53	0.00	2,860.93
603 PARKING STICKERS	54,638.93	1,015.00	2,502.36	0.00	53,151.57
604 PARKING FINES	10.00	0.00	0.00	0.00	10.00
605 FIELDTRIPS**	338.24	60.00	1,021.63	0.00	-623.39
606 AFTER PROM	0.01	0.00	0.00	0.00	0.01
607 ART/KELLEY	60.00	0.00	122.94	0.00	-62.94
608 GYM FEES	17,097.76	0.00	63.95	0.00	17,033.81
609 ART/SCHIMENTI	653.67	10.00	0.00	0.00	663.67
610 BOOK FINES & OTHER UNPAID OBLIGATIONS	6,382.40	85.00	0.00	0.00	6,467.40
611 INDUSTRIAL TECH	2,015.26	233.25	14.22	0.00	2,234.29
612 STAFF LOUNGE	-1,828.99	432.26	539.16	0.00	-1,935.89
613 LIBRARY	1,022.58	0.00	97.07	0.00	925.51
616 TRANSCRIPT FEES	4,249.15	60.00	682.51	0.00	3,626.64
617 POOL	6,427.41	0.00	471.94	0.00	5,955.47
618 EUROPEAN BOOKS	170.41	0.00	0.00	0.00	170.41
619 AP FRENCH WORKBOOKS	14.00	0.00	0.00	0.00	14.00
620 ART/TREDWAY	570.96	30.00	247.52	0.00	353.44
621 PE FIELDTRIPS	0.00	0.00	528.23	0.00	-528.23
623 AP LATIN	0.00	0.00	0.00	0.00	0.00
624 AP SPANISH	125.01	12.00	0.00	0.00	137.01
625 AP EXAMS**	1,021.29	0.00	0.00	0.00	1,021.29
626 ART/STEVENS	710.47	0.00	0.00	0.00	710.47
627 ART/BRISBOIS	667.96	0.00	662.13	0.00	5.83
628 ENGLISH/MISCELLANEOUS	88.00	7.00	0.00	0.00	95.00
629 IB EXAMS**	0.00	0.00	0.00	0.00	0.00
670 MARQUEE	391.98	0.00	0.00	0.00	391.98
<b>E ADMIN CUSTODIAL ACCOUNTS Totals:</b>	<b>97,661.92</b>	<b>8,850.51</b>	<b>11,820.19</b>	<b>0.00</b>	<b>94,692.24</b>
<b>F ACADEMIC CUSTODIAL ACCOUNTS</b>					
300 DEBATE	-795.64	0.00	170.00	0.00	-965.64
321 DRAMA	8,649.24	9,899.64	8,038.25	50.00	10,560.63
622 SPEECH	0.00	0.00	100.00	0.00	-100.00
701 NOT IN USE	0.00	0.00	0.00	0.00	0.00
750 FCS	0.00	0.00	0.00	0.00	0.00
755 GRADUATION EXPENSES	51.19	0.00	0.00	0.00	51.19
760 NOT IN USE	0.00	0.00	0.00	0.00	0.00
770 ADVERTISING	4,526.87	0.00	0.00	0.00	4,526.87
<b>F ACADEMIC CUSTODIAL ACCOUNTS Totals:</b>	<b>12,431.66</b>	<b>9,899.64</b>	<b>8,308.25</b>	<b>50.00</b>	<b>14,073.05</b>
<b>G DISTRICT CUSTODIAL ACCOUNTS</b>					
801 NOT IN USE 4/03	0.00	0.00	0.00	0.00	0.00
803 SUMMER SCHOOL	0.00	0.00	0.00	0.00	0.00
805 OTHER	0.00	27.50	27.50	0.00	0.00
827 PHYSICS	359.72	0.00	0.00	0.00	359.72
872 NOT IN USE	0.00	0.00	0.00	0.00	0.00
<b>G DISTRICT CUSTODIAL ACCOUNTS Totals:</b>	<b>359.72</b>	<b>27.50</b>	<b>27.50</b>	<b>0.00</b>	<b>359.72</b>

ALL Data

# Current Cash Balance Report

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Arranged by:

Date: 10/01/2003 thru 10/31/2003

Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
<b>S BANKING</b>					
999 STARTING CASH	-6,700.00	14,050.00	8,200.00	0.00	-850.00
S BANKING Totals:	-6,700.00	14,050.00	8,200.00	0.00	-850.00
<b>Z INVESTMENTS</b>					
900 CERTIFICATES OF DEPOSITS	-387,267.52	0.00	2,446.48	0.00	-389,714.00
905 MM EAGLE FUND	-19,446.62	0.00	13.19	0.00	-19,459.81
Z INVESTMENTS Totals:	-406,714.14	0.00	2,459.67	0.00	-409,173.81
Report Totals:	93,033.73	117,632.78	115,555.53	0.00	95,110.98

*Karla J. Neumann, Acct. Clerk 11/07/03*  
*Rick Herkener, Principal 11/07/03*

0.\*

95,110.98.

90,367.86.

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185,478.84\*

# Current Cash Balance Report

ALL Data

Date: 10/01/2003 thru 10/31/2003

86

Arranged by:  
Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
<b>A EXTRA CURRICULAR</b>					
1000 FIELDTRIPS	487.75	305.00	0.00	0.00	792.75
1002 PE FIELDTRIPS	191.00	520.00	0.00	0.00	711.00
1005 BAND TRIP	0.00	128.00	0.00	0.00	128.00
1010 DC TRIP	4,500.00	0.00	0.00	0.00	4,500.00
1012 HISTORY CLUB TRIP	300.00	600.00	0.00	0.00	900.00
1013 ORCHESTRA TRIP	0.00	0.00	0.00	0.00	0.00
1015 FIELDTRIP/OTT	252.00	521.00	0.00	0.00	773.00
1020 FIELDTRIP/SALBERG	0.00	801.00	0.00	0.00	801.00
2000 BAND/ORCHESTRA FEES	5,393.00	74.00	0.00	0.00	5,467.00
<del>2005 CHEER CAMP</del>	0.00	0.00	0.00	0.00	0.00
2010 CHORAL FEES	408.00	0.00	0.00	0.00	408.00
<del>2015 DANCE CAMP</del>	0.00	0.00	0.00	0.00	0.00
2020 DECA	2,851.01	6,800.60	0.00	0.00	9,651.61
2025 FRENCH CLUB	0.00	0.00	0.00	0.00	0.00
2030 FCCLA	1,254.00	115.50	0.00	0.00	1,369.50
2050 INTRAMURALS	0.00	0.00	0.00	0.00	0.00
2060 NATIONAL HONOR SOCIETY	0.00	0.00	0.00	0.00	0.00
2070 VICA	0.00	115.00	0.00	0.00	115.00
2307 GERMAN CLUB	0.00	0.00	0.00	0.00	0.00
3030 LATIN CLUB FEES	285.00	0.00	0.00	0.00	285.00
3050 SPANISH CLUB	0.00	0.00	0.00	0.00	0.00
4230 NOT IN USE	0.00	0.00	0.00	0.00	0.00
5000 ATHLETIC SPORT FEE	39,735.00	95.00	0.00	0.00	39,830.00
5001 NFL NATIONALS	0.00	0.00	0.00	0.00	0.00
5235 DEBATE PARTICIPATION	700.00	330.00	0.00	0.00	1,030.00
5240 FORENSIC PARTICIPATION	1,595.00	360.00	0.00	0.00	1,955.00
5250 BAND PARTICIPATION	7,380.00	0.00	0.00	0.00	7,380.00
5260 CHORAL PARTICIPATION	1,095.00	0.00	0.00	0.00	1,095.00
<b>A EXTRA CURRICULAR Totals:</b>	<u>66,426.76</u>	<u>10,765.10</u>	<u>0.00</u>	<u>0.00</u>	<u>77,191.86</u>
<b>B POST SECONDARY EDUCATION</b>					
6625 AP EXAM FEES	0.00	0.00	0.00	0.00	0.00
6629 IB EXAM FEES	543.00	12,633.00	0.00	0.00	13,176.00
<b>B POST SECONDARY EDUCATION Totals:</b>	<u>543.00</u>	<u>12,633.00</u>	<u>0.00</u>	<u>0.00</u>	<u>13,176.00</u>
<b>Report Totals:</b>	<u>66,969.76</u>	<u>23,398.10</u>	<u>0.00</u>	<u>0.00</u>	<u>90,367.86</u>

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95,110.98 -  
90,367.86 \*

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185,478 84\*

*Kyle J. Neumann Acct. Clerk 11/07/03*  
*Deek Herkener, Principal 11/07/03*

# Current Cash Balance Report

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ALL Data

Arranged by:

Date: 10/01/2003 thru 10/31/2003

Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
<b>A GENERAL FUND EXPENSES</b>					
103 Candy & Pop Refund	-200.00	0.00	0.00	0.00	-200.00
109 Public Relations	-1,193.22	0.00	889.84	0.00	-2,083.06
115 General Supplies (Internal)	-446.66	0.00	0.00	0.00	-446.66
117 Damage and Loss Property	73.56	0.00	65.00	0.00	8.56
120 Extracurr Transportation	0.00	0.00	3,527.80	0.00	-3,527.80
121 Athletic Transportation	-1,363.34	0.00	4,416.98	0.00	-5,780.32
140 Technology	-140.67	0.00	0.00	0.00	-140.67
141 Curriculum Support	0.00	0.00	0.00	0.00	0.00
142 Equipment Replacement	0.00	0.00	0.00	0.00	0.00
143 Building Maintenance	-80.00	0.00	40.00	0.00	-120.00
145 Community Counselor Support	0.00	0.00	0.00	0.00	0.00
146 Academic Awards	250.00	0.00	0.00	0.00	250.00
147 Activity Support/Projects	-1,494.62	0.00	1,044.85	0.00	-2,539.47
148 Special Projects	0.00	0.00	0.00	0.00	0.00
149 Discretionary Spending	0.00	0.00	0.00	0.00	0.00
150 Convention	0.00	0.00	0.00	0.00	0.00
151 Personnel Support	-1,418.70	0.00	842.25	0.00	-2,260.95
154 National Competition	0.00	0.00	0.00	0.00	0.00
160 Replacement Account	0.00	0.00	0.00	0.00	0.00
162 Activity/Sped	0.00	0.00	0.00	0.00	0.00
166 Statagic Plan (Wellness)	1,331.00	130.00	210.00	0.00	1,251.00
199 Bus Checking Bank Charges	0.00	0.00	0.00	0.00	0.00
<b>A GENERAL FUND EXPENSES Totals:</b>	-4,682.65	130.00	11,036.72	0.00	-15,589.3
<b>B GENERAL FUND REVENUE</b>					
100 Vending Machines-Coca-Cola	3,552.03	5,802.11	0.00	0.00	9,354.14
101 Vending Machines-Candy	1,950.72	3,273.85	1,745.36	-100.00	3,379.21
102 Bank Charge Revenue	2.00	0.00	0.00	0.00	2.00
104 Staff Coke Fund	-437.86	153.81	303.14	0.00	-587.19
105 Sanitary Machines	0.00	0.00	0.00	0.00	0.00
110 Replacement Fund	0.00	0.00	0.00	0.00	0.00
152 Other Revenue	1,803.88	0.00	350.00	0.00	1,453.88
153 Graduation Revenue	0.00	0.00	0.00	0.00	0.00
155 PAYBAC Partners	600.00	0.00	0.00	0.00	600.00
156 Scholarships	0.00	0.00	0.00	0.00	0.00
158 Capital Outlay	56,481.07	0.00	0.00	0.00	56,481.07
180 Building Revenue	0.00	0.00	0.00	0.00	0.00
185 C Store Revenue (Convenience store)	3,138.67	4,741.06	0.00	0.00	7,879.73
189 American Flag Donations	260.00	0.00	0.00	0.00	260.00
901 Interest on Savings	194.89	88.51	0.00	0.00	283.40
902 Interest on Business Checking	0.00	0.00	0.00	0.00	0.00
911 Interest on CD	0.00	0.00	0.00	0.00	0.00
<b>B GENERAL FUND REVENUE Totals:</b>	67,545.40	14,059.34	2,398.50	-100.00	79,106.24
<b>C ATHLETICS</b>					
201 Concessions	6,399.32	9,874.86	6,920.05	0.00	9,354.13
202 Athletics	-346.58	0.00	1,256.47	114.95	-1,488.10
204 Athletic Clothing	-1,676.00	510.00	0.00	0.00	-1,166.00
205 Letter Jackets	510.00	850.00	1,769.10	0.00	-409.10
206 Activity Tickets	15,464.75	277.00	-17.50	0.00	15,759.25
207 Athletic/Activity Fee	0.00	0.00	0.00	0.00	0.00
210 Athletic Capital Outlay	162,490.20	0.00	7,100.00	0.00	155,390.20
211 Activities	0.00	0.00	0.00	0.00	0.00

## Current Cash Balance Report

Date: 10/01/2003 thru 10/31/2003

Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
212 Athletic Fundraisers	71.45	0.00	0.00	0.00	71.45
213 Summer Clinics	0.00	0.00	0.00	0.00	0.00
215 Athletic Bank Charges	0.00	0.00	0.00	0.00	0.00
218 Candy Revenue	0.00	0.00	0.00	0.00	0.00
220 Football	1,547.81	8,619.05	10,165.89	91.50	92.47
221 Volleyball	-1,809.11	3,612.55	2,509.00	0.00	-705.56
222 Softball	-1,915.21	1,095.00	735.00	-91.50	-1,646.71
223 Tennis (Boys)	-661.87	0.00	30.00	0.00	-691.87
224 Tennis (Girls)	0.00	0.00	0.00	0.00	0.00
225 Golf (Boys)	0.00	0.00	40.00	0.00	-40.00
226 Golf (Girls)	-790.00	0.00	416.00	0.00	-1,206.00
227 Wrestling	0.00	0.00	540.10	0.00	-540.10
228 Soccer (Boys)	-16.50	0.00	33.00	0.00	-49.50
229 Soccer (Girls)	-16.50	0.00	0.00	0.00	-16.50
230 Baseball	-1,103.29	0.00	27.35	0.00	-1,130.64
231 Cross Country (B&G)	-281.56	0.00	170.00	0.00	-451.56
232 Basketball (B&G)	-149.19	0.00	2,806.44	0.00	-2,955.63
233 Track (B&G)	-3,490.78	0.00	248.11	0.00	-3,738.89
234 Swimming (B&G)	-360.00	0.00	373.57	0.00	-733.57
235 Gymnastics (B&G)	0.00	0.00	0.00	0.00	0.00
240 Athletic Training	-2,744.11	0.00	193.00	0.00	-2,937.11
250 Athletic Transfers	0.00	0.00	0.00	0.00	0.00
280 Golf Tournament	0.00	0.00	0.00	0.00	0.00
299 Ath Checking Bank Charges	0.00	0.00	0.00	0.00	0.00
915 Interest-Athletic Activity MM	194.88	88.50	0.00	0.00	283.38
917 Interest on Athletic Checking	0.00	0.00	0.00	0.00	0.00
2200 Summer Football	690.33	0.00	629.55	0.00	60.78
2221 Summer Volleyball	2,458.50	0.00	0.00	0.00	2,458.50
2222 Summer Softball	222.60	0.00	0.00	0.00	222.60
2228 Summer Boys Soccer	43.87	0.00	0.00	0.00	43.87
2229 Summer Girls Soccer	0.00	0.00	0.00	0.00	0.00
2230 Summer Baseball	18.60	0.00	0.00	0.00	18.60
2231 Summer Girls Basketball	1,644.29	0.00	139.90	0.00	1,504.39
2232 Summer Boys Basketball	1,240.85	0.00	0.00	0.00	1,240.85
<b>C ATHLETICS Totals:</b>	<b>177,636.75</b>	<b>24,926.96</b>	<b>36,085.03</b>	<b>114.95</b>	<b>166,593.63</b>
<b>D ORGANIZATIONS AND CLUBS</b>					
301 DECA	3,877.66	17,666.21	32,073.87	0.00	-10,530.00
302 French Club	3,984.01	80.00	124.94	0.00	3,939.07
305 Spanish Club	1,076.45	0.00	64.50	0.00	1,011.95
307 German Club	1,421.39	1,213.40	1,621.16	0.00	1,013.63
310 National Forensics League	1,912.72	5,646.00	125.64	0.00	7,433.08
311 Environmental Club	380.56	0.00	0.00	0.00	380.56
312 Forensics Club	-296.53	192.00	200.00	0.00	-304.53
314 Journalism Club	9,662.90	355.00	1,919.65	0.00	8,098.25
315 Debate Club	614.79	150.00	145.71	0.00	619.08
317 Play Production	-218.02	2,970.00	388.20	0.00	2,363.78
318 Thespians	0.00	0.00	0.00	0.00	0.00
319 Athletic Trainers	757.08	0.00	0.00	0.00	757.08
385 Culinary Competition	0.00	145.00	0.00	0.00	145.00
395 Fashion Merchandising	74.31	0.00	0.00	0.00	74.31
399 Auditorium Manager	-768.60	0.00	768.60	0.00	-1,537.20
409 Band Dept Trips	0.00	0.00	0.00	0.00	0.00



ALL Data

# Current Cash Balance Report

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Arranged by:

Date: 10/01/2003 thru 10/31/2003

Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
410 Band	-13.53	0.00	1,755.77	0.00	-1,769.30
411 Choir	603.31	0.00	0.00	0.00	603.31
412 Orchestra	110.89	189.00	0.00	0.00	299.89
413 Entertainment 2000	23,688.48	70.00	0.00	0.00	23,758.48
414 Band Fundraising	0.00	0.00	0.00	0.00	0.00
415 Choir Fundraising	16,668.10	17,533.59	25,115.90	0.00	9,085.79
416 Orchestra Fundraising	581.00	0.00	0.00	0.00	581.00
417 Music Trip (NY)	0.00	0.00	0.00	0.00	0.00
481 Senior Class	0.00	0.00	0.00	0.00	0.00
482 Junior Class	6,872.36	0.00	0.00	0.00	6,872.36
484 Post Prom Security	0.00	0.00	0.00	0.00	0.00
499 VICA	263.90	78.00	0.00	0.00	341.90
501 Student Council	12,174.60	265.53	6,720.80	-114.95	5,604.38
502 National Honor Society	2,913.04	0.00	822.79	0.00	2,090.25
503 Drama Club	403.87	0.00	0.00	0.00	403.87
504 Literary Magazine	172.00	0.00	0.00	0.00	172.00
505 GoMadd	336.92	0.00	0.00	0.00	336.92
515 Dance Team	268.31	0.00	226.80	0.00	41.51
516 Cheerleading-Varsity 2003-04	760.50	185.00	416.38	0.00	529.12
517 Cheerleading-JV 2003-04	297.81	77.15	185.75	0.00	189.21
518 Cheerleading-Freshman 2003-04	297.20	0.00	0.00	0.00	297.20
519 Cheerleading Uniforms/Summer Camp	145.51	34.95	322.40	0.00	-141.94
521 Yearbook 1999-00	1,109.61	0.00	0.00	0.00	1,109.61
523 Yearbooks 01-02	5,721.09	0.00	0.00	0.00	5,721.09
524 Yearbook 02-03	10,486.87	0.00	0.00	0.00	10,486.87
525 Yearbook 03-04	1,525.00	388.00	464.13	0.00	1,448.87
555 FCCLA	280.78	0.00	120.00	0.00	160.78
556 Future Educators of America	420.60	0.00	0.00	0.00	420.60
560 Patriot Post	12,990.11	5,189.88	4,425.24	0.00	13,754.75
561 Patriot Post Start Up	349.08	0.00	0.00	0.00	349.08
590 Diversity Club	0.00	0.00	0.00	0.00	0.00
<b>D ORGANIZATIONS AND CLUBS Totals:</b>	<b>121,906.13</b>	<b>52,428.71</b>	<b>78,008.23</b>	<b>-114.95</b>	<b>96,211.66</b>
<b>E ADMINISTRATIVE CUSTODIAL</b>					
599 Intramurals	0.00	0.00	0.00	0.00	0.00
600 Intramurals Fundraising	601.75	0.00	0.00	0.00	601.75
601 Staff Courtesy Fund	1,096.58	20.00	323.00	0.00	793.58
602 Parking	17,626.62	1,055.00	107.56	0.00	18,574.06
603 Field Trips	-172.24	0.00	330.68	0.00	-502.92
604 Physical Education Fund	11.38	0.00	0.00	0.00	11.38
605 Pool Maintenance	7,755.73	0.00	0.00	0.00	7,755.73
606 Art Fees	767.80	0.00	396.62	0.00	371.18
607 Book Fines	10,147.47	0.00	58.00	0.00	10,089.47
610 Information Center	441.23	48.80	85.09	0.00	404.94
611 Advanced Placement	3,075.50	0.00	0.00	0.00	3,075.50
614 Transcript and Test Fees	2,197.96	2,095.00	1,916.40	0.00	2,376.56
615 Close-Up	0.00	0.00	0.00	0.00	0.00
616 Clearing Account	0.00	0.00	0.00	0.00	0.00
617 Shop Fees	0.00	0.00	0.00	0.00	0.00
618 Musical Production	469.04	0.00	0.00	0.00	469.04
621 Graphics Tech	0.00	0.00	0.00	0.00	0.00
622 Construction Tech	765.66	1,539.20	1,788.50	0.00	516.36
623 Manufacturing Tech	435.91	0.00	0.00	0.00	435.91

ALL Data

# Current Cash Balance Report

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Arranged by:

Date: 10/01/2003 thru 10/31/2003

Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
624 Power Tech	151.82	0.00	0.00	0.00	151.82
625 Science Replacements	0.00	0.00	0.00	0.00	0.00
627 English Replacements	0.00	0.00	0.00	0.00	0.00
628 Athletic Trainers Class	0.00	0.00	0.00	0.00	0.00
629 Book Club	0.55	0.00	0.00	0.00	0.55
630 Social Studies Texts	2,661.78	0.00	0.00	0.00	2,661.78
632 Lock Replacement	110.00	0.00	0.00	0.00	110.00
635 Library Book Fines	194.95	0.00	203.06	0.00	-8.11
640 Student ID Card Fee	810.41	40.00	0.00	0.00	850.41
642 Parenting Support	-204.96	0.00	0.00	0.00	-204.96
645 Family Consumer Science	13.71	0.00	0.00	0.00	13.71
650 Fast Forward	0.00	0.00	0.00	0.00	0.00
655 MSAAS	4.51	0.00	0.00	0.00	4.51
656 Technology Magnet	7.64	0.00	0.00	0.00	7.64
657 I.T. Summer Camp	0.00	0.00	0.00	0.00	0.00
658 Display Cases	2,700.00	0.00	0.00	0.00	2,700.00
660 PAEMST-Science National Award	1,573.42	0.00	0.00	0.00	1,573.42
680 New Frontier (Grants/Donations)	51.61	0.00	0.00	0.00	51.61
681 New Frontier Chuck Wagon	77.71	0.00	0.00	0.00	77.71
682 New Frontier Activity	-73.46	0.00	53.84	0.00	-127.30
683 Graduation Expense	0.00	0.00	0.00	0.00	0.00
684 Post-Prom	0.00	0.00	0.00	0.00	0.00
685 Alumni	0.00	0.00	0.00	0.00	0.00
686 Contributions/Gifts	1,817.88	0.00	0.00	0.00	1,817.88
687 Next Frontier	-56.80	0.00	0.00	0.00	-56.80
688 New Addition	0.00	0.00	0.00	0.00	0.00
699 Parking Security Camera	0.00	0.00	0.00	0.00	0.00
<b>E ADMINISTRATIVE CUSTODIAL Totals:</b>	<b>55,061.16</b>	<b>4,798.00</b>	<b>5,262.75</b>	<b>0.00</b>	<b>54,596.41</b>
<b>F DISTRICT CUSTODIAL</b>					
801 Drivers Education	0.00	0.00	0.00	0.00	0.00
825 Other District Custodial	0.00	0.00	0.00	0.00	0.00
<b>F DISTRICT CUSTODIAL Totals:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>G INACTIVE ACCOUNTS</b>					
0 No Name acct	0.00	0.00	0.00	0.00	0.00
104 Candy Machine Refund	-100.00	0.00	0.00	100.00	0.00
153 MetroCommunity College Rebate	0.00	0.00	0.00	0.00	0.00
157 Jostens	0.00	0.00	0.00	0.00	0.00
175 Mascot Fund	0.00	0.00	0.00	0.00	0.00
203 Cookie Fundraiser	0.00	0.00	0.00	0.00	0.00
208 Summer Camp Clinics	0.00	0.00	0.00	0.00	0.00
209 Summer Camps 2001	0.00	0.00	0.00	0.00	0.00
214 Basketball Shoes/Shirts	0.00	0.00	0.00	0.00	0.00
316 Art Club	0.00	0.00	0.00	0.00	0.00
400 (D) Music	0.00	0.00	0.00	0.00	0.00
401 (D) Cheerleading - Varsity	0.00	0.00	0.00	0.00	0.00
402 (D) Cheerleading - Jr Varsity	0.00	0.00	0.00	0.00	0.00
403 (D) Cheerleading - Freshman	0.00	0.00	0.00	0.00	0.00
404 Cheerleading - Wrestling	0.00	0.00	0.00	0.00	0.00
405 (D) Dance Team	0.00	0.00	0.00	0.00	0.00
508 Yearbook 1996-97	0.00	0.00	0.00	0.00	0.00
509 Yearbook 1997-98	0.00	0.00	0.00	0.00	0.00
510 Yearbook 1998-99	0.00	0.00	0.00	0.00	0.00

ALL Data

# Current Cash Balance Report

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Date: 10/01/2003 thru 10/31/2003

Arranged by:  
Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
511 Cheerleading - Varsity	0.00	0.00	0.00	0.00	0.00
512 Cheerleading - Junior Varsity	0.00	0.00	0.00	0.00	0.00
513 Cheerleading - Freshman	0.00	0.00	0.00	0.00	0.00
522 Yearbook 2000-01	0.00	0.00	0.00	0.00	0.00
608 Foreign Language 1996-97	0.00	0.00	0.00	0.00	0.00
609 Foreign Language 1997-98	0.00	0.00	0.00	0.00	0.00
612 Textbook Replacement	0.00	0.00	0.00	0.00	0.00
613 Technology Consumable	0.00	0.00	0.00	0.00	0.00
619 Portfolios	0.00	0.00	0.00	0.00	0.00
620 Dual Enrollment	0.00	0.00	0.00	0.00	0.00
626 Social Studies Texts 1997-98	0.00	0.00	0.00	0.00	0.00
631 Weight Room Maintenance	0.00	0.00	0.00	0.00	0.00
633 Locker Room Capital Outlay	0.00	0.00	0.00	0.00	0.00
709 Forensics Reimbursement	0.00	0.00	0.00	0.00	0.00
720 Other District Reimbursements	0.00	0.00	0.00	0.00	0.00
905 Interest on Checking	0.00	0.00	0.00	0.00	0.00
910 Certificate of Deposit	0.00	0.00	0.00	0.00	0.00
912 Athletic Certificate Deposit	0.00	0.00	0.00	0.00	0.00
913 Interest-Athletic Activity CD	0.00	0.00	0.00	0.00	0.00
916 Athletic Certificate Deposit #2	0.00	0.00	0.00	0.00	0.00
<b>G INACTIVE ACCOUNTS Totals:</b>	<b>-100.00</b>	<b>0.00</b>	<b>0.00</b>	<b>100.00</b>	<b>0.00</b>
<b>S Banking</b>					
999 Starting Cash	-2,100.00	3,900.00	2,700.00	0.00	-900.00
<b>S Banking Totals:</b>	<b>-2,100.00</b>	<b>3,900.00</b>	<b>2,700.00</b>	<b>0.00</b>	<b>-900.00</b>
<b>Z INVESTMENTS</b>					
900 Preferred Bus Money Market	-102,391.04	0.00	88.51	0.00	-102,479.55
914 Athletic Bus Money Market	-102,384.27	0.00	88.50	0.00	-102,472.77
<b>Z INVESTMENTS Totals:</b>	<b>-204,775.31</b>	<b>0.00</b>	<b>177.01</b>	<b>0.00</b>	<b>-204,952.32</b>
<b>Report Totals:</b>	<b>210,491.48</b>	<b>100,243.01</b>	<b>135,668.24</b>	<b>0.00</b>	<b>175,066.25</b>

# Current Cash Balance Report

Date: 10/01/2003 thru 10/31/2003

Arranged by:  
Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
0	0.00	0.00	0.00	0.00	0.00
Totals:	0.00	0.00	0.00	0.00	0.00
<b>A Extracurricular Activities</b>					
1000 Field Trips	313.90	126.00	0.00	0.00	439.90
2000 Band Cleaning Fee	4,543.00	0.00	0.00	0.00	4,543.00
2005 Choir Cleaning Fee	565.00	0.00	0.00	0.00	565.00
2301 DECA	7,939.85	8,033.95	0.00	0.00	15,973.80
2302 French Club	0.00	0.00	0.00	0.00	0.00
2305 Spanish Club	0.00	0.00	0.00	0.00	0.00
2307 German Club	0.00	0.00	0.00	0.00	0.00
2312 Forensics	0.00	0.00	0.00	0.00	0.00
2315 Debate Membership	0.00	0.00	0.00	0.00	0.00
2317 Play Fees	0.00	1,789.00	0.00	0.00	1,789.00
2318 Thespian club	0.00	0.00	0.00	0.00	0.00
2395 Fashion Merchandising	0.00	0.00	0.00	0.00	0.00
2409 Band Trip	0.00	0.00	0.00	0.00	0.00
2411 Choir Trip	0.00	0.00	0.00	0.00	0.00
2412 Orchestra Trip	0.00	0.00	0.00	0.00	0.00
2499 VICA Trip	0.00	0.00	0.00	0.00	0.00
2502 National Honors Society	0.00	0.00	0.00	0.00	0.00
2503 Drama Membership	0.00	0.00	0.00	0.00	0.00
2515 Dance Camp	0.00	0.00	0.00	0.00	0.00
2516 Varsity Cheerleading Camp	0.00	0.00	0.00	0.00	0.00
2517 JV Cheerleading Camp	0.00	0.00	0.00	0.00	0.00
2518 Fr Cheerleading Camp	0.00	0.00	0.00	0.00	0.00
2555 FCCLA	0.00	140.00	0.00	0.00	140.00
2560 Patriot Post Trip	0.00	0.00	0.00	0.00	0.00
2599 Intramurals	0.00	0.00	0.00	0.00	0.00
3000 Summer Athletic Camps	0.00	0.00	0.00	0.00	0.00
4000 Advanced Placement Tests	0.00	0.00	0.00	0.00	0.00
4050 Peru Early Entry	0.00	0.00	0.00	0.00	0.00
5000 Sport Participating Fee	27,858.00	407.00	0.00	0.00	28,265.00
5020 Band Participating Fee	0.00	0.00	0.00	0.00	0.00
5030 Chorus Participating Fee	0.00	0.00	0.00	0.00	0.00
5040 Debate Participating Fee	0.00	0.00	0.00	0.00	0.00
5050 Forensics Participating Fee	0.00	0.00	0.00	0.00	0.00
5060 Show Choir Participating Fee	0.00	0.00	0.00	0.00	0.00
<b>A Extracurricular Activities Totals:</b>	<b>41,219.75</b>	<b>10,495.95</b>	<b>0.00</b>	<b>0.00</b>	<b>51,715.70</b>
<b>B Post Secondary Education</b>					
7010 AP Exam Fees	0.00	0.00	0.00	0.00	0.00
7015 IB	0.00	0.00	0.00	0.00	0.00
<b>B Post Secondary Education Totals:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Report Totals:</b>	<b>41,219.75</b>	<b>10,495.95</b>	<b>0.00</b>	<b>0.00</b>	<b>51,715.70</b>

ALL Data

# Current Cash Balance Report

Date: 10/27/2003 thru 10/27/2003

93 Arranged by:  
Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
100 GENERAL FUND	1,492.35	-502.55	0.00	0.00	989.80
100	0.00	0.00	0.00	0.00	0.00
Totals:	<u>1,492.35</u>	<u>-502.55</u>	<u>0.00</u>	<u>0.00</u>	<u>989.80</u>
Report Totals:	1,492.35	-502.55	0.00	0.00	989.80

*Angie Beckman*

ALL Data

## Current Cash Balance Report

Date: 10/01/2003 thru 10/31/2003

Arranged by:  
Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
<b>A ADMINISTRATIVE</b>					
100 GENERAL ACTIVITY FUND	7,930.03	2,024.52	3,105.00	0.00	6,849.55
105 PRINCIPALS ADMIN	371.69	1,151.80	1,003.00	0.00	520.49
110 BUILDING MAINTENANCE	394.85	0.00	22.85	0.00	372.00
120 AP EXAMS	3,975.96	0.00	0.00	0.00	3,975.96
122 NOT IN USE	0.00	0.00	0.00	0.00	0.00
125 NOT IN USE	0.00	0.00	0.00	0.00	0.00
130 COURTESY FUND	665.99	485.00	53.71	0.00	1,097.28
135 NOT IN USE	0.00	0.00	0.00	0.00	0.00
138 ELECTRONIC MSG BOARD	0.00	0.00	0.00	0.00	0.00
142 GIFTED	2,264.71	0.00	0.00	0.00	2,264.71
145 GUIDANCE	900.07	100.00	2,609.50	0.00	-1,609.43
150 INFORMATION CENTER	32.92	94.75	0.00	0.00	127.67
152 NOT IN USE	0.00	0.00	0.00	0.00	0.00
155 NOT IN USE	0.00	0.00	0.00	0.00	0.00
157 LETTER JACKETS	9.66	1,716.00	1,866.15	0.00	-140.49
160 PARKING	24,177.81	2,355.00	307.18	-18.00	26,207.63
165 STAFF WELLNESS	197.50	0.00	0.00	0.00	197.50
170 STAFF CLOTHING	8.30	32.28	0.00	0.00	40.58
172 STAFF VENDING	-571.23	0.00	0.00	0.00	-571.23
174 TECHNOLOGY REBATES	1,435.30	454.00	67.00	0.00	1,822.30
180 VISITATION	368.98	0.00	0.00	0.00	368.98
181 VENDING - CAT'S DEN	91.61	0.00	0.00	0.00	91.61
182 VENDING-COKE	322.39	452.29	0.00	0.00	774.68
183 VENDING - DAHL	219.73	202.32	0.00	0.00	422.05
184 VENDING - GUMBALL	500.00	0.00	0.00	0.00	500.00
189 WATER FUND	-179.90	0.00	0.00	0.00	-179.90
<b>A ADMINISTRATIVE Totals:</b>	<b>43,116.37</b>	<b>9,067.96</b>	<b>9,034.39</b>	<b>-18.00</b>	<b>43,131.94</b>
<b>B ATHLETIC ADMIN</b>					
200 ATHLETIC ADMIN	48,055.49	30,440.21	5,996.67	-600.00	71,899.03
201 AD'S OFFICE	5,021.60	0.00	0.00	0.00	5,021.60
202 Athletic Event Admissions	3,082.28	0.00	0.00	0.00	3,082.28
203 ATHLETIC PROJECT FUND	5,815.96	0.00	0.00	0.00	5,815.96
205 ATHLETIC TRAINING	2,052.29	2,502.00	3,598.43	0.00	955.86
208 BASEBALL FUNDRAISING	145.01	0.00	0.00	0.00	145.01
210 BOYS BB FUNDRAISING	136.92	1,767.00	0.00	0.00	1,903.92
212 BOYS GOLF FUNDRAISING	1,464.94	1,595.00	0.00	0.00	3,059.94
214 BOYS SOCCER FUNDR	0.00	0.00	0.00	0.00	0.00
217 COACHES CLINICS	2,211.59	0.00	40.00	0.00	2,171.59
219 CONCESSIONS	3,791.01	9,169.86	3,613.35	0.00	9,347.52
220 INTRAMURALS	820.51	0.00	5.45	0.00	815.06
222 FIT CNTR/EQUIPMENT	2,245.59	0.00	0.00	0.00	2,245.59
223 FIT CNTR/MAINTENANCE	1,558.98	0.00	114.98	0.00	1,444.00
225 FOOTBALL CAMPS	4,158.52	0.00	40.00	0.00	4,118.52
226 FOOTBALL LIFT-A-THON	2,032.77	0.00	0.00	0.00	2,032.77
230 GIRLS BASKETBALL FR	420.02	0.00	0.00	0.00	420.02
233 GIRLS SOCCER FUNDR	101.08	0.00	0.00	0.00	101.08
240 SOCCER BLEACHERS	100.00	0.00	0.00	0.00	100.00
245 SOFTBALL FUND RAISING	3,622.83	0.00	202.23	0.00	3,420.60
250 ST TRAINERS (HOSA)	-502.37	490.00	0.00	0.00	-12.37
255 SPORTS MEDIA GUIDES	0.00	0.00	0.00	0.00	0.00
258 TRACK FUNDRAISING	936.00	0.00	0.00	0.00	936.00

# Current Cash Balance Report

ALL Data

Date: 10/01/2003 thru 10/31/2003

Arranged by:  
Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
260 POOL MAINTENANCE	7,309.00	1,941.00	2,424.40	0.00	6,825.60
265 VB FUNDRAISING	2,976.27	420.00	0.00	0.00	3,396.27
270 WRESTLING FUNDRAISER	343.53	0.00	0.00	0.00	343.53
272 WRESTLING MAT FUND	3,045.00	0.00	0.00	0.00	3,045.00
275 WRESTLING SCHOLARSHIP	2,000.00	0.00	0.00	0.00	2,000.00
290 METRO	-187.50	0.00	0.00	0.00	-187.50
295 TOURNAMENTS	35.84	1,825.00	0.00	0.00	1,860.84
299 CORPORATE ADVERTISING	-46.56	2,250.00	0.00	0.00	2,203.44
<b>B ATHLETIC ADMIN Totals:</b>	<b>102,746.60</b>	<b>52,400.07</b>	<b>16,035.51</b>	<b>-600.00</b>	<b>138,511.16</b>
<b>C ACADEMIC COURSES</b>					
300 AP EUROPEAN TEXT	125.00	110.00	0.00	0.00	235.00
303 AP ECONOMICS TEXT	695.00	0.00	0.00	0.00	695.00
310 AP AMERICAN TEXTBOOKS	165.00	70.00	0.00	0.00	235.00
312 AP PSYCHOLOGY TEXT	1,895.29	0.00	0.00	0.00	1,895.29
320 ART CLASS FEES	12,004.98	45.00	0.00	0.00	12,049.98
325 NOT IN USE	0.00	0.00	0.00	0.00	0.00
330 BUSINESS	45.06	0.00	0.00	0.00	45.06
332 CHEMISTRY	0.00	0.00	0.00	0.00	0.00
335 NOT IN USE	0.00	0.00	0.00	0.00	0.00
338 FAMILY CONSUMER SCIENCE	181.77	320.00	0.00	0.00	501.77
340 MATH - general	326.08	0.00	0.00	0.00	326.08
345 MATH AP	85.00	0.00	0.00	0.00	85.00
355 PHYSICAL EDUCATION	2,099.61	0.00	0.00	0.00	2,099.61
360 PHYSICS	651.70	0.00	0.00	0.00	651.70
365 NOT IN USE	0.00	0.00	0.00	0.00	0.00
370 VOC DRAFTING	149.10	0.00	0.00	0.00	149.10
371 VOC ELECTRICITY BAKER	0.00	0.00	0.00	0.00	0.00
372 VOC ELECTRIC BOHLKEN	0.00	0.00	0.00	0.00	0.00
373 VOC FOUNDATIONS	68.90	0.00	0.00	0.00	68.90
374 VOC METALS	291.95	0.00	0.00	0.00	291.95
376 VOC WOODS	535.26	800.00	387.55	0.00	947.71
<b>C ACADEMIC COURSES Totals:</b>	<b>19,319.70</b>	<b>1,345.00</b>	<b>387.55</b>	<b>0.00</b>	<b>20,277.15</b>
<b>D CLUBS/ORGANIZATIONS</b>					
400 ART CLUB	0.00	0.00	0.00	0.00	0.00
402 BOOKSTORE (Scratchin Post)	-1,679.17	6,318.25	3,845.00	0.00	794.08
403 CLASSICS CLUB	10.76	0.00	0.00	0.00	10.76
405 CULINARY COMPEITION-PRO START	97.51	0.00	0.00	0.00	97.51
407 DEBATE TEAM	0.00	0.00	145.00	0.00	-145.00
410 DECA	-17,201.94	5,624.40	7,002.50	0.00	-18,580.04
411 DRAMA - INTL THESPIANS	508.51	0.00	0.00	0.00	508.51
412 DRAMA PRODUCTION	1,807.06	1,910.00	1,388.01	0.00	2,329.05
413 FCCLA FAMILY CARREER	5,287.27	60.00	198.00	0.00	5,149.27
414 FORENSICS TEAM	-155.00	92.00	620.71	0.00	-683.71
415 FRENCH CLUB	12.96	0.00	0.00	0.00	12.96
416 NOT IN USE	0.00	0.00	0.00	0.00	0.00
418 FUTURE EDUCATORS	1,135.88	228.50	0.00	0.00	1,364.38
420 GERMAN CLUB	979.49	45.00	0.00	0.00	1,024.49
425 JUNIOR CLASS	11,027.91	0.00	0.00	0.00	11,027.91
430 LITERARY MAGAZINE	453.00	0.00	0.00	0.00	453.00
433 MATH CLUB	-30.00	0.00	28.50	0.00	-58.50
435 M CLUB - CRAZIES	995.92	1,846.00	0.00	0.00	2,841.92
440 MULTI CULTURAL CLUB	0.00	0.00	0.00	0.00	0.00

# Current Cash Balance Report

ALL Data

Date: 10/01/2003 thru 10/31/2003

Arranged by:  
Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
445 NATL HONOR SOCIETY	4,772.32	1,790.00	1,359.70	0.00	5,202.62
450 NEWSPR (CAT'S EYE VIEW)	-49.40	230.00	0.00	0.00	180.60
452 SCIENCE CLUB	487.20	0.00	120.00	0.00	367.20
455 SENIOR CLASS	4,696.68	1,375.00	1,080.75	0.00	4,990.93
460 SPANISH CLUB	712.56	610.00	380.96	0.00	941.60
465 SPED BUTTON FUND	215.81	0.00	0.00	0.00	215.81
470 STUDENT COUNCIL	-1,522.14	3,160.00	4,805.98	0.00	-3,168.12
471 STUCO WORKSHOPS	1,000.00	0.00	0.00	0.00	1,000.00
473 VOC ENGINEERING CLUB	14.49	0.00	0.00	0.00	14.49
475 V.I.C.A.	551.70	42.23	0.00	0.00	593.93
480 YEARBOOK (PROWLER)	3,899.54	3,557.00	0.00	0.00	7,456.54
485 YEARBOOK TRIP	689.39	0.00	0.00	0.00	689.39
495 YOUTH MAKING A DIFF	1,555.07	0.00	0.00	0.00	1,555.07
<b>D CLUBS/ORGANIZATIONS Totals:</b>	<b>20,273.38</b>	<b>26,888.38</b>	<b>20,975.11</b>	<b>0.00</b>	<b>26,186.65</b>
<b>E ATHLETIC TEAMS</b>					
500 BASEBALL CONTESTS	-277.45	0.00	0.00	0.00	-277.45
501 BASEBALL EQUIPMENT	4,959.80	0.00	0.00	0.00	4,959.80
505 BASKETBALL CON BOYS	616.12	0.00	0.00	0.00	616.12
506 BASKETBALL EQUIP - B	2,283.04	0.00	25.00	0.00	2,258.04
510 BASKETBALL CON GIRLS	572.50	0.00	0.00	0.00	572.50
511 BASKETBALL EQUIP G	522.62	0.00	0.00	0.00	522.62
515 CROSS COUNTRY CON	-380.38	0.00	325.70	0.00	-706.08
516 CROSS COUNTRY EQUIP	1,640.66	0.00	56.00	0.00	1,584.66
520 FOOTBALL CONTESTS	-1,368.20	0.00	1,548.00	0.00	-2,916.20
521 FOOTBALL EQUIPMENT	-7,189.61	0.00	0.00	0.00	-7,189.61
525 GOLF CONTESTS - BOYS	323.85	0.00	0.00	0.00	323.85
526 GOLF EQUIPMENT - BOYS	1,712.43	0.00	239.40	0.00	1,473.03
530 GOLF CONTESTS - GIRLS	-1,280.00	0.00	0.00	0.00	-1,280.00
531 GOLF EQUIPMENT - GIRLS	2,518.68	0.00	0.00	0.00	2,518.68
535 NOT IN USE	0.00	0.00	0.00	0.00	0.00
536 NOT IN USE	0.00	0.00	0.00	0.00	0.00
550 SOCCER CONTST BOYS	-50.00	0.00	0.00	0.00	-50.00
551 SOCCER EQUIP BOYS	11.68	0.00	0.00	0.00	11.68
555 SOCCER CONTST GIRLS	4.00	0.00	0.00	0.00	4.00
556 SOCCER EQUIP GIRLS	689.87	0.00	0.00	0.00	689.87
560 SOFTBALL CONTESTS	-903.50	0.00	654.50	0.00	-1,558.00
561 SOFTBALL EQUIPMENT	1,325.41	744.00	0.00	0.00	2,069.41
565 SWIM TEAM CONTESTS	151.48	0.00	0.00	0.00	151.48
566 SWIM TEAM EQUIPMENT	3,005.90	0.00	0.00	0.00	3,005.90
570 TENNIS CONTESTS - BOYS	379.70	0.00	0.00	0.00	379.70
571 TENNIS EQUIPMENT BOYS	1,703.05	0.00	14.00	0.00	1,689.05
573 TENNIS CONTESTS - GIRLS	588.49	0.00	0.00	0.00	588.49
574 TENNIS EQUIP GIRLS	1,613.41	10.00	0.00	0.00	1,623.41
575 TRACK CONTESTS - BOYS	316.89	0.00	0.00	0.00	316.89
576 TRACK EQUIPMENT - BOYS	2,772.90	71.95	0.00	0.00	2,844.85
580 TRACK CONTESTS - GIRLS	6,200.31	0.00	0.00	0.00	6,200.31
581 TRACK EQUIP - GIRLS	2,681.43	144.00	0.00	0.00	2,825.43
585 VOLLEYBALL CONTESTS	-1,420.96	0.00	1,181.50	0.00	-2,602.46
586 VOLLEYBALL EQUIPMENT	720.42	0.00	37.98	0.00	682.44
590 WRESTLING CONTESTS	0.00	0.00	0.00	0.00	0.00
591 WRESTLING EQUIPMENT	4,012.38	0.00	0.00	0.00	4,012.38
<b>E ATHLETIC TEAMS Totals:</b>	<b>28,456.92</b>	<b>969.95</b>	<b>4,082.08</b>	<b>0.00</b>	<b>25,344.79</b>



# Current Cash Balance Report

ALL Data

Date: 10/01/2003 thru 10/31/2003

Arranged by:  
Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
<b>F CHEERLEADERS</b>					
600 MISC CHEERLEADERS	0.00	0.00	0.00	0.00	0.00
610 NOT IN USE	0.00	0.00	0.00	0.00	0.00
612 DANCE TEAM	1,178.23	277.00	277.00	0.00	1,178.23
620 FRESHMAN CHEER	346.38	0.00	0.00	0.00	346.38
625 JV CHEERLEADERS	-680.81	622.25	0.00	0.00	-58.56
630 VARSITY CHEERLEADERS	42.59	1,517.19	57.88	0.00	1,501.90
635 NOT IN USE	0.00	0.00	0.00	0.00	0.00
<b>F CHEERLEADERS Totals:</b>	<b>886.39</b>	<b>2,416.44</b>	<b>334.88</b>	<b>0.00</b>	<b>2,967.95</b>
<b>G MUSIC</b>					
700 BAND	2,790.81	3,240.00	2,479.90	1,234.17	4,785.08
701 BAND UNIFORMS	-841.19	523.90	55.40	0.00	-372.69
710 CHORAL MUSIC	2,525.99	5,040.04	1,635.00	-1,550.84	4,380.19
715 COLORGUARD	-441.45	1,013.35	0.00	0.00	571.90
720 MUSICAL	367.19	0.00	0.00	0.00	367.19
725 MUSIC TECH/AUDITORIUM	0.00	0.00	0.00	0.00	0.00
730 ORCHESTRA	91.48	100.00	644.74	316.67	-136.59
733 ORCHESTRA TRIP CHI	1,043.00	0.00	0.00	0.00	1,043.00
735 SCULPTURE	896.84	0.00	0.00	-896.84	0.00
750 SPOTLIGHT	0.00	0.00	0.00	0.00	0.00
760 BAND TRIP	0.00	0.00	0.00	0.00	0.00
770 CHOIR TRIP	874.59	0.00	1,500.00	0.00	-625.41
775 Tri-M Music Honor Society	322.60	0.00	0.00	0.00	322.60
790 MUSIC DONATIONS	550.00	750.00	0.00	896.84	2,196.84
<b>G MUSIC Totals:</b>	<b>8,179.86</b>	<b>10,667.29</b>	<b>6,315.04</b>	<b>0.00</b>	<b>12,532.11</b>
<b>H TRANSPORTATION</b>					
800 TRANSPORTATION MISC	0.00	0.00	0.00	0.00	0.00
810 TRANS FALL SPORTS	-13.00	0.00	7,041.35	0.00	-7,054.35
820 TRANS SPRING SPORTS	-114.97	0.00	0.00	0.00	-114.97
830 TRANS WINTER SPORTS	0.00	0.00	0.00	0.00	0.00
840 TRANS FIELD TRIPS	-839.29	0.00	4,274.03	0.00	-5,113.32
845 TRANSPORTATION BAND	-1,853.20	0.00	5,021.80	0.00	-6,675.00
848 TRANSPORTATION CHOIR	0.00	0.00	0.00	0.00	0.00
850 TR DEBATE/FOR/DRAMA	0.00	0.00	0.00	0.00	0.00
<b>H TRANSPORTATION Totals:</b>	<b>-2,620.46</b>	<b>0.00</b>	<b>16,337.18</b>	<b>0.00</b>	<b>-18,957.64</b>
<b>I ACADEMIC COURSE FINES</b>					
900 FINES	381.70	214.02	0.00	0.00	595.72
901 FOREIGN LANG FINES	596.28	65.50	0.00	0.00	661.78
902 ENGLISH FINES	1,027.35	194.50	0.00	0.00	1,221.85
903 MATH FINES	1,391.03	88.00	0.00	0.00	1,479.03
904 SCIENCE FINES	0.00	0.00	0.00	0.00	0.00
906 SOCIAL STUDIES FINES	129.73	167.50	0.00	0.00	297.23
907 BUSINESS FINES	127.46	0.00	0.00	0.00	127.46
<b>I ACADEMIC COURSE FINES Totals:</b>	<b>3,653.55</b>	<b>729.52</b>	<b>0.00</b>	<b>0.00</b>	<b>4,383.07</b>
<b>Y BANKING</b>					
910 STARTING CASH	-7,767.55	9,530.00	9,800.00	618.00	-7,419.55
915 UNASSIGNED DEPOSITS	911.27	0.00	0.00	0.00	911.27
920 CHECKING ACCCOUNT	-322.01	-262.37	115.79	0.00	-700.17
930 MONEY MKT INTEREST	773.48	3.81	0.00	-1.00	776.29
940 CD INTEREST	205.41	180.84	0.00	0.00	386.25
<b>Y BANKING Totals:</b>	<b>-6,199.40</b>	<b>9,452.28</b>	<b>9,915.79</b>	<b>617.00</b>	<b>-6,045.91</b>

# Current Cash Balance Report

ALL Data

Date: 10/01/2003 thru 10/31/2003

9Arranged by:  
Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
<b>Z INVESTMENTS</b>					
950 OSB-MONEY MKT PLUS	-4,932.90	0.00	184.65	1.00	-5,116.55
960 OSB - JUMBO CD	-110,008.91	0.00	0.00	0.00	-110,008.91
<b>Z INVESTMENTS Totals:</b>	<u>-114,941.81</u>	<u>0.00</u>	<u>184.65</u>	<u>1.00</u>	<u>-115,125.46</u>
<b>Report Totals:</b>	<u>102,871.10</u>	<u>113,936.89</u>	<u>83,602.18</u>	<u>0.00</u>	<u>133,205.81</u>

*Cynthia Hume* 12/15/03  
*Accounting Clerk*

*Richard L Kolowski* 12-15-03  
*Principal*

# Current Cash Balance Report

ALL Data

Date: 10/01/2003 thru 10/31/2003

Arranged by:  
Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
<b>A EXTRACURRICULAR ACTIVITIES</b>					
1000 FIELD TRIPS	1,031.50	1,836.25	0.00	0.00	2,867.75
1355 PE//LIFETIME FIT FT	0.00	0.00	0.00	0.00	0.00
2220 INTRAMURAL FEE FUND	0.00	0.00	0.00	0.00	0.00
2407 DEBATE FEE FUND	0.00	0.00	0.00	0.00	0.00
2410 DECA FEE FUND	3,795.00	4,356.00	0.00	0.00	8,151.00
2411 DRAMA-ITS FEE FUND	0.00	0.00	0.00	0.00	0.00
2413 FCCLA FEE FUND	0.00	0.00	0.00	0.00	0.00
2414 FORENSICS FEE FUND	0.00	0.00	0.00	0.00	0.00
2418 FEA FEE FUND	0.00	0.00	0.00	0.00	0.00
2420 GERMAN CLUB FEE FUND	0.00	0.00	0.00	0.00	0.00
2445 NATL HONOR SOC FF	-1.00	0.00	0.00	0.00	-1.00
2460 SPANISH CLUB FEE FUND	0.00	0.00	0.00	0.00	0.00
2475 VICA FEE FUND	0.00	0.00	0.00	0.00	0.00
2485 YEARBOOK	0.00	0.00	0.00	0.00	0.00
2612 DANCE CAMP FEE	0.00	0.00	0.00	0.00	0.00
2620 FR CHEER CAMP FF	0.00	0.00	0.00	0.00	0.00
2625 JV CHEER CAMP FF	0.00	0.00	0.00	0.00	0.00
2630 VARSITY CHEER CAMP FF	0.00	0.00	0.00	0.00	0.00
2700 BAND FEE FUND	0.00	306.00	0.00	0.00	306.00
2701 BAND UNIFORM FEE	3,300.00	100.00	0.00	0.00	3,400.00
2710 CHOIR FEES	2,710.00	90.00	0.00	0.00	2,800.00
2730 ORCHESTRA FEE FUND	0.00	83.00	0.00	0.00	83.00
2733 ORCHESTRA TRIP FF	0.00	0.00	0.00	0.00	0.00
2770 CHOIR TRIP FEE FUND	0.00	2,219.00	0.00	0.00	2,219.00
5010 PARTICIPATION FEE	32,728.00	385.00	15.00	0.00	33,098.00
<b>A EXTRACURRICULAR ACTIVITIES Totals:</b>	<b>43,563.50</b>	<b>9,375.25</b>	<b>15.00</b>	<b>0.00</b>	<b>52,923.75</b>
<b>B POST SECONDARY EDUCATION</b>					
7120 AP TEST FEES	0.00	0.00	0.00	0.00	0.00
<b>B POST SECONDARY EDUCATION Totals:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Report Totals:</b>	<b>43,563.50</b>	<b>9,375.25</b>	<b>15.00</b>	<b>0.00</b>	<b>52,923.75</b>

*Cynthia M. Hunt* 12/15/03  
Accounting Clerk

*Richard L. Kolowski* 12-15-03  
Principal

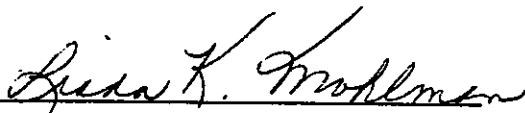
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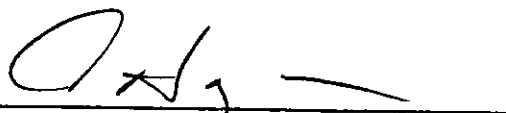
# Current Cash Balance Report

Date: 10/01/2003 thru 10/31/2003

100 Arranged by:  
Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
<b>A SUMMER SCHOOL ACCOUNTS</b>					
100 Elementary Summer School	0.00	0.00	0.00	0.00	0.00
120 Middle School Summer School	0.00	70.00	0.00	0.00	70.00
130 Senior High Summer School	0.00	0.00	0.00	0.00	0.00
140 Special Education	0.00	0.00	0.00	0.00	0.00
145 Special Education Preschool	0.00	0.00	0.00	0.00	0.00
150 Interest	27.88	28.84	0.00	0.00	56.72
160 Food Service Refunds	0.00	181.13	181.13	0.00	0.00
<b>A SUMMER SCHOOL ACCOUNTS Totals:</b>	<u>27.88</u>	<u>279.97</u>	<u>181.13</u>	<u>0.00</u>	<u>126.72</u>
<b>Report Totals:</b>	27.88	279.97	181.13	0.00	126.72

  
 Linda K. Mohlman, DSAC  
 Executive Secretary

  
 Chris Hughes, DSAC  
 Accounting Manager

## AGENDA SUMMARY SHEET

**AGENDA ITEM:** Policy 3641

**MEETING DATE:** December 1, 2003 (First Reading)  
December 15, 2003 (Second Reading)

**DEPARTMENT:** Business

**TITLE & BRIEF DESCRIPTION:** Policy 3641: Support Services – Construction – Procedures - Bidding

**ACTION DESIRED:** Approval  x (after second reading)  Discussion   Information Only  .

**BACKGROUND:** The Series 7000 policies are being moved to Series 3000 (Support Services). Series 7000 policies will become policies related to technology.  
Policy 3641 is a new policy. It will replace Policies 7415, 7416, and 7417.

**OPTIONS AND ALTERNATIVES:** n/a

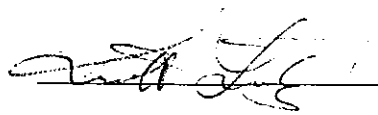
**RECOMMENDATION:** After 2<sup>nd</sup> Reading: It is recommended that Policy 3641 be adopted as presented and that Policies 7415, 7416, and 7417 be deleted.

**STRATEGIC PLAN REFERENCE:** n/a

**IMPLICATIONS OF ADOPTION/REJECTION:** n/a

**TIMELINE:** Immediate

**RESPONSIBLE PERSON:** Ken Fossen (Assoc. Supt. Gen. Admin.)

**SUPERINTENDENT'S APPROVAL:** 

Support Services – Construction

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Procedures - Bidding

3641

The District shall bid every project for the construction, remodeling, or repair of any school-owned building or for site improvements when the contemplated expenditures for such project is forty-thousand dollars or more.

Each bid shall be accompanied by a bid bond or certified check in the amount of five percent (5%) of such bid.

The bidding procedures shall comply with the requirements of state law.

Legal Reference: Neb. Rev. Stat. §73-101 et seq.

Neb. Rev. Stat. §73-106

State ex rel. Neb. Bldg. & Inv. Co. v. Bd. of Comm., 105 Neb. 570 (1921)

Policy Adopted:

Millard Public Schools  
Omaha, NE

## AGENDA SUMMARY SHEET

**AGENDA ITEM:** Second Reading of Policy 5600, Student Health. Rules 5600.1, 5600.2, 5600.3, 5600.5, and 5600.6 are accompanying and reaffirm Rule 5600.4.

**MEETING DATE:** December 15, 2003

**DEPARTMENT:** Pupil Services

**TITLE AND BRIEF DESCRIPTION:** This revision is necessary to bring school policies in line with the newly adopted changes to Rule 59 and to update procedures.

**ACTION DESIRED:** Information Only \_\_\_\_\_ Approval  X

**BACKGROUND:** Changes to Rule 59 require that all districts adapt an asthma policy according to the state adopted protocol for responding to life-threatening asthma attacks and systemic allergic reactions contained in Rule 5600.5. Other changes in the Rules dealing with use, possession and dispensing of medications were recommended by the medical advisory committee. Additionally, minor changes were made in the policy and rules to add clarity, consistency, and legal compatibility.

**OPTIONS AND ALTERNATIVE CONSIDERED:**

**RECOMMENDATIONS:** Adoption of proposed rule.

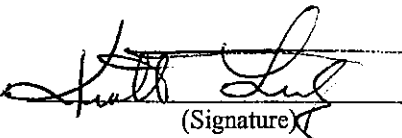
**STRATEGIC PLAN REFERENCE:** N/A

**IMPLICATIONS OF ADOPTION OR REJECTION:** If rejected, Millard Public Schools would not be in compliance with Rule 59.

**TIMELINE:**

**RESPONSIBLE PERSON(S):** Dr. Roger Farr

**SUPERINTENDENT APPROVAL**

  
(Signature)

**BOARD ACTION:**

**Pupil Services****Student Health****5600**

The District will provide an environment that promotes healthy conditions for students which is intended to: eliminate or minimize the risk of obtaining an infectious disease or illness; identify safety concerns for the purpose of eliminating accidents; respond to life-threatening asthma and systemic allergic reactions; prevent unauthorized use of medications on school grounds or at school activities; keep relevant medical information in order to respond to medical emergencies; and comply with statutory regulations concerning student health and safety.

~~The purpose of keeping health and accident records is to provide information for and support to a comprehensive safety program for all students and District personnel. Accident reports promote the safe and efficient operation of the school system as well as the protection and education of the students.~~



## AGENDA SUMMARY SHEET

**AGENDA ITEM:** Policy 3641

**MEETING DATE:** December 1, 2003 (First Reading)  
December 15, 2003 (Second Reading)

**DEPARTMENT:** Business

**TITLE & BRIEF DESCRIPTION:** Policy 3641: Support Services – Construction – Procedures - Bidding

**ACTION DESIRED:** Approval  x (after second reading)  Discussion   Information Only  .

**BACKGROUND:** The Series 7000 policies are being moved to Series 3000 (Support Services). Series 7000 policies will become policies related to technology.

Policy 3641 is a new policy. It will replace Policies 7415, 7416, and 7417.

**OPTIONS AND ALTERNATIVES:** n/a


**RECOMMENDATION:** After 2<sup>nd</sup> Reading: It is recommended that Policy 3641 be adopted as presented and that Policies 7415, 7416, and 7417 be deleted.

**STRATEGIC PLAN REFERENCE:** n/a

**IMPLICATIONS OF ADOPTION/REJECTION:** n/a

**TIMELINE:** Immediate

**RESPONSIBLE PERSON:** Ken Fossen (Assoc. Supt. Gen. Admin.)

**SUPERINTENDENT'S APPROVAL:** 

**New Construction**

**Receiving and Opening of Bids** \_\_\_\_\_ **7415**

~~All bids shall be received and opened by the Assistant Superintendent for Business. The Assistant Superintendent for Business shall certify to the district the details of the bidding. When bids are accepted by the Board of Education, the Superintendent shall present a copy of the recommendation for acceptance to the Assistant Superintendent for Business for his files.~~

Policy Adopted: February 4, 1974 \_\_\_\_\_ Millard Public Schools  
Revised: \_\_\_\_\_ Omaha, NE

**New Construction****Bid Bond for Bidders** \_\_\_\_\_ **7416**

~~Bid Bond: Cash, or a certified check, money order or bank draft payable to Millard Public Schools, District No., 17, or a bid bond executed by the bidder, in the amount of five percent (5%) of the amount of the bid, shall be submitted with each bid.~~

~~If a bid bond is submitted, it shall be issued by a surety company authorized by the State of Nebraska to issue such bonds and shall be acceptable to the owner and shall be submitted on AIA Document A310, current edition.~~

~~Bid security of the two (2) lowest bidders will be retained until a contract is entered into and required bonds and insurance filed. This period will not exceed thirty (30) days after the date of receipt of bids. The bid security of others will be returned after tabulation of bids is completed.~~

~~Policy Adopted: February 4, 1974~~ \_\_\_\_\_ ~~Millard Public Schools~~  
~~Revised:~~ \_\_\_\_\_ ~~Omaha, NE~~

**New Construction**

**List of Completed Projects** \_\_\_\_\_ **7417**

From a list of projects submitted by the prospective bidder, the architect shall investigate and evaluate his capability and contracting experience and make recommendations to the Board of Education.

Policy Adopted: February 4, 1974 \_\_\_\_\_ Millard Public Schools

Revised: \_\_\_\_\_ Omaha, NE

11.

## AGENDA SUMMARY SHEET

**AGENDA ITEM:** Second Reading of Policy 5600, Student Health. Rules 5600.1, 5600.2, 5600.3, 5600.5, and 5600.6 are accompanying and reaffirm Rule 5600.4.

**MEETING DATE:** December 15, 2003

**DEPARTMENT:** Pupil Services

**TITLE AND BRIEF DESCRIPTION:** This revision is necessary to bring school policies in line with the newly adopted changes to Rule 59 and to update procedures.

**ACTION DESIRED:** Information Only \_\_\_\_\_ Approval  X

**BACKGROUND:** Changes to Rule 59 require that all districts adapt an asthma policy according to the state adopted protocol for responding to life-threatening asthma attacks and systemic allergic reactions contained in Rule 5600.5. Other changes in the Rules dealing with use, possession and dispensing of medications were recommended by the medical advisory committee. Additionally, minor changes were made in the policy and rules to add clarity, consistency, and legal compatibility.

**OPTIONS AND ALTERNATIVE CONSIDERED:**

**RECOMMENDATIONS:** Adoption of proposed rule.

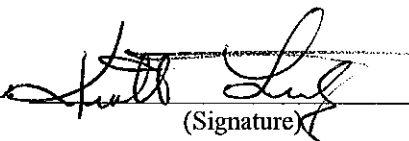
**STRATEGIC PLAN REFERENCE:** N/A

**IMPLICATIONS OF ADOPTION OR REJECTION:** If rejected, Millard Public Schools would not be in compliance with Rule 59.

**TIMELINE:**

**RESPONSIBLE PERSON(S):** Dr. Roger Farr

**SUPERINTENDENT APPROVAL**

  
(Signature)

**BOARD ACTION:**

## Pupil Services

### Student Health

5600.1

#### Injury and Illness

- I. Injury. In cases of student injury, the following procedures will be implemented:
- A. The student will be made comfortable and not moved until attended by District personnel who have been trained in first aid. The principal, school nurse, or health aid will be notified.
  - B. ~~Except in cases of minor injuries, an emergency medical unit~~ Call 911 immediately when in the judgment of the principal, the school nurse, or a staff member trained in first aid, the injury requires the attention of emergency medical personnel. ~~and- District personnel will remain with the student whenever practical until relieved or excused by emergency medical personnel.~~
  - B.C. Unless the injury is of a minor nature that does not require first aid, the student's parents or guardian will be notified.
    1. When the parents or guardian are notified of injuries resulting from an accident, they will be told:
      - a. What has happened; and
      - b. What has been done.
    2. In addition, the parents or guardian will be given any other relevant information that the District possesses.
    3. If the parents or guardian cannot be reached, the student's emergency contact person will be notified.
  - D. ~~C.~~ An accident resulting in injury will be reported to the building principal or nurse and the Director of Pupil Services.
- II. Illness. In cases of student illness, the following procedures will be implemented:
- A. Call 911 immediately ~~Except in cases of minor illnesses not requiring a physician's attention, an emergency medical unit will be called immediately when in the judgment of the principal, the school nurse, or a staff member trained in first aid, the illness requires the attention of emergency medical personnel. and- District personnel will remain with the student whenever practical until relieved or excused by emergency medical personnel or when trained District personnel respond in accordance with procedures for life-threatening asthma attacks and systemic allergic reactions and they are relieved by emergency medical personnel.~~
  - B. Unless the illness is of a minor nature that does not require first aid, the student's parents or guardian will be notified.
    1. When parents or guardian are notified of an illness, they will be told:
      - a. What has happened; and
      - b. What has been done.

2. In addition, the parents or guardian will be given any other relevant information that the District possesses.
  3. If the parents or guardian cannot be reached, the student's emergency contact person will be notified.
- C. Except in cases of minor illnesses, illnesses will be reported to the building principal or nurse and the Director of Pupil Services.

### III. Definitions.

- A. Emergency medical unit personnel. Emergency medical ~~unit personnel~~ shall mean a medical ~~unit personnel~~ that can respond to a medical emergency.

~~B. Medication. Medication shall be broadly defined and shall include:~~

~~1. All prescribed medications, over the counter and other non-prescribed medications, and all chemical substances, compounds, and/or devices, which purport to aid in a person's health or well-being or are intended for use in the diagnoses, cure, mitigation, treatment, or prevention of diseases, or are intended to affect the structure or any function of the body; and~~

~~2. Any device, instrument, apparatus, implement, machine, contrivance, implant, or other similar or related article, including any component part or accessory, which is prescribed by a physician and dispensed by a pharmacist or other person authorized by law.~~

- ~~B. Minor Injury. An injury which does not require the attention of a physician, an advanced practice registered nurse, or physician's assistant; is not life threatening; does not pose a health risk, and can be effectively treated with first aid which can be performed by a school nurse or a health aid who has been trained in first aid.~~
- C. Physician. Physician shall mean individuals who are licensed by the Department of Health and Human Services Regulation and Licensure -as:
1. Medical Doctors (M.D.) who practice medicine and/or surgery; or
  2. Osteopathic Physicians (D.O.), who are also authorized to prescribe medications.
- ~~D. Advanced practice registered nurse. Advanced practice registered nurse shall mean individuals who are licensed and practicing under and in accordance with the Advanced Practice Registered Nurse Act.~~
- ~~E. Physician assistant. Physician assistant shall mean individuals who are licensed under Neb. Rev. Stat. Sections 71-1, 107.15 through 71-1, 107.30 to perform medical services under the supervision of a licensed physician.~~

## Pupil Services

### Student Health

5600.2

#### Possession and Use of Medication

- I. General Statement. Prescribed medication shall not be brought to school unless the written directions of a physician, physician assistant, or advanced practice registered nurse state that the prescribed medication must be taken during school hours or during school activities.
- II. Rules for all Medications. ~~The following rules shall apply to the use, application, and transportation of all medications at the preschool, elementary school, and middle school levels.~~
  - A. Preschool, Elementary and Middle School Levels. The following rules shall apply to the use, application, and transportation of all medications at the preschool, elementary school, and middle school levels.
    1. Non-Prescribed Medication. A written authorization must be signed by the student's parents or guardian and filed with the school nurse or principal permitting the ~~possession~~ and use of non-prescribed medication.
    2. Prescribed Medication. The student or the student's parents or guardian must provide the school nurse or principal with a written order of a physician, physician assistant, or advanced practice registered nurse that prescribes the type and amount of medication. A current prescription label will satisfy the requirements of this paragraph. In addition, a written authorization permitting the ~~possession~~ and use of medication must be signed by the student's parents or guardian and filed with the school nurse or principal.
    3. Taking of Non-Prescribed and Prescribed Medication. The ingestion, taking, or application of non-prescribed and prescribed medications, including nebulizers, shall be performed under the direct supervision and observation of the school nurse, principal, or principal's designee, who shall have successfully completed a District competency assessment pursuant to the Medication Aide Act and applicable state rules and regulations, will be administered as directed on the manufacture's label, as directed by the student's physician, physician assistant, or advanced practice registered nurse. The school nurse or health room paraprofessional may assist a student with eye drops or ear drops if the school nurse or health room paraprofessional deems it appropriate or the student is unable to effectively administer such. If the student's parents or guardian have given written authorization, students will be allowed to possess and/or ingest glucose tablets as needed anywhere on school grounds.
    4. Homeopathic Substances, Herbs, and Vitamins. Homeopathic substances, herbs, and vitamins shall not be administered by school staff unless prescribed by a physician, physician assistant, or advanced practice registered nurse and dispensed by a pharmacist or other person authorized by law. Homeopathic substances, herbs and vitamins, whether prescribed or non-prescribed, shall be subject to the same restrictions and requirements as prescribed medications.
      - 4.5. Transporting Medications to and from School.
        - a. Preschool and Elementary Schools. In the preschool and elementary schools, students shall not be allowed to transport non-prescribed or prescribed medications to and from school with the exception of glucose tablets. Elementary school students may possess and use inhalers according to the



provisions of Section II(F). Non-prescribed or prescribed medications must be transported by the student's parents or guardian or by an adult designated in writing by the parents or guardian, and must be delivered to the school nurse, principal, or the principal's designee.

- b. Middle School. Middle school students will not be allowed to transport ~~prescription-prescribed~~ medications to and from school with the exception of glucose tablets. Middle school students may possess and use inhalers according to the provisions of Section II(F). ~~Prescription-Prescribed~~ medications must be transported by the student's parents or guardian or by an adult designated in writing by the parents or guardian. ~~Non-prescription-prescribed~~ medications may be transported by middle school students to and from school but must be delivered to the school nurse, principal, or the principal's designee.

B. High School. The following rules shall apply to the use and application of medications at the high school level.

1. Non-Prescribed Medication. No written authorization shall be required for non-prescribed medication. However, if a teacher, principal or school nurse observes frequent or inappropriate use by a student of non-prescribed medication, the school may require the following:
  - a. Written authorization by the student's parents or guardian permitting the possession and use of the non-prescribed medication; and
  - b. A written statement signed by a physician, physician assistant, or advanced practice registered nurse permitting the use of the non-prescribed medication.
2. Prescribed Medication. If prescribed medication is to be ingested, taken or applied, the following shall be required:
  - a. The medication shall be delivered to the school nurse, principal, or principal's designee;
  - b. A written authorization signed by the student's parents or guardian permitting the possession and use of the medication shall be filed with the school nurse or principal;
  - c. The school nurse or principal shall be provided with the written order of a physician, physician assistant, or advanced practice registered nurse prescribing the medication, and its dosage; and
  - d. The ingestion, taking or application of ~~the-prescribed~~ medication, including nebulizers, shall be performed under the direct supervision and observation of the school nurse, principal, or principal's designee, who shall have successfully completed a District competency assessment pursuant to the Medication Aide Act and applicable state rules and regulations, and as directed by the ~~student's parents, guardian, or physician, physician assistant, or advanced practice registered nurse.~~ If the student's parents or guardian have given written authorization, students will be allowed to possess and/or ingest glucose tablets as needed anywhere on school grounds and to possess and administer inhalers according to the provisions of Section II(F).

3. Homeopathic Substances, Herbs, and Vitamins. Homeopathic substances, herbs, and vitamins shall not be administered by school staff unless prescribed by a physician, physician assistant, or advanced practice registered nurse and dispensed by a pharmacist or other person authorized by law. Homeopathic substances, herbs and vitamins, whether prescribed or non-prescribed, shall be subject to the same restrictions and requirements as prescribed medications.

C. Administration of Injections. Only school nurses and school personnel who have been trained to administer the Epi-Pen or Glucagon and are giving injections in emergency life-saving situations may administer injections at school.

1. Glucagon Injections. If a student requires administration of Glucagon in an emergency diabetic attack, school personnel will call 911. The Glucagon will be provided by the student's parents or guardian. School personnel other than the school nurse may administer Glucagon injections only in emergency situations if they are trained by qualified personnel.
2. Epi-pen Injections. Epi-pen injections may be given by health room paraprofessionals trained to administer such injections. All other injections that are given in response to an emergency should be given by a school nurse if available. An emergency medical unit and the student's parents or guardian shall be called.
3. Other Injections. If a student requires any injections during the school day, the student, parents or guardian will be responsible for administration. Students may administer injections in the nurse's office or an area designated by the principal or the principal's designee. Parents may request that the school nurse administer injections if the student is incapable of self-administration and reasonable accommodations are not available. Parents shall submit requests to the Director of Pupil Services.

D. Record Keeping.

1. Authorization and Medical Directions File. The school nurse, principal, or principal's designee for each school shall keep a file which shall contain the following:
  - a. All authorizations required under this Rule;
  - b. All orders or instructions from a physician, physician assistant, or advanced practice registered nurse;
  - c. The dates that authorizations and/or orders of a physician, physician assistant, or advanced practice registered nurse are received; and
  - d. The date that medication is delivered to the nurse, principal, or principal's designee.
2. Daily Medication Log. In each school, a daily medication log shall be kept which shall contain the following:
  - a. The student's name;
  - b. The type of medication the student is authorized to have;
  - c. The dosage or directions for ingestion, taking, or application of the medication; and

- d. The name of the person supervising the student who is taking the medication;
- e. The time the medication is administered; and
- f. Any refusal by the student to take and/or receive the medication.

E. Medical Information to be Provided to the District.

1. Medical Allergies, Seizures, and Susceptibility to Illness. If a student is either allergic to a certain medication or is prone to seizure or other illness, the student's parents, guardian, physician, physician assistant, or advanced practice registered nurse shall provide the District, in writing, with the following information on or by the first day of school:
  - a. The name of the medications to which the student is allergic;
  - b. The serious illnesses to which the student is susceptible; and
  - c. If the student is susceptible to an illness, what steps are to be taken by school personnel in the event the illness occurs.
2. Injections for Medical Emergencies. If a student is required to receive an injection for a medical emergency, the student's parents, guardian, physician, physician assistant, or advanced practice registered nurse shall notify the school, in writing, and provide the following information on or by the first day of school:
  - a. The name of the medication and its dosage; and
  - b. The method of administration (subcutaneous, intramuscular, intravenous, etc.).

F. Miscellaneous Provisions.

1. Inhalers. Students may use inhalers without supervision or monitoring by the school nurse or principal provided, however, if the inhaler is a prescribed medication, the school nurse or principal will have been advised by the student's parents, guardian, or a physician, physician assistant, or advanced practice registered nurse in writing of the inhaler's frequency of use. If school personnel observe a student using an inhaler in excess of the directions on the inhaler or with a frequency which would be considered unreasonable, it shall be reported to the school nurse or principal in which case the student's use of the inhaler shall be supervised by the school nurse or principal.
2. Containers. All medication shall be kept in its original container with its original label which describes the ingredients of the contents, recommends dosages, and provides appropriate warnings. The label must be legible and be written in English, or provide English translations.
3. Custody and Storage. All medication delivered to the school nurse or principal shall be stored in a container or refrigerator in the nurse's office, principal's office, or other area designated by the school principal. The storage area shall either be locked or under the control of a designated school employee.
4. Quantity. No more than a thirty (30) day supply of prescribed medication shall be provided and delivered to the school by the student, student's parents or guardian, unless there is a written order by a physician, physician assistant, or advanced practice registered nurse requiring a greater supply.

5. Transfer to Other Students. Students are prohibited from transferring, delivering, or receiving any medication to or from other students. Violation of this subsection will authorize the confiscation of the medication by the District, and subject the students to discipline.
6. Finger Stick Blood Test. Students who have been taught finger stick blood tests shall follow those procedures that they have been taught. Parents of students who have diabetes, and students who have diabetes, should notify the school nurse or principal at the beginning of the school year that the student is diabetic, and should provide the school nurse or principal with all information required under this Rule. Students may administer the finger stick blood test in the nurse's office or in another area designated by the principal or the principal's designee.

III. Student Discipline. If a student violates a provision of this Rule, the student shall be subject to discipline.

- A. In addition, where appropriate, the following people shall be immediately notified of a violation of this Rule:
  1. The school nurse, principal, or principal's designee; and
  2. The student's parents or guardian; and
  3. The physician, physician assistant, or advanced practice registered nurse prescribing the medication if deemed necessary.
- B. While notifications are being given, the student shall remain in the custody of the school nurse, principal, or principal's designee until necessary notifications have been made and until actions have been taken to eliminate any possible threat to the student or other students.
  1. If medications have been improperly dispensed or ingested by the student or other students, the student's physician, physician assistant, or advanced practice registered nurse shall be requested to give the proper medical directions to be followed by the school staff. Unless otherwise directed by the physician, physician assistant, or advanced practice registered nurse, the school nurse, and principal or principal's designee shall determine what action if any shall be followed to insure the student(s)' safety.
  2. If the physician, physician assistant, or advanced practice registered nurse cannot be reached and the school nurse or principal determines that an emergency exists, an emergency medical ~~unit-personnel~~ shall be immediately called. The parents or guardian shall be notified of any action being taken.

IV. Definitions.

- A. Emergency medical ~~unit~~ personnel. Emergency medical ~~unit-personnel~~ shall mean a medical ~~unit~~ personnel that can respond to a medical emergency.
- B. Medication. Medication shall be broadly defined and shall include:
  1. All prescribed medications, over the counter and other non-prescribed medications, and all chemical substances, compounds, homeopathic substances, herbs, vitamins, and/or devices, which purport to aid in a person's health or well-being or are intended for use in the diagnoses, cure, mitigation, treatment, or prevention of diseases, or are intended to affect the structure or any function of the body; and

2. Any device, instrument, apparatus, implement, machine, contrivance, implant, or other similar or related article, including any component part or accessory, which is prescribed by a physician, physician assistant, or advanced practice registered nurse and dispensed by a pharmacist or other person authorized by law.
- C. Physician. Physician shall mean individuals who are licensed by the Department of Health and Human Services Regulations and Licensure as:
1. Medical Doctors (M.D.) who practice medicine and/or surgery; or
  2. Osteopathic Physicians (D.O.), who are also authorized to prescribe medications.
- D. Advanced practice registered nurse. Advanced practice registered nurse shall mean individuals who are licensed and practicing under and in accordance with the Advanced Practice Registered Nurse Act.
- E. Physician assistant. Physician assistant shall mean individuals who are licensed under Neb. Rev. Stat. Sections 71-1, 107.15 through 71-1, 107.30 to perform medical services under the supervision of a licensed physician.
- F. Qualified personnel. Shall mean people who have met an educational or legal requirement necessary to administer emergency injections.

Legal References: Neb. Rev. Stat. § 71-6718 *et seq.*  
 Title 92, Nebraska Administrative Code, Chapter 59  
 Title 172, Nebraska Administrative Code, Chapter 95

## Pupil Services

### Student Health

5600.3

#### Physical Examination, Immunization, and Inspection

- I. Physical Examination. Prior to the entrance of any student into kindergarten and the seventh grade or, in the case of a transfer from out of state, to any other grade in any District school, the parents or guardian must submit written evidence of a physical examination of the student by a physician, physician assistant, or advanced practice registered nurse.
  - A. The physical examination must have been performed within six (6) months of the date of enrollment.
  - B. The cost of such physical examination is to be borne by the parents or guardian of each child examined.
  - C. No physical examination shall be required of any student whose parents or guardian objects thereto in writing.
  
- II. Immunization. All students by law are required to be protected by immunization against measles, mumps, rubella, poliomyelitis, diphtheria, pertussis, tetanus, and Hepatitis B, and Haemophilus Influenzae type b (Hib), prior to enrollment and in accordance with the immunization standards prescribed in Title 173, Nebraska Administrative Code, Chapter 3-007.
  - A. -Any student who does not comply with this provision shall not be permitted to continue in school until the student complies unless the student falls within the two (2) exceptions contained in this Rule.
  - B. Unless exempted by state law, the cost of such immunization shall be borne by the parents or guardian of each student who is immunized or by the Department of Health and Human Services for those students whose parents or guardian are unable to meet such cost.
  - C. Immunization shall not be required for enrollment if either of the following is submitted to the District:
    1. A statement signed by a physician, physician assistant, or advanced practice registered nurse practitioner stating that, in the health care provider's opinion, the immunizations required would be injurious to the health and well-being of the student or any member of the student's family or household; or
    2. A notarized affidavit signed by the student or, if the student is a minor, by a legally authorized representative of the student, stating that the immunization conflicts with the tenets and practice of a recognized religious denomination of which the student is an adherent or member or that immunization conflicts with the personal and sincerely followed religious beliefs of the student.
    3. The physician's statement or affidavit shall be kept in the student's file.

- D. A student may be provisionally enrolled in the District in the following circumstances:
1. The student has begun the immunizations required by state law and the student is receiving the necessary immunizations as rapidly as is medically feasible and in accordance with the requirements of Title 173, Nebraska Administrative Code, Chapter 3-009.02; or
  2. The student is the child or legal ward of an active member of the military services of the United States or of his or her spouse, and the student is enrolling in the District following residence in another state or in a foreign country, and the parents or guardian of the student provide the District with a signed written statement certifying that the student has completed the immunizations required by state law. The student's parents or guardian must thereafter provide the District with written evidence that the student has completed the immunizations required by state law, and if such written evidence is not provided to the District within sixty (60) days of the date of the provisional enrollment, then the student shall not thereafter be permitted to continue in school until such written evidence of compliance is provided.

III. Required Evidence of Immunization. For the purposes of compliance with the immunization requirements of state law, the student's parents or guardian shall be required to present to the District the following evidence of immunization:

- A. An immunization history containing the name of the vaccine, the month and year of administration (the month, day, and year for MMR vaccine), the name of the health practitioner, the agency where the immunization was obtained, and the signature of the physician, parent, guardian, or of such other person maintaining the immunization history of the student, verifying that the student has received these vaccines; or
- B. Laboratory evidence of circulating antibodies for measles, mumps, or rubella shall constitute evidence of immunity against those diseases provided the following information is supplied; name of test, test result, signature of laboratory technician performing the test or of the laboratory director, and date of signature.
- C. For purposes of compliance with this Rule, clinical history of measles, mumps, or rubella without laboratory or epidemiologic confirmation does not constitute evidence of immunity. Epidemiologic confirmation of a diagnosis means that the clinical history of measles, mumps, or rubella is corroborated by association with laboratory proven case(s) and that such epidemiologic case(s) have been reported to and counted by the Department of Health and Human Services.

IV. Inspection. Qualified District personnel shall separately inspect District students to ascertain if any student is suffering from defective sight or hearing, dental defects, or other conditions as prescribed by the Department of Health and Human Services Regulation and Licensure.

- A. If such inspection determines that any student has such condition, the District shall notify the parents or guardian in writing of the condition and explain the necessity of professional attendance or professional assistance for such student.
- B. When a student apparently shows symptoms of any contagious or infectious disease, such student shall be sent home immediately, or as soon as safe and proper transportation can be found, and the District's Director of Pupil Services shall be notified at once.
- C. No student shall be compelled to submit to a physical examination other than the District inspection over the written objection of the student's parents or guardian, delivered to the District. Such objection shall not exempt the student from the state's quarantine laws nor prohibit an examination for infectious or contagious diseases.

- D. The District's inspections shall be conducted during the first quarter of each school year for students then in attendance. Thereafter, as students enter the District during the year, such inspections shall be made immediately upon their entrance.
- V. Physical Examinations for Student Athletes. Students participating in student athletics shall obtain a physical examination by a physician prior to participation, and shall submit the same to the District prior to participation.
- A. The requirement of the obtaining and submission of a physical examination will be in force each year a student participates in student athletics.
- B. Student athletes must also be covered by accident insurance prior to participation on any team. Student athletes are eligible to purchase insurance made available by the District.
- VI. Definitions.
- A. Student Athletics. Student athletics shall mean extracurricular school sponsored competitive interscholastic sports.
- B. Physician. Physician shall mean individuals who are licensed by the Department of Health and Human Services Regulation and Licensure as:
1. Medical Doctors (M.D.) who practice medicine and/or surgery; or
  2. Osteopathic Physicians (D.O.) who are also authorized to prescribe medications.

*Related Policy: 5600P*

Legal References: Neb. Rev. Stat. § 71-1, 102 *et seq.*  
 Neb. Rev. Stat. § 71-1, 137 *et seq.*  
 Neb. Rev. Stat. § 79-214 (3)  
 Neb. Rev. Stat. §§ 79-217 through 223  
 Neb. Rev. Stat. §§ 79-248 through 253  
 Title 173, Nebraska Administrative Code, Chapter 3

Rule Approved:  
 Revised: July 20, 1992; November 20, 1995; December 4, 2000; August 6, 2001;

Millard Public Schools  
 Omaha, NE



## Pupil Services

### Student Health

5600.4

#### Contagious or Infectious Diseases

- I. General Statement. If a student has symptoms of a contagious or infectious disease, the District's Director of Pupil Services and the student's parents or guardian will be notified, and the student will be excluded from school.
- A. Students with a contagious or infectious disease may return to school when the symptoms disappear, and when the minimum isolation period has elapsed provided, however, that students with HIV disease or Hepatitis B have complied with the procedures of paragraph III below.
  - B. The isolation period shall be in accordance with rules and regulations adopted by the Department of Health and Human Services.
  - C. This section shall not restrict or prohibit the District's authority to otherwise limit a student's activities in school where such limitation is necessary for the health or safety of the student or others.
- II. Attending School. Students diagnosed with HIV disease or Hepatitis B will be allowed to attend school without restriction unless they manifest severe or unusually aggressive behavior, such as biting, or if they have weeping skin sores that cannot be covered.
- A. In such instances, the student's parents or guardian will be notified and the student will be excluded from school.
  - B. Immediately thereafter, a determination of the appropriate educational setting will be made by a team consisting of the school nurse, school medical advisor, student's physician, school principal and student's teacher (hereinafter "Team"). The Team shall consider the following determining the educational setting:
    - 1. Behavior of student;
    - 2. Neurologic development;
    - 3. Physical condition;
    - 4. Existence of open sores that cannot be covered; and/or
    - 5. Risk of transmission through normal school contacts.
  - C. A regular classroom setting will be provided unless, based on the considerations set forth in the preceding paragraph, it is determined that there is a risk of transmission through normal school contacts. If that risk exists, the student shall be removed from the classroom and placed in an appropriate alternate education program.
- III. Removal from Classroom. A student temporarily removed from the classroom for severe or unusually aggressive behavior will be immediately referred to the aforesaid Team for assessment and the development of an appropriate program, if warranted.

- A. A student temporarily removed from a classroom for weeping skin sores which cannot be covered may be provided homebound instruction, and will be re-admitted only when there is medical documentation that the risk no longer exists.
  - B. Removal from the classroom should not be the only response to reduce risk of transmission. The District will attempt to use the least restrictive means to accommodate the student's needs.
  - C. The student may return to the classroom when the Team determines that the risk of transmission through the reasonably expected school contacts has abated.
  - D. The removal shall be reviewed by the Team once per month unless there is no reasonable medical need for medical review.
  - E. A student with HIV disease may be removed from the classroom for the student's protection when cases of life-threatening diseases (e.g., measles, chicken pox) arise in school.
    - 1. The decision to remove the student will be made by the student's physician; the District may obtain a second opinion, at District expense, and the District will elect which opinion to follow if the District's second opinion conflicts with the student's physician's opinion.
    - 2. In cases where the student is removed for the student's protection, the student may return to the classroom when the risk is abated.
  - F. The school nurse will act as a liaison between the Team members, assist the student in problem resolution and answer the student's questions, and act as the coordinator of services provided by other staff members.
- V. Privacy. The student's right to privacy shall be honored. Only those persons directly involved with a student with HIV disease or Hepatitis B will be advised of the student's condition. Such persons shall not divulge any of the information concerning the infected student to any other person unless authorized by law.
- VI. Handling Body Fluids. Routine procedures for handling blood, body fluids, vomitus and fecal or urinary incontinence should be followed regardless of whether there are any students with an infectious disease attending school.
- VI. Definitions
- A. HIV Disease. HIV disease is a severe, life threatening disease that progressively damages the immune system. The onset of clinical illness is usually insidious and characterized by nonspecific symptoms such as malaise, anorexia, fatigue, diarrhea, weight loss, lymphadenopathy, and fever. Eventually, the patient is afflicted with serious infections, frequently opportunistic. It is spread primarily by saliva, urine, blood, and semen.
  - B. Hepatitis B. Hepatitis B is a disease of the liver, usually has an insidious onset with anorexia, vague abdominal pain, nausea and vomiting, and occasionally joint pain and rash. Jaundice is often present, but fever may be absent or mild. It is spread primarily by saliva, urine, blood, and semen.
  - C. Physician. Physician shall mean individuals who are licensed by the Department of Health and Human Services Regulation and Licensure as:
    - 1. Medical Doctors (M.D.) who practice medicine and/or surgery; or
    - 2. Osteopathic Physicians (D.O.) who are also authorized to prescribe medications.

Legal References: Neb. Rev. Stat. § 79-248  
Title 173, Nebraska Administrative Code, Chapter 3

Rule Approved: November 20, 1995  
Revised: December 4, 2000; Reaffirmed \_\_\_\_\_

Millard Public Schools  
Omaha, NE

*26.*

## Pupil Services

### Student Health

5600.5

#### Procedures for Life-Threatening Asthma Attacks and Systemic Allergic Reactions

##### I. Introduction.

- A. With no prior notice, life-threatening asthma attacks or systemic allergic reactions (anaphylaxis) that leave only minutes to save a life could necessitate an emergency response by school personnel. To maximize the chances that such an emergency response will result in full recovery, trained designated school personnel will administer epinephrine ("Epi-Pens") and nebulized albuterol treatments ("nebulizers") according to procedures that have been approved by the District's Director of Pupil Services or designee.
- B. Epi-Pens and nebulizers for emergency use will be distributed to every school within the District. Each District school will have Epi-Pens and nebulizers readily accessible in the health room or other designated area; these medications will be secured ~~by lock and key~~ or in another manner approved by the Director of Pupil Services to prevent unauthorized access.
- C. Standing orders for District emergency supplies of Epi-Pens and albuterol will be signed by at least two (2) physicians from the District's Medical Advisory Committee.
- D. Selected school personnel will be trained by qualified personnel to administer emergency nebulized albuterol and Epi-Pen injections under the supervision of the registered school nurse.
- E. Parents, guardians, and emancipated students will be notified on the District's Emergency Health Card that Epi-Pens and nebulizers may be administered to students for life-saving purposes.
- F. If parents, guardians, and emancipated students are aware of any medical condition that causes an Epi-Pen or nebulizer to be dangerous to a student, they should indicate on the Emergency Health Card the exact nature of the danger, and provide the District with the name and address of the medical provider who has made this determination.

##### II. Availability, Storage, Use and Destruction. Each District school will have emergency supplies of Epi-Pens and nebulizers readily accessible. The following will govern the availability, storage, and use of the same:

- A. All elementary schools will have both adult and pediatric emergency Epi-Pens available.
- B. Emergency supplies of Epi-Pens and albuterol will be kept current, and will be disposed of on the reaching of the recommended shelf life or when there is a color change in the epinephrine due to reaching or exceeding the expiration date or improper temperature control.
- C. Unless the subject's medical condition and/or circumstances dictate otherwise, the following standing procedures for emergency response to life-threatening asthma attacks or anaphylaxis will be followed.
  1. Call 911.
  2. Summon the school nurse if available. If not, summon designated trained, non-medical staff to implement emergency protocol.
  3. Check airway patency, breathing, respiratory rate, and pulse.

4. Administer medications (EpiPen and albuterol) per standing order.
    - a. Epi-Pens. Administer an adult Epi-Pen IM for a child over fifty (50) pounds and Epi-Pen IM Junior for a child under fifty (50) pounds. The container for each dose and the container holding all dosages shall be marked "FOR EMERGENCY USE ONLY" in bold print.
    - b. Administer a nebulized albuterol .05 percent, 0.5cc plus 3cc of saline administered by oral mask or mouthpiece. After the original administration, if not better, this dosage may be repeated two (2) more times. The container for individual dosages and containers holding non-individual dosages shall be marked "FOR EMERGENCY USE ONLY" in bold print.
  5. Determine cause as quickly as possible.
  6. Monitor vital signs (pulse, respiration, etc.).
  7. Contact parents immediately and physician as soon as possible.
  8. Any individual treated for symptoms with epinephrine at school will be transferred to a medical facility.
- ~~2. Nebulized Albuterol. Administer a nebulized albuterol, .05 percent, 0.5cc plus 3cc of saline administered by oral mask or mouthpiece. After the original administration, if not better, this dosage may be repeated two (2) more times. The container for individual dosages and containers holding non-individual dosages shall be marked "FOR EMERGENCY USE ONLY" in bold print.~~
- ~~2. Epi-Pens. Administer an adult Epi-Pen IM for a child over fifty (50) pounds and Epi-Pen IM Junior for a child under fifty (50) pounds. The container for each dose and the container holding all dosages shall be marked "FOR EMERGENCY USE ONLY" in bold print.~~
- ~~4. CPR. Administer CPR whenever trained personnel deem it appropriate.~~
- ~~5. Notify Parents or Guardian. Notify the parents or guardian immediately at the first signs of a life threatening asthma attack or anaphylaxis. If trained designated staff members are involved in life-saving procedures, personnel not administering emergency treatment should provide the notice to the parents or guardian.~~
- D. Emergency supplies of Epi-Pens, albuterol, and nebulizers will be stored in a lock box secured by a squeeze-off lock and maintained between fifty-nine (59) and eighty-five (85) degrees Fahrenheit as measured by a thermometer maintained in the same location in an air conditioned nurse's office or other air conditioned area designated by the school principal. Access will be limited to those individuals trained to administer these medications.
  - E. District emergency Epi-Pens and nebulizers will be administered to students or staff members for emergency use only. Students who need nebulized albuterol on a regular schedule must bring their own prescription and equipment for application in accordance with District Rule 5600.2. Emergency Epi-Pens and nebulizers may not be used under any circumstances other than emergency use.
  - F. District emergency Epi-Pens and nebulizers will not be used on field trips or other activities away from the school. District emergency medications are to be maintained at school during regular school hours so that the largest population of students may be served.

- G. Each nebulizer will be inspected monthly by the Director of Pupil Services or designee to assure it is in proper working order and ready for immediate use. The school nurse will inspect the nebulizer in their assigned area after each use to ensure that the equipment is in proper working order and is ready for the next usage. The school nurse will also periodically inspect the nebulizer to ensure that it is in working order and supplies of albuterol and Epi-Pens have not exceeded the recommended shelf life or when there is a color change in the epinephrine due to reaching or exceeding the expiration date or improper temperature control. The school nurse will provide an inventory which includes lot number of medications and the recommended shelf life.
- H. All albuterol and Epi-Pens which have exceeded the recommended shelf life will be destroyed. The school nurse and principal keep a list which records when and how the albuterol and Epi-Pens were destroyed, and which District staff member oversaw the destruction.

III. Implementation and Training. Three (3) designated staff members from each school in addition to the school nurse will be trained in CPR, and in the administration of emergency Epi-Pens and nebulizers in life-threatening situations; implementation and training shall include:

- A. Designated staff members from each school will be appointed by a team consisting of the building principal or designee, the head nurse, the nurse serving the building, and approved by the Director of Pupil Services. No staff member other than District employed school nurses or health paraprofessionals shall be compelled through their employment status to serve as a designated staff member.
- B. Training of the designated staff members will be conducted and completed prior to the distribution of Epi-Pens and nebulizers within the schools. Designated and trained staff members must complete annual training in order to continue serving as a designated staff member.
- C. Training for the administration of Epi-Pens and nebulizers will be provided by a physician, a physician assistant, registered nurse, or pharmacist trained in the use of Epi-Pens and nebulizers.
- D. A certified CPR instructor will provide CPR training.
- E. Designated staff members will successfully pass the competency assessment required by the Medication Aide Act no less than every three (3) years.

IV. In-Service Training. The procedure for the delegation of the administration of Epi-Pens and nebulizer treatments to trained special care providers should be followed in accordance with Health Services Guidelines. At a minimum, the training shall consist of the following:

- A. A minimum of three (3) designated staff members in each school in addition to the school nurse trained in CPR should be in-serviced by the school nurse to:
  1. Identify the signs and symptoms of a life-threatening asthma attack or systemic allergic reaction;
  2. Follow District procedures for emergency treatment including required 911 calls and the administration of Epi-Pens and/or nebulizers;
  3. Complete, as time permits, an Emergency Form for paramedics;
  4. Review District procedures with the designated staff members a minimum of two (2) times during the school year;

5. At a minimum, training will be provided semi-annually for designated staff members who have already been trained and staff members who are newly appointed to the emergency team; and
  6. Identify and record all students whose parents or guardian have indicated that use of Epi-Pens or nebulizers increases danger or is ineffective, and to provide follow-up investigation with medical providers to determine the exact nature of the danger.
- B. At the conclusion of the inservice training, a Documentation of Competency form should be completed and filed in the Health Office.
  - C. The Director of Pupil Services will be responsible for overseeing what forms should be used to most effectively carry out the in-service training required under this Rule.
- V. Baseline Training for Epi-Pens and Anaphylaxis. Orientation and instruction for the administration of Epi-Pens for life-threatening asthma or systemic allergic reactions should include:
- A. Basic principles of the immune system and anaphylaxis;
  - B. Administration of Epi-Pens using an ~~epi-pene~~ Epi-Pen ~~T~~trainer;
  - C. Assessing vital signs;
  - D. Establishing and maintaining vital body functions and summoning emergency personnel; and
  - E. Proper documentation.
- VI. Baseline Training for Nebulizers. Orientation and instruction for administering nebulizers should include:
- A. Basic principles of the anatomy and physiology of the respiratory system;
  - B. Procedure for using nebulizers including set-up, administration, and storage;
  - C. Signs and symptoms of respiratory distress and reporting; and
  - D. Proper documentation.
- VII. Post-Use Record. As soon as reasonably practicable following the emergency administration of an Epi-Pen or nebulizer, the designated staff members shall provide the Director of Pupil Services with a written report that should include, at a minimum, the following:
- A. The circumstances giving rise to the administration of the Epi-Pen or nebulizer;
  - B. The results; and
  - C. The recommended changes in the procedures or forms used by the District in its administration of Epi-Pens and/or nebulizers, if any.
- VIII. Annual Report. An annual report will be provided to the Nebraska Pharmaceutical Board providing information on the administration of epinephrine and nebulized albuterol in the life-saving situations described in this Rule. The report will contain the following information:
- A. The name of the student(s);
  - B. Where the incident(s) occurred;

- C. What pre-assessment was done;
- D. The number of incidents;
- E. What action(s) was taken;
- F. The name of the emergency medications; and
- G. The student's response.

IX. Annual Review. On an annual basis, the Director of Pupil Services or designee will conduct a review of the effectiveness of this Rule, procedures utilized, forms adopted pursuant to this Rule, the post-use records of the District's designated staff members, and any other materials relevant to improving the District's use of Epi-Pens, nebulizers, and other emergency medications. The review will include, if practicable, the following:

- A. A tabulation of the number of uses of Epi-Pens and nebulizers per school year;
- B. The results of the use;
- C. The recommendations from the District's Medical Advisory Committee or other qualified organization as it pertains to Epi-Pens and nebulizers; and
- D. Upon the completion of the review, the Director of Pupil Services shall provide the Board with the Director's findings and recommendations.

X. Definitions.

- A. CPR. CPR shall mean cardiopulmonary resuscitation.
- B. Qualified Personnel. Qualified personnel shall mean people who have met an educational and/or legal requirement necessary to provide instruction on the use of the Epi-Pens and nebulizers.



## Pupil Services

### Student Health

5600.6

#### Procedures for Use of Automated External Defibrillators

- I. Distribution and Placement of Automated External Defibrillators.
  - A. Introduction. Cardiac arrest is always a threat for students, staff, or visitors to our schools and when it occurs, can leave only minutes to save a life. To maximize the chances that emergency response will result in full recovery, Automated External Defibrillators (AEDs) will be placed in each school, and trained designated school personnel will use AEDs according to procedures that have been approved by the Director of Pupil Services or designee.
  - B. AEDs will be distributed to every school within the District:
    1. Each District high school will have, at minimum, three (3) AEDs readily accessible in designated area(s) where they are available for all students, staff and visitors.
    2. Each District middle school will have, at minimum, two (2) AEDs readily accessible in designated area(s) where they are available for all students, staff and visitors.
    3. Each District elementary school and the Millard Learning Center will have, at minimum, one (1) AED readily accessible in designated area(s) where they are available for all students, staff and visitors.
    4. The placement of AEDs will be determined by the principal. The principal will take into consideration that coverage must be provided for all activities and school functions that occur not only during the school day, but after school hours for school related activities.
      - a. AEDs will be placed in supervised areas where they can be observed by supervisory personnel or by surveillance cameras.
      - b. Each AED will be secured by an alarm device.
      - c. AEDs will not be placed in locked rooms or areas that limit availability after school hours.
      - d. Signs will be posted in each classroom, commons area, the office, and other areas of the building where students or staff congregate telling where the nearest AED is located.
    5. AEDs will not be taken on field trips or other activities away from the school building unless an extra AED is solely dedicated for that purpose, the AEDs absence does not affect coverage at school, and the AED is under the constant direct supervision of a staff member trained in its use.
    6. Groups, organizations, or individuals renting or using school facilities when school personnel are not present will be informed of the requirements for use of AEDs.
  - C. Designated school personnel will be trained by qualified personnel to administer AEDs.

- D. Parents, guardians, and emancipated students will be notified on the District's Emergency Health Card that in case of cardiac arrest, an AED may be administered to students for life-saving purposes.

II. AED Maintenance and Use. The following will govern the maintenance and use of the same:

- A. AEDs will be maintained and tested in accordance with the operational guidelines of the manufacturer and monitored by personnel designated by the principal.
- B. AEDs will be stored with carrying case, ~~two extra~~one (1) sets of pads, razor, latex or vinyl gloves, mouth barrier, and three (3) towelettes designed for use with the AED.
- C. All AED pads that have exceeded the manufacturer's recommended shelf life will be replaced.
- D. Each AED will be inspected, at a minimum, weekly by the principal or designee to assure it is in proper working order and ready for immediate use. The AED will be inspected after each use to ensure that the equipment is in proper working order and is ready for the next usage.
- E. Each AED will be marked with a Millard Public Schools identification number.
- F. The school nurse will maintain an inventory list which includes an identification number of the AED, its location, and when it was last inspected.

III. Operating Procedures.

- A. Unless the subject's medical conditions and/or circumstances dictate otherwise, the following standing procedures for emergency response cardiac arrest will be followed.
1. Call 911.
  2. AED. Administer the AED following the instructions on the AED.
  3. CPR. Administer CPR as directed by the AED.
- B. Notify Parents or Guardians. Notify the parents or guardians immediately at the first sign of a cardiac arrest. If trained designated staff members are involved in life-saving procedures, personnel not administering emergency treatment should provide the notice to the parents or guardians.
- C. The AED will be administered by trained personnel to students, staff members, or visitors only when emergency life threatening events occur resulting from cardiac arrest.

IV. AED Training and Implementation.

- A. The following people will be trained in each school that houses one (1) or more AED(s):
1. School nurses,
  2. Health paraprofessionals,
  3. All coaches,
  4. Assistant coaches,
  5. Athletic trainers,
  6. Extra curricular supervisors who supervise physical activities, and
  7. A minimum of three (3) additional designated staff members from each school.

- B. Designated staff members from each school will be appointed by the building principal or designee.
  - C. Training of the designated staff members will be conducted and completed prior to the distribution of AEDs within the schools.
  - D. Designated and trained staff members must ~~complete annual~~maintain current CPR/AED ~~training~~ American Heart Association or American Red Cross certification in order to continue serving as a designated staff member.
  - E. Training for the administration of AEDs will be provided by a certified CPR instructor.
- V. Purchase of AEDs.
- A. All AEDs will be purchased through the District purchasing agent.
  - B. All AEDs will meet District specifications, and
  - C. All AEDs will be of the same model and manufacturer.
  - D. ~~Original purchase and placement of the minimally required number of AEDs in each school will occur at approximately the same time.~~ Additional AEDs may be purchased and placed at any time by the individual school, if all of the requirements of this Rule are met.
- VI. Post-Use Record. As soon as reasonably practical following the emergency administration of an AED, the designated staff members shall provide the Director of Pupil Services with a written report that should include, at a minimum, the following:
- A. The circumstances giving rise to the administration of AED;
  - B. The results; and
  - C. The recommended changes in the procedures or forms used by the District in its administration of AED, if any.
- VII. Annual Review. On an annual basis, the Director of Pupil Services or designee will conduct a review of the effectiveness of this Rule, procedures utilized, forms adopted pursuant to this Rule, the post-use records of the District's designated staff members, and any other materials relevant to improving the District's use of AEDs. The review will include, if practicable, the following:
- A. The results of the use;
  - B. The recommendations from the District's Medical Advisory Committee or other qualified organization as it pertains to AEDs; and
  - C. Upon the completion of the review, the Director of Pupil Services shall provide the Board with the Director's findings and recommendations.
- VIII. Definitions.
- A. AED. AED shall mean Automated External Defibrillator.
  - B. CPR. CPR shall mean cardiopulmonary resuscitation.

- C. Qualified Personnel. Qualified personnel shall mean people who have met an educational and/or legal requirement necessary to provide instruction on the use of the AEDs.

Rule Approved: April 21, 2003  
Revised: November 17, 2003, \_\_\_\_\_

Millard Public Schools  
Omaha, NE

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## AGENDA SUMMARY SHEET

**AGENDA ITEM:** Food Service Management Contract

**MEETING DATE:** December 15, 2003

**DEPARTMENT:** Business

**TITLE & BRIEF DESCRIPTION:** Food Service Management Contract – The contract for private management of the District's food services.

**ACTION DESIRED:** Approval  Discussion  Information Only

**BACKGROUND:** The District has had several meeting regarding the privatization of its food service program. The proposed contract is attached. It has been submitted to the Nebraska Department of Education for its review and approval. Hopefully, the approval from NDE will be received prior to the board meeting.

**OPTIONS AND ALTERNATIVES:** n/a

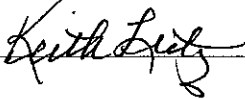
**RECOMMENDATION:** It is recommended that the proposed food service management contract between the District and ARAMARK be approved as submitted.

**STRATEGIC PLAN REFERENCE:** n/a

**IMPLICATIONS OF ADOPTION/REJECTION:** n/a

**TIMELINE:** Immediate

**RESPONSIBLE PERSON:** Ken Fossen, Associate Superintendent (General Administration)

**SUPERINTENDENT'S APPROVAL:** 

# AGENDA SUMMARY SHEET

Enclosure H.11.  
December 15, 2003

**AGENDA ITEM:** Performance Standards (Cutcores) on New High School Social Studies and Science Assessments

**Meeting Date:** December 15, 2003

**Department:** Planning & Evaluation and Educational Services

**Title and Brief Description:** We have 4 new forms of the high school social studies assessment and 2 new forms of the science assessment. Groups of teachers were brought together on December 2 and December 4, to set cutcores on the new assessments. Dr. Barbara Plake, of the Buros Testing Institute, at UNL, facilitated the sessions.

**Action Desired:** Approval  Discussion  Information Only

**Background:** Since last spring, groups of teachers have been working on new assessments with outside item-writers and staff from Planning & Evaluation and Educational Services. The goal is to have multiple (parallel) forms so that students who are re-tested are not given the same form repeatedly.

**Options/Alternatives Considered:** N.A.

**Recommendations:** Adopt the following cutcores:

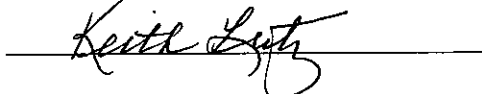
		Cutscore	% Below Cutscore
Social Studies	Form A	39	7.5%
	Form B	39	7.2%
	Form C	40	7.5%
	Form D	38	8.0%
Science	Form A	38	7.9%
	Form B	38	7.4%

**Strategic Plan Reference:** Strategic Objectives

**Implications of Adoption/Rejection:** Allow reteaching services to be delivered to students in need.

**Timeline:** Use to identify students for re-teaching immediately.

**Responsible Persons:** John Crawford, Martha Bruckner, & Judy Porter

**Superintendent's Signature:** 

**AGENDA SUMMARY SHEET**

**AGENDA ITEM:** Technology Rule 7400.2

**MEETING DATE:** December 15, 2003

**DEPARTMENT:** Technology Division

**TITLE AND BRIEF DESCRIPTION:** Rule 7400.2—Retention of Electronic Mail (E-Mail) Records

**ACTION DESIRED:** Approval of Rule 7400.2

**BACKGROUND:** Rule 7400.2 has been drafted to comply with Nebraska state law and the guidelines for electronic e-mail adopted by the Nebraska Secretary of State (State Records Administrator) in March 2003. District guidelines and systems, and staff development will be developed as a result of the approval of this rule.

**RECOMMENDATIONS:** Approve Rule 7400.2—Retention of Electronic Mail (E-Mail) Records

**STRATEGIC PLAN REFERENCE:** None

**TIMELINE:** Immediate implementation

**RESPONSIBLE PERSON(S):** Dr. Mark Feldhausen

**SUPERINTENDENT'S APPROVAL:**

  
\_\_\_\_\_  
(Signature)

**BOARD ACTION:**

## Technology

### Retention of Electronic Mail (E-Mail) Records

7400.2

The District shall take steps to ensure the retention of District **electronic mail (e-mail)** records that are deemed public records in compliance with the applicable state laws.

#### 1. RETENTION OF E-MAIL RECORDS.

- a. Standardized retention and filing guidelines shall be implemented by the District for the retention and retrieval of District e-mail designated for retention.
- b. **Electronic Mail (e-mail)** and all attachments transmitted, created or received through/on the District system are Public records and are subject to retention and public inspection, unless excluded by specific statute or legal privilege. *State Records Admin. (S. of S.) Electronic Messaging and E-Mail Guidelines, §006.01, March 2003.*
- c. E-mail of the District shall be categorized, retained and produced in accordance with State Statutes, applicable State Rules and District Policies.
  - i. Any e-mail record containing information pertaining to the operations and business of the District and not otherwise excluded herein shall be maintained by the District and shall be available to the public for inspection and copying.
  - ii. Any e-mail of the District which constitutes student records as that term is defined by Federal and State law and by the applicable District policies and rules shall be maintained by the District as required by law and District policy but shall not be disseminated as a public record.
  - iii. Any e-mail of the District which constitutes confidential personnel information as that term is defined by Federal and State law and District policy and rule shall be maintained by the District as required by law and District policy but shall not be disseminated as a public record.
  - iv. Any e-mail of the District which is subject to any legal privilege created and recognized by law or statute. Such records shall be retained and maintained by the District but shall not be disseminated as a public record.
  - v. Transitory e-mail pertaining to or constituting informal or casual and routine communications similar to telephone conversations need not be retained. Such messages include, but are not limited to, personal e-mail, junk e-mail ("spam"), date and time confirmations, routine updates, communications not necessary or essential to performing District



functions or transacting District business.

2. **ACCESS OF E-MAIL RECORDS**

- a. Throughout any required retention period e-mail records (archives) should be reasonably accessible. *State Records Admin. (S. of S.) Electronic Messaging and E-Mail Guidelines, §006.12, March 2003.*
- b. The District shall implement the necessary process and procedures for the storage, retention and retrieval of e-mail records on the District system. The District may use Records Management Application (RMA) software to manage records in a digital form, which complies with "Design Criteria Standards for Electronic Management Software Applications" as issued by the U.S. Department of Defense. *State Records Admin. (S. of S.) Electronic Messaging and E-Mail Guidelines, §007.09, March 2003.*
- c. The Superintendent or designee shall be responsible for the record-keeping and management of any centralized electronic system by which e-mail is maintained, stored and provided, and shall provide for access to the e-mail of the District as required by law.

Neb. Rev. Stat. §84-1201, et seq. (Reissue 1999)

*Electronic Messaging and E-Mail Guidelines, State Records Admin, March 2003.*

**AGENDA SUMMARY SHEET**

MEETING DATE: December 15, 2003

DEPARTMENT: Human Resources

ACTION DESIRED: Approval

BACKGROUND: Personnel items: (1) Resignations, (2) Leave of Absences

OPTIONS & ALTERNATIVES: NA

RECOMMENDATION: Approval

STRATEGIC PLAN REFERENCE: N/A

IMPLICATIONS OF ADOPTION  
OR REJECTION: N/A

TIMELINE: N/A

RESPONSIBLE PERSON: Dr. Kirby Eltiste

SUPERINTENDENT APPROVAL: Keith Lutz

December 15, 2003

**RESIGNATIONS****Recommend: the following resignations be accepted:**

1. Dr. Roger Farr – Director of Pupil Services at DSAC. He is resigning from the District to retire. Resignation is effective July 1, 2004.
2. Dr. Dorothy Farr – Assistant Principal at Millard North High School. She is resigning from the District to retire. Resignation is effective July 1, 2004.

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December 15, 2003

**LEAVE OF ABSENCE REQUESTS****Recommend: the following extended leave without pay requests be approved:**

1. Harriot Gilbertson – Grade 4 teacher at Hitchcock Elementary School. She is requesting a leave of absence for the second semester of the 2003-04 school year for family reasons.
2. Christina Lebsack – Read/Instructional Facilitator at Sandoz Elementary. She is requesting a leave of absence for the remainder of the 2003-04 school year for family reasons.

AGENDA SUMMARY SHEET

Enclosure I.1.  
December 15, 2003

**AGENDA ITEM: Strategic Planning Update**

**MEETING DATE: December 15, 2003**

**DEPARTMENT:** Office of the Superintendent

**TITLE AND BRIEF DESCRIPTION:** Action Team Update

This is a report on progress on all action teams.

**ACTION DESIRED:** APPROVAL  DISCUSSION  INFORMATION ONLY

**BACKGROUND:**

Action teams have been working since our kick-off on October 9, 2003. All eight teams are making progress and have written specific result statements or are in the process of writing specific results. The committees will be putting together the action steps next. They are on track for completing their work in time for the Second Planning Session on February 5 & 6, 2004.

**OPTIONS AND ALTERNATIVES CONSIDERED:**

**RECOMMENDATION:**

**STRATEGIC PLAN REFERENCE:** Strategic Planning Discipline – The Cambridge Group

**IMPLICATIONS OF ADOPTION OR REJECTION:**

**TIMELINE:**

**RESPONSIBLE PERSON:** Angelo Passarelli

**SUPERINTENDENT'S APPROVAL:** \_\_\_\_\_  
*Kurt Lutz*  
(Signature)

**BOARD ACTION:**

**Strategic Planning  
Action Team Update  
December 9, 2003**

*Draft*

This report was compiled from committee progress notes. This is a work in progress and does not reflect group consensus at this point. Most of this work is not in final form. The committees are in different places of the process and are all aiming at completing the work in time for publication prior to our February 5<sup>th</sup> and 6<sup>th</sup> strategic planning session.

**Action Team 1 - We will address the financial challenges facing our district in order for us to achieve our mission and objectives.**

They have reported out on research and are now writing specific results statements. Their research questions included:

1. How much does a "World Class" school system cost?
2. What do other school districts do to attract corporate sponsorships and how are the funds used?
  - a. What are the opportunities to expand corporate sponsorships?
  - b. How can we utilize the foundation in corporate sponsorships?
3. What are the educational needs of the public with regard to Millard Public Schools finances?

**Action Team 2 - We will optimize building utilization, address demographic shifts and provide for the facility needs of alternative programs and support services.**

They have written Specific Results Statements.

1. Submit Concept Elements (revised as of 10/28/03) to the Board of Education for approval.
  - a. Space should be made available for current educational programs and those programs that are specifically called for in the district's strategic plan.
  - b. Community needs and interests will drive the placement and implementation of programs that are in the strategic plan.
  - c. To the greatest degree possible, the Millard school district will continue to strive to be a "neighborhood school" district. Busing to schools that are not the most proximal to a subdivision will occur only as a result of current or anticipated overcrowding.
  - d. The district will make every effort to avoid relocating special education programs, based on the belief that the educational interests of students are best served by consistent placement (i.e., program location does not change from year to year). Growth of special education will be planned to reflect placement of programs at sites where the regular education student population is most likely to allow long-term special education placement.
  - e. Space should be made available for technology so that the curriculum content is delivered in the most effective manner.

45.

- f. Significant changes in schedules designed to create more capacity within the district would only be undertaken with community support.
  - g. We believe that it is important for students/families to have a choice of school to attend within Millard. Within limits established by building capacity, within-district transfers will be allowed (all schools except for those that are closed or capped).
2. Acquire appropriate facilities for the alternative middle school and high school at-risk programs to accommodate district needs.
  3. Build schools and/or additions to meet the growth needs in the southwest portion of the district.
  4. Develop and implement a plan to redesign district boundaries to optimize facility usage.
  5. Acquire space to meet the needs of the district's technology division.
  6. Optimize facility usage through implementation of options such as alternative scheduling, grade level consolidation, mini-magnets, centers, special programs and district specialists.
  7. Acquire space to accommodate the warehouse, distribution center and related support services to meet the district's immediate and future needs.

**Action team 3 – We will design a cost-effective and manageable system to help each student participate in setting and achieving challenging educational goals tailored to his or her abilities, interests, and aspirations.**

Research Questions are listed below – Specific Results are not yet written.

1. What models are/have been used in other districts similar to MPS? K-12? Secondary?
2. What does research say about the impact of goal setting?
3. What types of diplomas are earned by students in this district, community districts, and nationally ranked districts?
4. What are the best practices for goal setting? (education world, business world)
5. What does the goal setting process look like at the elem/middle/high school level?

**Action Team 4 - We will develop and implement plans to effectively analyze student performance data and use that data to drive instruction to improve student performance.**

Specific Result Statements are listed below:

1. Design and implement a consistent process to disseminate student performance data to administrators and teachers.
2. Use appropriate technology to extract and interpret student performance data.
3. Provide training for all certificated staff in interpreting student performance data reports.
4. Utilize data analysis results to improve student performance.

46.

**Action team 5 - We will develop and implement plans to increase student participation in and performance on measures of national and international educational excellence.**

They have reported out on research and will write specific results this week. Their research reports included the following information:

1. Research report included discussion on research regarding creating an AP Culture, and specific schools who have worked at improving this AP culture. Some things brought out were need for vertical teaming, Pre-AP initiatives, training, mentoring, models, and best practices. Some places have magnets or applications to attend.
2. Research report centered on challenging curriculum, aligned to standards, literacy, high level learning opportunities, teacher quality, teacher training, vertical alignment, IB MYP and PYP, teacher and student mentoring, staff development, high expectations, and assessment.
3. Research report centered on creating additional opportunities including what is being done in other countries, and how those cultures differ from ours.

**Action Team 6 - We will develop and implement plans to ensure students make successful transitions into the District and from level to level, preschool to postsecondary.**

They have agreed upon activities that are important to achieve the strategy and will discuss specific results this week.

1. Adjust calendar to accommodate district-wide approach to transition activities.
2. Create a transition process (paperwork/timeline) for inter-district transfers.
3. Have a district-wide checklist for major transitions for consistency (Pre to K, 5 to 6, 8 to 9, 12 to post). Copies of checklists should be sent with students to next level where applicable.
4. Come up with a district-wide timeline for transition events between levels (all levels). (Calendar without adding extra days.)
5. Define standard set of "transition activities/tools" throughout the district for each level and allow schools to customize additional, localized strategies.
6. Create a district-wide checklist of required materials to be sent to the next level school as the child moves to the next level. (Also, a timeline of when these items need to be sent should be created.)
7. Define the transition responsibilities and designated personnel at each gateway.
8. Design a research tool to examine parent needs, expectations, and experience through major transition periods.
9. Involve parents and community to help train staff in cultural awareness (to support transitioning ELL students).
10. Develop positive attitude to encourage special ed students to gain as much from education as possible. Academics are important to them as well as to the rest of the student body.
11. Define critical transition success factors, collect regular assessments and communicate results throughout the district.

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12. Identify and implement best practice standards of the way transitions are handled at each level.
13. Formal (and followed) process for articulation meetings between buildings on MIT, 504, SPED students. Accountability.
14. There needs to be more in the transition from Elem. to MS and MS to HS. There should be more time spent by the student in the school of the future.
15. Board policy (policies) and procedures regarding transition from program to program, level to level will be developed to assure successful transition of students socially, emotionally, and academically.

**Action Team 7 - In partnership with our community, we will develop and implement plans to offset the social issues that negatively affect student behavior and learning.**

They heard presentations made on the following topics and are ready to write specific result statements

1. Made a list of community resources currently available and how to access them.
2. Best strategies: Break cycle of poverty early, gave a lot of info for improving high schools & helping at-risk children.
3. Schools are most effective with a parent/school partnership. We need much more involvement at the secondary level. Many great ideas were added to the presenter's ideas:
  - a. More programs need to be available to involve parents in secondary level schools.
  - b. Think outside the box.
4. Self-advocacy for students
  - a. Policing doesn't work
  - b. One hour a week curriculum (Barb Basilof-Omaha Nation)
  - c. YEAH -Youth & Power Against Hate – but she recommends – TEAMMATES
5. High School
  - a. Look for a program besides an assembly. Needs to be longer.
  - b. LISTENING – the most important thing!
  - c. How to Deal with strong emotions – 1 to 2 hour class
6. We discussed the various ways Quality Time is used, life skills are being taught.
7. How can we address the serious issues of suicide and other major problems during this time?
8. What are the issues that need to be addressed in Millard?
  - a. Our schools are changing!
  - b. If we want to become a world class school district...we must address these issues!

**Action Team 8 - We will develop innovative approaches to motivate and educate those students who learn in non-traditional ways.**

48.

They have heard from all groups on research questions and are ready to write specific results.

### Technology

1. How will today's rapidly evolving technologies and advanced communications impact nontraditional learners?
  - a. How are today's rapidly evolving technologies and advanced communications impacting learners?
2. What technologies should be implemented to assist teachers in effectively delivering curriculum to nontraditional students?
  - a. What technologies could be implemented to assist teachers in effectively delivering curriculum to students?
3. MPS must consider how digital technology changes the way students approach learning.
4. MPS should investigate wireless technologies.
5. MPS should be studying and preparing for digital media and electronic devices for text.
6. MPS should be establishing policies and procedures that will allow and promote the use of personal electronic devices in the classroom.

### Alternative Programs

1. Design and implement "school within a school" programs.
2. Offer incentives for schools taking on the "challenge"
3. Pursue alternative calendars that allow for remediation/enrichment during intercessions.

### Secondary School Programs

1. Variety of size of alternative programs from 20-400
2. Majority offered for 9-12 grade or over the age of 16
3. All have career development programs that train high school students in a specific occupation.

### Differentiating how we teach

1. Are the teachers male or female? Do male and female teachers think differently?
2. Are the teachers younger or older? Any "general" implications?
3. Are there some teachers who are more resistant to change? Are they excited about learning different ways to teach their students? Are they set in their ways about how they teach? Which teachers are more resistant to change? Do we train more gradually for those who are more resistant?
4. What is the teacher's learning style? Is the teacher a visual, auditory, or kinesthetic learner himself or herself? Does that compare to their teaching style as well?
5. What classes do they teach? What levels? What "types" of students are in their classes?
6. In looking at the different classes the teacher teaches, are the students' needs different? What is developmentally appropriate for the "range" of students in their class(es)? Do the students have a different attitude at different levels? Do the

kids love the subject that is being taught and want to be there? Or are they there to satisfy a basic requirement?

7. What is the teacher's specialty?

#### Identification of Non-traditional Learners

1. High Ability Learners
2. Learners who respond to a specific teaching style
3. Disengaged Learners
4. At-Risk Learners

## AGENDA SUMMARY SHEET

**AGENDA ITEM:** Fire Code Report

**MEETING DATE:** December 15, 2003

**DEPARTMENT:** Business

**TITLE & BRIEF DESCRIPTION:** Fire Code Report – An update on past issues raised by the Fire Marshall.

**ACTION DESIRED:** Approval \_\_\_ Discussion \_\_\_ Information Only x

**BACKGROUND:**

A year or so ago, the Omaha Fire Marshall raised a number of Fire Code issues with regard to the District's schools. Subsequently, the District worked with the Fire Marshall (via Bill Cramer of The Schemmer Associates) on those issues.

On a number of issues, the Fire Marshall withdrew his objections. On others, the District agreed to make some modifications to meet those concerns.

Attached is an update on the Fire Code issues at each building. Also attached is a report on the issues related to the Millard Learning Center – the District's most challenging building.

Bill Cramer and Ed Rockwell will be present at the meeting to address any questions board members may have.

**OPTIONS AND ALTERNATIVES:** n/a


**RECOMMENDATION:** n/a

**STRATEGIC PLAN REFERENCE:** n/a

**IMPLICATIONS OF ADOPTION/REJECTION:** n/a

**TIMELINE:** n/a

**RESPONSIBLE PERSON:** Ken Fossen, Associate Superintendent (General Administration), Ed Rockwell (Projects Manager), and Bill Cramer (Architect)

**SUPERINTENDENT'S APPROVAL:** 

**MILLARD PUBLIC SCHOOLS**  
**EXECUTIVE SUMMARY**  
**STATUS OF FIRE CODE ISSUES**  
**December 15, 2003**

**INTRODUCTION**

In August of 2002, Millard Public Schools received notification letters from the City of Omaha Fire Department (OFD) indicating various fire code deficiencies at each of the Millard schools. The violations were characterized as either "Minor" or "Major" by the OFD. "Minor" violations were typically operational or testing issues that could be corrected without significant expenditures. "Major" violations were typically issues that require some sort of construction or building modification to correct. In many cases, MPS personnel were able to correct major violations, but the balance of the issues would require a specialty contractor to complete the modifications required.

In January and February of 2003, schools with significant major violations were re-inspected with representatives of the Omaha Fire Department, Millard Public Schools, Sodexho and The Schemmer Associates Inc. present. In many cases, the violations were either simplified or eliminated through negotiation with the OFD. Remaining violations that had not already been corrected were documented, a proposed timeframe for correction was proposed and the OFD was asked to concur in writing with the plan. The only building where an action plan was not proposed was the Millard Learning Center. The District requested additional time to study the fire code and other various issues relative to the future of that building. On May 20, 2003 Acting Fire Marshal Pio Porta concurred and signed-off on all the proposed action plans.

During the summer of 2003, construction work addressing fire code violations was completed at nine (9) schools for a total District expenditure of approximately \$112,000. The action plans call for work to be completed at three (3) additional schools during the summer of 2004. It is anticipated that this work will not exceed \$150,000. With the exception of the disposition of the Millard Learning Center, the only remaining issues that MPS has committed to are the replacement of non-compliant exhaust hoods at four (4) schools. The District commitment is that these hoods will be replaced when the kitchens in these schools are renovated.

The following is a listing summarizing the status and commitment at each of the schools.

**GENERAL ISSUES**

It was noted during the fire code compliance inspection at Sandoz Elementary that all exit doors must provide safe access to a public way. In other words, exit doors cannot simply open onto a grass area without a walkway being provided to

a safe location such as a "public way" or surfaced pad at least thirty feet (30') away from the building. The walkway and pad (if utilized) must be maintained and paved with concrete, asphalt, brick or gravel as approved by the authority having jurisdiction. Although this issue surfaced at Sandoz, it was noted that this applied to all schools. Subsequent to the walkthrough, Captain Green forwarded an "Official Interpretation", dated March 30, 1997 from the Nebraska State Fire Marshal addressing this issue. This issue was discussed and debated with the OFD and we believe that as long these exterior exit paths are maintained (primarily snow removal) in passable condition, that no retroactive modifications will be required. This will be an issue that will receive attention from the OFD in future construction projects. ***MPS has issued a specific procedural requirement to all schools reiterating the requirement for prompt snow removal at all fire egress doors.***

#### **ABBOTT ELEMENTARY SCHOOL**

The August 8, 2002 OFD notification letter indicated two (2) major fire code violations. On February 5, 2003, Captain Mike Green indicated that based on a recent inspection by OFD, the only remaining issue is to add smoke detectors in the stage, gymnasium and several high skylight area. Once this is complete, the facility will be 100% smoke detected and this will provide equivalent protection in lieu of rated corridors. Violation regarding storage in boiler room has been resolved. OFD 104 issues have been resolved. **All issues were resolved in summer 2003.**

#### **ACKERMAN ELEMENTARY SCHOOL**

The August 8, 2002 OFD notification letter indicated six (6) major fire code violations. On January 23, 2003, an inspection was made at the facility. It was determined that there was one room that required addition of smoke detection. Once this is complete, the facility will be 100% smoke detected and this will provide equivalent protection in lieu of rated corridors. Major violations regarding sprinkling of janitor's closets were deleted. Violation regarding storage in boiler room has been resolved. Need to add horn and strobe to stage area. OFD 104 issues have been resolved. **All issues were resolved in summer 2003.**

#### **ALDRICH ELEMENTARY SCHOOL**

The August 8, 2002 OFD notification letter indicated two (2) major fire code violations. Violation regarding storage in boiler room has been resolved. OFD 104 issues have been resolved. **All issues have been resolved.**

#### **ANDERSEN MIDDLE SCHOOL**

The August 8, 2002 OFD notification letter indicated two (2) major fire code violations. Violation regarding storage in boiler room has been resolved. Two (2) janitor closets need to be fire sprinkled. OFD 104 issues have been resolved. **All issues were resolved in summer 2003.**

**BEADLE MIDDLE SCHOOL**

The August 8, 2002 OFD notification letter indicated one (1) major fire code violation. Violation regarding storage in boiler room has been resolved. OFD 104 issues have been resolved. **All issues have been resolved.**

**BLACK ELK ELEMENTARY SCHOOL**

The August 8, 2002 OFD notification letter indicated one (1) major fire code violation. On February 5, 2003, an inspection was made at the facility. Violation regarding storage in boiler room has been resolved. OFD 104 issues have been resolved. **All issues have been resolved.**

**BRYAN ELEMENTARY SCHOOL**

The August 8, 2002 OFD notification letter indicated four (4) major fire code violations. On January 23, 2003, an inspection was made at the facility. There are several areas that were not recently renovated that will require addition of rated doors, closers, wire glass and removal of door louvers. When these items are completed, the facility will meet the requirements for rated corridors. The janitor closets were fire sprinkled in the recent renovation, but need to check operation of associated flow switches (flow switches repaired by Rosenbaum Electric 4/28/03). Requirement for panic devices from kindergarten rooms was deleted. At the time of the inspection, the janitor's desk and associated storage still needed to be removed from the boiler room (subsequent to the inspection, this issue has been resolved). OFD 104 issues have been resolved. **It was agreed that remaining issues would be resolved summer 2004.**

**CATHER ELEMENTARY SCHOOL**

The August 8, 2002 OFD notification letter indicated six (6) major fire code violations. There is an existing exhaust hood that will require replacement. As of 4/14/03, the janitor's desk and associated storage was located in the mechanical room. There is significant space for storage available in the room and a wall could be constructed to separate combustibles from the mechanical equipment. OFD 104 issues have been resolved. **All issues were resolved in summer 2003, except for replacement of exhaust hood in kitchen to be completed with next kitchen renovation.**

**CENTRAL MIDDLE SCHOOL**

The August 8, 2002 OFD notification letter indicated three (3) major fire code violations. On January 13, 2003, an inspection was made at the facility. It was determined that the stage, music, auditorium and counseling areas will require smoke detection. Once this is complete, the facility will be 100% smoke detected and this will provide equivalent protection in lieu of rated corridors. Violation regarding storage in boiler room has been resolved. As of 4/2/03 the separation issue in mechanical room E53 has been resolved. OFD 104 issues have been resolved. **All issues were resolved in summer 2003.**

### CODY ELEMENTARY SCHOOL

The August 8, 2002 OFD notification letter indicated seven (7) major fire code violations. On February 19, 2003 an inspection was made at the facility. There are several areas that were not recently renovated that will require addition of rated doors, closers, wire glass and removal of door louvers. When these items are completed, the facility will meet the requirements for rated corridors. Requirement for panic devices from the kindergarten rooms was deleted. Requirement for sprinklers in the janitor's area within the boiler room was deleted. There is an existing exhaust hood in the kitchen that will require replacement. Violation regarding storage in the boiler room has been resolved. OFD 104 issues have been resolved. **It was agreed that remaining issues would be resolved in summer 2004, except for replacement of exhaust hood in kitchen to be completed with next kitchen renovation.**

### COTTONWOOD ELEMENTARY SCHOOL

The August 8, 2002 OFD notification letter indicated two (2) major fire code violations. Violation regarding storage in boiler room has been resolved. OFD 104 issues have been resolved. **All issues have been resolved.**

### DISNEY ELEMENTARY SCHOOL

The August 8, 2002 OFD notification letter indicated two (2) major fire code violations. Violation regarding storage in boiler room has been resolved. OFD 104 issues have been resolved. **All issues have been resolved.**

### ECHO HILLS ELEMENTARY SCHOOL

The August 8, 2002 OFD notification letter indicated no (0) major fire code violations. OFD 104 issues have been resolved. **Construction Assessment: NONE REQUIRED. It was noted 4/22/03 that school is actually located in Sarpy County and therefore not under OFD jurisdiction.**

### EZRA MILLARD ELEMENTARY SCHOOL

The August 8, 2002 OFD notification letter indicated two (2) major fire code violations. On January 13, 2003 an inspection was made at the facility. It was determined that the facility is 100% smoke detected and that this will provide equivalent protection in lieu of rated corridors. Violation regarding storage in boiler room has been resolved. OFD 104 issues have been resolved. **All issues have been resolved.**

### HARVEY OAKS ELEMENTARY SCHOOL

The August 8, 2002 OFD notification letter indicated two (2) major fire code violations. On January 28, 2003 an inspection was made at the facility. It was determined that although the facility has a significant amount of smoke detection, the facility does not comply with the definition for 100% detection. Once the building is upgraded to 100% detection, this will provide equivalent protection in lieu of rated corridors. At the time of the inspection, the janitor's desk and associated storage still needed to be removed from the boiler room (subsequent

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to the inspection, this issue has been resolved). OFD 104 issues have been resolved. **All issues were resolved in summer 2003.**

#### **HITCHCOCK ELEMENTARY SCHOOL**

The August 8, 2002 OFD notification letter indicated no (0) major fire code violations. OFD 104 issues have been resolved. **All issues have been resolved.**

#### **HOLLING HEIGHTS ELEMENTARY SCHOOL**

The August 8, 2002 OFD notification letter indicated two (2) major fire code violations. Violation regarding storage in boiler room has been resolved. OFD 104 issues have been resolved. **All issues have been resolved.**

#### **KIEWIT MIDDLE SCHOOL**

The August 8, 2002 OFD notification letter indicated four (4) major fire code violations. On January 13, 2003 an inspection was made at the facility. It was determined that the office area and second gymnasium have heat detection and the balance of the building has smoke detectors. The existing detection system will provide equivalent protection in lieu of rated corridors. Violation regarding sprinkling of janitor's closet was deleted. Violation regarding storage in boiler room has been resolved. OFD 104 issues have been resolved. **All issues have been resolved.**

#### **MILLARD LEARNING CENTER**

The August 8, 2002 OFD notification letter indicated seven (7) major fire code violations. On February 19, 2003 an inspection was made at the facility. Due to the age and multiple story configuration of the facility, there are several fire code issues that are not easily addressed without significant renovation. It was suggested that the following modifications be made. Provide 100% smoke detection, add closers to all classroom doors, remove all louvers in doors opening onto exit corridors and update the emergency lighting. These modifications will also require upgrading of the mechanical system. OFD 104 issues have been resolved. **It was agreed that MPS would provide action plan in the future.**

#### **MONTCLAIR ELEMENTARY SCHOOL**

The August 8, 2002 OFD notification letter indicated one (1) major fire code violation. Violation regarding storage in boiler room has been resolved. OFD 104 issues have been resolved. **All issues have been resolved.**

#### **MORTON ELEMENTARY SCHOOL**

The August 8, 2002 OFD notification letter indicated three (3) major fire code violations. On February 5, 2003 an inspection was made at the facility. Although it was agreed that the facility is 100% smoke detected, there are several doors that will require modifications such as adding closers, providing wire glass and removal of "hold-open" devices (requirement for additional closers and wire glass

deleted 4/22/03). These modifications and the existing 100% smoke detection will provide equivalent protection in lieu of rated corridors. Major violation regarding sprinkling of janitor's closet was deleted. Violation regarding storage in the boiler room has been resolved. OFD 104 issues have been resolved. **All issues were resolved in summer 2003.**

#### **NEIHARDT ELEMENTARY SCHOOL**

The August 8, 2002 OFD notification letter indicated three (3) major fire code violations. On January 28, 2003 an inspection was made of the facility. Although it was agreed that the facility is 100% smoke detected, there are a few modifications that are required. There are several doors that will require addition of closers and a few areas that will require additional emergency lighting. These modifications and the existing 100% smoke detection will provide equivalent protection in lieu of rated corridors. Major violation regarding sprinkling of janitor's closets was deleted. Violation regarding storage in the boiler room has been resolved although the janitor's desk is still located in an electrical room. This should be relocated. OFD 104 issues have been resolved. **All issues were resolved in summer 2003.**

#### **MILLARD NORTH HIGH SCHOOL**

The August 8, 2002 OFD notification letter indicated two (2) major fire code violations. On February 19, 2003 an inspection was made of the facility. Although it was agreed that the facility is 100% smoke detected, there are modifications that are required. There are many doors (approximately 39) that will require addition of closers (it was agreed 4/22/03 that additional closers will not be required). Violation regarding storage in the boiler room has been resolved. OFD 104 issues have been resolved. **All issues have been resolved.**

#### **MILLARD SOUTH HIGH SCHOOL**

The August 8, 2002 OFD notification letter indicated two (2) major fire code violations. After site inspection and discussion with OFD, it was agreed that all "janitor closet" fire sprinkler issues would be resolved with addition of sprinkler in janitor closet 105R. OFD 104 issues have been resolved. **All issues were resolved in summer 2003.**

#### **NORRIS ELEMENTARY SCHOOL**

The August 10, 2002 OFD notification letter indicated five (5) major fire code violations. On September 5, 2002 an inspection was made of the facility. There are several areas that were not recently renovated that will require additional modifications. There are several door sidelights that will require wire glass, several doors that require replacement with solid core doors and a portion of the building that will require smoke detection in order to maintain existing corridor glass at the Media and Music areas. There is an existing exhaust hood in the kitchen that will require replacement. Requirement for panic devices from kindergarten rooms was deleted. Major violation regarding sprinkling of janitor's

closets was deleted. At the time of the inspection there was still some minor storage of combustibles in the boiler room (subsequent to this inspection, combustibles in boiler room have been removed). OFD 104 issues have been resolved. **It was agreed that issues will be resolved in summer 2004, except for replacement of exhaust hood in kitchen to be completed with next kitchen renovation.**

#### **NORTH MIDDLE SCHOOL**

The August 8, 2002 OFD notification letter indicated one (1) major fire code violation. Violation regarding storage in boiler room has been resolved. Construct wall to separate combustible storage from electrical switchgear. OFD 104 issues have been resolved. **All issues were resolved in summer 2003.**

#### **ROCKWELL ELEMENTARY SCHOOL**

The August 8, 2002 OFD notification letter indicated two (2) major fire code violations. Violation regarding storage in boiler room has been resolved. OFD 104 issues have been resolved. **All issues were resolved in summer 2003.**

#### **ROHWER ELEMENTARY SCHOOL**

The August 8, 2002 OFD notification letter indicated one (1) major fire code violation. Violation regarding storage in boiler room has been resolved. OFD 104 issues have been resolved. **All issues have been resolved.**

#### **RUSSELL MIDDLE SCHOOL**

The August 8, 2002 OFD notification letter indicated one (1) major fire code violation. Violation regarding storage in boiler room has been resolved. OFD 104 issues have been resolved. **All issues have been resolved.**

#### **SANDOZ ELEMENTARY SCHOOL**

The August 8, 2002 OFD notification letter indicated two (2) major fire code violations. On February 26, 2003 an inspection was made of the facility. The existing exhaust hood in the kitchen will require replacement. At the time of the inspection, the janitor's desk and associated storage still needed to be removed from the mechanical room. It was noted that since there is significant space for storage available in the room, that a wall could be constructed to separate combustibles from the equipment. OFD 104 issues have been resolved. **All issues were resolved in summer 2003, except for replacement of exhaust hood in kitchen to be completed with next kitchen renovation.**

#### **WHEELER ELEMENTARY SCHOOL**

The August 8, 2002 OFD notification letter indicated one (1) major fire code violation. Violation regarding storage in boiler room has been resolved. OFD 104 issues have been resolved. **All issues have been resolved.**

**MILLARD WEST HIGH SCHOOL**

The August 8, 2002 OFD notification letter indicated three (3) major fire code violations. Need to investigate and resolve violations regarding the spray booth. Violation regarding storage in boiler room has been resolved. (It was agreed 4/22/03 that MPS will only utilize water based finishes in their shop programs. This will eliminate need for spray booth modifications.) OFD 104 issues have been resolved. **All issues have been resolved.**

**WILLOWDALE ELEMENTARY SCHOOL**

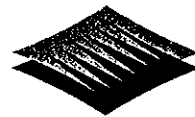
The August 8, 2002 OFD notification letter indicated three (3) major fire code violations. On February 5, 2003 an inspection was made of the facility. It was determined that the facility is 100% smoke detected and that this will provide equivalent protection in lieu of rated corridors. Violation regarding storage in boiler room has been resolved. OFD 104 issues have been resolved. **All issues have been resolved.**

**MILLARD PUBLIC SCHOOLS**  
**FIRE CODE DEFICIENCY REPORT**  
**MILLARD LEARNING CENTER**

13270 Millard Avenue

November 2003

TSA Project No. 435701



THE  
**SCHEMMER**  
ASSOCIATES

60.

# Fire Code Deficiency Report Millard Learning Center

13270 Millard Avenue  
November 2003

## Introduction

The Schemmer Associates Inc. (TSA) has been retained by Millard Public Schools (MPS) to do a facility assessment relating to fire code deficiencies at the existing Millard Learning Center (MLC) building. A notification letter dated August 8, 2002 from the Omaha Fire Department (OFD) indicated seven (7) major fire code violations. The OFD also issued a form OFD 104 indicating five (5) minor violations. The OFD 104 issues have been resolved. On February 19, 2003 an inspection was made of the facility with the OFD. Due to the age and multiple story configuration of the facility, there are several fire code issues that are not easily addressed without significant renovation. Renovation is also complicated by the presence of asbestos containing materials.

MPS has requested that TSA look at three options relative to the MLC.

**Option 1:** Provide the minimum building modifications to address the seven (7) major fire code violations.

**Option 2:** Renovate the facility to meet present MPS education standards.

**Option 3:** Relocate the education program at an alternative location and demolish the facility. With this option, MPS could either sell the "clean" property or keep the property for other MPS use.

Another option would be to relocate the education program to an alternative location and sell the building and property "as is". MPS will investigate the feasibility of this option.

## OPTION 1 (Minimum Requirements)

### General

Add door closers to all classroom doors and remove air return louvers from all doors opening onto exit corridors. Verify that the emergency exit drop down ladder from the roof is operational. There will also be some minor wall and ceiling finish work to accommodate required mechanical and electrical modifications.

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### **Mechanical**

Provide fire sprinkler and flow switch in janitor closet off the potable water system. Since the existing return air grilles located in doors will be removed, the entire return air system must be ducted back to the individual furnaces or air-handling units. This will include fire dampers in some locations. See attached Supplemental Drawings M1-1 through M1-4 for preliminary layout of this work.

### **Electrical**

Provide 100% smoke detection throughout the facility. Connect the new fire sprinkler flow switch in the janitor's closet to the fire alarm system. Provide door closure relay in the fire alarm panel and related wiring to automatically close doors held open along the path of egress. Provide emergency light fixtures along path of egress, in restrooms and other occupied rooms without windows.

### **Abatement**

Provide selective asbestos abatement in areas requiring general, mechanical or electrical work to meet minimum fire codes. See Scenario #1 in the attached abatement cost estimate provided by AMI Environmental.

### **Probable Construction Budget – Option 1**

General:	\$ 30,000
Mechanical:	\$ 52,000
Electrical:	\$ 37,000
Abatement:	\$ 95,000
<b>Total</b>	<b>\$214,000</b>

## **OPTION 2 (MPS Standards)**

### **General**

Provide total renovation of facility from "top to bottom". This would likely include removal and replacement of non-load bearing walls in order to revise the floor plan to better meet the educational needs of the program. Most of the floor, wall and ceiling finishes in the building would be new. Install new windows with insulating glass. An elevator would be required to meet accessibility codes (ADA).

### **Mechanical**

To upgrade the facility to current MPS standards will require significant changes or replacement of the existing mechanical systems. These modifications would generally include the following:

1. Replacement of the heating ventilating and air conditioning (HVAC) system in order to introduce the required amount of fresh air and to meet present energy codes.

2. Provide proper ventilation in restrooms, janitor closets and the kiln room.
3. It is likely that a significant renovation of the facility would also require replacement of much of the plumbing systems.
4. Due to the multistory configuration of the facility, it is likely that fire sprinklers will be required to meet present building and fire codes.
5. A new direct digital temperature control system would be installed to integrate with the MPS CSI system.

### **Electrical**

The electric scope of work to meet the MPS standards would include a total demolition of the building's existing electrical systems. There would be a new electrical service, telephone service and CATV service.

1. New lighting systems would include recessed fluorescent with electronic ballasts and high intensity discharge lighting for the gymnasium space. New exterior lighting that would meet the present City of Omaha lighting ordinance.
2. Convenience outlets would be generously located in classrooms and other general areas with proper isolation and grounding for computer use.
3. The fire alarm system would be replaced. Audio and visual alarm devices would be installed to meet ADA and fire codes.
4. Telecommunications systems would include telephone, data, CATV, public address, intercom and master clock/program.
5. A small generator would be installed to provide backup power to egress lighting and critical miscellaneous loads.

### **Abatement**

A complete interior renovation will require removal of most asbestos containing materials. It is possible that some exterior components and limited interior components may be abandoned in place if not disturbed by construction activities. See Scenario #2 in the attached abatement cost estimate provided by AMI Environmental.

### **Probable Construction Budget – Option 2**

General:	\$597,000
Mechanical:	\$358,000
Electrical:	\$240,000
Abatement:	\$265,000
<b>Total</b>	<b>\$1,460,000</b>



## OPTION 3 (Demolition)

### General

Building demolition will require proper disconnection and capping of the utilities serving the facility. After demolition the basement area will be properly filled to existing grade. It is assumed that MPS will remove all furnishings and equipment that they wish to retain ownership of.

### Abatement

Full demolition will require complete abatement of all asbestos containing materials associated with the structure. See Scenario #3 in the attached abatement cost estimate provided by AMI Environmental.

### Probable Construction Budget – Option 3

General:	\$125,000
Abatement:	\$235,000
<b>Total</b>	<b>\$360,000</b>

### NOTES:

1. All the costs noted above include an allowance for A/E fees and a small design and bidding contingency.
2. Construction budgets are in 2004 dollars. If construction is planned after 2004, an escalation factor should be applied to accommodate inflation.
3. The budget required as part of Option 3, to house the educational program at an alternative location, is to be developed by MPS.
4. The value of the property if sold "clean" or "as is" will be established by MPS.

### ATTACHMENTS:

1. Letter from Omaha Fire Department (OFD) to MPS dated August 8, 2002.
2. OFD-104 form dated August 4, 2002.
3. Conference Notes dated February 19, 2003.
4. MLC facility management plans.
5. TSA supplemental drawings M1-1 through M1-4 relating to Option 1.
6. AMI Environmental letter dated October 9, 2003 addressing abatement issues relating to MLC.

*64.*



City of Omaha  
Mike Fahey, Mayor

**Fire Department**

1516 Jackson Street  
Omaha, Nebraska 68102-3110  
(402) 444-5700  
FAX (402) 444-6378

**Paul R. Wagner**  
Fire Chief

August 8, 2002

Dr. Keith Lutz, Superintendent  
Millard Public Schools  
5606 South 147<sup>th</sup> Street  
Omaha, NE 68137

RE: Millard Learning Center - 13270 Millard Avenue

Dear Dr. Lutz:

The Omaha Fire Prevention Bureau has seen the need over the last few years for all schools under our jurisdiction to become compliant with the following fire codes:

NFPA Life Safety Code, 1994 Edition (LSC)  
Uniform Fire Code, 1994 (UFC)

Therefore, on August 1, 2002 a Fire Safety Inspection was conducted by Captain Michael Green of the Omaha Fire Department for compliance with the above-listed codes.

During this inspection the following deficiencies were discovered within the school.

Exemptions

None found.

Major Violations (7)

Boiler Rooms or any equipment rooms that produce heat shall not have combustible materials stored in (i.e. plastic chairs, wood chairs, paper, ceiling tiles, cleaning supplies, spray paint, paint).

65.

Rooms containing high pressure boilers, furnaces, refrigerating machinery, large transformers, or electrical service panels shall be separated from other parts of the building by fire barriers having a fire resistance rating of not less than one hour or shall be protected by automatic extinguishing systems. (LSC 11-3.2.1)

Corridors not rated. (LSC 11-3.6) Every interior corridor shall be constructed of fire barriers having not less than a 20 minute fire resistance rating in accordance with LSC 6-2.3.

Janitors Closet Not Sprinkled (LSC 11-3.2.3)

Vents in Smoke Barrier (LSC 6-3.4.1) Doors in smoke barriers shall close the opening with only a minimum clearance necessary for proper operation and shall be without undercuts, louvers or grills.

No Door Closures (LSC 5-2.1.8) A door designed to normally be kept closed in a means of egress, such as a door to a stair enclosure or horizontal exit, shall be a self-closing door and shall not be secured in the open position at any time. Exception: Upon release of the hold-open mechanism, the door becomes self-closing.

No Emergency Lights in Corridor and Stairwells (LSC 11-2.9)

Open Stairwell (LSC 11-2.2.3) LSC 5-2.2.6.1 Enclosures: All interior stairs serving as an exit or exit component shall be enclosed in accordance with LSC 5-1.3.1. All other interior stairs shall be protected in accordance with LSC 6-2.4.

We realize that many of the schools when built were in compliance with the Life Safety Code at the time. The current updated version addresses certain areas that school districts now are obliged to comply with, regardless of when a school building was erected.

The Omaha Fire Prevention Bureau requests that a "plan of action" for the above-mentioned violations be submitted. This plan should indicate the time frame needed to correct the fire code violations and should be mailed within 60 days from the date this notice is received.

*lde.*

Please submit your plan of action to the Omaha Fire Prevention Bureau,  
1516 Jackson Street, Omaha, Nebraska 68102. If you require any additional  
information, please contact us at 444-5711.

In addition, an OFD 104 form was completed that found 5 additional minor  
violations. A plan of action is not needed for minor violations. However,  
we do request that these be corrected as soon as possible.

Thank you.

Sincerely,

BUREAU OF FIRE PREVENTION



Pio Porta  
Acting Fire Marshal



**OMAHA FIRE DEPARTMENT  
FIRE PREVENTION COMPLIANCE NOTIFICATION**

165  
**CHECK ONE**  
Notice   
Final Notice

Date 08/04/02 Address Inspected 13270 MILLARD AVE  
 Business Name MILLARD LEARNING CENTER Phone 895-8468  
 Address 13270 MILLARD AVE City OMAHA State NE Zip 68137  
 Occupancy Type EDUCATIONAL  
 Owner/Agent MILLARD PUBLIC SCHOOLS  
 Address 5606 So. 147<sup>th</sup> City OMAHA State NE Zip 68137  
 Business Phone 895-8200 Home Phone \_\_\_\_\_

On 08/01/02 an inspection was conducted of the above-mentioned premises. Pursuant to the provisions of the Life Safety Code 101, 1994 edition, adopted September 23, 1996, the Nebraska State Fire Marshal Rules Title 159, adopted January 1, 1987, and/or the 1994 Uniform Fire Code, adopted August 28, 1996, you shall comply with the following:

Item No.	Statement of Corrections Required	Date To Comply	Date Complied
1.	PREMISES IDENTIFICATION; ADDRESS ON BUILDING. UFC 901.4.4	08/12/02	
2.	METAL SHELVES SHALL BE PROVIDED IN STORAGE AREAS TO KEEP COMBUSTIBLE & OTHER ITEMS OFF THE FLOOR. (THESE AREAS ARE IN VIOLATION): ATC STORAGE CLOSET. MAIN HALLWAY CLOSET.	08/19/02	
3.	DOORS IN MAIN CORRIDOR ARE NOT TO HAVE WEDGES AND ANY OTHER DEVICES USED TO KEEP DOOR OPEN, (SELF-CLOSING DOOR SHALL NOT BE SECURED IN THE OPEN POSITION AT ANY TIME). L.S. 5-2.1.8	08/05/02	

Provisions for compliance with the above-listed corrections shall begin at once, with full conformity accomplished on or before date(s) listed above.

If for any reason you are unable to complete the corrections within the time indicated, or if you have any questions, please contact me at DANIEL # 271-1849 or the Fire Prevention Bureau at 444-5707.

It is the duty of the owner or person in charge of the above-named facility or location to immediately take measures to bring the facility into compliance with State and/or City regulations. Any damage caused by a failure to remedy the above-listed deficiencies shall be deemed to be the sole responsibility of the owner or person in charge by virtue of this notification and order.

Witness my signature at OMAHA Nebraska, this 5 day of August, 192002  
[Signature] Owner/Agent By CAPT. Michael H. New 566/FPB Inspector-Company/Shift/Bureau  
608.

\*NOTE: List State Statute or City Ordinance Number for each violation  
 White to Occupant - Yellow to FPB - Pink to FPB after full compliance



**OMAHA FIRE DEPARTMENT  
FIRE PREVENTION COMPLIANCE NOTIFICATION**

166  
**CHECK ONE**  
Notice   
Final Notice

Date 08/04/02 Address Inspected 13270 MILLARD AVE  
 Business Name MILLARD LEARNING CENTER Phone 895-8468  
 Address 13270 MILLARD AVE City OMAHA State NE Zip 68137  
 Occupancy Type EDUCATIONAL  
 Owner/Agent MILLARD PUBLIC SCHOOLS  
 Address 5606 S. 147ST City OMAHA State NE Zip 68137  
 Business Phone 895-8200 Home Phone \_\_\_\_\_

On 08/01/02 an inspection was conducted of the above-mentioned premises. Pursuant to the provisions of the Life Safety Code 101, 1994 edition, adopted September 23, 1996, the Nebraska State Fire Marshal Rules Title 159, adopted January 1, 1987, and/or the 1994 Uniform Fire Code, adopted August 28, 1996, you shall comply with the following:

Item No.	Statement of Corrections Required	Date To Comply	Date Complied
4.	2 ILLUMINATED EXIT SIGNS ARE MALFUNCTIONING (L.S. 5-10.1.2)  GYM & MAIN ENTRANCE.	08/12/02	
5.	COMBUSTIBLES SHALL BE REMOVED FROM 2 <sup>ND</sup> FLR. FURNACE CLOSETS. (L.S. 9-3.2.3.1)	08/06/02	

Provisions for compliance with the above-listed corrections shall begin at once, with full conformity accomplished on or before date(s) listed above.

If for any reason you are unable to complete the corrections within the time indicated, or if you have any questions, please contact me at PAGER # 271-1849 or the Fire Prevention Bureau at 444-5707.

It is the duty of the owner or person in charge of the above-named facility or location to immediately take measures to bring the facility into compliance with State and/or City regulations. Any damage caused by a failure to remedy the above-listed deficiencies shall be deemed to be the sole responsibility of the owner or person in charge by virtue of this notification and order.

Witness my signature at OMAHA Nebraska, this 6 day of August, 182002  
 By Past. Michael P. Beer 5606/FPB  
 Owner/Agent Inspector-Company/Shift/Bureau

\*NOTE: List State Statute or City Ordinance Number for each violation  
 White to Occupant - Yellow to FPB - Pink to FPB after full compliance

69.



THE  
**SCHEMMER**  
ASSOCIATES

**PROJECT:** Millard North High School, Cody  
Elementary School & Millard Learning Center

**PROJECT NO.** 223701

## CONFERENCE NOTES

**MEETING DATE:** February 19, 2003

**MEETING TIME:** 9:00 A.M.

**MEETING PLACE:** Each School

**MEETING SUBJECT:** Review Fire Code Compliance

**SUBMITTED BY:**

*R. Willaim Cramer*

R. Willaim Cramer, AIA

**In Attendance:** Acting Fire Marshal Pio Porta, Captain Mike Green, Ed Rockwell, Tommy Shirley, and Bill Cramer

### Discussion:

Each school listed below was visited to review compliance with the appropriate fire codes. Specifically reviewed were the fire code violation notification letters from the Omaha Fire Department dated August 8, 2002. The following is to document the violations that will require modification by the school in order to comply.

#### Millard North High School

It was agreed that the building was fully detected and that this would provide equivalent protection in lieu of rated corridors. The following miscellaneous items need to be addressed.

1. Need to provide closers on doors from the corridor to the following rooms on the first level: 501, 502, 503, 550, 551, 552, 553, 554, 555, 556, 557, 560, 561, 562, 563, 564, 565, 700, 701, 703 and 705.
2. Need to provide closers on doors from the corridor to the following rooms on the second level: 800, 801, 802, 803, 810, 812, 813, 814, 841, 842, 843, 844, 854, 857, 858, 865, 888 and 889.
3. MPS needs to review all smoke detector locations for minimum 3-foot clearance requirement from mechanical grilles. Relocate any heads within that distance.

It was noted that the building has many classrooms without windows. Captain Green will prepare an equivalency form to approve this situation.

At the time of this inspection, major violations related to storage of combustibles in boiler rooms have been resolved to the satisfaction of the Fire Department.

**Distribution:** Pio Porta, Mike Green, Ed Rockwell and Central File

If agreements reached/comments made are not as you recall, please return within five days.

70.

## Conference Notes

Millard North High School, Cody Elementary School & Millard Learning Center

SA Project No. 435701

February 19, 2003

### Discussion (continued):

Visited the portables on site. There is one portable with no alarm system. In general, portables (if closer to the building or another portable than 50 feet) must have their own fire alarm control panel or be tied into the main building panel. Portables must also have two-way communications with the main building. All other portables were approved.

### Cody Elementary School

The four classroom wings recently renovated rely on rated corridors (no smoke detection) for code compliance. There are several areas that were not renovated where fire-rating improvements are required as follows:

1. Need closers on doors from corridor to rooms 301, 302 (two doors), 401 and 403.
2. Need to provide labeled doors with magnetic hold-opens at doors from corridor to the kitchen (two single doors and a pair of doors).
3. The opening from the main entrance (1) to the office (30) requires wire glass at the sidelight and a closer on the door.
4. The openings from the corridor into the kindergarten rooms (23 and 26) require wire glass at the sidelight and the door must have a closer and the louvers removed.
5. In all cases noted above, the existing frames are acceptable.

The requirement for panic devices on the exterior doors from the two kindergarten rooms (23 and 26) was deleted.

The requirement for sprinklers in the janitor area within the boiler room was deleted.

The exhaust hood in the kitchen does not have an automatic extinguishing system and therefore does not meet present codes. This condition will be allowed to remain due to existing conditions, but should be brought into compliance (Type I hood per NFPA 96) at the next major renovation.

Janitor closet 118A is being utilized for storage. Storage is presently too close to the ceiling and would inhibit proper operation of the sprinkler head. Storage should be at least 18" down from the ceiling.

At the time of this inspection, major violations related to storage of combustibles in boiler rooms have been resolved to the satisfaction of the Fire Department.

### Millard Learning Center

The following concerns and observations were noted at this building:

1. The boiler room is not operational. Door and to room should be closed and locked so there is no access. 11.



Conference Notes

Millard North High School, Cody Elementary School & Millard Learning Center

TSA Project No. 435701

February 19, 2003

**Discussion (continued):**

2. There are two rooms in the basement at the south side of the building. Need to provide emergency lighting in the stairwell leading to these rooms.
  3. The main stair on the front of the building facing west is open to the first floor, but separated from the second floor by a door with a closer at the top of the stair. This condition is acceptable.
  4. There is an exit from the northwest corner of the gymnasium area. The door at the top of the stairs should have panic devices installed. The next door in the exit path is the inside door forming a vestibule. This door should have panic device installed or be removed.
  5. Need to repair or replace the closer to the janitor closet. Also need to provide sprinkler head off the domestic water system.
  6. The corridor at the south entrance should have additional emergency lighting.
  7. It appears the second floor corridor at the top of the main stair is being utilized for return air to a furnace. This is not acceptable.
  8. Need to verify that the emergency exterior "drop-down" stair from the south roof area is operational.
- The third floor office is acceptable.

Due to the age and number of issues at this building, it was suggested that the following modifications be made:

1. Provide 100% smoke detection system.
2. Add closers on all classrooms.
3. Remove all louvers in doors off the exit corridors.
4. Update the emergency lighting to meet code.

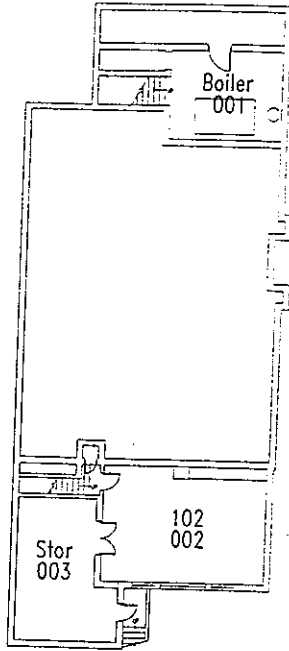
It was agreed that if the issues and improvements noted above are accomplished, the building will be acceptable for the current use.

/sl:j1925

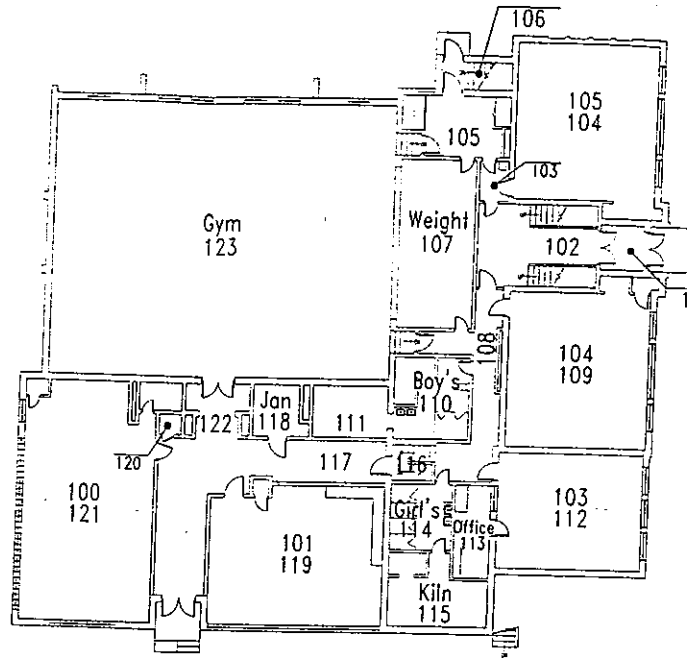
72.

Drawn By:	ZPB	
Issue Date:	April 8, 2003	
Architect:	Grabe	170
Open Date:	1932	
Gross Square Feet:	17,768 SF	
Cleanable Square Feet:	12,066 SF	

B





BASEMENT FLOOR PLAN

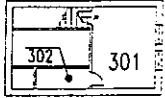
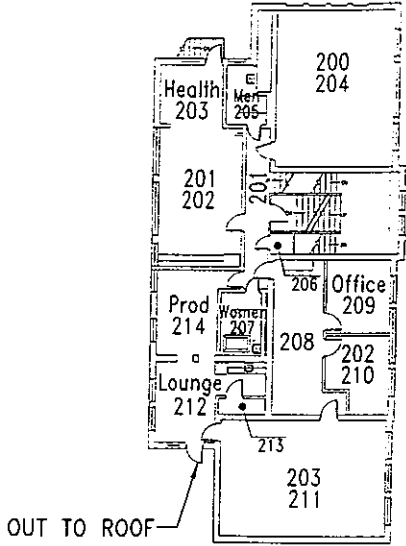


FIRST FLOOR PLAN



FACILITY MANAGEMENT PLAN

 <b>SCHEMMER</b> ASSOCIATES <small>Architects Engineers</small>	 <b>Baillard</b> PUBLIC SCHOOLS	CAD Drawing File:	SB-Learning Center.dwg	
		TSA Number:	427701	
		Drawn By:	ZPB	
		Issue Date:	April 8, 2003	171
		Architect:	Grobe	
		Open Date:	1932	
		Gross Square Feet:	17,768 SF	
		Cleanable Square Feet:	12,066 SF	



THIRD FLOOR OFFICE

SECOND FLOOR PLAN



FACILITY MANAGEMENT PLAN

74.



PROJECT: Millard Learning Center

JOB NO.: 435701

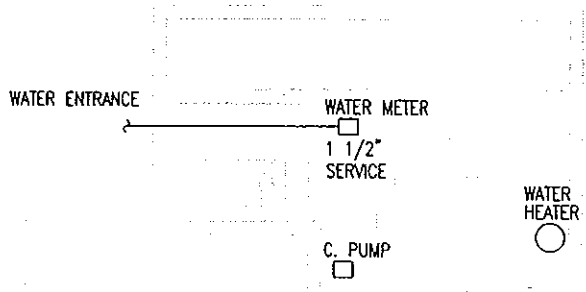
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DATE: 10/09/03

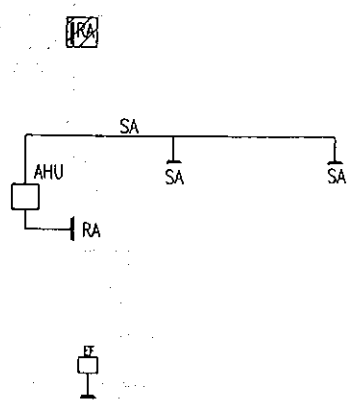
DRAWN: ZJS

SHEET NO.: M1-1

SHEET TITLE: MECHANICAL - BASEMENT FLOOR PLAN - MINIMUM REQUIREMENTS



LEGEND	
	EXISTING
	NEW
SA	SUPPLY AIR
RA	RETURN AIR
F/S	FIRE SMOKE DAMPER
AHU	EXISTING AIR HANDLER UNIT
CU	EXISTING CONDENSING UNIT
RTU	EXISTING ROOF TOP UNIT
	DEMOLITION



BASEMENT FLOOR PLAN  
1/16" SCALE

75.



THE  
**SCHEMMER**  
ASSOCIATES

PROJECT: Millard Learning Center

173

JOB NO.: 435701

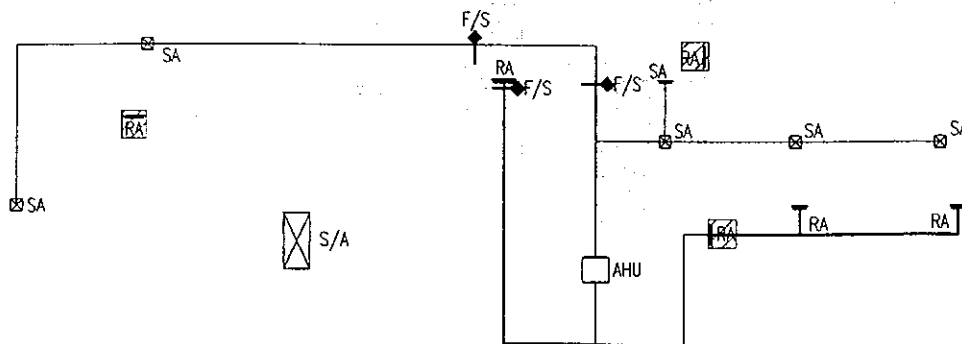
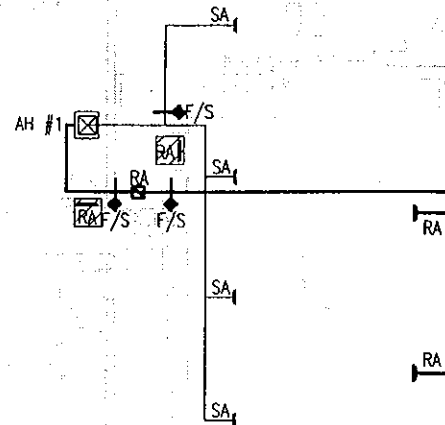
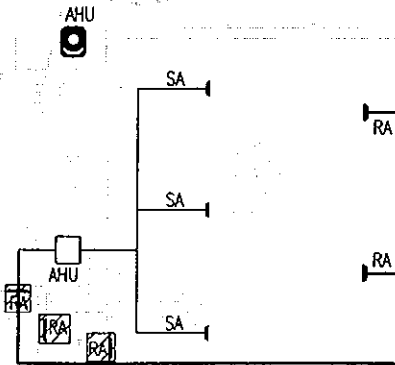
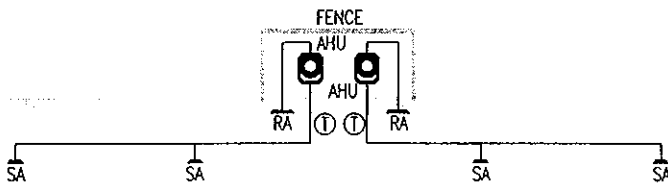
SUPPLEMENTAL DRAWING

DATE: 10/09/03

DRAWN: ZJS

SHEET NO.: M1-2

SHEET TITLE: MECHANICAL - FIRST FLOOR PLAN - MINIMUM REQUIREMENTS



LEGEND	
—	EXISTING
—	NEW
SA	SUPPLY AIR
RA	RETURN AIR
F/S	FIRE SMOKE DAMPER
AHU	EXISTING AIR HANDLER UNIT
CU	EXISTING CONDENSING UNIT
RTU	EXISTING ROOF TOP UNIT
☒	DEMOLITION

FIRST FLOOR PLAN  
1/16" SCALE

76.



PROJECT: Millard Learning Center

JOB NO.: 435701

### SUPPLEMENTAL DRAWING

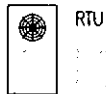
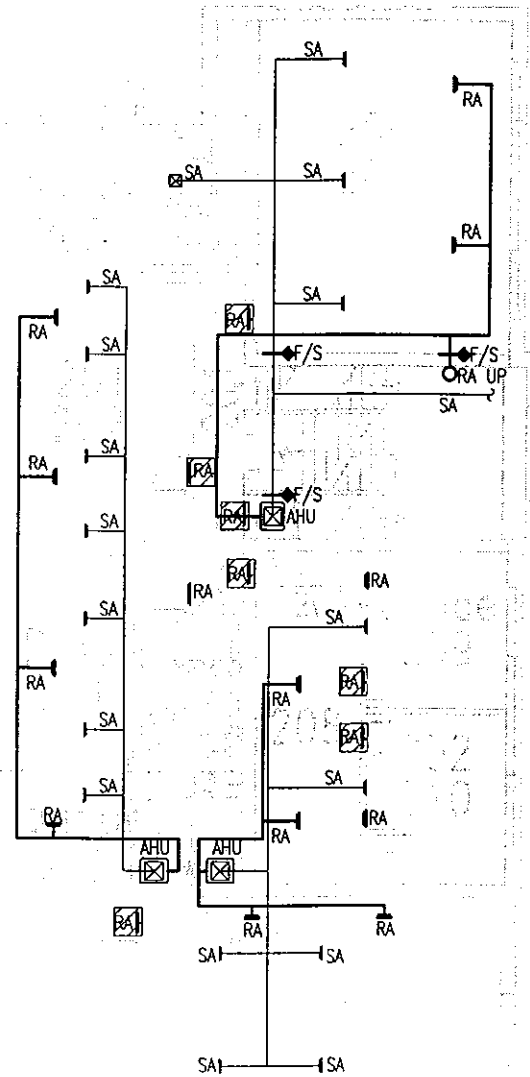
DATE: 10/09/03

DRAWN: ZJS

SHEET NO.: M1-3

SHEET TITLE: MECHANICAL - SECOND FLOOR PLAN - MINIMUM REQUIREMENTS

LEGEND	
—	EXISTING
—	NEW
SA	SUPPLY AIR
RA	RETURN AIR
F/S	FIRE SMOKE DAMPER
AHU	EXISTING AIR HANDLER UNIT
CU	EXISTING CONDENSING UNIT
RTU	EXISTING ROOF TOP UNIT
☒	DEMOLITION



CU  
CU  
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CU



THE  
**SCHEMMER**  
ASSOCIATES

PROJECT: Millard Learning Center

JOB NO.: 435701

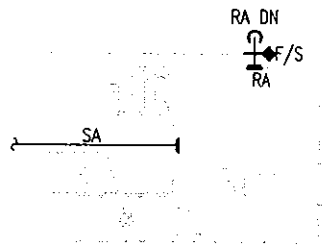
### SUPPLEMENTAL DRAWING

DATE: 10/09/03

DRAWN: ZJS

SHEET NO.: M1-4

SHEET TITLE: MECHANICAL - THIRD FLOOR PLAN - MINIMUM REQUIREMENTS



LEGEND	
—	EXISTING
—	NEW
SA	SUPPLY AIR
RA	RETURN AIR
F/S	FIRE SMOKE DAMPER
AHU	EXISTING AIR HANDLER UNIT
CU	EXISTING CONDENSING UNIT
RTU	EXISTING ROOF TOP UNIT
☒	DEMOLITION

THIRD FLOOR PLAN  
1/16" SCALE



October 9, 2003

Mr. Bill Cramer  
The Schemmer Associates  
1044 N. 115<sup>th</sup> Street, Suite 300  
Omaha, Nebraska 68154

**RE: Abatement Cost Estimate  
Millard Learning Center  
13270 Millard Ave., Omaha, NE**

Dear Mr. Cramer:

Per your request, AMI Environmental (AMI) is providing cost estimates for asbestos abatement of the Millard Learning Center building. Estimates are provided for three (3) potential scenarios, including limited renovation for fire and safety-related upgrades, full interior "gut" and renovation, and complete demolition of the structure.

Estimates are based upon materials and quantities identified in the current AHERA management plan. Some limited additional sampling may be required depending upon the scope of work, as typically not all asbestos containing materials are listed in the management plan (i.e. exterior materials, roofing, materials hidden within wall, floor, and ceiling cavities, etc.). AMI has attempted to account for the presence of such additional materials in the estimates below. *Known asbestos containing materials as currently identified are as follows:* Floor tile and mastic, thermal pipe insulation and mechanical fittings, ceiling tile adhesive, sink undercoating, and window glazing. Detailed locations and quantities may be found the AHERA management plan.

The cost estimates for each scenario include abatement of the materials, as well as third party consultant fees for project management, including specifications and bid documents, pre-bid and coordination meetings, air monitoring, lab analysis, final visual inspections, and additional bulk sampling as necessary.

[www.amienvironmental.com](http://www.amienvironmental.com)

704 South 75<sup>th</sup> Street • Omaha, NE 68114  
800.828.8487 • 402.397.5001 • 402.397.3313 (fax)

79.



*Abatement Cost Estimate  
Millard Learning Center  
October 9, 2003*

**Scenario 1: Limited Abatement for fire and safety-related upgrades**

Depending upon the scope of work, such upgrades would typically only require limited spot removal of flooring and pipe insulation to provide access for running new utilities, floor penetrations, etc. The material with highest cost impact for such a scenario is the 12" ceiling tile adhesive "pucks" located throughout corridors and rooms within the structure. Installation of fire systems would typically require extensive above-ceiling work, with complete ceiling removal and replacement a possibility.

Cost estimate for abatement of ceiling tiles, and limited "spot" abatement of other materials, is **\$95,000.00**. (assumes removal of ceiling tiles and adhesive only, with demo of plaster ceiling substrate performed by others)

**Scenario 2: Complete "gut" renovation of the structure**

A complete interior "gut" requires removal of most asbestos-containing materials. As an option, some exterior components may not be affected, and limited interior components may be abandoned in place if disturbance is not required (i.e. hidden pipe insulation in wall cavities, pipe tunnels, etc.) As the building will be re-occupied, regulatory requirements for abatement methods, air monitoring, clearance testing, etc., are most stringent under this scenario, especially if the future use is a school building as defined by AHERA.

Cost estimate for removal of all asbestos containing materials is **\$265,000.00**.

**Scenario 3: Demolition of the Structure**

Full demolition requires complete abatement of all asbestos containing materials associated with the structure. Destructive means may be required to access hidden materials. Regulatory requirements for abatement methods, air monitoring, etc. may be less stringent than those required for a renovation in which the building will be re-occupied, thus the total cost for demolition-related abatement may be slightly less than that of a full renovation.

Cost estimate for removal of all asbestos containing materials is **\$235,000.00**.

80.

*Abatement Cost Estimate  
Millard Learning Center  
October 9, 2003*

In addition to asbestos containing materials, other hazardous materials which may be encountered during demolition and/or renovation include, but are not limited to, **lead based paint, PCB ballasts, ozone-depleting substances, mercury within fluorescent light tubes, thermostats, etc., and other chemical or radiological hazards.** While complete removal of lead based paint is not typically required for demolition, MPS should perform TCLP (Toxicity Characteristic Leaching Procedure) samples to determine lead content in the wastestreams of the building as required by the Resource Conservation and Recovery Act (RCRA). This procedure determines whether remaining painted and unpainted building materials may be disposed of as general construction debris.

Removal and disposal of these miscellaneous hazardous materials can vary widely depending upon the exact types and quantities of materials. MPS should anticipate an additional **\$15,000.00** for handling and disposal of these items, depending upon the scope of work.

If you have any questions or desire additional information, please do not hesitate to contact me.

Respectfully submitted,



James M. Pagel  
Vice President of Consulting Services

CC: Ed Rockwell, Millard Public Schools

**AGENDA SUMMARY SHEET****AGENDA ITEM:** Staff Development Report**MEETING DATE:** December 15, 2003**DEPARTMENT:** Educational Services

**TITLE AND BRIEF DESCRIPTION:** Martin Luther King, Jr. Staff Development Day, January 19, 2004, will be a day when certificated and classified staff, along with administrators, are involved in a variety of professional growth opportunities. Differentiation II follow-up and preparation sessions are scheduled along with building-lead staff development. Numerous offerings are available for classified staff and promoted through Better and Better. We are, likewise, using this opportunity to initiate awareness of suicide prevention. National presenters will be providing awareness sessions to all certificated staff on January 19-20.

**ACTION DESIRED:** APPROVAL  DISCUSSION  INFORMATION ONLY **BACKGROUND:****OPTIONS AND ALTERNATIVES CONSIDERED:****RECOMMENDATIONS:****STRATEGIC PLAN REFERENCE:**

Mission: "...diverse opportunities and effective teaching which challenge each student..."

Belief: "Shaping and developing character is the shared responsibility of the individual, home, school, and community."

**IMPLICATIONS OF ADOPTION OR REJECTION:****TIMELINE:** N/A**RESPONSIBLE PERSON(S):** Donna Flood, Roger Farr, Carol Newton, Judy Porter, Charlene Snyder**ASSOCIATE SUPERINTENDENT'S APPROVAL:** *Martha Bruckner***SUPERINTENDENT'S APPROVAL:** *Keith Lutz***BOARD ACTION:**

Millard Public Schools/Educational Services/Office of Staff Development  
 MLK Jr. Staff Development Day, January 19, 2004 • Tentative Schedule  
 Select Classified, Certificated, Admin. Staff • Revised 9 Dec '03

January 19, 2004/AM

### **Summer 2003 Dif. II Registrants**

- 8:00-9:30 AM Session: Differentiation II Follow-up sessions for Summer 2003 participants, working with Team Leaders  
 Location: TBA  
 Target Audience: Dif. II '03 Registrants contacted via GroupWise
- 10:00-11:30 AM Session: Suicide Prevention In-service with Scott Poland, Houston, TX  
 Location: Millard South HS Auditorium  
 Target Audience(s): Dif. II Registrants; Security Personnel

### **Summer 2004 Dif. II Registrants**

- 8:00-9:30 AM Session: Suicide Prevention In-service with Scott Poland, Houston, TX;  
 Location: Millard South HS Auditorium  
 Target Audience(s): Dif. II '04 Registrants
- 10:00-11:30 AM Session: Differentiation II Preparation/Panel Presentations for Summer 2004 participants;  
 Location: TBA  
 Target Audience: Dif. II '04 Registrants contacted via GroupWise

### **Summer 2005 Dif. II Registrants**

- 8:00-9:30 AM Session: Staff Development conducted at the building level for Summer 2005 Registrants, e.g., study teams, discussion groups, video viewing,  
 OR Location(s): Individual Buildings  
 10:00-11:30 AM Target Audience: Dif. II '05 Registrants
- 8:00-9:30 AM \*Session: Suicide Prevention In-service with Richard Lieberman, Los Angeles, CA  
 OR Location: Millard North HS Auditorium  
 10:00-11:30 AM Target Audience: Dif. II '05 Registrants; Special Education Paras  
 \*Order recommended for Suicide Prevention: Secondary 8:00-9:30 AM; Elementary 10:00-11:30 AM

January 19, 2004/AM

### **New Staff Hired Fall 2002 and Fall 2003**

- 8:00-9:30 AM      Session: Suicide Prevention In-service with Richard Lieberman, Los Angeles, CA  
                          Location: Millard North HS Auditorium  
                          Target Audience: New Staff '02 and '03 Hires
- 11:00-12:00      Session: Sexual Harassment Prevention  
                          Location: Millard South HS Lecture Hall

NOTE: Some groups of professional educators will be involved with MEP facilitators and/or coordinators to address specific staff development needs, e.g., elementary music, secondary music, early childhood.

### **Options for Administrators**

#### **8:00-9:30 AM** (Choose one)

- (1) Attend a follow-up session conducted for a Homebase Team of choice from Summer 2003 (Locations TBA)
- (2) Attend a follow-up session where your staff members are in attendance (Locations TBA)
- (3) Conduct building staff development for Summer 2005 registrants

#### **10:00-11:30 AM** (Choose one)

- (4) Attend a preparation panel presentation conducted for a Homebase Team of choice for Summer 2004 (Locations TBA)
- (5) Attend a preparation panel presentation where your staff members are in attendance (Locations TBA)
- (6) Conduct building staff development for Summer 2005 registrants

January 19, 2004  
PM

Suicide Prevention: Planning

Target Audience: MPS Suicide Prevention Committee

Facilitated by Scott Butler; consultation with Scott Poland and Richard Lieberman

Location: Millard West HS Media Center

Time: 1:00-4:00 PM

Suicide Prevention: Awareness and Prevention

Target Audience: Parents and Community Members

Presentations by Scott Poland and Richard Lieberman

Location: Millard South HS Lecture Hall

Time: 6:30-8:30 PM

January 20, 2004  
AM/PM

Suicide Prevention: "What we can look for; What we can do..."

Target Audience: MPS Personnel – (i.e., counselors, school psychologists, social workers, nurses, administrators)

Presentations by Scott Poland and Richard Lieberman

Location: TBA (Walnut Grove Theatre ???)

Times: Two sessions (choose one)

8:00 AM - 11:00 AM; 12:00 - 3:00 PM

No sustenance provided.

## Differentiation II Follow-up and Preparation Sessions

Millard Public Schools/Educational Services/Office of Staff Development  
 MLK Jr. Staff Development Day • Dif. II Follow-up • Tentative Schedule • Revised 25 Nov 2003

**SUMMER 2003 PARTICIPANTS**

**AGENDA 8:00-9:30 AM (Tentative)**

**Welcome and Opening Comments from Team Leader(s)**

*e.g., All of you participated in a differentiation process-oriented experience last spring. You've taught many lessons incorporating differentiated strategies into your daily teaching routines. You have had some sort of follow-up at the building level during the fall semester. You may have worked on goals related to differentiation via the Teacher Evaluation process. Now you have the opportunity to dialogue with professional peers about your experiences, share insights, as well as significant learnings.*

**Overview of Agenda and Purpose Statement: "Why are we getting together?"**

*e.g., The purpose of our Homebase Team follow-up session is to—(1) provide occasion for collegial dialogue; (2) share and gain insights as they relate to differentiated instruction; (3) exchange lesson plans/units of study.*

**Statement of Intended Outcomes: "What will I take away from this session?"**

*e.g., The intended outcomes for this session are that participants will—(1) gain an increased understanding of and commitment for differentiated instruction; (2) realize support in their efforts to develop and implement lesson plans/units of study infusing differentiated strategies; (3) increase networking affiliations.*

**Statement of Norms: "How will the session 'look and sound'?"**

*e.g., All participants (1) should be prepared to share their lesson plans/units of study as of the starting time, with a 10 minute limit for individual presentations; (2) will listen while their peers share their lesson plan/unit of study; (3) ask clarifying questions when time is provided; (4) will refrain from criticism or judgment; (5) will adhere to directions and will give input to the Recorder.*

**Explanation of Procedure/Instructions: "How are we going to organize ourselves?"**

- Team Leaders divide the large group into smaller groups of 6; small groups are organized according to content area OR grade level OR job alike teaching assignments.
- Identify and explain roles for participants: Facilitator (2), Timekeeper, Recorder (2), Process Observer

**Roles for Participants: "How are we going to ensure that everyone is actively engaged?"**

Facilitator (2) – Participant(s) who are willing to: (1) help the share session "get started and get moving and keep it moving"; (2) solicit probing questions; (3) contact Team Leaders with extenuating questions.

Timekeeper – Participant who is willing to: (1) keep track of the time used by participants; (2) signal participants when two (2) minutes remain.

Recorder (2) – Participants who are willing to: (1) respond to queries as provided on "Follow-up Process Page"; (2) turn in final copy to Team Leader at the end of the session.

Process Observer – Participant who is willing to: (1) monitor participation of all group members; (2) notify Team Leader(s) about extenuating concerns.



## Overview of Homebase Team "Table Talk": "What are we going to do?"

- In small groups, conduct introductions: each member state name, building, teaching assignment; orally reflect on "What I've learned about differentiating instruction since last June..."
- Group members take turns explaining lessons/units of study created or infused during Dif. II; approximately 10 minutes each

### FORMAT for TABLE TALK

- While seated in table groups, group members hand out copies.
- Determine rotation. *e.g., Who goes first? etc.*
- First participant will state name of content area, grade level, lesson plan/unit of study.
- State how the lesson plan/unit of study aligns with curriculum, enabling objective(s), and/or ELO assessment.
- Identify "best representation" of Elements of Differentiation.  
*e.g., My lesson plan/unit of study best addresses (select all that are appropriate) student readiness, student interest, student learning profile through content, process, product, other.*
- Identify the number of students in class(es) and any unique classroom situations that may impact the current teaching and learning process.  
*e.g., I have \_\_\_ students in my class. Some unique characteristics of my student population include \_\_\_\_\_.*
- Briefly explain the lesson plan/unit of study; state specific aspects of the following: pre-assessment, classroom management; instructional strategies; product assessment. Answer the question: *How did I know ALL students learned the stated objective?*
- Reflect on the "pluses and wishes" of the lesson plan/unit of study. Answer the questions: *What portions of the lesson plan/unit of study promoted student learning? What parts were instructionally challenging for me? What aspects of the lesson plan/unit of study should be changed? As a result of my experience, what will I do differently in the future? Why? How have I actively promoted differentiated instructional strategies in my daily teaching routines?*
- After individual explanations are finished, small group members may then ask probing questions to promote clarification and clearer understanding of instruction.  
*e.g., Can you explain a little more about how you handled student readiness? What do you do to address tactile and kinesthetic learners with a lesson like this one? How did you manage all four (4) groups at the same time? What do you do with the quick finishers? How did you make accommodations? modifications?*
- Proceed with next participant's explanation.
- Process observer provides verbal wrap-up statement(s) of significant learning(s) from the session.
- Recorder(s) turn in process page to Team Leader.

Any remaining time will be used for an informal idea exchange, plans for "next steps," and/or signing up for other lesson plans/units of study.

*Thank you. Happy Trails during second semester!*

Millard Public Schools/Educational Services/Office of Staff Development  
MLK Jr. Staff Development Day • Dif. II Follow-up • Process Page  
Initiated 18 November 2003

NAMES (Optional) \_\_\_\_\_

(1) Level of our small group (mark all that apply)

PRIMARY                      INTERMEDIATE                      MIDDLE SCHOOL                      HIGH SCHOOL

(2) Composition of small group (e.g., regular educator, special educator, admin., etc.)

(3) Format for "Table Talk" (mark one)

STANDARD

MODIFIED  
DESCRIBE:

(4) What portion of the session was most beneficial?

(5) What was least beneficial? Why?

(6) What were the main topics of discussion?

(7) What assistance/support would be helpful in the future?

Additional comments (on back):

## **SUMMER 2004 PARTICIPANTS**

Five-six panel presenters will provide an overview of the Dif. II experience answering the following questions:

- (1) What is the overall purpose and format of Dif. II?
- (2) What will we be doing?
- (3) What do I need to bring?
- (4) Where will this process take place?
- (5) What is expected of me?
- (6) What training will we receive?
- (7) What's a "Team Leader"?
- (8) Is there food?
- (9) What do I take away from the 2 days?
- (10) What kind of follow-up is provided during the school year?

## Donna Flood - October INFOBRIEF

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**From:** Donna Flood  
**To:** Every Administrator  
**Date:** 10/7/2003 1:05 PM  
**Subject:** October INFOBRIEF

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### Please note --

September 12, 2003 - Submit Dif. II Follow-up plans (template available upon request)

October 15, 2003 - Submit Staff Development plans (format included in INFOBRIEF)

### MLK Jr. Staff Development Day--

January 19, 2004

8:00 - 9:30 AM - District hosted follow-up sessions for Homebase Teams from Summer 2003

10:00 - 11:30 - District hosted preparation sessions for Homebase Teams for Summer 2004

8:00-9:30 OR 10:00-11:30 AM - Building Staff Development for Homebase Teams for Summer 2005; lists of registrants forthcoming.

### Recommendations:

#### VIDEO SERIES

"At Work in the Differentiated Classroom" given to DPPs at the recent retreat.

#### PRINT MATERIALS

Classroom Instruction that Works by Robert Marzano

Classroom Management that Works by Robert Marzano

Differentiated Instruction Guide for Inclusive Teaching by Anne M. Moll

Differentiating Instruction for Students with Learning Disabilities by William Bender

Differentiation in Practice (Gr. 5-9): A Resource Guide for Differentiating Curriculum by Carol

Tomlinson

How to Differentiate Instruction in Mixed-Ability Classrooms - 2nd Edition

*All titles above available for preview.*

OTHER (building discretion, e.g., Framework for Understanding Poverty)

NOTE: If you elect to conduct study groups using any of the titles listed above, we will purchase a quantity of the books and forward them to you, with 8 weeks advance notice.

**DEADLINE for ordering from OSD: Nov. 12.**

We will provide a packet to you on "how to conduct study groups" upon request.

Thank you.

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Professional Growth Offering  
Classified Staff

# MARTIN LUTHER KING, JR. STAFF DEVELOPMENT DAY

<u>Strand</u>	<u>Offering ID</u>	<u>Title</u>	<u>Target Audience</u>	<u>Dates</u>	<u>Time</u>	<u>Instructor, Site</u>
Martin Luther King, Jr. Staff Development Day	474	CPR Adult/Child/AED	All Interested Staff	Monday, Jan 19	8:00 AM - 3:30 PM	American Red Cross Russell MS
Martin Luther King, Jr. Staff Development Day	475	Crisis Prevention Institute (CPI)	All Interested Staff	Monday, Jan 19	8:00 AM - 4:00 PM	Ted Esser, Harry Grimminger ESU #3
Martin Luther King, Jr. Staff Development Day	476	Holding On and Cheering UP	Tech/Prof & Paras	Monday, Jan 19	Ele 8:00-11:00 AM Sec 12:30-3:30 PM	Nancy Thompson, Joyce Swanson Millard North HS
Martin Luther King, Jr. Staff Development Day	451	Grant Writing	MPS Staff	Monday, Jan 19	9:30 AM - 12:00 PM	Susan McAdam Don Stroh Adm. Center, Room A
Martin Luther King, Jr. Staff Development Day	532	How to Intervene in a Fight	Security Personnel	Monday, Jan 19	8:00-11:30 AM	SRO Dawn Chizek Millard South HS Information Center
Martin Luther King, Jr. Staff Development Day	Elem. 478 Sec. 527	Reading Strategies for Struggling Readers	Paras	Monday, Jan 19	K-5 8:00-11:00 AM 6-12 12:30-3:30 PM	Joyce Pawlenty, Doug Denson, Susan Schneider, ESU #3 Cass/Douglas Rm.
Martin Luther King, Jr. Staff Development Day	445	Seven Habits of Highly Effective People Session #2	Classified Staff	Monday, Jan 19	8:30 -11:30 AM	Rebecca Winterfeld Beadle MS, Info Center
Martin Luther King, Jr. Staff Development Day	468	Sexual Harassment Prevention	All Interested Staff	Monday, Jan 19	11:00 AM - 12:00 PM	Methodist EAP Millard South HS, Lecture Hall
Martin Luther King, Jr. Staff Development Day	525	True Colors	Tech/Prof & Paras	Monday, Jan 19	9:00 AM - 12:00 PM	Woody Dillman West HS
Martin Luther King, Jr. Staff Development Day	443	Writing Standards Session #3 (of 3)	Tech/ Professional & Paras	Monday, Jan 19	10:00 AM - 12:00 PM	Mary Hills Millard West HS Room 319

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