

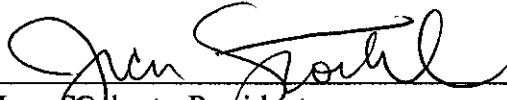
**ACKNOWLEDGMENT OF RECEIPT  
OF NOTICE OF MEETING**

The undersigned members of the Board of Education of Millard, District #017, Omaha,  
Nebraska, hereby acknowledge receipt of advance notice of a meeting of said Board of

Education and the agenda for such meeting held at 7:00 P.M. on


April 19, 2004, at Don Stroh Administrative Center  
5606 South 147th Street

Dated this 19th day of April, 2004.

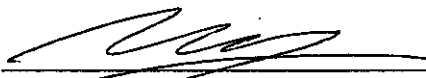
  
\_\_\_\_\_  
Jean Stothert - President

  
\_\_\_\_\_  
Linda Poole - Vice President


  
\_\_\_\_\_  
Brad Burwell - Secretary

  
\_\_\_\_\_  
Julie Johnson - Treasurer

\_\_\_\_\_  
Mike Pate, Member

  
\_\_\_\_\_  
Mike Kennedy, Member

  
\_\_\_\_\_  
Julia Beckwith - Millard North

  
\_\_\_\_\_  
Stacey Schmid - Millard South

  
\_\_\_\_\_  
Janet Baack - Millard West

**NOTICE OF MEETING  
SCHOOL DISTRICT NO. 17**

Notice is hereby given of a Board of Education meeting of School District No. 17, in the County of Douglas, which will be held at 7:00 p.m. on **Monday, April 19, 2004**, at 5606 South 147th Street, Omaha, Nebraska.

An agenda for such meetings, kept continuously current, are available for public inspection at the office of the superintendent at 5606 South 147th Street, Omaha, Nebraska.

BRAD R. BURWELL,  
Secretary

4-16 04

**THE DAILY RECORD  
OF OMAHA**

**RONALD A. HENNINGSEN, Publisher  
PROOF OF PUBLICATION**

UNITED STATES OF AMERICA,  
The State of Nebraska,  
District of Nebraska,  
County of Douglas,  
City of Omaha, } ss.

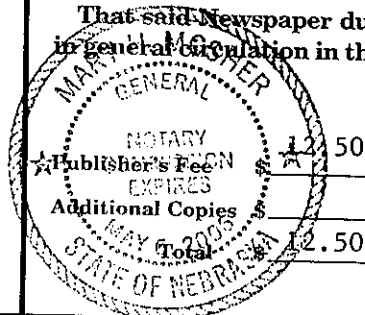
**LYNDA K. HENNINGSEN**

being duly sworn, deposes and says that she is

**ASSOCIATE PUBLISHER**

of THE DAILY RECORD, of Omaha, a legal newspaper, printed and published daily in the English language, having a bona fide paid circulation in Douglas County in excess of 300 copies, printed in Omaha, in said County of Douglas, for more than fifty-two weeks last past; that the printed notice hereto attached was published in THE DAILY RECORD, of Omaha, on  
April 16, 204

That said Newspaper during that time was regularly published and in general circulation in the County of Douglas, and State of Nebraska.



Subscribed in my presence and sworn to before

me this 16th day of  
April 20 04

Notary Public in and for Douglas County,  
State of Nebraska

BOARD OF EDUCATION MEETING - APRIL 19, 2004

NAME:

REPRESENTING:

|                            |             |
|----------------------------|-------------|
| Emily Bane                 | MW CIVICS   |
| Nicole Smith               | MW CIVICS   |
| Ben Samyk                  | MW CIVICS   |
| Travis Nielsen             | MW CIVICS   |
| Chelsey Modrell            | MS CIVICS   |
| Charlene Day               | MS CIVICS   |
| Stephen <del>Marino</del>  | M.S. CIVICS |
| Mark <del>Dennis</del>     | Mr. Burney  |
| Jan Stroud                 | Mr. Burney  |
| Jenna Gray                 | MS CIVICS   |
| Jenaean                    | Mr. Burney  |
| Natalie <del>Shirley</del> | Mr. Burney  |
| Garret Rhynolds            | MS CIVICS   |
| David <del>Cox</del>       | MW CIVICS   |
| AMY McClanathan            | MS CIVICS   |
| RANGG BRAUN                | MS CIVICS   |
| Carrie Kubony              | MS CIVICS   |
| Katie Edwards              | MW CIVICS   |
| Ashley Funk                | " "         |
| Julia Ruffert              | " "         |
| Tony Williams              | MS CIVICS   |
| Kyle Maguire               | " "         |

BOARD OF EDUCATION MEETING - APRIL 19, 2004

NAME:

REPRESENTING:

Hayley Clatterbuck

MS Civics - Norden

JC Boesen

MS Civics - Kahm

Kristin Bunn

MS Civics - Norden

Ashleigh Clauson

MS Civics - Norden

Kayli Frick

MS Civics - Kahm

Audrey Luyk

MS Civics - Norden

~~Toni Tonne~~

~~MSA~~

Ben Peters

MSHS Civics - Norden

Travis Sanders

MSHS Civics - Norden

Krista Scott

MSHS Civics Dodge

Taylor Olberding

Troop 374

David & Cheryl Mathis

Sara Haas

MS Civics - Kahm

Lynsey Dibble

MS Civics -

Allison Arntz

MWHS

Kaitlin Arntz

MW

May L. Stapp

MW

Kyle Coley

MW

Amuel Basen

Civics - Berney

Matt Simon

Civics - Norden

Joe Madefler

Civics - Norden

Larry Johnson

MS

BOARD OF EDUCATION MEETING - APRIL 19, 2004

NAME:

REPRESENTING:

|                    |                |
|--------------------|----------------|
| Vanessa Betsworth  | MS Civics      |
| Danielle Reed      | MS Civics      |
| Rebecca [initials] | MS CIVICS      |
| KACEY SWANSON      | MS CIVICS      |
| Lee Jones          | MS civics      |
| Mercedes Yanes     | MS civics      |
| Jen Baker          | UNO-government |
| Alex Hook          | MW Civics      |
| BJ Fields          | MW Civics      |
| Mike Duand         | MW CIVICS      |
| Darrel Williams    | MS CIVICS      |
| Becky Rasmussen    | MS CIVICS      |
| Tom Levy           | MEME           |
| Nick Hilner        | MS CIVICS      |
| Nice SALTER        | MS CIVICS      |
| Amanda Morley      | MS CIVICS      |
| Andrew Wade        | MS CIVICS      |
| Jen Klein          | MS CIVICS      |
| Cynthia Jones      | MS CIVICS      |
| SOSH WRIBY HI      | MS CIVICS      |
| Mike Kraper        | SSC            |



*BOARD OF EDUCATION*  
MEETING



*APRIL 19, 2004*

BOARD OF EDUCATION  
MILLARD PUBLIC SCHOOLS  
OMAHA, NEBRASKA

REGULAR MEETING  
7:00 P.M.

STROH ADMINISTRATION CENTER  
5606 SOUTH 147th STREET  
APRIL 19, 2004

**AGENDA**

Call to Order

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call
- D. Public Comments on agenda items - This is the proper time for public questions and comments on agenda items only. Please make sure a request form is given to the Board President before the meeting begins.
- E. Routine Matters\*
  - 1. \*Approval of Board of Education Minutes – April 5, 2004
  - 2. \*Approval of Bills
  - 3. \*Receive the Treasurer's Report and Place on File.
- F. Information Items
  - 1. Showcase: Winter Sports
  - 2. Superintendent's Report
  - 3. Board Comments/Announcement
  - 4. Report from Student Representatives
- G. Unfinished Business
  - 1. Approval of Policy 1347 – Community Relations – Smoking and Use of Tobacco
  - 2. Approval of Policy 4172 – Personnel – Smoking and Use of Tobacco
  - 3. Award Cottonwood Roofing Contract
  - 4. Award North Middle School Roofing Contract
  - 5. Award Rockwell Roofing Contract
  - 6. Award Sandoz Roofing Contract
- H. New Business
  - 1. Approval of Rule 1347.1 – Community Relations – Smoking and Use of Tobacco
  - 2. Approval of Rule 4172.1 – Personnel – Smoking and Use of Tobacco
  - 3. Award Construction Contract for Elementary #23
  - 4. Approval of Job Descriptions: Rules: 2100.9, 2100.10, 2100.11, 2100.12, 2100.14, 2100.16, 2100.18, 2100.19, 2100.21, 2100.28
  - 5. Approval of HVAC Project at Millard North High School
  - 6. Award Contract for Millard South High School Track Re-Surfacing
  - 7. Award Contract for Central Middle School Track Replacement
  - 8. Administrator for Hire
  - 9. Approval of Personnel Action: Resignations, Contract Amendment, and New Hires
  - 10. Land Acquisition (Executive Session)

I. Reports

1. Legislative Update
2. Senior Status of ELO's
3. Quarterly Maintenance Report
4. Quarterly Investment Report
5. Report on Millard Standards
6. Option Enrollment Report

J. Future Agenda Items/Board Calendar

1. Town Hall Meeting on Monday, April 26, 2004 at Millard North High School at 7 p.m.
2. Board of Education Meeting on Monday, May 3, 2004 at 7 p.m. at the Don Stroh Administration Center, 5606 South 147<sup>th</sup> Street
3. Committee of the Whole Meeting on Monday, May 10, 2004 at 7 p.m. at the Don Stroh Administration Center, 5606 South 147<sup>th</sup> Street
4. Board of Education Meeting on Monday, May 17, 2004 at 7 p.m. at the Don Stroh Administration Center, 5606 South 147<sup>th</sup> Street
5. Graduation on Sunday May 30, 2004 at 1:00 p.m. for Millard South High School, at 4:00 p.m. for Millard West High School, and 7:00 p.m. for Millard North High School. All graduation ceremonies will be held at the Omaha Civic Auditorium
6. Board of Education Meeting on Monday, June 7, 2004 at 7 p.m. at the Don Stroh Administration Center, 5606 South 147<sup>th</sup> Street
7. Committee of the Whole Meeting on Monday, June 14, 2004 at 7 p.m. at the Don Stroh Administration Center, 5606 South 147<sup>th</sup> Street
8. Board of Education Meeting on Monday, June, 21, 2004 at 7 p.m. at the Don Stroh Administration Center, 5606 South 147<sup>th</sup> Street

K. Public Comments - This is the proper time for public questions and comments on any topic. Please make sure a request form is given to the Board President before the meeting begins.

L. Adjournment

All items indicated by an asterisk (\*) will comprise the Consent Agenda and may be acted on in a single motion. Items may be deleted from the Consent Agenda by request of any board member.



BOARD OF EDUCATION  
MILLARD PUBLIC SCHOOLS  
OMAHA, NEBRASKA

REGULAR MEETING  
7:00 P.M.

STROH ADMINISTRATION CENTER  
5606 SOUTH 147TH STREET  
APRIL 19, 2004

ADMINISTRATIVE MEMORANDUM

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call
- D. Public Comments on agenda items - This is the proper time for public questions and comments on agenda items only. Please make sure a request form is given to the Board President prior to the meeting.
- \*E.1. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the Board of Education Minutes of Monday, April 5, 2004. (See enclosure.)
- \*E.2. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve bills. (See enclosure.)
- \*E.3. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to receive the treasurer's report and place on file. (See enclosure.)
- F.1. Showcase: Winter Sports
- F.2. Superintendent's Report
- F.3. Board Comments/Announcement
- F.4. Report from Student Representatives
- G.1. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve Policy 1347 – Community Relations – Smoking and Use of Tobacco. (See enclosure.)
- G.2. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve Policy 4172 – Personnel – Smoking and Use of Tobacco. (See enclosure.)
- G.3. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, that the contract for Phase II of the re-roofing project at Cottonwood Elementary be awarded to AKSARBEN Roofing in the amount of \$109,500 with such amount including only the base bid. (See enclosure.)
- G.4. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, that the contract for Phase II of the re-roofing project at North Middle School be awarded to ARR Roofing (a/k/a/ Boone Brothers Roofing) in the amount of \$278,000 with such amount including only the base bid. (See enclosure.)

Administrative Memorandum

April 19, 2004

Page 2

- G.5. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, that the contract for the re-roofing project at Rockwell Elementary be awarded to RL Craft in the amount of \$344,400 with such amount including only the base bid. (See enclosure.)
- G.6. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, that the re-roofing project at Sandoz Elementary be awarded to ARR Roofing (a/k/a Boone Brothers Roofing) in the amount of \$215,000 with such amount including only the base bid. (See enclosure.)
- H.1. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve Rule 1347.1 – Community Relations – Smoking and Use of Tobacco. (See enclosure.)
- H.2. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve Rule 4172.1 – Personnel – Smoking and Use of Tobacco. (See enclosure.)
- H.3. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, that the construction contract for Elementary #23 be awarded to Hawkins Construction Company in the amount of \$6,051,800 with such amount including Alternates 1 and 4. (See enclosure.)
- H.4. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve administrative job descriptions: 2100.09 Director of Administrative Affairs (Passarelli); 2100.10 Director of Special Education (Snyder); 2100.11 Director of Elementary and Early Childhood Education (Newton); 2100.12 Executive Director for Planning and Evaluation, and Information Services (Crawford); 2100.14 Director of Pupil Services (Farr); 2100.16 Director of Secondary Education (Porter); 2100.18 Director of Employee Relations (Moore); 2100.19 Director of Personnel (Conrad); 2100.21 Director of Communications (Friedman); and 2100.28 Director of Staff Development and Instructional Improvement (Flood). (See enclosures.)
- H.5. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, that approval be given to proceed with a summer project to improve the MNHS HVAC system as proposed. (See enclosure.)
- H.6. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, that the contract for the Millard South High School track re-surfacing project be awarded to Midwest Track & Tennis in the amount of \$105,423. (See enclosure.)
- H.7. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, that the contract for the Central Middle School track replacement project be award to U.S. Asphalt Company in the amount of \$199,849. (See enclosure.)
- H.8. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approval administrator for hire: Heidi Weaver, assistant principal at Millard South High School. (See enclosure.)
- H.9. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve Personnel Actions: Resignations, Contract Amendment, and New Hires. (See enclosure.)

H.10. Land Acquisition (Executive Session)

I. Reports

1. Legislative Update
2. Senior Status of ELO's
3. Quarterly Maintenance Report
4. Quarterly Investment Report
5. Report on Millard Standards
6. Option Enrollment Report

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7. Committee of the Whole Meeting on Monday, June 14, 2004 at 7 p.m. at the Don Stroh Administration Center, 5606 South 147<sup>th</sup> Street.
8. Board of Education Meeting on Monday, June, 21, 2004 at 7 p.m. at the Don Stroh Administration Center, 5606 South 147<sup>th</sup> Street

K. Public Comments - This is the proper time for public questions and comments on any topic. Please make sure a request form is given to the Board President before the meeting begins.

L. Adjournment

All items indicated by an asterisk (\*) will comprise the Consent Agenda and may be acted on in a single motion. Items may be deleted from the Consent Agenda by request of any board member.

MILLARD PUBLIC SCHOOLS  
SCHOOL DISTRICT NO 17

Enclosure E.1.  
April 19, 2004

A meeting was held of the Board of Education of the School District No. 17, in the County of Douglas in the State of Nebraska. This meeting was convened in open and public session at 7:00 p.m., Monday, April 5, 2004, at the Don Stroh Administration Center, 5606 South 147th Street.

**PRESENT:** Brad Burwell, Mike Pate, Jean Stothert, Linda Poole, Julie Johnson, and Mike Kennedy

Notice of this meeting was given in advance thereof by publication in the Daily Record on April 2, 2004; a copy of the publication is being attached to these minutes. Notice of this meeting was given to all members of the Board of Education and a copy of their Acknowledgment of Receipt of Notice and the agenda are attached to these minutes. Availability of the agenda was communicated in advance notice and in the notice of the Board of Education of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

---

At 7 p.m. Jean Stothert opened the meeting and asked everyone to say the Pledge of Allegiance.

Roll Call was taken and all members were present.

**PUBLIC COMMENTS:** Two representatives, from different companies, expressed concern about the materials being chosen for the three roofs up for approval.

Motion by Brad Burwell seconded by Linda Poole, to approve the Board of Education Minutes for March 15, 2004, to approve the bills, and receive the treasurer's report and place on file. Upon roll call vote, all members voted aye. Motion carried.

Employees of the Month for were Jennifer Gowin Hussey, English Language Lerner teacher at Andersen Middle School and Linda Leonard, paraprofessional at Morton Elementary School.

**Superintendent's Highlights:**

1. Sometime in late April there may be a hearing requested for a non-renewal of a contract. Please look at calendars for possible conflicts.
2. The most updated contract lease with Connectivity Solutions Manufacturing was provided to each board member.
3. A survey that was done on the start time at Andersen Middle School has been completed and shared with the principal. It looks as though there will be a way to have Andersen start at the same time as the other middle schools with no extra cost. The survey will be shared with the board in the near future.
4. The Executive team has been out at various buildings presenting the Strategic Plan. The 30-minute presentations will be completed, in all buildings, by the end of April.

**COMMENTS FROM THE BOARD:**

Mike Kennedy talked with a parent at Wheeler Elementary who was concerned about the class sizes.

Mr. Kennedy said he was glad to see President Bush being flexible on guidelines in his No Child Left Behind measure.

In preparation of a district bond election, Mr. Kennedy attended a session at the National School Boards Association Conference on bond elections.

Brad Burwell said he attended the Nebraska Association of School Boards meeting last week, and also attended the DECA Conference. Out of six state offices in DECA, Millard students were elected to three of them.

Mr. Burwell said he would be attending the Foundation Hall of Fame dinner, and the Employee Recognition banquet.

Mr. Burwell will be out of town April 28-30, 2004.

Julia Beckwith, student representative from Millard North High School, Janet Baack, student representative from Millard West High School, and Stacy Schmidt, student representative from Millard South High School gave their reports on academic and athletic activities that have occurred at their respective high schools.

Motion by Mike Pate, seconded by Linda Poole, to approve the Lease with Connectivity Solutions Manufacturing. Upon roll call vote, all members voted aye. Motion carried.

Julie Johnson provided the first reading of Policy 1347 – Community Relations – Smoking and Use of Tobacco. The policy will be on the next board agenda for approval.

Mike Pate provided the first reading of Policy 4172 – Personnel – Smoking and Use of Tobacco. The policy will be on the next board agenda for approval.

Motion by Linda Poole, seconded by Brad Burwell, to table the contract for Phase II of the re-roofing project at Cottonwood Elementary Brad Burwell, Jean Stothert, Linda Poole, and Julie Johnson voted aye. Mike Pate and Mike Kennedy voted nay. Motion carried

Motion by Linda Poole, seconded by Brad Burwell to table the contracts for roofing at North Middle School, Rockwell Elementary and Sandoz Elementary. Upon roll call vote, Julie Johnson, Linda Poole, Brad Burwell and Jean Stothert voted aye. Mike Pate and Mike Kennedy voted nay. Motion carried.

Motion by Mike Pate, seconded by Julie Johnson, that the parking lot contract for Rockwell Elementary School is awarded to Meco-Henne in the amount of \$133,000 with such amount including Alternates 1 and 2. Upon roll call vote, all members voted aye.

Motion by Brad Burwell, seconded by Julie Johnson, to approve Administrator for Hire: Melissa Byington, assistant principal at Andersen Middle School. Upon roll call vote, all members voted aye. Motion carried.

Motion by Julie Johnson, seconded by Brad Burwell, to approve Personnel Actions: Leaves of Absence: Amy Johnson and Gretchen Heusel; Resignations: Karen Bertelsen, Karen Butler, Salli Hajek, Anne Hansen, Paul Johnson, Cece Schwennsen and Jeanne Wagner; Voluntary Early Separation: Bob Nehe; and New Hires: Lora Overmyer, Paul Grant, Jill Prochaska, and Michele Stogdill, and Tyler Cotton. Upon roll call vote, all members voted aye. Motion carried.

Pupil Services, Land Acquisition, and Negotiations were delayed to the end of the meeting for Executive Session.

Reports that were given included: An Enrollment Report, a Legislative Update, the NCA Report, and the Foundation Classroom Grant Winners

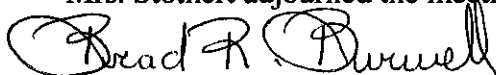
Future Agenda Items/Board Calendar: A Board of Education Meeting will be held on Monday, April 19, 2004 at 7 p.m. at the Don Stroh Administration Center, 5606 South 147<sup>th</sup> Street. A Town Hall Meeting will be held on Monday, April 26, 2004 at 7 p.m. at Millard North High School. A Board of Education Meeting will be held on Monday, May 3, 2004 at 7 p.m. at the Don Stroh Administration Center, 5606 South 147<sup>th</sup> Street. A Committee of the Whole Meeting will be held on Monday, May 10, 2004 at 7 p.m. at the Don Stroh Administration Center, 5606 South 147<sup>th</sup> Street. A Board of Education Meeting will be held on Monday, May 17, 2004 at 7 p.m. at the Don Stroh Administration Center, 5606 South 147<sup>th</sup> Street. Graduation will be held on Sunday May 30, 2004 at 1:00 p.m. for Millard South High School, at 4:00 p.m. for Millard West High School, and 7:00 p.m. for Millard North High School at Omaha Civic Auditorium

At 8:58 p.m. motion by Linda Poole, seconded by Brad Burwell, to go into Executive Session to discuss Pupil Services, land acquisition and negotiations. Upon roll call vote, all members voted aye. Motion carried.

Motion by Linda Poole, seconded by Brad Burwell, to come out of Executive Session. Upon roll call vote, all members voted aye. Motion carried.

Motion by Linda Poole, seconded by Brad Burwell, to allow the two students who have requested admittance to the Millard Public Schools. Upon roll call vote, all members voted aye. Motion carried.

Mrs. Stothert adjourned the meeting.



SECRETARY

**Millard Public Schools**  
**April 19, 2004**

**Millard Public Schools**

Check Register for 4/19/04 - 4/19/04

Date: 4/12/04

| <b>Check Number</b> | <b>Date</b> | <b>Vendor No</b> | <b>Vendor Name</b>          | <b>Amount</b> |
|---------------------|-------------|------------------|-----------------------------|---------------|
| 216780              | 4/19/04     | 109079           | ALLTEL CORPORATION          | 133.43        |
| 216782              | 4/19/04     | 106167           | ASCD                        | 324.00        |
| 216783              | 4/19/04     | 012507           | AT&T                        | 1,590.79      |
| 216784              | 4/19/04     | 133678           | STEVE BEIDECK               | 47.32         |
| 216787              | 4/19/04     | 019111           | BISHOP BUSINESS EQUIPMENT   | 45.00         |
| 216788              | 4/19/04     | 133375           | BUSINESS INTERIORS GROUP    | 383.00        |
| 216789              | 4/19/04     | 106836           | KEVIN J CHICK               | 162.00        |
| 216790              | 4/19/04     | 025197           | CITY OF OMAHA               | 11,082.86     |
| 216791              | 4/19/04     | 107482           | COLLEGE BOARD/MWRO          | 110.00        |
| 216792              | 4/19/04     | 107324           | HOWELL MOTEL DEVELOPMENT    | 114.23        |
| 216793              | 4/19/04     | 022701           | SHARON R COMISAR-LANGDON    | 316.93        |
| 216796              | 4/19/04     | 133617           | CONOCOPHILLIPS              | 5,626.58      |
| 216797              | 4/19/04     | 026057           | CONTROL MASTERS INC         | 7,610.64      |
| 216799              | 4/19/04     | 103043           | CREIGHTON UNIVERSITY        | 60.00         |
| 216800              | 4/19/04     | 130703           | CROSS COUNTRY SEMINARS INC. | 238.00        |
| 216801              | 4/19/04     | 130731           | D & D COMMUNICATIONS        | 200.00        |
| 216802              | 4/19/04     | 131003           | DAILY RECORD                | 20.80         |
| 216803              | 4/19/04     | 131635           | JIM DETERMAN                | 70.98         |
| 216804              | 4/19/04     | 033473           | DIETZE MUSIC HOUSE INC      | 45.48         |
| 216805              | 4/19/04     | 133679           | MICHAEL DURAND              | 141.96        |
| 216806              | 4/19/04     | 036830           | EDUCATION WEEK              | 79.94         |
| 216807              | 4/19/04     | 037526           | EDUCATIONAL SERVICE UNIT #6 | 240.00        |
| 216808              | 4/19/04     | 038140           | ELECTRONIC SOUND INC.       | 400.00        |
| 216809              | 4/19/04     | 133680           | KELLY J FAIMAN              | 47.32         |
| 216810              | 4/19/04     | 133553           | LINDSAY FERGUSON            | 47.32         |
| 216811              | 4/19/04     | 106714           | LADONNA V FLOOD             | 117.49        |
| 216812              | 4/19/04     | 041100           | FOLLETT LIBRARY RESOURCES   | 95.86         |
| 216814              | 4/19/04     | 041543           | AMY J FRIEDMAN              | 45.00         |
| 216815              | 4/19/04     | 107025           | GALAXY CABLEVISION          | 577.50        |
| 216816              | 4/19/04     | 133660           | GROUPWISE ADVISOR MAGAZINE  | 49.00         |
| 216818              | 4/19/04     | 100782           | HEARTLAND SCENIC STUDIO INC | 1,056.00      |
| 216819              | 4/19/04     | 106386           | DONNA R HELVERING           | 47.38         |



**Millard Public Schools**

Check Register for 4/19/04 - 4/19/04

Date: 4/12/04

| <b>Check Number</b> | <b>Date</b> | <b>Vendor No</b> | <b>Vendor Name</b>             | <b>Amount</b> |
|---------------------|-------------|------------------|--------------------------------|---------------|
| 216820              | 4/19/04     | 132499           | HOLMES MURPHY & ASSOCIATES INC | 18,905.00     |
| 216821              | 4/19/04     | 133661           | THOMAS L HOOD                  | 100.00        |
| 216822              | 4/19/04     | 133682           | ALEX HOOK                      | 47.32         |
| 216823              | 4/19/04     | 132592           | WILLIAM SPRAGUE, JR.           | 176.10        |
| 216824              | 4/19/04     | 049850           | HY-VEE FOOD STORE (OAKVIEW DR) | 450.02        |
| 216825              | 4/19/04     | 049850           | HY-VEE FOOD STORE (OAKVIEW DR) | 200.01        |
| 216826              | 4/19/04     | 049850           | HY-VEE FOOD STORE (OAKVIEW DR) | 233.93        |
| 216827              | 4/19/04     | 049850           | HY-VEE FOOD STORE (OAKVIEW DR) | 28.16         |
| 216828              | 4/19/04     | 049850           | HY-VEE FOOD STORE (OAKVIEW DR) | 491.56        |
| 216830              | 4/19/04     | 056724           | KINKO'S                        | 3.50          |
| 216833              | 4/19/04     | 133683           | SHERI D MACHUCA                | 32.56         |
| 216834              | 4/19/04     | 065541           | MAHONEY STATE PARK             | 318.00        |
| 216835              | 4/19/04     | 065410           | MILLARD SCHOOLS ADMINISTRATIVE | 310.75        |
| 216836              | 4/19/04     | 101123           | SHIRLEY HANDY                  | 387.00        |
| 216837              | 4/19/04     | 130353           | NATIONAL INSTITUTE FOR SCHOOL  | 5,000.00      |
| 216838              | 4/19/04     | 068951           | MICHAEL L NEEMANN              | 1,174.04      |
| 216839              | 4/19/04     | 069060           | ROBIN K NELSON                 | 47.69         |
| 216842              | 4/19/04     | 101147           | OFFICE MAX #521                | 128.09        |
| 216843              | 4/19/04     | 099658           | OMAHA CHILDRENS MUSEUM         | 40.00         |
| 216844              | 4/19/04     | 108181           | OMAHA COMMUNITY PLAYHOUSE      | 1,850.00      |
| 216845              | 4/19/04     | 071053           | OMAHA WORLD HERALD (EDUC)      | 1,059.00      |
| 216847              | 4/19/04     | 106973           | RITA PASKOWITZ                 | 300.00        |
| 216848              | 4/19/04     | 108098           | ANGELO D PASSARELLI            | 180.81        |
| 216849              | 4/19/04     | 099302           | PEGLER-SYSCO FOOD SERVICE CO   | 304.36        |
| 216851              | 4/19/04     | 073040           | PSI GROUP-OMAHA                | 10,000.00     |
| 216852              | 4/19/04     | 090673           | QWEST                          | 466.62        |
| 216853              | 4/19/04     | 090673           | QWEST                          | 5,131.55      |
| 216854              | 4/19/04     | 133585           | BECIROVIC RAMIZA               | 20.72         |
| 216855              | 4/19/04     | 081725           | KIMBERLEY K SAUM-MILLS         | 96.00         |
| 216856              | 4/19/04     | 130512           | DEBRA A SHELDON                | 143.28        |
| 216857              | 4/19/04     | 083186           | MARK L SHIELDS                 | 835.08        |
| 216859              | 4/19/04     | 101476           | SODEXHO MARRIOTT INC           | 83,908.92     |

**Millard Public Schools**

Check Register for 4/19/04 - 4/19/04

Date: 4/12/04

| Check Number                      | Date    | Vendor No | Vendor Name                     | Amount            |
|-----------------------------------|---------|-----------|---------------------------------|-------------------|
| 216860                            | 4/19/04 | 130722    | LYON FINANCIAL SERVICES         | 30.81             |
| 216862                            | 4/19/04 | 130622    | JEFFREY C. STORY                | 822.83            |
| 216863                            | 4/19/04 | 109822    | BRAD D SULLIVAN                 | 160.00            |
| 216865                            | 4/19/04 | 131446    | TOSHIBA AMERICA INFO SYS INC    | 96.00             |
| 216866                            | 4/19/04 | 132138    | TOYOTA FINANCIAL SERVICES       | 464.57            |
| 216867                            | 4/19/04 | 090242    | UNITED PARCEL SERVICE           | 155.24            |
| 216868                            | 4/19/04 | 068834    | UNIVERSITY OF NEBRASKA-LINCOLN  | 90.00             |
| 216869                            | 4/19/04 | 068834    | UNIVERSITY OF NEBRASKA-LINCOLN  | 108.00            |
| 216872                            | 4/19/04 | 093008    | BARBARA N WALLER                | 219.00            |
| 216873                            | 4/19/04 | 094245    | WESTLAKE ACE HARDWARE INC       | 198.55            |
| 216874                            | 4/19/04 | 133684    | JEFFREY WILSON                  | 94.64             |
| 216875                            | 4/19/04 | 133685    | JOHN N WISSLER                  | 47.32             |
| 216876                            | 4/19/04 | 132890    | RICHARD E WITT                  | 2,520.84          |
| <b>Total for GENERAL FUND</b>     |         |           |                                 | <b>168,504.68</b> |
| 216785                            | 4/19/04 | 133480    | BERINGER CIACCIO DENNELL MABREY | 31,715.50         |
| 216795                            | 4/19/04 | 025689    | COMPUTER CABLE CONNECTION INC   | 397.27            |
| 216831                            | 4/19/04 | 058775    | LAMP RYNEARSON ASSOCIATES INC.  | 2,350.00          |
| 216841                            | 4/19/04 | 133687    | OEHME-NIELSEN & ASSOCIATES INC  | 3,475.00          |
| 216864                            | 4/19/04 | 108099    | THIELE GEOTECH, INC.            | 365.00            |
| 216871                            | 4/19/04 | 092789    | WALDINGER CORPORATION           | 927.50            |
| <b>Total for SPECIAL BUILDING</b> |         |           |                                 | <b>39,230.27</b>  |
| 216781                            | 4/19/04 | 101098    | APPELBAUM TRAINING INSTITUTE    | 290.00            |
| 216786                            | 4/19/04 | 130336    | SHASHIA BHATIA, MD              | 100.00            |
| 216794                            | 4/19/04 | 101057    | COMPUMASTER                     | 747.00            |
| 216836                            | 4/19/04 | 101123    | SHIRLEY HANDY                   | 595.00            |
| 216840                            | 4/19/04 | 106877    | NORTH CENTRAL ASSOCIATION-NDE   | 40.00             |
| 216846                            | 4/19/04 | 131552    | OTTER CREEK INSTITUTE           | 338.00            |
| 216850                            | 4/19/04 | 133571    | SCOTT POLAND                    | 612.20            |
| 216858                            | 4/19/04 | 133686    | MARK D SHRIVER                  | 100.00            |
| 216870                            | 4/19/04 | 092323    | VIRCO MANUFACTURING CORP        | 1,733.16          |
| <b>Total for GRANT FUND</b>       |         |           |                                 | <b>4,555.36</b>   |

**Millard Public Schools**

Check Register for 4/19/04 - 4/19/04

Date: 4/12/04

| Check Number                   | Date    | Vendor No | Vendor Name                    | Amount            |
|--------------------------------|---------|-----------|--------------------------------|-------------------|
| 216798                         | 4/19/04 | 108436    | COX COMMUNICATIONS INC         | 743.14            |
| 216877                         | 4/19/04 | 133664    | WOODHOUSE FORD INC.            | 8,139.00          |
| <b>Total for DEPRECIATION</b>  |         |           |                                | <b>8,882.14</b>   |
| 216813                         | 4/19/04 | 100307    | FOOD SERVICES OF AMERICA       | 918.15            |
| 216817                         | 4/19/04 | 133335    | MATTHEW HALL                   | 100.00            |
| 216828                         | 4/19/04 | 049850    | HY-VEE FOOD STORE (OAKVIEW DR) | 100.59            |
| 216829                         | 4/19/04 | 131637    | RICK JANECEK                   | 36.00             |
| 216832                         | 4/19/04 | 133662    | BOB E LONG                     | 250.00            |
| 216861                         | 4/19/04 | 130238    | DEBRA STEPHENSON               | 60.00             |
| <b>Total for ACTIVITY FUND</b> |         |           |                                | <b>1,464.74</b>   |
| <b>Report Total</b>            |         |           |                                | <b>222,637.19</b> |

**Millard Public Schools**

Check Register for 4/8/04 - 4/8/04

Date: 4/8/04

| Check Number                   | Date   | Vendor No | Vendor Name                     | Amount           |
|--------------------------------|--------|-----------|---------------------------------|------------------|
| 216367                         | 4/8/04 | 017609    | MARY L BAHNEY                   | 188.25           |
| 216368                         | 4/8/04 | 133670    | KEVIN BARRATT                   | 473.50           |
| 216369                         | 4/8/04 | 018800    | BEST BUY                        | 1,362.99         |
| 216371                         | 4/8/04 | 107454    | CHRISTOPHER COLLING             | 120.00           |
| 216372                         | 4/8/04 | 133674    | CRYSTAL FORGE                   | 50.00            |
| 216374                         | 4/8/04 | 106956    | FERRELLGAS                      | 51.85            |
| 216375                         | 4/8/04 | 106773    | FIRST NATIONAL BANK VISA        | 6,371.48         |
| 216376                         | 4/8/04 | 133672    | HOT SHOPS ART CENTER            | 35.00            |
| 216377                         | 4/8/04 | 131141    | JON T LOPEZ                     | 558.00           |
| 216378                         | 4/8/04 | 130091    | MILLARD NORTH MIDDLE SCHOOL     | 140.00           |
| 216379                         | 4/8/04 | 132854    | NATIONAL SAFETY COUNCIL         | 360.00           |
| 216381                         | 4/8/04 | 068393    | NEBRASKA STATE PATROL           | 70.00            |
| 216382                         | 4/8/04 | 107732    | BRIAN L NELSON                  | 480.00           |
| 216383                         | 4/8/04 | 100216    | NETA                            | 100.00           |
| 216384                         | 4/8/04 | 100216    | NETA                            | 235.00           |
| 216386                         | 4/8/04 | 090630    | US POSTMASTER                   | 0.00             |
| 216387                         | 4/8/04 | 133671    | W ROBERT B VALENTA              | 473.50           |
| 216389                         | 4/8/04 | 012459    | TED WEIR                        | 473.50           |
| 216390                         | 4/8/04 | 090630    | US POSTMASTER                   | 300.00           |
| 216391                         | 4/8/04 | 090630    | US POSTMASTER                   | 185.00           |
| <b>Total for GENERAL FUND</b>  |        |           |                                 | <b>12,028.07</b> |
| 216370                         | 4/8/04 | 107482    | COLLEGE BOARD/MWRO              | 1,210.00         |
| 216375                         | 4/8/04 | 106773    | FIRST NATIONAL BANK VISA        | 1,018.01         |
| 216380                         | 4/8/04 | 068400    | NEBRASKA COUNCIL ON ECON ED/SMG | 72.00            |
| 216385                         | 4/8/04 | 068840    | UNIVERSITY OF NE. AT OMAHA      | 1,450.00         |
| <b>Total for GRANT FUND</b>    |        |           |                                 | <b>3,750.01</b>  |
| 216373                         | 4/8/04 | 133500    | FAX GILBERT PRODUCTIONS INC     | 450.00           |
| 216388                         | 4/8/04 | 092734    | NANCY SHARP WAGNER              | 521.60           |
| <b>Total for ACTIVITY FUND</b> |        |           |                                 | <b>971.60</b>    |
| <b>Report Total</b>            |        |           |                                 | <b>16,749.68</b> |

**Millard Public Schools**

Check Register for 4/1/04 - 4/1/04

Date: 4/1/04

| <b>Check Number</b>           | <b>Date</b> | <b>Vendor No</b> | <b>Vendor Name</b>              | <b>Amount</b>    |
|-------------------------------|-------------|------------------|---------------------------------|------------------|
| 216218                        | 4/1/04      | 133636           | BELLEVUE WEST HIGH SCHOOL       | 613.00           |
| 216219                        | 4/1/04      | 107454           | CHRISTOPHER COLLING             | 120.00           |
| 216220                        | 4/1/04      | 133651           | WILLIAM P CUNNINGHAM            | 16.00            |
| 216221                        | 4/1/04      | 133047           | DYNIX INC                       | 275.00           |
| 216222                        | 4/1/04      | 133397           | HY-VEE FOOD STORE (WELCH PLAZA) | 1,018.30         |
| 216223                        | 4/1/04      | 068393           | NEBRASKA STATE PATROL           | 40.00            |
| 216224                        | 4/1/04      | 107732           | BRIAN L NELSON                  | 480.00           |
| 216225                        | 4/1/04      | 100216           | NETA                            | 400.00           |
| 216226                        | 4/1/04      | 133296           | PETTY CASH/COTTONWOOD ELEM      | 96.77            |
| 216227                        | 4/1/04      | 073040           | PSI GROUP-OMAHA                 | 10,000.00        |
| 216228                        | 4/1/04      | 109793           | LINCOLN OFFICE EQUIPMENT        | 1,133.00         |
| 216229                        | 4/1/04      | 133650           | STATE OF NEBRASKA               | 25.00            |
| 216230                        | 4/1/04      | 090630           | US POSTMASTER                   | 360.00           |
| <b>Total for GENERAL FUND</b> |             |                  |                                 | <b>14,577.07</b> |
| <b>Report Total</b>           |             |                  |                                 | <b>14,577.07</b> |

**Millard Public Schools**

Check Register for 3/31/04 - 3/31/04

Date: 3/31/04

| <b>Check Number</b>           | <b>Date</b> | <b>Vendor No</b> | <b>Vendor Name</b> | <b>Amount</b>    |
|-------------------------------|-------------|------------------|--------------------|------------------|
| 216215                        | 3/31/04     | 090630           | US POSTMASTER      | 10,000.00        |
| <b>Total for GENERAL FUND</b> |             |                  |                    | <b>10,000.00</b> |
| <b>Report Total</b>           |             |                  |                    | <b>10,000.00</b> |

| Check Number | Date    | Vendor No | Vendor Name                         | Amount    |
|--------------|---------|-----------|-------------------------------------|-----------|
| 18276        | 4/19/04 | 131267    | JUSTIN H. BAINBRIDGE                | 12.80     |
| 18277        | 4/19/04 | 130776    | ALAN J. BLUBAUGH                    | 44.80     |
| 18278        | 4/19/04 | 133652    | ROXANNE BROOKS                      | 32.71     |
| 18279        | 4/19/04 | 010061    | BULLER FIXTURE COMPANY              | 11,011.00 |
| 18280        | 4/19/04 | 132020    | SARAH A DEBUCK                      | 67.20     |
| 18281        | 4/19/04 | 010178    | LINDA M DOYLE                       | 10.46     |
| 18282        | 4/19/04 | 038100    | ELECTRIC FIXTURE & SUPPLY           | 30.84     |
| 18283        | 4/19/04 | 133179    | ROBERT G EVERETT                    | 104.00    |
| 18284        | 4/19/04 | 132024    | HOLLY ANNE FECH                     | 44.80     |
| 18285        | 4/19/04 | 040537    | FERGUSON ENTERPRISES INC            | 1,229.00  |
| 18286        | 4/19/04 | 133481    | DARREN PAUL FOLSOM                  | 64.00     |
| 18287        | 4/19/04 | 010250    | GREATER OMAHA REFRIGERATION         | 141.46    |
| 18288        | 4/19/04 | 010256    | GRUNWALD MECHANICAL CONTRACTORS INC | 306.70    |
| 18289        | 4/19/04 | 052370    | INTERSTATE ELECTRIC SUPPLY CO       | 114.44    |
| 18290        | 4/19/04 | 104010    | WILLIAM J. JACKSON                  | 96.00     |
| 18291        | 4/19/04 | 130800    | ADAM DAVID JOHNSON                  | 44.80     |
| 18292        | 4/19/04 | 010339    | MARYANN KAJDASZ                     | 32.69     |
| 18293        | 4/19/04 | 132029    | ANNA KLOSTERMAN                     | 38.40     |
| 18294        | 4/19/04 | 132544    | KOLPAK                              | 95.86     |
| 18295        | 4/19/04 | 102229    | ROWAN W LANG                        | 122.76    |
| 18296        | 4/19/04 | 132032    | WILLIAM E LANG                      | 56.00     |
| 18297        | 4/19/04 | 132026    | TAYLOR EDWARD LOCKETT               | 25.60     |
| 18298        | 4/19/04 | 133180    | CHRISTOPHER MCEVOY                  | 49.60     |
| 18299        | 4/19/04 | 133115    | JUSTIN D MCWILLIAMS                 | 89.60     |
| 18300        | 4/19/04 | 131475    | VICENTE MENDOZA                     | 89.60     |
| 18301        | 4/19/04 | 065410    | MILLARD SCHOOLS ADMINISTRATIVE      | 239.85    |
| 18302        | 4/19/04 | 065350    | MILLARD TRUE VALUE HARDWARE         | 2.24      |
| 18303        | 4/19/04 | 132051    | DOROTHY MOREAU                      | 28.80     |
| 18304        | 4/19/04 | 133655    | SHIRLEY MORITZ                      | 67.04     |
| 18305        | 4/19/04 | 133151    | TREVOR MULLEN                       | 56.00     |
| 18306        | 4/19/04 | 132021    | REBECCA NAVIN                       | 96.00     |
| 18307        | 4/19/04 | 133654    | JENNIFER OSBORN                     | 32.71     |

| Check Number | Date    | Vendor No | Vendor Name                        | Amount |
|--------------|---------|-----------|------------------------------------|--------|
| 18308        | 4/19/04 | 130771    | NICHOLAS JACOB PASCALE             | 96.00  |
| 18309        | 4/19/04 | 102445    | EDRIE K PEARCE                     | 276.59 |
| 18310        | 4/19/04 | 132975    | PRIORITY TRAINING & CONSULTING INC | 75.00  |
| 18311        | 4/19/04 | 130778    | ROBERT LEIGH SALSBURY              | 6.40   |
| 18312        | 4/19/04 | 130773    | AMANDA CATHLINE SCHNEIDER          | 96.00  |
| 18313        | 4/19/04 | 131507    | SCHOOL LINK TECHNOLOGIES           | 9.57   |
| 18314        | 4/19/04 | 133122    | JERUS SIME                         | 22.40  |
| 18315        | 4/19/04 | 133688    | MONICA SWIFT                       | 75.00  |
| 18316        | 4/19/04 | 130989    | BRAD ANDREW TEPLY                  | 33.60  |
| 18317        | 4/19/04 | 130980    | BONNIE E TESCH                     | 21.68  |
| 18318        | 4/19/04 | 090214    | UNITED ELECTRIC SUPPLY CO INC      | 3.31   |
| 18319        | 4/19/04 | 132028    | ELIZABETH VANCANTI                 | 57.60  |
| 18320        | 4/19/04 | 099729    | EARLENE WAKEFIELD                  | 30.60  |
| 18321        | 4/19/04 | 133116    | BRANDON WARBELTON                  | 64.00  |
| 18322        | 4/19/04 | 133653    | TAMMY D. WEST                      | 66.31  |
| 18323        | 4/19/04 | 132019    | LINDSEY N WICHITA                  | 145.60 |
| 18324        | 4/19/04 | 132739    | ANTHONY WEIDEMANN                  | 96.00  |
| 18325        | 4/19/04 | 133676    | ANN WILSON                         | 49.06  |
| 18326        | 4/19/04 | 133117    | SHALYNNE M YEAGER                  | 64.00  |

Total for FOOD SERVICE

15,766.48

Report Total

15,766.48



**Hot Lunch Fund Millard Public Schools**

Check Register for 4/1/04 - 4/1/04

Date: 4/1/04

| <b>Check Number</b>           | <b>Date</b> | <b>Vendor No</b> | <b>Vendor Name</b>        | <b>Amount</b>     |
|-------------------------------|-------------|------------------|---------------------------|-------------------|
| 18272                         | 4/1/04      | 133502           | ARAMARK                   | 334,572.29        |
| 18273                         | 4/1/04      | 065438           | MILLARD NORTH HIGH SCHOOL | 15,006.00         |
| 18274                         | 4/1/04      | 065440           | MILLARD SOUTH HIGH SCHOOL | 14,581.80         |
| 18275                         | 4/1/04      | 065443           | MILLARD WEST HIGH SCHOOL  | 19,611.60         |
| <b>Total for FOOD SERVICE</b> |             |                  |                           | <b>383,771.69</b> |
| <b>Report Total</b>           |             |                  |                           | <b>383,771.69</b> |

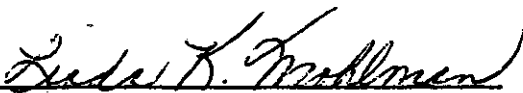
# Current Cash Balance Report

ALL Data

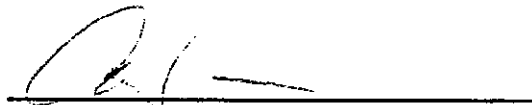
Date: 02/01/2004 thru 02/29/2004

Arranged by:  
Group ID and Activity Number

| Activity Number and Name                      | Beginning Cash     | Receipts         | Disbursements    | Adjustments   | Cash Balance       |
|---|--------------------|------------------|------------------|---------------|--------------------|
| <b>A General Funds</b>                        |                    |                  |                  |               |                    |
| 100 General Fund                              | 82,280.15          | 0.00             | 0.00             | 0.00          | 82,280.15          |
| 150 Petty Cash                                | 0.00               | 0.00             | 0.00             | 0.00          | 0.00               |
| 170 DSAC Vending                              | 906.20             | 121.60           | 82.00            | 55.03         | 1,000.83           |
| 180 Interest Earned - Checking                | 5,912.59           | 42.22            | 0.00             | 0.00          | 5,954.81           |
| 190 Interest on Savings                       | 28,093.87          | 0.00             | 0.00             | 0.00          | 28,093.87          |
| <b>A General Funds Totals:</b>                | <b>117,192.81</b>  | <b>163.82</b>    | <b>82.00</b>     | <b>55.03</b>  | <b>117,329.66</b>  |
| <b>B Administrative Custody Accts</b>         |                    |                  |                  |               |                    |
| 200 Staff Development                         | 630.00             | 0.00             | 0.00             | 0.00          | 630.00             |
| 210 Activity Express                          | 63,658.23          | 3,300.00         | 2,752.50         | 0.00          | 64,205.73          |
| 211 Logo Sales                                | 268.50             | 0.00             | 0.00             | 0.00          | 268.50             |
| 213 Student Showcase                          | 0.00               | 0.00             | 0.00             | 0.00          | 0.00               |
| 215 Hal Field Trips                           | 120.15             | 0.00             | 139.94           | 0.00          | -19.79             |
| 220 WF Student Donation                       | 0.00               | 2,280.00         | 0.00             | 0.00          | 2,280.00           |
| 230 Hospitality                               | 0.00               | 0.00             | 0.00             | 0.00          | 0.00               |
| 235 Educational Services Hospitality          | 94.08              | 0.00             | 112.00           | 0.00          | -17.92             |
| 240 Corporate Cup                             | -1,096.79          | 0.00             | 0.00             | 0.00          | -1,096.79          |
| 245 Paybac                                    | 737.22             | 0.00             | 0.00             | 0.00          | 737.22             |
| <b>B Administrative Custody Accts Totals:</b> | <b>64,411.39</b>   | <b>5,580.00</b>  | <b>3,004.44</b>  | <b>0.00</b>   | <b>66,986.95</b>   |
| <b>C School Custody Accts</b>                 |                    |                  |                  |               |                    |
| 300 Instrument Rental                         | 48,306.80          | 0.00             | 0.00             | 0.00          | 48,306.80          |
| 310 South Swim Lessons                        | -30.00             | 0.00             | 0.00             | 0.00          | -30.00             |
| 320 North Swim Lessons                        | 5,310.00           | 0.00             | 0.00             | 0.00          | 5,310.00           |
| 325 West Swim Lessons                         | 7,080.00           | 0.00             | 0.00             | 0.00          | 7,080.00           |
| 330 North Open Swim                           | 0.00               | 0.00             | 0.00             | 0.00          | 0.00               |
| 335 West Open Swim                            | 0.00               | 0.00             | 0.00             | 0.00          | 0.00               |
| 340 South Open Swim                           | 0.00               | 0.00             | 0.00             | 0.00          | 0.00               |
| 350 Maintenance Vending                       | 2,600.32           | 0.00             | 0.00             | 40.50         | 2,640.82           |
| 355 CMS Annex Vending                         | 0.00               | 0.00             | 0.00             | 0.00          | 0.00               |
| 360 Facility Use Rental Fee                   | 16,986.60          | 580.02           | 0.00             | 0.00          | 17,566.62          |
| 365 Facility Use Building Access              | 52,560.60          | 23,839.50        | 0.00             | 0.00          | 76,400.10          |
| 366 Facility Use Staffing                     | 6,186.76           | 0.00             | 0.00             | 0.00          | 6,186.76           |
| 370 Pre-School Special Education              | 599.85             | 0.00             | 0.00             | 0.00          | 599.85             |
| 400 Check Collection                          | 0.00               | 16.25            | 16.25            | 0.00          | 0.00               |
| 500 District Wide Coca-Cola                   | 2,882.39           | 17,826.42        | 17,337.49        | -95.53        | 3,275.79           |
| <b>C School Custody Accts Totals:</b>         | <b>142,483.32</b>  | <b>42,262.19</b> | <b>17,353.74</b> | <b>-55.03</b> | <b>167,336.74</b>  |
| <b>D Investments</b>                          |                    |                  |                  |               |                    |
| 900 Savings                                   | -141,301.38        | 0.00             | 0.00             | 0.00          | -141,301.38        |
| <b>D Investments Totals:</b>                  | <b>-141,301.38</b> | <b>0.00</b>      | <b>0.00</b>      | <b>0.00</b>   | <b>-141,301.38</b> |
| <b>Report Totals:</b>                         | <b>182,786.14</b>  | <b>48,006.01</b> | <b>20,440.18</b> | <b>0.00</b>   | <b>210,351.97</b>  |



Linda K. Mohlman, DSAC  
Executive Secretary



Chris Hughes, DSAC  
Accounting Manager

# Current Cash Balance Report

ALL Data

Date: 02/01/2004 thru 02/29/2004

Arranged by:  
Group ID and Activity Number

| Activity Number and Name    | Beginning Cash | Receipts | Disbursements | Adjustments | Cash Balance |
|-----------------------------|----------------|----------|---------------|-------------|--------------|
| <b>A Extra-Curriculars</b>  |                |          |               |             |              |
| 1020 HAL Field Trips        | 290.66         | 28.00    | 0.00          | 0.00        | 318.66       |
| A Extra-Curriculars Totals: | 290.66         | 28.00    | 0.00          | 0.00        | 318.66       |
| Report Totals:              | 290.66         | 28.00    | 0.00          | 0.00        | 318.66       |

ALL Data

# Current Cash Balance Report

Date: 02/01/2004 thru 02/29/2004

Arranged by:  
Group ID and Activity Number

| Activity Number and Name                       | Beginning Cash   | Receipts        | Disbursements   | Adjustments | Cash Balance     |
|--|------------------|-----------------|-----------------|-------------|------------------|
| <b>A ACTIVITY GENERAL FUND</b>                 |                  |                 |                 |             |                  |
| 100 VENDING                                    | 1,332.61         | 75.08           | 0.00            | 0.00        | 1,407.69         |
| 110 GENERAL FUND                               | 18,558.25        | 2,515.42        | 323.60          | 0.00        | 20,750.07        |
| 111 INTEREST EARNED CHECKING                   | 648.80           | 5.43            | 0.00            | 0.00        | 654.23           |
| <b>A ACTIVITY GENERAL FUND Totals:</b>         | <b>20,539.66</b> | <b>2,595.93</b> | <b>323.60</b>   | <b>0.00</b> | <b>22,811.99</b> |
| <b>D CLUBS AND ORGANIZATIONS</b>               |                  |                 |                 |             |                  |
| 501 STUDENT COUNCIL                            | 779.19           | 0.00            | 157.00          | 0.00        | 622.19           |
| 502 ENVIRONMENTAL CLUB                         | -19.50           | 0.00            | 0.00            | 0.00        | -19.50           |
| 503 MUSIC CLUB                                 | 38.37            | 0.00            | 0.00            | 0.00        | 38.37            |
| 504 LEADERSHIP PROGRAM                         | 55.64            | 0.00            | 0.00            | 0.00        | 55.64            |
| <b>D CLUBS AND ORGANIZATIONS Totals:</b>       | <b>853.70</b>    | <b>0.00</b>     | <b>157.00</b>   | <b>0.00</b> | <b>696.70</b>    |
| <b>E ADMINISTRATIVE CUSTODIAL ACCT</b>         |                  |                 |                 |             |                  |
| 601 CROSSING GUARD                             | 0.00             | 0.00            | 0.00            | 0.00        | 0.00             |
| 602 HOSPITALITY                                | -29.47           | 0.00            | 0.00            | 0.00        | -29.47           |
| 610 MEDIA                                      | 1,537.49         | 2,857.10        | 2,512.80        | 0.00        | 1,881.79         |
| 615 FIELD TRIPS                                | -3,368.08        | 0.00            | 0.00            | 0.00        | -3,368.08        |
| 620 TEACHER PTO                                | 0.00             | 0.00            | 0.00            | 0.00        | 0.00             |
| 625 TEACHER FUND                               | 257.97           | 0.00            | 0.00            | 0.00        | 257.97           |
| 630 R.E.A.D.                                   | 0.00             | 0.00            | 0.00            | 0.00        | 0.00             |
| <b>E ADMINISTRATIVE CUSTODIAL ACCT Totals:</b> | <b>-1,602.09</b> | <b>2,857.10</b> | <b>2,512.80</b> | <b>0.00</b> | <b>-1,257.79</b> |
| <b>F DISTRICT CUSTODIAL ACCT.</b>              |                  |                 |                 |             |                  |
| 700 REIMBURSEMENT                              | 0.00             | 0.00            | 0.00            | 0.00        | 0.00             |
| 720 CONVENTION                                 | 0.00             | 0.00            | 0.00            | 0.00        | 0.00             |
| <b>F DISTRICT CUSTODIAL ACCT. Totals:</b>      | <b>0.00</b>      | <b>0.00</b>     | <b>0.00</b>     | <b>0.00</b> | <b>0.00</b>      |
| <b>Report Totals:</b>                          | <b>19,791.27</b> | <b>5,453.03</b> | <b>2,993.40</b> | <b>0.00</b> | <b>22,250.90</b> |

*Cynthia K. Whem*

*Eric Rousse*

ALL Data

# Current Cash Balance Report

Date: 02/01/2004 thru 02/29/2004

Arranged by:  
Group ID and Activity Number

| Activity Number and Name              | Beginning Cash | Receipts | Disbursements | Adjustments | Cash Balance |
|---------------------------------------|----------------|----------|---------------|-------------|--------------|
| 0                                     | 0.00           | 0.00     | 0.00          | 0.00        | 0.00         |
| 1007 Leadership Academy               | 2,263.75       | 0.00     | 0.00          | 0.00        | 2,263.75     |
| Totals:                               | 2,263.75       | 0.00     | 0.00          | 0.00        | 2,263.75     |
| <b>A Extra-Curricular Activities</b>  |                |          |               |             |              |
| 1000 Kindergarten Field Trips         | 630.70         | 0.00     | 0.00          | 0.00        | 630.70       |
| 1001 First Grade Field Trip           | 571.95         | 0.00     | 0.00          | 0.00        | 571.95       |
| 1002 Second Grade Field Trip          | 167.50         | 0.00     | 0.00          | 0.00        | 167.50       |
| 1003 Third Grade Field Trip           | 473.25         | 0.00     | 0.00          | 0.00        | 473.25       |
| 1004 Fourth Grade Field Trip          | 804.50         | 0.00     | 0.00          | 0.00        | 804.50       |
| 1005 Fifth Grade Field Trip           | 885.86         | 0.00     | 0.00          | 0.00        | 885.86       |
| 1006 Saturday Recreation              | 540.00         | 81.00    | 0.00          | 0.00        | 621.00       |
| A Extra-Curricular Activities Totals: | 4,073.76       | 81.00    | 0.00          | 0.00        | 4,154.76     |
| Report Totals:                        | 6,337.51       | 81.00    | 0.00          | 0.00        | 6,418.51     |

# Current Cash Balance Report

Date: 02/01/2004 thru 02/29/2004

| Activity Number and Name                       | Beginning Cash  | Receipts        | Disbursements   | Adjustments | Cash Balance     |
|--|-----------------|-----------------|-----------------|-------------|------------------|
| <b>A ACTIVITY GENERAL FUND</b>                 |                 |                 |                 |             |                  |
| 100 VENDING                                    | 0.00            | 0.00            | 0.00            | 0.00        | 0.00             |
| 110 GENERAL FUND                               | 1,646.93        | 2,629.61        | 1,024.61        | 0.00        | 3,251.93         |
| 115 INTEREST EARNED CHECKING                   | 143.47          | 2.98            | 0.00            | 0.00        | 146.45           |
| <b>A ACTIVITY GENERAL FUND Totals:</b>         | <b>1,790.40</b> | <b>2,632.59</b> | <b>1,024.61</b> | <b>0.00</b> | <b>3,398.38</b>  |
| <b>D CLUBS AND ORGANIZATIONS</b>               |                 |                 |                 |             |                  |
| 501 STUDENT COUNCIL                            | 1,023.97        | 175.00          | 59.14           | 0.00        | 1,139.83         |
| 515 Art Club                                   | 111.78          | 0.00            | 0.00            | 0.00        | 111.78           |
| 520 yearbook                                   | 225.89          | 656.00          | 0.00            | 0.00        | 881.89           |
| 525 Landscaping                                | 0.00            | 0.00            | 0.00            | 0.00        | 0.00             |
| 530 Watch D.O.G.S.                             | 319.42          | 0.00            | 0.00            | 0.00        | 319.42           |
| <b>D CLUBS AND ORGANIZATIONS Totals:</b>       | <b>1,681.06</b> | <b>831.00</b>   | <b>59.14</b>    | <b>0.00</b> | <b>2,452.92</b>  |
| <b>E ADMINISTRATIVE CUSTODIAL ACCT</b>         |                 |                 |                 |             |                  |
| 601 SOCIAL                                     | 835.51          | 0.00            | 94.09           | 0.00        | 741.42           |
| 602 HOSPITALITY                                | 870.06          | 0.00            | 163.40          | 0.00        | 706.66           |
| 605 D.A.R.E.                                   | -8.40           | 0.00            | 0.00            | 0.00        | -8.40            |
| 610 LIBRARY                                    | 2,790.65        | 4,811.39        | 3,399.70        | 0.00        | 4,202.34         |
| 615 FIELD TRIP                                 | -3,467.99       | 0.00            | 495.34          | 0.00        | -3,963.33        |
| 620 Art K-5                                    | 2,183.38        | 4.00            | 0.00            | 0.00        | 2,187.38         |
| 625 BIRTHDAY BOOK CLUB                         | 527.96          | 0.00            | 0.00            | 0.00        | 527.96           |
| 630 Fundraiser                                 | -23.16          | 120.00          | 0.00            | 0.00        | 96.84            |
| <b>E ADMINISTRATIVE CUSTODIAL ACCT Totals:</b> | <b>3,708.01</b> | <b>4,935.39</b> | <b>4,152.53</b> | <b>0.00</b> | <b>4,490.87</b>  |
| <b>F DISTRICT CUSTODIAL</b>                    |                 |                 |                 |             |                  |
| 700 REIMBURSEMENT                              | 0.00            | 0.00            | 0.00            | 0.00        | 0.00             |
| 720 CONVENTION                                 | 0.00            | 0.00            | 0.00            | 0.00        | 0.00             |
| <b>F DISTRICT CUSTODIAL Totals:</b>            | <b>0.00</b>     | <b>0.00</b>     | <b>0.00</b>     | <b>0.00</b> | <b>0.00</b>      |
| <b>Report Totals:</b>                          | <b>7,179.47</b> | <b>8,398.98</b> | <b>5,236.28</b> | <b>0.00</b> | <b>10,342.17</b> |

3/8/04  
3/8/04  
Michael Madson  
Marta Kuller

# Current Cash Balance Report

ALL Data

Date: / / thru 02/29/2004

Arranged by:  
Group ID and Activity Number

| Activity Number and Name                     | Beginning Cash | Receipts  | Disbursements | Adjustments | Cash Balance |
|--|----------------|-----------|---------------|-------------|--------------|
| <b>A Extra-Curricular Activities</b>         |                |           |               |             |              |
| 1000 Field Trips                             | 0.00           | 0.00      | 7,311.62      | 7,311.62    | 0.00         |
| 1001 Kdg.                                    | 0.00           | 1,796.67  | 0.00          | -1,181.87   | 614.80       |
| 1010 First Grade                             | 0.00           | 668.50    | 0.00          | -605.00     | 63.50        |
| 1020 Second Grade                            | 0.00           | 1,585.05  | 0.00          | -915.05     | 670.00       |
| 1030 Third Grade                             | 0.00           | 2,315.00  | 0.00          | -1,326.45   | 988.55       |
| 1040 Fourth Grade                            | 0.00           | 1,661.75  | 0.00          | -1,040.00   | 621.75       |
| 1050 Fifth Grade                             | 0.00           | 1,687.00  | 0.00          | -1,165.50   | 521.50       |
| 1060 Primary Center                          | 0.00           | 1,385.00  | 0.00          | -935.00     | 450.00       |
| 1070 Sped                                    | 0.00           | 236.00    | 0.00          | -142.75     | 93.25        |
| 2000 Clubs                                   | 0.00           | 0.00      | 0.00          | 0.00        | 0.00         |
| 2010 Choir                                   | 0.00           | 0.00      | 0.00          | 0.00        | 0.00         |
| 2050 Student Council                         | 0.00           | 0.00      | 0.00          | 0.00        | 0.00         |
| <b>A Extra-Curricular Activities Totals:</b> | 0.00           | 11,334.97 | 7,311.62      | 0.00        | 4,023.35     |
| <b>Report Totals:</b>                        | 0.00           | 11,334.97 | 7,311.62      | 0.00        | 4,023.35     |

3/8/04      Michael Madson  
 3/8/04      Martha Nielsen

# Current Cash Balance Report

ALL Data

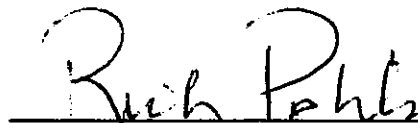
Date: 02/01/2004 thru 02/29/2004

Arranged by:  
Group ID and Activity Number

| Activity Number and Name                       | Beginning Cash | Receipts | Disbursements | Adjustments | Cash Balan |
|--|----------------|----------|---------------|-------------|------------|
| <b>A ACTIVITY GENERAL FUND</b>                 |                |          |               |             |            |
| 100 VENDING                                    | 751.03         | 57.57    | 0.00          | 0.00        | 808.60     |
| 110 GENERAL FUND                               | 438.25         | 852.00   | 961.16        | 0.00        | 329.09     |
| 120 INTEREST EARNED CHECKING                   | 240.43         | 0.52     | 0.00          | 0.00        | 240.95     |
| <b>A ACTIVITY GENERAL FUND Totals:</b>         | 1,429.71       | 910.09   | 961.16        | 0.00        | 1,378.64   |
| <b>D CLUBS AND ORGANIZATIONS</b>               |                |          |               |             |            |
| 501 STUDENT COUNCIL                            | 53.57          | 0.00     | 0.00          | 0.00        | 53.57      |
| <b>D CLUBS AND ORGANIZATIONS Totals:</b>       | 53.57          | 0.00     | 0.00          | 0.00        | 53.57      |
| <b>E ADMINISTRATIVE CUSTODIAL ACCT</b>         |                |          |               |             |            |
| 602 HOSPITALITY                                | 189.87         | 0.00     | 0.00          | 0.00        | 189.87     |
| 610 LIBRARY                                    | 416.46         | 0.00     | 0.00          | 0.00        | 416.46     |
| 615 FIELD TRIPS                                | -1,880.77      | 0.00     | 248.01        | 0.00        | -2,128.78  |
| 620 BOOKFAIRS                                  | 0.00           | 0.00     | 0.00          | 0.00        | 0.00       |
| 630 BIRTHDAY BOOK CLUB                         | 115.00         | 10.00    | 0.00          | 0.00        | 125.00     |
| <b>E ADMINISTRATIVE CUSTODIAL ACCT Totals:</b> | -1,159.44      | 10.00    | 248.01        | 0.00        | -1,397.45  |
| <b>F DISTRICT CUSTODIAL</b>                    |                |          |               |             |            |
| 700 REIMBURSEMENT                              | 0.00           | 0.00     | 0.00          | 0.00        | 0.00       |
| 720 CONVENTION                                 | 0.00           | 0.00     | 0.00          | 0.00        | 0.00       |
| <b>F DISTRICT CUSTODIAL Totals:</b>            | 0.00           | 0.00     | 0.00          | 0.00        | 0.00       |
| <b>Report Totals:</b>                          | 323.84         | 920.09   | 1,209.17      | 0.00        | 34.76      |

ALDRICH ELEMENTARY  
FEBRUARY RECONCILIATION  
3/10/04

  
ANGELA ALBUS  
SECRETARY

  
RICH PAHLS  
PRINCIPAL



ALL Data

# Current Cash Balance Report

Date: 02/01/2004 thru 02/29/2004

Arranged by:  
Group ID and Activity Number

| Activity Number and Name                     | Beginning Cash  | Receipts      | Disbursements | Adjustments | Cash Balance    |
|--|-----------------|---------------|---------------|-------------|-----------------|
| <b>A Extra-Curricular Activities</b>         |                 |               |               |             |                 |
| 1000 Field Trips                             | 0.00            | 0.00          | 0.00          | 0.00        | 0.00            |
| 1010 First Grade                             | 0.00            | 0.00          | 0.00          | 0.00        | 0.00            |
| 1020 Second Grade                            | 0.00            | 81.00         | 0.00          | 0.00        | 81.00           |
| 1030 Third Grade                             | 164.50          | 0.00          | 0.00          | 0.00        | 164.50          |
| 1040 Fourth Grade                            | 438.25          | 0.00          | 0.00          | 0.00        | 438.25          |
| 1050 Fifth Grade                             | 318.00          | 88.50         | 0.00          | 0.00        | 406.50          |
| 1060 Kindergarten                            | 647.25          | 0.00          | 0.00          | 0.00        | 647.25          |
| 2000 Clubs                                   | 0.00            | 0.00          | 0.00          | 0.00        | 0.00            |
| 2010 Choir                                   | 518.00          | 0.00          | 0.00          | 0.00        | 518.00          |
| 2050 Student Council                         | 0.00            | 0.00          | 0.00          | 0.00        | 0.00            |
| <b>A Extra-Curricular Activities Totals:</b> | <b>2,086.00</b> | <b>169.50</b> | <b>0.00</b>   | <b>0.00</b> | <b>2,255.50</b> |
| <b>Report Totals:</b>                        | <b>2,086.00</b> | <b>169.50</b> | <b>0.00</b>   | <b>0.00</b> | <b>2,255.50</b> |

ALDRICH ELEMENTARY  
FEBRUARY RECONCILIATION  
3/10/04

*Angela Albus*  
ANGELA ALBUS  
SECRETARY

*Rich Pahls*  
RICH PAHLS  
PRINCIPAL

# Current Cash Balance Report

ALL Data

Date: 02/01/2004 thru 02/29/2004

Arranged by:  
Group ID and Activity Number

| Activity Number and Name                  | Beginning Cash   | Receipts        | Disbursements | Adjustments | Cash Balance     |
|---|------------------|-----------------|---------------|-------------|------------------|
| <b>A ACTIVITY GENERAL FUND</b>            |                  |                 |               |             |                  |
| 100 GENERAL                               | 2,899.70         | 2,475.00        | 100.00        | 0.00        | 5,274.70         |
| 110 VENDING                               | 221.76           | 96.10           | 111.00        | 0.00        | 206.86           |
| 125 Interest Earned                       | 28.03            | 5.62            | 0.00          | 0.00        | 33.65            |
| <b>A ACTIVITY GENERAL FUND Totals:</b>    | <b>3,149.49</b>  | <b>2,576.72</b> | <b>211.00</b> | <b>0.00</b> | <b>5,515.21</b>  |
| <b>B Mini-Classes</b>                     |                  |                 |               |             |                  |
| 1100 2-5 Crafts                           | 0.00             | 0.00            | 60.00         | 0.00        | -60.00           |
| 1200 Scrapbooking                         | 0.00             | 0.00            | 0.00          | 0.00        | 0.00             |
| 1300 Crafts K-2                           | 0.00             | 0.00            | 0.00          | 0.00        | 0.00             |
| 1350 Crafts 3-5                           | 0.00             | 0.00            | 0.00          | 0.00        | 0.00             |
| 1400 Knitting                             | 0.00             | 0.00            | 0.00          | 0.00        | 0.00             |
| 1500 Hip-Hop Dance                        | 0.00             | 0.00            | 0.00          | 0.00        | 0.00             |
| 1600 Stamping                             | 0.00             | 0.00            | 0.00          | 0.00        | 0.00             |
| 1700 K-5 Board Games                      | 0.00             | 0.00            | 0.00          | 0.00        | 0.00             |
| 1800 2-3 Spanish                          | 0.00             | 0.00            | 0.00          | 0.00        | 0.00             |
| 1900 4-5 Spanish                          | 0.00             | 0.00            | 0.00          | 0.00        | 0.00             |
| <b>B Mini-Classes Totals:</b>             | <b>0.00</b>      | <b>0.00</b>     | <b>60.00</b>  | <b>0.00</b> | <b>-60.00</b>    |
| <b>C SCHOOL CUSTODIAL ACCT.</b>           |                  |                 |               |             |                  |
| 200 OUTDOOR CLASSROOM                     | 7,733.55         | 0.00            | 0.00          | 0.00        | 7,733.55         |
| 211 do not use                            | 0.00             | 0.00            | 0.00          | 0.00        | 0.00             |
| 300 ART SUPPLIES                          | 4,675.73         | 0.00            | 49.15         | 0.00        | 4,626.58         |
| 400 Technology                            | 963.10           | 0.00            | 0.00          | 0.00        | 963.10           |
| 401 "Read a thon" for Winnebago           | 230.53           | 0.00            | 0.00          | 0.00        | 230.53           |
| <b>C SCHOOL CUSTODIAL ACCT. Totals:</b>   | <b>13,602.91</b> | <b>0.00</b>     | <b>49.15</b>  | <b>0.00</b> | <b>13,553.76</b> |
| <b>D CLUBS AND ORGANIZATIONS</b>          |                  |                 |               |             |                  |
| 501 STUDENT COUNCIL                       | 1,143.49         | 0.00            | 0.00          | 0.00        | 1,143.49         |
| 605 Destination Imagination               | 785.00           | 0.00            | 0.00          | 0.00        | 785.00           |
| 607 Choir /T shirts                       | 0.00             | 0.00            | 0.00          | 0.00        | 0.00             |
| <b>D CLUBS AND ORGANIZATIONS Totals:</b>  | <b>1,928.49</b>  | <b>0.00</b>     | <b>0.00</b>   | <b>0.00</b> | <b>1,928.49</b>  |
| <b>E ADMINISTRATIVE CUSTODIAL</b>         |                  |                 |               |             |                  |
| 300 ART-do not use                        | 0.00             | 0.00            | 0.00          | 0.00        | 0.00             |
| 602 HOSPITALITY                           | -9.56            | 0.00            | 0.00          | 0.00        | -9.56            |
| 606 MAGAZINES                             | 0.00             | 0.00            | 0.00          | 0.00        | 0.00             |
| 610 MEDIA                                 | 3,168.88         | 0.00            | 0.00          | 0.00        | 3,168.88         |
| 611 Birthday Book club                    | 467.50           | 35.00           | 0.00          | 0.00        | 502.50           |
| 615 FIELD TRIPS                           | -3,353.03        | 0.00            | 515.34        | 0.00        | -3,868.37        |
| <b>E ADMINISTRATIVE CUSTODIAL Totals:</b> | <b>273.79</b>    | <b>35.00</b>    | <b>515.34</b> | <b>0.00</b> | <b>-206.55</b>   |
| <b>F DISTRICT CUSTODIAL</b>               |                  |                 |               |             |                  |
| 700 REIMBURSEMENT                         | 0.00             | 0.00            | 0.00          | 0.00        | 0.00             |
| 720 CONVENTION                            | 0.00             | 0.00            | 0.00          | 0.00        | 0.00             |
| <b>F DISTRICT CUSTODIAL Totals:</b>       | <b>0.00</b>      | <b>0.00</b>     | <b>0.00</b>   | <b>0.00</b> | <b>0.00</b>      |
| <b>Report Totals:</b>                     | <b>18,954.68</b> | <b>2,611.72</b> | <b>835.49</b> | <b>0.00</b> | <b>20,730.91</b> |

*Kim J. Clark* 3-12-04  
*Yvonne J. Hartman*  
 Black Elk Elementary

# Current Cash Balance Report

ALL Data

Date: 02/01/2004 thru 02/29/2004

Arranged by:  
Group ID and Activity Number

| Activity Number and Name          | Beginning Cash  | Receipts        | Disbursements | Adjustments | Cash Balance    |
|-----------------------------------|-----------------|-----------------|---------------|-------------|-----------------|
| <b>A Extra-curricular</b>         |                 |                 |               |             |                 |
| 100 Kdg. Field Trip               | 628.15          | 0.00            | 0.00          | 0.00        | 628.15          |
| 101 First Grade Field Trip        | 566.00          | 0.00            | 0.00          | 0.00        | 566.00          |
| 201 Second Grade Field Trip       | 170.00          | 0.00            | 0.00          | 0.00        | 170.00          |
| 210 do not use                    | 0.00            | 0.00            | 0.00          | 0.00        | 0.00            |
| 301 Third Grade Field Trip        | 1,421.40        | 0.00            | 0.00          | 0.00        | 1,421.40        |
| 401 Fourth Grade Field Trip       | 174.00          | 0.00            | 0.00          | 0.00        | 174.00          |
| 501 Fifth Grade Field Trip        | 932.40          | 568.00          | 0.00          | 0.00        | 1,500.40        |
| 616 do not use                    | 0.00            | 0.00            | 0.00          | 0.00        | 0.00            |
| <b>A Extra-curricular Totals:</b> | <b>3,891.95</b> | <b>568.00</b>   | <b>0.00</b>   | <b>0.00</b> | <b>4,459.95</b> |
| <b>B Clubs +</b>                  |                 |                 |               |             |                 |
| 202 Choir/T shirts                | 642.00          | 104.00          | 0.00          | 0.00        | 746.00          |
| <b>B Clubs + Totals:</b>          | <b>642.00</b>   | <b>104.00</b>   | <b>0.00</b>   | <b>0.00</b> | <b>746.00</b>   |
| <b>C Mini-Classes</b>             |                 |                 |               |             |                 |
| 1100 2-5 Crafts                   | 0.00            | 300.00          | 0.00          | 0.00        | 300.00          |
| 1200 Scrapbooking                 | 588.00          | 0.00            | 0.00          | 0.00        | 588.00          |
| 1300 Crafts K-2                   | 680.00          | 0.00            | 0.00          | 0.00        | 680.00          |
| 1350 Crafts 3-5                   | 400.00          | 0.00            | 0.00          | 0.00        | 400.00          |
| 1400 Knitting                     | 220.00          | 0.00            | 0.00          | 0.00        | 220.00          |
| 1400 2-5 KNITTING                 | 0.00            | 240.00          | 0.00          | 0.00        | 240.00          |
| 1500 Hip-Hop Dance                | 580.00          | 260.00          | 0.00          | 0.00        | 840.00          |
| 1600 Stamping                     | 339.45          | 0.00            | 0.00          | 0.00        | 339.45          |
| 1700 K-5 BOARD GAMES              | 0.00            | 540.00          | 0.00          | 0.00        | 540.00          |
| 1800 2-3 SPANISH                  | 0.00            | 200.00          | 0.00          | 0.00        | 200.00          |
| 1900 4-5 SPANISH                  | 0.00            | 120.00          | 0.00          | 0.00        | 120.00          |
| <b>C Mini-Classes Totals:</b>     | <b>2,807.45</b> | <b>1,660.00</b> | <b>0.00</b>   | <b>0.00</b> | <b>4,467.45</b> |
| <b>Report Totals:</b>             | <b>7,341.40</b> | <b>2,332.00</b> | <b>0.00</b>   | <b>0.00</b> | <b>9,673.40</b> |

ALL Data

# Current Cash Balance Report

Date: 02/01/2004 thru 02/29/2004

Arranged by:  
Group ID and Activity Number

| Activity Number and Name                       | Beginning Cash   | Receipts        | Disbursements   | Adjustments | Cash Balanc      |
|--|------------------|-----------------|-----------------|-------------|------------------|
| <b>A ACTIVITY GENERAL FUND</b>                 |                  |                 |                 |             |                  |
| 100 VENDING                                    | 387.52           | 174.06          | 264.50          | 0.00        | 297.08           |
| 110 GENERAL FUND                               | 18,982.72        | 9.00            | 425.70          | 0.00        | 18,566.02        |
| 200 CHECKING INTEREST                          | 107.53           | 4.81            | 0.00            | 0.00        | 112.34           |
| <b>A ACTIVITY GENERAL FUND Totals:</b>         | <b>19,477.77</b> | <b>187.87</b>   | <b>690.20</b>   | <b>0.00</b> | <b>18,975.44</b> |
| <b>D CLUBS AND ORGANIZATIONS</b>               |                  |                 |                 |             |                  |
| 501 STUDENT COUNCIL                            | 443.32           | 0.00            | 0.00            | 0.00        | 443.32           |
| <b>D CLUBS AND ORGANIZATIONS Totals:</b>       | <b>443.32</b>    | <b>0.00</b>     | <b>0.00</b>     | <b>0.00</b> | <b>443.32</b>    |
| <b>E ADMINISTRATIVE CUSTODIAL ACCT</b>         |                  |                 |                 |             |                  |
| 601 SITE BASE                                  | 0.00             | 0.00            | 0.00            | 0.00        | 0.00             |
| 602 HOSPITALITY                                | 0.00             | 0.00            | 0.00            | 0.00        | 0.00             |
| 605 EARLY CHILDHOOD                            | 0.00             | 0.00            | 0.00            | 0.00        | 0.00             |
| 606 MAGAZINES                                  | 0.00             | 0.00            | 0.00            | 0.00        | 0.00             |
| 610 LIBRARY                                    | 3,283.22         | 2,603.26        | 2,313.72        | 0.00        | 3,572.76         |
| 615 FIELD TRIPS                                | -1,296.46        | 200.00          | 248.00          | 0.00        | -1,344.46        |
| <b>E ADMINISTRATIVE CUSTODIAL ACCT Totals:</b> | <b>1,986.76</b>  | <b>2,803.26</b> | <b>2,561.72</b> | <b>0.00</b> | <b>2,228.30</b>  |
| <b>F DISTRICT CUSTODIAL</b>                    |                  |                 |                 |             |                  |
| 700 REIMBURSEMENT                              | 0.00             | 0.00            | 0.00            | 0.00        | 0.00             |
| 720 CONVENTION                                 | 0.00             | 0.00            | 0.00            | 0.00        | 0.00             |
| <b>F DISTRICT CUSTODIAL Totals:</b>            | <b>0.00</b>      | <b>0.00</b>     | <b>0.00</b>     | <b>0.00</b> | <b>0.00</b>      |
| <b>Report Totals:</b>                          | <b>21,907.85</b> | <b>2,991.13</b> | <b>3,251.92</b> | <b>0.00</b> | <b>21,647.06</b> |

*Pat Rhodes*

Bryan Elementary School

*Jolly Peterson*

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# Current Cash Balance Report

ALL Data

Date: 02/01/2004 thru 02/29/2004

Arranged by:  
Group ID and Activity Number

| Activity Number and Name                     | Beginning Cash  | Receipts    | Disbursements | Adjustments | Cash Balance    |
|--|-----------------|-------------|---------------|-------------|-----------------|
| <b>A Extra-Curricular Activities</b>         |                 |             |               |             |                 |
| 1001 Kindergarten                            | 435.96          | 0.00        | 0.00          | 0.00        | 435.96          |
| 1010 First Grade                             | 0.00            | 0.00        | 0.00          | 0.00        | 0.00            |
| 1020 Second Grade                            | 423.90          | 0.00        | 0.00          | 0.00        | 423.90          |
| 1030 Third Grade                             | 0.00            | 0.00        | 0.00          | 0.00        | 0.00            |
| 1040 Fourth Grade                            | 329.25          | 0.00        | 0.00          | 0.00        | 329.25          |
| 1050 Fifth Grade                             | 157.50          | 0.00        | 0.00          | 0.00        | 157.50          |
| <b>A Extra-Curricular Activities Totals:</b> | <u>1,346.61</u> | <u>0.00</u> | <u>0.00</u>   | <u>0.00</u> | <u>1,346.61</u> |
| <b>Report Totals:</b>                        | <u>1,346.61</u> | <u>0.00</u> | <u>0.00</u>   | <u>0.00</u> | <u>1,346.61</u> |

*Pat Rhodes*

Bryan Elementary - Fee Fund

*Jolly Peterson*

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# Current Cash Balance Report

ALL Data

Date: 02/01/2004 thru 02/29/2004

Arranged by:  
Group ID and Activity Number

| Activity Number and Name                       | Beginning Cash   | Receipts        | Disbursements   | Adjustments | Cash Balance     |
|--|------------------|-----------------|-----------------|-------------|------------------|
| <b>A ACTIVITY GENERAL FUND</b>                 |                  |                 |                 |             |                  |
| 100 VENDING                                    | 3,015.75         | 135.15          | 0.00            | 0.00        | 3,150.90         |
| 110 GENERAL                                    | 11,593.44        | 3,394.97        | 1,291.55        | 0.00        | 13,696.86        |
| 130 HOSPITALITY                                | 457.02           | 0.00            | 70.96           | 0.00        | 386.06           |
| 140 INTEREST EARNED CHECKING                   | 742.09           | 5.41            | 0.00            | 0.00        | 747.50           |
| <b>A ACTIVITY GENERAL FUND Totals:</b>         | <b>15,808.30</b> | <b>3,535.53</b> | <b>1,362.51</b> | <b>0.00</b> | <b>17,981.32</b> |
| <b>D CLUBS AND ORGANIZATIONS</b>               |                  |                 |                 |             |                  |
| 501 STUDENT COUNCIL                            | 3,456.95         | 400.00          | 216.95          | 0.00        | 3,640.00         |
| 502 DRUG FREE CLUB                             | 77.23            | 0.00            | 0.00            | 0.00        | 77.23            |
| <b>D CLUBS AND ORGANIZATIONS Totals:</b>       | <b>3,534.18</b>  | <b>400.00</b>   | <b>216.95</b>   | <b>0.00</b> | <b>3,717.23</b>  |
| <b>E ADMINISTRATIVE CUSTODIAL ACCT</b>         |                  |                 |                 |             |                  |
| 601 FIELD TRIPS                                | -310.06          | 0.00            | 0.00            | 0.00        | -310.06          |
| 605 TECHNOLOGY                                 | 0.00             | 0.00            | 0.00            | 0.00        | 0.00             |
| 610 LIBRARY                                    | 4,116.59         | 1,350.26        | 1,352.26        | 0.00        | 4,114.59         |
| 615 PAYBAC                                     | 415.47           | 0.00            | 0.00            | 0.00        | 415.47           |
| 625 BOWLING                                    | 14.95            | 0.00            | 0.00            | 0.00        | 14.95            |
| <b>E ADMINISTRATIVE CUSTODIAL ACCT Totals:</b> | <b>4,236.95</b>  | <b>1,350.26</b> | <b>1,352.26</b> | <b>0.00</b> | <b>4,234.95</b>  |
| <b>F DISTRICT CUSTODIAL</b>                    |                  |                 |                 |             |                  |
| 720 CONVENTION                                 | 0.00             | 0.00            | 0.00            | 0.00        | 0.00             |
| <b>F DISTRICT CUSTODIAL Totals:</b>            | <b>0.00</b>      | <b>0.00</b>     | <b>0.00</b>     | <b>0.00</b> | <b>0.00</b>      |
| <b>Report Totals:</b>                          | <b>23,579.43</b> | <b>5,285.79</b> | <b>2,931.72</b> | <b>0.00</b> | <b>25,933.50</b> |

Submitted by: Judy Hansen  
Approved by: Dr. Nela Nelson

# Current Cash Balance Report

Date: 02/01/2004 thru 02/29/2004

Arranged by:  
Group ID and Activity Number

| Activity Number and Name                     | Beginning Cash | Receipts      | Disbursements | Adjustments | Cash Balance  |
|--|----------------|---------------|---------------|-------------|---------------|
| <b>A EXTRA-CURRICULAR ACTIVITIES</b>         |                |               |               |             |               |
| 1000 KINDERGARTEN                            | 542.40         | 0.00          | 0.00          | 0.00        | 542.40        |
| 1001 FIELD TRIP (MISC)                       | 0.00           | 0.00          | 0.00          | 0.00        | 0.00          |
| 1010 FIRST GRADE                             | 0.00           | 0.00          | 0.00          | 0.00        | 0.00          |
| 1020 SECOND GRADE                            | 72.00          | 0.00          | 0.00          | 0.00        | 72.00         |
| 1030 THIRD GRADE                             | 0.00           | 0.00          | 0.00          | 0.00        | 0.00          |
| 1040 FOURTH GRADE                            | 165.00         | 0.00          | 0.00          | 0.00        | 165.00        |
| 1050 FIFTH GRADE                             | 0.00           | 161.25        | 0.00          | 0.00        | 161.25        |
| 2000 CLUBS                                   | 0.00           | 0.00          | 0.00          | 0.00        | 0.00          |
| 2050 STUDENT COUNCIL                         | 0.00           | 0.00          | 0.00          | 0.00        | 0.00          |
| <b>A EXTRA-CURRICULAR ACTIVITIES Totals:</b> | <b>779.40</b>  | <b>161.25</b> | <b>0.00</b>   | <b>0.00</b> | <b>940.65</b> |
| <b>Report Totals:</b>                        | <b>779.40</b>  | <b>161.25</b> | <b>0.00</b>   | <b>0.00</b> | <b>940.65</b> |

*Submitted by: Judy Hansen*  
*Approved by: D. Nela Nelson*

# Current Cash Balance Report

ALL Data

Date: 02/01/2004 thru 02/29/2004

Arranged by:  
Group ID and Activity Number

| Activity Number and Name                       | Beginning Cash   | Receipts        | Disbursements   | Adjustments | Cash Balance     |
|--|------------------|-----------------|-----------------|-------------|------------------|
| <b>A ACTIVITY GENERAL FUND</b>                 |                  |                 |                 |             |                  |
| 100 VENDING                                    | 1,062.04         | 200.33          | 324.64          | 0.00        | 937.73           |
| 110 GENERAL                                    | 6,378.08         | 50.00           | 240.07          | 0.00        | 6,188.01         |
| 120 TECHNOLOGY FUND                            | 595.97           | 0.00            | 0.00            | 0.00        | 595.97           |
| 130 COFFEE                                     | 47.71            | 10.00           | 0.00            | 0.00        | 57.71            |
| 140 SPORTS FOUNDATION                          | 0.00             | 0.00            | 0.00            | 0.00        | 0.00             |
| 150 GARAGE SALE                                | 0.00             | 0.00            | 0.00            | 0.00        | 0.00             |
| 160 WEEKLY READER                              | 0.00             | 0.00            | 0.00            | 0.00        | 0.00             |
| 170 INTEREST EARNED CHECKING                   | 816.12           | 5.26            | 0.00            | 0.00        | 821.38           |
| 180 PTA DISCRETIONARY                          | 619.03           | 0.00            | 0.00            | 0.00        | 619.03           |
| 190 ASSIGNMENT NOTEBOOKS                       | 61.04            | 0.00            | 0.00            | 0.00        | 61.04            |
| <b>A ACTIVITY GENERAL FUND Totals:</b>         | <b>9,579.99</b>  | <b>265.59</b>   | <b>564.71</b>   | <b>0.00</b> | <b>9,280.87</b>  |
| <b>D CLUBS AND ORGANIZATIONS</b>               |                  |                 |                 |             |                  |
| 501 STUDENT COUNCIL                            | 4,066.89         | 4,325.25        | 146.72          | 0.00        | 8,245.42         |
| 502 CODY APPAREL                               | 563.08           | 0.00            | 59.40           | 0.00        | 503.68           |
| 520 STUDENT CLUBS                              | 1,146.94         | 0.00            | 713.25          | 0.00        | 433.69           |
| 530 LOVE AND LOGIC                             | 112.00           | 0.00            | 0.00            | 0.00        | 112.00           |
| <b>D CLUBS AND ORGANIZATIONS Totals:</b>       | <b>5,888.91</b>  | <b>4,325.25</b> | <b>919.37</b>   | <b>0.00</b> | <b>9,294.79</b>  |
| <b>E ADMINISTRATIVE CUSTODIAL FUND</b>         |                  |                 |                 |             |                  |
| 600 AUTHOR                                     | 0.00             | 0.00            | 0.00            | 0.00        | 0.00             |
| 602 HOSPITALITY                                | 419.95           | 10.00           | 227.97          | 0.00        | 201.98           |
| 610 MEDIA                                      | 1,846.24         | 0.00            | 133.51          | 0.00        | 1,712.73         |
| 611 MEDIA - DONATIONS                          | 4,500.00         | 500.00          | 0.00            | 0.00        | 5,000.00         |
| 615 FIELD TRIP                                 | -692.56          | 0.00            | 275.00          | 0.00        | -967.56          |
| 625 PRE-SCHOOL                                 | 0.00             | 0.00            | 0.00            | 0.00        | 0.00             |
| 630 STUDENT PARTY MONEY                        | 1.75             | 0.00            | 0.00            | 0.00        | 1.75             |
| 640 SPECIAL PROJECTS FUND                      | 2,501.53         | 80.46           | 0.00            | 0.00        | 2,581.99         |
| <b>E ADMINISTRATIVE CUSTODIAL FUND Totals:</b> | <b>8,576.91</b>  | <b>590.46</b>   | <b>636.48</b>   | <b>0.00</b> | <b>8,530.89</b>  |
| <b>F DISTRICT CUSTODIAL FUNDS</b>              |                  |                 |                 |             |                  |
| 700 CONVENTION                                 | 0.00             | 0.00            | 0.00            | 0.00        | 0.00             |
| 720 CONVENTION PRE-SCHOOL                      | 0.00             | 0.00            | 0.00            | 0.00        | 0.00             |
| <b>F DISTRICT CUSTODIAL FUNDS Totals:</b>      | <b>0.00</b>      | <b>0.00</b>     | <b>0.00</b>     | <b>0.00</b> | <b>0.00</b>      |
| <b>Report Totals:</b>                          | <b>24,045.81</b> | <b>5,181.30</b> | <b>2,120.56</b> | <b>0.00</b> | <b>27,106.55</b> |

*Lynne Dethloff*  
Secretary

*Neil Meyersby*  
Principal

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27,106.55 +  
1,120.65 +  
28,227.20 \*



ALL Data

# Current Cash Balance Report

Date: 02/01/2004 thru 02/29/2004

Arranged by:  
Group ID and Activity Number

| Activity Number and Name                      | Beginning Cash | Receipts      | Disbursements | Adjustments | Cash Balance    |
|---|----------------|---------------|---------------|-------------|-----------------|
| <b>A Extra-Curricular Activities</b>          |                |               |               |             |                 |
| 1000 Field Trips                              | 0.00           | 0.00          | 0.00          | 0.00        | 0.00            |
| 1005 Kindergarten Field Trips                 | 225.75         | 0.00          | 0.00          | 0.00        | 225.75          |
| 1010 First Grade Field Trips                  | 328.00         | 0.00          | 0.00          | 0.00        | 328.00          |
| 1020 Second Grade Field Trips                 | 0.00           | 230.00        | 0.00          | 0.00        | 230.00          |
| 1030 Third Grade Field Trips                  | 0.00           | 0.00          | 0.00          | 0.00        | 0.00            |
| 1040 Fourth Grade Field Trips                 | 0.00           | 0.00          | 0.00          | 0.00        | 0.00            |
| 1050 Fifth Grade Field Trips                  | 160.00         | 176.90        | 0.00          | 0.00        | 336.90          |
| 2000 Clubs                                    | 0.00           | 0.00          | 0.00          | 0.00        | 0.00            |
| 2010 Choir                                    | 0.00           | 0.00          | 0.00          | 0.00        | 0.00            |
| 2050 Student Council                          | 0.00           | 0.00          | 0.00          | 0.00        | 0.00            |
| <b>-A Extra-Curricular Activities Totals:</b> | <u>713.75</u>  | <u>406.90</u> | <u>0.00</u>   | <u>0.00</u> | <u>1,120.65</u> |
| <b>Report Totals:</b>                         | <u>713.75</u>  | <u>406.90</u> | <u>0.00</u>   | <u>0.00</u> | <u>1,120.65</u> |

*Lynn Dethloff,*  
*Secretary*

*Rich Marsalby*  
*Principal*

# Current Cash Balance Report

ALL Data  
Date: 02/01/2004 thru 02/29/2004

Arranged by:  
Group ID and Activity Number

| Activity Number and Name                       | Beginning Cash | Receipts | Disbursements | Adjustments | Cash Balanc |
|--|----------------|----------|---------------|-------------|-------------|
| <b>A ACTIVITY GENERAL FUND</b>                 |                |          |               |             |             |
| 100 VENDING                                    | 1,576.55       | 45.06    | 70.00         | 0.00        | 1,551.61    |
| 110 GENERAL FUND                               | 1,670.28       | 772.00   | 62.22         | 0.00        | 2,380.06    |
| 112 WESTERN BOWL                               | 0.00           | 0.00     | 0.00          | 0.00        | 0.00        |
| 500 MILLARD FOUNDATION REIMB.                  | 3,876.78       | 1,200.00 | 0.00          | 0.00        | 5,076.78    |
| 600 Interest earned                            | 439.53         | 2.67     | 0.00          | 0.00        | 442.20      |
| <b>A ACTIVITY GENERAL FUND Totals:</b>         | 7,563.14       | 2,019.73 | 132.22        | 0.00        | 9,450.65    |
| <b>D CLUBS AND ORGANIZATIONS</b>               |                |          |               |             |             |
| 501 STUDENT COUNCIL                            | 1,183.06       | 266.00   | 0.00          | 0.00        | 1,449.06    |
| <b>D CLUBS AND ORGANIZATIONS Totals:</b>       | 1,183.06       | 266.00   | 0.00          | 0.00        | 1,449.06    |
| <b>E ADMINISTRATIVE CUSTODIAL ACCT</b>         |                |          |               |             |             |
| 601 SITE BASE                                  | 0.00           | 0.00     | 0.00          | 0.00        | 0.00        |
| 602 HOSPITALITY                                | 0.00           | 0.00     | 0.00          | 0.00        | 0.00        |
| 605 READ                                       | 0.00           | 0.00     | 0.00          | 0.00        | 0.00        |
| 610 LIBRARY                                    | 541.67         | 0.00     | 0.00          | 0.00        | 541.67      |
| 615 FIELD TRIPS                                | 104.83         | 0.00     | 174.00        | 0.00        | -69.17      |
| 620 PTO FOR TEACHERS                           | 191.00         | 0.00     | 0.00          | 0.00        | 191.00      |
| 630 VOLUNTEER                                  | 0.00           | 0.00     | 0.00          | 0.00        | 0.00        |
| 635 KITCHEN                                    | 0.00           | 0.00     | 0.00          | 0.00        | 0.00        |
| 640 DRUG AWARENESS                             | -81.21         | 7.50     | 0.00          | 0.00        | -73.71      |
| 645 ART  | 0.00           | 758.00   | 34.93         | 0.00        | 723.07      |
| 650 GRANT MONEY                                | 574.43         | 0.00     | 101.18        | 0.00        | 473.25      |
| <b>E ADMINISTRATIVE CUSTODIAL ACCT Totals:</b> | 1,330.72       | 765.50   | 310.11        | 0.00        | 1,786.11    |
| <b>F DISTRICT CUSTODIAL</b>                    |                |          |               |             |             |
| 700 REINBURSEMENTS                             | 0.00           | 0.00     | 0.00          | 0.00        | 0.00        |
| 720 CONVENTION                                 | 0.00           | 0.00     | 0.00          | 0.00        | 0.00        |
| <b>F DISTRICT CUSTODIAL Totals:</b>            | 0.00           | 0.00     | 0.00          | 0.00        | 0.00        |
| <b>Report Totals:</b>                          | 10,076.92      | 3,051.23 | 442.33        | 0.00        | 12,685.82   |

Cindy Bell - Secretary
Nancy J. Nelson - Principal

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Cottonwood Elementary School
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ALL Data

# Current Cash Balance Report

Arranged by:  
Group ID and Activity Number

Date: 02/01/2004 thru 02/29/2004

| Activity Number and Name              | Beginning Cash | Receipts      | Disbursements | Adjustments | Cash Balance    |
|---------------------------------------|----------------|---------------|---------------|-------------|-----------------|
| <b>A EXTRA CURRICULAR ACTIVITIES</b>  |                |               |               |             |                 |
| 1000 KDG FIELD TRIP                   | 319.90         | 0.00          | 0.00          | 0.00        | 319.90          |
| 1010 1ST GRADE FIELD TRIP             | 146.10         | 0.00          | 0.00          | 0.00        | 146.10          |
| 1020 2ND GRADE FIELD TRIP             | 0.00           | 0.00          | 0.00          | 0.00        | 0.00            |
| 1030 3RD GRADE FIELD TRIP             | 0.00           | 0.00          | 0.00          | 0.00        | 0.00            |
| 1040 4TH GRADE FIELD TRIP             | 428.80         | 0.00          | 0.00          | 0.00        | 428.80          |
| 1050 5TH GRADE FIELD TRIP             | 0.00           | 284.20        | 0.00          | 0.00        | 284.20          |
| A EXTRA CURRICULAR ACTIVITIES Totals: | <u>894.80</u>  | <u>284.20</u> | <u>0.00</u>   | <u>0.00</u> | <u>1,179.00</u> |
| Report Totals:                        | 894.80         | 284.20        | 0.00          | 0.00        | 1,179.00        |

*Cindy Bet* secretary *Randy Johnson* - principal

# Current Cash Balance Report

ALL Data

Date: 02/01/2004 thru 02/29/2004

Arranged by:  
Group ID and Activity Number

| Activity Number and Name                       | Beginning Cash   | Receipts      | Disbursements   | Adjustments | Cash Balanc      |
|--|------------------|---------------|-----------------|-------------|------------------|
| <b>A ACTIVITY GENERAL FUND</b>                 |                  |               |                 |             |                  |
| 100 VENDING                                    | 3,352.87         | 0.00          | 320.38          | 0.00        | 3,032.49         |
| 110 GENERAL FUND                               | 5,795.63         | 770.00        | 274.98          | 0.00        | 6,290.65         |
| 200 INTEREST EARNED CHECKING                   | 657.66           | -0.03         | 0.00            | 0.00        | 657.63           |
| <b>A ACTIVITY GENERAL FUND Totals:</b>         | <u>9,806.16</u>  | <u>769.97</u> | <u>595.36</u>   | <u>0.00</u> | <u>9,980.77</u>  |
| <b>D CLUBS AND ORGANIZATIONS</b>               |                  |               |                 |             |                  |
| 501 STUDENT COUNCIL                            | 242.59           | 12.00         | 0.00            | 0.00        | 254.59           |
| <b>D CLUBS AND ORGANIZATIONS Totals:</b>       | <u>242.59</u>    | <u>12.00</u>  | <u>0.00</u>     | <u>0.00</u> | <u>254.59</u>    |
| <b>E ADMINISTRATIVE CUSTODIAL ACCT</b>         |                  |               |                 |             |                  |
| 602 HOSPITALITY                                | 1,290.01         | 0.00          | 938.60          | 0.00        | 351.41           |
| 610 LIBRARY                                    | 637.75           | 26.95         | 26.53           | 0.00        | 638.17           |
| 615 FIELD TRIPS                                | -2,137.70        | 0.00          | 163.67          | 0.00        | -2,301.37        |
| 620 PTO  | 0.00             | 0.00          | 0.00            | 0.00        | 0.00             |
| <b>E ADMINISTRATIVE CUSTODIAL ACCT Totals:</b> | <u>-209.94</u>   | <u>26.95</u>  | <u>1,128.80</u> | <u>0.00</u> | <u>-1,311.79</u> |
| <b>F DISTRICT CUSTODIAL</b>                    |                  |               |                 |             |                  |
| 700 REIMBURSEMENT                              | 0.00             | 0.00          | 0.00            | 0.00        | 0.00             |
| 720 CONVENTION                                 | 1,888.72         | 0.00          | 0.00            | 0.00        | 1,888.72         |
| <b>F DISTRICT CUSTODIAL Totals:</b>            | <u>1,888.72</u>  | <u>0.00</u>   | <u>0.00</u>     | <u>0.00</u> | <u>1,888.72</u>  |
| <b>Report Totals:</b>                          | <u>11,727.53</u> | <u>808.92</u> | <u>1,724.16</u> | <u>0.00</u> | <u>10,812.29</u> |

*Jacqui Hankins 3/5/04*  
*Yvonne Selph 3/5/04*

# Current Cash Balance Report

ALL Data

Date: 02/01/2004 thru 02/29/2004

Arranged by:  
Group ID and Activity Number

| Activity Number and Name                     | Beginning Cash  | Receipts      | Disbursements | Adjustments | Cash Balance    |
|--|-----------------|---------------|---------------|-------------|-----------------|
| <b>A EXTRA-CURRICULAR ACTIVITIES</b>         |                 |               |               |             |                 |
| 1010 Kdgn Field Trips                        | 357.00          | 9.00          | 0.00          | 0.00        | 366.00          |
| 1011 FIRST GRADE FIELD TRIP                  | 0.00            | 144.75        | 0.00          | 0.00        | 144.75          |
| 1012 SECOND GRADE FIELD TRIP                 | 258.00          | 0.00          | 0.00          | 0.00        | 258.00          |
| 1013 THIRD GRADE FIELD TRIP                  | 229.86          | 0.00          | 0.00          | 0.00        | 229.86          |
| 1014 FOURTH GRADE FIELD TRIPS                | 310.50          | 0.00          | 0.00          | 0.00        | 310.50          |
| 1015 FIFTH GRADE FIELD TRIPS                 | 0.00            | 0.00          | 0.00          | 0.00        | 0.00            |
| 1016 K-5 SPED FIELD TRIPS                    | 0.00            | 0.00          | 0.00          | 0.00        | 0.00            |
| <b>A EXTRA-CURRICULAR ACTIVITIES Totals:</b> | <u>1,155.36</u> | <u>153.75</u> | <u>0.00</u>   | <u>0.00</u> | <u>1,309.11</u> |
| Report Totals:                               | 1,155.36        | 153.75        | 0.00          | 0.00        | 1,309.11        |

# Current Cash Balance Report

ALL Data

Date: 02/01/2004 thru 02/29/2004

Arranged by:  
Group ID and Activity Number

| Activity Number and Name                       | Beginning Cash | Receipts | Disbursements | Adjustments | Cash Balan. |
|--|----------------|----------|---------------|-------------|-------------|
| <b>A ACTIVITY GENERAL FUND</b>                 |                |          |               |             |             |
| 100 VENDING                                    | 770.71         | 207.75   | 107.89        | 0.00        | 870.57      |
| 110 GENERAL FUND                               | 10,247.01      | 340.56   | 24.57         | 0.00        | 10,563.00   |
| 120 Interest on checking                       | 423.55         | 3.48     | 0.00          | 0.00        | 427.03      |
| <b>A ACTIVITY GENERAL FUND Totals:</b>         | 11,441.27      | 551.79   | 132.46        | 0.00        | 11,860.60   |
| <b>D CLUBS AND ORGANIZATIONS</b>               |                |          |               |             |             |
| 0  | 0.00           | 0.00     | 0.00          | 0.00        | 0.00        |
| 501 STUDENT COUNCIL                            | 243.58         | 0.00     | 0.00          | 0.00        | 243.58      |
| 510 Art Projects                               | 0.00           | 0.00     | 0.00          | 0.00        | 0.00        |
| 520 T-shirts                                   | 699.50         | 0.00     | 0.00          | 0.00        | 699.50      |
| 550 Pencils                                    | 258.25         | 46.00    | 0.00          | 0.00        | 304.25      |
| 590 Books-Chris Soentpiet                      | 0.00           | 0.00     | 0.00          | 0.00        | 0.00        |
| 655 Landscaping                                | 71.06          | 0.00     | 0.00          | 0.00        | 71.06       |
| 690 Marquee Fund                               | 0.00           | 0.00     | 0.00          | 0.00        | 0.00        |
| <b>D CLUBS AND ORGANIZATIONS Totals:</b>       | 1,272.39       | 46.00    | 0.00          | 0.00        | 1,318.39    |
| <b>E ADMINISTRATIVE CUSTODIAL ACCT</b>         |                |          |               |             |             |
| 0  | 0.00           | 0.00     | 0.00          | 0.00        | 0.00        |
| 602 HOSPITALITY                                | 268.05         | 37.50    | 0.00          | 0.00        | 305.55      |
| 606 MAGAZINES                                  | 520.00         | 4.00     | 0.00          | 0.00        | 524.00      |
| 610 LIBRARY                                    | 2,763.40       | 39.42    | 0.00          | 0.00        | 2,802.82    |
| 615 FIELD TRIPS                                | -1,372.93      | 0.00     | 330.68        | 0.00        | -1,703.61   |
| 620 PTO  | 0.00           | 0.00     | 0.00          | 0.00        | 0.00        |
| 625 MUSIC DEPT.                                | 21.68          | 0.00     | 0.00          | 0.00        | 21.68       |
| 630 PICTURES                                   | 949.09         | 0.00     | 7.87          | 0.00        | 941.22      |
| <b>E ADMINISTRATIVE CUSTODIAL ACCT Totals:</b> | 3,149.29       | 80.92    | 338.55        | 0.00        | 2,891.      |
| <b>Report Totals:</b>                          | 15,862.95      | 678.71   | 471.01        | 0.00        | 16,070.65   |

Diane Beverly, see  
Carol Beatty, Principal

# Current Cash Balance Report

ALL Data

Date: 02/01/2004 thru 02/29/2004

Arranged by:  
Group ID and Activity Number

| Activity Number and Name                     | Beginning Cash  | Receipts     | Disbursements | Adjustments | Cash Balance    |
|--|-----------------|--------------|---------------|-------------|-----------------|
| <b>A Extra-Curricular Activities</b>         |                 |              |               |             |                 |
| 1000 Kdg. field trips                        | 993.50          | 0.00         | 0.00          | 0.00        | 993.50          |
| 1010 1st Grade - field trips                 | 275.00          | 0.00         | 0.00          | 0.00        | 275.00          |
| 1020 2nd Grade - field trips                 | 383.90          | 0.00         | 0.00          | 0.00        | 383.90          |
| 1030 3rd Grade - field trips                 | 0.00            | 0.00         | 0.00          | 0.00        | 0.00            |
| 1040 4th Grade - field trips                 | 91.25           | 43.90        | 0.00          | 0.00        | 135.15          |
| 1050 5th Grade - field trips                 | 0.00            | 0.00         | 0.00          | 0.00        | 0.00            |
| 1090 SPED - field trips                      | 0.00            | 0.00         | 0.00          | 0.00        | 0.00            |
| <b>A Extra-Curricular Activities Totals:</b> | <b>1,743.65</b> | <b>43.90</b> | <b>0.00</b>   | <b>0.00</b> | <b>1,787.55</b> |
| <b>Report Totals:</b>                        | <b>1,743.65</b> | <b>43.90</b> | <b>0.00</b>   | <b>0.00</b> | <b>1,787.55</b> |

*Diane Beverly, see  
Carol Beatz, Principal*

# Current Cash Balance Report

ALL Data

Date: 02/01/2004 thru 02/29/2004

Arranged by:  
Group ID and Activity Number

| Activity Number and Name                       | Beginning Cash   | Receipts    | Disbursements | Adjustments | Cash Balance     |
|--|------------------|-------------|---------------|-------------|------------------|
| <b>A ACTIVITY GENERAL FUND</b>                 |                  |             |               |             |                  |
| 100 VENDING                                    | 945.41           | 0.00        | 48.47         | 0.00        | 896.94           |
| 110 GENERAL FUND                               | 2,297.03         | 0.00        | 19.18         | 0.00        | 2,277.85         |
| 115 Interest Earned Checking                   | 565.23           | 2.17        | 0.00          | 0.00        | 567.40           |
| <b>A ACTIVITY GENERAL FUND Totals:</b>         | <b>3,807.67</b>  | <b>2.17</b> | <b>67.65</b>  | <b>0.00</b> | <b>3,742.19</b>  |
| <b>D CLUBS AND ORGANIZATIONS</b>               |                  |             |               |             |                  |
| 510 STUDENT COUNCIL                            | 1,192.55         | 0.00        | 0.00          | 0.00        | 1,192.55         |
| <b>D CLUBS AND ORGANIZATIONS Totals:</b>       | <b>1,192.55</b>  | <b>0.00</b> | <b>0.00</b>   | <b>0.00</b> | <b>1,192.55</b>  |
| <b>E ADMINISTRATIVE CUSTODIAL ACCT</b>         |                  |             |               |             |                  |
| 606 MAGAZINES                                  | 0.00             | 0.00        | 0.00          | 0.00        | 0.00             |
| 610 LIBRARY                                    | 238.49           | 0.00        | 122.37        | 0.00        | 116.12           |
| 615 FIELD TRIPS                                | 1,845.95         | 0.00        | 0.00          | 0.00        | 1,845.95         |
| 620 HOSPITALITY FUND                           | 0.00             | 0.00        | 0.00          | 0.00        | 0.00             |
| 630 FUND RAISER                                | 0.00             | 0.00        | 0.00          | 0.00        | 0.00             |
| 635 SAFETY PATROL                              | -102.75          | 0.00        | 0.00          | 0.00        | -102.75          |
| 640 ART  | 1,074.37         | 0.00        | 0.00          | 0.00        | 1,074.37         |
| 650 5th Grade Art                              | 0.00             | 0.00        | 0.00          | 0.00        | 0.00             |
| <b>E ADMINISTRATIVE CUSTODIAL ACCT Totals:</b> | <b>3,056.06</b>  | <b>0.00</b> | <b>122.37</b> | <b>0.00</b> | <b>2,933.69</b>  |
| <b>F DISTRICT CUSTODIAL</b>                    |                  |             |               |             |                  |
| 710 RUSWICK GRANT                              | 0.00             | 0.00        | 0.00          | 0.00        | 0.00             |
| 720 CONVENTION                                 | 2,740.00         | 0.00        | 0.00          | 0.00        | 2,740.00         |
| <b>F DISTRICT CUSTODIAL Totals:</b>            | <b>2,740.00</b>  | <b>0.00</b> | <b>0.00</b>   | <b>0.00</b> | <b>2,740.00</b>  |
| <b>Report Totals:</b>                          | <b>10,796.28</b> | <b>2.17</b> | <b>190.02</b> | <b>0.00</b> | <b>10,608.43</b> |

*Ram Shelton*  
4/12/04

*B. J. [unclear]*  
4-12-04



# Current Cash Balance Report

ALL Data

Date: 02/01/2004 thru 02/29/2004

Arranged by:  
Group ID and Activity Number

| Activity Number and Name   | Beginning Cash | Receipts    | Disbursements | Adjustments | Cash Balance  |
|----------------------------|----------------|-------------|---------------|-------------|---------------|
| 1000 KG Field Trips        | 0.00           | 0.00        | 0.00          | 0.00        | 0.00          |
| 1100 1st Grade-Field Trips | 184.18         | 0.00        | 0.00          | 0.00        | 184.18        |
| 1200 2nd Grade-Field Trips | 82.80          | 0.00        | 0.00          | 0.00        | 82.80         |
| 1300 3rd Grade-Field Trips | 0.00           | 0.00        | 0.00          | 0.00        | 0.00          |
| 1400 4th Grade-Field Trips | 0.00           | 0.00        | 0.00          | 0.00        | 0.00          |
| 1500 5th Grade-Field Trips | 0.00           | 0.00        | 0.00          | 0.00        | 0.00          |
| Totals:                    | <u>266.98</u>  | <u>0.00</u> | <u>0.00</u>   | <u>0.00</u> | <u>266.98</u> |
| Report Totals:             | 266.98         | 0.00        | 0.00          | 0.00        | 266.98        |

*Pam Shelton*  
4/12/04

*B. N. Fisher*  
4-12-04

# Current Cash Balance Report

ALL Data

Date: 02/01/2004 thru 02/29/2004

Arranged by:  
Group ID and Activity Number

| Activity Number and Name                       | Beginning Cash | Receipts | Disbursements | Adjustments | Cash Balanc. |
|--|----------------|----------|---------------|-------------|--------------|
| <b>A ACTIVITY GENERAL FUND</b>                 |                |          |               |             |              |
| 100 Vending                                    | 829.32         | 95.58    | 330.42        | 155.95      | 750.43       |
| 110 General                                    | 4,775.48       | 573.59   | 26.69         | 229.28      | 5,551.66     |
| 112 Bank Charges and Interest                  | 22.87          | 0.00     | 0.00          | 0.00        | 22.87        |
| <b>A ACTIVITY GENERAL FUND Totals:</b>         | 5,627.67       | 669.17   | 357.11        | 385.23      | 6,324.96     |
| <b>D CLUBS AND ORGANIZATIONS</b>               |                |          |               |             |              |
| 501 Student Council                            | 698.23         | 0.00     | 581.70        | 0.00        | 116.53       |
| 502 YEARBOOK-N/A                               | 67.62          | 0.00     | 0.00          | -67.62      | 0.00         |
| 611 Hitchcock Clothing                         | -329.09        | 0.00     | -49.30        | 325.05      | 45.26        |
| <b>D CLUBS AND ORGANIZATIONS Totals:</b>       | 436.76         | 0.00     | 532.40        | 257.43      | 161.79       |
| <b>E ADMINISTRATIVE CUSTODIAL ACCT</b>         |                |          |               |             |              |
| 601 Site Base                                  | 0.00           | 0.00     | 0.00          | 0.00        | 0.00         |
| 602 Landscaping-N/A                            | 317.61         | 0.00     | 0.00          | -317.61     | 0.00         |
| 603 Field Trip                                 | -1,116.00      | 0.00     | 351.00        | 0.00        | -1,467.00    |
| 604 Classroom Supplies                         | 0.00           | 0.00     | 0.00          | 0.00        | 0.00         |
| 605 READ                                       | 1,089.80       | 215.18   | 0.00          | -325.05     | 959.93       |
| 606 Classroom Magazines                        | 0.00           | 0.00     | 0.00          | 0.00        | 0.00         |
| 607 NOT USED                                   | 0.00           | 0.00     | 0.00          | 0.00        | 0.00         |
| 608 Drug Awareness-N/A                         | 0.00           | 0.00     | 0.00          | 0.00        | 0.00         |
| 609 Playground Equipment                       | 0.00           | 0.00     | 0.00          | 0.00        | 0.00         |
| 610 Library                                    | 2,050.29       | 1,766.85 | 1,785.06      | 0.00        | 2,032.08     |
| 612 HOSPITALITY                                | 0.00           | 0.00     | 0.00          | 0.00        | 0.00         |
| 613 Art Fund                                   | 1,023.36       | 1,235.25 | 0.00          | 0.00        | 2,258.61     |
| 614 Hitchcock Mini Classes                     | 0.00           | 0.00     | 0.00          | 0.00        | 0.00         |
| <b>E ADMINISTRATIVE CUSTODIAL ACCT Totals:</b> | 3,345.06       | 3,217.28 | 2,136.06      | -642.66     | 3,783.62     |
| <b>F DISTRICT CUSTODIAL</b>                    |                |          |               |             |              |
| 620 NOT USED                                   | 0.00           | 0.00     | 0.00          | 0.00        | 0.00         |
| <b>F DISTRICT CUSTODIAL Totals:</b>            | 0.00           | 0.00     | 0.00          | 0.00        | 0.00         |
| <b>Report Totals:</b>                          | 9,409.49       | 3,886.45 | 3,025.57      | 0.00        | 10,270.37    |

# Current Cash Balance Report

ALL Data

Date: 02/01/2004 thru 02/29/2004

Arranged by:  
Group ID and Activity Number

| Activity Number and Name                     | Beginning Cash  | Receipts      | Disbursements | Adjustments | Cash Balance    |
|--|-----------------|---------------|---------------|-------------|-----------------|
| <b>A Extra-Curricular Activities</b>         |                 |               |               |             |                 |
| 1000 Field Trips                             | 0.00            | 0.00          | 0.00          | 0.00        | 0.00            |
| 1001 Kindergarten                            | 191.70          | 265.65        | 0.00          | 0.00        | 457.35          |
| 1010 First Grade                             | 0.00            | 221.00        | 0.00          | 0.00        | 221.00          |
| 1020 Second Grade                            | 321.55          | 0.00          | 0.00          | 0.00        | 321.55          |
| 1030 Third Grade                             | 147.80          | 0.00          | 0.00          | 0.00        | 147.80          |
| 1040 Fourth Grade                            | 219.20          | 82.67         | 0.00          | 0.05        | 301.92          |
| 1050 Fifth Grade                             | 376.10          | 82.68         | 0.00          | 0.00        | 458.78          |
| <b>A Extra-Curricular Activities Totals:</b> | <u>1,256.35</u> | <u>652.00</u> | <u>0.00</u>   | <u>0.05</u> | <u>1,908.40</u> |
| <b>Report Totals:</b>                        | <u>1,256.35</u> | <u>652.00</u> | <u>0.00</u>   | <u>0.05</u> | <u>1,908.40</u> |

ALL Data

# Current Cash Balance Report

Date: 02/01/2004 thru 02/29/2004

Arranged by:  
Group ID and Activity Number

| Activity Number and Name                       | Beginning Cash   | Receipts        | Disbursements   | Adjustments | Cash Balance     |
|--|------------------|-----------------|-----------------|-------------|------------------|
| <b>A ACTIVITY GENERAL FUND</b>                 |                  |                 |                 |             |                  |
| 100 VENDING                                    | 3,072.46         | 360.30          | 135.00          | 0.00        | 3,297.76         |
| 110 GENERAL FUND                               | 4,600.15         | 2,540.18        | 83.84           | 0.00        | 7,056.49         |
| 200 INTEREST EARNED CHECKING                   | 528.36           | 3.25            | 0.00            | 0.00        | 531.61           |
| <b>A ACTIVITY GENERAL FUND Totals:</b>         | <b>8,200.97</b>  | <b>2,903.73</b> | <b>218.84</b>   | <b>0.00</b> | <b>10,885.86</b> |
| <b>D CLUBS AND ORGANIZATIONS</b>               |                  |                 |                 |             |                  |
| 501 STUDENT COUNCIL                            | 2,022.38         | 0.00            | 429.48          | 0.00        | 1,592.90         |
| <b>D CLUBS AND ORGANIZATIONS Totals:</b>       | <b>2,022.38</b>  | <b>0.00</b>     | <b>429.48</b>   | <b>0.00</b> | <b>1,592.90</b>  |
| <b>E ADMINISTRATIVE CUSTODIAL ACCT</b>         |                  |                 |                 |             |                  |
| 601 PT/TEACHER                                 | 0.00             | 0.00            | 0.00            | 0.00        | 0.00             |
| 610 LIBRARY                                    | 2,481.99         | 3,076.40        | 2,765.30        | 0.00        | 2,793.09         |
| 615 FIELD TRIPS                                | -787.45          | 0.00            | 0.00            | 0.00        | -787.45          |
| <b>E ADMINISTRATIVE CUSTODIAL ACCT Totals:</b> | <b>1,694.54</b>  | <b>3,076.40</b> | <b>2,765.30</b> | <b>0.00</b> | <b>2,005.64</b>  |
| <b>F DISTRICT CUSTODIAL</b>                    |                  |                 |                 |             |                  |
| 700 REIMBURSEMENT                              | 0.00             | 0.00            | 0.00            | 0.00        | 0.00             |
| 720 CONVENTION FUND                            | 0.00             | 0.00            | 0.00            | 0.00        | 0.00             |
| <b>F DISTRICT CUSTODIAL Totals:</b>            | <b>0.00</b>      | <b>0.00</b>     | <b>0.00</b>     | <b>0.00</b> | <b>0.00</b>      |
| <b>Report Totals:</b>                          | <b>11,917.89</b> | <b>5,980.13</b> | <b>3,413.62</b> | <b>0.00</b> | <b>14,484.40</b> |

**SUBMITTED BY:** Mary Bobka

**POSITION:** Secretary

**APPROVED:** *Candace Spurgem*

ALL Data

# Current Cash Balance Report

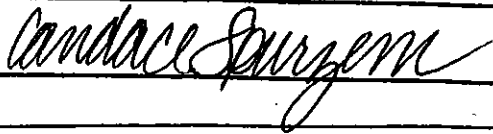
Date: 02/01/2004 thru 02/29/2004

Arranged by:  
Group ID and Activity Number

| Activity Number and Name                     | Beginning Cash  | Receipts    | Disbursements | Adjustments | Cash Balance    |
|--|-----------------|-------------|---------------|-------------|-----------------|
| <b>A Extra-Curricular Activities</b>         |                 |             |               |             |                 |
| 1000 Field Trips                             | 0.00            | 0.00        | 0.00          | 0.00        | 0.00            |
| 1010 First Grade                             | 325.25          | 0.00        | 0.00          | 0.00        | 325.25          |
| 1020 Second Grade                            | 358.75          | 0.00        | 0.00          | 0.00        | 358.75          |
| 1030 Third Grade                             | 384.50          | 0.00        | 0.00          | 0.00        | 384.50          |
| 1040 Fourth Grade                            | 0.00            | 0.00        | 0.00          | 0.00        | 0.00            |
| 1050 Fifth Grade                             | 418.00          | 0.00        | 0.00          | 0.00        | 418.00          |
| 1060 Kindergarten                            | 257.00          | 5.25        | 0.00          | 0.00        | 262.25          |
| <b>A Extra-Curricular Activities Totals:</b> | <b>1,743.50</b> | <b>5.25</b> | <b>0.00</b>   | <b>0.00</b> | <b>1,748.75</b> |
| <b>Report Totals:</b>                        | <b>1,743.50</b> | <b>5.25</b> | <b>0.00</b>   | <b>0.00</b> | <b>1,748.75</b> |

**SUBMITTED BY:** Mary Bobka

**POSITION:** Secretary

**APPROVED:** 

# Current Cash Balance Report

ALL Data

Date: 02/01/2004 thru 02/28/2004

Arranged by:  
Group ID and Activity Number

| Activity Number and Name                       | Beginning Cash | Receipts | Disbursements | Adjustments | Cash Balance |
|--|----------------|----------|---------------|-------------|--------------|
| <b>A ACTIVITY GENERAL FUND</b>                 |                |          |               |             |              |
| 100 VENDING                                    | 681.93         | 166.63   | 102.40        | 0.00        | 746.16       |
| 110 GENERAL                                    | 4,972.58       | 0.00     | 1,265.31      | 0.00        | 3,707.27     |
| 120 RETIREMENT                                 | 0.00           | 0.00     | 0.00          | 0.00        | 0.00         |
| 125 INTEREST EARNED                            | 99.36          | 3.43     | 0.00          | 0.00        | 102.79       |
| <b>A ACTIVITY GENERAL FUND Totals:</b>         | 5,753.87       | 170.06   | 1,367.71      | 0.00        | 4,556.22     |
| <b>C CLUBS AND ORGANIZATIONS</b>               |                |          |               |             |              |
| 501 ST. COUNCIL                                | 515.09         | 354.00   | 225.00        | 0.00        | 644.09       |
| 503 SAFE CLUB                                  | 1.84           | 0.00     | 0.00          | 0.00        | 1.84         |
| <b>C CLUBS AND ORGANIZATIONS Totals:</b>       | 516.93         | 354.00   | 225.00        | 0.00        | 645.93       |
| <b>E ADMINISTRATIVE CUSTODIAL ACCT</b>         |                |          |               |             |              |
| 602 HOSPITALITY                                | 1,168.92       | 1,000.00 | 1,188.76      | 0.00        | 980.16       |
| 604 ART  | 2,428.09       | 0.00     | 0.00          | 0.00        | 2,428.09     |
| 606 MINI CLASSES                               | -2,733.00      | 0.00     | 0.00          | 0.00        | -2,733.00    |
| 607 PE/MUSIC                                   | 4,508.95       | 4,806.69 | 3,316.06      | 0.00        | 5,999.58     |
| 610 LIBRARY                                    | 1,468.72       | 50.00    | 0.00          | 0.00        | 1,518.72     |
| 612 TECHNOLOGY                                 | 0.00           | 0.00     | 0.00          | 0.00        | 0.00         |
| 615 FIELD TRIPS                                | -6,000.83      | 0.00     | 489.34        | 0.00        | -6,490.17    |
| 620 MONTESSORI PRESCHOOL                       | 0.00           | 0.00     | 0.00          | 0.00        | 0.00         |
| <b>E ADMINISTRATIVE CUSTODIAL ACCT Totals:</b> | 840.85         | 5,856.69 | 4,994.16      | 0.00        | 1,703.38     |
| <b>F DISTRICT CUSTODIAL</b>                    |                |          |               |             |              |
| 700 REINBURSEMENT                              | 0.00           | 0.00     | 0.00          | 0.00        | 0.00         |
| 720 CONVENTION                                 | 0.00           | 0.00     | 0.00          | 0.00        | 0.00         |
| <b>F DISTRICT CUSTODIAL Totals:</b>            | 0.00           | 0.00     | 0.00          | 0.00        | 0.00         |
| <b>Report Totals:</b>                          | 7,111.65       | 6,380.75 | 6,586.87      | 0.00        | 6,905.53     |

*Ann Thomas*  
Ann Thomas, Secretary – Montclair Elementary

*Kara L. Hutton*  
Kara Hutton, Principal – Montclair Elementary

ALL Data

# Current Cash Balance Report

Date: 02/01/2004 thru 02/28/2004

Arranged by:  
Group ID and Activity Number

| Activity Number and Name     | Beginning Cash  | Receipts        | Disbursements | Adjustments | Cash Balance    |
|------------------------------|-----------------|-----------------|---------------|-------------|-----------------|
| 1000 Kindergarten            | 288.20          | 0.00            | 0.00          | 0.00        | 288.20          |
| 1010 First Grade             | 168.00          | 0.00            | 0.00          | 0.00        | 168.00          |
| 1020 Second Grade            | 354.75          | 0.00            | 0.00          | 0.00        | 354.75          |
| 1030 Third Grade             | 255.20          | 0.00            | 0.00          | 0.00        | 255.20          |
| 1040 Fourth Grade            | 0.00            | 0.00            | 0.00          | 0.00        | 0.00            |
| 1050 Fifth Grade             | 445.50          | 0.00            | 0.00          | 0.00        | 445.50          |
| 2000 Preprimary Montessori   | 1,806.90        | 495.00          | 0.00          | 0.00        | 2,301.90        |
| 2010 Primary Montessori      | 617.35          | 801.25          | 0.00          | 0.00        | 1,418.60        |
| 2020 Intermediate Montessori | 886.20          | 514.80          | 0.00          | 0.00        | 1,401.00        |
| 2030 Preschool               | 516.40          | 0.00            | 0.00          | 0.00        | 516.40          |
| 3000 Mini Classes            | 2,733.00        | 0.00            | 0.00          | 0.00        | 2,733.00        |
| Totals:                      | <u>8,071.50</u> | <u>1,811.05</u> | <u>0.00</u>   | <u>0.00</u> | <u>9,882.55</u> |
| Report Totals:               | 8,071.50        | 1,811.05        | 0.00          | 0.00        | 9,882.55        |

*Ann Thomas*

Ann Thomas, Secretary – Montclair Elementary

*Kara L. Hutton*

Kara Hutton, Principal – Montclair Elementary

# Current Cash Balance Report

ALL Data

Date: 02/01/2004 thru 02/28/2004

Arranged by:  
Group ID and Activity Number

| Activity Number and Name                       | Beginning Cash | Receipts | Disbursements | Adjustments | Cash Balance |
|--|----------------|----------|---------------|-------------|--------------|
| <b>A ACTIVITY GENERAL FUND</b>                 |                |          |               |             |              |
| 100 VENDING                                    | 253.63         | 132.63   | 105.00        | 0.00        | 281.26       |
| 110 GENERAL FUND                               | 355.97         | 2,587.66 | 605.10        | 0.00        | 2,338.53     |
| 115 INTEREST EARNED CHECKING                   | 88.45          | 1.47     | 0.00          | 0.00        | 89.92        |
| <b>A ACTIVITY GENERAL FUND Totals:</b>         | 698.05         | 2,721.76 | 710.10        | 0.00        | 2,709.71     |
| <b>D CLUBS AND ORGANIZATIONS</b>               |                |          |               |             |              |
| 501 STUDENT COUNCIL                            | 259.92         | 440.50   | 19.25         | 0.00        | 681.17       |
| 510 BOOK CLUB                                  | 16.24          | 0.00     | 0.00          | 0.00        | 16.24        |
| 511 CONFLICT MANAGERS                          | 17.42          | 0.00     | 0.00          | 0.00        | 17.42        |
| 615 SAFETY PATROL                              | 6.02           | 0.00     | 0.00          | 0.00        | 6.02         |
| 635 M.A.D.                                     | 1.55           | 0.00     | 0.00          | 0.00        | 1.55         |
| <b>D CLUBS AND ORGANIZATIONS Totals:</b>       | 301.15         | 440.50   | 19.25         | 0.00        | 722.40       |
| <b>E ADMINISTRATIVE CUSTODIAL ACCT</b>         |                |          |               |             |              |
| 600 REIMBURSEMENT                              | 0.00           | 0.00     | 0.00          | 0.00        | 0.00         |
| 601 SITE BASE                                  | 65.26          | 0.00     | 0.00          | 0.00        | 65.26        |
| 602 HOSPITALITY                                | 656.79         | 31.50    | 0.00          | 0.00        | 688.29       |
| 603 FIELD TRIPS                                | -909.50        | 0.00     | 276.50        | 0.00        | -1,186.00    |
| 605 READ                                       | 234.45         | 0.00     | 0.00          | 0.00        | 234.45       |
| 610 LIBRARY                                    | 1,449.09       | 395.99   | 6.67          | 0.00        | 1,838.41     |
| 620 CONVENTION FUND                            | 0.00           | 0.00     | 0.00          | 0.00        | 0.00         |
| 630 PAYBACK                                    | 762.73         | 227.84   | 0.00          | 0.00        | 990.57       |
| 640 SPED GRANT                                 | 0.00           | 0.00     | 0.00          | 0.00        | 0.00         |
| <b>E ADMINISTRATIVE CUSTODIAL ACCT Totals:</b> | 2,258.82       | 655.33   | 283.17        | 0.00        | 2,630.98     |
| <b>Report Totals:</b>                          | 3,258.02       | 3,817.59 | 1,012.52      | 0.00        | 6,063.05     |

3/15/04 \$216.90 off Waiting for bank credit of \$200.00  
 \$ 16.90 deposited 3/4 for returned check

TINA Nimmo

ok/sal

*Tina Nimmo*  
*Suzanne Finnan*



# Current Cash Balance Report

ALL Data

Date: 02/01/2004 thru 02/27/2004

Arranged by:  
Group ID and Activity Number

| Activity Number and Name                     | Beginning Cash | Receipts      | Disbursements | Adjustments | Cash Balance    |
|--|----------------|---------------|---------------|-------------|-----------------|
| <b>A EXTRA CURRICULAR ACTIVITIES</b>         |                |               |               |             |                 |
| 1005 KINDERGARTEN                            | 183.50         | 0.00          | 0.00          | 0.00        | 183.50          |
| 1010 FIRST GRADE                             | 408.90         | 0.00          | 0.00          | 0.00        | 408.90          |
| 1020 SECOND GRADE                            | 81.15          | 237.50        | 0.00          | 0.00        | 318.65          |
| 1030 THIRD GRADE                             | 0.00           | 0.00          | 0.00          | 0.00        | 0.00            |
| 1040 FOURTH GRADE                            | 281.75         | 0.00          | 0.00          | 0.00        | 281.75          |
| 1050 FIFTH GRADE                             | 0.00           | 0.00          | 0.00          | 0.00        | 0.00            |
| 1060 PHYSICAL EDUCATION                      | 0.00           | 0.00          | 0.00          | 0.00        | 0.00            |
| <b>A EXTRA CURRICULAR ACTIVITIES Totals:</b> | <b>955.30</b>  | <b>237.50</b> | <b>0.00</b>   | <b>0.00</b> | <b>1,192.80</b> |
| <b>Report Totals:</b>                        | <b>955.30</b>  | <b>237.50</b> | <b>0.00</b>   | <b>0.00</b> | <b>1,192.80</b> |

ALL Data

# Current Cash Balance Report

Arranged by:

Date: 02/01/2004 thru 02/29/2004

Group ID and Activity Number

| Activity Number and Name                       | Beginning Cash   | Receipts      | Disbursements   | Adjustments | Cash Balance    |
|--|------------------|---------------|-----------------|-------------|-----------------|
| <b>A ACTIVITY GENERAL FUNE</b>                 |                  |               |                 |             |                 |
| 100 VENDING                                    | 2,692.82         | 175.22        | 0.00            | 0.00        | 2,868.04        |
| 110 GENERAL                                    | 9,292.40         | 67.25         | 7,630.09        | 0.00        | 1,729.56        |
| 125 INTEREST EARNED                            | 58.11            | 4.06          | 0.00            | 0.00        | 62.17           |
| <b>A ACTIVITY GENERAL FUNE Totals:</b>         | <b>12,043.33</b> | <b>246.53</b> | <b>7,630.09</b> | <b>0.00</b> | <b>4,659.77</b> |
| <b>D CLUBS AND ORGANIZATIONS</b>               |                  |               |                 |             |                 |
| 501 STUDENT COUNCIL                            | 227.21           | 0.00          | 0.00            | 0.00        | 227.21          |
| 505 CHOIR                                      | 0.00             | 0.00          | 0.00            | 0.00        | 0.00            |
| 510 SAFETY PATROL                              | 36.02            | 0.00          | 0.00            | 0.00        | 36.02           |
| 520 ENVIRONMENTAL CLUB                         | 1,949.67         | 0.00          | 0.00            | 0.00        | 1,949.67        |
| 521 3-D Club                                   | 0.00             | 0.00          | 0.00            | 0.00        | 0.00            |
| 525 Conflict Managers                          | 225.74           | 0.00          | 0.00            | 0.00        | 225.74          |
| <b>D CLUBS AND ORGANIZATIONS Totals:</b>       | <b>2,438.64</b>  | <b>0.00</b>   | <b>0.00</b>     | <b>0.00</b> | <b>2,438.64</b> |
| <b>E ADMINISTRATIVE CUSTODIAL ACCT</b>         |                  |               |                 |             |                 |
| 601 SITE-BASE                                  | 0.00             | 0.00          | 0.00            | 0.00        | 0.00            |
| 602 STAFF HOSPITALITY                          | 365.79           | 0.00          | 144.43          | 0.00        | 221.36          |
| 606 MAGAZINES                                  | 0.00             | 0.00          | 0.00            | 0.00        | 0.00            |
| 610 LIBRARY                                    | 5,521.84         | 0.00          | 0.00            | 0.00        | 5,521.84        |
| 615 FIELD TRIPS                                | -2,856.66        | 38.40         | 165.34          | 0.00        | -2,983.60       |
| <b>E ADMINISTRATIVE CUSTODIAL ACCT Totals:</b> | <b>3,030.97</b>  | <b>38.40</b>  | <b>309.77</b>   | <b>0.00</b> | <b>2,759.60</b> |
| <b>F DISTRICT CUSTODIAL</b>                    |                  |               |                 |             |                 |
| 802 CONVENTION                                 | 0.00             | 0.00          | 0.00            | 0.00        | 0.00            |
| <b>F DISTRICT CUSTODIAL Totals:</b>            | <b>0.00</b>      | <b>0.00</b>   | <b>0.00</b>     | <b>0.00</b> | <b>0.00</b>     |
| <b>Report Totals:</b>                          | <b>17,512.94</b> | <b>284.93</b> | <b>7,939.86</b> | <b>0.00</b> | <b>9,858.01</b> |

*Bonnie Kalowski* 3-04-04  
*Cecilia Shearer* 3-04-04

# Current Cash Balance Report

ALL Data

Date: 02/01/2004 thru 02/29/2004

Arranged by:  
Group ID and Activity Number

| Activity Number and Name           | Beginning Cash  | Receipts      | Disbursements | Adjustments | Cash Balance    |
|------------------------------------|-----------------|---------------|---------------|-------------|-----------------|
| <b>A Extra Curriculars</b>         |                 |               |               |             |                 |
| 1000 Kindergarten Field Trips      | 619.00          | 0.00          | 0.00          | 0.00        | 619.00          |
| 1010 First Grade Field Trips       | 354.00          | 0.00          | 0.00          | 0.00        | 354.00          |
| 1020 Second Grade Field Trips      | 821.20          | 0.00          | 0.00          | 0.00        | 821.20          |
| 1030 Third Grade Field Trips       | 579.70          | 0.00          | 0.00          | 0.00        | 579.70          |
| 1040 Fourth Grade Field Trips      | 612.00          | 0.00          | 0.00          | 0.00        | 612.00          |
| 1050 Fifth Grade Field Trips       | 282.75          | 156.10        | 0.00          | 0.00        | 438.85          |
| <b>A Extra Curriculars Totals:</b> | <b>3,268.65</b> | <b>156.10</b> | <b>0.00</b>   | <b>0.00</b> | <b>3,424.75</b> |
| <b>Report Totals:</b>              | <b>3,268.65</b> | <b>156.10</b> | <b>0.00</b>   | <b>0.00</b> | <b>3,424.75</b> |

Bonnie Kolowski  
 Debbie Shaver  
 3-04-04  
 3-04-04

# Current Cash Balance Report

ALL Data

Date: 02/01/2004 thru 02/29/2004

Arranged by:  
Group ID and Activity Number

| Activity Number and Name                       | Beginning Cash   | Receipts      | Disbursements | Adjustments | Cash Balance     |
|--|------------------|---------------|---------------|-------------|------------------|
| <b>A ACTIVITY GENERAL FUND</b>                 |                  |               |               |             |                  |
| 100 Vending                                    | 1,240.09         | 110.14        | 34.95         | 0.00        | 1,315.28         |
| 110 General                                    | 4,389.51         | 10.00         | 578.73        | 0.00        | 3,820.78         |
| 120 Interest Earned Checking                   | 83.53            | 3.80          | 0.00          | 0.00        | 87.33            |
| <b>A ACTIVITY GENERAL FUND Totals:</b>         | <b>5,713.13</b>  | <b>123.94</b> | <b>613.68</b> | <b>0.00</b> | <b>5,223.39</b>  |
| <b>D CLUBS AND ORGANIZATIONS</b>               |                  |               |               |             |                  |
| 501 Student Council                            | 1,416.21         | 96.60         | 0.00          | 0.00        | 1,512.81         |
| 502 5th Grade Club                             | 60.52            | 248.00        | 0.00          | 0.00        | 308.52           |
| <b>D CLUBS AND ORGANIZATIONS Totals:</b>       | <b>1,476.73</b>  | <b>344.60</b> | <b>0.00</b>   | <b>0.00</b> | <b>1,821.33</b>  |
| <b>E ADMINISTRATIVE CUSTODIAL ACCT</b>         |                  |               |               |             |                  |
| 601 Site Base Plan Annual Updates              | 1,190.87         | 0.00          | 0.00          | 0.00        | 1,190.87         |
| 602 Staff Hospitality                          | 959.08           | 0.00          | 25.00         | 0.00        | 934.08           |
| 603 Field Trips                                | -3,529.36        | 0.00          | 171.84        | 0.00        | -3,701.20        |
| 608 Grants                                     | 188.00           | 0.00          | 0.00          | 0.00        | 188.00           |
| 609 Technology                                 | 1,542.97         | 73.75         | 0.00          | 0.00        | 1,616.72         |
| 610 Media                                      | 2,409.10         | 61.26         | 7.94          | 0.00        | 2,462.42         |
| 611 Cultural/Arts                              | 552.38           | 0.00          | 0.00          | 0.00        | 552.38           |
| 612 Safety Patrol                              | -71.17           | 0.00          | 0.00          | 0.00        | -71.17           |
| 614 SP MONTESSORI                              | 1,276.78         | 0.00          | 0.00          | 0.00        | 1,276.78         |
| 615 PayBac                                     | 1,210.78         | 44.74         | 0.00          | 0.00        | 1,255.52         |
| 616 P.E.                                       | 0.00             | 0.00          | 0.00          | 0.00        | 0.00             |
| 617 Music                                      | 0.00             | 0.00          | 0.00          | 0.00        | 0.00             |
| 618 READ                                       | 540.86           | 0.00          | 0.00          | 0.00        | 540.86           |
| 620 NORRIS SPECIAL PROJECTS                    | 2,102.75         | 230.00        | 0.00          | 0.00        | 2,332.75         |
| <b>E ADMINISTRATIVE CUSTODIAL ACCT Totals:</b> | <b>8,373.04</b>  | <b>409.75</b> | <b>204.78</b> | <b>0.00</b> | <b>8,578.01</b>  |
| <b>G DISTRICT CUST. ACCOUNTS</b>               |                  |               |               |             |                  |
| 800 Reimbursement                              | 0.00             | 0.00          | 0.00          | 0.00        | 0.00             |
| 802 Convention                                 | 41.22            | 0.00          | 0.00          | 0.00        | 41.22            |
| <b>G DISTRICT CUST. ACCOUNTS Totals:</b>       | <b>41.22</b>     | <b>0.00</b>   | <b>0.00</b>   | <b>0.00</b> | <b>41.22</b>     |
| <b>Report Totals:</b>                          | <b>15,604.12</b> | <b>878.29</b> | <b>818.46</b> | <b>0.00</b> | <b>15,663.95</b> |

ALL Data

# Current Cash Balance Report

Arranged by:

Date: 02/01/2004 thru 02/29/2004

Group ID and Activity Number

| Activity Number and Name                     | Beginning Cash  | Receipts      | Disbursements | Adjustments | Cash Balance    |
|--|-----------------|---------------|---------------|-------------|-----------------|
| <b>A Extra-Curricular Activities</b>         |                 |               |               |             |                 |
| 1000 Kindergarten Field Trips                | 319.00          | 0.00          | 0.00          | 0.00        | 319.00          |
| 1010 First Grade Field Trips                 | 0.00            | 0.00          | 0.00          | 0.00        | 0.00            |
| 1020 Second Grade Field Trips                | 90.00           | 0.00          | 0.00          | 0.00        | 90.00           |
| 1030 Third Grade Field Trips                 | 294.00          | 0.00          | 0.00          | 0.00        | 294.00          |
| 1040 Fourth Grade Field Trips                | 234.00          | 0.00          | 0.00          | 0.00        | 234.00          |
| 1050 Fifth Grade Field Trips                 | 227.50          | 418.00        | 0.00          | 0.00        | 645.50          |
| 1060 Montessori Field Trips                  | 1,574.25        | 0.00          | 0.00          | 0.00        | 1,574.25        |
| 2000 Clubs                                   | 0.00            | 0.00          | 0.00          | 0.00        | 0.00            |
| 2010 Choir                                   | 328.00          | 0.00          | 0.00          | 0.00        | 328.00          |
| 2050 Student Council                         | 0.00            | 0.00          | 0.00          | 0.00        | 0.00            |
| <b>A Extra-Curricular Activities Totals:</b> | <u>3,066.75</u> | <u>418.00</u> | <u>0.00</u>   | <u>0.00</u> | <u>3,484.75</u> |
| <b>Report Totals:</b>                        | <u>3,066.75</u> | <u>418.00</u> | <u>0.00</u>   | <u>0.00</u> | <u>3,484.75</u> |

ALL Data

# Current Cash Balance Report

Date: 02/01/2004 thru 02/29/2004

Arranged by:  
Group ID and Activity Number

| Activity Number and Name           | Beginning Cash | Receipts | Disbursements | Adjustments | Cash Balance |
|------------------------------------|----------------|----------|---------------|-------------|--------------|
| 610 unused library account         | 0.00           | 0.00     | 0.00          | 0.00        | 0.00         |
| Totals:                            | 0.00           | 0.00     | 0.00          | 0.00        | 0.00         |
| <b>A ACTIVITY GENERAL FUND</b>     |                |          |               |             |              |
| 100 VENDING                        | 4,183.81       | 102.63   | 0.00          | 0.00        | 4,286.44     |
| 110 GENERAL FUND                   | 6,594.17       | 1,904.50 | 109.50        | 0.00        | 8,389.17     |
| 125 interest earned checking       | 1,073.37       | 5.68     | 0.00          | 0.00        | 1,079.05     |
| A ACTIVITY GENERAL FUND Totals:    | 11,851.35      | 2,012.81 | 109.50        | 0.00        | 13,754.66    |
| <b>D CLUBS AND ORGANIZATIONS</b>   |                |          |               |             |              |
| 501 STUDENT COUNCIL                | 1,624.17       | 0.00     | 150.00        | 0.00        | 1,474.17     |
| 505 GRADE 5 ACTIVITY               | 0.00           | 0.00     | 0.00          | 0.00        | 0.00         |
| 510 STANDD CLUB                    | 22.32          | 127.10   | 0.00          | 0.00        | 149.42       |
| D CLUBS AND ORGANIZATIONS Totals:  | 1,646.49       | 127.10   | 150.00        | 0.00        | 1,623.59     |
| <b>E ADMINISTRATIVE CUSTODIAL</b>  |                |          |               |             |              |
| 602 HOSPITALITY                    | 1,285.68       | 0.00     | 23.40         | 0.00        | 1,262.28     |
| 606 MAGAZINES                      | 0.00           | 0.00     | 0.00          | 0.00        | 0.00         |
| 610 LIBRARY                        | 2,334.83       | 0.00     | 486.41        | 0.00        | 1,848.42     |
| 615 FIELD TRIPS                    | 966.48         | 0.00     | 199.50        | 0.00        | 766.98       |
| 620 PAYBACK PARTNER                | 930.06         | 152.89   | 0.00          | 0.00        | 1,082.95     |
| 625 CORPORATE DONATIONS            | 2,328.24       | 46.10    | 0.00          | 0.00        | 2,374.34     |
| 630 SPELL-A-THON                   | 984.15         | 1,917.61 | 409.93        | 0.00        | 2,491.83     |
| 635 HOST                           | -4.11          | 0.00     | 0.00          | 0.00        | -4.11        |
| 640 OTHER STUDENT ACTIVITIES       | 78.68          | 0.00     | 0.00          | 0.00        | 78.68        |
| 645 TOOLS FOR SCHOOLS              | 1,000.00       | 0.00     | 0.00          | 0.00        | 1,000.00     |
| 650 ARTWORKS                       | 1,029.88       | 0.00     | 0.00          | 0.00        | 1,029.88     |
| E ADMINISTRATIVE CUSTODIAL Totals: | 10,933.89      | 2,116.60 | 1,119.24      | 0.00        | 11,931.25    |
| <b>F DISTRICT CUSTODIAL</b>        |                |          |               |             |              |
| 700 REIMBURSEMENT                  | 0.00           | 0.00     | 0.00          | 0.00        | 0.00         |
| 720 CONVENTION                     | 686.50         | 0.00     | 0.00          | 0.00        | 686.50       |
| F DISTRICT CUSTODIAL Totals:       | 686.50         | 0.00     | 0.00          | 0.00        | 686.50       |
| Report Totals:                     | 25,118.23      | 4,256.51 | 1,378.74      | 0.00        | 27,996.00    |

PRINCIPAL

*Joni Wesley*

SECRETARY

*Mary Van Roy*

ALL Data

# Current Cash Balance Report

Date: 02/01/2004 thru 02/29/2004

Arranged by:  
Group ID and Activity Number

| Activity Number and Name                     | Beginning Cash  | Receipts    | Disbursements | Adjustments | Cash Balance    |
|--|-----------------|-------------|---------------|-------------|-----------------|
| <b>A EXTRA CURRICULAR ACTIVITIES</b>         |                 |             |               |             |                 |
| 1005 KG FIELD TRIPS                          | 431.25          | 0.00        | 0.00          | 0.00        | 431.25          |
| 1010 1ST GR. FIELD TRIPS                     | 378.90          | 0.00        | 0.00          | 0.00        | 378.90          |
| 1020 2ND GR. FIELD TRIPS                     | 88.00           | 0.00        | 0.00          | 0.00        | 88.00           |
| 1030 3RD GR. FIELD TRIPS                     | 286.00          | 0.00        | 0.00          | 0.00        | 286.00          |
| 1040 4TH GR. FIELD TRIPS                     | 347.60          | 0.00        | 0.00          | 0.00        | 347.60          |
| 1050 5TH GR. FIELD TRIPS                     | 0.00            | 0.00        | 0.00          | 0.00        | 0.00            |
| <b>A EXTRA CURRICULAR ACTIVITIES Totals:</b> | <u>1,531.75</u> | <u>0.00</u> | <u>0.00</u>   | <u>0.00</u> | <u>1,531.75</u> |
| <b>Report Totals:</b>                        | <u>1,531.75</u> | <u>0.00</u> | <u>0.00</u>   | <u>0.00</u> | <u>1,531.75</u> |

PRINCIPAL

*Jeni Wesley*

SECRETARY

*Mary Van Roy*

# Current Cash Balance Report

ALL Data

Date: 02/01/2004 thru 02/29/2004

Arranged by:  
Group ID and Activity Number

| Activity Number and Name                       | Beginning Cash   | Receipts        | Disbursements   | Adjustments | Cash Balai       |
|--|------------------|-----------------|-----------------|-------------|------------------|
| <b>A ACTIVITY GENERAL FUND</b>                 |                  |                 |                 |             |                  |
| 100 GENERAL FUND                               | 10,665.13        | 1,005.00        | 373.98          | 0.00        | 11,296.15        |
| 110 VENDING                                    | 2,723.90         | 175.22          | 249.76          | 0.00        | 2,649.36         |
| 120 INTEREST EARNED CHECKING                   | 321.59           | 3.67            | 0.00            | 0.00        | 325.26           |
| <b>A ACTIVITY GENERAL FUND Totals:</b>         | <u>13,710.62</u> | <u>1,183.89</u> | <u>623.74</u>   | <u>0.00</u> | <u>14,270.77</u> |
| <b>B CLUBS AND ORGANIZATIONS</b>               |                  |                 |                 |             |                  |
| 201 STUDENT COUNCIL                            | 903.18           | 0.00            | 0.00            | 0.00        | 903.18           |
| 211 SAFETY PATROL                              | 25.00            | 0.00            | 0.00            | 0.00        | 25.00            |
| <b>B CLUBS AND ORGANIZATIONS Totals:</b>       | <u>928.18</u>    | <u>0.00</u>     | <u>0.00</u>     | <u>0.00</u> | <u>928.18</u>    |
| <b>C ADMINISTRATIVE CUSTODIAL ACCT</b>         |                  |                 |                 |             |                  |
| 301 MEDIA                                      | 3,052.31         | 2,519.04        | 103.80          | 0.00        | 5,467.55         |
| 305 FIELD TRIPS                                | -2,310.14        | 0.00            | 911.69          | 0.00        | -3,221.83        |
| 310 HOSPITALITY                                | 304.19           | 180.00          | 40.00           | 0.00        | 444.19           |
| 320 BIRTHDAY BOOK CLUB                         | 291.97           | 100.00          | 0.00            | 0.00        | 391.97           |
| 330 GRANTS                                     | 0.00             | 0.00            | 0.00            | 0.00        | 0.00             |
| 340 PTA  | 0.00             | 0.00            | 0.00            | 0.00        | 0.00             |
| <b>C ADMINISTRATIVE CUSTODIAL ACCT Totals:</b> | <u>1,338.33</u>  | <u>2,799.04</u> | <u>1,055.49</u> | <u>0.00</u> | <u>3,081.88</u>  |
| <b>Report Totals:</b>                          | <u>15,977.13</u> | <u>3,982.93</u> | <u>1,679.23</u> | <u>0.00</u> | <u>18,280.83</u> |

Dawson 3-31-04  
 B. Sullivan  
 4-1-04



# Current Cash Balance Report

ALL Data

Date: 02/01/2004 thru 02/29/2004

Arranged by:  
Group ID and Activity Number

| Activity Number and Name               | Beginning Cash  | Receipts        | Disbursements | Adjustments | Cash Balance    |
|--|-----------------|-----------------|---------------|-------------|-----------------|
| <b>A Classroom Collections</b>         |                 |                 |               |             |                 |
| 1000 Kindergarten                      | 357.75          | 482.00          | 0.00          | 0.00        | 839.75          |
| 1001 1st Grade                         | 0.00            | 644.00          | 0.00          | 0.00        | 644.00          |
| 1002 2nd Grade                         | 708.75          | 0.00            | 0.00          | 0.00        | 708.75          |
| 1003 3rd Grade                         | 540.00          | 0.00            | 0.00          | 0.00        | 540.00          |
| 1004 4th Grade                         | 0.00            | 0.00            | 0.00          | 0.00        | 0.00            |
| 1005 5th Grade                         | 779.70          | 0.00            | 0.00          | 0.00        | 779.70          |
| 1010 Self Contained Room               | 0.00            | 0.00            | 0.00          | 0.00        | 0.00            |
| 1020 Preschool                         | 56.25           | 0.00            | 0.00          | 0.00        | 56.25           |
| <b>A Classroom Collections Totals:</b> | <b>2,442.45</b> | <b>1,126.00</b> | <b>0.00</b>   | <b>0.00</b> | <b>3,568.45</b> |
| <b>B Clubs</b>                         |                 |                 |               |             |                 |
| 2000 Student Council                   | 0.00            | 0.00            | 0.00          | 0.00        | 0.00            |
| 2010 Chorus                            | 0.00            | 0.00            | 0.00          | 0.00        | 0.00            |
| <b>B Clubs Totals:</b>                 | <b>0.00</b>     | <b>0.00</b>     | <b>0.00</b>   | <b>0.00</b> | <b>0.00</b>     |
| <b>Report Totals:</b>                  | <b>2,442.45</b> | <b>1,126.00</b> | <b>0.00</b>   | <b>0.00</b> | <b>3,568.45</b> |

Dawson 3-31-04  
 B. Sullivan 4-1-01

# Current Cash Balance Report

ALL Data

Date: 02/01/2004 thru 02/29/2004

Arranged by:  
Group ID and Activity Number

| Activity Number and Name                   | Beginning Cash | Receipts | Disbursements | Adjustments | Cash Balance |
|--|----------------|----------|---------------|-------------|--------------|
| <b>A General Fund</b>                      |                |          |               |             |              |
| 100 Vending                                | 351.35         | 0.00     | 257.21        | 0.00        | 94.14        |
| 110 General Fund                           | 6,096.65       | 0.00     | 384.41        | 0.00        | 5,712.24     |
| 120 PRINCIPAL'S ADMIN. FUND                | 244.73         | 0.00     | 0.00          | 0.00        | 244.73       |
| 130 Interest Earned Checking               | 483.56         | 2.76     | 0.00          | 0.00        | 486.32       |
| 140 WEDNESDAY CLASSES/MI                   | 4.25           | 0.00     | 0.00          | 0.00        | 4.25         |
| <b>A General Fund Totals:</b>              | 7,180.54       | 2.76     | 641.62        | 0.00        | 6,541.68     |
| <b>B Clubs &amp; Organizations</b>         |                |          |               |             |              |
| 501 Student Council                        | 3,110.33       | 205.66   | 682.00        | 0.00        | 2,633.99     |
| <b>B Clubs &amp; Organizations Totals:</b> | 3,110.33       | 205.66   | 682.00        | 0.00        | 2,633.99     |
| <b>C Administrative Custodial</b>          |                |          |               |             |              |
| 600 KG Classroom Activity                  | 0.00           | 0.00     | 0.00          | 0.00        | 0.00         |
| 601 Site Base                              | 0.00           | 0.00     | 0.00          | 0.00        | 0.00         |
| 602 Hospitality                            | 0.00           | 0.00     | 0.00          | 0.00        | 0.00         |
| 605 1st Classroom Activity                 | 0.00           | 0.00     | 0.00          | 0.00        | 0.00         |
| 606 Books and Magazines                    | 0.00           | 0.00     | 0.00          | 0.00        | 0.00         |
| 610 Library                                | 2,634.77       | 0.00     | 33.89         | 0.00        | 2,600.88     |
| 611 2nd Classroom Activity                 | 0.00           | 0.00     | 0.00          | 0.00        | 0.00         |
| 615 Field Trips                            | -675.26        | 0.00     | 186.00        | 0.00        | -81.26       |
| 616 3rd Classroom Activity                 | 0.00           | 0.00     | 0.00          | 0.00        | 0.00         |
| 620 Ceiling Tiles                          | 412.92         | 0.00     | 0.00          | 0.00        | 412.92       |
| 625 Multiple Intelligences                 | 0.00           | 0.00     | 0.00          | 0.00        | 0.00         |
| 626 Mini Classes                           | 52.32          | 0.00     | 0.00          | 0.00        | 52.32        |
| 627 Art                                    | 719.00         | 0.00     | 98.96         | 0.00        | 620.04       |
| <b>C Administrative Custodial Totals:</b>  | 3,143.75       | 0.00     | 318.85        | 0.00        | 2,824.90     |
| <b>D District Custodial</b>                |                |          |               |             |              |
| 700 Reimbursement                          | 0.00           | 0.00     | 0.00          | 0.00        | 0.00         |
| 720 Convention                             | 57.81          | 0.00     | 0.00          | 0.00        | 57.81        |
| <b>D District Custodial Totals:</b>        | 57.81          | 0.00     | 0.00          | 0.00        | 57.81        |
| <b>Report Totals:</b>                      | 13,492.43      | 208.42   | 1,642.47      | 0.00        | 12,058.38    |

*Kevin Purone*  
*Susan Anglem*

# Current Cash Balance Report

ALL Data

Date: 02/01/2004 thru 02/29/2004

Arranged by:  
Group ID and Activity Number

| Activity Number and Name   | Beginning Cash | Receipts    | Disbursements | Adjustments | Cash Balance  |
|----------------------------|----------------|-------------|---------------|-------------|---------------|
| 10001 1st Grade Field Trip | 287.75         | 0.00        | 0.00          | 0.00        | 287.75        |
| 10002 2nd Grade Field Trip | 157.50         | 0.00        | 0.00          | 0.00        | 157.50        |
| 10003 3rd Grade Field Trip | 238.00         | 0.00        | 0.00          | 0.00        | 238.00        |
| 10004 4th Grade Field Trip | 0.00           | 0.00        | 0.00          | 0.00        | 0.00          |
| 10005 5th Grade Field Trip | 0.00           | 0.00        | 0.00          | 0.00        | 0.00          |
| 10010 KG Field Trip        | 0.00           | 0.00        | 0.00          | 0.00        | 0.00          |
| Totals:                    | <u>683.25</u>  | <u>0.00</u> | <u>0.00</u>   | <u>0.00</u> | <u>683.25</u> |
| Report Totals:             | 683.25         | 0.00        | 0.00          | 0.00        | 683.25        |

# Current Cash Balance Report

ALL Data

Date: 02/01/2004 thru 02/29/2004

Arranged by:  
Group ID and Activity Number

| Activity Number and Name                       | Beginning Cash | Receipts | Disbursements | Adjustments | Cash Balance |
|--|----------------|----------|---------------|-------------|--------------|
| <b>A ACTIVITY GENERAL FUND</b>                 |                |          |               |             |              |
| 100 GENERAL FUND                               | 9,432.90       | 151.05   | 237.76        | 0.00        | 9,346.19     |
| 110 VENDING                                    | 1,468.97       | 95.12    | 31.38         | 0.00        | 1,532.71     |
| 120 INTEREST EARNED CHECKING                   | 348.87         | 4.75     | 0.00          | 0.00        | 353.62       |
| <b>A ACTIVITY GENERAL FUND Totals:</b>         | 11,250.74      | 250.92   | 269.14        | 0.00        | 11,232.52    |
| <b>B CLUBS AND ORGANIZATIONS</b>               |                |          |               |             |              |
| 201 STUDENT COUNCIL                            | 240.53         | 268.90   | 72.00         | 0.00        | 437.43       |
| <b>B CLUBS AND ORGANIZATIONS Totals:</b>       | 240.53         | 268.90   | 72.00         | 0.00        | 437.43       |
| <b>C ADMINISTRATIVE CUSTODIAL ACCT</b>         |                |          |               |             |              |
| 301 Hospitality                                | 744.15         | 0.00     | 0.00          | 0.00        | 744.15       |
| 310 MEDIA                                      | 4,798.18       | 0.00     | 1,025.76      | 0.00        | 3,772.42     |
| 315 FIELD TRIPS                                | -1,688.37      | 0.00     | 330.68        | 0.00        | -2,019.05    |
| 320 BIRTHDAY BOOK CLUB                         | 2,308.70       | 140.00   | 0.00          | 0.00        | 2,448.70     |
| 330 DONATIONS                                  | 3,544.87       | 0.00     | 136.55        | 0.00        | 3,408.32     |
| <b>C ADMINISTRATIVE CUSTODIAL ACCT Totals:</b> | 9,707.53       | 140.00   | 1,492.99      | 0.00        | 8,354.54     |
| <b>Report Totals:</b>                          | 21,198.80      | 659.82   | 1,834.13      | 0.00        | 20,024.49    |

*Spina Sullivan*  
3-12-04

*Carol A. Stuenkel*  
3-12-04

ALL Data

# Current Cash Balance Report

Date: 08/01/2003 thru 02/29/2004

Arranged by:  
Group ID and Activity Number

| Activity Number and Name                     | Beginning Cash | Receipts        | Disbursements | Adjustments | Cash Balance    |
|--|----------------|-----------------|---------------|-------------|-----------------|
| <b>A EXTRA CURRICULAR ACTIVITIES</b>         |                |                 |               |             |                 |
| 1000 KINDERGARTEN FIELD TRIPS                | 0.00           | 748.80          | 0.00          | 0.00        | 748.80          |
| 1001 GRADE 1 FIELD TRIPS                     | 0.00           | 582.20          | 0.00          | 0.00        | 582.20          |
| 1002 GRADE 2 FIELD TRIPS                     | 0.00           | 160.46          | 0.00          | 0.00        | 160.46          |
| 1003 GRADE 3 FIELD TRIPS                     | 0.00           | 0.00            | 0.00          | 0.00        | 0.00            |
| 1004 GRADE 4 FIELD TRIPS                     | 0.00           | 332.00          | 0.00          | 0.00        | 332.00          |
| 1005 GRADE 5 FIELD TRIPS                     | 0.00           | 914.00          | 0.00          | 0.00        | 914.00          |
| <b>A EXTRA CURRICULAR ACTIVITIES Totals:</b> | <u>0.00</u>    | <u>2,737.46</u> | <u>0.00</u>   | <u>0.00</u> | <u>2,737.46</u> |
| <b>Report Totals:</b>                        | 0.00           | 2,737.46        | 0.00          | 0.00        | 2,737.46        |

*Carol A. Hester*  
3-12-04

ALL Data

# Current Cash Balance Report

Date: 02/01/2004 thru 02/29/2004

Arranged by:  
Group ID and Activity Number

| Activity Number and Name                            | Beginning Cash  | Receipts        | Disbursements   | Adjustments | Cash Bal.       |
|---|-----------------|-----------------|-----------------|-------------|-----------------|
| <b>A ACTIVITY GENERAL FUND</b>                      |                 |                 |                 |             |                 |
| 100 STAFF VENDING                                   | 1,363.96        | 67.59           | 0.00            | 0.00        | 1,431.55        |
| 101 STUDENT VENDING                                 | 2,836.89        | 105.14          | 157.06          | 0.00        | 2,784.97        |
| 110 GENERAL FUND                                    | 2,278.00        | 1,933.00        | 1,918.37        | 0.00        | 2,292.63        |
| 115 INTEREST EARNED CHECKING                        | 317.85          | 2.97            | 0.00            | 0.00        | 320.82          |
| <b>A ACTIVITY GENERAL FUND Totals:</b>              | <b>6,796.70</b> | <b>2,108.70</b> | <b>2,075.43</b> | <b>0.00</b> | <b>6,829.97</b> |
| <b>C FAMILY NIGHTS</b>                              |                 |                 |                 |             |                 |
| 400 KINDERGARTEN HOST FAMILY NIGHTS                 | 0.00            | 22.20           | 0.00            | 0.00        | 22.20           |
| 401 GR. 1 HOST FAMILY NIGHT                         | 0.00            | 78.93           | 0.00            | 0.00        | 78.93           |
| 403 GR. 3 HOST FAMILY NIGHT                         | 0.00            | 159.16          | 0.00            | 0.00        | 159.16          |
| 404 GR. 4 HOST FAMILY NIGHT                         | 0.00            | 114.06          | 0.00            | 0.00        | 114.06          |
| 405 GR. 5 HOST FAMILY NIGHT                         | 0.00            | 45.89           | 42.30           | 0.00        | 3.59            |
| 410 CHOIR HOST FAMILY NIGHT                         | 0.00            | 86.75           | 0.00            | 0.00        | 86.75           |
| 411 CHESS CLUB HOST FAMILY NIGHT                    | 0.00            | 180.44          | 0.00            | 0.00        | 180.44          |
| 412 SAFETY PATROL HOST FAMILY NIGHT                 | 0.00            | 102.94          | 0.00            | 0.00        | 102.94          |
| 413 PLAYGROUND COM. HOST FAMILY NIGHT               | 0.00            | 102.92          | 0.00            | 0.00        | 102.92          |
| <b>C FAMILY NIGHTS Totals:</b>                      | <b>0.00</b>     | <b>893.29</b>   | <b>42.30</b>    | <b>0.00</b> | <b>850.99</b>   |
| <b>D CLUBS AND ORGANIZATIONS</b>                    |                 |                 |                 |             |                 |
| 501 STUDENT COUNCIL                                 | 260.20          | 37.81           | 45.30           | 0.00        | 252.71          |
| 901 US WEST VOLUNTEER GRANTS & OTHERS               | 948.50          | -875.40         | 0.00            | 0.00        | 73.10           |
| <b>D CLUBS AND ORGANIZATIONS Totals:</b>            | <b>1,208.70</b> | <b>-837.59</b>  | <b>45.30</b>    | <b>0.00</b> | <b>325.81</b>   |
| <b>E ADMINISTRATIVE CUSTODIAL ACCT</b>              |                 |                 |                 |             |                 |
| 610 MEDIA   | 1,871.88        | 165.00          | 1,000.46        | 0.00        | 1,036.42        |
| 615 FIELD TRIPS                                     | -1,947.37       | 82.67           | 294.00          | 0.00        | -2,158.70       |
| 701 TECHNOLOGY                                      | 929.89          | 100.85          | 59.00           | 0.00        | 971.74          |
| 801 GIFTED/HAL                                      | 0.00            | 0.00            | 0.00            | 0.00        | 0.00            |
| <b>E ADMINISTRATIVE CUSTODIAL ACCT Totals:</b>      | <b>854.40</b>   | <b>348.52</b>   | <b>1,353.46</b> | <b>0.00</b> | <b>-150.54</b>  |
| <b>F DISTRICT CUSTODIAL</b>                         |                 |                 |                 |             |                 |
| 700 NOT USED  | 0.00            | 0.00            | 0.00            | 0.00        | 0.00            |
| 720 NOT USED  | 0.00            | 0.00            | 0.00            | 0.00        | 0.00            |
| <b>F DISTRICT CUSTODIAL Totals:</b>                 | <b>0.00</b>     | <b>0.00</b>     | <b>0.00</b>     | <b>0.00</b> | <b>0.00</b>     |
| <b>H OUTDOOR LEARNING ENVIRONMENT (OLE)</b>         |                 |                 |                 |             |                 |
| 3000 BRICK ORDERS & OTHER                           | 0.00            | 511.00          | 120.09          | 0.00        | 390.91          |
| <b>H OUTDOOR LEARNING ENVIRONMENT (OLE) Totals:</b> | <b>0.00</b>     | <b>511.00</b>   | <b>120.09</b>   | <b>0.00</b> | <b>390.91</b>   |
| <b>Report Totals:</b>                               | <b>8,859.80</b> | <b>3,023.92</b> | <b>3,636.58</b> | <b>0.00</b> | <b>8,247.14</b> |

*Cathy L. Brown*  
*Jan Kelley*

ALL Data

# Current Cash Balance Report

Date: 02/01/2004 thru 02/29/2004

Arranged by:  
Group ID and Activity Number

| Activity Number and Name      | Beginning Cash  | Receipts    | Disbursements | Adjustments | Cash Balance    |
|-------------------------------|-----------------|-------------|---------------|-------------|-----------------|
| <b>G STUDENT FEES</b>         |                 |             |               |             |                 |
| 1000 CHOIR                    | 0.00            | 0.00        | 0.00          | 0.00        | 0.00            |
| 2000 KINDERGARTEN             | 246.80          | 0.00        | 0.00          | 0.00        | 246.80          |
| 2001 GRADE 1                  | 85.50           | 0.00        | 0.00          | 0.00        | 85.50           |
| 2002 GRADE 2                  | 370.25          | 0.00        | 0.00          | 0.00        | 370.25          |
| 2003 GRADE 3                  | 436.45          | 0.00        | 0.00          | 0.00        | 436.45          |
| 2004 GRADE 4                  | 649.75          | 0.00        | 0.00          | 0.00        | 649.75          |
| 2005 GRADE 5                  | 577.75          | 0.00        | 0.00          | 0.00        | 577.75          |
| <b>G STUDENT FEES Totals:</b> | <u>2,366.50</u> | <u>0.00</u> | <u>0.00</u>   | <u>0.00</u> | <u>2,366.50</u> |
| Report Totals:                | 2,366.50        | 0.00        | 0.00          | 0.00        | 2,366.50        |

*Cathy L. Berger*  
*Ann Kelley*

ALL Data

# Current Cash Balance Report

*Jill Wilson*  
*Cindy Babbitt*

Arranged by:  
Group ID and Activity Number

Date: 02/01/2004 thru 02/29/2004

| Activity Number and Name           | Beginning Cash | Receipts | Disbursements | Adjustments | Cash Balan. |
|------------------------------------|----------------|----------|---------------|-------------|-------------|
| 350                                | 0.00           | 0.00     | 0.00          | 0.00        | 0.00        |
| 555                                | 0.00           | 0.00     | 0.00          | 0.00        | 0.00        |
| 565                                | 0.00           | 0.00     | 0.00          | 0.00        | 0.00        |
| 575                                | 0.00           | 0.00     | 0.00          | 0.00        | 0.00        |
| 620                                | 0.00           | 0.00     | 0.00          | 0.00        | 0.00        |
| 630                                | 0.00           | 0.00     | 0.00          | 0.00        | 0.00        |
| Totals:                            | 0.00           | 0.00     | 0.00          | 0.00        | 0.00        |
| <b>A General Funds</b>             |                |          |               |             |             |
| 100 VENDING MACHINES               | 6,089.24       | 874.42   | 646.04        | 0.00        | 6,317.62    |
| 110 OTHER GENERAL                  | 12,108.29      | 3.25     | 418.66        | 0.00        | 11,692.88   |
| 112                                | 0.00           | 0.00     | 0.00          | 0.00        | 0.00        |
| 115 FEES AND FINES                 | 3,470.11       | 40.68    | 0.00          | 0.00        | 3,510.79    |
| 120 FUND RAISING ACCOUNT           | 10,527.80      | 100.00   | 0.00          | 0.00        | 10,627.80   |
| 125 VOLUNTEER COORDINATOR          | 2,601.81       | 0.00     | 855.82        | 0.00        | 1,745.99    |
| 130 INTEREST EARNED - CHECKING     | 2,868.42       | 14.22    | 0.00          | 0.00        | 2,882.64    |
| A General Funds Totals:            | 37,665.67      | 1,032.57 | 1,920.52      | 0.00        | 36,777.72   |
| <b>B Athletics</b>                 |                |          |               |             |             |
| 205 ATHLETIC DEPARTMENT            | 2,419.50       | 80.00    | 600.34        | 0.00        | 1,899.16    |
| 210 ATHLETIC FUND                  | 0.00           | 0.00     | 0.00          | 0.00        | 0.00        |
| B Athletics Totals:                | 2,419.50       | 80.00    | 600.34        | 0.00        | 1,899.16    |
| <b>C Academic Clubs</b>            |                |          |               |             |             |
| 300 SCIENCE CLUB                   | 449.76         | 0.00     | 62.75         | 0.00        | 387.01      |
| 310 YEARBOOK                       | 3,434.05       | 635.00   | 69.87         | 0.00        | 3,999.18    |
| 320 YOUTH TO YOUTH                 | -611.15        | 0.00     | 0.00          | 350.00      | -261.1      |
| 330 KIDS HELPING KIDS              | 1,241.15       | 110.00   | 391.59        | -350.00     | 609.56      |
| 340 RENAISSANCE PROGRAM            | 1,599.70       | 27.11    | 0.00          | 0.00        | 1,626.81    |
| C Academic Clubs Totals:           | 6,113.51       | 772.11   | 524.21        | 0.00        | 6,361.41    |
| <b>D Clubs and Organizations</b>   |                |          |               |             |             |
| 400 STUDENT COUNCIL                | 736.37         | 322.40   | 420.00        | 0.00        | 638.77      |
| 410 VOLLEYBALL CLUB                | 612.49         | 0.00     | 125.00        | 0.00        | 487.49      |
| 420 LEADERSHIP                     | 38.09          | 0.00     | -230.59       | 0.00        | 268.68      |
| 430 BOOK CLUB                      | 561.94         | 0.00     | 0.00          | 0.00        | 561.94      |
| 440 SCRAPBOOK CLUB                 | 5.50           | 0.00     | 0.00          | 0.00        | 5.50        |
| 442 FCS CLUB                       | -88.28         | 0.00     | 0.00          | 0.00        | -88.28      |
| 450 ARTS & CRAFTS CLUB             | -280.96        | 0.00     | 0.00          | 0.00        | -280.96     |
| 460 STUDENT CLUBS MISC.            | 190.33         | 0.00     | 67.07         | 0.00        | 123.26      |
| 470 CROSS COUNTRY CLUB             | 0.00           | 0.00     | 0.00          | 0.00        | 0.00        |
| 480 DRAMA CLUB                     | 357.45         | 0.00     | 0.00          | 0.00        | 357.45      |
| D Clubs and Organizations Totals:  | 2,132.93       | 322.40   | 381.48        | 0.00        | 2,073.85    |
| <b>E School Custodial Accounts</b> |                |          |               |             |             |
| 500 MUSIC                          | -408.07        | 0.00     | 372.00        | 0.00        | -780.07     |
| 505 ART CLASS                      | -7.32          | 0.00     | 0.00          | 0.00        | -7.32       |
| 509 8TH GRADE FAREWELL             | 352.97         | 0.00     | 0.00          | 0.00        | 352.97      |
| 510 FIELD TRIPS                    | -1,471.41      | 0.00     | 158.00        | 0.00        | -1,629.41   |
| 511 SPECIAL EVENTS                 | 724.81         | 0.00     | 410.90        | 0.00        | 313.91      |
| 512 HELP FUND                      | 1,382.90       | 0.00     | 0.00          | 0.00        | 1,382.90    |
| 515 FACULTY VENDING FUND           | 866.52         | 126.14   | 78.09         | 0.00        | 914.57      |
| 520 TEACHERS HOSPITALITY FUND      | 780.93         | 0.00     | 0.00          | 0.00        | 780.93      |
| 525 AMS T-SHIRT SALES              | 416.50         | 0.00     | 0.00          | 0.00        | 416.50      |
| 528 A.P.E. T-SHIRTS                | 290.50         | 0.00     | 0.00          | 0.00        | 290.50      |
| 530 OUTDOOR CLASSROOM              | 1,764.03       | 0.00     | 0.00          | 0.00        | 1,764.03    |



ALL Data

# Current Cash Balance Report

Date: 02/01/2004 thru 02/29/2004

Arranged by:  
Group ID and Activity Number

| Activity Number and Name                   | Beginning Cash | Receipts | Disbursements | Adjustments | Cash Balance |
|--|----------------|----------|---------------|-------------|--------------|
| 535 SCIENCE BREAKAGE                       | 83.69          | 0.00     | 0.00          | 0.00        | 83.69        |
| 540 INDUSTRIAL ARTS                        | 2,874.76       | 1,129.00 | 0.00          | 0.00        | 4,003.76     |
| 542 FAMILY CONSUMER SCIENCE                | 2,985.00       | 339.50   | 465.40        | 0.00        | 2,859.10     |
| 544 PLANES & ROCKETS                       | -50.89         | 0.00     | 0.00          | 0.00        | -50.89       |
| 545 LIBRARY                                | 2,455.32       | 18.00    | 12.48         | 0.00        | 2,460.84     |
| 550 SCIENCE OLYMPIAD                       | 0.00           | 0.00     | 0.00          | 0.00        | 0.00         |
| 555 FITNESS ROOM                           | 835.80         | 0.00     | 75.00         | 0.00        | 760.80       |
| 570 TECHNOLOGY AND ENGINEERING             | 0.00           | 0.00     | 0.00          | 0.00        | 0.00         |
| 580 OTHER SCHOOL CUSTODIAL                 | -33.00         | 0.00     | 0.00          | 0.00        | -33.00       |
| 582 PRIME TIME                             | 0.00           | 0.00     | 0.00          | 0.00        | 0.00         |
| 585 TEAMMATES                              | 0.00           | 0.00     | 0.00          | 0.00        | 0.00         |
| 590 TEAM 6A                                | 126.12         | 0.00     | 0.00          | 0.00        | 126.12       |
| 591 TEAM 6B                                | 231.03         | 0.00     | 0.00          | 0.00        | 231.03       |
| 592 TEAM 6C                                | 162.82         | 0.00     | 26.60         | 0.00        | 136.22       |
| 593 TEAM 7A                                | 211.76         | 0.00     | 0.00          | 0.00        | 211.76       |
| 594 TEAM 7B                                | 203.52         | 0.00     | 0.00          | 0.00        | 203.52       |
| 595 TEAM 7C                                | 0.00           | 0.00     | 0.00          | 0.00        | 0.00         |
| 596 TEAM 8A                                | 300.00         | 0.00     | 0.00          | 0.00        | 300.00       |
| 597 TEAM 8B                                | 129.06         | 0.00     | 0.00          | 0.00        | 129.06       |
| 598 TEAM 8C                                | 70.00          | 0.00     | 0.00          | 0.00        | 70.00        |
| <b>E School Custodial Accounts Totals:</b> | 15,277.35      | 1,612.64 | 1,598.47      | 0.00        | 15,291.52    |
| <b>G Investments</b>                       |                |          |               |             |              |
| 700 SAVINGS                                | -8,949.87      | 0.00     | 4.46          | 0.00        | -8,954.33    |
| 710 INTEREST ON SAVINGS                    | 3,949.87       | 4.46     | 0.00          | 0.00        | 3,954.33     |
| <b>G Investments Totals:</b>               | -5,000.00      | 4.46     | 4.46          | 0.00        | -5,000.00    |
| <b>H Athletic Department</b>               |                |          |               |             |              |
| 810 ATHLETIC CD                            | 0.00           | 0.00     | 0.00          | 0.00        | 0.00         |
| 820 INTEREST ON ATHLETIC C D               | 0.00           | 0.00     | 0.00          | 0.00        | 0.00         |
| <b>H Athletic Department Totals:</b>       | 0.00           | 0.00     | 0.00          | 0.00        | 0.00         |
| <b>Report Totals:</b>                      | 58,608.96      | 3,824.18 | 5,029.48      | 0.00        | 57,403.66    |

ALL Data

Date: 02/01/2004 thru 02/29/2004

# Current Cash Balance Report

*Cindy Barron*  
Cindy Barron

Arranged by:

Group ID and Activity Number

| Activity Number and Name | Beginning Cash   | Receipts        | Disbursements | Adjustments | Cash Balan       |
|--------------------------|------------------|-----------------|---------------|-------------|------------------|
| 1510 FIELD TRIPS         | 1,148.92         | 96.00           | 0.00          | 0.00        | 1,244.92         |
| 2320 YOUTH TO YOUTH      | 1,610.00         | 0.00            | 0.00          | 0.00        | 1,610.00         |
| 2400 STUDENT COUNCIL     | 0.00             | 0.00            | 0.00          | 0.00        | 0.00             |
| 2410 VOLLEYBALL CLUB     | 0.00             | 0.00            | 0.00          | 0.00        | 0.00             |
| 2440 SCRAPBOOK CLUB      | 0.00             | 0.00            | 0.00          | 0.00        | 0.00             |
| 2442 FCS CLUB            | 147.00           | 0.00            | 0.00          | 0.00        | 147.00           |
| 2450 ARTS & CRAFTS CLUB  | 410.00           | 0.00            | 0.00          | 0.00        | 410.00           |
| 2470 CROSS COUNTRY CLUB  | 0.00             | 0.00            | 0.00          | 0.00        | 0.00             |
| 2500 MUSIC CLUB          | 0.00             | 260.00          | 0.00          | 0.00        | 260.00           |
| 3205 ATHLETIC            | 8,617.90         | 1,028.00        | 0.00          | 0.00        | 9,645.90         |
| Totals:                  | <u>11,933.82</u> | <u>1,384.00</u> | <u>0.00</u>   | <u>0.00</u> | <u>13,317.82</u> |
| Report Totals:           | 11,933.82        | 1,384.00        | 0.00          | 0.00        | 13,317.82        |

# Current Cash Balance Report

ALL Data

Date: 02/01/2004 thru 02/29/2004

Arranged by:  
Group ID and Activity Number

| Activity Number and Name                   | Beginning Cash | Receipts | Disbursements | Adjustments | Cash Balance |
|--|----------------|----------|---------------|-------------|--------------|
| 0 book                                     | 0.00           | 0.00     | 0.00          | 0.00        | 0.00         |
| 0  | 0.00           | 0.00     | 0.00          | 0.00        | 0.00         |
| 0  | 0.00           | 0.00     | 0.00          | 0.00        | 0.00         |
| <b>Totals:</b>                             | 0.00           | 0.00     | 0.00          | 0.00        | 0.00         |
| <b>A GENERAL FUND</b>                      |                |          |               |             |              |
| 100 General Fund                           | 1,153.31       | 1,557.00 | 113.14        | 0.00        | 2,597.17     |
| 110 Student Vending                        | 2,169.42       | 248.16   | 0.00          | 0.00        | 2,417.58     |
| 115 Staff Vending                          | 706.97         | 248.63   | 95.10         | 0.00        | 860.50       |
| <b>A GENERAL FUND Totals:</b>              | 4,029.70       | 2,053.79 | 208.24        | 0.00        | 5,875.25     |
| <b>D SCHOOL CUSTODIAL ACCOUNTS</b>         |                |          |               |             |              |
| 400 Library                                | 260.62         | 47.64    | 50.37         | 0.00        | 257.89       |
| 405 FCS - Family Consumer Science          | -30.31         | 489.00   | 426.68        | 0.00        | 32.01        |
| 410 Field Trips                            | -929.82        | 0.00     | 0.00          | 0.00        | -929.82      |
| 415 Hospitality                            | 928.20         | 20.00    | 49.11         | 0.00        | 899.09       |
| 420 IT LAB - Industrial Technology         | 2,831.75       | 255.00   | 0.00          | 0.00        | 3,086.75     |
| 425 Art                                    | -17.59         | 0.00     | 0.00          | 0.00        | -17.59       |
| 430 Spirit Wear                            | 654.04         | 223.50   | 0.00          | 0.00        | 877.54       |
| 435 Book Fines                             | 767.82         | 0.00     | 34.50         | 0.00        | 733.32       |
| 440 Bleacher Fund                          | 0.00           | 4,035.25 | 1,354.40      | 0.00        | 2,680.85     |
| <b>D SCHOOL CUSTODIAL ACCOUNTS Totals:</b> | 4,464.71       | 5,070.39 | 1,915.06      | 0.00        | 7,620.04     |
| <b>E INVESTMENTS</b>                       |                |          |               |             |              |
| 500 Savings                                | 0.00           | 0.00     | 0.00          | 0.00        | 0.00         |
| 505 Checking Interest                      | 28.19          | 5.13     | 0.00          | 0.00        | 33.32        |
| 510 Interest on Savings                    | 0.00           | 0.00     | 0.00          | 0.00        | 0.00         |
| <b>E INVESTMENTS Totals:</b>               | 28.19          | 5.13     | 0.00          | 0.00        | 33.32        |
| <b>F ATHLETICS and ACTIVITIES</b>          |                |          |               |             |              |
| 600 Athletics Program                      | 631.73         | 218.50   | 2,156.26      | 0.00        | -1,306.03    |
| 605 Clubs and Activities                   | 22.20          | 0.00     | 0.00          | 0.00        | 22.20        |
| 610 Student Council                        | 92.72          | 0.00     | 440.39        | 0.00        | -347.67      |
| 615 Youth to Youth                         | -1,081.55      | 0.00     | 94.67         | 0.00        | -1,176.22    |
| 620 Emissary / Peer Mediation / Tutor      | 401.84         | 0.00     | 19.15         | 0.00        | 382.69       |
| 625 FCS Club                               | -99.85         | 0.00     | 0.00          | 0.00        | -99.85       |
| 630 Swing Choir Club                       | -403.46        | 358.00   | 125.00        | 0.00        | -170.46      |
| 635 Environmental Club                     | 385.72         | 0.00     | 0.00          | 0.00        | 385.72       |
| 640 Yearbook                               | -179.98        | 1,922.00 | 0.00          | 0.00        | 1,742.02     |
| 645 Art Club                               | 1.97           | 0.00     | 0.00          | 0.00        | 1.97         |
| 650 HAL                                    | -12.67         | 0.00     | 498.00        | 0.00        | -510.67      |
| 655 Dance Club                             | 23.95          | 0.00     | 0.00          | 0.00        | 23.95        |
| 660 Jazz Band                              | 26.04          | 0.00     | 0.00          | 0.00        | 26.04        |
| <b>F ATHLETICS and ACTIVITIES Totals:</b>  | -191.34        | 2,498.50 | 3,333.47      | 0.00        | -1,026.31    |
| <b>Report Totals:</b>                      | 8,331.26       | 9,627.81 | 5,456.77      | 0.00        | 12,502.30    |

*Nancy Johnston 3-8-04*

*3-5-04*

# Current Cash Balance Report

ALL Data

Date: 02/01/2004 thru 02/29/2004

Arranged by:  
Group ID and Activity Number

| Activity Number and Name                    | Beginning Cash   | Receipts        | Disbursements | Adjustments | Cash Balance     |
|---|------------------|-----------------|---------------|-------------|------------------|
| 0   | 0.00             | 0.00            | 0.00          | 0.00        | 0.00             |
| Totals:                                     | 0.00             | 0.00            | 0.00          | 0.00        | 0.00             |
| <b>A EXTRACURRICULAR ACTIVITIES</b>         |                  |                 |               |             |                  |
| 1000 Field Trips                            | 1,293.00         | 0.00            | 0.00          | 0.00        | 1,293.00         |
| 2000 Clubs/Activities                       | 0.00             | 0.00            | 0.00          | 0.00        | 0.00             |
| 2610 Student Council                        | 256.50           | 0.00            | 0.00          | 0.00        | 256.50           |
| 2615 Youth-to-Youth                         | 957.50           | 395.00          | 0.00          | 0.00        | 1,352.50         |
| 2625 FCS Club                               | 310.00           | 0.00            | 0.00          | 0.00        | 310.00           |
| 2630 Swing Choir                            | 75.00            | 0.00            | 0.00          | 0.00        | 75.00            |
| 2635 Environmental Club                     | 158.50           | 0.00            | 0.00          | 0.00        | 158.50           |
| 2645 Art Club                               | 0.00             | 0.00            | 0.00          | 0.00        | 0.00             |
| 2650 HAL                                    | 28.00            | 40.00           | 0.00          | 0.00        | 68.00            |
| 2655 Dance Club                             | 0.00             | 0.00            | 0.00          | 0.00        | 0.00             |
| 3000 Athletics                              | 9,535.19         | 638.00          | 0.00          | 0.00        | 10,173.19        |
| <b>A EXTRACURRICULAR ACTIVITIES Totals:</b> | <b>12,613.69</b> | <b>1,073.00</b> | <b>0.00</b>   | <b>0.00</b> | <b>13,686.69</b> |
| <b>Report Totals:</b>                       | <b>12,613.69</b> | <b>1,073.00</b> | <b>0.00</b>   | <b>0.00</b> | <b>13,686.69</b> |

*Nancy Johnston 3-8-04*  
*Richard Heale, k. a. 3-9-04*

# Current Cash Balance Report

ALL Data

Date: 02/01/2004 thru 02/29/2004

Arranged by:  
Group ID and Activity Number

| Activity Number and Name                 | Beginning Cash   | Receipts        | Disbursements   | Adjustments  | Cash Balance     |
|--|------------------|-----------------|-----------------|--------------|------------------|
| <b>A GENERAL FUNDS</b>                   |                  |                 |                 |              |                  |
| 100 VENDING MACHINES                     | 12,166.13        | 954.39          | 0.00            | 0.00         | 13,120.52        |
| 105 STAFF VENDING MACHINES               | 1,839.61         | 172.20          | 82.52           | 0.00         | 1,929.29         |
| 110 GENERAL                              | -2,524.13        | 0.00            | 1,402.51        | 0.00         | -3,926.64        |
| 120 PENCIL FUND (SCHOOL IMPROV.)         | 1,142.86         | 119.84          | 0.00            | 0.00         | 1,262.70         |
| 150 INTEREST EARNED CHECKING             | 4,182.76         | 0.00            | 0.00            | 0.00         | 4,182.76         |
| 170 INTEREST EARNED SAVINGS              | 15,309.00        | 30.08           | 0.00            | 0.00         | 15,339.08        |
| 180 BUILDING IMPROVEMENTS FUND           | 0.00             | 0.00            | 0.00            | 0.00         | 0.00             |
| 190 PAYBAC FUND                          | 319.67           | 0.00            | 0.00            | 0.00         | 319.67           |
| <b>A GENERAL FUNDS Totals:</b>           | <b>32,435.90</b> | <b>1,276.51</b> | <b>1,485.03</b> | <b>0.00</b>  | <b>32,227.38</b> |
| <b>B ATHLETICS</b>                       |                  |                 |                 |              |                  |
| 200 ATHLETICS PROGRAM                    | 7,539.40         | 0.00            | 1,075.98        | 0.00         | 6,463.42         |
| <b>B ATHLETICS Totals:</b>               | <b>7,539.40</b>  | <b>0.00</b>     | <b>1,075.98</b> | <b>0.00</b>  | <b>6,463.42</b>  |
| <b>C ACADEMIC CLUBS</b>                  |                  |                 |                 |              |                  |
| 305 ART CLUB                             | -29.12           | 0.00            | 0.00            | 0.00         | -29.12           |
| 310 YEARBOOKS                            | -1,861.12        | 0.00            | 0.00            | 0.00         | -1,861.12        |
| 315 BOWLING CLUB                         | -1,087.50        | 0.00            | 0.00            | 0.00         | -1,087.50        |
| 320 FAMILY CONSUMER SCIENCE CLUB         | -82.82           | 0.00            | 39.40           | 0.00         | -122.22          |
| 330 DRAMA                                | 91.83            | 0.00            | 0.00            | 0.00         | 91.83            |
| 335 PING PONG                            | 0.00             | 0.00            | 0.00            | 0.00         | 0.00             |
| 340 TENNIS CLUB                          | -510.00          | 0.00            | 0.00            | 0.00         | -510.00          |
| 350 SKI CLUB                             | -1,156.21        | 0.00            | 0.00            | 0.00         | -1,156.21        |
| <b>C ACADEMIC CLUBS Totals:</b>          | <b>-4,634.94</b> | <b>0.00</b>     | <b>39.40</b>    | <b>0.00</b>  | <b>-4,674.34</b> |
| <b>D CLUBS AND ORGANIZATIONS</b>         |                  |                 |                 |              |                  |
| 400 STUDENT COUNCIL                      | 5,430.89         | 0.00            | 455.65          | 0.00         | 4,975.24         |
| 425 YOUTH TO YOUTH                       | -217.34          | 364.50          | 43.08           | 15.00        | 119.08           |
| <b>D CLUBS AND ORGANIZATIONS Totals:</b> | <b>5,213.55</b>  | <b>364.50</b>   | <b>498.73</b>   | <b>15.00</b> | <b>5,094.32</b>  |
| <b>E SCHOOL CUSTODIAL ACCOUNTS</b>       |                  |                 |                 |              |                  |
| 500 BAND                                 | 668.76           | 0.00            | 342.00          | 0.00         | 326.76           |
| 501 SITE BASE                            | 24.78            | 0.00            | 0.00            | 0.00         | 24.78            |
| 502 HOSPITALITY                          | 1,386.37         | 0.00            | 31.00           | 0.00         | 1,355.37         |
| 503 BAND CONTEST/CLINIC                  | 0.00             | 0.00            | 0.00            | 0.00         | 0.00             |
| 504 ROTARY ACTIVITY FUND                 | 737.10           | 0.00            | 0.00            | 0.00         | 737.10           |
| 505 FINES                                | 1,040.82         | 0.00            | 0.00            | 0.00         | 1,040.82         |
| 506 MONTESSORI (6TH)                     | 121.23           | 0.00            | 0.00            | 0.00         | 121.23           |
| 507 TEAMMATES                            | 0.00             | 0.00            | 0.00            | 0.00         | 0.00             |
| 508 MONTESSORI (7TH)                     | 978.50           | 1,074.53        | 1,194.05        | 0.00         | 858.98           |
| 509 FUNDRAISER '02-'03 (SCHOLARSHIPS,    | 7,897.63         | 0.00            | 0.00            | 0.00         | 7,897.63         |
| 510 TRANSPORTATION                       | 0.00             | 0.00            | 0.00            | 0.00         | 0.00             |
| 511 NEW TEACHER FUND                     | 150.00           | 0.00            | 0.00            | 0.00         | 150.00           |
| 512 KIDS HELPING KIDS FUND               | 17.70            | 0.00            | 0.00            | 0.00         | 17.70            |
| 513 MONTESSORI SUPPORT FUND              | 200.00           | 0.00            | 0.00            | 0.00         | 200.00           |
| 515 ASSIGNMENT NOTEBOOKS                 | 357.65           | 0.00            | 0.00            | 0.00         | 357.65           |
| 516 6A SUPPORT FUND                      | 404.47           | 0.00            | 0.00            | 0.00         | 404.47           |
| 517 6B SUPPORT FUND                      | 300.71           | 0.00            | 0.00            | 0.00         | 300.71           |
| 518 7A SUPPORT FUND                      | 450.00           | 0.00            | 57.88           | 0.00         | 392.12           |
| 519 7B SUPPORT FUND                      | 340.29           | 0.00            | 31.08           | -15.00       | 294.21           |
| 520 LIBRARY                              | 1,364.16         | 37.73           | 50.70           | 0.00         | 1,351.19         |
| 521 7C SUPPORT FUND                      | 361.82           | 0.00            | 44.19           | 0.00         | 317.63           |
| 522 8A SUPPORT FUND                      | 319.90           | 0.00            | 31.89           | 0.00         | 288.01           |
| 523 8B SUPPORT FUND                      | 319.89           | 0.00            | 31.90           | 0.00         | 287.99           |
| 525 FUND RAISER 1995-96-97               | 0.00             | 0.00            | 0.00            | 0.00         | 0.00             |

# Current Cash Balance Report

ALL Data

Date: 02/01/2004 thru 02/29/2004

Arranged by:  
Group ID and Activity Number

| Activity Number and Name                       | Beginning Cash    | Receipts        | Disbursements   | Adjustments   | Cash Balance      |
|--|-------------------|-----------------|-----------------|---------------|-------------------|
| 526 FUNDRAISER '03-'04                         | 13,443.55         | 19.17           | 52.09           | 0.00          | 13,410.63         |
| 530 FUNDRAISER 97-98, COCURRICULAR             | 0.00              | 0.00            | 0.00            | 0.00          | 0.00              |
| 535 VOCAL MUSIC                                | -350.07           | 0.00            | 0.00            | 0.00          | -350.07           |
| 540 FUNDRAISER 98-99, LIBRARY                  | 39.12             | 0.00            | 0.00            | 0.00          | 39.12             |
| 545 ORCHESTRA                                  | 7.86              | 0.00            | 0.00            | 0.00          | 7.86              |
| 550 SUMMER SCHOOL                              | 0.00              | 0.00            | 0.00            | 0.00          | 0.00              |
| 555 FUNDRAISER 99-00, PRODUCTIVITY &           | 0.00              | 0.00            | 0.00            | 0.00          | 0.00              |
| 560 PHYSICAL EDUCATION                         | 266.91            | 0.00            | 0.00            | 0.00          | 266.91            |
| 565 FUNDRAISER '00-'01, (SIGNS, SCHOLARSHIPS,  | 18.78             | 0.00            | 0.00            | 0.00          | 18.78             |
| 570 P.I.V.O.T.                                 | 0.00              | 0.00            | 0.00            | 0.00          | 0.00              |
| 575 ART FEES                                   | 270.61            | 0.00            | 0.00            | 0.00          | 270.61            |
| 580 SEWING (HAAN CRAFT KITS)                   | 74.52             | 0.00            | 911.47          | 0.00          | -836.95           |
| 585 ENVIRONMENTAL EDUCATION                    | 0.00              | 0.00            | 0.00            | 0.00          | 0.00              |
| 590 TECHNOLOGY EDUCATION                       | 1,547.33          | 143.50          | 0.00            | 0.00          | 1,690.83          |
| 595 FUNDRAISER '01-'02 (COMMONS, CAMPUS, SIGN, | 4,368.50          | 0.00            | 476.37          | 0.00          | 3,892.13          |
| <b>E SCHOOL CUSTODIAL ACCOUNTS Totals:</b>     | <b>37,128.89</b>  | <b>1,274.93</b> | <b>3,254.62</b> | <b>-15.00</b> | <b>35,134.20</b>  |
| <b>F DISTRICT CUSTODIAL ACCOUNTS</b>           |                   |                 |                 |               |                   |
| 620 CONFERENCE ACCOUNT                         | 1,028.93          | 0.00            | 0.00            | 0.00          | 1,028.93          |
| <b>F DISTRICT CUSTODIAL ACCOUNTS Totals:</b>   | <b>1,028.93</b>   | <b>0.00</b>     | <b>0.00</b>     | <b>0.00</b>   | <b>1,028.93</b>   |
| <b>G INVESTMENTS</b>                           |                   |                 |                 |               |                   |
| 700 SAVINGS                                    | -58,648.28        | 0.00            | 30.08           | 0.00          | -58,678.36        |
| 710 INTEREST ON SAVINGS                        | 0.00              | 0.00            | 0.00            | 0.00          | 0.00              |
| <b>G INVESTMENTS Totals:</b>                   | <b>-58,648.28</b> | <b>0.00</b>     | <b>30.08</b>    | <b>0.00</b>   | <b>-58,678.36</b> |
| <b>Report Totals:</b>                          | <b>20,063.45</b>  | <b>2,915.94</b> | <b>6,383.84</b> | <b>0.00</b>   | <b>16,595.55</b>  |

Submitted by *Julia M. Crivello, Bookkeeper*

Approved by *AM* Date *3/25/07*

# Current Cash Balance Report

ALL Data

Date: 02/01/2004 thru 02/29/2004

Arranged by:  
Group ID and Activity Number

| Activity Number and Name          | Beginning Cash   | Receipts        | Disbursements | Adjustments | Cash Balance     |
|-----------------------------------|------------------|-----------------|---------------|-------------|------------------|
| <b>A EXTRACURRICULAR</b>          |                  |                 |               |             |                  |
| 1005 7A FIELD TRIP                | 872.00           | 0.00            | 0.00          | 0.00        | 872.00           |
| 1010 7B FIELD TRIP                | 903.00           | 0.00            | 0.00          | 0.00        | 903.00           |
| 1015 7C FIELD TRIP                | 934.50           | 10.50           | 0.00          | 0.00        | 945.00           |
| 1020 7TH GRADE FIELD TRIP         | 14.00            | 0.00            | 0.00          | 0.00        | 14.00            |
| 1030 6A FIELD TRIP                | 1,280.00         | 0.00            | 0.00          | 0.00        | 1,280.00         |
| 1035 6B FIELD TRIP                | 1,150.00         | 0.00            | 0.00          | 0.00        | 1,150.00         |
| 1040 6C FIELD TRIP                | 0.00             | 0.00            | 0.00          | 0.00        | 0.00             |
| 1050 8A FIELD TRIP                | 0.00             | 0.00            | 0.00          | 0.00        | 0.00             |
| 1055 8B FIELD TRIP                | 0.00             | 0.00            | 0.00          | 0.00        | 0.00             |
| 1060 8TH GRADE FIELD TRIP         | 1,844.50         | 0.00            | 0.00          | 0.00        | 1,844.50         |
| 1065 H. A. L. FIELD TRIP          | 211.50           | 0.00            | 0.00          | 0.00        | 211.50           |
| 1075 FRENCH FIELD TRIP            | 0.00             | 0.00            | 0.00          | 0.00        | 0.00             |
| 1080 GERMAN FIELD TRIP            | 0.00             | 0.00            | 0.00          | 0.00        | 0.00             |
| 1506 MONTESSORI (6TH)             | 0.00             | 0.00            | 0.00          | 0.00        | 0.00             |
| 1508 MONTESSORI (7,8)             | 4,151.21         | 0.00            | 0.00          | 0.00        | 4,151.21         |
| <b>A EXTRACURRICULAR Totals:</b>  | <b>11,360.71</b> | <b>10.50</b>    | <b>0.00</b>   | <b>0.00</b> | <b>11,371.21</b> |
| <b>A EXTRACURRICULAR</b>          |                  |                 |               |             |                  |
| 2305 ART CLUB                     | 335.00           | 0.00            | 0.00          | 0.00        | 335.00           |
| <b>A EXTRACURRICULAR Totals:</b>  | <b>335.00</b>    | <b>0.00</b>     | <b>0.00</b>   | <b>0.00</b> | <b>335.00</b>    |
| <b>A EXTRACURRICULAR</b>          |                  |                 |               |             |                  |
| 2315 BOWLING CLUB                 | 2,487.50         | 212.50          | 0.00          | 0.00        | 2,700.00         |
| <b>A EXTRACURRICULAR Totals:</b>  | <b>2,487.50</b>  | <b>212.50</b>   | <b>0.00</b>   | <b>0.00</b> | <b>2,700.00</b>  |
| <b>A EXTRACURRICULAR</b>          |                  |                 |               |             |                  |
| 2320 FAMILY CONSUMER SCIENCE CLUB | 185.75           | 0.00            | 0.00          | 0.00        | 185.75           |
| 2330 DRAMA CLUB                   | 0.00             | 0.00            | 0.00          | 0.00        | 0.00             |
| 2340 TENNIS CLUB                  | 612.00           | 195.00          | 0.00          | 0.00        | 807.00           |
| 2350 SKI CLUB                     | 1,315.00         | 0.00            | 0.00          | 0.00        | 1,315.00         |
| 2425 YOUTH TO YOUTH CLUB          | 1,277.00         | 0.00            | 0.00          | 0.00        | 1,277.00         |
| 2500 BAND                         | 354.95           | 373.75          | 0.00          | 0.00        | 728.70           |
| 2535 VOCAL MUSIC                  | 579.60           | 0.00            | 0.00          | 0.00        | 579.60           |
| 2545 ORCHESTRA                    | 0.00             | 0.00            | 0.00          | 0.00        | 0.00             |
| <b>A EXTRACURRICULAR Totals:</b>  | <b>4,324.30</b>  | <b>568.75</b>   | <b>0.00</b>   | <b>0.00</b> | <b>4,893.05</b>  |
| <b>A EXTRACURRICULAR</b>          |                  |                 |               |             |                  |
| 3200 ATHLETICS                    | 8,976.00         | 1,782.00        | 0.00          | 0.00        | 10,758.00        |
| <b>A EXTRACURRICULAR Totals:</b>  | <b>8,976.00</b>  | <b>1,782.00</b> | <b>0.00</b>   | <b>0.00</b> | <b>10,758.00</b> |
| <b>Report Totals:</b>             | <b>27,483.51</b> | <b>2,573.75</b> | <b>0.00</b>   | <b>0.00</b> | <b>30,057.26</b> |

Submitted by Sally M. Christianson, Bookkeeper

Approved by [Signature] Date 3/21/07

ALL Data

## Current Cash Balance Report

Date: 02/01/2004 thru 02/29/2004

Arranged by:  
Group ID and Activity Number

| Activity Number and Name                 | Beginning Cash   | Receipts         | Disbursements   | Adjustments | Cash Balance      |
|--|------------------|------------------|-----------------|-------------|-------------------|
| <b>A GENERAL FUNDS</b>                   |                  |                  |                 |             |                   |
| 100 VENDING                              | 11,560.18        | 1,073.57         | 44.29           | 0.00        | 12,589.46         |
| 105 STAFF VENDING                        | 1,571.12         | 117.53           | 132.66          | 0.00        | 1,555.99          |
| 110 GENERAL FUND                         | 8,195.98         | 0.00             | 0.00            | 0.00        | 8,195.98          |
| 112 PAYBAC                               | 505.59           | 295.98           | 0.00            | 0.00        | 801.57            |
| 115 KIEWIT T-SHIRT-SALES/PROJECTS        | 8,224.26         | 0.00             | 0.00            | 0.00        | 8,224.26          |
| 116 CLASS/ACTIVITY T-SHIRTS              | -64.86           | 0.00             | 0.00            | 0.00        | -64.86            |
| 117 BOOK ORDERS                          | 0.00             | 0.00             | 0.00            | 0.00        | 0.00              |
| 119 SITE IMPROVEMENT                     | 18,094.89        | 71,906.10        | 0.00            | 0.00        | 90,000.99         |
| 120 SCHOOL IMPROVEMENT TEAM              | 13,038.09        | 0.00             | 0.00            | 0.00        | 13,038.09         |
| 130 BUS                                  | 11,060.48        | 0.00             | 82.67           | 0.00        | 10,977.81         |
| 140 RETIREMENT                           | 714.89           | 0.00             | 0.00            | 0.00        | 714.89            |
| 150 PARENT/TEACHER RESOURCE LIB          | 405.56           | 0.00             | 0.00            | 0.00        | 405.56            |
| 155 TECHNOLOGY                           | 0.00             | 0.00             | 0.00            | 0.00        | 0.00              |
| 165 ROTARY                               | 621.91           | 0.00             | 0.00            | 0.00        | 621.91            |
| 170 SCHOLARSHIP                          | 150.56           | 0.00             | 0.00            | 0.00        | 150.56            |
| 180 SPECIAL PROJECTS                     | 2,844.41         | 0.00             | 350.00          | 0.00        | 2,494.41          |
| 185 LEARNING CENTER                      | 430.13           | 0.00             | 0.00            | 0.00        | 430.13            |
| 190 STAFF DEVELOPMENT                    | 4,232.54         | 1,073.00         | 543.38          | 0.00        | 4,762.16          |
| 195 STUDENT ACTIVITIES                   | 8,743.90         | 0.00             | 0.00            | 0.00        | 8,743.90          |
| 196 PARENTS FOR TEACHER APPRECIATION     | 0.00             | 0.00             | 0.00            | 0.00        | 0.00              |
| 197 VOCAL MUSIC                          | 0.00             | 0.00             | 0.00            | 0.00        | 0.00              |
| <b>A GENERAL FUNDS Totals:</b>           | <b>90,329.63</b> | <b>74,466.18</b> | <b>1,153.00</b> | <b>0.00</b> | <b>163,642.81</b> |
| <b>B ATHLETICS</b>                       |                  |                  |                 |             |                   |
| 200 ATHLETICS                            | 15,156.74        | 0.00             | 3,341.16        | 0.00        | 11,815.58         |
| 210 MULTI-PURPOSE PROJECT                | 71.12            | 0.00             | 0.00            | 0.00        | 71.12             |
| <b>B ATHLETICS Totals:</b>               | <b>15,227.86</b> | <b>0.00</b>      | <b>3,341.16</b> | <b>0.00</b> | <b>11,886.70</b>  |
| <b>C ACADEMIC CLUBS</b>                  |                  |                  |                 |             |                   |
| 300 INTERNATIONAL CLUB                   | 0.00             | 0.00             | 0.00            | 0.00        | 0.00              |
| 305 VOLUNTEER CLUB                       | 466.02           | 0.00             | 0.00            | 0.00        | 466.02            |
| 310 YEARBOOK                             | 9,165.93         | 70.00            | 71.64           | 0.00        | 9,164.29          |
| 315 DRAMA CLUB                           | 751.16           | 0.00             | 0.00            | 0.00        | 751.16            |
| 320 YOUTH-TO-YOUTH                       | 901.36           | 0.00             | 0.00            | 0.00        | 901.36            |
| 325 STUDENT COUNCIL                      | 4,862.75         | 0.00             | 553.91          | 0.00        | 4,308.84          |
| 330 SCIENCE CLUB                         | 0.00             | 0.00             | 0.00            | 0.00        | 0.00              |
| 335 ART CLUB                             | -55.20           | 0.00             | 38.42           | 0.00        | -93.62            |
| 355 SPEECH CLUB                          | 0.00             | 0.00             | 0.00            | 0.00        | 0.00              |
| 360 DESTINATION IMAGINATION CLUB         | 0.00             | 0.00             | 0.00            | 0.00        | 0.00              |
| <b>C ACADEMIC CLUBS Totals:</b>          | <b>16,092.02</b> | <b>70.00</b>     | <b>663.97</b>   | <b>0.00</b> | <b>15,498.05</b>  |
| <b>D CLUBS AND ORGANIZATIONS</b>         |                  |                  |                 |             |                   |
| 420 SNACK AND STITCH                     | 2.03             | 0.00             | 0.00            | 0.00        | 2.03              |
| <b>D CLUBS AND ORGANIZATIONS Totals:</b> | <b>2.03</b>      | <b>0.00</b>      | <b>0.00</b>     | <b>0.00</b> | <b>2.03</b>       |
| <b>E SCHOOL CUSTODIAL ACCOUNTS</b>       |                  |                  |                 |             |                   |
| 520 SOCIAL/HOSPITALITY                   | 1,217.03         | 0.00             | 0.00            | 0.00        | 1,217.03          |
| 530 PE/LOCK                              | 1,931.52         | 8.00             | 0.00            | 0.00        | 1,939.52          |
| 540 HOME ARTS                            | 201.00           | 0.00             | 0.00            | 0.00        | 201.00            |
| 550 INDUSTRIAL ARTS                      | 862.45           | 189.00           | 27.00           | 0.00        | 1,024.45          |
| 560 ART CLASS                            | 32.68            | 0.00             | 0.00            | 0.00        | 32.68             |
| 580 LIBRARY                              | 3,382.30         | 5,829.73         | 135.39          | 0.00        | 9,076.64          |
| 581 6A FIELD TRIP                        | -1,041.33        | 0.00             | 0.00            | 0.00        | -1,041.33         |
| 582 6B FIELD TRIP                        | -1,703.59        | 0.00             | 0.00            | 0.00        | -1,703.59         |
| 583 6C FIELD TRIP                        | -1,327.54        | 0.00             | 0.00            | 0.00        | -1,327.54         |



ALL Data

# Current Cash Balance Report

Date: 02/01/2004 thru 02/29/2004

Arranged by:  
Group ID and Activity Number

| Activity Number and Name              | Beginning Cash | Receipts  | Disbursements | Adjustments | Cash Balance |
|---------------------------------------|----------------|-----------|---------------|-------------|--------------|
| 584 7A FIELD TRIP                     | -249.00        | 0.00      | 0.00          | 0.00        | -249.00      |
| 585 7B FIELD TRIP                     | 885.00         | 0.00      | 0.00          | 0.00        | 885.00       |
| 586 7C FIELD TRIP                     | 0.00           | 0.00      | 0.00          | 0.00        | 0.00         |
| 587 8A FIELD TRIP                     | -1,149.92      | 0.00      | 0.00          | 0.00        | -1,149.92    |
| 588 8B FIELD TRIP                     | -1,191.66      | 0.00      | 0.00          | 0.00        | -1,191.66    |
| 589 8C FIELD TRIP                     | -1,129.92      | 0.00      | 0.00          | 0.00        | -1,129.92    |
| 590 FRENCH FIELD TRIP                 | 0.00           | 0.00      | 0.00          | 0.00        | 0.00         |
| 591 GERMAN FIELD TRIP                 | 0.00           | 0.00      | 0.00          | 0.00        | 0.00         |
| 592 SPANISH FIELD TRIP                | 0.00           | 0.00      | 0.00          | 0.00        | 0.00         |
| 593 HAL FIELD TRIPS                   | 0.00           | 0.00      | 0.00          | 0.00        | 0.00         |
| 594 AFTER SCHOOL PROGRAM              | -371.00        | 84.00     | 461.00        | 0.00        | -748.00      |
| 595 SUMMER SCHOOL PROGRAM             | -1,024.38      | 0.00      | 4,339.04      | 0.00        | -5,363.42    |
| 596 BAND FIELD TRIPS                  | 0.00           | 0.00      | 0.00          | 0.00        | 0.00         |
| 597 BAND ACTIVITIES                   | -71.47         | 0.00      | 0.00          | 0.00        | -71.47       |
| E SCHOOL CUSTODIAL ACCOUNTS Totals:   | 36.20          | 0.00      | 0.00          | 0.00        | 36.20        |
| F DISTRICT CUSTODIAL ACCOUNTS         | -711.63        | 6,110.73  | 4,962.43      | 0.00        | 436.67       |
| 620 CONVENTION                        | 214.96         | 0.00      | 0.00          | 0.00        | 214.96       |
| F DISTRICT CUSTODIAL ACCOUNTS Totals: | 214.96         | 0.00      | 0.00          | 0.00        | 214.96       |
| G INVESTMENTS                         |                |           |               |             | 214.96       |
| 700 SAVINGS                           | -70,595.66     | 0.00      | 138.09        | 0.00        | -70,733.75   |
| 710 INTEREST ON SAVINGS               | 46,193.66      | 138.09    | 0.00          | 0.00        | 46,331.75    |
| G INVESTMENTS Totals:                 | -24,402.00     | 138.09    | 138.09        | 0.00        | -24,402.00   |
| Report Totals:                        | 96,752.87      | 80,785.00 | 10,258.65     | 0.00        | 167,279.22   |

*[Handwritten Signature]* - Principal 3/4/04  
 Melissa Schuetz - bookkeeper 3/4/04

# Current Cash Balance Report

ALL Data

Date: 02/01/2004 thru 02/29/2004

Arranged by:  
Group ID and Activity Number

| Activity Number and Name                    | Beginning Cash   | Receipts        | Disbursements | Adjustments | Cash Balance     |
|---|------------------|-----------------|---------------|-------------|------------------|
| <b>A EXTRACURRICULAR</b>                    |                  |                 |               |             |                  |
| 1581 6A FIELD TRIPS                         | 871.00           | 0.00            | 0.00          | 0.00        | 871.00           |
| 1582 6B FIELD TRIPS                         | 1,465.00         | 0.00            | 0.00          | 0.00        | 1,465.00         |
| 1583 6C FIELD TRIPS                         | 1,183.50         | 0.00            | 0.00          | 0.00        | 1,183.50         |
| 1584 7A FIELD TRIPS                         | 249.00           | 0.00            | 0.00          | 0.00        | 249.00           |
| 1585 7B FIELD TRIPS                         | 10.50            | 0.00            | 0.00          | 0.00        | 10.50            |
| 1586 7C FIELD TRIPS                         | 0.00             | 0.00            | 0.00          | 0.00        | 0.00             |
| 1587 8A FIELD TRIPS                         | 660.50           | 0.00            | 0.00          | 0.00        | 660.50           |
| 1588 8B FIELD TRIPS                         | 594.00           | 0.00            | 0.00          | 0.00        | 594.00           |
| 1589 8C FIELD TRIPS                         | 654.00           | 0.00            | 0.00          | 0.00        | 654.00           |
| 1590 FRENCH FIELD TRIPS                     | 0.00             | 0.00            | 0.00          | 0.00        | 0.00             |
| 1591 GERMAN FIELD TRIPS                     | 0.00             | 0.00            | 0.00          | 0.00        | 0.00             |
| 1592 SPANISH FIELD TRIPS                    | 0.00             | 0.00            | 0.00          | 0.00        | 0.00             |
| 1593 HAL FIELD TRIPS                        | 56.00            | 863.00          | 0.00          | 0.00        | 919.00           |
| 1596 BAND FIELD TRIPS                       | 0.00             | 130.00          | 0.00          | 0.00        | 130.00           |
| 2320 YOUTH-TO-YOUTH CLUB                    | 0.00             | 0.00            | 0.00          | 0.00        | 0.00             |
| 2335 ART CLUB                               | 222.00           | 0.00            | 0.00          | 0.00        | 222.00           |
| 2350 CHESS CLUB                             | 0.00             | 0.00            | 0.00          | 0.00        | 0.00             |
| 2355 SPEECH CLUB                            | 0.00             | 0.00            | 0.00          | 0.00        | 0.00             |
| 2360 DESTINATION IMAGINATION CLUB           | 0.00             | 0.00            | 0.00          | 0.00        | 0.00             |
| 2420 SNACK AND STITCH CLUB                  | 81.00            | 0.00            | 0.00          | 0.00        | 81.00            |
| 3200 ATHLETICS                              | 7,999.00         | 356.25          | 0.00          | 0.00        | 8,355.25         |
| <b>A EXTRACURRICULAR Totals:</b>            | <b>14,045.50</b> | <b>1,349.25</b> | <b>0.00</b>   | <b>0.00</b> | <b>15,394.75</b> |
| <b>C AFTER SCHOOL/SUMMER SCHOOL</b>         |                  |                 |               |             |                  |
| 6594 AFTER SCHOOL PROGRAM                   | 13,835.00        | 2,745.00        | 0.00          | 0.00        | 16,580.00        |
| 6595 SUMMER SCHOOL PROGRAM                  | 0.00             | 0.00            | 0.00          | 0.00        | 0.00             |
| <b>C AFTER SCHOOL/SUMMER SCHOOL Totals:</b> | <b>13,835.00</b> | <b>2,745.00</b> | <b>0.00</b>   | <b>0.00</b> | <b>16,580.00</b> |
| <b>Report Totals:</b>                       | <b>27,880.50</b> | <b>4,094.25</b> | <b>0.00</b>   | <b>0.00</b> | <b>31,974.75</b> |

*[Signature]* Principal 3/4/04  
*[Signature]* Bookkeeper 3/3/04

# Current Cash Balance Report

ALL Data

Date: 02/01/2004 thru 02/29/2004

Arranged by:  
Group ID and Activity Number

| Activity Number and Name                 | Beginning Cash   | Receipts        | Disbursements   | Adjustments | Cash Balance     |
|--|------------------|-----------------|-----------------|-------------|------------------|
| <b>A GENERAL FUNDS</b>                   |                  |                 |                 |             |                  |
| 100 VENDING (POP)                        | 452.44           | 621.83          | 0.00            | 0.00        | 1,074.27         |
| 101 VENDING (PENS & PENCILS)             | 297.56           | 113.25          | 0.00            | 0.00        | 410.81           |
| 102 VENDING (CANDY)                      | 0.00             | 346.86          | 0.00            | 0.00        | 346.86           |
| 103 VENDING (ICE CREAM)                  | 40.92            | 0.00            | 0.00            | 0.00        | 40.92            |
| 104 VENDING (STAFF)                      | 0.00             | 0.00            | 0.00            | 0.00        | 0.00             |
| 110 GENERAL                              | 16,770.38        | 11.78           | 1,210.90        | 0.00        | 15,571.26        |
| 115 BUNNELL BOOK ORDERS                  | 27.85            | 33.65           | 55.35           | 0.00        | 6.15             |
| 120 BIERMAN BOOK ORDERS                  | 36.50            | 0.00            | 0.00            | 0.00        | 36.50            |
| 125 MAUST BOOK ORDER                     | 73.40            | 0.00            | 73.25           | 0.00        | 0.15             |
| 126 BRABLEC BOOK ORDERS                  | 0.00             | 210.20          | 210.20          | 0.00        | 0.00             |
| 130 MEF SCHOLARSHIP                      | 2,000.00         | 0.00            | 0.00            | 0.00        | 2,000.00         |
| 135 NOT USED                             | 0.00             | 0.00            | 0.00            | 0.00        | 0.00             |
| 140 CHARVAT BOOK ORDERS                  | 0.00             | 0.00            | 0.00            | 0.00        | 0.00             |
| 145 NOT USED                             | 0.00             | 0.00            | 0.00            | 0.00        | 0.00             |
| 150 NOT USED                             | 520.69           | 99.10           | 104.60          | 0.00        | 515.19           |
| <b>A GENERAL FUNDS Totals:</b>           | <b>20,219.74</b> | <b>1,436.67</b> | <b>1,654.30</b> | <b>0.00</b> | <b>20,002.11</b> |
| <b>B ATHLETICS</b>                       |                  |                 |                 |             |                  |
| 200 ATHLETICS                            | -4,670.85        | 0.00            | 0.00            | 0.00        | -4,670.85        |
| 210 FOOTBALL                             | 0.00             | 0.00            | 2,705.65        | 0.00        | -2,705.65        |
| 220 BASKETBALL                           | -264.67          | 450.00          | 938.69          | 0.00        | -753.36          |
| 230 VOLLEYBALL                           | 0.00             | 0.00            | 0.00            | 0.00        | 0.00             |
| 240 WRESTLING                            | -280.00          | 0.00            | 502.86          | 0.00        | -782.86          |
| 250 CROSS COUNTRY                        | 5.75             | 0.00            | 0.00            | 0.00        | 5.75             |
| 260 TRACK & FIELD                        | 0.00             | 0.00            | 0.00            | 0.00        | 0.00             |
| <b>B ATHLETICS Totals:</b>               | <b>-5,209.77</b> | <b>450.00</b>   | <b>4,147.20</b> | <b>0.00</b> | <b>-8,906.97</b> |
| <b>C ACADEMIC CLUBS</b>                  |                  |                 |                 |             |                  |
| 300 ANNUAL                               | 276.88           | 10.00           | 0.00            | 0.00        | 286.88           |
| 305 ART CLUB                             | 371.75           | 0.00            | 0.00            | 0.00        | 371.75           |
| 306 CHESS                                | 0.00             | 0.00            | 0.00            | 0.00        | 0.00             |
| 310 DRAMA CLUB                           | 139.12           | 0.00            | 0.00            | 0.00        | 139.12           |
| 315 YOUTH TO YOUTH                       | -46.43           | 0.00            | 82.67           | 0.00        | -129.10          |
| 317 FRENCH CLUB                          | 0.00             | 0.00            | 0.00            | 0.00        | 0.00             |
| 318 MUSTANG MENTORS                      | 46.32            | 0.00            | 0.00            | 0.00        | 46.32            |
| 320 SCIENCE CLUB                         | 0.00             | 0.00            | 0.00            | 0.00        | 0.00             |
| 321 SCRAPBOOK CLUB                       | 37.79            | 0.00            | 0.00            | 0.00        | 37.79            |
| 325 SKI CLUB                             | 0.00             | 0.00            | 0.00            | 0.00        | 0.00             |
| 330 SPANISH CLUB                         | 0.00             | 0.00            | 0.00            | 0.00        | 0.00             |
| 335 VOLUNTEER CLUB                       | 74.12            | 0.00            | 0.00            | 0.00        | 74.12            |
| 340 SPED CAMPING TRIP                    | 33.14            | 0.00            | 0.00            | 0.00        | 33.14            |
| 345 NOT USED                             | 0.00             | 0.00            | 0.00            | 0.00        | 0.00             |
| 350 FORENSICS                            | 0.00             | 0.00            | 0.00            | 0.00        | 0.00             |
| <b>C ACADEMIC CLUBS Totals:</b>          | <b>932.69</b>    | <b>10.00</b>    | <b>82.67</b>    | <b>0.00</b> | <b>860.02</b>    |
| <b>D CLUBS AND ORGANIZATIONS</b>         |                  |                 |                 |             |                  |
| 400 STUDENT COUNCIL                      | 893.55           | 28.14           | 264.90          | 0.00        | 656.79           |
| <b>D CLUBS AND ORGANIZATIONS Totals:</b> | <b>893.55</b>    | <b>28.14</b>    | <b>264.90</b>   | <b>0.00</b> | <b>656.79</b>    |
| <b>E SCHOOL CUSTODIAL ACCOUNTS</b>       |                  |                 |                 |             |                  |
| 500 ART PROJECTS                         | 1,317.36         | 0.00            | 0.00            | 0.00        | 1,317.36         |
| 501 BAND CONTEST/CLINIC                  | 698.98           | 0.00            | 0.00            | 0.00        | 698.98           |
| 502 SWING CHOIR                          | 55.65            | 0.00            | 0.00            | 0.00        | 55.65            |
| 503 HONOR CHOIR                          | 0.00             | 0.00            | 0.00            | 0.00        | 0.00             |
| 504 JAZZ BAND                            | -60.00           | 0.00            | 234.00          | 0.00        | -294.00          |

ALL Data

# Current Cash Balance Report

Date: 02/01/2004 thru 02/29/2004

Arranged by:  
Group ID and Activity Number

| Activity Number and Name                     | Beginning Cash    | Receipts        | Disbursements   | Adjustments | Cash Balance      |
|--|-------------------|-----------------|-----------------|-------------|-------------------|
| 505 HOSPITALITY FUND                         | 909.03            | 0.00            | 0.00            | 0.00        | 909.03            |
| 506 6A FIELD TRIPS                           | 0.00              | 0.00            | 372.75          | 0.00        | -372.75           |
| 507 6B FIELD TRIPS                           | 0.00              | 0.00            | 372.75          | 0.00        | -372.75           |
| 508 7A FIELD TRIPS                           | 0.00              | 0.00            | 0.00            | 0.00        | 0.00              |
| 509 7B FIELD TRIPS                           | -202.84           | 0.00            | 447.34          | 0.00        | -650.18           |
| 510 8A FIELD TRIPS                           | 0.00              | 0.00            | 0.00            | 0.00        | 0.00              |
| 511 8B FIELD TRIPS                           | 0.00              | 0.00            | 0.00            | 0.00        | 0.00              |
| 512 8C FIELD TRIPS                           | 0.00              | 0.00            | 0.00            | 0.00        | 0.00              |
| 515 FUND RAISING                             | 28,150.27         | 0.00            | 0.00            | 0.00        | 28,150.27         |
| 520 GYM SUITS                                | 16.55             | 0.00            | 0.00            | 0.00        | 16.55             |
| 525 HOME EC PROJECTS                         | 603.28            | 273.45          | 787.03          | 0.00        | 89.70             |
| 526 HONORS BAND                              | 0.00              | 0.00            | 0.00            | 0.00        | 0.00              |
| 527 HAL TRIPS                                | -42.00            | 0.00            | 0.00            | 0.00        | -42.00            |
| 530 INDUSTRIAL ARTS PROJECTS                 | 3,994.23          | 74.50           | 0.00            | 0.00        | 4,068.73          |
| 535 INSTRUMENT RENTAL                        | 0.00              | 0.00            | 0.00            | 0.00        | 0.00              |
| 545 LIBRARY                                  | 1,276.03          | 60.80           | 0.00            | 0.00        | 1,336.83          |
| 550 LOCK                                     | 40.00             | 0.00            | 0.00            | 0.00        | 40.00             |
| 552 MATH/SCI SAT SCHOOL                      | 0.00              | 0.00            | 0.00            | 0.00        | 0.00              |
| 555 OUTDOOR EDUCATION                        | -4,601.39         | 0.00            | 0.00            | 0.00        | -4,601.39         |
| 560 SITE BASE PLAN                           | 0.00              | 0.00            | 0.00            | 0.00        | 0.00              |
| <b>E SCHOOL CUSTODIAL ACCOUNTS Totals:</b>   | <b>32,155.15</b>  | <b>408.75</b>   | <b>2,213.87</b> | <b>0.00</b> | <b>30,350.03</b>  |
| <b>F DISTRICT CUSTODIAL ACCOUNTS</b>         |                   |                 |                 |             |                   |
| 600 NOT USED                                 | 0.00              | 0.00            | 0.00            | 0.00        | 0.00              |
| 620 NOT USED                                 | 0.00              | 0.00            | 0.00            | 0.00        | 0.00              |
| <b>F DISTRICT CUSTODIAL ACCOUNTS Totals:</b> | <b>0.00</b>       | <b>0.00</b>     | <b>0.00</b>     | <b>0.00</b> | <b>0.00</b>       |
| <b>G INVESTMENTS</b>                         |                   |                 |                 |             |                   |
| 700 INVESTMENTS                              | -28,807.26        | 0.00            | 0.00            | 0.00        | -28,807.26        |
| 710 INTEREST FROM SAVINGS                    | 0.00              | 0.00            | 0.00            | 0.00        | 0.00              |
| <b>G INVESTMENTS Totals:</b>                 | <b>-28,807.26</b> | <b>0.00</b>     | <b>0.00</b>     | <b>0.00</b> | <b>-28,807.26</b> |
| <b>R REIMBURSEMENT</b>                       |                   |                 |                 |             |                   |
| 800 NOT USED                                 | 0.00              | 0.00            | 0.00            | 0.00        | 0.00              |
| <b>R REIMBURSEMENT Totals:</b>               | <b>0.00</b>       | <b>0.00</b>     | <b>0.00</b>     | <b>0.00</b> | <b>0.00</b>       |
| <b>Report Totals:</b>                        | <b>20,184.10</b>  | <b>2,333.56</b> | <b>8,362.94</b> | <b>0.00</b> | <b>14,154.72</b>  |

Julie Bartholomeu  
Bookkeeper

# Current Cash Balance Report

ALL Data

Date: 02/01/2004 thru 02/29/2004

Arranged by:  
Group ID and Activity Number

| Activity Number and Name         | Beginning Cash   | Receipts        | Disbursements | Adjustments | Cash Balance     |
|----------------------------------|------------------|-----------------|---------------|-------------|------------------|
| <b>A EXTRACURRICULAR</b>         |                  |                 |               |             |                  |
| 1310 DRAMA CLUB TRIP             | 19.00            | 0.00            | 0.00          | 0.00        | 19.00            |
| 1315 YOUTH TO YOUTH TRIP         | 342.75           | 0.00            | 0.00          | 0.00        | 342.75           |
| 1340 RESOURCE                    | 0.00             | 0.00            | 0.00          | 0.00        | 0.00             |
| 1400 STUDENT COUNCIL TRIP        | 0.00             | 0.00            | 0.00          | 0.00        | 0.00             |
| 1506 6A FIELD TRIP               | 200.75           | 329.60          | 0.00          | 0.00        | 530.35           |
| 1507 6B FIELD TRIP               | 310.20           | 211.15          | 0.00          | 0.00        | 521.35           |
| 1508 7A FIELD TRIP               | 0.00             | 0.00            | 0.00          | 0.00        | 0.00             |
| 1509 7B FIELD TRIP               | 316.00           | 435.00          | 0.00          | 0.00        | 751.00           |
| 1510 8A FIELD TRIP               | 0.00             | 0.00            | 0.00          | 0.00        | 0.00             |
| 1511 8B FIELD TRIP               | 0.00             | 0.00            | 0.00          | 0.00        | 0.00             |
| 1527 HAL TRIPS                   | 35.00            | 0.00            | 0.00          | 0.00        | 35.00            |
| 1555 OUTDOOR ED                  | 4,232.50         | 0.00            | 0.00          | 0.00        | 4,232.50         |
| 2305 ART CLUB                    | 202.00           | 16.00           | 0.00          | 0.00        | 218.00           |
| 2306 CHESS                       | 0.00             | 0.00            | 0.00          | 0.00        | 0.00             |
| 2310 DRAMA CLUB                  | 162.50           | 0.00            | 0.00          | 0.00        | 162.50           |
| 2315 YOUTH TO YOUTH              | 131.00           | 0.00            | 0.00          | 0.00        | 131.00           |
| 2321 SCRAPBOOK CLUB              | 10.00            | 0.00            | 0.00          | 0.00        | 10.00            |
| 2325 SKI CLUB                    | 0.00             | 0.00            | 0.00          | 0.00        | 0.00             |
| 2350 FORENSICS                   | 0.00             | 0.00            | 0.00          | 0.00        | 0.00             |
| 2504 JAZZ BAND                   | 243.75           | 178.75          | 0.00          | 0.00        | 422.50           |
| 2513 FIDDLE FEST                 | 0.00             | 0.00            | 0.00          | 0.00        | 0.00             |
| 2526 HONORS BAND                 | 0.00             | 0.00            | 0.00          | 0.00        | 0.00             |
| 2535 INSTRUMENT RENTAL           | 0.00             | 0.00            | 0.00          | 0.00        | 0.00             |
| 3000 ATHLETICS                   | 0.00             | 0.00            | 0.00          | 0.00        | 0.00             |
| 3010 FOOTBALL                    | 1,320.00         | 0.00            | 0.00          | 0.00        | 1,320.00         |
| 3020 BASKETBALL                  | 3,014.00         | 418.50          | 0.00          | 0.00        | 3,432.50         |
| 3030 VOLLEYBALL                  | 1,166.00         | 0.00            | 0.00          | 0.00        | 1,166.00         |
| 3040 WRESTLING                   | 551.00           | 0.00            | 0.00          | 0.00        | 551.00           |
| 3050 CROSS COUNTRY               | 0.00             | 0.00            | 0.00          | 0.00        | 0.00             |
| 3060 TRACK & FIELD               | 0.00             | 0.00            | 0.00          | 0.00        | 0.00             |
| <b>A EXTRACURRICULAR Totals:</b> | <b>12,256.45</b> | <b>1,589.00</b> | <b>0.00</b>   | <b>0.00</b> | <b>13,845.45</b> |
| <b>Report Totals:</b>            | <b>12,256.45</b> | <b>1,589.00</b> | <b>0.00</b>   | <b>0.00</b> | <b>13,845.45</b> |

*Gregory R. H.*

*Julie Bartholomew  
Bookkeeper*

# Current Cash Balance Report

ALL Data

Date: 02/01/2004 thru 02/29/2004

Arranged by:  
Group ID and Activity Number

| Activity Number and Name                 | Beginning Cash    | Receipts        | Disbursements   | Adjustments   | Cash Balance      |
|--|-------------------|-----------------|-----------------|---------------|-------------------|
| <b>A ACTIVITY GENERAL FUND</b>           |                   |                 |                 |               |                   |
| 100 Vending Machines                     | 9,491.86          | 888.22          | 0.00            | 0.00          | 10,380.08         |
| 101 Coffee & Water Machines              | 131.20            | 95.00           | 172.45          | 0.00          | 53.75             |
| 102 Building Beautification              | 2,457.22          | 0.00            | 0.00            | 0.00          | 2,457.22          |
| 103 Vending machines-staff               | 257.64            | 142.24          | 749.36          | 349.48        | 0.00              |
| 104 Freedom Shrine Donations             | 0.00              | 0.00            | 0.00            | 0.00          | 0.00              |
| 110 General                              | 2,148.79          | 0.00            | 276.62          | 0.00          | 1,872.17          |
| 149 Discretionary Spending               | 0.00              | 0.00            | 0.00            | 0.00          | 0.00              |
| 150 Sweatshirt Sales                     | 239.40            | 23.50           | 154.68          | 0.00          | 108.22            |
| <b>A ACTIVITY GENERAL FUND Totals:</b>   | <b>14,726.11</b>  | <b>1,148.96</b> | <b>1,353.11</b> | <b>349.48</b> | <b>14,871.44</b>  |
| <b>B ATHLETICS</b>                       |                   |                 |                 |               |                   |
| 201 Athletics                            | -13,005.74        | 63.10           | 2,589.21        | 0.00          | -15,531.85        |
| 202 Athletics Assistance from Rotary     | 578.50            | 0.00            | 0.00            | 0.00          | 578.50            |
| <b>B ATHLETICS Totals:</b>               | <b>-12,427.24</b> | <b>63.10</b>    | <b>2,589.21</b> | <b>0.00</b>   | <b>-14,953.35</b> |
| <b>C ACADEMIC CLUBS</b>                  |                   |                 |                 |               |                   |
| 301 Yearbook                             | 2,632.74          | 5,045.00        | 6,842.83        | 0.00          | 834.91            |
| 302 Swing/Girls' Choir                   | 0.00              | 13.00           | 18.00           | 5.00          | 0.00              |
| 303 Jazz Band                            | -54.00            | 0.00            | 0.00            | 54.00         | 0.00              |
| <b>C ACADEMIC CLUBS Totals:</b>          | <b>2,578.74</b>   | <b>5,058.00</b> | <b>6,860.83</b> | <b>59.00</b>  | <b>834.91</b>     |
| <b>D CLUBS AND ORGANIZATIONS</b>         |                   |                 |                 |               |                   |
| 401 Art Club                             | -5.50             | 231.00          | 0.00            | 5.50          | 231.00            |
| 402 Chess Club                           | 143.49            | 0.00            | 0.00            | 0.00          | 143.49            |
| 403 Computer Club                        | 17.22             | 0.00            | 0.00            | 0.00          | 17.22             |
| 404 Drama Club                           | 110.25            | 0.00            | 0.00            | 0.00          | 110.25            |
| 405 Environmental Club                   | 0.00              | 0.00            | 0.00            | 0.00          | 0.00              |
| 406 Golf Club                            | 230.00            | 0.00            | 0.00            | 0.00          | 230.00            |
| 407 Student Newspaper                    | 38.69             | 0.00            | 0.00            | 0.00          | 38.69             |
| 408 Science Club                         | 0.00              | 0.00            | 0.00            | 0.00          | 0.00              |
| 409 Home Ec Club                         | 284.63            | 0.00            | 0.00            | 0.00          | 284.63            |
| 410 Student Council                      | 1,581.14          | 0.00            | 87.66           | 0.00          | 1,493.48          |
| 411 Youth to Youth                       | 1,958.15          | 0.00            | 0.00            | 0.00          | 1,958.15          |
| 413 Wits Clash/Knowledge Masters         | 100.00            | 0.00            | 60.00           | 0.00          | 40.00             |
| 414 Ski Club                             | 0.00              | 0.00            | 0.00            | 0.00          | 0.00              |
| 415 Photography Club                     | 107.78            | 0.00            | 0.00            | 0.00          | 107.78            |
| 416 Literary Club                        | 145.59            | 0.00            | 0.00            | 0.00          | 145.59            |
| 417 Summer Opportunities                 | 43.38             | 0.00            | 0.00            | 0.00          | 43.38             |
| 418 Spirit Club                          | 0.00              | 0.00            | 0.00            | 0.00          | 0.00              |
| 419 Engineering Club                     | 15.26             | 0.00            | 0.00            | 0.00          | 15.26             |
| 420 Japanese Club                        | -9.84             | 0.00            | 0.00            | 9.84          | 0.00              |
| 421 Dulcimer Club                        | 0.00              | 0.00            | 0.00            | 0.00          | 0.00              |
| <b>D CLUBS AND ORGANIZATIONS Totals:</b> | <b>4,760.24</b>   | <b>231.00</b>   | <b>147.66</b>   | <b>15.34</b>  | <b>4,858.92</b>   |
| <b>E ADMIN CUSTODIAL ACCOUNTS</b>        |                   |                 |                 |               |                   |
| 601 Employee Hospitality                 | 985.82            | 228.00          | 108.99          | -8.00         | 1,096.83          |
| 603 Gym Fees                             | 662.23            | 0.00            | 0.00            | 0.00          | 662.23            |
| 604 Art                                  | 1,872.50          | 59.00           | 169.80          | 0.00          | 1,761.70          |
| 605 Book Fines                           | 4,804.16          | 50.00           | 0.00            | 0.00          | 4,854.16          |
| 606 Library                              | 3,334.21          | 25.00           | 38.00           | 0.00          | 3,321.21          |
| 607 Parent Pack Organization             | 0.00              | 0.00            | 0.00            | 0.00          | 0.00              |
| 608 Leadership Workshop                  | 0.00              | 0.00            | 0.00            | 0.00          | 0.00              |
| 609 Parent Pack Resource                 | 0.00              | 0.00            | 0.00            | 0.00          | 0.00              |
| 610 8th Grade Farewell                   | 1,657.88          | 0.00            | 0.00            | 0.00          | 1,657.88          |
| 611 Directory Advertisements             | 0.00              | 0.00            | 0.00            | 0.00          | 0.00              |

# Current Cash Balance Report

ALL Data

Date: 02/01/2004 thru 02/29/2004

Arranged by:  
Group ID and Activity Number

| Activity Number and Name                     | Beginning Cash   | Receipts        | Disbursements   | Adjustments    | Cash Balance     |
|--|------------------|-----------------|-----------------|----------------|------------------|
| 612 Peer Tutor/Learning Center               | 0.00             | 0.00            | 0.00            | 0.00           | 0.00             |
| 618 Counseling                               | 439.75           | 0.00            | 62.06           | 0.00           | 377.69           |
| <b>E ADMIN CUSTODIAL ACCOUNTS Totals:</b>    | <b>13,756.55</b> | <b>362.00</b>   | <b>378.85</b>   | <b>-8.00</b>   | <b>13,731.70</b> |
| <b>F ACADEMIC CUSTODIAL ACCOUNTS</b>         |                  |                 |                 |                |                  |
| 702 Industrial Technology                    | 1,836.64         | 780.20          | 10.86           | 0.00           | 2,605.98         |
| 703 Home Economics                           | 332.05           | 487.81          | 487.06          | 0.00           | 332.80           |
| 704 TEAM 6A                                  | 130.75           | 0.00            | 0.00            | 0.00           | 130.75           |
| 705 TEAM 6B                                  | 218.45           | 0.00            | 0.00            | 0.00           | 218.45           |
| 706 TEAM 7A                                  | 187.46           | 0.00            | 12.84           | 0.00           | 174.62           |
| 707 TEAM 7B                                  | 237.26           | 0.00            | 0.00            | 0.00           | 237.26           |
| 708 TEAM 8A                                  | 180.16           | 0.00            | 14.92           | 0.00           | 165.24           |
| 709 TEAM 8B                                  | 217.11           | 0.00            | 14.92           | 8.00           | 210.19           |
| 710 TEAM 7C                                  | 76.32            | 0.00            | 0.00            | 0.00           | 76.32            |
| 711 TEAM 6C                                  | 39.67            | 0.00            | 0.00            | 0.00           | 39.67            |
| 712 TEAM 8C                                  | 103.63           | 0.00            | 14.91           | 0.00           | 88.72            |
| 713 Field Trips - balance from prior years   | 1,454.73         | 0.00            | 0.00            | 0.00           | 1,454.73         |
| 714 6th grade field trips                    | 0.00             | 0.00            | 1,015.99        | 0.00           | -1,015.99        |
| 715 7th grade field trips                    | -823.82          | 12.00           | 401.00          | 0.00           | -1,212.82        |
| 716 8th grade field trips                    | -4,258.37        | -8.00           | 0.00            | 0.00           | -4,266.37        |
| 717 Exploratory Teams                        | 63.93            | 0.00            | 0.00            | 0.00           | 63.93            |
| 718 Packtime                                 | 0.00             | 0.00            | 0.00            | 0.00           | 0.00             |
| 719 Music                                    | 44.54            | 0.00            | 0.00            | 0.00           | 44.54            |
| 720 Orchestra                                | 6.20             | 137.00          | 0.00            | -27.00         | 116.20           |
| 721 Band                                     | -77.67           | 0.00            | 0.00            | 77.67          | 0.00             |
| 722 Music field trips                        | -484.79          | 0.00            | 5.00            | 0.00           | -489.79          |
| 723 Orchestra field trips                    | -581.35          | 0.00            | 27.00           | 313.62         | -294.73          |
| 724 Band field trips                         | 0.00             | 0.00            | 81.00           | 0.00           | -81.00           |
| 725 HAL Field trips                          | 0.00             | 0.00            | 628.00          | 0.00           | -628.00          |
| 726 Foreign Language Field Trips             | 0.00             | 0.00            | 60.00           | 0.00           | -60.00           |
| <b>F ACADEMIC CUSTODIAL ACCOUNTS Totals:</b> | <b>-1,097.10</b> | <b>1,409.01</b> | <b>2,773.50</b> | <b>372.29</b>  | <b>-2,089.30</b> |
| <b>G DISTRICT CUSTODIAL ACCOUNTS</b>         |                  |                 |                 |                |                  |
| 800 Reimbursement account                    | 0.00             | 0.00            | 0.00            | 0.00           | 0.00             |
| 801 Convention                               | 0.00             | 0.00            | 0.00            | 0.00           | 0.00             |
| 802 Other District Custodial                 | 0.00             | 0.00            | 0.00            | 0.00           | 0.00             |
| <b>G DISTRICT CUSTODIAL ACCOUNTS Totals:</b> | <b>0.00</b>      | <b>0.00</b>     | <b>0.00</b>     | <b>0.00</b>    | <b>0.00</b>      |
| <b>H INVESTMENTS</b>                         |                  |                 |                 |                |                  |
| 905 Interest on checking                     | 2,503.37         | 17.21           | 0.00            | -349.48        | 2,171.10         |
| <b>H INVESTMENTS Totals:</b>                 | <b>2,503.37</b>  | <b>17.21</b>    | <b>0.00</b>     | <b>-349.48</b> | <b>2,171.10</b>  |
| <b>I FUNDRAISERS</b>                         |                  |                 |                 |                |                  |
| 1001 Auction                                 | 0.00             | 0.00            | 0.00            | 0.00           | 0.00             |
| 1002 MAGAZINE SALES                          | 8,211.02         | 8.79            | 0.00            | -438.63        | 7,781.18         |
| 1003 Entertainment Books                     | 14,195.18        | 0.00            | 0.00            | 0.00           | 14,195.18        |
| 1004 J.C. Penney                             | 426.08           | 0.00            | 0.00            | 0.00           | 426.08           |
| 1005 Target donation                         | 1,605.37         | 0.00            | 0.00            | 0.00           | 1,605.37         |
| 1006 Donations                               | 3,102.96         | 0.00            | 0.00            | 0.00           | 3,102.96         |
| 1007 Commercial Federal Donation             | 1,150.00         | 0.00            | 0.00            | 0.00           | 1,150.00         |
| 1008 Bemis Art Project                       | 0.00             | 0.00            | 0.00            | 0.00           | 0.00             |
| <b>I FUNDRAISERS Totals:</b>                 | <b>28,690.61</b> | <b>8.79</b>     | <b>0.00</b>     | <b>-438.63</b> | <b>28,260.77</b> |
| <b>J PACKTIME ACCOUNTS</b>                   |                  |                 |                 |                |                  |
| 1100 PACKTime 6th grade                      | 756.32           | 0.00            | 0.00            | 0.00           | 756.32           |
| 1102 PACKTime 7th grade                      | 113.82           | 0.00            | 0.00            | 0.00           | 113.82           |
| 1103 PACKTime 8th grade                      | 116.81           | 0.00            | 0.00            | 0.00           | 116.81           |

# Current Cash Balance Report

ALL Data

Date: 02/01/2004 thru 02/29/2004

Arranged by:  
Group ID and Activity Number

| Activity Number and Name    | Beginning Cash | Receipts | Disbursements | Adjustments | Cash Balance |
|-----------------------------|----------------|----------|---------------|-------------|--------------|
| J PACKTIME ACCOUNTS Totals: | 986.95         | 0.00     | 0.00          | 0.00        | 986.95       |
| <b>R REIMBURSABLES</b>      |                |          |               |             |              |
| 1901 Reimbursement Account  | 0.00           | 0.00     | 0.00          | 0.00        | 0.00         |
| R REIMBURSABLES Totals:     | 0.00           | 0.00     | 0.00          | 0.00        | 0.00         |
| Report Totals:              | 54,478.23      | 8,298.07 | 14,103.16     | 0.00        | 48,673.14    |

Principal signature Marge Welch

Administrative Assistant signature Sherry Seed

Date 3/24/04



# Current Cash Balance Report

ALL Data

Arranged by:

Date: 02/01/2004 thru 02/29/2004

Group ID and Activity Number

| Activity Number and Name          | Beginning Cash | Receipts | Disbursements | Adjustments | Cash Balance |
|-----------------------------------|----------------|----------|---------------|-------------|--------------|
| <b>A Field Trips</b>              |                |          |               |             |              |
| 1005 6A Field trips/team days     | 319.00         | 123.00   | 0.00          | 0.00        | 442.00       |
| 1010 6B field trips/team day      | 0.00           | 0.00     | 0.00          | 0.00        | 0.00         |
| 1011 6C field trips               | 815.65         | 12.49    | 0.00          | 0.00        | 828.14       |
| 1015 7A field trips               | 721.00         | 0.00     | 0.00          | 0.00        | 721.00       |
| 1020 7B field trips               | 0.00           | 635.00   | 0.00          | 0.00        | 635.00       |
| 1025 7C field trips               | 0.00           | 0.00     | 0.00          | 0.00        | 0.00         |
| 1030 8A field trips               | 1,224.80       | 232.00   | 0.00          | 0.00        | 1,456.80     |
| 1035 8B field trips               | 1,594.00       | 240.00   | 0.00          | 0.00        | 1,834.00     |
| 1040 8C field trips               | 306.61         | 198.00   | 0.00          | 0.00        | 504.61       |
| 1045 Foreign Language Field trip  | 0.00           | 60.00    | 0.00          | 0.00        | 60.00        |
| 1050 Vocal Music Field Trips      | 215.00         | 0.00     | 0.00          | 0.00        | 215.00       |
| 1055 Orchestra field trips        | 260.00         | 6.00     | 0.00          | 0.00        | 266.00       |
| 1060 HAL Field trip               | 0.00           | 0.00     | 0.00          | 0.00        | 0.00         |
| 1065 Band field trips             | 0.00           | 146.25   | 0.00          | 0.00        | 146.25       |
| <b>A Field Trips Totals:</b>      | 5,456.06       | 1,652.74 | 0.00          | 0.00        | 7,108.80     |
| <b>B Clubs/Activities</b>         |                |          |               |             |              |
| 2401 Art Club                     | 231.00         | 0.00     | 231.00        | 0.00        | 0.00         |
| 2402 Chess Club                   | 0.00           | 0.00     | 0.00          | 0.00        | 0.00         |
| 2406 Golf Club                    | 0.00           | 0.00     | 0.00          | 0.00        | 0.00         |
| 2411 Youth to Youth               | 0.00           | 0.00     | 0.00          | 0.00        | 0.00         |
| 2418 Spirit Club                  | 0.00           | 0.00     | 0.00          | 0.00        | 0.00         |
| 2420 Japanese Club                | 0.00           | 0.00     | 0.00          | 0.00        | 0.00         |
| 2716 Dulcimer Club                | 0.00           | 0.00     | 0.00          | 0.00        | 0.00         |
| <b>B Clubs/Activities Totals:</b> | 231.00         | 0.00     | 231.00        | 0.00        | 0.00         |
| <b>C Athletics</b>                |                |          |               |             |              |
| 3201 Athletics                    | 7,240.00       | 22.00    | 0.00          | 0.00        | 7,262.00     |
| <b>C Athletics Totals:</b>        | 7,240.00       | 22.00    | 0.00          | 0.00        | 7,262.00     |
| <b>Report Totals:</b>             | 12,927.06      | 1,674.74 | 231.00        | 0.00        | 14,370.80    |

ALL Data

# Current Cash Balance Report

Date: 02/02/2004 thru 02/29/2004

 Arranged by:  
 Group ID and Activity Number

| Activity Number and Name               | Beginning Cash    | Receipts         | Disbursements    | Adjustments  | Cash Balai        |
|--|-------------------|------------------|------------------|--------------|-------------------|
| <b>A ACTIVITY GENERAL FUND</b>         |                   |                  |                  |              |                   |
| 100 VENDING/C STORE REVENUES/OLD YEAR  | 41,917.09         | 0.00             | 1,074.87         | 0.00         | 40,842.22         |
| 101 NOT IN USE                         | 0.00              | 0.00             | 0.00             | 0.00         | 0.00              |
| 102 CANDY MACHINES                     | -3,595.99         | 929.25           | 1,654.83         | 20.00        | -4,301.57         |
| 103 MNHS C-STORE (HOLE IN WALL)        | 19,623.49         | 0.00             | 0.00             | 0.00         | 19,623.49         |
| 105 NOT IN USE                         | 0.00              | 0.00             | 0.00             | 0.00         | 0.00              |
| 110 GENERAL                            | 19,458.94         | 0.00             | 76.95            | 0.00         | 19,381.99         |
| 120 ACTIVITIES SUPPORT                 | 37,000.00         | 0.00             | 0.00             | 0.00         | 37,000.00         |
| 146 ACADEMIC AWARDS                    | 0.00              | 0.00             | 0.00             | 0.00         | 0.00              |
| 150 COCA COLA VENDING                  | 23,303.30         | 10,193.26        | 0.00             | 0.00         | 33,496.56         |
| 170 INTEREST OF CD'S                   | 45,940.97         | 197.15           | 0.00             | 0.00         | 46,138.12         |
| 180 INTEREST ON NOW ACCOUNT            | 10,858.56         | 38.74            | 0.00             | 0.00         | 10,897.30         |
| 185 INTEREST ON EAGLE FUND             | 19,496.23         | 11.22            | 0.00             | 0.00         | 19,507.45         |
| 190 MN SITE IMPROVEMENTS               | 5,116.88          | 61.68            | 0.00             | 0.00         | 5,178.56          |
| <b>A ACTIVITY GENERAL FUND Totals:</b> | <b>219,119.47</b> | <b>11,431.30</b> | <b>2,806.65</b>  | <b>20.00</b> | <b>227,764.12</b> |
| <b>B ATHLETICS/ACTIVITIES</b>          |                   |                  |                  |              |                   |
| 200 ACTIVITIES TRANSPORTATION          | -20,295.93        | 122.92           | 4,195.78         | 0.00         | -24,368.79        |
| 201 CONCESSIONS                        | 10,844.78         | 4,624.56         | 9,111.42         | 75.52        | 6,433.44          |
| 202 ATHLETICS                          | 89,871.23         | 11,086.61        | 9,142.91         | 0.00         | 91,814.93         |
| 203 SPORT FEES**                       | 3,768.64          | 40,292.44        | 0.00             | 0.00         | 44,061.08         |
| 204 ACTIVITY TICKETS                   | 20,056.00         | 25.00            | 0.00             | 0.00         | 20,081.00         |
| 205 ATHLETIC CLOTHING                  | 9,803.68          | 170.00           | 0.00             | 0.00         | 9,973.68          |
| 210 CLARKSON PHYSICAL SCREENING        | 1,492.00          | 0.00             | 0.00             | 0.00         | 1,492.00          |
| 215 TEMPORARY HELP/ACT/ATHLETICS       | -780.00           | 0.00             | 0.00             | 0.00         | -780.00           |
| 220 ATHLETIC ENTRY FEES                | -2,920.00         | 0.00             | 25.00            | 0.00         | -2,945.00         |
| 230 OFFICIAL                           | -16,290.91        | 0.00             | 2,547.96         | 0.00         | -18,838.87        |
| 235 DEBATE TRANSPORTATION**            | -1,937.68         | 1,030.00         | 995.31           | 0.00         | -1,902.99         |
| 240 FORENSIC TRANSPORTATION**          | -2,081.82         | 1,641.19         | 975.62           | 0.00         | -1,416.25         |
| 250 BAND/ORCHESTRA TACT **             | -8,172.52         | 7,529.00         | 89.80            | 0.00         | -733.32           |
| 260 CHORAL TRANSPORTATION**            | -496.02           | 330.68           | 0.00             | 0.00         | -165.34           |
| <b>B ATHLETICS/ACTIVITIES Totals:</b>  | <b>82,861.45</b>  | <b>66,852.40</b> | <b>27,083.80</b> | <b>75.52</b> | <b>122,705.57</b> |
| <b>C ACADEMIC CLUBS</b>                |                   |                  |                  |              |                   |
| 301 DECA**                             | -14,494.62        | 18,786.55        | 1,248.50         | 0.00         | 3,043.43          |
| 302 FRENCH CLUB                        | 2,252.00          | 0.00             | 322.00           | 0.00         | 1,930.00          |
| 303 LATIN CLUB                         | 295.18            | 190.62           | 900.00           | 0.00         | -414.20           |
| 304 AP BIOLOGY WORKBOOKS               | 1.98              | 0.00             | 0.00             | 0.00         | 1.98              |
| 305 SPANISH CLUB                       | 696.88            | 93.45            | 0.00             | 0.00         | 790.33            |
| 307 GERMAN CLUB                        | -89.46            | 213.00           | 187.50           | 0.00         | -63.96            |
| 308 YEARBOOK                           | 25,846.89         | 0.00             | 447.46           | 0.00         | 25,399.43         |
| 309 NEWSPAPER                          | 4,120.08          | 188.00           | 508.47           | 0.00         | 3,799.61          |
| 311 ASTRONOMY CLUB                     | 0.00              | 9.00             | 150.00           | 0.00         | -141.00           |
| 311 NOT IN USE                         | 0.00              | 0.00             | 0.00             | 0.00         | 0.00              |
| 312 DECA COOKIE ACCOUNT                | 1,045.30          | 618.87           | 402.56           | 0.00         | 1,261.61          |
| 314 HISTORY CLUB**                     | -6,857.86         | 4,856.40         | 3,250.06         | 0.00         | -5,451.52         |
| 315 SPIRIT SHOP                        | 7,132.23          | 1,013.00         | 2,456.00         | 30.00        | 5,719.23          |
| 316 FCCLA**                            | 5,375.19          | 1,666.09         | 10.45            | 0.00         | 7,030.83          |
| 317 FEA                                | 54.79             | 0.00             | 0.00             | 0.00         | 54.79             |
| 320 WRITER'S CLUB                      | 0.00              | 0.00             | 0.00             | 0.00         | 0.00              |
| 325 VIA                                | 307.67            | 0.00             | 0.00             | 0.00         | 307.67            |
| 524 MULTI-CAT                          | 1,973.43          | 0.00             | 0.00             | 0.00         | 1,973.43          |
| 614 BROADCAST CLUB                     | 458.69            | 50.00            | 341.75           | 0.00         | 166.94            |
| 615 VICA**                             | 1,789.81          | 150.00           | 1,335.00         | 0.00         | 604.81            |

# Current Cash Balance Report

ALL Data

Date: 02/02/2004 thru 02/29/2004

Arranged by:  
Group ID and Activity Number

| Activity Number and Name           | Beginning Cash | Receipts  | Disbursements | Adjustments | Cash Balance |
|------------------------------------|----------------|-----------|---------------|-------------|--------------|
| <b>C ACADEMIC CLUBS Totals:</b>    | 29,908.18      | 27,634.98 | 11,559.75     | 30.00       | 46,013.41    |
| <b>D CLUBS AND ORGANIZATIONS</b>   |                |           |               |             |              |
| 401 NOT IN USE                     | 0.00           | 0.00      | 0.00          | 0.00        | 0.00         |
| 402 CHEER-UNIFORMS**               | -536.48        | 0.00      | 0.00          | 0.00        | -536.48      |
| 403 NOT IN USE                     | 0.00           | 0.00      | 0.00          | 0.00        | 0.00         |
| 404 CHEER-FRESHMAN                 | 0.00           | 0.00      | 0.00          | 0.00        | 0.00         |
| 405 DANCE UNIFORMS**               | 0.00           | 0.00      | 0.00          | 0.00        | 0.00         |
| 406 DANCE TEAM                     | -30.00         | 0.00      | 0.00          | 0.00        | -30.00       |
| 407 BASEBALL                       | 2,784.94       | 0.00      | 3,806.00      | 0.00        | -1,021.06    |
| 408 THESPIAN/DRAMA CLUB            | 0.00           | 0.00      | 0.00          | 0.00        | 0.00         |
| 409 CHESS CLUB                     | 893.05         | 0.00      | 0.00          | -95.52      | 797.53       |
| 410 CROSS COUNTRY FR               | 190.22         | 0.00      | 0.00          | 0.00        | 190.22       |
| 411 FOOTBALL FR                    | 10.00          | 0.00      | 0.00          | 0.00        | 10.00        |
| 412 NOT IN USE                     | 0.00           | 0.00      | 0.00          | 0.00        | 0.00         |
| 413 HOSA                           | 197.21         | 0.00      | 0.00          | 0.00        | 197.21       |
| 414 GIRLS GOLF F/R                 | 1,221.09       | 95.34     | 451.00        | 0.00        | 865.43       |
| 415 NOT IN USE                     | 0.00           | 0.00      | 0.00          | 0.00        | 0.00         |
| 416 MUSTANG SCRAMBLE               | 2,330.07       | 0.00      | 0.00          | 0.00        | 2,330.07     |
| 417 SOCCER FR                      | 1,299.28       | 0.00      | 0.00          | 0.00        | 1,299.28     |
| 419 SOFTBALL FR                    | 73.20          | 60.00     | 0.00          | 0.00        | 133.20       |
| 420 SWIM FR                        | 860.21         | 470.00    | 924.62        | 0.00        | 405.59       |
| 421 TENNIS FR                      | 0.00           | 0.00      | 0.00          | 0.00        | 0.00         |
| 422 TRACK FR                       | 1,483.93       | 0.00      | 70.00         | 0.00        | 1,413.93     |
| 423 VOLLEYBALL FUNDRAISER          | 793.47         | 1,000.00  | 0.00          | 0.00        | 1,793.47     |
| 425 LITERARY MAGAZINE              | -455.96        | 0.00      | 0.00          | 0.00        | -455.96      |
| 426 BAND**                         | 7,597.97       | 2,323.28  | 1,642.07      | -30.00      | 8,249.18     |
| 427 FLAGS                          | 1,574.04       | 0.00      | 0.00          | 0.00        | 1,574.04     |
| 428 ENVIRONMENTAL                  | 400.00         | 0.00      | 0.00          | 0.00        | 400.00       |
| 429 AMNESTY INTERNATIONAL          | 82.79          | 0.00      | 0.00          | 0.00        | 82.79        |
| 430 CHORAL**                       | 2,741.73       | 1,391.35  | 123.10        | 0.00        | 4,009.98     |
| 431 ORCHESTRA**                    | 1,716.45       | 442.00    | 194.97        | 0.00        | 1,963.48     |
| 432 STUDENT COUNCIL                | 11,139.00      | 207.66    | 581.90        | 0.00        | 10,764.76    |
| 433 JCB CONTINGENCY FUND           | 1,192.90       | 0.00      | 0.00          | 0.00        | 1,192.90     |
| 434 JUNIOR CLASS                   | 1,402.53       | 0.00      | 1,189.60      | 0.00        | 212.93       |
| 435 SENIOR CLASS                   | 2,568.74       | 80.00     | 20.00         | 0.00        | 2,628.74     |
| 436 UNITI                          | 224.31         | 0.00      | 0.00          | 0.00        | 224.31       |
| 437 NATIONAL HONOR SOCIETY**       | 6,947.02       | 0.00      | 165.02        | 0.00        | 6,782.00     |
| 438 MUSTANGS MAKING A DIFFERENCE   | 159.12         | 0.00      | 0.00          | 0.00        | 159.12       |
| 441 NOT IN USE 10/03               | 0.00           | 0.00      | 0.00          | 0.00        | 0.00         |
| 445 PENN MODEL CONGRESS            | 35.49          | 0.00      | 0.00          | 0.00        | 35.49        |
| 450 INTRAMURALS**                  | 1,010.65       | 0.00      | 659.70        | 0.00        | 350.95       |
| 456 BOYS GOLF F/R                  | 1,911.52       | 0.00      | 0.00          | 0.00        | 1,911.52     |
| 458 OPPORTUNITIES GROUP            | 0.00           | 0.00      | 0.00          | 0.00        | 0.00         |
| 459 BOYS BASKETBALL CAMP           | 29.28          | 0.00      | 0.00          | 0.00        | 29.28        |
| 460 NOT IN USE                     | 0.00           | 0.00      | 0.00          | 0.00        | 0.00         |
| 466 WRESTLING FUNDRAISER           | 637.00         | 697.74    | 0.00          | 0.00        | 1,334.74     |
| 470 MN BASKETBALL BOOSTERS         | 0.00           | 0.00      | 0.00          | 0.00        | 0.00         |
| 477 MILLARD BASKETBALL/OLD CHICAGO | 1.00           | 0.00      | 0.00          | 0.00        | 1.00         |
| 480 NOT IN USE                     | 0.00           | 0.00      | 0.00          | 0.00        | 0.00         |
| 500 NFL ACCOUNT                    | 4,635.28       | 295.62    | 144.05        | 0.00        | 4,786.85     |
| 505 FROEMMING/MEMORIAL             | 184.68         | 0.00      | 0.00          | 0.00        | 184.68       |
| 510 HANDICAP SWIM                  | 250.00         | 0.00      | 0.00          | 0.00        | 250.00       |

# Current Cash Balance Report

ALL Data

Date: 02/02/2004 thru 02/29/2004

Arranged by:  
Group ID and Activity Number

| Activity Number and Name                     | Beginning Cash   | Receipts         | Disbursements   | Adjustments    | Cash Bala        |
|--|------------------|------------------|-----------------|----------------|------------------|
| 515 JAPANESE CLUB                            | 222.90           | 0.00             | 0.00            | 0.00           | 222.90           |
| 520 GIRLS BASKETBALL CAMP                    | 1,873.13         | 0.00             | 0.00            | 0.00           | 1,873.13         |
| 525 MN GIRLS JV BASKETBALL LEAGUE            | 103.14           | 0.00             | 0.00            | 0.00           | 103.14           |
| 526 NOT IN USE                               | 0.00             | 0.00             | 0.00            | 0.00           | 0.00             |
| <b>D CLUBS AND ORGANIZATIONS Totals:</b>     | <b>59,754.90</b> | <b>7,062.99</b>  | <b>9,972.03</b> | <b>-125.52</b> | <b>56,720.34</b> |
| <b>E ADMIN CUSTODIAL ACCOUNTS</b>            |                  |                  |                 |                |                  |
| 601 COURTESY                                 | 1,726.18         | 0.00             | 109.00          | 0.00           | 1,617.18         |
| 602 CAREER DEVELOPMENT                       | 2,819.93         | 0.00             | 0.00            | 0.00           | 2,819.93         |
| 603 PARKING STICKERS                         | 45,823.09        | 30.00            | 1,719.38        | 0.00           | 44,133.71        |
| 604 PARKING FINES                            | 10.00            | 0.00             | 0.00            | 0.00           | 10.00            |
| 605 FIELDTRIPS**                             | -3,452.80        | 3,314.17         | 192.16          | 0.00           | -330.79          |
| 606 AFTER PROM                               | 0.01             | 0.00             | 0.00            | 0.00           | 0.01             |
| 607 ART/KELLEY                               | 30.08            | 0.00             | 0.00            | 0.00           | 30.08            |
| 608 GYM FEES                                 | 16,992.36        | 0.00             | 0.00            | 0.00           | 16,992.36        |
| 609 ART/SCHIMENTI                            | 723.67           | 0.00             | 309.96          | 0.00           | 413.71           |
| 610 BOOK FINES & OTHER UNPAID OBLIGATIONS    | 6,256.29         | 15.00            | 0.00            | 0.00           | 6,271.29         |
| 611 INDUSTRIAL TECH                          | 1,077.58         | 18.00            | 0.00            | 0.00           | 1,095.58         |
| 612 STAFF LOUNGE                             | -1,648.74        | 470.03           | 399.77          | 0.00           | -1,578.48        |
| 613 LIBRARY                                  | 705.05           | 0.00             | 0.00            | 0.00           | 705.05           |
| 616 TRANSCRIPT FEES                          | 3,577.87         | 90.00            | 6.37            | -37.98         | 3,623.52         |
| 617 POOL                                     | 4,970.47         | 1,505.00         | 1,563.00        | 0.00           | 4,912.47         |
| 618 EUROPEAN BOOKS                           | 170.41           | 0.00             | 0.00            | 0.00           | 170.41           |
| 619 AP FRENCH WORKBOOKS                      | 14.00            | 0.00             | 0.00            | 0.00           | 14.00            |
| 620 ART/TREDWAY                              | 230.33           | 10.00            | 22.06           | 0.00           | 218.27           |
| 621 PE FIELDTRIPS                            | -1,141.43        | 769.83           | 0.00            | 0.00           | -371             |
| 623 AP LATIN                                 | 0.00             | 0.00             | 0.00            | 0.00           | 0.00             |
| 624 AP SPANISH                               | 137.01           | 0.00             | 0.00            | 0.00           | 137.01           |
| 625 AP EXAMS**                               | 591.29           | 22.00            | 328.00          | 0.00           | 285.29           |
| 626 ART/STEVENS                              | 314.30           | 0.00             | 0.00            | 0.00           | 314.30           |
| 627 ART/BRISBOIS                             | 135.83           | 175.57           | 0.00            | 0.00           | 311.40           |
| 628 ENGLISH/MISCELLANEOUS                    | 95.00            | 0.00             | 0.00            | 0.00           | 95.00            |
| 629 IB EXAMS**                               | -12,653.00       | 12,653.00        | 0.00            | 0.00           | 0.00             |
| 670 MARQUEE                                  | 391.98           | 0.00             | 0.00            | 0.00           | 391.98           |
| <b>E ADMIN CUSTODIAL ACCOUNTS Totals:</b>    | <b>67,896.76</b> | <b>19,072.60</b> | <b>4,649.70</b> | <b>-37.98</b>  | <b>82,281.68</b> |
| <b>F ACADEMIC CUSTODIAL ACCOUNTS</b>         |                  |                  |                 |                |                  |
| 300 DEBATE                                   | -2,840.00        | 0.00             | 847.27          | 1,447.00       | -2,240.27        |
| 321 DRAMA                                    | 9,123.62         | 0.00             | 635.15          | 0.00           | 8,488.47         |
| 622 SPEECH                                   | 3,112.55         | 0.00             | 1,942.06        | -1,447.00      | -276.51          |
| 701 NOT IN USE                               | 0.00             | 0.00             | 0.00            | 0.00           | 0.00             |
| 750 FCS                                      | -57.50           | 0.00             | 0.00            | 0.00           | -57.50           |
| 755 GRADUATION EXPENSES                      | 1,528.19         | 0.00             | 0.00            | 0.00           | 1,528.19         |
| 760 NOT IN USE                               | 0.00             | 0.00             | 0.00            | 0.00           | 0.00             |
| 770 ADVERTISING                              | 4,526.87         | 0.00             | 0.00            | 0.00           | 4,526.87         |
| <b>F ACADEMIC CUSTODIAL ACCOUNTS Totals:</b> | <b>15,393.73</b> | <b>0.00</b>      | <b>3,424.48</b> | <b>0.00</b>    | <b>11,969.25</b> |
| <b>G DISTRICT CUSTODIAL ACCOUNTS</b>         |                  |                  |                 |                |                  |
| 801 NOT IN USE 4/03                          | 0.00             | 0.00             | 0.00            | 0.00           | 0.00             |
| 803 SUMMER SCHOOL                            | 0.00             | 0.00             | 0.00            | 0.00           | 0.00             |
| 805 OTHER                                    | 7.02             | 0.00             | 0.00            | 37.98          | 45.00            |
| 827 PHYSICS                                  | 359.72           | 0.00             | 179.98          | 0.00           | 179.74           |
| 872 NOT IN USE                               | 0.00             | 0.00             | 0.00            | 0.00           | 0.00             |
| <b>G DISTRICT CUSTODIAL ACCOUNTS Totals:</b> | <b>366.74</b>    | <b>0.00</b>      | <b>179.98</b>   | <b>37.98</b>   | <b>224.74</b>    |

# Current Cash Balance Report

ALL Data

Date: 02/02/2004 thru 02/29/2004

Arranged by:  
Group ID and Activity Number

| Activity Number and Name     | Beginning Cash | Receipts   | Disbursements | Adjustments | Cash Balance |
|------------------------------|----------------|------------|---------------|-------------|--------------|
| <b>S BANKING</b>             |                |            |               |             |              |
| 999 STARTING CASH            | -2,250.00      | 4,400.00   | 2,800.00      | 0.00        | -650.00      |
| S BANKING Totals:            | -2,250.00      | 4,400.00   | 2,800.00      | 0.00        | -650.00      |
| <b>Z INVESTMENTS</b>         |                |            |               |             |              |
| 900 CERTIFICATES OF DEPOSITS | -390,667.08    | 0.00       | 0.00          | 0.00        | -390,667.08  |
| 905 MM EAGLE FUND            | -19,496.23     | 0.00       | 11.22         | 0.00        | -19,507.45   |
| Z INVESTMENTS Totals:        | -410,163.31    | 0.00       | 11.22         | 0.00        | -410,174.53  |
| Report Totals:               | 62,887.92      | 136,454.27 | 62,487.61     | 0.00        | 136,854.58   |

Kara Freeman ac. 3/4/04  
 Rick Herkner 3/4/04

0.\*

136,854.58+

52,330.99+

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189,185.57\*

0.\*

ALL Data

# Current Cash Balance Report

Date: 02/02/2004 thru 02/29/2004

Arranged by:  
Group ID and Activity Number

| Activity Number and Name                  | Beginning Cash    | Receipts         | Disbursements    | Adjustments | Cash Bala        |
|---|-------------------|------------------|------------------|-------------|------------------|
| <b>A EXTRA CURRICULAR</b>                 |                   |                  |                  |             |                  |
| 1000 FIELDTRIPS                           | 3,178.25          | 80.00            | 2,865.25         | 0.00        | 393.00           |
| 1002 PE FIELDTRIPS                        | 1,175.25          | 173.00           | 769.83           | 0.00        | 578.42           |
| 1005 BAND TRIP                            | 3,558.00          | 6,805.00         | 149.00           | 0.00        | 10,214.00        |
| 1010 DC TRIP                              | 4,500.00          | 0.00             | 4,500.00         | 0.00        | 0.00             |
| 1012 HISTORY CLUB TRIP                    | 5,620.00          | 520.00           | 0.00             | 0.00        | 6,140.00         |
| 1013 ORCHESTRA TRIP                       | 0.00              | 0.00             | 0.00             | 0.00        | 0.00             |
| 1015 FIELDTRIP/OTT                        | 1,294.00          | 0.00             | 679.79           | 0.00        | 614.21           |
| 1020 FIELDTRIP/SALBERG                    | 2,046.00          | 480.00           | 82.67            | 0.00        | 2,443.33         |
| 2000 BAND/ORCHESTRA FEES                  | 5,537.00          | 0.00             | 2,512.28         | 0.00        | 3,024.72         |
| 2005 CHEER CAMP                           | 0.00              | 0.00             | 0.00             | 0.00        | 0.00             |
| 2010 CHORAL FEES                          | 2,308.00          | 4,878.00         | 1,099.85         | 0.00        | 6,086.15         |
| 2015 DANCE CAMP                           | 0.00              | 0.00             | 0.00             | 0.00        | 0.00             |
| 2020 DECA                                 | 17,339.61         | 1,200.00         | 18,786.55        | 0.00        | -246.94          |
| 2025 FRENCH CLUB                          | 0.00              | 292.00           | 0.00             | 0.00        | 292.00           |
| 2030 FCCLA                                | 1,427.50          | 0.00             | 1,115.09         | 0.00        | 312.41           |
| 2050 INTRAMURALS                          | 522.00            | 154.00           | 0.00             | 0.00        | 676.00           |
| 2060 NATIONAL HONOR SOCIETY               | 0.00              | 0.00             | 0.00             | 0.00        | 0.00             |
| 2070 VICA                                 | 170.00            | 1,190.00         | 150.00           | 0.00        | 1,210.00         |
| 2307 GERMAN CLUB                          | 340.00            | 0.00             | 0.00             | 0.00        | 340.00           |
| 3030 LATIN CLUB FEES                      | 313.00            | 0.00             | 0.00             | 0.00        | 313.00           |
| 3050 SPANISH CLUB                         | 0.00              | 0.00             | 0.00             | 0.00        | 0.00             |
| 4230 NOT IN USE                           | 0.00              | 0.00             | 0.00             | 0.00        | 0.00             |
| 5000 ATHLETIC SPORT FEE                   | 40,720.00         | 30.00            | 40,292.44        | 0.00        | 457.56           |
| 5001 NFL NATIONALS                        | 0.00              | 0.00             | 0.00             | 0.00        | 0                |
| 5235 DEBATE PARTICIPATION                 | 1,030.00          | 0.00             | 1,030.00         | 0.00        | 0.00             |
| 5240 FORENSIC PARTICIPATION               | 2,085.00          | 0.00             | 1,641.19         | 0.00        | 443.81           |
| 5250 BAND PARTICIPATION                   | 7,380.00          | 0.00             | 7,380.00         | 0.00        | 0.00             |
| 5260 CHORAL PARTICIPATION                 | 1,095.00          | 0.00             | 330.68           | 0.00        | 764.32           |
| <b>A EXTRA CURRICULAR Totals:</b>         | <b>101,638.61</b> | <b>15,802.00</b> | <b>83,384.62</b> | <b>0.00</b> | <b>34,055.99</b> |
| <b>B POST SECONDARY EDUCATION</b>         |                   |                  |                  |             |                  |
| 6625 AP EXAM FEES                         | 0.00              | 17,752.00        | 0.00             | 0.00        | 17,752.00        |
| 6629 IB EXAM FEES                         | 13,176.00         | 0.00             | 12,653.00        | 0.00        | 523.00           |
| <b>B POST SECONDARY EDUCATION Totals:</b> | <b>13,176.00</b>  | <b>17,752.00</b> | <b>12,653.00</b> | <b>0.00</b> | <b>18,275.00</b> |
| <b>Report Totals:</b>                     | <b>114,814.61</b> | <b>33,554.00</b> | <b>96,037.62</b> | <b>0.00</b> | <b>52,330.99</b> |

*Kate Heenan AC*  
*Rick Burkhever*  
 3/4/04

3/4/04

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136,854.58+  
52,330.99+

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189,185.57

0.\*

# Current Cash Balance Report

ALL Data

Date: 02/01/2004 thru 02/29/2004

Arranged by:  
Group ID and Activity Number

| Activity Number and Name                | Beginning Cash    | Receipts        | Disbursements   | Adjustments | Cash Balance      |
|---|-------------------|-----------------|-----------------|-------------|-------------------|
| <b>A GENERAL FUND EXPENSES</b>          |                   |                 |                 |             |                   |
| 103 Candy & Pop Refund                  | -200.00           | 0.00            | 0.00            | 0.00        | -200.00           |
| 109 Public Relations                    | -5,250.99         | 0.00            | 1,962.30        | 0.00        | -7,213.29         |
| 115 General Supplies (Internal)         | -467.64           | 0.00            | 0.00            | 0.00        | -467.64           |
| 117 Damage and Loss Property            | 8.56              | 0.00            | 0.00            | 0.00        | 8.56              |
| 120 Extracurr Transportation            | -12,744.65        | 0.00            | 1,618.01        | 0.00        | -14,362.66        |
| 121 Athletic Transportation             | -12,375.24        | 0.00            | 482.05          | 0.00        | -12,857.29        |
| 140 Technology                          | -140.67           | 0.00            | 0.00            | 0.00        | -140.67           |
| 141 Curriculum Support                  | 0.00              | 0.00            | 0.00            | 0.00        | 0.00              |
| 142 Equipment Replacement               | 0.00              | 0.00            | 0.00            | 0.00        | 0.00              |
| 143 Building Maintenance                | -407.11           | 0.00            | 40.00           | 0.00        | -447.11           |
| 145 Community Counselor Support         | 0.00              | 0.00            | 0.00            | 0.00        | 0.00              |
| 146 Academic Awards                     | 250.00            | 0.00            | 0.00            | 0.00        | 250.00            |
| 147 Activity Support/Projects           | -4,898.15         | 0.00            | 83.93           | 0.00        | -4,982.08         |
| 148 Special Projects                    | 0.00              | 0.00            | 0.00            | 0.00        | 0.00              |
| 149 Discretionary Spending              | 0.00              | 0.00            | 0.00            | 0.00        | 0.00              |
| 150 Convention                          | 0.00              | 0.00            | 0.00            | 0.00        | 0.00              |
| 151 Personnel Support                   | -2,408.93         | 0.00            | 197.42          | 0.00        | -2,606.35         |
| 154 National Competition                | 0.00              | 0.00            | 0.00            | 0.00        | 0.00              |
| 160 Replacement Account                 | 0.00              | 0.00            | 0.00            | 0.00        | 0.00              |
| 162 Activity/Sped                       | 0.00              | 0.00            | 0.00            | 0.00        | 0.00              |
| 166 Statagic Plan (Wellness)            | 951.41            | 0.00            | 0.00            | 0.00        | 951.41            |
| 199 Bus Checking Bank Charges           | 0.00              | 0.00            | 0.00            | 0.00        | 0.00              |
| <b>A GENERAL FUND EXPENSES Totals:</b>  | <b>-37,683.41</b> | <b>0.00</b>     | <b>4,383.71</b> | <b>0.00</b> | <b>-42,067.12</b> |
| <b>B GENERAL FUND REVENUE</b>           |                   |                 |                 |             |                   |
| 100 Vending Machines-Coca-Cola          | 19,521.27         | 8,013.54        | 0.00            | 0.00        | 27,534.81         |
| 101 Vending Machines-Candy              | 2,708.96          | 0.00            | 0.00            | 0.00        | 2,708.96          |
| 102 Bank Charge Revenue                 | 2.00              | 0.00            | 0.00            | 0.00        | 2.00              |
| 104 Staff Coke Fund                     | -755.96           | 233.09          | 0.00            | 0.00        | -522.87           |
| 105 Sanitary Machines                   | 0.00              | 0.00            | 0.00            | 0.00        | 0.00              |
| 110 Replacement Fund                    | 0.00              | 0.00            | 0.00            | 0.00        | 0.00              |
| 152 Other Revenue                       | 13,276.88         | 0.00            | 0.00            | 0.00        | 13,276.88         |
| 153 Graduation Revenue                  | 0.00              | 0.00            | 0.00            | 0.00        | 0.00              |
| 155 PAYBAC Partners                     | 600.00            | 400.00          | 0.00            | 0.00        | 1,000.00          |
| 156 Scholarships                        | 0.00              | 0.00            | 0.00            | 0.00        | 0.00              |
| 158 Capital Outlay                      | 32,993.57         | 0.00            | -25.00          | 0.00        | 33,018.57         |
| 180 Building Revenue                    | 0.00              | 0.00            | 0.00            | 0.00        | 0.00              |
| 185 C Store Revenue (Convenience store) | 20,100.61         | 0.00            | 0.00            | 0.00        | 20,100.61         |
| 189 American Flag Donations             | 165.50            | 0.00            | 0.00            | 0.00        | 165.50            |
| 901 Interest on Savings                 | 541.51            | 77.36           | 0.00            | 0.00        | 618.87            |
| 902 Interest on Business Checking       | 0.00              | 0.00            | 0.00            | 0.00        | 0.00              |
| 911 Interest on CD                      | 0.00              | 0.00            | 0.00            | 0.00        | 0.00              |
| <b>B GENERAL FUND REVENUE Totals:</b>   | <b>89,154.34</b>  | <b>8,723.99</b> | <b>-25.00</b>   | <b>0.00</b> | <b>97,903.33</b>  |
| <b>C ATHLETICS</b>                      |                   |                 |                 |             |                   |
| 201 Concessions                         | 10,804.72         | 8,998.84        | 2,998.43        | 0.00        | 16,805.13         |
| 202 Athletics                           | -2,770.61         | 0.00            | 1,301.19        | 0.00        | -4,071.80         |
| 204 Athletic Clothing                   | -426.00           | 30.00           | 7.00            | 0.00        | -403.00           |
| 205 Letter Jackets                      | 2,936.90          | 950.00          | 798.47          | 0.00        | 3,088.43          |
| 206 Activity Tickets                    | 15,809.25         | 0.00            | 0.00            | 0.00        | 15,809.25         |
| 207 Athletic/Activity Fee               | 0.00              | 0.00            | 0.00            | 0.00        | 0.00              |
| 210 Athletic Capital Outlay             | 148,048.20        | 0.00            | 5,000.00        | 0.00        | 143,048.20        |
| 211 Activities                          | 0.00              | 0.00            | 0.00            | 0.00        | 0.00              |

# Current Cash Balance Report

ALL Data

Date: 02/01/2004 thru 02/29/2004

Arranged by  
Group ID and Activity Numbr

| Activity Number and Name          | Beginning Cash    | Receipts         | Disbursements    | Adjustments | Cash Balance      |
|-----------------------------------|-------------------|------------------|------------------|-------------|-------------------|
| 212 Athletic Fundraisers          | 71.45             | 0.00             | 0.00             | 0.00        | 71.45             |
| 213 Summer Clinics                | 0.00              | 0.00             | 0.00             | 0.00        | 0.00              |
| 214 Little Dribblers              | 442.21            | 0.00             | 346.50           | 0.00        | 95.71             |
| 215 Athletic Bank Charges         | 0.00              | 0.00             | 0.00             | 0.00        | 0.00              |
| 218 Candy Revenue                 | 0.00              | 0.00             | 0.00             | 0.00        | 0.00              |
| 220 Football                      | 9,146.15          | 500.00           | 0.00             | 0.00        | 9,646.15          |
| 221 Volleyball                    | -772.98           | 0.00             | 0.00             | 0.00        | -772.98           |
| 222 Softball                      | -2,212.26         | 0.00             | 0.00             | 0.00        | -2,212.26         |
| 223 Tennis (Boys)                 | -867.81           | 0.00             | 0.00             | 0.00        | -867.81           |
| 224 Tennis (Girls)                | 0.00              | 0.00             | 0.00             | 0.00        | 0.00              |
| 225 Golf (Boys)                   | -741.04           | 0.00             | 0.00             | 0.00        | -741.04           |
| 226 Golf (Girls)                  | -1,206.00         | 0.00             | 0.00             | 0.00        | -1,206.00         |
| 227 Wrestling                     | -2,726.64         | 2,860.00         | 3,229.10         | 0.00        | -3,095.74         |
| 228 Soccer (Boys)                 | -49.50            | 0.00             | 0.00             | 0.00        | -49.50            |
| 229 Soccer (Girls)                | -16.50            | 0.00             | 123.90           | 0.00        | -140.40           |
| 230 Baseball                      | -2,204.04         | 0.00             | 85.98            | 0.00        | -2,290.02         |
| 231 Cross Country (B&G)           | -475.22           | 0.00             | 0.00             | 0.00        | -475.22           |
| 232 Basketball (B&G)              | -440.91           | 16,065.03        | 6,566.95         | 0.00        | 9,057.17          |
| 233 Track (B&G)                   | -7,048.19         | 0.00             | 575.50           | 0.00        | -7,623.69         |
| 234 Swimming (B&G)                | -4,136.02         | 1,201.00         | 859.82           | 0.00        | -3,794.84         |
| 235 Gymnastics (B&G)              | 0.00              | 0.00             | 0.00             | 0.00        | 0.00              |
| 240 Athletic Training             | -2,979.64         | 0.00             | 0.00             | 0.00        | -2,979.64         |
| 250 Athletic Transfers            | 1,196.24          | 0.00             | 0.00             | 0.00        | 1,196.2           |
| 280 Golf Tournament               | 0.00              | 0.00             | 103.80           | 0.00        | -103.80           |
| 299 Ath Checking Bank Charges     | 0.00              | 0.00             | 0.00             | 0.00        | 0.00              |
| 915 Interest-Athletic Activity MM | 541.47            | 77.36            | 0.00             | 0.00        | 618.83            |
| 917 Interest on Athletic Checking | 0.00              | 0.00             | 0.00             | 0.00        | 0.00              |
| 2200 Summer Football              | 240.75            | 0.00             | 0.00             | 0.00        | 240.75            |
| 2221 Summer Volleyball            | 2,458.50          | 0.00             | 0.00             | 0.00        | 2,458.50          |
| 2222 Summer Softball              | 222.60            | 0.00             | 0.00             | 0.00        | 222.60            |
| 2228 Summer Boys Soccer           | 43.87             | 0.00             | 0.00             | 0.00        | 43.87             |
| 2229 Summer Girls Soccer          | 0.00              | 0.00             | 0.00             | 0.00        | 0.00              |
| 2230 Summer Baseball              | 0.00              | 0.00             | 0.00             | 0.00        | 0.00              |
| 2231 Summer Girls Basketball      | 1,504.39          | 0.00             | 0.00             | 0.00        | 1,504.39          |
| 2232 Summer Boys Basketball       | 1,148.05          | 0.00             | 0.00             | 0.00        | 1,148.05          |
| <b>C ATHLETICS Totals:</b>        | <b>165,541.39</b> | <b>30,682.23</b> | <b>21,996.64</b> | <b>0.00</b> | <b>174,226.98</b> |
| <b>D ORGANIZATIONS AND CLUBS</b>  |                   |                  |                  |             |                   |
| 301 DECA                          | 1,179.44          | 0.00             | 8,275.75         | 0.00        | -7,096.31         |
| 302 French Club                   | 4,609.48          | 0.00             | 283.42           | 0.00        | 4,326.06          |
| 305 Spanish Club                  | 589.28            | 0.00             | 0.00             | 0.00        | 589.28            |
| 307 German Club                   | 1,194.39          | 104.00           | 351.50           | 0.00        | 946.89            |
| 310 National Forensics League     | 6,286.68          | 165.00           | 988.58           | 0.00        | 5,463.10          |
| 311 Environmental Club            | 380.56            | 0.00             | 0.00             | 0.00        | 380.56            |
| 312 Forensics Club                | 0.00              | 0.00             | 0.00             | 0.00        | 0.00              |
| 314 Journalism Club               | 7,976.76          | 0.00             | 12.18            | 0.00        | 7,964.58          |
| 315 Debate Club                   | 282.80            | 359.50           | 0.00             | 0.00        | 642.30            |
| 317 Play Production               | 3,099.12          | 0.00             | 319.39           | 0.00        | 2,779.73          |
| 318 Thespians                     | -2,394.71         | 0.00             | 910.00           | 0.00        | -3,304.71         |
| 319 Athletic Trainers             | 501.37            | 0.00             | 0.00             | 0.00        | 501.37            |
| 385 Culinary Competition          | 145.00            | 0.00             | 0.00             | 0.00        | 145.00            |
| 395 Fashion Merchandising         | 74.31             | 0.00             | 0.00             | 0.00        | 74.31             |
| 399 Auditorium Manager            | -4,794.60         | 0.00             | 0.00             | 0.00        | -4,794.60         |



# Current Cash Balance Report

ALL Data

Date: 02/01/2004 thru 02/29/2004

Arranged by:  
Group ID and Activity Number

| Activity Number and Name                 | Beginning Cash   | Receipts         | Disbursements    | Adjustments | Cash Balance     |
|--|------------------|------------------|------------------|-------------|------------------|
| 409 Band Dept Trips                      | 0.00             | 0.00             | 0.00             | 0.00        | 0.00             |
| 410 Band                                 | 1,998.24         | 924.96           | 92.95            | 0.00        | 2,830.25         |
| 411 Choir                                | 2,790.20         | 0.00             | 536.56           | 0.00        | 2,253.64         |
| 412 Orchestra                            | 93.91            | 144.00           | 0.00             | 0.00        | 237.91           |
| 413 Entertainment 2000                   | 17,170.98        | 0.00             | 0.00             | 0.00        | 17,170.98        |
| 414 Band Fundraising                     | 0.00             | 0.00             | 0.00             | 0.00        | 0.00             |
| 415 Choir Fundraising                    | 10,821.11        | 2,919.50         | 0.00             | 0.00        | 13,740.61        |
| 416 Orchestra Fundraising                | 2,657.00         | 0.00             | 0.00             | 0.00        | 2,657.00         |
| 417 Music Trip (NY)                      | -25,500.00       | 0.00             | 0.00             | 0.00        | -25,500.00       |
| 481 Senior Class                         | 0.00             | 0.00             | 0.00             | 0.00        | 0.00             |
| 482 Junior Class                         | 7,103.25         | 219.50           | 1,500.00         | 0.00        | 5,822.75         |
| 484 Post Prom Security                   | 0.00             | 0.00             | 0.00             | 0.00        | 0.00             |
| 499 VICA                                 | 1,257.01         | 49.50            | 121.50           | 0.00        | 1,185.01         |
| 501 Student Council                      | 5,342.78         | 563.00           | 642.25           | 0.00        | 5,263.53         |
| 502 National Honor Society               | 1,997.62         | 3,823.87         | 0.00             | 0.00        | 5,821.49         |
| 503 Drama Club                           | 403.87           | 0.00             | 0.00             | 0.00        | 403.87           |
| 504 Literary Magazine                    | 172.00           | 0.00             | 0.00             | 0.00        | 172.00           |
| 505 GoMadd                               | 336.92           | 0.00             | 0.00             | 0.00        | 336.92           |
| 515 Dance Team                           | 3,619.51         | 247.43           | 1,704.30         | -1,108.56   | 1,054.08         |
| 516 Cheerleading-Varsity 2003-04         | 929.12           | 0.00             | 113.90           | 1,068.56    | 1,883.78         |
| 517 Cheerleading-JV 2003-04              | 471.21           | 0.00             | 0.00             | 0.00        | 471.21           |
| 518 Cheerleading-Freshman 2003-04        | 368.35           | 0.00             | 0.00             | 0.00        | 368.35           |
| 519 Cheerleading Uniforms/Summer Camp    | -103.39          | 50.00            | 0.00             | 40.00       | -13.39           |
| 521 Yearbook 1999-00                     | 1,109.61         | 0.00             | 1,109.61         | 0.00        | 0.00             |
| 523 Yearbooks 01-02                      | 5,721.09         | 0.00             | 0.00             | 0.00        | 5,721.09         |
| 524 Yearbook 02-03                       | 4,116.57         | 0.00             | 0.00             | 0.00        | 4,116.57         |
| 525 Yearbook 03-04                       | 4,186.15         | 0.00             | 68.99            | 0.00        | 4,117.16         |
| 555 FCCLA                                | 72.69            | 0.00             | 0.00             | 0.00        | 72.69            |
| 556 Future Educators of America          | 644.84           | 0.00             | 1,533.40         | 0.00        | -888.56          |
| 560 Patriot Post                         | 16,734.78        | 5,882.09         | 6,376.32         | 0.00        | 16,240.55        |
| 561 Patriot Post Start Up                | 349.08           | 0.00             | 0.00             | 0.00        | 349.08           |
| 590 Diversity Club                       | 0.00             | 0.00             | 0.00             | 0.00        | 0.00             |
| <b>D ORGANIZATIONS AND CLUBS Totals:</b> | <b>83,994.38</b> | <b>15,452.35</b> | <b>24,940.60</b> | <b>0.00</b> | <b>74,506.13</b> |
| <b>E ADMINISTRATIVE CUSTODIAL</b>        |                  |                  |                  |             |                  |
| 599 Intramurals                          | 0.00             | 0.00             | 0.00             | 0.00        | 0.00             |
| 600 Intramurals Fundraising              | 601.75           | 0.00             | 0.00             | 0.00        | 601.75           |
| 601 Staff Courtesy Fund                  | 278.58           | 0.00             | 0.00             | 0.00        | 278.58           |
| 602 Parking                              | 20,066.87        | 345.00           | 110.38           | 0.00        | 20,301.49        |
| 603 Field Trips                          | -250.34          | 0.00             | 165.34           | 0.00        | -415.68          |
| 604 Physical Education Fund              | 11.38            | 0.00             | 0.00             | 0.00        | 11.38            |
| 605 Pool Maintenance                     | 7,348.38         | 400.00           | 2,686.97         | 0.00        | 5,061.41         |
| 606 Art Fees                             | 366.18           | 0.00             | 258.92           | 0.00        | 107.26           |
| 607 Book Fines                           | 10,427.22        | 0.00             | 72.75            | 0.00        | 10,354.47        |
| 610 Information Center                   | 193.13           | 0.00             | 0.00             | 0.00        | 193.13           |
| 611 Advanced Placement                   | 3,075.50         | 0.00             | 3,075.50         | 0.00        | 0.00             |
| 614 Transcript and Test Fees             | 2,176.56         | 70.00            | 0.00             | 0.00        | 2,246.56         |
| 615 Close-Up                             | 0.00             | 0.00             | 0.00             | 0.00        | 0.00             |
| 616 Clearing Account                     | 0.00             | 0.00             | 0.00             | 0.00        | 0.00             |
| 617 Shop Fees                            | 0.00             | 0.00             | 0.00             | 0.00        | 0.00             |
| 618 Musical Production                   | 469.04           | 0.00             | 0.00             | 0.00        | 469.04           |
| 621 Graphics Tech                        | 0.00             | 0.00             | 0.00             | 0.00        | 0.00             |
| 622 Construction Tech                    | 1,399.56         | 0.00             | 947.13           | 0.00        | 452.43           |

# Current Cash Balance Report

ALL Data

Date: 02/01/2004 thru 02/29/2004

Arranged by  
Group ID and Activity Numl

| Activity Number and Name                  | Beginning Cash   | Receipts      | Disbursements   | Adjustments | Cash Balance     |
|---|------------------|---------------|-----------------|-------------|------------------|
| 623 Manufacturing Tech                    | 215.44           | 0.00          | 0.00            | 0.00        | 215.44           |
| 624 Power Tech                            | 156.82           | 0.00          | 0.00            | 0.00        | 156.82           |
| 625 Science Replacements                  | 0.00             | 0.00          | 0.00            | 0.00        | 0.00             |
| 627 English Replacements                  | 0.00             | 0.00          | 0.00            | 0.00        | 0.00             |
| 628 Athletic Trainers Class               | 0.00             | 0.00          | 0.00            | 0.00        | 0.00             |
| 629 Book Club                             | 0.55             | 0.00          | 0.00            | 0.00        | 0.55             |
| 630 Social Studies Texts                  | 2,661.78         | 0.00          | 0.00            | 0.00        | 2,661.78         |
| 632 Lock Replacement                      | 65.00            | 0.00          | 0.00            | 0.00        | 65.00            |
| 635 Library Book Fines                    | 111.20           | 0.00          | 142.91          | 0.00        | -31.71           |
| 638 ESL Grant                             | 8.50             | 0.00          | 0.00            | 0.00        | 8.50             |
| 640 Student ID Card Fee                   | 875.71           | 0.00          | 0.00            | 0.00        | 875.71           |
| 642 Parenting Support                     | -204.96          | 0.00          | 0.00            | 0.00        | -204.96          |
| 645 Family Consumer Science               | 13.71            | 0.00          | 0.00            | 0.00        | 13.71            |
| 650 Fast Forward                          | 0.00             | 0.00          | 0.00            | 0.00        | 0.00             |
| 655 MSAAS                                 | 4.51             | 0.00          | 0.00            | 0.00        | 4.51             |
| 656 Technology Magnet                     | 7.64             | 0.00          | 0.00            | 0.00        | 7.64             |
| 658 Display Cases                         | 2,700.00         | 0.00          | 0.00            | 0.00        | 2,700.00         |
| 660 PAEMST-Science National Award         | 1,513.42         | 0.00          | 0.00            | 0.00        | 1,513.42         |
| 680 New Frontier (Grants/Donations)       | 51.61            | 0.00          | 39.58           | 0.00        | 12.03            |
| 681 New Frontier Chuck Wagon              | 27.71            | 0.00          | 0.00            | 0.00        | 27.71            |
| 682 New Frontier Activity                 | -527.93          | 0.00          | 50.05           | 0.00        | -577.98          |
| 683 Graduation Expense                    | 0.00             | 0.00          | 0.00            | 0.00        | 0.00             |
| 684 Post-Prom                             | 0.00             | 0.00          | 0.00            | 0.00        | 0.00             |
| 685 Alumni                                | 0.00             | 0.00          | 0.00            | 0.00        | 0.00             |
| 686 Contributions/Gifts                   | 1,817.88         | 0.00          | 0.00            | 0.00        | 1,817.88         |
| 687 Next Frontier                         | -132.60          | 0.00          | 0.00            | 0.00        | -132.60          |
| 688 New Addition                          | 0.00             | 0.00          | 0.00            | 0.00        | 0.00             |
| 699 Parking Security Camera               | 0.00             | 0.00          | 0.00            | 0.00        | 0.00             |
| <b>E ADMINISTRATIVE CUSTODIAL Totals:</b> | <b>55,529.80</b> | <b>815.00</b> | <b>7,549.53</b> | <b>0.00</b> | <b>48,795.27</b> |
| <b>F DISTRICT CUSTODIAL</b>               |                  |               |                 |             |                  |
| 801 Drivers Education                     | 0.00             | 0.00          | 0.00            | 0.00        | 0.00             |
| 825 Other District Custodial              | 0.00             | 0.00          | 0.00            | 0.00        | 0.00             |
| <b>F DISTRICT CUSTODIAL Totals:</b>       | <b>0.00</b>      | <b>0.00</b>   | <b>0.00</b>     | <b>0.00</b> | <b>0.00</b>      |
| <b>G INACTIVE ACCOUNTS</b>                |                  |               |                 |             |                  |
| 0 No Name acct                            | 0.00             | 0.00          | 0.00            | 0.00        | 0.00             |
| 104 Candy Machine Refund                  | 0.00             | 0.00          | 0.00            | 0.00        | 0.00             |
| 153 MetroCommunity College Rebate         | 0.00             | 0.00          | 0.00            | 0.00        | 0.00             |
| 157 Jostens                               | 0.00             | 0.00          | 0.00            | 0.00        | 0.00             |
| 175 Mascot Fund                           | 0.00             | 0.00          | 0.00            | 0.00        | 0.00             |
| 203 Cookie Fundraiser                     | 0.00             | 0.00          | 0.00            | 0.00        | 0.00             |
| 208 Summer Camp Clinics                   | 0.00             | 0.00          | 0.00            | 0.00        | 0.00             |
| 209 Summer Camps 2001                     | 0.00             | 0.00          | 0.00            | 0.00        | 0.00             |
| 316 Art Club                              | 0.00             | 0.00          | 0.00            | 0.00        | 0.00             |
| 400 (D) Music                             | 0.00             | 0.00          | 0.00            | 0.00        | 0.00             |
| 401 (D) Cheerleading - Varsity            | 0.00             | 0.00          | 0.00            | 0.00        | 0.00             |
| 402 (D) Cheerleading - Jr Varsity         | 0.00             | 0.00          | 0.00            | 0.00        | 0.00             |
| 403 (D) Cheerleading - Freshman           | 0.00             | 0.00          | 0.00            | 0.00        | 0.00             |
| 404 Cheerleading - Wrestling              | 0.00             | 0.00          | 0.00            | 0.00        | 0.00             |
| 405 (D) Dance Team                        | 0.00             | 0.00          | 0.00            | 0.00        | 0.00             |
| 508 Yearbook 1996-97                      | 0.00             | 0.00          | 0.00            | 0.00        | 0.00             |
| 509 Yearbook 1997-98                      | 0.00             | 0.00          | 0.00            | 0.00        | 0.00             |
| 510 Yearbook 1998-99                      | 0.00             | 0.00          | 0.00            | 0.00        | 0.00             |

# Current Cash Balance Report

ALL Data

Date: 02/01/2004 thru 02/29/2004

Arranged by:  
Group ID and Activity Number

| Activity Number and Name            | Beginning Cash     | Receipts         | Disbursements    | Adjustments | Cash Balance       |
|-------------------------------------|--------------------|------------------|------------------|-------------|--------------------|
| 511 Cheerleading - Varsity          | 0.00               | 0.00             | 0.00             | 0.00        | 0.00               |
| 512 Cheerleading - Junior Varsity   | 0.00               | 0.00             | 0.00             | 0.00        | 0.00               |
| 513 Cheerleading - Freshman         | 0.00               | 0.00             | 0.00             | 0.00        | 0.00               |
| 522 Yearbook 2000-01                | 0.00               | 0.00             | 0.00             | 0.00        | 0.00               |
| 608 Foreign Language 1996-97        | 0.00               | 0.00             | 0.00             | 0.00        | 0.00               |
| 609 Foreign Language 1997-98        | 0.00               | 0.00             | 0.00             | 0.00        | 0.00               |
| 612 Textbook Replacement            | 0.00               | 0.00             | 0.00             | 0.00        | 0.00               |
| 613 Technology Consumable           | 0.00               | 0.00             | 0.00             | 0.00        | 0.00               |
| 619 Portfolios                      | 0.00               | 0.00             | 0.00             | 0.00        | 0.00               |
| 620 Dual Enrollment                 | 0.00               | 0.00             | 0.00             | 0.00        | 0.00               |
| 626 Social Studies Texts 1997-98    | 0.00               | 0.00             | 0.00             | 0.00        | 0.00               |
| 631 Weight Room Maintenance         | 0.00               | 0.00             | 0.00             | 0.00        | 0.00               |
| 633 Locker Room Capital Outlay      | 0.00               | 0.00             | 0.00             | 0.00        | 0.00               |
| 657 I.T. Summer Camp                | 0.00               | 0.00             | 0.00             | 0.00        | 0.00               |
| 709 Forensics Reimbursement         | 0.00               | 0.00             | 0.00             | 0.00        | 0.00               |
| 720 Other District Reimbursements   | 0.00               | 0.00             | 0.00             | 0.00        | 0.00               |
| 905 Interest on Checking            | 0.00               | 0.00             | 0.00             | 0.00        | 0.00               |
| 910 Certificate of Deposit          | 0.00               | 0.00             | 0.00             | 0.00        | 0.00               |
| 912 Athletic Certificate Deposit    | 0.00               | 0.00             | 0.00             | 0.00        | 0.00               |
| 913 Interest-Athletic Activity CD   | 0.00               | 0.00             | 0.00             | 0.00        | 0.00               |
| 916 Athletic Certificate Deposit #2 | 0.00               | 0.00             | 0.00             | 0.00        | 0.00               |
| <b>G INACTIVE ACCOUNTS Totals:</b>  | <u>0.00</u>        | <u>0.00</u>      | <u>0.00</u>      | <u>0.00</u> | <u>0.00</u>        |
| <b>S Banking</b>                    |                    |                  |                  |             |                    |
| 999 Starting Cash                   | -2,902.00          | 13,300.00        | 12,100.00        | 0.00        | -1,702.00          |
| <b>S Banking Totals:</b>            | <u>-2,902.00</u>   | <u>13,300.00</u> | <u>12,100.00</u> | <u>0.00</u> | <u>-1,702.00</u>   |
| <b>Z INVESTMENTS</b>                |                    |                  |                  |             |                    |
| 900 Preferred Bus Money Market      | -102,737.66        | 0.00             | 77.36            | 0.00        | -102,815.02        |
| 914 Athletic Bus Money Market       | -102,730.86        | 0.00             | 77.36            | 0.00        | -102,808.22        |
| <b>Z INVESTMENTS Totals:</b>        | <u>-205,468.52</u> | <u>0.00</u>      | <u>154.72</u>    | <u>0.00</u> | <u>-205,623.24</u> |
| <b>Report Totals:</b>               | <u>148,165.98</u>  | <u>68,973.57</u> | <u>71,100.20</u> | <u>0.00</u> | <u>146,039.35</u>  |

# Current Cash Balance Report

ALL Data

Date: 02/01/2004 thru 02/29/2004

Arranged by:  
Group ID and Activity Number

| Activity Number and Name                    | Beginning Cash   | Receipts         | Disbursements | Adjustments | Cash Balance     |
|---|------------------|------------------|---------------|-------------|------------------|
| 0   | 0.00             | 0.00             | 0.00          | 0.00        | 0.00             |
| Totals:                                     | 0.00             | 0.00             | 0.00          | 0.00        | 0.00             |
| <b>A Extracurricular Activities</b>         |                  |                  |               |             |                  |
| 1000 Field Trips                            | 0.00             | 258.00           | 0.00          | 0.00        | 258.00           |
| 2000 Band Cleaning Fee                      | 3,795.00         | 0.00             | 0.00          | 0.00        | 3,795.00         |
| 2005 Choir Cleaning Fee                     | 564.00           | 0.00             | 0.00          | 0.00        | 564.00           |
| 2301 DECA                                   | -15.00           | 3,074.00         | 0.00          | 0.00        | 3,059.00         |
| 2302 French Club                            | 0.00             | 0.00             | 0.00          | 0.00        | 0.00             |
| 2305 Spanish Club                           | 0.00             | 0.00             | 0.00          | 0.00        | 0.00             |
| 2307 German Club                            | 0.00             | 0.00             | 0.00          | 0.00        | 0.00             |
| 2312 Forensics                              | 0.00             | 0.00             | 0.00          | 0.00        | 0.00             |
| 2315 Debate Membership                      | 0.00             | 0.00             | 0.00          | 0.00        | 0.00             |
| 2317 Play Fees                              | 2,505.00         | 0.00             | 0.00          | 0.00        | 2,505.00         |
| 2318 Thespian club                          | 2,591.20         | 0.00             | 0.00          | 0.00        | 2,591.20         |
| 2395 Fashion Merchandising                  | 0.00             | 0.00             | 0.00          | 0.00        | 0.00             |
| 2409 Band Trip                              | 0.00             | 0.00             | 0.00          | 0.00        | 0.00             |
| 2411 Choir Trip                             | 14,785.00        | 14,620.00        | 0.00          | 0.00        | 29,405.00        |
| 2412 Orchestra Trip                         | 20,860.00        | 250.00           | 0.00          | 0.00        | 21,110.00        |
| 2499 VICA Trip                              | 0.00             | 0.00             | 0.00          | 0.00        | 0.00             |
| 2502 National Honors Society                | 0.00             | 0.00             | 0.00          | 0.00        | 0.00             |
| 2503 Drama Membership                       | 0.00             | 0.00             | 0.00          | 0.00        | 0.00             |
| 2515 Dance Camp                             | 0.00             | 0.00             | 0.00          | 0.00        | 0.00             |
| 2516 Varsity Cheerleading Camp              | 0.00             | 0.00             | 0.00          | 0.00        | 0.00             |
| 2517 JV Cheerleading Camp                   | 0.00             | 0.00             | 0.00          | 0.00        | 0.00             |
| 2518 Fr Cheerleading Camp                   | 0.00             | 0.00             | 0.00          | 0.00        | 0.00             |
| 2555 FCCLA                                  | 0.00             | 0.00             | 0.00          | 0.00        | 0.00             |
| 2556 FEA                                    | 0.00             | 0.00             | 0.00          | 0.00        | 0.00             |
| 2560 Patriot Post Trip                      | 0.00             | 0.00             | 0.00          | 0.00        | 0.00             |
| 2599 Intramurals                            | 839.00           | 0.00             | 0.00          | 0.00        | 839.00           |
| 3000 Summer Athletic Camps                  | 0.00             | 0.00             | 0.00          | 0.00        | 0.00             |
| 4000 Advanced Placement Tests               | 0.00             | 0.00             | 0.00          | 0.00        | 0.00             |
| 4050 Peru Early Entry                       | 0.00             | 0.00             | 0.00          | 0.00        | 0.00             |
| 5000 Sport Participating Fee                | 31,400.00        | 0.00             | 0.00          | 0.00        | 31,400.00        |
| 5020 Band Participating Fee                 | 0.00             | 0.00             | 0.00          | 0.00        | 0.00             |
| 5030 Chorus Participating Fee               | 0.00             | 0.00             | 0.00          | 0.00        | 0.00             |
| 5040 Debate Participating Fee               | 0.00             | 0.00             | 0.00          | 0.00        | 0.00             |
| 5050 Forensics Participating Fee            | 0.00             | 0.00             | 0.00          | 0.00        | 0.00             |
| 5060 Show Choir Participating Fee           | 0.00             | 0.00             | 0.00          | 0.00        | 0.00             |
| <b>A Extracurricular Activities Totals:</b> | <b>77,324.20</b> | <b>18,202.00</b> | <b>0.00</b>   | <b>0.00</b> | <b>95,526.20</b> |
| <b>B Post Secondary Education</b>           |                  |                  |               |             |                  |
| 7010 AP Exam Fees                           | 0.00             | 0.00             | 0.00          | 0.00        | 0.00             |
| 7015 IB                                     | 0.00             | 0.00             | 0.00          | 0.00        | 0.00             |
| <b>B Post Secondary Education Totals:</b>   | <b>0.00</b>      | <b>0.00</b>      | <b>0.00</b>   | <b>0.00</b> | <b>0.00</b>      |
| <b>Report Totals:</b>                       | <b>77,324.20</b> | <b>18,202.00</b> | <b>0.00</b>   | <b>0.00</b> | <b>95,526.20</b> |

# Current Cash Balance Report

ALL Data

Date: 02/01/2004 thru 02/29/2004

Arranged by:  
Group ID and Activity Number

| Activity Number and Name        | Beginning Cash   | Receipts        | Disbursements   | Adjustments | Cash Balance     |
|---------------------------------|------------------|-----------------|-----------------|-------------|------------------|
| <b>A ADMINISTRATIVE</b>         |                  |                 |                 |             |                  |
| 100 GENERAL ACTIVITY FUND       | 8,133.57         | 0.00            | 571.25          | 0.00        | 7,562.32         |
| 105 PRINCIPALS ADMIN            | 3,260.17         | 0.00            | 1,233.22        | 0.00        | 2,026.95         |
| 110 BUILDING MAINTENANCE        | 829.29           | 0.00            | 0.00            | 0.00        | 829.29           |
| 120 AP EXAMS                    | 3,975.96         | 0.00            | 0.00            | 0.00        | 3,975.96         |
| 122 NOT IN USE                  | 0.00             | 0.00            | 0.00            | 0.00        | 0.00             |
| 125 NOT IN USE                  | 0.00             | 0.00            | 0.00            | 0.00        | 0.00             |
| 130 COURTESY FUND               | 774.23           | 0.00            | 75.00           | 0.00        | 699.23           |
| 135 NOT IN USE                  | 0.00             | 0.00            | 0.00            | 0.00        | 0.00             |
| 138 ELECTRONIC MSG BOARD        | 0.00             | 0.00            | 0.00            | 0.00        | 0.00             |
| 142 GIFTED                      | 2,264.71         | 0.00            | 0.00            | 0.00        | 2,264.71         |
| 145 GUIDANCE                    | 732.73           | 0.00            | 0.00            | 0.00        | 732.73           |
| 150 INFORMATION CENTER          | 27.68            | 0.00            | 0.00            | 0.00        | 27.68            |
| 152 NOT IN USE                  | 0.00             | 0.00            | 0.00            | 0.00        | 0.00             |
| 155 NOT IN USE                  | 0.00             | 0.00            | 0.00            | 0.00        | 0.00             |
| 157 LETTER JACKETS              | -1,350.34        | 353.00          | 0.00            | 0.00        | -997.34          |
| 160 PARKING                     | 26,818.99        | 0.00            | 150.00          | 0.00        | 26,668.99        |
| 165 STAFF WELLNESS              | 197.50           | 0.00            | 0.00            | 0.00        | 197.50           |
| 170 STAFF CLOTHING              | 881.16           | 0.00            | 1,402.11        | 0.00        | -520.95          |
| 172 STAFF VENDING               | -2,035.19        | 0.00            | 0.00            | 672.71      | -1,362.48        |
| 174 TECHNOLOGY REBATES          | 1,864.80         | 0.00            | 0.00            | 0.00        | 1,864.80         |
| 180 VISITATION                  | 365.38           | 0.00            | 0.00            | 0.00        | 365.38           |
| 181 VENDING - CAT'S DEN         | 20,853.28        | 4,721.22        | 0.00            | 0.00        | 25,574.50        |
| 182 VENDING-COKE                | 4,542.34         | 3,906.41        | 0.00            | -672.71     | 7,776.04         |
| 183 VENDING - DAHL              | 1,246.04         | 475.38          | 0.00            | 0.00        | 1,721.42         |
| 184 VENDING - GUMBALL           | 500.00           | 0.00            | 0.00            | 0.00        | 500.00           |
| 189 WATER FUND                  | -359.80          | 0.00            | 0.00            | 0.00        | -359.80          |
| <b>A ADMINISTRATIVE Totals:</b> | <b>73,522.50</b> | <b>9,456.01</b> | <b>3,431.58</b> | <b>0.00</b> | <b>79,546.93</b> |
| <b>B ATHLETIC ADMIN</b>         |                  |                 |                 |             |                  |
| 200 ATHLETIC ADMIN              | 93,818.45        | 6,995.56        | 1,706.52        | 0.00        | 99,107.49        |
| 201 AD'S OFFICE                 | 4,576.60         | 500.00          | 2,022.19        | 0.00        | 3,054.41         |
| 202 Athletic Event Admissions   | 2,883.28         | 0.00            | 202.00          | 0.00        | 2,681.28         |
| 203 ATHLETIC PROJECT FUND       | 4,768.77         | 0.00            | 1,431.00        | 0.00        | 3,337.77         |
| 205 ATHLETIC TRAINING           | 955.86           | 0.00            | 0.00            | 0.00        | 955.86           |
| 208 BASEBALL FUNDRAISING        | 1,520.00         | 5,413.99        | 1,360.00        | 0.00        | 5,573.99         |
| 210 BOYS BB FUNDRAISING         | 123.17           | 0.00            | 0.00            | 0.00        | 123.17           |
| 212 BOYS GOLF FUNDRAISING       | 2,911.58         | 0.00            | 1,419.72        | 0.00        | 1,491.86         |
| 214 BOYS SOCCER FUNDR           | 0.00             | 0.00            | 0.00            | 0.00        | 0.00             |
| 217 COACHES CLINICS             | 1,298.05         | 0.00            | 175.00          | 0.00        | 1,123.05         |
| 219 CONCESSIONS                 | 13,319.61        | 2,468.80        | 2,615.56        | 0.00        | 13,172.85        |
| 220 INTRAMURALS                 | 655.26           | 0.00            | 280.40          | 0.00        | 374.86           |
| 222 FIT CNTR/EQUIPMENT          | 1,966.59         | 0.00            | 0.00            | 0.00        | 1,966.59         |
| 223 FIT CNTR/MAINTENANCE        | 653.96           | 0.00            | 149.99          | 0.00        | 503.97           |
| 225 FOOTBALL CAMPS              | 3,685.85         | 0.00            | 1,193.06        | 0.00        | 2,492.79         |
| 226 FOOTBALL LIFT-A-THON        | 749.80           | 0.00            | 0.00            | 0.00        | 749.80           |
| 230 GIRLS BASKETBALL FR         | 1,883.20         | 200.00          | 62.61           | 0.00        | 2,020.59         |
| 233 GIRLS SOCCER FUNDR          | 101.08           | 0.00            | 500.00          | 0.00        | -398.92          |
| 240 SOCCER BLEACHERS            | 100.00           | 0.00            | 0.00            | 0.00        | 100.00           |
| 245 SOFTBALL FUND RAISING       | 3,420.60         | 0.00            | 0.00            | 0.00        | 3,420.60         |
| 250 ST TRAINERS (HOSA)          | -12.37           | 0.00            | 0.00            | 0.00        | -12.37           |
| 255 SPORTS MEDIA GUIDES         | 0.00             | 0.00            | 0.00            | 0.00        | 0.00             |
| 258 TRACK FUNDRAISING           | 936.00           | 0.00            | 0.00            | 0.00        | 936.00           |

# Current Cash Balance Report

ALL Data

Date: 02/01/2004 thru 02/29/2004

Arranged by:  
Group ID and Activity Number

| Activity Number and Name          | Beginning Cash    | Receipts         | Disbursements    | Adjustments | Cash Balance      |
|-----------------------------------|-------------------|------------------|------------------|-------------|-------------------|
| 260 POOL MAINTENANCE              | 3,962.59          | 1,540.39         | 4,435.32         | 0.00        | 1,067.66          |
| 265 VB FUNDRAISING                | 3,254.75          | 0.00             | 0.00             | 0.00        | 3,254.75          |
| 270 WRESTLING FUNDRAISER          | 1,903.09          | 0.00             | 1,010.00         | 0.00        | 893.09            |
| 272 WRESTLING MAT FUND            | -395.00           | 0.00             | 0.00             | 0.00        | -395.00           |
| 275 WRESTLING SCHOLARSHIP         | 1,000.00          | 0.00             | 0.00             | 0.00        | 1,000.00          |
| 290 METRO                         | -187.50           | 5,310.00         | 2,454.22         | 0.00        | 2,668.28          |
| 295 TOURNAMENTS                   | 3,300.79          | 3,654.00         | 708.62           | 0.00        | 6,246.17          |
| 299 CORPORATE ADVERTISING         | 2,105.16          | 0.00             | 0.00             | 0.00        | 2,105.16          |
| <b>B ATHLETIC ADMIN Totals:</b>   | <b>155,259.22</b> | <b>26,082.74</b> | <b>21,726.21</b> | <b>0.00</b> | <b>159,615.75</b> |
| <b>C ACADEMIC COURSES</b>         |                   |                  |                  |             |                   |
| 300 AP EUROPEAN TEXT              | 345.00            | 0.00             | 0.00             | 0.00        | 345.00            |
| 303 AP ECONOMICS TEXT             | 695.00            | 0.00             | 0.00             | 0.00        | 695.00            |
| 310 AP AMERICAN TEXTBOOKS         | 415.00            | 0.00             | 0.00             | 0.00        | 415.00            |
| 312 AP PSYCHOLOGY TEXT            | 1,895.29          | 0.00             | 0.00             | 0.00        | 1,895.29          |
| 320 ART CLASS FEES                | 12,177.98         | 0.00             | 27.24            | 0.00        | 12,150.74         |
| 325 NOT IN USE                    | 0.00              | 0.00             | 0.00             | 0.00        | 0.00              |
| 330 BUSINESS                      | 45.06             | 0.00             | 0.00             | 0.00        | 45.06             |
| 332 CHEMISTRY                     | 0.00              | 0.00             | 0.00             | 0.00        | 0.00              |
| 335 NOT IN USE                    | 0.00              | 0.00             | 0.00             | 0.00        | 0.00              |
| 338 FAMILY CONSUMER SCIENCE       | 492.86            | 0.00             | 0.00             | 0.00        | 492.86            |
| 340 MATH - general                | 326.08            | 0.00             | 0.00             | 0.00        | 326.08            |
| 345 MATH AP                       | 85.00             | 0.00             | 0.00             | 0.00        | 85.00             |
| 355 PHYSICAL EDUCATION            | 1,354.61          | 0.00             | 0.00             | 0.00        | 1,354.61          |
| 360 PHYSICS                       | 109.30            | 0.00             | 0.00             | 0.00        | 109.30            |
| 365 NOT IN USE                    | 0.00              | 0.00             | 0.00             | 0.00        | 0.00              |
| 370 VOC DRAFTING                  | 1,149.10          | 0.00             | 0.00             | 0.00        | 1,149.10          |
| 371 VOC ELECTRICITY BAKER         | 0.00              | 0.00             | 0.00             | 0.00        | 0.00              |
| 372 VOC ELECTRIC BOHLKEN          | 0.00              | 0.00             | 0.00             | 0.00        | 0.00              |
| 373 VOC FOUNDATIONS               | 68.90             | 0.00             | 0.00             | 0.00        | 68.90             |
| 374 VOC METALS                    | 239.82            | 0.00             | 45.05            | 0.00        | 194.77            |
| 376 VOC WOODS                     | 1,794.41          | 0.00             | 3,046.16         | 0.00        | -1,251.75         |
| <b>C ACADEMIC COURSES Totals:</b> | <b>21,193.41</b>  | <b>0.00</b>      | <b>3,118.45</b>  | <b>0.00</b> | <b>18,074.96</b>  |
| <b>D CLUBS/ORGANIZATIONS</b>      |                   |                  |                  |             |                   |
| 400 ART CLUB                      | 0.00              | 0.00             | 0.00             | 0.00        | 0.00              |
| 401 AMNESTY INTERNATIONAL         | 107.00            | 0.00             | 30.00            | 0.00        | 77.00             |
| 402 BOOKSTORE (Scratchin Post)    | 5,694.56          | 0.00             | 1,972.50         | 0.00        | 3,722.06          |
| 403 CLASSICS CLUB                 | 10.76             | 0.00             | 0.00             | 0.00        | 10.76             |
| 405 CULINARY COMPEITION-PRO START | 97.51             | 0.00             | 0.00             | 0.00        | 97.51             |
| 407 DEBATE TEAM                   | -1,862.00         | 0.00             | 1,889.98         | 0.00        | -3,751.98         |
| 410 DECA                          | -20,247.49        | 0.00             | 7,333.40         | 0.00        | -27,580.89        |
| 411 DRAMA - INTL THESPIANS        | -328.56           | 0.00             | 325.00           | 0.00        | -653.56           |
| 412 DRAMA PRODUCTION              | 1,297.95          | 0.00             | 0.00             | 0.00        | 1,297.95          |
| 413 FCCLA FAMILY CARREER          | 5,594.60          | 0.00             | 86.38            | 0.00        | 5,508.22          |
| 414 FORENSICS TEAM                | 1,516.07          | 0.00             | 2,013.29         | 0.00        | -497.22           |
| 415 FRENCH CLUB                   | 288.96            | 0.00             | 0.00             | 0.00        | 288.96            |
| 416 NOT IN USE                    | 0.00              | 0.00             | 0.00             | 0.00        | 0.00              |
| 418 FUTURE EDUCATORS              | 688.57            | 201.98           | 2,693.15         | 0.00        | -1,802.60         |
| 420 GERMAN CLUB                   | 975.05            | 0.00             | 250.00           | 0.00        | 725.05            |
| 425 JUNIOR CLASS                  | 10,027.91         | 0.00             | 0.00             | 0.00        | 10,027.91         |
| 430 LITERARY MAGAZINE             | 469.00            | 0.00             | 0.00             | 0.00        | 469.00            |
| 433 MATH CLUB                     | -58.50            | 0.00             | 0.00             | 0.00        | -58.50            |
| 435 M CLUB - CRAZIES              | 2,861.92          | 0.00             | 0.00             | 0.00        | 2,861.92          |

# Current Cash Balance Report

ALL Data

Arranged by:

Date: 02/01/2004 thru 02/29/2004

Group ID and Activity Number

| Activity Number and Name             | Beginning Cash   | Receipts      | Disbursements    | Adjustments | Cash Balance     |
|--------------------------------------|------------------|---------------|------------------|-------------|------------------|
| 440 MULTI CULTURAL CLUB              | 0.00             | 0.00          | 0.00             | 0.00        | 0.00             |
| 445 NATL HONOR SOCIETY               | 1,096.50         | 105.00        | 111.48           | 0.00        | 1,090.02         |
| 450 NEWSPR (CAT'S EYE VIEW)          | -967.60          | 0.00          | 0.00             | 0.00        | -967.60          |
| 452 SCIENCE CLUB                     | 367.20           | 0.00          | 0.00             | 0.00        | 367.20           |
| 455 SENIOR CLASS                     | 4,990.93         | 0.00          | 0.00             | 0.00        | 4,990.93         |
| 460 SPANISH CLUB                     | 385.93           | 0.00          | 419.81           | 0.00        | -33.88           |
| 465 SPED BUTTON FUND                 | 215.81           | 0.00          | 0.00             | 0.00        | 215.81           |
| 470 STUDENT COUNCIL                  | 8,688.10         | 579.00        | 106.35           | 0.00        | 9,160.75         |
| 471 STUCO WORKSHOPS                  | 1,000.00         | 0.00          | 0.00             | 0.00        | 1,000.00         |
| 473 VOC ENGINEERING CLUB             | 14.49            | 0.00          | 0.00             | 0.00        | 14.49            |
| 475 V.I.C.A.                         | 825.73           | 0.00          | 40.00            | 0.00        | 785.73           |
| 480 YEARBOOK (PROWLER)               | 28,663.34        | 0.00          | 0.00             | 0.00        | 28,663.34        |
| 485 YEARBOOK TRIP                    | 1,239.39         | 0.00          | 0.00             | 0.00        | 1,239.39         |
| 495 YOUTH MAKING A DIFF              | 867.79           | 0.00          | 18.00            | 0.00        | 849.79           |
| <b>D CLUBS/ORGANIZATIONS Totals:</b> | <b>54,520.92</b> | <b>885.98</b> | <b>17,289.34</b> | <b>0.00</b> | <b>38,117.56</b> |
| <b>E ATHLETIC TEAMS</b>              |                  |               |                  |             |                  |
| 500 BASEBALL CONTESTS                | -277.45          | 0.00          | 0.00             | 0.00        | -277.45          |
| 501 BASEBALL EQUIPMENT               | 2,012.75         | 600.00        | 488.00           | 0.00        | 2,124.75         |
| 505 BASKETBALL CON BOYS              | -2,026.18        | 0.00          | 1,339.50         | 0.00        | -3,365.68        |
| 506 BASKETBALL EQUIP - B             | 320.95           | 0.00          | 0.00             | 0.00        | 320.95           |
| 510 BASKETBALL CON GIRLS             | -961.14          | 0.00          | 854.00           | 0.00        | -1,815.14        |
| 511 BASKETBALL EQUIP G               | 79.36            | 0.00          | 0.00             | 0.00        | 79.36            |
| 515 CROSS COUNTRY CON                | -1,497.53        | 0.00          | 0.00             | 0.00        | -1,497.53        |
| 516 CROSS COUNTRY EQUIP              | 1,652.66         | 38.00         | 0.00             | 0.00        | 1,690.66         |
| 520 FOOTBALL CONTESTS                | -3,940.60        | 0.00          | 0.00             | 0.00        | -3,940.60        |
| 521 FOOTBALL EQUIPMENT               | -5,029.61        | 0.00          | 0.00             | 0.00        | -5,029.61        |
| 525 GOLF CONTESTS - BOYS             | 323.85           | 0.00          | 1,080.00         | 0.00        | -756.15          |
| 526 GOLF EQUIPMENT - BOYS            | 1,473.03         | 0.00          | 0.00             | 0.00        | 1,473.03         |
| 530 GOLF CONTESTS - GIRLS            | -1,280.00        | 0.00          | 0.00             | 0.00        | -1,280.00        |
| 531 GOLF EQUIPMENT - GIRLS           | 2,458.68         | 0.00          | 0.00             | 0.00        | 2,458.68         |
| 535 NOT IN USE                       | 0.00             | 0.00          | 0.00             | 0.00        | 0.00             |
| 536 NOT IN USE                       | 0.00             | 0.00          | 0.00             | 0.00        | 0.00             |
| 550 SOCCER CONTST BOYS               | -50.00           | 0.00          | 0.00             | 0.00        | -50.00           |
| 551 SOCCER EQUIP BOYS                | 11.68            | 0.00          | 0.00             | 0.00        | 11.68            |
| 555 SOCCER CONTST GIRLS              | 4.00             | 0.00          | 0.00             | 0.00        | 4.00             |
| 556 SOCCER EQUIP GIRLS               | 689.87           | 0.00          | 0.00             | 0.00        | 689.87           |
| 560 SOFTBALL CONTESTS                | -1,542.78        | 0.00          | 0.00             | 0.00        | -1,542.78        |
| 561 SOFTBALL EQUIPMENT               | 1,481.88         | 0.00          | 0.00             | 0.00        | 1,481.88         |
| 565 SWIM TEAM CONTESTS               | -328.52          | 0.00          | 145.00           | 0.00        | -473.52          |
| 566 SWIM TEAM EQUIPMENT              | 2,539.90         | 0.00          | 0.00             | 0.00        | 2,539.90         |
| 570 TENNIS CONTESTS - BOYS           | 340.20           | 0.00          | 15.00            | 0.00        | 325.20           |
| 571 TENNIS EQUIPMENT BOYS            | 1,859.05         | 0.00          | 329.37           | 0.00        | 1,529.68         |
| 573 TENNIS CONTESTS - GIRLS          | 588.49           | 0.00          | 0.00             | 0.00        | 588.49           |
| 574 TENNIS EQUIP GIRLS               | 1,623.41         | 0.00          | 441.77           | 0.00        | 1,181.64         |
| 575 TRACK CONTESTS - BOYS            | 316.89           | 0.00          | 0.00             | 0.00        | 316.89           |
| 576 TRACK EQUIPMENT - BOYS           | 2,844.85         | 0.00          | 1,990.80         | 0.00        | 854.05           |
| 580 TRACK CONTESTS - GIRLS           | 395.31           | 0.00          | 0.00             | 0.00        | 395.31           |
| 581 TRACK EQUIP - GIRLS              | 2,825.43         | 0.00          | 0.00             | 0.00        | 2,825.43         |
| 585 VOLLEYBALL CONTESTS              | -2,676.46        | 0.00          | 0.00             | 0.00        | -2,676.46        |
| 586 VOLLEYBALL EQUIPMENT             | 682.44           | 0.00          | 0.00             | 0.00        | 682.44           |
| 590 WRESTLING CONTESTS               | -3,602.50        | 0.00          | 1,485.87         | 0.00        | -5,088.37        |
| 591 WRESTLING EQUIPMENT              | 2,854.77         | 0.00          | 0.00             | 0.00        | 2,854.77         |

# Current Cash Balance Report

ALL Data

Date: 02/01/2004 thru 02/29/2004

Arranged by:  
Group ID and Activity Number

| Activity Number and Name               | Beginning Cash | Receipts | Disbursements | Adjustments | Cash Balance |
|--|----------------|----------|---------------|-------------|--------------|
| <b>E ATHLETIC TEAMS Totals:</b>        | 4,166.68       | 638.00   | 8,169.31      | 0.00        | -3,364.63    |
| <b>F CHEERLEADERS</b>                  |                |          |               |             |              |
| 600 MISC CHEERLEADERS                  | 0.00           | 0.00     | 0.00          | 0.00        | 0.00         |
| 610 NOT IN USE                         | 0.00           | 0.00     | 0.00          | 0.00        | 0.00         |
| 612 DANCE TEAM                         | 921.95         | 0.00     | 0.00          | 0.00        | 921.95       |
| 620 FRESHMAN CHEER                     | 346.38         | 0.00     | 0.00          | 0.00        | 346.38       |
| 625 JV CHEERLEADERS                    | -280.81        | 0.00     | 0.00          | 0.00        | -280.81      |
| 630 VARSITY CHEERLEADERS               | 599.36         | 0.00     | 0.00          | 0.00        | 599.36       |
| 635 NOT IN USE                         | 0.00           | 0.00     | 0.00          | 0.00        | 0.00         |
| <b>F CHEERLEADERS Totals:</b>          | 1,586.88       | 0.00     | 0.00          | 0.00        | 1,586.88     |
| <b>G MUSIC</b>                         |                |          |               |             |              |
| 700 BAND                               | 3,698.49       | 0.00     | 1,356.98      | 0.00        | 2,341.51     |
| 701 BAND UNIFORMS                      | 656.31         | 0.00     | 0.00          | 0.00        | 656.31       |
| 710 CHORAL MUSIC                       | 7,142.69       | 525.00   | 439.50        | 0.00        | 7,228.19     |
| 715 COLORGUARD                         | 571.90         | 0.00     | 0.00          | 0.00        | 571.90       |
| 720 MUSICAL                            | 367.19         | 0.00     | 322.89        | 0.00        | 44.30        |
| 725 MUSIC TECH/AUDITORIUM              | 2,000.00       | 0.00     | 0.00          | 0.00        | 2,000.00     |
| 730 ORCHESTRA                          | 1,327.41       | 759.00   | 352.26        | 0.00        | 1,734.15     |
| 733 ORCHESTRA TRIP CHI                 | 0.00           | 0.00     | 0.00          | 0.00        | 0.00         |
| 735 SCULPTURE                          | 0.00           | 0.00     | 0.00          | 0.00        | 0.00         |
| 750 SPOTLIGHT                          | -204.00        | 0.00     | 0.00          | 0.00        | -204.00      |
| 760 BAND TRIP                          | 0.00           | 0.00     | 0.00          | 0.00        | 0.00         |
| 770 CHOIR TRIP                         | -14,300.41     | 0.00     | 0.00          | 0.00        | -14,300.41   |
| 775 Tri-M Music Honor Society          | 267.33         | 0.00     | 0.00          | 0.00        | 267.33       |
| 790 MUSIC DONATIONS                    | 987.75         | 5.36     | 0.00          | 0.00        | 993.11       |
| <b>G MUSIC Totals:</b>                 | 2,514.66       | 1,289.36 | 2,471.63      | 0.00        | 1,332.39     |
| <b>H TRANSPORTATION</b>                |                |          |               |             |              |
| 800 TRANSPORTATION MISC                | -303.05        | 0.00     | 18.95         | 0.00        | -322.00      |
| 810 TRANS FALL SPORTS                  | -10,161.50     | 0.00     | 0.00          | 0.00        | -10,161.50   |
| 820 TRANS SPRING SPORTS                | -114.97        | 0.00     | 0.00          | 0.00        | -114.97      |
| 830 TRANS WINTER SPORTS                | -3,574.95      | 0.00     | 3,166.52      | 0.00        | -6,741.47    |
| 840 TRANS FIELD TRIPS                  | -6,903.73      | 0.00     | 440.94        | 0.00        | -7,344.67    |
| 845 TRANSPORTATION BAND                | -7,520.16      | 0.00     | 0.00          | 0.00        | -7,520.16    |
| 848 TRANSPORTATION CHOIR               | -2,486.33      | 0.00     | 0.00          | 0.00        | -2,486.33    |
| 850 TR DEBATE/FOR/DRAMA                | -3,471.71      | 0.00     | 1,515.95      | 0.00        | -4,987.66    |
| <b>H TRANSPORTATION Totals:</b>        | -34,536.40     | 0.00     | 5,142.36      | 0.00        | -39,678.76   |
| <b>I ACADEMIC COURSE FINES</b>         |                |          |               |             |              |
| 900 FINES                              | 595.72         | 0.00     | 0.00          | 0.00        | 595.72       |
| 901 FOREIGN LANG FINES                 | 703.28         | 0.00     | 0.00          | 0.00        | 703.28       |
| 902 ENGLISH FINES                      | 1,362.80       | 0.00     | 0.00          | 0.00        | 1,362.80     |
| 903 MATH FINES                         | 1,589.03       | 0.00     | 0.00          | 0.00        | 1,589.03     |
| 904 SCIENCE FINES                      | 45.00          | 0.00     | 0.00          | 0.00        | 45.00        |
| 906 SOCIAL STUDIES FINES               | 406.23         | 0.00     | 0.00          | 0.00        | 406.23       |
| 907 BUSINESS FINES                     | 177.46         | 0.00     | 0.00          | 0.00        | 177.46       |
| <b>I ACADEMIC COURSE FINES Totals:</b> | 4,879.52       | 0.00     | 0.00          | 0.00        | 4,879.52     |
| <b>Y BANKING</b>                       |                |          |               |             |              |
| 910 STARTING CASH                      | -10,296.35     | 6,657.55 | 8,200.00      | 0.00        | -11,838.80   |
| 915 UNASSIGNED DEPOSITS                | 929.27         | 0.00     | 0.00          | 0.00        | 929.27       |
| 920 CHECKING ACCCOUNT                  | -688.57        | 0.00     | 0.00          | 0.00        | -688.57      |
| 930 MONEY MKT INTEREST                 | 902.38         | 120.58   | 0.00          | 0.00        | 1,022.96     |
| 940 CD INTEREST                        | 579.14         | 0.00     | 0.00          | 0.00        | 579.14       |
| <b>Y BANKING Totals:</b>               | -8,574.13      | 6,778.13 | 8,200.00      | 0.00        | -9,996.00    |



# Current Cash Balance Report

ALL Data Arranged by:  
 Date: 02/01/2004 thru 02/29/2004 Group ID and Activity Number

| Activity Number and Name     | Beginning Cash     | Receipts         | Disbursements    | Adjustments | Cash Balance       |
|------------------------------|--------------------|------------------|------------------|-------------|--------------------|
| <b>Z INVESTMENTS</b>         |                    |                  |                  |             |                    |
| 950 OSB-MONEY MKT PLUS       | -115,444.44        | 0.00             | 120.58           | 0.00        | -115,565.02        |
| 960 OSB - JUMBO CD           | 0.00               | 0.00             | 0.00             | 0.00        | 0.00               |
| <b>Z INVESTMENTS Totals:</b> | <u>-115,444.44</u> | <u>0.00</u>      | <u>120.58</u>    | <u>0.00</u> | <u>-115,565.02</u> |
| Report Totals:               | <u>159,088.82</u>  | <u>45,130.22</u> | <u>69,669.46</u> | <u>0.00</u> | <u>134,549.58</u>  |

*Cynthia Marie 3-31-04*

*Richard J. Kolowski 3-31-04*  
*Principal*

# Current Cash Balance Report

ALL Data

Date: 02/01/2004 thru 02/29/2004

Arranged by:  
Group ID and Activity Number

| Activity Number and Name                    | Beginning Cash | Receipts | Disbursements | Adjustments | Cash Balance |
|---|----------------|----------|---------------|-------------|--------------|
| <b>A EXTRACURRICULAR ACTIVITIES</b>         |                |          |               |             |              |
| 1000 FIELD TRIPS                            | 6,164.25       | 0.00     | 0.00          | 0.00        | 6,164.25     |
| 1355 PE//LIFETIME FIT FT                    | 0.00           | 0.00     | 0.00          | 0.00        | 0.00         |
| 2220 INTRAMURAL FEE FUND                    | 3,290.00       | 0.00     | 0.00          | 0.00        | 3,290.00     |
| 2407 DEBATE FEE FUND                        | 0.00           | 0.00     | 0.00          | 0.00        | 0.00         |
| 2410 DECA FEE FUND                          | 14,266.00      | 0.00     | 0.00          | 0.00        | 14,266.00    |
| 2411 DRAMA-ITS FEE FUND                     | 0.00           | 0.00     | 0.00          | 0.00        | 0.00         |
| 2413 FCCLA FEE FUND                         | 0.00           | 0.00     | 0.00          | 0.00        | 0.00         |
| 2414 FORENSICS FEE FUND                     | 0.00           | 0.00     | 0.00          | 0.00        | 0.00         |
| 2418 FEA FEE FUND                           | 0.00           | 0.00     | 0.00          | 0.00        | 0.00         |
| 2420 GERMAN CLUB FEE FUND                   | 0.00           | 0.00     | 0.00          | 0.00        | 0.00         |
| 2445 NATL HONOR SOC FF                      | -1.00          | 0.00     | 0.00          | 0.00        | -1.00        |
| 2460 SPANISH CLUB FEE FUND                  | 0.00           | 0.00     | 0.00          | 0.00        | 0.00         |
| 2475 VICA FEE FUND                          | 0.00           | 0.00     | 0.00          | 0.00        | 0.00         |
| 2485 YEARBOOK                               | 0.00           | 0.00     | 0.00          | 0.00        | 0.00         |
| 2612 DANCE CAMP FEE                         | 0.00           | 0.00     | 0.00          | 0.00        | 0.00         |
| 2620 FR CHEER CAMP FF                       | 0.00           | 0.00     | 0.00          | 0.00        | 0.00         |
| 2625 JV CHEER CAMP FF                       | 0.00           | 0.00     | 0.00          | 0.00        | 0.00         |
| 2630 VARSITY CHEER CAMP FF                  | 0.00           | 0.00     | 0.00          | 0.00        | 0.00         |
| 2700 BAND FEE FUND                          | 306.00         | 0.00     | 0.00          | 0.00        | 306.00       |
| 2701 BAND UNIFORM FEE                       | 3,425.00       | 25.00    | 0.00          | 0.00        | 3,450.00     |
| 2710 CHOIR FEES                             | 3,855.00       | 0.00     | 0.00          | 0.00        | 3,855.00     |
| 2730 ORCHESTRA FEE FUND                     | 83.00          | 0.00     | 0.00          | 0.00        | 83.00        |
| 2733 ORCHESTRA TRIP FF                      | 0.00           | 0.00     | 0.00          | 0.00        | 0.00         |
| 2770 CHOIR TRIP FEE FUND                    | 7,602.40       | 775.00   | 0.00          | 0.00        | 8,377.40     |
| 5010 PARTICIPATION FEE                      | 34,173.00      | 1,300.00 | 0.00          | 0.00        | 35,473.00    |
| <b>A EXTRACURRICULAR ACTIVITIES Totals:</b> | 73,163.65      | 2,100.00 | 0.00          | 0.00        | 75,263.65    |
| <b>B POST SECONDARY EDUCATION</b>           |                |          |               |             |              |
| 7120 AP TEST FEES                           | 0.00           | 0.00     | 0.00          | 0.00        | 0.00         |
| <b>B POST SECONDARY EDUCATION Totals:</b>   | 0.00           | 0.00     | 0.00          | 0.00        | 0.00         |
| <b>Report Totals:</b>                       | 73,163.65      | 2,100.00 | 0.00          | 0.00        | 75,263.65    |

*Cynthia M. Hunsick 3-31-04*  
*Richard L. Kolowicki 3-31-04*  
*Principal*

# Current Cash Balance Report

ALL Data

Date: 01/25/2004 thru 02/25/2004

Arranged by:  
Group ID and Activity Number

| Activity Number and Name | Beginning Cash | Receipts | Disbursements | Adjustments | Cash Balance |
|--------------------------|----------------|----------|---------------|-------------|--------------|
| 100 GENERAL FUND         | -562.68        | 1,508.06 | 993.73        | 0.00        | -48.35       |
| 100                      | 1,096.33       | 0.00     | 0.00          | 0.00        | 1,096.33     |
| Totals:                  | 533.65         | 1,508.06 | 993.73        | 0.00        | 1,047.98     |
| Report Totals:           | 533.65         | 1,508.06 | 993.73        | 0.00        | 1,047.98     |

*Angie Bahusen*

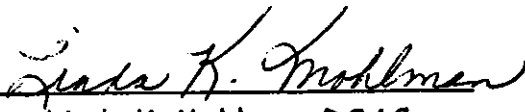
# Current Cash Balance Report

ALL Data

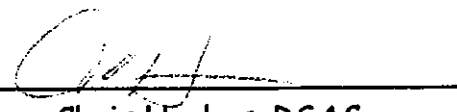
Date: 02/01/2004 thru 02/29/2004

Arranged by:  
Group ID and Activity Number

| Activity Number and Name                | Beginning Cash | Receipts         | Disbursements | Adjustments | Cash Balance     |
|---|----------------|------------------|---------------|-------------|------------------|
| <b>A SUMMER SCHOOL ACCOUNTS</b>         |                |                  |               |             |                  |
| 100 Elementary Summer School            | 0.00           | 4,180.00         | 52.00         | 0.00        | 4,128.00         |
| 120 Middle School Summer School         | 0.00           | 420.00           | 0.00          | 0.00        | 420.00           |
| 130 Senior High Summer School           | 0.00           | 13,250.00        | 0.00          | 0.00        | 13,250.00        |
| 140 Special Education                   | 0.00           | 0.00             | 0.00          | 0.00        | 0.00             |
| 145 Special Education Preschool         | 0.00           | 0.00             | 0.00          | 0.00        | 0.00             |
| 150 Interest                            | 62.51          | 0.85             | 0.00          | 0.00        | 63.36            |
| 160 Food Service Refunds                | 0.00           | 0.00             | 0.00          | 0.00        | 0.00             |
| <b>A SUMMER SCHOOL ACCOUNTS Totals:</b> | <b>62.51</b>   | <b>17,850.85</b> | <b>52.00</b>  | <b>0.00</b> | <b>17,861.36</b> |
| Report Totals:                          | 62.51          | 17,850.85        | 52.00         | 0.00        | 17,861.36        |



Linda K. Mohlman, DSAC  
Executive Secretary



Chris Hughes, DSAC  
Accounting Manager

**AGENDA SUMMARY SHEET**

**Agenda Item:** Approval of Policy 1347 & 4172

**Meeting Date:** April 19, 2004

**Department:** Human Resources

**Title and Brief Description:** We are reviewing and updating these policies to make them consistent and applicable to any facility or grounds the District may own or operate.

**Action Desired:** Approval of Policy 1347 & 4172

**Background:** These policies need to be reviewed to make them consistent and applicable to any facility or grounds the District may own or operate. The word "leased" has been added to Policy 1347 for the final reading. In a few weeks, Dr. Fossen will be bringing you a construction policy/rule regarding smoking.

**Options/Alternatives**

**Considered:** N/A

**Recommendations:** Approval of Policy 1347 & 4172

**Strategic Plan Reference:**

**Implications of Adoption/Rejection:** N/A

**Timeline:**

**Responsible Persons:** Kirby Eltiste, Amy Friedman

**Superintendent's Signature:**  \_\_\_\_\_

## Community Relations

### Smoking and Use of Tobacco

1347

~~Effective January 1, 1994, No~~ tobacco products may be used by community members and visitors in ~~buildings, athletic fields, and spectator areas~~ facilities or on grounds owned, leased and or operated by the Millard Public Schools.

Related Policies and Rules: 1347.R1; 4172P, 4172.R1; 7421P, 7421.R1

Policy Adopted: September 6, 1988, December 20, 1993

Revised: January 17, 1994

Reaffirmed: February 9, 2004

Revised:

Millard Public Schools  
Omaha, Nebraska

**Personnel**

**Smoking and Use of Tobacco**

**4172**

~~Effective January 1, 1994, No tobacco products may shall not~~ be used by employees in facilities, vehicles, or equipment or on the grounds owned, leased, or operated by of the Millard Public Schools.

Related Policies and Rules: 1347, 1347.1; 7421, 7421.1

Policy Adopted: September 6, 1988; December 20, 1993

Revised: January 17, 1994; November 5, 2001

Millard Public Schools  
Omaha, Nebraska

## AGENDA SUMMARY SHEET

**AGENDA ITEM:** Awarding of Cottonwood Roofing Contract

**MEETING DATE:** April 5, 2004 [Tabled to April 19, 2004]

**DEPARTMENT:** Business

**TITLE & BRIEF DESCRIPTION:** Awarding of Cottonwood Roofing Contract – Reviewing the bids and awarding the contract for the re-roofing of Cottonwood Elementary.

**ACTION DESIRED:** Approval  Discussion  Information Only

**BACKGROUND:** This summer project was one that was presented to the board at a recent committee meeting. Bids for the project were received on March 25<sup>th</sup>. A copy of the Bid Tab is attached.

Phase I of the re-roofing was done in 2000. An EPDM (i.e., “rubber”) roofing system is proposed since there are a limited number of air handling units on the roof, thus there is a minimal amount of maintenance traffic on the roof. Also, EPDM is generally less expensive than a Built Up (i.e., “asphalt/gravel) roof.

Also, since EPDM was used in Phase I, we are proposing that EPDM be used in Phase II. We are recommending that the low bid from AKSARBEN be accepted. The original project budget (based upon information from vendors) was \$275,000.

The project architect, Paul Kelly, will be present at the meeting to address questions.

[See the attached memo dated 4/14/04 for additional information.]

**OPTIONS AND ALTERNATIVES:** [If the recommendation is not accepted, we would request that all bids be rejected. The District would then re-bid the project at a later date with different specifications.]

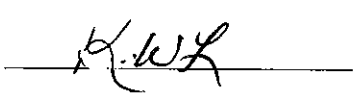
**RECOMMENDATION:** It is recommended that the contract for Phase II of the re-roofing project at Cottonwood Elementary be awarded to AKSARBEN Roofing in the amount of \$109,500 with such amount including only the base bid.

**STRATEGIC PLAN REFERENCE:** n/a

**IMPLICATIONS OF ADOPTION/REJECTION:** n/a

**TIMELINE:** Summer project.

**RESPONSIBLE PERSON:** Ken Fossen, Associate Superintendent (General Administration), Ed Rockwell (Project Manager), and Paul Kelly (Project Architect)

**SUPERINTENDENT'S APPROVAL:** 



## MEMORANDUM

To: K. Lutz  
From: K. Fossen  
Re: Roofing Projects  
Date: April 14, 2004

At its last meeting, the board tabled the awarding of bids for all four summer roofing projects. All of the information presented to the board at the last meeting is being included again at the April 19<sup>th</sup> meeting. I'm also including this memo as supplemental information.

The purpose of this memo is to address the comments made and the issues raised with regard to the proposed roofing projects. Since the issues lend themselves to a question and answer format, that's the way I've presented them in this memo.

1. Why is the administration recommending a roofing specification that exceeds the generic specification used in the past?

The reason for seeking a higher standard in roof construction is to: (1) reduce the costs associated with the maintenance of the roofs, (2) to reduce the cost of collateral damage (e.g., ceiling tiles, furniture, books, etc. damaged by water), (3) to reduce the risk of liability for mold-related issues, (4) to reduce the life-cycle cost of roofs by constructing longer-lasting roofs, and (5) minimize the labor hours required to address roof leaks and related issues.

For more information, see the copy of the e-mail (dated 4/5/04) which was given to board members at the last meeting (and which is attached hereto).

2. What is the difference between the generic specification used in the past and the revised specification being proposed?

Although a good portion of the revised specification still contains generic material, the top layer of the built-up roof must meet a higher standard. The roof would also be required to carry a 30-year warranty.

The higher standard includes not only the materials being used, but also the way the project is designed and how the installation conducted and supervised. Under the higher standard, the design details, materials, installation, maintenance, and warranty are all in one package – all parties involved are accountable for the successful long-term performance of the roof.

3. Why did we specify the EPDM for Rohwer, Wheeler, Beadle, and Elementary #23?

Rohwer, Wheeler, and Beadle were all constructed with the moneys from the 1997 bond issue. As you will recall, we tried to stretch this money as far as possible. In order to do this, we designed buildings with low initial cost in mind. Since EPDM provided the lowest initial cost, that was the product specified.

The plan for Elementary #23 was a "site adapt" of Rohwer and Wheeler, therefore, it, too, was designed with the low-cost EPDM roof. There was discussion about using a higher standard built-up roof, however, there was concern that the building design would not support the added weight of a built-up roof.

4. If we haven't had any problems with our lower-cost EPDM roofs at Rohwer, Wheeler, and Beadle, why don't we use them for all of our buildings?

To say that we have had no problems with the EPDM roofs on our new buildings would be inaccurate. Though there may have been reports that did not get recorded, we believe that the following information is reasonably accurate:

Rohwer: We've had 7 recorded maintenance calls for roof leaks. These included:

- Kitchen area (10/01 District Emergency Repair)
- Kindergarten room (4/02 Warranty Repair #1 for this area)
- Kitchen area (5/02 Warranty Repair #1 for this area)
- Room A126 (1/03 District Emergency Repair)
- Kitchen area (3/03 Warranty Repair #2 for this area)
- Kitchen area (5/03 Warranty Repair #3 for this area)
- Kitchen area (7/03 Warranty Repair #4 for this area)

Wheeler: We've had 7 recorded maintenance calls for roof leaks. These included:

- Elevator area (8/01 District Emergency Repair)
- Kindergarten 136 (8/02 District Emergency Repair)
- Room 137 & Library (4/03 Warranty Repair #1 for this area)
- Kitchen area (5/03 Warranty Repair #1 for this area)
- Kindergarten 136 (5/03 Warranty Repair #2 for this area)
- Mechanical Room (11/03 District Emergency Repair – large area around roof top units)
- Kindergarten 136 (3/04 District Emergency Repair)

Beadle: We've had 20 recorded maintenance calls for roof leaks. These included:

- Corridor D131 (11/01 Contractor Warranty Repair #1)
- Room C110 (12/01 Contractor Warranty Repair)
- Corridor D131 (4/02 Contractor Warranty Repair #2)
- Room C136 (4/02 Contractor Warranty Repair #1)
- Kitchen (4/02 Contractor Warranty Repair)
- Room 136 (5/02 Contract Warranty Repair #2)
- Room D137 (6/02 Contractor Warranty Repair)
- Room C114 (7/02 Contractor Warranty Repair)
- Room D131 (7/02 Contractor Warranty Repair #3?)
- Room D132 (7/02 Contractor Warranty Repair #1)
- Room C101 (7/02 Contractor Warranty Repair)
- Room C136 (8/02 Contractor Warranty Repair #3)
- Room D132 (4/03 Contractor Warranty Repair #2)
- Room D132 (4/03 Contractor Warranty Repair #3)
- Room E110 (4/03 Contractor Warranty Repair)
- Room D122 (5/03 Contractor Warranty Repair)
- Girls Locker Room (5/03 Contractor Warranty Repair)
- Room C136 (09/03 District Repair)
- Room B102 (1/04 District Emergency Repair)
- Fourteen Locations (3/04 Warranty Repairs in progress)

5. We hear that “warranties aren’t worth the paper they’re written on.” Is that true?

The people who have to honor the warranty would like us to believe that. In fact, as you can see from the list of warranty items above, warranties are contracts and do have value. After the last board meeting, Duncan Young was presented with the “standard” warranties of Garland, Tremco, and Firestone.

Duncan's comments regarding the warranties are attached. In a nutshell, there is a difference in the warranties.

On a personal note, when I hear a vendor say that his/her "warranty isn't worth the paper it's written on," I interpret that to mean that he/she intends to force me to go to court to resolve all issues related to the quality of his/her products and/or workmanship. Sometimes that's the way the vendor does business. Other times, it's just a bluff and the vendor honors the warranty when his/her bluff is called.

6. Why is the Cottonwood roof recommendation for EPDM rather than built-up?

As you will note from the Agenda Summary Sheet, the Cottonwood project is proposed as an EPDM project (because the rest of the roof is EPDM). There is no alternate on this project for the heavy (90 mil) EPDM. Even if the heavy EPDM were proposed as an alternate, we would not recommend it. As the architect mentioned, he has not seen enough buildings with the heavy EPDM to be comfortable in recommending it as a satisfactory alternate.

7. If the board should decide that it would prefer that the less-expensive generic specification be used, what should it do at the board meeting?

With the exception of Cottonwood (noted above), the recommendation is in favor of the higher specification roofs (i.e., accept the built-up roof base bid and reject EPDM roof alternate) on all projects (i.e., Rockwell, Sandoz, and NMS).

In the event the board should prefer that the district not use the higher specifications, then we would request that all bids be rejected. We would then re-bid the projects and return with new bids in the near future. It would be our intent to re-bid the projects using the same roof-type for which the building was designed (e.g., EPDM designed buildings would have EPDM replacements and built-up designed buildings would have built-up type replacements) and using generic specifications (i.e., the specs that the district used last year in its roof replacement projects).

8. What is the administration's "plan" with regard to roofing projects?

In certain circumstances, there may be compelling reasons for deviating from our intended plan, but, in general, the "plan" is this:

- a. Use the same type roof (e.g., EPDM, built-up, metal, etc.) that is currently on the building.
- b. If the roof is built-up, use the higher standard spec with the 30-year warranty.
- c. If the roof is EPDM, use the standard spec (until such time as the architect's are comfortable that the heavier EPDM and extended warranty are effective and worth the additional cost).
- d. If multiple type roofs are on one building, move toward a uniform roof type, if practical.
- e. Develop and maintain accurate record keeping regarding contractors, manufacturers, warranties, and work order on all roofs.

In the event the board should decide against the higher standard spec, the "plan" would be revised to change item "b" to read "use the generic standard with a 20-year warranty."

**YOUNG & WHITE**  
**LAW OFFICES****8742 FREDERICK STREET  
P.O. BOX 241358  
OMAHA, NEBRASKA 68124-5358****Telephone (402) 393-5600  
Facsimile (402) 393-6823  
E-Mail lawoffices@youngandwhite.com****ELKHORN OFFICE  
217 E. DOUGLAS  
ELKHORN, NE 68022  
(402) 289-1950****MALCOLM D. YOUNG  
DUNCAN A. YOUNG  
JEFF C. MILLER  
DAVID J. SELBY  
JOSEPH S. RISKO****LELAND C. WHITE  
(1899-1981)**

April 12, 2004

**Dr. Keith Lutz  
Superintendent  
Millard Public Schools  
5606 South 147<sup>th</sup> Street  
Omaha, Nebraska 68137****Re: Millard Public Schools 2004 - Miscellaneous- Re-Roof Project**

Dear Keith:

Pursuant to the directive from the Board at the April 12<sup>th</sup> meeting, Paul Kelly of BCDM has provided portions of the bid documents and contract documents relating to the scope of the project and the warranty requirements. Mr. Kelly also provided me with sample warranties from The Garland Co., Inc., Firestone Building Products Co., and Tremco.

The contract documents provided for a special project warranty. The special project warranty for this project required the contractor to submit to the architect two copies of a written roofing system material and workmanship warranty signed by both the roofing system manufacturer and the roofing contractor, specifically providing that the two parties agree to repair and/or replace defective materials and associated work, which leaks water, deteriorates, or otherwise fails to perform during the stated warranty period. The warranty was further required to cover all roofing materials and related labor specified under the warranty section including the membrane, insulation, sealers, adhesives, and other related accessories. The warranty period was required to be 30 years from the date of substantial completion.

There was a further requirement that the manufacturer provide, at no additional cost to the owner, periodic installation reviews (without requiring pre-notification by the owner) during years 2, 5, 10, 15, 20 and 25 of the warranty period.

April 12, 2004

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Finally, there was also installers warranty that required the contractor in addition to the above warranties, to provide Midwest Roofing Contractors Association, a two year guarantee on all products and insulation, including insulation, metal flashing and any items not covered by the manufacturer's warranty. The documentation, as well as the warranty information provided, applied to and referenced the roofing projects as Millard North Middle School, Rockwell Elementary School and Sandoz Elementary School. The material provided did not relate to the Cottonwood Roofing Contract, which was also tabled by the Board pending a review of the warranty issues.

The Cottonwood Roofing Project is phase II of a reroofing project started in 2000, and as such is not utilizing the new roofing specifications/warranty provisions. The job was apparently specked out using the old specifications so that the roof was consistent and matched phase I. In reviewing the bid documents, the bid submittals and the packet information, it appears that the issues raised by the Board at the April 12<sup>th</sup> meeting, do not actually apply to this project.

The questions and issues presented by the Board concern the other three buildings- Millard North Middle School, Rockwell Elementary School and Sandoz Elementary School. The bid documentation provided that the base bids for all three roof areas was to be a "Built-Up roof consisting of three base plies and a modified cap sheet, covered with a flood coat and gravel, over new roof insulation." The documents, by virtue of an addendum number CC-1, allowed for an alternate bid for Firestones Platinum System 90 Mil EPDM roof over new insulation. The addendum number CC-1 allowed the various bidders to submit a bid based upon the preferred based bid specifications, but also to submit a bid for the Firestone Platinum 90 Mill system. This did nothing more than allow the contractor to submit a bid, which the District could then evaluate and determine if the cost savings was great enough to warrant the abandonment of the original requested roof system. In each case the rubber roof, which was bid under the Firestone Platinum bid system, 90 Mill EPDM roof, was provided and the District's architect recommended that the District stay with it's original specification requirements, and roof systems.

The question was then raised regarding the sufficiency of the warranties, which were provided by the various bidders. The specimen warranties provided by the Garland Co., Inc., Firestone Buildings Co., and Trim Co., have all been examined. As I indicated at the meeting, most warranties are really a limitation of warranty issued by the company, which outlines the conditions, which must be met so as to not void the warranty while at the same time outlining what the warranty will and will not cover. To that end, the three sample or specimen warranties that were provided were essentially the same. All of the warranties would have to be modified somewhat to meet the contracts specifications. The contract specification requires warranties from both the manufacturer as well as the installer and contractor. Because the specimen warranties provided by all of the

April 12, 2004

Page 3

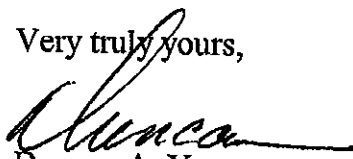
manufacturers do not include a provision to include the contractor in the warranty, a modification would necessarily have to be made.

I did have the opportunity to compare the various warranties and I am of the opinion that the Garland Co., Inc., warranty is the "friendliest" and possibly the best. All of the warranties require the owner to assume responsibilities and to notify the manufacturer in the event that there is any problem.

The Firestone warranty for example, provided that the owner not only had the responsibility to take care of the roof in a manner so as to not void the warranty, but also in the event there was a claim on the warranty because of a leak that if upon investigation Firestone determined the leak was not covered by the warranty, then the owner was responsible for the investigation costs incurred by Firestone. This seems to be contrary to the requirement that the roof be inspected by the manufacturer's representative in years 2, 5, 10, 15, 20, 25 and 30. Firestone additionally conditioned their warranty on the owner following the building envelope care and maintenance guide, which provides among other things, that the roof be inspected at least twice annually and after any severe storms. According to the warranty, failure to follow the building envelope care and maintenance guide may cause a warranty to be void.

In conclusion, I am of the opinion that the District would be best served to rely upon the expertise of the District's architect in the selection of the roof system. While all of the warranties for the systems are similar, they all provide for the replacement in the event the system itself fails so long as the failure is not caused by the District or causes beyond the control of the manufacturer, such as an act of God. All of the warranties, which were submitted to me would need a slight modification in order to meet the requirements of the contract. I have no reason to believe that such slight modifications and provisions joining the contractor and having direct involvement in the installation by the manufacturer would not in fact occur.

Very truly yours,



Duncan A. Young

DAY/sb

cc: Ken Fossen  
Ed Rockwell  
Paul Kelly

**From:** Ken Fossen  
**To:** Lutz, Keith  
**Date:** 4/5/04 2:04PM  
**Subject:** Roofing Bids

Keith:

There appears to be some controversy developing with regard to the roofing bids that will be going to the board this evening. Here is some quick information to give you some background.

### The Problems

Over the past few years, the District has added a number of new buildings while its older buildings have continued to age. Over this same period of time, no additional staff has been added to keep up with the roofing problems associated with the buildings. In fact, the District does not have a "roofing department" even though it has 2.6 million sq. ft. (i.e., the equivalent of 58 football fields) of roof surface that needs routine (as well as emergency) care. In order to address roofing issues, the District relies on its carpenters to the extent possible. Since the carpentry department has enough projects to keep them busy already, most of the roofing maintenance and repair work is contracted out. The majority of this contract work is currently being done by Rawson Roofing.

The issue of roofing has been discussed on numerous occasions with our support staff. Some of the challenges we've been trying to address are as following:

- The District does not have a good system for record keeping related to roofs (especially the older ones). In order to address this issue, we have just completed the development of a layer to our Facility Management Plans that contains roofing information needed by our maintenance and projects departments. The information we have started to organize and collect includes the roof layout, dates of roofing projects, the type of material used, the contractors, the manufacturers, warranties, etc.
- The District does not have a good system for keeping track of roof related problems. A good example of this was the Central Middle School roof a couple of years ago. At the District level we did not have any records of leaks over the gym area. However, at a board meeting, one of the board members reported that there were "lots of problems." When we checked into the issue further, we found that CMS routinely placed buckets around the gym to catch the water every time it rained! In order to address these types of issues, Sodexo is now assisting us with getting roof related maintenance requests channeled through their work order system so that we have some idea of the location and severity of the roofing problems district-wide.
- The expenses for maintenance-related issues comes from the general fund and competes for the same budget dollars as the academic programs in the District (since the general fund is under the expenditure lid). In order to address this issue, discussion was had with regard to doing a better job "up front" on our roofing projects (which would be funded via the Building Fund) and reducing the "future years" maintenance costs (which would come from the General Fund).
- In the past, we have used a somewhat generic spec for our roofing projects, however, we are of the opinion that a tighter spec with a longer warranty could provide a reduction in the amount of expense and time required by our carpenters and outside contractors to address future roofing problems. In order to address this issue, we asked our architects to develop a bid spec:
  1. that would likely reduce future maintenance problems by focusing on high-grade products, quality installation, systematic preventative maintenance, and good record keeping (upon which to base good roofing decisions).
  2. that would mitigate the "finger pointing" when problems occurred (e.g., the installer arguing that the

problem was the manufacturer, the manufacturer arguing that the problem was the school's maintenance personnel, the school arguing that it was the installer, etc.)

3. that would keep competition in the bidding process by having two or more manufactures and multiple installers competing for the projects.

### The Controversy

The current controversy arose when the District released its summer roofing projects for bid. The controversy apparently only relates to built-up roofs (i.e., "asphalt/gravel") and does not extend to EPDM (i.e., "rubber roofs").

The controversy relates to revised roof specs (developed by the District's architects per the District's request). Among other things, the revised specs provide:

- That the roofing project carry a 30-year warranty (as opposed to the 20-year spec used in the past).
- That the manufacturer must work with the District's architect and agree with all design issues (so that the manufacturer can't argue that future roof problems during the warranty period were design related).
- That the manufacturer must certify and supervise the installation (so that they can't point the finger at each other if the roof develops problem during the warranty period).
- That the manufacturer must, every 5 years, re-inspects the project and supervises District personnel (or District contracted personnel) in doing preventative maintenance work on the roof (so that they can't point the finger at District personnel if the roof develops problems during the warranty period).

The cost related to the higher standard is, of course, higher. That's where the controversy arises. Some argue that the higher cost is a "waste of taxpayer money." On the other hand, there are those who argue that using the generic spec is a "waste of taxpayer money" because of the added costs associated with maintenance and repair in the future.

### The Conclusion

When it comes to roofing, there appear to be truck loads of opinions and facts to support whatever position you want to take.

Those who produce products that meet the revised spec provide multiple examples of the cost-effectiveness of their products. They can also provide lists of references from business and institutions that use their products exclusively. They are also prepared to present lists of projects where the generic spec roofs of their competitors have failed resulting in substantial costs to the owners (e.g., damage to ceilings, books, casework, etc. as well as creating mold issues (for which there may be no liability insurance)).

On the flip-side, the vendors who believe in the generic spec can provide their own list of successful long-lasting roofs and, similarly, show examples of roofs that have failed even when the revised spec has been used.

In the end, for me, it boils down to this: Are we please with the way things are now or do we want to try to improve them? I, for one, would like an improvement, so I support the change (to the revised specs) accompanied by good record keeping to see if it produces a better and more economical way of addressing our roofing challenges.

In the event the Board would prefer that we remain with our generic specs, we would ask that they reject all bids. We would then re-bid the projects under our generic specs. We believe that we have time to re-bid the projects and still have them completed this summer (though the timeline will be tight).



Ken

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Kenneth J. Fossen, J.D.  
Associate Superintendent  
General Administration  
Millard Public Schools  
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kfossen@mpsomaha.org

**CC:** Friedman, Amy; Haubold, Terry; Phelps, Sheila; Rockwell, Ed; Snowden, Robert

**Bid Tabulation - MILLARD PUBLIC SCHOOLS  
COTTONWOOD ELEMENTARY SCHOOL REROOF**

Bid Date/Time: Thursday, March 25, 2004/2:00 p.m.  
Project No. 3008-02

| <b>BIDDERS:</b>                                  | <b>AK SAR BEN</b>           | <b>ARR ROOFING<br/>(BOONE BROS.)</b> | <b>AW FARRELL</b> | <b>RL CRAFT</b> | <b>WEATHERCRAFT</b>                                   |
|--|-----------------------------|--------------------------------------|-------------------|-----------------|---|
| <b>BASE BID</b>                                  | <b>109,500.00</b>           | 168,000.00                           | 203,030.00        | 162,480.00      | 110,000.00  |
| <b>VOLUNTARY<br/>SUBSTITUTIONS</b>               | ADD DENS DECK AT GYM ROOF   |                                      |                   |                 | REVISE INSULATION AT GYM TO<br>ACHIEVE WARRANTY       |
|  | 508.00                      |                                      |                   |                 | 1,300.00  |
|  |                             |                                      |                   |                 | REVISE UNDERLAYMENT AT GYM<br>TO GET PARTIAL WARRANTY |
|  |                             |                                      |                   |                 | 900.00  |
| <b>ADDENDUM RECEIPT<br/>(One Addenda Issued)</b> | YES                         | YES                                  | YES               | YES             | YES   |
| <b>BID BOND RECEIPT</b>                          | YES                         | YES                                  | YES               | YES             | YES   |
| <b>Notes:</b>                                    | Low BASE BID is shown BOLD. |                                      |                   |                 |   |

## AGENDA SUMMARY SHEET

**AGENDA ITEM:** Awarding of North Middle School Roofing Contract

**MEETING DATE:** April 5, 2004 [Tabled to April 19, 2004]

**DEPARTMENT:** Business

**TITLE & BRIEF DESCRIPTION:** Awarding of North Middle School Roofing Contract – Reviewing the bids and awarding the contract for the re-roofing of North Middle School.

**ACTION DESIRED:** Approval   x   Discussion    Information Only   

**BACKGROUND:** This summer project was one that was presented to the board at a recent committee meeting. Bids for the project were received on March 25<sup>th</sup>. A copy of the Bid Tab is attached.

The re-roofing of NMS is a three-phase project. Phase I was done in 2000 and was a Built Up (i.e., “asphalt/gravel”) roof.

You will note in the Bid Tab that an alternate was accepted for a heavy EPDM (i.e., “rubber”) roof. This would reduce the cost, but we would recommend against such alternate (1) due to the amount of traffic on the NMS roof and (2) due to the fact that the remainder of the roof is Built-Up.

Also note that there are “Voluntary Substitutions” submitted by the bidders for our consideration. The substitutions are for materials that fall below the specifications, but would reduce the cost. Due to the number of roofing maintenance issues we’ve experienced, we are recommending that we stick with the higher quality specifications.

Regardless of which system is used, the low bidder is ARR Roofing (a/k/a Boone Brothers Roofing). [Note: A protest letter from A W Farrell and a response from ARR Roofing are attached FYI.] The budget for the project (based upon information from vendors) was \$415,000.

The project architect, Paul Kelly, will be present at the meeting to address questions.

[See the attached memo dated 4/14/04 for additional information.]

**OPTIONS AND ALTERNATIVES:** [If the recommendation is not accepted, we would request that all bids be rejected. The District would then re-bid the project at a later date with different specifications.]

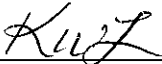
**RECOMMENDATION:** It is recommended that the contract for Phase II of the re-roofing project at North Middle School be awarded to ARR Roofing (a/k/a Boone Brothers Roofing) in the amount of \$278,000 with such amount including only the base bid.

**STRATEGIC PLAN REFERENCE:** n/a

**IMPLICATIONS OF ADOPTION/REJECTION:** n/a

**TIMELINE:** Summer project.

**RESPONSIBLE PERSON:** Ken Fossen, Associate Superintendent (General Administration), Ed Rockwell (Project Manager), and Paul Kelly (Project Architect)

**SUPERINTENDENT’S APPROVAL:** 

## MEMORANDUM

To: K. Lutz  
From: K. Fossen  
Re: Roofing Projects  
Date: April 14, 2004

At its last meeting, the board tabled the awarding of bids for all four summer roofing projects. All of the information presented to the board at the last meeting is being included again at the April 19<sup>th</sup> meeting. I'm also including this memo as supplemental information.

The purpose of this memo is to address the comments made and the issues raised with regard to the proposed roofing projects. Since the issues lend themselves to a question and answer format, that's the way I've presented them in this memo.

1. Why is the administration recommending a roofing specification that exceeds the generic specification used in the past?

The reason for seeking a higher standard in roof construction is to: (1) reduce the costs associated with the maintenance of the roofs, (2) to reduce the cost of collateral damage (e.g., ceiling tiles, furniture, books, etc. damaged by water), (3) to reduce the risk of liability for mold-related issues, (4) to reduce the life-cycle cost of roofs by constructing longer-lasting roofs, and (5) minimize the labor hours required to address roof leaks and related issues.

For more information, see the copy of the e-mail (dated 4/5/04) which was given to board members at the last meeting (and which is attached hereto).

2. What is the difference between the generic specification used in the past and the revised specification being proposed?

Although a good portion of the revised specification still contains generic material, the top layer of the built-up roof must meet a higher standard. The roof would also be required to carry a 30-year warranty.

The higher standard includes not only the materials being used, but also the way the project is designed and how the installation conducted and supervised. Under the higher standard, the design details, materials, installation, maintenance, and warranty are all in one package – all parties involved are accountable for the successful long-term performance of the roof.

3. Why did we specify the EPDM for Rohwer, Wheeler, Beadle, and Elementary #23?

Rohwer, Wheeler, and Beadle were all constructed with the moneys from the 1997 bond issue. As you will recall, we tried to stretch this money as far as possible. In order to do this, we designed buildings with low initial cost in mind. Since EPDM provided the lowest initial cost, that was the product specified.

The plan for Elementary #23 was a "site adapt" of Rohwer and Wheeler, therefore, it, too, was designed with the low-cost EPDM roof. There was discussion about using a higher standard built-up roof, however, there was concern that the building design would not support the added weight of a built-up roof.

4. If we haven't had any problems with our lower-cost EPDM roofs at Rohwer, Wheeler, and Beadle, why don't we use them for all of our buildings?

To say that we have had no problems with the EPDM roofs on our new buildings would be inaccurate. Though there may have been reports that did not get recorded, we believe that the following information is reasonably accurate:

Rohwer: We've had 7 recorded maintenance calls for roof leaks. These included:

- Kitchen area (10/01 District Emergency Repair)
- Kindergarten room (4/02 Warranty Repair #1 for this area)
- Kitchen area (5/02 Warranty Repair #1 for this area)
- Room A126 (1/03 District Emergency Repair)
- Kitchen area (3/03 Warranty Repair #2 for this area)
- Kitchen area (5/03 Warranty Repair #3 for this area)
- Kitchen area (7/03 Warranty Repair #4 for this area)

Wheeler: We've had 7 recorded maintenance calls for roof leaks. These included:

- Elevator area (8/01 District Emergency Repair)
- Kindergarten 136 (8/02 District Emergency Repair)
- Room 137 & Library (4/03 Warranty Repair #1 for this area)
- Kitchen area (5/03 Warranty Repair #1 for this area)
- Kindergarten 136 (5/03 Warranty Repair #2 for this area)
- Mechanical Room (11/03 District Emergency Repair – large area around roof top units)
- Kindergarten 136 (3/04 District Emergency Repair)

Beadle: We've had 20 recorded maintenance calls for roof leaks. These included:

- Corridor D131 (11/01 Contractor Warranty Repair #1)
- Room C110 (12/01 Contractor Warranty Repair)
- Corridor D131 (4/02 Contractor Warranty Repair #2)
- Room C136 (4/02 Contractor Warranty Repair #1)
- Kitchen (4/02 Contractor Warranty Repair)
- Room 136 (5/02 Contract Warranty Repair #2)
- Room D137 (6/02 Contractor Warranty Repair)
- Room C114 (7/02 Contractor Warranty Repair)
- Room D131 (7/02 Contractor Warranty Repair #3?)
- Room D132 (7/02 Contractor Warranty Repair #1)
- Room C101 (7/02 Contractor Warranty Repair)
- Room C136 (8/02 Contractor Warranty Repair #3)
- Room D132 (4/03 Contractor Warranty Repair #2)
- Room D132 (4/03 Contractor Warranty Repair #3)
- Room E110 (4/03 Contractor Warranty Repair)
- Room D122 (5/03 Contractor Warranty Repair)
- Girls Locker Room (5/03 Contractor Warranty Repair)
- Room C136 (09/03 District Repair)
- Room B102 (1/04 District Emergency Repair)
- Fourteen Locations (3/04 Warranty Repairs in progress)

5. We hear that “warranties aren’t worth the paper they’re written on.” Is that true?

The people who have to honor the warranty would like us to believe that. In fact, as you can see from the list of warranty items above, warranties are contracts and do have value. After the last board meeting, Duncan Young was presented with the “standard” warranties of Garland, Tremco, and Firestone.

Duncan's comments regarding the warranties are attached. In a nutshell, there is a difference in the warranties.

On a personal note, when I hear a vendor say that his/her "warranty isn't worth the paper it's written on," I interpret that to mean that he/she intends to force me to go to court to resolve all issues related to the quality of his/her products and/or workmanship. Sometimes that's the way the vendor does business. Other times, it's just a bluff and the vendor honors the warranty when his/her bluff is called.

6. Why is the Cottonwood roof recommendation for EPDM rather than built-up?

As you will note from the Agenda Summary Sheet, the Cottonwood project is proposed as an EPDM project (because the rest of the roof is EPDM). There is no alternate on this project for the heavy (90 mil) EPDM. Even if the heavy EPDM were proposed as an alternate, we would not recommend it. As the architect mentioned, he has not seen enough buildings with the heavy EPDM to be comfortable in recommending it as a satisfactory alternate.

7. If the board should decide that it would prefer that the less-expensive generic specification be used, what should it do at the board meeting?

With the exception of Cottonwood (noted above), the recommendation is in favor of the higher specification roofs (i.e., accept the built-up roof base bid and reject EPDM roof alternate) on all projects (i.e., Rockwell, Sandoz, and NMS).

In the event the board should prefer that the district not use the higher specifications, then we would request that all bids be rejected. We would then re-bid the projects and return with new bids in the near future. It would be our intent to re-bid the projects using the same roof-type for which the building was designed (e.g., EPDM designed buildings would have EPDM replacements and built-up designed buildings would have built-up type replacements) and using generic specifications (i.e., the specs that the district used last year in its roof replacement projects).

8. What is the administration's "plan" with regard to roofing projects?

In certain circumstances, there may be compelling reasons for deviating from our intended plan, but, in general, the "plan" is this:

- a. Use the same type roof (e.g., EPDM, built-up, metal, etc.) that is currently on the building.
- b. If the roof is built-up, use the higher standard spec with the 30-year warranty.
- c. If the roof is EPDM, use the standard spec (until such time as the architect's are comfortable that the heavier EPDM and extended warranty are effective and worth the additional cost).
- d. If multiple type roofs are on one building, move toward a uniform roof type, if practical.
- e. Develop and maintain accurate record keeping regarding contractors, manufacturers, warranties, and work order on all roofs.

In the event the board should decide against the higher standard spec, the "plan" would be revised to change item "b" to read "use the generic standard with a 20-year warranty."

# YOUNG & WHITE

## LAW OFFICES

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217 E. DOUGLAS  
ELKHORN, NE 68022  
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MALCOLM D. YOUNG  
DUNCAN A. YOUNG  
JEFF C. MILLER  
DAVID J. SELBY  
JOSEPH S. RISKO

LELAND C. WHITE  
(1899-1981)

April 12, 2004

Dr. Keith Lutz  
Superintendent  
Millard Public Schools  
5606 South 147<sup>th</sup> Street  
Omaha, Nebraska 68137

Re: Millard Public Schools 2004 - Miscellaneous- Re-Roof Project

Dear Keith:

Pursuant to the directive from the Board at the April 12<sup>th</sup> meeting, Paul Kelly of BCDM has provided portions of the bid documents and contract documents relating to the scope of the project and the warranty requirements. Mr. Kelly also provided me with sample warranties from The Garland Co., Inc., Firestone Building Products Co., and Tremco.

The contract documents provided for a special project warranty. The special project warranty for this project required the contractor to submit to the architect two copies of a written roofing system material and workmanship warranty signed by both the roofing system manufacturer and the roofing contractor, specifically providing that the two parties agree to repair and/or replace defective materials and associated work, which leaks water, deteriorates, or otherwise fails to perform during the stated warranty period. The warranty was further required to cover all roofing materials and related labor specified under the warranty section including the membrane, insulation, sealers, adhesives, and other related accessories. The warranty period was required to be 30 years from the date of substantial completion.

There was a further requirement that the manufacturer provide, at no additional cost to the owner, periodic installation reviews (without requiring pre-notification by the owner) during years 2, 5, 10, 15, 20 and 25 of the warranty period.

April 12, 2004

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Finally, there was also installers warranty that required the contractor in addition to the above warranties, to provide Midwest Roofing Contractors Association, a two year guarantee on all products and insulation, including insulation, metal flashing and any items not covered by the manufacturer's warranty. The documentation, as well as the warranty information provided, applied to and referenced the roofing projects as Millard North Middle School, Rockwell Elementary School and Sandoz Elementary School. The material provided did not relate to the Cottonwood Roofing Contract, which was also tabled by the Board pending a review of the warranty issues.

The Cottonwood Roofing Project is phase II of a reroofing project started in 2000, and as such is not utilizing the new roofing specifications/warranty provisions. The job was apparently specked out using the old specifications so that the roof was consistent and matched phase I. In reviewing the bid documents, the bid submittals and the packet information, it appears that the issues raised by the Board at the April 12<sup>th</sup> meeting, do not actually apply to this project.

The questions and issues presented by the Board concern the other three buildings- Millard North Middle School, Rockwell Elementary School and Sandoz Elementary School. The bid documentation provided that the base bids for all three roof areas was to be a "Built-Up roof consisting of three base plies and a modified cap sheet, covered with a flood coat and gravel, over new roof insulation." The documents, by virtue of an addendum number CC-1, allowed for an alternate bid for Firestones Platinum System 90 Mil EPDM roof over new insulation. The addendum number CC-1 allowed the various bidders to submit a bid based upon the preferred based bid specifications, but also to submit a bid for the Firestone Platinum 90 Mill system. This did nothing more than allow the contractor to submit a bid, which the District could then evaluate and determine if the cost savings was great enough to warrant the abandonment of the original requested roof system. In each case the rubber roof, which was bid under the Firestone Platinum bid system, 90 Mill EPDM roof, was provided and the District's architect recommended that the District stay with it's original specification requirements, and roof systems.

The question was then raised regarding the sufficiency of the warranties, which were provided by the various bidders. The specimen warranties provided by the Garland Co., Inc., Firestone Buildings Co., and Trim Co., have all been examined. As I indicated at the meeting, most warranties are really a limitation of warranty issued by the company, which outlines the conditions, which must be met so as to not void the warranty while at the same time outlining what the warranty will and will not cover. To that end, the three sample or specimen warranties that were provided were essentially the same. All of the warranties would have to be modified somewhat to meet the contracts specifications. The contract specification requires warranties from both the manufacturer as well as the installer and contractor. Because the specimen warranties provided by all of the



April 12, 2004

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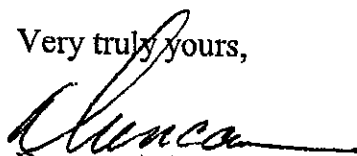
manufacturers do not include a provision to include the contractor in the warranty, a modification would necessarily have to be made.

I did have the opportunity to compare the various warranties and I am of the opinion that the Garland Co., Inc., warranty is the "friendliest" and possibly the best. All of the warranties require the owner to assume responsibilities and to notify the manufacturer in the event that there is any problem.

The Firestone warranty for example, provided that the owner not only had the responsibility to take care of the roof in a manner so as to not void the warranty, but also in the event there was a claim on the warranty because of a leak that if upon investigation Firestone determined the leak was not covered by the warranty, then the owner was responsible for the investigation costs incurred by Firestone. This seems to be contrary to the requirement that the roof be inspected by the manufacturer's representative in years 2, 5, 10, 15, 20, 25 and 30. Firestone additionally conditioned their warranty on the owner following the building envelope care and maintenance guide, which provides among other things, that the roof be inspected at least twice annually and after any severe storms. According to the warranty, failure to follow the building envelope care and maintenance guide may cause a warranty to be void.

In conclusion, I am of the opinion that the District would be best served to rely upon the expertise of the District's architect in the selection of the roof system. While all of the warranties for the systems are similar, they all provide for the replacement in the event the system itself fails so long as the failure is not caused by the District or causes beyond the control of the manufacturer, such as an act of God. All of the warranties, which were submitted to me would need a slight modification in order to meet the requirements of the contract. I have no reason to believe that such slight modifications and provisions joining the contractor and having direct involvement in the installation by the manufacturer would not in fact occur.

Very truly yours,



Duncan A. Young

DAY/sb

cc: Ken Fossen  
Ed Rockwell  
Paul Kelly

**From:** Ken Fossen  
**To:** Lutz, Keith  
**Date:** 4/5/04 2:04PM  
**Subject:** Roofing Bids

Keith:

There appears to be some controversy developing with regard to the roofing bids that will be going to the board this evening. Here is some quick information to give you some background.

### The Problems

Over the past few years, the District has added a number of new buildings while its older buildings have continued to age. Over this same period of time, no additional staff has been added to keep up with the roofing problems associated with the buildings. In fact, the District does not have a "roofing department" even though it has 2.6 million sq. ft. (i.e., the equivalent of 58 football fields) of roof surface that needs routine (as well as emergency) care. In order to address roofing issues, the District relies on its carpenters to the extent possible. Since the carpentry department has enough projects to keep them busy already, most of the roofing maintenance and repair work is contracted out. The majority of this contract work is currently being done by Rawson Roofing.

The issue of roofing has been discussed on numerous occasions with our support staff. Some of the challenges we've been trying to address are as following:

- The District does not have a good system for record keeping related to roofs (especially the older ones). In order to address this issue, we have just completed the development of a layer to our Facility Management Plans that contains roofing information needed by our maintenance and projects departments. The information we have started to organize and collect includes the roof layout, dates of roofing projects, the type of material used, the contractors, the manufacturers, warranties, etc.
- The District does not have a good system for keeping track of roof related problems. A good example of this was the Central Middle School roof a couple of years ago. At the District level we did not have any records of leaks over the gym area. However, at a board meeting, one of the board members reported that there were "lots of problems." When we checked into the issue further, we found that CMS routinely placed buckets around the gym to catch the water every time it rained! In order to address these types of issues, Sodexho is now assisting us with getting roof related maintenance requests channeled through their work order system so that we have some idea of the location and severity of the roofing problems district-wide.
- The expenses for maintenance-related issues comes from the general fund and competes for the same budget dollars as the academic programs in the District (since the general fund is under the expenditure lid). In order to address this issue, discussion was had with regard to doing a better job "up front" on our roofing projects (which would be funded via the Building Fund) and reducing the "future years" maintenance costs (which would come from the General Fund).
- In the past, we have used a somewhat generic spec for our roofing projects, however, we are of the opinion that a tighter spec with a longer warranty could provide a reduction in the amount of expense and time required by our carpenters and outside contractors to address future roofing problems. In order to address this issue, we asked our architects to develop a bid spec:
  1. that would likely reduce future maintenance problems by focusing on high-grade products, quality installation, systematic preventative maintenance, and good record keeping (upon which to base good roofing decisions).
  2. that would mitigate the "finger pointing" when problems occurred (e.g., the installer arguing that the

problem was the manufacturer, the manufacturer arguing that the problem was the school's maintenance personnel, the school arguing that it was the installer, etc.)

3. that would keep competition in the bidding process by having two or more manufactures and multiple installers competing for the projects.

### The Controversy

The current controversy arose when the District released its summer roofing projects for bid. The controversy apparently only relates to built-up roofs (i.e., "asphalt/gravel") and does not extend to EPDM (i.e., "rubber roofs").

The controversy relates to revised roof specs (developed by the District's architects per the District's request). Among other things, the revised specs provide:

- That the roofing project carry a 30-year warranty (as opposed to the 20-year spec used in the past).
- That the manufacturer must work with the District's architect and agree with all design issues (so that the manufacturer can't argue that future roof problems during the warranty period were design related).
- That the manufacturer must certify and supervise the installation (so that they can't point the finger at each other if the roof develops problem during the warranty period).
- That the manufacturer must, every 5 years, re-inspects the project and supervises District personnel (or District contracted personnel) in doing preventative maintenance work on the roof (so that they can't point the finger at District personnel if the roof develops problems during the warranty period).

The cost related to the higher standard is, of course, higher. That's where the controversy arises. Some argue that the higher cost is a "waste of taxpayer money." On the other hand, there are those who argue that using the generic spec is a "waste of taxpayer money" because of the added costs associated with maintenance and repair in the future.

### The Conclusion

When it comes to roofing, there appear to be truck loads of opinions and facts to support whatever position you want to take.

Those who produce products that meet the revised spec provide multiple examples of the cost-effectiveness of their products. They can also provide lists of references from business and institutions that use their products exclusively. They are also prepared to present lists of projects where the generic spec roofs of their competitors have failed resulting in substantial costs to the owners (e.g., damage to ceilings, books, casework, etc. as well as creating mold issues (for which there may be no liability insurance)).

On the flip-side, the vendors who believe in the generic spec can provide their own list of successful long-lasting roofs and, similarly, show examples of roofs that have failed even when the revised spec has been used.

In the end, for me, it boils down to this: Are we please with the way things are now or do we want to try to improve them? I, for one, would like an improvement, so I support the change (to the revised specs) accompanied by good record keeping to see if it produces a better and more economical way of addressing our roofing challenges.

In the event the Board would prefer that we remain with our generic specs, we would ask that they reject all bids. We would then re-bid the projects under our generic specs. We believe that we have time to re-bid the projects and still have them completed this summer (though the timeline will be tight).

Ken

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Kenneth J. Fossen, J.D.  
Associate Superintendent  
General Administration  
Millard Public Schools  
5606 S. 147th Street  
Omaha, NE 68137  
(402) 895-8211 Office  
(402) 895-8401 Direct  
(402) 895-8448 Fax  
kfossen@mpsomaha.org

**CC:** Friedman, Amy; Haubold, Terry; Phelps, Sheila; Rockwell, Ed; Snowden, Robert

**Bid Tabulation - MILLARD PUBLIC SCHOOLS  
2004 MISCELLANEOUS REROOFS**

Bid Date/Time: Thursday, March 25, 2004/2:00 p.m.  
Project No. 4031-00

| <b>BIDDERS:</b>                           | <b>AW FARRELL</b>                                     | <b>ARR ROOFING (BOONE BROS.)</b>   | <b>RL CRAFT</b> | <b>RIVERSIDE</b> |
|---|---|--|-----------------|------------------|
| <b>NORTH MIDDLE SCHOOL BASE BID NO. 1</b> | 330,138.00  | <b>278,000.00</b>  | NO BID          | 458,707.00       |
| <b>ALT. NO. 1</b>                         | 296,450.00  | <b>210,700.00</b>  | NO BID          | NO BID           |
| <b>VOLUNTARY SUBSTITUTIONS</b>            | Deduct to Base Bid No. 1 if use Tremco Roofing System | Deduct to Base Bid No. 1 if use Garland Versiply 60 Cap Sheet in lieu of Stressply E Cap Sheet | N/A             | N/A              |
|   | -44,679.00  | -28,860.00   |                 |                  |
| <b>Net Cost No. 1</b>                     | <b>285,459.00</b>                                     | <b>249,140.00</b>  |                 |                  |

# A.W. Farrell & Son, Inc.

Dunkirk Corporate Office  
3761 East Lake Road  
Dunkirk, N.Y. 14048  
Phone # (716) 366-4950  
Fax # (716) 366-6824

Erie Division  
1910 Schaper Ave.  
Erie, PA 16502  
Phone # (814) 459-9226  
Fax # (814) 455-2460

Rochester Division  
40 Ramona St.  
Rochester, N.Y. 14613  
Phone # (716) 254-5330  
Fax # (716) 254-5527

Nebraska Division  
12105 West Center Road  
Omaha, NE 68144  
Phone # (402) 933-0422  
Fax # (402) 933-0424

March 26, 2004

Mr. Keith Lutz  
Superintendent of Schools  
Millard Public School District  
5606 South 147<sup>th</sup> Street  
Omaha, NE 68137

Re: Bid Protest  
2004 Miscellaneous Reroof Projects  
BCDM Project No. 4031-00

Dear Mr. Lutz:

A.W. Farrell & Son, Inc. respectfully requests that the Millard Public School District review the documentation contained herein as said relates to the 3/25/04 bid referenced above. Upon review of the requirements listed in the specifications, as said relates to the actual bid results, we believe the bids placed by ARR Roofing LLC fail to meet the stated experience requirements. We further request that should the District agree with our findings, that the District deem the bids placed by ARR Roofing LLC to be non-responsive.

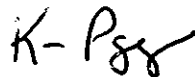
As is customary, in an effort to insure and protect tax payer dollars, Architects and Public entities commonly require contractors to demonstrate successful experience as a qualification to bidding. In this case, the bidding contractor is required to demonstrate five years of *successful* experience as described in the third paragraph of section 7510. ARR Roofing LLC cannot demonstrate said successful experience since this entity has been in existence approximately two years. Please see attached documentation from the Nebraska Secretary of State. Experience as some other failed entity, does not meet the qualification requirements and must not be taken under consideration.

The specifications also require the contractor to be a member of the NRCA in good standing. We cannot find any listing of an ARR Roofing as a member of the NRCA.

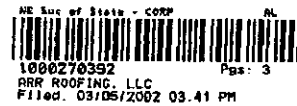
We respectfully request that the projects be awarded to lowest responsive bidder.

If you have any questions, please do not hesitate to contact me.

Sincerely,

A handwritten signature in black ink, appearing to read "K-Panaggio". The signature is written in a cursive style with a horizontal line through the middle of the letters.

Kevin R. Panaggio  
Branch Manager



**ARTICLES OF ORGANIZATION  
LIMITED LIABILITY COMPANY**  
Submit in Duplicate

John A. Gale, Secretary of State  
Room 1305 State Capitol, P.O. Box 94608  
Lincoln, NE 68509  
(402) 471-4079  
<http://www.nol.org/home/SOS/>

Name of Limited Liability Company ARR Roofing, LLC

Period of Duration Perpetual (may be perpetual)

Purpose for which the limited liability company is organized Any lawful business

**Principal place of business in Nebraska:**

8712 West Dodge Road, Suite 300 Omaha NE 68114  
Street Address City Zip

**Name and address of registered agent in Nebraska:**

Registered Agent Name: Ronald K. Parsonage

Address: 8712 West Dodge Road, Suite 300 Omaha NE 68114  
Street Address City Zip

The total amount of cash contributed to stated capital of the LLC \$ 10,000.00

**Description and agreed value of property other than cash contributed to stated capital:**

| Description of Property | Agreed Value |
|-------------------------|--------------|
| <u>None</u>             |              |
|                         |              |
|                         |              |
|                         |              |
|                         |              |
|                         |              |



LIMITED LIABILITY COMPANY APPLICATION FOR  
REGISTRATION OF TRADE NAME

John A. Gale, Secretary of State  
Room 1305 State Capitol, P.O. Box 94608  
Lincoln, NE 68509  
(402) 471-4079  
<http://www.nol.org/home/SOS/>



Submit in Duplicate

**PUBLICATION REQUIREMENT:** Neb. Rev. Stat. §87-219 "Every duplicate of the registration of a trade name shall be published by the applicant once in a newspaper of general circulation published in the city or village where the business is to be located, or, if there is no newspaper in the city or village, in some newspaper of general circulation in the county. Proof of such publication shall be filed in the office of the Secretary of State and with the county clerk of the county where the principal office is located, within thirty days from the date of registration with the Secretary of State. If proof of publication is not filed with the Secretary of State and the county clerk within the thirty days, the registration shall be cancelled by the Secretary of State."

Trade Name Boone Brothers Roofing

Name of Limited Liability Company ARR Roofing, LLC

Address 8909 Washington Circle Omaha 68127  
Street Address City Zip

Organized under the laws of the state of Nebraska

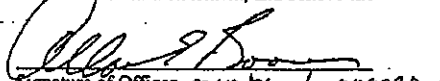
Date of first use of name in Nebraska 1958

General nature of business Roofing Company

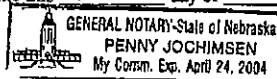
State of Nebraska

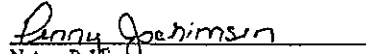
County of Douglas

Allan Boone being duly sworn on oath deposes and says that I am a manager or member of the above named limited liability company and I have read and know the contents of said statement, and believe the facts stated herein to be true and correct.

  
Signature of Officer member/manager

Subscribed and sworn to before me this 22nd day of May, 20 03.



  
Notary Public

Please Note: Registration of a tradename with the State of Nebraska does not guarantee that a similar name has not been registered nationally with the U.S. Patent and Trademark Office. To check national availability please call: 800-786-9199 or go to: <http://www.uspto.gov/web/menu/tm.html>

FILING FEE: \$100.00  
Revised 1/23/2001  
RKP279096.1

Registration Expires 10 years from date of filing  
Neb. Rev. Stat. §87-210 & 87-219

REC'D MAR 29 2004

*ARR Roofing, LLC, d/b/a***BOONE BROTHERS ROOFING****8909 WASHINGTON STREET, OMAHA NE 68127***www.boonebrothers.com***Phone (402)339-2888****Fax (402)339-8661**

DATE: March 29, 2004  
TO: Mr. Paul Kelly & Mr. Ken Fossen  
RE: 50 Years of Business

Mr. Paul Kelly & Mr. Ken Fossen,

In response to Kevin R. Panaggio's of A.W. Farrell & Son, Inc. letter, dated March 26, 2004, I have attached a letter from our attorney regarding the beginning of ARR Roofing, LLC. This letter says ARR Roofing, LLC, has been granted from a United States Court all rights to Boone Brothers Roofing's past and future. We are allowed all sums due to us, as well as, all sums we owe to others.

I also included a letter addressed to "All Creditors of Boone Brothers Roofing." This is a letter sent out during the buy back of our company. It states to all people owed by Boone Brothers Roofing that they will be paid in full. Since this letter was forwarded, ARR Roofing, LLC or Boone Brothers Roofing, not only has paid all its debts, it has paid off its loan to buy our company back (Mr. Mike Homa / American National Bank - 402.399.5027).

Our company is fifty years old. The court is holding us from completely returning to Boone Brothers Roofing, Inc., until Integrated Waterproofing and Roofing's (our past parent company) bankruptcy is finalized. At that time we will have all rights to our name again. We have spent several hundred thousand dollars in attorney fees to retain this right. My father Allan, my brother Ronald, and myself Richard, fought to retain this company. We did not lose one single person because of the entire fiasco. That, we believe, is saying something for a company which employees 200 people.

Mr. Kevin R. Panaggio must not have been aware of this right granted to us or he would not have knowingly tried to keep us from earning a living, which, is frowned on greatly when put in front of reasonable people. I would appreciate if this response was forwarded to Mr. Panaggio, as well as our letter from our attorney, so he can be comforted, and relieved that Millard Public Schools is indeed getting a bid from a Roofing Company which meets all the criteria set forth in the fore mentioned specifications. This will also help Mr. Panaggio in avoiding a serious misstep in his future, regarding his ignorance of events.

While Mr. Panaggio's Company is large, they have no where near the presence Boone Brothers Roofing has in Omaha, and the surrounding area. We will happily give the names of any organizations, entities, or persons to satisfy any concerns you may have if you would require anymore.

To name a couple projects we have completed or are working on at this time:

- Omaha World Herald's "Freedom Center" (won a national award for this project),

- Gallup University,
- Union Pacific Railroad,
- Galyans at the Westroads,
- UNMC's Research Center of Excellence,
- The majority of the new OPS schools (Bond issue),
- Various jobs at Creighton,
- Many roofs for "Millard Public Schools" (Elementary Schools #21 & #22; Millard North, Harvey Oaks Elementary, Millard South Senior High, Neihart Elementary etc.),
- many, many more. Year in, year out.

The final letter I attached is just a brief idea of what we went through before we were approved to move forward with the purchase of our company.

Please call our attorney, or our banker. Please let me know if there is anyone else you would like to speak with, and once again for your peace of mind, we have all rights to current and past Boone Brothers Roofing dealings, as granted by a court of law.

*Signed,*  
*Boone Brothers Roofing,*  
*Richard Boone*

FREDERICK S. CASSMAN  
 HOWARD J. KASLOW  
 FRANK F. POSPISIL  
 RONALD K. PAISONAGE  
 JOHN W. HURDZINA  
 HARVEY B. COOPER  
 RANDALL C. HANSON  
 R. CRAIG FRY  
 TIMOTHY M. KENNY  
 TERENCE P. MAHER  
 ERIC H. LINDQUIST  
 SANDRA L. MAASS  
 THOMAS J. MALICKI  
 AARON D. WEINER

LAW OFFICES

## ABRAHAMAS KASLOW &amp; CASSMAN LLP

8712 WEST DOUGE ROAD, SUITE 500  
 OMAHA, NEBRASKA 68114-3419  
 TELEPHONE 402-392-1250  
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 WRITER'S EMAIL: [mwilliams@akclaw.com](mailto:mwilliams@akclaw.com)

MARLON M. LOFGREN  
 JAMES M. PFEFFER  
 JEFFREY J. BLUMEL  
 SARA A. JOSTER  
 ERIN E. MCCANDLESS  
 KIM M. ARGO  
 MARK A. WILLIAMS  
 TYLER P. MCLROD  
 JOSEPH T. BRUCKENRIDGE  
 MILTON R. ABRAHAMAS  
 1905-2000  
 BEN E. KASLOW  
 1907-1993

May 30, 2002

Re: Boone Brothers Roofing, Inc. ("Boone Brothers")

To Whom It May Concern:

This law firm represented Al, Ron and Rich Boone in their acquisition of Boone Brothers out of bankruptcy. On May 3, 2002, ARR Roofing, LLC, ("ARR") (a new company set up and owned by Al, Ron and Rich) purchased substantially all of the assets and liabilities of Boone Brothers. This includes all obligations and liabilities on all Boone Brothers jobs as well as the right to receive all payments on the Boone Brothers jobs.

Accordingly, ARR is doing business as Boone Brothers free of bankruptcy protection. If you require any further information in this regard, please feel free to contact me directly.

Very truly yours,



Mark A. Williams  
 For the Firm

May 9, 2002

TO: All Creditors of Boone Brothers Roofing  
FROM: Allan E. Boone

Please find enclosed a copy of the letter previously mailed to you on March 8, 2002.

We, Allan Boone, Richard Boone & Ronald Boone, have been successful in acquiring an asset purchase of Boone Brothers Roofing from the courts.

Richard, Ronald and I are committed to bringing all past due payables up to current status. We would like to do this immediately, but will need your patience, if you have any left for us. We need at least one week's time to get final court papers, checks and figure out the plan of attack. Most of our creditors will be paid immediately, but some will take a couple of months.

Our new company, ARR LLC dba Boone Brothers Roofing, is very healthy financially, and we have hit the ground running.

We request your patience as Boone Brothers Roofing undergoes this bankruptcy and reacquisition process and we encourage you to contact us regarding any questions you have about the bankruptcy or any related issues. We look forward to our continued relationship with you and to successfully working with you in the future. Thank you for your patience and cooperation.

Sincerely,

Allan E. Boone  
Boone Brothers Roofing, Inc.

March 8, 2002

CFI Computer Forms  
P O Box 23456  
Portland OR 97281

As you know, in 1999, after over forty three years as an independent company, Boone Brothers Roofing Company, Inc. became one of seven wholly owned subsidiaries of Consolidated Roofing & Waterproofing, Inc. d/b/a Integrated Roofing & Waterproofing ("IRW"). On March 8, 2002, IRW and its subsidiaries, including Boone Brothers Roofing, each filed voluntary petitions for bankruptcy under Chapter 11 of the United States Bankruptcy Code in the United States Bankruptcy Court for the Southern District of Texas, Houston Division. The case numbers are 02-32709-H2 through 02-32716-H2-11. As a creditor of Boone Brothers Roofing, you will soon receive formal notification of the filing and your rights as a creditor from the Bankruptcy Court.

A Chapter 11 bankruptcy filing allows a company to continue operating and provides the company with time to reorganize itself. As a result, we will continue our day-to-day operations as usual; however, federal law prohibits payments for goods and services received on or prior to March 8, 2002, the petition date, without specific approval from the Bankruptcy court. Ronald, Richard and I understand that our relationship with you is critical to the continued operations and, as a result, we have sought Bankruptcy Court approval of our purchase of substantially all the assets and the assumption of substantially all of the prepetition liabilities of Boone Brothers Roofing. If approval is obtained, we will honor all of our past, present and future obligations, contracts and warranties and pay vendors in full as soon as legally possible and economically feasible.

Specifically, I along with Ronald and Richard, have negotiated an agreement with IRW to essentially buy our companies back by purchasing all of the assets out of the bankruptcy estate and assuming substantially all of the liabilities of the companies, including vendor and warranty claims. Along with the filing of the bankruptcy petitions, the companies filed a motion seeking Bankruptcy Court approval of (i) the sale of substantially all of the assets of the operating subsidiaries of IRW, including Boone Brothers Roofing; (ii) certain bidding procedures; (iii) an auction date and hearing date to approve the sale; and (iv) the form and manner of notice related to the sale (the "Bid Procedures Motion").

If we are the highest bidder for our companies, the Bid Procedures Motion seeks the Court's approval of our reacquisition agreement with IRW. While we cannot make any

promises as to the timing, we believe that his reacquisition process will likely take approximately 45 to 60 days.

We request your patience as Boone Brothers Roofing undergoes this bankruptcy and reacquisition process and we encourage you to contact us regarding any questions you have about the bankruptcy or any related issues. We look forward to our continued relationship with you and to successfully working with you in the future. Thank you for your patience and cooperation.

Sincerely,

Allan E Boone  
Boone Brothers Roofing, Inc.

## AGENDA SUMMARY SHEET

**AGENDA ITEM:** Awarding of Rockwell Roofing Contract

**MEETING DATE:** April 5, 2004 [Tabled to April 19, 2004]

**DEPARTMENT:** Business

**TITLE & BRIEF DESCRIPTION:** Awarding of Rockwell Roofing Contract – Reviewing the bids and awarding the contract for the re-roofing of Rockwell Elementary.

**ACTION DESIRED:** Approval  Discussion  Information Only

**BACKGROUND:** This summer project was one that was presented to the board at a recent committee meeting. Bids for the project were received on March 25<sup>th</sup>. A copy of the Bid Tab is attached. The established budget for the project (based upon estimates from vendors) was \$450,000.

This project will re-roof all of the Rockwell building. The recommendation is to use a Built-Up (i.e., “asphalt/gravel”) roof due to the roof traffic related to the maintenance of the large number of skylights. It should be noted that the Alternate provides a cost for a heavy EPDM (i.e., “rubber”) roof that would be less expensive.

Finally, note that there are some voluntary substitutions submitted by the bidder for our consideration. These substitutions would reduce the cost of the project, but would not meet the specs. Due to the number of roofing maintenance issues the District continues to face, it is recommended that the District stick with the higher specs.

The project architect, Paul Kelly, will be present at the meeting to address questions.

[See the attached memo dated 4/14/04 for additional information.]

**OPTIONS AND ALTERNATIVES:** [If the recommendation is not accepted, we would request that all bids be rejected. The District would then re-bid the project at a later date with different specifications.]


**RECOMMENDATION:** It is recommended that the contract for the re-roofing project at Rockwell Elementary be awarded to RL Craft in the amount of \$344,400 with such amount including only the base bid.

**STRATEGIC PLAN REFERENCE:** n/a

**IMPLICATIONS OF ADOPTION/REJECTION:** n/a

**TIMELINE:** Summer project.

**RESPONSIBLE PERSON:** Ken Fossen, Associate Superintendent (General Administration), Ed Rockwell (Project Manager), and Paul Kelly (Project Architect)

**SUPERINTENDENT'S APPROVAL:** 



## MEMORANDUM

To: K. Lutz  
From: K. Fossen  
Re: Roofing Projects  
Date: April 14, 2004

At its last meeting, the board tabled the awarding of bids for all four summer roofing projects. All of the information presented to the board at the last meeting is being included again at the April 19<sup>th</sup> meeting. I'm also including this memo as supplemental information.

The purpose of this memo is to address the comments made and the issues raised with regard to the proposed roofing projects. Since the issues lend themselves to a question and answer format, that's the way I've presented them in this memo.

1. Why is the administration recommending a roofing specification that exceeds the generic specification used in the past?

The reason for seeking a higher standard in roof construction is to: (1) reduce the costs associated with the maintenance of the roofs, (2) to reduce the cost of collateral damage (e.g., ceiling tiles, furniture, books, etc. damaged by water), (3) to reduce the risk of liability for mold-related issues, (4) to reduce the life-cycle cost of roofs by constructing longer-lasting roofs, and (5) minimize the labor hours required to address roof leaks and related issues.

For more information, see the copy of the e-mail (dated 4/5/04) which was given to board members at the last meeting (and which is attached hereto).

2. What is the difference between the generic specification used in the past and the revised specification being proposed?

Although a good portion of the revised specification still contains generic material, the top layer of the built-up roof must meet a higher standard. The roof would also be required to carry a 30-year warranty.

The higher standard includes not only the materials being used, but also the way the project is designed and how the installation conducted and supervised. Under the higher standard, the design details, materials, installation, maintenance, and warranty are all in one package – all parties involved are accountable for the successful long-term performance of the roof.

3. Why did we specify the EPDM for Rohwer, Wheeler, Beadle, and Elementary #23?

Rohwer, Wheeler, and Beadle were all constructed with the moneys from the 1997 bond issue. As you will recall, we tried to stretch this money as far as possible. In order to do this, we designed buildings with low initial cost in mind. Since EPDM provided the lowest initial cost, that was the product specified.

The plan for Elementary #23 was a "site adapt" of Rohwer and Wheeler, therefore, it, too, was designed with the low-cost EPDM roof. There was discussion about using a higher standard built-up roof, however, there was concern that the building design would not support the added weight of a built-up roof.

4. If we haven't had any problems with our lower-cost EPDM roofs at Rohwer, Wheeler, and Beadle, why don't we use them for all of our buildings?

To say that we have had no problems with the EPDM roofs on our new buildings would be inaccurate. Though there may have been reports that did not get recorded, we believe that the following information is reasonably accurate:

Rohwer: We've had 7 recorded maintenance calls for roof leaks. These included:

- Kitchen area (10/01 District Emergency Repair)
- Kindergarten room (4/02 Warranty Repair #1 for this area)
- Kitchen area (5/02 Warranty Repair #1 for this area)
- Room A126 (1/03 District Emergency Repair)
- Kitchen area (3/03 Warranty Repair #2 for this area)
- Kitchen area (5/03 Warranty Repair #3 for this area)
- Kitchen area (7/03 Warranty Repair #4 for this area)

Wheeler: We've had 7 recorded maintenance calls for roof leaks. These included:

- Elevator area (8/01 District Emergency Repair)
- Kindergarten 136 (8/02 District Emergency Repair)
- Room 137 & Library (4/03 Warranty Repair #1 for this area)
- Kitchen area (5/03 Warranty Repair #1 for this area)
- Kindergarten 136 (5/03 Warranty Repair #2 for this area)
- Mechanical Room (11/03 District Emergency Repair – large area around roof top units)
- Kindergarten 136 (3/04 District Emergency Repair)

Beadle: We've had 20 recorded maintenance calls for roof leaks. These included:

- Corridor D131 (11/01 Contractor Warranty Repair #1)
- Room C110 (12/01 Contractor Warranty Repair)
- Corridor D131 (4/02 Contractor Warranty Repair #2)
- Room C136 (4/02 Contractor Warranty Repair #1)
- Kitchen (4/02 Contractor Warranty Repair)
- Room 136 (5/02 Contract Warranty Repair #2)
- Room D137 (6/02 Contractor Warranty Repair)
- Room C114 (7/02 Contractor Warranty Repair)
- Room D131 (7/02 Contractor Warranty Repair #3?)
- Room D132 (7/02 Contractor Warranty Repair #1)
- Room C101 (7/02 Contractor Warranty Repair)
- Room C136 (8/02 Contractor Warranty Repair #3)
- Room D132 (4/03 Contractor Warranty Repair #2)
- Room D132 (4/03 Contractor Warranty Repair #3)
- Room E110 (4/03 Contractor Warranty Repair)
- Room D122 (5/03 Contractor Warranty Repair)
- Girls Locker Room (5/03 Contractor Warranty Repair)
- Room C136 (09/03 District Repair)
- Room B102 (1/04 District Emergency Repair)
- Fourteen Locations (3/04 Warranty Repairs in progress)

5. We hear that “warranties aren’t worth the paper they’re written on.” Is that true?

The people who have to honor the warranty would like us to believe that. In fact, as you can see from the list of warranty items above, warranties are contracts and do have value. After the last board meeting, Duncan Young was presented with the “standard” warranties of Garland, Tremco, and Firestone.

Duncan's comments regarding the warranties are attached. In a nutshell, there is a difference in the warranties.

On a personal note, when I hear a vendor say that his/her "warranty isn't worth the paper it's written on," I interpret that to mean that he/she intends to force me to go to court to resolve all issues related to the quality of his/her products and/or workmanship. Sometimes that's the way the vendor does business. Other times, it's just a bluff and the vendor honors the warranty when his/her bluff is called.

6. Why is the Cottonwood roof recommendation for EPDM rather than built-up?

As you will note from the Agenda Summary Sheet, the Cottonwood project is proposed as an EPDM project (because the rest of the roof is EPDM). There is no alternate on this project for the heavy (90 mil) EPDM. Even if the heavy EPDM were proposed as an alternate, we would not recommend it. As the architect mentioned, he has not seen enough buildings with the heavy EPDM to be comfortable in recommending it as a satisfactory alternate.

7. If the board should decide that it would prefer that the less-expensive generic specification be used, what should it do at the board meeting?

With the exception of Cottonwood (noted above), the recommendation is in favor of the higher specification roofs (i.e., accept the built-up roof base bid and reject EPDM roof alternate) on all projects (i.e., Rockwell, Sandoz, and NMS).

In the event the board should prefer that the district not use the higher specifications, then we would request that all bids be rejected. We would then re-bid the projects and return with new bids in the near future. It would be our intent to re-bid the projects using the same roof-type for which the building was designed (e.g., EPDM designed buildings would have EPDM replacements and built-up designed buildings would have built-up type replacements) and using generic specifications (i.e., the specs that the district used last year in its roof replacement projects).

8. What is the administration's "plan" with regard to roofing projects?

In certain circumstances, there may be compelling reasons for deviating from our intended plan, but, in general, the "plan" is this:

- a. Use the same type roof (e.g., EPDM, built-up, metal, etc.) that is currently on the building.
- b. If the roof is built-up, use the higher standard spec with the 30-year warranty.
- c. If the roof is EPDM, use the standard spec (until such time as the architect's are comfortable that the heavier EPDM and extended warranty are effective and worth the additional cost).
- d. If multiple type roofs are on one building, move toward a uniform roof type, if practical.
- e. Develop and maintain accurate record keeping regarding contractors, manufacturers, warranties, and work order on all roofs.

In the event the board should decide against the higher standard spec, the "plan" would be revised to change item "b" to read "use the generic standard with a 20-year warranty."

# YOUNG & WHITE

## LAW OFFICES

8742 FREDERICK STREET  
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OMAHA, NEBRASKA 68124-5358

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ELKHORN, NE 68022  
(402) 289-1950

MALCOLM D. YOUNG  
DUNCAN A. YOUNG  
JEFF C. MILLER  
DAVID J. SELBY  
JOSEPH S. RISKO

LELAND C. WHITE  
(1899-1961)

April 12, 2004

Dr. Keith Lutz  
Superintendent  
Millard Public Schools  
5606 South 147<sup>th</sup> Street  
Omaha, Nebraska 68137

Re: Millard Public Schools 2004 - Miscellaneous- Re-Roof Project

Dear Keith:

Pursuant to the directive from the Board at the April 12<sup>th</sup> meeting, Paul Kelly of BCDM has provided portions of the bid documents and contract documents relating to the scope of the project and the warranty requirements. Mr. Kelly also provided me with sample warranties from The Garland Co., Inc., Firestone Building Products Co., and Tremco.

The contract documents provided for a special project warranty. The special project warranty for this project required the contractor to submit to the architect two copies of a written roofing system material and workmanship warranty signed by both the roofing system manufacturer and the roofing contractor, specifically providing that the two parties agree to repair and/or replace defective materials and associated work, which leaks water, deteriorates, or otherwise fails to perform during the stated warranty period. The warranty was further required to cover all roofing materials and related labor specified under the warranty section including the membrane, insulation, sealers, adhesives, and other related accessories. The warranty period was required to be 30 years from the date of substantial completion.

There was a further requirement that the manufacturer provide, at no additional cost to the owner, periodic installation reviews (without requiring pre-notification by the owner) during years 2, 5, 10, 15, 20 and 25 of the warranty period.

April 12, 2004

Page 2

Finally, there was also installers warranty that required the contractor in addition to the above warranties, to provide Midwest Roofing Contractors Association, a two year guarantee on all products and insulation, including insulation, metal flashing and any items not covered by the manufacturer's warranty. The documentation, as well as the warranty information provided, applied to and referenced the roofing projects as Millard North Middle School, Rockwell Elementary School and Sandoz Elementary School. The material provided did not relate to the Cottonwood Roofing Contract, which was also tabled by the Board pending a review of the warranty issues.

The Cottonwood Roofing Project is phase II of a reroofing project started in 2000, and as such is not utilizing the new roofing specifications/warranty provisions. The job was apparently specked out using the old specifications so that the roof was consistent and matched phase I. In reviewing the bid documents, the bid submittals and the packet information, it appears that the issues raised by the Board at the April 12<sup>th</sup> meeting, do not actually apply to this project.

The questions and issues presented by the Board concern the other three buildings- Millard North Middle School, Rockwell Elementary School and Sandoz Elementary School. The bid documentation provided that the base bids for all three roof areas was to be a "Built-Up roof consisting of three base plies and a modified cap sheet, covered with a flood coat and gravel, over new roof insulation." The documents, by virtue of an addendum number CC-1, allowed for an alternate bid for Firestones Platinum System 90 Mil EPDM roof over new insulation. The addendum number CC-1 allowed the various bidders to submit a bid based upon the preferred based bid specifications, but also to submit a bid for the Firestone Platinum 90 Mill system. This did nothing more than allow the contractor to submit a bid, which the District could then evaluate and determine if the cost savings was great enough to warrant the abandonment of the original requested roof system. In each case the rubber roof, which was bid under the Firestone Platinum bid system, 90 Mill EPDM roof, was provided and the District's architect recommended that the District stay with it's original specification requirements, and roof systems.

The question was then raised regarding the sufficiency of the warranties, which were provided by the various bidders. The specimen warranties provided by the Garland Co., Inc., Firestone Buildings Co., and Trim Co., have all been examined. As I indicated at the meeting, most warranties are really a limitation of warranty issued by the company, which outlines the conditions, which must be met so as to not void the warranty while at the same time outlining what the warranty will and will not cover. To that end, the three sample or specimen warranties that were provided were essentially the same. All of the warranties would have to be modified somewhat to meet the contracts specifications. The contract specification requires warranties from both the manufacturer as well as the installer and contractor. Because the specimen warranties provided by all of the

April 12, 2004

Page 3

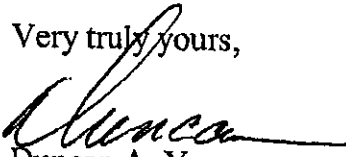
manufacturers do not include a provision to include the contractor in the warranty, a modification would necessarily have to be made.

I did have the opportunity to compare the various warranties and I am of the opinion that the Garland Co., Inc., warranty is the "friendliest" and possibly the best. All of the warranties require the owner to assume responsibilities and to notify the manufacturer in the event that there is any problem.

The Firestone warranty for example, provided that the owner not only had the responsibility to take care of the roof in a manner so as to not void the warranty, but also in the event there was a claim on the warranty because of a leak that if upon investigation Firestone determined the leak was not covered by the warranty, then the owner was responsible for the investigation costs incurred by Firestone. This seems to be contrary to the requirement that the roof be inspected by the manufacturer's representative in years 2, 5, 10, 15, 20, 25 and 30. Firestone additionally conditioned their warranty on the owner following the building envelope care and maintenance guide, which provides among other things, that the roof be inspected at least twice annually and after any severe storms. According to the warranty, failure to follow the building envelope care and maintenance guide may cause a warranty to be void.

In conclusion, I am of the opinion that the District would be best served to rely upon the expertise of the District's architect in the selection of the roof system. While all of the warranties for the systems are similar, they all provide for the replacement in the event the system itself fails so long as the failure is not caused by the District or causes beyond the control of the manufacturer, such as an act of God. All of the warranties, which were submitted to me would need a slight modification in order to meet the requirements of the contract. I have no reason to believe that such slight modifications and provisions joining the contractor and having direct involvement in the installation by the manufacturer would not in fact occur.

Very truly yours,



Duncan A. Young

DAY/sb

cc: Ken Fossen  
Ed Rockwell  
Paul Kelly

**From:** Ken Fossen  
**To:** Lutz, Keith  
**Date:** 4/5/04 2:04PM  
**Subject:** Roofing Bids

Keith:

There appears to be some controversy developing with regard to the roofing bids that will be going to the board this evening. Here is some quick information to give you some background.

### The Problems

Over the past few years, the District has added a number of new buildings while its older buildings have continued to age. Over this same period of time, no additional staff has been added to keep up with the roofing problems associated with the buildings. In fact, the District does not have a "roofing department" even though it has 2.6 million sq. ft. (i.e., the equivalent of 58 football fields) of roof surface that needs routine (as well as emergency) care. In order to address roofing issues, the District relies on its carpenters to the extent possible. Since the carpentry department has enough projects to keep them busy already, most of the roofing maintenance and repair work is contracted out. The majority of this contract work is currently being done by Rawson Roofing.

The issue of roofing has been discussed on numerous occasions with our support staff. Some of the challenges we've been trying to address are as following:

- The District does not have a good system for record keeping related to roofs (especially the older ones). In order to address this issue, we have just completed the development of a layer to our Facility Management Plans that contains roofing information needed by our maintenance and projects departments. The information we have started to organize and collect includes the roof layout, dates of roofing projects, the type of material used, the contractors, the manufacturers, warranties, etc.
- The District does not have a good system for keeping track of roof related problems. A good example of this was the Central Middle School roof a couple of years ago. At the District level we did not have any records of leaks over the gym area. However, at a board meeting, one of the board members reported that there were "lots of problems." When we checked into the issue further, we found that CMS routinely placed buckets around the gym to catch the water every time it rained! In order to address these types of issues, Sodexo is now assisting us with getting roof related maintenance requests channeled through their work order system so that we have some idea of the location and severity of the roofing problems district-wide.
- The expenses for maintenance-related issues comes from the general fund and competes for the same budget dollars as the academic programs in the District (since the general fund is under the expenditure lid). In order to address this issue, discussion was had with regard to doing a better job "up front" on our roofing projects (which would be funded via the Building Fund) and reducing the "future years" maintenance costs (which would come from the General Fund).
- In the past, we have used a somewhat generic spec for our roofing projects, however, we are of the opinion that a tighter spec with a longer warranty could provide a reduction in the amount of expense and time required by our carpenters and outside contractors to address future roofing problems. In order to address this issue, we asked our architects to develop a bid spec:
  1. that would likely reduce future maintenance problems by focusing on high-grade products, quality installation, systematic preventative maintenance, and good record keeping (upon which to base good roofing decisions).
  2. that would mitigate the "finger pointing" when problems occurred (e.g., the installer arguing that the

problem was the manufacturer, the manufacturer arguing that the problem was the school's maintenance personnel, the school arguing that it was the installer, etc.)

3. that would keep competition in the bidding process by having two or more manufactures and multiple installers competing for the projects.

### The Controversy

The current controversy arose when the District released its summer roofing projects for bid. The controversy apparently only relates to built-up roofs (i.e., "asphalt/gravel) and does not extend to EPDM (i.e., "rubber roofs").

The controversy relates to revised roof specs (developed by the District's architects per the District's request). Among other things, the revised specs provide:

- That the roofing project carry a 30-year warranty (as opposed to the 20-year spec used in the past).
- That the manufacturer must work with the District's architect and agree with all design issues (so that the manufacturer can't argue that future roof problems during the warranty period were design related).
- That the manufacturer must certify and supervise the installation (so that they can't point the finger at each other if the roof develops problem during the warranty period).
- That the manufacturer must, every 5 years, re-inspects the project and supervises District personnel (or District contracted personnel) in doing preventative maintenance work on the roof (so that they can't point the finger at District personnel if the roof develops problems during the warranty period).

The cost related to the higher standard is, of course, higher. That's where the controversy arises. Some argue that the higher cost is a "waste of taxpayer money." On the other hand, there are those who argue that using the generic spec is a "waste of taxpayer money" because of the added costs associated with maintenance and repair in the future.

### The Conclusion

When it comes to roofing, there appear to be truck loads of opinions and facts to support whatever position you want to take.

Those who produce products that meet the revised spec provide multiple examples of the cost-effectiveness of their products. They can also provide lists of references from business and institutions that use their products exclusively. They are also prepared to present lists of projects where the generic spec roofs of their competitors have failed resulting in substantial costs to the owners (e.g., damage to ceilings, books, casework, etc. as well as creating mold issues (for which there may be no liability insurance)).

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In the end, for me, it boils down to this: Are we please with the way things are now or do we want to try to improve them? I, for one, would like an improvement, so I support the change (to the revised specs) accompanied by good record keeping to see if it produces a better and more economical way of addressing our roofing challenges.

In the event the Board would prefer that we remain with our generic specs, we would ask that they reject all bids. We would then re-bid the projects under our generic specs. We believe that we have time to re-bid the projects and still have them completed this summer (though the timeline will be tight).



Ken

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Kenneth J. Fossen, J.D.  
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**CC:** Friedman, Amy; Haubold, Terry; Phelps, Sheila; Rockwell, Ed; Snowden, Robert

**Bid Tabulation - MILLARD PUBLIC SCHOOLS  
2004 MISCELLANEOUS REROOFS**

Bid Date/Time: Thursday, March 25, 2004/2:00 p.m.  
Project No. 4031-00

| <b>BIDDERS:</b>                               | <b>AW FARRELL</b>  | <b>ARR ROOFING (BOONE BROS.)</b>  | <b>RL CRAFT</b>   | <b>RIVERSIDE</b> |
|---|--|---|-------------------|------------------|
| <b>ROCKWELL ELEMENTARY<br/>BASE BID NO. 2</b> | 421,241.00   | 348,000.00  | <b>344,400.00</b> | 495,929.00       |
| <b>ALT. NO. 2</b>                             | 387,480.00   | <b>288,000.00</b>   | NO BID            | NO BID           |
| <b>VOLUNTARY SUBSTITUTIONS</b>                | Deduct to Base Bid No. 2 if<br>use Tremco Roofing System | Deduct to Base Bid No. 2 if<br>use Garland Versiply 60 Cap<br>Sheet in lieu of Stressply E<br>Cap Sheet | N/A               | N/A              |
|   | -58,989.00   | -17,600.00  |                   |                  |
| Net Cost No. 2                                | 362,252.00   | 330,400.00  |                   |                  |

27.

## AGENDA SUMMARY SHEET

**AGENDA ITEM:** Awarding of Sandoz Roofing Contract

**MEETING DATE:** April 5, 2004 [Tabled to April 19, 2004]

**DEPARTMENT:** Business

**TITLE & BRIEF DESCRIPTION:** Awarding of Sandoz Roofing Contract – Reviewing the bids and awarding the contract for the re-roofing of Sandoz Elementary.

**ACTION DESIRED:** Approval   x   Discussion     Information Only    

**BACKGROUND:** This summer project was one that was presented to the board at a recent committee meeting. Bids for the project were received on March 25<sup>th</sup>. A copy of the Bid Tab is attached. The established budget for the project was \$236,000

The re-roofing of Sandoz will be a two-phase project. This is Phase I. The second phase will be done in the future. The base bid is for a Built-Up (i.e., “asphalt/gravel”) roof. The alternate is for a heavy EPDM (i.e., “rubber”) roof. Although the recommendation is to use a Built-Up roof, the EPDM would be less expensive.

Also note that there are “Voluntary Substitutions” submitted by the bidders for our consideration. The substitutions are for materials that fall below the specifications, but would reduce the cost. Due to the number of roofing maintenance issues we’ve experienced, we are recommending that we stick with the higher quality specifications.

The project architect, Paul Kelly, will be present at the meeting to address questions.

[See the attached memo dated 4/14/04 for additional information.]

**OPTIONS AND ALTERNATIVES:** [If the recommendation is not accepted, we would request that all bids be rejected. The District would then re-bid the project at a later date with different specifications.]


**RECOMMENDATION:** It is recommended that the re-roofing project at Sandoz Elementary be awarded to ARR Roofing (a/k/a Boone Brothers Roofing) in the amount of \$215,000 with such amount including only the base bid.

**STRATEGIC PLAN REFERENCE:** n/a

**IMPLICATIONS OF ADOPTION/REJECTION:** n/a

**TIMELINE:** Summer project.

**RESPONSIBLE PERSON:** Ken Fossen, Associate Superintendent (General Administration), Ed Rockwell (Project Manager), and Paul Kelly (Project Architect)

**SUPERINTENDENT’S APPROVAL:** 

## MEMORANDUM

To: K. Lutz  
From: K. Fossen  
Re: Roofing Projects  
Date: April 14, 2004

At its last meeting, the board tabled the awarding of bids for all four summer roofing projects. All of the information presented to the board at the last meeting is being included again at the April 19<sup>th</sup> meeting. I'm also including this memo as supplemental information.

The purpose of this memo is to address the comments made and the issues raised with regard to the proposed roofing projects. Since the issues lend themselves to a question and answer format, that's the way I've presented them in this memo.

1. Why is the administration recommending a roofing specification that exceeds the generic specification used in the past?

The reason for seeking a higher standard in roof construction is to: (1) reduce the costs associated with the maintenance of the roofs, (2) to reduce the cost of collateral damage (e.g., ceiling tiles, furniture, books, etc. damaged by water), (3) to reduce the risk of liability for mold-related issues, (4) to reduce the life-cycle cost of roofs by constructing longer-lasting roofs, and (5) minimize the labor hours required to address roof leaks and related issues.

For more information, see the copy of the e-mail (dated 4/5/04) which was given to board members at the last meeting (and which is attached hereto).

2. What is the difference between the generic specification used in the past and the revised specification being proposed?

Although a good portion of the revised specification still contains generic material, the top layer of the built-up roof must meet a higher standard. The roof would also be required to carry a 30-year warranty.

The higher standard includes not only the materials being used, but also the way the project is designed and how the installation conducted and supervised. Under the higher standard, the design details, materials, installation, maintenance, and warranty are all in one package – all parties involved are accountable for the successful long-term performance of the roof.

3. Why did we specify the EPDM for Rohwer, Wheeler, Beadle, and Elementary #23?

Rohwer, Wheeler, and Beadle were all constructed with the moneys from the 1997 bond issue. As you will recall, we tried to stretch this money as far as possible. In order to do this, we designed buildings with low initial cost in mind. Since EPDM provided the lowest initial cost, that was the product specified.

The plan for Elementary #23 was a "site adapt" of Rohwer and Wheeler, therefore, it, too, was designed with the low-cost EPDM roof. There was discussion about using a higher standard built-up roof, however, there was concern that the building design would not support the added weight of a built-up roof.

4. If we haven't had any problems with our lower-cost EPDM roofs at Rohwer, Wheeler, and Beadle, why don't we use them for all of our buildings?

To say that we have had no problems with the EPDM roofs on our new buildings would be inaccurate. Though there may have been reports that did not get recorded, we believe that the following information is reasonably accurate:

Rohwer: We've had 7 recorded maintenance calls for roof leaks. These included:

- Kitchen area (10/01 District Emergency Repair)
- Kindergarten room (4/02 Warranty Repair #1 for this area)
- Kitchen area (5/02 Warranty Repair #1 for this area)
- Room A126 (1/03 District Emergency Repair)
- Kitchen area (3/03 Warranty Repair #2 for this area)
- Kitchen area (5/03 Warranty Repair #3 for this area)
- Kitchen area (7/03 Warranty Repair #4 for this area)

Wheeler: We've had 7 recorded maintenance calls for roof leaks. These included:

- Elevator area (8/01 District Emergency Repair)
- Kindergarten 136 (8/02 District Emergency Repair)
- Room 137 & Library (4/03 Warranty Repair #1 for this area)
- Kitchen area (5/03 Warranty Repair #1 for this area)
- Kindergarten 136 (5/03 Warranty Repair #2 for this area)
- Mechanical Room (11/03 District Emergency Repair – large area around roof top units)
- Kindergarten 136 (3/04 District Emergency Repair)

Beadle: We've had 20 recorded maintenance calls for roof leaks. These included:

- Corridor D131 (11/01 Contractor Warranty Repair #1)
- Room C110 (12/01 Contractor Warranty Repair)
- Corridor D131 (4/02 Contractor Warranty Repair #2)
- Room C136 (4/02 Contractor Warranty Repair #1)
- Kitchen (4/02 Contractor Warranty Repair)
- Room 136 (5/02 Contract Warranty Repair #2)
- Room D137 (6/02 Contractor Warranty Repair)
- Room C114 (7/02 Contractor Warranty Repair)
- Room D131 (7/02 Contractor Warranty Repair #3?)
- Room D132 (7/02 Contractor Warranty Repair #1)
- Room C101 (7/02 Contractor Warranty Repair)
- Room C136 (8/02 Contractor Warranty Repair #3)
- Room D132 (4/03 Contractor Warranty Repair #2)
- Room D132 (4/03 Contractor Warranty Repair #3)
- Room E110 (4/03 Contractor Warranty Repair)
- Room D122 (5/03 Contractor Warranty Repair)
- Girls Locker Room (5/03 Contractor Warranty Repair)
- Room C136 (09/03 District Repair)
- Room B102 (1/04 District Emergency Repair)
- Fourteen Locations (3/04 Warranty Repairs in progress)

5. We hear that “warranties aren’t worth the paper they’re written on.” Is that true?

The people who have to honor the warranty would like us to believe that. In fact, as you can see from the list of warranty items above, warranties are contracts and do have value. After the last board meeting, Duncan Young was presented with the “standard” warranties of Garland, Tremco, and Firestone.

Duncan's comments regarding the warranties are attached. In a nutshell, there is a difference in the warranties.

On a personal note, when I hear a vendor say that his/her "warranty isn't worth the paper it's written on," I interpret that to mean that he/she intends to force me to go to court to resolve all issues related to the quality of his/her products and/or workmanship. Sometimes that's the way the vendor does business. Other times, it's just a bluff and the vendor honors the warranty when his/her bluff is called.

6. Why is the Cottonwood roof recommendation for EPDM rather than built-up?

As you will note from the Agenda Summary Sheet, the Cottonwood project is proposed as an EPDM project (because the rest of the roof is EPDM). There is no alternate on this project for the heavy (90 mil) EPDM. Even if the heavy EPDM were proposed as an alternate, we would not recommend it. As the architect mentioned, he has not seen enough buildings with the heavy EPDM to be comfortable in recommending it as a satisfactory alternate.

7. If the board should decide that it would prefer that the less-expensive generic specification be used, what should it do at the board meeting?

With the exception of Cottonwood (noted above), the recommendation is in favor of the higher specification roofs (i.e., accept the built-up roof base bid and reject EPDM roof alternate) on all projects (i.e., Rockwell, Sandoz, and NMS).

In the event the board should prefer that the district not use the higher specifications, then we would request that all bids be rejected. We would then re-bid the projects and return with new bids in the near future. It would be our intent to re-bid the projects using the same roof-type for which the building was designed (e.g., EPDM designed buildings would have EPDM replacements and built-up designed buildings would have built-up type replacements) and using generic specifications (i.e., the specs that the district used last year in its roof replacement projects).

8. What is the administration's "plan" with regard to roofing projects?

In certain circumstances, there may be compelling reasons for deviating from our intended plan, but, in general, the "plan" is this:

- a. Use the same type roof (e.g., EPDM, built-up, metal, etc.) that is currently on the building.
- b. If the roof is built-up, use the higher standard spec with the 30-year warranty.
- c. If the roof is EPDM, use the standard spec (until such time as the architect's are comfortable that the heavier EPDM and extended warranty are effective and worth the additional cost).
- d. If multiple type roofs are on one building, move toward a uniform roof type, if practical.
- e. Develop and maintain accurate record keeping regarding contractors, manufacturers, warranties, and work order on all roofs.

In the event the board should decide against the higher standard spec, the "plan" would be revised to change item "b" to read "use the generic standard with a 20-year warranty."

# YOUNG & WHITE

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MALCOLM D. YOUNG  
DUNCAN A. YOUNG  
JEFF C. MILLER  
DAVID J. SELBY  
JOSEPH S. RISKO

-----  
LELAND C. WHITE  
(1899-1981)

April 12, 2004

Dr. Keith Lutz  
Superintendent  
Millard Public Schools  
5606 South 147<sup>th</sup> Street  
Omaha, Nebraska 68137

Re: Millard Public Schools 2004 - Miscellaneous- Re-Roof Project

Dear Keith:

Pursuant to the directive from the Board at the April 12<sup>th</sup> meeting, Paul Kelly of BCDM has provided portions of the bid documents and contract documents relating to the scope of the project and the warranty requirements. Mr. Kelly also provided me with sample warranties from The Garland Co., Inc., Firestone Building Products Co., and Tremco.

The contract documents provided for a special project warranty. The special project warranty for this project required the contractor to submit to the architect two copies of a written roofing system material and workmanship warranty signed by both the roofing system manufacturer and the roofing contractor, specifically providing that the two parties agree to repair and/or replace defective materials and associated work, which leaks water, deteriorates, or otherwise fails to perform during the stated warranty period. The warranty was further required to cover all roofing materials and related labor specified under the warranty section including the membrane, insulation, sealers, adhesives, and other related accessories. The warranty period was required to be 30 years from the date of substantial completion.

There was a further requirement that the manufacturer provide, at no additional cost to the owner, periodic installation reviews (without requiring pre-notification by the owner) during years 2, 5, 10, 15, 20 and 25 of the warranty period.

April 12, 2004

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Finally, there was also installers warranty that required the contractor in addition to the above warranties, to provide Midwest Roofing Contractors Association, a two year guarantee on all products and insulation, including insulation, metal flashing and any items not covered by the manufacturer's warranty. The documentation, as well as the warranty information provided, applied to and referenced the roofing projects as Millard North Middle School, Rockwell Elementary School and Sandoz Elementary School. The material provided did not relate to the Cottonwood Roofing Contract, which was also tabled by the Board pending a review of the warranty issues.

The Cottonwood Roofing Project is phase II of a reroofing project started in 2000, and as such is not utilizing the new roofing specifications/warranty provisions. The job was apparently specked out using the old specifications so that the roof was consistent and matched phase I. In reviewing the bid documents, the bid submittals and the packet information, it appears that the issues raised by the Board at the April 12<sup>th</sup> meeting, do not actually apply to this project.

The questions and issues presented by the Board concern the other three buildings- Millard North Middle School, Rockwell Elementary School and Sandoz Elementary School. The bid documentation provided that the base bids for all three roof areas was to be a "Built-Up roof consisting of three base plies and a modified cap sheet, covered with a flood coat and gravel, over new roof insulation." The documents, by virtue of an addendum number CC-1, allowed for an alternate bid for Firestones Platinum System 90 Mil EPDM roof over new insulation. The addendum number CC-1 allowed the various bidders to submit a bid based upon the preferred based bid specifications, but also to submit a bid for the Firestone Platinum 90 Mill system. This did nothing more than allow the contractor to submit a bid, which the District could then evaluate and determine if the cost savings was great enough to warrant the abandonment of the original requested roof system. In each case the rubber roof, which was bid under the Firestone Platinum bid system, 90 Mill EPDM roof, was provided and the District's architect recommended that the District stay with it's original specification requirements, and roof systems.

The question was then raised regarding the sufficiency of the warranties, which were provided by the various bidders. The specimen warranties provided by the Garland Co., Inc., Firestone Buildings Co., and Trim Co., have all been examined. As I indicated at the meeting, most warranties are really a limitation of warranty issued by the company, which outlines the conditions, which must be met so as to not void the warranty while at the same time outlining what the warranty will and will not cover. To that end, the three sample or specimen warranties that were provided were essentially the same. All of the warranties would have to be modified somewhat to meet the contracts specifications. The contract specification requires warranties from both the manufacturer as well as the installer and contractor. Because the specimen warranties provided by all of the



April 12, 2004

Page 3

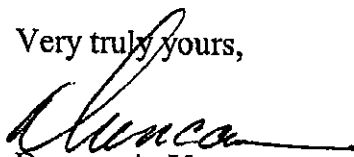
manufacturers do not include a provision to include the contractor in the warranty, a modification would necessarily have to be made.

I did have the opportunity to compare the various warranties and I am of the opinion that the Garland Co., Inc., warranty is the "friendliest" and possibly the best. All of the warranties require the owner to assume responsibilities and to notify the manufacturer in the event that there is any problem.

The Firestone warranty for example, provided that the owner not only had the responsibility to take care of the roof in a manner so as to not void the warranty, but also in the event there was a claim on the warranty because of a leak that if upon investigation Firestone determined the leak was not covered by the warranty, then the owner was responsible for the investigation costs incurred by Firestone. This seems to be contrary to the requirement that the roof be inspected by the manufacturer's representative in years 2, 5, 10, 15, 20, 25 and 30. Firestone additionally conditioned their warranty on the owner following the building envelope care and maintenance guide, which provides among other things, that the roof be inspected at least twice annually and after any severe storms. According to the warranty, failure to follow the building envelope care and maintenance guide may cause a warranty to be void.

In conclusion, I am of the opinion that the District would be best served to rely upon the expertise of the District's architect in the selection of the roof system. While all of the warranties for the systems are similar, they all provide for the replacement in the event the system itself fails so long as the failure is not caused by the District or causes beyond the control of the manufacturer, such as an act of God. All of the warranties, which were submitted to me would need a slight modification in order to meet the requirements of the contract. I have no reason to believe that such slight modifications and provisions joining the contractor and having direct involvement in the installation by the manufacturer would not in fact occur.

Very truly yours,



Duncan A. Young

DAY/sb

cc: Ken Fossen  
Ed Rockwell  
Paul Kelly

**From:** Ken Fossen  
**To:** Lutz, Keith  
**Date:** 4/5/04 2:04PM  
**Subject:** Roofing Bids

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(402) 895-8211 Office  
(402) 895-8401 Direct  
(402) 895-8448 Fax  
kfossen@mpsomaha.org

**CC:** Friedman, Amy; Haubold, Terry; Phelps, Sheila; Rockwell, Ed; Snowden, Robert

**Bid Tabulation - MILLARD PUBLIC SCHOOLS  
2004 MISCELLANEOUS REROOFS**

Bid Date/Time: Thursday, March 25, 2004/2:00 p.m.  
Project No. 4031-00

| <b>BIDDERS:</b>                         | <b>AW FARRELL</b>                                     | <b>ARR ROOFING (BOONE BROS.)</b>   | <b>RL CRAFT</b> | <b>RIVERSIDE</b> |
|---|---|--|-----------------|------------------|
| <b>SANDOZ ELEMENTARY BASE BID NO. 3</b> | 274,646.00  | <b>215,000.00</b>  | NO BID          | NO BID           |
| <b>ALT. NO. 3</b>                       | 255,425.00  | 186,000.00   | NO BID          | NO BID           |
| <b>VOLUNTARY SUBSTITUTIONS</b>          | Deduct to Base Bid No. 2 if use Tremco Roofing System | Deduct to Base Bid No. 3 if use Garland Versiply 60 Cap Sheet in lieu of Stressply E Cap Sheet | N/A             | N/A              |
|   | -26,622.00  | -33,300.00   |                 |                  |
| Net Cost No. 3                          | 248,024.00  | <b>181,700.00</b>  |                 |                  |

**AGENDA SUMMARY SHEET**

**Agenda Item:** Approval of Rule 1347.1

**Meeting Date:** April 19, 2004

**Department:** Human Resources

**Title and Brief Description:** We are reviewing and updating these policies to make them consistent and applicable to any facility or grounds the District may own or operate.

**Action Desired:** Approval

**Background:** This rule needs to be revised to make it consistent and applicable to any facility or grounds the District may own or operate.

**Options/Alternatives Considered:** N/A

**Recommendations:** Approval

**Strategic Plan Reference:** N/A

**Implications of Adoption/Rejection:** N/A

**Timeline:**

**Responsible Persons:** Kirby Eltiste, Amy Friedman

**Superintendent's Signature:**  \_\_\_\_\_

## Community

### Smoking and Using Tobacco

1347.1

Appropriate signs will be placed at the entrances of all buildings, athletic facilities, and spectator areas advising all persons who enter of the ~~provisions of Policy 1347~~ District policy prohibiting smoking and the use of tobacco on District property.

Anyone who is observed smoking or using tobacco products in violation of ~~Policy 1347~~ District policies shall be asked to refrain from such activity. If the individual fails to comply with the request, the violation ~~of policy~~ may be referred to the principal or school ~~and~~ District supervisory personnel responsible for the area or the program. The supervisor shall make a decision on further action, which may include a directive to leave school property. Repeated violations may result in a recommendation to the Superintendent to prohibit the individual from entering school district property for a specified period of time. If deemed necessary by school administration, the local law enforcement agency may be called upon to assist with enforcement of this policy.

Related Policies and Rules: 1347P, 4172P, 4172.R1; 7421P, 7421.R1

Rule Approved: November 7, 1988; December 20, 1993  
Revised: January 17, 1994; February 9, 2004

Millard Public Schools  
Omaha, Nebraska

**AGENDA SUMMARY SHEET**

**Agenda Item:** Approval of Rule 4172.1

**Meeting Date:** April 19, 2004

**Department:** Human Resources

**Title and Brief Description:** We are reviewing and updating these policies to make them consistent and applicable to any facility or grounds the District may own or operate.

**Action Desired:** Approval

**Background:** This rule needs to be revised to make it consistent and applicable to any facility or grounds the District may own or operate.

**Options/Alternatives Considered:** N/A

**Recommendations:** Approval

**Strategic Plan Reference:** N/A

**Implications of Adoption/Rejection:** N/A

**Timeline:**

**Responsible Persons:** Kirby Eltiste, Amy Friedman

**Superintendent's Signature:**  \_\_\_\_\_



## Personnel

### Smoking and Using Tobacco

4172.1

Appropriate signs will be placed at the entrances of all buildings, and facilities and spectator areas advising all persons who enter of the provisions of Policy 4172 District policy prohibiting smoking and the use of tobacco on District property.

~~Recognizing that adults are looked upon as role models for students, the District wishes to provide an environment for its students which promotes a healthy lifestyle. The successful implementation of this rule depends upon the thoughtfulness, consideration and cooperation of everyone. All individuals on school premises share in the responsibility for adhering to and enforcing this rule.~~

Any violation of the district policy by employees shall be reported to the appropriate supervisor. The first violation will result in a verbal reprimand. Additional violations will result in written reprimands or more serious consequences up to and including termination of employment.

Related Policies and Rules: 1347, 1347.1; 7421, 7421.1

Rule Approved: November 7, 1988; December 20, 1993  
Revised: January 17, 1994  
Revised: November 5, 2001

Millard Public Schools  
Omaha, Nebraska

### AGENDA SUMMARY SHEET

**AGENDA ITEM:** Awarding Contract for Elementary #23

**MEETING DATE:** April 19, 2004

**DEPARTMENT:** Business

**TITLE & BRIEF DESCRIPTION:** Awarding of Contract for Elementary #23 – The review of bids received for Elementary #23 and the awarding of the contract for the construction project.

**ACTION DESIRED:** Approval  Discussion  Information Only

**BACKGROUND:**

Bids for Elementary #23 were received on Tuesday, April 13, 2004 at 2:00 p.m. A copy of the bid tab is attached. [Note: Alternate #1 was for EIFS rather than brick on the higher portions of the building. Alternate #2 was for a medium-grade carpet. Alternate #3 was for a high-grade carpet. Alternate #4 was for PVC rather than cast iron in certain parts of the waste and storm sewers – the use of less expensive PVC is permitted by the building code in Sarpy County.]

The apparent low bid was from Sudbeck Construction. Sudbeck has not done any buildings for the Millard Schools, nor has it done any buildings where The Schemmer Associates (i.e., Bill Cramer’s firm) has been the architect. At the time of preparation of these materials, Bill was reviewing the low bid and the experience of Sudbeck.

This Agenda Summary Sheet was prepared under the assumption that the recommendation would be to accept the low bid. If the recommendation should be otherwise, the board will be notified via e-mail or special courier. Due to cost considerations, the recommendation is to not upgrade the carpet or use IEFS, but to accept Alternate #4 (PVC pipe) which is a reduction of the base cost. [See the attached e-mail.]

Bill Cramer, project architect, will be present at the meeting to address any questions board members may have.

**OPTIONS AND ALTERNATIVES:** n/a

**RECOMMENDATION:** It is recommended that the contract for the construction of Elementary #23 be awarded to ~~Sudbeck Construction~~ Hawkins Construction Company in the amount of \$5,965,000 \$6,051,800 with such amount including the base bid and Alternates #1 & #4.

**STRATEGIC PLAN REFERENCE:** n/a

**IMPLICATIONS OF ADOPTION/REJECTION:** n/a

**TIMELINE:** Immediate.

**RESPONSIBLE PERSON:** Ken Fossen, Associate Superintendent (General Administration)

**SUPERINTENDENT’S APPROVAL:** \_\_\_\_\_

**From:** Ken Fossen (Ed Rockwell)  
**To:** Rhodes, Susan  
**Date:** 4/16/04 1:28PM  
**Subject:** Elementary #23 Bids

Susan:

I'm at SSC and don't have the board member's e-mail addresses. Could you forward this message to them for me? Thanks.

Board Members:

This is just a quick note to let you know that we will not be recommending Sudbeck Construction for the Elementary #23 construction project.

Sudbeck was the low bid, however, in reviewing their qualifications and references, we (i.e., Bill Cramer, Ed Rockwell, and I) came to the conclusion that we should pass up the low bid for the following reasons:

- (1) In calling references, we were informed that Sudbeck Construction was not always successful in keeping their projects on schedule. Since we are on a tight time schedule for completion of this project, this created a great deal of concern for us.
- (2) It appears that Sudbeck's largest project to date is \$3.3 million for a police station in LaVista. Our project is nearly twice that.

Although Sudbeck Construction appears to be capable of doing quality work, their lack of experience in projects of our size and their past history of difficulty maintaining the owner's construction schedules causes us to recommend passing over their bid in favor of the second lowest bid (i.e., Hawkins).

I will try to get in touch with you by phone to discuss further.

Ken

**CC:** Lutz, Keith; Phelps, Sheila



April 19, 2004

Mr. Kenneth J. Fossen, J.D.  
Associate Superintendent  
Millard Public Schools  
Don Stroh Administration Center  
5606 South 147<sup>th</sup> St.  
Omaha, NE 68137-2604

Re: MPS Elementary School #23  
TSA Project No. 448501

Dear Mr. Fossen:

Please find attached Bid Tabulation for the bids received for the new MPS Elementary School #23. Bids were received on Tuesday, April 13, 2004 at 2:00 P.M. The apparent low bidder is Sudbeck Construction with a lump sum base bid of \$5,988,000.

Also attached is Sudbeck Construction's "Contractor's Qualification Statement" (AIA Document A305) and a preliminary listing of proposed sub contractors. We have reviewed this document and checked the references provided for the commercial projects. Ed Rockwell has also checked some references and the following is a listing of the persons that either Ed or myself have spoken with:

Ms. Kara Pavlicek, City Administrator for La Vista  
Mr. Pat Phelan, DLR  
Re: La Vista Police Facility \$3,363,000

Mr. Don Peters, Peters & Associates  
Re: Springfield Memorial Library \$401,776  
United Methodist Church – Gretna \$750,000

Mr. Rich Odermatt & Rick Simondynes, Reeder Simondynes & Associates  
Re: Odermatt Floor Coverings \$1,700,000

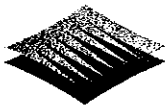
Mr. Calvin L. Hinz Architects  
Re: Resurrection Lutheran Church \$1,558,337

Mr. John Brennan, Contract Administrator, BCDM  
Re: Papillion Ideal School \$554,500

**Architects  
Engineers**

1044 North 115th Street, Suite 300  
Omaha, Nebraska 68154-4436  
402.493.4800  
fax 402.493.7951  
www.schemmer.com

*Employee Owned*



April 19, 2004  
Mr. Kenneth J. Fossen, J.D.  
TSA Project No. 448501  
Page 2

Mr. Terry Wood & Mike Fortenbury, The Schemmer Associates Inc.  
Re: Bellevue Volunteer Fire Training Classroom \$968,347

After discussions with each of the references noted above, it appears that the quality of the work performed by Sudbeck Construction was acceptable. The concern expressed by some, is relative to management of the construction schedule. Several of the projects reported that schedules were not maintained and that in some cases, once this issue was identified, little urgency was shown on the part of Sudbeck Construction to get the projects back on schedule.

We would also make the observation that based on the listing of "Completed Major Projects" provided; Sudbeck Construction has not completed a project of similar size to the proposed elementary school. In fact, there is a difference of \$2,625,000 between the largest project they have previously completed and their base bid for Elementary #23.

Based on the reference information provided and considering the importance of maintaining and meeting the specified schedule, we would recommend that Millard Public Schools not award the project to Sudbeck Construction.

Hawkins Construction Company is the second low bidder with a lump sum base bid of \$6,084,000. We recommend that MPS accept Alternates No. 1 & 4. If these alternates were accepted, the award amount to Hawkins Construction would be \$6,051,800. This amount is within the construction budget established for this project.

If you wish to discuss this matter in additional detail, please feel free to call.

Sincerely,

THE SCHEMMER ASSOCIATES INC.  
Architects -- Engineers

R. William Cramer, AIA  
Principal & Project Manager

Enclosures

/sb:p



## AGENDA SUMMARY SHEET

**AGENDA ITEM:** Awarding Contract for Elementary #23

**MEETING DATE:** April 19, 2004

**DEPARTMENT:** Business

**TITLE & BRIEF DESCRIPTION:** Awarding of Contract for Elementary #23 – The review of bids received for Elementary #23 and the awarding of the contract for the construction project.

**ACTION DESIRED:** Approval  Discussion  Information Only

**BACKGROUND:**

Bids for Elementary #23 were received on Tuesday, April 13, 2004 at 2:00 p.m. A copy of the bid tab is attached. [Note: Alternate #1 was for EIFS rather than brick on the higher portions of the building. Alternate #2 was for a medium-grade carpet. Alternate #3 was for a high-grade carpet. Alternate #4 was for PVC rather than cast iron in certain parts of the waste and storm sewers – the use of less expensive PVC is permitted by the building code in Sarpy County.]

The apparent low bid was from Sudbeck Construction. Sudbeck has not done any buildings for the Millard Schools, nor has it done any buildings where The Schemmer Associates (i.e., Bill Cramer's firm) has been the architect. At the time of preparation of these materials, Bill was reviewing the low bid and the experience of Sudbeck.

This Agenda Summary Sheet was prepared under the assumption that the recommendation would be to accept the low bid. If the recommendation should be otherwise, the board will be notified via e-mail or special courier. Due to cost considerations, the recommendation is to not upgrade the carpet or use IEFS, but to accept Alternate #4 (PVC pipe) which is a reduction of the base cost.

Bill Cramer, project architect, will be present at the meeting to address any questions board members may have.

**OPTIONS AND ALTERNATIVES:** n/a


**RECOMMENDATION:** It is recommended that the contract for the construction of Elementary #23 be awarded to Sudbeck Construction in the amount of \$5,965,000 with such amount including the base bid and Alternate #4.

**STRATEGIC PLAN REFERENCE:** n/a

**IMPLICATIONS OF ADOPTION/REJECTION:** n/a

**TIMELINE:** Immediate.

**RESPONSIBLE PERSON:** Ken Fossen, Associate Superintendent (General Administration)

**SUPERINTENDENT'S APPROVAL:** 





AGENDA SUMMARY SHEET

**Agenda Item:** Approval of Rules 2100.09 Director of Administrative Affairs (Passarelli), 2100.10 Director of Special Education (Snyder), 2100.11 Director of Elementary and Early Childhood Education (Newton), 2100.12 Executive Director for Planning, Evaluation, and Information Services (Crawford), 2100.14 Director of Pupil Services (Farr), 2100.16 Director of Secondary Education (Porter), 2100.18 Director of Employee Relations (Moore), 2100.19 Director of Personnel (Conrad), 2100.21 Director of Communications (Friedman), 2100.28 Director of Staff Development and Instructional Improvement (Flood)

**Meeting Date:** April 19, 2004

**Department:** Human Resources

**Title and Brief Description:** We are completing the examination and updating of the job descriptions (2000 series).

**Action Desired:** Approval of Rules 2100.09, 2100.10, 2100.11, 2100.12, 2100.14, 2100.16, 2100.18, 2100.19, 2100.21, and 2100.28

**Background:** These rules (job descriptions) need to be reviewed for changes and length of contract.

**Options/Alternatives Considered:** N/A

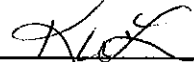
**Recommendations:** Approval of Rules 2100.09 Director of Administrative Affairs (Passarelli), 2100.10 Director of Special Education (Snyder), 2100.11 Director of Elementary and Early Childhood Education (Newton), 2100.12 Executive Director for Planning, Evaluation, and Information Services (Crawford), 2100.14 Director of Pupil Services (Farr), 2100.16 Director of Secondary Education (Porter), 2100.18 Director of Employee Relations (Moore), 2100.19 Director of Personnel (Conrad), 2100.21 Director of Communications (Friedman), 2100.28 Director of Staff Development and Instructional Improvement (Flood)

**Strategic Plan Reference:** N/A

**Implications of Adoption/Rejection:** N/A

**Timeline:** We will continue to bring job descriptions from the 2000 series to you this year.

**Responsible Persons:** Dr. Kirby Eltiste

**Superintendent's Signature:**  \_\_\_\_\_

## Administrator Job Description

2100.09

### Title: Director of Administrative Affairs

Reports to: Superintendent of Schools

**General Summary:** ~~Directs the development and implementation of district policies, site-based planning activities, and assists with the governmental affairs/legislative lobbying efforts.~~ Directs the strategic and site-based planning process, governmental affairs, Project PAYBAC, UNO Cadre program, North Central Accreditation, leadership development and special projects.

### Essential Functions:

1. Develops, coordinates and implements the district plan for site-based planning. ~~20%~~15%
2. Serves as internal facilitator for the district strategic planning process. ~~10%~~5%
3. Organizes and implements the district leadership program. ~~10%~~5%
4. Directs the development and implementation of all district policies. ~~10%~~5%
5. Directs the district's legislative lobbying efforts and governmental affairs. ~~10%~~15%
6. Designs and implements the business/school partnership. ~~10%~~5%
- ~~7. Coordinates the district's community education program. 4%~~
7. Evaluates administrators as assigned by the Superintendent. 10%
- ~~9. Assumes other related responsibilities as assigned by the Superintendent. 5%~~
8. Manages federal programs as assigned. 5%
9. Attends all School Board and Cabinet Meetings. 5%
10. Develop School Calendar. ~~4%~~10%
11. Direct North Central Accreditation Process. 5%
12. Direct the District Cadre Program. 5%
13. Direct Special Projects as assigned. 5%
14. Performs other duties as assigned by the Superintendent (5%)

Length of Contract: 228 days 12 Months

**Qualifications:**

1. **Education Level:** A doctoral degree from an approved institution with a major in educational administration or the accepted equivalent is preferred. A six-year specialist degree is in educational administration or the accepted equivalent is required.
2. **Certification or Licensure:** Appropriate NE Administrative Certification required.
3. **Experience desired:** Successful administrative experience in the area of ~~staff development, and site-planning,~~ and governmental affairs.
4. **Other requirements:** Ability to work with individuals and groups in the development and implementation of ~~a district-classified staff development and site-based~~ planning programs; ability to compile and prepare reports.

**Special Requirements:**

|   | Occasional<br><u>1 - 32%</u> | Frequent<br><u>33 - 66%</u> | Constant<br><u>67% +</u> |
|---|------------------------------|-----------------------------|--------------------------|
| 1. Standing .....                                   |                              | X                           |                          |
| 2. Walking .....                                    |                              | X                           |                          |
| 3. Sitting .....                                    |                              | X                           |                          |
| 4. Lifting <u>20</u> lb. max. ....                  | X                            |                             |                          |
| 5. Carrying <u>50</u> feet .....                    | X                            |                             |                          |
| 6. Pushing / Pulling .....                          | X                            |                             |                          |
| 7. Climbing / Balancing .....                       | X                            |                             |                          |
| 8. Stooping / Kneeling / Crouching / Crawling ..... | X                            |                             |                          |
| 9. Reaching / Handling .....                        | X                            |                             |                          |
| 10. Speaking / Hearing .....                        |                              |                             | X                        |
| 11. Seeing / depth perception / color .....         |                              |                             | X                        |

The statements herein are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities, duties, and skills required of personnel so classified. Responsibilities and duties assigned are at the discretion of the immediate supervisor (and/or superintendent).

Employee Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Supervisor Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Rule Approved: May 4, 1998  
 Revised: September 13, 1999; February 21, 2000

Millard Public Schools  
 Omaha, Nebraska

## Administrator Job Description

2100.10

### Title: Director of Special Education

**Reports to:** Associate Superintendent for Educational Services

**General Summary:** Designs, develops and delivers those programs and services determined appropriate for those students with verified special needs; evaluates programs, services and personnel, as assigned.

#### Essential Functions:

1. Directs and assists others in the development, implementation, and supervision of classroom programs for children with disabilities, including related services. (18%)
2. Arranges contract services for those ~~children~~students whose needs are ~~so unique they cannot~~ not able to be met within the local district ~~under the Level III model of Nebraska's law for service to the disabled~~. (3%)
3. Coordinates programs for homebound or hospitalized children who qualify under Nebraska's restrictions on such programs. (2%)
4. ~~Designs and directs programs in the areas of physical therapy and occupational therapy.~~
4. Designs and administers procedures for evaluation, program development, placement and ~~reappraisals~~reevaluation of students in relation to their need and the special services program available. (12%)
5. Prepares all federal, state and local reports on special education programs and students with disabilities. (10%)
6. Directs the budget planning for programs which serve students with disabilities and implement the special education budget in accordance with district procedures. (7%)
7. Acts as special education liaison with public and private agencies, organizations and professional personnel in securing and providing services for children with disabilities. (10%)
8. Participates in the recruitment, selection and assignment of all special education personnel. (7%)
9. Assists others in the development and provision of ~~inservice training~~ staff development for special education personnel. (5%)
10. ~~Is responsible for the direct supervision~~ Supervise and evaluation ~~evaluate~~ of all special education administrative personnel including the assignment of areas and responsibility. (5%)
12. ~~Assigns areas of responsibility to each of the special education administrators.~~
11. ~~Is responsible for~~ Supervise the development, coordination and operation of the ~~special education~~ summer school program for students with disabilities. (3%)
12. ~~Is responsible for recommending~~ Recommend policies and procedures appropriate to special education laws and operations within the district. (12%)
13. Attends all School Board and Cabinet meetings. (5%)
14. Assumes other responsibilities as assigned. (1%)

Length of contract: 228 days 12 Months

**Qualifications:**

1. Education Level: A doctoral degree from an approved institution with a major in educational administration or the accepted equivalent is preferred. A six-year specialist degree in educational administration or the accepted equivalent is required.
2. Certification or Licensure: Appropriate Nebraska Administrative Certificate.
3. Experience desired: Four years of successful experience in the administration of a special education program is preferred; three years is required.
4. Other requirements: Experience and leadership abilities in the area of special education - sensitivity to the needs and objectives of the district and the ability to supervise and evaluate the work of others.

**Special Requirements:**

|   | Occasional<br>1 - 32% | Frequent<br>33 - 66% | Constant<br>67% + |
|---|-----------------------|----------------------|-------------------|
| 1. Standing .....                                   | X                     |                      |                   |
| 2. Walking .....                                    |                       | X                    |                   |
| 3. Sitting .....                                    |                       | X                    |                   |
| 4. Lifting <u>20</u> lb max. ....                   | X                     |                      |                   |
| 5. Carrying <u>25</u> feet .....                    | X                     |                      |                   |
| 6. Pushing / Pulling .....                          | X                     |                      |                   |
| 7. Climbing / Balancing .....                       | X                     |                      |                   |
| 8. Stooping / Kneeling / Crouching / Crawling ..... | X                     |                      |                   |
| 9. Reaching / Handling .....                        | X                     |                      |                   |
| 10. Speaking / Hearing .....                        |                       |                      | X                 |
| 11. Seeing / depth perception / color .....         |                       |                      | X                 |

The statements herein are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities, duties, and skills required of personnel so classified. Responsibilities and duties assigned are at the discretion of the supervisor and/or superintendent.

Employee Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Supervisor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Rule Millard Public Schools  
Approved: July 21, 1980; May 20, 1996 Omaha, NE

**Title: Director of Elementary and Early Childhood Education**

**Reports to:** Associate Superintendent for Educational Services

**General Summary:** Directs the planning, implementation, and evaluation of programming related to early childhood and elementary education for students birth through grade five, and its accompanying routines and activities for the school district, under the direction of the Associate Superintendent for Educational Services.

**Essential Functions:**

1. Coordinates the development of learner outcomes, curriculum, assessments and alternative programs at the elementary level and ensures PreK-12 articulation ~~and appropriate evaluation of programs and processes~~; interprets, along with building personnel, the elementary program to staff, parents, community and the Board of Education uses student achievement data for curriculum review; provides expert assistance to district curriculum personnel related to developmentally appropriate curriculum, objectives, instruction, and materials for students in the K-5 school. (30%)
2. Directs and serves as an advocate for early childhood care and education; directs the development of early childhood care and education programs (pre schools, Montessori pre school, child care programs, etc.); directs and develops parent and family education programs; researches current best practices in early childhood education and disseminates information; assists with development of transition plans families and staff with the transitions from home and/or child care to school. (25%)
3. Directs the development of PreK-5 education budgets; works with district grant coordinator in developing and securing grants for PreK-5 programs; acts as a resource in the evaluation of staff and /or PreK-5 education programs. (10%)
4. Acts as curriculum department liaison with district, community and state programs such as Early Childhood Special Education, Head Start, ~~Title I, ESL,~~ community child care programs, community education programs, Office of Child Development, and Kids' Network; ~~uses student achievement data for curriculum review; provides expert assistance to district curriculum personnel related to developmentally appropriate curriculum, objectives, instruction, and materials for students in the early years of school.~~ (10%)
5. Works with and provides input to other departments and curriculum division members to ensure provision of a comprehensive and effective educational program. (5%)
6. Serves as a resource to elementary principals to ensure developmentally appropriate programming, implementing and monitoring curricular program components. (5%)
7. Coordinates and directs the ~~designing, development and maintenance of appropriate offerings for gifted children~~ K-5 High Ability Learner program in the elementary schools. (5%)
8. Works with the Director of Staff Development, building principals and ~~elementary department heads~~ MEP Facilitators to design appropriate programming for the professional growth of staff in the PreK-5 schools. (2%)  
(5%)
9. Attends all School Board and Cabinet meetings. (5%)
10. Maintains knowledge of current educational issues through reading, conference attendance and other personal growth experiences. (2%)
11. Supervises elementary ~~department heads~~ MEP & EC support program (FRC, PWP) and evaluates accordingly. (2%)
11. ~~Directs and coordinates the PreK-5 summer writing process and PreK-5 summer school.~~ (2%)
12. Coordinates & directs the Title 1 program in the elementary schools.

13. Assists with development, implementation and maintenance of ELL program in the elementary schools.
14. Assumes those other responsibilities related to PreK-5 education as assigned by the Associate Superintendent for Educational Services. (2%)

Contract Length: 228-day 12 Months

**Qualifications:**

1. Education Level: A doctoral degree from an approved institution with a major in educational administration or the accepted equivalent is preferred. A six-year specialist degree in educational administration or the accepted equivalent is required.
2. Certification or Licensure: Appropriate NE Administrative Certification required
3. Experience desired: Teaching experience in elementary and/or early childhood is preferred required. Experience with family education and early childhood care is desired. Previous supervisory experience is required.
4. Other requirements: Strong oral and written communications skills.

**Special Requirements:**

|   | Occasional<br><u>1 - 32%</u> | Frequent<br><u>33 - 66%</u> | Constant<br><u>67% +</u> |
|---|------------------------------|-----------------------------|--------------------------|
| 1. Standing .....                                   | x                            |                             |                          |
| 2. Walking .....                                    |                              | x                           |                          |
| 3. Sitting .....                                    |                              | x                           |                          |
| 4. Lifting <u>20</u> lb max. ....                   | x                            |                             |                          |
| 5. Carrying <u>25</u> feet .....                    | x                            |                             |                          |
| 6. Pushing / Pulling .....                          | x                            |                             |                          |
| 7. Climbing / Balancing .....                       | x                            |                             |                          |
| 8. Stooping / Kneeling / Crouching / Crawling ..... | x                            |                             |                          |
| 9. Reaching / Handling .....                        | x                            |                             |                          |
| 10. Speaking / Hearing .....                        |                              |                             | x                        |
| 11. Seeing / depth perception / color .....         |                              |                             | x                        |

The statements herein are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities, duties, and skills required of personnel so classified. Responsibilities and duties assigned are at the discretion of the supervisor and/or superintendent.

Employee Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Supervisor Signature: \_\_\_\_\_ Date: \_\_\_\_\_



**Administrator Job Description**

**2100.12**

**Title: Executive Director for Planning, Evaluation and Information Services**

**Reports to: Superintendent of Schools**

**General Summary:** Directs the planning and program evaluation for the district to facilitate improvement in the educational programs and services of the district.

**Essential Functions:**

1. Conceptualizes and implements methodologies for planning -- including projecting student enrollment, assigning neighborhoods to schools and projecting long range needs for new schools. 10%
2. Supports the Superintendent and the Board in district-level and site-based planning. 5%
3. Manages the district's assessment program, in collaboration with the Educational Services Division, both for norm-referenced and criterion-referenced assessment. 25%
4. Coordinates district evaluation activities (e.g. ~~North Central, state self-study evaluation~~, school recognition programs, curriculum and instruction programs) as assigned by the superintendent. 5%
5. Provides summary reports on district planning and evaluation activities to the Millard Board of Education as directed by the superintendent. 15%
6. Evaluates district programs to determine effectiveness. 15%
7. Receives, evaluates and approves all proposals to conduct research in the Millard Public Schools as submitted by staff or outside organizations, agencies or individuals. Proposals will be referred to appropriate parties for review and recommendation. 5%
8. Works with the Technology Division and the Pupil Services Department to maintain student database and to provide appropriate feedback to administrators and staff. 10%
9. Attends all School Board and Cabinet Meetings. (5%)
10. Performs other duties as assigned by the Superintendent. 5%

**Length of Contract: ~~228 days~~ 12 Months**

**Qualifications:**

1. Education Level: A doctoral degree from an approved institution with a major in educational administration, educational psychology, or the accepted equivalent is preferred. ~~A six-year educational specialist degree is required.~~
2. Certification or Licensure: Nebraska Administrative Certification preferred but not required.
3. Experience desired: Five years of successful experience in administration with experience in planning, research and evaluation is preferred. Three years of experience is required.
4. Other requirements: Leadership skills in the following areas: planning, research, assessment and evaluation. Ability to work with other administrators and ability to assess the needs of the district.

**Special Requirements:**

|   | Occasional<br>1 - 32% | Frequent<br>33 - 66% | Constant<br>67% + |
|---|-----------------------|----------------------|-------------------|
| 1. Standing .....                                   | X                     |                      |                   |
| 2. Walking .....                                    |                       | X                    |                   |
| 3. Sitting .....                                    |                       | X                    |                   |
| 4. Lifting _____ lb max. ....                       | X                     |                      |                   |
| 5. Carrying _____ feet .....                        | X                     |                      |                   |
| 6. Pushing / Pulling.....                           | X                     |                      |                   |
| 7. Climbing / Balancing.....                        | X                     |                      |                   |
| 8. Stooping / Kneeling / Crouching / Crawling ..... | X                     |                      |                   |
| 9. Reaching / Handling .....                        | X                     |                      |                   |
| 10. Speaking / Hearing .....                        |                       |                      | X                 |
| 11. Seeing / depth perception / color .....         |                       |                      | X                 |

The statements herein are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities, duties, and skills required of personnel so classified. Responsibilities and duties assigned are at the discretion of the superintendent.

Employee Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Supervisor Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Approved: June 27, 1989  
 Revised: July 21, 1997; September 21, 1998; September 13, 1999

Millard Public Schools  
 Omaha, NE

## Administrator Job Description

2100.14

### Title: Director of Pupil Services

Reports to: ~~Associate Superintendent for Educational Services~~ Assistant Superintendent for Human Resources

**General Summary:** Designs, develops, implements and evaluates those programs and services in the areas of health, psychological services, response services counseling programs~~guidance and counseling and district testing~~; directs those student services related to student placement, ~~eensus~~, attendance, student records, suspension and expulsion, ~~at-risk programming~~ and the development or modification of appropriate policies.

#### Essential Functions:

1. Designs, directs, and evaluates those health services provided students. (10%)
2. Directs the development and supervision of the district's psychological services and works with others to determine the appropriate level of service. (10%)
3. Develops and coordinates and supervises ~~those guidance and~~ response services counseling services~~programs~~ needed by the district. (10%)
4. Administers and supervises procedures for enrollment, transfer and placement of students within the school system, as per law, regulation and/or board policy. (10%)
5. Administers and supervises the student attendance policy and program. (1%)
6. Directs the development and implementation of all procedures regarding the collection, maintenance and dissemination of student records. (5%)
7. ~~Directs and coordinates those district testing programs outside of the MEP (Millard Educational Program)~~Develops, directs, and implements the District safety program. (5%)
8. Develops, directs, and implements procedures for ~~suspension, expulsion and mandatory reassignment of a student discipline~~ within the district. (10%)
9. Administers and supervises the District crisis team. (1%)
10. Prepares budget requests for all of the pupil service areas and monitors budgetary expenditures. (2%)
11. Maintains liaison with community organizations and agencies related to pupil ~~personnel~~ services. (1%)
12. Administers and supervises Section 504 programs. (5%)
13. ~~Works with others in the design, development and implementation of school community programs promoting career awareness and exploration.~~
13. Recommends selection and assignment of pupil ~~personnel~~ services staff. (1%)
14. Administers and supervises Millard Intervention Team (MIT) procedures and activities. (2%)
15. Works with others in the identification and provision of those staff development activities deemed appropriate. (1%)
16. ~~Responsible for evaluation~~ Evaluates of pupil ~~personnel~~ services staff in accord with district guidelines. (1%)
17. ~~Develops and coordinates those plans, procedures and programs serving at-risk students who are not verified for special education.~~
17. Directs District Safety & Security Programs. (15%)

18. Assists with the development of Board policies related to pupil ~~personnel~~ services. (3%)

~~17. Administers the district student census system.~~

19. Develops, directs, and implements district drug prevention programs. (1%)

20. Attends all school Board and Cabinet Meetings. (5%)

21. Performs any other duties as assigned by the associate Assistant Superintendent for Human Resources. (1%)

Length of contract: ~~228 days~~ 12 Months

**Qualifications:**

1. Education Level: A doctoral degree from an approved institution with a major in educational administration or the accepted equivalent is preferred. A six-year specialist degree in educational administration or the accepted equivalent is required.
2. Certification or Licensure: Appropriate Nebraska Administrative Certificate.
3. Experience desired: Four years of successful experience in administration with experience in pupil personnel services or guidance counseling; three years experience is required.
4. Other requirements: Ability to supervise student services, sensitivity to needs of students and objectives of the school district - able to work with parents, administrators and teachers.

**Special Requirements:**

|   | Occasional<br><u>1 - 32%</u> | Frequent<br><u>33 - 66%</u> | Constant<br><u>67% +</u> |
|---|------------------------------|-----------------------------|--------------------------|
| 1. Standing .....                                   | X                            |                             |                          |
| 2. Walking .....                                    |                              | X                           |                          |
| 3. Sitting .....                                    |                              | X                           |                          |
| 4. Lifting <u>20</u> lb max. ....                   | X                            |                             |                          |
| 5. Carrying <u>25</u> feet .....                    | X                            |                             |                          |
| 6. Pushing / Pulling .....                          | X                            |                             |                          |
| 7. Climbing / Balancing .....                       | X                            |                             |                          |
| 8. Stooping / Kneeling / Crouching / Crawling ..... | X                            |                             |                          |
| 9. Reaching / Handling .....                        | X                            |                             |                          |
| 10. Speaking / Hearing .....                        |                              |                             | X                        |
| 11. Seeing / depth perception / color .....         |                              |                             | X                        |

The statements herein are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities, duties, and skills required of personnel so classified. Responsibilities and duties assigned are at the discretion of the supervisor and/or superintendent.

Employee Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Supervisor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Rule Millard Public Schools  
Approved: July 21, 1981; May 20, 1996 Omaha, NE

## Administrator Job Description

2100.16

### Title: Director of Secondary Education

Reports to: Associate Superintendent for Educational Services

**General Summary:** Directs the planning, implementation, and evaluation of programming related to secondary education for students grade 6 through 12, and its accompanying routines and activities for the school district, under the direction of the Associate Superintendent for Educational Services.

#### Essential Functions:

1. Assists the Associate Superintendent in the development of the program model to be utilized in the planning, development and evaluation of curriculum in the district. (3%)
2. Develops and coordinates processes and procedures which will ensure the articulation of K-12 programming where possible and/or appropriate. (5%)
3. Coordinates the development and utilization of learner outcomes and assessment procedures in the secondary program. (3%)
4. Assists in the evaluation of the curricular program and materials and makes appropriate recommendations concerning their use. (3%)
5. ~~Supervises the administration of secondary summer school.~~ Directs secondary ELL program. (3%)
6. Works with building administrators, the Director of Staff Development and Secondary Department Heads to coordinate the work of building instructional teams. (3%)
7. Assists in the development of a leadership-training program for secondary administrators, curriculum specialists, department heads, building level instructional teams and other fulfilling positions designed to further secondary education in the district. (1%)
8. Serves as a resource to secondary administrators in understanding and implementing the program components so that building-level (site-based) administration can assume responsibility for the programs in their respective buildings. (2%)
9. Serves as a resource to secondary administrators to ensure developmentally appropriate programming for all students. (1%)
10. Works cooperatively with other departments (i.e., personnel, business, planning and evaluation) to ensure the provision of both a comprehensive and effective educational program. (2%)
11. Directs coordination of special projects by working with department heads and building administrators in the designing, development, and maintenance of appropriate offerings for gifted High Ability Learner students in the secondary schools. (3%)
12. Works with, and provides input to special program personnel (technology, media, pupil services, SPED, ELL, etc.) in issues related to secondary education. (3%)
13. Interprets, along with building personnel, the secondary program to staff, parents, community and the Board of Education. (3%)

14. Works with the Director of Staff Development and other appropriate personnel in designing appropriate programming for the professional growth of staff in the secondary schools. (3%)
15. Maintains knowledge of current educational issues through reading, conference attendance and other personal growth experiences. (3%)
16. Works closely with those who serve as content leaders for the district (i.e. curriculum specialists, department heads) or who provide support as a resource to the building program (i.e. grants writer, Coordinator of Special Projects) and evaluates accordingly. (21%)
17. Assists in the evaluation of secondary administrators as assigned by the Superintendent of Schools. (8%)
18. Serves as a liaison to those building administrators responsible for the operation of the extra-curricular and co-curricular program. (3%)
19. Assists others in the design and development of those programs serving students outside of the normal school structure (i.e. night school, Millard Learning Center, school-community programs). (3%)
20. Serves as a resource to building-level administrators in areas identified by the Superintendent or designee. (2%)
21. Develops and recommends the budget necessary to operate the secondary education program. (5%)
22. Reports to the Associate Superintendent, the office of the Superintendent, and the Board of Education on a regular basis as it regards the progress or problems encountered at the secondary level. (3%)
23. Attends ~~Board of Education~~ all School Board and Cabinet Meetings. (5%)
24. Acts as curriculum department liaison with district, community, university systems, and state programs. (2%)
25. Assumes those other responsibilities relating to secondary education as assigned by the Associate Superintendent for Educational Services. (3%)

Length of Contract: ~~228 days~~ 12 Months

**Qualifications:**

1. Education Level: A doctoral degree from an approved institution with a major in educational administration or the accepted equivalent is preferred. A six-year specialist degree in educational administration or the accepted equivalent is required.
2. Certification or Licensure: Appropriate Nebraska Administrative Certificate.
3. Experience desired: Four years of successful administrative experience in the area of curriculum.
4. Other requirements: Strong leadership and planning skills. Possession of good oral and written communications skills.

**Special Requirements:**

|     |  | Occasional<br><u>1 - 32%</u> | Frequent<br><u>33 - 66%</u> | Constant<br><u>67% +</u> |
|-----|--|------------------------------|-----------------------------|--------------------------|
| 1.  | Standing .....                                   | X                            |                             |                          |
| 2.  | Walking .....                                    |                              | X                           |                          |
| 3.  | Sitting .....                                    |                              | X                           |                          |
| 4.  | Lifting <u>20</u> lb max. ....                   | X                            |                             |                          |
| 5.  | Carrying <u>50</u> feet .....                    | X                            |                             |                          |
| 6.  | Pushing / Pulling .....                          | X                            |                             |                          |
| 7.  | Climbing / Balancing.....                        | X                            |                             |                          |
| 8.  | Stooping / Kneeling / Crouching / Crawling ..... | X                            |                             |                          |
| 9.  | Reaching / Handling .....                        | X                            |                             |                          |
| 10. | Speaking / Hearing .....                         |                              |                             | X                        |
| 11. | Seeing / depth perception / color .....          |                              |                             | X                        |

The statements herein are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities, duties, and skills required of personnel so classified. Responsibilities and duties assigned are at the discretion of the supervisor and building principal (or superintendent).

Employee Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Supervisor Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Rule approved: March 18, 1991  
 Revised: May 20, 1996; May 21, 2001

Millard Public Schools  
 Omaha, NE:



**Administrator Job Description**

**2100.18**

**Title: Director of Employee Relations**

**Reports to:** Assistant Superintendent of Human Resources

**General Summary:** Supports the educational programs and services of the district by developing and administering those phases of the personnel program which include: collective bargaining, data processing, record keeping, contracts, compensation/benefit programs, and certification. Assists with recruitment, selection, assignment and evaluation of all employees.

**Essential Functions:**

1. Administers the employee compensation and benefits program for the district. (35%)
2. Coordinates the MIS, records management and employee photo ID systems for Human Resources and serves as liaison to Business Office and Payroll. (15%)
3. Coordinates collective bargaining by serving as negotiator, preparing and analyzing district proposals, analyzing and evaluating employee proposals, conducting comparability studies, administering and interpreting adopted agreements and resolving grievances. (10%)
4. Interprets existing personnel policies and regulations to staff members, and makes recommendations concerning formulation of policies and regulations. (10%)
5. Coordinates the development and distribution of personnel handbooks and collective bargaining agreements to all personnel. (5%)
6. Coordinates the submission of all state and federal personnel reports. (5%)
7. Coordinates the development and distribution of salary letters and letters of intent to all personnel. (5%)
8. Attends all School Board meetings and Cabinet Meetings. (5%)
9. Assists in preparation and administration of the human resources budget. (5%)
10. Assumes other responsibilities assigned by the Assistant Superintendent of Human Resources. (5%)

Length of contract: ~~228 days~~ 12 Months

**Qualifications:**

1. Education Level: A doctoral degree from an approved institution with a major in educational administration or the accepted equivalent is preferred; a six-year specialist degree is required.
2. Certification or Licensure: A Nebraska Administrative and Supervisory Certificate with the appropriate endorsement.
3. Experience desired: Four years of successful experience in personnel administration is preferred, three years is required.
4. Other requirements: Ability to work with individuals and groups in the development and implementation of the district's, compensation and evaluation programs; ability to compile and prepare reports, and project staff needs of the district.

**Special Requirements:**

|   | Occasional<br><u>1 - 32%</u> | Frequent<br><u>33 - 66%</u> | Constant<br><u>67% +</u> |
|---|------------------------------|-----------------------------|--------------------------|
| 1. Standing .....                                   | x                            |                             |                          |
| 2. Walking .....                                    |                              | x                           |                          |
| 3. Sitting .....                                    |                              | x                           |                          |
| 4. Lifting <u>25</u> lb max. ....                   | x                            |                             |                          |
| 5. Carrying <u>50</u> feet .....                    | x                            |                             |                          |
| 6. Pushing / Pulling.....                           | x                            |                             |                          |
| 7. Climbing / Balancing.....                        | x                            |                             |                          |
| 8. Stooping / Kneeling / Crouching / Crawling ..... | x                            |                             |                          |
| 9. Reaching / Handling .....                        | x                            |                             |                          |
| 10. Speaking / Hearing .....                        |                              |                             | x                        |
| 11. Seeing / depth perception / color .....         |                              |                             | x                        |

The statements herein are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities, duties, and skills required of personnel so classified. Responsibilities and duties assigned are at the discretion of the supervisor and Superintendent.

Employee Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Supervisor Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Rule  
Revised: 3/18/1991; 5/20/1996; 9/21/1998; 6/5/2000

Millard Public Schools  
Omaha, NE

## Administrator Job Description

2100.19

### Title: Director of Personnel

Reports to: Assistant Superintendent of Human Resources

**General Summary:** Supports the educational programs and services of the district by developing and coordinating those phases of the personnel program which include: recruitment, selection, assignment, retention and evaluation of staff, data processing, record keeping, contracts and certification.

#### Essential Functions:

1. Coordinates the recruiting, interviewing, selecting, assigning, retaining, evaluating and dismissing of teachers, professional/technical staff, paras, secretaries, custodial/maintenance, food service, substitute teachers and other assigned staff. (40%)
2. Assists in determining the personnel needs for the district. Maintains contact with all departments and schools in planning and anticipating personnel needs of the school program. (~~10%~~14%)
3. Assists in the preparation and administration of the human resources budget. (~~10%~~2%)
4. Coordinates the tracking of employee retention. (~~10%~~5%)
5. Coordinates employment contracts and teacher certification including alternative certification methods and programs. (5%)
6. Assists with the submission of all district, state and federal personnel reports. (5%)
7. Develops, maintains and updates the Human resources web page and on-line application process. (~~5%~~2%)
8. Attends all School Board meetings and Cabinet Meetings. (5%)
9. Assists the Director of Employee Relations in Human Resource Information Systems. (5%)
10. Assumes other responsibilities delegated by the Assistant Superintendent for Human Resources. (5%)
11. Assists in the supervision of teacher and para substitutes, as well as, day-to-day assignments. (10%)
12. Assists in the training of cooperating teachers. (2%)

Length of contract: 12-month

**Qualifications:**

1. Education Level: A doctoral degree from an approved institution with a major in educational administration or the accepted equivalent is preferred; a six-year specialist degree is required.
2. Certification or Licensure: A Nebraska Administrative and Supervisory Certificate with the appropriate endorsement.
3. Experience desired: Four years of successful experience in personnel administration is preferred, three years of administrative experience is required.
4. Other requirements: Ability to work with individuals in the development and implementation of district recruitment and selection program and to prepare reports and project staff needs of the district.

**Special Requirements:**

|     |   | Occasional<br><u>1 - 32%</u> | Frequent<br><u>33 - 66%</u> | Constant<br><u>67% +</u> |
|-----|---|------------------------------|-----------------------------|--------------------------|
| 1.  | Standing .....                                  | X                            |                             |                          |
| 2.  | Walking .....                                   |                              | X                           |                          |
| 3.  | Sitting .....                                   |                              | X                           |                          |
| 4.  | Lifting <u>25</u> lb max. ....                  | X                            |                             |                          |
| 5.  | Carrying <u>50</u> feet .....                   | X                            |                             |                          |
| 6.  | Pushing / Pulling.....                          | X                            |                             |                          |
| 7.  | Climbing / Balancing.....                       | X                            |                             |                          |
| 8.  | Stooping / Kneeling / Crouching / Crawling..... | X                            |                             |                          |
| 9.  | Reaching / Handling .....                       | X                            |                             |                          |
| 10. | Speaking / Hearing .....                        |                              |                             | X                        |
| 11. | Seeing / depth perception / color.....          |                              |                             | X                        |

The statements herein are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities, duties, and skills required of personnel so classified. Responsibilities and duties assigned are at the discretion of the supervisor (or superintendent).

Employee Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Supervisor Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Approved: June 5, 2000

Millard Public Schools  
Omaha, NE

**Administrator Job Description**

2100.21

**Title: Director of Communications**

**Reports to:** Superintendent of Schools

**General Summary:** Plans and conducts the District's public relations/marketing program designed to support the educational programs and services of the District by keeping the staff, students, parents and public informed of the District's programs, accomplishments, and point of view. Prepares and distributes fact sheets, news releases, photographs and audio/video recordings to media representatives and others who may be interested in learning about the District's programs and services.

**Essential Functions:**

1. Supervises and coordinates the preparation of school district publications, ensuring quality. (20%)
- 2.. Assists the Board of Education in setting, implementing and evaluating public relations/marketing goals. (10%)
3. Serves as liaison between the district and the news media, produces and distributes news releases including all print and audio/visual materials and organizes news conferences. (20%)
4. Serves as a consultant in the preparation and production of informational materials prepared by school personnel. (10%)
5. Plans and designs communication strategies to inform the public about specific problems or situations. (10%)
6. Serves as a source of information about the schools to individuals and groups from the community. (10%)
7. Is accountable for a communication audit and analysis on a regular basis. (10%)
8. Attends all School Board and Cabinet Meetings (5%)
9. Assumes other responsibilities assigned by the superintendent. (~~10%~~)(5%)

Length of contract: ~~Twelve-Month~~ **12 Months**

**Qualifications:**

1. Education Level: Bachelor's degree with a major in marketing, communications, public relations or journalism; a Master's degree is preferred.
2. Certification or Licensure:
3. Experience desired: Successful experience in marketing communications, or public relations.
4. Other requirements: Ability to work with news media in the development of school-related stories. Ability to develop and implement public relations goals. Ability to work with principals in meeting specific school public relations needs. Demonstrates excellent writing skills. Demonstrates good organizational skills.

**Special Requirements:**

|   | Occasional<br><u>1 - 32%</u> | Frequent<br><u>33 - 66%</u> | Constant<br><u>67% +</u> |
|---|------------------------------|-----------------------------|--------------------------|
| 1. Standing .....                                   |                              | X                           |                          |
| 2. Walking .....                                    |                              | X                           |                          |
| 3. Sitting .....                                    |                              | X                           |                          |
| 4. Lifting <u>20</u> lb max. ....                   | X                            |                             |                          |
| 5. Carrying <u>50</u> feet .....                    | X                            |                             |                          |
| 6. Pushing / Pulling.....                           | X                            |                             |                          |
| 7. Climbing / Balancing.....                        | X                            |                             |                          |
| 8. Stooping / Kneeling / Crouching / Crawling ..... | X                            |                             |                          |
| 9. Reaching / Handling.....                         | X                            |                             |                          |
| 10. Speaking / Hearing .....                        |                              |                             | X                        |
| 11. Seeing / depth perception / color .....         |                              |                             | X                        |

The statements herein are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities, duties, and skills required of personnel so classified. Responsibilities and duties assigned are at the discretion of the supervisor.

Employee Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Supervisor Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Rule  
 Approved: May 1, 1995  
 Revised: July 21, 1997; September 21, 1998

Millard Public Schools  
 Omaha, NE

*171*

## Administrator Job Description

2100.28

### Title: Director of Staff Development and Instructional Improvement

**Reports to:** Associate Superintendent for Educational Services

**General Summary:** The director of staff development and instructional improvement supports the educational programs and services of the district by ensuring that the teacher evaluation program is monitored and fully implemented and that professional development and continual learning opportunities are planned, delivered and utilized for all staff members.

#### Essential Functions:

1. Organizes and implements the instructional improvement program for differentiating instruction. 20%
2. Directs the teacher evaluation program. 15%
3. Ensures that the staff development needs of certified and classified staff are determined to adequately support the Millard Education Program. 15%
4. ~~Directs~~Supports the Induction Program, including the Mentor Program. 12%
5. Assists principals, teachers and district-level personnel in the planning, developing and implementing of staff development activities. ~~12%~~5%
6. Organizes and implements the staff development program for technology. ~~5%~~12%
7. Assists in evaluating the district's staff development activities. 3%
8. Develops and administers the staff development plan and budget for the district. 2%
9. Secures resource personnel to conduct staff development activities for administrators and teachers. 2%
10. Identifies needs for credit courses and works with administrators of colleges and universities and E.S.U. to provide college credit courses and programs within the district. 2%
11. Serves as a liaison between the district and other educational agencies in the development, coordination and implementation of programs for staff development. 1%
12. Conducts workshops, seminars and conferences on appropriate topics for all certified staff members. 1%
13. Performs such other tasks and assumes such other responsibilities as the Associate Superintendent for Educational Services may assign. 5%
14. Attends all School Board and Cabinet Meetings. ~~5%~~4%
15. Oversees professional library. 1%

Length of contract: ~~228 days~~ 12 Months

**Qualifications:**

1. Education Level: A doctoral degree from an approved institution with a major in educational administration or the accepted equivalent is preferred. A six-year specialist degree in educational administration or the accepted equivalent is required.
2. Certification or Licensure: Appropriate NE Administrative Certification required.
3. Experience desired: Five years of successful administrative experience in the area of instructional improvement, staff development, and staff evaluation is preferred; three years experience is required. Previous supervisory experience is required.
4. Other requirements: Ability to work with individuals and groups in the development and implementation of a district staff development and instructional improvement program; ability to compile and prepare reports.

**Special Requirements:**

|   | Occasional<br><u>1 - 32%</u> | Frequent<br><u>33 - 66%</u> | Constant<br><u>67% +</u> |
|---|------------------------------|-----------------------------|--------------------------|
| 1. Standing .....                                   |                              | X                           |                          |
| 2. Walking .....                                    |                              | X                           |                          |
| 3. Sitting .....                                    |                              | X                           |                          |
| 4. Lifting <u>20</u> lb. max. ....                  | X                            |                             |                          |
| 5. Carrying <u>50</u> feet .....                    | X                            |                             |                          |
| 6. Pushing / Pulling .....                          | X                            |                             |                          |
| 7. Climbing / Balancing .....                       | X                            |                             |                          |
| 8. Stooping / Kneeling / Crouching / Crawling ..... | X                            |                             |                          |
| 9. Reaching / Handling .....                        | X                            |                             |                          |
| 10. Speaking / Hearing .....                        |                              |                             | X                        |
| 11. Seeing / depth perception / color .....         |                              |                             | X                        |

The statements herein are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities, duties, and skills required of personnel so classified. Responsibilities and duties assigned are at the discretion of the immediate supervisor (and/or superintendent).

Employee Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Supervisor Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Rule Approved: May 4, 1998  
 Revised: September 21, 1998; February 21, 2000

Millard Public Schools  
 Omaha, Nebraska



## AGENDA SUMMARY SHEET

**AGENDA ITEM:** Approval of MNHS HVAC Project

**MEETING DATE:** April 19, 2004

**DEPARTMENT:** Business

**TITLE & BRIEF DESCRIPTION:** Approval of MNHS HVAC Project – the approval of a summer project at MNHS to improve the HVAC systems on the north side of the building.

**ACTION DESIRED:** Approval  Discussion  Information Only

**BACKGROUND:** See the attached memo.

**OPTIONS AND ALTERNATIVES:** n/a


**RECOMMENDATION:** It is recommended that approval be given to proceed with a summer project to improve the MNHS HVAC system as proposed.

**STRATEGIC PLAN REFERENCE:** n/a

**IMPLICATIONS OF ADOPTION/REJECTION:** n/a

**TIMELINE:** Summer Project

**RESPONSIBLE PERSON:** Ken Fossen, Associate Superintendent (General Administration), Ed Rockwell (MPS Projects Manager), Dave Finney (Siemens Project Manager), and Ferris Engineering.

**SUPERINTENDENT'S APPROVAL:**  \_\_\_\_\_

## MEMORANDUM

To: K. Lutz  
From: K. Fossen  
Re: MNHS HVAC Project  
Date: April 14, 2004

This is a follow-up to our recent discussion regarding the additional problems we found with the existing HVAC system at MNHS.

As we were completing the original HVAC project (i.e., the replacement of the cooling towers and some additional air handling units in the building), teachers on the north side of the building were raising concerns that their rooms were still not receiving sufficient cooling. In fact, some of them were placing lights near their room thermostats in hopes that this would increase the amount of cool air being distributed to their rooms.

To make a very long story short, after an extended period of time, the engineering firm and the construction manager working on the project located the problem. The problem lies in the capacity of the coils used in the units on the north end of the building. In short, there should have been four rows of coils in each of the units, but they only have two.

This problem has been apparent for years and our maintenance staff has been forcing the units to run at the lowest temperature possible (even though this was below design temperatures and produced condensation that damaged ceiling tile).

Several approaches to addressing this additional HVAC issue were discussed. The most efficient solution appears to be a combination of adding some cooling coils and adding some independent cooling systems (i.e., referred to as DX units). Unfortunately, the costs will be substantial. We are bracing ourselves for a cost of up to \$500,000 (including construction costs and professional fees). The expense will need to come from the building fund (or possibly the depreciation fund). A more accurate cost estimate will be available when the design work is completed and the project is ready for bidding.

The project would include the following:

1. Replace chilled water coils with approximately 300 tons of DX cooling on 3 air handling units
2. Replace chilled water coils with new larger coils on the remaining air handling units
3. Rebalance the chilled water system with new flow requirements
4. Rebalance the hot water system with new flow requirements
5. Upgrade the temperature controls on various pneumatic air handling units to DDC
6. Install DX cooling in the convenience store

At this time, as much as we hate to, we would like to address the board and seek approval to do this additional work with the HVAC system at MNHS. If we move quickly, we hope to have bids received, the contract awarded, and the project completed yet this summer.

Dave Finney (Siemens), Joe Hazel (Ferris Engineering), and Ed Rockwell will be present at the meeting to address any questions the board members may have.

H-6  
4-19-04

### AGENDA SUMMARY SHEET

**AGENDA ITEM:** Awarding of Contract for MSHS Track Re-Surfacing

**MEETING DATE:** April 19, 2004

**DEPARTMENT:** Business

**TITLE & BRIEF DESCRIPTION:** Awarding of Contract for MSHS Track Re-Surfacing

**ACTION DESIRED:** Approval \_\_\_ Discussion \_\_\_ Information Only \_\_\_

**BACKGROUND:** The bids for the resurfacing of the MSHS track are being received on April 14<sup>th</sup> at 2:00 p.m. Copies of the results will be forwarded to board members via e-mail or special courier.

As was discussed in the presentation to the board earlier this year, the cost of this project will be split between the district and the MSHS athletic department. The estimated cost of the project is about \$130,000.

**OPTIONS AND ALTERNATIVES:** n/a


**RECOMMENDATION:** It is recommended that the contract for the Millard South High School track re-surfacing project be awarded to Midwest Track & Tennis in the amount of \$105,423.

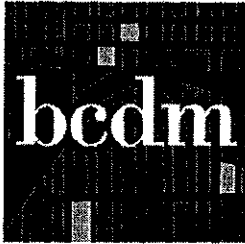
**STRATEGIC PLAN REFERENCE:** n/a

**IMPLICATIONS OF ADOPTION/REJECTION:** n/a

**TIMELINE:** Summer Project

**RESPONSIBLE PERSON:** Ken Fossen, Associate Superintendent (General Administration)

**SUPERINTENDENT'S APPROVAL:** 



**M E M O R A N D U M**

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DATE April 14, 2004

TO Ken Fossen and Ed Rockwell  
Millard Public Schools

FROM Todd Maiellaro

RE Millard South High School Track Improvements  
Project No. 4017

Bids for the above referenced project were received and opened Wednesday, April 14, 2004. (See enclosed Bid Tabulation.) Midwest Track & Tennis was the low bidder with a Lump Sum Base Bid in the amount of \$105,423.

The project includes removal of the existing latex track surfacing and installation of the new polyurethane base mat with a polyurethane structural spray surfacing. The new surfacing will replace the existing surfacing on the track as well as the field events.

Based on their proposal and their previous experience with this type of track surfacing, we recommend awarding this project to Midwest Track & Tennis in the amount of \$105,423.

Please advise how you wish to proceed.

Sincerely,

**BERINGER CIACCIO DENNELL MABREY**

Todd Maiellaro

TMM/mms  
Enclosure

c: Steve Mainelli, BCDM  
File 4017

**Bid Tabulation -  
MILLARD SOUTH HIGH SCHOOL TRACK IMPROVEMENTS**

**Bid Date/Time: April 14, 2004  
2:00 PM - Project No. 4017-00**

| <b>BIDDERS:</b>                   | <b>LUMP SUM BASE<br/>BID</b> | <b>BID SECURITY<br/>RECEIPT</b> | <b>ADDENDA RECEIPT</b> | <b>VOLUNTARY<br/>SUBSTITUTION</b> |
|-----------------------------------|------------------------------|---------------------------------|------------------------|-----------------------------------|
| <b>FISHER TRACKS</b>              | <b>\$105,929.00</b>          | <b>Yes</b>                      | <b>No. 1<br/>Yes</b>   |                                   |
| <b>MIDWEST TRACK &amp; TENNIS</b> | <b>\$105,423.00</b>          | <b>Yes</b>                      | <b>No. 1<br/>Yes</b>   |                                   |
|                                   |                              |                                 |                        |                                   |
|                                   |                              |                                 |                        |                                   |
|                                   |                              |                                 |                        |                                   |
|                                   |                              |                                 |                        |                                   |
|                                   |                              |                                 |                        |                                   |

**Architect: Beringer Ciaccio Dennell Mabrey  
1015 North 98 Street, Suite 300  
Omaha, NE 68114**

**Owner: Millard Public Schools  
SUPPORT SERVICES CENTER  
13906 F Street, Omaha, NE 68137 1102**

H-7  
4-19-04

## AGENDA SUMMARY SHEET

**AGENDA ITEM:** Awarding of Contract for CMS Track Replacement

**MEETING DATE:** April 19, 2004

**DEPARTMENT:** Business

**TITLE & BRIEF DESCRIPTION:** Awarding of Contract for CMS Track Replacement

**ACTION DESIRED:** Approval  Discussion  Information Only

**BACKGROUND:** The bids for the replacement of the CMS track are being received on April 14<sup>th</sup> at 2:00 p.m. Copies of the results will be forwarded to board members via e-mail or special courier.

The track will be replaced to the middle school specifications (i.e., it will be asphalt and will not have the rubber surface that is used on the high school tracks).

**OPTIONS AND ALTERNATIVES:** n/a

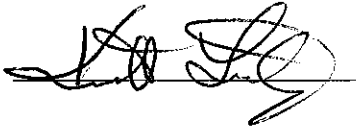
**RECOMMENDATION:** It is recommended that the contract for the Central Middle School track replacement project be awarded to U.S. Asphalt Company in the amount of \$199,849.

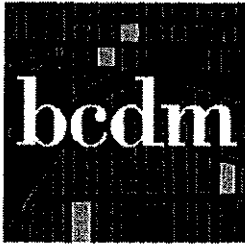
**STRATEGIC PLAN REFERENCE:** n/a

**IMPLICATIONS OF ADOPTION/REJECTION:** n/a

**TIMELINE:** Summer Project

**RESPONSIBLE PERSON:** Ken Fossen, Associate Superintendent (General Administration)

**SUPERINTENDENT'S APPROVAL:** 



**M E M O R A N D U M**

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DATE April 14, 2004

TO Ken Fossen and Ed Rockwell  
Millard Public Schools

FROM Todd Maiellaro

RE Millard Central Middle School Track Improvements  
Project No. 4016

Bids for the above referenced project were received and opened Wednesday, April 14, 2004. (See enclosed Bid Tabulation.) U.S. Asphalt Company was the low bidder with a Lump Sum Base Bid in the amount of \$199,849.

The project includes replacing the existing asphalt track with a new asphalt track. Subgrade improvements will also be added to improve the longevity of the track.

Based on their proposal and their experience, we would recommend awarding this project to U.S. Asphalt Company in the amount of \$199,849.

Please advise how you wish to proceed.

Sincerely,

BERINGER CIACCIO DENNELL MABREY

Todd Maiellaro

TMM/mms  
Enclosure

c: Steve Mainelli, BCDM  
File 4016

**Bid Tabulation - MILLARD CENTRAL SCHOOL TRACK IMPROVEMENTS**

**Bid Date/Time: April 14, 2004  
2:00 PM - Project No. 4016-00**

| <b>BIDDERS:</b>                   | <b>LUMP SUM BASE BID</b> | <b>BID SECURITY RECEIPT</b> | <b>ADDENDA RECEIPT</b> | <b>ASPHALT SUBCONTRACTOR</b> |
|-----------------------------------|--------------------------|-----------------------------|------------------------|------------------------------|
| <b>ME COLLINS CONTRACTING INC</b> | <b>\$226,443.00</b>      | <b>Yes</b>                  | <b>No. 1<br/>Yes</b>   | <b>Western Engineer</b>      |
| <b>TENNIS COURTS UNLIMITED</b>    |                          |                             | <b>No. 1</b>           |                              |
| <b>US ASPHALT CO</b>              | <b>\$199,849.00</b>      | <b>Yes</b>                  | <b>No. 1<br/>Yes</b>   | <b>US Asphalt</b>            |
|                                   |                          |                             |                        |                              |
|                                   |                          |                             |                        |                              |
|                                   |                          |                             |                        |                              |
|                                   |                          |                             |                        |                              |

**Architect: Beringer Ciaccio Dennell Mabrey  
1015 North 98 Street, Suite 300  
Omaha, NE 68114**

**Owner: Millard Public Schools  
SUPPORT SERVICES CENTER  
13906 F Street, Omaha, NE 68137 1102**



**AGENDA ITEM:** Administrator Recommended for Hire

**MEETING DATE:** April 19, 2004

**DEPARTMENT:** Human Resources

**TITLE & DESCRIPTION:** Assistant High School Principal, South High School

**ACTION DESIRED:** Approval

**BACKGROUND:** The position was advertised on CareerLink and in Millard's job postings. Nineteen applications were received (thirteen from outside the district and six from within the district.) The applications were reviewed by Dr. Kirby Eltiste and Mr. Jon Lopez. Dr. Eltiste & Mr. Lopez "pre-interviewed" applicants in order to reduce the number of final interviews. Four applicants (one from outside the district and three from within the district) were selected to interview for the position. The interview teams included Dr. Kirby Eltiste, Dr. George Conrad, Dr. Mark Feldhausen, Dr. Martha Bruckner, Charlene Snyder, Dr. Roger Farr, Dr. Ken Fossen, Barb Sheppard, Jon Lopez, Stacie Duello (Teacher), Charles Gould (Teacher), Dr. Vicki Kaspar, Tom Pflug (Parent) and Stacie Schmid (Student). I am recommending the following individual for the position:


**Heidi Weaver** Recommended for Assistant High School Principal at South High School. Heidi has been a Resource Teacher and Special Education Department Head with Millard South High School since 1998.

**Education:** Bachelor's Degree from University of Nebraska Lincoln in 1998. Master of Education in Education Leadership from Doane College in 2003.

**OPTIONS & ALTERNATIVES:** N/A

**RECOMMENDATION:** Approval

**PERSON RECOMMENDING:** Kirby Eltiste

**SUPERINTENDENT APPROVAL:** 

**AGENDA SUMMARY SHEET**

MEETING DATE: April 19, 2004

DEPARTMENT: Human Resources

ACTION DESIRED: Approval

BACKGROUND: Personnel items: (1) New Hires and (2) Resignations, and  
(3) Contract Amendment

OPTIONS & ALTERNATIVES: NA


RECOMMENDATION: Approval

STRATEGIC PLAN REFERENCE: N/A

IMPLICATIONS OF ADOPTION  
OR REJECTION: N/A

TIMELINE: N/A

RESPONSIBLE PERSON: Dr. Kirby Eltiste

SUPERINTENDENT APPROVAL: 

April 19, 2004

## RESIGNATIONS

**Recommend: the following resignations be accepted:**

1. Kimberly Paulsen – Math Teacher at North Middle School. She is resigning due to relocation. Resignation is effective at the end of the 2003/04 school year.
2. Erica Aaron – 7<sup>th</sup> Grade Science Teacher at Kiewit Middle School. She is resigning to continue her education. Resignation is effective at the end of the 2003/04 school year.
3. Lee Maass – Resource Teacher at Willowdale Elementary School. She is resigning due to family reasons. Resignation is effective at the end of the 2003/04 school year
4. Thomas Kaup – 8<sup>th</sup> Grade Language Arts Teacher at Russell Middle School. He is resigning to take a position with another district. Resignation is effective at the end of the 2003/04 school year
5. Joan Phillips – Math Teacher at Kiewit Middle School. She is resigning for personal reasons. Resignation is effective at the end of the 2003/04 school year
6. Shane Bumsted – 6<sup>th</sup> Grade Teacher at Beadle Middle School. He is resigning due to relocation. Resignation is effective at the end of the 2003/04 school year
7. Sarah Valeri – Montessori Teacher at Norris Elementary School. She is resigning to continue her education. Resignation is effective at the end of the 2003/04 school year
8. Marci Blum – Media Specialist at Cather Elementary School. She currently on leave of absence from Lincoln Public Schools. She plans to return to Lincoln. Resignation is effective at the end of the 2003/04 school year
9. Sharie Jorgensen-Comstock – Counselor at Russell Middle School. She is resigning to take another job in education. Resignation is effective at the end of the 2003/04 school year
10. Angela Medders – 3<sup>rd</sup> Grade Teacher at Disney Elementary School. She is resigning due to relocation. Resignation is effective at the end of the 2003/04 school year

April 19, 2004

**AMENDMENT TO CONTINUING CONTRACTS**

**Recommend: amendment to the following contracts:**

1. Robert Schiermeyer – 5<sup>th</sup> Grade Teacher at Harvey Oaks Elementary School. Amending contract dated July 15, 1994.

April 19, 2004

**TEACHERS RECOMMENDED FOR HIRE**

**Recommend: the following teachers be hired for the 2004-05 school year:**

1. Greg Fearday -- Step 1, BA -- University of Nebraska Omaha. Business Teacher at South High School.
2. Susan Sullivan -- Step 1, BA -- College of Saint Mary, Omaha, NE. Social Studies Teacher at Russell Middle School.
3. Rebecca Mooss -- Step 1 BA -- University of Iowa, Iowa City, IA. Counselor at South High School.
4. Lynn Hill -- Step 1, BA+12 -- University of Nebraska Omaha. Business Teacher at South High School.
5. Rebecca Prochaska -- Step 1, BA -- Northwest Missouri State, Maryville, MO. Math Teacher at South High School.

**AGENDA SUMMARY SHEET**

**Enclosure I.1.  
April 19, 2004**

**AGENDA ITEM: Legislative Update**

**MEETING DATE: April 19, 2004**

**DEPARTMENT: Office of the Superintendent**

**TITLE AND BRIEF DESCRIPTION:** This is the eighth Legislative Update for the 98th Legislature.

**ACTION DESIRED:** APPROVAL  DISCUSSION  INFORMATION ONLY

**BACKGROUND:**

LB 868 was returned from Final Reading for two amendments that made home school records confidential and provided immunity for school personnel administering medications. This bill then advanced to Final Reading in a form that we supported. This bill will not change the rule that allows students to start school if they are five by October 15. It now mandates that students start school if they turn 6 by January 1.

LB 1091 was successfully amended by Senator Raikes to withhold \$1 million from the Education Innovation Fund for FY2005-06 and 2006-07 in order to provide reorganization incentives.

LB 1093 was passed on a 35-4 vote. This bill sponsored by Senator Ron Raikes, at the request of the Governor, would extend the life of the \$1.05 maximum levy for schools with an accompanying state aid reduction through the end of FY 2007-2008.

**We are tracking the following bills very closely:**

- LB 32 (authorize storm water management programs with fees required)
- LB 172 (eliminate a requirement for school districts to provide abortion information)
- LB 335 (change annexation provisions for certain Class III school districts)
- LB 544 (change the employee contribution rate under the School Employees Retirement Act)
- LB 660 (prohibit unfunded mandates relating to elementary and secondary education)
- LB 680 (create and provide duties for the Nebraska Commission for Quality Education)
- LB 698 (revise the funding formula based on the Education Committee study)
- LB 771 (change calculation of state aid under Tax and Educational Opportunities Support Act)
- LB 868 (change provisions relating to truancy)
- LB 934 (change the entrance date for kindergarten from October 15 to August 1)
- LB 1048 (change school district reorganization provisions)
- LB 1091 (makes various cash transfers including from the Education Innovation Fund)
- LB 1093 (change dates relating to calculation of state aid to schools)
- LB 1105 (provide incentives for school district consolidation)

**STRATEGIC PLAN:** Implemented Strategies and Board Goals

**RESPONSIBLE PERSON:** Angelo Passarelli

**SUPERINTENDENT'S APPROVAL:** \_\_\_\_\_

  
(Signature)

**BOARD ACTION:**

**NINETY-EIGHTH LEGISLATURE**  
**SECOND SESSION**  
*Revised April 14, 2004*

The following represent bills and constitutional amendments introduced during the 2004 Second Session of the 98<sup>h</sup> Legislature that may affect **Millard Public Schools** or education in general. ("New" information will be in **boldface**.) "Hot bills" are shown with a border. Bills that have been passed, indefinitely postponed or withdrawn are listed last.

**"Hot" bills will be in a "hot box."**

**Abbreviations Used for Status of Bills**

|      |                           |     |                         |
|------|---------------------------|-----|-------------------------|
| HC   | Held in Committee         | LIV | Line Item Veto          |
| GF   | General File              | VO  | Veto Overridden         |
| SF   | Select File               | W   | Withdrawn               |
| FR   | Final Reading             | P   | Passed                  |
| IPP  | Indefinitely Postponed    | S   | Signed                  |
| V    | Vetoed                    | *   | Senator Priority Bill   |
| _/_  | Hearing Date              | **  | Committee Priority Bill |
| --LB | Amended into another bill | *** | Speaker Priority Bill   |
| CA   | Constitutional Amendment  | LR  | Legislative Resolution  |

**LR 17CA** (*Schrock*) Constitutional amendment to permit the Legislature to annually appropriate ten percent of the principal of the permanent school fund (HD 2/10/03) (*HC*)

**NO POSITION**

\***LR 209CA** (*Landis, Vrtiska, Cudaback*) Constitutional amendment to provide for the distribution of lottery proceeds (Referred to General Affairs Committee 1/12/04) (HD 2/2/04) (GF 2/2/04) (SF 3/9/04) (**FR 4/8/04**)

**NO POSITION**

**\*\*LB 32** (*Natural Resources Committee, Schrock*) Authorize storm water management programs for certain political subdivisions as prescribed (Referred to Natural Resources Committee 1/10/03) (Priority Bill) (HD 1/21/03) (GF 3/14/03) (was bracketed until second session) (Title Printed 1/7/04)

**OPPOSE**

**LB 58** (*Byars, Synowiecki*) Allow government employees to bring discrimination actions under the Federal Americans with Disabilities Act of 1990 (Referred to Judiciary Committee 1/10/03) (HD 1/22/03) (*HC*)

**NO POSITION**

**LB 63** (*Preister*) Adopt the School Pesticide Notification Act (Referred to Agriculture Committee 1/10/03) (HD 2/11/03) (*HC*)

**NO POSITION**

**LB 64** (*Preister*) Adopt the School Integrated Pest Management Act (Referred to Agriculture Committee 1/10/03) (HD 2/11/03) (*HC*)

**NO POSITION**

--LB 147 (*D. Pederson*) Change cancellation and ownership provisions for the Nebraska educational savings plan trust (HD 2/3/03) (Portions/provisions amended into LB 547 on 6/2/03 by Com AM 816) (*HC*)

**NO POSITION**

LB 152 (*Schimek*) Change residency provisions relating to postsecondary education (HD 2/3/03) (*HC*)

**NO POSITION**

\*\*\*LB 174 (*Speaker, Byars*) Provide for opting out of certain limitations on federal food stamp assistance as prescribed (HD 3/4/03) (GF 3/20/03)

**NO POSITION**

LB 226 (*Redfield, Dw. Pedersen*) Require a nonunion employee to reimburse a union for legal services requested by such employee (Referred to Business and Labor Committee 1/13/03) (HD 2/3/03) (GF 2/5/03) (Failed to Advance 2/24/03) (Attorney General's Opinion 3/10/03)

**NO POSITION**

--LB 264 (*Raikes*) Change and eliminate provisions relating to educators' certificates and provisions (HD 3/3/03) (Provisions/portions of LB 264 amended into LB 685 by Com AM1349) (*HC*)

**SUPPORT**

LB 301 (*Preister*) Adopt the Electronic Equipment Recycling Act  
Referred to Natural Resources Committee 1/14/03) (HD 2/19/03) (Speaker Priority Bill 3/18/03)  
(GF 3/5/03)

**OPPOSE**

LB 335 (*Kremer*) Change annexation provisions relating to certain Class III school districts  
(HD 1/27/03) (Priority bill 3/17/03) (*HC*)

**NO POSITION**

LB 340 (*Bourne*) Provide for extended contract days and change certain programs and funding relating to teaching (HD 3/3/03) (*HC*)

**SUPPORT**

LB 341 (*Bourne*) Adopt the Teacher Tuition Reimbursement Program Act (Review)  
(HD 3/3/03) (*HC*)

**SUPPORT**

LB 347 (*Quandahl*) Increase the statute of limitations under the Political Subdivisions Tort Claims Act  
(Referred to Judiciary Committee 1/16/03) (HD 3/19/03) (*HC*)

**NO POSITION**

LB 356 (*Stuhr*) Change provisions relating to freeholder petitions (HD 1/27/03) (*HC*)

LB 378 (*Bromm*) Provide immunity in actions against a person who provides a job reference  
(Referred to Judiciary Committee 1/16/03) (HD 3/19/03) (*HC*)

LB 379 (*Hartnett*) Change income tax rates (Referred to Revenue Committee 1/16/03) (HD 2/21/03)  
(GF 5/5/03) (SF 5/7/03)

**NO POSITION**



**LB 389** (*Johnson, Bromm*) Create the Nebraska Higher Education Board of Regents (HD 1/28/03) (*HC*)  
**NO POSITION**

**\*\*\*LB 391** (*Speaker, Erdman, Dw. Pedersen*) Change Minority from Nineteen to Eighteen in the Juvenile Code and General Age of Majority Provision (Referred to Judiciary Committee 1/16/03) (HD 1/30/03) (GF 3/24/04) (**SF 4/5/04**)

**LB 392** (*Erdman*) Provide for judicial emancipation of a minor (Referred to Judiciary Committee 1/16/03) (HD 1/30/03) (GF 3/6/03)

**LB 435** (*Beutler*) Increase the minimum wage (Referred to Business and Labor Committee 1/21/03) (HD 3/3/03) (SF 4/16/03)  
**NO POSITION**

**LB 441** (*Chambers*) Rename the Nebraska Fair Employment Practice Act and prohibit employment discrimination based on sexual orientation (Referred to Business and Labor Committee 1/21/03) (HD 2/10/03) (*HC*)  
**NO POSITION**

--**LB 466** (*D. Pederson*) Change provisions relating to educational savings plans (HD 2/3/03) (Provisions/portions of LB 466 amended into LB 574 by Com AM816) (*HC*)  
**NO POSITION**

**LB 482** (*Redfield*) Adopt the In the Line of Duty Dependent Education Act (HD 2/3/03) (*HC*)  
**NO POSITION**

**LB 496** (*Raikes, at the request of the Governor*) Change provisions for property tax assessment (Referred to Revenue Committee 1/22/03) (HD 1/29/03) (GF 3/6/03)  
**NO POSITION**

**LB 544** (*Stuhr*) Change the employee contribution rate under the School Employees Retirement Act (Referred to Nebraska Retirement Systems Committee 1/23/03) (HD 3/12/03) (*HC*)  
**NO POSITION**

--**LB 658** (*Beutler*) Adopt the Community Scholarship Foundation Program Act (HD 2/3/03) (Provisions/portions of LB 658 amended into LB 574 by Com AM816) (*HC*)  
**NO POSITION**

**LB 660** (*Maxwell, Stuhr, Byars*) Prohibit unfunded mandates relating to elementary and secondary education (HD 2/10/03) (*HC*)  
**SUPPORT**

**LB 680** (*Wehrbein, Baker*) Create and provide duties for the Nebraska Commission for Quality Education (HD 2/24/03) (Wehrbein Priority Bill 3/12/03) (*HC*)  
**NO POSITION**

**LB 686** (*Raikes*) Change provisions relating to disbursement of administrative fines (Referred to Government, Military and Veterans Affairs Committee 1/24/03) (Rereferred to Education Committee 2/4/03) (HD 3/10/03) (*HC*)  
**NO POSITION**

**\*LB 698** (*Raikes, Education Committee*) Change calculation of state aid pursuant to the Tax Equity and Educational Opportunities Support Act (HD 2/11/03) (GF 4/1/04)

**NO POSITION**

**LB 771** (*Synowiecki*) Change calculation of state aid under the Tax Equity and Educational Opportunities Support Act (HD 2/11/03) (*HC*)

**NO POSITION**

**\*\*LB 784** (*Government Committee, Janssen*) Adopt the Public Facilities Construction and Finance Act (Referred to Government, Military and Veterans Affairs Committee 1/24/03) (Priority Bill 3/7/03) (HD 2/28/03) (GF 3/11/03)

**SUPPORT**

*The following are second session bills:*

**LB 815** (*Smith*) Provide for military recruiting on campuses as prescribed (HD 1/20/04) (*HC*)

**SUPPORT**

**\*LB 868** (*Redfield, Aguilar, Erdman, et al*) Change provisions relating to truancy (HD 1/20/04) (GF 2/12/04) (*Provisions from LB 934 merged here*) (SF 3/16/04) (FR 4/2/04)

**SUPPORT**

**\*LB 870** (*Brown, Mines, Quandahl, et al*) Change a voting requirement for municipal county consolidations (Referred to Government, Military and Veterans Affairs Committee 1/8/04) (HD 1/23/04) (GF 1/27/04)

**NO POSITION**

**LB 896** (*Erdman, Synowiecki*) Provide for part-time enrollment and for participation in extracurricular activities by exempt students (HD 1/27/04) (*HC*)

**OPPOSE**

**LB 898** (*Schimek, Redfield*) Change, transfer, and repeal provisions of the Nebraska Political Accountability and Disclosure Act (Referred to Government, Military and Veterans Affairs Committee 1/9/04)

(HD 2/4/04) (GF 2/6/04)

**NO POSITION**

**LB 904** (*Wehrbein*) Change and eliminate education funding provisions relating to allocation of state lottery funds (HD 2/23/04) (*HC*)

**OPPOSE**

**LB 908** (*Baker*) Eliminate special speed limits for school buses (Referred to Transportation and Telecommunications Committee 1/9/04) (GF 1/20/04)

**NO POSITION**

**LB 912** (*Baker*) Reallocate certain motor vehicle registration fees (Referred to Transportation and Telecommunications Committee 1/9/04) (*HC*)

**OPPOSE**

**LB 922** (*Schrock*) Exempt agricultural personal property from tax and change valuation of agricultural land (Referred to Revenue Committee 1/9/04) (*HC*)

**NO POSITION**

**\*\*\*LB 960** (*Speaker, Retirement Committee*) Change Public Employees Retirement Board membership (Referred to Nebraska Retirement Systems Committee 1/12/04) (GF 3/4/04)

**NO POSITION**

**LB 965** (*Price*) Adopt the Successful Schools Foundation Act (Referred to Revenue Committee 1/12/04) (HD 2/2/04) (*HC*)

**NO POSITION**

**LB 984** (*Revenue Committee*) Change revenue provisions (HD 1/22/04) (GF 1/23/04)

**LB 1027** (*Price*) Adopt the Clinical Nurse Specialist Practice Act and change and eliminate provisions relating to advanced nursing practice (Referred to Health & Human Service 1/13/04) (HD 1/23/04) (*HC*)

**LB 1037** (*Cunningham, Connealy, Stuthman, et al*) Provide funding to schools using biodiesel (Referred to Agriculture Committee 1/14/04) (HD 1/27/04) (*HC*)

**NO POSITION**

**\*\*LB 1048** (*Education Committee, Raikes, Baker, Beutler, et al.*) Change school district reorganization provisions (Referred to Revenue Committee 1/12/04) (HD 2/3/04) (GF 3/3/04)

**LB 1072** (*Stuhr*) Change educational service unit board vacancy provisions (Referred to Government, Military and Veterans Affairs Committee 1/21/04) (HD 2/11/04) (*HC*)

**NO POSITION**

**LB 1081** (*Nebraska Retirement Systems Committee*) Change provisions relating to false or fraudulent actions under the School Employees Retirement Act (Referred to Nebraska Retirement Systems Committee 1/15/04) (HD 2/5/04) (*HC*)

**SUPPORT**

**\*\*LB 1097e** (*Nebraska Retirement Systems Committee*) Change provisions relating to retirement (Referred to Nebraska Retirement Systems Committee 1/16/04) (GF 3/4/04) (SF 3/30/04) (**FR 4/13/04 – emergency clause added**)

**NO POSITION**

**LB 1098** (*Nebraska Retirement Systems Committee*) Change provisions relating to disability and death benefits under the Nebraska State Patrol Retirement Act (Referred to Nebraska Retirement Systems Committee 1/16/04) (HD 2/12/04) (GF 2/26/04)

**NO POSITION**

**LB 1104** (*Raikes*) Change provisions relating to unified systems of schools (HD 1/26/04) (GF 3/3/04)

**SUPPORT**

**LB 1105** (*Raikes*) Provide incentives for school district consolidation (HD 1/26/04) (*HC*)

**SUPPORT**

**\*\*LB 1106** (*Education Committee, Raikes*) Change miscellaneous provisions relating to schools  
(HD 1/26/04) (HC)

**SUPPORT**

**LB 1108** (*Raikes*) Change and eliminate provisions relating to school district reorganization  
(HD 1/26/04) (HC)

**SUPPORT**

**LB 1119** (*McDonald, Combs, Jones, et al*) Change provisions relating to approval of Class I school district reorganization plans (HD 2/3/04) (HC)

**LB 1120** (*Quandahl*) Eliminate currency transaction reporting provisions for financial institutions  
(HD 2/3/04) (GF 2/18/04)

**NO POSITION**

**LB 1124** (*Price*) Change provisions relating to tuition for wards of the state or a court  
(HD 2/23/04) (HC)

**NO POSITION**

**LB 1132** (*Nebraska Retirement Systems Committee*) Change school employee retirement provisions  
(Referred to Nebraska Retirement Systems Committee 1/22/04) (HD 1/29/04) (GF 2/26/04)

**NO POSITION**

**LB 1136** (*Janssen, Foley*) Change levy and budget limits (Referred to Revenue Committee 1/22/04)  
(HD 2/6/04) (HC)

**LB 1147** (*Bromm*) Change provisions for school permits (Referred to Transportation and Telecommunications Committee) (HD 2/10/04) (HC)

**LB 1153** (*Byars*) Change Education Innovation Fund allocations to provide for teacher mentoring  
(HD 2/23/04) (HC)

**NO POSITION**

**LB 1161** (*Raikes*) Provide for adjustment of state aid to reflect property transfers  
(HD 2/2/04) (GF 2/17/04)

**NO POSITION**

**LB 1165** (*Price*) Adopt the Education Facilities Review Commission Act and provide for school bond state aid  
(HD 2/2/04) (HC)

**NO POSITION**

**LB 1206** (*Brashear*) Provide levy and budget lid exclusion for full-day kindergarten  
(HD 2/2/04) (HC)

**OPPOSE**

**LB 1220** (*Raikes*) Change provisions relating to wards' educational expenses and provide for interim program schools (HD 2/23/04) (HC)

**NO POSITION**

**LB 1221** (*Raikes*) Change Allocation of the Education Innovation Fund (HD 2/23/04) (*HC*)

**NO POSITION**

**LB 1248** (*Maxwell*) Provide for a system of funding elementary and secondary education as prescribed (HD 2/2/04) (*HC*)

**NO POSITION**

**LB 1250** (*Bourne*) Prohibit the licensure of certain substance abuse treatment centers (Referred to Health and Human Services) (HD 2/25/04) (*HC*)

**NO POSITION**

**\*\* SIGNED BY THE GOVERNOR \*\***

**LB 172** (*Foley, Erdman, Combs*) Eliminate a requirement for school districts to provide abortion information (HD 3/4/03) (GF 3/14/03) (Speaker Priority Bill 3/18/03) (Bracketed until second session on 5/22/03) (SF 1/13/04) (FR 2/3/04) (**P 3/25/04**) (**S 3/21/04**)

**SUPPORT**

**LB 236** (*Maxwell, Combs*) Change provisions for withholding personal information on students in public records (HD 1/29/03 - Government, Military and Veterans Affairs Committee) (GF 2/19/03) (SF 1/26/04) (FR 2/25/04) (P 2/25/04) (S 3/2/04)

**NO POSITION**

**\*LB 297e** (*Hartnett, Byars, Wehrbein*) Change provisions for receipt of specialized developmental disabilities services (Referred to Health and Human Services Committee 1/14/03) (HD 2/21/03) (GF 3/17-04) (SF 3/22/04) (**FR 3/30/04 – emergency clause added**) (**P 4/7/04**) (**S 4/13/04**)

**NO POSITION**

**LB 820e** (*Schimek*) Change and provide notice requirements for recall elections (HD 1/23/04) (GF 1/27/04) (SF 3/2/04) (FR 3/11/04) (P with emergency clause 3/15/04) (S 3/19/04)

**LB 939** (*Government, Military and Veterans Affairs Committee*) Require certain political subdivisions to report information regarding Interlocal and joint public agency agreements (Referred to Government, Military and Veterans Affairs Committee 1/12/04) (HD 1/28/04) (GF 1/29/04) (SF 3/15/04) (FR 3/31/04) (**P 4/6/04**) (**S 4/13/04**)

**NO POSITION**

**LB 961** (*Retirement Committee*) Change the manner of mailing a school employee retirement statement (Referred to Nebraska Retirement Systems Committee 1/12/04) (HD 1/20/04) (GF 1/21/04) (SF 3/2/04) (FR 3/11/04) (P 3/16/04) (S 3/19/04)

**NO POSITION**

**LB 1091e** (*Speaker Bromm, at the request of the Governor*) Change provisions relating to funds and authorize transfers (HD 2/2/04) (SF 3/22/04) (**FR 4/7/04**) (**Passed with an emergency clause 4/8/04**) (**S 4/13/04**)

**LB 1093** (*Raikes, at the request of the Governor*) Change dates relating to calculation of state aid to schools (HD 1/27/04) (GF 3/3/04) (SF 3/24/04) (**FR 4/2/04**) (**Passed 4/7/04**) (**S 4/13/04**)

**SUPPORT**

**\* KILLED BILLS \***

**LB 386** (*Hudkins, Wehrbein*) Change risk management pool provisions  
(Referred to Banking, Commerce and Insurance Committee 1/16/03) (HD 2/25/03) (IPP 2/18/04)

**LB 397** (*Redfield, Mines*) Change the sales tax rate and tax certain services  
(Referred to Revenue Committee 1/16/03) (HD 3/6/03) (IPP 2/25/04)

**NO POSITION**

**LB 398** (*Redfield*) Change the income tax rate and change the tax calculation (Referred to Revenue Committee 1/16/03) (HD 2/6/03) (IPP 3/10/03)

**NO POSITION**

**LB 442** (*Erdman*) Change death benefit provisions under the School Employees Retirement Act  
(Referred to Nebraska Retirement Systems Committee 1/21/03) (HD 3/12/03) (IPP 2/25/04)

**NO POSITION**

**LB 453** (*Aguilar*) Impose sales tax on engineering, architectural, legal, and accounting services (Referred to Revenue Committee 1/21/03) (HD 2/20/03) (GF 3/10/03) (SF 4/17/03) (IPP 2/25/04)

**NO POSITION**

**LB 492** (*Tyson, Janssen, Jensen, et al.*) Provide for community colleges and state colleges under the Nebraska Schools Construction Alternatives Act (Referred to Education Committee 1/21/03; Rereferred to Government, Military and Veterans Affairs Committee 1/22/03) (HD 2/28/03) (IPP 3/2/04)

**SUPPORT**

**LB 581** (*Bourne*) Change sales tax provisions relating to services and exemptions  
(Referred to Revenue Committee 1/23/03) (HD 3/5/03) (IPP 2/25/04)

**NO POSITION**

**LB 587** (*Bourne*) Change sales tax provisions relating to services (Referred to Revenue Committee 1/23/03) (HD 3/5/03) (IPP 2/25/04)

**NO POSITION**

**LB 642** (*Schrock*) Change levy and budget limits for natural resources districts  
Referred to Revenue Committee (HD 2/26/03) (IPP 3/10/03) (Motion for GF printed on 3/12/03 – failed to advance)

**NO POSITION**

**LB 651** (*Hartnett*) Disallow certain sales and use tax refunds under the Employment and Investment Growth Act (Referred to Revenue Committee 1/24/03) (HD 2/12/03) (IPP 2/25/04)

**NO POSITION**

**LB 736** (*Kremer, Baker, Bromm, et al.*) Extend Employment and Investment Growth Act benefits to certain cooperatives (Referred to Revenue Committee 1/24/03) (HD 2/14/03) (IPP 2/25/04)

**NO POSITION**

**LB 970** (*Landis*) Change provisions relating to valuation of agricultural land (HD 1/22/04)  
(IPP 2/2/04)

**LB 971** (*Landis*) Change property tax valuation protest procedures (HD 1/22/04) (IPP 2/2/04)

**LB 972** (*Landis*) Change provisions relating to property assessment abstracts and property assessments (HD 1/22/04) (IPP 2/2/04)

**LB 1079** (*Schrock*) Change provisions relating to state aid to schools (HD 1/27/04)(IPP 2/9/04)

**NO POSITION**

**LB 1080** (*Stuhr*) Prohibit schools from offering employees certain annuity plans (Referred to Nebraska Retirement Systems Committee 1/15/04) (HD 2/5/04) (IPP 2/24/04)

**NO POSITION**

**LB 1100** (*Wehrbein*) Change provisions relating to developmental disabilities services (HD 1/28/04) (IPP 2/19/04)

**LB 1115** (*Bourne*) Change Public Employees Retirement Board membership (HD 2/12/04) (IPP 3/4/04)

**LB 1142** (*Schimek, Aguilar*) Remove before-and-after-school program costs from budget and levy limitations (Referred to Revenue Committee 1/22/04) (HD 2/6/04) (IPP 2/20/04)

***Prepared by:***

**Angelo D. Passarelli  
Director of Administrative Affairs**

***Approved by:***

**Keith W. Lutz  
Superintendent of Schools**

**WORKSHEET**  
**NINETY-EIGHTH LEGISLATURE - SECOND SESSION**  
**Fifty-Ninth Day, April 14, 2004**

**BILLS INTRODUCED (excluding A Bills): First Session: 809 Second Session: 1255**

**A Bills (38):** 37A 100A 139A 203A 265A 279A 303A 391A 439Ae 449A 452A 485A 559A 560A 599Ae 644A 679A 743A 826A 838A 841Ae 863A 906A 914A 916A 931A 962Ae 986Ae 998A 1005Ae 1019A 1075A 1083Ae 1084A 1086A 1097Ae 1103A 1231A 2004

**Priority Bills (103):** 32 174 198 203 212 232 237 278 297e 391 470 485 499e 514e 526 599e 602 613 657 679 698 747 784 816 817 838 841e 850 853 863 866 868 869 870 871 874 876 878e 879 888 893 906 909 913 914 916 943e 944e 958 960 962e 963 969e 973e 983 986e 998 999e 1005e 1012 1017e 1019 1034e 1045e 1046 1048 1049 1059 1065e 1068 1075 1083e 1084 1085 1086 1087 1094 1097e 1103 1106 1128 1131 1145 1156 1162e 1176 1180 1181 1185 1197 1201 1202 1207e 1229 1231 1233 1252 1253 LR4CA LR11CA LR14CA LR209CA LR211CA

**General File (221):** (303A 391A) (LR16CA - 03/01/2003) (452 452A - 01/26/2004) (532 - 01/28/2004) (32 - 01/29/2004) (LR4CA - 02/03/2004) 78 86 215 99 LR18CA 13 226 689 609 110 762 470 529 755 484 248 656 189 546 473 539 301 212 374 392 496 714 549 348 437 784 616 237 523 745 447 525 253 296 117 719 618 232 352 503 565 678 174 304 542 483 558 198 650 512 271 602 566 593 747 269 316 732 662 761 278 100 100A 908 957 844 842 1007 1008 984 828 870 885 979 864 1130 996 1074 1077 879 1019 1019A 831 877 882 860 861 867 929 897 918 1057 898 1180 874 1059 1028 830 1163 1173 1146 934 1140 921 941 942 1054 1240 1201 1036 951 1114 1164 1185 923 866 838 838A 1155 1177 853 1157 1161 1219 833 931 931A 594 1158 1159 1120 1228 526 816 1139 1198 859 926 1035 1210 817 1068 1112 1094 1181 1216 1202 1229 LR221CA LR219CA 1195 829 1018 1224 1160 1145 1098 1196 1172 946 1086 1086A 1103 1103A 1132 932 1175 895 1095 871 1048 1104 309 960 1013 1030 1109 863 863A 203 203A 670 788 1085 1101 875 876 887 987 1012 1046 1058 1182 710 679 679A 850 958 1213 919 1052 930 1075 1075A 1253 1199 698 1082

**Enrollment & Review Initial:**

**Select File (19):** (303 - 01/07/2004) 20 47 21 22 49 50 265 265A 743 743A 435 379 287 LR3CA 511 LR14CA 1049 391

**Enrollment & Review Final:**

**Final Reading (49):** (37 37A 598 644 644A) (139 139A 999e 1002 1004 1005e 1005Ae 1099 1107 1118 1149 - 04/01/2004) (826 826A - 04/05/2004) (LR209CA - 04/08/2004) (1045e 1083e 1083Ae 1162e 1231 1231A LR11CA - 04/13/2004) (479e 692 -



4/14/2004) (439e 439Ae 485 485A 499e 559e 559A 613 625 868 916 916A 943e 1017e 1034e 1065e 1084 1084A 1097e 1097Ae 1207e - 04/15/2004)

Passed by Legislature (11): 986e 986Ae 998 998A 888 841e 841Ae 962e 962Ae 599e 599Ae

Approved by Governor (78): 16 75 155 172 208 227 236 270 279 279A 297e 315 323 353 355e 382 449 449A 454 514e 560e 560A 727 740 810 811 812 813 818 819 820e 821 824 832 835 836e 837 845 846e 869 878e 884 890 902 906 906A 911e 914 914A 915 917 927 936 937 939 940e 944e 947 950 955 961 963 969e 973e 980 983 997 1033e 1047 1069e 1071 1090e 1091e 1092e 1093 1144 1179 1241e

Line-item Veto (1): 1089e

Returned by Governor Without Approval:  
Passed Notwithstanding Objections of Governor:  
Became Law Without Governor's Signature:  
Failed on Final Reading:

Resolution CA Delivered to Secretary of State (1): LR211CA

Indefinitely Postponed (146): 26 27 28 120 154 183 223 251 308 312 317 322 334 339 363 368 369 375 376 386 397 400 420 432 442 448 453 475 477 492 505 506 507 516 518 527 538 568 579 581 583 587 595 624 630 631 633 638 651 652 654 687 691 696 697 716 717 718 736 737 738 744 763 773 776 783 787 792 794 822 827 839 843 847 854 857 886 899 900 903 920 945 956 966 967 970 971 972 974 978 988 989 990 994 1011 1015 1016 1020 1025 1026 1038 1039 1040 1042 1043 1056 1066 1073 1079 1080 1088 1100 1115 1122 1133 1134 1135 1137 1142 1143 1148 1171 1174 1178 1183 1186 1189 1192 1197 1203 1205 1208 1211 1212 1215 1226 1230 1232 1234 1242 1244 1245 1246 1247 LR21CA LR24CA

Withdrawn (1): 1129

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**BILLS HELD BY COMMITTEES:**

Agriculture (11): 63 64 159 230 275 840 992 1037 1151 1152 1243

Appropriations (19): 151 409 468 469 557 569 570 627 639 640 780 802 993 1021 1051 1141 1150 1204 1217

Bank, Com. & Ins. (1): 849

Bus. & Labor (21): 196 441 893 948 949 952 953 954 976 977 981 982 985 991 1062 1067 1127 1167 1187 1191 1239

**Education (35):** 147 152 264 335 340 341 356 389 466 482 658 660 680 686 771 815  
896 904 1006 1105 1106 1108 1119 1123 1124 1125 1126 1153 1165 1206 1220 1221  
1248 LR17CA LR225CA

**Executive Board (4):** 1214 LR8CA LR222CA LR227CA

**General Affairs (3):** 426 606 995

**Gov., Mil. & Vet. Affs. (22):** 465 814 834 858 913 938 964 1003 1063 1072 1078 1087  
1168 1169 1170 1184 1194 1209 1223 1254 LR208CA LR226

**Hlth. & Human Serv. (17):** 173 202 239 351 380 450 671 709 711 764 767 852 1027  
1070 1110 1237 1250

**Judiciary (102):** 18 24 25 36 38 58 87 104 129 132 184 190 206 211 225 231 240 268  
314 336 346 347 350 361 366 377 378 384 395 421 422 423 428 456 457 458 459 460  
474 491 493 515 528 535 547 589 591 604 614 617 664 674 675 681 694 695 722 746  
751 768 772 781 789 791 823 848 851 855 872 883 889 891 901 928 933 959 968 1000  
1001 1009 1023 1031 1032 1044 1050 1055 1060 1061 1076 1113 1116 1117 1131 1200  
1218 1222 1225 1236 1238 1251 LR10CA LR20CA

**Natural Resources:**

**Nebr. Ret. Sys. (2):** 544 1081

**Revenue (27):** 657 873 880 881 892 905 922 935 965 975 1010 1029 1041 1096 1102  
1128 1136 1156 1166 1176 1188 1193  
1227 1249 1252 LR224CA LR228CA

**Trans. & Telecom. (35):** 81 113 188 204 401 497 501 502 612 741 757 765 793 825 856  
862 865 894 907 909 910 912 924 925 1014 1022 1024 1064 1111 1121 1138 1147 1154  
1235 1255

**Urban Affairs (3):** 1053 1190 1233

**RESOLUTIONS INTRODUCED:** First Session: 198 Second Session: 405

**Resolutions Reported for Further Consideration (4):** LR52 LR202 LR235 LR394

**Resolutions Adopted (60):** LR199 LR200 LR201 LR203 LR204 LR205 LR206  
LR207 LR210 LR212 LR213 LR214 LR215 LR216 LR217 LR218 LR220 LR223  
LR229 LR230 LR231 LR232 LR234 LR236 LR237 LR238 LR239 LR240 LR242  
LR243 LR244 LR245 LR246 LR247 LR248 LR249 LR250 LR251 LR252 LR253  
LR254 LR257 LR258 LR259 LR260 LR261 LR271 LR272 LR276 LR277 LR282  
LR300 LR301 LR328 LR329 LR392 LR393 LR396 LR397 LR398

## AGENDA SUMMARY SHEET

**AGENDA ITEM:** Update on Seniors and ELO Performance

**Meeting Date:** April 19, 2004

**Department:** Planning & Evaluation

**Title and Brief**

**Description:** We are giving updates to the board on the class of 2004 and ELO mastery. We have scored the assessments from the March testing occasion. Also included is the attendance data from the March assessments.

**Action Desired:** Approval \_\_\_ Discussion x Information Only \_\_\_

**Background:** This year, at the high school level, we significantly increased the number of testing occasions to allow students more opportunities to demonstrate mastery in ELO content areas. We offered assessment opportunities in August, in October, in December, and most recently, in March. One more session is scheduled in May. The following is a summary of results, as of completion of the March testing occasion.

\*At the MLC, there are no students in danger of not graduating because of ELO performance (some will return as 5<sup>th</sup> year seniors because of credit requirements).

\*At South High, one student has not mastered social studies and one student has not mastered math. Neither is receiving Special Education services; they can retest in May and they have the option of going through the "demonstration of proficiency" process. The student who has not mastered math may also be having difficulty in attaining the 225 credits.

\*At North High, one student has not achieved mastery in math; he is receiving Special Education services, and could, if so decided by the IEP team, receive a modified diploma indicating a lowered cutscore. Another student (not in Special Education) has not yet mastered social studies. One other student just enrolled in February 2004, has not attained the cutscore in any ELO area; lack of credits will cause this student to be back in school in 2004-05.

\*At West, one student who is in Special Education has not yet mastered math; if decided by the IEP team, this student could have a lowered cutscore (modified diploma).

In addition, 21 of the current, active (Special Education) seniors have had their cutscores lowered and are going to receive the slightly modified diploma.

In January, a total of 33 students had not yet demonstrated mastery on at least one of the ELOs. The number is now down to 6, and 2 of those 6 appear headed for a 5<sup>th</sup> year, for reasons not related to ELO performance. The others may graduate with the modified diploma, if they are in Special Education, or may apply for the “demonstration of proficiency” pathway to graduation.

**Options/Alternatives**

**Considered:** N.A.

**Recommendations:** Continue with plans for May testing (5/11 – 5/15); students who are in Special Education may have the option of a modified diploma. All students may apply for the “demonstration of proficiency” method of mastery.

**Strategic Plan**

**Reference:** To meet the mission of the district.

**Implications of**


**Adoption/Rejection:** N.A.

**Timeline:** Continue monitoring students’ progress up through May 28.

**Responsible**

**Persons:** John Crawford for report and testing; school-based administration for programs.

**Superintendent’s Signature:**

  
\_\_\_\_\_

**ATTENDANCE FOR MARCH 2004 HIGH SCHOOL ELO RETESTING**

**DISTRICTWIDE RESULTS**

|                       | <u>10th</u> | <u>10th</u> | <u>11th</u> | <u>11th</u> | <u>12th</u> | <u>12th</u> |
|-----------------------|-------------|-------------|-------------|-------------|-------------|-------------|
| <b>AWA</b>            |             |             |             |             |             |             |
| Narrative             | N/A         | N/A         | 19/45       | 42.22%      | 8/11        | 72.73%      |
| Expository            | N/A         | N/A         | 18/45       | 40.00%      | 8/11        | 72.73%      |
| Persuasive            | N/A         | N/A         | 17/45       | 37.78%      | 8/11        | 72.73%      |
| <b>Math</b>           | N/A         | N/A         | 41/78       | 52.56%      | 7/11        | 63.64%      |
| <b>Reading</b>        | 39/73       | 53.42%      | 20/38       | 52.63%      | 3/4         | 75.00%      |
| <b>Science</b>        | N/A         | N/A         | 99/139      | 71.22%      | 8/10        | 80.00%      |
| <b>Social Studies</b> | N/A         | N/A         | 92/136      | 67.65%      | 12/15       | 80.00%      |
| <b>TOTAL=</b>         | 39/73       | 53.42%      | 306/526     | 58.17%      | 54/73       | 73.97%      |

**SOUTH HIGH**

|                       | <u>10th</u> | <u>10th</u> | <u>11th</u> | <u>11th</u> | <u>12th</u> | <u>12th</u> |
|-----------------------|-------------|-------------|-------------|-------------|-------------|-------------|
| <b>AWA</b>            |             |             |             |             |             |             |
| Narrative             | N/A         | N/A         | 5/19        | 26.32%      | 4/5         | 80.00%      |
| Expository            | N/A         | N/A         | 5/19        | 26.32%      | 4/5         | 80.00%      |
| Persuasive            | N/A         | N/A         | 5/19        | 26.32%      | 4/5         | 80.00%      |
| <b>Math</b>           | N/A         | N/A         | 17/31       | 54.84%      | 3/5         | 60.00%      |
| <b>Reading</b>        | 22/41       | 53.66%      | 7/16        | 43.75%      | 0/1         | 0.00%       |
| <b>Science</b>        | N/A         | N/A         | 27/42       | 64.29%      | 2/4         | 50.00%      |
| <b>Social Studies</b> | N/A         | N/A         | 28/46       | 60.87%      | 5/7         | 71.43%      |
| <b>TOTAL=</b>         | 22/41       | 53.66%      | 94/192      | 48.96%      | 22/32       | 68.75%      |

**NORTH HIGH**

|             | <u>10th</u> | <u>10th</u> | <u>11th</u> | <u>11th</u> | <u>12th</u> | <u>12th</u> |
|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| <b>AWA</b>  |             |             |             |             |             |             |
| Narrative   | N/A         | N/A         | 7/14        | 50.00%      | 3/3         | 100.00%     |
| Expository  | N/A         | N/A         | 6/14        | 42.86%      | 3/3         | 100.00%     |
| Persuasive  | N/A         | N/A         | 6/14        | 42.86%      | 3/3         | 100.00%     |
| <b>Math</b> | N/A         | N/A         | 13/27       | 48.15%      | 1/2         | 50.00%      |

| <b>NORTH HIGH, CONTINUED</b> |               |             |             |             |             |             |             |
|------------------------------|---------------|-------------|-------------|-------------|-------------|-------------|-------------|
| <b>Reading</b>               |               | 12/21       | 57.14%      | 7/13        | 53.85%      | 2/2         | 100.00%     |
| <b>Science</b>               |               | N/A         | N/A         | 33/47       | 70.21%      | 3/3         | 100.00%     |
| <b>Social Studies</b>        |               | N/A         | N/A         | 28/40       | 70.00%      | 3/3         | 100.00%     |
|                              | <b>TOTAL=</b> | 12/21       | 57.14%      | 100/169     | 59.17%      | 18/19       | 94.74%      |
| <b>WEST HIGH</b>             |               |             |             |             |             |             |             |
|                              |               | <u>10th</u> | <u>10th</u> | <u>11th</u> | <u>11th</u> | <u>12th</u> | <u>12th</u> |
| <b>AWA</b>                   |               |             |             |             |             |             |             |
| <b>Narrative</b>             |               | N/A         | N/A         | 3/7         | 42.86%      | 1/1         | 100.00%     |
| <b>Expository</b>            |               | N/A         | N/A         | 3/7         | 42.86%      | 1/1         | 100.00%     |
| <b>Persuasive</b>            |               | N/A         | N/A         | 3/7         | 42.86%      | 1/1         | 100.00%     |
| <b>Math</b>                  |               | N/A         | N/A         | 8/15        | 53.33%      | 2/2         | 100.00%     |
| <b>Reading</b>               |               | 5/11        | 45.45%      | 4/7         | 57.14%      | 1/1         | 100.00%     |
| <b>Science</b>               |               | N/A         | N/A         | 33/43       | 76.74%      | 2/2         | 100.00%     |
| <b>Social Studies</b>        |               | N/A         | N/A         | 29/41       | 70.73%      | 4/4         | 100.00%     |
|                              | <b>TOTAL=</b> | 5/11        | 45.45%      | 83/127      | 65.35%      | 12/12       | 100.00%     |
| <b>MLC</b>                   |               |             |             |             |             |             |             |
|                              |               |             |             | <u>11th</u> | <u>11th</u> | <u>12th</u> | <u>12th</u> |
| <b>AWA</b>                   |               |             |             |             |             |             |             |
| <b>Narrative</b>             |               |             |             | 4/5         | 80.00%      | 0/2         | 0.00%       |
| <b>Expository</b>            |               |             |             | 4/5         | 80.00%      | 0/2         | 0.00%       |
| <b>Persuasive</b>            |               |             |             | 3/5         | 60.00%      | 0/2         | 0.00%       |
| <b>Math</b>                  |               |             |             | 3/5         | 60.00%      | 1/2         | 50.00%      |
| <b>Reading</b>               |               |             |             | 2/2         | 100.00%     | N/A         | N/A         |
| <b>Science</b>               |               |             |             | 6/7         | 85.71%      | 1/1         | 100.00%     |
| <b>Social Studies</b>        |               |             |             | 7/9         | 77.78%      | 0/1         | 0.00%       |
|                              | <b>TOTAL=</b> |             |             | 29/38       | 76.32%      | 2/10        | 20.00%      |

### AGENDA SUMMARY SHEET

**AGENDA ITEM:** Quarterly Maintenance Report

**MEETING DATE:** April 19, 2004

**DEPARTMENT:** General Administration – Maintenance & Operations

**TITLE & BRIEF DESCRIPTION:** Quarterly Maintenance Report – A quarterly report from Sodexho management regarding the District's custodial, grounds, and maintenance programs.

**ACTION DESIRED:** Approval  Discussion  Information Only

**BACKGROUND:** n/a

**OPTIONS AND ALTERNATIVES:** n/a

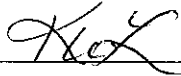
**RECOMMENDATION:** n/a

**STRATEGIC PLAN REFERENCE:** n/a

**IMPLICATIONS OF ADOPTION/REJECTION:** n/a

**TIMELINE:** n/a

**RESPONSIBLE PERSON:** Bob Snowden, General Manager (Sodexho) and Ken Fossen, Associate Superintendent (General Administration)

**SUPERINTENDENT'S APPROVAL:**   
\_\_\_\_\_



**Millard Public Schools  
Executive Summary**

**Quarterly Review  
January – March 2004**

**I. Accomplishments**

MAINTENANCE

- Completed painting project at Norris elementary. The front entry corridor was repainted over spring break due to several areas where the paint was coming off and was in poor condition.
- Preventative measures were taken by both maintenance personnel and contractors to remove snow from roofs, as well as dangerous ice from several locations.
- Measures were taken at Millard North High to prevent ice falling off the main entrance roof. A temporary structure was built to help divert ice melting.
- New HVAC control air compressors were installed at Neihardt, Rockwell and North High School.
- HVAC ductwork was added to Morton in order to improve indoor temperature control.
- Lighting improvements were implemented at South High and Cather.
- The Continuous Commissioning project began at West High. This is currently being done as a review of existing HVAC equipment and search for possible energy costs savings.
- A power level meter for controlling peak energy use was installed at South High.
- Snow guards were installed at Rohwer, Montclair and Wheeler.
- All smoke detectors were calibrated throughout the District by SEI.
- Henry Rohwer (Mechanical Manager) and Terry Haubold (Maintenance Manager), toured Rohwer and Wheeler and submitted over 50 ideas and suggestions for design changes and improvements for Elementary #23.
- The web based work order system was implemented at all Middle Schools during the first quarter. As mentioned in the last quarterly report, this will enable schools to submit routine work orders and requests for maintenance and grounds supplies through the web. All elementary schools were scheduled to begin implementation during this period of time as well, but it was delayed to ensure all High Schools and Middle Schools were running without any major issues.
- We are testing a pilot program for Sodexho and the work order system, Facility Center. This program is a reporting aspect of Facility Center, and will enable us to provide more detailed reports concerning work orders received, outstanding, completed, etc. As this is a pilot program that began late March, there is not much to report at this time, but will be reported on in future Quarterly Reports.





## **I. Accomplishments (continued)**

- The carpentry shop completed several tasks during the first quarter. The following are a list of highlights throughout the District:
  - Millard Learning Center – repaired water damaged walls in three classrooms.
  - Cottonwood – fabricated and installed new counter tops in teacher’s workroom.
  - Rockwell – removed old floor and restroom partition and installed new in 3<sup>rd</sup> grade restroom.
  - Wheeler – removed old floor and partitions and installed new in boys and girls restrooms in 2 portables.
  - Neihardt – build and installed shelves in music storage room.
  - Kiewit – re-laminate 18 table tops in the art room.
  - South High – fabricate and install new cabinet doors in room 131
  - District Wide – roof repairs, glass repairs, carpet and tile repairs, lunch table repairs, door repairs, and furniture repairs.

## **GROUNDS**

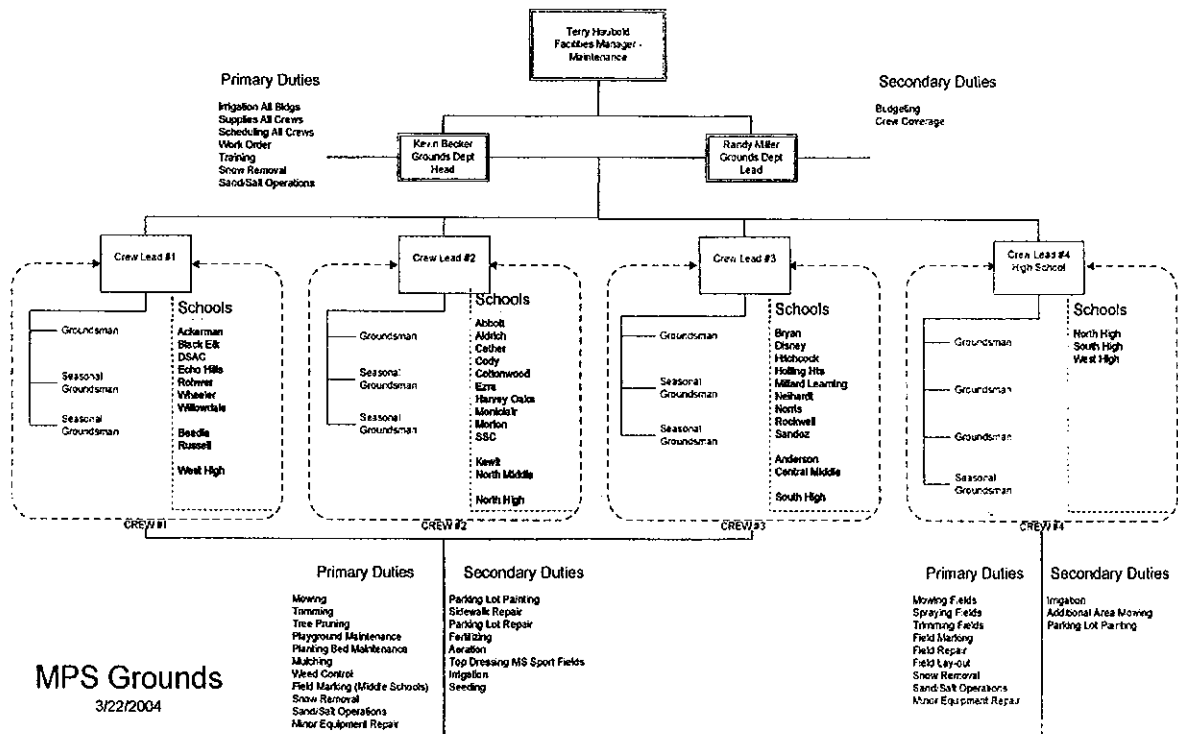
- During the numerous snow falls during this period, the grounds, maintenance and custodial crews, along with contractors at the High Schools, cleared over 36 inches of snow in a 40 day period of time.
- Kevin Casey, project grounds support for Sodexho, visited Millard Public Schools from 3/29 – 4/1. Mr. Casey was brought in to help evaluate the current grounds program, budget needs, and to review the re-organization that we are implementing. Additionally, Mr. Casey and Mr. Snowden met with all High School Athletic Directors to review each school’s needs, and the changes in how the Grounds Department will be organized.
- Grounds equipment was serviced and prepared for the upcoming mowing season.
- Terry Haubold held interviews for the open full time grounds position at Millard West High. After interviews were completed, recommendations were made and the position filled.
- A re-organization in the Grounds Department is currently in process. This reorganization is being done to improve service to all sites throughout the District. The new structure will consist of 4 Crews:
  - ⇒ Crew 1: 10 sites totaling 95.6 mowable acres handling the west end of the District. (This crew will also have Elementary #23 and any future elementary schools built in the west part of MPS)
  - ⇒ Crew 2: 13 sites totaling 108.4 mowable acres handling the north end of the District.



## I. Accomplishments (continued)

- ⇒ Crew 3: 12 sites totaling 109.5 mowable acres handling the east and south end of the District.
- ⇒ Crew 4: This crew will be the High School Athletic Crew handling all event and practice fields at all three high schools.

See organization chart below:



## CUSTODIAL

- A complete equipment inventory was taken of all custodial equipment. This process was done to first ensure that all items were accounted for. And second, an evaluation of upcoming equipment needs was needed to help prepare for the FY 05 budget. Once budgetary funds are determined, an equipment replacement schedule will be developed to better plan for future equipment needs.
- To ensure all products MSDS are up to date, the team reviewed and updated all MSDS in the master book in preparation for updating the books district wide.



## I. Accomplishments (continued)

- In preparation for improving the training program, the management team began compiling information to be reviewed with current custodians, and to be a part of the New Employee Orientation packet that is in development. The first part of this project that the managers are working on is chemical information which will include the following:

- What it is used for
  - How to use it (dilutions)
  - Safety information
  - Dos and Don'ts

- The custodial managers are in the process of gathering information from all schools on floor surface types. This information will be useful to both the custodial department in planning out special and summer cleaning projects, as well as for maintenance when repairing or replacing flooring. This project should be completed by May.
- The custodial management team continued to interview and make recommendations for hire for all open positions, including substitute, 10-month and full time custodians.
- The Custodial Department completed several projects over the Spring Break on March 15 – 18. Some of the items completed are the following:

- Floor finish scrubbing and refinishing
  - Floor finish buffing or burnishing
  - Carpet bonnet buffing and or extraction
  - Light cover cleaning
  - Window washing
  - Restroom deep cleaning
  - General cleaning items including desks, walls, policing of grounds, etc.

Items completed varied per site, and were determined by the managers by what they felt were the most needed items based on school conditions.

### GENERAL

- The forms used for the employee evaluations were revised providing a more thorough method to rate employee performance. Evaluations were developed for the following areas:
  - Custodial
  - Grounds
  - Maintenance
  - Mechanical



## **I. Accomplishments (continued)**

These forms will be used by each of the managers, with input from principals and department heads when necessary. Each employee will be rated on a scale of 1 to 5, with 1 needing improvement, and 5 is outstanding. The evaluations are made up of 13 sections covering areas such as quality, knowledge of job, cooperation, communication, etc. Each category has 2 to 7 sub-questions to more accurately evaluate the employee. From the evaluation, an overall score will be calculated, and an Action Plan will be attached and reviewed with the employee. As these are new forms for Millard Public Schools, all will be evaluated and adjustments will be made for next year based on input from the managers, principals and administrators. Our goal is to complete all evaluations by May 31, 2004. (A sample form from Maintenance is attached to the back of this report).

- A Teacher Survey form was developed and implemented on a limited basis in February. This form was developed as a way to measure the teacher's satisfaction level with Custodial, Maintenance and Grounds. This eight-question survey will be randomly issued during the remaining months of this school year. The results will be monitored by school and areas of concern addressed. Additionally, the results from this school year surveys will provide a benchmark and goals for next school year. Results for February and March will be reviewed in the "Quality" section of this report. (A sample form is attached to the back of this report).
- A new Monthly Inspection form was instituted in February for the Custodial Department to use. This form allows for a more thorough evaluation of the custodians' work performance, and also provides a percentage-based score. The scores from the remaining part of this school year will help us set the goals for next school year. And in looking ahead to next school year, we will incorporate these ratings into an incentive program for the Custodial Department. Results for February and March will be reviewed in the "Quality" section of this report. (A sample form is attached to the back of this report).
- The first issue of the Employee Newsletter was distributed in February. The newsletter will come out every quarter and will include sections on Employee Profiles, HR Notes, Length of Service Recognition, Important News, etc. Additional items will be added as future issues are developed. (The first quarter newsletter is attached to the back of this report).
- Budgets were prepared for the Maintenance, Grounds and Custodial Departments for Fiscal Year 05. All managers as well as several employees contributed to putting these six budgets together. Additionally, from these budgets, long-range plans are being developed to start a cycle in several areas where applicable. These would include items such as an equipment replacement schedule, a painting cycle, EMS computer upgrades, restroom partition replacement, etc. Once we know which budget is approved, we will start putting together a plan that will try and better schedule needed maintenance work throughout the District.



## I. Accomplishments (continued)

- Meetings with several vendors were held to improve performance and/or to search for better pricing, products and service. Meetings were held with the following:

|                   |   |
|-------------------|---|
| AkSarBen Plumbing | Emergency plumbing needs                  |
| Graybar           | Lighting ballasts and electrical parts    |
| York              | Spring chiller checkouts                  |
| Belzona           | Polymer restoration products              |
| Midwest Turf      | Grounds equipment                         |
| Presto X          | Pest control and termite pricing          |
| Unisource         | Paper towels and other custodial supplies |
| Jiffy Supply      | Custodial rags                            |
| SEI               | Review of security contract               |
| Pure Clean        | Carpet cleaning chemicals                 |
| Lien              | Termite pricing                           |

- Currently we are in the process of reviewing and rescheduling the preventative maintenance work orders. The purpose of this is to make it more efficient and effective when the PM work orders are issued.

## II. Training

- Tyler Munter from Water Engineering conducted a training session on cooling tower water treatment. This training was attended by 13 MPS employees and lasted one hour. **Total training hours: 13**
- Mark Endersend from Belzona conducted several demonstration and training sessions of a product for concrete patchwork and metal patch work. Mark was in Millard on three separate occasions, and conducted this training with 12 MPS and Sodexo employees. **Total training hours: 9**
- Henry Rowher coordinated an Elevator Safety training class. Adam Stakey of Otis Elevator conducted this training at West High with 22 MPS and Sodexo employees. **Total training hours: 11**
- As mentioned earlier, we are gradually switching to a web-based work order request system. In the first quarter, Eileen Person and Diane Moore trained 6 middle school employees on how to use this system. **Total training hours: 3**
- Brad Schubert from RSC trained 9 MPS and Sodexo employees on how to properly use a lift for electrical light replacement and repairs. **Total training hours: 4 ½**
- 11 MPS Grounds employees attended the Turf Management Training on January 12 – 13. Classes taken included Sports Turf Growing, Broadleaf Weed Control Strategies, Selecting Fertilizers and Application Timing, Pruning Techniques for Shrubs and Trees. **Total training hours: 154**



## II. Training (continued)

- Miscellaneous training took place during the first quarter. These are listed below:
  - Light ballast replacement; 1 employee *Total training hours: 2*
  - Carpet cleaning-gum removal; 1 employee *Total training hours: ½*
  - Commercial pesticides; 1 employee *Total training hours: 8*
- Henry Rohwer, Mechanical Manager, attended three ASHRAE seminars during the first quarter. These seminars covered topics such as 1) International Building Code and Omaha Mechanical Code, 2) Ethics in Engineering, and 3) Continuous Commissioning.
- Gloria Lincoln, Sodexho Custodial Supervisor, attended a three-day class in Chicago. The class was Building Your Career, and addressed issues that Gloria then could apply at Millard. These areas consisted of employee relations, employee training, communication skills, etc. Four other managers from Millard will also be attending this Sodexho mandatory training during 2004.
- All current training programs are currently being reviewed, and revisions and enhancements are being made to each area. These programs are under review to help better suit the needs of Millard, as well as better prepare employees for their current responsibilities as well as future opportunities. Some of the programs that are first on the list to be addressed are listed below:

⇒New Employee Orientation (New program)

⇒Safety Training (Existing) – To include:

|             |                        |
|-------------|------------------------|
| HazMat      | Lockout/Tagout         |
| HazCom      | Bloodborne Pathogens   |
| PPE         | Slips, Trips and Falls |
| Back Safety |                        |

(Other safety programs will be reviewed later in the year)

⇒Job Skills Training (Existing and New) – To include:

- Engineer Training Classes (High and Middle Schools)
- Custodian 2 Training Classes (Elementary Schools)
- Custodian Training Classes (All Schools)
- Summer Project Training (Hard surface floors and carpets)



### III. Quality and Productivity

#### TEACHER SURVEYS – All Department Survey

As mentioned earlier, we instituted the Teacher Surveys. These surveys are on a scale of 1 to 5, with 5 = Excellent, 3 = Average and 1 = Poor.

Below are the results for February and March of this year.

|                         | February 2004<br>(153 total surveys) |                   |                     |                 |
|-------------------------|--------------------------------------|-------------------|---------------------|-----------------|
|                         | Overall Average                      | Custodial Average | Maintenance Average | Grounds Average |
| <b>District Average</b> | 4.02                                 | 3.94              | 4.15                | 3.93            |
| High School             | 3.94                                 | 3.85              | 4.05                | 3.99            |
| Middle School           | 4.40                                 | 4.31              | 4.70                | 3.91            |
| Elementary School       | 4.08                                 | 4.08              | 4.21                | 3.71            |

|                         | March 2004<br>(47 total surveys) |                   |                     |                 |
|-------------------------|----------------------------------|-------------------|---------------------|-----------------|
|                         | Overall Average                  | Custodial Average | Maintenance Average | Grounds Average |
| <b>District Average</b> | 4.18                             | 4.19              | 4.27                | 3.94            |
| High School             | 4.33                             | 4.58              | 4.11                | 4.00            |
| Middle School           | 4.11                             | 4.02              | 4.42                | 3.58            |
| Elementary School       | 4.20                             | 4.21              | 4.22                | 4.06            |

Updates and year to date totals for Teacher Surveys will be included in future Quarterly Board Reports.

#### MONTHLY CUSTODIAL INSPECTIONS

As mentioned earlier, we instituted a new inspection form for the custodial managers to use when evaluating their buildings. This is a once a month inspection, and all areas are rated on a scale of 1 to 10, with 1 being poor and 10 being excellent. Below are the results for February and March.

|                   | February 04 | March 04 | Year to Date |
|-------------------|-------------|----------|--------------|
| District Average  | 86.250%     | 85.248%  | 85.749%      |
| High School       | 79.503%     | 82.321%  | 80.912%      |
| Middle School     | 86.010%     | 80.231%  | 83.120%      |
| Elementary School | 87.192%     | 86.804%  | 86.998%      |



### III. Quality and Productivity (continued)

Updates and year to date totals for the Monthly Inspections will be included in future Quarterly Board Reports.

#### MAINTENANCE

|   |      |       |
|---|------|-------|
| Work Orders Received 1/1/04 to 3/31/04  | 2777 |       |
| Work Orders Completed 1/1/04 to 3/31/04 | 2052 | 73.9% |

#### CUSTODIAL

|   |      |                                 |
|---|------|---------------------------------|
| Inspections Completed 1/1/04 to 3/31/04       | 243  |                                 |
| Principal Visits Completed 1/1/04 to 3/31/04  | 257  |                                 |
| Total Site Visits Completed 1/1/04 to 3/31/04 | 1841 | <i>(includes numbers above)</i> |

### IV. Goals

- Prepare and review all maintenance, grounds and custodial evaluations.
- Prepare and distribute second issue of the Employee Newsletter.
- Evaluated District needs in preparation for summer maintenance, grounds and custodial work. Make necessary plans for this summer's work.
- Prepare for all summer preventative maintenance, and prepare 'crews' to work as a team to accomplish all tasks assigned.
- Purchase lift for parking lot light maintenance, security camera maintenance, painting needs, grounds needs, etc.
- Continue review of training and safety programs (See above in Training Section for more detail).
- Distribute to all Principals, a Building Survey rating the current school year and the principal's level of satisfaction for Maintenance, Grounds, Custodial and Management Response. This survey will be a 20-question survey, and all results will be reported on in the next Quarterly Board Report.
- Begin to institute the new grounds organization and begin to cross-train all grounds personnel.
- Begin spring grounds tasks such as fertilization, over-seeding, mowing, trimming, pruning, mulch beds, etc.
- Continue to interview for all open positions in Grounds and Custodial. Continue to interview and hire substitute custodians.
- Continue process of evaluating all vehicles and equipment in the Maintenance, Grounds and Custodial Departments, and develop a schedule for replacement.
- Continue monitoring of the MPS budget for the 2003-2004 school year.





**Millard Public Schools SUPPORT SERVICES**  
**Job Performance Evaluation - Maintenance (Carpentry, Mechanic, Paint)**

N/A YES NO Never Sometimes Most of the time All of the time

**6. UTILIZATION OF MATERIALS: Use of material resources, waste avoidance, and proper use of district supplies.**

6a. When purchasing materials, does the employee 'shop' around for the best price for similar material and supplies?

6b. Does the employee overuse products and supplies, or mis-manage supplies given to them to use?

6c. Does the employee conserve energy by Turing off lights, shutting of the vehicle engine, waiting until battery life is near it's end, etc.

6d. Does the employee maintain a proper inventory of parts and supplies to effectively complete their job assignments? Are inventory records kept on all items so that over ordering does not occur?

3.0

**7. COOPERATION: Ability to work with and get along with others. Willingness to be a team member.**

7a Does the employee work well in a team environment?

7b. Has the employee had any altercations/quarrels with co-workers or staff?

7c. Is the employee willing to assist in doing unpleasant tasks?

7d. Does the employee respond positively when asked to assist others in various duties?

3.0

**8. JOB FLEXIBILITY: Ability to accept and act on constructive criticism and new ideas**

8a. Does the employee respond positively and constructively when corrected, or instructed to perform a task a specific way?

8b. Does the employee respond negatively when his/her routine is disrupted?

8c. Does the employee resist or refuse to perform "other duties as assigned"?

3.0

**9. DEPENDABILITY: Tardiness, attendance, reliability.**

9a. Select the appropriate number of absences below::

0-5 days Absent

6-10 days Absent

11-15 days Absent

16-20 days Absent

21+ days Absent

9b. Has the employee been tardy (over 6 times) in the past year?

9c. Does the employee routinely leave before the end of shift?

9d. Does the employee take unauthorized breaks?

5.0

**10. COMMUNICATION: Oral and written communication, ability to understand and respond to directions and instructions.**

10a. Does the employee consistently follow verbal instructions as given?

10b. Does the employee consistently follow written instructions?

10c. Does the employee communicate effectively with his/her supervisors and co-workers?

10d Does the employee keep accurate records of items related to their job? (I.e. repair records, proposals for work, lock system records, room/area painting records, etc.)

3.0

**Millard Public Schools SUPPORT SERVICES**  
**Job Performance Evaluation - Maintenance (Carpentry, Mechanic, Paint)**

|   | N/A                      | YES                      | NO                       | Never                    | Sometimes                | Most of the time         | All of the time          |     |
|---|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|-----|
| <b>11. RESOURCEFULNESS: Efficient use of time to finish duties, ingenuity, initiative and ability to meet objectives.</b>                                 |                          |                          |                          |                          |                          |                          |                          |     |
| 11a. Is the employee consistent in completing duties?   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 3.0 |
| 11b. Does the employee work independently with little supervision, follows through and is a self-starter?   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |     |
| 11c. Does the employee have to be told to take care of items that are obvious?  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |     |
| 11d. Does the employee actively seek out new and better ways to improve job performance, and seeks new assignments and or makes constructive suggestions? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |     |
| <b>12. SAFETY AND SECURITY: Accidents, safety habits, security violations, and property losses.</b>   |                          |                          |                          |                          |                          |                          |                          |     |
| 12a. Has the employee been injured due to carelessness during the past school year?   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 3.0 |
| 12b. Does the employee follow established safety policy, (Seat belts, PPE, etc.)?   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |     |
| 12c. Does the employee wear the required I.D. badge?  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |     |
| 12d. Any property losses due to neglect of the employee (i.e room left unsecured)?  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |     |
| <b>13. PERSONAL QUALITIES: Courteous, shows integrity, professional appearance, personal hygiene, professionalism (i.e inappropriate language).</b>       |                          |                          |                          |                          |                          |                          |                          |     |
| 13a. Is the employee polite to co-workers and staff?  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 3.0 |
| 13b. Does the employee wear the required uniform?   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |     |
| 13c. Does the employee conduct themselves in a professional manner?   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |     |
| 13d. Does the employee practice good personal hygiene?  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |     |

**Rating Key:**

- 5= Outstanding, always exceeds job expectations
- 4= Good, exceeds job expectations in some areas
- 3= Satisfactory, meets job expectations
- 2= Needs improvement, below job expectations
- 1= Unsatisfactory, immediate improvement is needed

**TOTAL EVALUATION SCORE**

**3.2**

Employee Signature \_\_\_\_\_

Date \_\_\_\_\_

Manager Signature \_\_\_\_\_

Date \_\_\_\_\_

**Signature of employee indicates acknowledgement of evaluation, not agreement**

**Teacher Survey**  
**Millard Public Schools**  
**Maintenance, Custodial and Grounds Departments**

**School** \_\_\_\_\_  
**Room #, Area or Name** \_\_\_\_\_

**Date** \_\_\_\_\_

*Please circle your rating for the following questions:*

| <b>Custodial:</b>                                | Excellent | Above Average | Average | Below Average | Poor |     |
|--|-----------|---------------|---------|---------------|------|-----|
| How would you rate the cleanliness of your room? | 5         | 4             | 3       | 2             | 1    | n/a |

|  |   |   |   |   |   |     |
|--|---|---|---|---|---|-----|
| How would you rate the cleanliness of the restrooms? | 5 | 4 | 3 | 2 | 1 | n/a |
|--|---|---|---|---|---|-----|

|  |   |   |   |   |   |     |
|--|---|---|---|---|---|-----|
| Are the custodians responsive to your needs? | 5 | 4 | 3 | 2 | 1 | n/a |
|--|---|---|---|---|---|-----|

|   |   |   |   |   |   |     |
|---|---|---|---|---|---|-----|
| Overall, how would you rate the building cleanliness? | 5 | 4 | 3 | 2 | 1 | n/a |
|---|---|---|---|---|---|-----|

**Maintenance:**

|   |   |   |   |   |   |     |
|---|---|---|---|---|---|-----|
| How would you rate the responsiveness to work orders submitted? | 5 | 4 | 3 | 2 | 1 | n/a |
|---|---|---|---|---|---|-----|

|  |   |   |   |   |   |     |
|--|---|---|---|---|---|-----|
| How would you rate the maintenance of your room or office? | 5 | 4 | 3 | 2 | 1 | n/a |
|--|---|---|---|---|---|-----|

|  |   |   |   |   |   |     |
|--|---|---|---|---|---|-----|
| Overall, how would you rate the maintenance of the building? | 5 | 4 | 3 | 2 | 1 | n/a |
|--|---|---|---|---|---|-----|

**Grounds:**

|  |   |   |   |   |   |     |
|--|---|---|---|---|---|-----|
| Overall, how would you rate the appearance of the grounds? | 5 | 4 | 3 | 2 | 1 | n/a |
|--|---|---|---|---|---|-----|

**Comments and Areas for Improvement:**

# Millard Public Schools Monthly Building Inspection

School: \_\_\_\_\_  
Inspected By: \_\_\_\_\_

Date: \_\_\_\_\_  
Custodian: \_\_\_\_\_

| Room Type        | Classroom | Classroom | Restroom | Restroom | Other | Comments |
|------------------|-----------|-----------|----------|----------|-------|----------|
| Room Number/Area |           |           |          |          |       |          |

**Walls and Fixtures**

|                            |  |  |  |  |  |
|----------------------------|--|--|--|--|--|
| Bathroom Partitions/Stalls |  |  |  |  |  |
| Chalkboards                |  |  |  |  |  |
| Chalk trays                |  |  |  |  |  |
| High Dusting               |  |  |  |  |  |
| Lockers                    |  |  |  |  |  |
| Sinks                      |  |  |  |  |  |
| Toilets                    |  |  |  |  |  |
| Urinals                    |  |  |  |  |  |
| Vents                      |  |  |  |  |  |
| Walls                      |  |  |  |  |  |
| Water Fountains            |  |  |  |  |  |
| Window/Glass/Mirrors       |  |  |  |  |  |

**Miscellaneous**

|                            |  |  |  |  |  |
|----------------------------|--|--|--|--|--|
| Dispensers (Soap, TP, Etc) |  |  |  |  |  |
| Furniture/Counters         |  |  |  |  |  |
| Lighting (Bulbs)           |  |  |  |  |  |
| Pencil Sharpener           |  |  |  |  |  |
| Wastebasket & Liner        |  |  |  |  |  |

**Floor**

|                             |  |  |  |  |  |
|-----------------------------|--|--|--|--|--|
| Baseboards                  |  |  |  |  |  |
| Carpet Cleanliness/Spotting |  |  |  |  |  |
| Corners and Edges           |  |  |  |  |  |
| Finish/Shine                |  |  |  |  |  |
| Floor Cleanliness           |  |  |  |  |  |

**Custodial Area/Safety**

|                            |
|----------------------------|
| Bottles Labeled            |
| Cart Clean/Organized       |
| Closets Clean/Organized    |
| Equipment Clean/Maintained |

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**Project Work Needed to be Scheduled**

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**Total Average**

|                            |  |  |  |  |  |  |
|----------------------------|--|--|--|--|--|--|
| <b>Total Score</b>         |  |  |  |  |  |  |
| <b>Div. by Poss. Score</b> |  |  |  |  |  |  |
| <b>Equals Score (%)</b>    |  |  |  |  |  |  |

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**Scale**

|                   |     |
|-------------------|-----|
| Excellent         | 10  |
| Good              | 8-9 |
| Needs Improvement | 6-7 |
| Poor              | 0-5 |

**Manager Signature** \_\_\_\_\_

# Maintenance, Custodial and Grounds Employee Newsletter

## ? Name Your Newsletter Contest ?

### Inside this issue:

|                     |   |
|---------------------|---|
| Employee Profiles   | 2 |
| Human Resource Info | 3 |
| Snow Everywhere!    | 3 |
| New General Manager | 4 |
| Length of Service   | 5 |
| Contest Entry Form  | 6 |

We will begin publishing a newsletter on a Quarterly basis for the Maintenance, Custodial and Grounds Departments. As this is the first edition, we would like to start off with a contest.

The contest is simple... name YOUR newsletter.

What you need to do is submit names for the newsletter. You can do this by mailing or faxing your ideas to Eileen at SSC. The entry needs to include the new Newsletter name, your name and the department/school you work for. (Entry form on back cover of this issue).

All entries need to be in by March 31. All entries will be judged by a committee and a winner selected.



The winning entry will be highlighted in the next Newsletter due out in May. Additionally, the winning entry will receive a \$50 gift card for Target to use as they wish!

So there you go! Come up with a winning name for the Newsletter and pick up a \$50 gift card.

If you have any questions regarding the contest, please check with your Manager.

**Good Luck!!**

### Upcoming

#### Calendar Dates:

- No School—Teacher Workday: March 12
- Spring Break: March 15–19
- Memorial Day: May 31

### SNOW TAKES OVER NEBRASKA!



Over 36.1 inches of snow fell on Omaha from January 1st—February 9th. This amount of snow fall is not only unusual, but a unforeseen event that takes a large effort from

Grounds, Maintenance and Custodians to accomplish all that needs to be done.

Turn to page 3 to read more about it!

*"The way a team plays as a whole determines it's success. You may have the greatest bunch of individual stars in the world, but if they don't play together, the club won't be worth a dime." ~ Babe Ruth*

## Employee Corner

In each issue of the Newsletter, we will randomly select employees from Grounds, Maintenance and Custodial to profile. These profiles are so you can learn more about your fellow employees, where they work, and what they like. Be looking for this in future issues...maybe you'll be next!

### GROUNDS:

**Kevin Becker**—Kevin is the Grounds Department Head and has been working for MPS for 25 years. Kevin is married and has one son. In his spare time (which lately, there isn't much!), he likes to restore classic cars and golf.

### MAINTENANCE:

**Louie Tesinsky**—Louie is the mechanic for MPS, and has been working for the District for 5 years. Louie is married and has 4 sons. Louie has a heck of a job with all the equipment and vehicles to keep running, especially with snow blowers lately! Louie's hobbies and interests include riding his motorcycle, going to his son's sporting events and traveling.

**Dennis Bouckhuys**—Dennis is the Department Head for Carpenters. Dennis has been with MPS for 12 years. Dennis is married and has 1 daughter and 3 sons. Some of the things Dennis enjoys are hunting and fishing.

**Dan Foote**—Dan is one of two District painters, and has

been working for MPS for 1 1/2 years. Dan has one daughter and enjoys golf, fishing, hunting, boating and of course, spending time with his daughter.

**Dennis McEneaney**—Dennis is the Day Engineer at Millard South High School. Dennis has worked for MPS for almost 2 years. Dennis is married and has one daughter. Dennis enjoys hunting, shooting sports, woodworking and traveling. Dennis is also a veteran of the U.S. Army!

### CUSTODIAL:

**Wayne Saathoff**—Wayne is the project custodian as well as equipment repair. Wayne has worked for MPS for 4 years, and enjoys shooting, sports and Nascar. Wayne helps keep your equipment repaired, so be nice to him when you see him!

**David England**—Dave is the Department Head at Millard South and has worked for the District for 1 1/2 years. Dave is married and has 1 daughter, 2 sons and 2 foster children. His interests include scuba diving and church activities. Dave also is a veteran having spent 10 years in the U.S. Air Force.

**Ray Jordan**—Ray is a custodian at Beadle Middle School. Ray has worked for MPS for 22 years and in his spare time, enjoys football, fishing, traveling and cooking!

**Rich Lang**—Rich is the day custodian at Aldrich and has worked for the District for 8 years. Rich is married and has 1 son and 1 daughter, as well as one grandson. Rich enjoys watching all sports and playing golf.

**Ron Schinstock**—Ron is a custodian II at Willowdale and has worked for MPS for almost 15 years. Ron is married and has 2 sons. Ron and his wife are both involved in Boy Scouts and Cub Scouts. Ron also enjoys softball, skiing, fishing, camping and golf.

**Bob Honeywell**—Bob is a day custodian at Hitchcock and has worked for MPS for 12 years. Bob is married and has 1 son and 1 daughter, as well as 2 grandchildren. Bob enjoys hunting, fishing and camping as well as reading a good book.

**Lauren (Andy) Anderson**—Lauren works as a custodian at Anderson Middle School and has been with the District for 26 years. Lauren enjoys football, hunting, fishing and loves to read.

**Chuck Barr**—Chuck is a custodian at Holling Heights and has worked for MPS for 14 years. Chuck is married and has 3 daughters and 1 son as well as one granddaughter. In his spare time he enjoys hunting and fishing. Chuck also assists in the training of new custodians!

### **INFORMATION NEEDED!**

In future issues, we would like to include important events such as birthdays and anniversaries. If you would like them included, please mail or email your name, the event and the date of the event to Eileen Person at SSC. We will try and get it in the newsletter.

## HR Notebook



*Suggestions? Let us know if there is anything you would like to see featured in the Newsletter. Just let your manager know what it is!*

This section of the newsletter will focus on issues and comments from the HR Department, which are provided by your HR Leaders; Kirby Ettiste, Steve Moore and George Conrad.

This quarter, Paid Leave is the topic.

**PAID LEAVE:** Paid leave may be used for personal illness, illness of a member of the employee's immediate family, death of a member of the employee's immediate family, and business and emergency leave. The rules for use of leave are established in Board Policy and Rule. (Article VI)

Remember, there are several different types of leaves, and each one has specific information on how to go about requesting leave, how many days you may take, as well as qualifications for the leave.

*Examples of different types of leave:*

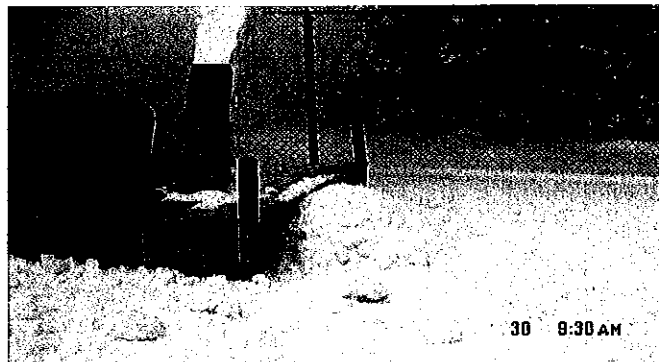
- Leave of Absence
- Illness, Injury, Disability
- Long Term Disability
- Business and Emergency Leave
- Leave Without Pay
- Extended Leave Without Pay
- FLMA

- Family Death Leave
- Professional Leave
- Jury Duty, Election Boards, Subpoenas
- Military Leave of Absence
- Pre-Retirement Seminars

When requesting leave, make sure you follow all steps necessary to have your leave approved.

If you have questions, check with your immediate supervisor for clarification prior to taking any leave.

## WINTER WONDERLAND



The Management team at SSC would like to extend their thanks to all the individuals that assisted with the large amounts of snow we received in January and the beginning of February. In particular, the Grounds Department and the Maintenance Personnel who worked tirelessly over several days to try and get the parking lots opened up so school could be held. Many may not realize that

this group would start their day at 2:00 or 3:00 a.m. in many cases to try and clear the large amounts of snow we received.

Additionally, the crews that worked out at the individual sites need to be thanked for their efforts in trying to keep the walks clear throughout the snow-fall and drifting.

Although there are many people to recognize, we would like to mention Kevin Becker, Department Head for Grounds. Kevin was in at all hours of the day working closely with Terry Haubold, Maintenance Manager, and the individual schools to try and meet the needs of each site. Terry and Kevin did an excellent job of organizing the crews and managing the large amount of work to be done over a very short period of time.

A round of applause is given to all that assisted in this unique snow event! We thank you for your work and efforts and let's hope the rest of the snow season produces less snow!!



*Teamwork and Pride*

*A winning combination*

## **New to the Team**

I would like to introduce myself to those I have not met yet. I am Bob Snowden, the General Manager for Maintenance, Custodial and Grounds here at MPS. I accepted this position after serving in the Kansas City Missouri School District for 5 1/2 years. Prior to that, I had worked at 4 other locations, including 2 here in Nebraska. I am very excited to be a part of the Millard team and look forward to meeting and working with each of you.

## **Attention Administrators!!**

We would love to hear from you for future issues of the newsletter. There are two things that would be helpful:

- 1) Any comments you would like to have published in the upcoming newsletters such as Maintenance, Custodial or Grounds employee praise for a job well done, individuals that go above and beyond, etc.
- 2) Any information or articles you would like to contribute to future issues. We are planning on having an Administrators Column, and your input would be greatly appreciated.

Contact Bob Snowden at SSC for more information. Thanks!



## **Work Orders hit the Web**

Entering work orders through the mail or by phone is becoming a thing of the past.

Starting in late 2003, a web-based work request system was introduced to the High Schools and is now in place at all Middle Schools. This system allows the designated user to enter requests for work to be done in their building as well as track

the work order completion through the web using the designated work request number.

The system is still in it's initial stages, but once all the 'bugs' are worked out, we will begin implementation in the Elementary Schools.

## Length of Service Recognition

Each quarter, we will be recognizing those employees from Maintenance, Custodial and Grounds that have reached milestones for length of service to the Millard Public Schools. Those recognize will be in 5-year increments starting with the 5th year of service. The period covered is for those employees reaching their milestone during January–March.

Be looking for your name as you reach these significant years of service.

### 5 Year

- Bruce Smith (Carpenter)



### 10 Year

- John Fortner (Night Engineer Millard South High)

### 15 Year

- Dan Simpson (Day custodian at Abbott)

### 25 Year

- Kevin Becker (Grounds Department Head)
- Thomas Agnew (Day Custodian at Russell Middle School)

**CONGRATULATIONS!**

*Success is selecting the right course and sticking to it!*

## Elementary #23

As you may have heard, plans are in the works for a new elementary school. The location will be at 192nd and Chandler and the school is targeted to open for the 2005 school year. Plans for the new school will be based off the existing floor plans of Wheeler and Rohwer.



## Employee Training

Training Programs for all three support service departments are currently being revisited. Plans are to enhance the current training sessions and programs as well as add new training programs to better suit the needs of all three departments.

Be looking in futures Newsletter issues as well as through other communications on upcoming sessions.

If you see a need, or have a request for a particular type of training needed, or suggestions on how current training could be enhanced, let any of the SSC Managers know and we'll review your ideas.

MILLARD PUBLIC SCHOOLS  
SUPPORT SERVICE CENTER

13906 F Street  
Omaha, NE 68137

**This Newsletter is for:**

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## **Contest Entry Form**

For your entry into the "Name Your Newsletter Contest" complete the following form and return by mail or fax to Eileen Person at the Support Service Center by March 31, 2004.

Your Name: \_\_\_\_\_

Your Department and School/Location: \_\_\_\_\_

Your Newsletter Name: \_\_\_\_\_

*Below for office use only:*

Date Received: \_\_\_\_\_

Received by: \_\_\_\_\_



### AGENDA SUMMARY SHEET

**AGENDA ITEM:** Investment Report

**MEETING DATE:** April 19, 2004

**DEPARTMENT:** Business

**TITLE & BRIEF DESCRIPTION:** Investment Report – A report of the current investments and investment practices of the district.

**ACTION DESIRED:** Approval  Discussion  Information Only

**BACKGROUND:** Attached is the Quarterly Investment Report for the period ending March 31, 2004.

**OPTIONS AND ALTERNATIVES:** n/a


**RECOMMENDATION:** n/a

**STRATEGIC PLAN REFERENCE:** n/a

**IMPLICATIONS OF ADOPTION/REJECTION:** n/a

**TIMELINE:** n/a

**RESPONSIBLE PERSON:** Chris Hughes (Accounting Manager) & Ken Fossen (Assoc. Supt.)

**SUPERINTENDENT'S APPROVAL:**   
\_\_\_\_\_

Millard Public Schools  
Investment of Funds  
March 31, 2004

**Nebraska School District Liquid Asset Fund**

The Millard Public Schools utilizes the Nebraska School District Liquid Asset Fund (referred to as either NSDLAF or CADRE, the financial services firm which manages the fund) for day-to-day investing. NSDLAF was established in 1988. The fund is offered exclusively to Nebraska school districts, educational service units, and technical community colleges. The fund's objective is to allow school districts to pool their dollars for investment. The fund invests in items permitted by Nebraska law (i.e. repurchase agreements, U.S. Government Agency Obligations, U.S. Treasury Bills and Certificates of Deposit).

MPS maintains two liquid accounts that can be accessed daily. The General Fund, Food Service Fund, Administrative Activity Fund, Special Building Fund, Bond Fund, Depreciation Fund, Construction Fund and Employee Benefit Fund utilize one account. This account is used throughout the month as taxes, state aid, etc. are received and as bills or payroll are paid. The other account is utilized by the various middle schools. As of March 31, 2004, the 7-day current yield for these accounts was 0.69%. MPS can also utilize long term fixed investments (examples: 30, 60, 90 day US Government Securities).

**Sweep Account for General Checking Account**

Each day, any balance remaining in the District's main checking account above the level necessary to avoid service charges is invested in either U.S. Government agency backed repurchase agreements (amounts under \$25,000) or commercial paper notes (amounts over \$25,000). The interest rate for the sweep account is currently 0.75%.

**Bond Fund Trust Account at First National Bank of Omaha**

Taxes and other revenues received for the repayment of bond principal and interest are invested through the trust department at First National Bank of Omaha. The funds are invested in U.S. Treasury Bills, individual U.S. Government Agency backed securities, or a money market account which invests in U.S. Government backed agency securities, based on the funds available, the time line until the next debt service payment, and the available yields. The trust account balance as of March 31, 2004 was \$4,509,329.05.

**AGENDA SUMMARY SHEET**

**AGENDA ITEM:** Report on acceptance of Millard Standards as "more rigorous."

**MEETING DATE:** April 19, 2004

**DEPARTMENT:** Educational Services

**TITLE AND BRIEF DESCRIPTION:** This information showcases the fact that Millard Public School's content standards in math, language arts, social studies, and science have been recognized as more rigorous than state standards. With this acceptance, Millard representatives will be able to report to the state on these standards rather than state standards in the future.

**ACTION DESIRED:** APPROVAL\_\_ DISCUSSION\_\_ INFORMATION ONLY X

**BACKGROUND:** Millard Public Schools' standards in math, language arts, and science were previously approved by the state. In this new review of standards done in September, 2003, and February, 2004, Millard was one of the first Nebraska school districts to participate in the newly-developed formal peer review process. A recent Seattle Times (reprinted from the Chicago Tribune) news article about the Nebraska process is enclosed for information purposes.

**OPTIONS AND ALTERNATIVES CONSIDERED:** None.

**RECOMMENDATIONS:** Accept the report.

**STRATEGIC PLAN REFERENCE:**

**IMPLICATIONS OF ADOPTION OR REJECTION:** None.

**TIMELINE:** N/A

**RESPONSIBLE PERSON(S):** Martha Bruckner, Judy Porter, Carol Newton, and multiple MEP facilitators and teachers.

**SUPERINTENDENT'S APPROVAL:**  \_\_\_\_\_

**BOARD ACTION:**

# NEBRASKA DEPARTMENT OF EDUCATION

Douglas D. Christensen, Commissioner  
Polly Feis, Deputy Commissioner

301 Centennial Mall South ■ P.O. Box 94987 ■ Lincoln, Nebraska 68509-4987  
Telephone (Voice/TDD): 402-471-2295 ■ Fax: 402-471-0117 ■ www.nde.state.ne.us



March 24, 2004

Martha Bruckner, Assistant Superintendent  
Millard Public Schools  
5606 147th Street  
Omaha, NE 68137

Dear Ms. Bruckner:

Thank you for submitting the Millard Public Schools content standards for review by the Nebraska Department of Education. This letter serves as notification that your Reading, Math, Social Studies, and Science standards have successfully met the requirements of Administrative Rule 10, which states:

**004.01C:** Districts electing not to adopt the state academic content standards submit the local academic content standards to the Commissioner for approval as equal to or exceeding in rigor the state standards according to at least one of the following criteria:

**004.01C1:** The local standards contain the same content organized in a different way.

**004.01C2:** The local standards include more components of a content area. An example would be mathematics standards that include vectors, which is a component of algebra, which is not covered in Appendices A through D of this Chapter. (The State Standards.)

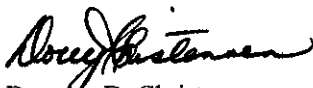
**004.01C3:** The local standards cover more content areas in a subject. An example would be mathematics standards that include the content area of fractals, which is the study of repeated patterns, which is not covered in Appendices A through D of this Chapter.


We, at the Nebraska Department of Education, want to commend the Millard Public Schools for the hard work and effort that has gone into developing local standards and curriculum. This approval also entitles you to align your assessments and state reporting with your local standards. If you have any questions on this process, please contact the Assessment Reporting Office at 402-471-2495.

We are happy to provide you with the enclosed certificate to validate the approval of your locally developed standards.

Thank you again for submitting your local standards to the Nebraska Department of Education. We wish you continued success in your standards and assessment efforts.

Sincerely,

  
Douglas D. Christensen  
Commissioner of Education

  
Donlynn Rice  
Administrator of Curriculum/Instruction

## State Board of Education

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President  
District 5  
PO Box 2004  
Hastings, NE 68902

Fred Meyer  
Vice President  
District 6  
1580 Highway 281  
St. Paul, NE 68873

Kimberly J. Peterson  
District 1  
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Lincoln, NE 68522

Ann Mactier  
District 2  
3811 North Post Road  
Omaha, NE 68112

Bev Peterson  
District 3  
108 South Park Avenue  
Oakland, NE 68045

Rachel Bone  
District 4  
7346 South 76th Avenue  
LaVista, NE 68128

Kandy Imes  
District 7  
1850 20th Street  
Gering, NE 69341

Joe Higgins  
District 8  
5067 South 107th Street  
Omaha, NE 68127

**You are among the first Nebraska schools districts to participate in the formal peer review process of "Standards as More Rigorous" as explained in STARS Update #14. The enclosed certificate indicates successful efforts to demonstrate the rigor of your district's standards. Congratulations! If you have had standards from other content areas previously approved and wish to have them go through the peer review process, please contact Donlynn Rice at 471-6692.**



**CERTIFICATE OF ACCEPTANCE OF  
READING/WRITING STANDARDS  
AS MORE RIGOROUS**

This certificate is awarded to

**Millard Public Schools**

The Reading/Writing Standards for Millard Public Schools have been approved as equal to or more rigorous than the Nebraska Academic Standards as of March 2004.

**NEBRASKA DEPARTMENT OF EDUCATION**

*Dorlynn C. Rice*

Signature

*3/26/04*

Date

*Doug Christensen*

Signature

*3/26/04*

Date



**Nebraska Department  
of Education**

**CERTIFICATE OF ACCEPTANCE OF  
MATH STANDARDS  
AS MORE RIGOROUS**

This certificate is awarded to

**Millard Public Schools**

The Math Standards for Millard Public Schools have been approved as equal to or more rigorous than the Nebraska Academic Standards as of March 2004.

**NEBRASKA DEPARTMENT OF EDUCATION**

*Dorlynn C. Rice*  
Signature

3/26/04  
Date

*Robert Peterson*  
Signature

3/26/04  
Date



**Nebraska Department  
of Education**

**CERTIFICATE OF ACCEPTANCE OF  
SOCIAL STUDIES STANDARDS  
AS MORE RIGOROUS**

This certificate is awarded to

**Millard Public Schools**

The Social Studies Standards for Millard Public Schools have been approved as equal to or more rigorous than the Nebraska Academic Standards as of March 2004.

**NEBRASKA DEPARTMENT OF EDUCATION**

*Dorlynn C. Rice*

Signature

*3/26/04*

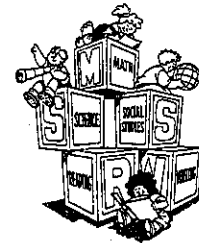
Date

*Noel Bestman*

Signature

*3/26/04*

Date



**Nebraska Department  
of Education**

**CERTIFICATE OF ACCEPTANCE OF  
SCIENCE STANDARDS  
AS MORE RIGOROUS**

This certificate is awarded to

**Millard Public Schools**

The Science Standards for Millard Public Schools have been approved as equal to or more rigorous than the Nebraska Academic Standards as of March 2004.

**NEBRASKA DEPARTMENT OF EDUCATION**

*Dorlynn C. Rice*

Signature

*3/26/04*

Date

*Doug Peterson*

Signature

*3/26/04*

Date



**Nebraska Department  
of Education**



Monday, April 12, 2004, 12:00 A.M. Pacific

Permission to reprint or copy this article/photo **must** be obtained from The Seattle Times. Call 206-464-3113 or e-mail [resale@seattletimes.com](mailto:resale@seattletimes.com) with your request.

## Nebraska schools skip mandatory tests

By Tracy Dell'Angela  
*Chicago Tribune*

LA VISTA, Neb. — Instead of filling in bubbles on a multiple-choice exam, 10th-grader Monica Miller scribbles a quick paragraph to show her teacher she understands the symbolism in a short story she just read.

Macy Morrison, 8, opens an online portfolio to review her scores on math problems that test her reasoning skills. Kyle Dunbar reads to a fifth-grade classmate, who will offer suggestions about how to improve his fluency.

In schools on the outskirts of Omaha, this is how teachers decide whether their students have mastered reading and math under the federal No Child Left Behind Act.

Here, students aren't pushed to do well on 50-minute tests that will determine whether their teachers and their schools are considered successful — the kind of pressure faced across the nation as children take their states' standardized achievement tests.

With criticism mounting over implementation of the federal accountability law and states scrambling to overhaul their testing systems to comply, Nebraska alone has succeeded in saying no to mandatory statewide tests.

The state has persuaded federal education officials to approve the nation's most unorthodox assessment system, which allows school districts to use portfolios to measure student progress.

For this, Nebraska Education Commissioner Douglas Christensen has been hailed as a visionary and derided as an obstructionist.

"I don't give a damn what No Child Left Behind says," Christensen said. "I think education is far too complex to be reduced to a single score. We decided we were going to take No Child Left Behind and integrate it into our plan, not the other way around. If it's bad for kids, we're not going to do it."

Nebraska's system is far from perfect; it is expensive, it is time-consuming for teachers and it makes comparisons among districts difficult. The system works here in part because of the state's small school districts and homogeneous population.

But critics of No Child Left Behind — and the high-stakes testing mania it has spawned — say

Nebraska's example proves that educators can create a different kind of accountability system that meaningfully measures student learning.

Nebraska's 517 school districts design their own assessment systems: a portfolio of teachers' classroom assessments, district tests that measure how well children are meeting locally developed learning standards, a state writing test and at least one nationally standardized test included as a reality check.

These are submitted to state education officials and a team of outside testing experts for review, and the districts are rated not just on the proficiency of their students but on the quality and reliability of their testing portfolio.

Federal education officials said Nebraska's system passed muster because the state's constitution guarantees local control over school accountability and the state was able to demonstrate that the assessments were valid and reliable. However, Eugene Hickok, U.S. undersecretary of education, said he still favors statewide testing systems to ensure that standards are comparable in every school.

That method "has a certain efficiency that most states prefer," Hickok said. "But the federal law doesn't say you can only have one test. People shouldn't think No Child Left Behind is the only way you hold students accountable or measure student achievement."

Nationwide, teachers in thousands of districts already use such comprehensive portfolios; they just are not used by state and federal officials to determine whether the schools are making academic progress.

At Portal Elementary in La Vista, second-grader Macy Morrison can see for herself that she's making progress. She has been taking tests since school started. By the end of the year, her teacher will send the district 33 measures of Macy's progress in reading, writing and math.

During a recent visit, Macy was reading an "Arthur" book into a microphone on a computer. This test measures Macy's fluency — a rare example in which speech is actually measured for state standards — and when she's finished she knows exactly what she should do to improve.

"My expression was just right, but I'm still getting there on my smoothness because I had a lot of stops," Macy said, clicking to a bar chart of her progress over the year. Tests make Macy a little nervous, but she knows they are important — and her reasons have nothing to do with the reputation of her school.

"We take these tests so we can learn more and the teachers can see how we're doing," she said.

Sixth-grade teacher Melissa McCain knows some of her Nebraska colleagues think their jobs would be easier with state-ordered tests. But after the year she spent teaching in Texas, where children take high-stakes tests every year, she's convinced the extra work beats the alternative.

"Everything was about the test in Texas. The pressure was great. I would have kids who got sick on test day, they were so stressed out," McCain said. "Here, we are assessing our kids every day. I have more flexibility to meet the needs of individual kids."

Despite all the hand-wringing over the federal law, No Child Left Behind isn't even a factor for most of the schools in this largely rural state. Only 159 of Nebraska's 517 school districts are on the federal radar; the others are so small they don't trigger the law's threshold of 30 students testing in any one

group — whether by grade, race or income level.

One of the criticisms of the Nebraska system is that it doesn't guarantee uniform standards across districts — thus, a student might pass reading in one district but not be able to meet standards in another. Christensen said Nebraska's system is unusual because it rests on a revolutionary concept: that teachers know better than tests whether students are learning, and that they can be trusted to make that happen.

"Educators have never been in control of their craft," he said. "What makes our system work is it speaks to the heart of teachers."

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**AGENDA SUMMARY SHEET**

**AGENDA ITEM:** To Date Enrollment Option Report – 2004-2005 Option Requests

**MEETING DATE:** April 19, 2004

**DEPARTMENT:** Pupil Services

**TITLE AND BRIEF DESCRIPTION:** Enrollment Option Board Report – 2004-2005 requests. This interim report provides the current number of students who have optioned into or out of the District and their resident and option school. Additionally, the report provides the number of students currently attending the District under the enrollment option program.

**ACTION DESIRED:** Information Only \_\_\_\_\_ X \_\_\_\_\_ Approval \_\_\_\_\_

**BACKGROUND:** Under the Nebraska Enrollment Option program, parents may, under certain circumstances, request that their child attend a district other than their resident district. The deadline for accepting enrollment option students for the 2004/2005 school year is December 31, 2004. Students may option out of the District all year long.

**OPTIONS AND ALTERNATIVE CONSIDERED:** N/A

**RECOMMENDATIONS:** N/A

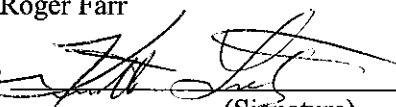
**STRATEGIC PLAN REFERENCE:** N/A

**IMPLICATIONS OF ADOPTION OR REJECTION:** N/A

**TIMELINE:** N/A

**RESPONSIBLE PERSON(S):** Dr. Roger Farr

**SUPERINTENDENT APPROVAL:**

  
\_\_\_\_\_  
(Signature)

**BOARD ACTION:**



**04/05 OPTION IN REQUESTS AS OF 4/6/04**

|                   | K          |           | 1         |          | 2         |          | 3         |          | 4        |          | 5        |          | TOTAL      |
|-------------------|------------|-----------|-----------|----------|-----------|----------|-----------|----------|----------|----------|----------|----------|------------|
|                   | A          | P         | A         | P        | A         | P        | A         | P        | A        | P        | A        | P        |            |
| ABBOTT            | 8          |           |           |          |           |          |           |          | 2        |          |          |          | 10         |
| ALDRICH           | 20         | 3         | 4         | 1        | 1         | 1        | 1         | 2        |          | 1        | 1        | 2        | 37         |
| BRYAN             | 3          |           |           |          |           |          |           |          |          |          |          |          | 3          |
| CATHER            | 3          |           |           | 1        |           | 1        |           | 1        |          |          |          |          | 6          |
| CATHER CORE       | 4          |           |           |          |           |          |           |          |          |          |          | 2        | 6          |
| CODY              | 3          |           | 1         |          |           |          |           |          |          |          |          |          | 4          |
| COTTONWOOD        | 26         | 1         | 4         |          | 5         |          | 3         |          | 2        |          | 4        |          | 45         |
| DISNEY            | 2          |           |           |          |           |          |           |          |          |          | 1        |          | 3          |
| EZRA              | 24         | 5         | 3         |          | 7         |          | 3         |          |          | 3        | 1        |          | 46         |
| HARVEY OAKS       | 1          |           |           |          | 1         |          |           |          |          |          |          |          | 2          |
| HITCHCOCK         | 3          |           | 1         |          |           |          |           | 1        |          |          |          |          | 5          |
| HOLLING HEIGHTS   | 2          |           | 1         |          |           |          | 1         |          |          |          |          |          | 4          |
| MONTCLAIR         | 13         |           |           | 1        | 1         |          | 1         |          | 1        |          | 1        |          | 18         |
| MONT./MONTESSORI  |            |           |           | 2        |           |          |           |          | 2        |          |          |          | 4          |
| MORTON            |            |           |           |          | 1         |          |           |          |          |          |          |          | 1          |
| NEIHARDT          |            |           |           |          | 2         |          |           |          |          |          |          |          | 2          |
| NORRIS            | 3          |           |           |          | 1         |          | 1         |          |          |          |          |          | 5          |
| NORRIS/MONTESSORI | 2          |           |           |          |           |          |           |          |          |          |          |          | 2          |
| ROCKWELL          | 3          |           |           |          |           |          |           |          |          |          |          |          | 3          |
| ROHWER            |            | 1         |           |          |           |          |           |          |          |          |          |          | 1          |
| SANDOZ            | 4          |           | 1         |          |           |          |           |          |          |          |          |          | 5          |
| WHEELER           |            | 1         |           |          |           |          |           |          |          |          |          |          | 1          |
| WILLOWDALE        | 4          |           | 2         |          | 1         |          |           |          |          |          |          |          | 7          |
| <b>TOTAL</b>      | <b>128</b> | <b>11</b> | <b>17</b> | <b>5</b> | <b>20</b> | <b>2</b> | <b>10</b> | <b>4</b> | <b>7</b> | <b>4</b> | <b>8</b> | <b>4</b> | <b>220</b> |

|              | 6         |          | 7         |          | 8        |          | TOTAL     |
|--------------|-----------|----------|-----------|----------|----------|----------|-----------|
|              | A         | P        | A         | P        | A        | P        |           |
| ANDERSEN MS  |           |          |           |          | 1        |          | 1         |
| BEADLE MS    | 1         |          | 1         |          |          |          | 2         |
| CENTRAL MS   |           |          | 2         |          | 1        |          | 3         |
| KIEWIT MS    | 14        |          | 8         |          | 3        |          | 25        |
| NORTH MS     | 4         |          | 2         |          | 2        |          | 8         |
| RUSSELL MS   | 1         |          | 2         |          | 1        |          | 4         |
| <b>TOTAL</b> | <b>20</b> | <b>0</b> | <b>15</b> | <b>0</b> | <b>8</b> | <b>0</b> | <b>43</b> |

|              | 9          |      | 10        |      | 11        |      | 12         |      | TOTAL NEW  | TOTAL ROLLUP | TOTAL      |
|--------------|------------|------|-----------|------|-----------|------|------------|------|------------|--------------|------------|
|              | New        | Roll | New       | Roll | New       | Roll | New        | Roll |            |              |            |
| NORTH HIGH   | 60         | 61   | 12        | 85   | 11        | 74   | 6          | 100  | 89         | 320          | 409        |
| <b>TOTAL</b> | <b>121</b> |      | <b>97</b> |      | <b>85</b> |      | <b>106</b> |      |            |              |            |
| SOUTH HIGH   | 5          | 12   | 1         | 18   | 3         | 20   | 1          | 15   | 10         | 65           | 75         |
| <b>TOTAL</b> | <b>17</b>  |      | <b>19</b> |      | <b>23</b> |      | <b>16</b>  |      |            |              |            |
| WEST HIGH    |            |      |           |      |           |      | 4          |      | 4          | 0            | 4          |
| <b>TOTAL</b> | <b>65</b>  |      | <b>13</b> |      | <b>14</b> |      | <b>11</b>  |      | <b>103</b> | <b>385</b>   | <b>488</b> |

|               |            |
|---------------|------------|
| ELEMENTARY    | 220        |
| MIDDLE SCHOOL | 43         |
| HIGH SCHOOL   | 103        |
| <b>TOTAL</b>  | <b>366</b> |

DENIED 22  
WITHDREW 34

## CURRENT STUDENTS OPTIONED INTO MILLARD AS OF 4/7/04

|                 | K          | 1         | 2         | 3         | 4         | 5         | TOTAL      |
|-----------------|------------|-----------|-----------|-----------|-----------|-----------|------------|
| ABBOTT          | 22         | 15        | 10        | 6         | 7         | 8         | 68         |
| ACKERMAN        |            | 2         | 1         | 1         | 2         |           | 6          |
| ALDRICH         | 13         | 12        | 8         | 11        | 4         | 6         | 54         |
| BLACK ELK       | 1          |           |           | 1         | 1         | 1         | 4          |
| BRYAN           | 3          | 1         | 1         | 1         | 5         | 1         | 12         |
| CATHER          | 5          | 1         | 8         | 5         | 13        | 4         | 36         |
| CODY            | 7          | 3         | 6         | 5         | 8         | 2         | 31         |
| COTTONWOOD      | 5          | 1         | 2         | 5         | 7         | 3         | 23         |
| DISNEY          | 1          | 4         | 4         | 2         | 6         |           | 17         |
| EZRA            | 20         | 15        | 14        | 18        | 20        | 9         | 96         |
| HARVEY OAKS     | 4          | 2         |           | 1         | 3         |           | 10         |
| HITCHCOCK       | 2          | 2         | 3         | 2         | 2         | 1         | 12         |
| HOLLING HEIGHTS |            |           | 1         |           | 1         |           | 2          |
| MONTCLAIR       | 10         | 9         | 8         | 5         | 11        | 5         | 48         |
| MORTON          |            | 2         |           | 1         |           | 4         | 7          |
| NEIHARDT        |            |           |           |           |           |           | 0          |
| NORRIS          | 1          | 7         | 2         | 2         | 1         | 1         | 14         |
| ROCKWELL        | 3          |           | 1         |           | 2         | 1         | 7          |
| ROHWER          |            | 1         | 1         | 3         | 1         | 1         | 7          |
| SANDOZ          | 2          | 2         | 1         |           |           | 2         | 7          |
| WHEELER         | 1          | 1         | 2         | 2         |           |           | 6          |
| WILLOWDALE      | 4          | 2         | 1         | 1         | 1         | 1         | 10         |
| <b>TOTAL</b>    | <b>104</b> | <b>82</b> | <b>74</b> | <b>72</b> | <b>95</b> | <b>50</b> | <b>477</b> |

|                | 6         | 7         | 8         | TOTAL      |
|----------------|-----------|-----------|-----------|------------|
| ANDERSEN MS    | 3         | 1         | 6         | 10         |
| BEADLE MS      |           | 4         | 4         | 8          |
| CENTRAL MS     | 8         | 5         | 6         | 19         |
| KIEWIT MS      | 35        | 61        | 45        | 141        |
| NORTH MS       | 17        | 14        | 11        | 42         |
| RUSSELL MS     | 3         | 2         | 1         | 6          |
| ALTERNATIVE MS |           |           | 3         | 3          |
| <b>TOTAL</b>   | <b>66</b> | <b>87</b> | <b>76</b> | <b>229</b> |

|                 | 9          | 10        | 11         | 12        | TOTAL      |
|-----------------|------------|-----------|------------|-----------|------------|
| NORTH HIGH      | 85         | 74        | 100        | 52        | 311        |
| SOUTH HIGH      | 18         | 20        | 15         | 24        | 77         |
| WEST HIGH       | 1          | 2         |            | 7         | 10         |
| YOUNG ADULT     |            |           |            | 1         | 1          |
| LEARNING CENTER |            |           | 3          | 5         | 8          |
| <b>TOTAL</b>    | <b>104</b> | <b>96</b> | <b>118</b> | <b>89</b> | <b>407</b> |

|               |             |
|---------------|-------------|
| ELEMENTARY    | 477         |
| MIDDLE SCHOOL | 229         |
| HIGH SCHOOL   | 407         |
| <b>TOTAL</b>  | <b>1113</b> |

## OPTION OUT REQUESTS AS OF 4/6/04

|              | K        |          | 1        |          | 2        |          | 3        |          | 4        |          | TOTAL     |
|--------------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|-----------|
|              | A        | P        | A        | P        | A        | P        | A        | P        | A        | P        |           |
| BELLEVUE     |          |          |          |          | 1        |          |          |          |          |          | 1         |
| ELKHORN      | 1        |          |          |          |          |          |          |          | 1        |          | 2         |
| OPS          |          | 1        |          | 1        |          |          |          |          |          |          | 2         |
| PAP/LAVISTA  | 3        |          |          |          |          |          | 1        |          |          |          | 4         |
| RALSTON      |          | 1        |          |          |          |          |          |          |          |          | 1         |
| WESTSIDE     |          |          |          |          | 1        |          |          |          |          |          | 1         |
| <b>TOTAL</b> | <b>4</b> | <b>2</b> | <b>0</b> | <b>1</b> | <b>2</b> | <b>0</b> | <b>1</b> | <b>0</b> | <b>1</b> | <b>0</b> | <b>11</b> |

|             | 6 |   | TOTAL |
|-------------|---|---|-------|
|             | A | P |       |
| PAP/LAVISTA | 1 |   | 1     |

|             | 12 |   | TOTAL |
|-------------|----|---|-------|
|             | A  | P |       |
| PAP/LAVISTA | 1  |   | 1     |

|               |           |
|---------------|-----------|
| ELEMENTARY    | 11        |
| MIDDLE SCHOOL | 1         |
| HIGH SCHOOL   | 1         |
| <b>TOTAL</b>  | <b>13</b> |

MOST DISTRICTS HAVE NOT SENT THEIR OPTIONS YET.