

## MILLARD PUBLIC SCHOOLS

### BOARD MEETING NOTICE

The Board of Education will meet on Monday, December 13, 2004, at 7:00 p.m. at the Don Stroh Administration Center, 5606 South 147th Street.

Public Comments on agenda items - This is the proper time for public questions and comments on agenda items only. Please make sure a request form is given to the Board Vice-President before the meeting begins.

#### AGENDA

1. Food Service
2. Bond Issue Discussion
3. Superintendent Goals—Evaluation Update (Executive Session)

Public Comments - This is the proper time for public questions and comments on any topic. Please make sure a request form is given to the Board Vice President before the meeting begins.

**NOTICE OF MEETING  
SCHOOL DISTRICT NO. 17**

Notice is hereby given of a Board of Education meeting of School District No. 17, in the County of Douglas, which will be held at 7:00 p.m. on **Monday, December 13, 2004**, at 5606 South 147th Street, Omaha, Nebraska. There will be an Executive Session for the Superintendent's Goals and Evaluation.

An agenda for such meetings, kept continuously current are available for public inspection at the office of the superintendent at 5606 South 147th Street, Omaha, Nebraska.

**BRAD R. BURWELL**  
Secretary

12-10-04

**THE DAILY RECORD  
OF OMAHA**

**RONALD A. HENNINGSEN, Publisher  
PROOF OF PUBLICATION**

**UNITED STATES OF AMERICA,**  
The State of Nebraska,  
District of Nebraska,  
County of Douglas,  
City of Omaha, } ss.

**LYNDA K. HENNINGSEN**

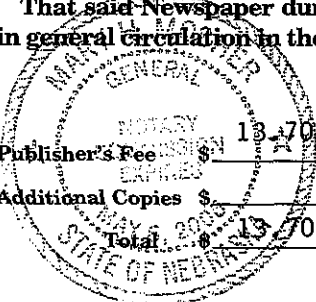
being duly sworn, deposes and says that she is

**ASSOCIATE PUBLISHER**

of **THE DAILY RECORD**, of Omaha, a legal newspaper, printed and published daily in the English language, having a bona fide paid circulation in Douglas County in excess of 300 copies, printed in Omaha, in said County of Douglas, for more than fifty-two weeks last past; that the printed notice hereto attached was published in **THE DAILY RECORD**, of Omaha, on \_\_\_\_\_

December 10, 2004

That said Newspaper during that time was regularly published and in general circulation in the County of Douglas, and State of Nebraska.

  
Publisher's Fee \$ 13.70  
Additional Copies \$ \_\_\_\_\_  
Total \$ 13.70

*Lynda K. Henningsen*  
Subscribed in my presence and sworn to before  
me this 10th day of

December 20 04

*Lynda K. Henningsen*  
Notary Public in and for Douglas County,  
State of Nebraska

**Board Committee Meeting  
Temporary Board Committee  
Food Service**

The Board will provide input on items the committee will consider including the following.

**Proposed Temporary Committee Agenda**

1. Mission is the highest aspiration for the program and includes both function and purpose. The committee will draft a mission statement for the food service program.
2. Objectives point towards the mission. The committee will draft objectives for the food service program.
3. Parameters are rules that we will follow in pursuing our mission. The committee will discuss parameters.
4. The committee will get an overview of what it takes to run a food service program including:
  - a. FDA guidelines
  - b. District expenditures in running a food service program
5. The committee will provide input to the board that will help them formulate district policy.
6. The committee will examine the Child Nutrition Act and discuss the implications of that Federal legislation.
7. The committee will provide guidance on issues such as:
  - a. How much should the district subsidize the food service program?
  - b. What choices shall we allow students to have?

**Internal Board Policies****Temporary Committees****8140**

Temporary committees may be formed to conduct studies and to consider particular programs and other issues that may come before the Board. No more than three Board members shall be assigned to or serve on any committee.

When temporary committees are formed, the purpose and scope of the duties of the committee shall be stated in the minutes of the Board meeting when the committee is created.

The committee shall be established by a majority vote at any regular or special meeting and the members shall be appointed by the Board President.

The committee shall be advisory to the Board and its report to the Board shall be submitted in writing and made a part of the records of the Board.

Policy Adopted: February 4, 1974

Revised: December 2, 2002

Millard Public Schools

Omaha, NE

**Business**

**Food Service**

**3535**

Meals for needy children will be provided in accordance with the current state regulation on the subject. Copies of rules on the subject are included in appendix "A".

Policy Adopted: April 7, 1975

Millard Public Schools  
Omaha NE



## **MENU PLANNING IN THE NATIONAL SCHOOL LUNCH PROGRAM**

The National School Lunch Act mandates that school meals "safeguard the health and well-being of the Nation's children". Participating schools must serve lunches that are consistent with the applicable recommendations of the most recent Dietary Guidelines for Americans including: eat a variety of foods; choose a diet with plenty of grain products, vegetables and fruits; choose a diet moderate in sugars and salt; and choose a diet with 30% or less of calories from fat and less than 10% of calories from saturated fat. In addition, lunches must provide, on average over each school week, at least 1/3 of the daily Recommended Dietary Allowances for protein, iron, calcium, and vitamins A and C. To provide local food service professionals with flexibility, there are four menu planning approaches to plan healthful and appealing meals. Schools choose one of the approaches below. The choice of what specific foods are served and how they are prepared and presented are made by local schools.

### **The Traditional Food-Based Menu Planning Approach**

Under the Traditional Food-Based Menu Planning Approach, schools must comply with specific component and quantity requirements by offering five food items from four food components. These components are: meat/meat alternate, vegetables and/or fruits, grains/breads, and milk. Minimum portion sizes are established by ages and grade groups.

(See chart on following page)

TRADITIONAL FOOD-BASED MENU PLANNING APPROACH—MEAL PATTERN FOR LUNCHES					
FOOD COMPONENTS AND FOOD ITEMS	MINIMUM QUANTITIES				RECOMMENDED QUANTITIES
	GROUP I AGES 1-2 PRESCHOOL	GROUP II AGES 3-4 PRESCHOOL	GROUP III, AGES 5-8 GRADES K-3	GROUP IV AGES 9 AND OLDER GRADES 4-12	GROUP V AGES 12 AND OLDER GRADES 7-12
Milk (as a beverage)	6 fluid ounces	6 fluid ounces	8 fluid ounces	8 fluid ounces	8 fluid ounces
Meat or Meat Alternate (quantity of the edible portion as served):					
Lean meat, poultry, or fish	1 ounce	1½ ounces	1½ ounces	2 ounces	3 ounces
Alternate Protein Products <sup>1</sup>	1 ounce	1½ ounces	1½ ounces	2 ounces	3 ounces
Cheese	1 ounce	1½ ounces	1½ ounces	2 ounces	3 ounces
Large egg	½	¾	¾	1	1½
Cooked dry beans or peas	¼ cup	3/8 cup	3/8 cup	½ cup	¾ cup
Peanut butter or other nut or seed butters	2 tablespoons	3 tablespoons	3 tablespoons	4 tablespoons	6 tablespoons
Yogurt, plain or flavored, unsweetened or sweetened	4 ounces or ½ cup	6 ounces or ¾ cup	6 ounces or ¾ cup	8 ounces or 1 cup	12 ounces or 1½ cups
The following may be used to meet no more than 50% of the requirement and must be used in combination with any of the above: Peanuts, soynuts, tree nuts, or seeds, as listed in program guidance, or an equivalent quantity of any combination of the above meat/meat alternate (1 ounce of nuts/seeds=1 ounce of cooked lean meat, poultry, or fish)	½ ounce =50%	¾ ounce =50%	¾ ounce =50%	1 ounce =50%	1½ ounces =50%
Vegetable or Fruit: 2 or more servings of vegetables, fruits or both	½ cup	½ cup	½ cup	¾ cup	¾ cup
Grains/Breads: (servings per week): Must be enriched or whole grain. A serving is a slice of bread or an equivalent serving of biscuits, rolls, etc., or ½ cup of cooked rice, macaroni, noodles, other pasta products or cereal grains	5 servings per week <sup>2</sup> -- minimum of ½ serving per day	8 servings per week <sup>2</sup> -- minimum of 1 serving per day	8 servings per week <sup>2</sup> -- minimum of 1 serving per day	8 servings per week <sup>2</sup> -- minimum of 1 serving per day	10 servings per week <sup>2</sup> -- minimum of 1 serving per day

<sup>1</sup> Must meet the requirements in appendix A of 7 CFR 210.

<sup>2</sup> For the purposes of this table, a week equals five days.

The Traditional Food-Based Menu Planning Approach is designed to meet nutritional standards set forth in program regulations.

## The Enhanced Food-Based Menu Planning Approach

The Enhanced Food-Based Menu Planning Approach is a variation of the Traditional Menu Planning Approach. It is designed to increase calories from low-fat food sources in order to meet the Dietary Guidelines. The five food components are retained, but the component quantities for the weekly servings of vegetables and fruits and grains/breads are increased.

ENHANCED FOOD-BASED MENU PLANNING APPROACH-MEAL PATTERN FOR LUNCHES					
FOOD COMPONENTS AND FOOD ITEMS	MINIMUM REQUIREMENTS				OPTION FOR
	AGES 1-2	PRESCHOOL	GRADES K-6	GRADES 7-12	GRADES K-3
Milk (as a beverage)	6 fluid ounces	6 fluid ounces	8 fluid ounces	8 fluid ounces	8 fluid ounces
Meat or Meat Alternate (quantity of the edible portion as served):					
Lean meat, poultry, or fish	1 ounce	1½ ounces	2 ounces	2 ounces	1½ ounces
Alternate protein products <sup>1</sup>	1 ounce	1½ ounces	2 ounces	2 ounces	1½ ounces
Cheese	1 ounce	1½ ounces	2 ounces	2 ounces	1½ ounces
Large egg	½	¾	1	1	¾
Cooked dry beans or peas	¼ cup	3/8 cup	½ cup	½ cup	3/8 cup
Peanut butter or other nut or seed butters	2 tablespoons	3 tablespoons	4 tablespoons	4 tablespoons	3 tablespoons
Yogurt, plain or flavored, unsweetened or sweetened	4 ounces or ½ cup	6 ounces or ¾ cup	8 ounces or 1 cup	8 ounces or 1 cup	6 ounces or ¾ cup
The following may be used to meet no more than 50% of the requirement and must be used in combination with any of the above: Peanuts, soynuts, tree nuts, or seeds, as listed in program guidance, or an equivalent quantity of any combination of the above meat/meat alternate (1 ounce of nuts/seeds equals 1 ounce of cooked lean meat, poultry or fish).	½ ounce =50%	¾ ounce =50%	1 ounce =50%	1 ounce =50%	¾ ounce =50%
Vegetable or Fruit: 2 or more servings of vegetables, fruits or both	½ cup	½ cup	¾ cup plus an extra ½ cup over a week <sup>2</sup>	1 cup	¾ cup
Grains/Breads(servings per week): Must be enriched or whole grain. A serving is a slice of bread or an equivalent serving of biscuits, rolls, etc., or ½ cup of cooked rice, macaroni, noodles, other pasta products or cereal grains	5 servings per week <sup>2</sup> – minimum of ½ serving per day	8 servings per week <sup>2</sup> – minimum of 1 serving per day	12 servings per week <sup>2</sup> – minimum of 1 serving per day <sup>3</sup>	15 servings per week <sup>2</sup> – minimum of 1 serving per day <sup>3</sup>	10 servings per week <sup>2</sup> – minimum of 1 serving per day <sup>3</sup>

<sup>1</sup> Must meet the requirements in appendix A of 7 CFR 210.

<sup>2</sup> For the purposes of this table, a week equals five days.

<sup>3</sup> Up to one grains/breads serving per day may be a dessert.

The Enhanced Food Based Menu Planning Approach is designed to meet the nutritional standards set forth in program regulations.



### **The Nutrient Standard Menu Planning Approach**

Nutrient Standard Menu Planning (sometimes called “NuMenus”) is a computer based menu planning system that uses approved computer software to analyze the specific nutrient content of menu items automatically while menus are being planned. It is designed to assist menu planners in choosing food items that create nutritious meals and meet the nutrient standards.

### **The Assisted Nutrient Standard Menu Planning Approach**

Assisted Nutrient Standard Menu Planning (sometimes called “Assisted NuMenus”) is a variation of Nutrient Standard Menu Planning. It is for schools that lack the technical resources to conduct nutrient analysis themselves. Instead, schools have an outside source, such as another school district, State agency or a consultant, plan and analyze a menu based on local needs and preferences. The outside source also provides schools with recipes and product specifications to support the menus. The menus and analyses are periodically updated to reflect any changes in the menu or student selection patterns.

Here are the required minimums for nutrients and calories for these nutrient standard menu planning approaches:

MINIMUM NUTRIENT AND CALORIE LEVELS FOR SCHOOL LUNCHES NUTRIENT STANDARD MENU PLANNING APPROACHES (SCHOOL WEEK AVERAGES)				
NUTRIENTS AND ENERGY ALLOWANCES	MINIMUM REQUIREMENTS			OPTIONAL
	Preschool	Grades K-6	Grades 7-12	Grades K-3
Energy allowances (calories)	517	664	825	633
Total fat (as a percentage of actual total food energy)	<sup>1</sup>	<sup>1,2</sup>	<sup>2</sup>	<sup>1,2</sup>
Saturated fat (as a percentage of actual total food energy)	<sup>1</sup>	<sup>1,3</sup>	<sup>3</sup>	<sup>1,3</sup>
RDA for protein (g)	7	10	16	9
RDA for calcium (mg)	267	286	400	267
RDA for iron (mg)	3.3	3.5	4.5	3.3
RDA for Vitamin A (RE)	150	224	300	200
RDA for Vitamin C (mg)	14	15	18	15

<sup>1</sup> The Dietary Guidelines recommend that after 2 years of age “...children should gradually adopt a diet that, by about 5 years of age, contains no more than 30 percent of calories from fat.”

<sup>2</sup> Not to exceed 30 percent over a school week

<sup>3</sup> Less than 10 percent over a school week

### **Alternate Menu Planning Approach**

This menu planning approach allows states and school districts to develop their own innovative approaches to menu planning, subject to the guidelines established in our regulations. These guidelines protect the nutritional and fiscal integrity of the program.

*September 1, 2000*

**School Meals Programs: National School Lunch Program,  
School Breakfast Program, Special Milk Program, Afterschool Snack Program**

**Permanent Agreement and Free/Reduced Price Policy Statement**

**I. Permanent Agreement**

Each School Food Authority (SFA) approved to participate in the program shall enter into a written permanent agreement with the NDE. The SFA and participating schools under its jurisdiction shall comply with all provisions of 7 CFR parts 210, 215, 220 and 245.

This agreement shall provide that each SFA shall, with respect to participating schools under its jurisdiction:

1. Maintain a nonprofit school food service and observe the limitations on the use of nonprofit school food service revenues set forth in Section 210.14(a) and the limitations on any competitive school food service as set forth in Section 210.11(b).
2. Limit its net cash resources to an amount that does not exceed 3 months average expenditures for its nonprofit school food service or such other amount as may be approved in accordance with Section 210.19(a).
3. Maintain a financial management system as prescribed under Section 210.14(c).
4. Comply with the requirements of USDA regulations regarding financial management (7 CFR part 3015).
5. Price and serve the lunch, breakfast and/or snack as a unit.
6. Serve meals free or at a reduced price to all children who are determined by the SFA to be eligible for such meals under 7 CFR part 245.
7. Claim reimbursement at the assigned rates only for reimbursable free, reduced price and paid meals served to *eligible children in accordance with 7 CFR part 210*. Agree that the SFA official signing the claim shall be responsible for reviewing and analyzing meal counts to ensure accuracy as specified in Section 210.8 governing claims for reimbursement. Acknowledge that failure to submit accurate claims will result in the recovery of an over claim and may result in the withholding of payments, suspension or termination of the program as specified in Section 210.25. Acknowledge that if failure to submit accurate claims reflects embezzlement, willful misapplication of funds, theft, or fraudulent activity, the penalties specified in Section 210.26 shall apply.
8. Count the number of free, reduced price and paid reimbursable meals served to eligible children at the point of service at the end of the serving line, or through another counting system if approved by the State agency on an annual basis. Claim reimbursement for no more than one lunch, one breakfast and one afterschool snack per child per day. The Special Milk Program allows multiple milk servings to be claimed per child.
9. Submit Claims for Reimbursement in accordance with Section 210.8. Claims are to be submitted electronically via the web-based reporting system on form number NDE-28-036.
10. Comply with the requirements of USDA's regulations regarding nondiscrimination (7 CFR parts 15, 15a, 15b).

11. Make no discrimination against any child because of his or her eligibility for free or reduced price meals in accordance with the approved *Free and Reduced Price Policy Statement*.
12. Enter into an agreement to receive donated foods as required by 7 CFR part 250.
13. Maintain proper sanitation and health standards in the storage, preparation and service of food and conform to all applicable State and local laws and regulations.
14. Accept and use, in as large quantities as may be efficiently utilized in its nonprofit school food service, such foods as may be offered as a donation by USDA.
15. Maintain necessary facilities for storing, preparing and serving food.
16. Upon request, make all accounts and records pertaining to its school food service available to the State agency and to FNS, for audit or review, at a reasonable time and place. Such records shall be retained for a period of 3 years after the date of the final Claim for Reimbursement for the fiscal year to which they pertain, except that if audit findings have not been resolved, the records shall be retained beyond the 3-year period as long as required for resolution of the issues raised by the audit.
17. Maintain confidential files of currently approved and denied *free and reduced price applications*, respectively, and the names of children approved for free meals based on documentation certifying that the child is included in a household approved to receive benefits under the Food Stamp Program, Food Distribution Program for Households on Indian Reservations (FDPIR) or Temporary Assistance for Needy Families (TANF). If the applications and/or documentation are maintained at the SFA level, they shall be readily retrievable by school.
18. Retain the individual applications for free and reduced price meals submitted by families for a period of 3 years after the end of the fiscal year to which they pertain or as otherwise specified under paragraph (b)(17) of this section.
19. Any school shall be eligible for the Special Milk Program upon request provided it does not participate in the school lunch or breakfast program; except that schools with such meal service may receive the Special Milk Program upon request only for the children attending split-session kindergarten or pre-kindergarten programs who do not have access to the meal service.
20. Afterschool snack requirements. Those school food authorities with eligible schools (as defined in Section 210.10(n)(1)) that elect to serve snacks during afterschool care programs, shall agree to:
  - (a) Serve snacks that meet the minimum requirements prescribed in Section 210.10 (n) and 210.10a (j);
  - (b) Menus and Production Records must be maintained daily to document compliance with snack meal pattern requirements;
  - (c) Price the snack as a unit;
  - (d) Serve snacks at no charge to all children in attendance at area-eligible sites. A site qualifies as area-eligible if the site is either a school which has at least 50 percent or more of its enrollment eligible for free or reduced price meals, or is a site which is located within the attendance area of a school that qualifies;
  - (e) Serve snack free or at a reduced price to all children who are determined by the SFA to be eligible for free or reduced price school meals under 7 CFR part 245;
  - (f) If charging for meals, the charge for a reduced price snack shall not exceed 15 cents;

- (g) Claim reimbursement at the assigned rates only for snacks served in accordance with the agreement;
  - (h) Claim for reimbursement only those afterschool snacks served on school days. Snacks served on weekends, holidays or vacation periods may not be claimed;
  - (i) For afterschool care programs in Residential Child Care Institutions (RCCIs), only those children who are enrolled and attending school may have their snacks claimed for reimbursement;
  - (j) Review each afterschool snack program two times a year; the first review shall be made during the first four weeks that the school is in operation each school year, except that an afterschool snack program operating year round shall be reviewed during the first four weeks of its initial year of operation, once more during its first year of operation, and twice each school year thereafter; and
  - (k) Serve and claim snacks solely as part of an afterschool care program that provides regularly scheduled education or enrichment activities in an organized, structured and supervised environment.
  - (l) Keep a roster list, sign-in sheet or other means to determine that children are present on a given day;
  - (m) Count and record the number of snacks served each day, at the time they are served, by correct claiming category;
  - (n) Serve snacks only to students who are 18 years or under or a student of any age who is disabled. If a student's 19<sup>th</sup> birthday occurs during the school year, snacks may be claimed for that student for the remainder of the school year.
- \* 21. Prohibit service of foods of minimal nutritional value (FMNV) during a meal service period in areas where reimbursable meals are served and/or eaten. FMNV cannot be given away or sold in the food service area. FMNV costs cannot be charged to the nonprofit food service account. NDE will disallow all meals served by a school on any day that a violation of the FMNV regulations is observed.
22. Prohibit the sale of any foods in competition with the National School Lunch and School Breakfast Programs anywhere on school/institution premises during the period beginning one half hour prior to the serving period for breakfast and/or lunch and lasting until one half hour after the serving of breakfast and/or lunch.
23. Agrees to arrange to have an organization-wide audit conducted annually in public institutions and biennially in private institutions, in accordance with the provisions of the Federal Office of Management and Budget Circular A-128 or A-133 if \$300,000 or more is expended from all Federal sources.
24. Charge adults, at a minimum, an amount equal to the total reimbursement received for a free lunch under Section 4 and 11 of the National School Lunch Act plus the per-meal value of donated foods. For breakfast, adults should be charged the rate established for free breakfasts under Section 4 of the Child Nutrition Act. No reimbursement or donated food is provided for adult meals.
25. Purchase in as large of quantities as can be efficiently utilized in its non-profit food service program the foods designated as plentiful by the United States Department of Agriculture and to purchase food of domestic origin to the extent practicable. As defined in the legislation, a domestic food commodity is an agricultural commodity (for example, red meat, chicken, fruit, vegetable or grain) that is

produced in the United States. A domestic food product is processed in the United States substantially using domestic agricultural commodities. Substantially means that over 51 percent of the processed food comes from American produced products.

26. The program applicant hereby agrees that it will comply with Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d et seq.), Title IX of the Education Amendments of 1972 (20 U.S.C.1681 et seq.), Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), the Age Discrimination Act of 1975 (42 U.S.C. 6101 et seq.); all provisions required by implementing the regulations of the Department of Agriculture; Department of Justice Enforcement Guidelines, 28 CFR 50.3 and 42; and FNS directives and guidelines, to the effect that, no person shall, on the grounds of race, color, national origin, sex, age or disability, be excluded from participation in, be denied benefits of, or otherwise be subject to discrimination under any program or activity for which the program applicant receives Federal financial assistance from Food and Nutrition Service, United States Department of Agriculture; and hereby gives assurance that it will immediately take measures necessary to effectuate this agreement.

By accepting this assurance, the program applicant agrees to compile data, maintain records and submit reports, as required, to permit effective enforcement of the nondiscrimination laws and permit authorized USDA personnel during normal working hours to review such records, books and accounts as needed to ascertain compliance with the nondiscrimination laws. If there are any violations of this assurance, FNS shall have the right to seek judicial enforcement of this assurance. This assurance is binding on the program applicant and its successors, transferees and assignees, as long as they receive assistance or retain possession of any assistance from the USDA.

27. Serve lunches, during the lunch period, which meet the minimum requirements prescribed in Section 210.10; and/or serve breakfasts during the breakfast period, which meet the minimum requirements prescribed in Section 220.8; and/or serve afterschool snacks, which meet the minimum requirements prescribed in Section 210.10; Schools may choose **A) Enhanced Food-Based Menu Planning, B) Traditional Food-Based Menu Planning, C) Nutrient Standard Menu Planning (NSMP) or D) Assisted Nutrient Standard Menu Planning (Assisted NSMP).**

For purposes of the meal patterns, a week equals five days. For weeks with a greater or lesser number of days, the servings per week must be prorated.

**A) Enhanced Food-Based Lunch Pattern**

**Minimum Quantities**

<u>Food Component</u>	<u>Required K-6</u>	<u>Required 7-12</u>	<u>Optional K-3</u>
Fluid Milk	½ pint	½ pint	½ pint
Meat or Meat Alternate week	10 oz. per week	10 oz. per week	7.5 oz. per
	Minimum of	Minimum of	Minimum of
	1 oz. per day	1 oz. per day	1 oz. per day
Meat, poultry, fish (cooked)	1 ounce	1 ounce	1 ounce
Cheese	1 ounce	1 ounce	1 ounce
Alternate protein products	1 ounce	1 ounce	1 ounce
Egg (large)	½	½	½
Cooked dry beans/peas	¼ cup	¼ cup	¼ cup
Yogurt (commercially prepared)	4 ounces-½ cup	4 ounces-½ cup	4 ounces-½ cup
Peanut butter or other nut/seed butters	2 Tbsp.	2 Tbsp.	2 Tbsp.
Peanuts, soy nuts, tree nuts, seeds	1 ounce	1 ounce	1 ounce
may be used to meet 50% of the meal requirement.			

Vegetables/Fruits (2 or more servings of different vegetables or fruits or both)	3/4 cup plus extra 1/2 cup over a week	1 cup	3/4 cup
Grains/Breads (enriched or whole grain) A serving equals 1 slice of bread or equivalent as listed on Grains/Breads List (FNS Instruction 783-1, Rev. 2); up to one serving per day may be a dessert item.	12 servings per week Minimum of 1 per day	15 servings per week Minimum of 1 per day	10 servings per week Minimum 1 per day

All Food-Based meals must meet minimum nutrient levels for specific grade levels according to 7 CFR 210.10. Lunches are to meet the minimum nutrient levels averaged over a week of 3 to 7 days.

Schools choosing to implement Enhanced Food-Based Menu Planning must complete the Production Records specified by Nutrition Services of NDE. Yearly approval from NDE must be secured prior to use of SFA designed Production Records. Production Records must be maintained daily and will be reviewed by NDE staff. If Production Records do not document the meal pattern, reimbursement will be reclaimed by NDE. Schools choosing to implement Enhanced Food-Based Menu Planning must also provide standardized recipes, product names, nutrient information and Child Nutrition labels as requested by NDE.

Nutrition Services of NDE must perform a nutrient analysis of menus served under the Food-Based Menu Planning Option. Failure by a SFA to provide complete Production Records, standardized recipes, product names and nutrient information upon request will result in nonpayment of claims.

Under Offer Versus Serve, senior high students shall be permitted to decline up to two of the five required food components. At the discretion of the SFA, students below the senior high level may be permitted to decline one or two of the required five food components. The price of a reimbursable lunch shall not be affected if a student declines food components or accepts smaller portions.

## B) Traditional Food-Based Lunch Pattern

## Minimum Quantities

<u>Food Component</u>	<u>Required K-3</u>	<u>Required 4-12</u>
Meat or Meat Alternate	7.5 oz. per week Minimum of 1 oz. per day	10 oz. per week Minimum of 1 oz. per day
Meat, poultry, fish (cooked)	1 ounce	1 ounce
Cheese	1 ounce	1 ounce
Alternate protein products	1 ounce	1 ounce
Egg (large)	1/2	1/2
Cooked dry beans or peas	1/4 cup	1/4 cup
Yogurt (commercially prepared)	4 ounces-1/2 cup	4 ounces-1/2 cup
Peanut butter or other nut/seed butters	2 tablespoons	2 tablespoons
Peanuts, soy nuts, tree nuts, seeds may be used to meet 50% of the meal requirement.	1 ounce	1 ounce
Vegetables/Fruits (2 or more servings of different vegetables or fruits or both)	1/2 cup	3/4 cup

Grains/Breads (enriched or whole grain) A serving equals 1 slice bread or equivalent as listed on Grains/Breads List (FNS Instruction 783-1, Rev. 2)	8 servings per week Minimum of 1 per day	8 servings per week Minimum of 1 per day
Fluid Milk	½ pint	½ pint

Under Offer Versus Serve, senior high students shall be permitted to decline up to two of the five required food components. At the discretion of the SFA, students below the senior high level may be permitted to decline one or two of the required five food components. The price of a reimbursable lunch shall not be affected if a student declines food components or accepts smaller portions.

Schools choosing to implement Traditional Food-Based Menu Planning must complete the Production Records specified by Nutrition Services of NDE. Yearly approval from NDE must be secured prior to use of SFA designed Production Records. Production Records must be maintained daily and will be reviewed by NDE staff. If Production Records do not document the meal pattern, reimbursement will be reclaimed by NDE. Schools choosing to implement Traditional Food-Based Menu Planning must also provide standardized recipes, product names, nutrient information and Child Nutrition Labels as requested by NDE.

Nutrition Services of NDE must perform a nutrient analysis of menus served under the Traditional Food-Based Menu Planning Option. Failure by a SFA to provide complete production records, standardized recipes, product names and nutrient information upon request will result in nonpayment of claims.

### **C) Nutrient Standard Menu Planning (NSMP) for Lunch**

Schools may use NSMP as a way to develop menus based on the analysis of nutrients in the menu items and foods offered over a week to determine if specific levels of a set of key nutrients and calories are met. Schools shall offer meals to children based on required grade groups, required age groups or customized age groups. SFAs planning to implement NSMP must contact the State agency and receive approval prior to implementation.

A reimbursable lunch shall include a minimum of three menu items; one item shall be an entree and one shall be fluid milk as a beverage. All menu items or foods offered as part of the reimbursable meal may be considered as contributing toward meeting the nutrition standards in paragraphs (b) and (c) of 7 CFR 210.10.

Under Offer Versus Serve, senior high students must select at least two menu items and may decline a maximum of two menu items. One menu item selected must be an entree. At the discretion of the SFA, students below the senior high level may also participate in Offer Versus Serve. The price of a reimbursable lunch shall not be affected if a student declines a menu item or requests smaller portions.

SFAs choosing to implement NSMP shall conduct a nutrient analysis on all menu items or foods offered as part of the reimbursable meal. Nutrient analysis shall be performed by software approved by USDA. The nutrient analysis, menus, production records, standardized recipes and product names must be provided to NDE upon request. The nutrient analysis must be completed before the meals are served.

### **D) Assisted Nutrient Standard Menu Planning (Assisted NSMP) for Lunch**

SFAs without the capability to conduct Nutrient Standard Menu Planning may choose an alternative that uses menu cycles developed by other sources. SFAs planning to implement Assisted NSMP must contact the State agency and receive approval prior to implementation.

Assisted NSMP shall establish menu cycles that have been developed in accordance with 7 CFR 210.10 as well as local food preferences and the local food service operation. These menu cycles shall incorporate the nutrition standards in 7 CFR 210.10 and the appropriate nutrient and calorie levels. In addition to the menu cycle, standardized recipes, food product specifications and preparation techniques shall also be developed and provided by the entity furnishing the Assisted NSMP to ensure that the menu components and foods offered conform to the nutrient analysis determinations of the menu cycle.

At the inception of any use of Assisted NSMP, the State agency shall approve the initial menu cycle, recipes and other specifications to determine that all required elements for correct nutrient analysis are incorporated.

After initial service of the menu cycle under Assisted NSMP, the nutrient analysis shall be reassessed and appropriate adjustments made in accordance with 7 CFR 210.10.

Under Assisted NSMP, the SFA retains final responsibility for ensuring that all nutrition standards and appropriate calories levels are met. The nutrient analysis, menus, production records, standardized recipes and product names must be provided to NDE upon request.

**A) Enhanced Food-Based Breakfast Pattern Minimum Quantities**

<u>Food Component</u>	<u>Required K-12</u>	<u>Optional 7-12</u>
Fluid Milk, as a beverage, on cereal or both	½ pint	½ pint
Full Strength Juice, Fruit or Vegetable	½ cup	½ cup
Two of the following components (one of each or two of the same component)		
<b>Grains/Breads</b>		
Bread, muffin, biscuit, etc.	1 serving	1 serving
Cereal	¾ cup or 1 ounce	¾ cup or 1 ounce
See Grains/Breads List (FNS Instruction 783-1, Rev. 2)		Plus an additional serving of grain/bread
<b>Meat or Meat Alternate</b>		
Meat, poultry, fish (cooked)	1 ounce	1 ounce
Cheese	1 ounce	1 ounce
Alternate protein products	1 ounce	1 ounce
Egg (large)	½	½
Yogurt (commercially prepared)	4 ounces-½ cup	4 ounces-½ cup
Cooked dry beans/peas	¼ cup	¼ cup
Peanut butter or other nut/seed butters	2 Tbsp.	2 Tbsp.
Peanuts, soy nuts, tree nuts, seeds	1 ounce	1 ounce

Under Offer Versus Serve, a student may decline one component. The declined food may be any one of the four components offered to the student. A student's decision to accept all four food components or to decline one of the four food components shall not affect the charge for breakfast.

Nutrition Services of NDE may perform a nutrient analysis of menus served under the Enhanced Food-Based Menu Planning. Production Records must be maintained daily and will be reviewed by NDE Staff. If the Production Records do not document the meal pattern, reimbursement may be reclaimed by NDE. Failure by a SFA to provide completed production records, standardized recipes, product names and nutrient information upon request may result in nonpayment of claims.



**B) Traditional Food-Based Breakfast Pattern****Minimum Quantities**Food ComponentRequired K-12

Fluid Milk as a beverage, on cereal or both

½ pint

Full Strength Juice, Fruit and/or Vegetable

½ cup

Two of the following components (one of each or two of the same component):

**Grains/Breads**

Bread, muffin, biscuit, etc.

1 serving

Cereal

¾ cup or 1 ounce

See Grains/Breads List (FNS Instruction 783-1, Rev. 2)

**Meat/Meat Alternate**

Meat, poultry, fish (cooked)

1 ounce

Cheese

1 ounce

Alternate protein products

1 ounce

Egg, large

½

Peanut Butter or other nut/seed butter

2 Tbsp.

Cooked dry beans or peas

¼ cup

Yogurt (commercially prepared)

4 ounces-½ cup

Peanuts, soy nuts, tree nuts, seeds

1 ounce

Under Offer Versus Serve, a student may decline one component. The declined food may be any one of the four components offered to the student. A student's decision to accept all four food components or to decline one of the four food components shall not affect the charge for breakfast.

Nutrition Services of NDE may perform a nutrient analysis of menus served under the Traditional Food-Based Menu Planning option. Production Records must be maintained daily and will be reviewed by NDE Staff. If the Production Records do not document the meal pattern, reimbursement will be reclaimed by NDE. Failure by a SFA to provide complete production records, standardized recipes, product names, nutrient information and Child Nutrition labels upon request will result in nonpayment of claims.

**C) Nutrient Standard Menu Planning (NSMP) for Breakfast**

A reimbursable breakfast shall include a minimum of three menu items; one of which shall be fluid milk served as a beverage or on cereal or both. All menu items or foods offered as part of the reimbursable meal may be considered as contributing toward meeting the nutrition standards in paragraphs (a), (b) and (e) of 7 CFR 220.8.

Under Offer Versus Serve, senior high students must select at least two menu items and may decline a maximum of one menu item. At the discretion of the SFA, students below the senior high level may also participate in Offer Versus Serve. The price of a reimbursable breakfast shall not be affected if a student declines a menu item or requests smaller portions.

SFAs choosing to implement NSMP shall conduct a nutrient analysis on all menu items or foods offered as part of the reimbursable meal. Nutrient analysis shall be performed by software approved by USDA. The nutrient analysis, menus, standardized recipes and product names must be provided to NDE upon request. The nutrient analysis must be completed before the meals are served.

**D) Assisted Nutrient Standard Menu Planning (Assisted NSMP) for Breakfast**

SFAs without the capability to conduct Nutrient Standard Menu Planning, may choose an alternative that uses menu cycles developed by other sources. Assisted NSMP shall establish menu cycles that have been developed in accordance with 7 CFR 220.8 as well as local food preferences and the local food service operation. These menu cycles shall incorporate the nutrition standards in 7 CFR 220.8 and the appropriate nutrient and calorie levels. In addition to the menu cycle, recipes, food product *specification* and preparation techniques shall also be developed and provided by the entity furnishing the Assisted NSMP to ensure that the menu components and foods offered conform to the nutrient analysis determinations of the menu cycle.

At the inception of any use of Assisted NSMP, the State agency shall approve the initial menu cycle, standardized recipes and other specifications to determine that all required elements for correct nutrient analysis are incorporated.

After initial service of the menu cycle under Assisted NSMP, the nutrient analysis shall be reassessed and appropriate adjustments made in accordance with 7 CFR 210.10. Under Assisted NSMP, the SFA retains final responsibility for ensuring that all nutrition standards and appropriate calories levels are met. The nutrient analysis, menus, standardized recipes and product names must be provided to NDE upon request.

**Afterschool Snack Program**

**Minimum Quantities**

An afterschool snack must consist of two of the four food components. The food components are Meat/Meat Alternate, Vegetables/Fruits, Grain/Breads and Milk.

<u>Food Component</u>	<u>Required K-12</u>
Meat or Meat Alternate	
Meat, poultry, fish (cooked)	1 ounce
Cheese	1 ounce
Alternate protein products	1 ounce
Egg (large)	½
Cooked dry beans or peas	¼ cup
Yogurt (commercially prepared)	4 ounces-1/2 cup
Peanut butter or other nut/seed butters	2 tablespoons
Peanuts, soy nuts, tree nuts	1 ounce
 Full Strength Juice, Fruit and/or Vegetable	 3/4 cup
 Grains/Breads (enriched or whole grain)	 1 serving
Serving equals 1 slice bread or equivalent as listed on Grains/Breads List (FNS Instruction 783-1, Rev. 2)	
 Fluid Milk	 ½ pint

The Nebraska Department of Education agrees that:

1. To the extent of funds available, NDE shall reimburse the district/system for meals served in accordance with the provisions of the National School Lunch Act Programs in the schools with valid Site Applications, in any fiscal year during which this agreement is in effect, provided, however, that such services are of the type(s) defined or described elsewhere in this section and in federal program regulations, guidelines, and policies, and that these services are rendered consistent with requirements of this section and existing regulations.

2. The amount of federal reimbursement for lunches, breakfasts and snacks for paid student meals and for eligible free and reduced price students shall not exceed an amount equal to the number of meals served to enrolled students multiplied respectively by the rates of reimbursement. Feeding sites that served 40% or more free/reduced student lunches in the second preceding school year may apply for Severe Need breakfast funding. Application for Severe Need breakfast funding is made on the Site Application.

## II. Free and Reduced Price Policy Statement

1. The Board of Education/Governing Body of the above named institution/system has agreed to participate in one or more of the following programs:
  - a. National School Lunch Program
  - b. School Breakfast Program
  - c. Special Milk Program
  - d. Afterschool Snack Program

Said Board of Education/Governing Body accepts the responsibility for the one or more programs they will participate in, and for providing free and reduced price meals to eligible children attending the site under its authority and named in NDE 01-015 (Site Application).

The Board of Education/Governing Body further assures NDE that the system will uniformly implement this part of the Application to determine children's eligibility for free and reduced price meals in the program in which the schools participate.

2. In fulfilling its responsibilities the SFA:
  - a. Agrees to serve meals free to children from families whose income is at or below the free scale and to serve meals at a reduced price to children from households whose income is at or below the reduced price scale of the Agriculture Secretary's Income Eligibility Guidelines for the current school year.
  - b. Agrees to set reduced price charges for lunch and breakfast at or below the maximum reduced price allowed by regulations and below the full price of the lunch or breakfast.
  - c. Agrees that there will be no physical segregation of, nor any other discrimination against, any child because of his/her inability to pay the full price of the meal. The names of the children eligible to receive free or reduced price meals shall not be published, posted, or announced in any manner, and there shall be no overt identification of any such children by use of special tokens, tickets or any other means. Further assurance is given that children eligible for free or reduced price meals shall not be required to:
    - (1) Work for their meals.
    - (2) Use a separate lunchroom.
    - (3) Go through a separate serving line.
    - (4) Enter the lunchroom through a separate entrance.
    - (5) Eat meals at a different time.
    - (6) Eat a meal different from the one sold to children paying the full price.
  - d. Agrees to establish and use a fair hearing procedure under which: (1) a family can appeal a decision made by the SFA with respect to the family's free and reduced price meal application; and (2) the SFA can challenge the continued eligibility of any child approved for free or reduced price meals. During the appeal and hearing, the child who was determined to be eligible based on the face of the application submitted will continue to receive free or reduced price meals. Prior to initiating the hearing procedure, the institution official, the parent(s) or guardian may request a conference to provide an opportunity for the parent(s)/guardian and institution official(s) to discuss the situation, present information, obtain an explanation of data submitted in the

application and the decisions rendered. Such a conference shall not in any way prejudice nor diminish the right to a fair hearing.

The hearing procedure shall provide the following for both the family and the SFA:

- (1) A publicly announced, simple method for making an oral or written request for a hearing.
- (2) An opportunity to be assisted or represented by an attorney or other person.
- (3) An opportunity to examine, prior to and during the hearing, the documents and records presented to support the decision under appeal.
- (4) Reasonable promptness and convenience in scheduling a hearing, and adequate notice as to its time and place.
- (5) An opportunity to present oral or documentary evidence and arguments supporting a position without undue interference.
- (6) An opportunity to question or refute any testimony or other evidence and to confront and cross-examine any adverse witness(es).
- (7) That the hearing be conducted by an official who did not participate in the decision under appeal or any previous conference to make that decision.
- (8) That the decision of the hearing official be based on the oral and documentary evidence presented at the hearing and entered into the hearing record.
- (9) That the parties concerned and any designated representative thereof be notified in writing of the decision.
- (10) That for each hearing a written record be prepared, including the decision of the hearing official and the reasons thereof, and a copy of the notification to the parties concerned of the hearing official's decision.
- (11) That such written record must be retained for a period of 3 years after the close of the school year to which they pertain. These records must be made available for examination by the parties concerned or their designees at any reasonable time and place during such period.
- (12) When an application is rejected, parents or guardians will be informed of the reason for denial and the hearing procedure. The designated hearing official and the individual designated to review applications and make determinations of eligibility are named in NDE 01-014 (Program Application). These officials will use the criteria outlined in this Free and Reduce Price Policy Statement to determine which individual children are eligible for free and reduced price meals. The Board of Education/Governing Body assures the State that the person named as a hearing official was not involved in the original eligibility determination.

e. The Board of Education/Governing Body agrees to develop and distribute to each child's parent(s) or guardian a letter as outlined in the sample provided by the State. In addition, an application form for free and reduced price meals shall be distributed with the parent letter at or about the beginning of each school year, but not prior to July 1 each year or whenever there is a change in eligibility guidelines with an explanation that households with incomes at or below the reduced price guidelines may be eligible for either free or reduced price meals.

Interested parents or guardians are responsible for filling out the application and returning it to the institution for review. Such applications and documentation of determinations made will be maintained for a period of 3 years following the end of the school year to which they pertain.

Applications must be accepted at any time during the year. Parents or guardians enrolling a child in an institution for the first time shall be supplied with appropriate meal application materials regardless of the time of year the child is registered. If a child transfers from one institution to another under the jurisdiction of the same SFA, his/her eligibility for free or reduced price meals will be transferred to and honored by the receiving school. Applications may not be transferred from one SFA to another SFA.

All children from an eligible household will receive the same benefits. Parents or guardians will be promptly notified of the acceptance or denial of their application(s). Benefits are to be issued within ten operating days of receipt of qualifying applications.

It is recognized that in certain cases foster children and Wards of the State/Court may be eligible for free meals. If a household has foster children/Ward of the State/Court living with them and wishes to apply for such meals for these children, the household must complete a separate application for each such child.

When an application is rejected, parents or guardians will be provided written notification which shall include: (1) the reasons for the denial of benefits, e.g., income in excess of allowable limits or incomplete application; (2) notification of the right to appeal; (3) instructions on how to appeal; and (4) a statement reminding parents that they may reapply for free and reduced price benefits at any time during the school year. The reasons for ineligibility shall be properly documented and retained on file at the SFA level.

f. The Board of Education/Governing Body agrees to accept a completed NDE direct certification letter in lieu of a free and reduced price application. All students listed on the direct certification letter qualify for free meals or free milk. Each family will receive one letter that lists all children between the ages of 4 and 19.

The SFA agrees to the following procedures:

- (1) The original direct certification letter must be signed by an adult household member and furnished to the school. If the family has children enrolled in another district, the institution may make a copy and the original letter returned to the family. The family may then use the letter for another district.
- (2) Families may not add names to this letter.
- (3) The Determining Official must sign and date the letter.
- (4) Each family that submits a direct certification letter must be sent a Notice of Approval Letter (Attachment D).
- (5) The direct certification letters are not to be included in the group of applications from which the verification sample is selected.
- (6) Any SFA may provide an electronic list of enrolled students to NDE for electronic direct certification. The SFA must maintain a list of names of children approved for free meals based on documentation certifying that the child is included in a household approved to receive benefits as a result of electronic direct certification.

g. The Board of Education/Governing Body agrees to implement a Collection Procedure that will ensure that no child is overtly identified as receiving free, reduced or paid meals.

h. All attachments to this agreement must be used as printed, unless prior approval for changes is obtained in writing from NDE prior to use.

i. The Board of Education/Governing Body agrees to participate in the Verification of Applications for Free and Reduced Price Meals as required by Federal Regulations. The direct certification letters are not considered applications for purposes of verification. The following records will be maintained: (RCCI's are exempt unless day students are enrolled in the institutions).

Required data elements that must be collected and submitted to NDE by March 1, 2005 and each year thereafter:

1. The type of free/reduced price meal benefits application used (individual student, household, or both);
2. The total number of schools and total enrollment for all NSLP schools;

3. The number of schools which are operating under Provision 2/3 in a non-base year, and the total enrollment in these schools;
4. The number of children who receive free meals but are not subject to verification, including children approved by direct certification and residential children;
5. The number of children approved for free meal benefits based on a food stamp/TANF/FDPIR case number submitted on an application (categorically eligible), and the number of these applications;
6. The number of children approved for free meal benefits based on income/household size information submitted on an application (income eligible), and the number of these applications;
7. The number of children approved for reduced price meal benefits and the number of reduced-price eligible applications;
8. The method of verification sample selection (focused, random, all);
9. A summary of the results of the verification process for all applications selected for verification, including the number of students whose eligibility for benefits did not change, the number whose eligibility was reduced or terminated based on the household response to verification, the number whose household did not respond to verification, and the number of applications in each of these categories;
10. The number of students found ineligible as a result of verification who were reinstated for free or reduced price meal benefits, as of February 15 of each year\*.

\*Note: The final data element will not be required until the 2005-2006 school year, and the requirement to report this element will not be implemented unless Congress provides additional funding to support collection of this additional data element.

In addition, §245.6a(c) requires school food authorities to retain copies of the information reported and all supporting documents.

All verified applications must be readily retrievable on an individual school basis and include all documents submitted by the household for the purpose of confirming eligibility, reproductions of those documents, or annotations made by the determining official which indicate which documents were submitted by the household and the date of submission. All relevant correspondence between the households selected for verification and the school or SFA must be retained.

Each SFA shall amend its permanent free and reduced price policy statement to reflect substantive changes. Any amendment to a policy shall be provided by the State agency prior to implementation.

NDE will provide an annual news release to all newspapers in the state announcing the availability of free and reduced price meals in Nebraska schools.

The following attachments are adopted with and considered a part of this Permanent Agreement and Policy Statement and any subsequent Amendments:

Attachment A.	Income Eligibility Guidelines
Attachment B.	Letter to Households
Attachment B-Milk Only	Letter to Household for use by <u>Milk Only Schools</u>
Attachment C.	Application for Free and Reduced Price Meals
Attachment C-Milk Only	Application for Free Milk for use by <u>Milk Only Schools</u>
Attachment D.	Notice of Approval/Denial

Attachment E.	Computing Income for Self-Employed Persons
Attachment F.	Verification Selection Notice and Enclosures (2 pages)
Attachment G.	Notification of Change Due to Verification
Attachment H.	Verification Summary
Attachment H-1.	Verification Tracker
Attachment I.	On-Site Review Summary
Attachment J.	Edit Check Worksheet
Attachment J-R.	Edit Check Worksheet for RCCIs
Attachment K.	Food-Based Production Records (5 pages)
Attachment K-R.	Production Record for RCCIs
Attachment L.	Sharing Information Waiver

### III. Definitions

**Afterschool care program** means a program providing organized child care services to enrolled school-age children afterschool hours for the purpose of care and supervision of children. Those programs shall be distinct from any extracurricular programs organized primarily for scholastic, cultural or athletic purposes.

**Breakfast** means a meal which meets the nutritional requirements set out in Section 220.8, and which is served to a child in the morning hours. The meal shall be served at or close to the beginning of the child's day at school.

**Child** means--(a) a student of high school grade or under as determined by the State educational agency, who is enrolled in an educational unit of high school grade or under as described in paragraphs (a) and (b) of the definition of "School," including students who are mentally or physically disabled as defined by the State and who are participating in a school program established for the mentally or physically disabled; or (b) a person under 21 chronological years of age who is enrolled in an institution or center as described in paragraphs (c) and (d) of the definition of "School;" or (c) for purposes of reimbursement for snacks served in afterschool care programs, an individual enrolled in an afterschool care program operated by an eligible school who is 18 years of age or under, or in the case of children with disabilities, not more than 20 years of age. A child may turn 19 during the school year and remain eligible for afterschool snacks until the end of the school year.

**Days** mean calendar days unless otherwise specified.

**Documentation** means:

1. The completion of a free and reduced price school meal or free milk application that includes:
  - a. For households applying on the basis of income and household size, names of all household members; income received by each household member, identified by source of the income (such as earnings, wages, welfare, pensions, support payments, unemployment compensation, and social security and other cash income); the signature of an adult household member; and the social security number of the adult household member who

- signs the application or an indication that he/she does not possess a social security number;  
or
- b. For a child who is a member of a food stamp, FDPIR or TANF household: the child's name and appropriate food stamp or TANF case number or FDPIR case number or other identifier; and the name and signature of an adult household member; and
2. In lieu of completion of the free and reduced price application, information obtained from the State or local agency responsible for the Food Stamp Program, FDPIR or TANF which includes the name of the child; a statement certifying that the child is a member of a currently certified food stamp, FDPIR or TANF household; information in sufficient detail to match the child attending school in the SFA with the name of the child certified as a member of a food stamp, FDPIR or TANF household; the signature or a copy of the signature of the individual authorized to provide the certification on behalf of the Food Stamp, FDPIR or TANF office, as appropriate; and the date. When the signature is impractical to obtain, such as in a computer match, other arrangements may be made to ensure that a responsible official can attest to the data.

**Donated Foods** means food commodities donated by USDA for use in nonprofit lunch programs.

**Family** means a group of related or unrelated individuals, who are not residents of an institution or boarding house, but who are living as one economic unit.

**FDPIR** means the food distribution program for households on Indian reservations operated under part 253 of this title.

**Food Service Area** means any area on school premises where program meals are both served and eaten as well as any areas in which program meals are either served or eaten.

**Food Stamp Household** means any individual or group of individuals that is currently certified to receive assistance as a household under the Food Stamp Program.

**Foods Of Minimal Nutritional Value (FMNV)** means foods that cannot be sold or served in the food service area during times meals are served. The categories are identified in Appendix B of 7 CFR 210.

**Free Meal** means a meal for which neither the child nor any member of his family pays or is required to work in the school or in the school's food service.

**Free Milk** means milk served under the regulations governing the Special Milk Program and for which neither the child nor any member of his family pays or is required to work in the school or in the school's food service.

**FNS** means the Food and Nutrition Service, United States Department of Agriculture.

**Income Eligibility Guidelines** means the family-size income levels prescribed annually by the Secretary of Agriculture for use by States in establishing eligibility for free and reduced price meals and for free milk.

**Meal** means a lunch or a snack or a breakfast that meets the applicable requirements prescribed in 7 CFR Sections 210.10, 210.15a, and 220.8.

**Milk** means pasteurized fluid types of unflavored or flavored whole milk, lowfat milk, skim milk, or cultured buttermilk which meet State and local standards for such milk except that, in the meal pattern for infants (0 to 1 year of age) milk means unflavored types of whole fluid milk. All milk should contain vitamins A and D at levels specified by the Food and Drug Administration and consistent with State and local standards for such milk.

**Lunch** means a meal service that meets the applicable nutrition standards and portion sizes in Section 210.10 for lunches.



**National School Lunch Program** means the Program under which participating schools operate a nonprofit lunch program in accordance with this part. General and special cash assistance and donated food assistance are made available to schools in accordance with this part.

**Net Cash Resources** means all monies, as determined in accordance with the State agency's established accounting system, that are available to or have accrued to a SFA's nonprofit school food service at any given time, less cash payable. Such monies may include, but are not limited to, cash on hand, cash receivable, earnings on investments, cash on deposit and the value of stocks, bonds or other negotiable securities.

**Nonprofit**, when applied to schools or institutions eligible for the Program, means exempt from income tax under section 501(c)(3) of the Internal Revenue Code of 1954, as amended.

**Nonprofit School Food Service** means all food service operations conducted by the SFA principally for the benefit of schoolchildren, all of the revenue from which is used solely for the operation or improvement of such food services.

**Paid Meal** means a meal served to children who are either not eligible for or elect not to receive the free or reduced price benefits offered under 7 CFR part 245. USDA subsidizes each paid lunch with both general cash assistance and donated foods. Although a paid student pays for a large portion of his or her lunch, the USDA subsidy accounts for a significant portion of the cost of that lunch. May also be referred to as a subsidized meal.

**Point of Service** means that point in the food service operation where a determination can accurately be made that a reimbursable free, reduced price or paid lunch has been served to an eligible child. The point of service is at the end of the serving line after students have had access to all meal items unless an alternate counting method is approved by NDE.

**Program** means the National School Lunch Program and the Commodity School Program.

**Reduced Price Meal** means a meal which meets all of the following criteria: (1) The price shall be less than the full price of the meal; (2) the price shall not exceed 40 cents for a lunch and 30 cents for a breakfast; and (3) neither the child nor any member of his family shall be required to supply an equivalent value in work for the school or the school's food service.

**Reimbursement** means Federal cash assistance including advances paid or payable to participating schools for lunches meeting the requirements of Section 210.10 and served to eligible children.

**Revenue**, when applied to nonprofit school food service, means all monies received by or accruing to the nonprofit school food service in accordance with the State agency's established accounting system including, but not limited to, children's payments, earnings on investments, other local revenues, State revenues, and Federal cash reimbursements.

**School** means:

1. An educational unit of high school grade or under, recognized as part of the educational system in the State and operating under public or nonprofit private ownership in a single building or complex of buildings;
2. any public or nonprofit private classes of preprimary grade when they are conducted in the aforementioned schools; or
3. any public or nonprofit private residential child care institution, or distinct part of such institution, which operates principally for the care of children, and, if private, is licensed to provide residential child care services under the appropriate licensing code by the State or a subordinate level of government, except for residential summer camps which participate in the Summer Food Service Program for Children, Job Corps centers funded by the Department of Labor, and private foster homes. The term

"residential child care institutions" includes, but is not limited to: homes for the mentally, emotionally or physically impaired, and unmarried mothers and their infants; group homes; halfway houses; orphanages; temporary shelters for abused children and for runaway children; long-term care facilities for chronically ill children; and juvenile detention centers. A long-term care facility is a hospital, skilled nursing facility, intermediate care facility, or distinct part thereof, which is intended for the care of children confined for 30 days or more.

**School Food Authority (SFA)** means the governing body that is responsible for the administration of one or more schools; and has the legal authority to operate the Program therein or be otherwise approved by FNS to operate the Program.

**School Year** means a period of 12 calendar months beginning July 1 of any year and ending June 30 of the following year.

**Snack** means meal served in an afterschool care program that meets the meal pattern found in Section 210.10a (j).

**State Agency** means the Nebraska Department of Education.

**Student with Disabilities** means any child who has a physical or mental impairment as defined in Section 15b.3 of USDA's nondiscrimination regulations (7 CFR part 15b).

**TANF** means the State funded program under part A of title IV of the Social Security Act that the Secretary of Agriculture determines complies with standards established by the Secretary of Agriculture that ensure that the standards under the State program are comparable to or more restrictive than those in effect on June 1, 1995. This program is commonly referred to as Temporary Assistance for Needy Families, although States may refer to the program by another name.

**Verification** means confirmation of eligibility for free or reduced price benefits under the National School Lunch Program or School Breakfast Program. Verification shall include confirmation of income eligibility and, at State or local discretion, may also include confirmation of any other information required in the application that is defined as documentation in Section 245.2(a-4).

**IV. Certification and Signatures**

The Superintendent or Administrator must sign this permanent agreement. The permanent agreement will remain in effect until amended by either the State agency or the SFA. The school or institution agrees to all terms contained in this document. The Superintendent or Administrator must complete items 1-6 below.

NDE requires assurance that the SFA Authorized Representative has permission of the school or institution to enter into this agreement. The person who signs as the Board President provides this assurance. One of the following persons must complete items 7-10 below:

- Schools: Board of Education President
- Non Profit Institutions: Board President

1. Printed Name of Superintendent or Administrator <b>KEITH LUTZ</b> <i>Kenneth J. Fosser</i>	2. Signature of Superintendent or Administrator <i>Kenneth J. Fosser</i>
3. Title <b>SUPERINTENDENT</b> <i>Assoc. Supt.</i>	4. School or Institution Name <b>MILLARD PUBLIC SCHOOLS</b>
5. Agreement Number (6-digit county-district #)	6. Date Signed <i>8-3-04</i>
7. Printed Name of Board President <b>JEAN STOTHERT</b>	8. Signature of Board President <i>Jean Stothert</i>
9. Title <b>PRESIDENT, MILLARD BOARD OF EDUCATION</b>	10. Date Signed <b>AUGUST 2, 2004</b>

NDE Approval

Nutrition Services Administrator	Date Signed

The signatures above must be in ink.

Return page 18 by mail to: Nutrition Services  
 (Faxes will not be accepted.) Nebraska Department of Education  
 301 Centennial Mall South  
 Lincoln, NE 68509-4987



## **Financial Summary**

2004-05 School Year

**November-04**

# Millard Food Service

for the period from July 1st, 2004 through December 31st, 2004

## First Semester

	July-Aug	September	October	November	December	Semester YTD
<b>Total Income</b>	<b>\$ 307,388.21</b>	<b>\$ 967,111.62</b>	<b>\$ 691,453.12</b>	<b>\$ 798,978.07</b>	<b>\$ -</b>	<b>\$ 2,764,931.02</b>
Cash Income	\$ 265,331.41	\$ 826,501.72	\$ 596,325.45	\$ 683,995.42		\$ 2,372,154.00
Reimbursement Income	\$ 42,056.80	\$ 140,609.90	\$ 95,127.67	\$ 114,982.65		\$ 392,777.02
<b>ARAMARK Expenditures</b>						
<b>Cost Of Sales</b>	<b>\$ 117,906.28</b>	<b>\$ 388,524.61</b>	<b>\$ 285,149.83</b>	<b>\$ 323,954.92</b>	<b>\$ -</b>	<b>\$ 1,115,535.64</b>
209.01		\$ 2,251.87	\$ 2,186.28	\$ 1,386.23		\$ 5,824.38
209.02		\$ 16,332.03	\$ 7,631.23	\$ 14,726.00		\$ 38,689.26
209.03		\$ 237,522.21	\$ 170,879.76	\$ 176,083.94		\$ 584,485.91
209.04		\$ 73,264.98	\$ 50,732.66	\$ 67,306.11		\$ 191,303.75
209.05		\$ 13,118.72	\$ 10,726.57	\$ 12,173.58		\$ 36,018.87
209.07		\$ 35,630.50	\$ 38,987.27	\$ 42,251.91		\$ 116,869.68
209.10		\$ 10,353.67	\$ 2,747.47	\$ 8,171.90		\$ 21,273.04
209.99		\$ 50.63	\$ 1,258.59	\$ 1,855.25		\$ 3,164.47
<b>Management Labor</b>	<b>\$ 21,898.73</b>	<b>\$ 15,035.02</b>	<b>\$ 10,820.25</b>	<b>\$ 10,523.05</b>	<b>\$ -</b>	<b>\$ 58,277.05</b>
Labor Expense		\$ 15,035.02	\$ 10,820.25	\$ 10,523.05		\$ 36,378.32
<b>Direct Expenses</b>	<b>\$ 13,549.09</b>	<b>\$ 109,335.49</b>	<b>\$ 47,045.85</b>	<b>\$ 76,204.82</b>	<b>\$ -</b>	<b>\$ 246,135.25</b>
312.00 Paper and Plastics		\$ 42,979.92	\$ 27,966.63	\$ 32,173.20		\$ 103,119.75
313.11 Waste Removal		\$ 150.00	\$ 90.00	\$ 97.50		\$ 337.50
314.22 Equipment Repairs		\$ 473.10	\$ 60.54	\$ 1,296.28		\$ 1,829.92
314.99 Repair & Maint - Other		\$ 282.67	\$ 56.81	\$ 363.90		\$ 703.38
315.19 Sales Tax		\$ 2,897.89	\$ 2,197.23	\$ 2,099.43		\$ 7,194.55
316.01 Empl Veh-Opr+Rental		\$ -	\$ 84.97	\$ -		\$ 84.97
317.00 General Insurance		\$ 781.16	\$ 645.71	\$ 678.74		\$ 2,105.61
326.02 Telephone Expense		\$ 171.45	\$ -			\$ 171.45
329.04 Management Meeting		\$ 1,400.80	\$ -			\$ 1,400.80
331.00 Office Supplies		\$ 62.02	\$ 497.55	\$ 221.44		\$ 781.01
331.02 Postage Expense		\$ -	\$ 11.82	\$ 5.97		\$ 17.79
331.04 EDP Supplies		\$ 384.00	\$ 395.00	\$ 495.00		\$ 1,274.00
331.21 Freight Expenses		\$ 17.50	\$ 19.80	\$ 34.65		\$ 71.95
331.31 Airborne Air Freight		\$ 49.50	\$ 33.75	\$ 11.35		\$ 94.60
332.10 Flowers & Decorations		\$ 77.04	\$ 72.00	\$ 70.00		\$ 219.04
344.95 Security Services		\$ 3,411.20	\$ 5,924.10	\$ 5,824.00		\$ 15,159.30
344.99 Relocation		\$ (6,653.35)	\$ -			\$ (6,653.35)
345.01 Uniforms and Laundry		\$ 10,962.68	\$ -			\$ 10,962.68
345.10 Replacements		\$ 1,206.35	\$ 1,117.32	\$ 237.04		\$ 2,560.71
345.13 Delivery Expense		\$ 49,147.70	\$ 7,829.83	\$ 32,403.05		\$ 89,380.58
345.99 Other Operating Exp		\$ 1,533.86	\$ 42.79	\$ 193.27		\$ 1,769.92
<b>Management Fee and Administrative Cost</b>	<b>\$ 5,670.52</b>	<b>\$ 18,244.04</b>	<b>\$ 13,109.44</b>	<b>\$ 15,186.64</b>		<b>\$ 52,210.64</b>
<b>District Expenditures</b>	<b>\$ 108,530.82</b>	<b>\$ 486,168.27</b>	<b>\$ 307,804.49</b>	<b>\$ 342,229.36</b>	<b>\$ -</b>	<b>\$ 1,244,732.94</b>
Other Expense		\$ 7,064.12	\$ 9,428.12	\$ 5,070.12		\$ 21,562.36
Commissions		\$ 18,888.88	\$ 18,888.88	\$ 18,888.88		\$ 56,666.64
MPS Wages and Benefits	\$ 108,530.82	\$ 460,215.27	\$ 279,487.49	\$ 318,270.36		\$ 1,166,503.94
<b>RETURN</b>	<b>\$ 39,832.77</b>	<b>\$ (50,195.81)</b>	<b>\$ 27,523.26</b>	<b>\$ 30,879.28</b>	<b>\$ -</b>	<b>\$ 48,039.50</b>
ARAMARK INVOICE	\$ 159,024.62	\$ 531,139.16	\$ 356,125.37	\$ 425,869.43	\$ -	\$ 1,472,158.58

# District Checklist

	PTO	SAC	BREAKFAST	Fruit Cart	UPGRADE POS			AFSD
					Machine	Software	Location	
Abbott	DONE			EXISTING	YES	YES-1	NEEDS MOVED	Rowan
Ackerman	DONE		EXISTING	EXISTING	YES		NEEDS MOVED	Edrie
Aldrich	DONE			29-Oct	YES		OK	Rowan
Black Elk	???			On-site - not started	YES		NEEDS MOVED	Edrie
Bryan	DONE		EXISTING	EXISTING	YES	YES-1	NEEDS MOVED	Rowan
Cather	DONE		Opening Date?	EXISTING	YES		OK	Reid
Cody	DONE		EXISTING	Ordered 12/2	YES	YES-2	NEEDS MOVED	Edrie
Cottonwood	8-Mar			On-site - not started	YES	YES-C	NEEDS MOVED	Rowan
Disney	DONE			Ordered 12/2	YES		OK	Reid
Ezra Millard	DONE			Ordered 12/2	YES	YES-2	NEEDS MOVED	Rowan
Harvey Oaks	DONE			Ordered 12/2	YES	YES-2	OK	Rowan
Hitchcock	DONE		5-Jan	Ordered 12/2	YES	YES-2	OK	Reid
Holling Heights	DONE		EXISTING	EXISTING	YES		NEEDS MOVED	Reid
Montclair	DONE		EXISTING	On-site - not started	YES		NEEDS MOVED	Rowan
Morton	DONE		Opening Date?	On-site - not started	YES		NEEDS MOVED	Rowan
Neihardt	???		START - OCT 25	1-Nov	YES	YES-C	NEEDS MOVED	Reid
Norris	DONE		EXISTING	13-Nov	YES		OK	Reid
Rockwell	DONE		5-Jan	29-Nov	YES	YES-2	NEEDS MOVED	Reid
Rohwer	12-Apr			EXISTING	YES	YES-C	NEEDS MOVED	Edrie
Sandoz	DEC		20-Dec	EXISTING	YES	YES-2	NEEDS MOVED	Reid
Wheeler	11-Jan			EXISTING	YES		NEEDS MOVED	Edrie
Willowdale	DONE			EXISTING	YES	YES-1	NEEDS MOVED	Edrie
#23								Edrie
District PTO Group	DONE							

	PTO	SAC	BREAKFAST	Parent Open House?	UPGRADE POS			AFSD
					Machine	Software	Location	
Andersen MS			EXISTING		YES		n/a	Reid
Beadle MS			EXISTING		YES		n/a	Edrie
Central MS			NEW - Sept 04		YES		n/a	Reid
Kiewit MS			NEW - Sept 04		YES		n/a	Rowan
North MS			EXISTING		YES		n/a	Rowan
Russell MS			NEW - Sept 04		YES		n/a	Edrie
PARENT GROUP								

	PTO	SAC	BREAKFAST	Parent Open House?	UPGRADE POS			AFSD
					Machine	Software	Location	
North HS		DONE		9-Dec	YES	YES-2	n/a	Rowan
South HS		DONE		8-Dec	YES	YES-2	n/a	Reid
West HS				Done - 6 Parents	YES	YES-3	n/a	Edrie
PARENT GROUP								

1 = Novice  
 2 = Intermediate  
 3 = Advanced  
 C = Champion



## **Sales Summary**

2004-05 School Year

**November-04**



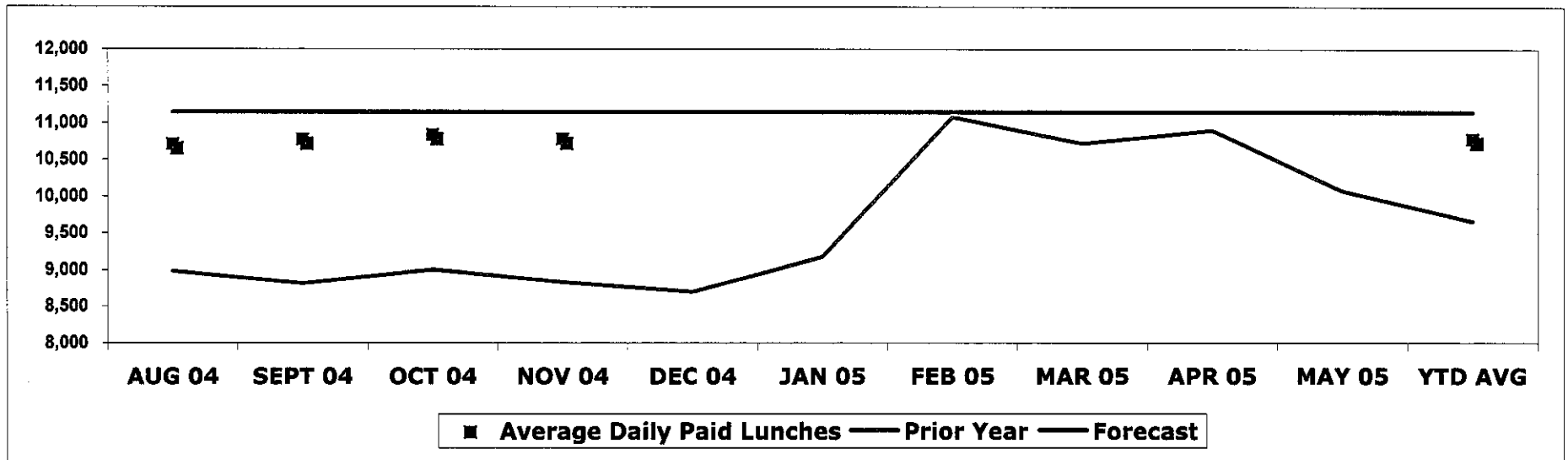






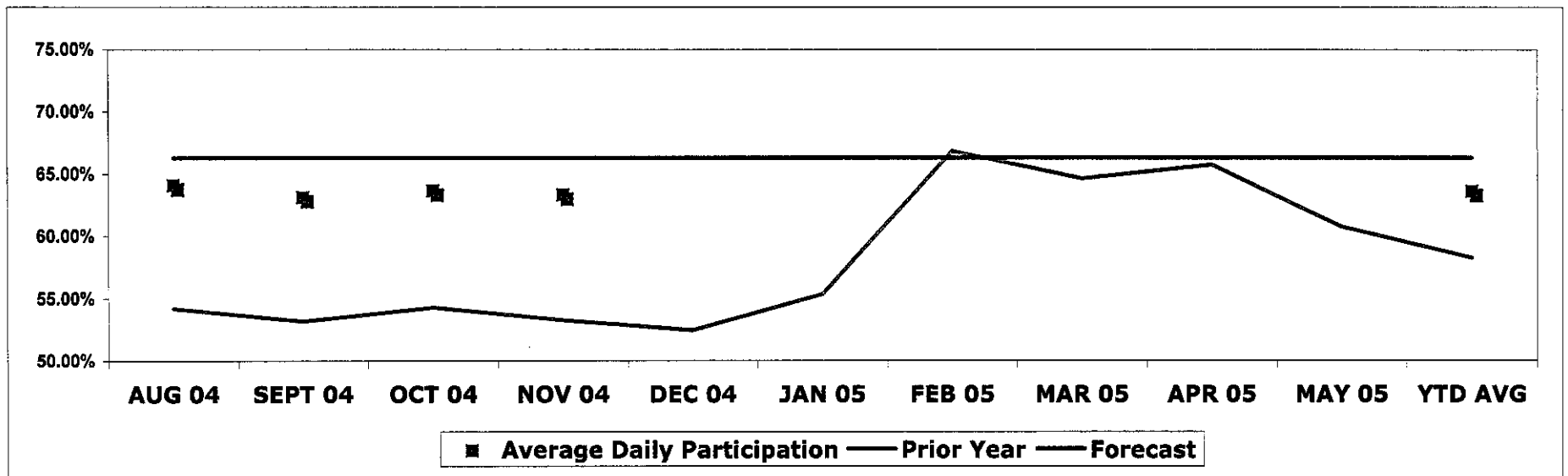
# Average Daily Paid Lunch Counts

Millard Public Schools



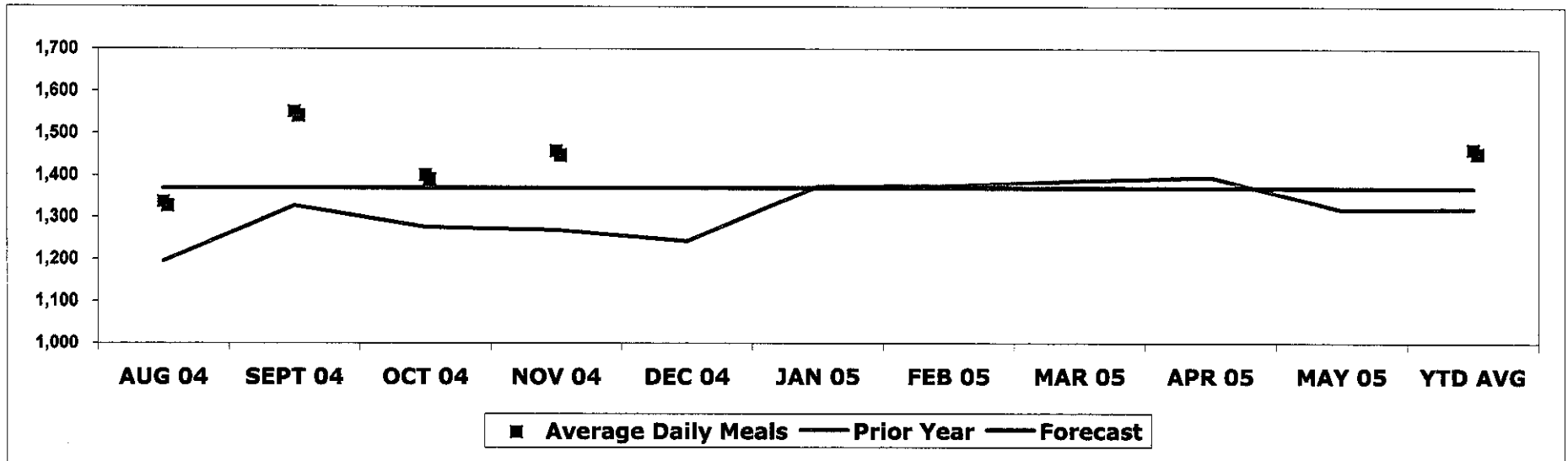
**Plan 96.7%**

# Average Daily Paid Participation



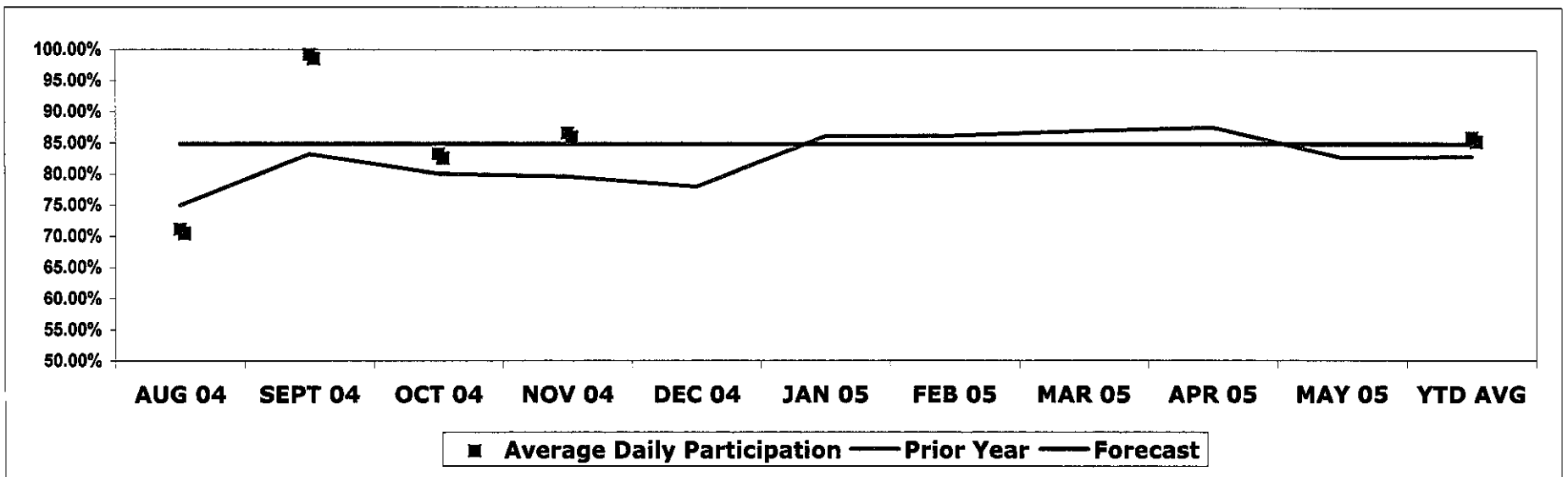
# Average Daily Free and Reduced-Priced Lunch Counts

Millard Public Schools



**Plan 106.8%**

# Average Daily Free and Reduced-Priced Participation















## **Expenditure Summary**

2004-05 School Year

**November-04**











# **Elementary Building Reports**

**Quarterly Report  
August thru December 2004**















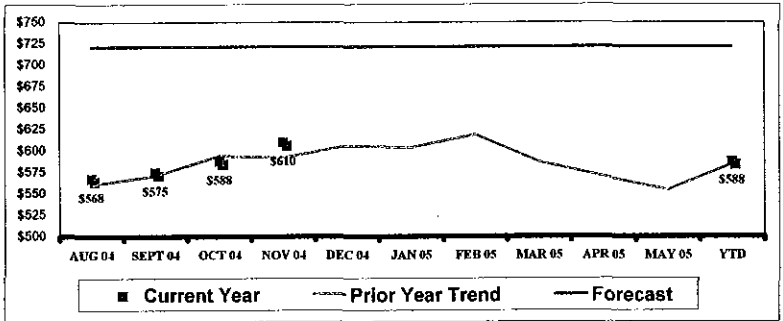


**Millard Public Schools**  
**Cather Elementary**

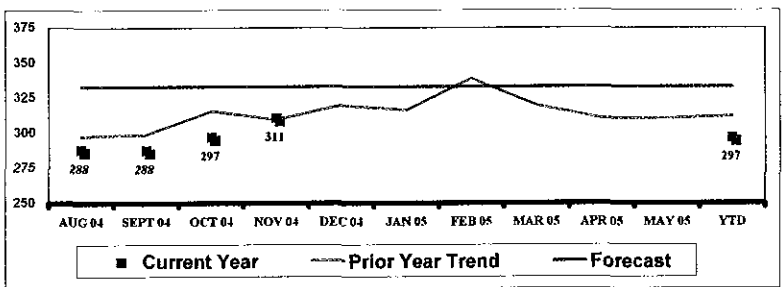
**November 2004**

					<b>Year-to-Date</b>		
Breakfast	Lunch	Equivalents	Hours	Productivity	Total Meal	Hours	Productivity
-	6,213	355	295	22.27	21,787	995	21.90
<b>PROFIT / (LOSS) STATEMENT</b>							
	\$	Cents Per Meal	Percent of Sales	\$	Cents Per Meal	Percent of Sales	
009.03 Catering Sales		-	0.0%	-	-	0.0%	
009.10 Vending Sales		-	0.0%	-	-	0.0%	
010.09 Breakfast Sales		-	0.0%	-	-	0.0%	
010.13 Breakfast Ala Carte		-	0.0%	-	-	0.0%	
010.14 Breakfast Adult		-	0.0%	-	-	0.0%	
010.15 Lunch Sales	8,773.60	1.34	71.9%	28,614.00	1.31	70.5%	
010.18 Lunch Ala Carte	239.95	0.04	2.0%	896.80	0.04	2.2%	
010.19 Lunch Adult	299.40	0.05	2.5%	1,097.25	0.05	2.7%	
<b>TOTAL CASH SALES</b>	<b>9,312.95</b>	<b>1.42</b>	<b>76.3%</b>	<b>30,607.85</b>	<b>1.40</b>	<b>75.4%</b>	
010.24 Fed Gov't Reimb - Brkfst		-	0.0%	-	-	0.0%	
010.25 Fed Gov't Reimb - Lunch	2,888.78	0.44	23.7%	9,930.69	0.46	24.5%	
010.27 State Gov't Reimb - Brkfst		-	0.0%	-	-	0.0%	
<b>TOTAL REIMBURSEMENTS</b>	<b>2,888.78</b>	<b>0.44</b>	<b>23.7%</b>	<b>9,930.69</b>	<b>0.46</b>	<b>24.5%</b>	
Allocated Sales	-	-	0.0%	48.82	0.00	0.1%	
<b>TOTAL SALES</b>	<b>12,201.73</b>	<b>1.86</b>	<b>100.0%</b>	<b>40,587.36</b>	<b>1.86</b>	<b>100.0%</b>	
209.01 Meat, Poultry, Seafood	(36.01)	(0.01)	-0.3%	(165.34)	(0.01)	-0.4%	
209.02 Fruit and Vegetables	(0.29)	(0.00)	0.0%	488.88	0.02	1.2%	
209.03 Groceries	1,865.83	0.28	15.3%	7,388.85	0.34	18.2%	
209.04 Milk & Cream	1,387.65	0.21	11.4%	4,415.13	0.20	10.9%	
209.05 Baked Goods	256.54	0.04	2.1%	887.29	0.04	2.2%	
209.07 Beverages		-	0.0%	-	-	0.0%	
209.10 Vending Product	(1.85)	(0.00)	0.0%	(9.17)	(0.00)	0.0%	
209.99 Other Merchandise		-	0.0%	-	-	0.0%	
Allocated Food Cost	0.68	0.00	0.0%	65.67	0.00	0.2%	
<b>TOTAL FOOD COST</b>	<b>3,472.55</b>	<b>0.53</b>	<b>28.5%</b>	<b>13,071.31</b>	<b>0.60</b>	<b>32.2%</b>	
301.00 Salaries & Wages		-	0.0%	-	-	0.0%	
302.00 Payroll Adjustments		-	0.0%	-	-	0.0%	
303.05 Paid Vacation & Hol		-	0.0%	-	-	0.0%	
304.00 Payroll Taxes		-	0.0%	-	-	0.0%	
305.00 Other Payroll Costs		-	0.0%	-	-	0.0%	
Allocated Aramark Labor	160.70	0.02	1.3%	858.01	0.04	2.1%	
<b>TOTAL ARAMARK LABOR</b>	<b>160.70</b>	<b>0.02</b>	<b>1.3%</b>	<b>858.01</b>	<b>0.04</b>	<b>2.1%</b>	
302.15 Client Labor	4,676.65	0.71	38.3%	17,043.77	0.78	42.0%	
Allocated Client Labor	298.82	0.05	2.4%	875.30	0.04	2.2%	
<b>TOTAL CLIENT LABOR</b>	<b>4,975.47</b>	<b>0.76</b>	<b>40.8%</b>	<b>17,919.07</b>	<b>0.82</b>	<b>44.1%</b>	
<b>TOTAL LABOR COST</b>	<b>5,136.18</b>	<b>0.78</b>	<b>42.1%</b>	<b>18,775.08</b>	<b>0.86</b>	<b>46.3%</b>	
312.00 Paper and Plastics	1,072.11	0.16	8.8%	2,902.70	0.13	7.2%	
313.11 Waste Removal		-	0.0%	-	-	0.0%	
314.22 Equipment Repairs		-	0.0%	-	-	0.0%	
314.99 Repair & Maint - Other		-	0.0%	-	-	0.0%	
315.19 Sales Tax on Purchase	73.80	0.01	0.6%	227.73	0.01	0.6%	
317.00 General Insurance		-	0.0%	-	-	0.0%	
331.04 EDP Supplies		-	0.0%	-	-	0.0%	
331.31 Airborne Air Freight		-	0.0%	-	-	0.0%	
344.95 Security Services		-	0.0%	-	-	0.0%	
345.10 Replacements		-	0.0%	-	-	0.0%	
345.13 Delivery Expense	252.80	0.04	2.1%	524.80	0.02	1.3%	
345.99 Other Operating Exp		-	0.0%	-	-	0.0%	
390.00 Administrative Expense	118.23	0.02	1.0%	392.17	0.02	1.0%	
Allocated Direct	513.24	0.08	4.2%	1,453.32	0.07	3.6%	
<b>TOTAL ARAMARK DIRECT</b>	<b>2,030.18</b>	<b>0.31</b>	<b>16.6%</b>	<b>5,500.72</b>	<b>0.25</b>	<b>13.6%</b>	
322.97 District Costs		-	0.0%	-	-	0.0%	
Allocated District Direct	77.43	0.01	0.6%	315.12	0.01	0.8%	
Allocated Commissions		-	0.0%	-	-	0.0%	
<b>TOTAL CLIENT DIRECT</b>	<b>77.43</b>	<b>0.01</b>	<b>0.6%</b>	<b>315.12</b>	<b>0.01</b>	<b>0.8%</b>	
<b>TOTAL DIRECT COST</b>	<b>2,107.61</b>	<b>0.32</b>	<b>17.3%</b>	<b>5,815.84</b>	<b>0.27</b>	<b>14.3%</b>	
101.00 Management Fee	118.23	0.02	1.0%	392.17	0.02	1.0%	
<b>TOTAL PROGRAM COST</b>	<b>10,834.56</b>	<b>1.65</b>	<b>88.8%</b>	<b>38,054.40</b>	<b>1.75</b>	<b>93.8%</b>	
<b>CURRENT PERIOD (SUBSIDY) / REFUND</b>	<b>1,367.17</b>	<b>0.21</b>	<b>11.2%</b>	<b>2,532.96</b>	<b>0.12</b>	<b>6.2%</b>	

**Total Average Daily Sales**



**Total Average Daily Lunch Count**



**Lunch Participation**

	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	YTD
<b>Current</b>	70.25%	70.62%	72.77%	75.74%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	72.55%
<b>Prior Year</b>	70.00%	70.35%	74.25%	72.81%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	73.39%
	0.25%	0.27%	-1.48%	2.94%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	-0.84%

**ACTION PLAN:**

ACTION PLAN:	Time Frame	Done











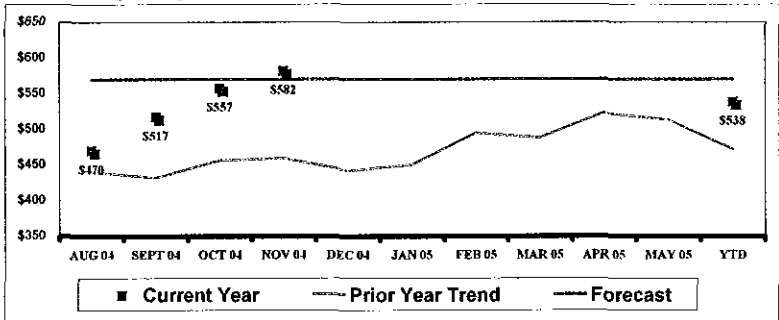




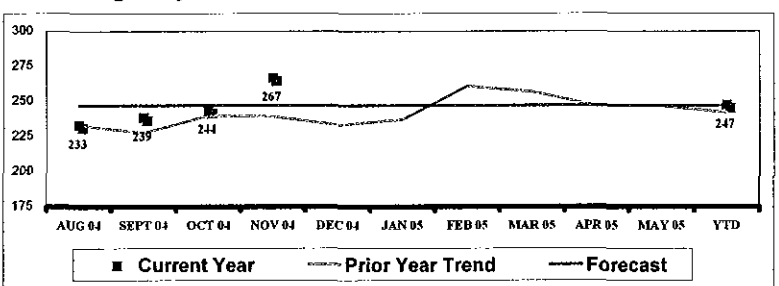
**Millard Public Schools  
Holling Heights Elementary**

November 2004					Year-to-Date		
Breakfast	Lunch	Equivalents	Hours	Productivity	Total Meal	Hours	Productivity
1,115	5,336	390	241	28.39	21,640	884	24.48
PROFIT / (LOSS) STATEMENT		\$	Cents Per Meal	Percent of Sales	\$	Cents Per Meal	Percent of Sales
009.03 Catering Sales	172.50	0.03	1.5%	889.87	0.04	2.3%	
009.10 Vending Sales	-	-	0.0%	-	-	0.0%	
010.09 Breakfast Sales	118.30	0.02	1.0%	242.10	0.01	0.6%	
010.13 Breakfast Ala Carte	-	-	0.0%	-	-	0.0%	
010.14 Breakfast Adult	-	-	0.0%	1.25	0.00	0.0%	
010.15 Lunch Sales	6,602.80	0.97	56.7%	20,802.00	0.96	55.7%	
010.18 Lunch Ala Carte	115.00	0.02	1.0%	434.00	0.02	1.2%	
010.19 Lunch Adult	305.40	0.04	2.6%	1,180.70	0.05	3.2%	
<b>TOTAL CASH SALES</b>	<b>7,314.00</b>	<b>1.07</b>	<b>62.9%</b>	<b>23,529.92</b>	<b>1.09</b>	<b>63.0%</b>	
010.24 Fed Gov't Reimb - Brkfst	702.55	0.10	6.0%	1,904.93	0.09	5.1%	
010.25 Fed Gov't Reimb - Lunch	3,563.48	0.52	30.6%	11,700.07	0.54	31.3%	
010.27 State Gov't Reimb - Brk	55.75	0.01	0.5%	150.55	0.01	0.4%	
<b>TOTAL REIMBURSEMENTS</b>	<b>4,321.78</b>	<b>0.63</b>	<b>37.1%</b>	<b>13,755.55</b>	<b>0.64</b>	<b>36.8%</b>	
Allocated Sales	-	-	0.0%	45.92	0.00	0.1%	
<b>TOTAL SALES</b>	<b>11,635.78</b>	<b>1.70</b>	<b>100.0%</b>	<b>37,331.39</b>	<b>1.73</b>	<b>100.0%</b>	
209.01 Meat, Poultry, Seafood	49.96	0.01	0.4%	(84.11)	(0.00)	-0.2%	
209.02 Fruit and Vegetables	287.81	0.04	2.5%	529.07	0.02	1.4%	
209.03 Groceries	1,679.36	0.25	14.4%	6,682.59	0.31	17.9%	
209.04 Milk & Cream	1,491.85	0.22	12.8%	3,846.27	0.18	10.3%	
209.05 Baked Goods	259.91	0.04	2.2%	902.23	0.04	2.4%	
209.07 Beverages	-	-	0.0%	-	-	0.0%	
209.10 Vending Product	130.06	0.02	1.1%	(97.04)	(0.00)	-0.3%	
209.99 Other Merchandise	-	-	0.0%	-	-	0.0%	
Allocated Food Cost	0.65	0.00	0.0%	58.19	0.00	0.2%	
<b>TOTAL FOOD COST</b>	<b>3,899.60</b>	<b>0.57</b>	<b>33.5%</b>	<b>11,837.20</b>	<b>0.55</b>	<b>31.7%</b>	
301.00 Salaries & Wages	-	-	0.0%	-	-	0.0%	
302.00 Payroll Adjustments	-	-	0.0%	-	-	0.0%	
303.05 Paid Vacation & Hol	-	-	0.0%	-	-	0.0%	
304.00 Payroll Taxes	-	-	0.0%	-	-	0.0%	
305.00 Other Payroll Costs	-	-	0.0%	-	-	0.0%	
Allocated Aramark Labor	153.25	0.02	1.3%	763.18	0.04	2.0%	
<b>TOTAL ARAMARK LABOR</b>	<b>153.25</b>	<b>0.02</b>	<b>1.3%</b>	<b>763.18</b>	<b>0.04</b>	<b>2.0%</b>	
302.15 Client Labor	4,433.63	0.65	38.1%	15,577.77	0.72	41.7%	
Allocated Client Labor	284.96	0.04	2.4%	802.10	0.04	2.1%	
<b>TOTAL CLIENT LABOR</b>	<b>4,718.59</b>	<b>0.69</b>	<b>40.6%</b>	<b>16,379.87</b>	<b>0.76</b>	<b>43.9%</b>	
<b>TOTAL LABOR COST</b>	<b>4,871.84</b>	<b>0.71</b>	<b>41.9%</b>	<b>17,143.05</b>	<b>0.79</b>	<b>45.9%</b>	
312.00 Paper and Plastics	816.61	0.12	7.0%	2,586.57	0.12	6.9%	
313.11 Waste Removal	-	-	0.0%	-	-	0.0%	
314.22 Equipment Repairs	-	-	0.0%	-	-	0.0%	
314.99 Repair & Maint - Other	-	-	0.0%	-	-	0.0%	
315.19 Sales Tax on Purchase	52.26	0.01	0.4%	187.67	0.01	0.5%	
317.00 General Insurance	-	-	0.0%	-	-	0.0%	
331.04 EDP Supplies	-	-	0.0%	-	-	0.0%	
331.31 Airborne Air Freight	-	-	0.0%	-	-	0.0%	
344.95 Security Services	-	-	0.0%	-	-	0.0%	
345.10 Replacements	-	-	0.0%	-	-	0.0%	
345.13 Delivery Expense	409.60	0.06	3.5%	691.20	0.03	1.9%	
345.99 Other Operating Exp	-	-	0.0%	-	-	0.0%	
390.00 Administrative Expense	123.14	0.02	1.1%	389.52	0.02	1.0%	
Allocated Direct	489.43	0.07	4.2%	1,345.47	0.06	3.6%	
<b>TOTAL ARAMARK DIRECT</b>	<b>1,891.04</b>	<b>0.28</b>	<b>16.3%</b>	<b>5,200.43</b>	<b>0.24</b>	<b>13.9%</b>	
322.97 District Costs	-	-	0.0%	-	-	0.0%	
Allocated District Direct	73.84	0.01	0.6%	294.28	0.01	0.8%	
Allocated Commissions	-	-	0.0%	-	-	0.0%	
<b>TOTAL CLIENT DIRECT</b>	<b>73.84</b>	<b>0.01</b>	<b>0.6%</b>	<b>294.28</b>	<b>0.01</b>	<b>0.8%</b>	
<b>TOTAL DIRECT COST</b>	<b>1,964.88</b>	<b>0.29</b>	<b>16.9%</b>	<b>5,494.71</b>	<b>0.25</b>	<b>14.7%</b>	
101.00 Management Fee	123.14	0.02	1.1%	389.52	0.02	1.0%	
<b>TOTAL PROGRAM COST</b>	<b>10,859.46</b>	<b>1.59</b>	<b>93.3%</b>	<b>34,864.48</b>	<b>1.61</b>	<b>93.4%</b>	
<b>CURRENT PERIOD (SUBSIDY) / REFUND</b>	<b>776.32</b>	<b>0.11</b>	<b>6.7%</b>	<b>2,466.91</b>	<b>0.11</b>	<b>6.6%</b>	

**Total Average Daily Sales**



**Total Average Daily Lunch Count**



**Lunch Participation**

	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	YTD
Current	74.31%	75.84%	77.50%	83.04%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	78.29%
Prior Year	77.73%	75.32%	79.38%	79.13%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	80.21%
	-3.42%	0.52%	-1.88%	3.91%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	-1.92%

**ACTION PLAN:**

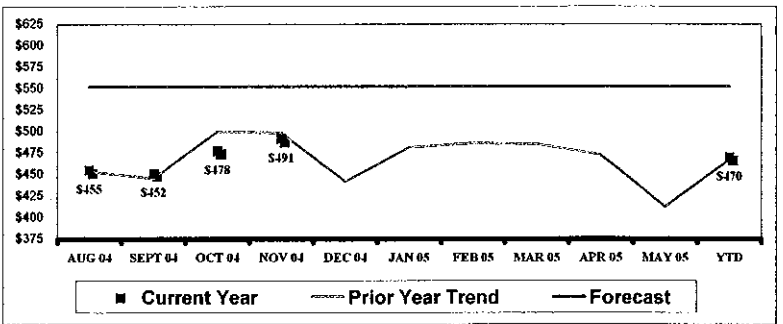
	Time Frame	Done



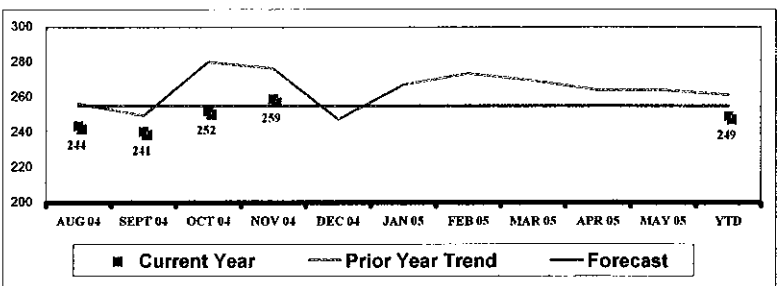
**Millard Public Schools  
Morton Elementary**

November 2004				Year-to-Date			
Breakfast	Lunch	Equivalents	Hours	Productivity	Total Meal	Hours	Productivity
-	5,183	227	252	21.45	17,953	939	19.11
<b>PROFIT / (LOSS) STATEMENT</b>							
	\$	Cents Per Meal	Percent of Sales	\$	Cents Per Meal	Percent of Sales	
009.03 Catering Sales		-	0.0%	-	-	0.0%	
009.10 Vending Sales		-	0.0%	-	-	0.0%	
010.09 Breakfast Sales		-	0.0%	-	-	0.0%	
010.13 Breakfast Ala Carte		-	0.0%	-	-	0.0%	
010.14 Breakfast Adult		-	0.0%	-	-	0.0%	
010.15 Lunch Sales	7,295.20	1.35	74.2%	24,479.20	1.36	75.4%	
010.18 Lunch Ala Carte	145.45	0.03	1.5%	510.05	0.03	1.6%	
010.19 Lunch Adult	180.45	0.03	1.8%	581.55	0.03	1.8%	
<b>TOTAL CASH SALES</b>	<b>7,621.10</b>	<b>1.41</b>	<b>77.5%</b>	<b>25,570.80</b>	<b>1.42</b>	<b>78.8%</b>	
010.24 Fed Gov't Reimb - Brkfst		-	0.0%	1,781.73	0.10	5.5%	
010.25 Fed Gov't Reimb - Lunch	2,208.71	0.41	22.5%	5,076.63	0.28	15.6%	
010.27 State Gov't Reimb - Brkfst		-	0.0%	-	-	0.0%	
<b>TOTAL REIMBURSEMENTS</b>	<b>2,208.71</b>	<b>0.41</b>	<b>22.5%</b>	<b>6,858.36</b>	<b>0.38</b>	<b>21.1%</b>	
Allocated Sales	-	-	0.0%	39.46	0.00	0.1%	
<b>TOTAL SALES</b>	<b>9,829.81</b>	<b>1.82</b>	<b>100.0%</b>	<b>32,468.62</b>	<b>1.81</b>	<b>100.0%</b>	
209.01 Meat, Poultry, Seafood	58.31	0.01	0.6%	(135.66)	(0.01)	-0.4%	
209.02 Fruit and Vegetables	340.64	0.06	3.5%	950.60	0.05	2.9%	
209.03 Groceries	1,498.88	0.28	15.2%	6,572.76	0.37	20.2%	
209.04 Milk & Cream	1,046.50	0.19	10.6%	3,138.98	0.17	9.7%	
209.05 Baked Goods	257.27	0.05	2.6%	838.88	0.05	2.6%	
209.07 Beverages		-	0.0%	-	-	0.0%	
209.10 Vending Product	19.39	0.00	0.2%	29.00	0.00	0.1%	
209.99 Other Merchandise		-	0.0%	-	-	0.0%	
Allocated Food Cost	0.55	0.00	0.0%	51.88	0.00	0.2%	
<b>TOTAL FOOD COST</b>	<b>3,221.54</b>	<b>0.60</b>	<b>32.8%</b>	<b>11,444.44</b>	<b>0.64</b>	<b>35.2%</b>	
301.00 Salaries & Wages		-	0.0%	-	-	0.0%	
302.00 Payroll Adjustments		-	0.0%	-	-	0.0%	
303.05 Paid Vacation & Hol		-	0.0%	-	-	0.0%	
304.00 Payroll Taxes		-	0.0%	-	-	0.0%	
305.00 Other Payroll Costs		-	0.0%	-	-	0.0%	
Allocated Aramark Labor	129.46	0.02	1.3%	685.14	0.04	2.1%	
<b>TOTAL ARAMARK LABOR</b>	<b>129.46</b>	<b>0.02</b>	<b>1.3%</b>	<b>685.14</b>	<b>0.04</b>	<b>2.1%</b>	
302.15 Client Labor	3,193.10	0.59	32.5%	13,479.13	0.75	41.5%	
Allocated Client Labor	240.73	0.04	2.4%	699.25	0.04	2.2%	
<b>TOTAL CLIENT LABOR</b>	<b>3,433.83</b>	<b>0.63</b>	<b>34.9%</b>	<b>14,178.38</b>	<b>0.79</b>	<b>43.7%</b>	
<b>TOTAL LABOR COST</b>	<b>3,563.30</b>	<b>0.66</b>	<b>36.2%</b>	<b>14,863.52</b>	<b>0.83</b>	<b>45.8%</b>	
312.00 Paper and Plastics	767.73	0.14	7.8%	2,203.74	0.12	6.8%	
313.11 Waste Removal		-	0.0%	-	-	0.0%	
314.22 Equipment Repairs		-	0.0%	-	-	0.0%	
314.99 Repair & Maint - Other		-	0.0%	-	-	0.0%	
315.19 Sales Tax on Purchase	47.40	0.01	0.5%	178.60	0.01	0.6%	
317.00 General Insurance		-	0.0%	-	-	0.0%	
331.04 EDP Supplies		-	0.0%	-	-	0.0%	
331.31 Airborne Air Freight		-	0.0%	-	-	0.0%	
344.95 Security Services		-	0.0%	-	-	0.0%	
345.10 Replacements		-	0.0%	-	-	0.0%	
345.13 Delivery Expense	297.50	0.06	3.0%	582.40	0.03	1.8%	
345.99 Other Operating Exp		-	0.0%	-	-	0.0%	
390.00 Administrative Expense	97.37	0.02	1.0%	323.14	0.02	1.0%	
Allocated Direct	413.47	0.08	4.2%	1,154.78	0.06	3.6%	
<b>TOTAL ARAMARK DIRECT</b>	<b>1,623.57</b>	<b>0.30</b>	<b>16.5%</b>	<b>4,442.66</b>	<b>0.25</b>	<b>13.7%</b>	
322.97 District Costs		-	0.0%	-	-	0.0%	
Allocated District Direct	62.38	0.01	0.6%	252.75	0.01	0.8%	
Allocated Commissions		-	0.0%	-	-	0.0%	
<b>TOTAL CLIENT DIRECT</b>	<b>62.38</b>	<b>0.01</b>	<b>0.6%</b>	<b>252.75</b>	<b>0.01</b>	<b>0.8%</b>	
<b>TOTAL DIRECT COST</b>	<b>1,685.95</b>	<b>0.31</b>	<b>17.2%</b>	<b>4,695.41</b>	<b>0.26</b>	<b>14.5%</b>	
101.00 Management Fee	97.37	0.02	1.0%	323.14	0.02	1.0%	
<b>TOTAL PROGRAM COST</b>	<b>8,568.15</b>	<b>1.58</b>	<b>87.2%</b>	<b>31,326.51</b>	<b>1.74</b>	<b>95.5%</b>	
<b>CURRENT PERIOD (SUBSIDY) / REFUND</b>	<b>1,261.66</b>	<b>0.23</b>	<b>12.8%</b>	<b>1,142.11</b>	<b>0.06</b>	<b>3.5%</b>	

**Total Average Daily Sales**



**Total Average Daily Lunch Count**



**Lunch Participation**

	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	YTD
Current	72.09%	70.53%	75.15%	76.39%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	73.61%
Prior Year	74.97%	73.16%	82.14%	81.08%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	76.57%
	-2.88%	-2.62%	-6.98%	-4.70%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	-2.96%

**ACTION PLAN:**

ACTION PLAN:	Time Frame	Done



















# **Middle School Building Reports**

**Quarterly Report  
August thru December 2004**



















































# **High School Building Reports**

**Quarterly Report  
August thru December 2004**















**Millard Public Schools  
South High School**

November 2004					Year-to-Date		
Breakfast	Lunch	Equivalents	Hours	Productivity	Total Meal	Hours	Productivity
-	15,909	29,079	2,464	18.26	159,490	8,330	19.15
PROFIT / (LOSS) STATEMENT		\$	Cents Per Meal	Percent of Sales	\$	Cents Per Meal	Percent of Sales
009.03 Catering Sales		526.88	0.01	0.6%	3,606.38	0.02	1.1%
009.10 Vending Sales		-	-	0.0%	303.45	0.00	0.1%
010.09 Breakfast Sales		-	-	0.0%	-	-	0.0%
010.13 Breakfast Ala Carte		14,460.10	0.32	16.2%	46,217.75	0.29	14.5%
010.14 Breakfast Adult		191.90	0.00	0.2%	645.30	0.00	0.2%
010.15 Lunch Sales		32,786.30	0.73	36.7%	115,438.65	0.72	36.2%
010.18 Lunch Ala Carte		31,503.45	0.70	35.2%	117,948.00	0.74	37.0%
010.19 Lunch Adult		1,633.60	0.04	1.8%	5,168.05	0.03	1.6%
<b>TOTAL CASH SALES</b>		<b>81,102.23</b>	<b>1.80</b>	<b>90.7%</b>	<b>289,327.58</b>	<b>1.81</b>	<b>90.7%</b>
010.24 Fed Gov't Reimb - Brkfst		-	-	0.0%	-	-	0.0%
010.25 Fed Gov't Reimb - Lunch		8,331.07	0.19	9.3%	29,204.02	0.18	9.2%
010.27 State Gov't Reimb - Brkfst		-	-	0.0%	-	-	0.0%
<b>TOTAL REIMBURSEMENTS</b>		<b>8,331.07</b>	<b>0.19</b>	<b>9.3%</b>	<b>29,204.02</b>	<b>0.18</b>	<b>9.2%</b>
Allocated Sales		-	-	0.0%	383.37	0.00	0.1%
<b>TOTAL SALES</b>		<b>89,433.30</b>	<b>1.99</b>	<b>100.0%</b>	<b>318,914.97</b>	<b>2.00</b>	<b>100.0%</b>
209.01 Meat, Poultry, Seafood		196.74	0.00	0.2%	(873.92)	(0.01)	-0.3%
209.02 Fruit and Vegetables		1,287.71	0.03	1.4%	2,683.11	0.02	0.8%
209.03 Groceries		24,617.47	0.55	27.5%	90,932.68	0.57	28.5%
209.04 Milk & Cream		5,560.66	0.12	6.2%	19,503.52	0.12	6.1%
209.05 Baked Goods		565.61	0.01	0.6%	2,549.80	0.02	0.8%
209.07 Beverages		8,928.05	0.20	10.0%	28,637.32	0.18	9.0%
209.10 Vending Product		892.65	0.02	1.0%	2,552.07	0.02	0.8%
209.99 Other Merchandise		888.79	0.02	1.0%	2,272.46	0.01	0.7%
Allocated Food Cost		4.99	0.00	0.0%	539.20	0.00	0.2%
<b>TOTAL FOOD COST</b>		<b>42,940.67</b>	<b>0.95</b>	<b>48.0%</b>	<b>148,796.24</b>	<b>0.93</b>	<b>46.7%</b>
301.00 Salaries & Wages		-	-	0.0%	-	-	0.0%
302.00 Payroll Adjustments		-	-	0.0%	-	-	0.0%
303.05 Paid Vacation & Hol		-	-	0.0%	-	-	0.0%
304.00 Payroll Taxes		-	-	0.0%	-	-	0.0%
305.00 Other Payroll Costs		-	-	0.0%	-	-	0.0%
Allocated Aramark Labor		1,177.89	0.03	1.3%	6,903.58	0.04	2.2%
<b>TOTAL ARAMARK LABOR</b>		<b>1,177.89</b>	<b>0.03</b>	<b>1.3%</b>	<b>6,903.58</b>	<b>0.04</b>	<b>2.2%</b>
302.15 Client Labor		28,946.19	0.64	32.4%	110,815.20	0.69	34.7%
Allocated Client Labor		2,190.23	0.05	2.4%	6,880.98	0.04	2.2%
<b>TOTAL CLIENT LABOR</b>		<b>31,136.42</b>	<b>0.69</b>	<b>34.8%</b>	<b>117,696.18</b>	<b>0.74</b>	<b>36.9%</b>
<b>TOTAL LABOR COST</b>		<b>32,314.32</b>	<b>0.72</b>	<b>36.1%</b>	<b>124,599.76</b>	<b>0.78</b>	<b>39.1%</b>
312.00 Paper and Plastics		2,347.59	0.05	2.6%	8,439.71	0.05	2.6%
313.11 Waste Removal		32.50	0.00	0.0%	92.50	0.00	0.0%
314.22 Equipment Repairs		722.50	0.02	0.8%	727.70	0.00	0.2%
314.99 Repair & Maint - Other		-	-	0.0%	-	-	0.0%
315.19 Sales Tax on Purchase		145.05	0.00	0.2%	589.01	0.00	0.2%
317.00 General Insurance		-	-	0.0%	-	-	0.0%
331.04 EDP Supplies		-	-	0.0%	-	-	0.0%
331.31 Airborne Air Freight		-	-	0.0%	-	-	0.0%
344.95 Security Services		-	-	0.0%	-	-	0.0%
345.10 Replacements		-	-	0.0%	-	-	0.0%
345.13 Delivery Expense		294.55	0.01	0.3%	1,036.95	0.01	0.3%
345.99 Other Operating Exp		-	-	0.0%	-	-	0.0%
390.00 Administrative Expense		637.22	0.01	0.7%	2,300.00	0.01	0.7%
Allocated Direct		3,761.81	0.08	4.2%	11,361.66	0.07	3.6%
<b>TOTAL ARAMARK DIRECT</b>		<b>7,941.22</b>	<b>0.18</b>	<b>8.9%</b>	<b>24,547.53</b>	<b>0.15</b>	<b>7.7%</b>
322.97 District Costs		-	-	0.0%	-	-	0.0%
Allocated District Direct		567.52	0.01	0.6%	2,457.17	0.02	0.8%
Allocated Commissions		6,296.29	0.14	7.0%	18,888.88	0.12	5.9%
<b>TOTAL CLIENT DIRECT</b>		<b>6,863.81</b>	<b>0.15</b>	<b>7.7%</b>	<b>21,346.05</b>	<b>0.13</b>	<b>6.7%</b>
<b>TOTAL DIRECT COST</b>		<b>14,805.03</b>	<b>0.33</b>	<b>16.6%</b>	<b>45,893.58</b>	<b>0.29</b>	<b>14.4%</b>
101.00 Management Fee		637.22	0.01	0.7%	2,300.00	0.01	0.7%
<b>TOTAL PROGRAM COST</b>		<b>90,697.24</b>	<b>2.02</b>	<b>101.4%</b>	<b>321,589.57</b>	<b>2.02</b>	<b>100.8%</b>
<b>CURRENT PERIOD (SUBSIDY) / REFUND</b>		<b>(1,263.94)</b>	<b>(0.03)</b>	<b>-1.4%</b>	<b>(2,674.60)</b>	<b>(0.02)</b>	<b>-0.8%</b>

ANALYSIS:					
PRODUCTIVITY: Lower than High School Average				HS Average:	22.49
Per Day	Variance	Variance	Meals	Hours	
August	(3.80)	(341.47)	(10.98)		
September	(2.97)	(397.58)	(19.51)		
October	(2.79)	(318.56)	(13.90)		
November	(4.08)	(502.79)	(22.50)		
<b>Average:</b>	<b>(3.41)</b>	<b>(390.10)</b>	<b>(16.72)</b>		













Blog - Stay away from fear.

TOWN HALL MEETINGS & OTHER BUILDING NEEDS PRESENTATIONS:

SCHOOL

DATE OF PRESENTATION:

Abbott	January 14 ✓
Ackerman	February 4 ✓
Aldrich	March 10 - Keith - 9:30 AM ✓
Black Elk	7 2/18/97 call Leri Strain who was present ✓
Bryan	done
Cather	done
Cody	
Cottonwood	April 8 (Keith)
Disney	
Ezra	
Harvey Oaks	January 23 ✓
Hitchcock	
Holling Heights	
Montclair	March 24 - 6:45 Keith ✓
Morton	
Neihardt	
Norris	
Rockwell	done
Sandoz	January 14 ✓
Willowdale	
Andersen	February 11 Jay, Linda

TOWN HALL MEETINGS & OTHER BUILDING NEEDS PRESENTATIONS:

<u>SCHOOL</u>	<u>DATE OF PRESENTATION:</u>
<del>Central</del>	February 18 Jay, Mary Beth, Linda
<del>DSAC</del>	<del>February 18 10 a.m. Jay, Mary Beth, Linda</del>
<del>Kiewit</del>	February 4 Jay, Linda ✓
<del>North Middle</del>	February 13 Jay, Mike, Linda
<del>Russell</del>	January 28 Jay, Mike, Linda ✓
<del>MNHS</del>	February 6 Jay, Mike, Linda
<del>MSHS</del>	<del>February 27 Jay</del>
<del>MWHS</del>	<del>February 20 Jay, Mike</del>

Pepperwood Homeowners Feb. 3 - John C.  
7:30pm.

John Armbrust Acres - April 24 - Janice Barrington  
Crawford Homeowners 7:30pm. 3505 So. 163<sup>rd</sup> 68130  
691-0407

March 24 - 6:45pm Montclair Bond Presentation

April 8 - Cottonwood

Amy

THINGS TO DO TODAY

	DATE		V	E
		Town Hall Meetings		
1	January 18	Russell Middle		
2				
3	February 4	Keeler Middle		
4		Ackerman PTO		
5				
OK 6	February 6	North High		
7				
8	February 11	Andersen Middle		
9				
10	February 13	North Middle		
11				
OK 12	February 18	Central Middle		
13				
OK 14	February 20	West High		
15				
OK 16	February 27	South High		
17				
18		If we need to check with		
19		Keith about the 4 <sup>th</sup> & 13 <sup>th</sup>		
20				

Jan. 14 - Abbott - Amy Simonson - 496-4165  
B. Sandoz - Jean Stathost

Orlando ?

SAC - Febr 18  
10 Am

April 8 - Cottonwood PTO  
Jodi Hampton  
330-9549  
Keith

Keel

5/9/97

# April

1997

1997

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY					
		1	2	3	4	5					
6	Training Session - Room A 3-5 p.m. <i>(Lutz, Crawford, Harding, Eltiste, Friedman, Kleinsmith, Kowal, Fossen)</i>	7	Cody - 7 p.m. (PTO) <i>Crawford</i> Norris - 7:30 p.m. (PTO) <i>Fossen, Bill Cramer, Architect</i> Ezra - 7 p.m. (PTO) <i>Kleinsmith</i> Cottonwood-6:45p.m.(PTO) <i>Lutz</i> West Center Optimist Club - noon <i>(Crawford)</i>	8	Morton - 8 a.m (staff) <i>Crawford</i> Sandoz - 8 a.m. (staff) <i>Fossen</i> Central MS-3p.m.(staff) <i>Crawford</i> Russell MS- 3 p.m. (staff) <i>Fossen</i> South HS-3:15 p.m. (staff) <i>Eltiste</i>	9	KWAA - 7:30 p.m. <i>Fossen</i> Cody-3:45p.m. (staff) <i>Fossen</i> South HS-7:15a.m. <i>(staff) Eltiste</i> West HS-7:15 a.m. & 3:15p.m. <i>(staff) Kowal</i>	10	11	12	
13	Morton - 7 p.m. (PTO) <i>Kleinsmith</i>  Millard Lions-6:30 p.m. at MSHS cafe <i>Crawford, Rick Russell</i>	14	Cottonwood-3:45p.m. (staff) <i>Eltiste</i> Disney-6:30 p.m. (PTO) <i>Kleinsmith</i> Support Services-1:30p.m. <i>Fossen</i>	15	Abbott-3:15 pm (staff) <i>Kowal</i> Bryan- 2:15 p.m.(staff) <i>Harding</i> North MS-3:10 p.m.(staff) <i>Fossen</i> North HS-3:15 p.m.(staff) <i>Lutz</i> Paybac Partner Breakfast - 7:30 a.m. <i>Lutz</i> Millard Athletic Assoc-7p.m. <i>Fossen</i>	16	Neihardt-7:45a.m. (staff) <i>Crawford</i> Norris-8 a.m. (staff) <i>Kleinsmith</i> North HS-7:15 a.m. (staff) <i>Lutz</i> Hitchcock - 7 p.m. (PTO) <i>Kowal</i>	17	Willowdale-8 a.m. (staff) <i>Eltiste</i> Andersen MS 7:45 a.m.(staff) <i>Kowal</i> Holling Hts - 8 a.m. (staff) <i>Harding</i> Norris Pancake Feed-7p.m. <i>Lutz</i>	18	19
20	Rotary - <i>Lutz &amp; Herd</i> Ackerman-3:45 p.m. <i>(staff) Harding</i>	21	Hitchcock-8 a.m.(staff) <i>Harding</i> Montclair 7:45 a.m. (staff) <i>Eltiste</i> Kiewit MS - 7:15 a.m. (staff) <i>Fossen</i> Paybac Partner Breakfast - 7:30 a.m. <i>Lutz</i>	22	Harvey Oaks-8 a.m.(staff) <i>Eltiste</i> Aldrich 8 a.m.(staff) <i>Kleinsmith</i> Paybac Partner Breakfast - 7:30 a.m. <i>Lutz</i>	23	Black Elk-8 a.m.(staff) <i>Crawford</i> Cather-3:50 p.m.(staff) <i>Harding</i> Ezra-8 a.m. (staff) <i>Friedman</i> North HS 7-9 p.m.(Info forum) <i>Lutz, Community</i> <i>Members</i> Armbrust Acres Homeowners Mtg-7:30p.m. <i>(Crawford)</i>	24	Disney-8 a.m. (staff) <i>Kleinsmith</i> DSAC-10 a.m.-Room B(staff) <i>Fossen</i>	25	26
27	Rockwell-3:45 p.m.(staff) <i>Kowal</i> Willowdale - 7 p.m. (PTO) <i>Eltiste</i> Bent Creek Homeowners Meeting 7 p.m. at Aldrich <i>Crawford</i>	28	South HS - 7-9 p.m. (info. forum) <i>Fossen, Carol Russell</i> Sertoma Club - 7:30 a.m. at Millard American Legion <i>Crawford</i>	29	Paybac Partner Breakfast - 7:30 a.m. <i>Lutz</i> Millard Jaycees - 7:30 p.m. at El Bees Hwy 50 <i>Crawford</i>	30					

1997

# May

1997

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY			
				West HS- 7-9 p.m. in the auditorium (Info. forum) <i>fossen</i> Clergy - 10:00 a.m. <i>Lutz</i>	1	2	3		
4	Holling Heights 7:15 p.m. (PTO) <i>Eltiste</i> Barrington Park Homeowners Meeting - 7p.m. at Aldrich activity room B - <i>Crawford,</i> <i>Burwell</i>	5	Neihardt-7 p.m. (PTO) <i>Eltiste</i> Core - 7:00 p.m. at Abbott Elem. <i>Lutz, Burwell</i>	6	7	Southwest Kiwanis - noon at Oak Hills Country Club <i>Lutz</i>	8	9	10
11		12		13	14	15	16	17	
18		19		20	21	22	23	24	
25		26		27	28	29	30	31	

## SCRIPT FOR BOND ISSUE PRESENTATIONS

- Slide #1** This is the cover slide for the presentation. This shows the five main areas that are being addressed by the master plan and the bond issue. Presenters may wish to briefly refer to each of these five main ideas (concept elements, long range projections, renovation of existing schools, technology, and construction of new facilities).
- Slide #2** This slide shows the last ten years' enrollment, which totals more than 3,000 students' growth in the last ten years. We also show next fall's projection and then go out five years into the future, with 300 student per year increase, for a (nearly) 20,000 student population in the year 2001.
- Slide #3** This gives an indication of the age of our 29 buildings (28 regular schools plus the Millard Learning Center). The point to make here is that 15 of 29 buildings are 20 years or more old and over 1/5 of the buildings are more than 30 years old.
- Slide #4** This include the "position statements" or concept elements that form the foundation of the master plan. Presenters should spend sometime going over each of these key ideas, as they do drive the specifics of all or nearly all of the master plan and related bond issue. The first bullet speaks to providing space for programs identified in the strategic plan. The second bullet talks about striving to be a "neighborhood school" district, to the great degree possible. (Currently we have approximately 85% of the elementary student population within walking distance of their school.) The third bullet speaks to trying to avoid relocating special education programs as much as possible. The next concept deals with providing space for technology. The next bullet addresses year-round school and basically says that is not a viable option because of lack of community support. The last bullet speaks to providing choice (of school) within the district.

**Slice #5**

The next slide simply shows the school district the boundaries and the placement of current schools within the district. It also shows the boundaries for the three high schools. It is a stage setter for the next slide which goes into more detail in the southwest part of the district.

**Slide #6**

This slide focuses on the southwest part of the school district, showing all of the areas that are currently platted for additional homes. The main point to make with this slide is that Millard still has a lot of on-going growth from 144th or 156th Streets all the way past 180th Street from south of Harrison to north of F Street. The total in this one area is approximately 3,000 of the total of 4,000 lots that are platted within the district.

**Slide #7**

This gives the breakdown by grade level of the estimated cost for renovation, remodeling and additions of existing buildings. The total here is \$49.8 million, with \$16.7 million at the elementary level, \$7.6 million at the middle school level and \$25.5 million at the high school level.

**Slide #8**

This shows the break-down of the \$7.3 million for technology. One of the points to be made here is that the district carried out a very large comprehensive needs assessment during the 1995-96 school year, and followed it up with an outside, independent evaluation during the 1996-97 school year. Many of the needs identified in these two studies are reflected in the \$7.3 million. Equity is the driving force of the technology plan. \$2.1 million would be allocated to buildings by an equity formula, and the industrial technology upgrade of \$2.7 million is also truly for equity-- to bring all of the secondary buildings up to the standard of Russell Middle School and West High School.

**Slide #9**

New buildings: We are currently using a figure of \$12.5 million for two new elementary schools. This includes cost for furniture, equipment and educational materials, as well as the building itself. The middle school, including funds for purchasing land, totals some \$15.3 million. Therefore, the total for the new buildings



is \$27.8 million.

**Slide #10** Total for all of the needs included in this bond issue are the renovation, remodeling and additions \$49.8 million, the new buildings \$27.8 million, and the technology of \$7.3 million. The fees, expenses and inflation figure is about \$4.1 million, giving the total needs of \$89 million, which is included in the bond issue.

**Slide #11** This slide presents information on reductions that have been made in the bond issue costs for buildings. (Actually, technology was also reduced by about \$1 million, in addition to the reduction shown on the slide.

**Slide #12** The next slide shows the estimated future property tax levies for the current year plus 12 years into the future. The important point to make about this graph is that even with the sale of \$89 million of bonds, it is possible for the levy to trend down over the next 12 years. The assumptions behind these calculations are: #1 that the total property valuations in the district will increase by 6% per year (this is a conservative estimate--if the valuation increases more than this, it might be possible to lower the levy even more), #2 the bonds will be issued over a three year period at 6.25% interest for 20 years, #3 that the property tax levy limits of LB 1114 are not changed, and #4 the general fund levy for the next school year (1997-98) will be \$1.13.

**Slide #13** The dollar amount for school district taxes on a total levy, from the previous graph, for the next four years into the future, (the current year plus four years) showing the tax dollars decreasing on a \$100,000.00 home. This assumes that the \$100,000.00 home is not re-valued at a higher level. Patrons may ask how much of the total levy is due to the \$89 million bond issue, and this is addressed in the next slide.

**Slide #14** On average, the portion of the total levy which is due to the \$89 million bond issue is about 9.4 cents over the next ten years. Again this assumes that valuation goes up at 6% per year and makes the other assumptions as indicated in the earlier graph showing the total levy. Basically, the average tax increase due to this bond issue amounts to some \$94.00 per year, on average, for the next ten years. The precise

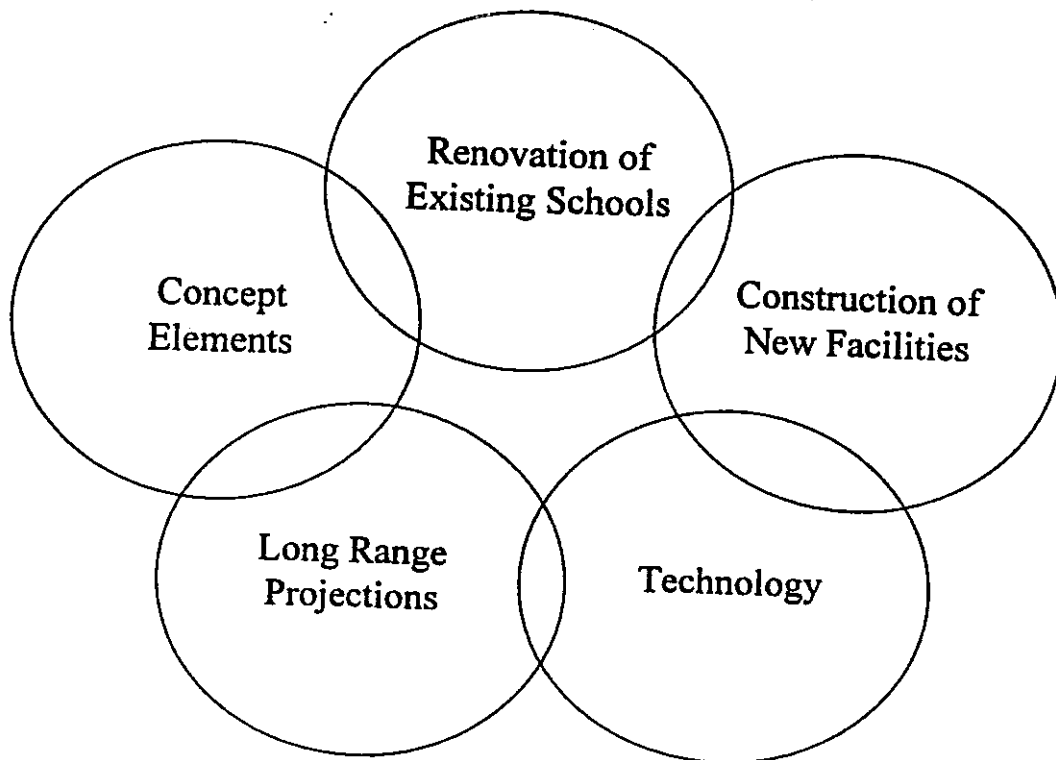
amount related to the sale of \$89 million in bonds varies somewhat from year to year, because of retiring previous bonds and other factors.

**Slide #15** Per pupil costs and levies for Douglas County School Districts. This chart is important for those who look at the issue of whether Millard currently is spending funds wisely. This shows that the per pupil expenditures are the lowest in the Douglas County region, and also that the general fund and total levies are the among the lowest of all the comparable school districts.

**Slide #16** Options to current plan - instead of building new schools, renovating existing buildings, and upgrading technology. This slide addresses the question of what might happen if the bond issue were to fail. Presenters should probably preface their discussion of this slide by saying that it is not our intention to use "scare tactics". However, in many of our previous presentations, our patrons have wanted to know what the alternatives are to passing this bond issue. Most of the bullets have to do with other ways of accommodating growth or have to do with our inability to follow the concept elements (which were laid out in one of the prior slides). The first bullet speaks to year-round school. This is an alternative for accommodating more students without building additional buildings; however the community has not supported this idea in the past. The second bullet speaks of busing of students from west to east; this is a very real possibility. We are engaged in some (small) amount of this kind of busing right now (because of overcrowding at Willowdale and Russell). Another way to accommodate growth without building new buildings is to increase the use portables around the district and to increase class size within schools. The next bullet is also related to bussing from west to east, because it says that we would probably cease to be able to be a neighborhood school district. The next bullet indicates we would probably not be able to provide space for technology and industrial technology labs. Also, we would not be able to pursue all the programs which have been targeted through the strategic planning process, such as

all-day kindergarten, Core Academy and the Montessori program. We would also be unlikely to be able to allow parents as much choice as they now have within buildings within the district. The last bullet addresses the fact that we would probably have to have an override vote on the general fund levy, in order to provide routine maintenance for buildings.

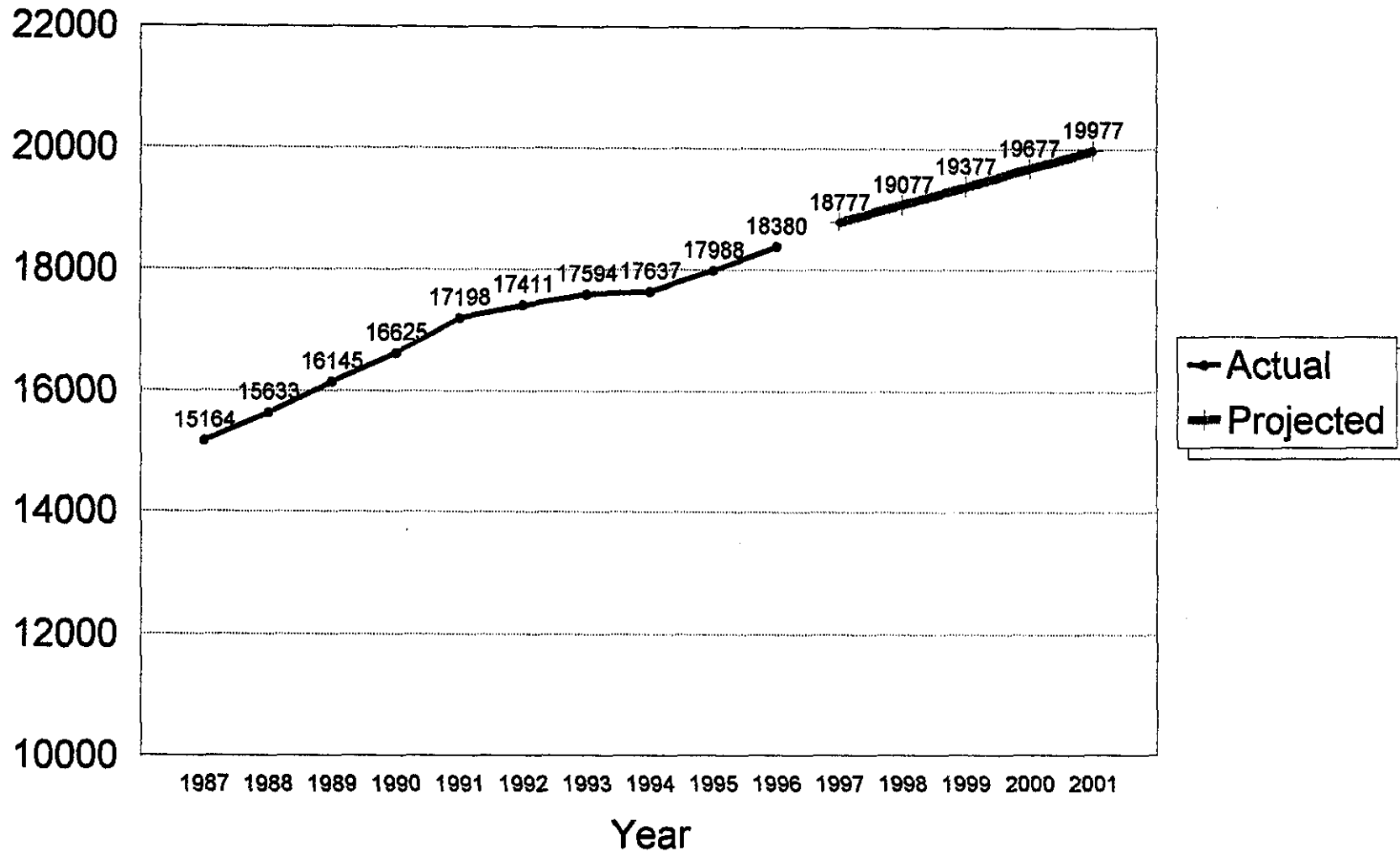
**Millard Public Schools  
Master Plan for Facilities and Technology  
1996-97**



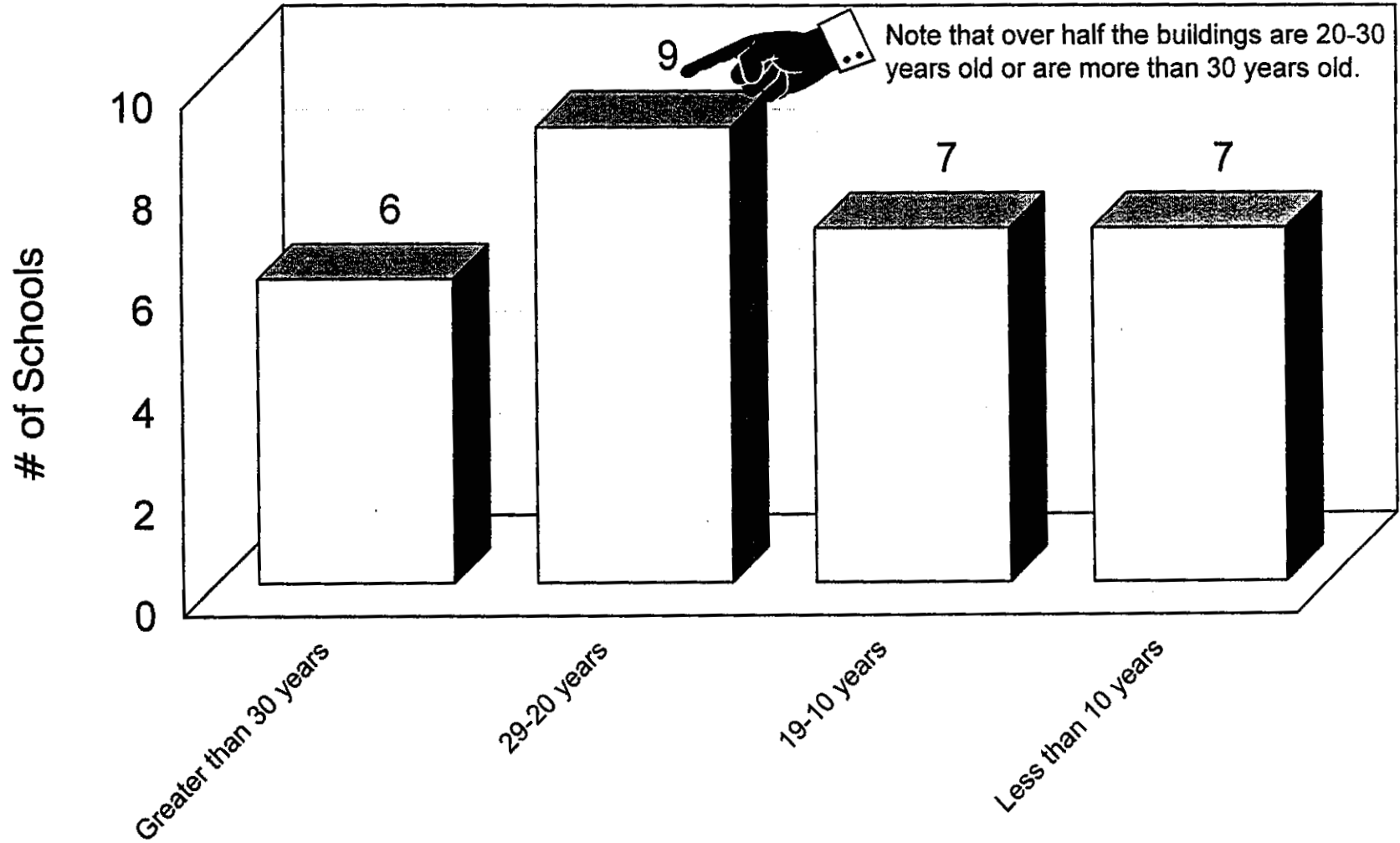
**Dr. Keith Lutz  
Superintendent**

# Enrollment History and Projected Growth

## Millard Public Schools



# MILLARD PUBLIC SCHOOLS



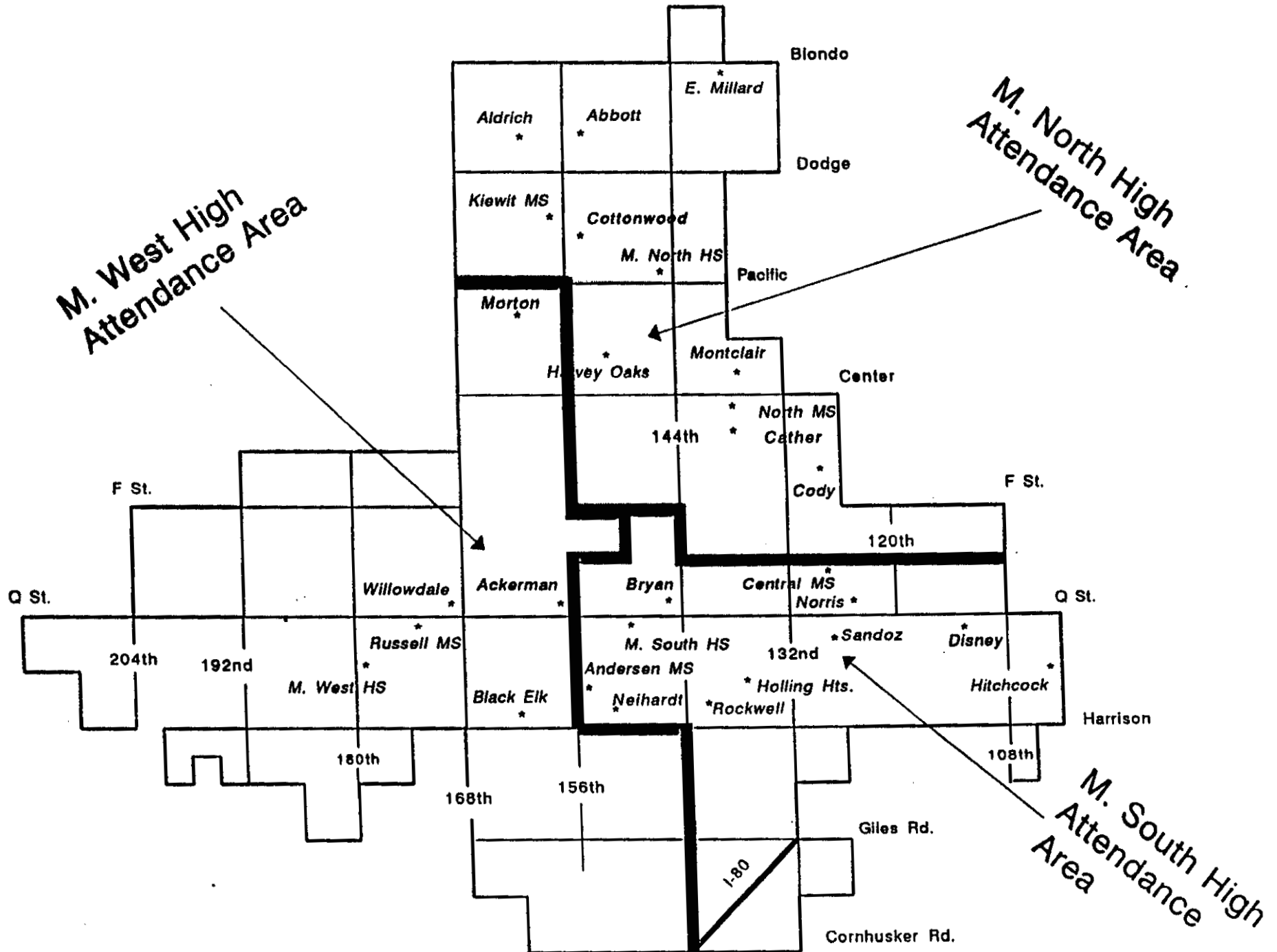
# **Position Statements for Master Plan**

## **(Community Beliefs)**

*The Millard School District should:*

- ▶ **Provide space for programs identified in strategic plan which serve community needs, such as All-Day Kindergarten, Core Academy and Montessori School**
- ▶ **Strive to be a "neighborhood school" district**
- ▶ **Avoid re-locating special education programs**
- ▶ **Provide space for technology**
- ▶ **Not increase capacity with "year-round school" which lacks community support**
- ▶ **Strive to provide choice of school to attend within Millard**

# Millard Public Schools





# Millard Public Schools

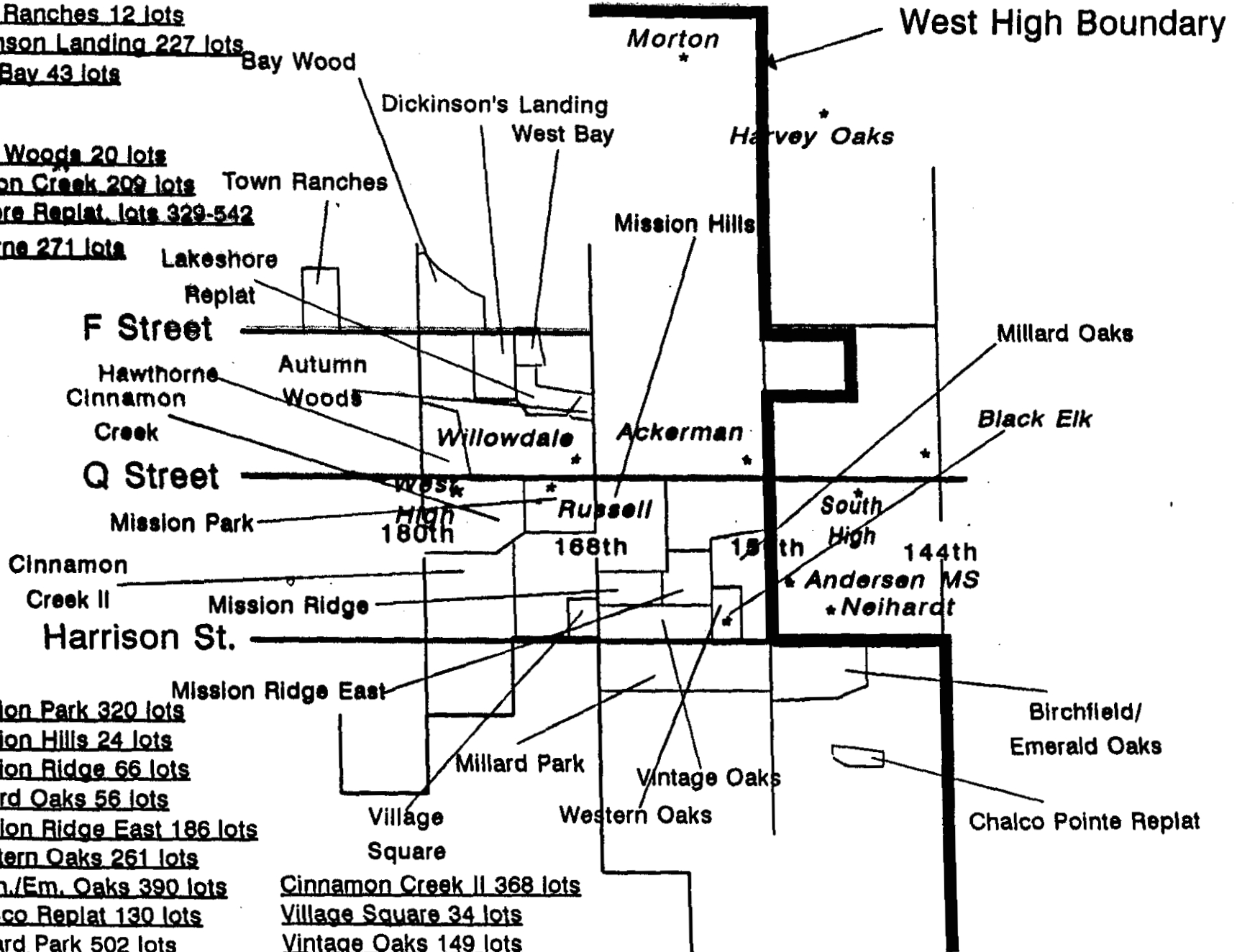
New SW Subdivisions

Bay Wood 102 lots  
Town Ranches 12 lots  
Dickinson Landing 227 lots  
West Bay 43 lots

Autumn Woods 20 lots  
Cinnamon Creek 209 lots Town Ranches  
Lakeshore Replat. lots 329-542  
Hawthorne 271 lots

Mission Park 320 lots  
Mission Hills 24 lots  
Mission Ridge 66 lots  
Millard Oaks 56 lots  
Mission Ridge East 186 lots  
Western Oaks 261 lots  
Birch./Em. Oaks 390 lots  
Chalco Replat 130 lots  
Millard Park 502 lots

Cinnamon Creek II 368 lots  
Village Square 34 lots  
Vintage Oaks 149 lots



**Current estimated costs for renovations,  
remodeling, and additions:**

Elementary: \$16.7 million

Middle School: \$ 7.6 million

High School: \$25.5 million

**Total needs for  
all 28 buildings: \$49.8 million**

## **Technology Needs**

<b>Equity:</b>	<b>\$2.1 million</b>
<b>Servers:</b>	<b>\$172,000</b>
<b>Replacement:</b>	<b>\$1.3 million</b> (Maintain Standards)
<b>Central Admin./ Pupil Services:</b>	<b>\$71,000</b>
<b>Growth:</b>	<b>\$915,000</b> (\$10 per student for 5 years)
<b>Industrial Technology Upgrade:</b>	<b>\$2.7 million</b>
<b>TOTAL:</b>	<b>\$7.3 million</b>

## **New Building Costs:**

Two Elementaries:      \$12.5 million  
(estimated)

Middle School:      \$15.3 million  
(with land purchase)

**Total for new  
buildings:              \$27.8 million**

## **TOTALS for ALL NEEDS**

Renovations, Remodeling, Additions:

**\$49.8 million**

New Buildings:

**\$27.8 million**

Technology:

**\$7.3 million**

Fees, Expenses and Inflation

**\$4.1 million**

**TOTAL:           \$89 million**

**Current reductions  
from the  
architects' initial proposals:**

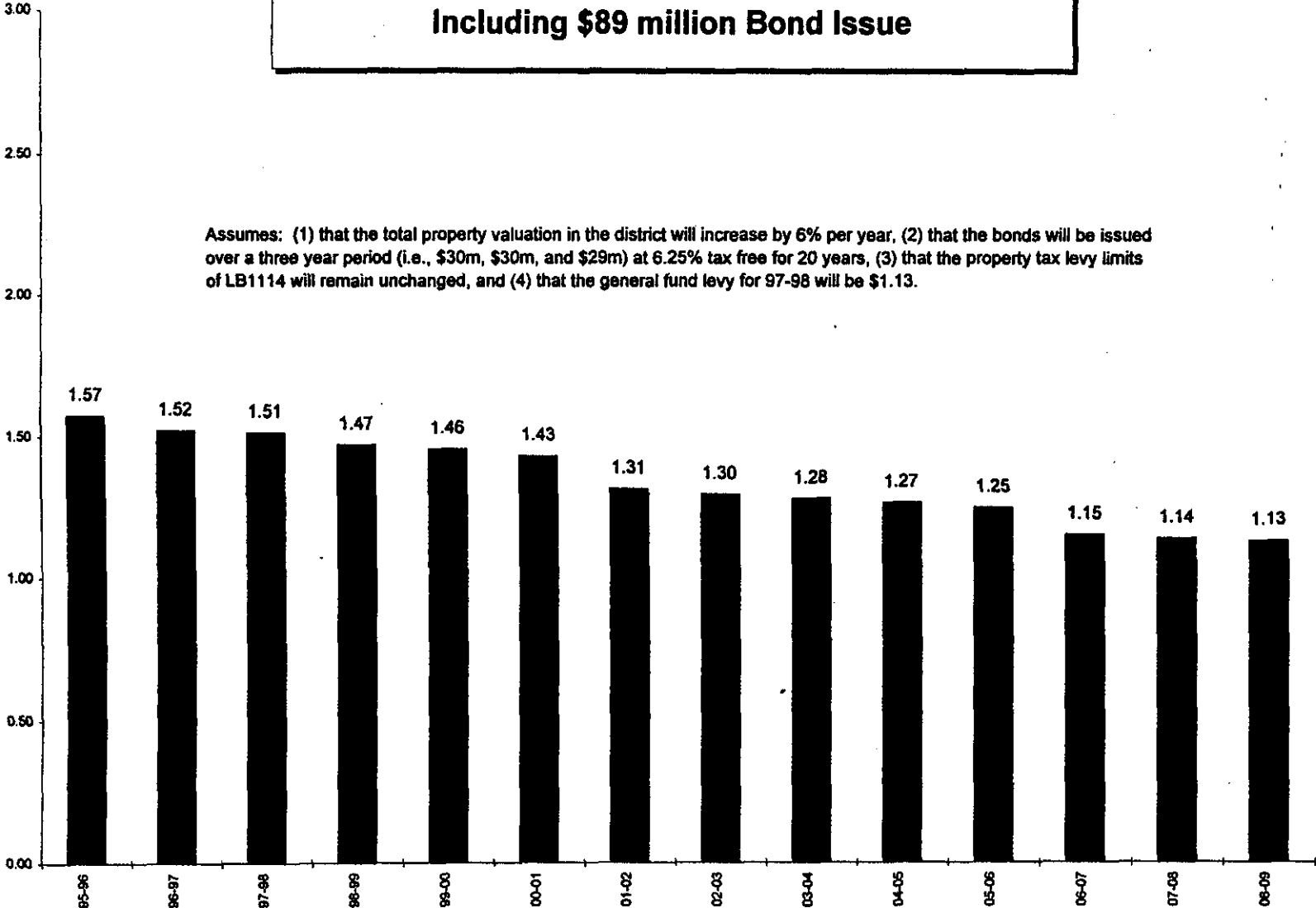
Elementary: \$5.3 million

Middle School: \$2.1 million

High School: \$0.5 million

**Total  
Reductions: \$7.9 million**

**MPS Projected Total Property Tax Levy  
Including \$89 million Bond Issue**



Assumes: (1) that the total property valuation in the district will increase by 6% per year, (2) that the bonds will be issued over a three year period (i.e., \$30m, \$30m, and \$29m) at 6.25% tax free for 20 years, (3) that the property tax levy limits of LB1114 will remain unchanged, and (4) that the general fund levy for 97-98 will be \$1.13.

# \$100,000 House Taxes

<u>Year</u>	<u>Value</u>	<u>Levy</u>	<u>Dollars</u>
95-96	\$100,000	1.57	\$1,570
96-97	\$100,000	1.52	\$1,520
97-98	\$100,000	1.51	\$1,510
98-99	\$100,000	1.47	\$1,470
99-00	\$100,000	1.46	\$1,460
00-01	\$100,000	1.43	\$1,430



# \$100,000 House Taxes (\$89m Bond Issue)

<u>Value of House</u>	<u>Average Levy Increase (10 yrs.)</u>	<u>Average Tax Increase (10 yrs.)</u>
\$100,000	\$0.094	\$94

## 1995-96 Per Pupil Costs and Levies for Douglas County School Districts

District	1995-96 Per Pupil \$	1995-96 General Fund Levy	1995-96 Total Levy	1996-97 General Fund Levy	1996-97 Total Levy
Westside	\$6,943	1.30	1.47	1.36	1.54
Ralston	\$6,082	1.74	1.92	1.54	1.73
Waterloo	\$5,904	1.22	1.46	1.18	1.41
Omaha	\$5,168	1.43	1.64	1.33	1.53
Bennington	\$5,134	1.30	1.59	1.25	1.53
Elkhorn	\$4,878	1.47	1.93	1.43	1.90
Valley	\$4,668	1.22	1.52	1.23	1.52
<b>Millard</b>	<b>\$4,629</b>	1.29	1.57	1.18	1.52

1995-96 Average per pupil cost = \$5,426

Source: Douglas Co. Superintendent of Public Instruction & Nebraska Dept. of Education

# Options to Current Plan

## (Instead of New Buildings, Additions and Renovation)

Student population is expected to grow by 3,000 over the next five to ten years. In order to handle growth without a bond issue to finance new buildings, additions and renovation, the following options are available:

▶ **Year-round School**

Year-round school could increase capacity by 25 - 30%. However, belief statement says year-round school should not be undertaken because it lacks community support.

▶ **Busing from West to East**

Students in the growing western part of the district could be bused to schools with lower enrollments in the eastern part of the district.

▶ **Increase Use of Portables or Increase Class Size**

▶ **Ignore belief that Millard should strive to be a "neighborhood school" district**

Currently, bussing to schools that are not the most proximal to a subdivision can occur only as a result of current or anticipated overcrowding.

▶ **Ignore belief that space should be provided for technology**

▶ **Ignore belief that space should be provided for programs which serve community needs as identified in strategic plan**

(All-Day Kindergarten, Core Academy and Montessori)

▶ **Ignore belief that students/families should have a choice of school to attend within Millard**

Currently, within-district transfers are allowed except for schools that are overcrowded.

▶ **Seek voter override to provide routine maintenance**

## HIP POCKET MATERIALS, OVERLAYS AND HARD COPY

### Hip pocket overlays

Although the overlays in this group are not part of the formal presentation, they are to be available to each of the presenters, in case questions arise from the audience that can be addressed by these overlays. In this document, we will briefly describe what each overlay addresses.

The first two overlays show the history of the development of the master plan for facilities and technology. This goes back approximately two years now to the spring semester of 1995. The history follows up to the point this spring at which the Board voted on the formal bond resolution. There are two overlays in this group that cover the two years.

The next two overlays deal with definitions of categories of construction that are used in the documents produced by architects. Dollar per square foot figures are given for light, medium, and heavy renovation. There is also a separate overlay on new construction and on "simple" and "complex" additions to existing buildings.

The next three overlays are pieces that were pulled from the technology needs assessment that was done during the 1995-96 school year. This shows, building by building, what each school would get from the "equity" piece of the technology portion of the bond issue (\$2.1 million). There are three overlays in the group, one for elementary, one for middle schools, and one for high school. Essentially, the calculations have to do with the dollar amounts that are required to bring all of the elementary schools up to a high standard (basically the Black Elk standard), all the middle schools up to the Russell standard, and the high schools up to the West High standard.

The next overlay shows some of the data which allows us to calculate future growth for the school district. This information is based on the number of lots for new home growth assigned to each school, along with the current student per lot ratio. This gives an estimated growth calculation which may be added to the official September 1996 enrollment, resulting in a "potential future enrollment" figure. This calculation is one of the ways of assessing the potential for 3,000 additional student within the next ten years. Other than past history we do not have a good way of knowing

whether a particular subdivision will fill up in three, five, seven or ten years.

The last overlay in this folder is a more detailed break-down of the twelve or thirteen year property tax picture. (the overlay which is in the presentation folder--the one which shows the total levy, "solid black bar"). This shows the breakdown by different type of levy, including the new bonds that are related to the passage of this current \$89 million bond issue. This is the graph which gives us the picture that the \$89 million bond issue would cost the average tax payer approximately 9.4 cents on their levy over the next ten years. This equates to \$94 dollars on a \$100,000 home.

#### Hip pocket hard copy materials

These hard copy materials are not being included as transparencies, but rather as "study material" for each presenter. There are five pieces included in this folder. Others may be added as we see the need. There is a two page document entitled "Bond Issue for the Millard Public Schools: Questions and Answers", that gives some of the background regarding the bond issue and tax levies, staffing of new buildings and so forth.

The next document is also a two page document, written to address questions that came up on the special Friday afternoon committee meeting March 14. These were questions from Board members regarding the survey, regarding the sequence of the work in the bond issue, regarding technology and the staffing of new buildings. We have also included in the materials a bond issue "fact sheet" which is a one-page document (which might be part of our information campaign). This is very factual material that does not exhort voters to vote yes in favor of the bond issue.

There is also a sheet entitled "General Info" which shows the calculations from the business office regarding the general fund levy, bond levy, the valuation and what the bonds would cost, if the \$89 million bond issue were to be passed. The far right hand column is the total levy, which is the same as the set of figures included on the total levy bar graph in the presentation overlays.

The last piece of information in the hip pocket hard copy materials is the official ballot language, in case someone at one of the presentation wishes to know exactly what the ballot language is.

# History of the Millard Master Plan

From Spring, 1995 to Winter, 1996-97

## Milestones

- ✓ Spring, 1995: Technical advisory group -- Millard administrators, City Planning and MAPA
- ✓ Summer, 1995: Update lot counts, revise long-term projections
- ✓ Fall, 1995-96: Meeting of large committee as "reaction panel", development of Concept Elements (from District Strategic Plan)
- ✓ Spring, 1995-96: Master Plan Committee develops first drafts of Concept Element documents, Refined Long Range Projections, & Technology Needs

# Milestones, contd.

- ✓ Summer, 1996: Architects & Millard staff develop "standard facility guidelines" (SFG); five focus groups are held with (sub)groups of the Master Plan Committee
- ✓ Summer- Fall, 1996-97: Architects make site visits to existing schools, compare with SFG
- ✓ Sept. 30-Nov. 11: Presentation of needs to Board, Board reaction
- ✓ November, 1996: Master Plan committee reviews components, committee sunsets
- ✓ December, 1996-Feb., 1997: Input from community

# **CATEGORIES OF CONSTRUCTION**

## **Light Renovation - \$10/sf:**

**New architectural finishes; carpet, paint, counter tops, minor ceiling. No exterior work.**

## **Medium Renovation - \$25/sf:**

**All the above plus technology upgrades (classroom power and computer outlets), moderate mechanical upgrades, and new lighting, minor exterior upgrades.**

## **Heavy Renovation - \$45/sf:**

**Extensive interior renovation, including partitions, finishes, extensive mechanical and electrical upgrades.**



**New Construction - \$75/sf:**

**New elementary building.**

**Simple Additions - \$80/sf:**

**Large, simple, uncomplicated  
additions to elementary buildings.**

**Complex Additions - \$90/sf:**

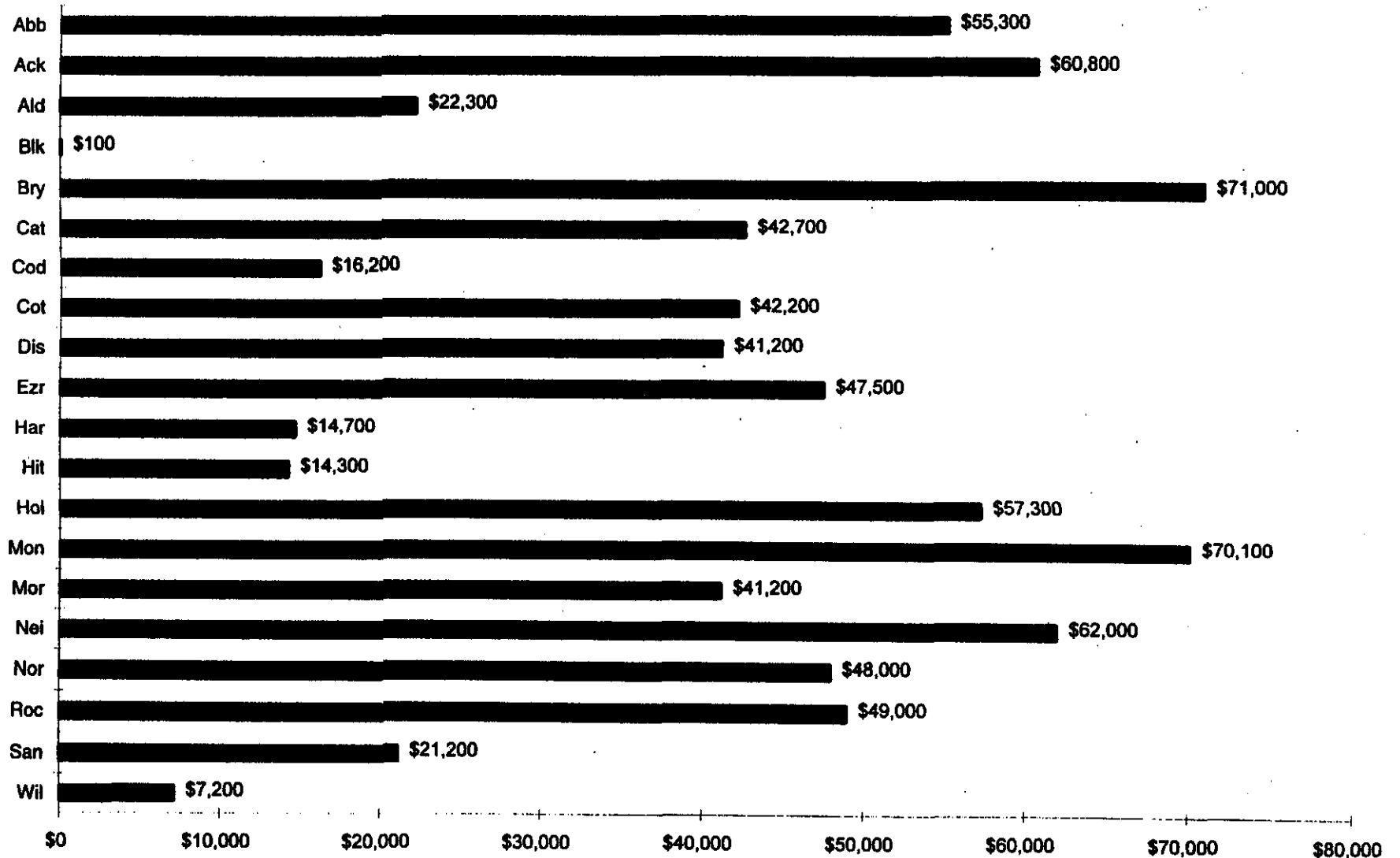
**Large or small, complicated or  
difficult additions to elementary  
buildings.**

**Estimated Student Growth Potential - October 31, 1996**

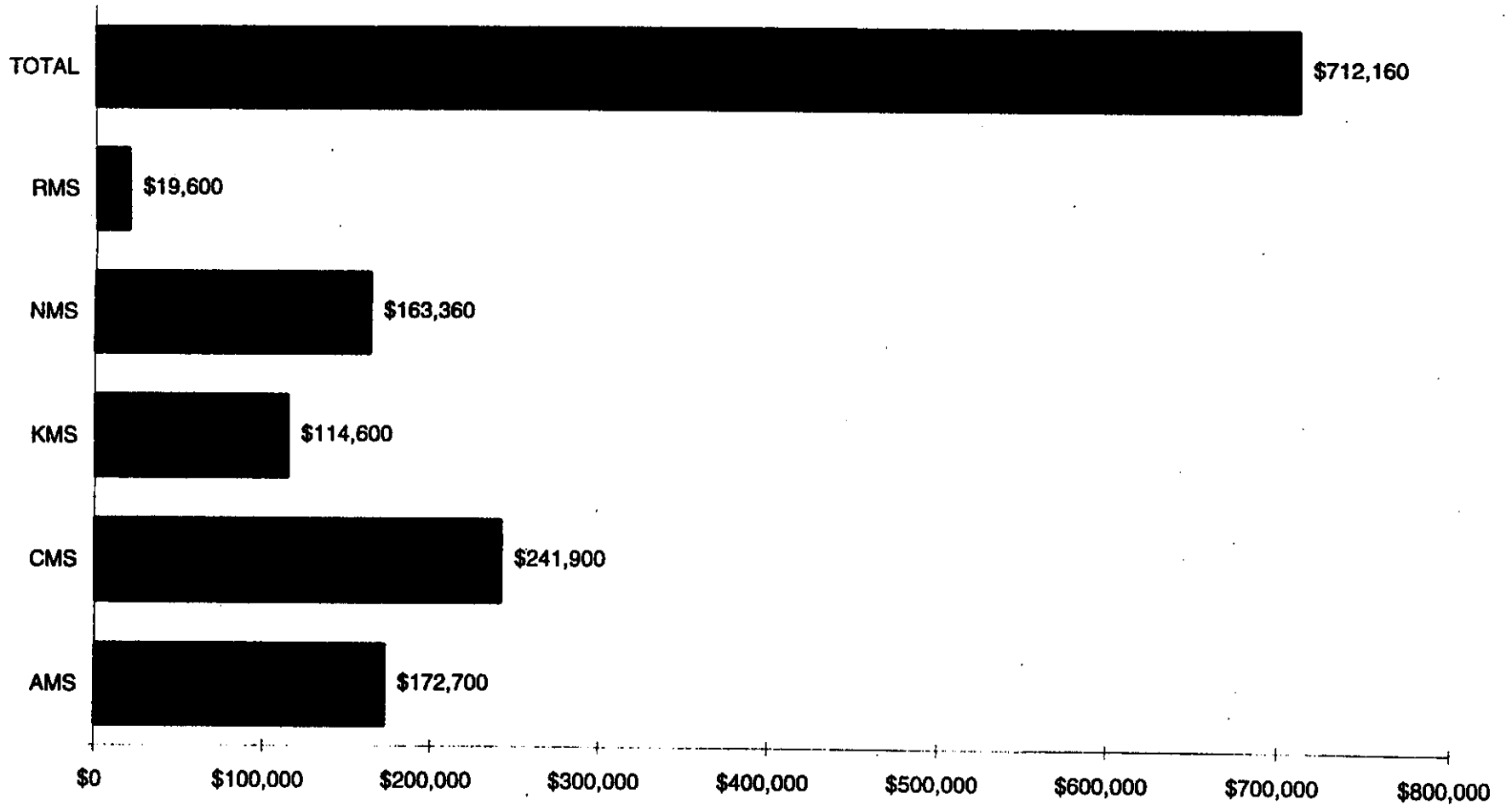
SCHOOL	AVAILABLE	STUDENT	ESTIMATED	SEPT. 30, 1996	POTENTIAL
	LOTS	RATIO	GROWTH	ENROLLMENT	FUTURE ENROLLMENT
Abbott	135	0.3841	52	467	519
Ackerman	0	0.3995	0	529	529
Aldrich	64	0.5612	36	466	502
Black Elk	2071	0.4851	1005	369	1374
Bryan	305	0.2825	86	471	557
Cather	8	0.2941	2	529	531
Cody	6	0.3485	2	240	242
Cottonwood	7	0.304	2	449	451
Disney	18	0.3502	6	347	353
Harvey Oaks	3	0.3473	1	288	289
Hitchcock	6	0.3105	2	274	276
Holling Heights	5	0.3172	2	444	446
Ezra Millard	433	0.3443	149	415	564
Montclair	2	0.2267	0	573	573
Morton	836	0.3033	254	399	653
Neihardt	487	0.3335	162	628	790
Norris	2	0.2398	0	376	376
Rockwell	0	0.394	0	389	389
Sandoz	11	0.2817	3	366	369
Willowdale	128	0.5033	63	563	626
<b>ELEMENTARY TOTAL</b>	<b>4525</b>		<b>1828</b>	<b>8582</b>	<b>10410</b>
Andersen MS	1520	0.1749	266	891	1157
M. Central MS	42	0.1457	6	950	956
Kiewit MS	695	0.1953	136	1009	1145
M. North MS	792	0.1401	111	749	860
Russell MS	1476	0.204	301	808	1107
<b>MS TOTAL</b>	<b>4525</b>		<b>820</b>	<b>4405</b>	<b>5225</b>
M. North High School	707	0.1913	135	1899	2034
M. South High School	365	0.1733	63	1880	1943
M. West High School	3453	0.1959	676	1514	2190
<b>HS TOTAL</b>	<b>4525</b>		<b>875</b>	<b>5293</b>	<b>6168</b>

**Total Growth Potential:** The sum of lots available plus new homes under construction plus new homes for sale.

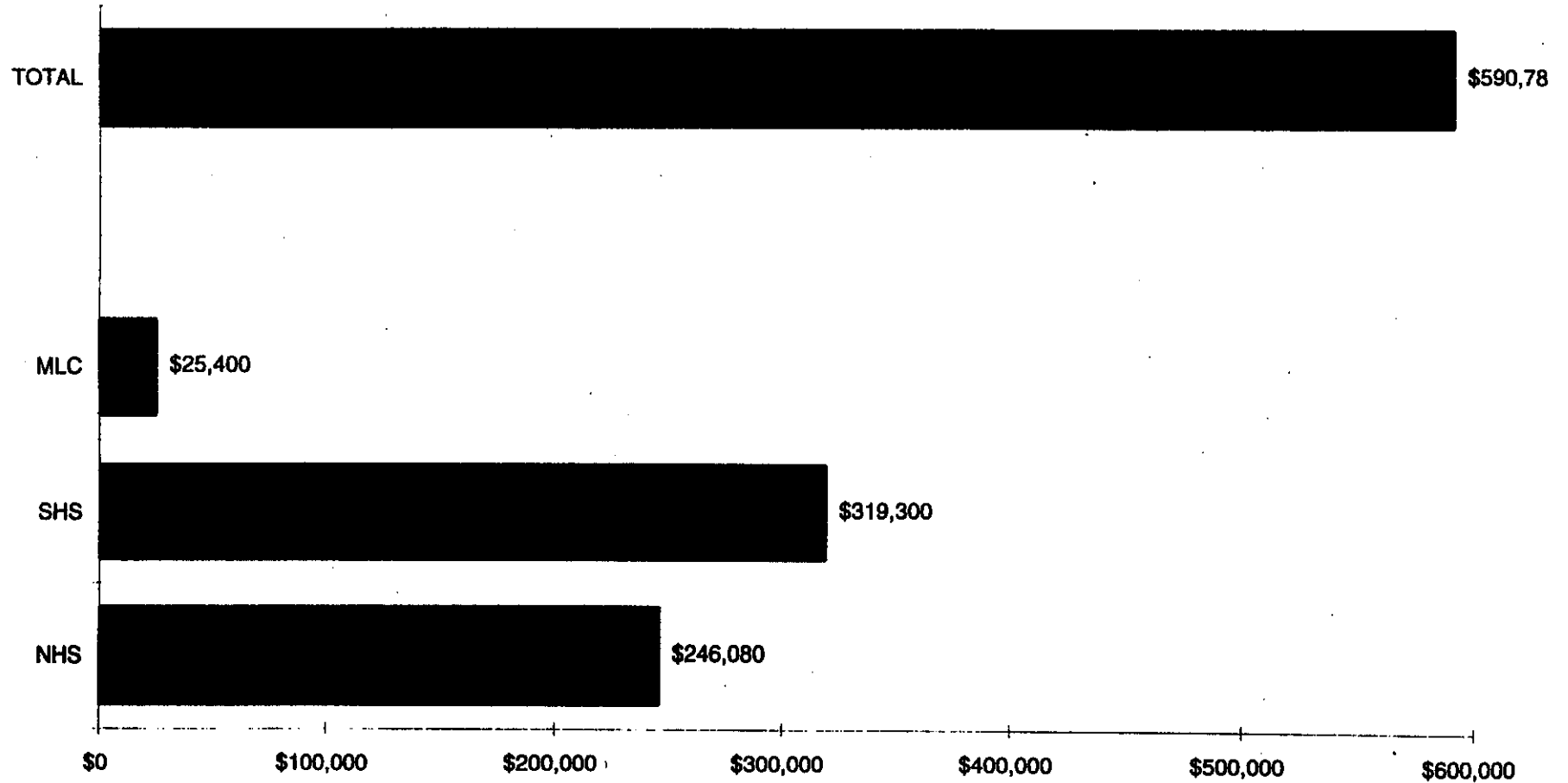
Amount of Funds Needed to Get Building Up to Standard & Achieve 'Classroom Solution' (Total for Elementaries=\$784,300), including All Ethernet



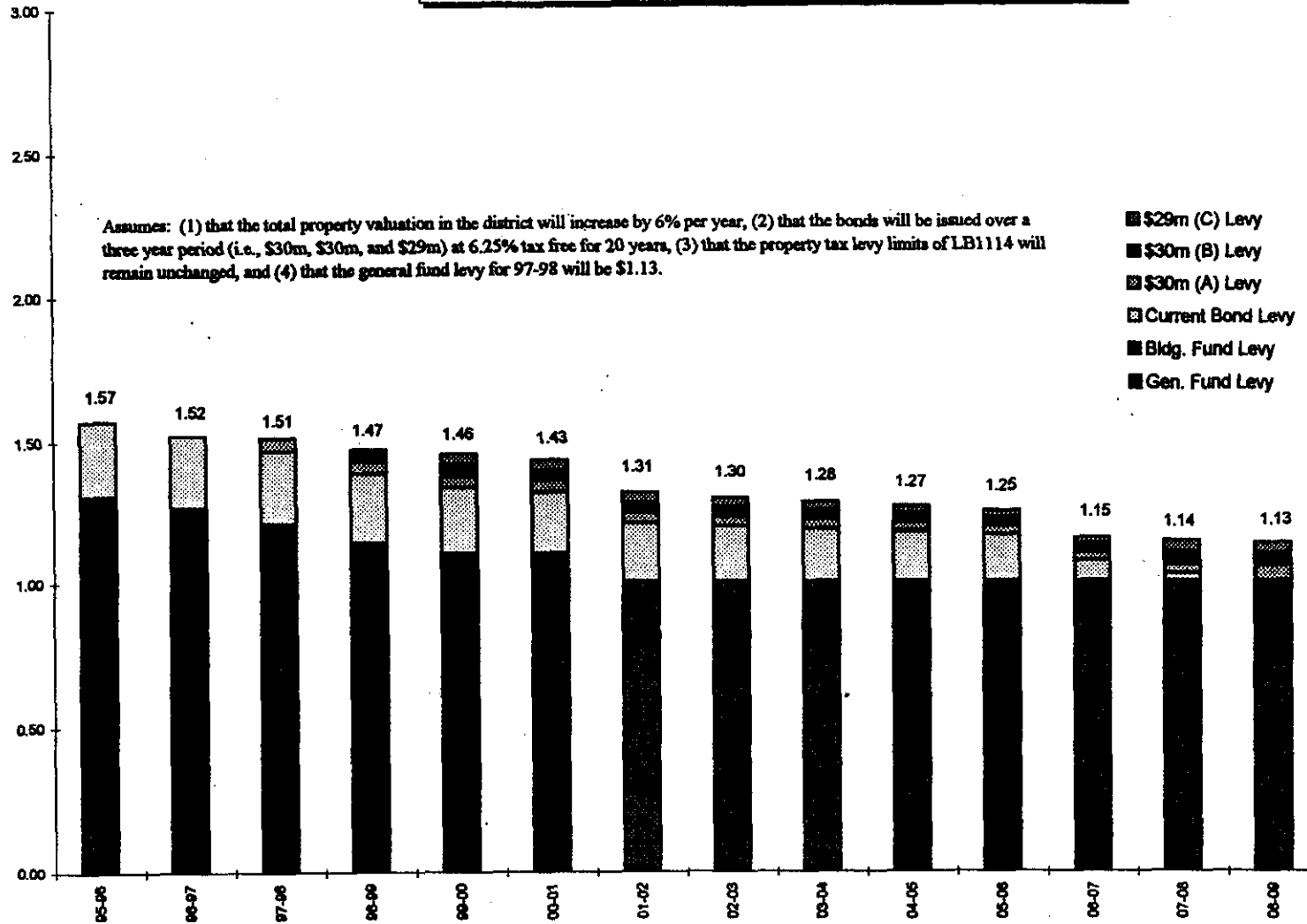
Middle Schools, Amount Needed to Achieve Equity (Including All Ethernet)



Amount Needed to get Each Building up to District Standard and to the West High Instructional Computer per Class Ratio  
(All Ethernet)



## MPS Projected Total Property Tax Levy Including \$89 million Bond Issue



General Info

<u>Year</u>	<u>Taxable Valuation</u>	<u>Gen. Fund Lev</u>	<u>Bldg. Fund Lev</u>	<u>Current Bonds</u>	<u>Current Bond Lev</u>	<u>\$30m (A) Bond</u>	<u>\$30m (A) Levy</u>	<u>\$30m (B) Bond</u>	<u>\$30m (B) Levy</u>	<u>\$29m Bond</u>	<u>\$29m (C) Levy</u>	<u>Total Levy</u>
95-96		1.29	0.015		0.266							1.571
96-97		1.18	0.084		0.256							1.52
97-98	4263071018	1.13	0.079	10581157.94	0.248205059	1893750	0.044422202					1.5016273
98-99	4518855279	1.1	0.04	10605521.16	0.234694862	1893750	0.041907737	1893750	0.041907737			1.4585103
99-00	4789986596	1.1		10760202.66	0.224639515	1893750	0.039535601	1893750	0.039535601	1830625	0.038217748	1.4419285
00-01	5077385792	1.1		10523174.85	0.207255767	1893750	0.037297737	1893750	0.037297737	1830625	0.036054479	1.4179057
01-02	5382028939	1		10647122.05	0.197827291	1893750	0.035186544	1893750	0.035186544	1830625	0.03401366	1.302214
02-03	5704950675	1		10593053.72	0.185681776	1893750	0.033194853	1893750	0.033194853	1830625	0.032088358	1.2841598
03-04	6047247716	1		10706018.18	0.177039518	1893750	0.031315899	1893750	0.031315899	1830625	0.030272036	1.2699434
04-05	6410082579	1		10781894.43	0.168202114	1893750	0.029543301	1893750	0.029543301	1830625	0.028558524	1.2558472
05-06	6794687534	1		10622438.66	0.156334469	1893750	0.027871039	1893750	0.027871039	1830625	0.026942004	1.2390186
06-07	7202368786	1		4965397.35	0.068941171	1893750	0.026293433	1893750	0.026293433	1830625	0.025416985	1.146945
07-08	7634510913	1		1897279.95	0.024851362	2143251.31	0.028073197	3351621.37	0.043900931	2911797.68	0.038139937	1.1349654
08-09	8092581568	1		0	0	4040000	0.049922265	3355408.87	0.041462775	2910535.18	0.035965472	1.1273505

Adjustment in Bond Dollars for County Treasurer Collection Fee = 1.01

# **Bond Issue for the Millard Public Schools**

## **Questions & Answers**

### **What is the total dollar amount of this bond issue?**

The total amount is \$89 million to be paid off over 20 years. The plan calls for \$7 million for technology, \$50 million for renovation and \$28 million for new schools. The remaining \$4 million would be spent on architectural fees, site development and inflation.

### **When will the voters decide whether or not to approve the bond issue?**

Tuesday, May 13, 1997

### **What would the funds be used for?**

The goal of the bond issue is to serve the rapidly growing enrollment while also achieving equity, so that every student has the same educational opportunities, regardless of where they attend school. The funds would be used to:

- ▶ Provide technology to enhance education and bring equity of resources to all schools.
- ▶ Renovate existing schools to keep them safe, energy efficient and able to serve the needs of students and teachers into the next decade.
- ▶ Build two new elementary schools and one new middle school to help serve 3,000 additional students expected within ten years.

### **Would the bond issue make the tax levy go up?**

Current financial projections show that the tax levy should continue to go down as the increasing number of new homes and businesses provide more people to share the tax load. New laws enforcing property taxes reductions also move the levy downward. The Millard School District helps to keep the levy low by providing education for the lowest cost among all public school districts in Douglas County.

### **What would the bond issue cost homeowners?**

The owner of a \$100,000 house would pay an average of \$94 a year to finance the bond issue. If the assessed value of a house is higher or lower, the homeowner would have a proportionately higher or lower tax bill.

### **With laws enforcing property tax reductions, how can Millard School District afford to staff the new buildings?**

It takes \$450,000 to staff an elementary school and \$1.2 million to staff a middle school. The two new elementary schools and middle school would open in different years to spread out the financial impact. Plans are underway to build the capacity to fund the additional staff from within the general budget.

### **Why is more technology needed?**

The number and age of computers varies from building to building. Out-dated technology would be replaced to achieve equity in resources throughout the district. Industrial tech labs (now available at Russell Middle School and Millard West High School) would be built in all middle and high schools. Industrial tech labs introduce students to skills that are important in today's workplace, such as robotics, drafting, engineering, electronics, and applied physics. The labs also offer the essential elements of the traditional "shop" classes that adults may remember. Funds also would be used to purchase technology for the increasing number of students.



**Why is renovation needed?**

Over half of the district's schools are approaching 20 - 40 years of age. Electrical and mechanical upgrades are needed to keep buildings safe and energy-efficient. Electrical upgrades also would allow older buildings to handle the energy demands of technology in the classrooms. Many schools are in need of light renovation such as new carpet, paint and minor ceiling repair. A few additions to schools are planned to handle enrollment growth. In three elementary schools, classroom walls would be constructed to reduce noise. Almost half of the funds for renovation would be spent to improve Millard North and Millard South High Schools. Millard South is nearly 30 years old and in need of major repair. In 1978, Millard North was constructed quickly as a metal building to accommodate a surge of enrollment. Metal buildings have greater needs for upkeep and repair. The renovation plan for Millard North would improve the exterior and resolve other major structural problems. Both high schools would be redesigned to enhance education for the students. Buell Stadium, the football field used by all three high schools, would receive improved facilities and expanded seating and parking.

**Why are new schools needed and where would they be built?**

About 3,000 additional students are expected within ten years. Most of the students will be coming from the developing western part of the school district. Two new elementary schools and one new middle schools would serve these students. The two elementary schools would be built near 178th street on Harrison and Q streets. Land for the school along Harrison Street was donated to the district by Cinnamon Creek Land Corporation. A search is underway for land for the middle school in the western part of the district.

**When would all the projects be completed?**

If the bond issue passes, architects will draw schematic plans and work will begin as soon as possible. It will take at least three years to complete all projects. Architects have already provided complete cost estimates. Each project would receive its own allocation. A construction manager would be hired to control costs and ensure that all projects are completed within budget.

**What are the alternatives to this bond issue?**

Millard schools are now being used to capacity, and 3,000 additional students are expected to arrive within 10 years. Some older neighborhoods are experiencing slightly declining enrollments. However, extra space is used to house programs like special education. Currently, 38 portable classrooms are used to ease over-crowding. Millard's average class sizes already are the largest in the metro area. In order to operate without a bond issue to finance a building/renovation program, the following options would be considered: year-round school or split schedules; increase class sizes, increase use of portables; increase busing; decrease space allocated for technology; decrease space (or find alternative space like storefronts) for special programs like all-day kindergarten, the Core Academy and Montessori School.

**If people don't have children in the Millard Public Schools, why should they support this bond issue?**

They may support the democratic ideal that education is the shared responsibility of all citizens. In addition, home values are impacted favorably by good schools. Another possible reason is that the district's buildings, playgrounds and athletic facilities are used by the public. The Millard Public School District also provides services and programs which are available to parochial and private school students including special education, summer school and textbook loans.

## Questions from Board Members Regarding Bond Issue

-- From the Special Committee Meeting, 3/14/97 --

**Q:** Does the phone survey show only "soft" support (because the numbers favoring or leaning toward the bond issue are only 60% favoring) ?

**A:** Since we have never before run a phone survey prior to a bond vote, we do not know how the current estimate of 60% (in favor) is likely to relate to a subsequent actual vote tally. The last two elections (Spring of 1991 and Spring of 1992) came in with "percent yes" at 60%-65%. Since we did not run a phone survey 2-3 months prior to those votes, we truly don't know what the percent favoring would have been, in an *a priori* opinion poll. It could be that a 60% in favor result from a poll might translate into a 65% positive vote, after an information campaign.

**Q:** What is or will be the order or sequence of completing the work? (Some patrons are concerned that cost overruns on some projects could or will cause the scheduled work to not be done at some other projects.)

**A:** We do not yet have a firm sequence of work, but will have, if the bond issue passes. If anything gets delayed, it might be the start of the work on the new construction, to see what the general operating funds forthcoming from the legislative formula will likely be. Many of the remodeling/renovation projects will be of such a magnitude that they will begin as soon as possible and will take more than 1 or 2 years (i.e., 1 or 2 summers). Basically, the total scope of work will cover the next 3 to 4 years. In addition, each project will have its own budget, so funds will not be moved from one building to another.

**Q:** The bond issue for technology only includes hardware and software. What about staff, staff development and support?

**A:** The large-scale needs assessment completed last spring and the comprehensive evaluation being done this year have both called for staffing, staff development and technical support for technology (in addition to hardware and software). There have also been action plans carried as part of the district strategic plan for several years that propose staffing changes to support technology (basically re-write the media specialists' job descriptions, add paraprofessional hours into the elementary schools, and put .5 FTE of support staff into the middle schools). With other pressures on the general fund budget, these initiatives have not been funded.

**Q:** How will you be able to staff the new buildings with spending lids and levy caps on the budget?

**A:** Past history tells us that it takes about \$ 0.5 million to open an elementary school and over \$1 million to initially staff a middle school. Our plan to this point has been to build the cash reserve to ensure that those funds are available when needed. We have also talked about opening the two elementary schools in the year before the middle school, and recently, have discussed the possibility of perhaps 1 elementary in Fall, 1999, the middle school in Fall, 2000, and the other elementary in Fall, 2001. If the funding formula changes significantly, then we might well have to re-examine how we build the cash reserve.

**Q:** Have the architects built into their budgets too much "contingency" ? That is, are the budgets unnecessarily padded ?

**A:** The budgets to this point have been built with careful consideration of what it has cost in the past for similar projects in the Millard schools. The only contingencies built into the budget are for inflation over the several years that the projects are planned and some funds for unforeseeable construction needs -- e.g., when major, heavy renovation is done in 30 year old buildings, sometimes one encounters code-related issues that were not

known when the construction started. The other thing that has happened is that all costs have been put into the bond proposal. In the past, the district absorbed some additional costs in the building fund.

**Q:** Even if new buildings are not being built, there are operational needs for existing buildings. While this bond issue may allow us to get caught up on needs, what are the plans to build the general fund to the point of ability to adequately maintain buildings?

**A:** Response to this is basically the same as for the above question about staffing new buildings and being able to afford the necessary technology support. That is, the capacity must be developed within the general fund budget. This will always be difficult in a low spending district like Millard. It is not impossible, but nor is it easy.

## **Millard Public Schools Bond Issue Fact Sheet**

The Millard Public School district has been developing a long range "master plan" for facilities and technology since the spring semester of 1995. The charge from the board was to take a comprehensive look at the district's needs in a 5 to 10 year timeframe, as well as to address the immediate growth-driven needs in the southwest part of the school district.

### Components of the Master Plan

- \* Broad-based community involvement
- \* "Concept elements" or belief statements that determine the focus of the plan (for example, a concept element is that "Millard will strive to remain a neighborhood school district, to the greatest degree possible.")
- \* Formal needs assessments, for technology and for existing schools
- \* Equity of educational opportunity across all schools

As a result of the Master Plan development, capital improvements have been proposed for funding through a bond issue.

### Existing Buildings

Over one-half of the schools in Millard are more than 20 years old (15 of 29 buildings) and over one-fifth (6 of 29) are more than 30 years old. Renovation, remodeling and building additions for existing schools make up the greatest portion of the bond issue.

**Amount needed to bring all schools up to standards:**

**\$ 49.8 million**

### Technology

The need for equity across buildings led to the majority of the proposed technology expenditures. Many schools are still using old, out-of-date equipment, and some schools have fewer computers per student population than others. Industrial technology programs need upgrading at all secondary schools (except for Russell and West High). The funds for technology would be expended over a 5 to 7 year period.

**Amount needed for technology:**

**\$ 7.3 million**

### New Schools

Approximately 3,000 of the 4,000 recently platted lots and new homes in Millard are in a relatively small area – essentially west of 156th street, from south of Harrison to north of F street. This high growth area has created a need for two new elementary schools and a new middle school, out in the 180th street corridor. This growth will be occurring over the next 3 to 5 years.

**Amount needed for new construction:**

**\$ 27.8 million**

### Total needed:

\$ 49.8 million (renovation, remodeling, additions)  
\$ 7.3 million (technology)  
\$ 27.8 million (two new elementary schools, one new middle school)  
\$ 4.1 million (architects fees and expenses, site development, inflation costs)  
**\$ 89.0 million Total**

General Info

<u>Year</u>	<u>Valuation</u>	<u>Gen. Fund Levy</u>	<u>Bldg. Fund Levy</u>	<u>Current Bonds</u>	<u>Current Bond Levy</u>	<u>\$30m (A) Bond</u>	<u>\$30m (A) Levy</u>	<u>\$30m (B) Bond</u>	<u>\$30m (B) Levy</u>	<u>\$29m Bond</u>	<u>\$29m (C) Levy</u>	<u>Total Levy</u>
95-98		1.29	0.02		0.27							1.57
96-97		1.18	0.08		0.26							1.52
97-98	4063966732	1.13	0.08	10476394	0.28	1875000.00	0.05					1.51
98-99	4307898736	1.10	0.04	10500516	0.24	1875000.00	0.04	1875000.00	0.04			1.47
99-00	4586160680	1.10		10653686	0.23	1875000.00	0.04	1875000.00	0.04	1812500.00	0.04	1.48
00-01	4840130300	1.10		10418965	0.22	1875000.00	0.04	1875000.00	0.04	1812500.00	0.04	1.43
01-02	5130538118	1.00		10541705	0.21	1875000.00	0.04	1875000.00	0.04	1812500.00	0.04	1.31
02-03	5438370405	1.00		10488172	0.19	1875000.00	0.03	1875000.00	0.03	1812500.00	0.03	1.30
03-04	5764672829	1.00		10800018	0.18	1875000.00	0.03	1875000.00	0.03	1812500.00	0.03	1.28
04-05	6110552987	1.00		10675143	0.17	1875000.00	0.03	1875000.00	0.03	1812500.00	0.03	1.27
05-06	6477186186	1.00		10517286	0.16	1875000.00	0.03	1875000.00	0.03	1812500.00	0.03	1.25
06-07	6865817336	1.00		4916235	0.07	1875000.00	0.03	1875000.00	0.03	1812500.00	0.03	1.15
07-08	7277766376	1.00		1878495	0.03	2122031.00	0.03	3318437.00	0.05	2882988.00	0.04	1.14
08-09	7714432359	1.00		0	0.00	4000000.00	0.05	3322187.00	0.04	2881718.00	0.04	1.13

**OFFICIAL BALLOT**  
**SCHOOL BOND ELECTION**  
**DOUGLAS COUNTY SCHOOL DISTRICT 017**  
**(aka Millard Public Schools)**  
**TUESDAY, MAY 13, 1997**

" Shall Douglas County School District 017 (aka Millard Public Schools), in the State of Nebraska, issue the bonds of said District in the principal amount of not to exceed Eighty Nine Million Dollars (\$89,000,000) for the purpose of acquiring sites for school buildings, constructing new school buildings or purchasing an existing building or buildings, constructing additions or making repairs and renovations to existing school buildings, and providing the necessary furniture, equipment, including technology, and apparatus for such school buildings and school buildings additions, said bonds to be issued at such time or times as may be determined by the Board of Education, to bear interest at a rate or rates as may be determined by the Board of Education and to become due at such time or times as may be fixed by the Board of Education, provided, however, that any or all of said bonds shall be redeemable at the option of the District at any time on or after five years from date of issue, and

"Shall the District cause to be levied and collected annually a special levy of taxes against all the taxable property in the District sufficient in rate and amount to pay the interest and principal of said Bonds as the same become due?"

- FOR said bonds and tax
- AGAINST said bonds and tax

**PUBLISH IMMEDIATELY BEFORE ELECTION**

# **ABBOTT ELEMENTARY SCHOOL**

Opened 1981

- Renovate four classrooms for SPED, Preschool, and all-day kindergarten (enclose with walls)
- Renovate locker rooms as PE storage, Kids Network, and miscellaneous storage
- Renovate administration area

**TOTAL**

**\$185,750.00\***

\* (Total does not include inflation, contingencies, expenses and fees)

# **ACKERMAN ELEMENTARY SCHOOL**

Opened 1982

---

- Enlarge instrumental music
- Upgrade administration area

**TOTAL                      \$39,800.00\***

\* (Total does not include inflation, contingencies, expenses and fees)



# **ALDRICH ELEMENTARY SCHOOL**

Opened 1994

---

- Convert general purpose classroom to all-day kindergarten classroom

**TOTAL     \$8,460.00\***

\* (Total does not include inflation, contingencies, expenses and fees)

# **BLACK ELK ELEMENTARY SCHOOL**

Opened 1995

- Convert general purpose classroom to all day kindergarten classroom

**TOTAL                      \$7,500.00\***

\* (Total does not include inflation, contingencies, expenses and fees)

# **BRYAN ELEMENTARY SCHOOL**

Opened 1963

- 
- Upgrade finishes, lighting and provide electrical outlets for computers in classrooms
  - Upgrade multi-purpose room lighting
  - Renovate administration area
  - Renovate kindergarten area
  - Upgrade media center
  - Renovate six "open" classrooms (north end) to add walls

**TOTAL**

**\$912,500.00\***

\* (Total does not include inflation, contingencies, expenses and fees)

# CATHER ELEMENTARY SCHOOL

Opened 1968

- Upgrade finishes, lighting, and provide electrical outlets for computers in the original portion of the building
- Provide additional parking and improve traffic flow for safety
- Renovate music area
- Renovate kitchen
- Renovate administration area

**TOTAL**

**\$1,042,850.00\***

\* (Total does not include inflation, contingencies, expenses and fees)

# **CODY ELEMENTARY SCHOOL**

Opened 1964

- Upgrade finishes, lighting and provide electrical outlets for computers in the classrooms and media center
- Add parking
- Modify pedestrian and vehicular circulation to address safety concerns
- Renovate administration and health areas
- Upgrade kindergarten area

**TOTAL**

**\$1,119,500.00\***

\* (Total does not include inflation, contingencies, expenses and fees)

# **COTTONWOOD ELEMENTARY SCHOOL**

Opened 1978

- Upgrade finishes, lighting and provide electrical outlets for computers in classrooms
- Upgrade multi-purpose room, kindergarten, and music area
- Renovate administration area
- Renovate forum space to enlarge the media center

**TOTAL                      \$1,151,000.00\***

**\* (Total does not include inflation, contingencies, expenses and fees)**

# **DISNEY ELEMENTARY SCHOOL**

Opened 1974

- Upgrade finishes, lighting and provide electrical outlets for computers in classrooms
- Upgrade multi-purpose room, kindergarten, forum and media center
- Renovate music area to provide platform opening into multi-purpose room
- Renovate one classroom to accommodate all-day kindergarten
- Renovate administration area

**TOTAL**

**\$1,035,950.00\***

\* (Total does not include inflation, contingencies, expenses and fees)

# **EZRA MILLARD ELEMENTARY SCHOOL**

Opened 1988

- Renovate one classroom to accommodate all-day kindergarten
- Renovate one classroom to accommodate special education classroom
- Upgrade administration area

**TOTAL**

**\$128,000.00\***

**\* (Total does not include inflation, contingencies, expenses and fees)**



# **HARVEY OAKS ELEMENTARY SCHOOL**

Opened 1979

- Renovate locker rooms for use as PE storage, Kids Network and miscellaneous storage
- Upgrade finishes throughout building
- Upgrade administration area

**TOTAL                      \$332,000.00\***

**\* (Total does not include inflation, contingencies, expenses and fees)**

# HITCHCOCK ELEMENTARY SCHOOL

Opened 1970

- Upgrade lighting in multi-purpose room

TOTAL                      \$37,000.00\*

\* (Total does not include inflation, contingencies, expenses and fees)

# **HOLLING HEIGHTS ELEMENTARY SCHOOL**

Opened 1973

- Build addition for pre-school SPED program
- Renovate classrooms to eliminate "open" classrooms
- Renovate administration area, media center and music area
- Upgrade finishes, lighting, and provide outlets for computers in the classrooms
- Upgrade finishes in kindergarten area
- Add parking for SPED parents

**TOTAL**

**\$2,381,600.00\***

\* (Total does not include inflation, contingencies, expenses and fees)

# **MONTCLAIR ELEMENTARY SCHOOL**

Opened 1971

- Upgrade Montessori area
- Renovate regular education classrooms to eliminate "open" classrooms
- Upgrade electrical outlets for computers in the classrooms
- Renovate multi-purpose room, administration area, music room, media center and SPED

**TOTAL**

**\$2,090,000.00\***

\* (Total does not include inflation, contingencies, expenses and fees)

# **MORTON ELEMENTARY SCHOOL**

Opened 1974

- Renovate classrooms to eliminate "open" classrooms
- Upgrade provisions for computers in classrooms
- Renovate locker rooms to provide space for music and related storage
- Renovate forum space to enlarge the media center
- Renovate administration area
- Renovate music area to provide platform opening into multi-purpose room

**TOTAL                      \$1,494,000.00\***

**\* (Total does not include inflation, contingencies, expenses and fees)**

# **NEIHARDT ELEMENTARY SCHOOL**

Opened 1977

- Upgrade finishes throughout the building
- Building classroom addition to accommodate student growth
- Renovate media center for computer center
- Renovate administration area

**TOTAL**

**\$1,198,500.00\***

\* (Total does not include inflation, contingencies, expenses and fees)

# **NORRIS ELEMENTARY SCHOOL**

Opened 1964

- Upgrade finishes, lighting and provide electrical outlets for computers in classrooms
- Renovate media center, music area and administration area

**TOTAL**

**\$1,027,460.00\***

**\* (Total does not include inflation, contingencies, expenses and fees)**

# **ROCKWELL ELEMENTARY SCHOOL**

Opened 1979

- Upgrade heating, ventilation and air conditioning
- Upgrade finishes, lighting and provisions for computers in the classrooms
- Increase natural lighting
- Renovate locker rooms for use as instrumental music and storage
- Renovate administration area
- Relocate pre-school SPED program to Holling Heights

**TOTAL**

**\$926,550.00\***

\* (Total does not include inflation, contingencies, expenses and fees)



# **SANDOZ ELEMENTARY SCHOOL**

Opened 1967

- Upgrade finishes, lighting and provide electrical outlets for computers in the classrooms
- Convert one classroom to all-day kindergarten classroom
- Renovate administration area

**TOTAL**

**\$920,300.00\***

**\* (Total does not include inflation, contingencies, expenses and fees)**

# **WILLOWDALE ELEMENTARY SCHOOL**

Opened 1993

- Convert one classroom to all-day kindergarten classroom

**TOTAL                      \$8,460.00\***

**\* (Total does not include inflation, contingencies, expenses and fees)**

# ANDERSEN MIDDLE SCHOOL

Opened 1986

## ■ Additions and Remodeling

- Adding four classrooms to accommodate enrollment growth - one will be an equipped science lab
- Build an addition to house the new media center, two computer labs, conference room, music room and learning center
- Convert old media center and present office area to gain additional classrooms - will house 7th & 8th grade team areas including rooms for science, SPED and computer labs
- Convert shop to new Industrial Technology lab
- Present health area will be expanded and made handicapped accessible.
- Remodeling to provide a 6th grade computer lab and SPED classrooms

**TOTAL                      \$2,188,385.00\***

\* (Total does not include inflation, contingencies, expenses and fees)

# CENTRAL MIDDLE SCHOOL

Opened 1960 as  
Millard High School

## ■ Heavy Renovation

- Portion of building not previously upgraded - includes upper level classrooms, restrooms, music area, locker rooms and home economics area. Complete replacement of ceiling, lights, plumbing, flooring and windows.
- Convert shop to Industrial Technology lab

## ■ Site Improvement

- Parking, traffic flow and drive to improve circulation and allow for entrance and exit from "N" Street
- Covered walkway to Industrial Technology Lab

TOTAL            \$4,018,941.00\*

\* (Total does not include inflation, contingencies, expenses and fees)

# KIEWIT MIDDLE SCHOOL

Opened 1988

---

## ■ Heavy Renovation

- Conversion of shop to new Industrial Technology Lab

TOTAL                      \$260,000.00\*

\* (Total does not include inflation, contingencies, expenses and fees)

# MILLARD NORTH MIDDLE SCHOOL

Opened 1973

## ■ Heavy Renovation

- Convert shop to Industrial Technology lab
- Handicap accessible concrete walk to athletic field

TOTAL                      \$260,000.00\*

\* (Total does not include inflation, contingencies, expenses and fees)

# MILLARD NORTH HIGH SCHOOL

Opened 1978

- Enlarge library/media center and music areas
- Improve the heating, air conditioning and lighting
- New roof (west portion of building) and replace the metal siding (south part)
- Consolidation of two cafeterias and all academic departments
- Update sound and lighting in auditorium
- Replace carpeting in south portion of building
- Additional parking and field improvements
- Additional space and renovation for Industrial Technology lab
- Improvements to meet Americans with Disabilities Act standards

**TOTAL**

**\$9,800,000.00\***

\* (Total does not include expenses and fees)

# MILLARD SOUTH HIGH SCHOOL

Opened 1970

- Renovation of auditorium and drama department
- Enlarge library/media center and upgrade technology
- Relocation of music department
- Addition of student commons area
- Add space and renovation for Industrial Technology lab
- Consolidation of two cafeterias, two office areas and all academic departments
- Build new pool with diving well
- Renovate boys/girls locker rooms
- Improve the heating, air conditioning, ventilation and lighting
- Improve facilities and expand seating & parking at Buell Stadium

**TOTAL            \$13,700,000\***

\* (Total does not include expenses and fees)



# MILLARD WEST HIGH SCHOOL

Opened 1995

- Addition of ten classrooms to serve enrollment growth and expansion of music area
- Addition of 300 parking stalls

TOTAL                      \$2,000,000.00\*

\* (Total does not include expenses and fees)

## Technology Needs

Equity: \$2.1 million

Servers: \$172,000

Replacement: \$1.3 million

(Maintain Standards)

Central Admin./

Pupil Services: \$71,000

Growth: \$915,000

(\$10 per student for 5 years)

Industrial Technology

Upgrade: \$2.7 million

**TOTAL: \$7.3 million**

**SUPERINTENDENT GOALS**  
**2004-2005**

1. Develop and implement a plan to ensure that the Advanced Placement curriculum, which is taught, is aligned with the Advanced Placement exam.
2. Redesign our current alternative program to include grades 6-12, and secure a facility for each level to operate.
3. Develop and implement a plan, which ensures all students have individualized learning plans which are *challenging and tailored* to his/her individualized needs.
4. Develop a plan to help define what a "world class" school district is by researching and comparing state, national and international benchmarks. Data collected should be valid and reliable from various world-recognized sources.
5. Increase *community involvement*, enhance public opinion and foster cooperative relationships with other public and private entities.