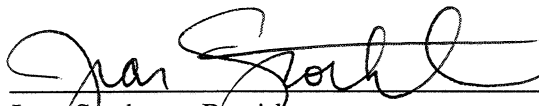


ACKNOWLEDGMENT OF RECEIPT

OF NOTICE OF MEETING

The undersigned members of the Board of Education of Millard, District #017, Omaha, Nebraska, hereby acknowledge receipt of advance notice of a meeting of said Board of Education and the agenda for such meeting held at 7:00 P.M. on October 18, 2004, at Don Stroh Administrative Center
5606 South 147th Street

Dated this 18th day of October, 2004.



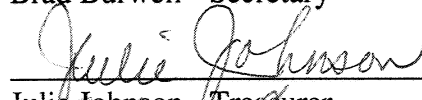
Jean Stothert - President



Linda Poole - Vice President



Brad Burwell - Secretary



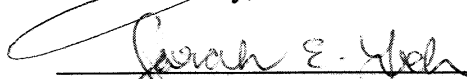
Julie Johnson - Treasurer



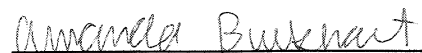
Mike Pate, Member



Mike Kennedy, Member

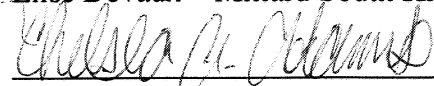


Sarah Foch - Millard North High



Amanda Burichau

Elise Devaux - Millard South High



Chelsea Adams - Millard West High

**NOTICE OF MEETING
SCHOOL DISTRICT NO. 17**

Notice is hereby given of a Board of Education meeting of School District No. 17, in the County of Douglas, which will be held at 7:00 p.m. on **Monday, October 18, 2004** at 5606 South 147th Street, Omaha, Nebraska. There will be an Executive Session at 6:30 p.m. to discuss land acquisition.

An agenda for such meetings, kept continuously current are available for public inspection at the office of the superintendent at 5606 South 147th Street, Omaha, Nebraska.

BRAD R. BURWELL,
Secretary

10-15-04

**THE DAILY RECORD
OF OMAHA**

**RONALD A. HENNINGSEN, Publisher
PROOF OF PUBLICATION**

UNITED STATES OF AMERICA, }
The State of Nebraska, } ss.
District of Nebraska,
County of Douglas,
City of Omaha,

LYNDA K. HENNINGSEN

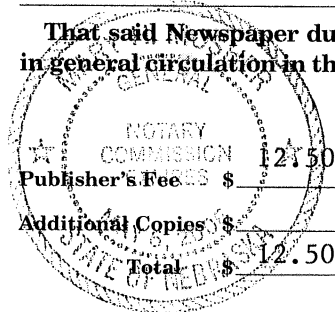
being duly sworn, deposes and says that she is

ASSOCIATE PUBLISHER

of THE DAILY RECORD, of Omaha, a legal newspaper, printed and published daily in the English language, having a bona fide paid circulation in Douglas County in excess of 300 copies, printed in Omaha, in said County of Douglas, for more than fifty-two weeks last past; that the printed notice hereto attached was published in THE DAILY RECORD, of Omaha, on

October 15, 2004

That said Newspaper during that time was regularly published and in general circulation in the County of Douglas, and State of Nebraska.



Lynda K. Henningsen
Subscribed in my presence and sworn to before
me this 15th day of
October 2004
Notary Public in and for Douglas County,
State of Nebraska

BOARD OF EDUCATION MEETING - OCTOBER 18, 2004

NAME:

REPRESENTING:

Bailey Carlson	Millard South High School
Kendra Nay	MSHS
Jeri Pearce	
Peggy Brendel	Norris
Amanda Burkhardt	MSHS
Curt Hauber	MSHS
Carol M. Brown	MSHS
Laura Hager	MSHS
Mike Kaspar	SSC
Kara Hill	Montclair
Camie Novotny-Buss	Ackerman
Martha Nielsen	///
Jessie Melliger	Aldrich
Jordan Kamb	MSHS
Louy Luy	MEA
Ryan Marshall	MSHS
Robert Franck	MSHS
Jaymeson Brady	MSHS
Brian Freese	MSHS
Suzanne Hinman	Morton
Trish Merspenby	Cody
Chris [unclear]	MSHS
Derek Bernick	MSHS
Brandi McCay	M.S.H.S.

BOARD OF EDUCATION MEETING - OCTOBER 18, 2004

NAME:

REPRESENTING:

Brett Lawton

MSHS

Nancy Silligman

Black Elk

Roberta Deremer

Harvey Oakes

Mandy Johnson

Hitchcock

MARK QUANDTITZ

TROOP 405

MARK ANSON

" "

Beth Silwell

Kiewit

Millard Public Schools

October 18, 2004

Millard Public Schools

Check Register for 10/18/04 - 10/18/04

Date: 10/13/04

Check Number	Date	Vendor No	Vendor Name	Amount
226539	10/18/04	109079	ALLTEL CORPORATION	128.71
226541	10/18/04	134041	MARTHA A ANDERSON	9.98
226542	10/18/04	013209	ART STUDIO CLAY COMPANY	227.45
226543	10/18/04	130078	CHARLES ASMUS	35.03
226544	10/18/04	012507	AT&T	1,642.11
226545	10/18/04	099646	BARNES & NOBLE BOOKSTORE(OAKV)	72.00
226546	10/18/04	018705	BERNINA SEWING CENTER	9.00
226547	10/18/04	019111	BISHOP BUSINESS EQUIPMENT	250.00
226548	10/18/04	130483	THOMAS C BOLDT	8.57
226549	10/18/04	019559	BOUND TO STAY BOUND BOOKS INC	115.10
226550	10/18/04	100573	BROWN & SAENGER	6,516.80
226551	10/18/04	131091	JULI A BURNEY	750.00
226552	10/18/04	099431	BUSINESS MEDIA INC	1,416.00
226553	10/18/04	131001	CD PUBLICATIONS	349.00
226555	10/18/04	133617	CONOCOPHILLIPS	9,277.14
226557	10/18/04	027300	CUMMINS GREAT PLAINS DIESEL	166.00
226558	10/18/04	131003	DAILY RECORD	8.30
226559	10/18/04	131635	JIM DETERMAN	48.14
226562	10/18/04	133130	DOUGLAS SARPY 4H OFFICE	90.00
226564	10/18/04	038431	ROBERT W. ERLANDSON	150.00
226565	10/18/04	040537	FERGUSON ENTERPRISES INC	194.01
226566	10/18/04	132789	FLEETPRIDE	37.07
226568	10/18/04	131494	FULL CIRCLE IMAGE	12,497.50
226570	10/18/04	107025	GALAXY CABLE INC	4,331.49
226571	10/18/04	044050	GENERAL BINDING CORPORATION	65.47
226573	10/18/04	047855	HARCOURT INC	4,565.03
226574	10/18/04	056820	HARRY A KOCH COMPANY	16,943.50
226575	10/18/04	106801	CLARA G HOOVER	34.12
226576	10/18/04	049850	HY-VEE FOOD STORE (OAKVIEW DR)	963.80
226577	10/18/04	049850	HY-VEE FOOD STORE (OAKVIEW DR)	797.62
226578	10/18/04	049850	HY-VEE FOOD STORE (OAKVIEW DR)	1,168.97
226579	10/18/04	049850	HY-VEE FOOD STORE (OAKVIEW DR)	377.14

Millard Public Schools

Check Register for 10/18/04 - 10/18/04

Date: 10/13/04

Check Number	Date	Vendor No	Vendor Name	Amount
226580	10/18/04	133397	HY-VEE FOOD STORE (WELCH PLAZA)	945.25
226581	10/18/04	133397	HY-VEE FOOD STORE (WELCH PLAZA)	559.20
226582	10/18/04	133037	JENSEN TIRE COMPANY	716.83
226583	10/18/04	054448	STEVEN K JOEKEL	150.00
226585	10/18/04	106582	KOHL'S PHARMACY & HOMECARE INC	25.00
226587	10/18/04	058800	LANOHA NURSERIES, INC.	435.77
226588	10/18/04	132397	AIMEE L LIMONGI	67.03
226589	10/18/04	131397	LOWE'S HOME CENTERS INC	1,163.34
226590	10/18/04	134140	DIANE MACAITIS	7.76
226591	10/18/04	131832	DEANNA S MAHER	5.82
226592	10/18/04	063349	MCGRAW-HILL COMPANIES	5,907.35
226594	10/18/04	107812	MILLARD FAMILY EYECARE PC	80.00
226595	10/18/04	065950	MODERN SOUND PICTURES, INC.	240.00
226596	10/18/04	131498	MOJO RIZIN' INC	167.98
226597	10/18/04	066137	JUNE E MORRISSEY	379.32
226598	10/18/04	134095	RYAN MOSELEY	72.21
226599	10/18/04	067910	NATIONAL SCHOOL BOARDS ASSOC	1,440.00
226601	10/18/04	100872	NEBRASKA LIBRARY COMMISSION	11,750.00
226602	10/18/04	109843	NEXTEL PARTNERS INC	100.00
226603	10/18/04	101147	OFFICE MAX #521	222.94
226606	10/18/04	133150	PENSKE TRUCK LEASING	700.85
226607	10/18/04	073011	JUDITH E PORTER	23.13
226608	10/18/04	073600	PROFESSIONAL TRAINING ASSOC	87.00
226609	10/18/04	077750	QUILL CORP	107.80
226610	10/18/04	090673	QWEST	217.28
226612	10/18/04	134139	ANN E HUXTABLE-SCATES	25.78
226614	10/18/04	082140	SCHOLASTIC MAGAZINES	193.32
226615	10/18/04	082350	SCHOOL SPECIALTY INC	558.34
226616	10/18/04	083190	LINDA S SHIRCK	10.00
226617	10/18/04	101476	SODEXHO MARRIOTT INC	83,908.92
226618	10/18/04	084415	STANDARD STATIONERY SUPPLY CO	11,508.97
226619	10/18/04	130839	BRENDA STUART	48.14

Millard Public Schools

Check Register for 10/18/04 - 10/18/04

Date: 10/13/04

Check Number	Date	Vendor No	Vendor Name	Amount
226620	10/18/04	102869	SUPER SAVER #20	68.01
226621	10/18/04	102869	SUPER SAVER #20	107.69
226622	10/18/04	107497	DIANE M SWEETMAN	56.91
226624	10/18/04	133303	TESOL PUBLICATIONS	75.00
226625	10/18/04	134131	STORM THRONE	54.07
226626	10/18/04	131446	TOSHIBA AMERICA INFO SYS INC	96.00
226627	10/18/04	132138	TOYOTA FINANCIAL SERVICES	464.57
226628	10/18/04	090242	UNITED PARCEL SERVICE	123.40
226630	10/18/04	093765	WATER ENGINEERING, INC.	245.00
226631	10/18/04	093976	WEEKLY READER CORPORATION	308.60
226632	10/18/04	094245	WESTLAKE ACE HARDWARE INC	60.25
226633	10/18/04	094650	WESTSIDE COMMUNITY SCHOOLS	1,163.00
226634	10/18/04	132299	KATY WINGENDER	34.62
226635	10/18/04	132890	RICHARD E WITT	1,260.42
226636	10/18/04	130371	ROBERT J YAKUS	21.39
226637	10/18/04	131322	FLORENCE R YEE	40.00
Total for GENERAL FUND				189,249.31
226540	10/18/04	102430	AMI GROUP INC	162.50
226554	10/18/04	133818	CONNECTIVITY SOLUTIONS	12,833.00
226556	10/18/04	131506	CP RECOVERY	1,995.00
226561	10/18/04	107232	DLR GROUP INC	981.14
226563	10/18/04	131533	EHRHART GRIFFIN & ASSOCIATES	1,044.00
226569	10/18/04	042000	FUREY HEATING-AIR CONDITIONING INC	27,772.50
226572	10/18/04	010256	GRUNWALD MECHANICAL CONTRACTORS INC	59,724.00
226584	10/18/04	133837	KLEINFELDER INC	2,534.50
226613	10/18/04	081880	SCHEMMER ASSOCIATES INC	1,858.00
226623	10/18/04	132452	TERRACON INC	1,950.00
226629	10/18/04	090406	US ASPHALT COMPANY	173,521.63
Total for SPECIAL BUILDING				284,376.27
226560	10/18/04	106194	DISCIPLINE WITH PURPOSE INC	892.50
226567	10/18/04	100307	FOOD SERVICES OF AMERICA	405.39

Millard Public Schools

Check Register for 10/18/04 - 10/18/04

Date: 10/13/04

Check Number	Date	Vendor No	Vendor Name	Amount
226578	10/18/04	049850	HY-VEE FOOD STORE (OAKVIEW DR)	68.25
226586	10/18/04	134137	CARRIE A KOSMICKI	40.22
226593	10/18/04	134138	MICHAEL J MESSEROLE	1,000.00
226603	10/18/04	101147	OFFICE MAX #521	35.98
226604	10/18/04	132008	ANDREA M OTTE	34.68
226605	10/18/04	132063	PACK-0-FUN DO	21.97
Total for GRANT FUND				2,498.99
226592	10/18/04	063349	MCGRAW-HILL COMPANIES	60,241.93
226611	10/18/04	101698	S & W EQUIPMENT CO INC	0.00
Total for DEPRECIATION				60,241.93
Report Total				536,366.50

Millard Public Schools

Check Register for 10/7/04 - 10/7/04

Date: 10/7/04

Check Number	Date	Vendor No	Vendor Name	Amount
226099	10/7/04	107454	CHRISTOPHER COLLING	120.00
226100	10/7/04	133261	ANGELA M DIEHM	160.00
226101	10/7/04	038025	MARY L EHLERS	23.81
226102	10/7/04	106773	FIRST NATIONAL BANK VISA	6,175.70
226103	10/7/04	134136	HILTON OCEANFRONT RESORT	80.00
226104	10/7/04	133226	NAHPERD	95.00
226105	10/7/04	067253	NATIONAL ASSOC OF SECONDARY	229.00
226106	10/7/04	068338	NEBRASKA ART TEACHERS	25.00
226107	10/7/04	107732	BRIAN L NELSON	480.00
226108	10/7/04	134135	TOM RECIC	160.00
226110	10/7/04	082350	SCHOOL SPECIALTY INC	9,396.00
226111	10/7/04	107354	STEPHEN W. VENTEICHER	520.00
Total for GENERAL FUND				17,464.51
226102	10/7/04	106773	FIRST NATIONAL BANK VISA	571.87
226109	10/7/04	081630	SAM'S CLUB DIRECT	181.18
Total for GRANT FUND				753.05
Report Total				18,217.56

Hot Lunch Fund Millard Public Schools

Check Register for 10/7/04 - 10/7/04

Date: 10/7/04

Check Number	Date	Vendor No	Vendor Name	Amount
18517	10/7/04	133502	ARAMARK	183,869.75
Total for FOOD SERVICE				183,869.75
Report Total				183,869.75

Millard Public Schools

Check Register for 9/30/04 - 9/30/04

Date: 9/30/04

Check Number	Date	Vendor No	Vendor Name	Amount
225923	9/30/04	011651	AMERICAN EXPRESS	1,223.61
225924	9/30/04	020550	BUREAU OF EDUCATION & RESEARCH	175.00
225925	9/30/04	107454	CHRISTOPHER COLLING	120.00
225926	9/30/04	134121	COMMUNITY SCHOOL DISTRICT #1	69.00
225927	9/30/04	134124	DES MOINES NORTH FORENSICS	190.00
225928	9/30/04	133261	ANGELA M DIEHM	20.00
225929	9/30/04	134123	IDEAL INDUSTRIAL ELECTRONIC SUPPLY	62.25
225930	9/30/04	056742	BRADLEY A KISICKI	830.44
225931	9/30/04	060153	KEITH W LUTZ	250.00
225932	9/30/04	130949	MIDWEST REGIONAL MIDDLE LEVEL	195.00
225933	9/30/04	108325	NEBRASKA STATE BANDMASTERS ASSOC	30.00
225934	9/30/04	107732	BRIAN L NELSON	470.00
225935	9/30/04	134101	OMAHA DIOCESE NCFL	30.00
225936	9/30/04	100798	UNIVERSITY OF NE AT OMAHA	100.00
225937	9/30/04	068834	UNIVERSITY OF NEBRASKA-LINCOLN	500.00
225938	9/30/04	092791	WALCH PUBLISHING	25.45
Total for GENERAL FUND				4,290.75
225939	9/30/04	134122	MARGARET WALDSCHMIDT	1,500.00
Total for ACTIVITY FUND				1,500.00
225939	9/30/04	134122	MARGARET WALDSCHMIDT	-60.00
Total for				-60.00
Report Total				5,730.75

Check Number	Date	Vendor No	Vendor Name	Amount
18518	10/18/04	049850	HY-VEE FOOD STORE (OAKVIEW DR)	29.96
18519	10/18/04	109843	NEXTEL PARTNERS INC	105.76
18520	10/18/04	134026	PENELOPE BENTLEY	45.71
18521	10/18/04	130776	ALAN J. BLUBAUGH	34.28
18522	10/18/04	134033	LOGAN DAVIS	89.79
18523	10/18/04	132020	SARAH A DEBUCK	102.85
18524	10/18/04	132024	HOLLY ANNE FECH	52.24
18525	10/18/04	101342	MARILYN G GLATHAR	45.86
18526	10/18/04	010670	GOODWIN TUCKER GROUP	5,528.40
18527	10/18/04	010250	GREATER OMAHA REFRIGERATION	864.01
18528	10/18/04	132025	BENJAMIN M HARTLEY	13.06
18529	10/18/04	132029	ANNA KLOSTERMAN	58.77
18530	10/18/04	010375	DONNA R KOSIBA	40.31
18531	10/18/04	102229	ROWAN W LANG	195.62
18532	10/18/04	132032	WILLIAM E LANG	52.24
18533	10/18/04	133180	CHRISTOPHER MCEVOY	58.77
18534	10/18/04	131475	VICENTE MENDOZA	137.13
18535	10/18/04	133151	TREVOR MULLEN	65.30
18536	10/18/04	132021	REBECCA NAVIN	122.44
18537	10/18/04	132033	JAMES NELSON JR.	65.30
18538	10/18/04	134025	RONALD A NEWTON JR	52.24
18539	10/18/04	130771	NICHOLAS JACOB PASCALE	137.13
18540	10/18/04	102445	EDRIE K PEARCE	141.78
18541	10/18/04	134002	JESSE ROBERT PENTON	53.87
18542	10/18/04	102507	CATHY M PESHOFF	26.61
18543	10/18/04	131348	JUDY P PETERS	5.26
18544	10/18/04	130332	SHARON L POISEL	280.50
18545	10/18/04	130778	ROBERT LEIGH SALSBURY	137.13
18546	10/18/04	131474	ANKUR SARAWAGI	124.07
18547	10/18/04	134038	KHYLEEN VICTORIA SCARBROUGH	130.60
18548	10/18/04	130773	AMANDA CATHLINE SCHNEIDER	73.46
18549	10/18/04	133122	JERUS SIME	45.71

Check Number	Date	Vendor No	Vendor Name	Amount
18550	10/18/04	099824	CORNELIA A SULLIVAN	39.76
18551	10/18/04	130989	BRAD ANDREW TEPLY	34.28
18552	10/18/04	132028	ELIZABETH VANCANTI	52.24
18553	10/18/04	099729	EARLENE WAKEFIELD	30.94
18554	10/18/04	133116	BRANDON WARBELTON	52.24
18555	10/18/04	132019	LINDSEY N WICHITA	79.99
18556	10/18/04	132739	ANTHONY WEIDEMANN	146.93
18557	10/18/04	044950	WW GRAINGER INC	75.58
Total for FOOD SERVICE				9,428.12
Report Total				9,428.12

Hot Lunch Fund

Millard Public Schools

Check Register for 9/30/04 - 9/30/04

Date: 9/30/04

Check Number	Date	Vendor No	Vendor Name	Amount
18516	9/30/04	010375	DONNA R KOSIBA	23.93
Total for FOOD SERVICE				23.93
Report Total				23.93

Current Cash Balance Report

Cindy Bowen
Cindy Bowen

Arranged by:
Group ID and Activity Number

ALL Data

Date: 08/01/2004 thru 08/31/2004

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
A General Funds					
100 VENDING MACHINES	7,556.69	0.00	702.71	-35.41	6,818.57
110 OTHER GENERAL	11,148.12	0.00	590.67	-33.00	10,524.45
112	0.00	0.00	0.00	0.00	0.00
115 FEES AND FINES	4,828.56	0.00	0.00	0.00	4,828.56
120 FUND RAISING ACCOUNT	7,322.81	0.00	2,917.95	-4,388.95	15.91
125	-207.86	0.00	0.00	207.86	0.00
130 INTEREST EARNED - CHECKING	2,955.36	13.54	0.00	0.00	2,968.90
A General Funds Totals:	33,603.68	13.54	4,211.33	-4,249.50	25,156.39
B Athletics					
205 ATHLETIC DEPARTMENT	11,142.99	0.00	3,461.55	0.00	7,681.44
210 ATHLETIC FUND	0.00	0.00	0.00	0.00	0.00
B Athletics Totals:	11,142.99	0.00	3,461.55	0.00	7,681.44
C Academic Clubs					
300 SCIENCE CLUB	387.01	0.00	0.00	-10.89	376.12
310 YEARBOOK	7,336.46	0.00	2,968.51	0.00	4,367.95
320 YOUTH TO YOUTH	859.34	0.00	0.00	0.00	859.34
330 KIDS HELPING KIDS	1,183.50	0.00	0.00	0.00	1,183.50
340 RENAISSANCE PROGRAM	2,229.16	0.00	200.10	0.00	2,029.06
350	0.00	0.00	0.00	0.00	0.00
C Academic Clubs Totals:	11,995.47	0.00	3,168.61	-10.89	8,815.97
D Clubs and Organizations					
400 STUDENT COUNCIL	115.27	0.00	0.00	0.00	115.27
410 VOLLEYBALL CLUB	562.40	0.00	0.00	0.00	562.40
420 LEADERSHIP	235.19	0.00	0.00	0.00	235.19
430 BOOK CLUB	561.94	0.00	0.00	0.00	561.94
440 SCRAPBOOK CLUB	5.50	0.00	0.00	0.00	5.50
442 FCS CLUB	-28.09	0.00	0.00	28.09	0.00
450 ARTS & CRAFTS CLUB	38.78	0.00	0.00	0.00	38.78
460 STUDENT CLUBS MISC.	123.26	0.00	0.00	0.00	123.26
470 SPIRIT CLUB	0.00	0.00	0.00	0.00	0.00
480 DRAMA CLUB	357.45	0.00	0.00	0.00	357.45
D Clubs and Organizations Totals:	1,971.70	0.00	0.00	28.09	1,999.79
E School Custodial Accounts					
500 MUSIC	-1,470.53	0.00	0.00	1,470.53	0.00
505 ART CLASS	-7.32	0.00	0.00	7.32	0.00
509 8TH GRADE FAREWELL	66.20	0.00	0.00	0.00	66.20
510 FIELD TRIPS	-1,113.32	0.00	0.00	1,113.32	0.00
511 SPECIAL EVENTS	952.67	0.00	0.00	0.00	952.67
512 HELP FUND	1,032.90	0.00	0.00	0.00	1,032.90
515 FACULTY VENDING FUND	874.32	0.00	321.17	-125.00	428.15
520 TEACHERS HOSPITALITY FUND	-22.64	0.00	0.00	125.00	102.36
525 AMS T-SHIRT SALES	424.50	0.00	0.00	0.00	424.50
528 A.P.E. T-SHIRTS	317.50	0.00	0.00	0.00	317.50
530 OUTDOOR CLASSROOM	1,243.61	0.00	0.00	0.00	1,243.61
535 SCIENCE BREAKAGE	115.19	0.00	0.00	0.00	115.19
540 INDUSTRIAL ARTS	5,449.26	0.00	0.00	0.00	5,449.26
542 FAMILY CONSUMER SCIENCE	1,687.10	0.00	173.32	0.00	1,513.78
544	-10.89	0.00	0.00	10.89	0.00
545 LIBRARY	2,171.67	0.00	391.73	0.00	1,779.94
550	0.00	0.00	0.00	0.00	0.00
555 FITNESS ROOM	1,081.68	0.00	0.00	0.00	1,081.68

ALL Data

Current Cash Balance Report

Arranged by:
Group ID and Activity Number

Date: 08/01/2004 thru 08/31/2004

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
570	0.00	0.00	0.00	0.00	0.00
580 OTHER SCHOOL CUSTODIAL	-33.00	0.00	0.00	33.00	0.00
582	0.00	0.00	0.00	0.00	0.00
585 TEAMMATES	0.00	0.00	0.00	0.00	0.00
590 TEAM 6A	-58.75	0.00	0.00	358.75	300.00
591 TEAM 6B	137.51	0.00	0.00	162.49	300.00
592 TEAM 6C	-14.06	0.00	0.00	314.06	300.00
593 TEAM 7A	92.72	0.00	0.00	207.28	300.00
594 TEAM 7B	154.51	0.00	0.00	145.49	300.00
595	0.00	0.00	0.00	0.00	0.00
596 TEAM 8A	101.77	0.00	0.00	198.23	300.00
597 TEAM 8B	19.06	0.00	0.00	280.94	300.00
598	70.00	0.00	0.00	-70.00	0.00
E School Custodial Accounts Totals:	13,261.66	0.00	886.22	4,232.30	16,607.74
G Investments					
700 SAVINGS	-8,975.21	0.00	0.00	0.00	-8,975.21
710 INTEREST ON SAVINGS	3,975.21	0.00	0.00	0.00	3,975.21
G Investments Totals:	-5,000.00	0.00	0.00	0.00	-5,000.00
H Athletic Department					
810	0.00	0.00	0.00	0.00	0.00
820	0.00	0.00	0.00	0.00	0.00
H Athletic Department Totals:	0.00	0.00	0.00	0.00	0.00
Report Totals:	66,975.50	13.54	11,727.71	0.00	55,261.33

J. A. ...
Cindy Burdick

Current Cash Balance Report

ALL Data

Date: 08/01/2004 thru 08/31/2004

Arranged by:
Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
1510 FIELD TRIPS	0.00	0.00	0.00	0.00	0.00
2320 YOUTH TO YOUTH	0.00	0.00	0.00	0.00	0.00
2400 STUDENT COUNCIL	0.00	0.00	0.00	0.00	0.00
2410 VOLLEYBALL CLUB	0.00	0.00	0.00	0.00	0.00
2440 SCRAPBOOK CLUB	0.00	0.00	0.00	0.00	0.00
2442 FCS CLUB	0.00	0.00	0.00	0.00	0.00
2450 ARTS & CRAFTS CLUB	0.00	0.00	0.00	0.00	0.00
2470 SPIRIT CLUB	0.00	0.00	0.00	0.00	0.00
2500 MUSIC CLUB	0.00	0.00	0.00	0.00	0.00
3205 ATHLETIC	0.00	0.00	0.00	0.00	0.00
Totals:	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Report Totals:	0.00	0.00	0.00	0.00	0.00

Current Cash Balance Report

ALL Data

Date: 09/01/2003 thru 08/31/2004

Arranged by:
Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
0 book	0.00	0.00	0.00	0.00	0.00
665 Drama Club	0.00	0.00	0.00	0.00	0.00
670 Cross Country Club	0.00	0.00	0.00	0.00	0.00
Totals:	0.00	0.00	0.00	0.00	0.00
A GENERAL FUND					
100 General Fund	967.98	3,911.11	4,644.53	0.00	234.56
110 Student Vending	1,271.37	3,242.85	4,104.57	-120.01	289.64
115 Staff Vending	333.29	2,054.76	1,429.78	-225.43	732.84
A GENERAL FUND Totals:	2,572.64	9,208.72	10,178.88	-345.44	1,257.04
D SCHOOL CUSTODIAL ACCOUNTS					
400 Library	306.47	167.81	155.54	0.00	318.74
405 FCS - Family Consumer Science	70.63	2,609.60	2,616.41	0.00	63.82
410 Field Trips	518.25	5,442.50	5,832.33	0.00	128.42
415 Hospitality	107.54	1,265.00	1,423.23	345.44	294.75
420 IT LAB - Industrial Technology	1,917.27	3,835.50	4,793.00	0.00	959.77
425 Art	-17.59	0.00	0.00	0.00	-17.59
430 Spirit Wear	327.94	8,130.50	3,842.90	0.00	4,615.54
435 Book Fines	772.77	545.80	114.70	0.00	1,203.87
440 Bleacher Fund	0.00	4,389.19	1,354.40	0.00	3,034.79
445 Book Store	0.00	0.00	0.00	0.00	0.00
D SCHOOL CUSTODIAL ACCOUNTS Totals:	4,003.28	26,385.90	20,132.51	345.44	10,602.11
E INVESTMENTS					
500 Savings	0.00	0.00	0.00	0.00	0.00
505 Checking Interest	3.99	58.94	0.00	5.14	68.07
510 Interest on Savings	0.00	5.14	0.00	-5.14	0.00
E INVESTMENTS Totals:	3.99	64.08	0.00	0.00	68.07
F ATHLETICS and ACTIVITIES					
600 Athletics Program	2,312.87	13,904.92	12,420.42	0.00	3,797.37
605 Clubs and Activities	22.20	0.00	0.00	0.00	22.20
610 Student Council	536.62	3,258.70	2,968.19	0.00	827.13
615 Youth to Youth	122.57	1,726.25	1,793.96	0.00	54.86
620 Emissary / Peer Mediation / Tutor	401.84	0.00	374.41	0.00	27.43
625 FCS Club	14.77	218.32	218.32	0.00	14.77
630 Swing Choir Club	0.00	1,522.00	1,414.13	0.00	107.87
635 Environmental Club	251.91	637.19	438.19	0.00	450.91
640 Yearbook	1,369.62	15,999.00	14,099.70	0.00	3,268.92
645 Art Club	1.97	0.00	0.00	0.00	1.97
650 HAL	22.33	582.26	737.31	0.00	-132.72
655 Dance Club	9.15	204.80	207.17	0.00	6.78
660 Jazz Band	0.00	312.50	281.96	0.00	30.54
F ATHLETICS and ACTIVITIES Totals:	5,065.85	38,365.94	34,953.76	0.00	8,478.03
Report Totals:	11,645.76	74,024.64	65,265.15	0.00	20,405.25

Phonnie Hestibane
M. M. Johnston 10/11/04 *10/8/04*

Current Cash Balance Report

ALL Data

Date: 08/01/2004 thru 08/31/2004

Arranged by:
Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
2655	0.00	0.00	0.00	0.00	0.00
2665 Drama Club	0.00	0.00	0.00	0.00	0.00
2670 Cross Country Club	0.00	0.00	0.00	0.00	0.00
Totals:	0.00	0.00	0.00	0.00	0.00
A EXTRACURRICULAR ACTIVITIES					
1000 Field Trips	5,442.50	0.00	5,442.50	0.00	0.00
2000 Clubs/Activities	0.00	0.00	0.00	0.00	0.00
2610 Student Council	256.50	0.00	256.50	0.00	0.00
2615 Youth-to-Youth	1,408.25	0.00	1,408.25	0.00	0.00
2625 FCS Club	310.00	0.00	218.32	0.00	91.68
2630 Swing Choir	75.00	0.00	75.00	0.00	0.00
2635 Environmental Club	158.50	0.00	65.19	0.00	93.31
2645 Art Club	0.00	0.00	0.00	0.00	0.00
2650 HAL	311.00	0.00	311.00	0.00	0.00
2655 Dance Club	0.00	0.00	0.00	0.00	0.00
3000 Athletics	13,759.69	1,530.00	10,930.92	0.00	4,358.77
A EXTRACURRICULAR ACTIVITIES Totals:	21,721.44	1,530.00	18,707.68	0.00	4,543.76
Report Totals:	21,721.44	1,530.00	18,707.68	0.00	4,543.76

Rhonda Hesickson 10/8/04

Current Cash Balance Report

ALL Data

Date: 08/01/2004 thru 08/31/2004

Arranged by:
Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
524 FUNDRAISER '04-'05	0.00	0.00	0.00	0.00	0.00
525 FUND RAISER 1995-96-97	0.00	0.00	0.00	0.00	0.00
526 FUNDRAISER '03-'04 (SCHOLARSHIPS,	7,643.46	0.00	0.00	0.00	7,643.46
530 FUNDRAISER 97-98,COCURRICULAR	0.00	0.00	0.00	0.00	0.00
535 VOCAL MUSIC	-461.79	691.60	0.00	0.00	229.81
540 FUNDRAISER 98-99, LIBRARY	39.12	0.00	0.00	0.00	39.12
545 ORCHESTRA	7.86	0.00	0.00	0.00	7.86
550 SUMMER SCHOOL	0.00	0.00	0.00	0.00	0.00
555 FUNDRAISER 99-00, PRODUCTIVITY &	0.00	0.00	0.00	0.00	0.00
560 PHYSICAL EDUCATION	266.91	0.00	0.00	0.00	266.91
565 FUNDRAISER '00-'01, (SIGNS, SCHOLARSHIPS,	18.78	0.00	0.00	0.00	18.78
570 P.I.V.O.T.	0.00	0.00	0.00	0.00	0.00
575 ART FEES	270.61	0.00	0.00	0.00	270.61
580 SEWING (HAAN CRAFT KITS)	126.58	23.15	0.00	0.00	149.73
585 ENVIRONMENTAL EDUCATION	0.00	0.00	0.00	0.00	0.00
590 TECHNOLOGY EDUCATION	2,370.83	15.00	0.00	0.00	2,385.83
595 FUNDRAISER '01-'02 (COMMONS, CAMPUS, SIGN,	901.64	0.00	166.70	0.00	734.94
E SCHOOL CUSTODIAL ACCOUNTS Totals:	<u>15,911.53</u>	<u>11,432.71</u>	<u>347.60</u>	<u>31.31</u>	<u>27,027.95</u>
F DISTRICT CUSTODIAL ACCOUNTS					
620 CONFERENCE ACCOUNT	1,028.93	0.00	0.00	0.00	1,028.93
F DISTRICT CUSTODIAL ACCOUNTS Totals:	<u>1,028.93</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,028.93</u>
G INVESTMENTS					
700 SAVINGS	-58,844.47	0.00	0.00	0.00	-58,844.47
710 INTEREST ON SAVINGS	0.00	0.00	0.00	0.00	0.00
G INVESTMENTS Totals:	<u>-58,844.47</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>-58,844.47</u>
Report Totals:	<u>-15,986.93</u>	<u>41,506.16</u>	<u>6,794.42</u>	<u>0.00</u>	<u>18,724.81</u>

Submitted by *Jodie M. Christensen* *Bookkeeper*

Approved by *[Signature]* Date *10/11/07*

Current Cash Balance Report

ALL Data

Date: 08/01/2004 thru 08/31/2004

Arranged by:
Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
A GENERAL FUNDS					
100 VENDING MACHINES	19,085.61	702.75	0.00	-15,000.00	4,788.36
105 STAFF VENDING MACHINES	2,270.37	59.20	455.85	0.00	1,873.72
110 GENERAL	-12,766.02	8,403.75	5,573.57	14,968.69	5,032.85
120 PENCIL FUND (SCHOOL IMPROV.)	687.17	0.00	315.00	0.00	372.17
150 INTEREST EARNED CHECKING	4,182.76	0.00	0.00	0.00	4,182.76
170 INTEREST EARNED SAVINGS	15,505.19	0.00	0.00	0.00	15,505.19
180 BUILDING IMPROVEMENTS FUND	0.00	0.00	0.00	0.00	0.00
190 PAYBAC FUND	809.91	0.00	0.00	0.00	809.91
A GENERAL FUNDS Totals:	<u>29,774.99</u>	<u>9,165.70</u>	<u>6,344.42</u>	<u>-31.31</u>	<u>32,564.96</u>
B ATHLETICS					
200 ATHLETICS PROGRAM	-1,448.83	14,256.00	102.40	0.00	12,704.77
B ATHLETICS Totals:	<u>-1,448.83</u>	<u>14,256.00</u>	<u>102.40</u>	<u>0.00</u>	<u>12,704.77</u>
C ACADEMIC CLUBS					
305 ART CLUB	-172.65	335.00	0.00	0.00	162.35
310 YEARBOOKS	1,811.77	15.00	0.00	0.00	1,826.77
315 BOWLING CLUB	-2,694.88	2,700.00	0.00	0.00	5.12
320 FAMILY CONSUMER SCIENCE CLUB	-184.00	185.75	0.00	0.00	1.75
330 DRAMA	91.83	0.00	0.00	0.00	91.83
335 PING PONG	0.00	0.00	0.00	0.00	0.00
340 TENNIS CLUB	-798.16	807.00	0.00	0.00	8.84
350 SKI CLUB	-1,308.87	1,332.00	0.00	0.00	23.13
C ACADEMIC CLUBS Totals:	<u>-3,254.96</u>	<u>5,374.75</u>	<u>0.00</u>	<u>0.00</u>	<u>2,119.79</u>
D CLUBS AND ORGANIZATIONS					
400 STUDENT COUNCIL	1,502.49	0.00	0.00	0.00	1,502.49
425 YOUTH TO YOUTH	-656.61	1,277.00	0.00	0.00	620.39
D CLUBS AND ORGANIZATIONS Totals:	<u>845.88</u>	<u>1,277.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,122.88</u>
E SCHOOL CUSTODIAL ACCOUNTS					
500 BAND	-20.55	820.95	0.00	0.00	800.40
501 SITE BASE	24.78	0.00	0.00	0.00	24.78
502 HOSPITALITY	290.16	0.00	0.00	0.00	290.16
503 BAND CONTEST/CLINIC	0.00	0.00	0.00	0.00	0.00
504 ROTARY ACTIVITY FUND	705.10	0.00	0.00	0.00	705.10
505 FINES	1,562.39	168.73	0.00	0.00	1,731.12
506 MONTESSORI (6TH)	-507.31	476.00	0.00	31.31	0.00
507 TEAMMATES	0.00	0.00	0.00	0.00	0.00
508 MONTESSORI 7/8	-14,086.56	9,237.28	0.00	4,849.28	0.00
509 FUNDRAISER '02-'03 (SCHOLARSHIPS,	5,913.04	0.00	0.00	0.00	5,913.04
510 TRANSPORTATION	0.00	0.00	0.00	0.00	0.00
511 NEW TEACHER FUND	184.46	0.00	33.37	0.00	151.09
512 KIDS HELPING KIDS FUND	88.40	0.00	0.00	0.00	88.40
513 MONTESSORI SUPPORT FUND	7,953.94	0.00	147.53	-4,849.28	2,957.13
514 LACEY LEGACY FUND	240.00	0.00	0.00	0.00	240.00
515 ASSIGNMENT NOTEBOOKS	392.65	0.00	0.00	0.00	392.65
516 6A SUPPORT FUND	47.60	0.00	0.00	0.00	47.60
517 6B SUPPORT FUND	87.58	0.00	0.00	0.00	87.58
518 7A SUPPORT FUND	300.05	0.00	0.00	0.00	300.05
519 7B SUPPORT FUND	32.25	0.00	0.00	0.00	32.25
520 LIBRARY	894.02	0.00	0.00	0.00	894.02
521 7C SUPPORT FUND	187.75	0.00	0.00	0.00	187.75
522 8A SUPPORT FUND	218.91	0.00	0.00	0.00	218.91
523 8B SUPPORT FUND	218.87	0.00	0.00	0.00	218.87

Current Cash Balance Report

ALL Data

Date: 08/01/2004 thru 08/31/2004

Arranged by:
Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
0	0.00	0.00	0.00	0.00	0.00
Totals:	0.00	0.00	0.00	0.00	0.00
A EXTRACURRICULAR					
1005 7A FIELD TRIP	872.00	0.00	872.00	0.00	0.00
1010 7B FIELD TRIP	1,313.00	0.00	1,313.00	0.00	0.00
1015 7C FIELD TRIP	945.00	0.00	945.00	0.00	0.00
1020 7TH GRADE FIELD TRIP	14.00	0.00	14.00	0.00	0.00
1030 6A FIELD TRIP	1,280.00	0.00	1,280.00	0.00	0.00
1035 6B FIELD TRIP	1,150.00	0.00	1,150.00	0.00	0.00
1040 6C FIELD TRIP	0.00	0.00	0.00	0.00	0.00
1045 6TH GRADE FIELD TRIP	0.00	0.00	0.00	0.00	0.00
1050 8A FIELD TRIP	0.00	0.00	0.00	0.00	0.00
1055 8B FIELD TRIP	0.00	0.00	0.00	0.00	0.00
1060 8TH GRADE FIELD TRIP	1,844.50	0.00	1,844.50	0.00	0.00
1065 H. A. L. FIELD TRIP	965.25	0.00	965.25	0.00	0.00
1075 FRENCH FIELD TRIP	0.00	0.00	0.00	0.00	0.00
1080 GERMAN FIELD TRIP	0.00	0.00	0.00	0.00	0.00
1506 MONTESSORI (6TH)	476.00	0.00	476.00	0.00	0.00
1508 MONTESSORI (7,8)	9,237.28	0.00	9,237.28	0.00	0.00
A EXTRACURRICULAR Totals:	18,097.03	0.00	18,097.03	0.00	0.00
A EXTRACURRICULAR					
2305 ART CLUB	335.00	0.00	335.00	0.00	0.00
A EXTRACURRICULAR Totals:	335.00	0.00	335.00	0.00	0.00
A EXTRACURRICULAR					
2315 BOWLING CLUB	2,700.00	0.00	2,700.00	0.00	0.00
A EXTRACURRICULAR Totals:	2,700.00	0.00	2,700.00	0.00	0.00
A EXTRACURRICULAR					
2320 FAMILY CONSUMER SCIENCE CLUB	185.75	0.00	185.75	0.00	0.00
2330 DRAMA CLUB	0.00	0.00	0.00	0.00	0.00
2340 TENNIS CLUB	807.00	0.00	807.00	0.00	0.00
2350 SKI CLUB	1,332.00	0.00	1,332.00	0.00	0.00
2425 YOUTH TO YOUTH CLUB	1,277.00	0.00	1,277.00	0.00	0.00
2500 BAND	820.95	0.00	820.95	0.00	0.00
2535 VOCAL MUSIC	691.60	0.00	691.60	0.00	0.00
2545 ORCHESTRA	0.00	0.00	0.00	0.00	0.00
A EXTRACURRICULAR Totals:	5,114.30	0.00	5,114.30	0.00	0.00
A EXTRACURRICULAR					
2600 MUSIC - EXTRACURRICULAR	0.00	0.00	0.00	0.00	0.00
A EXTRACURRICULAR Totals:	0.00	0.00	0.00	0.00	0.00
A EXTRACURRICULAR					
3200 ATHLETICS	14,212.00	44.00	14,256.00	0.00	0.00
A EXTRACURRICULAR Totals:	14,212.00	44.00	14,256.00	0.00	0.00
Report Totals:	40,458.33	44.00	40,502.33	0.00	0.00

Submitted by *Dee M. Cristiano, Bookkeeper*

Approved by *JM* Date *10/11/04*

Current Cash Balance Report

ALL Data

Date: 08/01/2004 thru 08/31/2004

Arranged by:
Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
A GENERAL FUNDS					
100 VENDING	6,676.28	0.00	647.58	0.00	6,028.70
105 STAFF VENDING	1,466.18	0.00	0.00	0.00	1,466.18
110 GENERAL FUND	4,810.72	802.79	45.50	-2,267.89	3,300.12
112 PAYBAC	1,395.51	0.00	0.00	0.00	1,395.51
115 KIEWIT T-SHIRT-SALES/PROJECTS	4,224.26	0.00	0.00	0.00	4,224.26
116 CLASS/ACTIVITY T-SHIRTS	-64.86	0.00	0.00	0.00	-64.86
117 BOOK ORDERS	0.00	0.00	0.00	0.00	0.00
119 SITE IMPROVEMENT	16,959.61	0.00	78.05	0.00	16,881.56
120 SCHOOL IMPROVEMENT TEAM	10,217.86	0.00	51.68	0.00	10,166.18
130 BUS	9,830.62	0.00	349.10	-578.69	8,902.83
140 RETIREMENT	714.89	0.00	61.35	0.00	653.54
150 PARENT/TEACHER RESOURCE LIB	405.56	0.00	0.00	0.00	405.56
155 TECHNOLOGY	0.00	0.00	0.00	0.00	0.00
165 ROTARY	621.91	0.00	0.00	0.00	621.91
170 SCHOLARSHIP	150.56	0.00	0.00	0.00	150.56
180 SPECIAL PROJECTS	4,290.33	0.00	-1.10	150.00	4,441.43
185 LEARNING CENTER	430.13	0.00	0.00	0.00	430.13
190 STAFF DEVELOPMENT	4,389.77	0.00	239.00	0.00	4,150.77
195 STUDENT ACTIVITIES	6,293.90	0.00	0.00	0.00	6,293.90
196 PARENTS FOR TEACHER APPRECIATION	0.00	0.00	0.00	0.00	0.00
197 VOCAL MUSIC	0.00	0.00	0.00	0.00	0.00
A GENERAL FUNDS Totals:	72,813.23	802.79	1,471.16	-2,696.58	69,448.28
B ATHLETICS					
200 ATHLETICS	-3,610.80	19,680.25	1,863.37	0.00	14,206.08
210 MULTI-PURPOSE PROJECT	71.12	0.00	0.00	0.00	71.12
B ATHLETICS Totals:	-3,539.68	19,680.25	1,863.37	0.00	14,277.20
C ACADEMIC CLUBS					
300 INTERNATIONAL CLUB	0.00	0.00	0.00	0.00	0.00
305 VOLUNTEER CLUB	1,716.23	0.00	663.70	0.00	1,052.53
310 YEARBOOK	10,459.29	0.00	158.48	0.00	10,300.81
315 DRAMA CLUB	575.49	0.00	0.00	0.00	575.49
320 YOUTH-TO-YOUTH	901.36	0.00	0.00	0.00	901.36
325 STUDENT COUNCIL	2,852.69	0.00	0.00	0.00	2,852.69
330 SCIENCE CLUB	0.00	0.00	0.00	0.00	0.00
335 ART CLUB	-230.17	222.00	0.00	8.17	0.00
355 SPEECH CLUB	-191.50	191.50	0.00	0.00	0.00
360 DESTINATION IMAGINATION CLUB	0.00	0.00	0.00	0.00	0.00
C ACADEMIC CLUBS Totals:	16,083.39	413.50	822.18	8.17	15,682.88
D CLUBS AND ORGANIZATIONS					
420 SNACK AND STITCH	-51.62	93.00	0.00	0.00	41.38
D CLUBS AND ORGANIZATIONS Totals:	-51.62	93.00	0.00	0.00	41.38
E SCHOOL CUSTODIAL ACCOUNTS					
520 SOCIAL/HOSPITALITY	1,085.03	0.00	0.00	0.00	1,085.03
530 PE/LOCK	2,243.52	0.00	0.00	0.00	2,243.52
540 HOME ARTS	193.59	0.00	0.00	0.00	193.59
550 INDUSTRIAL ARTS	1,788.37	0.00	0.00	0.00	1,788.37
560 ART CLASS	0.00	0.00	0.00	0.00	0.00
580 LIBRARY	3,552.48	0.00	0.00	0.00	3,552.48
581 6A FIELD TRIP	-1,275.33	1,105.00	0.00	170.33	0.00
582 6B FIELD TRIP	-1,703.59	1,465.00	75.00	238.59	-75.00
583 6C FIELD TRIP	-1,327.54	1,183.50	0.00	144.04	0.00


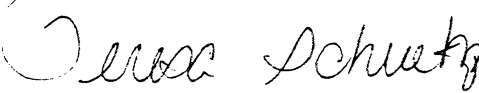
Current Cash Balance Report

ALL Data

Date: 08/01/2004 thru 08/31/2004

Arranged by:
Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
584 7A FIELD TRIP	0.00	249.00	234.75	0.00	14.25
585 7B FIELD TRIP	-938.10	911.00	0.00	27.10	0.00
586 7C FIELD TRIP	-244.00	244.00	0.00	0.00	0.00
587 8A FIELD TRIP	-1,018.01	1,074.50	0.00	-56.49	0.00
588 8B FIELD TRIP	-623.62	594.00	0.00	29.62	0.00
589 8C FIELD TRIP	-933.72	959.00	0.00	-25.28	0.00
590 FRENCH FIELD TRIP	-135.00	135.00	0.00	0.00	0.00
591 GERMAN FIELD TRIP	0.00	0.00	0.00	0.00	0.00
592 SPANISH FIELD TRIP	0.00	0.00	0.00	0.00	0.00
593 HAL FIELD TRIPS	-1,327.00	1,597.00	481.00	-150.00	-361.00
594 AFTER SCHOOL PROGRAM	-21,690.53	23,125.00	3,726.75	2,327.00	34.72
595 SUMMER SCHOOL PROGRAM	-162.87	1,675.00	1,532.36	20.23	0.00
596 BAND FIELD TRIPS	-416.24	416.77	0.00	-0.53	0.00
597 BAND ACTIVITIES	36.20	0.00	0.00	-36.20	0.00
E SCHOOL CUSTODIAL ACCOUNTS Totals:	<u>-22,896.36</u>	<u>34,733.77</u>	<u>6,049.86</u>	<u>2,688.41</u>	<u>8,475.96</u>
F DISTRICT CUSTODIAL ACCOUNTS					
620 CONVENTION	214.96	0.00	0.00	0.00	214.96
F DISTRICT CUSTODIAL ACCOUNTS Totals:	<u>214.96</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>214.96</u>
G INVESTMENTS					
700 SAVINGS	-70,893.77	0.00	0.00	0.00	-70,893.77
710 INTEREST ON SAVINGS	46,491.77	0.00	0.00	0.00	46,491.77
G INVESTMENTS Totals:	<u>-24,402.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>-24,402.00</u>
Report Totals:	<u>38,221.92</u>	<u>55,723.31</u>	<u>10,206.57</u>	<u>0.00</u>	<u>83,738.66</u>

 10/8/04
 10/2/04

ALL Data

Current Cash Balance Report

Arranged by:

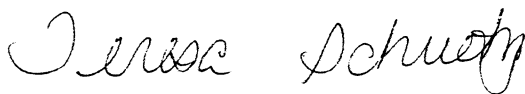
Date: 08/01/2004 thru 08/31/2004

Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
A EXTRACURRICULAR					
1581 6A FIELD TRIPS	1,105.00	0.00	1,105.00	0.00	0.00
1582 6B FIELD TRIPS	1,465.00	0.00	1,465.00	0.00	0.00
1583 6C FIELD TRIPS	1,183.50	0.00	1,183.50	0.00	0.00
1584 7A FIELD TRIPS	249.00	0.00	249.00	0.00	0.00
1585 7B FIELD TRIPS	911.00	0.00	911.00	0.00	0.00
1586 7C FIELD TRIPS	244.00	0.00	244.00	0.00	0.00
1587 8A FIELD TRIPS	1,074.50	0.00	1,074.50	0.00	0.00
1588 8B FIELD TRIPS	594.00	0.00	594.00	0.00	0.00
1589 8C FIELD TRIPS	959.00	0.00	959.00	0.00	0.00
1590 FRENCH FIELD TRIPS	135.00	0.00	135.00	0.00	0.00
1591 GERMAN FIELD TRIPS	0.00	0.00	0.00	0.00	0.00
1592 SPANISH FIELD TRIPS	0.00	0.00	0.00	0.00	0.00
1593 HAL FIELD TRIPS	1,597.00	0.00	1,597.00	0.00	0.00
1596 BAND FIELD TRIPS	416.77	0.00	416.77	0.00	0.00
2320 YOUTH-TO-YOUTH CLUB	802.79	0.00	802.79	0.00	0.00
2335 ART CLUB	222.00	0.00	222.00	0.00	0.00
2350 CHESS CLUB	0.00	191.50	191.50	0.00	0.00
2355 SPEECH CLUB	191.50	0.00	191.50	0.00	0.00
2360 DESTINATION IMAGINATION CLUB	0.00	0.00	0.00	0.00	0.00
2420 SNACK AND STITCH CLUB	93.00	0.00	93.00	0.00	0.00
3200 ATHLETICS	19,680.25	0.00	19,680.25	0.00	0.00
A EXTRACURRICULAR Totals:	30,923.31	191.50	31,114.81	0.00	0.00
C AFTER SCHOOL/SUMMER SCHOOL					
6594 AFTER SCHOOL PROGRAM	23,125.00	0.00	23,125.00	0.00	0.00
6595 SUMMER SCHOOL PROGRAM	1,675.00	0.00	1,675.00	0.00	0.00
C AFTER SCHOOL/SUMMER SCHOOL Totals:	24,800.00	0.00	24,800.00	0.00	0.00
Report Totals:	55,723.31	191.50	55,914.81	0.00	0.00



10/8/04



10/8/04

Current Cash Balance Report

ALL Data

Date: 08/01/2004 thru 08/31/2004

Arranged by:
Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
A GENERAL FUNDS					
100 VENDING (POP)	3,449.14	31.02	0.00	0.00	3,480.16
101 VENDING (PENS & PENCILS)	737.06	60.25	1,244.00	0.00	-446.69
102 VENDING (CANDY)	905.75	46.50	0.00	0.00	952.25
103 VENDING (ICE CREAM)	81.74	0.00	0.00	0.00	81.74
104 VENDING (STAFF)	775.60	0.00	0.00	0.00	775.60
110 GENERAL	5,640.55	46.91	1,911.26	0.00	3,776.20
115 BUNNELL BOOK ORDERS	-72.10	95.15	0.00	72.10	95.15
120 BIERMAN BOOK ORDERS	36.50	0.00	0.00	0.00	36.50
125 MAUST BOOK ORDER	-19.70	19.90	0.00	0.00	0.20
126 BRABLEC BOOK ORDERS	0.00	0.00	0.00	0.00	0.00
130 MEF SCHOLARSHIP	318.39	0.00	0.00	0.00	318.39
135 HOSPITALITY FUND	516.21	0.00	29.30	0.00	486.91
140 CHARVAT BOOK ORDERS	0.00	0.00	0.00	0.00	0.00
145 NOT USED	0.00	0.00	0.00	0.00	0.00
150 NOT USED	0.00	0.00	0.00	0.00	0.00
A GENERAL FUNDS Totals:	12,369.14	299.73	3,184.56	72.10	9,556.41
B ATHLETICS					
200 ATHLETICS	0.00	0.00	0.00	0.00	0.00
210 FOOTBALL	-1,990.62	0.00	720.89	121.76	-2,589.75
220 BASKETBALL	2,686.81	0.00	848.02	0.00	1,838.79
230 VOLLEYBALL	-1,138.02	0.00	99.98	0.00	-1,238.00
240 WRESTLING	-143.47	0.00	193.87	0.00	-337.34
250 CROSS COUNTRY	-252.25	0.00	0.00	0.00	-252.25
260 TRACK & FIELD	715.79	0.00	937.57	0.00	-221.78
B ATHLETICS Totals:	-121.76	0.00	2,800.33	121.76	-2,800.33
C ACADEMIC CLUBS					
300 ANNUAL	2,963.27	20.00	0.00	0.00	2,983.27
305 ART CLUB	617.24	0.00	50.22	0.00	567.02
306 CHESS	0.00	0.00	0.00	0.00	0.00
310 DRAMA CLUB	767.10	0.00	0.00	0.00	767.10
315 YOUTH TO YOUTH	251.98	0.00	0.00	0.00	251.98
317 FRENCH CLUB	0.00	0.00	0.00	0.00	0.00
318 MUSTANG MENTORS	46.32	0.00	0.00	0.00	46.32
320 SCIENCE CLUB	0.00	0.00	0.00	0.00	0.00
321 SCRAPBOOK CLUB	47.79	0.00	0.00	0.00	47.79
325 SKI CLUB	0.00	0.00	0.00	0.00	0.00
330 SPANISH CLUB	0.00	0.00	0.00	0.00	0.00
335 VOLUNTEER CLUB	74.12	0.00	0.00	0.00	74.12
340 SPED CAMPING TRIP	33.14	0.00	0.00	0.00	33.14
345 NOT USED	0.00	0.00	0.00	0.00	0.00
350 FORENSICS	-14.50	0.00	0.00	14.50	0.00
C ACADEMIC CLUBS Totals:	4,786.46	20.00	50.22	14.50	4,770.74
D CLUBS AND ORGANIZATIONS					
400 STUDENT COUNCIL	678.04	0.00	0.00	0.00	678.04
D CLUBS AND ORGANIZATIONS Totals:	678.04	0.00	0.00	0.00	678.04
E SCHOOL CUSTODIAL ACCOUNTS					
500 ART PROJECTS	1,299.53	0.00	116.48	0.00	1,183.05
501 BAND CONTEST/CLINIC	537.52	0.00	0.00	0.00	537.52
502 SWING CHOIR	55.65	0.00	0.00	0.00	55.65
503 HONOR CHOIR	0.00	0.00	0.00	0.00	0.00
504 JAZZ BAND	-269.19	0.00	0.00	269.19	0.00

Current Cash Balance Report

ALL Data

Date: 08/01/2004 thru 08/31/2004

Arranged by:
Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
505 NOT USED	0.00	0.00	0.00	0.00	0.00
506 6A FIELD TRIPS	-7.74	0.00	0.00	7.74	0.00
507 6B FIELD TRIPS	-16.74	0.00	0.00	16.74	0.00
508 7A FIELD TRIPS	-21.34	0.00	0.00	21.34	0.00
509 7B FIELD TRIPS	0.00	3.82	0.00	0.00	3.82
510 8A FIELD TRIPS	0.00	0.00	0.00	0.00	0.00
511 8B FIELD TRIPS	0.00	0.00	0.00	0.00	0.00
512 8C FIELD TRIPS	0.00	0.00	0.00	0.00	0.00
515 FUND RAISING	27,955.88	0.00	0.00	-1,448.84	26,507.04
520 GYM SUITS	16.55	12.75	0.00	0.00	29.30
525 HOME EC PROJECTS	-364.69	0.00	0.00	364.69	0.00
526 HONORS BAND	-60.40	0.00	0.00	60.40	0.00
527 HAL TRIPS	-7.00	0.00	0.00	7.00	0.00
530 INDUSTRIAL ARTS PROJECTS	4,468.53	0.00	0.00	0.00	4,468.53
535 INSTRUMENT RENTAL	35.00	225.00	0.00	0.00	260.00
545 LIBRARY	790.83	0.00	0.00	0.00	790.83
550 LOCK	45.00	0.00	0.00	0.00	45.00
552 MATH/SCI SAT SCHOOL	0.00	0.00	0.00	0.00	0.00
555 OUTDOOR EDUCATION	-493.38	0.00	0.00	493.38	0.00
560 SITE BASE PLAN	0.00	0.00	0.00	0.00	0.00
E SCHOOL CUSTODIAL ACCOUNTS Totals:	<u>33,964.01</u>	<u>241.57</u>	<u>116.48</u>	<u>-208.36</u>	<u>33,880.74</u>
F DISTRICT CUSTODIAL ACCOUNTS					
600 NOT USED	0.00	0.00	0.00	0.00	0.00
620 NOT USED	0.00	0.00	0.00	0.00	0.00
F DISTRICT CUSTODIAL ACCOUNTS Totals:	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
G INVESTMENTS					
700 INVESTMENTS	-28,807.26	0.00	0.00	0.00	-28,807.26
710 INTEREST FROM SAVINGS	0.00	0.00	0.00	0.00	0.00
G INVESTMENTS Totals:	<u>-28,807.26</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>-28,807.26</u>
R REIMBURSEMENT					
800 NOT USED	0.00	0.00	0.00	0.00	0.00
R REIMBURSEMENT Totals:	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Report Totals:	<u>22,868.63</u>	<u>561.30</u>	<u>6,151.59</u>	<u>0.00</u>	<u>17,278.34</u>

Test Rpt

*Jane Bartholomew
Bookkeeper*

Current Cash Balance Report

ALL Data

Date: 08/01/2004 thru 08/31/2004

Arranged by:
Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
A EXTRACURRICULAR					
1310 DRAMA CLUB TRIP	0.00	0.00	0.00	0.00	0.00
1315 YOUTH TO YOUTH TRIP	0.00	0.00	0.00	0.00	0.00
1340 RESOURCE	0.00	0.00	0.00	0.00	0.00
1400 STUDENT COUNCIL TRIP	0.00	0.00	0.00	0.00	0.00
1506 6A FIELD TRIP	0.00	0.00	0.00	0.00	0.00
1507 6B FIELD TRIP	0.00	0.00	0.00	0.00	0.00
1508 7A FIELD TRIP	0.00	0.00	0.00	0.00	0.00
1509 7B FIELD TRIP	3.82	0.00	3.82	0.00	0.00
1510 8A FIELD TRIP	0.00	0.00	0.00	0.00	0.00
1511 8B FIELD TRIP	0.00	0.00	0.00	0.00	0.00
1527 HAL TRIPS	0.00	0.00	0.00	0.00	0.00
1555 OUTDOOR ED	0.00	0.00	0.00	0.00	0.00
2305 ART CLUB	0.00	0.00	0.00	0.00	0.00
2306 CHESS	0.00	0.00	0.00	0.00	0.00
2310 DRAMA CLUB	0.00	0.00	0.00	0.00	0.00
2315 YOUTH TO YOUTH	0.00	0.00	0.00	0.00	0.00
2321 SCRAPBOOK CLUB	0.00	0.00	0.00	0.00	0.00
2325 SKI CLUB	0.00	0.00	0.00	0.00	0.00
2350 FORENSICS	0.00	0.00	0.00	0.00	0.00
2504 JAZZ BAND	0.00	0.00	0.00	0.00	0.00
2513 FIDDLE FEST	0.00	0.00	0.00	0.00	0.00
2526 HONORS BAND	0.00	0.00	0.00	0.00	0.00
2535 INSTRUMENT RENTAL	0.00	0.00	0.00	0.00	0.00
3000 ATHLETICS	0.00	0.00	0.00	0.00	0.00
3010 FOOTBALL	8.00	1,784.00	0.00	0.00	1,792.00
3020 BASKETBALL	0.00	0.00	0.00	0.00	0.00
3030 VOLLEYBALL	0.00	374.00	0.00	0.00	374.00
3040 WRESTLING	0.00	0.00	0.00	0.00	0.00
3050 CROSS COUNTRY	0.00	0.00	0.00	0.00	0.00
3060 TRACK & FIELD	0.00	0.00	0.00	0.00	0.00
A EXTRACURRICULAR Totals:	11.82	2,158.00	3.82	0.00	2,166.00
Report Totals:	11.82	2,158.00	3.82	0.00	2,166.00

Dee J Fritz

*Jane Barthelme
Bookkeeper*

Current Cash Balance Report

ALL Data

Date: 08/01/2004 thru 08/31/2004

Arranged by:
Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
A ACTIVITY GENERAL FUND					
100 Vending Machines	10,496.91	1,747.50	2,825.75	0.00	9,418.65
101 Coffee & Water Machines	-304.05	0.00	172.45	0.00	-476.50
102 Building Beautification	2,457.22	0.00	0.00	0.00	2,457.22
103 Vending machines-staff	0.00	182.13	214.41	0.00	-32.28
104 Freedom Shrine Donations	0.00	0.00	0.00	0.00	0.00
110 General	1,386.00	159.00	2,237.37	692.37	0.00
149 Discretionary Spending	0.00	0.00	0.00	0.00	0.00
150 Sweatshirt Sales	108.22	3,888.75	0.00	0.00	3,996.97
A ACTIVITY GENERAL FUND Totals:	14,144.30	5,977.38	5,449.99	692.37	15,364.06
B ATHLETICS					
201 Athletics	-20,252.89	12,770.00	7,223.93	7,279.91	-7,426.91
202 Athletics Assistance from Rotary	578.50	0.00	0.00	0.00	578.50
B ATHLETICS Totals:	-19,674.39	12,770.00	7,223.93	7,279.91	-6,848.41
C ACADEMIC CLUBS					
301 Yearbook	2,743.93	0.00	0.00	0.00	2,743.93
302 Swing/Girls' Choir	0.00	0.00	0.00	0.00	0.00
303 Jazz Band	0.00	0.00	0.00	0.00	0.00
C ACADEMIC CLUBS Totals:	2,743.93	0.00	0.00	0.00	2,743.93
D CLUBS AND ORGANIZATIONS					
401 Art Club	219.00	-204.75	0.00	0.00	14.25
402 Chess Club	87.49	0.00	0.00	0.00	87.49
403 Computer Club	17.22	0.00	0.00	0.00	17.22
404 Drama Club	110.25	0.00	0.00	0.00	110.25
405 Environmental Club	0.00	0.00	0.00	0.00	0.00
406 Golf Club	230.00	0.00	0.00	0.00	230.00
407 Student Newspaper	38.69	0.00	0.00	0.00	38.69
408 Science Club	0.00	0.00	0.00	0.00	0.00
409 Home Ec Club	284.63	0.00	0.00	0.00	284.63
410 Student Council	961.01	0.00	11.29	0.00	949.72
411 Youth to Youth	1,223.37	705.00	0.00	0.00	1,928.37
413 Wits Clash/Knowledge Masters	40.00	0.00	0.00	0.00	40.00
414 Ski Club	0.00	0.00	0.00	0.00	0.00
415 Photography Club	107.78	0.00	0.00	0.00	107.78
416 Literary Club	145.59	0.00	0.00	0.00	145.59
417 Summer Opportunities	1,516.99	0.00	1,209.96	0.00	307.03
418 Spirit Club	0.00	0.00	0.00	0.00	0.00
419 Engineering Club	15.26	0.00	0.00	0.00	15.26
420 Japanese Club	0.00	0.00	0.00	0.00	0.00
421 Dulcimer Club	0.00	0.00	0.00	0.00	0.00
D CLUBS AND ORGANIZATIONS Totals:	4,997.28	500.25	1,221.25	0.00	4,276.28
E ADMIN CUSTODIAL ACCOUNTS					
601 Employee Hospitality	-407.90	0.00	59.36	0.00	-467.26
603 Gym Fees	662.23	201.50	0.00	0.00	863.73
604 Art	1,761.70	0.00	0.00	0.00	1,761.70
605 Book Fines	6,150.85	49.00	0.00	0.00	6,199.85
606 Library	1,852.74	18.00	0.00	0.00	1,870.74
607 Parent Pack Organization	0.00	0.00	0.00	0.00	0.00
608 Leadership Workshop	0.00	0.00	0.00	0.00	0.00
609 Parent Pack Resource	0.00	0.00	0.00	0.00	0.00
610 8th Grade Farewell	1,657.88	0.00	0.00	0.00	1,657.88
611 Directory Advertisements	0.00	0.00	0.00	0.00	0.00

Current Cash Balance Report

ALL Data

Date: 08/01/2004 thru 08/31/2004

Arranged by:
Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
612 Peer Tutor/Learning Center	0.00	0.00	0.00	0.00	0.00
618 Counseling	42.30	0.00	80.44	38.14	0.00
E ADMIN CUSTODIAL ACCOUNTS Totals:	11,719.80	268.50	139.80	38.14	11,886.64
F ACADEMIC CUSTODIAL ACCOUNTS					
701 HAL	28.90	19.00	390.00	342.10	0.00
702 Industrial Technology	547.56	49.50	123.80	0.00	473.26
703 Home Economics	349.80	0.00	0.00	0.00	349.80
704 TEAM 6A	75.75	0.00	0.00	-75.75	0.00
705 TEAM 6B	-552.70	0.00	0.00	552.70	0.00
706 TEAM 7A	-14.73	0.00	0.00	14.73	0.00
707 TEAM 7B	30.37	0.00	0.00	-30.37	0.00
708 TEAM 8A	165.24	0.00	0.00	-165.24	0.00
709 TEAM 8B	15.04	0.00	0.00	-15.04	0.00
710 TEAM 7C	76.32	0.00	20.50	-55.82	0.00
711 TEAM 6C	-272.68	0.00	0.00	272.68	0.00
712 TEAM 8C	88.72	0.00	0.00	-88.72	0.00
713 Field Trips - balance from prior years	1,457.73	0.00	0.00	0.00	1,457.73
714 6th grade field trips	-3,458.30	4,006.14	0.00	-547.84	0.00
715 7th grade field trips	-2,053.84	1,926.50	0.00	127.34	0.00
716 8th grade field trips	-3,884.40	3,734.83	0.00	149.57	0.00
717 Exploratory Teams	0.00	0.00	20.00	20.00	0.00
718 Packtime	0.00	0.00	0.00	0.00	0.00
719 Music	0.00	0.00	0.00	0.00	0.00
720 Orchestra	139.20	0.00	0.00	0.00	139.20
721 Band	0.00	0.00	0.00	0.00	0.00
722 Music field trips	-721.00	449.00	0.00	272.00	0.00
723 Orchestra field trips	-294.73	367.00	0.00	0.00	72.27
724 Band field trips	-148.25	260.25	0.00	0.00	114.00
725 HAL Field trips	-238.00	254.00	0.00	0.00	16.00
726 Foreign Language Field Trips	-60.00	60.00	0.00	0.00	0.00
F ACADEMIC CUSTODIAL ACCOUNTS Totals:	-8,722.00	11,126.22	554.30	772.34	2,622.26
G DISTRICT CUSTODIAL ACCOUNTS					
800 Reimbursement account	0.00	0.00	0.00	0.00	0.00
801 Convention	0.00	0.00	0.00	0.00	0.00
802 Other District Custodial	0.00	0.00	0.00	0.00	0.00
G DISTRICT CUSTODIAL ACCOUNTS Totals:	0.00	0.00	0.00	0.00	0.00
H INVESTMENTS					
905 Interest on checking	13.76	12.20	0.00	0.00	25.96
H INVESTMENTS Totals:	13.76	12.20	0.00	0.00	25.96
I FUNDRAISERS					
1001 Auction	0.00	0.00	0.00	0.00	0.00
1002 MAGAZINE SALES	6,197.37	0.00	7,614.79	1,417.42	0.00
1003 Entertainment Books	13,847.41	1,000.00	900.02	-10,200.18	3,747.21
1004 J.C. Penney	426.08	0.00	0.00	0.00	426.08
1005 Target donation	1,857.10	0.00	0.00	0.00	1,857.10
1006 Donations	3,292.68	0.00	0.00	0.00	3,292.68
1007 Commercial Federal Donation	1,150.00	0.00	0.00	0.00	1,150.00
1008 Bemis Art Project	0.00	0.00	0.00	0.00	0.00
I FUNDRAISERS Totals:	26,770.64	1,000.00	8,514.81	-8,782.78	10,473.07

Current Cash Balance Report

ALL Data

Date: 08/01/2004 thru 08/31/2004

Arranged by:
Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
J PACKTIME ACCOUNTS					
1100 PACKTime 6th grade	756.32	0.00	0.00	0.00	756.32
1102 PACKTime 7th grade	113.82	0.00	0.00	0.00	113.82
1103 PACKTime 8th grade	116.81	0.00	0.00	0.00	116.81
J PACKTIME ACCOUNTS Totals:	986.95	0.00	0.00	0.00	986.95
R REIMBURSABLES					
1901 Reimbursement Account	0.00	0.00	0.00	0.00	0.00
R REIMBURSABLES Totals:	0.00	0.00	0.00	0.00	0.00
Report Totals:	32,980.27	31,654.55	23,104.08	0.00	41,530.74

Current Cash Balance Report

ALL Data

Date: 08/02/2004 thru 08/31/2004

Arranged by:
Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
A ACTIVITY GENERAL FUND					
1 NOT IN USE	0.00	0.00	0.00	0.00	0.00
100 VENDING/C STORE REVENUES/OLD YEAR	21,357.37	0.00	2,126.80	55,270.72	74,501.29
101 FRESHMAN STAMPEDE	0.00	312.50	1,764.44	422.20	-1,029.74
102 CANDY MACHINES	0.00	1,475.98	0.00	0.00	1,475.98
103 MNHS C-STORE (HOLE IN WALL)	0.00	0.00	0.00	0.00	0.00
105 MUSTANG MANIA GRANTS	64.00	6,683.69	825.07	-500.00	5,422.62
110 GENERAL	17,314.30	85.00	185.10	-47.42	17,166.78
120 ACTIVITIES SUPPORT	45,000.00	0.00	0.00	0.00	45,000.00
146 ACADEMIC AWARDS	0.00	0.00	0.00	0.00	0.00
150 COCA COLA VENDING	53,236.76	1,956.16	0.00	-55,192.92	0.00
170 INTEREST OF CD'S	49,782.57	197.66	0.00	0.00	49,980.23
180 INTEREST ON NOW ACCOUNT	11,087.89	41.90	0.00	0.00	11,129.79
185 INTEREST ON EAGLE FUND	19,569.28	12.07	0.00	0.00	19,581.35
190 MN SITE IMPROVEMENTS	6,015.91	544.93	0.00	0.00	6,560.84
A ACTIVITY GENERAL FUND Totals:	223,428.08	11,309.89	4,901.41	-47.42	229,789.14
B ATHLETICS/ACTIVITIES					
200 ACTIVITIES TRANSPORTATION	0.00	0.00	0.00	0.00	0.00
201 CONCESSIONS	3,231.47	744.84	1,682.21	0.00	2,294.10
202 ATHLETICS	97,568.88	820.00	9,027.59	0.00	89,361.29
203 SPORT FEES**	16,023.36	0.00	5,479.55	0.00	10,543.81
204 ACTIVITY TICKETS	0.00	17,745.00	0.00	0.00	17,745.00
205 ATHLETIC CLOTHING	10,313.68	1,895.00	0.00	0.00	12,208.68
210 NHS PHYSICAL SCREENING	0.00	1,400.00	0.00	0.00	1,400.00
215 TEMPORARY HELP/ACT/ATHLETICS	0.00	0.00	0.00	0.00	0.00
220 ENTRY FEES	0.00	0.00	403.00	0.00	-403.00
230 OFFICIALS	0.00	0.00	0.00	0.00	0.00
235 DEBATE TRANSPORTATION**	0.00	0.00	0.00	0.00	0.00
240 FORENSIC TRANSPORTATION**	0.00	0.00	0.00	0.00	0.00
250 BAND/ORCHESTRA TACT **	0.00	0.00	0.00	0.00	0.00
260 CHORAL TRANSPORTATION**	0.00	0.00	0.00	0.00	0.00
B ATHLETICS/ACTIVITIES Totals:	127,137.39	22,604.84	16,592.35	0.00	133,149.88
C ACADEMIC CLUBS					
301 DECA**	666.95	0.00	194.85	0.00	472.10
302 FRENCH CLUB	1,382.00	0.00	0.00	0.00	1,382.00
303 LATIN CLUB	-101.20	22.00	0.00	0.00	-79.20
304 AP BIOLOGY	1.98	0.00	0.00	0.00	1.98
305 SPANISH CLUB	466.87	0.00	0.00	0.00	466.87
307 GERMAN CLUB	164.42	62.00	0.00	0.00	226.42
308 YEARBOOK	10,355.52	74,223.99	210.66	0.00	84,368.85
309 NEWSPAPER	3,264.64	0.00	0.00	0.00	3,264.64
310 NOT IN USE	0.00	0.00	0.00	0.00	0.00
311 ASTRONOMY CLUB	15.00	0.00	0.00	0.00	15.00
312 DECA COOKIE ACCOUNT	0.00	300.00	303.92	0.00	-3.92
314 HISTORY CLUB**	62.85	0.00	312.93	0.00	-250.08
315 SPIRIT SHOP	-6,259.47	12,206.06	477.55	0.00	5,469.04
316 FCCLA**	6,809.36	594.50	40.00	0.00	7,363.86
317 FEA	54.79	0.00	0.00	0.00	54.79
320 WRITER'S CLUB	0.00	0.00	0.00	0.00	0.00
325 VIA	343.16	0.00	0.00	0.00	343.16
524 MULTI-CAT	223.43	20.00	0.00	0.00	243.43
614 BROADCAST CLUB	308.21	0.00	168.00	0.00	140.21

ALL Data

Current Cash Balance Report

Date: 08/02/2004 thru 08/31/2004

Arranged by:
Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
615 VICA**	2,596.27	0.00	0.00	0.00	2,596.27
C ACADEMIC CLUBS Totals:	20,354.78	87,428.55	1,707.91	0.00	106,075.42
D CLUBS AND ORGANIZATIONS					
401 CANCER FUND	7,095.46	0.00	0.00	0.00	7,095.46
402 CHEER-UNIFORMS**	-1,356.97	1,141.92	362.95	0.00	-578.00
403 DAIRY COUNCIL OF NE	500.00	0.00	0.00	0.00	500.00
404 CHEER-FUNDRAISER	0.00	44.00	0.00	0.00	44.00
405 DANCE UNIFORMS**	219.87	0.00	0.00	0.00	219.87
406 DANCE TEAM FUNDRAISER	0.00	525.00	0.00	0.00	525.00
407 BASEBALL	1,638.01	0.00	0.00	0.00	1,638.01
408 THESPIAN/DRAMA CLUB	455.50	0.00	126.50	0.00	329.00
409 CHESS CLUB	143.61	0.00	0.00	0.00	143.61
410 CROSS COUNTRY FR	190.22	0.00	0.00	0.00	190.22
411 FOOTBALL FR	1,735.00	0.00	0.00	0.00	1,735.00
412 NOT IN USE	0.00	0.00	0.00	0.00	0.00
413 HOSA	197.21	0.00	0.00	0.00	197.21
414 GIRLS GOLF F/R	1,085.95	0.00	0.00	0.00	1,085.95
415 COLORGUARD UNIFORMS	0.00	0.00	56.41	0.00	-56.41
416 MUSTANG SCRAMBLE	2,330.07	0.00	0.00	0.00	2,330.07
417 SOCCER FR	2,327.09	0.00	0.00	0.00	2,327.09
419 SOFTBALL FR	838.80	100.00	1,611.60	0.00	-672.80
420 SWIM FR	1,887.89	0.00	0.00	0.00	1,887.89
421 TENNIS FR	0.00	0.00	0.00	0.00	0.00
422 TRACK FR	1,395.93	0.00	0.00	0.00	1,395.93
423 VOLLEYBALL FUNDRAISER	937.55	0.00	25.00	0.00	912.55
425 LITERARY MAGAZINE	296.45	0.00	0.00	0.00	296.45
426 BAND**	3,583.95	18,762.00	5,436.24	0.00	16,909.71
427 FLAGS	2,072.12	263.00	543.60	0.00	1,791.52
428 ENVIRONMENTAL	400.00	0.00	0.00	0.00	400.00
429 AMNESTY INTERNATIONAL	76.79	0.00	0.00	0.00	76.79
430 CHORAL**	2,638.28	782.00	264.00	0.00	3,156.28
431 ORCHESTRA**	329.66	570.40	227.15	0.00	672.91
432 STUDENT COUNCIL	8,289.85	147.00	1,269.43	0.00	7,167.42
433 JCB CONTINGENCY FUND	2,000.00	0.00	0.00	0.00	2,000.00
434 JUNIOR CLASS	4,649.81	0.00	0.00	0.00	4,649.81
435 SENIOR CLASS	-1,538.82	1,192.00	0.00	0.00	-346.82
436 UNITI	224.31	0.00	0.00	0.00	224.31
437 NATIONAL HONOR SOCIETY**	4,681.54	0.00	558.30	0.00	4,123.24
438 MUSTANGS MAKING A DIFFERENCE	159.12	0.00	0.00	0.00	159.12
441 NOT IN USE 10/03	0.00	0.00	0.00	0.00	0.00
445 NOT IN USE 3/04	0.00	0.00	0.00	0.00	0.00
450 INTRAMURALS**	1,424.95	0.00	0.00	0.00	1,424.95
456 BOYS GOLF F/R	238.66	0.00	0.00	0.00	238.66
458 OPPORTUNITIES GROUP	0.00	0.00	0.00	0.00	0.00
459 BOYS BASKETBALL CAMP	1,367.13	750.00	607.10	0.00	1,510.03
460 MN/RITZ BB BOOSTER	1,174.65	0.00	155.51	0.00	1,019.14
466 WRESTLING FUNDRAISER	1,472.24	137.50	0.00	0.00	1,609.74
470 MN/BAHE BB BOOSTERS	150.00	0.00	0.00	0.00	150.00
477 MILLARD BASKETBALL/OC	0.00	0.00	0.00	0.00	0.00
480 NOT IN USE	0.00	0.00	0.00	0.00	0.00
500 NFL ACCOUNT	1,313.54	232.11	15.99	0.00	1,529.66
505 FROEMMING/MEMORIAL	184.68	0.00	0.00	0.00	184.68

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ALL Data

Date: 08/02/2004 thru 08/31/2004

Arranged by:
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Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
510 HANDICAP SWIM	250.00	0.00	0.00	0.00	250.00
515 JAPANESE CLUB	115.65	0.00	0.00	0.00	115.65
520 GIRLS BASKETBALL CAMP	2,910.77	0.00	170.00	0.00	2,740.77
525 MN GIRLS JV BASKETBALL LEAGUE	1,022.13	0.00	448.90	0.00	573.23
526 NOT IN USE	0.00	0.00	0.00	0.00	0.00
D CLUBS AND ORGANIZATIONS Totals:	61,108.65	24,646.93	11,878.68	0.00	73,876.90
E ADMIN CUSTODIAL ACCOUNTS					
601 COURTESY	444.77	15.00	59.00	0.00	400.77
602 CAREER DEVELOPMENT	2,407.34	0.00	0.00	0.00	2,407.34
603 PARKING STICKERS	22,970.56	27,515.00	399.00	0.00	50,086.56
604 PARKING FINES	10.00	0.00	0.00	0.00	10.00
605 FIELDTRIPS**	0.00	0.00	0.00	0.00	0.00
606 AFTER PROM	0.01	0.00	0.00	0.00	0.01
607 ART	30.08	161.00	231.98	452.52	411.62
608 GYM FEES	16,851.36	89.00	0.00	0.00	16,940.36
609 ART/SCHIMENTI	125.76	89.00	0.00	0.00	214.76
610 BOOK FINES & OTHER UNPAID OBLIGATIONS	9,539.16	1,446.50	290.24	0.00	10,695.42
611 INDUSTRIAL TECH	1,792.95	152.00	1,254.18	0.00	690.77
612 STAFF LOUNGE	0.00	330.10	2,081.09	0.00	-1,750.99
613 LIBRARY	1,036.00	298.58	423.43	0.00	911.15
616 TRANSCRIPT FEES	3,453.43	2,155.00	149.09	0.00	5,459.34
617 POOL	6,630.60	140.00	13.87	0.00	6,756.73
618 EUROPEAN BOOKS	0.00	0.00	0.00	0.00	0.00
619 AP FRENCH WORKBOOKS	14.00	0.00	0.00	0.00	14.00
620 NOT IN USE 9/1/04	28.12	0.00	0.00	-28.12	0.00
621 PE FIELDTRIPS	-47.42	0.00	0.00	47.42	0.00
623 AP LATIN	0.00	0.00	0.00	0.00	0.00
624 AP SPANISH	137.01	0.00	0.00	0.00	137.01
625 AP EXAMS**	68.90	2,788.00	0.00	0.00	2,856.90
626 NOT IN USE 9/1/04	238.57	0.00	0.00	-238.57	0.00
627 NOT IN USE 9/1/04	185.83	0.00	0.00	-185.83	0.00
628 ENGLISH/MISCELLANEOUS	95.00	0.00	0.00	0.00	95.00
629 IB EXAMS**	0.00	0.00	0.00	0.00	0.00
670 MARQUEE	391.98	0.00	0.00	0.00	391.98
675 SALBERG FIELDTRIPS	0.00	0.00	0.00	0.00	0.00
680 OTT FIELDTRIPS	0.00	0.00	0.00	0.00	0.00
E ADMIN CUSTODIAL ACCOUNTS Totals:	66,404.01	35,179.18	4,901.88	47.42	96,728.73
F ACADEMIC CUSTODIAL ACCOUNTS					
300 DEBATE	-1,050.00	0.00	0.00	0.00	-1,050.00
321 DRAMA	3,987.35	10.50	2,921.77	0.00	1,076.08
622 SPEECH	950.11	0.00	0.00	0.00	950.11
701 NOT IN USE	0.00	0.00	0.00	0.00	0.00
750 FCS	0.00	0.00	0.00	0.00	0.00
755 GRADUATION EXPENSES	905.39	1,795.00	0.00	0.00	2,700.39
760 NOT IN USE	0.00	0.00	0.00	0.00	0.00
770 ADVERTISING	4,526.87	2,425.00	0.00	0.00	6,951.87
F ACADEMIC CUSTODIAL ACCOUNTS Totals:	9,319.72	4,230.50	2,921.77	0.00	10,628.45
G DISTRICT CUSTODIAL ACCOUNTS					
801 NOT IN USE 4/03	0.00	0.00	0.00	0.00	0.00
803 SUMMER SCHOOL	0.00	0.00	0.00	0.00	0.00
805 OTHER	0.00	46.16	19.30	0.00	26.86
827 PHYSICS	106.79	0.00	68.99	0.00	37.80

Current Cash Balance Report

ALL Data

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Arranged by:
Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
872 NOT IN USE	0.00	0.00	0.00	0.00	0.00
G DISTRICT CUSTODIAL ACCOUNTS Totals:	<u>106.79</u>	<u>46.16</u>	<u>88.29</u>	<u>0.00</u>	<u>64.66</u>
S BANKING					
999 STARTING CASH	-950.00	350.00	1,200.00	0.00	-1,800.00
S BANKING Totals:	<u>-950.00</u>	<u>350.00</u>	<u>1,200.00</u>	<u>0.00</u>	<u>-1,800.00</u>
Z INVESTMENTS					
900 CERTIFICATES OF DEPOSITS	-393,348.40	0.00	0.00	0.00	-393,348.40
905 MM EAGLE FUND	-19,569.28	0.00	12.07	0.00	-19,581.35
Z INVESTMENTS Totals:	<u>-412,917.68</u>	<u>0.00</u>	<u>12.07</u>	<u>0.00</u>	<u>-412,929.75</u>
Report Totals:	<u>93,991.74</u>	<u>185,796.05</u>	<u>44,204.36</u>	<u>0.00</u>	<u>235,583.43</u>

Handwritten:
 Kara J. Neumann - ac
 10-7-04 Dick Steinhilber, Principal

0**
 235,583.43*
 45,713.00*
 002
 281,296.43*

Current Cash Balance Report

ALL Data

Date: 08/02/2004 thru 08/31/2004

Arranged by:
Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
A EXTRA CURRICULAR					
1000 FIELDTRIPS	0.00	0.00	0.00	0.00	0.00
1002 PE FIELDTRIPS	0.00	0.00	0.00	0.00	0.00
1005 BAND TRIP	0.00	0.00	0.00	0.00	0.00
1010 DC TRIP	0.00	0.00	0.00	0.00	0.00
1012 HISTORY CLUB TRIP	0.00	0.00	0.00	0.00	0.00
1013 ORCHESTRA TRIP	0.00	500.00	0.00	0.00	500.00
1015 FIELDTRIP/OTT	0.00	0.00	0.00	0.00	0.00
1020 FIELDTRIP/SALBERG	0.00	0.00	0.00	0.00	0.00
2000 BAND/ORCHESTRA FEES	0.00	0.00	0.00	0.00	0.00
2005 CHEER CAMP	0.00	0.00	0.00	0.00	0.00
2010 CHORAL FEES	0.00	0.00	0.00	0.00	0.00
2015 DANCE CAMP	0.00	0.00	0.00	0.00	0.00
2020 DECA	0.00	0.00	0.00	0.00	0.00
2025 FRENCH CLUB	0.00	0.00	0.00	0.00	0.00
2030 FCCLA	0.00	0.00	0.00	0.00	0.00
2050 INTRAMURALS	0.00	0.00	0.00	0.00	0.00
2060 NATIONAL HONOR SOCIETY	0.00	0.00	0.00	0.00	0.00
2070 VICA	0.00	0.00	0.00	0.00	0.00
2307 GERMAN CLUB	0.00	0.00	0.00	0.00	0.00
3030 LATIN CLUB FEES	0.00	0.00	0.00	0.00	0.00
3050 SPANISH CLUB	0.00	0.00	0.00	0.00	0.00
4080 THESPIAN/DRAMA CLUB	0.00	50.00	0.00	0.00	50.00
4230 SUBS FOR FIELDTRIPS	0.00	0.00	0.00	0.00	0.00
5000 ATHLETIC SPORT FEE	0.00	40,290.00	0.00	0.00	40,290.00
5001 NFL NATIONALS	0.00	0.00	0.00	0.00	0.00
5235 DEBATE PARTICIPATION	0.00	500.00	0.00	0.00	500.00
5240 FORENSIC PARTICIPATION	0.00	2,050.00	0.00	0.00	2,050.00
5250 BAND PARTICIPATION	0.00	0.00	0.00	0.00	0.00
5260 CHORAL PARTICIPATION	0.00	1,800.00	0.00	0.00	1,800.00
A EXTRA CURRICULAR Totals:	0.00	45,190.00	0.00	0.00	45,190.00
B POST SECONDARY EDUCATION					
6625 AP EXAM FEES	0.00	0.00	0.00	0.00	0.00
6629 IB EXAM FEES	523.00	0.00	0.00	0.00	523.00
B POST SECONDARY EDUCATION Totals:	523.00	0.00	0.00	0.00	523.00
Report Totals:	523.00	45,190.00	0.00	0.00	45,713.00

0.*

235,585.43*

45,713.00*

002

281,296.43*

Kacia F. Keenan, ACC 10/7/04

Current Cash Balance Report



ALL Data

Date: 08/01/2004 thru 08/31/2004

Arranged by:
Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
A GENERAL FUND EXPENSES					
103 Candy & Pop Refund	0.00	0.00	0.00	0.00	0.00
109 Public Relations	0.00	0.00	0.00	0.00	0.00
115 General Supplies (Internal)	0.00	0.00	0.00	0.00	0.00
117 Damage and Loss Property	8.56	0.00	0.00	0.00	8.56
120 Extracurr Transportation	0.00	0.00	0.00	0.00	0.00
121 Athletic Transportation	0.00	0.00	0.00	0.00	0.00
140 Technology	0.00	0.00	0.00	0.00	0.00
141 Curriculum Support	0.00	0.00	0.00	0.00	0.00
142 Equipment Replacement	0.00	0.00	0.00	0.00	0.00
143 Building Maintenance	0.00	0.00	0.00	0.00	0.00
145 Community Counselor Support	0.00	0.00	0.00	0.00	0.00
146 Academic Awards	224.00	0.00	0.00	0.00	224.00
147 Activity Support/Projects	0.00	0.00	0.00	0.00	0.00
148 Special Projects	0.00	0.00	0.00	0.00	0.00
149 Discretionary Spending	0.00	0.00	0.00	0.00	0.00
150 Convention	0.00	0.00	0.00	0.00	0.00
151 Personnel Support	0.00	0.00	300.00	0.00	-300.00
154 National Competition	0.00	0.00	0.00	0.00	0.00
160 Replacement Account	0.00	0.00	0.00	0.00	0.00
162 Activity/Sped	0.00	0.00	0.00	0.00	0.00
166 Stategic Plan (Wellness)	370.64	595.00	0.00	0.00	965.64
199 Bus Checking Bank Charges	0.00	0.00	0.00	0.00	0.00
A GENERAL FUND EXPENSES Totals:	603.20	595.00	300.00	0.00	898.20
B GENERAL FUND REVENUE					
100 Vending Machines-Coca-Cola	0.00	0.00	0.00	0.00	0.00
101 Vending Machines-Candy	0.00	0.00	0.00	0.00	0.00
102 Bank Charge Revenue	0.00	0.00	0.00	0.00	0.00
104 Staff Coke Fund	0.00	0.00	194.70	0.00	-194.70
105 Sanitary Machines	0.00	0.00	0.00	0.00	0.00
110 Replacement Fund	0.00	0.00	0.00	0.00	0.00
152 Other Revenue	0.00	437.50	0.00	0.00	437.50
153 Graduation Revenue	0.00	0.00	0.00	0.00	0.00
155 PAYBAC Partners	616.23	0.00	0.00	0.00	616.23
156 Scholarships	0.00	0.00	0.00	0.00	0.00
158 Capital Outlay	59,494.93	0.00	8,577.82	846.79	51,763.90
180 Building Revenue	0.00	0.00	0.00	0.00	0.00
185 C Store Revenue (Convenience store)	0.00	0.00	0.00	0.00	0.00
189 American Flag Donations	165.50	0.00	0.00	0.00	165.50
901 Interest on Savings	946.79	56.80	0.00	-946.79	56.80
902 Interest on Business Checking	0.00	0.00	0.00	0.00	0.00
911 Interest on CD	0.00	0.00	0.00	0.00	0.00
B GENERAL FUND REVENUE Totals:	61,223.45	494.30	8,772.52	-100.00	52,845.23
C ATHLETICS					
201 Concessions	0.00	0.00	0.00	0.00	0.00
202 Athletics	0.00	2,483.00	1,169.75	195.00	1,508.25
204 Athletic Clothing	0.00	0.00	0.00	0.00	0.00
205 Letter Jackets	0.00	0.00	0.00	0.00	0.00
206 Athletic Tickets	0.00	14,289.50	35.00	0.00	14,254.50
207 Participation Fee	0.00	0.00	0.00	0.00	0.00
210 Athletic Capital Outlay	218,770.66	0.00	10,379.76	3,571.20	211,962.10
211 Activities	0.00	0.00	0.00	0.00	0.00

Current Cash Balance Report

ALL Data

Date: 08/01/2004 thru 08/31/2004

Arranged by:
Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
212 Athletic Fundraisers	0.00	0.00	0.00	0.00	0.00
213 Summer Clinics	14,650.00	0.00	0.00	-14,650.00	0.00
214 Little Dribblers	20.04	0.00	0.00	0.00	20.04
215 Athletic Bank Charges	0.00	0.00	0.00	0.00	0.00
216 Athletic Booster Club	2,624.46	797.00	0.00	-2,624.46	797.00
218 Candy Revenue	0.00	0.00	0.00	0.00	0.00
220 Football	0.00	0.00	0.00	0.00	0.00
221 Volleyball	0.00	80.00	0.00	0.00	80.00
222 Softball	0.00	0.00	0.00	0.00	0.00
223 Tennis (Boys)	0.00	0.00	0.00	0.00	0.00
224 Tennis (Girls)	0.00	0.00	0.00	0.00	0.00
225 Golf (Boys)	0.00	0.00	0.00	0.00	0.00
226 Golf (Girls)	0.00	0.00	0.00	0.00	0.00
227 Wrestling	0.00	0.00	0.00	0.00	0.00
228 Soccer (Boys)	0.00	0.00	0.00	0.00	0.00
229 Soccer (Girls)	0.00	0.00	0.00	0.00	0.00
230 Baseball	0.00	0.00	0.00	0.00	0.00
231 Cross Country (B&G)	0.00	0.00	0.00	0.00	0.00
232 Basketball (B&G)	0.00	0.00	0.00	0.00	0.00
233 Track (B&G)	0.00	0.00	0.00	0.00	0.00
234 Swimming (B&G)	0.00	0.00	0.00	0.00	0.00
235 Gymnastics (B&G)	0.00	0.00	0.00	0.00	0.00
240 Athletic Training	0.00	0.00	0.00	0.00	0.00
250 Athletic Transfers	0.00	0.00	0.00	0.00	0.00
280 Golf Tournament	0.00	800.00	0.00	0.00	800.00
299 Ath Checking Bank Charges	0.00	0.00	0.00	0.00	0.00
915 Interest-Athletic Activity MM	946.74	56.79	0.00	-946.74	56.79
917 Interest on Athletic Checking	0.00	0.00	0.00	0.00	0.00
2200 Summer Football	1,021.49	0.00	0.00	1,350.00	2,371.49
2221 Summer Volleyball	-2,743.00	0.00	0.00	5,770.00	3,027.00
2222 Summer Softball	222.60	0.00	276.00	1,200.00	1,146.60
2228 Summer Boys Soccer	43.87	0.00	0.00	0.00	43.87
2229 Summer Girls Soccer	-156.00	0.00	37.02	390.00	196.98
2230 Summer Baseball	17.09	0.00	0.00	0.00	17.09
2231 Summer Girls Basketball	1,504.39	0.00	0.00	2,400.00	3,904.39
2232 Summer Boys Basketball	-34.62	0.00	1,247.10	3,345.00	2,063.28
C ATHLETICS Totals:	236,887.72	18,506.29	13,144.63	0.00	242,249.38
D ORGANIZATIONS AND CLUBS					
301 DECA	-1,778.60	2,296.19	0.00	0.00	517.59
302 French Club	3,800.89	0.00	0.00	0.00	3,800.89
305 Spanish Club	394.34	0.00	0.00	0.00	394.34
307 German Club	967.34	0.00	0.00	0.00	967.34
310 National Forensics League	107.39	221.03	269.86	0.00	58.56
311 Environmental Club	380.56	0.00	0.00	0.00	380.56
312 Forensics Club	308.05	0.00	0.00	0.00	308.05
314 Journalism Club	9,158.45	0.00	0.00	0.00	9,158.45
315 Debate Club	1,139.32	0.00	0.00	0.00	1,139.32
316 Art Club	0.00	0.00	0.00	100.00	100.00
317 Play Production	6,884.52	2,700.00	1,271.50	-6,884.52	1,428.50
318 Thespians	-1,856.18	0.00	0.00	1,856.18	0.00
319 Athletic Trainers	501.37	500.00	0.00	0.00	1,001.37
385 Culinary Competition	145.00	0.00	0.00	0.00	145.00

Current Cash Balance Report

ALL Data

Date: 08/01/2004 thru 08/31/2004

Arranged by:
Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
395 Fashion Merchandising	74.31	0.00	0.00	0.00	74.31
399 Auditorium Manager	-7,923.90	0.00	805.20	7,923.90	-805.20
409 Band Dept Trips	-749.06	0.00	0.00	0.00	-749.06
410 Band	14,795.41	4,215.00	1,170.87	0.00	17,839.54
411 Choir	6,462.48	0.00	0.00	0.00	6,462.48
412 Orchestra	1,857.17	0.00	0.00	-1,000.00	857.17
413 Entertainment 2000	0.00	8,242.00	0.00	0.00	8,242.00
414 Band Fundraising	0.00	0.00	0.00	0.00	0.00
415 Choir Fundraising	9,470.19	56.50	0.00	-2,473.90	7,052.79
416 Orchestra Fundraising	1,010.00	0.00	0.00	-1,000.00	10.00
417 Music Trip (NY)	-4,473.90	0.00	0.00	4,473.90	0.00
481 Senior Class	18.27	0.00	0.00	0.00	18.27
482 Junior Class	5,405.78	0.00	0.00	0.00	5,405.78
484 Post Prom Security	0.00	0.00	0.00	0.00	0.00
499 VICA-Skills USA	1,172.23	0.00	73.32	0.00	1,098.91
501 Student Council	2,738.47	0.00	673.45	0.00	2,065.02
502 National Honor Society	5,608.63	0.00	500.00	0.00	5,108.63
503 Drama Club	403.87	0.00	0.00	0.00	403.87
504 Literary Magazine	709.00	0.00	0.00	0.00	709.00
505 GoMadd	336.92	0.00	0.00	0.00	336.92
515 Dance Team	248.09	1,298.76	0.00	0.00	1,546.85
516 Cheerleading-Varsity 2003-04	764.61	0.00	0.00	0.00	764.61
517 Cheerleading-JV 2003-04	-31.23	0.00	0.00	0.00	-31.23
518 Cheerleading-Freshman 2003-04	297.28	0.00	243.69	0.00	53.59
519 Cheerleading Uniforms/Summer Camp	4,214.41	1,598.93	0.00	0.00	5,813.34
521 Yearbook 1999-00	0.00	0.00	0.00	0.00	0.00
523 Yearbooks 01-02	5,721.09	0.00	0.00	0.00	5,721.09
524 Yearbook 02-03	4,116.57	0.00	0.00	0.00	4,116.57
525 Yearbook 03-04	5,968.76	2,376.15	0.00	0.00	8,344.91
526 Yearbook 04-05	0.00	37,764.00	40.00	0.00	37,724.00
555 FCCLA	91.69	0.00	0.00	0.00	91.69
556 Future Educators of America	0.00	0.00	0.00	0.00	0.00
560 Patriot Post	10,544.86	14,097.00	5,777.61	0.00	18,864.25
590 Diversity Club	0.00	0.00	0.00	0.00	0.00
D ORGANIZATIONS AND CLUBS Totals:	89,004.45	75,365.56	10,825.50	2,995.56	156,540.07
E ADMINISTRATIVE CUSTODIAL					
599 Intramurals	0.00	0.00	0.00	0.00	0.00
600 Intramurals Fundraising	0.00	0.00	0.00	0.00	0.00
601 Staff Courtesy Fund	0.00	1,657.50	103.00	0.00	1,554.50
602 Parking	0.00	17,115.00	0.00	0.00	17,115.00
603 Field Trips	0.00	0.00	0.00	0.00	0.00
604 Physical Education Fund	11.38	0.00	0.00	0.00	11.38
605 Pool Maintenance	5,867.27	375.00	0.00	0.00	6,242.27
606 Art Fees	0.00	0.00	0.00	0.00	0.00
607 Book Fines	13,450.05	1,525.07	6,681.64	0.00	8,293.48
610 Information Center	209.90	0.00	0.00	0.00	209.90
611 Advanced Placement	-747.00	1,558.00	0.00	0.00	811.00
614 Transcript and Test Fees	1,983.06	0.00	0.00	0.00	1,983.06
615 Close-Up	0.00	0.00	0.00	0.00	0.00
616 Clearing Account	-10.00	0.00	0.00	0.00	-10.00
617 Shop Fees	0.00	0.00	0.00	0.00	0.00
618 Musical Production	3,349.51	0.00	0.00	-2,895.56	453.95

Current Cash Balance Report

ALL Data

Date: 08/01/2004 thru 08/31/2004

Arranged by:
Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
621 Graphics Tech	0.00	0.00	0.00	0.00	0.00
622 Construction Tech	295.32	586.85	0.00	0.00	882.17
623 Manufacturing Tech	551.89	0.00	82.69	0.00	469.20
624 Foundation Tech	164.82	0.00	0.00	0.00	164.82
625 Science Replacements	0.00	0.00	0.00	0.00	0.00
627 English Replacements	0.00	0.00	0.00	0.00	0.00
628 Athletic Trainers Class	0.25	0.00	0.00	0.00	0.25
629 Book Club	0.55	0.00	0.00	0.00	0.55
630 Social Studies Texts	2,774.78	0.00	0.00	0.00	2,774.78
632 Lock Replacement	65.00	0.00	0.00	0.00	65.00
635 Library Book Fines	731.26	-441.00	10.96	0.00	279.30
638 ESL Grant	8.50	0.00	0.00	0.00	8.50
640 Student ID Card Fee	488.17	0.00	0.00	0.00	488.17
642 Parenting Support	0.00	0.00	0.00	0.00	0.00
645 Family Consumer Science	13.71	0.00	0.00	0.00	13.71
648 MOBA Playhouse	0.00	0.00	0.00	0.00	0.00
650 Fast Forward	0.00	0.00	0.00	0.00	0.00
655 MSAAS	4.51	0.00	0.00	0.00	4.51
656 Technology Magnet	7.64	0.00	0.00	0.00	7.64
658 Display Cases	0.00	0.00	0.00	0.00	0.00
660. PAEMST-Science National Award	962.42	0.00	0.00	0.00	962.42
680 New Frontier (Grants/Donations)	12.03	0.00	0.00	0.00	12.03
681 New Frontier Chuck Wagon	2.71	0.00	0.00	0.00	2.71
682 New Frontier Activity	0.00	0.00	0.00	0.00	0.00
683 Graduation Expense	0.00	0.00	0.00	0.00	0.00
684 Post-Prom	0.00	0.00	0.00	0.00	0.00
685 Alumni	0.00	0.00	0.00	0.00	0.00
686 Contributions/Gifts	1,420.72	0.00	244.82	0.00	1,175.90
687 Next Frontier	0.00	0.00	0.00	0.00	0.00
688 New Addition	0.00	0.00	0.00	0.00	0.00
699 Parking Security Camera	0.00	0.00	0.00	0.00	0.00
E ADMINISTRATIVE CUSTODIAL Totals:	31,618.45	22,376.42	7,123.11	-2,895.56	43,976.20
F DISTRICT CUSTODIAL					
801 Drivers Education	0.00	0.00	0.00	0.00	0.00
825 Other District Custodial	0.00	0.00	0.00	0.00	0.00
F DISTRICT CUSTODIAL Totals:	0.00	0.00	0.00	0.00	0.00
G INACTIVE ACCOUNTS					
0 No Name acct	0.00	0.00	0.00	0.00	0.00
104 Candy Machine Refund	0.00	0.00	0.00	0.00	0.00
153 MetroCommunity College Rebate	0.00	0.00	0.00	0.00	0.00
157 Jostens	0.00	0.00	0.00	0.00	0.00
175 Mascot Fund	0.00	0.00	0.00	0.00	0.00
203 Cookie Fundraiser	0.00	0.00	0.00	0.00	0.00
208 Summer Camp Clinics	0.00	0.00	0.00	0.00	0.00
209 Summer Camps 2001	0.00	0.00	0.00	0.00	0.00
400 (D) Music	0.00	0.00	0.00	0.00	0.00
401 (D) Cheerleading - Varsity	0.00	0.00	0.00	0.00	0.00
402 (D) Cheerleading - Jr Varsity	0.00	0.00	0.00	0.00	0.00
403 (D) Cheerleading - Freshman	0.00	0.00	0.00	0.00	0.00
404 Cheerleading - Wrestling	0.00	0.00	0.00	0.00	0.00
405 (D) Dance Team	0.00	0.00	0.00	0.00	0.00
508 Yearbook 1996-97	0.00	0.00	0.00	0.00	0.00

Current Cash Balance Report

ALL Data

Date: 08/01/2004 thru 08/31/2004

Arranged by:
Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
509 Yearbook 1997-98	0.00	0.00	0.00	0.00	0.00
510 Yearbook 1998-99	0.00	0.00	0.00	0.00	0.00
511 Cheerleading - Varsity	0.00	0.00	0.00	0.00	0.00
512 Cheerleading - Junior Varsity	0.00	0.00	0.00	0.00	0.00
513 Cheerleading - Freshman	0.00	0.00	0.00	0.00	0.00
522 Yearbook 2000-01	0.00	0.00	0.00	0.00	0.00
561 Patriot Post Start Up	0.00	0.00	0.00	0.00	0.00
608 Foreign Language 1996-97	0.00	0.00	0.00	0.00	0.00
609 Foreign Language 1997-98	0.00	0.00	0.00	0.00	0.00
612 Textbook Replacement	0.00	0.00	0.00	0.00	0.00
613 Technology Consumable	0.00	0.00	0.00	0.00	0.00
619 Portfolios	0.00	0.00	0.00	0.00	0.00
620 Dual Enrollment	0.00	0.00	0.00	0.00	0.00
626 Social Studies Texts 1997-98	0.00	0.00	0.00	0.00	0.00
631 Weight Room Maintenance	0.00	0.00	0.00	0.00	0.00
633 Locker Room Capital Outlay	0.00	0.00	0.00	0.00	0.00
657 I.T. Summer Camp	0.00	0.00	0.00	0.00	0.00
709 Forensics Reimbursement	0.00	0.00	0.00	0.00	0.00
720 Other District Reimbursements	0.00	0.00	0.00	0.00	0.00
905 Interest on Checking	0.00	0.00	0.00	0.00	0.00
910 Certificate of Deposit	0.00	0.00	0.00	0.00	0.00
912 Athletic Certificate Deposit	0.00	0.00	0.00	0.00	0.00
913 Interest-Athletic Activity CD	0.00	0.00	0.00	0.00	0.00
916 Athletic Certificate Deposit #2	0.00	0.00	0.00	0.00	0.00
G INACTIVE ACCOUNTS Totals:	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
S Banking					
999 Starting Cash	0.00	600.00	1,800.00	0.00	-1,200.00
S Banking Totals:	<u>0.00</u>	<u>600.00</u>	<u>1,800.00</u>	<u>0.00</u>	<u>-1,200.00</u>
Z INVESTMENTS					
900 Preferred Bus Money Market	-103,142.94	0.00	56.80	0.00	-103,199.74
914 Athletic Bus Money Market	-103,136.13	0.00	56.79	0.00	-103,192.92
Z INVESTMENTS Totals:	<u>-206,279.07</u>	<u>0.00</u>	<u>113.59</u>	<u>0.00</u>	<u>-206,392.66</u>
Report Totals:	<u>213,058.20</u>	<u>117,937.57</u>	<u>42,079.35</u>	<u>0.00</u>	<u>288,916.42</u>

Current Cash Balance Report

ALL Data

Date: 08/01/2004 thru 08/31/2004

Arranged by:
Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
0	0.00	0.00	0.00	0.00	0.00
Totals:	0.00	0.00	0.00	0.00	0.00
A Extracurricular Activities					
1000 Field Trips	0.00	74.05	0.00	0.00	74.05
2000 Band Cleaning Fee	0.00	0.00	0.00	0.00	0.00
2005 Choir Cleaning Fee	0.00	0.00	0.00	0.00	0.00
2301 DECA	0.00	0.00	0.00	0.00	0.00
2302 French Club	0.00	0.00	0.00	0.00	0.00
2305 Spanish Club	0.00	0.00	0.00	0.00	0.00
2307 German Club	0.00	0.00	0.00	0.00	0.00
2312 Forensics	0.00	0.00	0.00	0.00	0.00
2315 Debate Membership	0.00	0.00	0.00	0.00	0.00
2317 Play Fees	0.00	400.00	0.00	0.00	400.00
2318 Thespian club	0.00	0.00	0.00	0.00	0.00
2395 Fashion Merchandising	0.00	0.00	0.00	0.00	0.00
2409 Band Trip	0.00	9,150.00	0.00	0.00	9,150.00
2411 Choir Trip	0.00	0.00	0.00	0.00	0.00
2412 Orchestra Trip	0.00	0.00	0.00	0.00	0.00
2499 VICA Trip	0.00	0.00	0.00	0.00	0.00
2502 National Honors Society	0.00	0.00	0.00	0.00	0.00
2503 Drama Membership	0.00	0.00	0.00	0.00	0.00
2515 Dance Camp	0.00	0.00	0.00	0.00	0.00
2516 Varsity Cheerleading Camp	0.00	0.00	0.00	0.00	0.00
2517 JV Cheerleading Camp	0.00	0.00	0.00	0.00	0.00
2518 Fr Cheerleading Camp	0.00	0.00	0.00	0.00	0.00
2555 FCCLA	0.00	0.00	0.00	0.00	0.00
2556 FEA	0.00	0.00	0.00	0.00	0.00
2560 Patriot Post Trip	0.00	0.00	0.00	0.00	0.00
2599 Intramurals	0.00	0.00	0.00	0.00	0.00
3000 Summer Athletic Camps	0.00	0.00	0.00	0.00	0.00
4000 Advanced Placement Tests	0.00	0.00	0.00	0.00	0.00
4050 Peru Early Entry	0.00	0.00	0.00	0.00	0.00
5000 Sport Participating Fee	0.00	21,935.00	0.00	0.00	21,935.00
5020 Band Participating Fee	0.00	0.00	0.00	0.00	0.00
5030 Chorus Participating Fee	0.00	0.00	0.00	0.00	0.00
5040 Debate Participating Fee	0.00	0.00	0.00	0.00	0.00
5060 Show Choir Participating Fee	0.00	0.00	0.00	0.00	0.00
A Extracurricular Activities Totals:	0.00	31,559.05	0.00	0.00	31,559.05
B Post Secondary Education					
7010 AP Exam Fees	0.00	0.00	0.00	0.00	0.00
7015 I B	0.00	0.00	0.00	0.00	0.00
B Post Secondary Education Totals:	0.00	0.00	0.00	0.00	0.00
G Inactive					
5050 Forensics Participating Fee	0.00	0.00	0.00	0.00	0.00
G Inactive Totals:	0.00	0.00	0.00	0.00	0.00
Report Totals:	0.00	31,559.05	0.00	0.00	31,559.05

Current Cash Balance Report

ALL Data

Date: 08/01/2004 thru 08/31/2004

Arranged by:
Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
A ADMINISTRATIVE					
100 GENERAL ACTIVITY FUND	5,616.92	0.00	2,387.49	251.99	3,481.42
105 PRINCIPALS ADMIN	5,453.38	1,728.00	1,900.41	607.18	5,888.15
110 BUILDING MAINTENANCE	1,027.62	0.00	78.36	0.00	949.26
120 AP EXAMS	-5,810.04	10,974.00	13.00	0.00	5,150.96
122 NOT IN USE	0.00	0.00	0.00	0.00	0.00
125 ADMIN SPECIAL PROJECTS	0.00	0.00	445.27	0.00	-445.27
130 COURTESY FUND	230.53	0.00	151.33	0.00	79.20
135 DONATIONS - SR CLASS	5,113.00	0.00	0.00	0.00	5,113.00
138 ELECTRONIC MSG BOARD	0.00	0.00	0.00	0.00	0.00
142 GIFTED	2,030.86	0.00	0.00	0.00	2,030.86
145 GUIDANCE	740.23	1,795.00	22.60	0.00	2,512.63
150 INFORMATION CENTER	14.79	18.00	23.48	0.00	9.31
152 NOT IN USE	0.00	0.00	0.00	0.00	0.00
155 NOT IN USE	0.00	0.00	0.00	0.00	0.00
157 LETTER JACKETS	1,603.66	174.00	0.00	0.00	1,777.66
160 PARKING	8,437.78	16,795.00	481.67	0.00	24,751.11
165 STAFF WELLNESS	197.50	0.00	0.00	0.00	197.50
170 STAFF CLOTHING	-392.06	0.00	52.95	0.00	-445.01
172 STAFF VENDING	-1,688.25	0.00	562.52	0.00	-2,230.77
174 TECHNOLOGY REBATES	2,182.70	0.00	1,522.50	0.00	640.20
180 VISITATION	191.40	0.00	0.00	0.00	191.40
181 VENDING - CAT'S DEN	8,168.16	0.00	0.00	0.00	8,168.16
182 VENDING-COKE	13,717.76	475.44	0.00	0.00	14,193.20
183 VENDING - DAHL	1,067.72	0.00	0.00	0.00	1,067.72
184 VENDING - GUMBALL	500.00	0.00	0.00	0.00	500.00
189 WATER FUND	-719.60	0.00	0.00	0.00	-719.60
A ADMINISTRATIVE Totals:	47,684.06	31,959.44	7,641.58	859.17	72,861.09
B ATHLETIC ADMIN					
200 ATHLETIC ADMIN	13,611.97	3,217.97	1,223.24	-355.19	15,251.51
201 AD'S OFFICE	7,276.68	0.00	898.50	0.00	6,378.18
202 Athletic Event Admissions	3,174.72	0.00	0.00	0.00	3,174.72
203 ATHLETIC PROJECT FUND	12,327.77	0.00	2,140.00	0.00	10,187.77
205 ATHLETIC TRAINING	3,783.74	1,233.00	1,978.20	0.00	3,038.54
208 BASEBALL FUNDRAISING	121.72	0.00	0.00	0.00	121.72
210 BOYS BB FUNDRAISING	51.18	320.00	479.60	0.00	-108.42
212 BOYS GOLF FUNDRAISING	167.09	0.00	0.00	0.00	167.09
214 BOYS SOCCER FUNDR	0.00	0.00	0.00	0.00	0.00
217 COACHES CLINICS	2,709.05	50.00	40.00	0.00	2,719.05
219 CONCESSIONS	927.87	551.85	331.11	0.00	1,148.61
220 INTRAMURALS	644.86	1,554.53	1,775.90	0.00	423.49
222 FIT CNTR/EQUIPMENT	-4,115.53	0.00	0.00	0.00	-4,115.53
223 FIT CNTR/MAINTENANCE	1,574.23	0.00	0.00	0.00	1,574.23
225 FOOTBALL CAMPS	5,767.79	3,120.00	3,148.94	0.00	5,738.85
226 FOOTBALL LIFT-A-THON	37.56	0.00	0.00	0.00	37.56
230 GIRLS BASKETBALL FR	1,114.89	0.00	421.00	0.00	693.89
233 GIRLS SOCCER FUNDR	101.08	0.00	0.00	0.00	101.08
240 SOCCER BLEACHERS	100.00	0.00	0.00	0.00	100.00
245 SOFTBALL FUND RAISING	4,782.30	780.00	20.00	0.00	5,522.30
250 ST TRAINERS (HOSA)	5.63	0.00	0.00	0.00	5.63
255 SPORTS MEDIA GUIDES	0.00	0.00	0.00	0.00	0.00
258 TRACK FUNDRAISING	395.01	0.00	125.20	0.00	269.81

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260 POOL MAINTENANCE	8,059.73	0.00	588.94	0.00	5,490.79
265 VB FUNDRAISING	4,206.27	0.00	325.68	0.00	3,880.59
270 WRESTLING FUNDRAISER	1,815.59	0.00	432.25	0.00	1,383.34
272 WRESTLING MAT FUND	605.00	0.00	0.00	0.00	605.00
275 WRESTLING SCHOLARSHIP	2,000.00	0.00	0.00	0.00	2,000.00
290 METRO	0.00	0.00	0.00	0.00	0.00
295 TOURNAMENTS	686.19	0.00	0.00	0.00	686.19
299 CORPORATE ADVERTISING	1,315.16	1,125.00	0.00	0.00	2,440.16
B ATHLETIC ADMIN Totals:	71,227.55	11,952.35	13,908.56	-355.19	68,916.15
C ACADEMIC COURSES					
300 AP EUROPEAN TEXT	85.00	0.00	0.00	0.00	85.00
303 AP ECONOMICS TEXT	695.00	0.00	0.00	0.00	695.00
310 AP AMERICAN TEXTBOOKS	565.00	0.00	0.00	0.00	565.00
312 AP PSYCHOLOGY TEXT	1,048.47	0.00	0.00	0.00	1,048.47
320 ART CLASS FEES	1,473.71	0.00	0.00	0.00	1,473.71
325 NOT IN USE	0.00	0.00	0.00	0.00	0.00
330 BUSINESS	45.06	0.00	0.00	0.00	45.06
332 CHEMISTRY	0.00	0.00	0.00	0.00	0.00
335 NOT IN USE	0.00	0.00	0.00	0.00	0.00
338 FAMILY CONSUMER SCIENCE	278.91	0.00	0.00	0.00	278.91
340 MATH - general	62.22	0.00	0.00	0.00	62.22
345 MATH AP	85.00	0.00	0.00	0.00	85.00
355 PHYSICAL EDUCATION	1,394.61	0.00	546.00	0.00	848.61
360 PHYSICS	149.30	0.00	0.00	0.00	149.30
365 NOT IN USE	0.00	0.00	0.00	0.00	0.00
370 VOC DRAFTING	1,149.10	0.00	0.00	0.00	1,149.10
371 VOC ELECTRICITY BAKER	-319.22	0.00	0.00	0.00	-319.22
372 VOC ELECTRIC BOHLKEN	0.00	0.00	0.00	0.00	0.00
373 VOC FOUNDATIONS	68.90	0.00	0.00	0.00	68.90
374 VOC METALS	370.77	0.00	0.00	0.00	370.77
376 VOC WOODS	-129.05	0.00	40.50	0.00	-169.55
C ACADEMIC COURSES Totals:	7,022.78	0.00	588.50	0.00	6,438.28
D CLUBS/ORGANIZATIONS					
400 ART CLUB	0.00	0.00	0.00	0.00	0.00
401 AMNESTY INTERNATIONAL	47.00	0.00	0.00	0.00	47.00
402 BOOKSTORE (Scratchin Post)	3,794.04	1,467.00	3,638.16	0.00	1,622.88
403 CLASSICS CLUB	10.76	0.00	0.00	0.00	10.76
405 CULINARY COMPEITION-PRO START	152.51	0.00	0.00	0.00	152.51
407 DEBATE TEAM	0.00	0.00	0.00	0.00	0.00
410 DECA	-7,994.74	0.00	1,050.00	0.00	-9,044.74
411 DRAMA - INTL THESPIANS	825.41	0.00	0.00	0.00	825.41
412 DRAMA PRODUCTION	1,828.77	0.00	0.00	0.00	1,828.77
413 FCCLA FAMILY CARREER	4,462.76	0.00	0.00	0.00	4,462.76
414 FORENSICS TEAM	-654.76	0.00	0.00	0.00	-654.76
415 FRENCH CLUB	245.82	0.00	0.00	0.00	245.82
416 FCCLA - DISTRICT 3	1,459.93	0.00	280.00	0.00	1,179.93
418 FUTURE EDUCATORS	3,908.24	0.00	0.00	0.00	3,908.24
420 GERMAN CLUB	656.94	0.00	0.00	0.00	656.94
425 JUNIOR CLASS	8,553.54	0.00	0.00	0.00	8,553.54
430 LITERARY MAGAZINE	183.81	0.00	0.00	0.00	183.81
433 MATH CLUB	-80.10	0.00	0.00	0.00	-80.10
435 M CLUB - CRAZIES	2,861.92	0.00	0.00	0.00	2,861.92

Current Cash Balance Report

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440 MULTI CULTURAL CLUB	0.00	0.00	0.00	0.00	0.00
445 NATL HONOR SOCIETY	3,412.92	0.00	0.00	0.00	3,412.92
450 NEWSPR (CAT'S EYE VIEW)	-404.60	0.00	0.00	0.00	-404.60
452 SCIENCE CLUB	292.27	0.00	0.00	0.00	292.27
455 SENIOR CLASS	1,720.04	0.00	0.00	0.00	1,720.04
460 SPANISH CLUB	435.83	0.00	0.00	0.00	435.83
465 SPED BUTTON FUND	190.81	0.00	0.00	0.00	190.81
470 STUDENT COUNCIL	4,529.53	0.00	906.60	0.00	3,622.93
471 STUCO WORKSHOPS	1,000.00	0.00	0.00	0.00	1,000.00
473 VOC ENGINEERING CLUB	3.28	0.00	0.00	0.00	3.28
475 V.I.C.A.	1,431.13	0.00	0.00	0.00	1,431.13
480 YEARBOOK (PROWLER)	11,089.73	54,653.00	954.88	0.00	64,787.85
485 YEARBOOK TRIP	-530.61	225.00	0.00	0.00	-305.61
490 ENVIRONMENTAL CLUB	1,241.00	0.00	0.00	0.00	1,241.00
495 YOUTH MAKING A DIFF	739.93	0.00	0.00	0.00	739.93
D CLUBS/ORGANIZATIONS Totals:	45,413.11	56,345.00	6,829.64	0.00	94,928.47
E ATHLETIC TEAMS					
500 BASEBALL CONTESTS	0.00	0.00	0.00	0.00	0.00
501 BASEBALL EQUIPMENT	4,837.55	0.00	0.00	0.00	4,837.55
505 BASKETBALL CON BOYS	0.00	0.00	0.00	0.00	0.00
506 BASKETBALL EQUIP - B	3,427.68	0.00	0.00	0.00	3,427.68
510 BASKETBALL CON GIRLS	3,606.60	0.00	0.00	0.00	3,606.60
511 BASKETBALL EQUIP G	3,974.26	0.00	0.00	0.00	3,974.26
515 CROSS COUNTRY CON	0.00	0.00	370.00	0.00	-370.00
516 CROSS COUNTRY EQUIP	2,475.10	0.00	0.00	0.00	2,475.10
520 FOOTBALL CONTESTS	0.00	0.00	150.00	0.00	-150.00
521 FOOTBALL EQUIPMENT	1,932.98	0.00	9,570.97	0.00	-7,637.99
525 GOLF CONTESTS - BOYS	0.00	0.00	0.00	0.00	0.00
526 GOLF EQUIPMENT - BOYS	2,693.24	0.00	0.00	0.00	2,693.24
530 GOLF CONTESTS - GIRLS	0.00	0.00	1,105.00	0.00	-1,105.00
531 GOLF EQUIPMENT - GIRLS	2,458.68	0.00	451.82	0.00	2,006.86
535 NOT IN USE	0.00	0.00	0.00	0.00	0.00
536 NOT IN USE	0.00	0.00	0.00	0.00	0.00
550 SOCCER CONTST BOYS	0.00	0.00	0.00	0.00	0.00
551 SOCCER EQUIP BOYS	4,777.68	0.00	0.00	0.00	4,777.68
555 SOCCER CONTST GIRLS	0.00	0.00	0.00	0.00	0.00
556 SOCCER EQUIP GIRLS	5,089.87	0.00	0.00	0.00	5,089.87
560 SOFTBALL CONTESTS	0.00	0.00	127.00	0.00	-127.00
561 SOFTBALL EQUIPMENT	4,581.88	0.00	2,027.95	0.00	2,553.93
565 SWIM TEAM CONTESTS	1,140.48	0.00	0.00	0.00	1,140.48
566 SWIM TEAM EQUIPMENT	4,948.40	0.00	0.00	0.00	4,948.40
570 TENNIS CONTESTS - BOYS	995.20	0.00	119.06	0.00	876.14
571 TENNIS EQUIPMENT BOYS	2,304.68	0.00	0.00	0.00	2,304.68
573 TENNIS CONTESTS - GIRLS	296.06	0.00	0.00	0.00	296.06
574 TENNIS EQUIP GIRLS	2,377.26	0.00	0.00	0.00	2,377.26
575 TRACK CONTESTS - BOYS	0.00	0.00	0.00	0.00	0.00
576 TRACK EQUIPMENT - BOYS	5,394.32	0.00	0.00	0.00	5,394.32
580 TRACK CONTESTS - GIRLS	0.00	0.00	0.00	0.00	0.00
581 TRACK EQUIP - GIRLS	5,401.42	0.00	0.00	0.00	5,401.42
585 VOLLEYBALL CONTESTS	0.00	0.00	408.96	0.00	-408.96
586 VOLLEYBALL EQUIPMENT	4,557.44	0.00	0.00	0.00	4,557.44
590 WRESTLING CONTESTS	289.55	0.00	0.00	0.00	289.55

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591 WRESTLING EQUIPMENT	6,052.77	0.00	0.00	0.00	6,052.77
E ATHLETIC TEAMS Totals:	73,613.10	0.00	14,330.76	0.00	59,282.34
F CHEERLEADERS					
600 MISC CHEERLEADERS	0.00	0.00	0.00	0.00	0.00
610 NOT IN USE	0.00	0.00	0.00	0.00	0.00
612 DANCE TEAM	2,453.52	0.00	0.00	0.00	2,453.52
620 FRESHMAN CHEER	10,096.08	356.00	11,002.25	0.00	-550.17
625 JV CHEERLEADERS	3,570.08	10.00	3,743.65	0.00	-163.57
630 VARSITY CHEERLEADERS	11,401.30	991.75	11,197.85	0.00	1,195.20
635 NOT IN USE	0.00	0.00	0.00	0.00	0.00
F CHEERLEADERS Totals:	27,520.98	1,357.75	25,943.75	0.00	2,934.98
G MUSIC					
700 BAND	9,095.62	0.00	4,342.79	0.00	4,752.83
701 BAND UNIFORMS	-1,005.99	2,192.50	319.62	0.00	866.89
710 CHORAL MUSIC	-324.63	1,788.00	4,495.40	0.00	-3,032.03
715 COLORGUARD	349.70	0.00	349.70	0.00	0.00
720 MUSICAL	-1,666.95	0.00	0.00	0.00	-1,666.95
725 MUSIC TECH/AUDITORIUM	3,000.00	0.00	1,090.00	0.00	1,910.00
730 ORCHESTRA	732.55	0.00	14.35	0.00	718.20
733 ORCHESTRA TRIP CHI	0.00	0.00	0.00	0.00	0.00
735 SCULPTURE	0.00	0.00	0.00	0.00	0.00
750 SHOW CHOIR	11,202.73	6,267.99	3,535.48	0.00	13,935.24
760 BAND TRIP	0.00	0.00	0.00	0.00	0.00
770 CHOIR TRIP	329.07	0.00	0.00	0.00	329.07
775 Tri-M Music Honor Society	16.90	0.00	0.00	0.00	16.90
790 MUSIC DONATIONS	993.11	0.00	50.98	0.00	942.13
G MUSIC Totals:	22,722.11	10,248.49	14,198.32	0.00	18,772.28
H TRANSPORTATION					
800 TRANSPORTATION MISC	-82.67	0.00	377.10	0.00	-459.77
810 TRANS FALL SPORTS	0.00	0.00	0.00	0.00	0.00
820 TRANS SPRING SPORTS	0.00	0.00	0.00	0.00	0.00
830 TRANS WINTER SPORTS	0.00	0.00	0.00	0.00	0.00
840 TRANS FIELD TRIPS	-12,180.40	11,391.75	0.00	0.00	-788.65
845 TRANSPORTATION BAND	0.00	0.00	0.00	0.00	0.00
848 TRANSPORTATION CHOIR	0.00	0.00	0.00	0.00	0.00
850 TR DEBATE/FOR/DRAMA	0.00	0.00	0.00	0.00	0.00
H TRANSPORTATION Totals:	-12,263.07	11,391.75	377.10	0.00	-1,248.42
I ACADEMIC COURSE FINES					
900 FINES	595.72	0.00	0.00	0.00	595.72
901 FOREIGN LANG FINES	749.35	0.00	72.85	0.00	676.50
902 ENGLISH FINES	1,543.80	0.00	324.05	0.00	1,219.75
903 MATH FINES	1,872.23	0.00	10.05	0.00	1,862.18
904 SCIENCE FINES	193.00	0.00	102.15	0.00	90.85
906 SOCIAL STUDIES FINES	128.00	0.00	0.00	0.00	128.00
907 BUSINESS FINES	177.46	0.00	198.45	0.00	-20.99
I ACADEMIC COURSE FINES Totals:	5,259.56	0.00	707.55	0.00	4,552.01
Y BANKING					
910 STARTING CASH	-9,094.00	1,500.00	0.00	0.00	-7,594.00
915 UNASSIGNED DEPOSITS	929.27	0.00	0.00	0.00	929.27
920 CHECKING ACCCOUNT	-1,277.29	0.00	0.00	0.00	-1,277.29
930 MONEY MKT INTEREST	1,581.67	115.44	0.00	0.00	1,697.11
940 CD INTEREST	579.14	0.00	0.00	0.00	579.14

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Y BANKING Totals:	-7,281.21	1,615.44	0.00	0.00	-5,665.77
Z INVESTMENTS					
950 OSB-MONEY MKT PLUS	-116,123.73	0.00	115.44	0.00	-116,239.17
960 OSB - JUMBO CD	0.00	0.00	0.00	0.00	0.00
Z INVESTMENTS Totals:	-116,123.73	0.00	115.44	0.00	-116,239.17
Report Totals:	164,795.24	124,870.22	84,639.20	503.98	205,530.24

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A EXTRACURRICULAR ACTIVITIES					
1000 FIELD TRIPS	11,391.75	0.00	11,391.75	0.00	0.00
1355 PE//LIFETIME FIT FT	0.00	0.00	0.00	0.00	0.00
2220 INTRAMURAL FEE FUND	1,554.53	0.00	1,554.53	0.00	0.00
2407 DEBATE FEE FUND	0.00	0.00	0.00	0.00	0.00
2410 DECA FEE FUND	0.00	0.00	0.00	0.00	0.00
2411 DRAMA-ITS FEE FUND	0.00	0.00	0.00	0.00	0.00
2413 FCCLA FEE FUND	0.00	0.00	0.00	0.00	0.00
2414 FORENSICS FEE FUND	0.00	0.00	0.00	0.00	0.00
2418 FEA FEE FUND	0.00	0.00	0.00	0.00	0.00
2420 GERMAN CLUB FEE FUND	0.00	0.00	0.00	0.00	0.00
2445 NATL HONOR SOC FF	-1.00	0.00	0.00	0.00	-1.00
2460 SPANISH CLUB FEE FUND	0.00	0.00	0.00	0.00	0.00
2475 VICA FEE FUND	0.00	0.00	0.00	0.00	0.00
2485 YEARBOOK	0.00	0.00	0.00	0.00	0.00
2612 DANCE CAMP FEE	0.00	0.00	0.00	0.00	0.00
2620 FR CHEER CAMP FF	156.00	0.00	156.00	0.00	0.00
2625 JV CHEER CAMP FF	10.00	0.00	10.00	0.00	0.00
2630 VARSITY CHEER CAMP FF	0.00	0.00	0.00	0.00	0.00
2700 BAND FEE FUND	0.00	0.00	0.00	0.00	0.00
2701 BAND UNIFORM FEE	2,136.50	0.00	2,136.50	0.00	0.00
2710 CHOIR FEES	1,788.00	0.00	1,788.00	0.00	0.00
2730 ORCHESTRA FEE FUND	0.00	0.00	0.00	0.00	0.00
2733 ORCHESTRA TRIP FF	160.00	0.00	0.00	0.00	160.00
2770 CHOIR TRIP FEE FUND	0.00	0.00	0.00	0.00	0.00
5010 PARTICIPATION FEE	937.97	0.00	937.97	0.00	0.00
A EXTRACURRICULAR ACTIVITIES Totals:	18,133.75	0.00	17,974.75	0.00	159.00
B POST SECONDARY EDUCATION					
7120 AP TEST FEES	9,662.00	0.00	9,662.00	0.00	0.00
B POST SECONDARY EDUCATION Totals:	9,662.00	0.00	9,662.00	0.00	0.00
Report Totals:	27,795.75	0.00	27,636.75	0.00	159.00



BOARD OF EDUCATION
MEETING



OCTOBER 18, 2004

BOARD OF EDUCATION
MILLARD PUBLIC SCHOOLS
OMAHA, NEBRASKA

REGULAR MEETING
7:00 P.M.

STROH ADMINISTRATION CENTER
5606 SOUTH 147th STREET
OCTOBER 18, 2004

AGENDA

6:30 p.m. – Land Acquisition (Executive Session)

Call to Order

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call
- D. Public Comments on agenda items - This is the proper time for public questions and comments on agenda items only. Please make sure a request form is given to the Board President before the meeting begins.
- E. Routine Matters*
 - 1. *Approval of Board of Education Minutes – October 4, 2004
 - 2. *Approval of Bills
 - 3. *Receive the Treasurer’s Report and Place on File.
- F. Information Items
 - 1. Superintendent’s Report
 - 2. Board Comments/Announcement
 - 3. Report from Student Representatives
- G. Unfinished Business
 - 1. Approval of Policy 3642 – Support Services – Construction – Procedures – Contracts
 - 2. Approval of Policy 3645 – Support Services – Construction – Procedures – Change Orders
 - 3. Approval of Policy 3646 – Support Services – Construction – Procedures – Closing
- H. New Business
 - 1. Delete Policy 7418, Policy 7420, Policy 7421, Rule 7421.1, Policy 7423, Policy 7440, Policy 7450, Policy 7453, Policy 7460, Policy 7520, and Policy 7540
 - 2. Approval of Rule 3645.1 - Support Services – Construction – Procedures – Changes
 - 3. Approval of Calendar Parameters
- I. Reports
 - 1. Quarterly Investment Report

Agenda
 October 18, 2004
 Page 2

2. Quarterly Operations and Maintenance Report
3. Drug Prevention/Intervention Report
4. Option Enrollment Report
5. Norris Montessori Evaluation
6. Elementary and Middle School Building Utilization
7. Personnel Report

J. Future Agenda Items/Board Calendar

1. Board of Education Meeting on Monday, November 1, 2004 at 7 p.m. at the Don Stroh Administration Center, 5606 South 147th Street
2. Committee of the Whole Meeting on Monday, November 8, 2004 at 7 p.m. at the Don Stroh Administration Center, 5606 South 147th Street
3. Board of Education Meeting on Monday, November 15, 2004 at 7 p.m. at the Don Stroh Administration Center, 5606 South 147th Street
4. NASB/NASA State Education Conference on November 17-19, 2004 at the Holiday Inn Central
5. Board of Education Meeting on Monday, December 6, 2004 at 7 p.m. at the Don Stroh Administration Center, 5606 South 147th Street
6. Committee of the Whole Meeting on Monday, December 13, 2004 at 7 p.m. at the Don Stroh Administration Center, 5606 South 147th Street
7. Board of Education Meeting on Monday, December 20, 2004 at 7 p.m. at the Don Stroh Administration Center, 5606 South 147th Street

K. Public Comments - This is the proper time for public questions and comments on any topic. Please make sure a request form is given to the Board President before the meeting begins.

L. Adjournment

All items indicated by an asterisk (*) will comprise the Consent Agenda and may be acted on in 9a single motion. Items may be deleted from the Consent Agenda by request of any board member.

BOARD OF EDUCATION
MILLARD PUBLIC SCHOOLS
OMAHA, NEBRASKA

3

REGULAR MEETING
7:00 P.M.

STROH ADMINISTRATION CENTER
5606 SOUTH 147TH STREET
OCTOBER 18, 2004

ADMINISTRATIVE MEMORANDUM

6:30 P.M. - Land Acquisition (Executive Session)

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call
- D. Public Comments on agenda items - This is the proper time for public questions and comments on agenda items only. Please make sure a request form is given to the Board President prior to the meeting.
- *E.1. Motion by _____, seconded by _____, to approve the Board of Education Minutes of Tuesday, October 4, 2004. (See enclosure.)
- *E.2. Motion by _____, seconded by _____, to approve bills. (See enclosure.)
- *E.3. Motion by _____, seconded by _____, to receive the treasurer's report and place on file. (See enclosure.)
- F.1. Superintendent's Report
- F.2. Board Comments/Announcement
- F.3. Report from Student Representatives
- G.1. Motion by _____, seconded by _____, to approve Policy 3642 – Support Services – Construction – Procedures – Contracts. (See enclosure.)
- G.2. Motion by _____, seconded by _____, to approve 3645 – Support Services – Construction – Procedures – Change Orders. (See enclosure.)
- G.3. Motion by _____, seconded by _____, to approve 3646 – Support Services – Construction – Procedures - Closing. (See enclosure.)
- H.1. Motion by _____, seconded by _____, to delete Policy 7418, Policy 7420, Policy 7421, Rule 7421.1, Policy 7423, Policy 7440, Policy 7450, Policy 7453, Policy 7460, Policy 7520, and Policy 7540. (See enclosures.)

H.2. Motion by _____, seconded by _____, to approve Rule 3645.1 – Support Services – Construction – Procedures – Change Orders. (See enclosure.)

H.3. Motion by _____, seconded by _____, to approve the Calendar Parameters as submitted. (See enclosure.)

Reports

1. Quarterly Investment Report
2. Quarterly Operations and Maintenance Report
3. Drug Prevention/Intervention Report
4. Option Enrollment Report
5. Norris Montessori Evaluation
6. Elementary and Middle School Building Utilization
7. Personnel Report

J. Future Agenda Items/Board Calendar

1. Board of Education Meeting on Monday, November 1, 2004 at 7 p.m. at the Don Stroh Administration Center, 5606 South 147th Street
2. Committee of the Whole Meeting on Monday, November 8, 2004 at 7 p.m. at the Don Stroh Administration Center, 5606 South 147th Street
3. Board of Education Meeting on Monday, November 15, 2004 at 7 p.m. at the Don Stroh Administration Center, 5606 South 147th Street
4. NASB/NASA State Education Conference on November 17-19, 2004 at the Holiday Inn Central
5. Board of Education Meeting on Monday, December 6, 2004 at 7 p.m. at the Don Stroh Administration Center, 5606 South 147th Street
6. Committee of the Whole Meeting on Monday, December 13, 2004 at 7 p.m. at the Don Stroh Administration Center, 5606 South 147th Street
7. Board of Education Meeting on Monday, December 20, 2004 at 7 p.m. at the Don Stroh Administration Center, 5606 South 147th Street

K. Public Comments - This is the proper time for public questions and comments on any topic. Please make sure a request form is given to the Board President before the meeting begins.

L. Adjournment

All items indicated by an asterisk (*) will comprise the Consent Agenda and may be acted on in a single motion. Items may be deleted from the Consent Agenda by request of any board member.

MILLARD PUBLIC SCHOOLS
SCHOOL DISTRICT NO 17

Enclosure E.1.
October 18, 2004

7

A meeting was held of the Board of Education of the School District No. 17, in the County of Douglas in the State of Nebraska. This meeting was convened in open and public session at 6:30 p.m., Tuesday, October 4, 2004, at the Don Stroh Administration Center, 5606 South 147th Street.

PRESENT: Jean Stothert, Mike Pate, Julie Johnson, Brad Burwell, Linda Poole, and Mike Kennedy

Notice of this meeting was given in advance thereof by publication in the Daily Record on October 1, 2004; a copy of the publication is being attached to these minutes. Notice of this meeting was given to all members of the Board of Education and a copy of their Acknowledgment of Receipt of Notice and the agenda are attached to these minutes. Availability of the agenda was communicated in advance notice and in the notice of the Board of Education of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

At 6:30 p.m. Jean Stothert opened the condemnation hearing. Roll call was taken and board members present were: Jean Stothert, Mike Pate, Julie Johnson, Linda Poole, and Brad Burwell. Mike Kennedy was due in later.

Jean Stothert stated this is a public hearing regarding the acquisition of private property by the Millard Public School District, for a proposed elementary school project. The private property to be acquired is 10 acres, more or less of land owned by Mr. Duane Dowd, Michael Huber, Grand Pirx Inc., Lawrence Dowd, and Jeffrey B. Farnam, and which is under a Purchase Agreement between the property owners and Hearthstone Homes. Notice of this hearing was published each week for three successive weeks as required by Nebraska statute § 79-1096, with the last publication at least 10 days prior to today's date. The Notice was published in the Bellevue Leader, a legal newspaper published in and of general circulation in Sarpy County. Notice of this public was also provided to each of the owners by United States mail. The Notice contained the legal description of the land to be acquired. The Notice and the Proof of Publication will be made a part of the records.

Mrs. Stothert asked Dr. John Crawford, on behalf of the Millard Public School District, to address the Board to explain and discuss the nature of the proposed elementary school project; explain and discuss the necessity for the proposed elementary school project; explain and discuss the reasons for selecting the proposed location of the school; and explain and discuss the quantity of land needed to complete the elementary school project.

Dr. Crawford addressed the four items as requested.

Mrs. Stothert asked the District's attorney to explain and discuss the right of each owner to be presented by an attorney during the purchase negotiations, to explain and discuss the right of each owner to negotiate and accept or reject the offers of damages, which will be sustained by the acquisition; and explain and discuss the right of each owner to require that such damages be determined pursuant to the procedures for acquiring property by eminent domain, and that the interest in the property will be a fee simple absolute.

Duncan Young, the District's attorney, addressed the items as requested by Mrs. Stothert.

Mrs. Stothert asked for comments and objections by any person in attendance. There was no one who asked to be recognized.

Mrs. Stothert stated there was no other business, so the Public Hearing was adjourned.

At 6:37 Jean Stothert opened the meeting and asked everyone to say the Pledge of Allegiance.

Roll call was taken. Present were: Jean Stothert, Linda Poole, Brad Burwell, Mike Pate, and Julie Johnson. Absent was Mike Kennedy, but he was expected later.

Motion by Linda Poole, seconded by Brad Burwell, to excuse Mike Kennedy from the meeting. He was expected to come in later. Upon roll call vote, all members voted aye. Motion carried.

At 6:37 p.m. a motion by Brad Burwell, seconded by Julie Johnson, to suspend the agenda and go into Executive Session to discuss litigation and land acquisition. Upon roll call vote, all members voted aye. Motion carried

At 7 p.m. motion by Linda Poole, seconded by Brad Burwell, to come out of Executive Session. Upon roll call vote, all members voted aye. Motion carried.

Mrs. Stothert asked for comments from the public and she had one request to speak.

One local resident asked that in the Policy 3642 on contracts to include "no alcohol be used in District facilities", in addition to tobacco, and that there be certification of all contractors that they are not using illegal aliens.

Motion by Brad Burwell, seconded by Linda Poole, to approve the Board of Education Minutes – September 20, 2004, to approve the bills, and to receive the Treasurer's Report and place on File. Upon roll call vote, all members voted aye. Motion carried.

The Employees for the Month of September were Linda Terry, fifth grade teacher at Cottonwood Elementary and Carol Soukup, ten-month secretary at Millard North High School.

Superintendent's Report:

1. Reminder to board members about the technology training at 9 a.m. on Tuesday, October 5, 2004 at the office of Technology.
2. On Wednesday, the NASB Area Membership meeting will be held at Offutt Air Force Base. Board members were asked to meet at the Board Office at 5 p.m. If Board members would not be riding with Dr. Lutz they were asked to notify him.
3. There was a meeting with parents last week talking about the declining traditional enrollment at Cather Elementary, and also seeking input from the parents. The District is currently multi-aging and departmentalizing those students. There are currently 142

traditional students and within five years that number may be as low as 90. At this time there are 300 CORE students at Cather Elementary.

4. Dr. Lutz and other administrators have been sampling the lunches at several of the buildings. He reported all of the lunches have been good and there was plenty of food.
5. There will not be a Committee Meeting next week, because Dr. Lutz, two board members, and two administrators will be attending the National Federation of Urban Suburban School Districts.
6. The next Board of Education Meeting will be held on Monday, October 18, 2004

Board Comments:

Julie Johnson said she has been talking with students and about the food lunch program.

Mrs. Johnson attended the Rethinking the High School Experience taskforce meeting that is led by the Commission of Education. They will be meetings in October and November, and with a final proposal in January. At this time they are breaking into small groups to frame it to help them understand and develop a good practice with good policies on how to reform the high school education. If anyone has any information to share on this topic, please let Julie know and she can take it back to the group.

Mike Pate reported that he attended the Foundation Board meeting last Thursday. The major portion of the evening was discussion around a plan for a capital campaign trying to raise funds for an activity or a school district need. A lot of the discussion focused on field turf for Buell Stadium. There would be no tax dollars involved in this endeavor, because it would be privately funded through the Foundation, Mr. Pate reported.. They also discussed the goals and objectives for the capital campaign program.

Linda Poole notified the board that she would be attending the National Federation of Urban Suburban School District conference. There will be tours of schools in the Jordan and Granite School Districts. She will be reporting back to the other board members about the conference.

Mrs. Poole also said she will be attending the NASB Area Membership meeting on Wednesday evening, and that she is willing to drive. On Tuesday she will be attending the technology training. She will be working at the Metro Cross Country meet this Thursday, and the Millard North cross-country meet next Thursday. She announced that the Metro Cross Country meet would will held at Chalco and all three high schools will be participating.

Brad Burwell said he would be riding with Linda to the Area Membership meeting. He said he would not be at the technology training because of a prior commitment. He will be speaking at Millard West in the business communication class. On Thursday he will be participating in the speech interview process at Millard South.

Mr. Burwell said he has received a lot of comments recently about the school calendar, particularly in regards to spring break. This not only came from parents, but also from teachers

and a couple of students. They would like to have it bushed back. Mr. Burwell indicated that most people didn't like spring break in the middle of March.

Jean Stothert said she would be attending the National Federation of Urban and Suburban School District Conference and will be attending the NASB Area Membership meeting on Wednesday evening.

Mrs. Stothert attended the Cather parent meeting last week. She has also been at several PTO meetings recently, and has been asked back at Willowdale's PTO meeting. On Tuesday evening she will be at the Ackerman PTO meeting. She will be at Millard South for their speech interviews on Thursday.

Mrs. Stothert stated she has been receiving many emails and phone calls about the Rohwer Elementary attendance area, and the lunch program.

Mrs. Stothert commented on two articles that appeared in the Millard South newspaper, which mentioned the school board. She advised those who write for the Millard South newspaper, to make sure their articles have the correct facts, as those two articles did not.

Chelsea Adams, student representative from Millard West, Sarah Fech, student representative from Millard North, and Elise Devaux, student representative from Millard South, highlighted all of the various academic and athletic activities that have been taking place at their respective schools.

Brad Burwell provided the first reading of Policy 3642 – Support Services – Construction – Procedures - Contracts. This policy will be on the next board agenda for approval.

Linda Poole provided the first reading of Policy 3645 – Support Services – Construction – Procedures – Change Orders. This policy will be on the next board agenda for approval.

Mike Pate provided the first reading of Policy 3646 – Support Services – Construction – Procedures – Closing. This policy will be on the next board agenda for approval.

Motion by Linda Poole, seconded by Julie Johnson, to approve the Board of Education's Legislative Resolutions. Upon roll call vote, all members voted aye. Motion carried.

At 7:42 p.m. Mike Kennedy arrived at the meeting.

Motion by Linda Poole, seconded by Brad Burwell, to approve Personnel Actions: Leave of Absence: Local Option Substitute Teacher for Hire, and New Hire(s).

Reports that were given: An Enrollment Report, the International Baccalaureate Evaluation, the Middle School Alternative Program Evaluation, the September, 2004 Lot Counts, the Dual Enrollment – Peru State College and UNO, the Advanced Placement Report, and Calendar Parameters Discussion.

Future Agenda Items/Board Calendar: The NASB Area Membership Meeting will be held on Wednesday, October 6, 2004 at 5:30 p.m. at Offutt Air Force Base. A Board of Education Meeting will be held on Monday, October 18, 2004 at 7 p.m. at the Don Stroh Administration Center, 5606 South 147th Street. A Board of Education Meeting will be held on Monday, November 1, 2004 at 7 p.m. at the Don Stroh Administration Center, 5606 South 147th Street. A Committee of the Whole Meeting will be held on Monday, November 8, 2004 at 7 p.m. at the Don Stroh Administration Center, 5606 South 147th Street. A Board of Education Meeting will be held on Monday, November 15, 2004 at 7 p.m. at the Don Stroh Administration Center, 5606 South 147th Street. The NASB/NASA State Education Conference will be held on November 17-19, 2004 at the Holiday Inn Central. A Board of Education Meeting will be held on Monday, December 6, 2004 at 7 p.m. at the Don Stroh Administration Center, 5606 South 147th Street. A Committee of the Whole Meeting will be held on Monday, December 13, 2004 at 7 p.m. at the Don Stroh Administration Center, 5606 South 147th Street. A Board of Education Meeting will be held on Monday, December 20, 2004 at 7 p.m. at the Don Stroh Administration Center, 5606 South 147th Street.

Public Comments:

A Millard resident asked a few questions about the district's strategic plan and the costs related to it..

Jean Stothert adjourned the meeting.

SECRETARY

AGENDA SUMMARY SHEET

AGENDA ITEM: Policy 3642: Support Service – Construction – Procedures – Contracts

MEETING DATE: October 4, 2004 (First Reading)
October 18, 2004 (Second Reading)

DEPARTMENT: General Administration

TITLE & BRIEF DESCRIPTION: Policy 3642: Support Service – Construction – Procedures – Contracts – The consolidation, updating, and condensation of various policies related to construction contracts.

ACTION DESIRED: Approval Discussion Information Only

BACKGROUND: Policy 3642 is a combination of changes related to numbering changes of policies, consolidation of related policies, deletions of unnecessary policies, and updating of remaining policies.

Copies of the following are attached:

1. Policy 3642 (which is new)
2. Policies and Rules 7420, 7421, 7421.1, 7423, 7440, 7450, and 7453 (which are proposed to be deleted upon adoption of the new policy)
3. A list of the standard contract forms available through the American Institute of Architects (AIA)

OPTIONS AND ALTERNATIVES: n/a


RECOMMENDATION: It is recommended that Policy 3642 Support Services – Construction – Procedures – Contracts be approved as submitted (after second reading) and that the following Policies and Rules be deleted: 7418, 7420, 7421, 7421.1, 7423, 7440, 7450, and 7453.

STRATEGIC PLAN REFERENCE: n/a


IMPLICATIONS OF ADOPTION/REJECTION: n/a

TIMELINE: Immediate.

RESPONSIBLE PERSON: Ken Fossen, Associate Superintendent (General Administration)

SUPERINTENDENT'S APPROVAL: 

MEMORANDUM

To: K. Lutz
Re: Policy 3642
From: K. Fossen 
Date: October 16, 2004

This is just a quick note to respond to the issue raised by a patron at the last board meeting. The issue related to Policy 3642. In that policy, we specifically note that our construction contracts will contain specific provisions requiring the contractor:

1. To provide the insurance required by the District
2. To prohibit the use of tobacco as required by District policies
3. To wear security badges as required by District policies.

The reason these three requirements were mentioned in Policy 3642 is that they are requirements that are unique to the District and are not required by state or federal law.

There are numerous other requirements that are contained in state and federal law. For example, all contractors are required by law to follow overtime payment requirements, cannot engage in illegal discrimination, must follow required safety codes, must secure appropriate citizenship documentation, must comply with ADA (American's with Disabilities Act) standards, must withhold appropriate taxes, etc. and the list goes on.

In drafting Policy 3642, rather than listing all possible legal requirements, we listed only those requirements that were unique to the District. In the future, if the District adopts other unique policies that impact construction contracts, this policy should again be reviewed.

Support Services – Construction

Procedures – Contracts

3642

The District shall use the appropriate standard contract forms published by the American Institute of Architects (AIA) for its construction projects. Such forms may be amended in whole or in part upon recommendation of legal counsel.

Such contracts shall provide: (1) that the contractor provide a certificate of insurance with coverage determined appropriate by the District, (2) that no tobacco products may be used in District facilities or on grounds owned, leased, or operated by the District, and, (3) that all workers will wear District-provided security badges as directed by the District.

Related Polices & Rules: 1347P, 1247R1, 4172P

Adopted: October 18, 2004

Millard Public Schools
Omaha, Nebraska

New Construction

Supervision

7450

~~General responsibility for supervision of construction projects shall rest with the architect or engineer but may be supplemented by personnel from the central office representing specific trades.~~

~~Policy Adopted: February 4, 1974~~

~~Millard Public Schools~~

~~Revised:~~

~~Omaha, NE~~

New Construction**Protection and Guarantees, Contractor's Liability Insurance** _____ **7440**

During the term of the contract, the contractor shall maintain such insurance as will protect him from claims as set forth below which may arise out of or result from the contractor's operations under the contract, whether such operations be by himself or by any subcontractor or by anyone directly or indirectly employed by any of them, or by anyone for whose acts any of them may be held liable:

1. _____ for claims arising under any Workmen's Compensation, Employer's Liability or similar employee benefit acts;
2. _____ for claims for damages because of bodily injury, sickness, disease or death of any person or persons other than his employees, and for claims because of damage to or destruction or property of others resulting therefrom, including loss of use thereof.

Policy Adopted: February 4, 1974

Millard Public Schools

Revised: _____

Omaha, NE

New Construction

Signing of Documents _____ **7423**

All contracts and/or agreements shall be executed by both parties, witnessed and seal affixed as required. The Board, at its option, may require legal review.

Policy Adopted: February 4, 1974 _____ Millard Public Schools
Revised: _____ Omaha, NE

Construction

Smoking and Use of Tobacco _____ **7421**

~~Effective January 1, 1994, no tobacco products may be used in facilities or on the grounds of the Millard Public Schools.~~

~~Related Policies and Rules: 1347, 1347.1; 4172, 4172.1~~

~~Policy Adopted: December 20, 1993~~ _____ ~~Millard Public Schools~~
_____ ~~Omaha, Nebraska~~

New Construction

Contracts _____ **7420**

~~Contract forms shall be prepared by the administrative staff and be approved by the Board of Education. Such forms shall be designed in accordance with the state law as to format, terminology, and methods of execution.~~

Policy Adopted: June 4, 1974 _____ Millard Public Schools
Revised: _____ Omaha, NE

New Construction

Awarding Contracts

7418

~~Recommendations for the awarding of contracts shall be initiated by the Assistant Superintendent for Business. The Assistant Superintendent for Business shall recommend by contract award to the Superintendent who, in turn, shall make final recommendations to the Board of Education.~~

Policy Adopted: June 4, 1974

Millard Public Schools

Revised:

Omaha, NE



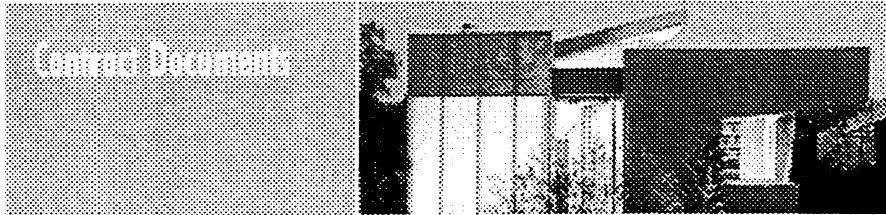
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Contract Documents

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Documents Synopses by Family

The documents listed in this Synopses are organized according to their family, a system of classification that refers to the type of project or project delivery method. Click on a family name to jump directly to that family's synopses.

- > Conventional (A201™) Family
- > Small Project Family
- > CM Adviser Family
- > CM Constructor Family
- > Interiors Family
- > Design/Build Family
- > International Family
- > Contract Administration and Project Management Forms

Upcoming Events

Learning from Lower Manhattan

September 17 - 19

CAE Fall 2004 Conference: The 21st Century "Academical Village" -- Living and Learning Together

September 26 - 28

National Trust for Historic Preservation Conference

September 28 - 3

DOCOMOMO: Documentation and Preservation of Building Sites and

Neighborhoods of the Modern Movement

September 29 - 2

International Practice Issues: Cross-Cultural Partnerships

October 2 - 2

Conventional (A201) Family [back to top]

A101™-1997 Standard Form of Agreement Between Owner and Contractor where the Basis of Payment is a Stipulated Sum

This is a standard form of agreement between owner and contractor for use where the basis of payment is a stipulated sum (fixed price). The A101™-1997 document adopts by reference and is designed for use with A201™-1997, General Conditions of the Contract for Construction, thus providing an integrated pair of legal documents. When used together, they are appropriate for most projects. For projects of limited scope, however, use of A107™-1997 might be considered.

A107™-1997 Abbreviated Standard Form of Agreement Between Owner and Contractor for Construction Projects of Limited Scope Where the Basis of Payment is a Stipulated Sum

A107-1997 is intended for use where the basis of payment is a stipulated sum (fixed price). The document contains abbreviated general conditions derived from A201-1997 and is appropriate for construction projects of limited scope not requiring the complexity and length of the combination of documents A101™-1997 and A201™-1997, General Conditions of the Contract for Construction. A107™ is appropriate for use when the owner and contractor have established a prior working relationship (e.g., a previous project of like or similar nature), or where the project is relatively simple in detail or short in duration.

A111™-1997 Standard Form of Agreement Between Owner and Contractor Where the Basis of Payment is the Cost of the Work Plus a Fee with a Negotiated Guaranteed Maximum Price

This standard form of agreement between owner and contractor is appropriate for use on most projects requiring a negotiated guaranteed

maximum price, when the basis of payment to the contractor is the cost of the work plus a fee. A111™ adopts by reference and is intended for use with A201™-1997, General Conditions of the Contract for Construction, thus providing an integrated pair of legal documents.

A114™-2001 Standard Form of Agreement Between Owner and Contractor Where the Basis of Payment is the Cost of the Work Plus a Fee without a Guaranteed Maximum Price

The A114™-2001 is appropriate for use on projects when the basis of payment to the contractor is the cost of the work plus a fee, and the cost is not fully known when construction begins. A114™ adopts by reference and is intended for use with A201™-1997, General Conditions of the Contract for Construction, thus providing an integrated pair of legal documents.

A201™-1997 General Conditions of the Contract for Construction

The General Conditions are an integral part of the contract for construction. They set forth the rights, responsibilities, and relationships of the owner, contractor, and architect. Though not a party to the contract for construction between owner and contractor, the architect does participate in the preparation of the contract documents and performs certain construction phase duties and responsibilities described in detail in the general conditions. A201™ is typically adopted by reference in certain other AIA documents, such as owner-architect agreements, owner-contractor agreements, and contractor-subcontractor agreements. Thus, it is often called the "keystone" document.

Since conditions vary by locality and by project, supplementary conditions are usually added to amend or supplement portions of the General Conditions as required by the individual project. Review the model language provided in A511™-1999, Guide for Supplementary Conditions, as a guide for creating supplementary conditions for A201™.

A201™SC-1999 Federal Supplementary Conditions of the Contract for Construction

A201™SC-1999 is intended for use on certain federally assisted construction projects. For such projects, A201™SC adapts A201™-1997 by providing (1) necessary modifications of the General Conditions, (2) additional conditions, and (3) insurance requirements for federally assisted construction projects.

A401™-1997 Standard Form of Agreement Between Contractor and Subcontractor

This document is intended for use in establishing the contractual relationship between the contractor and subcontractor. It spells out the responsibilities of both parties and lists their respective obligations, which are written to parallel A201™, General Conditions of the Contract for Construction. Blank spaces are provided where the parties can supplement the details of their agreement. A401™ may be modified for use as an agreement between the subcontractor and a sub-subcontractor.

A511™-2001 Guide for Supplementary Conditions

The A511™-2001 is a guide for modifying and supplementing A201™-1997, General Conditions of the Contract for Construction. It provides model language with explanatory notes to assist users in adapting A201™ to local circumstances. Although A201™ is considered the keystone in the legal framework of the construction contract, as a standard document it cannot cover all the particulars of a specific project. Thus, A511™ is intended as an aid to users of A201™ in modifying A201™ or developing supplementary conditions. Excerpting of the model text is permitted by the AIA under a limited license for reproduction granted for drafting the supplementary conditions of a particular project.

A701™-1997 Instructions to Bidders

This document is used when competitive bids are to be solicited for construction of the project. Coordinated with A201™-1997 and its related documents, A701™ contains instructions on procedures, including bonding requirements for bidders to follow in preparing and submitting their bids. Specific instructions or special requirements, such as the amount and type of

bonding, are to be attached to A701™ as supplementary conditions.

B141™-1997 Standard Form of Agreement Between Owner and Architect with Standard Form of Architect's Services

B141™-1997 is a flexible contracting package that allows architects to offer a broad range of services to clients spanning the life of a project, from conception to completion and beyond. It is structured in a two-part format consisting of Part One, an agreement form, Standard Form of Agreement. Part Two, Standard Form of Architect's Services: Design and Contract Administration, defines the architect's traditional scope of services. The separation of the scope of services from the owner-architect agreement allows users the freedom to append alternative scopes of services. The AIA intends to publish additional scopes of services for use with the B141™ Part One agreement.

B144™ARCH-CM-1993 Standard Form of Amendment to the Agreement Between Owner and Architect Where the Architect Provides Construction Management Services as an Adviser to the Owner

B144™ARCH-CM-1993 is an amendment to B141™-1997 for use in circumstances where the architect agrees to provide the owner with a package of construction management services to expand upon, blend with, and supplement the architect's design and construction administration services described in B141™.

B151™-1997 Abbreviated Standard Form of Agreement Between Owner and Architect

B151™-1997 is a one part standard form of agreement between Owner and Architect intended for use on construction projects of limited scope where the complexity and detail of B141™-1997 are not required, and where services are based on five phases: Schematic Design, Design Development, Construction Documents, Bidding and Negotiation, and Construction. This document may be used with a variety of compensation methods, including percentage of Construction Cost, multiple of Direct Personnel Expense, and stipulated sum. B151™ is intended to be used in conjunction with A201™-1997, General Conditions of the Contract for Construction.

B163™-1993 Standard Form of Agreement Between Owner and Architect for Designated Services

B163™-1993 is the most comprehensive AIA owner-architect agreement. This three-part document contains a thorough list of 83 possible services divided among nine phases, covering pre-design through supplemental services. This detailed classification allows the architect to estimate more accurately the time and personnel costs required for a particular project. Owner and architect benefit from the ability to establish clearly the scope of services required for the project as responsibilities and compensation issues are negotiated and defined. The architect's compensation may be calculated on a time/cost basis through use of the worksheet provided in the instructions to B163™.

Part One of the document deals with variables typical of many owner-architect agreements, such as compensation and scope of services. The scope of services is delimited through use of a matrix that allows the parties to designate their agreed-upon services and responsibilities. Part Two contains detailed descriptions of the specific services found in Part One's matrix. Part Three contains general descriptions of the parties' duties and responsibilities. The list of services for B163™ has been expanded beyond those of any of its predecessor documents through inclusion of construction management and interiors services.

B181™-1994 Standard Form of Agreement Between Owner and Architect for Housing Services

This document, developed with the assistance of the U.S. Department of Housing and Urban Development and other federal housing agencies, is primarily intended for use in multiunit housing design. B181™ requires that the owner (and not the architect) furnish cost-estimating services. B181™ is

coordinated with and adopts by reference A201™-1997, General Conditions of the Contract for Construction.

B188™-1996 Standard Form of Agreement Between Owner and Architect for Limited Architectural Services for Housing Projects

B188™-1996 is intended for use in situations where the architect will provide limited architectural services for a development housing project. It anticipates that the owner will have extensive control over the management of the project, acting in a capacity similar to that of a developer or speculative builder of a housing project. As a result, the owner or consultants retained by the owner will likely provide the engineering services, specify the brand names of materials and equipment, and administer payments to contractors, among other project responsibilities. B188™ is not coordinated for use with any other AIA standard form documents.

B352™-2000 Duties, Responsibilities and Limitations of Authority of the Architect's Project Representative

When and if the owner wants additional project representation at the construction site on a full- or part-time basis, B141™-1997 and other AIA owner-architect agreements reference B352™ to establish the project representative's duties, responsibilities, and limitations of authority. The project representative is employed and supervised by the architect. B352™ is coordinated for use with both B141™ and B163™-1993, as well as A201™-1997.

B511™-2001 Guide for Amendments to AIA Owner-Architect Agreements

The model provisions in this guide may be used to amend most of the AIA's owner-architect agreements. Many of the provisions in B511™ require special care in their application. Some provisions, such as a limitation of liability clause, further define or limit the scope of services and responsibilities. Other provisions introduce a different approach to a project, such as fast-track construction. In all cases, these provisions were chosen for this model document because they deal with circumstances that are not typically included in the AIA's standard documents.

B727™-1988 Standard Form of Agreement Between Owner and Architect for Special Services

B727™-1988 is the most flexible of the AIA owner-architect agreements, in that the description of services is left entirely to the ingenuity of the parties. Otherwise, the terms and conditions are similar to those found in B151™-1997. B727™-1988 is often used for planning, feasibility studies, and other services (such as construction administration) that do not follow the phasing sequence of services set forth in B151™-1997 and other AIA documents. If construction administration services are to be provided, care must be taken to coordinate B727™ with the appropriate general conditions of the contract for construction.

C141™-1997 Standard Form of Agreement Between Architect and Consultant

C141™-1997 is a standard form of agreement between the architect and the consultant providing services to the architect. This document may be used with a variety of compensation methods, including multiple of direct personnel expense and stipulated sum. C141™ assumes and references a preexisting Owner-Architect agreement known as the Prime Agreement. B141™-1997, B141™CMA-1992, B151™-1997, and B163™-1993 are the documents most frequently used to establish the Prime Agreement.

C142™-1997 Abbreviated Standard Form of Agreement Between Architect and Consultant

C142™-1997 is an abbreviated standard form of agreement between architect and consultant. It is intended for use by consultants providing services to architects on projects where the complexity and detail of C141™-1997, Standard Form of Agreement Between Architect and Consultant, are not required. This document may be used with a variety of compensation methods, including multiple of direct personnel expense and stipulated sum.

C142™ is intended to be used with B141™-1997, Standard Form of Agreement Between Owner and Architect. Alternatively, B151™-1997, Abbreviated Standard Form of Agreement Between Owner and Architect, may be used.

C727™-1992 Standard Form of Agreement Between Architect and Consultant for Special Services

This is a standard form of agreement between architect and consultant for special services, and is intended for use when other C-Series documents are inappropriate. It is often used for planning, feasibility studies, post-occupancy studies, and other services that require specialized descriptions.

C801™-1993 Joint Venture Agreement for Professional Services

This document is intended to be used by two or more parties to provide for their mutual rights and obligations in forming a joint venture. It is intended that the joint venture, once established, will enter into an agreement with the owner to provide professional services. The parties may be all architects, all engineers, a combination of architects and engineers, or another combination of professionals. The document provides a choice between two methods of joint venture operation. The "Division of Compensation" method assumes that services provided and the compensation received will be divided among the parties in the proportions agreed to at the outset of the project. Each party's profitability is then dependent on individual performance of pre-assigned tasks and is not directly tied to that of the other parties. The "Division of Profit and Loss" method is based on each party performing work and billing the joint venture at cost plus a nominal amount for overhead. The ultimate profit or loss of the joint venture is divided between or among the parties at completion of the project, based on their respective interests.

Small Project Family [[back to top](#)]

**A105™-1993 Standard Form of Agreement Between Owner and Contractor for a Small Project, and
A205™-1993 General Conditions of the Contract for Construction of a Small Project**

A105™-1993 and A205™-1993 are intended to be used together. Sold only as a set with a common instruction sheet, the two documents have been developed for use when payment to the Contractor is based on a stipulated sum (fixed price) and when the project is modest in size and brief in duration. A105™, A205™, and B155™-1993, Standard Form of Agreement Between Owner and Architect for a Small Project, comprise the Small Projects family of documents. These documents are written for use as a set. Although A105™, A205™, and B155™ share some similarities with other documents, the Small Projects documents should NOT be used in tandem with other document families without careful side-by-side comparison of contents.

A205™ is considered the keystone document of the Small Projects family, since it is specifically adopted by separate reference into both the A105™ and the B155™. The A205™ is a vital document, in that it is used to allocate proper legal responsibilities among the parties, while providing both a common ground and a means of coordination within the Small Projects family. The 205™ is a condensed document that omits arbitration and other alternative disputes resolution (ADR) provisions. ADR provisions may be included in A105™ under Article 6, "Other Terms and Conditions".

B155™-1993 Standard Form of Agreement Between Owner and Architect for a Small Project

B155™-1993 is a standard form of agreement between owner and architect intended for use on a Small Project that is modest in size and brief in duration. B155™, A105™-1993, Standard Form of Agreement Between Owner and Contractor for a Small Project, and A205™, General Conditions of the Contract for Construction of a Small Project, comprise the Small Projects family of documents. These documents are specifically coordinated for use as a set. B155™ adopts the A205™ document by reference as it pertains to the architect's responsibilities in administration of the construction contract between owner and contractor. Although A105™, A205™, and B155™ may

share some similarities with other AIA documents, the Small Project documents should NOT be used with other AIA document families without careful side-by-side comparison of contents.

CM Adviser Family [[back to top](#)]

A101™CMa-1992 Standard Form of Agreement Between Owner and Contractor where the basis of payment is a Stipulated Sum, Construction Manager-Adviser Edition

A101™CMa-1992 is a standard form of agreement between owner and contractor for use on projects where the basis of payment is a stipulated sum (fixed price), and where, in addition to the contractor and the architect, a construction manager assists the owner in an advisory capacity during design and construction. The document has been prepared for use with A201™CMa-1992, General Conditions of the Contract for Construction, Construction Manager-Adviser Edition. This integrated set of documents is appropriate for use on projects where the Construction Manager only serves in the capacity of an adviser to the owner, rather than as constructor (the latter relationship being represented in documents A121™CMc-1991 and A131™CMc-1991). A101™CMa-1992 is suitable for projects where the cost of construction has been predetermined, either by bidding or by negotiation.

A201™CMa-1992 General Conditions of the Contract for Construction, Construction Manager-Adviser Edition

A201™CMa-1992 is an adaptation of A201™-1997 and was developed for use in projects where a fourth player, a construction manager, has been added to the team of owner, architect, and contractor. Under A201™CMa, the construction manager serves as an independent adviser to the owner, who enters into multiple contracts with prime trade contractors. A major difference between A201™ and A201™CMa is evident in Article 2, Administration of the Contract. A201™CMa, Article 2 sets forth the construction phase duties and responsibilities of both the architect and the construction manager-adviser.

Caution: It is important that A201™CMa not be used in combination with agreements where the construction manager takes on the role of constructor, gives the owner a guaranteed maximum price, or contracts directly with those who supply labor and materials for the project.

A511™CMa-1993 Guide for Supplementary Conditions, Construction Manager-Adviser Edition

Similar to A511™-2001, the A511™CMa-1993 document is a guide to model provisions for supplementing the general conditions A201™CMa-1992. A511™CMa should only be employed, as should A201™CMa, on projects where the construction manager is serving in the capacity of adviser to the owner (as represented by the CMa document designation), and not in situations where the Construction Manager is also the constructor (CMc document-based relationships).

Like A511™, this document contains suggested language for supplementary conditions, along with notes on appropriate usage. However, many important distinctions are made to ensure consistency with other construction manager-adviser documents.

Caution: If CMc documents are to be used, do not use A511™CMa or A201™CMa. Instead, A511™ should serve as a guide for modifying A201 General Conditions.

B141™CMa-1992 Standard Form of Agreement Between Owner and Architect, Construction Manager-Adviser Edition

The B141™CMa-1992 is a standard form of agreement between owner and architect for use on building projects where construction management services are to be provided under a separate contract with the owner. It is coordinated with B801™CMa-1992, an owner-construction manager-adviser agreement where the construction manager is an independent, professional adviser to the owner throughout the course of the project. Both B141™CMa and B801™CMa are based on the premise that one or more separate

construction contractors will also contract with the owner. The owner-contractor agreement is jointly administered by the architect and the construction manager under A201™CMA-1997, General Conditions of the Contract for Construction, Construction Manager-Adviser Edition.

B801™CMA-1992 Standard Form of Agreement Between Owner and Construction Manager

This standard form of agreement is intended for use on projects where construction management services are assumed by a single entity who is separate and independent from the architect and the contractor, and who acts solely as an adviser (CMA) to the owner throughout the course of the project.

B801™CMA is coordinated for use with B141™CMA-1992, Standard Form of Agreement Between Owner and Architect, Construction Manager-Adviser Edition. Both B801™CMA and B141™CMA are based on the premise that there will be a separate, and possibly multiple, construction contractor(s) whose contracts with the owner will be jointly administered by the architect and the construction manager under A201™CMA-1997. B801™CMA is not coordinated with and should not be used with documents where the construction manager acts as the constructor for the project, such as A121™CMC-1991 or A131™CMC-1991.

G701™CMA-1992 Change Order, Construction Manager-Adviser Edition

G701™CMA-1992 is for implementing changes in the Work agreed to by the owner, contractor, construction manager adviser, and architect. Execution of a completed G701™-2000 indicates agreement upon all the terms of the change, including any changes in the Contract Sum (or Guaranteed Maximum Price) and Contract Time. It provides space for the signatures of the owner, contractor, construction manager adviser, and architect, and for a complete description of the change. The major difference between G701™CMA and G701™ is that the signature of the construction manager adviser, along with those of the owner, architect, and contractor, is required to validate the change order.

G702™CMA-1992 Application and Certificate for Payment, Construction Manager-Adviser Edition

G702™CMA-1992 serves the same purposes as G702™-1992 except that this document expands responsibility for certification of payment to include both the architect and the construction manager. Similarly, both the architect and the construction manager may certify a different amount than that applied for, with each initialing the figures that have been changed and providing written explanation(s) accordingly. The standard form G703™ Continuation Sheet is appropriate for use with G702™CMA.

G704™CMA-1992 Certificate of Substantial Completion, Construction Manager-Adviser Edition

G704™CMA-1992 serves the same purpose as G704™ except that this document expands responsibility for certification of substantial completion to include both the architect and the construction manager.

G714™CMA-1992 Construction Change Directive, Construction Manager-Adviser Edition

G714™CMA-1992 serves the same purpose as G714™-2001 except that this document expands responsibility for certification of substantial completion to include both the architect and the construction manager.

G722™CMA-1992 Project Application and Project Certificate for Payment, Construction Manager-Adviser Edition, and G723™CMA-1992 Project Application Summary, Construction Manager-Adviser Edition

G722™CMA-1992, Project Application and Project Certificate for Payment, Construction Manager-Adviser Edition, is to be used in conjunction with G723™CMA-1992, Project Application Summary. These documents are designed to be used on a project where a construction manager is employed as an adviser to the owner, but not as a constructor, and where multiple

contractors have separate, direct agreements with the owner. Each contractor submits separate G702™CMA-1992 and G703™CMA, payment application forms to the construction manager-adviser, who collects and compiles them to complete G723™CMA. G723™CMA serves as a summary of the contractors' applications with totals being transferred to the G722™CMA-1992. The construction manager-adviser can then sign the G722™CMA, have it notarized, and submit it along with the G723™CMA (to which all of the separate contractors' G702™CMA forms are attached) to the architect. Both the architect and the construction manager must certify the payment amount.

CM Constructor Family [back to top]

A121™CMc-2003 Standard Form of Agreement Between Owner and Construction Manager Where the Construction Manager is also the Constructor (AGC Document 565)

This document represents the collaborative efforts of The American Institute of Architects and The Associated General Contractors of America. AIA designates this document as A121™CMc-1991 and AGC designates it as AGC 565. A121™CMc is intended for use on projects where a construction manager, in addition to serving as adviser to the owner, assumes financial responsibility for construction of the project. The construction manager provides the owner with a guaranteed maximum price proposal, which the owner may accept, reject, or negotiate. Upon the owner's acceptance of the proposal by execution of an amendment, the construction manager becomes contractually bound to provide labor and materials for the project. The document divides the construction manager's services into two phases: the preconstruction phase and the construction phase, portions of which may proceed concurrently in order to fast track the process. A121™CMc is coordinated for use with A201™-1997, General Conditions of the Contract for Construction, and B151™-1997, Standard Form of Agreement Between Owner and Architect. Check Section 9 of B511™-2001, Guide to Amendments to Owner-Architect Agreement for guidance in this regard.

Caution: To avoid confusion and ambiguity, do not use this construction management document with any other AIA or AGC construction management document.

A131™CMc-2003 Standard Form of Agreement Between Owner and Construction Manager Where the Construction Manager is also the Constructor and Where the Basis of Payment is the Cost Plus a Fee and there is no Guarantee of Cost (AGC Document 566)

Similar to A121™CMc-1991, this CM-constructor agreement is also intended for use when the owner seeks a construction manager who will take on responsibility for providing the means and methods of construction. However, in A131™CMc™ the construction manager does not provide a Guaranteed Maximum Price (GMP). A131™CMc employs the cost-plus-a-fee method, wherein the owner can monitor cost through periodic review of a control estimate, which is revised as the project proceeds. The A201™-1997 General Conditions apply, although it is modified (in part) by the A131™CMc agreement.

Caution: To avoid confusion and ambiguity, do not use this construction management document with any other AIA or AGC construction management document.

Interiors Family [back to top]

A175™ID-2003 Standard Form of Agreement Between Owner and Vendor for Furniture, Furnishings and Equipment where the basis of payment is a Stipulated Sum

A175™ID-2003 is intended for use as the contract between owner and vendor for Furniture, Furnishings and Equipment (FF&E) where the basis of payment is a stipulated sum (fixed price) agreed to at the time of contracting. A175™ID adopts by reference and is intended for use with A275™ID-2003, General Conditions of the Contract for Furniture, Furnishings, and Equipment. It may be used in any arrangement between the owner and the contractor

where the cost of FF&E has been determined in advance, either through bidding or negotiation.

A275™ID-2003 General Conditions of the Contract for Furniture, Furnishings, and Equipment

A275™ID-2003 provides general conditions for the A175™, Standard Form Agreement between Owner and Vendor for Furniture, Furnishings and Equipment. A275™ID sets forth the duties of the owner, architect, and vendor, just as the A201™-1997, General Conditions of the Contract for Construction does for construction projects. Because the Uniform Commercial Code (UCC) governs the sale of goods and has been adopted in virtually every jurisdiction, A275™ has been drafted to recognize the commercial standards set forth in Article 2 of the UCC, and uses certain standard UCC terms and definitions.

A775™ID-2003 Invitation and Instructions for Quotation for Furniture, Furnishings and Equipment

A775™ID-2003 provides (1) the Invitation for Quotation for Furniture, Furnishings and Equipment (FF&E) and (2) Instructions for Quotation for Furniture, Furnishings and Equipment. These two documents define the owner's requirements for a vendor to provide a complete quotation for the Work.

B171™ID-2003 Standard Form of Agreement Between Owner and Architect for Architectural Interior Design Services

B171™ID-2003 is a standard form of agreement intended for use as the contract between the owner and architect for design services related to Furniture, Furnishings and Equipment (FF&E) as well as to architectural interior design. B171™ID-2003 divides the Architect's services into eight phases: Programming, Pre-lease Analysis and Feasibility Services, Schematic Design, Design Development, Contract Documents, Bidding and Quotation, Construction Contract Administration, and FF&E Contract Administration.

B171™ID-2003 is a new document based in part on the previous B171?-1990, *Standard Form of Agreement for Interior Design Service*. B171™ID-2003 is intended for use in conjunction with A275™ID-2003, *General Conditions of the Contract for Furniture, Furnishings and Equipment*, and A201™-1997, *General Conditions of the Contract for Construction*, both of which it incorporates by reference.

B175™ID-2003 Standard Form of Agreement Between Owner and Architect for Furniture, Furnishings and Equipment Design Services

B175™ID-2003 is a standard form of agreement intended for use as the contract between the owner and architect for design services related solely to Furniture, Furnishings and Equipment (FF&E). B175™ID-2003 divides the Architect's services into six phases: Programming, Schematic Design, Design Development, Contract Documents, Quotation, and FF&E Contract Administration.

B175™ID-2003 is intended for use in conjunction with A275™ID-2003, *General Conditions of the Contract for Furniture, Furnishings and Equipment*, which it incorporates by reference.

Design/Build Family [back to top]

A191™DB-1996 Standard Form of Agreement Between Owner and Design/Builder

Two agreements for use in sequence by an owner contracting with one entity serving as a single point of responsibility for both design and construction services. The first covers preliminary design and budgeting services, while the second deals with final design and construction. Although it is anticipated that an owner and a design/builder entering into the first agreement will later enter into the second, the parties are not obligated to do so and may conclude their relationship after the terms of the first agreement have been fulfilled.

A491™DB-1996 Standard Form of Agreement Between

Design/Builder and Contractor

Two agreements for use in sequence by a design/builder and a construction contractor. The first agreement covers management consulting services to be provided during the preliminary design and budgeting phase of the project, while the second covers construction. It is presumed that the design/builder has contracted with an owner to provide design and construction services under the agreements contained in A191-1996.

B901™DB-1996 Standard Form of Agreement Between Design/Builder and Architect

Two agreements for use in sequence by a design/builder and an architect, the first covering preliminary design and the second covering final design. It is presumed that the design/builder has previously contracted with an owner to provide design and construction services under the agreements contained in A191-1996.

International Family [back to top]

B611™INT-2002 Standard Form of Agreement Between Client and Consultant for use where the Project is located outside the United States

B611™INT-2002 is designed to assist U.S. architects involved in projects based in foreign countries, where the U.S. architect is hired on a consulting basis for design services and the owner will retain a local architect in the foreign country. The document is intended to clarify the assumptions, roles, responsibilities, and obligations of the parties; to provide a clear, narrative description of services; and to facilitate, strengthen, and maintain the working and contractual relationship between the parties. Because of foreign practices, the term Owner has been replaced with Client throughout the document. Also, since it is assumed that the U.S. architect is not licensed to practice architecture in the foreign country where the project is located, the term Consultant is used throughout the document to refer to the U.S. architect.

B621™INT-2002 Abbreviated Standard Form of Agreement Between Client and Consultant for use where the Project is located outside the United States

B621™INT-2002 is an abbreviated version of B611™INT-2002, Standard Form of Agreement between Client and Consultant. The document is designed to assist U.S. architects involved in projects based in foreign countries where the U.S. architect is hired on a consulting basis for design services and a local architect will be retained. The document is intended to clarify the assumptions, roles, responsibilities, and obligations of the parties; to provide a clear, narrative description of services; and to facilitate, strengthen, and maintain the working and contractual relationship between the parties. Because of foreign practices, the term Owner has been replaced with Client throughout the document. Also, since it is assumed that the U.S. architect is not licensed to practice architecture in the foreign country where the project is located, the term Consultant is used throughout the document to refer to the U.S. architect.

Contract Administration and Project Management Forms [back to top]

A305™-1986 Contractor's Qualification Statement

An owner preparing to request bids or to award a contract for a construction project often requires a means of verifying the background, references, and financial stability of any contractor being considered. These factors, along with the time frame for construction, are important for an owner to investigate. Using A305™, the contractor may provide a sworn, notarized statement and appropriate attachments to elaborate on important aspects of the contractor's qualifications.

A310™-1970 Bid Bond

This simple, one-page form establishes the maximum penal amount that may be due to the owner if the selected bidder fails to execute the contract and provide any required performance and payment bonds.

A312™-1984 Performance Bond and Payment Bond

This form incorporates two bonds: one covering the contractor's performance, and the other covering the contractor's obligations to pay subcontractors and others for material and labor. In addition, A312™ obligates the surety to act responsively to the owner's requests for discussions aimed at anticipating or preventing a contractor's default.

B431™-1993 Architect's Qualification Statement

B431™ is a standardized outline form on which the architect may enter information that a client may wish to review before selecting the architect. The owner may use B431™ as part of a Request for Proposal or as a final check on the architect's credentials. Under some circumstances, B431™ may be attached to the owner-architect agreement to show, as for example, the team of professionals and consultants expected to be employed on the project.

D101™-1995 Methods of Calculating Areas and Volumes of Buildings

This document establishes definitions for methods of calculating the architectural area and volume of buildings. D101™-1995 also covers interstitial space and office, retail, and residential areas.

D200™-1995 Project Checklist

The project checklist is a convenient listing of tasks a practitioner may perform on a given project. This checklist will assist the architect in recognizing required tasks and in locating the data necessary to fulfill assigned responsibilities. By providing space for notes on actions taken, assignment of tasks, and time frames for completion, D200™-1995 may also serve as a permanent record of the owner's, contractor's, and architect's actions and decisions.

G601™-1994 Request for Proposal-Land Survey

G601™-1994 allows owners to request proposals from a number of surveyors based on information deemed necessary by the owner and architect. G601™ allows owners to create a Request for Proposal through checking appropriate boxes and filling in project specifics, thus avoiding the costs associated with requesting unnecessary information. G601™ may be executed to form the agreement between the owner and the land surveyor once an understanding is reached.

G602™-1993 Request for Proposal-Geotechnical Services

Similar in structure and format to G601™-1994, G602™-1993 can form the agreement between the owner and the geotechnical engineer. It allows the owner to tailor the proposal request to address the specific needs of the project. In consultation with the architect, the owner establishes the parameters of service required and evaluates submissions based on criteria such as time, cost, and overall responsiveness to the terms set forth in the Request for Proposal. When an acceptable submission is selected, the owner signs the document in triplicate, returning one copy to the engineer and one to the architect, thus forming the agreement between owner and geotechnical engineer.

G605™-2000 Notification of Amendment to the Professional Services Agreement

G605™-2000 is intended to be used by an architect when notifying an owner of a proposed amendment to most of the AIA's owner-architect agreements, such as B141™-1997 and B151™-1997.

G606™-2000 Amendment to the Professional Services Agreement

G606™-2000 is intended to be used by an architect when amending the professional services provisions in most of the AIA's owner-architect agreements, such as B141™-1997 or B151™-1997.

G607™-2000 Amendment to the Consultant Services Agreement

G607™-2000 is intended to be used by an architect or consultant when amending the professional services provisions in most of the AIA's architect-consultant agreements, such as C141™-1997 or C142™-1997.

G612™-2001 Owner's Instructions to the Architect Regarding the Construction Contract, Insurance and Bonds, and Bidding Procedures

G612™-2001 is a questionnaire, drafted to elicit information from the owner regarding the nature of the construction contract. G612™ is divided into three parts. Part A relates to contracts, Part B relates to insurance and bonds, and Part C deals with bidding procedures. The order of the parts follows the project's chronological sequence to match the points in time when the information will be needed. Because many of the items relating to the contract will have some bearing on the development of construction documents, it is important to place Part A in the owner's hands at the earliest possible phase of the project. The owner's responses to Part A will lead to a selection of the appropriate delivery method and contract forms, including the general conditions. Part B naturally follows after selection of the general conditions because insurance and bonding information is dependent upon the type of general conditions chosen. Answers to Part C will follow as the contract documents are further developed.

G701™-2000 Change Order

G701™-2000 is for implementing changes in the Work agreed to by the owner, contractor, and architect. Execution of a completed G701™ indicates agreement upon all the terms of the change, including any changes in the Contract Sum (or Guaranteed Maximum Price) and Contract Time. The form provides space for the signatures of the owner, architect, and contractor, and for a complete description of the change.

G702™-1992 Application and Certificate for Payment, and G703™-1992 Continuation Sheet

These documents provide convenient and complete forms on which the contractor can apply for payment and the architect can certify that payment is due. The forms require the contractor to show the status of the contract sum to date, including the total dollar amount of the work completed and stored to date, the amount of retainage (if any), the total of previous payments, a summary of change orders, and the amount of current payment requested. G703™-1992, Continuation Sheet, breaks the contract sum into portions of the work in accordance with a schedule of values prepared by the contractor as required by the general conditions. (Note: The AIA does not publish a standard schedule of values form.) G702™-1992 serves as both the contractor's application and the architect's certification. Its use can expedite payment and reduce the possibility of error. If the application is properly completed and acceptable to the architect, the architect's signature certifies to the owner that a payment in the amount indicated is due to the contractor. The form also allows the architect to certify an amount different than the amount applied for, with explanation provided by the architect.

G704™-2000 Certificate of Substantial Completion

G704™-2000 is a standard form for recording the date of substantial completion of the work or a designated portion thereof. The contractor prepares a list of items to be completed or corrected, and the architect verifies and amends this list. If the architect finds that the work is substantially complete, the form is prepared for acceptance by the contractor and the owner, and the list of items to be completed or corrected is attached. In G704™, the parties agree on the time allowed for completion or correction of the items, the date when the owner will occupy the work or designated portion thereof, and a description of responsibilities for maintenance, heat, utilities, and insurance.

G706™-1994 Contractor's Affidavit of Payment of Debts and Claims

The contractor submits this affidavit with the final request for payment, stating that all payrolls, bills for materials and equipment, and other indebtedness connected with the work for which the owner might be responsible has been paid or otherwise satisfied. G706™-1994 requires the contractor to list any indebtedness or known claims in connection with the construction contract that have not been paid or otherwise satisfied. The contractor may also be required to furnish a lien bond or indemnity bond to protect the owner with respect to each exception.

G706A™-1994 Contractor's Affidavit of Release of Liens

G706A™-1994 supports G706™-1994 in the event that the owner requires a sworn statement of the contractor stating that all releases or waivers of liens have been received. In such event, it is normal for the contractor to submit G706™ and G706A™ along with attached releases or waivers of liens for the contractor, all subcontractors, and others who may have lien rights against the owner's property. The contractor is required to list any exceptions to the sworn statement provided in G706A™, and may be required to furnish to the owner a lien bond or indemnity bond to protect the owner with respect to such exceptions.

G707™-1994 Consent of Surety to Final Payment

This document is intended for use as a companion to G706™, Contractor's Affidavit of Payment of Debts and Claims, on construction projects where the contractor is required to furnish a bond. By obtaining the surety's approval of final payment to the contractor and its agreement that final payment will not relieve the surety of any of its obligations, the owner may preserve its rights under the bond.

G707A™-1994 Consent of Surety to Final Reduction in or Partial Release of Retainage

This is a standard form for use when a surety company is involved and the owner-contractor agreement contains a clause whereby retainage is reduced during the course of the construction project. When duly executed, G707A™-1994 assures the owner that such reduction or partial release of retainage does not relieve the surety of its obligations.

G709™-2001 Work Changes Proposal Request

This form is used to obtain price quotations required in the negotiation of change orders. G709™-2001 is not a change order or a direction to proceed with the work. It is simply a request to the contractor for information related to a proposed change in the construction contract. G709™ provides a clear and concise means of initiating the process for changes in the work.

G710™-1992 Architect's Supplemental Instructions

This form is used by the architect to issue additional instructions or interpretations or to order minor changes in the work. It is intended to assist the architect in performing its obligations as interpreter of the contract documents in accordance with the owner-architect agreement and the general conditions. G710™-1992 should not be used to change the contract sum or contract time. It is intended to help the architect perform the functions described in Section 2.6.13 of B141™-1997, with respect to minor changes not involving adjustment in the Contract Sum or Contract Time. Such minor changes are authorized under Paragraph 7.4 of A201™-1997.

If the contractor believes that a change in Contract Sum or Contract Time is involved, different documents should be used. Depending on the circumstances, the appropriate document may be G709™-2001, *Proposal Request*; G714™-2001, *Construction Change Directive*; or G701™-2000, *Change Order*.

If an architect's project representative will be involved in the use of this document, it may be helpful to review B352, *Duties, Responsibilities and Limitations of Authority of the Architect's Project Representative*, to coordinate and verify relationships and responsibilities among the parties.

G711™-1992 Architect's Field Report

The architect's project representative can use this standard form to maintain a concise record of site visits or, in the case of a full-time project representative, a daily log of construction activities.

G712™-1972 Shop Drawing and Sample Record

This is a standard form by which the architect can log and monitor shop drawings and samples. The form allows the architect to document receipt of the contractor's submittals, subsequent referrals of the submittals to the architect's consultants, action taken, and the date returned to the contractor.

G712™-1972 can also serve as a permanent record of the chronology of the submittal process.

G714™-2001 Construction Change Directive

G714™-2001 is a directive for changes in the Work for use where the owner and contractor have not reached an agreement on proposed changes in the Contract Sum or Contract Time. G714™ was developed as a directive for changes in the work which, if not expeditiously implemented, might delay the project. Upon receipt of a completed G714™, the contractor must promptly proceed with the change in the work described therein.

G715™-1991 Supplemental Attachment for Acord Certificate of Insurance 25-S (7/90)

This document is intended for use in adopting ACORD Form 25-S to certify the coverage required of contractors under A201™-1997, General Conditions of the Contract for Construction. Since the Acord certificate does not have space to show all the coverages required in A201™, the Supplemental Attachment form should be completed, signed by the Contractor's insurance representative, and attached to the Acord certificate.

G804™-2001 Register of Bid Documents

G804™-2001 serves as a log for bid documents while they are in the possession of contractors, subcontractors, and suppliers during the bidding process. The form allows tracking by bidder of documents issued, deposits received, and documents and deposits returned. G804™ is particularly useful as a single point of reference when parties interested in the project call for information during the bidding process.

G805™-2001 List of Subcontractors

G805™-2001 is a form for listing subcontractors and others proposed to be employed on a project as required by the bidding documents. It is to be filled out by the contractor and returned to the architect for submission to the owner.

G806™-2001 Project Parameters Worksheet

G806™-2001 is an administrative form intended to help maintain a single standard list of project parameters including project objectives, owner's program, project delivery method, legal parameters, and financial parameters.

G807™-2001 Project Team Directory

G807™-2001 is used as a single point of reference for basic information about project team members including the owner, architect's consultants, contractor, and other entities. G807™ differs from AIA Document G808?-2001, *Project Data*, which contains only data about the project and project site.

G807™ should be carefully checked against the owner-architect agreement so that specific requirements as to personnel representing the owner and those involved with the architect in providing services are in conformance with the agreement.

G808™2001 Project Data and G808?A Construction Classification Worksheet

G808™-2001 is used for recording information about approvals and zoning and building code issues gathered in the course of providing professional services. G808™ should be completed piece by piece as a project progresses and periodically reviewed to ensure information relevance. The attached worksheet, G808™A, *Construction Classification Worksheet*, can be used to supplement the G808™. G808A™ can help a design team work through the range of code compliance combinations available before choosing a final compliance strategy.

G809™2001 Project Abstract

G809™-2001 establishes a brief, uniform description of project data to be used in the tabulation of architect marketing information and firm statistics. The intent is to provide a single sheet summary where information can be

sorted, compiled, and summarized to present a firm's experience. Information compiled in G809 can support planning for similar projects and answer questions pertaining to past work.

G810™-2001 Transmittal Letter

G810™-2001 allows for the orderly flow of information between parties involved in the design and construction phase of a project. It serves as a written record of the exchange of project information and acts as a checklist reminding the sender to tell the recipient what exactly is being sent, how the material is being sent, and why it is being sent.

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AGENDA SUMMARY SHEET

AGENDA ITEM: Policy 3645: Support Services – Construction – Procedures – Change Orders

MEETING DATE: October 4, 2004 (First Reading)
October 18, 2004 (Second Reading)

DEPARTMENT: General Administration

TITLE & BRIEF DESCRIPTION: Policy 3645: Support Services – Construction – Procedures – Change Orders – The approval of the amendment and renumbering of the policy.

ACTION DESIRED: Approval Discussion Information Only

BACKGROUND: Policy 3645 (attached) reflects two revisions:

1. The old policy (7419) has been renumbered.
2. The revised policy (3645) clarifies that the change order procedures apply to the major construction projects (e.g., roof replacements, track rebuilds, new building construction) that are “board approved” – as opposed to the minor projects (e.g., adding shelving and/or casework in storage areas, separation walls and doors required by the fire marshal, routine PTA or booster club projects, etc.) that are “administration approved.” [Note: Minor projects often are communicated to the board, but the projects are not included in the quarterly construction updates presented at board meetings.]

Also attached is proposed Rule 3645.1 which will be presented after the second reading of Policy 3645. The language in Rule 3645.1 was amended to be consistent with the policy. In addition, the reporting time was revised from “30 days” to “90 days.” [Note: When the Rule was first adopted, the District was engaged in multiple projects totally over \$89 million and had a construction management firm making reports monthly to the board. Now, with fewer (and less extensive) projects, the construction reports to the board are scheduled on a quarterly basis.]

OPTIONS AND ALTERNATIVES: n/a

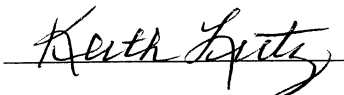
RECOMMENDATION: It is recommended that Policy 3645 Support Services – Construction – Procedures – Change Orders be approved (after second reading) as submitted.

STRATEGIC PLAN REFERENCE: n/a

IMPLICATIONS OF ADOPTION/REJECTION: n/a

TIMELINE: Immediate.

RESPONSIBLE PERSON: Ken Fossen, Associate Superintendent (General Administration)

SUPERINTENDENT'S APPROVAL: 

Construction Support Services -- Construction36457419 |Change Orders Procedures – Change Orders |

When ~~the~~board-approved plans and specifications of contracts for construction, remodeling, or renovation of District facilities are amended by change order, the change order shall be issued in accordance with the contracts to which the District is a party and shall be in accordance with the rules, regulations, and standards established by the Board of Education. |

The rules, regulations, and standards shall provide the Board of Education with timely knowledge of the change orders and ensure that any expenditure of District funds will be pursuant to Board of Education approval.

Related Policies & Rules: ~~7419R13645R1~~ |

Adopted: May 18, 1998

Revised: October 18, 2004

Millard Public Schools
Omaha, NE |

Construction Support Services -- Construction

3645.17419.1

Change Orders Procedures – Change Orders

The following procedures shall be followed with respect to the administration of board-approved construction, renovation, and remodeling of capital improvements of the District (hereinafter referred to as “construction.”)

A. Definitions:

For purposes of this Rule, the following definitions shall apply:

1. “Superintendent’s Construction Review Committee” shall mean a committee established by the superintendent to receive construction reports and other communications from the owner’s representative(s) and to make decisions under the provisions of this Rule on construction related matters.
2. “Time is of the Essence” shall mean that time is a material condition in a construction contract and delay in the performance of the contract could disrupt the orderly progress of the construction, affect the operations of the District, or affect the cost of construction.
3. “Owner’s Representative(s)” shall mean the construction manager(s), architect(s), engineer(s) or consultant(s) employed by the district to assist with the construction.

B. Incorporation of Rule Into Contracts and Agreements:

All contracts or agreements between the District and the construction manager(s), architect(s), engineer(s), or consultant(s) shall incorporate this Rule.

C. Change Orders Changing Cost of Construction \$10,000 or Less:

1. Change Orders either increasing or decreasing the contract amount by \$10,000 or less may be approved by the Superintendent or his/her designee upon the recommendation of the owner’s representative(s) having the duty and responsibility to make the recommendation to the District.
2. The Change Order shall not require prior approval of the Board of Education but shall be reported to the Board of Education at one of its regularly scheduled meetings or special meetings within ~~thirty~~ninety days of such approval.

D. Change Orders Increasing or Decreasing the Cost of Construction in an Amount Exceeding \$10,000:

1. Where Time Is of the Essence:

Where time is of the essence, proposed Change Orders may be approved by the Superintendent or his/her designee without prior presentation to the Board of Education if:

- a. The owner’s representative(s) with the responsibility of submitting recommendations for Change Orders to the District determines that time is of the essence and that the decision on the Change Order cannot reasonably be delayed for submission to and consideration by the Board of Education, and submits its determination in writing to the Superintendent, and

- b. The Superintendent or his/her designee determines that time is of the essence and that a decision in the Change Order cannot reasonably be delayed for submission to and consideration by the Board of Education prior to the approval of the Change Order, and
- c. Both the owner's representative(s) and the Superintendent or his/her designee agree that the Change Order is reasonable and necessary, and
- d. In the event the superintendent or his/her designee, in consultation with the Superintendent's Construction Review Committee and the owner's representative(s) are of the opinion that the proposed cost, scope, or effect of the Change Order is not reasonable or beneficial to the district, the contractor may be directed to proceed with the change proposed subject to a determination of cost at a later date.

Change Orders under this subparagraph shall be reported to the Board of Education at one of its regularly scheduled or special meetings within ~~thirty~~ ninety days of the approval of the Change Order by the Superintendent or his/her designee.

2. Where Time Is Not of the Essence:

Change Orders where time is not of the essence shall be submitted to the Board of Education for consideration, approval, or rejection at a regularly scheduled or special meeting of the Board of Education in such form as the Board may require.

E. Material Changes:

Notwithstanding any other provisions of this Rule, no Change Order may be approved which materially changes the scope of a construction project without prior approval of the Board of Education.

F. Execution of Documents:

Change Order documents may be executed by the Superintendent or his/her designee, and, the Associate Superintendent for General Administration is designated to so act on behalf of the superintendent.

Adopted: May 18, 1998
Revised: October 18, 2004

Millard Public Schools
Omaha, NE

AGENDA SUMMARY SHEET

AGENDA ITEM: Policy 3646: Support Service – Construction – Procedures - Closing

MEETING DATE: October 4, 2004 (First Reading)
October 18, 2004 (Second Reading)

DEPARTMENT: General Administration

TITLE & BRIEF DESCRIPTION: Policy 3646: Support Service – Construction – Procedures – Closing – A new policy to address issues related to the closing out of construction projects.

ACTION DESIRED: Approval Discussion Information Only

BACKGROUND: Policy 3646 (attached) is a new policy that addresses the “closing out” of construction projects. The new policy is intended to replace Policies 7460, 7520, and 7540 (which were adopted in 1974).

OPTIONS AND ALTERNATIVES: n/a


RECOMMENDATION: It is recommended that (after second reading) Policy 3646 be adopted as submitted and that the following policies be deleted: 7460, 7520, and 7540.

STRATEGIC PLAN REFERENCE: n/a

IMPLICATIONS OF ADOPTION/REJECTION: n/a

TIMELINE: Immediate.

RESPONSIBLE PERSON: Ken Fossen, Associate Superintendent (General Administration)

SUPERINTENDENT'S APPROVAL: 

Procedures – Closing

The administration shall report to the board of education when a board-approved project reaches “substantial completion.” Thereafter, the project may be closed out and final payments made to contractors when the following conditions are met:

1. Each contractor has satisfactorily addressed all “punch list” items remaining at the time of substantial completion.
2. Each contractor has provided satisfactory “as built” drawings to the District or its architect.
3. Each contractor has provided warranty certificates, operations and maintenance manuals, and all other required documents related to the project.
4. Each contractor has provided the required training to District personnel and has met all other requirements for the project.

Upon closing, all documents and other information related to the project shall be organized, maintained, and preserved in the District’s construction records.

Policy Adopted: October 18, 2004

Millard Public Schools
Omaha, Nebraska

New Construction

Records and Reports _____ **7460**

~~Adequate records shall be maintained by the Board representative, architect and/or engineer, of all new construction as an aid to administration and as a history for maintenance purposes. Standard forms, reports and all forms of correspondence shall be utilized to achieve this purpose.~~

Policy Adopted: February, 4, 1974 _____ Millard Public Schools
Revised: _____ Omaha, NE

New Construction

Inspection of Completed Project _____ **7520**

~~Completed projects shall be inspected by appropriate school district personnel in accordance with the contract for architectural services. Recommendations shall be made for the acceptance of the building to the Board by the Assistant Superintendent for Business.~~

Policy Adopted: February 4, 1974 _____ Millard Public Schools
Revised: _____ Omaha, NE

New Construction**Assembling and Preserving Important Documents** _____ **7540**

~~All documents pertaining to the planning and construction of the facility shall be preserved in the Office of the Assistant Superintendent for Business. "As Built" plans shall be filed with the Assistant Superintendent for Business and a copy retained. Subsequent changes to any buildings shall be entered on the original plans and filed with the Assistant Superintendent of Business.~~

~~Policy Adopted: February 4, 1974~~

~~Millard Public Schools~~

~~Revised:~~

~~Omaha, NE~~

AGENDA SUMMARY SHEET

AGENDA ITEM: Deletion of Policies

MEETING DATE: October 18, 2004

DEPARTMENT: General Administration

TITLE & BRIEF DESCRIPTION: Deletion of Policies – The deletion of policies as a result of the adoption of new ones.

ACTION DESIRED: Approval Discussion Information Only

BACKGROUND: At this meeting, the board is having second reading and approval of Policies 3642, 3645, and 3646. It is also being requested to approve Rule 3645.1.

The above policies and rules will replace a number of other policies and rules (noted below). Therefore, these policies and rules will need to be deleted.

OPTIONS AND ALTERNATIVES: n/a


RECOMMENDATION: It is recommended that the following policies and rules be deleted: 7418, 7420, 7421, 7421.1, 7423, 7440, 7450, 7453, 7460, 7520, and 7540.

STRATEGIC PLAN REFERENCE: n/a

IMPLICATIONS OF ADOPTION/REJECTION: n/a

TIMELINE: Immediate

RESPONSIBLE PERSON: Ken Fossen, Associate Superintendent (General Administration)

SUPERINTENDENT'S APPROVAL: 

AGENDA SUMMARY SHEET

AGENDA ITEM: Rule 3645.1

MEETING DATE: October 18, 2004

DEPARTMENT: General Administration

TITLE & BRIEF DESCRIPTION: Rule 3645.1 – The rule that accompanies Policy 3645.

ACTION DESIRED: Approval Discussion Information Only

BACKGROUND: Rule 3645 was amended, renumbered, and adopted after second reading. Rule 3645.1 (a copy of which is attached) has also been renumbered and amended to be consistent with the changes in Rule 3645.

OPTIONS AND ALTERNATIVES: n/a

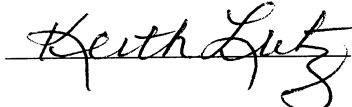
RECOMMENDATION: It is recommended that Rule 3645.1 be approved as presented.

STRATEGIC PLAN REFERENCE: n/a

IMPLICATIONS OF ADOPTION/REJECTION: n/a

TIMELINE: Immediate

RESPONSIBLE PERSON: Ken Fossen, Associate Superintendent (General Administration)

SUPERINTENDENT'S APPROVAL: 

Construction Support Services -- Construction

3645.17419.1

Change Orders Procedures – Change Orders

The following procedures shall be followed with respect to the administration of board-approved construction, renovation, and remodeling of capital improvements of the District (hereinafter referred to as “construction.”)

A. Definitions:

For purposes of this Rule, the following definitions shall apply:

1. “Superintendent’s Construction Review Committee” shall mean a committee established by the superintendent to receive construction reports and other communications from the owner’s representative(s) and to make decisions under the provisions of this Rule on construction related matters.
2. “Time is of the Essence” shall mean that time is a material condition in a construction contract and delay in the performance of the contract could disrupt the orderly progress of the construction, affect the operations of the District, or affect the cost of construction.
3. “Owner’s Representative(s)” shall mean the construction manager(s), architect(s), engineer(s) or consultant(s) employed by the district to assist with the construction.

B. Incorporation of Rule Into Contracts and Agreements:

All contracts or agreements between the District and the construction manager(s), architect(s), engineer(s), or consultant(s) shall incorporate this Rule.

C. Change Orders Changing Cost of Construction \$10,000 or Less:

1. Change Orders either increasing or decreasing the contract amount by \$10,000 or less may be approved by the Superintendent or his/her designee upon the recommendation of the owner’s representative(s) having the duty and responsibility to make the recommendation to the District.
2. The Change Order shall not require prior approval of the Board of Education but shall be reported to the Board of Education at one of its regularly scheduled meetings or special meetings within ~~thirty~~ ninety days of such approval.

D. Change Orders Increasing or Decreasing the Cost of Construction in an Amount Exceeding \$10,000:

1. Where Time Is of the Essence:

Where time is of the essence, proposed Change Orders may be approved by the Superintendent or his/her designee without prior presentation to the Board of Education if:

- a. The owner’s representative(s) with the responsibility of submitting recommendations for Change Orders to the District determines that time is of the essence and that the decision on the Change Order cannot reasonably be delayed for submission to and consideration by the Board of Education, and submits its determination in writing to the Superintendent, and

b. The Superintendent or his/her designee determines that time is of the essence and that a decision in the Change Order cannot reasonably be delayed for submission to and consideration by the Board of Education prior to the approval of the Change Order, and

c. Both the owner's representative(s) and the Superintendent or his/her designee agree that the Change Order is reasonable and necessary, and

d. In the event the superintendent or his/her designee, in consultation with the Superintendent's Construction Review Committee and the owner's representative(s) are of the opinion that the proposed cost, scope, or effect of the Change Order is not reasonable or beneficial to the district, the contractor may be directed to proceed with the change proposed subject to a determination of cost at a later date.

Change Orders under this subparagraph shall be reported to the Board of Education at one of its regularly scheduled or special meetings within ~~thirty~~ ninety days of the approval of the Change Order by the Superintendent or his/her designee.

2. Where Time Is Not of the Essence:

Change Orders where time is not of the essence shall be submitted to the Board of Education for consideration, approval, or rejection at a regularly scheduled or special meeting of the Board of Education in such form as the Board may require.

E. Material Changes:

Notwithstanding any other provisions of this Rule, no Change Order may be approved which materially changes the scope of a construction project without prior approval of the Board of Education.

F. Execution of Documents:

Change Order documents may be executed by the Superintendent or his/her designee, and, the Associate Superintendent for General Administration is designated to so act on behalf of the superintendent.

Adopted: May 18, 1998
Revised: October 18, 2004

Millard Public Schools
Omaha, NE

AGENDA SUMMARY SHEET

**Enclosure H.3.
October 18, 2004**

55

AGENDA ITEM: Calendar Parameters

MEETING DATE: October 18, 2004

DEPARTMENT: Office of the Superintendent

TITLE AND BRIEF DESCRIPTION: Calendar Parameters

ACTION DESIRED: APPROVAL XX DISCUSSION ____ INFORMATION ONLY

BACKGROUND:

The Calendar Committee has been activated to discuss the parameters for future calendars. We will begin meeting in October and continue until we have consensus on school calendar parameters. There are 18 parents, 18 school representatives (about 1/2 teachers and 1/2 principals), three central office administrators and one representative from the MEA who will serve on this committee.

Parameters approved by the board will not be open to change by the committee.

OPTIONS AND ALTERNATIVES CONSIDERED: None

RECOMMENDATION: Approval of the calendar parameters

STRATEGIC PLAN REFERENCE:

IMPLICATIONS OF ADOPTION OR REJECTION:

TIMELINE:

RESPONSIBLE PERSON: Angelo Passarelli

SUPERINTENDENT'S APPROVAL: _____

Keith Lutz
(Signature)

BOARD ACTION:

Board Of Education Calendar Parameters

- Each semester will have a balanced number of days. First semester will end at the winter break.
- Spring Break will be the first full week of April each year.
- School will start on the 3rd Monday in August.

	<h2 style="margin: 0;">2004-05 School Calendar - *Elementary & Middle School</h2> <p style="margin: 0; font-size: small;">*High school calendars vary and are available at <www.mpsomaha.org>.</p>
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AUGUST	12
M T W Th F	
2 3 4 5 6	
9 10 11 12 13	
16 17 18 19 20	
23 24 25 26 27	
30 31	

Aug. 16 First Day for Students

Sept. 6 No School - Labor Day

Oct. 14 End of First Quarter

Oct. 15 No School - Teacher Work Day

FEBRUARY	17
M T W Th F	
1 2 3 4	
7 8 9 10 11	
14 15 16 17 18	
21 22 23 24 25	
28	

SEPTEMBER	21
M T W Th F	
1 2 3	
6 7 8 9 10	
13 14 15 16 17	
20 21 22 23 24	
27 28 29 30	

Oct. 21-22 No School - Conferences

Nov. 25-26 No School - Thanksgiving Break

Dec. 22 First Semester Ends

Jan. 4 No School - Teacher Work Day

MARCH	18
M T W Th F	
1 2 3 4	
7 8 9 10 11	
14 15 16 17 18	
21 22 23 24 25	
28 29 30 31	

OCTOBER	18
M T W Th F	
1	
4 5 6 7 8	
11 12 13 14 15	
18 19 20 21 22	
25 26 27 28 29	

Jan. 5 Second Semester Begins

Jan. 17 No School - Martin Luther King, Jr. Day

Feb. 17-18 No School - Conferences

Feb. 21 No School - Presidents' Day

APRIL	21
M T W Th F	
1	
4 5 6 7 8	
11 12 13 14 15	
18 19 20 21 22	
25 26 27 28 29	

NOVEMBER	20
M T W Th F	
1 2 3 4 5	
8 9 10 11 12	
15 16 17 18 19	
22 23 24 25 26	
29 30	

Mar. 11 End of Third Quarter

Mar. 14-18 No School - Spring Break

May 6 Half-Day for Middle Schools (5th Grade Orientation)

May 30 No School - Memorial Day

MAY	17
M T W Th F	
2 3 4 5 6	
9 10 11 12 13	
16 17 18 19 20	
23 24 25 26 27	
30 31	

DECEMBER	16
M T W Th F	
1 2 3	
6 7 8 9 10	
13 14 15 16 17	
20 21 22 23 24	
27 28 29 30 31	

May 31 Last Day of school - Half Day

This calendar includes four days of school that may be used in case of inclement weather. **If fewer (or more) days are used, the last day of school will be adjusted accordingly.**

JUNE	0
M T W Th F	
1 2 3	
6 7 8 9 10	
13 14 15 16 17	
20 21 22 23 24	
27 28 29 30	

JANUARY	18
M T W Th F	
3 4 5 6 7	
10 11 12 13 14	
17 18 19 20 21	
24 25 26 27 28	
31	

Quarter Dates/Student Days	
Oct. 14	43 days
Dec. 22	44 days
Mar. 11	44 days
May 31	47 days
Total	178 days

JULY	0
M T W Th F	
1	
4 5 6 7 8	
11 12 13 14 15	
18 19 20 21 22	
25 26 27 28 29	

No School for Students

AGENDA SUMMARY SHEET

AGENDA ITEM: Investment Report

MEETING DATE: October 18, 2004

DEPARTMENT: Business

TITLE & BRIEF

DESCRIPTION: Investment Report – A report of the current investments and investment practices of the district.

ACTION DESIRED: Approval ___ Discussion ___ Information Only x

BACKGROUND: Attached is the Quarterly Investment Report for the period ending September 30, 2004.

OPTIONS AND

ALTERNATIVES: n/a

RECOMMENDATION: n/a

STRATEGIC PLAN

REFERENCE: n/a

IMPLICATIONS OF

ADOPTION/REJECTION: n/a

TIMELINE: n/a

RESPONSIBLE PERSON: Chris Hughes (Accounting Manager) & Ken Fossen (Assoc. Supt.)

SUPERINTENDENT'S

APPROVAL:  _____

Millard Public Schools
Investment of Funds
September 30, 2004

Nebraska School District Liquid Asset Fund

The Millard Public Schools utilizes the Nebraska School District Liquid Asset Fund (referred to as either NSDLAF or CADRE, the financial services firm which manages the fund) for day-to-day investing. NSDLAF was established in 1988. The fund is offered exclusively to Nebraska school districts, educational service units, and technical community colleges. The fund's objective is to allow school districts to pool their dollars for investment. The fund invests in items permitted by Nebraska law (i.e. repurchase agreements, U.S. Government Agency Obligations, U.S. Treasury Bills and Certificates of Deposit).

MPS maintains two liquid accounts that can be accessed daily. The General Fund, Food Service Fund, Administrative Activity Fund, Special Building Fund, Bond Fund, Depreciation Fund, Construction Fund and Employee Benefit Fund utilize one account. This account is used throughout the month as taxes, state aid, etc. are received and as bills or payroll are paid. The other account is utilized by the various middle schools. As of September 30, 2004, the 7-day current yield for these accounts was 1.34%. MPS also utilizes long term fixed investments (examples: 30, 60, 90 day US Government Securities, Certificates of Deposits, etc). The current rate of return depends on the term, with the district currently earning 1.30% to 2.90%.

Sweep Account for General Checking Account

Each day, any balance remaining in the District's main checking account above the level necessary to avoid service charges is invested in either U.S. Government agency backed repurchase agreements (amounts under \$25,000) or commercial paper notes (amounts over \$25,000). The interest rate for the sweep account is currently 1.05%.

Bond Fund Trust Account at First National Bank of Omaha

Taxes and other revenues received for the repayment of bond principal and interest are invested through the trust department at First National Bank of Omaha. The funds are invested in U.S. Treasury Bills, individual U.S. Government Agency backed securities, or a money market account which invests in U.S. Government backed agency securities, based on the funds available, the time line until the next debt service payment, and the available yields. The trust account balance as of September 30, 2004 was \$12,625,353.03.

AGENDA SUMMARY SHEET

AGENDA ITEM: Quarterly M&O Report

MEETING DATE: October 18, 2004

DEPARTMENT: General Administration

TITLE & BRIEF DESCRIPTION: Quarterly M&O Report – The quarterly report from Sodexo regarding the District’s Maintenance and Operations.

ACTION DESIRED: Approval Discussion Information Only

BACKGROUND: n/a

OPTIONS AND ALTERNATIVES: n/a


RECOMMENDATION: n/a

STRATEGIC PLAN REFERENCE: n/a

IMPLICATIONS OF ADOPTION/REJECTION: n/a

TIMELINE: n/a

RESPONSIBLE PERSON: Bob Snowden, General Manager (Sodexo) and Ken Fossen, Associate Superintendent (General Administration)

SUPERINTENDENT’S APPROVAL: 



Millard Public Schools Executive Summary

Quarterly Review July – September 2004

I. Accomplishments

MAINTENANCE HIGHLIGHTS

- Completed thermal imaging of electrical main panel gear at North High in order to evaluate electrical continuity.
- Henry Rohwer reviewed the HVAC filter change-out process at West High.
- Completed the installation of electric power and current metering at Millard North High in order to monitor and control usage and peak power levels. Additionally, upgrades were made to the metering at South and West High.
- Replaced old hoses and valves to all heat pumps at Rockwell.
- Completed work balancing and additional fixes to North High HVAC.
- Completed all maintenance work at Buell in preparation for the 2004 football season.
- Henry Rohwer and Steve Laire attended numerous meetings with OPPD, UNL and Control Masters regarding the Continuous Commissioning Project at West High. Additionally, consideration of adding a chiller bypass valve at West High to improve efficiency was discussed.
- Meetings were held with AMI at Central Middle School to discuss IAQ issues.
- Completed installation to improve the ventilation for the pool acid room at Millard South.
- Terry Haubold worked on securing agreements with vendors for both snow removal at the High Schools, and ice melt products for the upcoming winter.
- Preventative Maintenance projects were complete in all schools throughout the summer. Employees were teamed up to complete this work as opposed to previous summers where they each worked on their own.
- Many carpentry projects were completed over the summer months. Below are some highlights of the larger projects that were done:
 - Cody – replaced cabinets in teachers lounge during a room renovation
 - Bryan – installed whiteboards in various locations
 - Morton – fabricated and installed new shelving
 - Black Elk – removed water damaged paneling in portable
 - Central Middle – installed PrimeX clock system throughout building
 - Beadle Middle – converted the old Technology area back to classrooms
 - North High – installed whiteboard film in several classrooms throughout building



I. Accomplishments (Continued)

- As reported last quarter, our two full time painters, as well as the nine summer painters began their project work in June. Below are some highlights of projects completed during July and August:
 - Cody – repair chipping paint in hallway and various areas
 - Hitchcock – painted lower half of gym; also various bathrooms
 - Montclair – gym, kitchen, and various bathrooms
 - Norris – kitchen area around dish machine
 - Disney – painted lower walls in gym, and various bathroom areas
 - Neihardt – painted lower half of corridor walls
 - Ackerman – various areas throughout the building
 - Willowdale – completed painting of restrooms
 - Black Elk – painted doors to all portables
 - North Middle – restrooms partitions, and various small projects
 - Beadle – touched up in 6 classrooms after Technology moved
 - Millard South – red trim in front hall, and various small projects
 - Millard North – ceiling and walls in the 9/10 entrance
 - Millard West – wall lockers and restroom projects
 - Buell – handrails on visitor’s side
- Bob Snowden, Steve Laire and Henry Rohwer worked on the beginning stages of the reorganization of the Mechanical Department. This will be an on-going project over the next several months, with additional changes that will be looked at for September 2005. Below are some of the current changes:
 - Reorganizing work order and distribution of work orders
 - Creating 3 crews comprised of one Mechanical Technician and one Preventative Maintenance Engineer. They will work as a team, and the District has been divided up into 3 zones, each with 1 high school, 2 middle schools and 8 – 9 elementary or other buildings. This will allow for cross training of positions, as well as freeing up the Chief Engineer to do more preventative and corrective work on a larger scale.
 - Henry has begun instituting daily time records for the Middle School engineers to better record work completed, in progress and outstanding.

GROUNDS HIGHLIGHTS

- Completed parking lot painting at all schools.
- Concrete and asphalt work is currently being evaluated and prioritized with the start of the new budget. The following areas were completed in September:
 - Kiewit – portion of entryway on north side and south side, as well as curb cut on same side.
 - West High – curb cut at front entrance.



I. Accomplishments (Continued)

- Central Middle – added new curb cut to bus drop-off area on east side as well as repaired existing curb cut and surrounding sidewalk by front entrance.
- Athletic field grounds work continued throughout the quarter. This was the first full quarter of the year that the 4-team organization was in place for the Grounds Department, and consequently we were able to get more treatments done to the fields than in years past. Below is a listing of field treatments that occurred during the third quarter. (“X” = one time).

	Broad Leaf	Grub	Fertilization	Iron	Seed	Top Dress	Aerate
Middle Schools							
Anderson			X				
Beadle			X				
Central			X				
Kiewit			X				
North			X				
Russell			X				
North High							
Baseball		X	XX				
Football		X	XX		X	X	X
Soccer			X				
Softball			XX				
Practice			XX		X	X	X
South High							
Baseball		X	XXX				
<i>Buell</i>		X	XXX	XX	XXXXX	X	XX
Soccer		X	XXX		X	X	X
Softball			XX				
Practice			XX		X	X	X
West High							
Baseball		X	XXX				
Football		X	XXX		XX	X	X
Soccer		X	XXX		X	X	X
Softball			XXX				
Practice			XXX		X	X	X

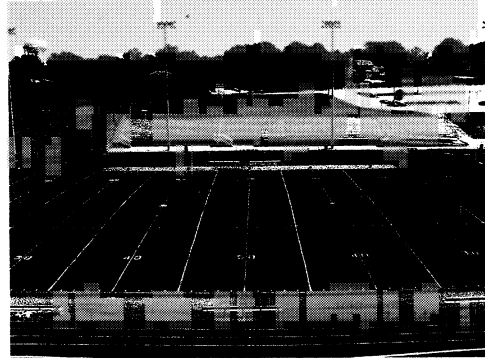
Future field treatments as well as treatments done to the general grounds at each site will be reported in this fashion each quarter.

- Installed signage at North High, South High and Wheeler.
- Completed minor sod repair work on the football field at North High as well as some small areas at Buell.
- Terry Haubold and Kevin Becker reviewed the snow removal assignments for the upcoming winter.



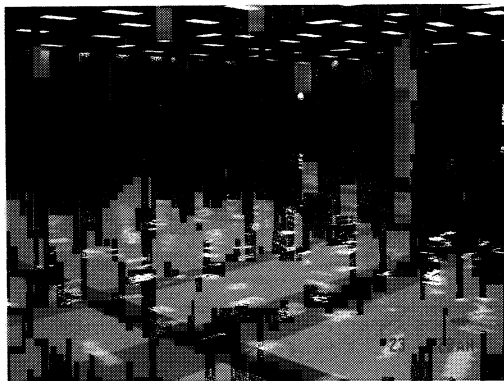
I. Accomplishments (Continued)

- The grounds crew, with the help of Dave England and his staff at South High prepared Buell for the upcoming football season. The crews worked hard and had everything ready for the first game of the season.

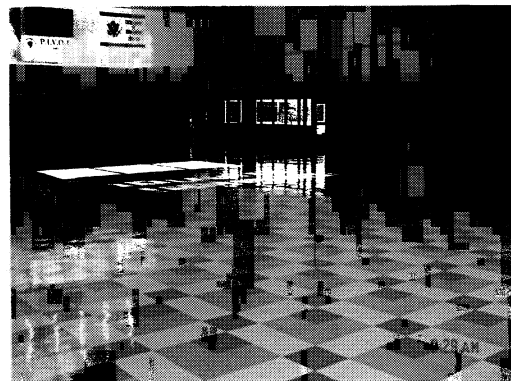


CUSTODIAL HIGHLIGHTS

- All cleaning projects for the buildings were completed on schedule for the start of school. During the summer, some new floor finishes were tested out to gauge how well they will 'wear' through the school year. The primary finish we are currently using is GemStar Laser, an 18% solid finish. At several locations, we are trying GemStar Polaris, a 25% solid finish. The higher solid content should improve the durability and appearance through the school year. Sites this is being tested at are listed below:
 - Norris – Front hallway
 - Cather – Gym
 - Hitchcock – Gym
 - Ezra – Gym
 - South High – Cafeteria and serving area
 - Central Middle – Cafeteria and commons area



South High Cafeteria



Central Middle Cafeteria



I. Accomplishments (Continued)

Also, Orion was tested in Norris' gym area. Orion is a 'floor finish' like system, but is supposed to be a higher durability product than traditional floor finishes.

In addition to floor finish, several other products were tested and are currently being tested through the school year. These are below:

- Floor Strippers – 3 different types were tested this summer, in addition to the one currently being used to evaluate effectiveness and timesavings.
- Sheer Magic – This tile and grout cleaner was tested in several locations throughout the District to improve upon the cleanliness and appearance of grouted tile. Results were extremely positive and this will be used on a regular project-cleaning basis.
- Flash Back – This is a restorative product to be used when burnishing to help maintain the 'shine' on the floors throughout the school year.
- Burnishing Pads – We are currently testing out 5 new burnishing pads to be used during the school year in conjunction with Flash Back.

All test products put down this summer, or currently being used during the school year will be evaluated in preparation for next summer's cleaning.

- Buell restroom, concession, bleacher and general areas were cleaned and prepared for the football season.
- The Custodial Managers and Supervisors continued to interview potential candidates for all open positions.

GENERAL HIGHLIGHTS

- The third issue of the quarterly newsletter was distributed in September.
- We continued the process of training staff on the web-based work order system "Get It." All schools have now been trained on the use of this system.
- Meeting with vendors held:
 - Henry Rohwer met with John Howard of McQueeny-Lock Company to discuss improving the resistance of Bradley electronic water shut-offs to vandalism.
 - Four managers met with representatives of DesertAire for a seminar on large dehumidifier systems.
 - Henry Rohwer met with the Douglas County Health Department to discuss in door air quality and programs to help identify potential problems.
 - Henry Rohwer and Steve Laire met with Sam Hardy of OPPD to discuss equipment to guard against single phasing and power surges.



I. Accomplishments (Continued)

- Terry Haubold met with Lymm Construction to discuss concrete repair at several locations.
- Terry Haubold met with three vendors (Terry Hughes Tree Service, Torpy Tree Care and Enfield Tress Service) to discuss tree issues at Anderson.
- Terry Haubold met with Schmit-Greteman Associates to discuss painting issues at Aldrich and Millard West.
- Bob Snowden met with Tony Wredt of Porter Trustin Carlson Company. This meeting was to discuss a new Bobrick restroom partition that is supposed to be more vandal resistant.
- Henry Rohwer and Bob Snowden met with Control Masters to discuss security, and door entry systems.
- Henry Rohwer and Dennis Bouckhuys met with Furey Heating to determine a way to prevent water from entering the roof equipment at Sandoz.
- Henry Rowher met with PrimeX and Excel Electric to discuss installing the new clock/bell registry system at Central Middle School and possible utilization of PrimeX 'bells' at Willowdale, Neihardt, Rockwell and Harvey Oaks.
- Terry Haubold met with Michelle Thalken to discuss potential landscape projects for next spring.
- Terry Haubold and Eileen Person met with Deffenbaugh to discuss on-going issues regarding trash removal.
- Mike Majors, Sodexo Divisional Manager, was in to support the account on July 7-8, August 4-5 and August 30-31.
- Terry Haubold, Maintenance and Grounds Manager, began taking horticultural classes at Metropolitan Community College. Terry enrolled in this course to better improve his knowledge of horticultural items, and help improve the grounds at MPS.

II. Training

- On July 20, Bill Brady from Ecolab as well as the custodial managers conducted training on chemical safety, MSDS, and chemical usage. 84 MPS employees attended this training session. **Total Training Hours: 84**
- Dennis Deane conducted two training sessions with two different employees. One session was on caulking of restroom fixtures, and the other one was on safely replacing belts on HVAC equipment. **Total Training Hours: 2**
- Eileen Person continued the training on the web-based work order system at 10 more schools. All schools have now been trained on using this new work order request system. **Total Training Hours: 6 ½**
- 12 MPS employees attending a training session on the operation of the new lunch tables that were installed this summer. **Total Training Hours: 18**



II. Training (Continued)

- Chuck Barr and Richard Raymer trained 7 new employees for the custodial department. **Total Training Hours: 200**
- Dave Haudies of Omaha Tractor conducted a training class at West High for all three High Schools on the newly Kubota tractors. 12 MPS employees attended this training. **Total Training Hours: 11 ½**
- We began our Monthly Safety training in September. This is a short training session conducted by the managers for their respective employees. The topic for September was Accident Prevention. 107 MPS employees attended this training over the month of September. **Total Training Hours: 35**
- Kevin Becker conducted two training sessions with 6 MPS employees on August 18. One was on softball field marking and dragging, and the other was on the use of Glyfosafe based herbicides. **Total Training Hours: 6**
- Bob Snowden conducted training at South High on the use of a finish applicator with 3 MPS and 1 Sodexho employee. **Total Training Hours: 4**
- Training was conducted on the use of finish applicators at Central Middle School, Ezra, Cottonwood, Norris and Hitchcock. **Total Training Hours: 10**
- Stuart Houser, Sodexho Safety Manager, was in on August 23 to discuss safety and safety training with all eight Sodexho Managers. **Total Training Hours: 8**

III. Quality and Productivity

TEACHER SURVEYS – All Department Survey

We began the Teacher Surveys again with the start of the new school year. The surveys are on a scale of 1 to 5, with 5 = Excellent, 3 = Average and 1 = Poor.

Below are the results for September 2004.

September 2004
(65 total surveys)

	Overall Average	Custodial Average	Maintenance Average	Grounds Average
District Average	4.43	4.38	4.59	4.18
High School	-	-	-	-
Middle School	4.64	4.59	4.83	4.31
Elementary School	4.26	4.21	4.39	4.08



III. Quality and Productivity (Continued)

MONTHLY CUSTODIAL INSPECTIONS

This is a once a month inspection that the managers began again in September with the start of the new school year. Below are the results for September:

	September 04
District Average	88.554%
High School	86.294%
Middle School	87.389%
Elementary School	89.105%

MAINTENANCE WORK ORDERS:

This school year we will begin reporting more detail on the work orders regarding type, status, age, etc.

Below is a breakdown for the period of July 1 – September 30 for work orders:

	Received	Completed	Open
Grounds	363	340	302
Carpentry	591	548	268
Paint	69	95	93
Custodial	21	20	26
HVAC/Mechanical	1334	1306	482
Vehicle Mechanic	89	95	30
Miscellaneous	10	11	3
Total	2477	2415	1204

Below is a breakdown of all open work orders by age:

Days Open	0-1	2-3	4-7	8-14	15-21	22-28	29-60	61-90	Over 90
Grounds	2	2	5	5	7	2	24	18	237
Carpentry	8	9	22	39	16	11	64	20	79
Paint	1	0	2	2	3	2	17	7	59
Custodial	0	1	1	3	1	0	4	2	14
HVAC/Mechanical	16	12	197	40	19	18	52	14	114
Vehicle Mechanic	0	0	0	0	0	1	3	0	26
Miscellaneous	0	0	0	0	0	0	0	0	3
Total	27	24	227	89	46	34	164	61	532

**Note: On both charts, open work orders include 'blanket work' work orders for such work as fertilization, seeding, athletic field work, energy management, etc.*



III. Quality and Productivity (Continued)

CUSTODIAL VISITS:

(From July 1 – September 30)

Inspections Completed	80
Principal Visits Completed	266
Total Site Visits Completed	1916 <i>(includes numbers above)</i>

CUSTODIAL ABSENSES: (in hours)

(From July 1 – September 30)

Administrative Leave	8
Business and Emergency	152
Bereavement	48
Family Sick	216
Leave without Pay	104
Maternity Leave	-0-
Sick	1580
Vacation	3432
Workers Comp	256

IV. Employee Recognition Programs

- This school year, we will be introducing “Top Performer” recognition awards for Custodial, Grounds and Maintenance.

For Custodial, we will have the Building of the Month and the Building of the Year program. This will be conducted each month beginning in September and running through May. The monthly inspection scores done by the managers will determine the Building of the Month. The Building of the Year will be determined at the end of the 2004/2005 school year and this will be based on a combination of both the managers inspection scores and the results of the teacher surveys. There will be two divisions each month; one for elementary schools and other buildings (such as DSAC), and one for secondary schools.



IV. Employee Recognition Programs (Continued)

September 2004 Building of the Month Schools:

Elementary Division:	Ezra Elementary	Inspection score of 93.824%
Secondary Division:	Russell Middle School	Inspection score of 89.645%

Winning schools will receive certificates for their accomplishment as well as a plaque to hang in their schools.

For the Maintenance and Grounds Departments we will be having an Employee of the Quarter and Employee of the Year. The first quarter that employees will be eligible will be October – December 2004. The employee of the year will be determined after the second quarter of 2005 so that this announcement can be made at the same time the Building of the Year announcement is made. There will be a winner selected for both Grounds and Maintenance, and selections will be made on a combination of manager, co-work, administrator and staff input.

V. Goals

- Prepare for the upcoming snow removal season by reviewing snow removal plans, preparing all vehicles and snow blowers, prepare vendors for snow removal at the High schools as well as receive ice melt products.
- Distribute 4th quarter Employee Newsletter in December.
- Plan and prepare for small project work around upcoming break periods.
- Provide input into next summer's major project work.
- Prepare athletic fields and irrigation systems for winter.
- Perform preventative maintenance and prepare all summer grounds equipment for winter storage.
- Continue interviewing and hiring for all open positions.
- Complete concrete repair work at Harvey Oaks, Millard West and Aldrich.
- Continue working on all training and safety programs as well as develop a 'New Employee Orientation' program.
- Work on development of training programs for the Grounds Department.
- Begin planning to improve 'curb appeal' at select sites for the spring.
- Recognize Building of the Month winners and present certificates.
- Continue to monitor the MPS budget.

AGENDA SUMMARY SHEET

AGENDA ITEM: Drug Prevention/Intervention 2003-2004 Summary Report

MEETING DATE: October 11, 2004

DEPARTMENT: Pupil Services

TITLE AND BRIEF DESCRIPTION:

The Drug Prevention/Intervention 2003-2004 Summary Report describes the Safe and Drug-Free Schools Grant and the activities generated from those funds. In addition, the report gives information on drug/alcohol prevention programs and statistics on interventions for the 2003-2004 school year.

ACTION DESIRED: INFORMATION ONLY X

BACKGROUND:

This report is provided to the Board annually to give information on the amount of Safe and Drug-Free School and Communities Grant funds Millard receives and how that money is being used.

OPTIONS AND ALTERNATIVES CONSIDERED: N/A

RECOMMENDATIONS: N/A

STRATEGIC PLAN REFERENCE: N/A

IMPLICATIONS OF ADOPTION OR REJECTION: N/A

TIMELINE: N/A

RESPONSIBLE PERSON(S): Kraig J. Lofquist

SUPERINTENDENT APPROVAL:


(Signature)

BOARD ACTION:

MILLARD PUBLIC SCHOOLS
DRUG PREVENTION/INTERVENTION REPORT
2003-2005

This report reflects activities relating to drug intervention and prevention programs in Millard Public Schools during the 2003-04 school year and proposed activities for the 2004-2005 school year. In the past, the majority of those activities have been funded by the Safe and Drug-Free Schools and Communities Grant, but because of reduction in funds, adjustments must be made in our 2004-2005 program planning.

Safe and Drug Free Schools and Communities Grants

Safe and Drug-Free Schools and Communities Grant funds are received through the Federal government in two-year increments. Below is a summary of the funds that were allocated to Millard Public Schools, and some of the activities funded with these funds.

2002-04 Grant. The district received a two-year Safe and Drug-Free Schools and Communities Grant in the amount of \$62,990 for the 2002-03 and 2003-04 school years. Of that allocation, \$7,900 was taken for other federal programs in the District, which left \$55,000 for Safe and Drug Free programs. There is no longer a high needs portion of the grant which supplemented 40%-50% of the grant dollars in the past years. The district opted to not be a member of the Safe and Drug Free Consortium due to the reduced amount of funds allocated which no longer makes it cost effective to be a member. For the 2003-2004 school year, grant funds provided the following:

Salary for one Community Counselor

PRIDE (Parent Resources and Information on Drug Education) Omaha, Inc. annual dues

2003-05 Grant. The district received a two-year Safe and Drug-Free Schools and Communities Grant in the amount of \$64,700 for the 2003-04 and 2004-05 school years. Of that allocation, \$7,437 was taken for other federal programs in the District. This leaves \$57,263 for Safe and Drug Free programs. For the 2003-2004 school year grant funds provided salaries for the drug club sponsors. For the 2004-2005 school year, grant funds will only provide enough money to cover part of the community counselor's salary. Millard Public Schools decided to begin spending grant funds the first year instead of spending it all in the second year (carryover year) so that the drug grant could eventually be spent during the current year.

Prevention Programs and Activities During 2003/2004

District Committees

Safe and Drug-Free Schools Advisory Committee. This Committee broadened to include a more diverse representation of the District and community members. Monthly meetings were held throughout the 2003-04 school year. The committee spent most of the year doing a needs assessment and researching best practice drug prevention programs.

Safety and Security Committee. This standing committee began during the 1999-00 school year. The committee focuses on revising the District Safety and Security Procedures and building plans and audits. Monthly meetings were held throughout the 2003-2004 school year.

STUDENT INVOLVEMENT

High On Life Week. This event is observed annually in the spring. Millard observed this event the week of March 22-26, 2004. Some elementary schools and secondary schools held activities through these weeks to promote drug awareness.

Red Ribbon Campaign. This national event is observed annually in our district during the month of October. Millard specifically observed this event October 13-16, 2003. All schools in the district participated in the Red Ribbon Campaign determining their own level of involvement. IBM once again provided red ribbons and stickers for all Millard elementary students and staff.

Safe and Drug-Free Youth Clubs. Approximately 1,197 students participated in a safe and drug-free youth club in the District, 301 more students than the previous school year. Approximately 556 elementary students participated in drug-free youth clubs in 14 schools. The number of students in each school club varied depending on the time of day the club meetings were held. Approximately 641 students participated in drug-free youth clubs in all 6 of the middle schools, and no students participated in drug-free youth clubs in our high schools. Each club determined the activities and events they wished to participate in for the school year.

STUDENT SUPPORT GROUPS

Student support groups are offered to each grade level in the District. The following groups were held during the 2003-04 school year:

Elementary School Support Groups. Friendship, Problem Solving, Divorce, Stress Less, Anger Management, Deployed Families, Kindergarten Social Skills, School Success, Lunch Bunches, Decision Making, Self Esteem, Organization, Accountability, New Students, Grief, Study Skills, Conflict Resolution, Safe Club, ADHD, Bullying, Social Skills, Listening and Following Directions, Good Citizen Club, Learning Differences, and Changing Families.

Middle School Support Groups. Anger Management, Stress, Divorce, Friendship, Grief, Jump Start, Conflict Management, Youth to Youth Drug Free, Lunch Bunch, Student Ambassadors, New Student, Anti-Bullying, Anti-Harassment, Careers, Say No to Peer Pressure, Social Skills, Social Interaction, Caring, Changing Families, Healthy Lifestyles, Kids Helping Kids, Peer Mediation, Power of One, Xlite for girls, Student Leadership, Study Skills, HAL, and Goal Setting.

High School Support Groups. Grief, Anxiety, Children of Alcoholics, Substance Abuse, Family Change, Anger Management, Stress Management, Relationships, Young Women of Color, A Better Future Today, Girls – Try Another Way, Boys – Try Another Way, Lifeguides, Pregnancy, and Peer Mediators.

Table 1
Number of Groups and Students Participating in Drug Prevention Support Groups by School for 2003-2004.

SCHOOL	NUMBER OF GROUPS	NUMBER OF STUDENTS
Elementary	181	794
AMS	26	437
BMS	2	18
CMS	36	366
KMS	19	309
NMS	4	85
RMS	2	68
MNHS	3	27
MSHS	16	262
MWHS	4	50
MLC	6	96
TOTAL	299	2512

School Community Intervention Program (SCIP). All of our secondary schools have a SCIP Team trained to assist students who are referred to the Team due to potential alcohol/drug problems that may be interfering with their academic success. The following data represents students referred to the SCIP Teams in the 2003-04 school year:

Table 2
Number of Referrals, Interventions and Agency Evaluations at the Secondary Level for 2003-2004.

SCHOOL	REFERRALS	INTERVENTIONS	EVALUATIONS
Middle Schools	24	19	8
High Schools	173	154	59

STAFF TRAINING/WORKSHOPS

Safeguarding Our Youth - Preventing Tragedies that Impact our Youth (Suicide Prevention): Millard Public Schools held a series of five workshops for MPS personnel, including administrators, K-12 teachers and counselors, nurses, psychologists and social workers, security personnel, and paraprofessionals. Two public informational presentations for community mental health professionals, other area public and parochial school district personnel, parents of MPS students, and members of the general community. These workshops were held in January and March 2004.

Educating our Community on Alcohol and other Drug Issues: Parent/Community Forum held at Millard North High School in September 2003. Chuck Matson (Omaha Police Department) and Susie Dugan (PRIDE Omaha, Inc.) were the facilitators. The presenters provided awareness, information and education regarding risks associated with alcohol and other drug use by our youth.

PARENT PROGRAMS

Families For Prevention VideoTape Program. This is a parent video program that is sent home for elementary parents to view. This Program provides information to parents on the risk of alcohol use and gives parenting principles to address situations at home to prevent drug/alcohol use. The elementary schools (3rd, 4th & 5th grades) participate in distributing these videos during the school year. Parent evaluations of this series have been consistently positive.

School/Community Teams. School/Community Teams are encouraged to have parent representatives on their Teams. These Teams plan programs for parents on topics regarding alcohol, tobacco and other drugs.

Prevention Intervention Activities and Plans for 2004-2005

Community Counselor. The Community Counselor position will be continued for 2004-05 and paid by the Safe and Drug Free Grant. Because of the reduction in grant funds, the Community Counselor duties and activities are being expanded to fill the gap left by the reduction. Previously, the Community Counselor ran the SCIP program, counseled with families and students who are drug involved. The role will be expanded this year to include assisting in implementing a new drug prevention initiative; plan and implement informational meetings with staff, parents and community on various topics of concern regarding safety of our youth; and contacting community agencies related to drug prevention. She will also continue with the SCIP program and work with families of students who are at-risk for use of drugs or alcohol.

Drug Free Youth Clubs. A number of programs that were previously in place will be discontinued because of lack of funding. The Safe and Drug Free Youth Clubs are questionable because of lack of funding.

Drug Prevention Committee. The committee previously called the Safe and Drug Free Schools Advisory Committee has been changed to the Drug Prevention Committee and has broadened its focus to help research, plan, and implement drug/violence prevention strategies. This Committee will also be broadened to include a more diverse representation of the District and our community members and agencies. Monthly meetings are planned for the 2004-05 school year.

The District Drug Prevention Committee is in the process of developing and implementing Strategy 7, Plans 1, 3, 4, and 6. They are presently researching the 40 Developmental Assets through the Search Institute. They will then discuss training needs to meet the objectives. The Drug Prevention Committee is composed of administrators, counselors, community counselors, parents, teachers, social workers, and community agencies. They plan to complete their work in time to implement the program for the 2005-2006 school year.

AGENDA SUMMARY SHEET

AGENDA ITEM: Enrollment Option Report - 2004/2005 School Year

MEETING DATE: October 18, 2004

DEPARTMENT: Pupil Services

TITLE AND BRIEF DESCRIPTION: Enrollment Option Board Report – 2004/2005. This interim report is provided to the Board for the purpose of providing the current numbers of students who have optioned into or out of the District. It also specifies where they are currently attending and their resident district.

ACTION DESIRED: INFORMATION ONLY X APPROVAL _____

BACKGROUND: Under the Nebraska Enrollment Option program, parents may, under certain circumstances, request that their child attend a district other than their resident district. Over the past few years, the District has gained students from this exchange. We continue to process more enrollment option requests each year. The District has a deadline of December 31, 2004, for the 2004/2005 school year. Students may option out of the District all year long.

OPTIONS AND ALTERNATIVES CONSIDERED: N/A

RECOMMENDATIONS: N/A

STRATEGIC PLAN REFERENCE: N/A

IMPLICATIONS OF ADOPTION OR REJECTION: N/A

TIMELINE: N/A

RESPONSIBLE PERSON(S): Kraig Lofquist

SUPERINTENDENT APPROVAL: Keith Lofquist
(Signature)

BOARD ACTION:

**NEBRASKA ENROLLMENT OPTION REPORT – 2004/2005
OCTOBER 2004**

BACKGROUND

The Enrollment Option Program was initiated by Nebraska law starting with the 1990/91 school year. Nebraska law enables any kindergarten through twelfth grade Nebraska student to option into a Nebraska public school district in which the student does not reside, subject to school capacity. The option is only available once to each student prior to graduation unless the student relocates to a different resident school district, the option school district merges with another district, or the option school district is a Class I district.

To option into a school district that the student does not reside in, the student's parents or legal guardian(s) need to submit an application to the Board of Education of the option school district between September 1 and March 15 for enrollment during the following and subsequent school years. Applications submitted after March 15 must be accompanied by a written release from the resident school district. The District's deadline for acceptance of applications is December 31, 2004, for the 2004/05 school year. Students may option out of the District all year long.

Students who relocate in a different school district but who want to continue attending the original school district and who have been enrolled in the original resident school district for the immediately preceding two years are automatically accepted. Applications for current option students who relocate to a different school district but want to continue attending the option school district are also automatically accepted.

**STATEMENT REGARDING ENROLLMENT OPTION CAPACITY STANDARDS
FOR THE 2004/2005 SCHOOL YEAR**

For the 2004/05 school year, the following Millard schools and programs are closed to enrollment option students: Abbott Elementary, Ackerman Elementary, Black Elk Elementary, Neihardt Elementary, Rohwer Elementary, Wheeler Elementary, Millard West High School, the Elementary Montessori programs, the Middle School Montessori Program, Millard Learning Center, TEAM Program, Millard Core Academy program, English as a Second Language programs, and all Special Education programs. Enrollment option students may be accepted into the Montessori and Core programs as space becomes available.

ENROLLMENT OPTION PROGRAM–2004/2005 SCHOOL YEAR

OPTION OUT: As of October 12, 2004, for the 2004/05 school year, a total of 171 Millard resident students submitted applications requesting to attend another public school district. Of those 171 students, 126 students are currently attending another school district, 5 students canceled their option, 24 students withdrew their application, 16 students were denied entrance to the option district. Of those 126 students who are attending another school district, 32 are attending Westside, 22 are attending the Omaha Public Schools, and 36 are attending Ralston Public Schools. The remainder of the students optioned out are attending 6 other school districts. (See Table 1) Sixty (60) elementary students, nine (9) middle school students, and fifty-seven (57) high school students were approved to attend schools outside of the Millard Public Schools district.

Table 1
Students Opting Out of Millard 2004/2005

School Districts	Approved	Canceled	Withdrawals	Denied	Totals
Bellevue	5	1	1		7
Elkhorn	4	1			5
Gretna	2				2
Louisville	2	1			3
OPS	22		4	7	33
Papillion/LaVista	20	1	5		26
Ralston	36		1	2	39
South Sarpy #46	3		4		7
Westside	32	1	9	7	49
Totals	126	5	24	16	171

OPTION IN: For the 2004/2005 school year, 576 students applied for enrollment option into the Millard school district from their resident school districts for the 2004/2005 school year. Of those 576 students, 407 students are currently attending the Millard school district under the Nebraska Enrollment Option program, 12 students canceled, 122 students withdrew their applications before attending, and 34 students were denied either by their resident district or by Millard because of the Capacity Standards for certain schools or programs.

Of these 407 students currently attending Millard Public Schools, 270 reside in the Omaha Public Schools, 45 reside in the Elkhorn school district, 31 reside in the Ralston school district, and 18 students reside in the Gretna school district. The other students come from 14 other school districts. (See Table 2) Two hundred fourteen (214) students have been accepted into the elementary level, 65 students into the middle school level, and 128 into the high school level. Approved options into the district have already increased by 3% since last year.

Table 2
Students Opting Into Millard 2004/2005

School Districts	Approved	Canceled	Withdrawals	Denied	Totals
Ashland/Greenwood	1				1
Bennington	9		3		12
Blair			1		1
Cedar Bluffs				1	1
Elkhorn	45	4	8	3	60
Elmwood/Murdock	1				1
Ft. Calhoun	1				1
Fremont			2		2
Gretna	18		4	1	23
OPS	270	7	86	24	387
Papillion/LaVista	6		5	1	12
Plattsmouth			1		1
Ralston	31	1	9	1	42
South Sarpy #46	3			2	5
Valley	2				2
Wahoo	1				1
Waterloo	9		2		11
Westside	10		2	1	13
Totals	407	12	122	34	576

**TOTAL COUNT OF ENROLLMENT OPTION STUDENTS ATTENDING
MILLARD PUBLIC SCHOOLS – INCLUDING PREVIOUS YEARS**

OPTION IN: Counting this year there are 1,338 students attending the Millard Public School district under the Nebraska Enrollment Option program. Of the 1,338 still enrolled in the Millard school district, 922 students are from the Omaha Public School District, 144 are from the Elkhorn school district, 55 are from the Ralston school district, and 50 are from the Gretna school district. The remainder of the 1,338 students have been from various other districts. (See Table 3)

**Table 3
Total Students Opting Into Millard – including previous years**

School Districts	Number of Students
Ashland/Greenwood	3
Bellevue	2
Bennington	26
Blair	7
District 28	1
Elkhorn	144
Elmwood/Murdock	3
Ft. Calhoun	1
Gretna	50
Louisville	5
OPS	922
Papillion/LaVista	24
Plattsmouth	2
Ralston	55
South Sarpy #46	24
Tekamah-Herman	2
Valley	5
Wahoo	2
Waterloo	32
Weeping Water	1
Weston 103	1
Westside	24
Yutan	2
Totals	1338

OPTION OUT: There are 621 students who reside in Millard that are attending another school district under the Nebraska Enrollment Option program. Two hundred forty-seven (247) students are attending the Westside school district, 140 students are attending the Omaha Public School district, 127 are attending the Ralston school district, and the remainder of the 621 students are attending 10 other school districts. (See Table 4)

Table 4
Total Students Opting Out of Millard - including previous years

School Districts	Number of Students
Bellevue	11
Bennington	11
Elkhorn	22
Gretna	16
Lincoln	1
Louisville	2
OPS	140
Papillion/LaVista	32
Ralston	127
South Sarpy #46	9
Valley	2
Waterloo	1
Westside	247
Totals	621

STATE AID:

The State provides state aid for educating an option student, just as it does for educating a resident student. For the 2004/2005 school year, the state aid needs included approximately \$5347 for each weighted student. Kindergarten students are weighted at .5 FTE, full day Kindergarten through Grade 6 are weighted at 1 FTE, 7th – 8th Grade are weighted at 1.2 FTE, and 9th – 12th are weighted at 1.4 FTE.

AGENDA SUMMARY SHEET

AGENDA ITEM: Norris Montessori, Year 2 Evaluation

Meeting Date: 10/18/04

Department: Planning & Evaluation

Title and Brief Description: This is the second year of the evaluation of the expansion of the Montessori program into Norris elementary. Data are presented on numbers of students, ELO achievement results, and program costs.

Action Desired: Approval ___ Discussion x Information Only ___

Background: The program served preschool, kindergarten, and first grade students in 2003-04. Two ELO assessments are given in first grade, so those results were analyzed, comparing the Norris and Montclair Montessori programs with the districtwide results.

Options/Alternatives Considered: N.A.

Recommendations: The first grade performance in the Norris program compares well with districtwide results and with results from the established program at Montclair. In addition, 39 of the 44 students in kindergarten and 1st are from outside the Norris attendance area, indicating success in achieving the goal of building up student enrollment at Norris.

Strategic Plan Reference: To meet the mission of the district; also, Strategy 2 on building utilization.

Implications of Adoption/Rejection: N.A.

Timeline: Use results for program planning for 2004-05 and years beyond.

Responsible Persons: John Crawford and Sharon Freeman for evaluation; Peggy Brendel for the program.

Superintendent's Signature:



Norris Montessori Mini-Magnet Year 2 Program Evaluation

Introduction and Purpose

As required by board policy and strategic plan parameters, the office of Planning and Evaluation carries out 5-year evaluations of all mini-magnet programs. The 2003-2004 school year was the second year of implementation for the Norris Montessori mini-magnet, and the data in this report come from this school year.

The following, from the Millard Public Schools web site, presents background on the Millard Montessori program.

The Montessori program is an option that provides an environment consistent with Dr. Maria Montessori's philosophy in which children learn through spontaneous and prescribed activities based on developmental needs as they become self-directed.

Program Philosophy

Dr. Maria Montessori believed that the role of education is to create a learning laboratory where the individual is allowed to continue the developmental process, a process begun at conception. This process assists the individual to grow up with a healthy spirit, a strong character and a clear intellect, realizing the interdependence with all of life. The elements of the educational process include the following:

- *Methodology is based on movement, activity and habits of work and order.*
- *The child is guided, moving from simple to complex and concrete to abstract concepts for perceptual and conceptual proficiency.*
- *The child learns through spontaneous and prescribed activities based on developmental needs and individual learning styles.*
- *The child learns to become inner-directed or self-directed rather than "other-directed".*
- *There is intrinsic concern for rhythm, balance, and order, which make the life process possible and provides continuity in nature and the universe.*

Program Overview

- *Each Montessori classroom is multi-aged, except 6th grade. Kindergarten is included in the Montessori pre-primary classrooms for children ages three to six.*
- *The classroom environment is designed to facilitate maximum independent learning and exploration by the child.*
- *The curriculum is interdisciplinary and interactive.*
- *Concepts are taught using materials that encourage exploration, independence and analytical thinking.*
- *Physical Education and music are taught on a daily rotation basis for 20 - 30 minutes, depending on the age of the child.*
- *Drama and art are integrated into the prepared environment.*

Participation

In 2003-2004, the second year of the Norris Montessori program, there was a preschool class, a preprimary (ages 3 to 6, preschool and kindergarten) class, and a first grade class. The preschool class had 22 half-day students. The preprimary class consisted of 9 full-day preschoolers and 20 kindergarten students. The first grade class had 24 students. The preschool, including the preschoolers in the preprimary class, is a self-supporting parent-pay program and will not be discussed in this evaluation. Enrollment counts for 2002-2003 and 2003-2004 are summarized in the following table.

Norris Montessori Enrollment by Year		
Grade	2002-2003	2003-2004
PS	29	31
KG	19	20
1		24

One goal of the Norris Montessori program is to counter declining enrollment by drawing students from outside the Norris attendance area. The table below shows the schools to which the kindergarten and first grade students are assigned, based on their housing areas. Only 5 of the 44 kindergarten and first grade students live in the Norris attendance area.

Assigned School	Count
Ackerman	1
Aldrich	3
Black Elk	1
Bryan	1
Disney	3
Harvey Oaks	1
Hitchcock	2
Holling Heights	4
Neihardt	5
Norris	5
Option Enrollment	7
Rockwell	4
Rohwer	1
Sandoz	3
Wheeler	2
Willowdale	1

Assessment Data

First graders participate in 2 district-wide Essential Learner Outcome assessments: First Grade Language Arts and First Grade Analytical Writing Assessment (AWA). Mastery levels for Norris Montessori students were compared to those of Montclair Montessori students and to

all non-Montessori students districtwide. The percent of students mastering both assessments are shown in the tables below:

1st Grade Lang Arts 2003-2004		
	Mastered ELO	
Group	No	Yes
Norris Montessori	4.17%	95.83%
Montclair Montessori	2.38%	97.62%
District Non-Montessori	9.09%	90.91%

1st Grade AWA 2003-2004		
	Mastered ELO	
Group	No	Yes
Norris Montessori	4.35%	95.65%
Montclair Montessori	4.76%	95.24%
District Non-Montessori	4.05%	95.95%

Mastery levels for the Norris Montessori students were comparable to those of the Montclair Montessori students and to those of non-Montessori Millard students. The small differences in percent mastery between the three student groups were not statistically significant.

Costs

The preprimary class, with 9 preschoolers and 20 kindergartners, had one teacher and two full-time paraprofessionals. The certified teacher was paid from the general fund. The paraprofessionals, who also provided before- and after-school care, were paid from parent-pay preschool and parent-pay Kids' Network funds. To estimate teacher costs, Norris Montessori class sizes were compared to Norris traditional classes and to district average class sizes. Class size comparisons based on September 2003 enrollment data are shown in the following table.

Class Size	Kindergarten	1st Grade
Norris Montessori	20.0	24.0
Norris Traditional	21.5	17.5
District Average	21.0	20.1

The initial cost to set up a Montessori classroom includes the cost of a set of Montessori materials for each classroom. Purchasing the materials for the new first grade classroom for 2003-2004 cost about \$14,000. A new first/second grade classroom was added for 2004-2005; purchasing Montessori materials for that classroom cost about \$14,700.

Summary and Conclusions

The Norris Montessori mini-magnet completed its second year in 2003-2004 with one preschool class, one preprimary class, and one first grade class. The plan is that one grade will be added each year, until the program spans preschool through fifth grade.

The goal of drawing students to Norris from outside the Norris attendance area was realized in 2003-2004, with only 5 of 44 kindergartners and first graders living in the Norris attendance area. Eighteen of the 44 students came from more crowded western Millard elementary schools or from outside the district.

Certified teacher costs for the Norris Montessori program were comparable to building and district kindergarten and first grade teacher costs, as estimated by class size. There will be classroom startup costs of approximately \$15,000 for each of the next 4 years as the program expands to grades 2 through 5.

The 2003-2004 school year was the first opportunity for Norris Montessori assessment data to be obtained and compared to other groups. Percent mastery levels on the district-wide Essential Learner Outcome assessments for Norris Montessori first graders were comparable to those of first graders in the more established Montclair Montessori program and to first graders district-wide.

AGENDA SUMMARY SHEET

AGENDA ITEM: Elementary and Middle School Building Utilization

Meeting Date: 10/18/04

Department: Planning and Evaluation

Title and Brief Description: This report addresses building utilization in schools which could be described as below capacity, based on our commonly-used planning figures for capacity (290 for a 2-unit elementary, 425 for a 3-unit elementary, 575 for a 4-unit elementary and 750 for a middle school).

Action Desired: Approval ___ Discussion x Information Only ___

Background: A 5-question email survey was sent to principals of selected elementary schools. For North Middle, the period-by-period schedule was examined to determine room use. Results are attached to this summary sheet.

Options/Alternatives Considered: N.A.


Recommendations: Even though a number of buildings in the east and northern part of the district have enrollments below the theoretical capacity figures, utilization data show that nearly all rooms are in use, and mostly are being used for instructional purposes, for all or part of the day. Self-contained special education, pre-school instruction, English Language Learner programs, and offices for district personnel comprise the many uses that space is utilized for in the district. At the elementary level, there are only 3 rooms that are not being used; at North Middle, only 1 room is not used at all, for the whole day (14 are used on a part-time basis, and 2 are computer lab checkout rooms). The "bottom line" is that, while it would be possible to increase enrollment to a degree in the surveyed buildings, we have very few rooms, districtwide, that are sitting idle.

Strategic Plan Reference: Strategy #2

Implications of Adoption/Rejection: N.A.

Timeline: Continue monitoring utilization and enrollment numbers.

Responsible Persons: John Crawford & building principals

Superintendent's Signature: 

Building Utilization

Elementary Survey Results

1. # of rooms that are not used for any instructional purposes, at all, all day.

Aldrich	2
Bryan	0
Cody	0
Cottonwood	0
Disney	1 for study center
Harvey Oaks	1 - used for large group activities
Hitchcock	1
Holling Heights	1 (used as a group activity room)
Montclair	0
Morton	0
Norris	0
Rockwell	0
Sandoz	2 (1 for counselor 3 days/week; 1 for storage & equipment)
Willowdale	0

2. # of rooms that are in use, but not for instructional purposes - for example, housing of district specialists as an office

Aldrich	0
Bryan	0
Cody	0
Cottonwood	2 (used by MEPs)
Disney	0
Harvey Oaks	1 - ECSE Birth to Three
Hitchcock	1
Holling Heights	0
Montclair	0
Morton	0
Norris	0
Rockwell	0
Sandoz	0
Willowdale	1

3. # of rooms that are being used for preschool education, whether parent pay or other.

Aldrich	0
Bryan	1
Cody	5 (4 for SPED, 1 for Early Start)
Cottonwood	0
Disney	1
Harvey Oaks	0
Hitchcock	0
Holling Heights	1
Montclair	6 - used for preschool (2 SPED and 4 Montessori)
Morton	1
Norris	3
Rockwell	1 portable classroom
Sandoz	4 (preschool SPED)
Willowdale	0

4. # of rooms that are in use for district programs, like self-contained SPED or ESL.

Aldrich	0
Bryan	0
Cody	2 (SPED)
Cottonwood	0
Disney	2 for self-contained SPED
Harvey Oaks	1 - ELL
Hitchcock	3
Holling Heights	1 used for ELL
Montclair	1 full-time ESL teacher works out of an office
Morton	2 for multi-cat SPED
Norris	2
Rockwell	2.5 for SPED; .5 for math tutoring (reteaching)
Sandoz	0
Willowdale	1 conference room

5. # of rooms that are not being used for any purpose, not for class space or offices (room sitting empty)

Aldrich	2 (same rooms as in Question #1)
Bryan	0
Cody	0
Cottonwood	0
Disney	0
Harvey Oaks	0
Hitchcock	1 - already counted in #1.
Holling Heights	0
Montclair	0
Morton	0
Norris	0
Rockwell	0
Sandoz	0
Willowdale	0

Additional Comments:

Montclair - The community center gym and even the tunnel are used for certain activities.
The conference room has been converted to the music room for .5 music/PE teacher.

North Middle Results

Used fulltime (6-8 periods per day)	37
Used part-time (1-5 periods per day)	14
Not used	1
Computer lab - Used on a checkout basis	<u>2</u>
	54 total

53 of 54 rooms used for instruction (98.1%)

37 of 54 rooms used fulltime (68.5%)

AGENDA SUMMARY SHEET


AGENDA ITEM: Personnel Report
MEETING DATE: October 18, 2004
DEPARTMENT: Human Resources
TITLE AND BRIEF DESCRIPTION: Human Resources Personnel Report 2004-2005
ACTION DESIRED: Information Only

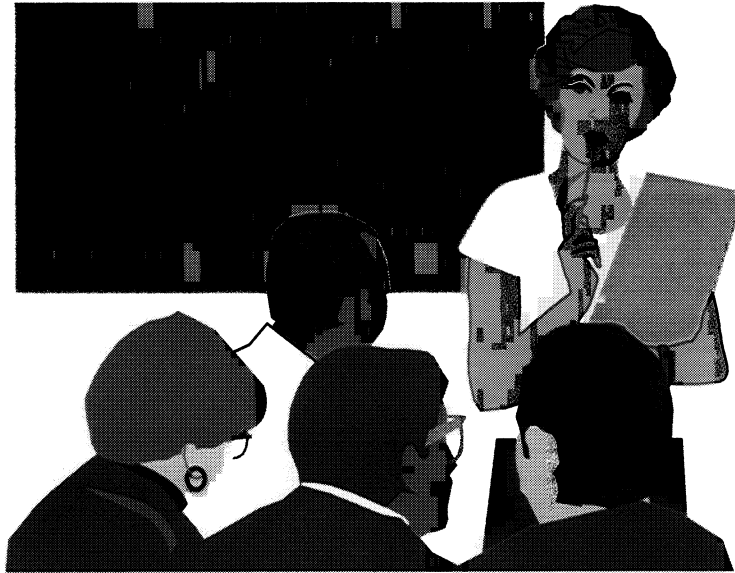
BACKGROUND: The annual Personnel Report contains information regarding the District's staffing levels, classroom enrollment averages, teacher preparation, experience, and student teacher internships. Report highlights include:

- This year sixty-two percent (62%) of our certified staff hold advanced degrees. This is up from 58% last year and from 57% in '02-'03.
- The average teacher has 15.9 years of experience in education up from 15.7 in '03-'04 and from 15.4 years in '02-'03. The average teacher has 11.9 years experience in Millard compared with 11.6 years and 11.4 years in '03-'04 & '02-'03 respectively.
- Supply and demand for candidates varies from year to year. The District continues to receive limited applications in the areas of foreign language, special education, family/consumer science, industrial technology, math, and science.
- A historical look at personnel distribution and ratios between staff positions is provided along with graphs to illustrate trends since 1976.
- At the Board request, we have made information regarding staff age averages and the potential number of retirees within the next 5 years a regular part of the HR report. In addition, we have included a report on the retention percentage of teachers hired over the past 5 years.
- The information provided is a "snapshot" of information that can change from day-to-day and year-to-year. As a result, staff changes reflect the difference in the "snapshot" from 10/03 to 10/04.

PERSON(S) RESPONSIBLE: George Conrad, Steve Moore, & Jeanine Beaudin

ASSISTANT SUPERINTENDENT'S APPROVAL: _____

SUPERINTENDENT'S APPROVAL: 



Personnel Report

2004-05

Personnel Distribution

Full-time Equivalency

Employee Class	Staff F.T.E. '04-'05	Staff F.T.E. '03-'04	F.T.E. Change
Administrators	82.00	79.00	3.00
Teachers	1476.11	1459.94	16.17
School Nurses	13.10	13.10	0.00
Professional Technical Salaried	41.80	40.80	1.00
Professional Technical Hourly	149.05	148.52	0.53
Educational Paraprofessionals	283.83	295.94	-12.11
Custodial/Maintenance	173.06	166.88	6.18
Food Service	124.94	118.50	6.44
Totals	2343.89	2322.68	21.21

Employee Count

Employee Class	Staff Count '04-'05	Staff Count '03-'04	# Change
Administrators	82	79	3.00
Teachers	1521	1505	16.00
School Nurses	14	14	0.00
Professional Technical Salaried	43	40	3.00
Professional Technical Hourly	161	168	-7.00
Educational Paraprofessionals	378	380	-2.00
Custodial/Maintenance	178	173	5.00
Food Service	165	160	5.00
Totals	2542	2519	23.00

Date: 10/1/04

Administrator Positions

Class	Title	Filled FTE
A010	SUPERINTENDENT	1.00
A020	ASSOC SUPT GENERAL ADMIN	1.00
A030	ASSOC SUPT EDUC SERV	1.00
A060	ASST SUPT HUMAN RESOURCES	1.00
A100	ASST SUPT TECHNOLOGY	1.00
A110	EXEC DIR PLANNING & EVAL	1.00
A200	DIR EMPLOYEE RELATIONS	1.00
A210	DIR PERSONNEL	1.00
A220	DIR ADMIN AFFAIRS	1.00
A230	DIR COMMUNICATIONS	1.00
A240	DIR PUPIL SERVICES	1.00
A250	DIR STAFF DEVELOPMENT	1.00
A260	DIR ELEM & EARLY CHILD ED	1.00
A270	DIR SECONDARY ED	1.00
A280	DIR SPED	1.00
A320	ADM SPEC PROG& COMPLIANCE	1.00
A330	COORD SPECIAL PROJECTS	1.00
A340	COORD K-5 SPED PROG	1.00
A350	COORD 6-12 SPED PROG	1.00
A354	COORD SPED RELSRV&YNGADLT	1.00
A360	COORD PRE-SCHOOL SPED	1.00
A401	ELEM PRINCIPAL	22.00
A402	MDL SCH PRINCIPAL	6.00
A403	HS PRINCIPAL	3.00
A421	ELEM ASST PRINCIPAL	4.00
A422	MDL SCH ASST PRINCIPAL	10.00
A423	HS ASST PRINCIPAL	12.00
A443	HS ACTIVITY DIRECTOR	3.00
A463	MLC PRINCIPAL	1.00
TOTAL		82.00

Date: 10/1/04

Teacher Positions

Class	Title	Filled FTE
C001	ADMIN INTERN	1.00
C011	MONTESSORI PRESCHOOL TCHR	3.00
C051	PRESCHOOL TEACHER	2.30
C091	KINDERGARTEN TEACHER	67.00
C111	GRADE 1 TEACHER	66.00
C121	GRADE 2 TEACHER	66.00
C131	GRADE 3 TEACHER	61.00
C141	GRADE 4 TEACHER	61.00
C151	GRADE 5 TEACHER	60.00
C162	GRADE 6 TEACHER	60.00
C241	GRADE 2-3 TEACHER	1.00
C281	GRADE 4-5 TEACHER	1.00
C301	CORE TEACHER	12.00
C311	MONTESSORI TEACHER	15.00
C312	MONTESSORI TEACHER	3.00
C321	ART TEACHER	1.50
C322	ART TEACHER	11.00
C323	ART TEACHER	12.00
C333	BUSINESS TEACHER	19.00
C352	LANGUAGE ARTS TEACHER	28.10
C353	LANGUAGE ARTS TEACHER	61.59
C362	READING TEACHER	8.50
C363	READING TEACHER	2.00
C382	FOREIGN LANGUAGE TEACHER	15.55
C383	FOREIGN LANGUAGE TEACHER	37.49
C412	FAMILY CONSUMER SCI TCHR	14.00
C413	FAMILY CONSUMER SCI TCHR	14.50
C432	INDUSTRIAL TECH TEACHER	11.00
C433	INDUSTRIAL TECH TEACHER	16.66
C452	COMPUTER TEACHER	11.00
C453	COMPUTER TEACHER	0.80
C462	MATH TEACHER	27.20
C463	MATH TEACHER	50.70
C472	SCIENCE TEACHER	27.70
C473	SCIENCE TEACHER	46.00
C492	SOCIAL STUDIES TEACHER	26.95
C493	SOCIAL STUDIES TEACHER	49.16

Date: 10/1/04

Teacher Positions

Class	Title	Filled FTE
C513	NEW FRONTIER TEACHER	4.00
C531	VOCAL MUSIC TEACHER	22.90
C532	VOCAL MUSIC TEACHER	7.72
C533	VOCAL MUSIC TEACHER	3.00
C54I	INSTR MUSIC TEACHER	15.00
C55I	ORCHESTRA TEACHER	7.00
C572	HEALTH TEACHER	3.75
C591	PHYSICAL ED TEACHER	23.25
C592	PHYSICAL ED TEACHER	14.25
C593	PHYSICAL ED TEACHER	19.59
C611	ELEM COUNSELOR	11.00
C612	MDL SCH COUNSELOR	16.05
C613	HIGH SCH COUNSELOR	19.00
C620	MEDIA SPECIALIST	1.00
C621	MEDIA SPECIALIST	20.27
C622	MEDIA SPECIALIST	6.50
C623	MEDIA SPECIALIST	6.00
C631	READ TEACHER	17.22
C641	EARLY LIT INT (ELI) TCHR	11.70
C652	LEARNING CTR TEACHER	3.00
C653	LEARNING CTR TEACHER	3.00
C66I	ELL TEACHER	8.50
C670	CHAPTER 1 PRESCHOOL TCHR	4.50
C671	CHAPTER 1 TEACHER	7.00
C682	HIGH ABILITY LRNER TCH	3.00
C692	RETEACHING TEACHER	0.50
C693	RETEACHING TEACHER	1.50
C710	MEP TECH FACILITATOR	2.00
C711	TECHNOLOGY LEADER	1.50
C712	TECHNOLOGY LEADER	0.50
C721	INSTR FACILITATOR	7.71
C733	INSTRUCTIONAL DEPT HEAD	1.00
C741	MEP FACILITATOR	5.00
C743	MEP FACILITATOR	5.00
C751	CADRE I ASSOCIATE	2.00
C753	CADRE 1 ASSOCIATE	1.00
C770	MEA PRESIDENT	1.00

Date: 10/1/04

Teacher Positions

Class	Title	Filled FTE
C803	SPED SLP DEPT HEAD	1.00
C811	SPED PROGRAM FACILITATOR	2.00
C823	SPED ADAPTIVE PE TEACHER	1.00
C831	SPED RESOURCE TEACHER	32.50
C832	SPED RESOURCE TEACHER	27.50
C833	SPED RESOURCE TEACHER	26.50
C841	MULTI CAT SPED TCHR ELM	11.50
C842	MULTI CAT SPED TCHR MS	2.00
C843	MULTI CAT SPED TCHR HS	3.00
C851	SPED MH TEACHER	4.00
C852	SPED MH TEACHER	4.00
C853	SPED MH TEACHER	7.00
C861	SPED BD TEACHER	4.00
C862	SPED BD TEACHER	3.00
C873	SPED VOC SPEC NEEDS TCHR	2.00
C883	SPED MLC TEACHER	4.00
C891	AUDIOLOGIST	1.00
C901	SPEECH PATHOLOGIST	45.00
C913	SPED VISION IMPAIRED TCHR	3.00
C922	SPED BEHAVIOR SPECIALIST	3.00
C931	SPED INFANT TEACHER	3.00
C941	SPED PRESCHOOL TEACHER	9.50
C952	SPED HOMEBOUND TCHR MS	1.00
C961	EARLY CHLDHD LITERACY TCH	1.00
C971	SCHOOL PSYCHOLOGIST	16.00
TOTAL		1,476.11

Date: 10/1/04

School Nurse Positions

Class	Title	Filled FTE
E100	NURSE DEPT. HEAD	0.30
E20I	SCHOOL NURSE	12.80
TOTAL		13.10

Date: 10/1/04

Professional Technical Salaried Positions

Class	Title	Filled FTE
G110	HUMAN RESOURCE RECRUITER	1.00
G210	RESEARCH ASSOCIATE	2.00
G310	GRANT/VOLUNTEER COORD	1.00
G321	FAMILY SPECIALIST	1.00
G333	COMMUNITY COUNSELOR	2.00
G342	SCHOOL SOCIAL WORKER	1.00
G343	SCHOOL SOCIAL WORKER	1.00
G351	OCCUPATIONAL/PHYSICAL TPY	5.00
G353	OCCUPATIONAL/PHYSICAL TPY	4.00
G401	SYSTEMS ANALYST	1.00
G411	DIST INSTR TECH SPEC	1.00
G421	NETWORK SUPPORT SPEC	4.00
G431	TECHNOLOGY FACILITATOR 1A	1.00
G441	TECHNOLOGY FACILITATOR 2A	2.00
G443	TECHNOLOGY FACILITATOR 2A	3.00
G450	TELECOMMUNICATIONS SPEC	1.00
G483	FOOD SERV TECH SPEC	1.00
G500	ACCOUNTING MANAGER	1.00
G510	INTERNAL AUDITOR/SP PROJ	0.80
G520	DISTRICT ACCOUNTANT	1.00
G600	GENERAL MANAGER SSC	1.00
G610	WAREHOUSE MANAGER	1.00
G620	PURCHASING AGENT	1.00
G630	TRANSPORTATION MANAGER	1.00
G640	PROJECT MANAGER	1.00
G810	FOOD SERVICE SUPERVISOR	1.00
G820	FOOD SERV NUTRITION SUPV	1.00
TOTAL		41.80

Date: 10/1/04

Professional Technical Hourly Positions

Class	Title	Filled FTE
J010	EX SEC TO SUPERINTENDENT	1.00
J020	ADMIN AFFAIRS SECRETARY	1.00
J030	COMMUNICATIONS SECRETARY	1.00
J110	HR SPECIALIST CERT STAFF	1.00
J120	HR SPEC CLASSIFIED STAFF	1.00
J130	EMPLOYEE RELATIONS SPEC	1.00
J140	HR RECORDS SPECIALIST	1.00
J150	RECEPTIONIST	1.00
J160	HR SPEC SUB TEACHERS	1.00
J200	RESEARCH ASSISTANT	0.10
J210	RESEARCH SECRETARY	1.00
J220	STUDENT RECORDS SECRETARY	1.00
J230	CENSUS ASSISTANT 10 MO	1.00
J240	SECRETARY DIR PUPIL SERV	1.00
J250	SCHOOL PSYC SECRETARY	1.00
J260	PUPIL SERVICES SECRETARY	2.00
J300	EXEC SEC ASSOC SUPT EDSRV	1.00
J310	SECRETARY TO DIR STAFFDEV	1.00
J320	SECRETARY TO DIR ELED	1.00
J330	TITLE I/ECE SECRETARY	1.00
J340	ED SERV PROG SECRETARY	1.00
J350	SECRETARY TO DIR SECED	1.00
J360	SECRETARY TO DIR SPED	1.00
J370	SPED SECRETARY I	1.50
J380	SPED PRE-SCH SECRETARY I	1.00
J400	SCTRY-ASST SUPT TECHNOLGY	1.00
J410	TECH HELP DESK SPECIALIST	1.00
J500	EXEC SEC ASSOC SUPT GENAD	1.00
J510	ACCOUNTING SPECIALIST	1.00
J520	PAYROLL SPECIALIST	2.00
J540	ACCTS PAYABLE ASSISTANT	2.00
J560	DUPLICATION CLERK	1.63
J600	SUPPORT SERV SECRETARY II	1.00
J610	MAINTENANCE SECRETARY	1.50
J620	WAREHOUSE/MEDIA SECRETARY	2.00
J630	CATALOGER 12MO	1.00
J640	MEDIA-SSC 10MO SECRETARY	1.00

Date: 10/1/04

Professional Technical Hourly Positions

Class	Title	Filled FTE
J713	HS SECURITY GUARD	11.88
J723	HS OUTSIDE SECURITY GUARD	3.00
J820	FOOD SERV 10MO SECRETARY	0.88
J830	SPED VAN DRIVER	2.63
J840	SPED PRESCHOOL VAN DRIVER	11.81
J850	TRANSPORTATION SECRETARY	0.63
J902	SECRETARY 12MO MDL SCH	6.00
J903	SECRETARY 12 MO HIGH SCH	7.00
J913	HS ACCOUNTING CLERK	3.00
J921	ELEM SECRETARY 10 MO	22.00
J922	MDL SCH SECRETARY 10 MO	12.00
J923	HS SECRETARY 10 MO	23.00
J933	HS SWIM SUPERVISOR	0.26
J943	HS ACCOMPANIST	1.25
J982	TAP INTERN	2.00
TOTAL		149.05

Date: 10/1/04

Educational Para-Professional Positions

Class	Title	Filled FTE
K101	PRESCHOOL ED PARA	5.59
K111	PRESCH MONTESSORI ED PARA	7.46
K121	MONTESSORI CHILDCARE	5.14
K201	GENERAL ED PARA	79.38
K202	GENERAL ED PARA	21.74
K203	GENERAL ED PARA	14.75
K211	ELI ED PARA	3.00
K241	RETEACHING PARA	4.57
K242	RETEACHING PARA	1.00
K301	PRESCHOOL SPED PARA	13.66
K311	RESOURCE SPED PARA	25.45
K312	RESOURCE SPED PARA	21.66
K313	RESOURCE SPED PARA	9.63
K321	MULTI-CAT SPED PARA	11.38
K322	MULTI-CAT SPED PARA	2.94
K323	MULTI-CAT SPED PARA	1.75
K341	BD SPED PARA	6.50
K342	BD SPED PARA	8.13
K343	BD SPED PARA	0.81
K351	MH SPED PARA	7.31
K352	MH SPED PARA	11.25
K353	MH SPED PARA	12.53
K362	VI SPED ED PARA	0.81
K373	YOUNG ADULT PARA	4.06
K501	KIDS NETWORK PARA	3.33
TOTAL		283.83

Date: 10/1/04

Custodial / Maintenance Positions

Class	Title	Filled FTE
M010	CUSTODIAN SPEC PROJECTS	1.00
M023	CUSTODIAN I DEPT HEAD HS	4.00
M031	DAY CUSTODIAN II	22.00
M040	CUSTODIAN I	1.00
M042	DAY CUSTODIAN I MS	7.00
M043	DAY CUSTODIAN I HS	8.00
M050	NIGHT CUSTODIAN I	1.00
M051	NIGHT CUSTODIAN I ELEM	20.00
M052	NIGHT CUSTODIAN I MS	14.00
M053	NIGHT CUSTODIAN I HS	21.00
M071	CUSTODIAN 10-MONTH ELEM	8.69
M072	CUSTODIAN 10-MONTH MS	6.00
M073	CUSTODIAN 10-MONTH HS	9.25
M080	PT CUSTODIAN 12-MO	0.50
M090	PT DELIVERY DRIVER	0.63
M110	DELIVERY DRIVER	3.00
M120	WAREHOUSE ASSISTANT	1.00
M310	DISTRICT GROUNDS LEADER	2.00
M320	DIST GROUNDS ASSISTANT	10.00
M333	GROUNDS ASST 10-MONTH HS	3.00
M400	AUTO MECHANIC	1.00
M410	MAINTENANCE MECHANIC	1.00
M510	CHIEF ENGINEER	1.00
M520	MECHANICAL TECHNICIAN	3.00
M543	SR HI DAY ENGINEER	3.00
M553	SR HI NIGHT ENGINEER	3.00
M560	PREV MAINTENANCE ENGINEER	4.00
M572	MS DAY ENGINEER/CUST III	5.00
M582	CMS DAY ENGINEER/CUST IV	1.00
M592	CUSTODIAN ENGINEER	1.00
M600	CARPENTER	4.00
M610	CARPENTER ASSISTANT	1.00
M700	PAINTER 1	1.00
M701	PAINTER 2	1.00
TOTAL		173.06

Date: 10/1/04

Food Service Positions

Class	Title	Filled FTE
P101	FOOD SERVICE MANAGER	19.06
P102	FOOD SERVICE MANAGER	5.63
P103	FOOD SERVICE MANAGER	3.00
P201	FOOD SERVICE	19.44
P202	FOOD SERVICE	38.44
P203	FOOD SERVICE	31.75
P213	FOOD SERVICE CSTORE	7.63
TOTAL		124.94

Date: 10/1/04

Staffing Substitutes

Dept	Department Title	Empl No
SUB CUST	SUB CUSTODIAN	19
SUB TCH	SUBSTITUTE TEACHER	426
SUB HRLY	SUBSTITUTES HOURLY	96
TOTAL		541

Elementary Regular Classroom Average

	Sections	Students		03-04	02-03	01-02	00-01	99-00	98-99	97-98
Abbott	20	439	22.0	22.0	21.9	23.0	22.3	24.4	23.6	23.1
Ackerman	26	616	23.7	22.7	23.4	22.7	22.3	21.9	22.3	23.0
Aldrich	16	355	22.2	21.9	21.6	19.7	20.2	22.0	21.9	22.6
Black Elk	27	579	21.4	22.2	21.5	22.3	21.0	21.9	22.5	21.8
Bryan	18	356	19.8	20.7	19.3	18.7	21.7	20.7	22.0	21.5
Cather	20	434	21.7	21.4	21.4	19.6	19.0	20.5	21.2	21.1
Cody	12	190	15.8	16.8	15.8	20.0	18.0	16.9	17.1	18.7
Cottonwood	16	354	22.1	21.0	20.5	20.4	20.6	21.4	21.7	21.9
Disney	14	292	20.9	19.6	18.3	19.3	19.5	20.4	20.3	21.8
Harvey Oaks	12	257	21.4	21.1	20.7	19.0	20.5	19.5	20.3	21.1
Hitchcock	11	211	19.2	17.5	18.2	19.3	19.7	19.3	19.8	20.3
Holling Heights	16	332	20.8	20.0	18.3	20.3	21.3	19.5	21.5	21.2
Ezra Millard	19	432	22.7	21.4	20.5	21.2	22.2	21.6	21.6	22.4
Montclair	24	524	21.8	21.7	21.5	20.5	20.6	22.8	23.0	22.6
Morton	16	336	21.0	20.1	20.9	21.1	21.1	20.3	23.5	22.7
Neihardt	26	581	22.3	21.0	22.5	21.6	21.8	21.9	22.6	21.7
Norris	15	295	19.7	20.4	18.5	20.8	21.9	19.0	20.6	21.9
Rockwell	15	304	20.3	19.4	18.6	18.2	20.3	18.1	19.9	21.9
Rohwer	28	611	21.8	22.6	21.2	22.1	21.1	16.2		
Sandoz	14	286	20.4	21.8	19.3	20.1	20.8	19.6	21.6	21.4
Wheeler	28	590	21.1	23.5	21.6	19.9	20.9	20.5		
Willowdale	18	398	22.1	22.1	20.7	21.7	21.4	22.0	22.4	23.5
Average	411	8772	21.3	21.2	20.6	20.6	20.9	20.7	21.7	21.9

Secondary Classroom Averages by Subject Area

2004-2005

	<u>North</u>	<u>South</u>	<u>West</u>	<u>AMS</u>	<u>BMS</u>	<u>CMS</u>	<u>KMS</u>	<u>NMS</u>	<u>RMS</u>
Grade 6	-	-	-	24.3	24.2	22.3	25.9	23.5	23.7
Art	20.6	21.8	23.8	19.8	24.4	16.1	21.9	21.3	16.3
Family Consumer Science	24.8	21.9	23.5	16.9	15.4	16.6	18.9	22.4	16.3
Industrial Technology	16.9	18.4	17.0	16.1	27.6	14.7	21.9	21.5	16.3
P.E.	26.3	24.2	24.9	23.6	23.4	32.8	28.7	25.1	32.7
Health	-	-	-	30.5	21.9	32.5	21.7	24.7	35.2
Business	21.7	18.4	23.4	-	-	-	-	-	-
Vocal Music	23.1	48.6	29.2	37.6	26.6	25.6	25.2	22.8	25.2
Instr. Music	48.0	65.5	17.6	22.7	24.7	30.0	32.1	33.6	38.0
Reading	13.5	18.8	-	23.3	24.9	21.2	19.1	22.4	25.6
Computers	13.4	10.3	17.0	18.0	14.2	15.4	20.8	18.6	16.3
Math	22.8	22.5	24.0	23.2	23.1	22.0	22.3	19.7	24.9
English	23.5	21.8	22.3	23.5	23.1	21.3	22.3	19.5	24.9
Science	22.7	20.5	23.6	25.1	23.7	21.7	23.1	20.1	24.9
Social Studies	24.9	23.6	25.5	24.8	23.3	22.4	23.1	20.1	24.9
Foreign Language	20.1	22.6	21.4	14.1	16.8	22.1	25.0	13.2	18.5

2003-2004

	<u>North</u>	<u>South</u>	<u>West</u>	<u>AMS</u>	<u>BMS</u>	<u>CMS</u>	<u>KMS</u>	<u>NMS</u>	<u>RMS</u>
Grade 6	-	-	-	27.4	22.3	24.0	22.3	22.6	25.1
Art	20.8	22.3	25.1	19.0	20.8	16.7	20.8	16.3	16.5
Family Consumer Science	24.3	21.2	24.4	18.0	20.7	17.4	20.6	16.4	15.7
Industrial Technology	18.6	14.3	17.2	17.1	24.2	14.6	20.7	13.3	16.4
P.E.	25.8	22.0	24.4	23.9	24.0	38.0	26.5	24.6	32.6
Health/KnowYrself	-	-	-	22.1	20.0	35.4	19.4	17.7	21.8
Business	22.8	16.3	23.1	-	-	-	-	-	-
Vocal Music	33.7	50.5	50.8	37.4	25.0	35.3	28.4	25.2	32.5
Instr. Music	78.5	65.8	54.0	24.7	27.8	32.0	27.6	26.3	32.8
Reading	8.8	11.4	13.7	22.4	22.9	21.0	19.7	22.3	-
Computers	-	-	-	18.8	20.7	16.0	16.1	22.0	17.7
Math	21.4	20.6	22.2	21.2	24.2	21.8	21.2	22.0	22.7
English	22.5	22.3	23.0	20.6	23.9	21.0	21.2	21.5	21.1
Science	22.9	21.4	23.7	22.2	24.7	22.2	22.1	22.4	22.7
Social Studies	23.9	22.8	23.6	23.0	24.7	23.1	22.1	22.0	23.7
Foreign Language	21.5	22.8	21.4	14.9	13.4	21.3	22.2	17.5	22.0

Date: 10/1/04

Certificated Staff Educ Work Experience by School

Employee Loc. Building Name	Average Total Years	Average Millard Years
ABBOTT ELEM	18.0	13.6
ACKERMAN ELEM	14.2	11.6
ALDRICH ELEM	14.3	9.3
ANDERSEN MIDDLE SCH	16.1	12.3
BEADLE MIDDLE SCH	11.7	7.9
BLACK ELK ELEM	14.7	11.3
BRYAN ELEM	12.5	9.8
CATHER ELEM	18.8	12.8
CENTRAL MIDDLE SCH	17.3	13.7
CODY ELEM	16.5	13.5
COTTONWOOD ELEM	20.1	16.4
CSMI-TECH/PSYC/MEP	17.8	14.7
DISNEY ELEM	14.7	12.5
DON STROH ADMIN CTR	25.3	13.3
ECHO HILLS	5.5	4.0
EZRA MILLARD ELEM	13.3	8.7
HARVEY OAKS ELEM	13.8	9.5
HITCHCOCK ELEM	14.2	9.6
HOLLING HEIGHTS ELEM	18.9	15.6
KIEWIT MIDDLE SCH	15.5	12.1
MIDSCH ALT PRG CMS-A	18.7	6.7
MILLARD LRN CNTR	16.1	10.2
MONTCLAIR ELEM	16.2	10.9
MORTON ELEM	17.0	13.5
NEIHARDT ELEM	15.6	12.6
NORRIS ELEM	14.0	11.2
NORTH HIGH	17.2	12.7
NORTH MIDDLE SCH	17.7	14.4
ROCKWELL ELEM	14.9	10.8
ROHWER ELEM	9.3	6.5
RUSSELL MIDDLE SCH	18.1	12.3
SANDOZ ELEM	15.0	12.1
SOUTH HIGH	16.2	12.6
SPED CMS-ANNEX	20.3	15.1
SUPPORT SERVICES CTR	19.6	14.6
WEST HIGH	15.4	10.9
WHEELER ELEM	11.4	8.5
WILLOWDALE ELEM	16.2	12.1
YNG ADULT PRG CMS-A	21.2	12.3
	15.9	11.9

Date: 10/1/04

Certificated Staff Highest Degree by School

Employee Loc. Building Name	RN	BSN	BA	MA	EDS	DR	Total
ABBOTT ELEM			13	15	2		30
ACKERMAN ELEM	1		25	19			45
ALDRICH ELEM			7	15	1		23
ANDERSEN MIDDLE SCH		1	26	36	1		64
BEADLE MIDDLE SCH	1		22	33			56
BLACK ELK ELEM		1	16	20			37
BRYAN ELEM	1		12	16		1	30
CATHER ELEM			16	11		1	28
CENTRAL MIDDLE SCH		1	26	41		2	70
CODY ELEM			12	17		1	30
COTTONWOOD ELEM			6	24			30
CSMI-TECH/PSYC/MEP				11	11	2	24
DISNEY ELEM	1		14	14	1		30
DON STROH ADMIN CTR				5	4	10	19
ECHO HILLS			1				1
EZRA MILLARD ELEM			10	20		1	31
HARVEY OAKS ELEM		1	9	15			25
HITCHCOCK ELEM			12	10			22
HOLLING HEIGHTS ELEM			14	15		1	30
KIEWIT MIDDLE SCH	1		30	44	3		78
MIDSCH ALT PRG CMS-A				3			3
MILLARD LRN CNTR			3	5			8
MONTCLAIR ELEM		1	18	25			44
MORTON ELEM			15	13	1		29
NEIHARDT ELEM			18	21			39
NORRIS ELEM		1	13	16	1		31
NORTH HIGH	1		54	105	1	1	162
NORTH MIDDLE SCH		1	16	35		1	53
ROCKWELL ELEM			16	17	1		34
ROHWER ELEM			14	26	1		41
RUSSELL MIDDLE SCH	1		29	31	1	1	63
SANDOZ ELEM			13	22			35
SOUTH HIGH	1		60	85	2	2	150
SPED CMS-ANNEX				5			5
SUPPORT SERVICES CTR				1			1
WEST HIGH			43	86		4	133
WHEELER ELEM			20	21			41
WILLOWDALE ELEM	1		11	20		1	33
YNG ADULT PRG CMS-A				5			5
	9	7	614	923	31	29	1613

Date: 10/1/04

Certificated Staff Gender by School

Employee Loc. Building Name	Total	F	M
ABBOTT ELEM	30	26	4
ACKERMAN ELEM	45	41	4
ALDRICH ELEM	23	22	1
ANDERSEN MIDDLE SCH	64	41	23
BEADLE MIDDLE SCH	56	41	15
BLACK ELK ELEM	37	33	4
BRYAN ELEM	30	27	3
CATHER ELEM	28	27	1
CENTRAL MIDDLE SCH	70	52	18
CODY ELEM	30	27	3
COTTONWOOD ELEM	30	28	2
CSMI-TECH/PSYC/MEP	24	20	4
DISNEY ELEM	30	26	4
DON STROH ADMIN CTR	19	8	11
ECHO HILLS	1	1	
EZRA MILLARD ELEM	31	29	2
HARVEY OAKS ELEM	25	24	1
HITCHCOCK ELEM	22	19	3
HOLLING HEIGHTS ELEM	30	24	6
KIEWIT MIDDLE SCH	78	59	19
MIDSCH ALT PRG CMS-A	3	3	
MILLARD LRN CNTR	8	4	4
MONTCLAIR ELEM	44	42	2
MORTON ELEM	29	26	3
NEIHARDT ELEM	39	36	3
NORRIS ELEM	31	27	4
NORTH HIGH	162	97	65
NORTH MIDDLE SCH	53	37	16
ROCKWELL ELEM	34	32	2
ROHWER ELEM	41	35	6
RUSSELL MIDDLE SCH	63	48	15
SANDOZ ELEM	35	33	2
SOUTH HIGH	150	88	62
SPED CMS-ANNEX	5	4	1
SUPPORT SERVICES CTR	1	1	
WEST HIGH	133	81	52
WHEELER ELEM	41	39	2
WILLOWDALE ELEM	33	32	1
YNG ADULT PRG CMS-A	5	5	
	1613	1245	368

Date: 10/1/04

All Staff Gender by School

Employee Loc. Building Name	Total	F	M
ABBOTT ELEM	43	36	7
ACKERMAN ELEM	64	58	6
ALDRICH ELEM	34	31	3
ANDERSEN MIDDLE SCH	99	69	30
BEADLE MIDDLE SCH	86	67	19
BLACK ELK ELEM	55	49	6
BRYAN ELEM	45	40	5
CATHER ELEM	41	38	3
CENTRAL MIDDLE SCH	108	83	25
CODY ELEM	51	46	5
COTTONWOOD ELEM	41	37	4
CSMI-TECH/PSYC/MEP	37	24	13
DISNEY ELEM	48	41	7
DON STROH ADMIN CTR	67	51	16
ECHO HILLS	2	2	
EZRA MILLARD ELEM	47	42	5
HARVEY OAKS ELEM	36	34	2
HITCHCOCK ELEM	34	29	5
HOLLING HEIGHTS ELEM	44	36	8
KIEWIT MIDDLE SCH	115	89	26
MIDSCH ALT PRG CMS-A	6	5	1
MILLARD LRN CNTR	12	8	4
MONTCLAIR ELEM	86	80	6
MORTON ELEM	46	41	5
NEIHARDT ELEM	57	53	4
NORRIS ELEM	47	41	6
NORTH HIGH	244	156	88
NORTH MIDDLE SCH	85	66	19
ROCKWELL ELEM	51	47	4
ROHWER ELEM	63	55	8
RUSSELL MIDDLE SCH	94	75	19
SANDOZ ELEM	55	51	4
SOUTH HIGH	235	150	85
SPED CMS-ANNEX	14	13	1
SUPPORT SERVICES CTR	57	12	45
TRANSPORTATION CMS-A	21	8	13
WEST HIGH	210	135	75
WHEELER ELEM	62	57	5
WILLOWDALE ELEM	44	42	2
YNG ADULT PRG CMS-A	11	11	
	2597	2008	589

Date: 10/1/04

Certificated Staff Ethnicity by School

Employee Loc. Building Name	Total	A	B	H	W	I
ABBOTT ELEM	30				30	
ACKERMAN ELEM	45				45	
ALDRICH ELEM	23	1	1		21	
ANDERSEN MIDDLE SCH	64				64	
BEADLE MIDDLE SCH	56				55	1
BLACK ELK ELEM	37				37	
BRYAN ELEM	30			1	29	
CATHER ELEM	28				28	
CENTRAL MIDDLE SCH	70				70	
CODY ELEM	30				30	
COTTONWOOD ELEM	30				30	
CSMI-TECH/PSYC/MEP	24				24	
DISNEY ELEM	30				30	
DON STROH ADMIN CTR	19				19	
ECHO HILLS	1				1	
EZRA MILLARD ELEM	31				31	
HARVEY OAKS ELEM	25				25	
HITCHCOCK ELEM	22				22	
HOLLING HEIGHTS ELEM	30		1		29	
KIEWIT MIDDLE SCH	78				78	
MIDSCH ALT PRG CMS-A	3				3	
MILLARD LRN CNTR	8				8	
MONTCLAIR ELEM	44			1	43	
MORTON ELEM	29				29	
NEIHARDT ELEM	39	1			38	
NORRIS ELEM	31		1		30	
NORTH HIGH	162			2	160	
NORTH MIDDLE SCH	53		1		52	
ROCKWELL ELEM	34				34	
ROHWER ELEM	41				41	
RUSSELL MIDDLE SCH	63				63	
SANDOZ ELEM	35				35	
SOUTH HIGH	150	1		3	146	
SPED CMS-ANNEX	5				5	
SUPPORT SERVICES CTR	1				1	
WEST HIGH	133				133	
WHEELER ELEM	41				41	
WILLOWDALE ELEM	33				33	
YNG ADULT PRG CMS-A	5				5	
1613	3	4	7	1598	1	
A=Asian, B=Black, H=Hispanic, W=White, I=Pacific Islands						

Date: 10/1/04

Certificated Staff Age by School

Employee Loc. Building Name	Average Age
ABBOTT ELEM	47.3
ACKERMAN ELEM	40.5
ALDRICH ELEM	40.1
ANDERSEN MIDDLE SCH	41.8
BEADLE MIDDLE SCH	38.3
BLACK ELK ELEM	40.7
BRYAN ELEM	40.3
CATHER ELEM	49.0
CENTRAL MIDDLE SCH	43.8
CODY ELEM	45.6
COTTONWOOD ELEM	48.2
CSMI-TECH/PSYC/MEP	45.7
DISNEY ELEM	39.9
DON STROH ADMIN CTR	51.2
ECHO HILLS	40.0
EZRA MILLARD ELEM	38.7
HARVEY OAKS ELEM	41.6
HITCHCOCK ELEM	41.8
HOLLING HEIGHTS ELEM	45.3
KIEWIT MIDDLE SCH	42.6
MIDSCH ALT PRG CMS-A	42.3
MILLARD LRN CNTR	44.1
MONTCLAIR ELEM	43.1
MORTON ELEM	42.7
NEIHARDT ELEM	42.5
NORRIS ELEM	40.0
NORTH HIGH	44.3
NORTH MIDDLE SCH	43.4
ROCKWELL ELEM	42.3
ROHWER ELEM	35.6
RUSSELL MIDDLE SCH	46.2
SANDOZ ELEM	42.8
SOUTH HIGH	42.1
SPED CMS-ANNEX	48.6
SUPPORT SERVICES CTR	51.0
WEST HIGH	43.1
WHEELER ELEM	37.9
WILLOWDALE ELEM	44.6
YNG ADULT PRG CMS-A	49.2
	42.8

Date: 10/1/04

All Staff Age >= 50 by School

Employee Loc. Building Name	Average Age	Employee Count
ABBOTT ELEM	56.3	18
ACKERMAN ELEM	54.7	17
ALDRICH ELEM	54.2	11
ANDERSEN MIDDLE SCH	54.6	38
BEADLE MIDDLE SCH	54.7	19
BLACK ELK ELEM	55.1	13
BRYAN ELEM	56.1	15
CATHER ELEM	55.8	22
CENTRAL MIDDLE SCH	54.8	34
CODY ELEM	55.5	19
COTTONWOOD ELEM	55.2	18
CSMI-TECH/PSYC/MEP	55.4	19
DISNEY ELEM	54.7	15
DON STROH ADMIN CTR	55.2	40
ECHO HILLS	57.0	1
EZRA MILLARD ELEM	55.9	9
HARVEY OAKS ELEM	55.4	14
HITCHCOCK ELEM	56.1	12
HOLLING HEIGHTS ELEM	55.7	18
KIEWIT MIDDLE SCH	55.7	43
MILLARD LRN CNTR	54.8	4
MONTCLAIR ELEM	56.1	32
MORTON ELEM	54.7	17
NEIHARDT ELEM	55.8	22
NORRIS ELEM	52.5	13
NORTH HIGH	55.4	96
NORTH MIDDLE SCH	55.2	33
ROCKWELL ELEM	54.1	17
ROHWER ELEM	54.5	10
RUSSELL MIDDLE SCH	54.5	44
SANDOZ ELEM	54.1	17
SOUTH HIGH	55.4	94
SPED CMS-ANNEX	53.5	2
SUPPORT SERVICES CTR	54.3	21
TRANSPORTATION CMS-A	62.9	16
WEST HIGH	56.1	79
WHEELER ELEM	53.2	10
WILLOWDALE ELEM	53.3	18
YNG ADULT PRG CMS-A	55.1	8
	55.3	948

Date: 10/1/04

Potential Retirees in Next Five Years

PerEmpType	Age	Years in Dist	Count Employees
A	61.0	22.0	1
	60.0	33.0	1
	59.0	21.0	1
	58.0	33.0	1
		21.0	1
	56.0	31.0	1
	55.0	31.0	1
		30.0	1
	54.0	33.0	1
		32.0	1
		26.0	1
	53.0	32.0	1
		28.0	1
	52.0	31.0	1
		24.0	1
	51.0	23.0	1
		21.0	1
	C	67.0	28.0
65.0		33.0	1
64.0		27.0	1
63.0		30.5	1
62.0		28.0	1
		27.0	2
		22.0	1
61.0		30.0	1
		28.0	1
		27.0	2
		25.0	1
		24.0	1
60.0		37.5	1
		31.0	1
		24.0	1
		22.0	1
		21.0	4
		20.0	1
59.0		37.0	1
		29.5	1
		29.0	1
	25.0	1	
	24.0	1	
	22.0	1	
	21.7	1	

Date: 10/1/04

Potential Retirees in Next Five Years

PerEmpType	Age	Years in Dist	Count Employees
C	59.0	21.0	1
		20.0	2
	58.0	36.0	1
		34.0	1
		33.0	1
		31.0	2
		29.0	1
		27.0	2
		25.0	1
		23.0	2
		22.0	2
		21.5	1
		20.0	2
	57.0	36.0	1
		35.0	1
		34.0	1
		29.0	1
		25.5	1
		25.0	2
		22.0	2
		21.7	1
		20.5	1
	20.0	1	
	56.0	35.0	1
		32.0	2
		30.0	2
		29.0	2
		28.0	2
		27.5	1
		26.0	1
		22.0	1
		20.0	2
	55.0	33.0	3
		32.0	1
		31.0	1
		30.0	1
		29.0	1
		28.5	1
		28.0	2
		25.0	2
		24.7	1
	24.0	4	

Date: 10/1/04

Potential Retirees in Next Five Years

PerEmpType	Age	Years in Dist	Count Employees
C	55.0	23.5	2
		23.0	1
		22.0	1
		21.5	1
		21.0	1
		20.8	1
		20.0	3
	54.0	33.0	1
		32.0	3
		30.0	2
		29.5	1
		28.0	1
		27.0	1
		26.0	1
		25.5	1
		25.0	1
		24.5	1
		24.0	2
		23.2	1
		23.0	1
		22.5	1
		22.0	3
		21.2	1
		21.0	1
	20.0	2	
	53.0	32.0	1
		31.0	3
		30.1	1
		30.0	1
		28.0	1
		27.0	2
		26.0	5
		25.5	1
		25.0	1
		24.6	1
		24.0	2
		23.0	1
		22.0	2
	21.0	2	
	20.0	3	
	52.0	31.0	6
		29.0	3

Date: 10/1/04

Potential Retirees in Next Five Years

PerEmpType	Age	Years in Dist	Count Employees
C	52.0	28.0	5
		27.0	2
		26.0	3
		25.6	1
		25.5	1
		25.0	3
		24.0	2
		23.0	1
		22.0	3
		21.5	1
		21.0	2
		20.0	2
		51.0	30.0
	28.5		1
	28.0		1
	27.0		1
	26.5		1
	26.0		2
	25.5		1
	E	62.0	32.0

Staff Turnover

Staff Terminations September 1, 2003 through August 31, 2004

Reason	Admin	Tchr	Nurse	PTS	PTH	Para	Cust	Fd Srv
Continuing Education		3			1	3	1	1
Contract Expired		5						
Deceased		1			1			
Employment Outside Education		4				14	2	4
Family Reasons		11				9	1	2
Personal Health							2	
Job Dissatisfaction		1					3	3
Long-term Disability		2						
Miscellaneous Resignation		5			10	18	2	12
Other Education Job	1	13			4	5	4	1
Performance		3				1	1	
Relocation		29			2	8	1	2
Retired	2				6	1	1	1
Sabbatical Leave								
Unpaid Leave of Absence		18						
Reduction in Force						2		
Voluntary Early Separation	4	22	1					
Total	7	117	1	0	24	61	18	26
<i>Total as a % of 03-04 Staff</i>	<i>8.9%</i>	<i>7.8%</i>	<i>7.1%</i>	<i>0.0%</i>	<i>14.3%</i>	<i>16.1%</i>	<i>10.4%</i>	<i>16.3%</i>

History

2002-03	4.9%	8.0%	0.0%	5.0%	10.2%	17.9%	7.1%	12.0%
2001-02	8.6%	7.6%	21.4%	7.3%	17.6%	17.7%	9.2%	6.4%
2000-01	5.0%	6.8%	7.7%	2.6%	6.3%	9.1%	3.6%	8.8%

Newly Hired Teacher Retention for the Last 5 Years

Year	99-00	00-01	01-02	02-03	03-04
# of New Hires	140	135	188	125	109
# Still on Contract	72	92	143	96	95
% Retained	51.4%	68%	76%	77%	87%
# leaving end of 99-00	33				
# leaving end of 00-01	11	21			
# leaving end of 01-02	8	9	19		
# leaving end of 02-03	7	7	12	14	
# leaving end of 03-04	9	6	14	15	14

info limited to 00-04		2 - retired	2 - retired	
9 - relocated	10 - relocated	13 - relocated	8 - relocated	4 - relocated
6 - family reasons	8 - family reasons	6 - family reasons	5 - family reasons	1 - family reasons
	1 - health reasons		1 - health reasons	
1 - personal reasons	5 - personal reasons	7 - personal reasons	3 - personal reasons	
1 - short term contract	6 - short term contract		2 - short term contract	5 - short term contract
8 - job outside ed	8 - job outside ed	6 - job outside ed	3 - job outside ed	1 - job outside ed
8 - other ed job	3 - other ed job	5 - other ed job	4 - other ed job	1 - other ed job
		4 - Cadre	1 - Cadre	
2 - continue education	2 - continue education			1 - continue education
		1 - performance		1 - performance
		1 - personal health		

Date: 10/1/04

Certificated Staff Highest Degree Earned by College/University

School	College/University	RN	BSN	BA	MA	EDS	DR	Total
0	OTHER COLL/UNIV			4	6			10
AL05	TROY STATE				1			1
AR02	ARKANSAS OTHER			1	1			2
AR05	UNIV OF ARKANSAS				1			1
AZ01	ARIZONA STATE			1	1			2
AZ02	NORTHERN ARIZONA				2			2
AZ03	UNIV OF ARIZONA				3			3
CA00	CALIF OTHER				2			2
CA01	CALIF SCHOOL ARTS			1				1
CA04	CALIF STATE COLL			2				2
CA06	IMMACULATE HEART				1			1
CA09	SAN FRANCISCO ST				1			1
CO02	COLORADO OTHER				1			1
CO03	COLORADO ST COLL				1			1
CO04	COLORADO ST UNIV				3			3
CO05	LORETTA HGTS COLL			2				2
CO07	UNIV OF COLORADO				1			1
CO08	UNIV OF DENVER				1			1
CO09	UNIV NO COLORADO				4	1	1	6
FL02	FLORIDA ST UNIV			1	1			2
FL04	UNIV OF MIAMA				1			1
FL05	UNIV OF S FLORIDA				1			1
GA05	GEORGIA OTHER			1	1			2
IA01	BRIAR CLIFF COLL			4				4
IA02	BUENA VISTA COLL			5				5
IA03	CENTRAL COLL			1				1
IA07	DRAKE COLLEGE				4			4
IA11	IOWA STATE UNIV			9	3			12
IA13	LORAS COLLEGE				1			1
IA14	LUTHER COLLEGE			1				1
IA15	MARYCREST COLLEGE			2				2
IA16	MORNINGSIDE COLL			1	1			2
IA21	UNIV OF NO IOWA			7	1			8
IA23	UNIV OF IOWA			3	7			10
IA26	WESTMAR COLL			3				3
IL04	GREENVILLE COLL				1			1
IL05	ILLINOIS OTHER				1			1

Date: 10/1/04

Certificated Staff Highest Degree Earned by College/University

School	College/University	RN	BSN	BA	MA	EDS	DR	Total
IL06	ILLINOIS STATE UN				1			1
IL09	NORTHERN ILLINOIS				2			2
IL14	UNIV OF ILLINOIS			1	2			3
IL15	WESTERN ILLINOIS			1	1			2
IL16	ST XAVIER COLLEGE			1				1
IL19	BELLEVILLE COLL	1						1
IN01	BALL STATE UNIV			1	1			2
IN03	INDIANA STATE UNI			1				1
IN04	INDIANA UNIV			1	1			2
IN05	NOTRE DAME			1				1
IN06	PURDUE UNIVERSITY				2			2
IN10	VALPARAISO UNIV			1				1
KS03	FT HAYS STATE				3			3
KS04	KANSAS OTHER			1				1
KS06	KANSAS ST MANHATT				5		1	6
KS14	UNIV OF KANSAS			1	4			5
KS15	WASHBURN UNIV			2	1			3
KS16	WICHITA STATE			2				2
KY00	KENTUCKY OTHER			1				1
KY02	UNIV. OF KENTUCKY					1		1
MA02	BOSTON UNIV				1			1
MA03	EMERSON COLL				1			1
MA06	LESLEY COLLEGE				5			5
MA16	UNIV OF MASS			1				1
MA17	FRAMINGHAM STATE				1			1
MI00	MICHIGAN OTHER				1			1
MI02	EASTERN MICHIGAN				1			1
MI04	MICHIGAN STATE			1				1
MI05	UNIV OF MICH				1			1
MI06	WESTERN MICHIGAN				1			1
MN01	CONCORDIA COLL MN			1				1
MN04	MANKATO ST COLL			1	1			2
MN05	MINNESOTA OTHER			2				2
MN07	ST CLOUD STATE			1				1
MN08	UNIV OF MINN				1			1
MN09	BEMIDJI STATE			1				1
MN10	WYNONA STATE			1				1

Date: 10/1/04

Certificated Staff Highest Degree Earned by College/University

School	College/University	RN	BSN	BA	MA	EDS	DR	Total
MN11	NORMANDEALE COMMUN	1						1
MN12	COLL,ST.CATHERINE				1			1
MO01	CENTL MISSOURI ST			1	2			3
MO07	MISSOURI OTHER			1	3			4
MO08	N E MISSOURI TCHS			1	1			2
MO09	N W MISSOURI TCHS			15	10			25
MO13	STEPHENS COLL			1				1
MO15	UN OF MO COLUMBIA				1			1
MO16	UN OF MO KANS CTY				1			1
MO17	ST LOUIS UNIV			3	3			6
NC04	DUKE UNIVERSITY				1			1
ND00	ND OTHER			4	2			6
ND01	UNIV OF ND			1	1			2
ND03	MARY COLLEGE		1					1
ND04	ST JOSEPH SCH NUR	1						1
NE01	BELLEVUE COLLEGE			2				2
NE02	CHADRON ST COLL			3	1			4
NE03	COLL OF ST MARY		1	19	3			23
NE04	CONCORDIA TCH COL			2				2
NE05	CREIGHTON UNIV		2	16	17			35
NE06	DANA COLL			9				9
NE07	DOANE COLL			9	52			61
NE09	HASTINGS COLL			11	3			14
NE11	UNK			44	42	2		88
NE12	MIDLAND COLLEGE			13	2			15
NE13	NEBRASKA OTHER				2			2
NE14	NE WESLEYAN COLL			16	2			18
NE15	PERU STATE COLL			16	43			59
NE16	UNL		1	127	138	5	19	290
NE17	UNO		1	151	446	18	6	622
NE18	WAYNE STATE COLL			33	22	2		57
NE19	UNMC	1						1
NE20	METHODIST HOSP	2						2
NE21	LINCOLN GEN HOSP	1						1
NE22	CLARKSON COLLEGE	2	1	1				4
NM05	UNIVERSITY OF NM				1			1
NM07	WESTERN NEW MEXIC				2			2

Date: 10/1/04

Certificated Staff Highest Degree Earned by College/University

School	College/University	RN	BSN	BA	MA	EDS	DR	Total
NV01	UNIVERSITY OF NV				2			2
NY11	NEW YORK UNIV				1			1
NY12	OSWEGO UNIVERSITY					1		1
NY15	STATE UNIV OF NY			1	1			2
NY18	ST.UNIV-ONEONTA				1			1
OH02	BOWLING GREEN				1			1
OH03	CAPITOL UNIV			1				1
OH08	KENT STATE COLL				2			2
OH09	MIAMI UNIVERSITY			1				1
OH14	OHIO STATE				2			2
OH15	OHIO UNIV				1			1
OK01	CENTRAL ST COLL				1			1
OK07	OK STATE UNIV				1			1
OK10	UNIVERSITY OF OK			1	3			4
OK11	UNIV OF TULSA			1				1
OR06	UNIVERSITY OF OR				1			1
PA08	MILLERSVILLE UNIV			1				1
PA09	PENN STATE			1				1
PA11	SETON HALL COLL			1				1
PA18	WAYNESBURG COLL			1				1
PA19	GROVE CITY COLL			1				1
SD01	AUGUSTANA COLLEGE			6				6
SD02	BLACK HILLS COLL			1				1
SD07	NRTHN ST TECH COL			1				1
SD10	S DAKOTA ST UNIV			3				3
SD13	UN SD VERMILLION			9	3	1		13
TN10	UN OF TENNESSEE				1			1
TX08	AUSTIN STATE COL			1	1			2
TX09	TEXAS A & M			1				1
TX11	TEXAS OTHER			1	2			3
TX15	UNIV OF TEXAS				1		1	2
TX17	TEXAS A&M-COMMERC						1	1
TX18	TEXAS TECH				1			1
UT01	BRIGHAM YOUNG UN			3				3
UT03	UNIV OF UTAH			1	3			4
UT05	UTAH STATE			1	1			2
VA03	CHRISTOPHER NEWPO			1				1

Date: 10/1/04

Certificated Staff Highest Degree Earned by College/University

School	College/University	RN	BSN	BA	MA	EDS	DR	Total
WV01	WEST VIRGINIA UN			1				1
WY01	UNIV OF WYOMING			1	1			2
Z002	UN. OF MANITOBA			1				1
		9	7	614	923	31	29	1613

Date: 10/1/04

Applicant Count 2003-04

Hire Status	Status Definition	Count Hire Status
ACTN	Hired	67
APPL	Not Hired	777
APST	Sub/Applicant	32

Date: 10/1/04

Applicants for 2003-04

Class Cd	Title	ACTN	APPL	APST
C001	ADMIN INTERN	1	7	
C002	MDL SCH ADMIN INTERN		3	
C011	MONTESSORI PRESCHOOL TCHR	2	9	
C051	PRESCHOOL TEACHER	6	43	1
C091	KINDERGARTEN TEACHER	13	88	6
C111	GRADE 1 TEACHER	19	146	11
C121	GRADE 2 TEACHER	21	185	11
C131	GRADE 3 TEACHER	23	195	11
C141	GRADE 4 TEACHER	16	171	11
C151	GRADE 5 TEACHER	12	140	6
C162	GRADE 6 TEACHER	6	74	2
C231	GRADE 1-3 TEACHER	2	80	3
C241	GRADE 2-3 TEACHER	2	75	2
C281	GRADE 4-5 TEACHER	4	89	5
C301	CORE TEACHER		8	1
C311	MONTESSORI TEACHER	1	12	1
C312	MONTESSORI TEACHER	1	1	
C321	ART TEACHER		15	1
C322	ART TEACHER		18	1
C323	ART TEACHER		17	1
C333	BUSINESS TEACHER	1	39	
C352	LANGUAGE ARTS TEACHER	3	57	1
C353	LANGUAGE ARTS TEACHER	4	50	
C362	READING TEACHER		31	1
C363	READING TEACHER		18	
C382	FOREIGN LANGUAGE TEACHER		14	1
C383	FOREIGN LANGUAGE TEACHER		15	1
C412	FAMILY CONSUMER SCI TCHR		10	
C413	FAMILY CONSUMER SCI TCHR		8	
C432	INDUSTRIAL TECH TEACHER		6	
C433	INDUSTRIAL TECH TEACHER		9	
C452	COMPUTER TEACHER	1	18	
C453	COMPUTER TEACHER	1	24	
C462	MATH TEACHER	5	35	6
C463	MATH TEACHER	6	27	1
C472	SCIENCE TEACHER	4	38	3
C473	SCIENCE TEACHER	4	35	

Date: 10/1/04

Applicants for 2003-04

Class Cd	Title	ACTN	APPL	APST
C492	SOCIAL STUDIES TEACHER	3	80	4
C493	SOCIAL STUDIES TEACHER	2	76	2
C513	NEW FRONTIER TEACHER		16	
C523	CISCO TECH MINI-MAGNET		4	
C531	VOCAL MUSIC TEACHER	5	53	2
C532	VOCAL MUSIC TEACHER	3	34	2
C533	VOCAL MUSIC TEACHER	3	29	2
C541	INSTR MUSIC TEACHER	3	26	1
C542	INSTR MUSIC TEACHER	3	24	1
C543	INSTR MUSIC TEACHER	1	18	1
C551	ORCHESTRA TEACHER	1	6	
C552	ORCHESTRA TEACHER		6	
C553	ORCHESTRA TEACHER		3	
C572	HEALTH TEACHER	1	41	1
C591	PHYSICAL ED TEACHER	4	57	3
C592	PHYSICAL ED TEACHER	4	72	3
C593	PHYSICAL ED TEACHER	3	80	3
C611	ELEM COUNSELOR	2	12	
C612	MDL SCH COUNSELOR	1	16	
C613	HIGH SCH COUNSELOR	1	22	1
C621	MEDIA SPECIALIST	2	19	
C622	MEDIA SPECIALIST	1	18	
C623	MEDIA SPECIALIST	1	14	
C631	READ TEACHER	3	21	
C641	EARLY LIT INT (ELI) TCHR		6	1
C652	LEARNING CTR TEACHER	1	4	
C653	LEARNING CTR TEACHER	1	7	
C661	ESL TEACHER	2	18	1
C662	ESL TEACHER	1	13	1
C663	ESL TEACHER		16	1
C671	CHAPTER 1 TEACHER		8	
C682	HIGH ABILITY LRNER TCH		10	
C691	RETEACHING TEACHER		9	
C692	RETEACHING TEACHER	1	2	
C693	RETEACHING TEACHER	1	2	1
C703	IN-SCHOOL SUSPENSION SUPV		7	1
C823	SPED ADAPTIVE PE TEACHER	1	6	

Date: 10/1/04

Applicants for 2003-04

Class Cd	Title	ACTN	APPL	APST
C831	SPED RESOURCE TEACHER	6	52	2
C832	SPED RESOURCE TEACHER	6	25	2
C833	SPED RESOURCE TEACHER	6	17	1
C841	MULTI CAT SPED TCHR ELM	2	23	
C842	MULTI CAT SPED TCHR MS	1	6	1
C843	MULTI CAT SPED TCHR HS		3	1
C851	SPED MH TEACHER	4	26	1
C852	SPED MH TEACHER	2	14	
C853	SPED MH TEACHER	3	9	1
C861	SPED BD TEACHER	4	10	
C862	SPED BD TEACHER	3	6	
C863	SPED BD TEACHER	1	6	
C873	SPED VOC SPEC NEEDS TCHR		2	
C901	SPEECH PATHOLOGIST	2	15	
C902	SPEECH PATHOLOGIST	2	10	
C903	SPEECH PATHOLOGIST	2	9	
C913	SPED VISION IMPAIRED TCHR		1	
C922	SPED BEHAVIOR SPECIALIST	2	5	
C941	SPED PRESCHOOL TEACHER	2	6	
C953	SPED HOMEBOUND TEACHER	3	11	
C961	EARLY CHLDHD LITERACY TCH	1	10	
C963	YOUNG ADULT TEACHER	1	1	
C971	SCHOOL PSYCHOLOGIST	1	14	
C972	SCHOOL PSYCHOLOGIST	1	15	
C973	SCHOOL PSYCHOLOGIST	1	15	
E201	NURSE		4	
E202	NURSE		4	
E203	NURSE		3	
		269	2987	129

Recruiting Report 2003-04

Our Human Resources staff and building administrators held and attended numerous recruiting events throughout the year. Several of our hiring needs were met by candidates we had initial contact with at these events. All teaching positions were filled for the 2004-05 school year.

August, 2003	UNO Student Teacher Symposium
October, 2003	Wayne State College
October, 2003	Student Teacher Interview Fair at DSAC
October, 2003	Midland College
November, 2003	Nebraska Wesleyan Interview Fair
November, 2003	UNL Fall Recruitment Day
January, 2004	UNO Student Teacher Symposium
January, 2004	Peru State Student Teacher Symposium
February, 2004	Student Teacher Interview Fair at DSAC
February, 2004	Dana College
February, 2004	Nebraska Wesleyan Interview
February, 2004	Doane College
February, 2004	Student Teacher Interview Fair at DSAC
March, 2004	UNO Career Fair
March, 2004	Peru State
March, 2004	Creighton University Career Fair
March, 2004	Nebraska Wesleyan
March, 2004	UNL Recruitment Fair
March, 2004	UNK Recruitment Fair
March, 2004	Hastings College
April, 2004	South Dakota Recruitment Fair
April, 2004	North Dakota Recruitment Fair

New Staff Facts for Recruitment Class of 04-05 (as of 8/6/04):

- **We have hired 127 new certified staff members for 2004-2005.**
 - 48 Elementary Teachers, 50 Secondary Teachers, 15 Special Education Teachers
 - 6 SLP
 - 1 Counselor
 - 1 Psychologist
 - 1 Nurse
 - 3 Administrators
 - 2 Professional (Telecommunications and Community Counselor)

- **Degrees:**
 - 33 have a Masters Degree or higher = 26% of the new staff
 - Average GPA is 3.566, 2nd highest since we've been tracking New Staff GPA

- **Experience:**
 - 61 (48%) are brand new to the profession
 - 19 (15%) have 10 or more years experience
 - 3 (2%) have 20 or more years experience
 - 513.5 total years experience, which averages out to just over 4 yrs.
 - 35 (28%) student taught in Millard Public Schools

- **Related Activities Reported:**
 - 12 taught Sunday School/youth groups
 - 20 have been coaching or tutoring
 - 10 have been in some type of camp/counseling role
 - 18 Childcare
 - New hires have been or are associated with:
 - Boys and Girls Scouts
 - YMCA/YWCA
 - Special Olympics
 - Big Brother/Big Sister

- **Coming to Millard from:**

Iowa – 7	Kansas – 5	Michigan - 1
Missouri – 2	Virginia – 1	North Dakota - 1
New York – 1	Ohio – 1	Pennsylvania - 1
Texas – 3	Georgia – 1	Omaha – 74
California – 2	Florida – 1	Indiana - 1
Nebraska other than Omaha Area – 24		

- **Fun Facts:**
 - Has been in Bulgaria and speaks 3 languages
 - One of you has the last name “Lutz” pronounced the same way. (no relation)
 - One of you extended your elementary education training by leading kindergarten tours for HyVee

- One of you proved that you could still be successful inspite of having George Conrad as your 5th grade teacher
- 3 of you are returning to Millard Public Schools for a second time
- Our totals include 10 new Cadre Teachers

• **Comments on the application for “greatest pleasure”:**

“I think seeing the positive reactions of students who are having fun and achieving the goals that I challenged them with is what is most rewarding to me. But also simply interacting with them in the classroom, in the hallway or lunchroom, or even outside the school walls helps me get to know them and what makes them tick, and that is sometimes the most interesting part of the day.” -Jonathon Lucht

“The greatest pleasure in teaching is the kids! As I mode them they also mold me as a teacher. When I see a student grow, diversify and develop into a young adult it becomes evident that my investment in their education and future was well worth it.” -Lisa Nickel

“The two things that will provide me the greatest pleasure in teaching are, first, the students succeeding in and out of the classroom. High school is four years of growth for our young people and to see them go through such a difficult stage in life and be successful is very rewarding. The second pleasure will be the camaraderie that teachers share. We are in the profession of teaching to change lives and share our talents, and it will be very exciting to share such an experience with others that are doing the same.” – Paul Grant

“One of the greatest pleasures of teaching is when a child gets excited when he/she grasps a new or difficult concept. The knowledge that the student and I, together, facilitated a successful learning experience makes teaching rewarding.” -Jericia French

Student Teacher Placements 200304

MIDDLE SCHOOL

<u>Teaching Area</u>	<u>AMS</u>	<u>CMS</u>	<u>KMS</u>	<u>NMS</u>	<u>RMS</u>	<u>BMS</u>	<u>TOTAL</u>
Grade 6	1		2				3
Art		1	2		1	1	5
Business							
Counseling							
English			2		1		3
Foreign Language					1		1
Health							
Family Con Science		1		1		1	3
Industrial Arts			1				1
Math					1		1
Media							
Music		3					3
Nurse							
Physical Education			1				1
Science	1		1				2
Social Studies	3		3	1	2		9
SPED			1				1
TOTAL	5	5	13	2	6	2	33

HIGH SCHOOL

<u>Teaching Area</u>	<u>SOUTH</u>	<u>NORTH</u>	<u>WEST</u>	<u>TOTAL</u>
Art		1		1
Business		1	2	3
Counseling				
English		3		3
ESL				
Foreign Language	2		1	3
Health				
Family Con Science	1			1
Industrial Arts				
Math		2	1	3
Media				
Music	2	3	2	7
Nurse				
Physical Education	1		1	2
Science		1	1	2
Social Studies	3	2	3	8
SPED				
TOTAL	9	13	11	33

Student Teacher Placements 2003-04 (continued)

<u>ELEMENTARY</u>	<u>Pre-K</u>	<u>K</u>	<u>1-3</u>	<u>4,5</u>	<u>Spec.</u>	<u>Total</u>
Abbott			2	2	2	6
Aldrich			1			1
Ackerman			1	4		5
Black Elk			1			1
Bryan		1			2	3
Cather			5	1	1	7
Cody		1	2		4	7
Cottonwood		1	1	4		6
Disney					2	2
Harvey Oaks		1	1			2
Hitchcock						0
Holling Heights		1	3	2		6
Ezra Millard		1		1	1	3
Montclair			1		2	3
Morton			3	3		6
Neihardt	1	1	1			3
Norris			1	1	2	4
Rockwell				1		1
Rohwer					1	1
Sandoz			1		1	2
Wheeler		1	1	1		3
Willowdale		1	1	1	2	5
TOTAL	1	9	26	21	20	77
<u>TEACHING AREA</u>	<u>UNO</u>	<u>UNL</u>	<u>UNK</u>	<u>WAYNE</u>	<u>OTHER</u>	<u>TOTAL</u>
Elementary	35	8	2	4	28	77
Secondary	28	9	3	0	20	60
SPED/Counseling	4	1	1	0	0	6
TOTAL	67	18	6	4	48	143

Staff Absences

Days Absent by Reason by Employee Group 2003-04

Reason	Admin	Teachers	Nurses	ProfTechS	ProfTechH	EdPara	CustMaint	Food Serv
Personal Illness	108.00	3,974.00	25.50	147.50	632.97	1,119.88	1,049.66	552.00
Family Illness	65.00	2,347.00	12.00	90.50	313.92	638.56	148.61	182.47
Business/Emergency	39.00	1,313.00	15.00	34.00	130.66	202.38	161.88	82.81
Personal	-	439.00	3.50	-	-	-	-	-
Bereavement	26.00	336.50	3.00	17.00	66.44	75.09	88.13	41.38
Family Medical Lv	64.00	3,541.00	9.00	41.00	-	-	-	-
Total Days	302.00	11,950.50	68.00	330.00	1,143.98	2,035.91	1,448.27	858.66
Mean Avg Days/Employee	3.82	8.19	5.19	8.09	7.70	6.88	8.68	7.25
% of Scheduled Work	1.8%	4.3%	2.7%	3.7%	3.5%	3.8%	3.9%	4.0%
2002-03	1.3%	4.1%	3.8%	3.6%	5.1%	3.6%	4.1%	4.6%
2001-02	1.4%	3.7%	2.2%	3.5%	3.2%	3.7%	4.0%	4.4%
2000-01	1.7%	3.9%	3.9%	2.8%	3.3%	3.2%	4.1%	3.7%
1999-00	1.6%	3.9%	na	2.5%	2.4%	3.7%	3.5%	3.6%
1998-99	1.8%	3.7%	na	2.5%	2.3%	3.7%	3.0%	3.8%
1997-98	1.2%	3.6%	na	na	2.4%	3.8%	4.4%	4.0%

Scheduled Absences

Vacation	256.00	-	-	174.00	743.78	-	1,950.66	-
Military	-	9.50	-	-	-	-	-	-
Union	-	23.50	-	-	-	-	1.00	-
Jury/Election	10.50	103.50	-	5.00	10.13	8.53	2.00	10.38
Professional	407.00	5,036.00	9.00	92.50	-	-	-	-
Retirement Seminar	4.00	42.00	-	1.00	-	-	-	-
Misc/Administrative	5.00	211.50	1.00	-	-	-	-	-
Total Scheduled Days	682.50	5,426.00	10.00	272.50	753.91	8.53	1,953.66	10.38

Teacher Professional Leave Days	Avg	
2003-04	5,036	3.4
2002-03	5,137	3.5
2001-02	5,223	3.6
2000-01	4,378	3.1
1999-00	4,734	3.5
1998-99	4,356	3.3
1997-98	3,815	3.0
1996-97	4,146	3.3

PERSONNEL REPORT

Personnel Distribution History

School Year	F.T.E.						Total Staff	Total Students	Ratios			
	Adm	Tch	Nur	PT/EP	FS	CM			Stu/ Staff	Stu/ Tea	Staff/ Adm	Tch/ Adm
76-77	39	479	5	111	43	69	746	9,267	12.4	19.3	18.1	12.3
77-78	42	513	5	126	43	69	797	10,200	12.8	19.9	18.0	12.2
78-79	45	585	5	154	56	80	924	11,067	12.0	18.9	19.5	13.0
79-80	49	641	6	167	56	96	1,014	11,748	11.6	18.3	19.9	13.2
80-81	49	666	6	178	63	95	1,057	12,077	11.4	18.1	20.6	13.6
81-82	54	696	6	191	69	107	1,122	12,500	11.1	18.0	20.0	13.0
82-83	54	707	6	178	74	107	1,125	12,821	11.4	18.1	20.0	13.2
83-84	55	746	6	175	71	108	1,161	13,385	11.5	17.9	20.1	13.6
84-85	56	789	6	218	70	108	1,248	13,877	11.1	17.6	21.3	14.1
85-86	60	835	6	218	77	108	1,305	14,292	11.0	17.1	20.7	13.9
86-87	61	870	7	236	76	111	1,361	14,879	10.9	17.1	21.4	14.3
87-88	60	886	7	243	77	110	1,384	15,289	11.0	17.3	22.1	14.8
88-89	64	947	8	248	78	110	1,455	15,722	10.8	16.6	21.7	14.8
89-90	70	980	8	261	81	118	1,518	16,248	10.7	16.6	20.7	14.0
90-91	71	1012	8	276	81	119	1,567	16,728	10.7	16.5	21.1	14.3
91-92	74	1068	9	319	83	123	1,676	17,198	10.3	16.1	21.6	14.4
92-93	77	1115	9	333	83	126	1,742	17,411	10.0	15.6	21.8	14.6
93-94	82	1133	9	351	84	131	1,789	17,594	9.8	15.5	20.9	13.9
94-95	82	1191	10	377	94	139	1,894	17,637	9.3	14.8	22.2	14.6
95-96	82	1229	11	423	110	139	1,994	17,988	9.0	14.6	23.5	15.1
96-97	82	1254	12	441	115	135	2,038	18,380	9.0	14.7	23.9	15.3
97-98	77	1283	12	448	115	128	2,062	18,678	9.1	14.6	25.8	16.7
98-99	79	1317	12	502	117	149	2,176	18,736	8.6	14.2	26.5	16.7
99-00	80	1362	13	511	125	162	2,252	18,698	8.3	13.7	27.2	17.0
00-01	80	1394	13	541	137	162	2,327	18,828	8.1	13.5	28.1	17.4
01-02*	81	1446	13	473	115	166	2,293	18,917	8.2	13.1	27.3	17.9
02-03	81	1455	13	482	115	169	2,315	19,084	8.2	13.1	27.6	18.0
03-04	79	1460	13	485	119	167	2,323	19,497	8.4	13.4	28.4	18.5
04-05	82	1476	13	475	125	173	2,344	19,972	8.5	13.5	27.6	18.0

Change

	Adm	Tch	Nur	PT/EP	FS	CM	Staff	Students
1976-05	43	997	8	365	82	104	1,599	10,705

% Change

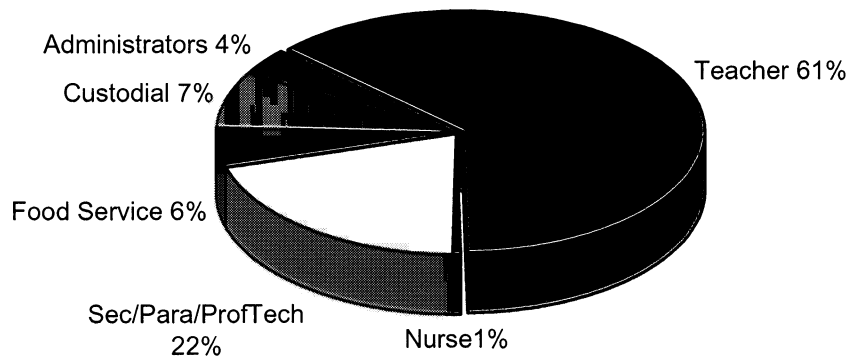
	Adm	Tch	Nur	PT/EP	FS	CM	Staff	Students
1976-05	110%	208%	160%	330%	191%	151%	214%	116%

* FTE for paras changed from 5.5 to 8 hours per day = 1 FTE

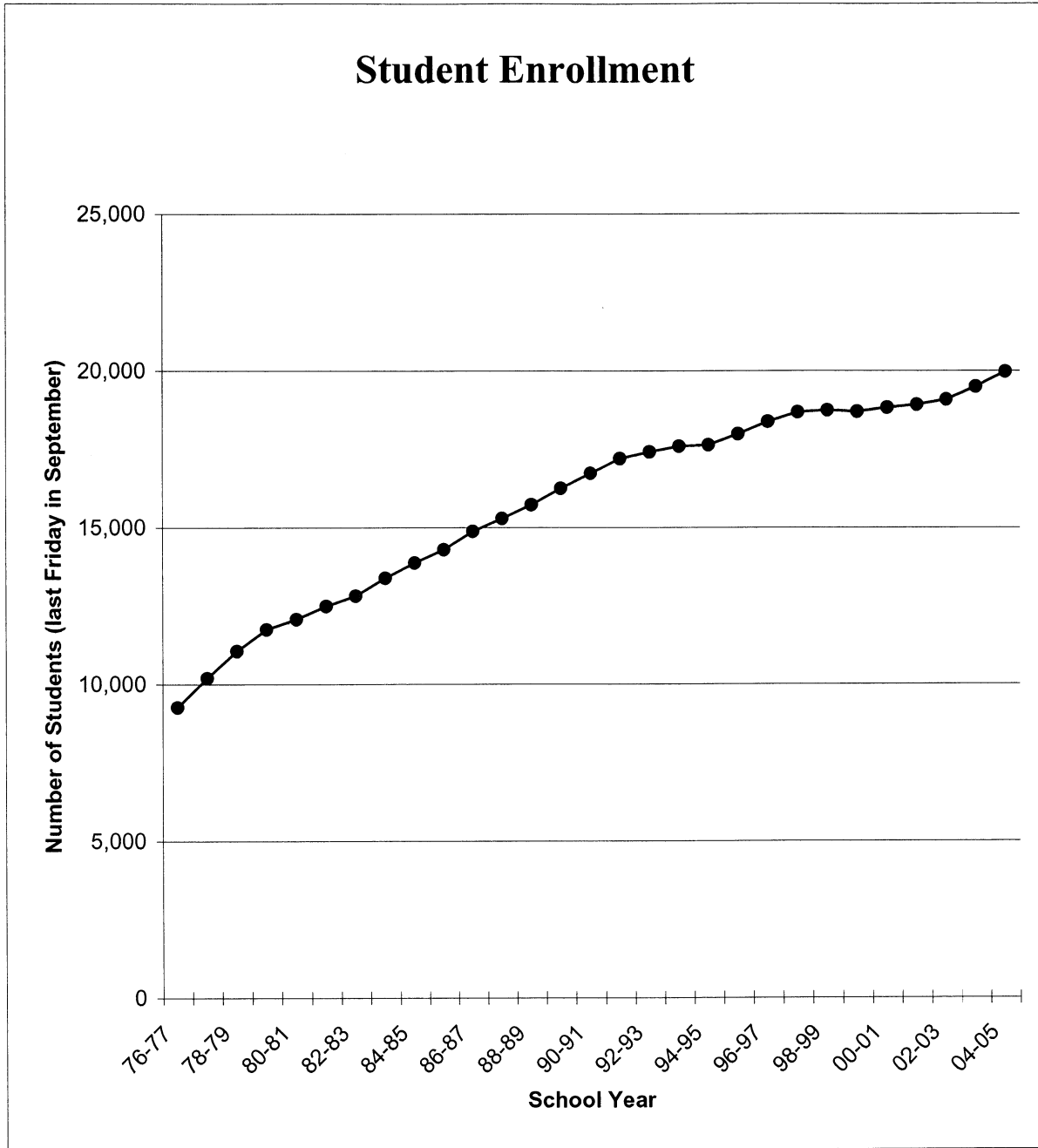
* FTE for food service changed from 6.5 to 8 hours per day = 1 FTE

PERSONNEL REPORT

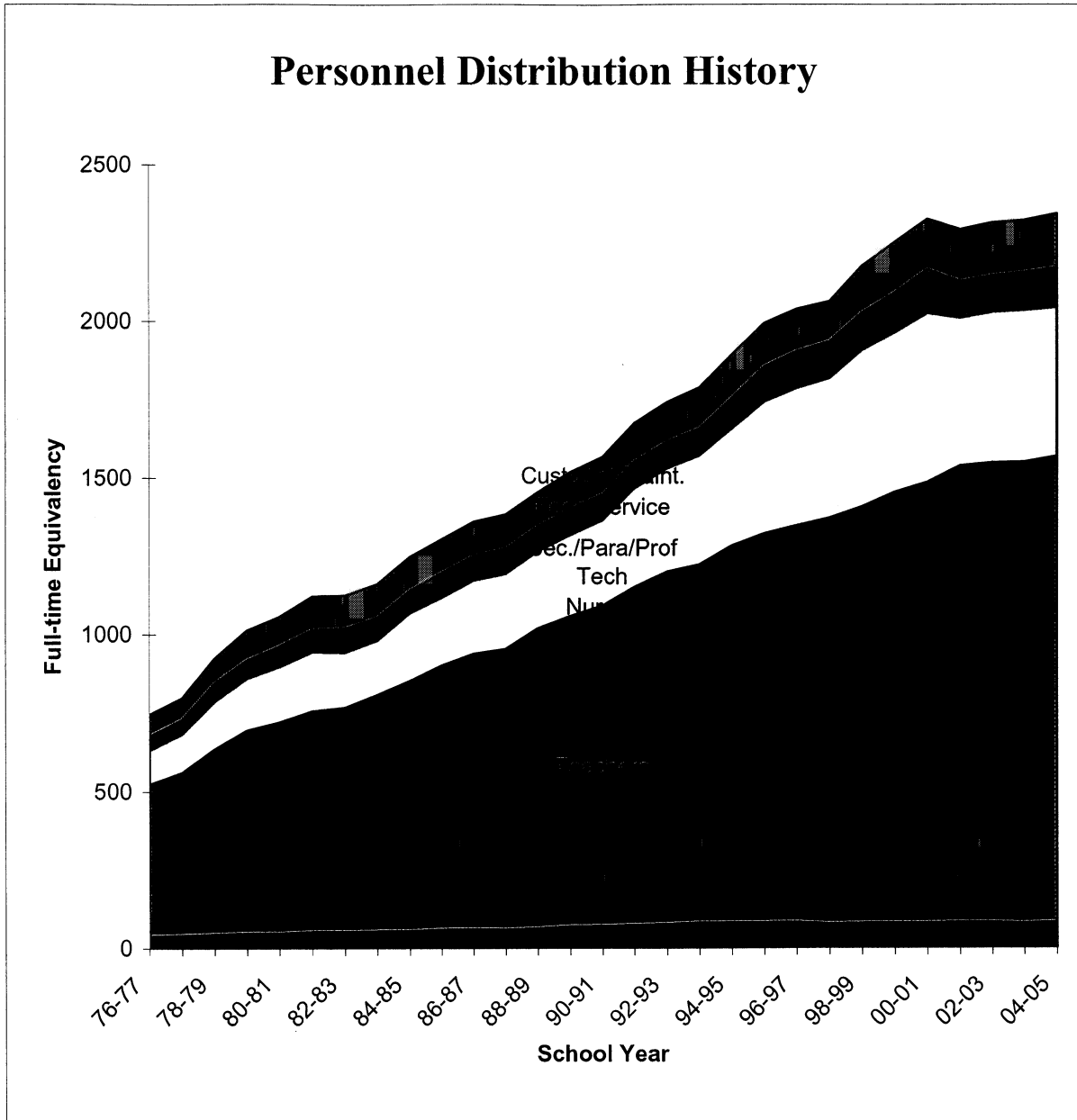
Personnel Distribution 2004-05



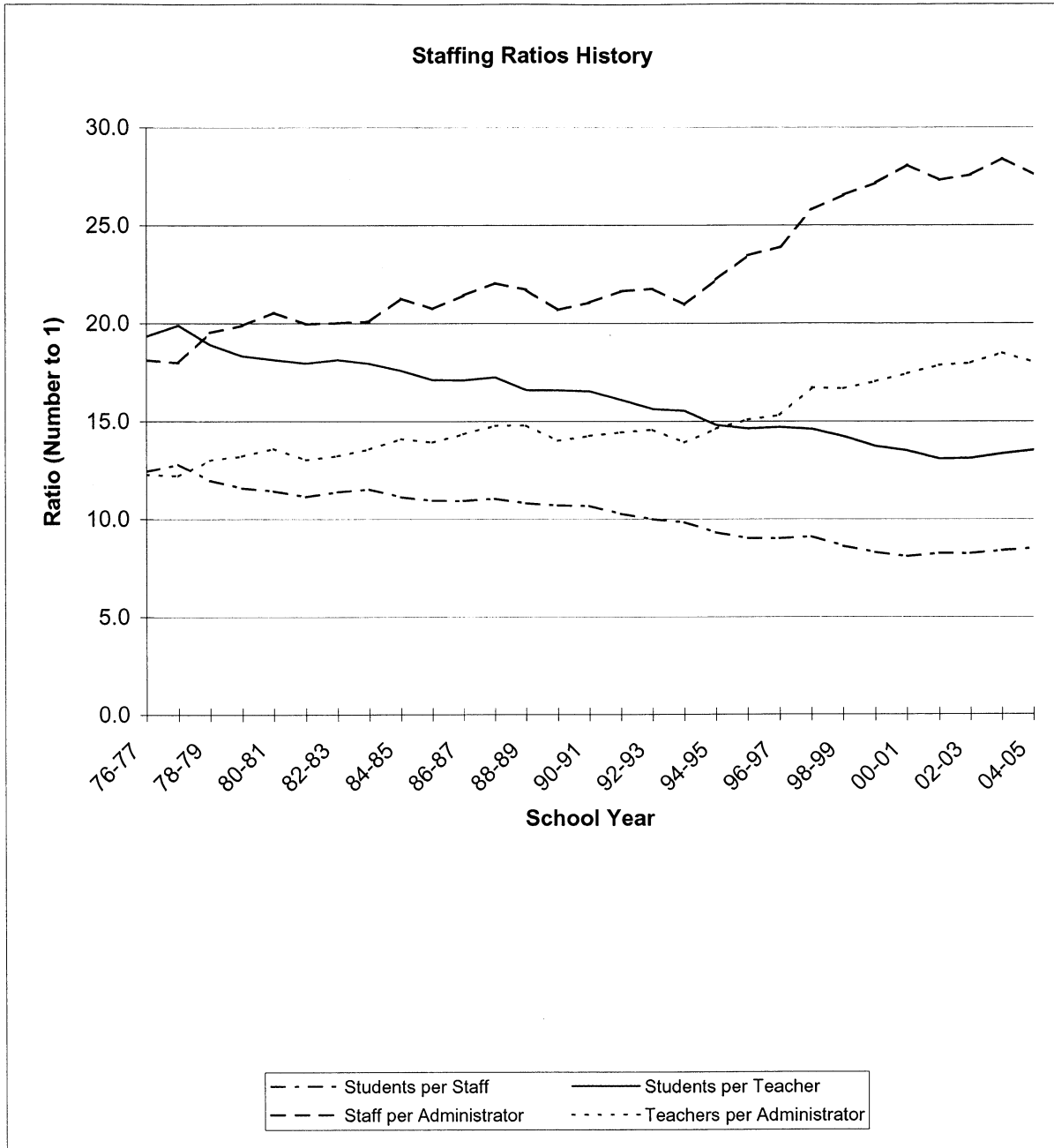
PERSONNEL REPORT



PERSONNEL REPORT

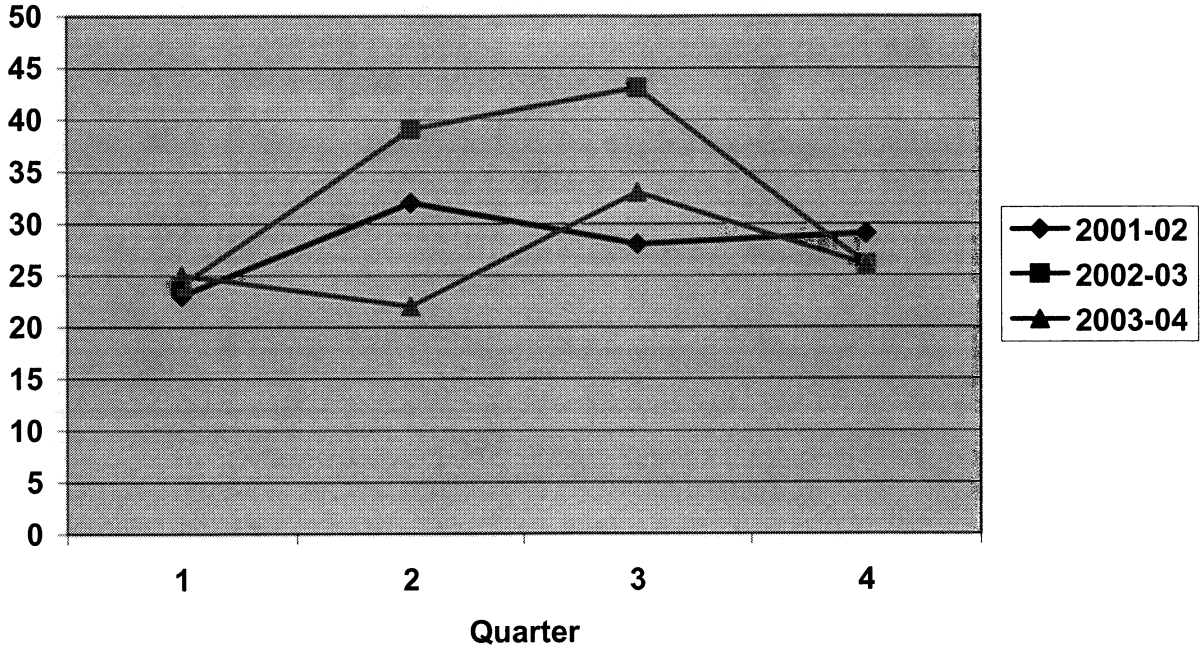


PERSONNEL REPORT

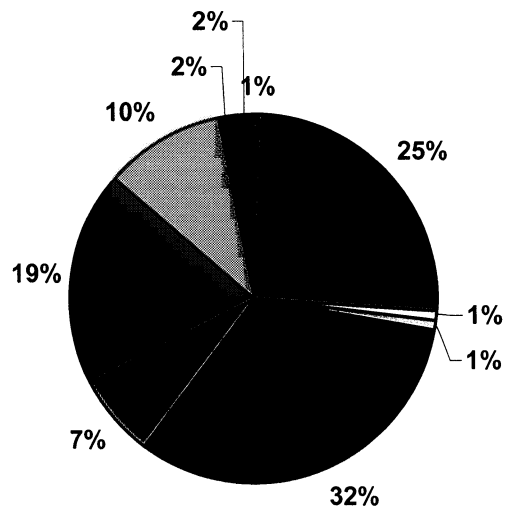


BestCare Employee Assistance Program

Utilization



Type of Issue



- Substance Abuse/Dependency
- Family
- Gambling
- Grief
- Emotional/Mental Health
- Job/Career
- Marital/Couple
- Stress Management
- Financial
- Other