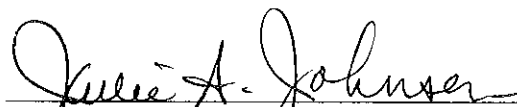


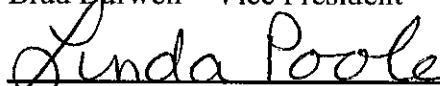
**ACKNOWLEDGMENT OF RECEIPT  
OF NOTICE OF MEETING**

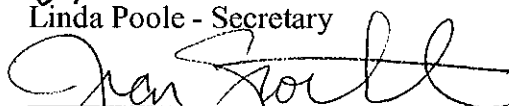
The undersigned members of the Board of Education of Millard, District #017, Omaha, Nebraska, hereby acknowledge receipt of advance notice of a meeting of said Board of Education and the agenda for such meeting held at 7:00 P.M. on October 17, 2005, at Don Stroh Administrative Center  
5606 South 147th Street

Dated this 17th day of October, 2005.

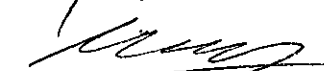
  
Julie A. Johnson - President

  
Brad Burwell - Vice President

  
Linda Poole - Secretary


  
Jean Stothert - Treasurer

  
Mike Pate, Member

  
Mike Kennedy, Member

  
Deepa Joshi - Millard North High Schools

  
Carlika Estwick - Millard South High School

  
Megan Ahlers - Millard West High School

**NOTICE OF MEETING  
SCHOOL DISTRICT NO. 17**

Notice is hereby given of a Board of Education meeting of School District No. 17, in the County of Douglas, which will be held at 7:00 p.m. on **Monday, October 17, 2005** at 5606 South 147th Street, Omaha, Nebraska.

An agenda for such meetings, kept continuously current are available for public inspection at the office of the superintendent at 5606 South 147th Street, Omaha, Nebraska.

LINDA POOLE,  
Secretary

10-14-05

**THE DAILY RECORD  
OF OMAHA**

**RONALD A. HENNINGSEN, Publisher  
PROOF OF PUBLICATION**

UNITED STATES OF AMERICA, }  
The State of Nebraska, } ss.  
District of Nebraska, }  
County of Douglas, }  
City of Omaha, }

**J. BOYD**

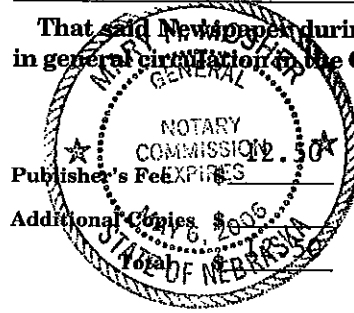
being duly sworn, deposes and says that she is

**LEGAL EDITOR**

of **THE DAILY RECORD**, of Omaha, a legal newspaper, printed and published daily in the English language, having a bona fide paid circulation in Douglas County in excess of 300 copies, printed in Omaha, in said County of Douglas, for more than fifty-two weeks last past; that the printed notice hereto attached was published in **THE DAILY RECORD**, of Omaha, on \_\_\_\_\_

October 14, 2005

That said Newspaper during that time was regularly published and in general circulation in the County of Douglas, and State of Nebraska.



Subscribed in my presence and sworn to before  
me this 14th day of  
October 2005

Notary Public in and for Douglas County,  
State of Nebraska

BOARD OF EDUCATION MEETING - OCTOBER 17, 2005

NAME:

REPRESENTING:

Darren Carlson & Alex Carlson	spectator
Venny Drake	Spectator
Megan Chelluva	spectator
Alec Carrothers	troop 405
Austin Beck	troop 405
Dave Beck	troop 405 (spectator)
Michael Elbson	troop 405
PAUL ELDREDGE	troop 405
Ryan Bishop	troop 228
Justin Bishop	troop 228
Gary Bishop	Troop 228
Annie Ring	Spectator
Nancy Thornblad	ele. MEP
JC Addir	
Trish Adair	Troop 405
Jacqueline Adair	teacher
Joy Adair	MEA
Cameron Kiecke	Troop 405
Jon Williams	Troop 405
Brian Williams	" "
Ryan Kiecke	" "
Lauran Ostberg	spectator
Jacob Wragge	" "

BOARD OF EDUCATION MEETING - OCTOBER 17, 2005

NAME:

REPRESENTING:

Christina Patton	Spectator
Curtis Field, AIA (MWHS)	Proj. Mgr. Prochaska & Assoc
Michael Kampelkieder	Spectator
Elizabeth Odoverio	Spectator
Sean Sexton	Troop 405
Ryan Kirlin	Troop 405
MIKE SEXTON	<del>Troop 405</del>
PAT KIRLIN	<del>Pat Kirlin</del>
BEN REHER	Troop 405
Josh Livingston	troop 405
Zach Stewart	
Dani Payton	Spectator
Brett Kinsel	
Rachel Skradski	
Jane Pille	MPS Schools
Mandy Johnson	Hitchcock



*BOARD OF EDUCATION*  
MEETING



*OCTOBER 17, 2005*

BOARD OF EDUCATION  
MILLARD PUBLIC SCHOOLS  
OMAHA, NEBRASKA

REGULAR MEETING  
7:00 P.M.

STROH ADMINISTRATION CENTER  
5606 SOUTH 147th STREET  
OCTOBER 17, 2005

AGENDA

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call
- D. Public Comments on agenda items - This is the proper time for public questions and comments on agenda items only. Please make sure a request form is given to the Board President before the meeting begins.
- E. Routine Matters\*
  - 1. \*Approval of Board of Education Minutes – October 3, 2005
  - 2. \*Approval of Bills
  - 3. \*Receive the Treasurer’s Report and Place on File
- F. Information Items
  - 1. Superintendent’s Report
  - 2. Board Comments/Announcement
  - 3. Report from Student Representatives
- G. Unfinished Business
  - 1. Approval of Policy 3530 – Business – Privately Owned Vehicles
- H. New Business
  - 1. Resolution Regarding Land Acquisition
  - 2. Approve Design and Development of Millard West Addition
  - 3. Approve Elementary Science Field Study
  - 4. Approval of Board Legislative Resolutions - 2006
  - 5. Approval of Personnel Actions: Rescission of a Leave of Absence, and New Hire(s)
  - 6. Litigation (Executive Session)
- I. Reports
  - 1. Staff Development Report
  - 2. UNO/Peru State College Early Entry Program
  - 3. Advanced Placement Report

Agenda  
 October 17, 2005  
 Page 2

4. Quarterly Investment Report
5. Quarterly Operation and Maintenance Report
6. Quarterly Food Service Report
7. Construction Report
8. Site Plan Reports

J. Future Agenda Items/Board Calendar

1. Board of Education Meeting on Monday, November 7, 2005 at 7 p.m. at the Don Stroh Administration Center, 5606 South 147<sup>th</sup> Street
2. Committee of the Whole Meeting on Monday, November 14, 2005 at 7 p.m. at the Don Stroh Administration Center, 5606 South 147<sup>th</sup> Street
3. Board of Education Meeting on Monday, November 21, 2005 at 7 p.m. at the Don Stroh Administration Center, 5606 South 147<sup>th</sup> Street
4. Board of Education Meeting on Monday, December 5, 2005 at 7 p.m. at the Don Stroh Administration Center, 5606 South 147<sup>th</sup> Street
5. Committee of the Whole Meeting on Monday, December 12, 2005 at 7 p.m. at the Don Stroh Administration Center, 5606 South 147<sup>th</sup> Street
6. Board of Education Meeting on Monday, December 19, 2005 at 7 p.m. at the Don Stroh Administration Center, 5606 South 147<sup>th</sup> Street

K. Public Comments - This is the proper time for public questions and comments on any topic. Please make sure a request form is given to the Board President before the meeting begins.

L. Adjournment

All items indicated by an asterisk (\*) will comprise the Consent Agenda and may be acted on in a single motion. Items may be deleted from the Consent Agenda by request of any board member.

BOARD OF EDUCATION  
MILLARD PUBLIC SCHOOLS  
OMAHA, NEBRASKA

REGULAR MEETING  
7:00 P.M.

STROH ADMINISTRATION CENTER  
5606 SOUTH 147TH STREET  
OCTOBER 17, 2005

ADMINISTRATIVE MEMORANDUM

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call
- D. Public Comments on agenda items - This is the proper time for public questions and comments on agenda items only. Please make sure a request form is given to the Board President prior to the meeting.
- \*E.1. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the Board of Education Minutes of Monday, October 3, 2005. (See enclosure.)
- \*E.2. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve bills. (See enclosure.)
- \*E.3. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to receive the treasurer's report and place on file. (See enclosure.)
- F.1. Superintendent's Report
- F.2. Board Comments/Announcement
- F.3. Report from Student Representatives
- G1. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve Policy 3530 – Business – Privately Owned Vehicles. (See enclosure.)
- H.1. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, that authorization be given to the District to commence procedures for the acquisition of approximately 50 acres of real estate in the District to provide land for a new high school. (See enclosure.)
- H.2. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, that approval be given to the design development phase of the construction project at Millard West High School and that the architects proceed to the construction documents phase. (See enclosure.)
- H.3. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the Elementary Science Field Study for the 2005-2006 school year. (See enclosure.)



- H.4 Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the resolutions for 2006. (See enclosure)
- H.5 Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve Personnel Actions: Rescission of Leave of Absence, and New Hires. (See enclosure.)
- H.6 Litigation (Executive Session)

I. Reports

1. Staff Development Report
2. UNO/Peru State College Early Entry Program
3. Advanced Placement Report
4. Quarterly Investment Report
5. Quarterly Operation and Maintenance Report
6. Quarterly Food Service Report
7. Construction Report
8. Site Plan Reports

J. Future Agenda Items/Board Calendar

1. Board of Education Meeting on Monday, November 7, 2005 at 7 p.m. at the Don Stroh Administration Center, 5606 South 147<sup>th</sup> Street
2. Committee of the Whole Meeting on Monday, November 14, 2005 at 7 p.m. at the Don Stroh Administration Center, 5606 South 147<sup>th</sup> Street
3. Board of Education Meeting on Monday, November 21, 2005 at 7 p.m. at the Don Stroh Administration Center, 5606 South 147<sup>th</sup> Street
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5. Committee of the Whole Meeting on Monday, December 12, 2005 at 7 p.m. at the Don Stroh Administration Center, 5606 South 147<sup>th</sup> Street
6. Board of Education Meeting on Monday, December 19, 2005 at 7 p.m. at the Don Stroh Administration Center, 5606 South 147<sup>th</sup> Street

K. Public Comments - This is the proper time for public questions and comments on any topic. Please make sure a request form is given to the Board President before the meeting begins.

L. Adjournment

All items indicated by an asterisk (\*) will comprise the Consent Agenda and may be acted on in a single motion. Items may be deleted from the Consent Agenda by request of any board member.



**Enclosure E.1.  
October 17, 2005**

**MILLARD PUBLIC SCHOOLS  
SCHOOL DISTRICT NO 17**

A meeting was held of the Board of Education of the School District No. 17, in the County of Douglas in the State of Nebraska. This meeting was convened in open and public session at 7:00 p.m., Monday, October 3, 2005, at the Don Stroh Administration Center, 5606 South 147th Street.

**PRESENT:** Julie Johnson, Mike Pate, Jean Stothert, Brad Burwell, Mike Kennedy, and Linda Poole

Notice of this meeting was given in advance thereof by publication in the Daily Record on, 2005; a copy of the publication is being attached to these minutes. Notice of this meeting was given to all members of the Board of Education and a copy of their Acknowledgment of Receipt of Notice and the agenda are attached to these minutes. Availability of the agenda was communicated in advance notice and in the notice of the Board of Education of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

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At 7:00 p.m. Julie Johnson called the meeting to order and asked everyone to say the Pledge of Allegiance.

Roll call was taken and members present were: Julie Johnson, Mike Pate, Jean Stothert, Brad Burwell, and Linda Poole. Dr. Johnson informed the other members that Mike Kennedy will be coming in late.

Dr. Johnson introduced the two classes of the Millard Leadership Academy attending the meeting.

Motion by Jean Stothert, seconded by Linda Poole, to approve the Board of Education Minutes September 12, 2005, Special Board of Education Minutes from September 19, 2005, to approve the bills, and to receive the Treasurer's Report and place on file. Upon roll call vote, all members voted aye. Motion carried.

Mr. Burwell summarized the Community of the Whole meeting on September 19, 2005. Agenda items included the legislative resolutions of the Board of Education, a demonstration of the Connect Ed calling system and in Executive Session the board discussed the Superintendent goals.

The Employees for the Month of October were Nancy Wiederholt, first grade teacher at Willowdale Elementary, and Cindy Betz, secretary at Cottonwood.

Board of Education Minutes  
October 3, 2005  
Page 2

Showcase highlighted Tyler Berzina, science teacher from Millard West High School, who was the recipient of the No Child Left Behind 2005 Star of Teaching winner from Nebraska.

Comments from the Board:

Jean Stothert stated she will be attending the Nebraska Association of School Boards Area Membership meeting on Wednesday, October 5, 2005.

Last week Mrs. Stothert reported that she attended the luncheon held at the Omaha Press Club where Dr. Lutz and Dr. Mackiel were speakers. Dr. Lutz did a wonderful job in representing the Millard Schools, she stated.

Mrs. Stothert will not be able to attend the NFUSSD Conference, but someone will be going in her place.

Mrs. Stothert said she attended the Gretchen Reeder Elementary dedication, and she thanked Suzanne Hinman and her staff for the great program that was planned for the dedication.

Mrs. Stothert said she did a presentation at Central Middle School in regards to the OPS situation. She asked that if anyone wanted to double up to do the presentations she would be happy to go with any other board members.

Mrs. Stothert reported that she and Mrs. Poole had an opportunity last week to take a sophomore from Millard South, who is an evacuee of Katrina, shopping because she wanted to go to Homecoming on Saturday night. Mrs. Stothert and Mrs. Poole had the opportunity to meet the young girl's family.

Brad Burwell was asked by the counseling staff at Millard North High School to speak during their college planning night to provide information on financial planning and financial aid. A couple of weeks ago Mr. Burwell talked to third and fourth grade students at Rohwer Elementary about government, civics, and some of the roles the board plays.

Mr. Burwell attended the Reeder Elementary dedication, in addition to the other board members. He will be attending the speech interviewing process at Millard South High School, and he will be attending the NASB Area Membership meeting on Wednesday, October 5, 2005.

Mr. Burwell said he has been asked to speak to the Young Adults Parent support group in Millard on October 25, 2005. On November 22, 2005 he will be speak at Montclair Elementary on the OPS situation.

Board of Education Minutes  
October 3, 2005  
Page 3

Mr. Burwell complimented Jeff Robb, a World Herald reporter, on the article that was in the Sunday's paper. Mr. Burwell said the article was well laid out and done very.

Linda Poole thanked Jeff Robb from the World Herald for the article. She said the article opened up some eyes as to what the real reason is for this situation.

Mrs. Poole attended the Reeder Elementary dedication.

Mrs. Poole, who is the President of the Nebraska Association of Schools Boards, said the month of September has been very busy for her by traveling all over the state to talk at the various Area Membership meetings. The Metro meeting is at Quarry Oaks on Wednesday, October 5, 2005.

Mrs. Poole will be going with the Nebraska Association of School Boards to the technology conference at the end of October.

Last Monday Mrs. Poole had the opportunity to testify in front of the State Board of Education for the Rule 10 hearings that are taking place. After this meeting Mrs. Poole followed up with a letter to all of the State Board of Education members expressing concerns about with the proposed changes in Rule 10, with unfunded mandates, and other restrictions that are being put on schools, which the district does not support any more unfunded mandates. She has received a couple of letters back and those individuals were hoping that the changes in Rule 10 do not go through. The State Board of Education will be voting on this on Friday.

Mike Pate congratulates the entire Reeder Elementary community for the Reeder Elementary dedication. He said it was a great ceremony with a wonderful turn out.

Mr. Pate congratulated the members of the Leadership Academy, which is an excellent program.

Mr. Pate wanted to commend the Omaha World Herald for the stories that have been published on informing the public about this very divisive issue. In particular, is the article in Sunday's paper which was extremely informative and gave the public information that the Omaha Public Schools should have been providing. He commended the World Herald for taking the time to do the research and providing accurate information. Mr. Pate said he is very frustrated with OPS not sharing information on the impact of their proposal.

Mike Kennedy arrived at 7:35 p.m.

Mike Kennedy said the Superintendent, the Board, and the constituency is doing a good job in providing the community with information. The World Herald article on Sunday "hits the nail on the head", Mr. Kennedy stated. The Coalition has said that this proposal is not good for kids, and not even for OPS kids. The per pupil expenditure is being cut, but how can the

Board of Education Minutes  
October 3, 2005  
Page 4

Superintendent for Business for OPS say that having less money is going to help OPS kids. It's going to come out of two areas, Mr. Kennedy stated, either they are going to cut what they are spending on current OPS kids, or they will cut it on the Coalition kids. He said he didn't know how you could drop \$300 per pupil and still maintain an adequate funding of education.

Mr. Kennedy said he enjoys being on the board because they are voted on at large, the board looks at all of the buildings, they look at all of the needs of the various program, and then allocates the money according to where it needs to go to educate all of the kids that are in the district.

Mr. Kennedy has received questions from parents about kindergarten classroom sizes at a couple of elementary buildings, but he will pass this information on to the appropriate individual.

Julie Johnson also congratulated Jeff Robb on his article in the World Herald.

Dr. Johnson thanked Nebraska's first lady for attending the Reeder Elementary School dedication, as well as Congressman Lee Terry and several local senators.

Dr. Johnson commended Dr. Lutz on the fine job he did at the Omaha Press Club. He represented Millard very well, and he stood up for what has been talked through and vocalized his concerns. She applauded his efforts.

Dr. Johnson said she will be attending the NASB Area Membership meeting too.

Linda Poole announced that if people didn't have a chance to hear or see Dr. Lutz at the Press Club his speech is on the Millard Public Schools website. He did a great job in explaining the Millard's view on the OPS situation.

The student representatives Deepa Joshi from Millard North High School, Car'Lika Estwick from Millard South, and Megan Ahlers from Millard West reported on the academic and athletic activities that have taken place at their respective high schools in the last few weeks.

Motion by Brad Burwell, seconded by Jean Stothert, to approve the Computer Science Framework. Upon roll call vote, all members voted aye. Motion carried.

Mike Pate provided the first reading of Policy 3530 – Business – Privately Owned Vehicles. This will be on the next board agenda for approval. Upon roll call vote, all members voted aye. Motion carried.

Motion by Jean Stothert, seconded by Brad Burwell, to approve Rule 5600.2 – Pupil Services – Student Health. Upon roll call vote, all members voted aye. Motion carried.

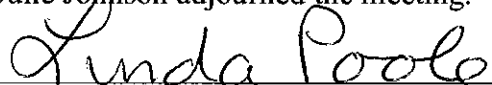
Motion by Brad Burwell, seconded by Mike Pate, to reaffirm Policy 6000 – curriculum, Instruction, and Assessment – General Policy Statement; Policy 6005 – Curriculum, Instruction, and Assessment – System Wide Planning for Curriculum, Instruction, Assessment and Staff Development; Policy 6100 – Curriculum, Instruction, and Assessment – Written Curriculum, Millard Education Program (MEP); Policy 6101 – Curriculum, Instruction, and Assessment – Written Curriculum – Accountability; Policy 6121 – Curriculum, Instruction, and Assessment – Written Curriculum – Planning Timelines; Policy 6201 – Curriculum, Instruction, and Assessment – Taught Curriculum – Accountability; Policy 6401 – Curriculum, Instruction, and Assessment – Staff Development – Accountability. Upon roll call vote, all members voted aye. Motion carried.

Motion by Jean Stothert, seconded by Linda Poole to approve Personnel Actions: Resignations: Mary Lusajo, Margaret Jaeckel, Judy Brown; Amendment to a Continuing Contract: Jeana Gilin and New Hires: Tina Shimerdla, Heather Earl, and Lisa Kessler. Upon roll call vote, all members voted aye. Motion carried.

Reports included: An Enrollment Report, a Construction Report, a CCM Report and, a Strategic Planning Report.

Future Agenda Items/Board Calendar: The NASB Area Membership Meeting will be held at 5:00 p.m. on Wednesday, October 5, 2005 at Quarry Oaks. Millard North High School at Westside High School at 6:30 p.m. on Friday, October 7, 2005 - Show of Unity with Superintendents and Boards of Education Prior to Game. A Board of Education Meeting will be held on Monday, October 17, 2005 at 7 p.m. at the Don Stroh Administration Center, 5606 South 147<sup>th</sup> Street. A Board of Education Meeting will be held on Monday, November 7, 2005 at 7 p.m. at the Don Stroh Administration Center, 5606 South 147<sup>th</sup> Street. A Committee of the Whole Meeting will be held on Monday, November 14, 2005 at 7 p.m. at the Don Stroh Administration Center, 5606 South 147<sup>th</sup> Street. A Board of Education Meeting will be held on Monday, November 21, 2005 at 7 p.m. at the Don Stroh Administration Center, 5606 South 147<sup>th</sup> Street.

Julie Johnson adjourned the meeting.

  
SECRETARY

**Millard Public Schools**  
October 17, 2005



# Millard Public Schools

## Check Register

Prepared for the Board Meeting of October 17, 2005

13

Check No	Vend No	Vendor Name	Amount
247158	102931	AMERICAN COMPUTER SCIENCE LEAGUE	125.00
247159	011651	AMERICAN EXPRESS	1,236.14
247160	107454	CHRISTOPHER COLLING	120.00
247161	133261	ANGELA M DIEHM	80.00
247162	134951	PAMELA L FLEURY	162.10
247163	F03028	MERRION FRANCES FOX	0.00
247165	134747	LAUREN KING	112.09
247167	060153	KEITH W LUTZ	400.00
247168	134896	MECA SPORTSWEAR INC	509.35
247169	064834	MID-AMERICA COUNCIL BOY SCOUTS	240.00
247171	134953	NATIONAL ASSOC FOR GIFTED CHILDREN	285.00
247172	134171	NEBRASKA STORY ARTS	350.00
247173	107732	BRIAN L NELSON	210.00
247174	108193	NFHS	220.00
247175	071368	PETTY CASH/MILLARD NORTH	232.40
247176	072899	LINDA POOLE	200.00
247177	132713	PROTEX CENTRAL INC	13,895.14
247178	134135	TOM RECIC	80.00
247179	107354	STEPHEN W. VENTEICHER	220.00
247180	133620	AKSARBEN PIPE & SEWER CLEANING LLC	273.00
247181	010083	ATS MOBILE TELEPHONE CO INC	745.46
247182	134859	BAILEY LAUERMAN	14,568.01
247183	109843	NEXTEL PARTNERS INC	12,337.92
247184	132713	PROTEX CENTRAL INC	260.00
247185	079685	S & W FENCE COMPANY	525.00
247187	F03028	MERRION FRANCES FOX	7,000.00
247189	F03028	MERRION FRANCES FOX	7,000.00
247192	107454	CHRISTOPHER COLLING	120.00
247193	133130	DOUGLAS SARPY 4H OFFICE	40.00
247194	134964	EDUPRO GROUP LLC	484.00
247195	106773	FIRST NATIONAL BANK VISA	2,671.08
247197	060133	SHIRLEY K LUETH	234.54
247198	060153	KEITH W LUTZ	200.00
247199	068463	NEBRASKA MUSIC EDUCATORS ASSOC	70.00
247200	107732	BRIAN L NELSON	120.00
247201	067027	NSBA REGISTRATION	20.00
247202	131171	PARENTS AS TEACHERS NATIONAL CENTER	325.00
247203	090673	QWEST	43.58
247204	130851	SEARCH INSTITUTE	2,300.00
247205	130787	SUBURBAN SCHOOL SUPERINTENDENTS	1,200.00
247206	134962	LAURIE R THROCKMORTON	50.00
247207	107354	STEPHEN W. VENTEICHER	240.00
247208	133224	JEFF WARNOCK	115.00
247548	133646	AKSARBEN SERVICES INC	123.62
247549	109079	ALLTEL CORPORATION	89.66
247550	130704	AMERICAN PLASTIC	362.00

Date: 10/12/05

# Millard Public Schools

## Check Register

Prepared for the Board Meeting of October 17, 2005

14

Check No	Vend No	Vendor Name	Amount
247552	012989	APPLE COMPUTER, INC.	4,316.00
247553	013226	ASI MODULEX	553.15
247554	012507	AT&T	926.70
247555	099646	BARNES & NOBLE BOOKSTORE(OAKV)	190.65
247556	132608	BARNES DISTRIBUTION	125.22
247557	133480	BERINGER CIACCIO DENNELL MABREY	825.90
247558	019111	BISHOP BUSINESS EQUIPMENT	13,110.96
247559	132124	JASON M BOATWRIGHT	54.24
247560	132014	BROOKLYN PUBLISHER LLC	48.00
247561	106110	BRAD BURWELL	105.06
247562	131336	CITIZENS BANK	1,602.66
247563	022701	SHARON R COMISAR-LANGDON	17.94
247564	025689	COMPUTER CABLE CONNECTION INC	396.25
247565	133818	CONNECTIVITY SOLUTIONS	1,250.00
247566	133617	CONOCOPHILLIPS	15,632.27
247567	109021	PATRICIA A CRUM	187.00
247568	106893	CULLIGAN WATER CONDITIONING	45.57
247569	027300	CUMMINS CENTRAL POWER LLC	6,061.76
247571	101549	DATATEAM SYSTEMS INC	132.92
247573	133009	ROBERTA E DEREMER	12.81
247574	033473	DIETZE MUSIC HOUSE INC	96.14
247578	038100	ELECTRIC FIXTURE & SUPPLY	1,684.39
247580	131176	STEPHEN A. FERGUSON	98.88
247581	106956	FERRELLGAS	37.50
247582	109069	ELIZABETH A FIALA	25.00
247583	134304	FIRST BANK RICHMOND, NA	1,824.10
247584	041100	FOLLETT LIBRARY RESOURCES	17.32
247585	041543	AMY J FRIEDMAN	23.00
247586	043760	GALLUP ORGANIZATION	7,959.51
247587	134868	JASON C GOSNELL	176.76
247588	132152	GOVCONNECTION INC	700.00
247589	109815	JENNIFER L GOWIN-HUSSEY	150.52
247590	132146	GRAEVE GARRELTS DENHAM & BRUCE, LLC	13,455.00
247591	099888	GRAYBAR ELECTRIC COMPANY INC	835.66
247592	134424	GREATER PLAINS ATHLETICS	450.00
247593	134751	ANGELA M GRIGGS	28.28
247594	047846	DIANE F HANSLER	155.25
247596	048200	HAUFF SPORTING GOODS COMPANY	1,793.41
247597	100782	HEARTLAND SCENIC STUDIO INC	500.00
247598	049850	HY-VEE FOOD STORE (OAKVIEW DR)	958.93
247599	049850	HY-VEE FOOD STORE (OAKVIEW DR)	383.70
247600	134795	INFINITE CAMPUS INC	2,587.50
247601	101435	INNOVATIVE LABORATORY SYSTEMS INC	4,775.00
247603	134344	CHRISTOPHER KESSELL	74.16
247604	056724	KINKO'S	50.60
247605	133944	SUSAN R KLOPP	68.04

Date: 10/12/05

# Millard Public Schools

## Check Register

Prepared for the Board Meeting of October 17, 2005

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Check No	Vend No	Vendor Name	Amount
247606	133774	LORETTA KLUG	34.95
247608	057683	JANET F KRUGER	56.57
247609	058775	LAMP RYNEARSON ASSOCIATES INC	247.08
247611	059560	LINWELD INC	51.65
247612	131397	LOWE'S HOME CENTERS INC	79.37
247615	063349	MCGRAW-HILL COMPANIES	12,550.35
247616	133403	AMERICAN NATIONAL BANK	2,700.18
247617	064621	METROPOLITAN OMAHA EDUCATIONAL	7,500.00
247619	065316	GLENN L MILLERD	17.84
247620	065810	MIRACLE RECREATION	671.68
247621	134716	TACONY CORPORATION	168.88
247622	068415	NEBRASKA COUNCIL OF SCHOOL	2,110.00
247623	068954	NEFF COMPANY	462.93
247624	069678	NLA/NEMA CONFERENCE	2,115.00
247625	069678	NLA/NEMA CONFERENCE	650.00
247626	069689	NOGG CHEMICAL & PAPER	196.43
247627	101147	OFFICE MAX #521	291.93
247628	071053	OMAHA WORLD HERALD (EDUC)	47.04
247629	106559	DAVID L PATTEN	179.28
247630	071760	PATTON EQUIPMENT COMPANY INC	6,257.73
247631	072382	SHEILA M PHELPS	22.07
247632	072899	LINDA POOLE	666.58
247634	101663	PRESTWICK HOUSE INC	335.89
247637	073040	PSI GROUP-OMAHA	10,000.00
247641	131723	EDWARD V ROCKWELL	28.62
247643	134331	AMY L SCHEIBELER	123.27
247645	082350	SCHOOL SPECIALTY INC	91.51
247648	083542	SKILLPATH SEMINARS	199.00
247649	107093	CHARLENE S SNYDER	22.05
247650	101476	SODEXHO MARRIOTT INC	87,622.49
247651	130722	LYON FINANCIAL SERVICES	549.51
247652	134972	DIANA L STANZEL-TABOR	27.06
247653	134898	JEREMY STOBER	24.72
247654	106606	JEAN STOTHERT	85.79
247655	051572	THOMSON LEARNING	1,724.84
247656	134131	STORM THRONE	49.44
247657	131446	TOSHIBA AMERICA INFO SYS INC	96.00
247658	106493	TRITZ PLUMBING, INC.	342.47
247659	090242	UNITED PARCEL SERVICE	350.99
247661	092323	VIRCO MANUFACTURING CORP	131.95
247662	093978	BECKY S WEGNER	6.48
247665	132890	RICHARD E WITT	2,520.84
247666	134971	GLENDA M WORKMAN	72.27
<b>Total for GENERAL FUND</b>			<b>296,181.53</b>
19226	107993	MILLARD PUBLIC SCHOOLS SUMMER	446.50
19227	109843	NEXTEL PARTNERS INC	147.23

Date: 10/12/05

# Millard Public Schools

## Check Register

Prepared for the Board Meeting of October 17, 2005

Check No	Vend No	Vendor Name	Amount
19228	133502	ARAMARK	213,087.44
19229	106893	CULLIGAN WATER CONDITIONING	10.18
19230	134892	JOHN CHARLES ADAIR	26.12
<b>Total for FOOD SERVICE</b>			<b>213,717.47</b>
247170	133203	MIDWEST TENNIS & TRACK CO.	39,600.00
247185	079685	S & W FENCE COMPANY	581.00
247186	131585	DOUGLAS COUNTY COURT	0.00
247188	131585	DOUGLAS COUNTY COURT	517,636.00
247190	025197	CITY OF OMAHA	454.50
247191	025197	CITY OF OMAHA	681.75
247552	012989	APPLE COMPUTER, INC.	-4,041.00
247557	133480	BERINGER CIACCIO DENNELL MABREY	7,263.60
247564	025689	COMPUTER CABLE CONNECTION INC	3,730.00
247565	133818	CONNECTIVITY SOLUTIONS	12,833.00
247570	132975	PRIORITY TRAINING & CONSULTING INC	1,500.00
247572	032800	DEMCO INC	521.73
247577	134970	CHRISTINE L EISOLD	65.32
247595	047855	HARCOURT INC	143.84
247602	134401	JAMES O'BRIEN ASSOCIATES INC	2,621.69
247607	132129	MARSHA KRIENKE-HANSEN	154.92
247609	058775	LAMP RYNEARSON ASSOCIATES INC	230.80
247615	063349	MCGRAW-HILL COMPANIES	2,532.59
247618	034166	MIDWEST CONCEPTS CORPORATION	266.94
247633	073210	PRAIRIE CONSTRUCTION COMPANY	906.00
247635	134598	PRIME COMMUNICATIONS INC	820.42
247638	132369	RAY MARTIN COMPANY	25,635.40
247639	134969	KATRINA T REEVES	74.13
247641	131723	EDWARD V ROCKWELL	2.25
247643	134331	AMY L SCHEIBELER	125.76
247644	081880	SCHEMMER ASSOCATES INC	11,002.14
247645	082350	SCHOOL SPECIALTY INC	909.96
247646	134974	SID #261	51,321.77
247647	131887	SIEMENS BUILDING TECHNOLOGIES INC.	15,600.00
247660	133446	PROFESSIONAL VALUATION SERVICES	1,900.00
247664	134968	MICHELLE J. WHISLER	72.91
<b>Total for SPECIAL BUILDING</b>			<b>695,147.42</b>
247547	010040	A & D TECHNICAL SUPPLY CO INC	168.20
247551	102430	AMI GROUP INC	6,640.00
247575	107232	DLR GROUP INC	59,192.50
247613	134668	MAGNUM RESOURCES INC	43,565.00
247614	133727	MCARDLE GRADING CO	95,901.93
247636	134877	PROCHASKA & ASSOCIATES INC	31,971.50
247644	081880	SCHEMMER ASSOCATES INC	106,431.28
<b>Total for CONSTRUCTION</b>			<b>343,870.41</b>
247164	134952	IOWA TALENTED & GIFTED	290.00

# Millard Public Schools

## Check Register

Prepared for the Board Meeting of October 17, 2005

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Check No	Vend No	Vendor Name	Amount
247166	099965	LOVE AND LOGIC INSTITUTE INC	99.00
247171	134953	NATIONAL ASSOC FOR GIFTED CHILDREN	285.00
247196	099965	LOVE AND LOGIC INSTITUTE INC	99.00
247209	134963	JOSEPHINE A ZBYLUT-BIRKY	1,500.00
247576	132892	PAMELA S EHLI	35.74
247579	132395	ELEMENT K DELAWARE INC	3,100.00
247589	109815	JENNIFER L GOWIN-HUSSEY	48.00
247640	133006	SUZETTE E RENKEN	105.29
247663	134027	DAN A WHIPKEY	167.80
<b>Total for GRANT FUND</b>			<b>5,729.83</b>
247564	025689	COMPUTER CABLE CONNECTION INC	468.38
247570	132975	PRIORITY TRAINING & CONSULTING INC	1,200.00
247610	134615	LANG ENTERPRISES, INC	4,420.00
247642	079434	RONALD RAY ROMINE	90.00
<b>Total for ACTIVITY FUND</b>			<b>6,178.38</b>
247209	134963	JOSEPHINE A ZBYLUT-BIRKY	-60.00
<b>Total for</b>			<b>-60.00</b>
<b>Report Total</b>			<b>1,560,765.04</b>

## Current Cash Balance Report

Date: 08/01/2005 thru 08/31/2005

Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
<b>A General Funds</b>					
100 General	82,254.06	0.00	98.25	0.00	82,155.81
150 Petty Cash	0.00	0.00	0.00	0.00	0.00
170 DSAC Vending	863.79	0.00	152.88	0.00	710.91
180 Interest Earned - Checking	7,410.60	220.61	0.00	0.00	7,631.21
190 Interest on Savings	31,386.59	0.00	0.00	0.00	31,386.59
<b>A General Funds Totals:</b>	<b>121,915.04</b>	<b>220.61</b>	<b>251.13</b>	<b>0.00</b>	<b>121,884.52</b>
<b>B Administrative Custody Accts</b>					
200 Staff Development	0.00	0.00	0.00	0.00	0.00
209 MPS Activities Calendar	-1,850.00	0.00	0.00	0.00	-1,850.00
210 Activity Express	82,421.21	1,500.00	150.00	0.00	83,771.21
211 Logo Sales	3,480.50	6,610.00	4,208.85	0.00	5,881.65
213 Student Showcase	0.00	0.00	0.00	0.00	0.00
215 HAL Field Trips/Preschool	-1,628.94	2,930.05	1,313.57	0.00	-12.46
220 WF Student Donation	5,500.00	0.00	600.00	0.00	4,900.00
230 Hospitality	4.00	0.00	0.00	0.00	4.00
235 Educational Services Hospitality	84.13	0.00	0.00	0.00	84.13
240 No Longer Used	0.00	0.00	0.00	0.00	0.00
245 Paybac	-69.07	0.00	0.00	0.00	-69.07
<b>B Administrative Custody Accts Totals:</b>	<b>87,941.83</b>	<b>11,040.05</b>	<b>6,272.42</b>	<b>0.00</b>	<b>92,709.46</b>
<b>C School Custody Accts</b>					
300 Instrument Rental	50,361.28	0.00	0.00	0.00	50,361.28
310 South Swim Lessons	24,965.00	5,580.00	24,965.00	0.00	5,580.00
320 North Swim Lessons	23,180.00	0.00	23,180.00	0.00	0.00
325 West Swim Lessons	41,510.00	8,760.00	41,480.00	0.00	8,790.00
330 North Open Swim	0.00	0.00	0.00	0.00	0.00
335 West Open Swim	2,656.00	0.00	2,656.00	0.00	0.00
340 South Open Swim	3,120.00	0.00	3,120.00	0.00	0.00
350 Maintenance Vending	3,428.78	0.00	0.00	0.00	3,428.78
355 Tech Vending	458.19	0.00	0.00	0.00	458.19
360 Facility Use Rental Fee	56,744.37	2,834.00	-2,000.00	1,478.29	63,056.66
365 Facility Use Building Access	104,719.54	2,426.50	108,732.29	1,586.25	0.00
366 Facility Use Staffing	3,064.54	0.00	0.00	-3,064.54	0.00
370 No Longer Used	0.00	0.00	0.00	0.00	0.00
400 Check Collection	10.40	86.20	82.95	0.00	13.65
500 District Wide Coca-Cola	7,926.50	0.00	-171.18	0.00	8,097.68
<b>C School Custody Accts Totals:</b>	<b>322,144.60</b>	<b>19,686.70</b>	<b>202,045.06</b>	<b>0.00</b>	<b>139,786.24</b>
<b>D Investments</b>					
900 Savings	-144,594.10	0.00	0.00	0.00	-144,594.10
<b>D Investments Totals:</b>	<b>-144,594.10</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-144,594.10</b>
<b>Report Totals:</b>	<b>387,407.37</b>	<b>30,947.36</b>	<b>208,568.61</b>	<b>0.00</b>	<b>209,786.12</b>

# Current Cash Balance Report

ALL Data

Arranged by: 19

Date: 08/01/2005 thru 08/31/2005

Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
<b>A Extra-Curriculars</b>					
1020 HAL Field Trips	1,815.00	0.00	1,815.00	0.00	0.00
1030 Parent Pay PreSchool	1,017.50	97.55	1,115.05	0.00	0.00
<b>A Extra-Curriculars Totals:</b>	<u>2,832.50</u>	<u>97.55</u>	<u>2,930.05</u>	<u>0.00</u>	<u>0.00</u>
Report Totals:	2,832.50	97.55	2,930.05	0.00	0.00

ALL Data

# Current Cash Balance Report

Arranged by: <sup>20</sup>

Date: 08/01/2005 thru 08/31/2005

Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
<b>A ACTIVITY GENERAL FUND</b>					
100 VENDING	1,549.72	65.08	23.10	0.00	1,591.70
110 GENERAL FUND	21,348.41	213.75	991.25	2,305.14	22,876.05
111 INTEREST EARNED CHECKING	772.49	16.49	0.00	0.00	788.98
<b>A ACTIVITY GENERAL FUND Totals:</b>	<b>23,670.62</b>	<b>295.32</b>	<b>1,014.35</b>	<b>2,305.14</b>	<b>25,256.73</b>
<b>D CLUBS AND ORGANIZATIONS</b>					
501 STUDENT COUNCIL	547.99	0.00	0.00	0.00	547.99
502 ENVIRONMENTAL CLUB	-19.50	0.00	0.00	0.00	-19.50
503 MUSIC CLUB	38.37	0.00	0.00	0.00	38.37
504 LEADERSHIP PROGRAM	-487.03	3,150.25	0.00	-2,305.14	358.08
<b>D CLUBS AND ORGANIZATIONS Totals:</b>	<b>79.83</b>	<b>3,150.25</b>	<b>0.00</b>	<b>-2,305.14</b>	<b>924.94</b>
<b>E ADMINISTRATIVE CUSTODIAL ACCT</b>					
601 CROSSING GUARD	0.00	0.00	0.00	0.00	0.00
602 HOSPITALITY	-29.47	0.00	0.00	0.00	-29.47
610 MEDIA	2,213.98	0.00	1,798.77	0.00	415.21
615 FIELD TRIPS	-7,290.40	7,392.88	0.00	0.00	102.48
620 TEACHER PTO	0.00	0.00	0.00	0.00	0.00
625 TEACHER FUND	525.52	0.00	0.00	0.00	525.52
630 R.E.A.D.	0.00	0.00	0.00	0.00	0.00
<b>E ADMINISTRATIVE CUSTODIAL ACCT Totals:</b>	<b>-4,580.37</b>	<b>7,392.88</b>	<b>1,798.77</b>	<b>0.00</b>	<b>1,013.74</b>
<b>F DISTRICT CUSTODIAL ACCT.</b>					
700 REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
720 CONVENTION	0.00	0.00	0.00	0.00	0.00
<b>F DISTRICT CUSTODIAL ACCT. Totals:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Report Totals:</b>	<b>19,170.08</b>	<b>10,838.45</b>	<b>2,813.12</b>	<b>0.00</b>	<b>27,195.41</b>



ALL Data

# Current Cash Balance Report

Arranged by: <sup>21</sup>

Date: 08/01/2005 thru 08/31/2005

Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
0	0.00	0.00	0.00	0.00	0.00
1007 Leadership Academy	3,150.25	0.00	3,150.25	0.00	0.00
2000 Miscellaneous	0.00	0.00	0.00	0.00	0.00
5000 Bowling Field Trip	0.00	0.00	0.00	0.00	0.00
Totals:	<u>3,150.25</u>	<u>0.00</u>	<u>3,150.25</u>	<u>0.00</u>	<u>0.00</u>
<b>A Extra-Curricular Activities</b>					
1000 Kindergarten Field Trips	732.75	0.00	732.75	0.00	0.00
1001 First Grade Field Trip	836.50	0.00	836.50	0.00	0.00
1002 Second Grade Field Trip	1,182.72	0.00	1,182.72	0.00	0.00
1003 Third Grade Field Trip	1,018.70	0.00	1,018.70	0.00	0.00
1004 Fourth Grade Field Trip	1,590.96	0.00	1,590.96	0.00	0.00
1005 Fifth Grade Field Trip	2,031.25	0.00	2,031.25	0.00	0.00
1006 Saturday Recreation	146.00	-146.00	0.00	0.00	0.00
A Extra-Curricular Activities Totals:	<u>7,538.88</u>	<u>-146.00</u>	<u>7,392.88</u>	<u>0.00</u>	<u>0.00</u>
Report Totals:	<u>10,689.13</u>	<u>-146.00</u>	<u>10,543.13</u>	<u>0.00</u>	<u>0.00</u>

# Current Cash Balance Report

ALL Data

Date: 08/01/2005 thru 08/31/2005

Arranged by:  
Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
110	0.00	0.00	0.00	0.00	0.00
Totals:	0.00	0.00	0.00	0.00	0.00
<b>A ACTIVITY GENERAL FUND</b>					
100 VENDING	307.30	0.00	0.00	0.00	307.30
110 GENERAL FUND	2,124.35	694.65	2,054.32	0.00	764.68
115 INTEREST EARNED CHECKING	216.77	7.89	0.00	0.00	224.66
A ACTIVITY GENERAL FUND Totals:	2,648.42	702.54	2,054.32	0.00	1,296.64
<b>D CLUBS AND ORGANIZATIONS</b>					
501 STUDENT COUNCIL	654.59	0.00	0.00	0.00	654.59
515 Art Club	111.78	0.00	0.00	0.00	111.78
520 yearbook	97.87	0.00	0.00	0.00	97.87
525 Landscaping	1,227.14	0.00	0.00	0.00	1,227.14
530 Watch D.O.G.S.	319.42	0.00	0.00	0.00	319.42
535 Choir	-766.23	0.00	0.00	0.00	-766.23
540 Field Day	366.05	0.00	0.00	0.00	366.05
D CLUBS AND ORGANIZATIONS Totals:	2,010.62	0.00	0.00	0.00	2,010.62
<b>E ADMINISTRATIVE CUSTODIAL ACCT</b>					
601 SOCIAL	-6.34	0.00	268.29	0.00	-274.63
602 HOSPITALITY	0.00	0.00	0.00	0.00	0.00
605 D.A.R.E.	-8.40	0.00	0.00	0.00	-8.40
610 LIBRARY	6,091.18	0.00	101.21	0.00	5,989.97
615 FIELD TRIP	155.73	0.00	0.00	0.00	155.73
620 Art K-5	1,699.31	0.00	0.00	0.00	1,699.31
625 BIRTHDAY BOOK CLUB	511.47	0.00	0.00	0.00	511.47
630 Fundraiser	788.84	0.00	0.00	0.00	788.84
635 Powers Fund	1,000.00	0.00	617.74	0.00	382.26
E ADMINISTRATIVE CUSTODIAL ACCT Totals:	10,231.79	0.00	987.24	0.00	9,244.55
<b>F DISTRICT CUSTODIAL</b>					
700 REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
720 CONVENTION	0.00	0.00	0.00	0.00	0.00
F DISTRICT CUSTODIAL Totals:	0.00	0.00	0.00	0.00	0.00
<b>Report Totals:</b>	14,890.83	702.54	3,041.56	0.00	12,551.81

Michael Madsen  
 Matthew Keller

# Current Cash Balance Report

ALL Data

Date: 08/01/2005 thru 08/31/2005

Arranged by  
Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
<b>A Extra-Curricular Activities</b>					
1000 Field Trips	161.00	0.00	161.00	0.00	0.00
1001 Kdg.	1,937.25	0.00	1,937.25	0.00	0.00
1010 First Grade	1,362.25	0.00	1,362.25	0.00	0.00
1020 Second Grade	1,381.00	0.00	1,381.00	0.00	0.00
1030 Third Grade	1,719.49	0.00	1,719.49	0.00	0.00
1040 Fourth Grade	1,846.25	0.00	1,846.25	0.00	0.00
1050 Fifth Grade	1,517.26	0.00	1,517.26	0.00	0.00
1060 Primary Center	0.00	0.00	0.00	0.00	0.00
1070 Sped	60.00	0.00	60.00	0.00	0.00
2000 Clubs	0.00	0.00	0.00	0.00	0.00
2010 Choir	0.00	0.00	0.00	0.00	0.00
2050 Student Council	0.00	0.00	0.00	0.00	0.00
<b>A Extra-Curricular Activities Totals:</b>	<b>9,984.50</b>	<b>0.00</b>	<b>9,984.50</b>	<b>0.00</b>	<b>0.00</b>
<b>Report Totals:</b>	<b>9,984.50</b>	<b>0.00</b>	<b>9,984.50</b>	<b>0.00</b>	<b>0.00</b>

Michele Maden  
 Newkirk

# Current Cash Balance Report

ALL Data

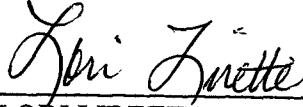
Date: 08/01/2005 thru 08/31/2005

Arranged by:

Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
<b>A ACTIVITY GENERAL FUND</b>					
100 VENDING	193.98	162.69	0.00	0.00	356.67
110 GENERAL FUND	3,903.14	2,181.25	867.96	-91.25	5,125.18
120 INTEREST EARNED CHECKING	46.02	2.84	0.00	0.00	48.86
<b>A ACTIVITY GENERAL FUND Totals:</b>	<b>4,143.14</b>	<b>2,346.78</b>	<b>867.96</b>	<b>-91.25</b>	<b>5,530.71</b>
<b>D CLUBS AND ORGANIZATIONS</b>					
501 STUDENT COUNCIL	8.19	0.00	0.00	0.00	8.19
<b>D CLUBS AND ORGANIZATIONS Totals:</b>	<b>8.19</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>8.19</b>
<b>E ADMINISTRATIVE CUSTODIAL ACCT</b>					
602 HOSPITALITY	34.96	0.00	0.00	0.00	34.96
610 LIBRARY	193.31	14.00	13.39	0.00	193.92
615 FIELD TRIPS	-5,560.28	5,469.03	0.00	91.25	0.00
620 BOOKFAIRS	0.00	0.00	0.00	0.00	0.00
630 BIRTHDAY BOOK CLUB	319.31	20.00	0.00	0.00	339.31
<b>E ADMINISTRATIVE CUSTODIAL ACCT Totals:</b>	<b>-5,012.70</b>	<b>5,503.03</b>	<b>13.39</b>	<b>91.25</b>	<b>568.19</b>
<b>F DISTRICT CUSTODIAL</b>					
700 REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
720 CONVENTION	0.00	0.00	0.00	0.00	0.00
<b>F DISTRICT CUSTODIAL Totals:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Report Totals:</b>	<b>-861.37</b>	<b>7,849.81</b>	<b>881.35</b>	<b>0.00</b>	<b>6,107.09</b>

ALDRICH ELEMENTARY  
AUGUST RECONCILIATION (PRELIMINARY)  
9/23/05

  
LORI LIRETTE  
SECRETARY

  
SUSIE MELLIGER  
PRINCIPAL

# Current Cash Balance Report

ALL Data

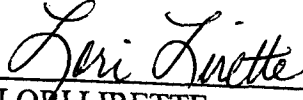
Arranged by:


Date: 08/01/2005 thru 08/31/2005

Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
<b>A Extra-Curricular Activities</b>					
1000 Field Trips	0.00	0.00	0.00	0.00	0.00
1010 First Grade	849.80	0.00	849.80	0.00	0.00
1020 Second Grade	553.50	0.00	553.50	0.00	0.00
1030 Third Grade	168.15	0.00	168.15	0.00	0.00
1040 Fourth Grade	1,901.24	0.00	1,901.24	0.00	0.00
1050 Fifth Grade	716.44	0.00	716.44	0.00	0.00
1060 Kindergarten	1,279.90	0.00	1,279.90	0.00	0.00
2000 Clubs	0.00	0.00	0.00	0.00	0.00
2010 Choir	0.00	0.00	0.00	0.00	0.00
2050 Student Council	0.00	0.00	0.00	0.00	0.00
<b>A Extra-Curricular Activities Totals:</b>	<u>5,469.03</u>	<u>0.00</u>	<u>5,469.03</u>	<u>0.00</u>	<u>0.00</u>
<b>Report Totals:</b>	<u>5,469.03</u>	<u>0.00</u>	<u>5,469.03</u>	<u>0.00</u>	<u>0.00</u>

ALDRICH ELEMENTARY  
 AUGUST RECONCILIATION (PRELIMINARY)  
 9/23/05

  
 \_\_\_\_\_  
 LORI LRETTE  
 SECRETARY

  
 \_\_\_\_\_  
 SUSIE MELLIGER  
 PRINCIPAL

# Current Cash Balance Report

ALL Data

Arranged by:  
Group ID and Activity Number

Date: 08/01/2005 thru 08/31/2005

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
725 Fundraising	1,432.77	0.00	0.00	0.00	1,432.77
<b>Totals:</b>	<b>1,432.77</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,432.77</b>
<b>A ACTIVITY GENERAL FUND</b>					
100 GENERAL	4,531.03	188.50	1,929.35	0.00	2,790.18
110 VENDING	223.08	110.14	72.00	0.00	261.22
125 Interest Earned	133.58	8.71	0.00	0.00	142.29
<b>A ACTIVITY GENERAL FUND Totals:</b>	<b>4,887.89</b>	<b>307.35</b>	<b>2,001.35</b>	<b>0.00</b>	<b>3,193.69</b>
<b>B Mini-Classes</b>					
1100 2-5 Crafts	0.00	0.00	0.00	0.00	0.00
1200 Scrapbooking	0.00	0.00	0.00	0.00	0.00
1300 Crafts K-2	0.00	0.00	0.00	0.00	0.00
1350 Crafts 3-5	0.00	0.00	0.00	0.00	0.00
1400 Knitting	0.00	0.00	0.00	0.00	0.00
1500 Hip-Hop Dance	0.00	0.00	0.00	0.00	0.00
1600 Stamping	0.00	0.00	0.00	0.00	0.00
1700 K-5 Board Games	0.00	0.00	0.00	0.00	0.00
1800 2-3 Spanish	0.00	0.00	0.00	0.00	0.00
1900 4-5 Spanish	-120.00	0.00	0.00	0.00	-120.00
<b>B Mini-Classes Totals:</b>	<b>-120.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-120.00</b>
<b>C SCHOOL CUSTODIAL ACCT.</b>					
200 OUTDOOR CLASSROOM	553.91	30.00	0.00	0.00	583.91
211 do not use	0.00	0.00	0.00	0.00	0.00
300 ART SUPPLIES	3,061.20	0.00	0.00	0.00	3,061.20
400 Technology	963.10	0.00	0.00	0.00	963.10
401 "Read a thon" for Winnebago	0.00	0.00	0.00	0.00	0.00
<b>C SCHOOL CUSTODIAL ACCT. Totals:</b>	<b>4,578.21</b>	<b>30.00</b>	<b>0.00</b>	<b>0.00</b>	<b>4,608.21</b>
<b>D CLUBS AND ORGANIZATIONS</b>					
501 STUDENT COUNCIL	942.46	0.00	195.40	0.00	747.06
605 Destination Imagination	494.20	0.00	0.00	0.00	494.20
607 Choir /T shirts	-1,673.00	2,317.00	0.00	0.00	644.00
<b>D CLUBS AND ORGANIZATIONS Totals:</b>	<b>-236.34</b>	<b>2,317.00</b>	<b>195.40</b>	<b>0.00</b>	<b>1,885.26</b>
<b>E ADMINISTRATIVE CUSTODIAL</b>					
300 ART-do not use	0.00	0.00	0.00	0.00	0.00
602 HOSPITALITY	36.00	0.00	0.00	0.00	36.00
606 MAGAZINES	0.00	0.00	0.00	0.00	0.00
610 MEDIA	2,877.74	0.00	70.00	0.00	2,807.74
611 Birthday Book club	850.94	0.00	0.00	0.00	850.94
615 FIELD TRIPS	-9,498.12	9,489.65	0.00	0.00	-8.47
<b>E ADMINISTRATIVE CUSTODIAL Totals:</b>	<b>-5,733.44</b>	<b>9,489.65</b>	<b>70.00</b>	<b>0.00</b>	<b>3,686.21</b>
<b>F DISTRICT CUSTODIAL</b>					
700 REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
720 CONVENTION	0.00	0.00	0.00	0.00	0.00
<b>F DISTRICT CUSTODIAL Totals:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Report Totals:</b>	<b>4,808.89</b>	<b>12,144.00</b>	<b>2,266.75</b>	<b>0.00</b>	<b>14,686.14</b>

### Current Cash Balance Report

ALL Data

Date: 08/01/2005 thru 08/31/2005

Arranged by:  
Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
<b>A Extra-curricular</b>					
100 Kdg. Field Trip	1,474.00	0.00	1,474.00	0.00	0.00
101 First Grade Field Trip	1,042.10	0.00	1,042.10	0.00	0.00
201 Second Grade Field Trip	1,401.55	0.00	1,401.55	0.00	0.00
210 do not use	0.00	0.00	0.00	0.00	0.00
301 Thrd Grade Field Trip	1,887.60	0.00	1,887.60	0.00	0.00
401 Fourth Grade Field Trip	1,808.00	0.00	1,808.00	0.00	0.00
501 Fifth Grade Field Trip	1,876.40	0.00	1,876.40	0.00	0.00
616 do not use	0.00	0.00	0.00	0.00	0.00
<b>A Extra-curricular Totals:</b>	<b>9,489.65</b>	<b>0.00</b>	<b>9,489.65</b>	<b>0.00</b>	<b>0.00</b>
<b>B Clubs +</b>					
202 Choir/T shirts	1,745.00	572.00	2,317.00	0.00	0.00
<b>B Clubs + Totals:</b>	<b>1,745.00</b>	<b>572.00</b>	<b>2,317.00</b>	<b>0.00</b>	<b>0.00</b>
<b>C Mini-Classes</b>					
1100 2-5 Crafts	0.00	0.00	0.00	0.00	0.00
1200 Scrapbooking	0.00	0.00	0.00	0.00	0.00
1300 Crafts K-2	0.00	0.00	0.00	0.00	0.00
1350 Crafts 3-5	0.00	0.00	0.00	0.00	0.00
1400 Knitting	0.00	0.00	0.00	0.00	0.00
1400 2-5 KNITTING	0.00	0.00	0.00	0.00	0.00
1500 Hip-Hop Dance	0.00	0.00	0.00	0.00	0.00
1600 Stamping	0.00	0.00	0.00	0.00	0.00
1700 K-5 BOARD GAMES	0.00	0.00	0.00	0.00	0.00
1800 2-3 SPANISH	0.00	0.00	0.00	0.00	0.00
1900 4-5 SPANISH	0.00	0.00	0.00	0.00	0.00
<b>C Mini-Classes Totals:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Report Totals:</b>	<b>11,234.65</b>	<b>572.00</b>	<b>11,806.65</b>	<b>0.00</b>	<b>0.00</b>

ALL Data

# Current Cash Balance Report

Arranged by: <sup>28</sup>

Date: 08/01/2005 thru 08/31/2005

Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
<b>A ACTIVITY GENERAL FUND</b>					
100 VENDING/ADULT	-1,262.19	93.30	0.00	1,310.40	141.51
105 VENDING/STUDENT	408.25	0.00	0.00	0.00	408.25
110 GENERAL FUND	9,459.03	32.30	349.65	0.00	9,141.68
115 BUILDING FUNDRAISER	17,515.94	0.00	4,610.16	-1,310.40	11,595.38
200 CHECKING INTEREST	247.78	18.02	0.00	0.00	265.80
<b>A ACTIVITY GENERAL FUND Totals:</b>	<b>26,368.81</b>	<b>143.62</b>	<b>4,959.81</b>	<b>0.00</b>	<b>21,552.62</b>
<b>D CLUBS AND ORGANIZATIONS</b>					
501 STUDENT COUNCIL	977.33	0.00	0.00	0.00	977.33
<b>D CLUBS AND ORGANIZATIONS Totals:</b>	<b>977.33</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>977.33</b>
<b>E ADMINISTRATIVE CUSTODIAL ACCT</b>					
601 SITE BASE	0.00	0.00	0.00	0.00	0.00
602 HOSPITALITY	0.00	0.00	0.00	0.00	0.00
605 EARLY CHILDHOOD	0.00	0.00	0.00	0.00	0.00
606 MAGAZINES	0.00	0.00	0.00	0.00	0.00
610 LIBRARY	4,915.84	0.00	0.00	0.00	4,915.84
615 FIELD TRIPS	-3,025.05	2,930.30	0.00	0.00	-94.75
<b>E ADMINISTRATIVE CUSTODIAL ACCT Totals:</b>	<b>1,890.79</b>	<b>2,930.30</b>	<b>0.00</b>	<b>0.00</b>	<b>4,821.09</b>
<b>F DISTRICT CUSTODIAL</b>					
700 REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
720 CONVENTION	0.00	0.00	0.00	0.00	0.00
<b>F DISTRICT CUSTODIAL Totals:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Report Totals:</b>	<b>29,236.93</b>	<b>3,073.92</b>	<b>4,959.81</b>	<b>0.00</b>	<b>27,351.04</b>

*Patricia Rhodes, Principal*

*Deely Peterson, Sec.*



ALL Data

# Current Cash Balance Report

Arranged by: <sup>29</sup>

Date: 08/01/2005 thru 08/31/2005

Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
<b>A Extra-Curricular Activities</b>					
1001 Kindergarten	665.90	0.00	665.90	0.00	0.00
1010 First Grade	545.50	0.00	545.50	0.00	0.00
1020 Second Grade	156.25	0.00	156.25	0.00	0.00
1030 Third Grade	1,006.10	0.00	806.10	0.00	200.00
1040 Fourth Grade	485.95	0.00	285.95	0.00	200.00
1050 Fifth Grade	470.60	0.00	470.60	0.00	0.00
A Extra-Curricular Activities Totals:	<u>3,330.30</u>	<u>0.00</u>	<u>2,930.30</u>	<u>0.00</u>	<u>400.00</u>
Report Totals:	3,330.30	0.00	2,930.30	0.00	400.00

*Patricia Rhodes, Principal*  
Bryan Elementary - Fee Fund

*Dolly Peterson, Secy*  
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ALL Data

# Current Cash Balance Report

Arranged by: <sup>30</sup>

Date: 08/01/2005 thru 08/31/2005

Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
<b>A ACTIVITY GENERAL FUND</b>					
100 VENDING	3,729.39	0.00	0.00	0.00	3,729.39
110 GENERAL	10,121.41	0.00	1,469.98	0.00	8,651.43
130 HOSPITALITY	77.68	0.00	0.00	0.00	77.68
140 INTEREST EARNED CHECKING	869.00	13.12	0.00	0.00	882.12
<b>A ACTIVITY GENERAL FUND Totals:</b>	<b>14,797.48</b>	<b>13.12</b>	<b>1,469.98</b>	<b>0.00</b>	<b>13,340.62</b>
<b>D CLUBS AND ORGANIZATIONS</b>					
501 STUDENT COUNCIL	4,571.57	0.00	296.64	0.00	4,274.93
502 DRUG FREE CLUB	77.23	0.00	0.00	0.00	77.23
<b>D CLUBS AND ORGANIZATIONS Totals:</b>	<b>4,648.80</b>	<b>0.00</b>	<b>296.64</b>	<b>0.00</b>	<b>4,352.16</b>
<b>E ADMINISTRATIVE CUSTODIAL ACCT</b>					
601 FIELD TRIPS	-2,974.41	3,368.90	0.00	0.00	394.49
605 TECHNOLOGY	0.00	0.00	0.00	0.00	0.00
610 LIBRARY	3,710.14	0.00	0.00	0.00	3,710.14
615 PAYBAC	415.47	0.00	0.00	0.00	415.47
625 BOWLING	14.95	0.00	0.00	0.00	14.95
<b>E ADMINISTRATIVE CUSTODIAL ACCT Totals:</b>	<b>1,166.15</b>	<b>3,368.90</b>	<b>0.00</b>	<b>0.00</b>	<b>4,535.05</b>
<b>F DISTRICT CUSTODIAL</b>					
720 CONVENTION	0.00	0.00	0.00	0.00	0.00
<b>F DISTRICT CUSTODIAL Totals:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Report Totals:</b>	<b>20,612.43</b>	<b>3,382.02</b>	<b>1,766.62</b>	<b>0.00</b>	<b>22,227.83</b>

ALL Data

# Current Cash Balance Report

Arranged by: 31

Date: 08/01/2005 thru 08/31/2005

Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
<b>A EXTRA-CURRICULAR ACTIVITIES</b>					
1000 KINDERGARTEN	723.00	0.00	723.00	0.00	0.00
1001 FIELD TRIP (MISC)	0.00	0.00	0.00	0.00	0.00
1010 FIRST GRADE	1,237.25	0.00	1,237.25	0.00	0.00
1020 SECOND GRADE	368.75	0.00	368.75	0.00	0.00
1030 THIRD GRADE	446.00	0.00	446.00	0.00	0.00
1040 FOURTH GRADE	255.40	0.00	255.40	0.00	0.00
1050 FIFTH GRADE	338.50	0.00	338.50	0.00	0.00
2000 CLUBS	0.00	0.00	0.00	0.00	0.00
2050 STUDENT COUNCIL	0.00	0.00	0.00	0.00	0.00
A EXTRA-CURRICULAR ACTIVITIES Totals:	<u>3,368.90</u>	<u>0.00</u>	<u>3,368.90</u>	<u>0.00</u>	<u>0.00</u>
Report Totals:	<u>3,368.90</u>	<u>0.00</u>	<u>3,368.90</u>	<u>0.00</u>	<u>0.00</u>

# Current Cash Balance Report

Date: 08/01/2005 thru 08/31/2005

Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
<b>A ACTIVITY GENERAL FUND</b>					
100 VENDING	225.29	0.00	15.38	0.00	209.91
110 GENERAL	5,119.69	0.00	461.50	-71.31	4,586.88
120 TECHNOLOGY FUND	606.57	0.00	0.00	0.00	606.57
130 COFFEE	12.63	20.00	43.44	0.00	-10.81
135 LOUNGE WATER	15.92	0.00	0.00	0.00	15.92
140 SPORTS FOUNDATION	0.00	0.00	0.00	0.00	0.00
150 GARAGE SALE	0.00	0.00	0.00	0.00	0.00
160 WEEKLY READER	0.00	0.00	0.00	0.00	0.00
170 INTEREST EARNED CHECKING	912.27	10.64	0.00	0.00	922.91
180 PTA DISCRETIONARY	-132.07	0.00	0.00	259.90	127.83
190 ASSIGNMENT NOTEBOOKS	136.74	0.00	0.00	-191.88	-55.14
<b>A ACTIVITY GENERAL FUND Totals:</b>	<b>6,897.04</b>	<b>30.64</b>	<b>520.32</b>	<b>-3.29</b>	<b>6,404.07</b>
<b>D CLUBS AND ORGANIZATIONS</b>					
501 STUDENT COUNCIL	5,253.58	144.00	38.90	191.88	5,550.56
502 CODY APPAREL	729.88	0.00	0.00	0.00	729.88
520 STUDENT CLUBS	422.00	182.00	0.00	-259.90	344.10
530 LOVE AND LOGIC	0.00	0.00	0.00	0.00	0.00
<b>D CLUBS AND ORGANIZATIONS Totals:</b>	<b>6,405.46</b>	<b>326.00</b>	<b>38.90</b>	<b>-68.02</b>	<b>6,624.54</b>
<b>E ADMINISTRATIVE CUSTODIAL FUND</b>					
600 AUTHOR	0.00	0.00	0.00	0.00	0.00
602 HOSPITALITY	299.66	230.00	0.00	0.00	529.66
610 MEDIA	2,084.52	44.15	0.00	0.00	2,128.67
611 MEDIA - DONATIONS	157.71	0.00	0.00	0.00	157.71
615 FIELD TRIP	-2,282.30	2,385.88	174.89	71.31	0.00
620 Instrument Rental	0.00	0.00	0.00	0.00	0.00
625 PRE-SCHOOL	0.00	0.00	0.00	0.00	0.00
630 STUDENT PARTY MONEY	1.75	0.00	0.00	0.00	1.75
640 SPECIAL PROJECTS FUND	3,075.34	0.00	0.00	0.00	3,075.34
<b>E ADMINISTRATIVE CUSTODIAL FUND Totals:</b>	<b>3,336.68</b>	<b>2,660.03</b>	<b>174.89</b>	<b>71.31</b>	<b>5,893.13</b>
<b>F NOT IN USE</b>					
700 NOT IN USE	0.00	0.00	0.00	0.00	0.00
720 NOT IN USE	0.00	0.00	0.00	0.00	0.00
<b>F NOT IN USE Totals:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Report Totals:</b>	<b>16,639.18</b>	<b>3,016.67</b>	<b>734.11</b>	<b>0.00</b>	<b>18,921.74</b>

*Shelene Salusko, Secretary*  
*Rick Meyersburg, Principal*

ALL Data

# Current Cash Balance Report

33  
Arranged by:

Date: 08/01/2005 thru 08/31/2005

Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
<b>A Extra-Curricular Activities</b>					
1000 Field Trips	0.00	0.00	0.00	0.00	0.00
1005 Kindergarten Field Trips	240.00	0.00	240.00	0.00	0.00
1010 First Grade Field Trips	1,185.14	0.00	1,185.14	0.00	0.00
1020 Second Grade Field Trips	250.00	0.00	250.00	0.00	0.00
1030 Third Grade Field Trips	319.99	0.00	319.99	0.00	0.00
1040 Fourth Grade Field Trips	68.25	0.00	68.25	0.00	0.00
1050 Fifth Grade Field Trips	322.50	0.00	322.50	0.00	0.00
2000 Clubs	182.00	0.00	182.00	0.00	0.00
2010 Choir	0.00	0.00	0.00	0.00	0.00
2050 Student Council	0.00	0.00	0.00	0.00	0.00
A Extra-Curricular Activities Totals:	<u>2,567.88</u>	<u>0.00</u>	<u>2,567.88</u>	<u>0.00</u>	<u>0.00</u>
Report Totals:	<u>2,567.88</u>	<u>0.00</u>	<u>2,567.88</u>	<u>0.00</u>	<u>0.00</u>

# Current Cash Balance Report

ALL Data

Arranged by:

Date: 08/01/2005 thru 08/31/2005

Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
<b>A ACTIVITY GENERAL FUND</b>					
100 VENDING	587.33	0.00	0.00	0.00	587.33
110 GENERAL FUND	1,722.61	0.00	0.00	0.00	1,722.61
112 WESTERN BOWL	0.00	0.00	0.00	0.00	0.00
500 MILLARD FOUNDATION REIMB.	6,696.78	0.00	0.00	0.00	6,696.78
600 Interest earned	500.61	6.85	0.00	0.00	507.46
<b>A ACTIVITY GENERAL FUND Totals:</b>	<b>9,507.33</b>	<b>6.85</b>	<b>0.00</b>	<b>0.00</b>	<b>9,514.18</b>
<b>D CLUBS AND ORGANIZATIONS</b>					
501 STUDENT COUNCIL	668.09	0.00	0.00	0.00	668.09
<b>D CLUBS AND ORGANIZATIONS Totals:</b>	<b>668.09</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>668.09</b>
<b>E ADMINISTRATIVE CUSTODIAL ACCT</b>					
601 SITE BASE	0.00	0.00	0.00	0.00	0.00
602 HOSPITALITY	0.00	0.00	0.00	0.00	0.00
605 READ	0.00	0.00	0.00	0.00	0.00
610 LIBRARY	720.19	0.00	0.00	0.00	720.19
615 FIELD TRIPS	-2,757.30	3,865.85	0.00	0.00	1,108.55
620 PTO FOR TEACHERS	191.00	0.00	0.00	0.00	191.00
630 VOLUNTEER	0.00	0.00	0.00	0.00	0.00
635 KITCHEN	0.00	0.00	0.00	0.00	0.00
640 DRUG AWARENESS	0.00	0.00	0.00	0.00	0.00
645 ART	192.24	0.00	0.00	0.00	192.24
650 GRANT MONEY	-68.84	0.00	0.00	0.00	-68.84
<b>E ADMINISTRATIVE CUSTODIAL ACCT Totals:</b>	<b>-1,722.71</b>	<b>3,865.85</b>	<b>0.00</b>	<b>0.00</b>	<b>2,143.14</b>
<b>F DISTRICT CUSTODIAL</b>					
700 REIMBURSEMENTS	0.00	0.00	0.00	0.00	0.00
720 CONVENTION	0.00	0.00	0.00	0.00	0.00
<b>F DISTRICT CUSTODIAL Totals:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Report Totals:</b>	<b>8,452.71</b>	<b>3,872.70</b>	<b>0.00</b>	<b>0.00</b>	<b>12,325.41</b>

ALL Data

# Current Cash Balance Report

35  
Arranged by:

Date: 08/01/2005 thru 08/31/2005

Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
<b>A EXTRA CURRICULAR ACTIVITIES</b>					
1000 KDG FIELD TRIP	1,306.30	0.00	1,212.30	0.00	94.00
1010 1ST GRADE FIELD TRIP	731.30	0.00	731.30	0.00	0.00
1020 2ND GRADE FIELD TRIP	415.35	0.00	415.35	0.00	0.00
1030 3RD GRADE FIELD TRIP	0.00	0.00	0.00	0.00	0.00
1040 4TH GRADE FIELD TRIP	935.00	0.00	935.00	0.00	0.00
1050 5TH GRADE FIELD TRIP	571.90	0.00	571.90	0.00	0.00
A EXTRA CURRICULAR ACTIVITIES Totals:	<u>3,959.85</u>	<u>0.00</u>	<u>3,865.85</u>	<u>0.00</u>	<u>94.00</u>
Report Totals:	3,959.85	0.00	3,865.85	0.00	94.00

ALL Data

# Current Cash Balance Report

Arranged by

Date: 08/01/2005 thru 08/31/2005

Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
<b>A ACTIVITY GENERAL FUND</b>					
100 VENDING	3,548.47	85.59	158.27	0.00	3,475.79
110 GENERAL FUND	7,181.39	255.50	791.43	-1,630.00	5,015.46
200 INTEREST EARNED CHECKING	716.60	6.85	0.00	0.00	723.45
<b>A ACTIVITY GENERAL FUND Totals:</b>	<b>11,446.46</b>	<b>347.94</b>	<b>949.70</b>	<b>-1,630.00</b>	<b>9,214.70</b>
<b>D CLUBS AND ORGANIZATIONS</b>					
501 STUDENT COUNCIL	481.23	0.00	0.00	0.00	481.23
<b>D CLUBS AND ORGANIZATIONS Totals:</b>	<b>481.23</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>481.23</b>
<b>E ADMINISTRATIVE CUSTODIAL ACCT</b>					
602 HOSPITALITY	192.73	0.00	196.81	0.00	-4.08
610 LIBRARY	242.76	0.00	0.00	0.00	242.76
615 FIELD TRIPS	-3,615.86	1,985.76	0.00	1,630.00	-0.10
620 PTO	0.00	0.00	0.00	0.00	0.00
<b>E ADMINISTRATIVE CUSTODIAL ACCT Totals:</b>	<b>-3,180.37</b>	<b>1,985.76</b>	<b>196.81</b>	<b>1,630.00</b>	<b>238.58</b>
<b>F DISTRICT CUSTODIAL</b>					
700 REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
720 CONVENTION	1,888.72	0.00	0.00	0.00	1,888.72
<b>F DISTRICT CUSTODIAL Totals:</b>	<b>1,888.72</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,888.72</b>
<b>Report Totals:</b>	<b>10,636.04</b>	<b>2,333.70</b>	<b>1,146.51</b>	<b>0.00</b>	<b>11,823.23</b>

*Rosa Leprentz*

*Mark Schutze*



ALL Data

# Current Cash Balance Report

Arranged by:

Date: 08/01/2005 thru 08/31/2005

Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
<b>A EXTRA-CURRICULAR ACTIVITIES</b>					
1010 Kdgn Field Trips	163.40	0.00	163.40	0.00	0.00
1011 FIRST GRADE FIELD TRIP	43.90	0.00	43.90	0.00	0.00
1012 SECOND GRADE FIELD TRIP	378.73	0.00	378.73	0.00	0.00
1013 THIRD GRADE FIELD TRIP	181.25	0.00	181.25	0.00	0.00
1014 FOURTH GRADE FIELD TRIPS	676.98	0.00	676.98	0.00	0.00
1015 FIFTH GRADE FIELD TRIPS	541.50	0.00	541.50	0.00	0.00
1016 K-5 SPED FIELD TRIPS	0.00	0.00	0.00	0.00	0.00
<b>A EXTRA-CURRICULAR ACTIVITIES Totals:</b>	<u>1,985.76</u>	<u>0.00</u>	<u>1,985.76</u>	<u>0.00</u>	<u>0.00</u>
<b>Report Totals:</b>	<u>1,985.76</u>	<u>0.00</u>	<u>1,985.76</u>	<u>0.00</u>	<u>0.00</u>

ALL Data

**Current Cash Balance Report**

Date: 08/01/2005 thru 08/31/2005

Arranged by:  
Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
0	0.00	0.00	0.00	0.00	0.00
Totals:	0.00	0.00	0.00	0.00	0.00
<b>A ACTIVITY GENERAL FUND</b>					
100 VENDING	0.00	355.24	0.00	0.00	355.24
110 GENERAL FUND	9,130.04	0.00	0.00	0.00	9,130.04
120 Interest on checking	497.70	6.08	0.00	0.00	503.78
A ACTIVITY GENERAL FUND Totals:	9,627.74	361.32	0.00	0.00	9,989.06
<b>D CLUBS AND ORGANIZATIONS</b>					
501 STUDENT COUNCIL	214.91	0.00	0.00	0.00	214.91
510 Art Projects	0.00	0.00	0.00	0.00	0.00
520 T-shirts	0.00	0.00	0.00	0.00	0.00
550 Pencils	0.00	0.00	0.00	0.00	0.00
590 Books-James Solhiem	0.00	0.00	0.00	0.00	0.00
655 Landscaping	71.06	0.00	0.00	0.00	71.06
690 Marquee Fund	0.00	0.00	0.00	0.00	0.00
D CLUBS AND ORGANIZATIONS Totals:	285.97	0.00	0.00	0.00	285.97
<b>E ADMINISTRATIVE CUSTODIAL ACCT</b>					
602 HOSPITALITY	10.58	0.00	0.00	0.00	10.58
606 MAGAZINES	0.00	600.00	362.25	0.00	237.75
610 LIBRARY	1,014.12	130.00	0.00	0.00	1,144.12
615 FIELD TRIPS	0.00	0.00	0.00	0.00	0.00
620 PTO	0.00	0.00	0.00	0.00	0.00
625 MUSIC DEPT.	21.68	0.00	0.00	0.00	21.68
630 PICTURES	0.00	0.00	0.00	0.00	0.00
E ADMINISTRATIVE CUSTODIAL ACCT Totals:	1,046.38	730.00	362.25	0.00	1,414.13
Report Totals:	10,960.09	1,091.32	362.25	0.00	11,689.16

## Current Cash Balance Report

ALL Data

Arranged by:

Date: 08/01/2005 thru 08/31/2005

Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
<b>A Extra-Curricular Activities</b>					
1000 Kdg. field trips	0.00	0.00	0.00	0.00	0.00
1010 1st Grade - field trips	0.00	0.00	0.00	0.00	0.00
1020 2nd Grade - field trips	0.00	0.00	0.00	0.00	0.00
1030 3rd Grade - field trips	0.00	0.00	0.00	0.00	0.00
1040 4th Grade - field trips	0.00	0.00	0.00	0.00	0.00
1050 5th Grade - field trips	0.00	0.00	0.00	0.00	0.00
1090 SPED - field trips	0.00	0.00	0.00	0.00	0.00
<b>A Extra-Curricular Activities Totals:</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>Report Totals:</b>	0.00	0.00	0.00	0.00	0.00

ALL Data

# Current Cash Balance Report

Arranged by: <sup>40</sup>

Date: 08/01/2005 thru 08/31/2005

Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
<b>A ACTIVITY GENERAL FUND</b>					
100 VENDING	369.53	0.00	241.52	0.00	128.01
110 GENERAL FUND	5,346.15	0.00	1,058.69	0.00	4,287.46
115 Interest Earned Checking	622.69	7.25	0.00	0.00	629.94
<b>A ACTIVITY GENERAL FUND Totals:</b>	<b>6,338.37</b>	<b>7.25</b>	<b>1,300.21</b>	<b>0.00</b>	<b>5,045.41</b>
<b>D CLUBS AND ORGANIZATIONS</b>					
510 STUDENT COUNCIL	1,172.95	0.00	0.00	-397.00	775.95
<b>D CLUBS AND ORGANIZATIONS Totals:</b>	<b>1,172.95</b>	<b>0.00</b>	<b>0.00</b>	<b>-397.00</b>	<b>775.95</b>
<b>E ADMINISTRATIVE CUSTODIAL ACCT</b>					
606 MAGAZINES	0.00	0.00	0.00	0.00	0.00
610 LIBRARY	5.86	0.00	0.00	0.00	5.86
615 FIELD TRIPS	-1,211.03	2,694.58	0.00	397.00	1,880.55
620 HOSPITALITY FUND	-11.34	0.00	0.00	0.00	-11.34
630 FUND RAISER	484.28	0.00	0.00	0.00	484.28
635 SAFETY PATROL	46.75	0.00	0.00	0.00	46.75
640 ART	941.73	0.00	0.00	0.00	941.73
650 5th Grade Art	0.00	0.00	0.00	0.00	0.00
<b>E ADMINISTRATIVE CUSTODIAL ACCT Totals:</b>	<b>256.25</b>	<b>2,694.58</b>	<b>0.00</b>	<b>397.00</b>	<b>3,347.83</b>
<b>F DISTRICT CUSTODIAL</b>					
710 RUSWICK GRANT	0.00	0.00	0.00	0.00	0.00
720 CONVENTION	2,685.00	0.00	0.00	0.00	2,685.00
<b>F DISTRICT CUSTODIAL Totals:</b>	<b>2,685.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,685.00</b>
<b>Report Totals:</b>	<b>10,452.57</b>	<b>2,701.83</b>	<b>1,300.21</b>	<b>0.00</b>	<b>11,854.19</b>

ALL Data

# Current Cash Balance Report

Arranged by: 41

Date: 08/01/2005 thru 08/31/2005

Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
1000 KG Field Trips	673.13	0.00	673.13	0.00	0.00
1100 1st Grade-Field Trips	429.30	0.00	429.30	0.00	0.00
1200 2nd Grade-Field Trips	320.90	0.00	320.90	0.00	0.00
1300 3rd Grade-Field Trips	592.15	0.00	592.15	0.00	0.00
1400 4th Grade-Field Trips	481.30	0.00	481.30	0.00	0.00
1500 5th Grade-Field Trips	197.80	0.00	197.80	0.00	0.00
Totals:	<u>2,694.58</u>	<u>0.00</u>	<u>2,694.58</u>	<u>0.00</u>	<u>0.00</u>
Report Totals:	2,694.58	0.00	2,694.58	0.00	0.00

ALL Data

# Current Cash Balance Report

Arranged by: <sup>42</sup>

Date: 08/01/2005 thru 08/31/2005

Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
0	0.00	0.00	0.00	0.00	0.00
Totals:	0.00	0.00	0.00	0.00	0.00
<b>A ACTIVITY GENERAL FUND</b>					
100 Vending	1,230.95	102.63	109.98	0.00	1,223.60
110 General	3,967.82	400.00	52.53	0.00	4,315.29
112 Bank Charges and Interest	74.26	5.92	0.00	0.00	80.18
615 Tile Contingency	0.00	0.00	0.00	150.00	150.00
<b>A ACTIVITY GENERAL FUND Totals:</b>	<b>5,273.03</b>	<b>508.55</b>	<b>162.51</b>	<b>150.00</b>	<b>5,769.07</b>
<b>D CLUBS AND ORGANIZATIONS</b>					
501 Student Council	512.01	0.00	0.00	0.00	512.01
502 YEARBOOK-N/A	0.00	0.00	0.00	0.00	0.00
611 Hitchcock Clothing	45.26	0.00	0.00	0.00	45.26
<b>D CLUBS AND ORGANIZATIONS Totals:</b>	<b>557.27</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>557.27</b>
<b>E ADMINISTRATIVE CUSTODIAL ACCT</b>					
601 Site Base	0.00	0.00	0.00	0.00	0.00
602 Landscaping	0.00	0.00	0.00	0.00	0.00
603 Field Trip	135.84	0.00	0.00	0.00	135.84
604 Classroom Supplies	0.00	0.00	0.00	0.00	0.00
605 READ	828.73	358.00	106.96	0.00	1,079.77
606 Classroom Magazines	0.00	0.00	0.00	0.00	0.00
607 NOT USED	0.00	0.00	0.00	0.00	0.00
608 Drug Awareness-N/A	0.00	0.00	0.00	0.00	0.00
609 Playground Equipment	0.00	0.00	0.00	0.00	0.00
610 Library	371.96	0.00	0.00	0.00	371.96
612 HOSPITALITY	38.75	0.00	0.00	0.00	38.75
613 Art Fund	3,035.17	476.00	41.70	-150.00	3,319.47
614 Hitchcock Mini Classes	0.00	0.00	0.00	0.00	0.00
<b>E ADMINISTRATIVE CUSTODIAL ACCT Totals:</b>	<b>4,410.45</b>	<b>834.00</b>	<b>148.66</b>	<b>-150.00</b>	<b>4,945.79</b>
<b>F DISTRICT CUSTODIAL</b>					
620 NOT USED	0.00	0.00	0.00	0.00	0.00
<b>F DISTRICT CUSTODIAL Totals:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Report Totals:</b>	<b>10,240.75</b>	<b>1,342.55</b>	<b>311.17</b>	<b>0.00</b>	<b>11,272.13</b>

ALL Data

# Current Cash Balance Report

Arranged by: <sup>43</sup>

Date: 08/01/2005 thru 08/31/2005

Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
<b>A Extra-Curricular Activities</b>					
1000 Field Trips	0.00	0.00	0.00	0.00	0.00
1001 Kindergarten	0.00	0.00	0.00	0.00	0.00
1010 First Grade	0.00	0.00	0.00	0.00	0.00
1020 Second Grade	0.00	0.00	0.00	0.00	0.00
1030 Third Grade	0.00	0.00	0.00	0.00	0.00
1040 Fourth Grade	0.00	0.00	0.00	0.00	0.00
1050 Fifth Grade	0.00	0.00	0.00	0.00	0.00
<b>A Extra-Curricular Activities Totals:</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>Report Totals:</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

ALL Data

# Current Cash Balance Report

Arranged by: <sup>44</sup>

Date: 08/01/2005 thru 08/31/2005

Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
<b>A ACTIVITY GENERAL FUND</b>					
100 VENDING	3,719.13	110.14	0.00	0.00	3,829.27
110 GENERAL FUND	3,847.06	0.00	0.00	0.00	3,847.06
200 INTEREST EARNED CHECKING	602.61	7.75	0.00	0.00	610.36
<b>A ACTIVITY GENERAL FUND Totals:</b>	<b>8,168.80</b>	<b>117.89</b>	<b>0.00</b>	<b>0.00</b>	<b>8,286.69</b>
<b>D CLUBS AND ORGANIZATIONS</b>					
501 STUDENT COUNCIL	2,301.61	0.00	0.00	0.00	2,301.61
<b>D CLUBS AND ORGANIZATIONS Totals:</b>	<b>2,301.61</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,301.61</b>
<b>E ADMINISTRATIVE CUSTODIAL ACCT</b>					
601 PTA/TEACHER	0.00	0.00	0.00	0.00	0.00
610 LIBRARY	2,127.38	500.00	0.00	0.00	2,627.38
615 FIELD TRIPS	-2,942.30	4,005.05	0.00	0.00	1,062.75
<b>E ADMINISTRATIVE CUSTODIAL ACCT Totals:</b>	<b>-814.92</b>	<b>4,505.05</b>	<b>0.00</b>	<b>0.00</b>	<b>3,690.13</b>
<b>F DISTRICT CUSTODIAL</b>					
700 REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
720 CONVENTION FUND	0.00	0.00	0.00	0.00	0.00
<b>F DISTRICT CUSTODIAL Totals:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Report Totals:</b>	<b>9,655.49</b>	<b>4,622.94</b>	<b>0.00</b>	<b>0.00</b>	<b>14,278.43</b>



ALL Data

# Current Cash Balance Report

Arranged by: <sup>45</sup>

Date: 09/01/2004 thru 08/31/2005

Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
<b>A Extra-Curricular Activities</b>					
1000 Field Trips	0.00	20.10	20.10	0.00	0.00
1010 First Grade	0.00	470.60	470.60	0.00	0.00
1020 Second Grade	0.00	818.85	818.85	0.00	0.00
1030 Third Grade	0.00	513.50	513.50	0.00	0.00
1040 Fourth Grade	0.00	1,282.25	1,282.25	0.00	0.00
1050 Fifth Grade	0.00	96.00	96.00	0.00	0.00
1060 Kindergarten	-202.00	1,005.75	803.75	0.00	0.00
<b>A Extra-Curricular Activities Totals:</b>	<u>-202.00</u>	<u>4,207.05</u>	<u>4,005.05</u>	<u>0.00</u>	<u>0.00</u>
<b>Report Totals:</b>	<u>-202.00</u>	<u>4,207.05</u>	<u>4,005.05</u>	<u>0.00</u>	<u>0.00</u>

# Current Cash Balance Report

ALL Data

Date: 08/01/2005 thru 08/31/2005

 Arranged by:  
 Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
<b>A ACTIVITY GENERAL FUND</b>					
100 VENDING	-342.66	247.81	41.83	0.00	-136.68
110 GENERAL	431.13	286.50	321.54	248.41	644.50
120 RETIREMENT	0.00	0.00	0.00	0.00	0.00
125 INTEREST EARNED	53.11	6.46	0.00	0.00	59.57
<b>A ACTIVITY GENERAL FUND Totals:</b>	<b>141.58</b>	<b>540.77</b>	<b>363.37</b>	<b>248.41</b>	<b>567.39</b>
<b>C CLUBS AND ORGANIZATIONS</b>					
501 ST. COUNCIL	820.33	0.00	0.00	0.00	820.33
503 SAFE CLUB	1.84	0.00	0.00	0.00	1.84
<b>C CLUBS AND ORGANIZATIONS Totals:</b>	<b>822.17</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>822.17</b>
<b>E ADMINISTRATIVE CUSTODIAL ACCT</b>					
602 HOSPITALITY	806.38	0.00	70.99	0.00	735.39
604 ART	3,471.27	0.00	1,651.40	0.00	1,819.87
606 MINI CLASSES	-2,842.15	2,923.50	0.00	-281.35	0.00
607 PE/MUSIC	4,578.22	0.00	1,651.00	0.00	2,927.22
610 LIBRARY	1,670.52	0.00	16.24	0.00	1,654.28
612 TECHNOLOGY	0.00	0.00	0.00	0.00	0.00
615 FIELD TRIPS	-13,893.24	13,860.30	0.00	32.94	0.00
620 MONTESSORI PRESCHOOL	0.00	0.00	0.00	0.00	0.00
<b>E ADMINISTRATIVE CUSTODIAL ACCT Totals:</b>	<b>-8,009.00</b>	<b>16,783.80</b>	<b>3,389.63</b>	<b>-248.41</b>	<b>7,136.76</b>
<b>F DISTRICT CUSTODIAL</b>					
700 REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
720 CONVENTION	0.00	0.00	0.00	0.00	0.00
<b>F DISTRICT CUSTODIAL Totals:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Report Totals:</b>	<b>-5,045.25</b>	<b>17,324.57</b>	<b>3,753.00</b>	<b>0.00</b>	<b>8,526.32</b>

# Current Cash Balance Report

ALL Data

Arranged by:

Date: 08/01/2005 thru 08/31/2005

Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
1000 Kindergarten	733.50	0.00	733.50	0.00	0.00
1010 First Grade	1,159.75	0.00	1,159.75	0.00	0.00
1020 Second Grade	578.50	0.00	578.50	0.00	0.00
1030 Third Grade	874.50	0.00	874.50	0.00	0.00
1040 Fourth Grade	661.50	0.00	661.50	0.00	0.00
1050 Fifth Grade	1,168.85	0.00	1,168.65	0.00	0.00
2000 Preprimary Montessori	3,148.50	0.00	3,148.50	0.00	0.00
2010 Primary Montessori	1,629.75	0.00	1,629.75	0.00	0.00
2020 Intermediate Montessori	2,263.35	0.00	2,263.35	0.00	0.00
2030 Preschool	1,642.30	0.00	1,642.30	0.00	0.00
3000 Mini Classes	2,923.50	0.00	2,923.50	0.00	0.00
Totals:	<u>16,783.80</u>	<u>0.00</u>	<u>16,783.80</u>	<u>0.00</u>	<u>0.00</u>
Report Totals:	16,783.80	0.00	16,783.80	0.00	0.00

ALL Data

# Current Cash Balance Report

Arranged by <sup>48</sup>

Date: 08/01/2005 thru 08/30/2005

Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
<b>A ACTIVITY GENERAL FUND</b>					
100 VENDING	1,429.46	0.00	0.00	0.00	1,429.46
110 GENERAL FUND	685.04	0.00	0.00	0.00	685.04
115 INTEREST EARNED CHECKING	128.76	0.00	0.00	0.00	128.76
<b>A ACTIVITY GENERAL FUND Totals:</b>	<b>2,243.26</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,243.26</b>
<b>D CLUBS AND ORGANIZATIONS</b>					
501 STUDENT COUNCIL	283.64	0.00	0.00	0.00	283.64
510 BOOK CLUB	-71.68	0.00	0.00	0.00	-71.68
511 CONFLICT MANAGERS	-254.33	0.00	0.00	0.00	-254.33
615 SAFETY PATROL	-135.48	0.00	0.00	0.00	-135.48
635 M.A.D.	1.55	0.00	0.00	0.00	1.55
<b>D CLUBS AND ORGANIZATIONS Totals:</b>	<b>-176.30</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-176.30</b>
<b>E ADMINISTRATIVE CUSTODIAL ACCT</b>					
600 REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
601 SITE BASE	65.26	0.00	0.00	0.00	65.26
602 HOSPITALITY	227.86	0.00	0.00	0.00	227.86
603 FIELD TRIPS	-3,903.58	4,125.71	0.00	0.00	222.13
605 READ	-30.14	0.00	0.00	0.00	-30.14
610 LIBRARY	2,018.31	0.00	0.00	0.00	2,018.31
620 CONVENTION FUND	0.00	0.00	0.00	0.00	0.00
630 PAYBACK	2,363.50	0.00	0.00	0.00	2,363.50
640 SPED GRANT	0.00	0.00	0.00	0.00	0.00
650 PLAYGROUND	1,075.00	0.00	0.00	0.00	1,075.00
<b>E ADMINISTRATIVE CUSTODIAL ACCT Totals:</b>	<b>1,816.21</b>	<b>4,125.71</b>	<b>0.00</b>	<b>0.00</b>	<b>5,941.92</b>
<b>Report Totals:</b>	<b>3,883.17</b>	<b>4,125.71</b>	<b>0.00</b>	<b>0.00</b>	<b>8,008.88</b>

**Current Cash Balance Report**

ALL Data

Arranged by:

Date: 09/01/2004 thru 08/31/2005

Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
<b>A EXTRA CURRICULAR ACTIVITIES</b>					
1005 KINDERGARTEN	0.00	871.01	871.01	0.00	0.00
1010 FIRST GRADE	0.00	509.45	509.45	0.00	0.00
1020 SECOND GRADE	0.00	482.75	482.75	0.00	0.00
1030 THIRD GRADE	0.00	392.50	392.50	0.00	0.00
1040 FOURTH GRADE	0.00	654.00	654.00	0.00	0.00
1050 FIFTH GRADE	0.00	1,216.00	1,216.00	0.00	0.00
1060 PHYSICAL EDUCATION	0.00	0.00	0.00	0.00	0.00
<b>A EXTRA CURRICULAR ACTIVITIES Totals:</b>	<b>0.00</b>	<b>4,125.71</b>	<b>4,125.71</b>	<b>0.00</b>	<b>0.00</b>
<b>Report Totals:</b>	<b>0.00</b>	<b>4,125.71</b>	<b>4,125.71</b>	<b>0.00</b>	<b>0.00</b>

## Current Cash Balance Report

ALL Data

Arranged by:

Date: 08/01/2005 thru 08/31/2005

Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
<b>A ACTIVITY GENERAL FUND</b>					
100 VENDING	271.66	252.83	0.00	0.00	524.49
110 GENERAL	3,699.84	848.65	0.00	0.00	4,548.49
125 INTEREST EARNED	21.31	6.03	0.00	0.00	27.34
130 MAGNET ART	21.37	0.00	0.00	0.00	21.37
<b>A ACTIVITY GENERAL FUND Totals:</b>	<b>4,014.18</b>	<b>1,107.51</b>	<b>0.00</b>	<b>0.00</b>	<b>5,121.69</b>
<b>D CLUBS AND ORGANIZATIONS</b>					
501 STUDENT COUNCIL	574.93	0.00	0.00	0.00	574.93
505 CHOIR	0.00	0.00	0.00	0.00	0.00
510 SAFETY PATROL	56.09	0.00	0.00	0.00	56.09
520 ENVIRONMENTAL CLUB	1,874.67	0.00	0.00	0.00	1,874.67
521 3-D Club	0.00	0.00	0.00	0.00	0.00
525 Conflict Managers	225.74	0.00	0.00	0.00	225.74
<b>D CLUBS AND ORGANIZATIONS Totals:</b>	<b>2,731.43</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,731.43</b>
<b>E ADMINISTRATIVE CUSTODIAL ACCT</b>					
602 STAFF HOSPITALITY	0.00	0.00	0.00	0.00	0.00
606 MAGAZINES	0.00	0.00	0.00	0.00	0.00
610 LIBRARY	3,676.36	0.00	0.00	0.00	3,676.36
615 FIELD TRIPS	-9,541.65	9,612.23	0.00	0.00	70.58
620 SITE IMPROVEMENT	0.00	0.00	0.00	0.00	0.00
625 READING INCENTIVE	-22.10	0.00	0.00	0.00	-22.10
<b>E ADMINISTRATIVE CUSTODIAL ACCT Totals:</b>	<b>-5,887.39</b>	<b>9,612.23</b>	<b>0.00</b>	<b>0.00</b>	<b>3,724.84</b>
<b>Report Totals:</b>	<b>858.22</b>	<b>10,719.74</b>	<b>0.00</b>	<b>0.00</b>	<b>11,577.96</b>

*Deb Shearer 9-8-05*  
*Carroll 9/8/05*

ALL Data

# Current Cash Balance Report

Arranged by: 51

Date: 08/01/2005 thru 08/31/2005

Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
<b>A Extra Curriculars</b>					
1000 Kindergarten Field Trips	1,532.10	0.00	1,532.10	0.00	0.00
1010 First Grade Field Trips	1,336.45	0.00	1,336.45	0.00	0.00
1020 Second Grade Field Trips	1,708.31	0.00	1,708.31	0.00	0.00
1030 Third Grade Field Trips	1,408.55	0.00	1,408.55	0.00	0.00
1040 Fourth Grade Field Trips	2,314.32	0.00	2,314.32	0.00	0.00
1050 Fifth Grade Field Trips	1,512.50	0.00	1,312.50	0.00	200.00
<b>A Extra Curriculars Totals:</b>	<u>9,812.23</u>	<u>0.00</u>	<u>9,612.23</u>	<u>0.00</u>	<u>200.00</u>
<b>Report Totals:</b>	<u>9,812.23</u>	<u>0.00</u>	<u>9,612.23</u>	<u>0.00</u>	<u>200.00</u>

*Joe Sheeran 9-8-05*  
*CP Bull*  
*9/8/05*

# Current Cash Balance Report

Date: 08/01/2005 thru 08/31/2005

Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
<b>A ACTIVITY GENERAL FUND</b>					
100 Vending	1,694.82	230.99	38.00	0.00	1,887.81
110 General	4,072.27	32.00	2,573.55	0.00	1,530.72
120 Interest Earned Checking	192.03	11.71	0.00	0.00	203.74
<b>A ACTIVITY GENERAL FUND Totals:</b>	<b>5,959.12</b>	<b>274.70</b>	<b>2,611.55</b>	<b>0.00</b>	<b>3,622.27</b>
<b>D CLUBS AND ORGANIZATIONS</b>					
501 Student Council	1,965.82	0.00	0.00	0.00	1,965.82
502 5th Grade Club	92.43	0.00	0.00	0.00	92.43
<b>D CLUBS AND ORGANIZATIONS Totals:</b>	<b>2,058.25</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,058.25</b>
<b>E ADMINISTRATIVE CUSTODIAL ACCT</b>					
601 Site Base Plan Annual Updates	1,190.87	0.00	0.00	0.00	1,190.87
602 Staff Hospitality	-50.00	0.00	78.08	0.00	-128.08
603 Field Trips	-6,178.75	6,204.20	0.00	0.00	25.45
608 Grants	31.75	0.00	0.00	0.00	31.75
609 Technology	1,337.37	0.00	0.00	0.00	1,337.37
610 Media	1,802.98	16.73	2.30	0.00	1,817.41
611 Cultural Arts	541.63	0.00	0.00	0.00	541.63
612 Safety Patrol	-71.17	0.00	0.00	0.00	-71.17
614 SP MONTESSORI	994.52	0.00	0.00	0.00	994.52
615 PayBac	1,861.94	25.45	0.00	0.00	1,887.39
616 P.E.	0.00	0.00	0.00	0.00	0.00
617 Music	0.00	0.00	0.00	0.00	0.00
618 READ	454.64	15.00	0.00	0.00	469.64
620 NORRIS SPECIAL PROJECTS	2,829.00	0.00	0.00	0.00	2,829.00
621 Montessori Snack Account	1,690.68	0.00	0.00	0.00	1,690.68
<b>E ADMINISTRATIVE CUSTODIAL ACCT Totals:</b>	<b>6,435.46</b>	<b>6,261.38</b>	<b>80.38</b>	<b>0.00</b>	<b>12,616.46</b>
<b>G DISTRICT CUST. ACCOUNTS</b>					
800 Reimbursement	0.00	0.00	0.00	0.00	0.00
802 Convention	41.22	0.00	0.00	0.00	41.22
<b>G DISTRICT CUST. ACCOUNTS Totals:</b>	<b>41.22</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>41.22</b>
<b>Report Totals:</b>	<b>14,494.05</b>	<b>6,536.08</b>	<b>2,691.93</b>	<b>0.00</b>	<b>18,338.20</b>



ALL Data

# Current Cash Balance Report

Arranged by: <sup>53</sup>

Date: 08/01/2005 thru 08/31/2005

Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
<b>A Extra-Curricular Activities</b>					
990 Pre-K	56.00	0.00	56.00	0.00	0.00
1000 Kindergarten Field Trips	864.95	0.00	864.95	0.00	0.00
1010 First Grade Field Trips	535.00	0.00	535.00	0.00	0.00
1020 Second Grade Field Trips	407.00	0.00	407.00	0.00	0.00
1030 Third Grade Field Trips	266.50	0.00	266.50	0.00	0.00
1040 Fourth Grade Field Trips	575.00	0.00	575.00	0.00	0.00
1050 Fifth Grade Field Trips	422.00	0.00	422.00	0.00	0.00
1060 Montessori Field Trips	2,741.25	0.00	2,741.25	0.00	0.00
2000 Clubs	0.00	0.00	0.00	0.00	0.00
2010 Choir	336.50	0.00	336.50	0.00	0.00
2050 Student Council	0.00	0.00	0.00	0.00	0.00
<b>A Extra-Curricular Activities Totals:</b>	<u>6,204.20</u>	<u>0.00</u>	<u>6,204.20</u>	<u>0.00</u>	<u>0.00</u>
<b>Report Totals:</b>	<u>6,204.20</u>	<u>0.00</u>	<u>6,204.20</u>	<u>0.00</u>	<u>0.00</u>

ALL Data

# Current Cash Balance Report

Arranged by: 4

Date: 08/01/2005 thru 08/31/2005

Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
610 unused library account	0.00	0.00	0.00	0.00	0.00
Totals:	0.00	0.00	0.00	0.00	0.00
<b>A ACTIVITY GENERAL FUND</b>					
100 VENDING	3,499.72	0.00	82.13	0.00	3,417.59
110 GENERAL FUND	8,549.88	437.00	337.44	0.00	8,649.44
125 interest earned checking	1,227.22	17.71	0.00	0.00	1,244.93
A ACTIVITY GENERAL FUND Totals:	13,276.82	454.71	419.57	0.00	13,311.96
<b>D CLUBS AND ORGANIZATIONS</b>					
501 STUDENT COUNCIL	1,554.63	0.00	0.00	0.00	1,554.63
505 GRADE 5 ACTIVITY	0.00	0.00	0.00	0.00	0.00
510 STANDD CLUB	-44.49	0.00	0.00	0.00	-44.49
D CLUBS AND ORGANIZATIONS Totals:	1,510.14	0.00	0.00	0.00	1,510.14
<b>E ADMINISTRATIVE CUSTODIAL</b>					
602 HOSPITALITY	325.51	0.00	0.00	0.00	325.51
606 MAGAZINES	0.00	0.00	0.00	0.00	0.00
610 LIBRARY	4,179.97	0.00	113.95	0.00	4,066.02
615 FIELD TRIPS	-4,375.66	6,721.25	0.00	0.00	2,345.59
620 PAYBACK PARTNER	1,118.22	0.00	0.00	0.00	1,118.22
625 CORPORATE DONATIONS	4,370.41	0.00	0.00	0.00	4,370.41
630 SPELL-A-THON	2,327.53	0.00	543.77	0.00	1,783.76
635 HOST	-4.11	0.00	0.00	0.00	-4.11
640 OTHER STUDENT ACTIVITIES	78.68	0.00	0.00	0.00	78.68
645 TOOLS FOR SCHOOLS	1,000.00	0.00	0.00	0.00	1,000.00
650 ARTWORKS	776.82	0.00	0.00	0.00	776.82
E ADMINISTRATIVE CUSTODIAL Totals:	9,797.37	6,721.25	657.72	0.00	15,860.90
<b>F DISTRICT CUSTODIAL</b>					
700 REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
720 CONVENTION	686.50	0.00	0.00	0.00	686.50
F DISTRICT CUSTODIAL Totals:	686.50	0.00	0.00	0.00	686.50
Report Totals:	25,270.83	7,175.96	1,077.29	0.00	31,369.50

ALL Data

# Current Cash Balance Report

Arranged by 55

Date: 08/01/2005 thru 08/31/2005

Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
<b>A EXTRA CURRICULAR ACTIVITIES</b>					
1005 KG FIELD TRIPS	1,449.75	0.00	1,449.75	0.00	0.00
1010 1ST GR. FIELD TRIPS	948.00	0.00	948.00	0.00	0.00
1020 2ND GR. FIELD TRIPS	544.00	0.00	544.00	0.00	0.00
1030 3RD GR. FIELD TRIPS	1,173.75	0.00	1,173.75	0.00	0.00
1040 4TH GR. FIELD TRIPS	1,739.15	0.00	1,739.15	0.00	0.00
1050 5TH GR. FIELD TRIPS	866.60	0.00	866.60	0.00	0.00
A EXTRA CURRICULAR ACTIVITIES Totals:	<u>6,721.25</u>	<u>0.00</u>	<u>6,721.25</u>	<u>0.00</u>	<u>0.00</u>
Report Totals:	6,721.25	0.00	6,721.25	0.00	0.00

ALL Data

# Current Cash Balance Report

Arranged by: <sup>56</sup>

Date: 08/01/2005 thru 08/31/2005

Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
<b>A ACTIVITY GENERAL FUND</b>					
100 GENERAL FUND	5,233.38	9,329.41	9,329.41	0.00	5,233.38
110 VENDING	2,058.64	93.40	160.00	0.00	1,992.04
120 INTEREST EARNED CHECKING	416.33	6.55	0.00	0.00	422.88
<b>A ACTIVITY GENERAL FUND Totals:</b>	<u>7,708.35</u>	<u>9,429.36</u>	<u>9,489.41</u>	<u>0.00</u>	<u>7,648.30</u>
<b>B CLUBS AND ORGANIZATIONS</b>					
201 STUDENT COUNCIL	718.88	0.00	228.88	0.00	490.00
211 SAFETY PATROL	25.00	0.00	0.00	0.00	25.00
<b>B CLUBS AND ORGANIZATIONS Totals:</b>	<u>743.88</u>	<u>0.00</u>	<u>228.88</u>	<u>0.00</u>	<u>515.00</u>
<b>C ADMINISTRATIVE CUSTODIAL ACCT</b>					
301 MEDIA	5,597.29	14.00	54.58	0.00	5,556.71
305 FIELD TRIPS	-7,866.02	8,374.39	214.00	0.00	294.37
310 HOSPITALITY	558.86	0.00	0.00	0.00	558.86
320 BIRTHDAY BOOK CLUB	1,201.97	0.00	1,050.46	0.00	151.51
330 GRANTS	0.00	0.00	0.00	0.00	0.00
340 PTA	0.00	0.00	0.00	0.00	0.00
<b>C ADMINISTRATIVE CUSTODIAL ACCT Totals:</b>	<u>-507.90</u>	<u>8,388.39</u>	<u>1,319.04</u>	<u>0.00</u>	<u>6,561.45</u>
<b>Report Totals:</b>	<u>7,944.33</u>	<u>17,817.75</u>	<u>11,037.33</u>	<u>0.00</u>	<u>14,724.75</u>

ALL Data

# Current Cash Balance Report

Arranged by: <sup>57</sup>

Date: 08/01/2005 thru 08/31/2005

Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
<b>A Classroom Collections</b>					
1000 Kindergarten	776.50	0.00	776.50	0.00	0.00
1001 1st Grade	1,391.30	0.00	1,391.30	0.00	0.00
1002 2nd Grade	1,008.25	340.32	1,156.57	0.00	192.00
1003 3rd Grade	2,435.00	0.00	2,135.00	0.00	300.00
1004 4th Grade	1,689.50	0.00	1,583.50	0.00	106.00
1005 5th Grade	1,088.00	333.52	1,331.52	0.00	90.00
1010 Self Contained Room	0.00	0.00	0.00	0.00	0.00
1020 Preschool	0.00	0.00	0.00	0.00	0.00
<b>A Classroom Collections Totals:</b>	<u>8,388.55</u>	<u>673.84</u>	<u>8,374.39</u>	<u>0.00</u>	<u>688.00</u>
<b>B Clubs</b>					
2000 Student Council	0.00	0.00	0.00	0.00	0.00
2010 Chorus	0.00	0.00	0.00	0.00	0.00
<b>B Clubs Totals:</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>Report Totals:</b>	<u>8,388.55</u>	<u>673.84</u>	<u>8,374.39</u>	<u>0.00</u>	<u>688.00</u>

**Current Cash Balance Report**

ALL Data

Arranged by:

Date: 08/01/2005 thru 08/31/2005

Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
<b>A General Fund</b>					
100 Vending	264.11	0.00	164.15	0.00	99.96
110 General Fund	2,711.64	0.00	0.00	0.00	2,711.64
120 PRINCIPAL'S ADMIN. FUND	0.00	0.00	0.00	0.00	0.00
130 Interest Earned Checking	36.06	4.18	0.00	0.00	40.24
140 WEDNESDAY CLASSES/MI	0.00	0.00	0.00	0.00	0.00
<b>A General Fund Totals:</b>	<b>3,011.81</b>	<b>4.18</b>	<b>164.15</b>	<b>0.00</b>	<b>2,851.84</b>
<b>B Clubs &amp; Organizations</b>					
501 Student Council	1,325.46	0.00	420.50	0.00	904.96
<b>B Clubs &amp; Organizations Totals:</b>	<b>1,325.46</b>	<b>0.00</b>	<b>420.50</b>	<b>0.00</b>	<b>904.96</b>
<b>C Administrative Custodial</b>					
600 KG Classroom Activity	0.00	0.00	0.00	0.00	0.00
601 Site Base	0.00	0.00	0.00	0.00	0.00
602 Hospitality	0.00	0.00	0.00	0.00	0.00
605 1st Classroom Activity	0.00	0.00	0.00	0.00	0.00
606 Books and Magazines	0.00	0.00	0.00	0.00	0.00
610 Library	2,446.33	0.00	92.17	0.00	2,354.16
611 2nd Classroom Activity	0.00	0.00	0.00	0.00	0.00
615 Field Trips	-2,253.67	2,279.40	0.00	0.00	25.73
616 3rd Classroom Activity	0.00	0.00	0.00	0.00	0.00
620 Ceiling Tiles	452.92	0.00	0.00	0.00	452.92
625 Multiple Intelligences	0.00	0.00	0.00	0.00	0.00
626 Mini Classes	52.32	0.00	0.00	0.00	52.32
627 Art	235.08	0.00	0.00	0.00	235.08
<b>C Administrative Custodial Totals:</b>	<b>932.98</b>	<b>2,279.40</b>	<b>92.17</b>	<b>0.00</b>	<b>3,120.21</b>
<b>D District Custodial</b>					
700 Reimbursement	0.00	0.00	0.00	0.00	0.00
720 Convention	0.00	0.00	0.00	0.00	0.00
<b>D District Custodial Totals:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Report Totals:</b>	<b>5,270.25</b>	<b>2,283.58</b>	<b>676.82</b>	<b>0.00</b>	<b>6,877.01</b>

**Current Cash Balance Report**

ALL Data

Arranged by:

Date: 08/01/2005 thru 08/31/2005

Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
10001 1st Grade Field Trip	549.75	0.00	549.75	0.00	0.00
10002 2nd Grade Field Trip	180.00	0.00	180.00	0.00	0.00
10003 3rd Grade Field Trip	484.85	0.00	484.85	0.00	0.00
10004 4th Grade Field Trip	472.80	0.00	472.80	0.00	0.00
10005 5th Grade Field Trip	149.50	0.00	149.50	0.00	0.00
10010 KG Field Trip	442.50	0.00	442.50	0.00	0.00
Totals:	<u>2,279.40</u>	<u>0.00</u>	<u>2,279.40</u>	<u>0.00</u>	<u>0.00</u>
Report Totals:	2,279.40	0.00	2,279.40	0.00	0.00

ALL Data

**Current Cash Balance Report**

Date: 08/01/2005 thru 08/31/2005

Arranged by:  
Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
<b>A ACTIVITY GENERAL FUND</b>					
100 GENERAL FUND	12,831.26	0.00	363.68	0.00	12,467.58
110 VENDING	1,910.05	0.00	871.44	0.00	1,038.61
120 INTEREST EARNED CHECKING	502.66	15.81	0.00	0.00	518.47
<b>A ACTIVITY GENERAL FUND Totals:</b>	<b>15,243.97</b>	<b>15.81</b>	<b>1,235.12</b>	<b>0.00</b>	<b>14,024.66</b>
<b>B CLUBS AND ORGANIZATIONS</b>					
201 STUDENT COUNCIL	549.51	0.00	204.48	0.00	345.03
<b>B CLUBS AND ORGANIZATIONS Totals:</b>	<b>549.51</b>	<b>0.00</b>	<b>204.48</b>	<b>0.00</b>	<b>345.03</b>
<b>C ADMINISTRATIVE CUSTODIAL ACCT</b>					
301 Hospitality	119.52	0.00	0.00	0.00	119.52
310 MEDIA	5,035.36	0.00	1,957.90	0.00	3,077.46
315 FIELD TRIPS	-7,718.98	8,392.06	0.00	0.00	673.18
320 BIRTHDAY BOOK CLUB	1,071.45	0.00	0.00	0.00	1,071.45
330 DONATIONS	4,986.17	0.00	0.00	0.00	4,986.17
<b>C ADMINISTRATIVE CUSTODIAL ACCT Totals:</b>	<b>3,495.62</b>	<b>8,392.06</b>	<b>1,957.90</b>	<b>0.00</b>	<b>9,929.78</b>
<b>Report Totals:</b>	<b>19,289.10</b>	<b>8,407.87</b>	<b>3,397.50</b>	<b>0.00</b>	<b>24,299.47</b>



ALL Data

**Current Cash Balance Report**

Arranged by:

Date: 08/01/2005 thru 08/31/2005

Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
<b>A EXTRA CURRICULAR ACTIVITIES</b>					
1000 KINDERGARTEN FIELD TRIPS	2,001.60	0.00	2,001.60	0.00	0.00
1001 GRADE 1 FIELD TRIPS	1,329.54	0.00	1,329.54	0.00	0.00
1002 GRADE 2 FIELD TRIPS	658.85	0.00	658.85	0.00	0.00
1003 GRADE 3 FIELD TRIPS	2,283.07	0.00	2,283.07	0.00	0.00
1004 GRADE 4 FIELD TRIPS	1,381.00	0.00	1,381.00	0.00	0.00
1005 GRADE 5 FIELD TRIPS	738.00	0.00	738.00	0.00	0.00
<b>A EXTRA CURRICULAR ACTIVITIES Totals:</b>	<b>8,392.06</b>	<b>0.00</b>	<b>8,392.06</b>	<b>0.00</b>	<b>0.00</b>
<b>Report Totals:</b>	<b>8,392.06</b>	<b>0.00</b>	<b>8,392.06</b>	<b>0.00</b>	<b>0.00</b>

ALL Data

# Current Cash Balance Report

Arranged by: <sup>62</sup>

Date: 08/01/2005 thru 08/31/2005

Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
<b>A ACTIVITY GENERAL FUND</b>					
100 STAFF VENDING	1,137.51	155.20	35.99	-20.94	1,235.78
101 STUDENT VENDING	2,128.19	358.31	266.02	0.00	2,220.48
110 GENERAL FUND	3,769.80	115.00	3,120.84	20.94	784.90
115 INTEREST EARNED CHECKING	48.85	6.54	0.00	0.00	55.39
815 ENRICHMENT DAY	304.08	0.00	0.00	0.00	304.08
5000 FIELD IMPROVEMENT	700.00	0.00	0.00	0.00	700.00
<b>A ACTIVITY GENERAL FUND Totals:</b>	<b>8,088.43</b>	<b>635.05</b>	<b>3,422.85</b>	<b>0.00</b>	<b>5,300.63</b>
<b>C FAMILY NIGHTS</b>					
400 KINDERGARTEN HOST FAMILY NIGHTS	-15.75	0.00	0.00	0.00	-15.75
401 GR. 1 HOST FAMILY NIGHT	108.96	0.00	0.00	0.00	108.96
403 GR. 3 HOST FAMILY NIGHT	-0.79	0.00	0.00	0.00	-0.79
404 GR. 4 HOST FAMILY NIGHT	0.00	0.00	0.00	0.00	0.00
405 GR. 5 HOST FAMILY NIGHT	718.69	0.00	0.00	0.00	718.69
410 CHOIR HOST FAMILY NIGHT	0.00	0.00	0.00	0.00	0.00
411 CHESS CLUB HOST FAMILY NIGHT	180.44	0.00	0.00	0.00	180.44
412 SAFETY PATROL HOST FAMILY NIGHT	20.98	0.00	0.00	0.00	20.98
413 PLAYGROUND COM. HOST FAMILY NIGHT	0.00	0.00	0.00	0.00	0.00
<b>C FAMILY NIGHTS Totals:</b>	<b>1,012.53</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,012.53</b>
<b>D CLUBS AND ORGANIZATIONS</b>					
501 STUDENT COUNCIL	826.80	0.00	0.00	0.00	826.80
901 US WEST VOLUNTEER GRANTS & OTHERS	500.00	0.00	0.00	0.00	500.00
<b>D CLUBS AND ORGANIZATIONS Totals:</b>	<b>1,326.80</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,326.80</b>
<b>E ADMINISTRATIVE CUSTODIAL ACCT</b>					
610 MEDIA	889.21	13.60	46.63	0.00	856.18
615 FIELD TRIPS	0.00	0.00	0.00	0.00	0.00
701 TECHNOLOGY	775.48	17.45	0.00	0.00	792.93
801 GIFTED/HAL	0.00	0.00	0.00	0.00	0.00
<b>E ADMINISTRATIVE CUSTODIAL ACCT Totals:</b>	<b>1,664.69</b>	<b>31.05</b>	<b>46.63</b>	<b>0.00</b>	<b>1,649.11</b>
<b>F DISTRICT CUSTODIAL</b>					
700 NOT USED	0.00	0.00	0.00	0.00	0.00
720 NOT USED	0.00	0.00	0.00	0.00	0.00
<b>F DISTRICT CUSTODIAL Totals:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>H OUTDOOR LEARNING ENVIRONMENT (OLE)</b>					
3000 BRICK ORDERS & OTHER	251.47	0.00	0.00	0.00	251.47
<b>H OUTDOOR LEARNING ENVIRONMENT (OLE) Totals:</b>	<b>251.47</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>251.47</b>
<b>Report Totals:</b>	<b>12,343.92</b>	<b>666.10</b>	<b>3,469.48</b>	<b>0.00</b>	<b>9,540.54</b>

ALL Data

# Current Cash Balance Report

Arranged by: <sup>63</sup>

Date: 08/01/2005 thru 08/31/2005

Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
<b>G STUDENT FEES</b>					
1000 CHOIR	0.00	0.00	0.00	0.00	0.00
2000 KINDERGARTEN	0.00	0.00	0.00	0.00	0.00
2001 GRADE 1	0.00	0.00	0.00	0.00	0.00
2002 GRADE 2	0.00	0.00	0.00	0.00	0.00
2003 GRADE 3	0.00	0.00	0.00	0.00	0.00
2004 GRADE 4	0.00	0.00	0.00	0.00	0.00
2005 GRADE 5	0.00	0.00	0.00	0.00	0.00
<b>G STUDENT FEES Totals:</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>Report Totals:</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

*J. Bay*  
*Cindy Bahr*

# Current Cash Balance Report

ALL Data

Date: 08/01/2005 thru 08/31/2005

64  
 Arranged by:  
 Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
<b>A General Funds</b>					
100 VENDING MACHINES	8,538.88	0.00	1,611.61	0.00	6,927.27
110 OTHER GENERAL	10,262.82	0.00	304.05	0.00	9,958.77
112	0.00	0.00	0.00	0.00	0.00
115 FINES	6,698.94	0.00	0.00	0.00	6,698.94
120 FUND RAISING ACCOUNT	16,770.68	0.00	6,675.00	-2,253.00	7,842.68
125 VOLUNTEER	0.00	0.00	45.00	500.00	455.00
130 INTEREST EARNED - CHECKING	2,638.25	43.99	0.00	0.00	2,682.24
<b>A General Funds Totals:</b>	<b>44,909.57</b>	<b>43.99</b>	<b>8,635.66</b>	<b>-1,753.00</b>	<b>34,564.90</b>
<b>B Athletics</b>					
205 ATHLETIC DEPARTMENT	9,438.51	0.00	1,295.53	216.00	8,358.98
210 ATHLETIC FUND	0.00	0.00	0.00	0.00	0.00
<b>B Athletics Totals:</b>	<b>9,438.51</b>	<b>0.00</b>	<b>1,295.53</b>	<b>216.00</b>	<b>8,358.98</b>
<b>C Academic Clubs</b>					
300 SCIENCE CLUB	376.12	0.00	0.00	0.00	376.12
310 YEARBOOK	5,304.42	7,360.00	0.00	0.00	12,664.42
320 YOUTH TO YOUTH	381.51	0.00	0.00	37.00	418.51
330 KIDS HELPING KIDS	1,771.29	0.00	0.00	0.00	1,771.29
340 RENAISSANCE PROGRAM	3,011.32	0.00	0.00	0.00	3,011.32
350 HAL	0.00	0.00	0.00	0.00	0.00
<b>C Academic Clubs Totals:</b>	<b>10,844.66</b>	<b>7,360.00</b>	<b>0.00</b>	<b>37.00</b>	<b>18,241.66</b>
<b>D Clubs and Organizations</b>					
400 STUDENT COUNCIL	81.69	0.00	0.00	0.00	81.69
410 VOLLEYBALL CLUB	685.33	0.00	0.00	0.00	685.33
420 LEADERSHIP	184.55	0.00	0.00	0.00	184.55
430 BOOK CLUB	561.94	0.00	0.00	0.00	561.94
440 SCRAPBOOK CLUB	5.50	0.00	0.00	0.00	5.50
442 FCS CLUB	0.85	0.00	0.00	0.00	0.85
450 ARTS & CRAFTS CLUB	39.09	0.00	0.00	0.00	39.09
460 PHOTOGRAPHY CLUB	99.54	0.00	0.00	0.00	99.54
470 SPIRIT CLUB	0.00	0.00	0.00	0.00	0.00
480 DRAMA CLUB	138.32	0.00	0.00	0.00	138.32
<b>D Clubs and Organizations Totals:</b>	<b>1,796.81</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,796.81</b>
<b>E School Custodial Accounts</b>					
500 MUSIC	0.00	0.00	0.00	0.00	0.00
501 BAND	442.77	0.00	0.00	0.00	442.77
505 ART CLASS	0.00	0.00	0.00	0.00	0.00
509 8TH GRADE FAREWELL	101.70	0.00	0.00	0.00	101.70
510 TRANSPORTATION	0.00	0.00	283.00	1,500.00	1,217.00
511 SPECIAL EVENTS	1,788.29	0.00	0.00	0.00	1,788.29
512 HELP FUND	32.90	0.00	0.00	0.00	32.90
515 FACULTY VENDING FUND	1,270.04	0.00	145.70	0.00	1,124.34
520 TEACHERS HOSPITALITY FUND	280.46	0.00	0.00	0.00	280.46
525 AMS T-SHIRT SALES	421.00	0.00	0.00	0.00	421.00
528 A.P.E. T-SHIRTS	193.50	0.00	0.00	0.00	193.50
530 OUTDOOR CLASSROOM	1,015.43	0.00	0.00	0.00	1,015.43
535 SCIENCE BREAKAGE	133.19	0.00	0.00	0.00	133.19
540 INDUSTRIAL ARTS	4,238.27	0.00	160.36	0.00	4,077.91
542 FAMILY CONSUMER SCIENCE	1,338.67	0.00	168.90	0.00	1,169.77
544	0.00	0.00	0.00	0.00	0.00
545 LIBRARY	1,665.35	0.00	154.86	0.00	1,510.49
550	0.00	0.00	0.00	0.00	0.00

ALL Data

# Current Cash Balance Report

65  
Arranged by:

Date: 08/01/2005 thru 08/31/2005

Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
555 FITNESS ROOM	1,414.52	0.00	0.00	0.00	1,414.52
570 FIELD TRIPS-SPECIAL AREA	0.00	0.00	0.00	0.00	0.00
576 FIELD TRIPS-6 GR.	0.00	0.00	0.00	0.00	0.00
577 FIELD TRIPS-7 GR.	0.00	0.00	0.00	0.00	0.00
578 FIELD TRIPS-8 GR.	0.00	0.00	0.00	0.00	0.00
580 OTHER SCHOOL CUSTODIAL	140.22	0.00	0.00	0.00	140.22
582	0.00	0.00	0.00	0.00	0.00
585 TEAMMATES	0.00	0.00	0.00	0.00	0.00
590 TEAM 6A	300.00	0.00	0.00	0.00	300.00
591 TEAM 6B	300.00	0.00	0.00	0.00	300.00
592 TEAM 6C	300.00	0.00	32.23	0.00	267.77
593 TEAM 7A	300.00	0.00	0.00	0.00	300.00
594 TEAM 7B	300.00	0.00	0.00	0.00	300.00
595	0.00	0.00	0.00	0.00	0.00
596 TEAM 8A	300.00	0.00	0.00	0.00	300.00
597 TEAM 8B	300.00	0.00	0.00	0.00	300.00
598	0.00	0.00	0.00	0.00	0.00
<b>E School Custodial Accounts Totals:</b>	<b>16,576.31</b>	<b>0.00</b>	<b>945.05</b>	<b>1,500.00</b>	<b>17,131.26</b>
<b>G Investments</b>					
700 SAVINGS	-9,077.16	0.00	0.00	0.00	-9,077.16
710 INTEREST ON SAVINGS	4,077.16	0.00	0.00	0.00	4,077.16
<b>G Investments Totals:</b>	<b>-5,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-5,000.00</b>
<b>H Athletic Department</b>					
820	0.00	0.00	0.00	0.00	0.00
<b>H Athletic Department Totals:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Q FIELD TRIP FEES</b>					
1350 HAL FIELD TRIPS	0.00	0.00	0.00	0.00	0.00
1570 FIELD TRIPS-SPECIAL AREA	0.00	0.00	0.00	0.00	0.00
1576 FIELD TRIPS-6 GR.	0.00	0.00	0.00	0.00	0.00
1577 FIELD TRIPS-7 GR.	0.00	0.00	0.00	0.00	0.00
1578 FIELD TRIPS-8 GR.	0.00	0.00	0.00	0.00	0.00
<b>Q FIELD TRIP FEES Totals:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>R CLUB FEES</b>					
2300 SCIENCE CLUB	0.00	0.00	0.00	0.00	0.00
2320 YOUTH TO YOUTH	0.00	0.00	0.00	0.00	0.00
2400 STUDENT COUNCIL	0.00	0.00	0.00	0.00	0.00
2410 VOLLEYBALL CLUB	0.00	0.00	0.00	0.00	0.00
2430 BOOK CLUB	0.00	0.00	0.00	0.00	0.00
2440 SCRAPBOOK CLUB	0.00	0.00	0.00	0.00	0.00
2442 FCS CLUB	0.00	0.00	0.00	0.00	0.00
2450 ARTS & CRAFTS CLUB	0.00	0.00	0.00	0.00	0.00
2460 PHOTOGRAPHY CLUB	0.00	0.00	0.00	0.00	0.00
2470 SPIRIT CLUB	0.00	0.00	0.00	0.00	0.00
2500 MUSIC CLUB	0.00	0.00	0.00	0.00	0.00
2501 BAND CLUB	0.00	0.00	0.00	0.00	0.00
<b>R CLUB FEES Totals:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>S ATHLETIC FEES</b>					
3205 ATHLETICS	0.00	0.00	0.00	0.00	0.00
<b>S ATHLETIC FEES Totals:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Report Totals:</b>	<b>78,565.86</b>	<b>7,403.99</b>	<b>10,876.24</b>	<b>0.00</b>	<b>75,093.61</b>

ALL Data

# Current Cash Balance Report

*Jeffery  
Cindy Bassett*

Arranged by:  
Group ID and Activity Number <sup>66</sup>

Date: 08/01/2005 thru 08/31/2005

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
1350 HAL FIELD TRIPS	0.00	0.00	0.00	0.00	0.00
1510 FIELD TRIPS	0.00	0.00	0.00	0.00	0.00
2320 YOUTH TO YOUTH	0.00	0.00	0.00	0.00	0.00
2400 STUDENT COUNCIL	0.00	0.00	0.00	0.00	0.00
2410 VOLLEYBALL CLUB	0.00	0.00	0.00	0.00	0.00
2440 SCRAPBOOK CLUB	0.00	0.00	0.00	0.00	0.00
2442 FCS CLUB	0.00	0.00	0.00	0.00	0.00
2450 ARTS & CRAFTS CLUB	0.00	0.00	0.00	0.00	0.00
2470 SPIRIT CLUB	0.00	0.00	0.00	0.00	0.00
2500 MUSIC CLUB	0.00	0.00	0.00	0.00	0.00
3205 ATHLETIC	0.00	0.00	0.00	0.00	0.00
Totals:	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Report Totals:	0.00	0.00	0.00	0.00	0.00

# Current Cash Balance Report

Date: 08/01/2005 thru 08/31/2005

Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
<b>A GENERAL FUND</b>					
100 General Fund	-32.95	0.00	855.23	0.00	-888.18
110 Student Vending	-105.35	0.00	234.75	0.00	-340.10
115 Staff Vending	589.41	0.00	259.99	0.00	329.42
<b>A GENERAL FUND Totals:</b>	<b>451.11</b>	<b>0.00</b>	<b>1,349.97</b>	<b>0.00</b>	<b>-898.86</b>
<b>D SCHOOL CUSTODIAL ACCOUNTS</b>					
400 Library	408.20	0.00	0.00	0.00	408.20
405 FCS - Family Consumer Science	219.34	0.00	0.00	0.00	219.34
410 Field Trips	128.25	0.00	0.00	0.00	128.25
415 Hospitality	730.86	0.00	71.43	0.00	659.43
420 IT LAB - Industrial Technology	3,303.49	0.00	2,354.69	0.00	948.80
425 Art	-17.59	0.00	0.00	0.00	-17.59
430 Spirit Wear	1,133.25	0.00	0.00	0.00	1,133.25
435 Book Fines	2,771.88	0.00	109.35	0.00	2,662.53
440 Bleacher Fund	2,388.44	0.00	0.00	0.00	2,388.44
445 Book Store	0.00	0.00	0.00	0.00	0.00
450 PE Shirts	0.00	0.00	0.00	0.00	0.00
<b>D SCHOOL CUSTODIAL ACCOUNTS Totals:</b>	<b>11,066.12</b>	<b>0.00</b>	<b>2,535.47</b>	<b>0.00</b>	<b>8,530.65</b>
<b>E INVESTMENTS</b>					
500 Savings	0.00	0.00	0.00	0.00	0.00
505 Checking Interest	166.60	13.47	0.00	0.00	180.07
510 Interest on Savings	0.00	0.00	0.00	0.00	0.00
<b>E INVESTMENTS Totals:</b>	<b>166.60</b>	<b>13.47</b>	<b>0.00</b>	<b>0.00</b>	<b>180.07</b>
<b>F ATHLETICS and ACTIVITIES</b>					
600 Athletics Program	4,641.94	0.00	1,009.60	0.00	3,632.34
605 Clubs and Activities	22.20	0.00	0.00	0.00	22.20
610 Student Council	1,375.05	0.00	0.00	0.00	1,375.05
615 Youth to Youth	40.08	0.00	0.00	0.00	40.08
620 Emissary / Peer Mediation / Tutor	27.43	0.00	18.30	0.00	9.13
625 FCS Club	55.41	0.00	0.00	0.00	55.41
630 Swing Choir Club	0.00	0.00	0.00	0.00	0.00
635 Environmental Club	450.91	0.00	0.00	0.00	450.91
640 Yearbook	3,739.22	0.00	3,073.07	0.00	666.15
645 Art Club	1.97	0.00	0.00	0.00	1.97
650 HAL	-132.72	0.00	0.00	0.00	-132.72
655 Dance Club	3.83	0.00	0.00	0.00	3.83
660 Jazz Band	32.87	0.00	0.00	0.00	32.87
665 Drama Club	-15.00	0.00	0.00	0.00	-15.00
670 Cross Country Club	0.55	0.00	0.00	0.00	0.55
675 Solo and Ensemble Contest	0.00	0.00	0.00	0.00	0.00
680 Future Educators Club	47.69	0.00	0.00	0.00	47.69
<b>F ATHLETICS and ACTIVITIES Totals:</b>	<b>10,291.43</b>	<b>0.00</b>	<b>4,100.97</b>	<b>0.00</b>	<b>6,190.46</b>
<b>Q FIELD TRIP FEES</b>					
1000 Field Trips	0.00	0.00	0.00	0.00	0.00
<b>Q FIELD TRIP FEES Totals:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>R CLUB FEES</b>					
2610 Student Council	0.00	0.00	0.00	0.00	0.00
2615 Youth-to-Youth	0.00	0.00	0.00	0.00	0.00
2625 FCS Club	0.00	0.00	0.00	0.00	0.00
2630 Swing Choir	0.00	0.00	0.00	0.00	0.00
2635 Environmental Club	0.00	0.00	0.00	0.00	0.00
2645 Art Club	0.00	0.00	0.00	0.00	0.00

ALL Data

# Current Cash Balance Report

Arranged by: 68

Date: 08/01/2005 thru 08/31/2005

Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
2650 HAL	0.00	0.00	0.00	0.00	0.00
2655 Dance Club	0.00	0.00	0.00	0.00	0.00
2665 Drama Club	0.00	0.00	0.00	0.00	0.00
2670 Cross Country Club	0.00	0.00	0.00	0.00	0.00
R CLUB FEES Totals:	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>S ATHLETIC FEES</b>					
3000 Athletics	0.00	0.00	0.00	0.00	0.00
S ATHLETIC FEES Totals:	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Report Totals:	<u>21,975.26</u>	<u>13.47</u>	<u>7,986.41</u>	<u>0.00</u>	<u>14,002.32</u>



ALL Data

# Current Cash Balance Report

Arranged by: <sup>69</sup>

Date: 08/01/2005 thru 08/31/2005

Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
<b>A FIELD TRIPS</b>					
1000 Field Trips	0.00	0.00	0.00	0.00	0.00
<b>A FIELD TRIPS Totals:</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>B CLUBS</b>					
2610 Student Council	0.00	0.00	0.00	0.00	0.00
2615 Youth-to-Youth	0.00	0.00	0.00	0.00	0.00
2625 FCS Club	0.00	0.00	0.00	0.00	0.00
2630 Swing Choir	0.00	0.00	0.00	0.00	0.00
2635 Environmental Club	93.31	0.00	0.00	0.00	93.31
2645 Art Club	0.00	0.00	0.00	0.00	0.00
2650 HAL	153.46	0.00	0.00	0.00	153.46
2655 Dance Club	0.00	0.00	0.00	0.00	0.00
2665 Drama Club	0.00	0.00	0.00	0.00	0.00
2670 Cross Country Club	0.00	0.00	0.00	0.00	0.00
<b>B CLUBS Totals:</b>	<u>246.77</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>246.77</u>
<b>C ATHLETICS</b>					
3000 Athletics	1,420.75	0.00	0.00	0.00	1,420.75
<b>C ATHLETICS Totals:</b>	<u>1,420.75</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,420.75</u>
<b>Report Totals:</b>	<u>1,667.52</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,667.52</u>

# Current Cash Balance Report

Date: 08/01/2005 thru 08/31/2005

Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
<b>A GENERAL FUNDS</b>					
100 VENDING MACHINES	14,339.76	0.00	458.41	-12,000.00	1,881.35
105 STAFF VENDING MACHINES	1,405.24	0.00	503.49	0.00	901.75
110 GENERAL	-17,519.19	11,852.52	3,343.11	11,801.85	2,792.07
120 PENCIL FUND (SCHOOL IMPROV.)	504.58	0.00	0.00	0.00	504.58
150 INTEREST EARNED CHECKING	3,058.26	0.00	0.00	0.00	3,058.26
170 INTEREST EARNED SAVINGS	10,714.19	0.00	0.00	-48.00	10,666.19
180 BUILDING IMPROVEMENTS FUND	-48.00	0.00	0.00	48.00	0.00
190 PAYBAC FUND	466.50	0.00	0.00	0.00	466.50
<b>A GENERAL FUNDS Totals:</b>	<b>12,921.34</b>	<b>11,852.52</b>	<b>4,305.01</b>	<b>-198.15</b>	<b>20,270.70</b>
<b>B ATHLETICS</b>					
200 ATHLETICS PROGRAM	-4,847.34	13,744.00	2,018.51	0.00	6,878.15
<b>B ATHLETICS Totals:</b>	<b>-4,847.34</b>	<b>13,744.00</b>	<b>2,018.51</b>	<b>0.00</b>	<b>6,878.15</b>
<b>C ACADEMIC CLUBS</b>					
305 ART CLUB	-396.71	410.00	0.00	0.00	13.29
310 YEARBOOKS	2,417.60	15.00	59.85	0.00	2,372.75
315 BOWLING CLUB	-382.54	423.00	0.00	0.00	40.46
320 FAMILY CONSUMER SCIENCE CLUB	-149.28	150.00	0.00	0.00	0.72
330 DRAMA	91.83	0.00	0.00	0.00	91.83
335 PING PONG	0.00	0.00	0.00	0.00	0.00
340 TENNIS CLUB	-680.00	680.00	0.00	0.00	0.00
350 SKI CLUB	-1,431.87	1,429.00	0.00	2.87	0.00
<b>C ACADEMIC CLUBS Totals:</b>	<b>-530.97</b>	<b>3,107.00</b>	<b>59.85</b>	<b>2.87</b>	<b>2,519.05</b>
<b>D CLUBS AND ORGANIZATIONS</b>					
400 STUDENT COUNCIL	3,644.95	2,704.00	3,271.73	0.00	3,077.22
425 YOUTH TO YOUTH	-1,757.78	2,012.00	0.00	0.00	254.22
<b>D CLUBS AND ORGANIZATIONS Totals:</b>	<b>1,887.17</b>	<b>4,716.00</b>	<b>3,271.73</b>	<b>0.00</b>	<b>3,331.44</b>
<b>E SCHOOL CUSTODIAL ACCOUNTS</b>					
500 BAND	803.56	92.00	0.00	0.00	895.56
501 SITE BASE	0.00	0.00	0.00	0.00	0.00
502 HOSPITALITY	161.32	0.00	0.00	0.00	161.32
503 BAND CONTEST/CLINIC	0.00	0.00	0.00	0.00	0.00
504 ROTARY ACTIVITY FUND	215.65	0.00	0.00	0.00	215.65
505 FINES	2,609.56	23.05	101.30	0.00	2,531.31
506 MONTESSORI (6TH)	-198.20	240.58	0.00	0.00	42.38
507 TEAMMATES	0.00	0.00	0.00	0.00	0.00
508 MONTESSORI 7/8	-14,728.94	8,765.00	0.00	5,963.94	0.00
509 FUNDRAISER '02-'03 (SCHOLARSHIPS,	5,913.04	0.00	0.00	0.00	5,913.04
510 FIELD TRIPS	0.00	0.00	0.00	0.00	0.00
511 NEW TEACHER FUND	46.97	0.00	21.37	0.00	25.60
512 KIDS HELPING KIDS FUND	88.40	0.00	0.00	0.00	88.40
513 MONTESSORI SUPPORT FUND	5,954.66	0.00	0.00	-5,954.66	0.00
514 LACEY LEGACY FUND	214.44	0.00	0.00	0.00	214.44
515 ASSIGNMENT NOTEBOOKS	642.65	0.00	0.00	0.00	642.65
516 6A SUPPORT FUND	352.71	0.00	0.00	0.00	352.71
517 6B SUPPORT FUND	233.24	0.00	0.00	0.00	233.24
518 7A SUPPORT FUND	398.55	0.00	0.00	0.00	398.55
519 7B SUPPORT FUND	276.47	0.00	0.00	0.00	276.47
520 LIBRARY	1,080.01	8.46	89.82	0.00	998.65
521 7C SUPPORT FUND	187.75	0.00	0.00	0.00	187.75
522 8A SUPPORT FUND	642.28	0.00	0.00	0.00	642.28
523 8B SUPPORT FUND	662.20	0.00	0.00	0.00	662.20

ALL Data

# Current Cash Balance Report

71  
Arranged by:

Date: 08/01/2005 thru 08/31/2005

Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
524 FUNDRAISER '04-'05	3,457.36	0.00	0.00	0.00	3,457.36
525 M.S. ALTERNATIVE PROGRAM	0.00	132.67	20.00	0.00	112.67
526 FUNDRAISER '03-'04 (SCHOLARSHIPS,	1,852.46	0.00	0.00	0.00	1,852.46
527 FUNDRAISER '05-'06	0.00	0.00	0.00	0.00	0.00
530 FUNDRAISER 97-98,COCURRICULAR	0.00	0.00	0.00	0.00	0.00
535 VOCAL MUSIC	-137.19	367.00	0.00	0.00	229.81
540 FUNDRAISER 98-99, LIBRARY	39.12	0.00	0.00	0.00	39.12
545 ORCHESTRA	15.86	0.00	0.00	0.00	15.86
550 SUMMER SCHOOL	0.00	0.00	0.00	0.00	0.00
555 FUNDRAISER 99-00, PRODUCTIVITY &	0.00	0.00	0.00	0.00	0.00
560 PHYSICAL EDUCATION	266.91	0.00	0.00	0.00	266.91
565 FUNDRAISER '00-'01, (SIGNS, SCHOLARSHIPS,	18.78	0.00	0.00	0.00	18.78
570 P.I.V.O.T.	0.00	0.00	0.00	0.00	0.00
575 ART FEES	270.61	0.00	0.00	0.00	270.61
580 SEWING (HAAN CRAFT KITS)	243.46	189.05	205.95	0.00	226.56
585 ENVIRONMENTAL EDUCATION	0.00	0.00	0.00	0.00	0.00
590 TECHNOLOGY EDUCATION	1,840.80	0.00	0.00	0.00	1,840.80
595 FUNDRAISER '01-'02 (COMMONS, CAMPUS, SIGN,	179.14	0.00	0.00	0.00	179.14
<b>E SCHOOL CUSTODIAL ACCOUNTS Totals:</b>	<b>13,603.63</b>	<b>9,817.81</b>	<b>438.44</b>	<b>9.28</b>	<b>22,992.28</b>
<b>F DISTRICT CUSTODIAL ACCOUNTS</b>					
620 CONFERENCE ACCOUNT	1,028.93	0.00	0.00	0.00	1,028.93
<b>F DISTRICT CUSTODIAL ACCOUNTS Totals:</b>	<b>1,028.93</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,028.93</b>
<b>G INVESTMENTS</b>					
700 SAVINGS	-59,627.47	9,000.00	0.00	0.00	-50,627.47
710 INTEREST ON SAVINGS	0.00	0.00	0.00	0.00	0.00
<b>G INVESTMENTS Totals:</b>	<b>-59,627.47</b>	<b>9,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-50,627.47</b>
<b>Report Totals:</b>	<b>-35,564.71</b>	<b>52,237.33</b>	<b>10,093.54</b>	<b>-186.00</b>	<b>6,393.08</b>

ALL Data

**Current Cash Balance Report**

Arranged by:

Date: 08/01/2005 thru 08/31/2005

Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
<b>A EXTRACURRICULAR</b>					
1005 7A FIELD TRIP	1,010.00	0.00	1,010.00	0.00	0.00
1010 7B FIELD TRIP	1,080.00	0.00	1,080.00	0.00	0.00
1015 7C FIELD TRIP	0.00	0.00	0.00	0.00	0.00
1020 7TH GRADE FIELD TRIP	1,421.05	0.00	1,421.05	0.00	0.00
1030 6A FIELD TRIP	0.00	0.00	0.00	0.00	0.00
1035 6B FIELD TRIP	0.00	0.00	0.00	0.00	0.00
1040 6C FIELD TRIP	0.00	0.00	0.00	0.00	0.00
1045 6TH GRADE FIELD TRIP	2,310.00	0.00	2,310.00	0.00	0.00
1050 8A FIELD TRIP	0.00	0.00	0.00	0.00	0.00
1055 8B FIELD TRIP	0.00	0.00	0.00	0.00	0.00
1060 8TH GRADE FIELD TRIP	1,623.00	0.00	1,623.00	0.00	0.00
1065 H. A. L. FIELD TRIP	1,391.00	0.00	1,391.00	0.00	0.00
1075 FRENCH FIELD TRIP	745.50	0.00	745.50	0.00	0.00
1080 GERMAN FIELD TRIP	305.00	0.00	305.00	0.00	0.00
1506 MONTESSORI (6TH)	374.00	0.00	374.00	0.00	0.00
1508 MONTESSORI (7,8)	8,765.00	0.00	8,765.00	0.00	0.00
<b>A EXTRACURRICULAR Totals:</b>	<b>19,024.55</b>	<b>0.00</b>	<b>19,024.55</b>	<b>0.00</b>	<b>0.00</b>
<b>B EXTRACURRICULAR</b>					
2305 ART CLUB	410.00	0.00	410.00	0.00	0.00
2315 BOWLING CLUB	423.00	0.00	423.00	0.00	0.00
2320 FAMILY CONSUMER SCIENCE CLUB	150.00	0.00	150.00	0.00	0.00
2330 DRAMA CLUB	0.00	0.00	0.00	0.00	0.00
2340 TENNIS CLUB	680.00	0.00	680.00	0.00	0.00
2350 SKI CLUB	1,429.00	0.00	1,429.00	0.00	0.00
2425 YOUTH TO YOUTH CLUB	2,012.00	0.00	2,012.00	0.00	0.00
2500 BAND	92.00	0.00	92.00	0.00	0.00
2535 VOCAL MUSIC	427.00	0.00	427.00	0.00	0.00
2545 ORCHESTRA	0.00	0.00	0.00	0.00	0.00
2600 MUSIC - EXTRACURRICULAR	1,768.55	0.00	1,768.55	0.00	0.00
<b>B EXTRACURRICULAR Totals:</b>	<b>7,391.55</b>	<b>0.00</b>	<b>7,391.55</b>	<b>0.00</b>	<b>0.00</b>
<b>C EXTRACURRICULAR</b>					
3200 ATHLETICS	13,744.00	0.00	13,744.00	0.00	0.00
<b>C EXTRACURRICULAR Totals:</b>	<b>13,744.00</b>	<b>0.00</b>	<b>13,744.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Report Totals:</b>	<b>40,160.10</b>	<b>0.00</b>	<b>40,160.10</b>	<b>0.00</b>	<b>0.00</b>

# Current Cash Balance Report

ALL Data

Arranged by <sup>73</sup>

Date: 07/29/2005 thru 08/31/2005

Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
<b>A GENERAL FUNDS</b>					
100 VENDING	12,045.34	0.00	4,036.20	-558.00	7,451.14
105 STAFF VENDING	700.37	0.00	668.71	0.00	31.66
110 GENERAL FUND	2,819.31	47.53	7.65	85.63	2,944.82
112 PAYBAC	2,550.00	0.00	0.00	0.00	2,550.00
115 KIEWIT T-SHIRT-SALES/PROJECTS	7,733.40	12,244.00	2,785.00	-18.50	17,173.90
116 CLASS/ACTIVITY T-SHIRTS	-18.50	0.00	0.00	18.50	0.00
117 BOOK ORDERS	0.00	0.00	0.00	0.00	0.00
119 SITE IMPROVEMENT	20,072.40	200.04	8,228.00	0.00	12,044.44
120 SCHOOL IMPROVEMENT TEAM	2,906.82	0.00	0.00	0.00	2,906.82
130 BUS	7,263.29	0.00	0.00	0.00	7,263.29
140 RETIREMENT	741.02	0.00	0.00	0.00	741.02
150 PARENT/TEACHER RESOURCE LIB	817.78	0.00	0.00	0.00	817.78
155 TECHNOLOGY	0.00	0.00	0.00	0.00	0.00
165 ROTARY	621.91	0.00	0.00	0.00	621.91
170 SCHOLARSHIP	3,936.06	0.00	0.00	0.00	3,936.06
180 SPECIAL PROJECTS	3,152.02	0.00	271.72	0.00	2,880.30
185 LEARNING CENTER	930.13	0.00	0.00	0.00	930.13
190 STAFF DEVELOPMENT	4,678.49	125.00	70.30	0.00	4,733.19
195 STUDENT ACTIVITIES	6,073.90	0.00	0.00	0.00	6,073.90
196 PARENTS FOR TEACHER APPRECIATION	0.00	0.00	0.00	0.00	0.00
197 VOCAL MUSIC	0.00	0.00	0.00	0.00	0.00
198 KETV GRANT/LAURA THOREEN	700.00	0.00	0.00	0.00	700.00
199 RITONYA-ANNE PAGE	0.00	0.00	0.00	0.00	0.00
<b>A GENERAL FUNDS Totals:</b>	<b>77,723.74</b>	<b>12,616.57</b>	<b>16,067.58</b>	<b>-472.37</b>	<b>73,800.36</b>
<b>B ATHLETICS</b>					
200 ATHLETICS	-7,305.89	20,460.32	1,135.57	0.00	12,018.86
210 MULTI-PURPOSE PROJECT	0.00	0.00	0.00	0.00	0.00
<b>B ATHLETICS Totals:</b>	<b>-7,305.89</b>	<b>20,460.32</b>	<b>1,135.57</b>	<b>0.00</b>	<b>12,018.86</b>
<b>C ACADEMIC CLUBS</b>					
300 INTERNATIONAL CLUB	0.00	0.00	0.00	0.00	0.00
305 VOLUNTEER CLUB	2,526.05	0.00	0.00	0.00	2,526.05
310 YEARBOOK	10,904.67	19,150.00	4,248.95	0.00	25,805.72
315 DRAMA CLUB	1,321.27	0.00	0.00	0.00	1,321.27
320 YOUTH-TO-YOUTH	1,647.70	0.00	0.00	0.00	1,647.70
325 STUDENT COUNCIL	2,525.72	0.00	0.00	0.00	2,525.72
330 SCIENCE CLUB	0.00	0.00	0.00	0.00	0.00
335 ART CLUB	-157.97	175.00	0.00	-17.03	0.00
355 SPEECH CLUB	-534.00	538.50	0.00	-4.50	0.00
360 DESTINATION IMAGINATION CLUB	0.00	0.00	0.00	0.00	0.00
<b>C ACADEMIC CLUBS Totals:</b>	<b>18,233.44</b>	<b>19,863.50</b>	<b>4,248.95</b>	<b>-21.53</b>	<b>33,826.46</b>
<b>D CLUBS AND ORGANIZATIONS</b>					
420 SNACK AND STITCH	-86.40	105.00	0.00	-18.60	0.00
<b>D CLUBS AND ORGANIZATIONS Totals:</b>	<b>-86.40</b>	<b>105.00</b>	<b>0.00</b>	<b>-18.60</b>	<b>0.00</b>
<b>E SCHOOL CUSTODIAL ACCOUNTS</b>					
520 SOCIAL/HOSPITALITY	1,615.07	0.00	71.60	0.00	1,543.47
530 PE/LOCK	2,432.52	0.00	0.00	0.00	2,432.52
540 HOME ARTS	201.41	0.00	21.85	0.00	179.56
550 INDUSTRIAL ARTS	4,570.19	602.43	0.00	0.00	5,172.62
560 ART CLASS	0.00	0.00	0.00	0.00	0.00
580 LIBRARY	2,919.97	0.00	148.20	558.00	3,329.77
581 6A FIELD TRIP	-1,366.53	1,364.00	0.00	2.53	0.00

# Current Cash Balance Report

Date: 07/29/2005 thru 08/31/2005

Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
582 6B FIELD TRIP	-1,762.15	1,758.00	0.00	4.15	0.00
583 6C FIELD TRIP	-1,394.00	1,394.00	0.00	0.00	0.00
584 7A FIELD TRIP	-148.82	139.75	287.25	9.07	-287.25
585 7B FIELD TRIP	-1,005.25	1,010.50	0.00	-5.25	0.00
586 7C FIELD TRIP	-1,190.75	1,191.00	119.75	-0.25	-119.75
587 8A FIELD TRIP	-1,008.08	1,024.00	0.00	-15.92	0.00
588 8B FIELD TRIP	-875.08	855.00	0.00	20.08	0.00
589 8C FIELD TRIP	-1,032.28	1,092.90	0.00	-60.62	0.00
590 FRENCH FIELD TRIP	-243.00	243.00	0.00	0.00	0.00
591 GERMAN FIELD TRIP	0.00	0.00	0.00	0.00	0.00
592 SPANISH FIELD TRIP	0.00	0.00	0.00	0.00	0.00
593 HAL FIELD TRIPS	-2,052.37	2,051.00	0.00	1.37	0.00
594 AFTER SCHOOL PROGRAM	-19,694.96	19,695.16	152.33	-0.20	-152.33
595 SUMMER SCHOOL PROGRAM	-249.54	1,050.00	800.00	-0.46	0.00
596 BAND FIELD TRIPS	0.00	0.00	0.00	0.00	0.00
597 BAND ACTIVITIES	0.00	0.00	0.00	0.00	0.00
<b>E SCHOOL CUSTODIAL ACCOUNTS Totals:</b>	<b>-20,283.65</b>	<b>33,470.74</b>	<b>1,600.98</b>	<b>512.50</b>	<b>12,098.61</b>
<b>F DISTRICT CUSTODIAL ACCOUNTS</b>					
620 CONVENTION	0.00	0.00	0.00	0.00	0.00
<b>F DISTRICT CUSTODIAL ACCOUNTS Totals:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>G INVESTMENTS</b>					
700 SAVINGS	-71,384.74	0.00	371.88	0.00	-71,756.62
710 INTEREST ON SAVINGS	46,982.74	371.88	0.00	0.00	47,354.62
<b>G INVESTMENTS Totals:</b>	<b>-24,402.00</b>	<b>371.88</b>	<b>371.88</b>	<b>0.00</b>	<b>-24,402.00</b>
<b>Q FIELD TRIP FEES</b>					
1581 6A FIELD TRIP	0.00	0.00	0.00	0.00	0.00
1582 6B FIELD TRIPS	0.00	0.00	0.00	0.00	0.00
1583 6C FIELD TRIPS	0.00	0.00	0.00	0.00	0.00
1584 7A FIELD TRIPS	0.00	0.00	0.00	0.00	0.00
1585 7B FIELD TRIPS	0.00	0.00	0.00	0.00	0.00
1586 7C FIELD TRIPS	0.00	0.00	0.00	0.00	0.00
1587 8A FIELD TRIPS	0.00	0.00	0.00	0.00	0.00
1588 8B FIELD TRIPS	0.00	0.00	0.00	0.00	0.00
1589 8C FIELD TRIPS	0.00	0.00	0.00	0.00	0.00
1590 FRENCH FIELD TRIPS	0.00	0.00	0.00	0.00	0.00
1591 GERMAN FIELD TRIPS	0.00	0.00	0.00	0.00	0.00
1592 SPANISH FIELD TRIPS	0.00	0.00	0.00	0.00	0.00
1593 HAL FIELD TRIPS	0.00	0.00	0.00	0.00	0.00
1596 BAND FIELD TRIPS	0.00	0.00	0.00	0.00	0.00
<b>Q FIELD TRIP FEES Totals:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>R CLUB FEES</b>					
2320 YOUTH TO YOUTH CLUB	0.00	0.00	0.00	0.00	0.00
2335 ART CLUB	0.00	0.00	0.00	0.00	0.00
2350 CHESS CLUB	0.00	0.00	0.00	0.00	0.00
2355 SPEECH CLUB	0.00	0.00	0.00	0.00	0.00
2360 DESTINATION IMAGINATION CLUB	0.00	0.00	0.00	0.00	0.00
2420 SNACK AND STITCH CLUB	0.00	0.00	0.00	0.00	0.00
<b>R CLUB FEES Totals:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>S ATHLETIC FEES</b>					
3200 ATHLETICS	0.00	0.00	0.00	0.00	0.00
<b>S ATHLETIC FEES Totals:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

ALL Data

# Current Cash Balance Report

Arranged by: 75

Date: 07/29/2005 thru 08/31/2005

Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
<b>T AFTER SCHOOL PROGRAM FEES</b>					
6594 AFTER SCHOOL PROGRAM	0.00	0.00	0.00	0.00	0.00
6595 AFTER SCHOOL/SUMMER SCHOOL	0.00	0.00	0.00	0.00	0.00
T AFTER SCHOOL PROGRAM FEES Totals:	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Report Totals:	43,879.24	86,888.01	23,424.96	0.00	107,342.29

**Current Cash Balance Report**

ALL Data

Arranged by:

Date: 07/31/2005 thru 08/31/2005

Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
<b>A EXTRACURRICULAR</b>					
1581 6A FIELD TRIPS	1,364.00	2.53	1,366.53	0.00	0.00
1582 6B FIELD TRIPS	1,758.00	0.00	1,758.00	0.00	0.00
1583 6C FIELD TRIPS	1,394.00	0.00	1,394.00	0.00	0.00
1584 7A FIELD TRIPS	139.75	0.00	139.75	0.00	0.00
1585 7B FIELD TRIPS	1,010.50	0.00	1,010.50	0.00	0.00
1586 7C FIELD TRIPS	1,191.00	0.00	1,191.00	0.00	0.00
1587 8A FIELD TRIPS	1,024.00	0.00	1,024.00	0.00	0.00
1588 8B FIELD TRIPS	855.00	0.00	855.00	0.00	0.00
1589 8C FIELD TRIPS	1,092.90	0.00	1,092.90	0.00	0.00
1590 FRENCH FIELD TRIPS	243.00	0.00	243.00	0.00	0.00
1591 GERMAN FIELD TRIPS	0.00	0.00	0.00	0.00	0.00
1592 SPANISH FIELD TRIPS	0.00	0.00	0.00	0.00	0.00
1593 HAL FIELD TRIPS	2,051.00	0.00	2,051.00	0.00	0.00
1596 BAND FIELD TRIPS	0.00	0.00	0.00	0.00	0.00
2320 YOUTH-TO-YOUTH CLUB	0.00	0.00	0.00	0.00	0.00
2335 ART CLUB	175.00	0.00	175.00	0.00	0.00
2350 CHESS CLUB	0.00	0.00	0.00	0.00	0.00
2355 SPEECH CLUB	538.50	0.00	538.50	0.00	0.00
2360 DESTINATION IMAGINATION CLUB	0.00	0.00	0.00	0.00	0.00
2420 SNACK AND STITCH CLUB	105.00	0.00	105.00	0.00	0.00
3200 ATHLETICS	20,460.32	0.00	20,460.32	0.00	0.00
<b>A EXTRACURRICULAR Totals:</b>	<b>33,401.97</b>	<b>2.53</b>	<b>33,404.50</b>	<b>0.00</b>	<b>0.00</b>
<b>C AFTER SCHOOL/SUMMER SCHOOL</b>					
6594 AFTER SCHOOL PROGRAM	19,895.16	1,236.00	19,695.16	0.00	1,236.00
6595 SUMMER SCHOOL PROGRAM	1,050.00	0.00	1,050.00	0.00	0.00
<b>C AFTER SCHOOL/SUMMER SCHOOL Totals:</b>	<b>20,745.16</b>	<b>1,236.00</b>	<b>20,745.16</b>	<b>0.00</b>	<b>1,236.00</b>
<b>Report Totals:</b>	<b>54,147.13</b>	<b>1,238.53</b>	<b>54,149.66</b>	<b>0.00</b>	<b>1,236.00</b>



## Current Cash Balance Report

Date: 08/01/2005 thru 08/31/2005

Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
<b>A GENERAL FUNDS</b>					
100 VENDING (POP)	1,975.39	0.00	0.00	0.00	1,975.39
101 VENDING (PENS & PENCILS)	325.06	42.00	0.00	0.00	367.06
102 VENDING (CANDY)	0.00	0.00	0.00	0.00	0.00
103 VENDING (ICE CREAM)	0.00	0.00	0.00	0.00	0.00
104 VENDING (STAFF)	870.46	0.00	564.95	0.00	305.51
110 GENERAL	2,730.18	326.28	1,350.75	5.84	1,711.55
115 LINK BOOK ORDERS	0.00	0.00	0.00	0.00	0.00
120 CHARVAT BOOK ORDERS	36.50	0.00	0.00	0.00	36.50
125 MAUST BOOK ORDER	0.00	11.80	0.00	0.00	11.80
126 BRABLEC BOOK ORDERS	0.00	0.00	0.00	0.00	0.00
130 MEF SCHOLARSHIP	0.00	0.00	0.00	0.00	0.00
135 HOSPITALITY FUND	502.77	0.00	0.00	0.00	502.77
140 CHARVAT BOOK ORDERS	0.00	0.00	0.00	0.00	0.00
145 NOT USED	0.00	0.00	0.00	0.00	0.00
150 NOT USED	0.00	0.00	0.00	0.00	0.00
<b>A GENERAL FUNDS Totals:</b>	<b>6,440.36</b>	<b>380.08</b>	<b>1,915.70</b>	<b>5.84</b>	<b>4,910.58</b>
<b>B ATHLETICS</b>					
200 ATHLETICS	0.00	0.00	0.00	0.00	0.00
210 FOOTBALL	-920.78	0.00	2,134.40	0.00	-3,055.18
220 BASKETBALL	2,293.32	0.00	1,413.56	0.00	879.76
230 VOLLEYBALL	-2,975.37	0.00	694.18	0.00	-3,669.55
240 WRESTLING	-567.84	0.00	531.17	0.00	-1,099.01
250 CROSS COUNTRY	-252.25	0.00	0.00	0.00	-252.25
260 TRACK & FIELD	1,713.00	0.00	1,905.33	0.00	-192.33
<b>B ATHLETICS Totals:</b>	<b>-709.92</b>	<b>0.00</b>	<b>6,678.64</b>	<b>0.00</b>	<b>-7,388.56</b>
<b>C ACADEMIC CLUBS</b>					
300 ANNUAL	2,549.33	0.00	0.00	0.00	2,549.33
305 ART CLUB	458.20	0.00	0.00	0.00	458.20
306 CHESS	0.00	0.00	0.00	0.00	0.00
310 DRAMA CLUB	589.17	0.00	0.00	0.00	589.17
315 YOUTH TO YOUTH	324.20	0.00	0.00	0.00	324.20
317 FRENCH CLUB	0.00	0.00	0.00	0.00	0.00
318 MUSTANG MENTORS	0.00	0.00	0.00	0.00	0.00
320 SCIENCE CLUB	0.00	0.00	0.00	0.00	0.00
321 SCRAPBOOK CLUB	45.94	0.00	0.00	0.00	45.94
325 SKI CLUB	0.00	0.00	0.00	0.00	0.00
330 SPANISH CLUB	0.00	0.00	0.00	0.00	0.00
335 VOLUNTEER CLUB	74.12	0.00	0.00	0.00	74.12
340 SPED CAMPING TRIP	33.14	0.00	0.00	0.00	33.14
345 NOT USED	0.00	0.00	0.00	0.00	0.00
350 FORENSICS	0.00	0.00	0.00	0.00	0.00
<b>C ACADEMIC CLUBS Totals:</b>	<b>4,074.10</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>4,074.10</b>
<b>D CLUBS AND ORGANIZATIONS</b>					
400 STUDENT COUNCIL	253.29	0.00	-8.75	0.00	262.04
<b>D CLUBS AND ORGANIZATIONS Totals:</b>	<b>253.29</b>	<b>0.00</b>	<b>-8.75</b>	<b>0.00</b>	<b>262.04</b>
<b>E SCHOOL CUSTODIAL ACCOUNTS</b>					
500 ART PROJECTS	925.67	195.00	0.00	0.00	1,120.67
501 BAND CONTEST/CLINIC	588.88	0.00	588.88	0.00	0.00
502 SWING CHOIR	0.00	0.00	0.00	0.00	0.00
503 HONOR CHOIR	0.00	0.00	0.00	0.00	0.00
504 JAZZ BAND	0.00	0.00	29.02	0.00	-29.02

ALL Data

# Current Cash Balance Report

78

Arranged by:

Date: 08/01/2005 thru 08/31/2005

Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
505 NOT USED	0.00	0.00	0.00	0.00	0.00
506 6A FIELD TRIPS	0.00	0.00	0.00	0.00	0.00
507 6B FIELD TRIPS	0.00	0.00	0.00	0.00	0.00
508 7A FIELD TRIPS	5.84	0.00	0.00	-5.84	0.00
509 7B FIELD TRIPS	0.00	0.00	0.00	0.00	0.00
510 8A FIELD TRIPS	0.00	0.00	0.00	0.00	0.00
511 8B FIELD TRIPS	0.00	0.00	0.00	0.00	0.00
512 8C FIELD TRIPS	0.00	0.00	0.00	0.00	0.00
515 FUND RAISING	25,188.27	0.00	2,220.37	0.00	22,967.90
520 GYM SUITS	29.30	0.00	0.00	0.00	29.30
525 HOME EC PROJECTS	71.68	0.00	0.00	0.00	71.68
526 HONORS BAND	0.00	0.00	0.00	0.00	0.00
527 HAL TRIPS	0.00	0.00	0.00	0.00	0.00
530 INDUSTRIAL ARTS PROJECTS	5,015.26	0.00	29.60	0.00	4,985.66
535 INSTRUMENT RENTAL	35.00	300.00	0.00	0.00	335.00
545 LIBRARY	1,408.55	31.49	0.00	0.00	1,440.04
550 LOCK	45.00	0.00	0.00	0.00	45.00
552 MATH/SCI SAT SCHOOL	0.00	0.00	0.00	0.00	0.00
555 OUTDOOR EDUCATION	0.00	0.00	650.00	0.00	-650.00
560 SITE BASE PLAN	0.00	0.00	0.00	0.00	0.00
<b>E SCHOOL CUSTODIAL ACCOUNTS Totals:</b>	<b>33,313.45</b>	<b>526.49</b>	<b>3,517.87</b>	<b>-5.84</b>	<b>30,316.23</b>
<b>F DISTRICT CUSTODIAL ACCOUNTS</b>					
600 NOT USED	0.00	0.00	0.00	0.00	0.00
620 NOT USED	0.00	0.00	0.00	0.00	0.00
<b>F DISTRICT CUSTODIAL ACCOUNTS Totals:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>G INVESTMENTS</b>					
700 INVESTMENTS	-28,807.26	0.00	0.00	0.00	-28,807.26
710 INTEREST FROM SAVINGS	0.00	0.00	0.00	0.00	0.00
<b>G INVESTMENTS Totals:</b>	<b>-28,807.26</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-28,807.26</b>
<b>R CLUB FEES</b>					
800 NOT USED	0.00	0.00	0.00	0.00	0.00
<b>R CLUB FEES Totals:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Report Totals:</b>	<b>14,564.02</b>	<b>906.57</b>	<b>12,103.46</b>	<b>0.00</b>	<b>3,367.13</b>

5,367.13 +

2,256.00 +

5,623.13 \*

# Current Cash Balance Report

Date: 08/01/2005 thru 08/31/2005

Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
<b>A EXTRACURRICULAR</b>					
1310 DRAMA CLUB TRIP	0.00	0.00	0.00	0.00	0.00
1315 YOUTH TO YOUTH TRIP	0.00	0.00	0.00	0.00	0.00
1340 RESOURCE	0.00	0.00	0.00	0.00	0.00
1400 STUDENT COUNCIL TRIP	0.00	0.00	0.00	0.00	0.00
1506 6A FIELD TRIP	0.00	0.00	0.00	0.00	0.00
1507 6B FIELD TRIP	0.00	0.00	0.00	0.00	0.00
1508 7A FIELD TRIP	0.00	0.00	0.00	0.00	0.00
1509 7B FIELD TRIP	0.00	0.00	0.00	0.00	0.00
1510 8A FIELD TRIP	0.00	0.00	0.00	0.00	0.00
1511 8B FIELD TRIP	0.00	0.00	0.00	0.00	0.00
1527 HAL TRIPS	0.00	0.00	0.00	0.00	0.00
1555 OUTDOOR ED	0.00	0.00	0.00	0.00	0.00
2305 ART CLUB	0.00	0.00	0.00	0.00	0.00
2306 CHESS	0.00	0.00	0.00	0.00	0.00
2310 DRAMA CLUB	0.00	0.00	0.00	0.00	0.00
2315 YOUTH TO YOUTH	0.00	0.00	0.00	0.00	0.00
2321 SCRAPBOOK CLUB	0.00	0.00	0.00	0.00	0.00
2325 SKI CLUB	0.00	0.00	0.00	0.00	0.00
2350 FORENSICS	0.00	0.00	0.00	0.00	0.00
2504 JAZZ BAND	0.00	0.00	0.00	0.00	0.00
2513 FIDDLE FEST	0.00	0.00	0.00	0.00	0.00
2526 HONORS BAND	0.00	0.00	0.00	0.00	0.00
2535 INSTRUMENT RENTAL	0.00	0.00	0.00	0.00	0.00
3000 ATHLETICS	0.00	0.00	0.00	0.00	0.00
3010 FOOTBALL	0.00	2,102.00	0.00	0.00	2,102.00
3020 BASKETBALL	0.00	0.00	0.00	0.00	0.00
3030 VOLLEYBALL	0.00	154.00	0.00	0.00	154.00
3040 WRESTLING	0.00	0.00	0.00	0.00	0.00
3050 CROSS COUNTRY	0.00	0.00	0.00	0.00	0.00
3060 TRACK & FIELD	0.00	0.00	0.00	0.00	0.00
<b>A EXTRACURRICULAR Totals:</b>	<u>0.00</u>	<u>2,256.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,256.00</u>
<b>Report Totals:</b>	<u>0.00</u>	<u>2,256.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,256.00</u>

## Current Cash Balance Report

Date: 08/01/2005 thru 08/31/2005

Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
<b>A ACTIVITY GENERAL FUND</b>					
100 Vending	5,180.05	5.00	49.70	-3,298.11	1,837.24
101 Coffee & Water Machines	-157.35	0.00	187.40	0.00	-344.75
102 Building Beautification	2,457.22	0.00	0.00	0.00	2,457.22
103 Vending machines-staff	379.79	0.00	316.10	0.00	63.69
104 Freedom Shrine Donations	0.00	0.00	0.00	0.00	0.00
105 Dummy Account	0.00	0.00	0.00	0.00	0.00
110 General	1,580.49	148.00	1,878.60	0.00	-150.11
149 Discretionary Spending	0.00	0.00	0.00	0.00	0.00
150 Sweatshirt Sales	85.45	5,132.75	75.00	0.00	5,143.20
<b>A ACTIVITY GENERAL FUND Totals:</b>	<b>9,525.65</b>	<b>5,285.75</b>	<b>2,506.80</b>	<b>-3,298.11</b>	<b>9,006.49</b>
<b>B ATHLETICS/ACTIVITIES</b>					
201 Athletics	-15,785.13	15,458.50	3,570.04	2,787.63	-1,109.04
202 Athletics Assistance from Rotary	578.50	0.00	0.00	0.00	578.50
203 Concert Supervision	0.00	0.00	0.00	0.00	0.00
<b>B ATHLETICS/ACTIVITIES Totals:</b>	<b>-15,206.63</b>	<b>15,458.50</b>	<b>3,570.04</b>	<b>2,787.63</b>	<b>-530.54</b>
<b>C ACADEMIC CLUBS</b>					
301 Yearbook	2,958.89	11,600.00	5,661.98	0.00	8,896.91
302 Swing/Girls' Choir	0.00	0.00	0.00	0.00	0.00
303 Jazz Band	0.00	0.00	0.00	0.00	0.00
<b>C ACADEMIC CLUBS Totals:</b>	<b>2,958.89</b>	<b>11,600.00</b>	<b>5,661.98</b>	<b>0.00</b>	<b>8,896.91</b>
<b>D CLUBS AND ORGANIZATIONS</b>					
401 Art Club	-368.33	333.75	0.00	0.00	-34.58
402 Chess Club	0.00	0.00	0.00	0.00	0.00
403 Computer Club	0.00	0.00	0.00	0.00	0.00
404 Drama Club	0.00	0.00	0.00	0.00	0.00
405 Environmental Club	0.00	0.00	0.00	0.00	0.00
406 Golf Club	0.00	0.00	0.00	0.00	0.00
407 Student Newspaper	0.00	0.00	0.00	0.00	0.00
408 Science Club	0.00	0.00	0.00	0.00	0.00
409 Home Ec Club	0.00	0.00	0.00	0.00	0.00
410 Student Council	2,034.25	353.25	2,319.27	0.00	68.23
411 Youth to Youth	71.66	1,362.25	0.00	510.48	1,944.39
413 Wits Clash/Knowledge Masters	22.00	0.00	0.00	0.00	22.00
414 Ski Club	0.00	0.00	0.00	0.00	0.00
415 Photography Club	0.00	0.00	0.00	0.00	0.00
416 Literary Club	0.00	0.00	0.00	0.00	0.00
417 Summer Opportunities	-261.42	92.40	0.00	0.00	-169.02
418 Spirit Club	0.00	0.00	0.00	0.00	0.00
419 Engineering Club	0.00	0.00	0.00	0.00	0.00
420 Japanese Club	34.79	0.00	0.00	0.00	34.79
421 Dulcimer Club	0.00	0.00	0.00	0.00	0.00
<b>D CLUBS AND ORGANIZATIONS Totals:</b>	<b>1,532.95</b>	<b>2,141.65</b>	<b>2,319.27</b>	<b>510.48</b>	<b>1,865.81</b>
<b>E ADMIN CUSTODIAL ACCOUNTS</b>					
601 Employee Hospitality	-788.76	0.00	30.00	0.00	-818.76
603 Gym Fees	311.36	0.00	0.00	0.00	311.36
604 Art	523.70	0.00	0.00	0.00	523.70
605 Book Fines	7,368.63	22.35	286.45	0.00	7,104.53
606 Library	556.89	0.00	0.00	0.00	556.89
607 Parent Pack Organization	0.00	0.00	0.00	0.00	0.00
608 Leadership Workshop	0.00	0.00	0.00	0.00	0.00
609 Parent Pack Resource	0.00	0.00	0.00	0.00	0.00

ALL Data

**Current Cash Balance Report**

Arranged by:

Date: 08/01/2005 thru 08/31/2005

Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
610 8th Grade Farewell	1,629.99	0.00	0.00	0.00	1,629.99
611 Directory Advertisements	0.00	0.00	0.00	0.00	0.00
612 Peer Tutor/Learning Center	0.00	0.00	0.00	0.00	0.00
618 Counseling	-79.85	0.00	75.97	0.00	-155.82
<b>E ADMIN CUSTODIAL ACCOUNTS Totals:</b>	<b>9,521.96</b>	<b>22.35</b>	<b>392.42</b>	<b>0.00</b>	<b>9,151.89</b>
<b>F ACADEMIC CUSTODIAL ACCOUNTS</b>					
701 HAL	302.50	38.00	0.00	0.00	340.50
702 Industrial Technology	-154.36	448.50	808.49	0.00	-514.35
703 Home Economics	122.40	687.25	515.75	0.00	293.90
704 TEAM 6A	0.00	0.00	0.00	0.00	0.00
705 TEAM 6B	0.00	0.00	0.00	0.00	0.00
706 TEAM 7A	0.00	0.00	17.07	0.00	-17.07
707 TEAM 7B	0.00	0.00	7.50	0.00	-7.50
708 TEAM 8A	124.34	0.00	0.00	0.00	124.34
709 TEAM 8B	0.00	0.00	0.00	0.00	0.00
710 TEAM 7C	0.00	0.00	0.00	0.00	0.00
711 TEAM 6C	0.00	0.00	0.00	0.00	0.00
712 TEAM 8C	0.00	0.00	0.00	0.00	0.00
713 Field Trips - balance from prior years	1,457.73	0.00	0.00	0.00	1,457.73
714 6th grade field trips	-5,869.32	5,817.85	0.00	0.00	-51.47
715 7th grade field trips	-2,113.50	2,312.20	0.00	0.00	198.70
716 8th grade field trips	-6,391.44	6,454.78	0.00	0.00	63.34
717 Exploratory Teams	0.00	0.00	17.10	0.00	-17.10
718 Packtime	0.00	0.00	0.00	0.00	0.00
719 Music	0.00	0.00	0.00	0.00	0.00
720 Orchestra	51.70	0.00	0.00	0.00	51.70
721 Band	0.00	0.00	0.00	0.00	0.00
722 Music field trips	-676.82	265.00	0.00	0.00	-411.82
723 Orchestra field trips	-331.57	204.00	0.00	0.00	-127.57
724 Band field trips	-193.82	0.00	0.00	0.00	-193.82
725 HAL Field trips	-773.00	779.50	0.00	0.00	6.50
726 Foreign Language Field Trips	-160.00	150.00	0.00	0.00	-10.00
<b>F ACADEMIC CUSTODIAL ACCOUNTS Totals:</b>	<b>-14,605.16</b>	<b>17,157.08</b>	<b>1,365.91</b>	<b>0.00</b>	<b>1,186.01</b>
<b>G DISTRICT CUSTODIAL ACCOUNTS</b>					
800 Reimbursement account	0.00	0.00	0.00	0.00	0.00
801 Convention	0.00	0.00	0.00	0.00	0.00
802 Other District Custodial	0.00	0.00	0.00	0.00	0.00
<b>G DISTRICT CUSTODIAL ACCOUNTS Totals:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>H INVESTMENTS</b>					
905 Interest on checking	290.99	25.68	0.00	0.00	316.67
<b>H INVESTMENTS Totals:</b>	<b>290.99</b>	<b>25.68</b>	<b>0.00</b>	<b>0.00</b>	<b>316.67</b>
<b>I FUNDRAISERS</b>					
1001 Auction	0.00	0.00	0.00	0.00	0.00
1002 MAGAZINE SALES	362.78	21,898.05	0.00	0.00	22,260.83
1003 Entertainment Books	1,018.92	19,840.00	0.00	0.00	20,858.92
1004 J.C. Penney	426.08	0.00	0.00	0.00	426.08
1005 Target donation	2,597.42	0.00	0.00	0.00	2,597.42
1006 Donations	3,916.55	154.26	0.00	0.00	4,070.81
1007 Commercial Federal Donation	1,150.00	0.00	0.00	0.00	1,150.00
1008 Bemis Art Project	0.00	0.00	0.00	0.00	0.00
1009 Russell Night at Moe's	0.00	0.00	0.00	0.00	0.00
<b>I FUNDRAISERS Totals:</b>	<b>9,471.75</b>	<b>41,892.31</b>	<b>0.00</b>	<b>0.00</b>	<b>51,364.06</b>

ALL Data

# Current Cash Balance Report

Arranged By: 82

Date: 08/01/2005 thru 08/31/2005

Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
<b>J PACKTIME ACCOUNTS</b>					
1100 PACKTime 6th grade	0.00	0.00	0.00	0.00	0.00
1102 PACKTime 7th grade	0.00	0.00	0.00	0.00	0.00
1103 PACKTime 8th grade	0.00	0.00	0.00	0.00	0.00
J PACKTIME ACCOUNTS Totals:	0.00	0.00	0.00	0.00	0.00
<b>Q Field Trip Fees</b>					
1205 6A field trips/team days	0.00	0.00	0.00	0.00	0.00
1210 6B Field trips/team day	0.00	0.00	0.00	0.00	0.00
1211 6C field trips	0.00	0.00	0.00	0.00	0.00
1215 7A Field trips/team day	0.00	0.00	0.00	0.00	0.00
1220 7B Field trips/team day	0.00	0.00	0.00	0.00	0.00
1225 7C Field trips/team days	0.00	0.00	0.00	0.00	0.00
1230 8A Field trips/team days	0.00	0.00	0.00	0.00	0.00
1235 8B Field trip/team days	0.00	0.00	0.00	0.00	0.00
1240 8C Field trips/team days	0.00	0.00	0.00	0.00	0.00
1245 Foreign Language Field Trips	0.00	0.00	0.00	0.00	0.00
1250 Vocal Music Field Trips	0.00	0.00	0.00	0.00	0.00
1255 Orchestra Field Trips	0.00	0.00	0.00	0.00	0.00
1260 HAL Field Trips	0.00	0.00	0.00	0.00	0.00
1265 Band Field Trips	0.00	0.00	0.00	0.00	0.00
1270 Journalism Field Trips	0.00	0.00	0.00	0.00	0.00
1275 Student Council Field Trips	0.00	0.00	0.00	0.00	0.00
Q Field Trip Fees Totals:	0.00	0.00	0.00	0.00	0.00
<b>R Clubs/Activities</b>					
2401 Art Club	0.00	0.00	0.00	0.00	0.00
2402 Chess Club	0.00	0.00	0.00	0.00	0.00
2411 Youth to Youth	0.00	0.00	0.00	0.00	0.00
2420 Japanese Club	0.00	0.00	0.00	0.00	0.00
R Clubs/Activities Totals:	0.00	0.00	0.00	0.00	0.00
<b>S Athletic Fees</b>					
3201 Athletics	0.00	0.00	0.00	0.00	0.00
S Athletic Fees Totals:	0.00	0.00	0.00	0.00	0.00
<b>Report Totals:</b>	<b>3,490.40</b>	<b>93,583.32</b>	<b>15,816.42</b>	<b>0.00</b>	<b>81,257.30</b>

ALL Data

# Current Cash Balance Report

Arranged By: 83

Date: 08/01/2005 thru 08/31/2005

Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
<b>A Field Trips</b>					
1005 6A Field trips/team days	2,455.80	0.00	2,455.80	0.00	0.00
1010 6B field trips/team day	1,686.40	0.00	1,686.40	0.00	0.00
1011 6C field trips	1,675.65	0.00	1,675.65	0.00	0.00
1015 7A field trips	952.20	0.00	952.20	0.00	0.00
1020 7B field trips	546.80	0.00	546.80	0.00	0.00
1025 7C field trips	813.20	0.00	813.20	0.00	0.00
1030 8A field trips	3,004.29	0.00	3,004.29	0.00	0.00
1035 8B field trips	3,450.49	0.00	3,450.49	0.00	0.00
1040 8C field trips	0.00	0.00	0.00	0.00	0.00
1045 Foreign Language Field trip	150.00	0.00	150.00	0.00	0.00
1050 Vocal Music Field Trips	265.00	0.00	265.00	0.00	0.00
1055 Orchestra field trips	204.00	0.00	204.00	0.00	0.00
1060 HAL Field trip	779.50	0.00	779.50	0.00	0.00
1065 Band field trips	0.00	0.00	0.00	0.00	0.00
1070 Journalism Field trips	120.00	0.00	120.00	0.00	0.00
1075 Student Council Field Trip	213.75	0.00	213.75	0.00	0.00
<b>A Field Trips Totals:</b>	<b>16,317.08</b>	<b>0.00</b>	<b>16,317.08</b>	<b>0.00</b>	<b>0.00</b>
<b>B Clubs/Activities</b>					
2401 Art Club	333.75	0.00	333.75	0.00	0.00
2402 Chess Club	0.00	0.00	0.00	0.00	0.00
2406 Golf Club	0.00	0.00	0.00	0.00	0.00
2411 Youth to Youth	1,362.25	0.00	1,362.25	0.00	0.00
2418 Spirit Club	0.00	0.00	0.00	0.00	0.00
2420 Japanese Club	0.00	0.00	0.00	0.00	0.00
2716 Dulcimer Club	0.00	0.00	0.00	0.00	0.00
<b>B Clubs/Activities Totals:</b>	<b>1,696.00</b>	<b>0.00</b>	<b>1,696.00</b>	<b>0.00</b>	<b>0.00</b>
<b>C Athletics</b>					
3201 Athletics	15,198.50	0.00	15,198.50	0.00	0.00
<b>C Athletics Totals:</b>	<b>15,198.50</b>	<b>0.00</b>	<b>15,198.50</b>	<b>0.00</b>	<b>0.00</b>
<b>Report Totals:</b>	<b>33,211.58</b>	<b>0.00</b>	<b>33,211.58</b>	<b>0.00</b>	<b>0.00</b>

# Current Cash Balance Report

Arranged by:

ALL Data

Group ID and Activity Number

Date: 08/01/2005 thru 08/31/2005

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
<b>A ACTIVITY GENERAL FUND</b>					
1 NOT IN USE	0.00	0.00	0.00	0.00	0.00
100 VENDING/C STORE REVENUES/OLD YEAR	68,574.35	0.00	1,985.94	9,235.51	75,823.92
101 FRESHMAN STAMPEDE	-1,926.74	0.00	0.00	1,926.74	0.00
102 CANDY MACHINES	10,615.58	162.90	0.00	-10,778.48	0.00
103 NOT IN USE 9/05	0.00	0.00	0.00	0.00	0.00
105 MUSTANG MANIA GRANTS	5,660.55	0.00	0.00	0.00	5,660.55
110 GENERAL	7,171.10	-17.00	936.07	0.00	6,218.03
115 PLC	0.00	0.00	0.00	990.00	990.00
120 ACTIVITIES SUPPORT	45,000.00	0.00	0.00	0.00	45,000.00
146 COKE/FOOD SERVICE	0.00	0.00	0.00	0.00	0.00
150 NOT IN USE 9/5	3,549.58	0.00	0.00	-3,549.58	0.00
170 INTEREST OF CD'S	58,419.68	274.63	0.00	0.00	58,694.31
180 INTEREST ON NOW ACCOUNT	11,886.69	100.16	0.00	0.00	11,986.85
185 INTEREST ON EAGLE FUND	19,761.35	24.45	0.00	0.00	19,785.80
190 MN SITE IMPROVEMENTS	8,162.48	0.00	0.00	0.00	8,162.48
<b>A ACTIVITY GENERAL FUND Totals:</b>	<b>236,874.62</b>	<b>545.14</b>	<b>2,922.01</b>	<b>-2,175.81</b>	<b>232,321.94</b>
<b>B ATHLETICS/ACTIVITIES</b>					
200 ACTIVITIES TRANSPORTATION	0.00	0.00	0.00	0.00	0.00
201 CONCESSIONS	5,392.03	466.95	1,317.59	0.00	4,541.39
202 ATHLETICS	136,094.49	7,014.00	4,313.24	0.00	138,795.25
203 SPORT FEES**	-320.42	0.00	355.00	0.00	-675.42
204 ACTIVITY TICKETS	0.00	16,510.00	0.00	0.00	16,510.00
205 ATHLETIC CLOTHING	14,509.48	1,615.00	993.00	0.00	15,131.48
210 NHS PHYSICAL SCREENING	1,187.00	0.00	0.00	0.00	1,187.00
215 TEMPORARY HELP/ACT/ATHLETICS	130.00	0.00	0.00	0.00	130.00
220 ENTRY FEES	0.00	0.00	325.00	0.00	-325.00
230 OFFICIALS	-35.00	0.00	176.50	0.00	-211.50
235 DEBATE TRANSPORTATION**	0.00	0.00	661.18	0.00	-661.18
240 FORENSIC TRANSPORTATION**	0.00	0.00	0.00	0.00	0.00
250 BAND/ORCHESTRA TACT **	0.00	0.00	0.00	0.00	0.00
260 CHORAL TRANSPORTATION**	663.72	0.00	0.00	0.00	663.72
<b>B ATHLETICS/ACTIVITIES Totals:</b>	<b>157,621.30</b>	<b>25,605.95</b>	<b>8,141.51</b>	<b>0.00</b>	<b>175,085.74</b>
<b>C ACADEMIC CLUBS</b>					
301 DECA**	-5,085.08	88.50	0.00	4,996.58	0.00
302 FRENCH CLUB	1,352.00	0.00	0.00	0.00	1,352.00
303 LATIN CLUB	265.88	0.00	0.00	0.00	265.88
304 AP BIOLOGY	0.00	0.00	0.00	0.00	0.00
305 SPANISH CLUB	200.36	0.00	0.00	0.00	200.36
307 GERMAN CLUB	76.05	0.00	0.00	0.00	76.05
308 YEARBOOK/STAMPEDE	2,938.34	86,647.00	80,085.00	0.00	9,500.34
309 NEWSPAPER/HOOFBEAT	3,604.87	310.00	0.00	0.00	3,914.87
311 ASTRONOMY CLUB	15.00	0.00	0.00	0.00	15.00
312 DECA COOKIE ACCOUNT	2,548.26	230.55	295.92	-2,538.26	-55.37
314 HISTORY CLUB**	1,434.44	1,100.00	1,888.01	0.00	646.43
315 SPIRIT SHOP	7,755.20	12,649.90	6,301.25	0.00	14,103.85
316 FCCLA**	6,650.20	657.11	120.60	0.00	7,186.71
317 FEA	86.10	0.00	0.00	0.00	86.10
320 WRITER'S CLUB	0.00	0.00	0.00	0.00	0.00
325 VIA	343.16	0.00	0.00	0.00	343.16
524 MULTI-CAT	0.00	0.00	0.00	0.00	0.00
614 BROADCAST CLUB	39.57	0.00	0.00	0.00	39.57



# Current Cash Balance Report

ALL Data

Arranged by:

Date: 08/01/2005 thru 08/31/2005

Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
615 VICA**	1,534.99	0.00	0.00	0.00	1,534.99
<b>C ACADEMIC CLUBS Totals:</b>	<b>23,759.34</b>	<b>101,683.06</b>	<b>88,690.78</b>	<b>2,458.32</b>	<b>39,209.94</b>
<b>D CLUBS AND ORGANIZATIONS</b>					
310 VARSITY CHEER FUNDRAISER	0.00	0.00	0.00	0.00	0.00
400 JV CHEER FUNDRAISER	100.00	0.00	0.00	0.00	100.00
401 CANCER FUND	0.00	0.00	0.00	0.00	0.00
402 CHEER-UNIFORMS**	18,403.63	734.45	22,146.55	0.00	-3,008.47
403 DAIRY COUNCIL OF NE	0.00	0.00	0.00	0.00	0.00
404 CHEER-FUNDRAISER	44.00	0.00	0.00	0.00	44.00
405 DANCE UNIFORMS**	139.92	578.10	0.00	0.00	718.02
406 DANCE TEAM FUNDRAISER	-3.67	0.00	0.00	0.00	-3.67
407 BASEBALL	1,059.89	0.00	439.50	0.00	620.39
408 THESPIAN/DRAMA CLUB	416.03	0.00	0.00	0.00	416.03
409 CHESS CLUB	178.66	0.00	0.00	0.00	178.66
410 CROSS COUNTRY FR	83.12	0.00	44.81	0.00	38.31
411 FOOTBALL FR	979.77	0.00	0.00	0.00	979.77
412 BOYS TRACK FR	697.97	0.00	0.00	0.00	697.97
413 HOSA	197.21	0.00	0.00	-197.21	0.00
414 GIRLS GOLF F/R	1,429.56	0.00	0.00	0.00	1,429.56
415 COLORGUARD UNIFORMS	0.00	0.00	0.00	0.00	0.00
416 MUSTANG SCRAMBLE	2,330.07	0.00	0.00	0.00	2,330.07
417 SOCCER FR	2,817.02	0.00	0.00	0.00	2,817.02
419 SOFTBALL FR	531.28	122.30	432.18	0.00	221.40
420 SWIM FR	446.34	0.00	0.00	0.00	446.34
421 TENNIS FR	5.00	615.00	0.00	0.00	620.00
422 GIRLS TRACK FR	3,031.21	500.00	1,560.00	0.00	1,971.21
423 VOLLEYBALL FUNDRAISER	1,805.57	0.00	1,202.50	0.00	603.07
425 LITERARY MAGAZINE	493.85	0.00	0.00	0.00	493.85
426 BAND**	5,786.13	5,413.50	3,207.73	0.00	7,991.90
427 FLAGS	1,943.41	719.80	50.98	0.00	2,612.23
428 ENVIRONMENTAL	400.00	0.00	0.00	-400.00	0.00
429 AMNESTY INTERNATIONAL	57.64	0.00	0.00	0.00	57.64
430 CHORAL**	1,204.55	397.85	188.48	0.00	1,413.92
431 ORCHESTRA**	1,491.25	10.50	8.29	0.00	1,493.46
432 STUDENT COUNCIL	10,774.69	30.00	256.75	0.00	10,547.94
433 JCB CONTINGENCY FUND	2,000.00	0.00	0.00	0.00	2,000.00
434 JUNIOR CLASS	8,257.83	0.00	86.71	0.00	8,171.12
435 SENIOR CLASS	1,931.87	0.00	27.92	0.00	1,903.95
436 UNITI	224.31	0.00	0.00	-124.31	100.00
437 NATIONAL HONOR SOCIETY**	5,243.69	0.00	1,193.21	0.00	4,050.48
438 MUSTANGS MAKING A DIFFERENCE	0.00	0.00	0.00	0.00	0.00
441 NOT IN USE 10/03	0.00	0.00	0.00	0.00	0.00
445 NOT IN USE 3/04	0.00	0.00	0.00	0.00	0.00
450 INTRAMURALS**	669.45	0.00	0.00	0.00	669.45
456 BOYS GOLF F/R	821.47	0.00	0.00	0.00	821.47
458 NOT IN USE 8/03	0.00	0.00	0.00	0.00	0.00
459 BOYS BASKETBALL CAMP	2,294.23	0.00	0.00	0.00	2,294.23
460 MN/RITZ BB BOOSTER	708.97	0.00	0.00	0.00	708.97
466 WRESTLING FUNDRAISER	693.50	1,110.00	33.16	0.00	1,770.34
470 MN/BAHE BB BOOSTERS	0.29	0.00	0.00	0.00	0.29
477 MILLARD BASKETBALL/OC	5.89	0.00	0.00	0.00	5.89
480 BAND TRIP/FR	4,792.80	11,213.75	616.00	0.00	15,390.55

# Current Cash Balance Report

ALL Data

Arranged by:

Date: 08/01/2005 thru 08/31/2005

Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
500 NFL ACCOUNT	3,274.18	122.00	375.04	0.00	3,021.14
505 FROEMMING/MEMORIAL	184.68	0.00	0.00	0.00	184.68
510 HANDICAP SWIM	250.00	0.00	0.00	0.00	250.00
515 JAPANESE CLUB	-3.65	0.00	0.00	0.00	-3.65
520 GIRLS BASKETBALL CAMP	2,861.81	0.00	0.00	0.00	2,861.81
525 MN GIRLS JV BASKETBALL LEAGUE	519.61	0.00	76.41	0.00	443.20
526 DISASTER RELIEF	0.00	0.00	0.00	0.00	0.00
600 GIRLS SOCCER CAMP	90.00	0.00	0.00	0.00	90.00
<b>D CLUBS AND ORGANIZATIONS Totals:</b>	<b>91,665.03</b>	<b>21,567.25</b>	<b>31,946.22</b>	<b>-721.52</b>	<b>80,564.54</b>
<b>E ADMIN CUSTODIAL ACCOUNTS</b>					
601 COURTESY	-323.89	57.09	71.00	0.00	-337.80
602 CAREER DEVELOPMENT	2,718.54	0.00	0.00	0.00	2,718.54
603 PARKING STICKERS	30,563.91	25,800.00	224.39	0.00	56,139.52
604 PARKING FINES	0.00	0.00	0.00	0.00	0.00
605 FIELDTRIPS**	-439.01	0.00	0.00	439.01	0.00
606 AFTER PROM	0.00	0.00	0.00	0.00	0.00
607 ART	1,421.81	450.00	0.00	0.00	1,871.81
608 GYM FEES	12,937.83	14.00	0.00	0.00	12,951.83
609 ART/SCHIMENTI	259.50	51.00	0.00	0.00	310.50
610 BOOK FINES & OTHER UNPAID OBLIGATIONS	14,400.59	3,465.38	3,395.05	0.00	14,470.92
611 INDUSTRIAL TECH	2,464.90	8.00	0.00	0.00	2,472.90
612 STAFF LOUNGE	2,942.69	0.00	0.00	0.00	2,942.69
613 LIBRARY	367.30	335.81	42.24	0.00	660.87
616 TRANSCRIPT FEES	3,411.91	2,390.00	80.36	0.00	5,721.55
617 POOL	7,733.06	0.00	0.00	0.00	7,733.06
618 EUROPEAN BOOKS	170.16	0.00	0.00	0.00	170.16
619 AP FRENCH WORKBOOKS	14.00	0.00	0.00	0.00	14.00
620 NOT IN USE 9/1/04	0.00	0.00	0.00	0.00	0.00
621 PE FIELDTRIPS	22.51	0.00	0.00	0.00	22.51
623 AP LATIN	0.00	0.00	0.00	0.00	0.00
624 AP SPANISH	137.01	0.00	0.00	0.00	137.01
625 AP EXAMS**	1,822.78	18,116.00	15,461.00	0.00	4,477.78
626 NOT IN USE 9/1/04	0.00	0.00	0.00	0.00	0.00
627 NOT IN USE 9/1/04	0.00	0.00	0.00	0.00	0.00
628 ENGLISH/MISCELLANEOUS	112.00	0.00	0.00	0.00	112.00
629 IB **	-13,637.00	14,005.00	0.00	0.00	368.00
670 MARQUEE	391.98	0.00	0.00	0.00	391.98
675 SALBERG FIELDTRIPS	-108.93	0.00	0.00	0.00	-108.93
680 OTT FIELDTRIPS	-103.56	0.00	0.00	0.00	-103.56
<b>E ADMIN CUSTODIAL ACCOUNTS Totals:</b>	<b>67,280.09</b>	<b>64,692.28</b>	<b>19,274.04</b>	<b>439.01</b>	<b>113,137.34</b>
<b>F ACADEMIC CUSTODIAL ACCOUNTS</b>					
300 DEBATE	-1,586.54	50.00	0.00	0.00	-1,536.54
321 DRAMA	2,295.91	0.00	0.00	0.00	2,295.91
622 SPEECH	4,792.66	34.00	0.00	0.00	4,826.66
701 NOT IN USE	0.00	0.00	0.00	0.00	0.00
750 FCS	552.31	0.00	0.00	0.00	552.31
755 SENIOR CLASS ACTIVITIES	129.86	8,610.00	0.00	0.00	8,739.86
760 NOT IN USE	0.00	0.00	0.00	0.00	0.00
770 ADVERTISING	6,745.04	1,000.00	0.00	0.00	7,745.04
<b>F ACADEMIC CUSTODIAL ACCOUNTS Totals:</b>	<b>12,929.24</b>	<b>9,694.00</b>	<b>0.00</b>	<b>0.00</b>	<b>22,623.24</b>

# Current Cash Balance Report

ALL Data

Date: 08/01/2005 thru 08/31/2005

Arranged by:  
Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
<b>G DISTRICT CUSTODIAL ACCOUNTS</b>					
801 NOT IN USE 4/03	0.00	0.00	0.00	0.00	0.00
803 SUMMER SCHOOL	0.00	0.00	0.00	0.00	0.00
805 OTHER	56.62	68.35	0.00	0.00	124.97
827 PHYSICS	20.53	0.00	0.00	0.00	20.53
872 NOT IN USE 9/02	0.00	0.00	0.00	0.00	0.00
<b>G DISTRICT CUSTODIAL ACCOUNTS Totals:</b>	<b>77.15</b>	<b>68.35</b>	<b>0.00</b>	<b>0.00</b>	<b>145.50</b>
<b>S BANKING</b>					
999 STARTING CASH	-1,350.00	600.00	10,500.00	0.00	-11,250.00
<b>S BANKING Totals:</b>	<b>-1,350.00</b>	<b>600.00</b>	<b>10,500.00</b>	<b>0.00</b>	<b>-11,250.00</b>
<b>Z INVESTMENTS</b>					
900 CERTIFICATES OF DEPOSITS	-398,939.24	0.00	0.00	0.00	-398,939.24
905 MM EAGLE FUND	-19,761.35	0.00	24.45	0.00	-19,785.80
<b>Z INVESTMENTS Totals:</b>	<b>-418,700.59</b>	<b>0.00</b>	<b>24.45</b>	<b>0.00</b>	<b>-418,725.04</b>
<b>Report Totals:</b>	<b>170,156.18</b>	<b>224,456.03</b>	<b>161,499.01</b>	<b>0.00</b>	<b>233,113.20</b>

45,267.00+  
233,113.20+  
002  
278,380.20\*+

9/30/05 *Karla J. Neenan*  
10/3/05 *Rick Terkheiser*

# Current Cash Balance Report

ALL Data

Arranged by:

Date: 08/01/2005 thru 08/31/2005

Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
<b>A EXTRA CURRICULAR</b>					
1000 FIELDTRIPS	0.00	0.00	0.00	0.00	0.00
1002 PE FIELDTRIPS	0.00	0.00	0.00	0.00	0.00
1005 BAND TRIP	0.00	0.00	0.00	0.00	0.00
1010 DC TRIP	0.00	400.00	0.00	0.00	400.00
1012 HISTORY CLUB TRIP	0.00	0.00	0.00	0.00	0.00
1013 ORCHESTRA TRIP	0.00	0.00	0.00	0.00	0.00
1015 FIELDTRIP/OTT	0.00	0.00	0.00	0.00	0.00
1020 FIELDTRIP/SALBERG	0.00	0.00	0.00	0.00	0.00
2000 MUSIC ALLSTATE FEES	0.00	187.00	0.00	0.00	187.00
2005 CHEER/DANCE CAMP	0.00	0.00	0.00	0.00	0.00
2010 CHORAL TRIP	0.00	0.00	0.00	0.00	0.00
2015 NOT IN USE 04-05	0.00	0.00	0.00	0.00	0.00
2020 DECA	0.00	0.00	0.00	0.00	0.00
2025 FRENCH CLUB	0.00	0.00	0.00	0.00	0.00
2030 FCCLA	0.00	0.00	0.00	0.00	0.00
2035 DEBATE NATIONALS	0.00	0.00	0.00	0.00	0.00
2040 FORENSIC NATIONALS	0.00	0.00	0.00	0.00	0.00
2050 INTRAMURALS	0.00	0.00	0.00	0.00	0.00
2060 NATIONAL HONOR SOCIETY	0.00	0.00	0.00	0.00	0.00
2070 VICA	0.00	0.00	0.00	0.00	0.00
2307 GERMAN CLUB	0.00	0.00	0.00	0.00	0.00
3030 LATIN CLUB FEES	0.00	0.00	0.00	0.00	0.00
3050 SPANISH CLUB	0.00	0.00	0.00	0.00	0.00
4080 THESPIAN/DRAMA CLUB	0.00	0.00	0.00	0.00	0.00
4230 SUBS FOR FIELDTRIPS	0.00	0.00	0.00	0.00	0.00
5000 ATHLETIC SPORT FEE	0.00	40,585.00	0.00	0.00	40,585.00
5001 NFL NATIONALS	0.00	0.00	0.00	0.00	0.00
5150 JAPANESE	0.00	0.00	0.00	0.00	0.00
5230 ONE ACT PLAY	0.00	220.00	0.00	0.00	220.00
5235 DEBATE PARTICIPATION	0.00	700.00	0.00	0.00	700.00
5240 FORENSIC PARTICIPATION	0.00	1,900.00	0.00	0.00	1,900.00
5250 NOT IN USE 04-05	0.00	0.00	0.00	0.00	0.00
5260 CHORAL PARTICIPATION	0.00	1,275.00	0.00	0.00	1,275.00
<b>A EXTRA CURRICULAR Totals:</b>	<u>0.00</u>	<u>45,267.00</u>	<u>0.00</u>	<u>0.00</u>	<u>45,267.00</u>
<b>B POST SECONDARY EDUCATION</b>					
6625 AP EXAM FEES	18,116.00	0.00	18,116.00	0.00	0.00
6629 IB EXAM FEES	14,005.00	0.00	14,005.00	0.00	0.00
<b>B POST SECONDARY EDUCATION Totals:</b>	<u>32,121.00</u>	<u>0.00</u>	<u>32,121.00</u>	<u>0.00</u>	<u>0.00</u>
<b>Report Totals:</b>	<u>32,121.00</u>	<u>45,267.00</u>	<u>32,121.00</u>	<u>0.00</u>	<u>45,267.00</u>

0.\*

233,113.20+

45,267.00+

002

278,380.20\*+

*9/30/05*  
*10/3/05*

*Richard J. Neumann*  
*Rick Steubensee*

# Current Cash Balance Report

Date: 08/01/2005 thru 08/31/2005

Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
<b>A GENERAL ACCOUNT EXPENSES</b>					
103 Candy & Pop Refund	0.00	0.00	0.00	0.00	0.00
109 Public Relations	0.00	0.00	0.00	0.00	0.00
115 General Supplies (Internal)	0.00	0.00	0.00	-32.13	-32.13
117 Damage and Loss Property	0.00	0.00	0.00	0.00	0.00
120 Extracurr Transportation	0.00	0.00	0.00	0.00	0.00
121 Athletic Transportation	0.00	0.00	0.00	0.00	0.00
140 Technology	0.00	0.00	0.00	0.00	0.00
141 Curriculum Support	0.00	0.00	0.00	0.00	0.00
142 Equipment Replacement	0.00	0.00	0.00	0.00	0.00
143 Building Maintenance	0.00	0.00	0.00	0.00	0.00
144 Pride Time	0.00	0.00	0.00	0.00	0.00
145 Community Counselor Support	0.00	0.00	0.00	0.00	0.00
146 Academic Awards	139.68	0.00	0.00	0.00	139.68
147 Activity Support/Projects	0.00	0.00	0.00	0.00	0.00
148 Special Projects	0.00	0.00	0.00	0.00	0.00
149 Discretionary Spending	0.00	0.00	0.00	0.00	0.00
150 Convention	0.00	0.00	0.00	0.00	0.00
151 Personnel Support	0.00	0.00	523.51	0.00	-523.51
154 National Competition	0.00	0.00	0.00	0.00	0.00
160 Replacement Account	0.00	0.00	0.00	0.00	0.00
162 Activity/Sped	0.00	0.00	0.00	0.00	0.00
166 Statagic Plan (Wellness)	282.35	1,020.00	195.62	0.00	1,106.73
199 Miscellaneous Bank Charges	0.00	0.00	0.00	0.00	0.00
<b>A GENERAL ACCOUNT EXPENSES Totals:</b>	<b>422.03</b>	<b>1,020.00</b>	<b>719.13</b>	<b>-32.13</b>	<b>690.77</b>
<b>B GENERAL ACCOUNT REVENUE</b>					
100 Vending Machines-Coca-Cola	-0.64	0.00	0.00	0.00	-0.64
101 Vending Machines-Candy	0.00	0.00	0.00	0.00	0.00
102 Bank Charge Revenue	0.00	0.00	0.00	0.00	0.00
104 Staff Coke Fund	-243.99	0.00	0.00	0.00	-243.99
105 Sanitary Machines	0.00	0.00	0.00	0.00	0.00
110 Replacement Fund	0.00	0.00	0.00	0.00	0.00
152 Other Revenue	0.00	2,548.15	0.00	0.00	2,548.15
153 Graduation Revenue	0.00	0.00	0.00	0.00	0.00
155 PAYBAC Partners	876.69	0.00	0.00	0.00	876.69
156 Scholarships	0.00	0.00	0.00	0.00	0.00
158 Capital Outlay	26,053.32	0.00	7,923.47	0.00	18,129.85
159 Patriot Pride	0.00	0.00	0.00	0.00	0.00
180 Building Revenue	0.00	0.00	0.00	0.00	0.00
185 C Store Revenue (Convenience store)	0.00	0.00	0.00	0.00	0.00
189 American Flag Donations	0.00	0.00	0.00	0.00	0.00
901 Interest on Bus MM	75.00	75.06	0.00	0.00	150.06
902 Interest on Business Checking	0.00	0.00	0.00	0.00	0.00
911 Interest on CD	0.00	0.00	0.00	0.00	0.00
<b>B GENERAL ACCOUNT REVENUE Totals:</b>	<b>26,760.38</b>	<b>2,623.21</b>	<b>7,923.47</b>	<b>0.00</b>	<b>21,460.12</b>
<b>C ATHLETICS</b>					
201 Concessions	0.00	73.00	0.00	0.00	73.00
202 Athletics	0.00	1,625.00	1,125.00	0.00	500.00
204 Athletic Clothing	0.00	0.00	0.00	0.00	0.00
205 Letter Jackets	0.00	160.00	0.00	0.00	160.00
206 Athletic Tickets	0.00	13,300.00	0.00	0.00	13,300.00
207 Participation Fee	0.00	0.00	0.00	0.00	0.00

# Current Cash Balance Report

ALL Data

Arranged by: 90

Date: 08/01/2005 thru 08/31/2005

Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
210 Athletic Capital Outlay	155,742.08	0.00	0.00	0.00	155,742.08
211 Activities	0.00	0.00	0.00	0.00	0.00
212 Athletic Fundraisers	0.00	0.00	0.00	0.00	0.00
213 Summer Clinics	17,155.00	260.00	0.00	-17,415.00	0.00
214 Little Dribblers	0.00	0.00	0.00	0.00	0.00
220 Football	0.00	0.00	210.00	0.00	-210.00
221 Volleyball	0.00	0.00	160.00	0.00	-160.00
222 Softball	0.00	274.00	75.00	0.00	199.00
223 Tennis (Boys)	0.00	0.00	105.00	0.00	-105.00
224 Tennis (Girls)	0.00	0.00	0.00	0.00	0.00
225 Golf (Boys)	0.00	0.00	0.00	0.00	0.00
226 Golf (Girls)	0.00	0.00	95.00	0.00	-95.00
227 Wrestling	0.00	0.00	0.00	0.00	0.00
228 Soccer (Boys)	0.00	0.00	0.00	0.00	0.00
229 Soccer (Girls)	0.00	0.00	0.00	0.00	0.00
230 Baseball	0.00	0.00	0.00	0.00	0.00
231 Cross Country (B&G)	0.00	0.00	100.00	0.00	-100.00
232 Basketball (B&G)	0.00	0.00	0.00	0.00	0.00
233 Track (B&G)	0.00	325.85	0.00	0.00	325.85
234 Swimming (B&G)	0.00	0.00	0.00	0.00	0.00
240 Athletic Training	0.00	0.00	0.00	0.00	0.00
250 Athletic Transfers	0.00	0.00	0.00	0.00	0.00
280 Golf Tournament	0.00	0.00	0.00	0.00	0.00
915 Interest-Athletic Activity MM	75.00	75.05	0.00	0.00	150.05
2200 Summer Football	1,796.85	0.00	0.00	3,095.00	4,891.85
2221 Summer Volleyball	-102.00	0.00	25.00	5,870.00	5,743.00
2222 Summer Softball	1,146.60	0.00	824.45	1,590.00	1,912.15
2228 Summer Boys Soccer	43.87	0.00	0.00	0.00	43.87
2229 Summer Girls Soccer	196.98	0.00	0.00	0.00	196.98
2230 Summer Baseball	0.00	0.00	0.00	0.00	0.00
2231 Summer Girls Basketball	3,668.75	0.00	1,140.00	1,920.00	4,448.75
2232 Summer Boys Basketball	-2,081.55	0.00	298.88	4,940.00	2,559.57
<b>C ATHLETICS Totals:</b>	<b>177,641.58</b>	<b>16,092.90</b>	<b>4,158.33</b>	<b>0.00</b>	<b>189,576.15</b>
<b>D ORGANIZATIONS AND CLUBS</b>					
301 DECA	643.63	175.00	167.11	0.00	651.52
302 French Club	3,256.25	0.00	0.00	0.00	3,256.25
305 Spanish Club	161.50	0.00	0.00	0.00	161.50
307 German Club	2,513.82	0.00	0.00	0.00	2,513.82
310 National Forensics League	0.00	150.00	0.00	0.00	150.00
311 Environmental Club	380.56	0.00	0.00	0.00	380.56
312 Forensics Club	84.96	300.00	0.00	0.00	384.96
314 Newspaper	10,823.80	0.00	134.00	0.00	10,689.80
315 Debate Club	555.91	0.00	0.00	0.00	555.91
316 Art Club	155.66	0.00	0.00	0.00	155.66
317 Play Production	11,944.29	3,366.16	3,226.81	-9,928.14	2,155.50
318 Thespians	-1,561.00	0.00	0.00	1,561.00	0.00
319 Athletic Trainers	1,270.30	0.00	0.00	0.00	1,270.30
385 Culinary Competition	143.23	0.00	0.00	0.00	143.23
395 Fashion Merchandising	5.08	0.00	0.00	0.00	5.08
399 Auditorium Manager	-8,367.14	0.00	0.00	8,367.14	0.00
409 Band Dept Trips	0.00	0.00	0.00	0.00	0.00
410 Band	11,950.44	2,263.00	0.00	0.00	14,213.44

ALL Data

**Current Cash Balance Report**

Arranged by:

Date: 08/01/2005 thru 08/31/2005

Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
411 Choir	6,285.48	195.00	419.00	0.00	6,061.48
412 Orchestra	432.98	0.00	0.00	0.00	432.98
413 Entertainment 2000	0.00	0.00	0.00	0.00	0.00
414 Band Fundraising	0.00	0.00	0.00	0.00	0.00
415 Choir Fundraising	11,426.58	0.00	0.00	0.00	11,426.58
416 Orchestra Fundraising	142.28	0.00	0.00	0.00	142.28
417 Music Trip (NY)	0.00	0.00	0.00	0.00	0.00
481 Senior Class	559.17	0.00	0.00	0.00	559.17
482 Junior Class	3,511.73	0.00	0.00	0.00	3,511.73
484 Post Prom Security	0.00	0.00	0.00	0.00	0.00
499 VICA-Skills USA	861.81	0.00	71.83	0.00	789.98
500 STARS	0.00	0.00	0.00	0.00	0.00
501 Student Council	4,687.04	433.90	1,220.18	0.00	3,900.76
502 National Honor Society	6,476.22	0.00	0.00	-30.00	6,446.22
503 Drama Club	404.37	0.00	0.00	0.00	404.37
504 Literary Magazine	528.61	0.00	0.00	0.00	528.61
505 GoMadd	336.92	0.00	0.00	0.00	336.92
506 Chess Club	287.84	0.00	0.00	0.00	287.84
515 Dance Team	78.80	972.75	0.00	0.00	1,051.55
516 Cheerleading-Varsity 2004-05	258.23	0.00	0.00	0.00	258.23
517 Cheerleading-JV 2004-05	12.20	0.00	0.00	0.00	12.20
518 Cheerleading-Freshman 2004-05	53.59	0.00	0.00	0.00	53.59
519 Cheerleading Uniforms/Summer Camp	25,654.31	1,010.45	231.00	0.00	26,433.76
523 Yearbooks 01-02	3,534.57	0.00	0.00	0.00	3,534.57
525 Prior Yrs Yearbook	0.00	0.00	0.00	0.00	0.00
526 Yearbook 04-05	4,045.89	3,140.00	0.00	0.00	7,185.89
527 Yearbook 05-06	0.00	43,728.00	0.00	0.00	43,728.00
555 FCCLA	109.15	0.00	0.00	0.00	109.15
556 Future Educators of America	0.00	0.00	0.00	0.00	0.00
560 Patriot Post	11,363.13	12,557.62	5,828.06	0.00	18,092.69
590 Diversity Club	0.00	0.00	0.00	0.00	0.00
<b>D ORGANIZATIONS AND CLUBS Totals:</b>	<b>115,012.19</b>	<b>68,291.88</b>	<b>11,297.99</b>	<b>-30.00</b>	<b>171,976.08</b>
<b>E ADMINISTRATIVE CUSTODIAL</b>					
599 Intramurals	11.10	0.00	0.00	0.00	11.10
601 Staff Courtesy Fund	64.00	1,722.50	76.50	0.00	1,710.00
602 Parking	0.00	16,925.00	15.95	30.00	16,939.05
603 Field Trips	0.00	0.00	0.00	0.00	0.00
604 Physical Education Fund	0.00	0.00	0.00	0.00	0.00
605 Pool Maintenance	5,314.53	600.00	0.00	0.00	5,914.53
606 Art Fees	0.12	0.00	0.00	0.00	0.12
607 Book Fines	12,284.11	2,224.44	792.75	0.00	13,715.80
610 Information Center	80.92	0.00	0.00	0.00	80.92
611 Advanced Placement	-4,203.00	5,740.00	0.00	0.00	1,537.00
614 Transcript and Test Fees	2,595.56	0.00	223.60	0.00	2,371.96
616 Clearing Account	0.00	97.00	82.00	0.00	15.00
617 Shop Fees	0.00	0.00	0.00	0.00	0.00
618 Musical Production	0.00	0.00	0.00	0.00	0.00
621 Graphics Tech	5.00	0.00	0.00	0.00	5.00
622 Construction Tech	2,100.59	0.00	0.00	0.00	2,100.59
623 Manufacturing Tech	313.44	0.00	0.00	0.00	313.44
624 Foundation Tech	164.82	0.00	0.00	0.00	164.82
625 Science Replacements	0.00	0.00	0.00	0.00	0.00

# Current Cash Balance Report

Date: 08/01/2005 thru 08/31/2005

Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
627 English Replacements	0.00	0.00	0.00	0.00	0.00
628 Athletic Trainers Class	0.25	0.00	0.00	0.00	0.25
630 Social Studies Texts	2,768.33	0.00	0.00	0.00	2,768.33
632 Lock Replacement	201.38	25.00	0.00	0.00	226.38
635 Library Book Fines	183.94	315.36	16.00	0.00	483.30
636 Freshman Transition Day	150.00	1,250.00	0.00	0.00	1,400.00
640 Student ID Card Fee	0.00	30.00	0.00	0.00	30.00
642 Parenting Support	0.00	0.00	0.00	0.00	0.00
645 Family Consumer Science	13.71	0.00	0.00	0.00	13.71
648 MOBA Playhouse	1,308.00	0.00	0.00	0.00	1,308.00
650 Fast Forward	0.00	0.00	0.00	0.00	0.00
656 Technology Magnet	7.64	0.00	0.00	0.00	7.64
658 Display Cases	0.00	0.00	0.00	0.00	0.00
660 PAEMST-Science National Award	594.97	0.00	60.00	0.00	534.97
680 New Frontier (Grants/Donations)	12.03	0.00	0.00	0.00	12.03
681 New Frontier Chuck Wagon	2.71	0.00	0.00	0.00	2.71
682 New Frontier Activity	0.00	0.00	0.00	0.00	0.00
683 Graduation Expense	0.00	0.00	0.00	0.00	0.00
684 Post-Prom	0.00	0.00	0.00	0.00	0.00
685 Alumni	0.00	0.00	0.00	0.00	0.00
686 Contributions/Gifts	1,096.71	0.00	334.22	0.00	762.49
687 Next Frontier	0.00	0.00	0.00	0.00	0.00
688 New Addition	0.00	0.00	0.00	0.00	0.00
699 Parking Security Camera	0.00	0.00	0.00	0.00	0.00
<b>E ADMINISTRATIVE CUSTODIAL Totals:</b>	<b>25,070.86</b>	<b>28,929.30</b>	<b>1,601.02</b>	<b>30.00</b>	<b>52,429.14</b>
<b>F DISTRICT CUSTODIAL</b>					
825 Other District Custodial	0.00	0.00	0.00	0.00	0.00
<b>F DISTRICT CUSTODIAL Totals:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>G INACTIVE ACCOUNTS</b>					
0 No Name acct	0.00	0.00	0.00	0.00	0.00
104 Candy Machine Refund	0.00	0.00	0.00	0.00	0.00
153 MetroCommunity College Rebate	0.00	0.00	0.00	0.00	0.00
157 Jostens	0.00	0.00	0.00	0.00	0.00
175 Mascot Fund	0.00	0.00	0.00	0.00	0.00
203 Cookie Fundraiser	0.00	0.00	0.00	0.00	0.00
208 Summer Camp Clinics	0.00	0.00	0.00	0.00	0.00
209 Summer Camps 2001	0.00	0.00	0.00	0.00	0.00
215 Athletic Bank Charges	0.00	0.00	0.00	0.00	0.00
216 Athletic Booster Club	0.00	0.00	0.00	0.00	0.00
218 Candy Revenue	0.00	0.00	0.00	0.00	0.00
235 Gymnastics (B&G)	0.00	0.00	0.00	0.00	0.00
299 Ath Checking Bank Charges	0.00	0.00	0.00	0.00	0.00
400 (D) Music	0.00	0.00	0.00	0.00	0.00
401 (D) Cheerleading - Varsity	0.00	0.00	0.00	0.00	0.00
402 (D) Cheerleading - Jr Varsity	0.00	0.00	0.00	0.00	0.00
403 (D) Cheerleading - Freshman	0.00	0.00	0.00	0.00	0.00
404 Cheerleading - Wrestling	0.00	0.00	0.00	0.00	0.00
405 (D) Dance Team	0.00	0.00	0.00	0.00	0.00
508 Yearbook 1996-97	0.00	0.00	0.00	0.00	0.00
509 Yearbook 1997-98	0.00	0.00	0.00	0.00	0.00
510 Yearbook 1998-99	0.00	0.00	0.00	0.00	0.00
511 Cheerleading - Varsity	0.00	0.00	0.00	0.00	0.00



# Current Cash Balance Report

Date: 08/01/2005 thru 08/31/2005

Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
512 Cheerleading - Junior Varsity	0.00	0.00	0.00	0.00	0.00
513 Cheerleading - Freshman	0.00	0.00	0.00	0.00	0.00
521 Yearbook 1999-00	0.00	0.00	0.00	0.00	0.00
522 Yearbook 2000-01	0.00	0.00	0.00	0.00	0.00
524 Yearbook 02-03	4,116.57	0.00	0.00	0.00	4,116.57
561 Patriot Post Start Up	0.00	0.00	0.00	0.00	0.00
600 Intramurals Fundraising	0.00	0.00	0.00	0.00	0.00
608 Foreign Language 1996-97	0.00	0.00	0.00	0.00	0.00
609 Foreign Language 1997-98	0.00	0.00	0.00	0.00	0.00
612 Textbook Replacement	0.00	0.00	0.00	0.00	0.00
613 Technology Consumable	0.00	0.00	0.00	0.00	0.00
615 Close-Up	0.00	0.00	0.00	0.00	0.00
619 Portfolios	0.00	0.00	0.00	0.00	0.00
620 Dual Enrollment	0.00	0.00	0.00	0.00	0.00
626 Social Studies Texts 1997-98	0.00	0.00	0.00	0.00	0.00
629 Book Club	0.00	0.00	0.00	0.00	0.00
631 Weight Room Maintenance	0.00	0.00	0.00	0.00	0.00
633 Locker Room Capital Outlay	0.00	0.00	0.00	0.00	0.00
638 ESL Grant	0.00	0.00	0.00	0.00	0.00
655 MSAAS	0.00	0.00	0.00	0.00	0.00
657 I.T. Summer Camp	0.00	0.00	0.00	0.00	0.00
709 Forensics Reimbursement	0.00	0.00	0.00	0.00	0.00
720 Other District Reimbursements	0.00	0.00	0.00	0.00	0.00
801 Drivers Education	0.00	0.00	0.00	0.00	0.00
905 Interest on Checking	0.00	0.00	0.00	0.00	0.00
910 Certificate of Deposit	0.00	0.00	0.00	0.00	0.00
912 Athletic Certificate Deposit	0.00	0.00	0.00	0.00	0.00
913 Interest-Athletic Activity CD	0.00	0.00	0.00	0.00	0.00
916 Athletic Certificate Deposit #2	0.00	0.00	0.00	0.00	0.00
917 Interest on Athletic Checking	0.00	0.00	0.00	0.00	0.00
<b>G INACTIVE ACCOUNTS Totals:</b>	<b>4,116.57</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>4,116.57</b>
<b>S Banking</b>					
999 Starting Cash	0.00	400.00	1,300.00	0.00	-900.00
<b>S Banking Totals:</b>	<b>0.00</b>	<b>400.00</b>	<b>1,300.00</b>	<b>0.00</b>	<b>-900.00</b>
<b>Z INVESTMENTS</b>					
900 Preferred Bus Money Market	-103,934.30	0.00	75.06	0.00	-104,009.36
914 Athletic Bus Money Market	-103,927.44	0.00	75.05	0.00	-104,002.49
<b>Z INVESTMENTS Totals:</b>	<b>-207,861.74</b>	<b>0.00</b>	<b>150.11</b>	<b>0.00</b>	<b>-208,011.85</b>
<b>Report Totals:</b>	<b>141,161.87</b>	<b>117,357.29</b>	<b>27,150.05</b>	<b>-32.13</b>	<b>231,336.98</b>

# Current Cash Balance Report

Date: 08/01/2005 thru 08/31/2005

Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
<b>A Extracurricular Activities</b>					
1000 Field Trips	0.00	104.00	0.00	0.00	104.00
2000 Band Cleaning Fee	0.00	0.00	0.00	0.00	0.00
2005 Choir Cleaning Fee	0.00	0.00	0.00	0.00	0.00
2301 DECA	0.00	0.00	0.00	0.00	0.00
2302 French Club	0.00	0.00	0.00	0.00	0.00
2305 Spanish Club	0.00	0.00	0.00	0.00	0.00
2307 German Club	0.00	0.00	0.00	0.00	0.00
2310 National Forensics League	0.00	0.00	0.00	0.00	0.00
2312 Forensics	0.00	0.00	0.00	0.00	0.00
2315 Debate Membership	0.00	0.00	0.00	0.00	0.00
2317 Play Fees	464.00	0.00	0.00	0.00	464.00
2318 Thespian club	0.00	0.00	0.00	0.00	0.00
2395 Fashion Merchandising	0.00	0.00	0.00	0.00	0.00
2409 Band Trip	0.00	0.00	0.00	0.00	0.00
2411 Choir Trip	0.00	0.00	0.00	0.00	0.00
2412 Orchestra Trip	0.00	0.00	0.00	0.00	0.00
2499 VICA Trip	0.00	0.00	0.00	0.00	0.00
2502 National Honors Society	0.00	0.00	0.00	0.00	0.00
2503 Drama Membership	1,625.00	0.00	0.00	0.00	1,625.00
2515 Dance Camp	0.00	0.00	0.00	0.00	0.00
2516 Varsity Cheerleading Camp	0.00	0.00	0.00	0.00	0.00
2517 JV Cheerleading Camp	0.00	0.00	0.00	0.00	0.00
2518 Fr Cheerleading Camp	0.00	0.00	0.00	0.00	0.00
2555 FCCLA	0.00	0.00	0.00	0.00	0.00
2556 FEA	0.00	0.00	0.00	0.00	0.00
2560 Patriot Post Trip	0.00	0.00	0.00	0.00	0.00
2599 Intramurals	0.00	0.00	0.00	0.00	0.00
3000 Summer Athletic Camps	0.00	0.00	0.00	0.00	0.00
4000 Advanced Placement Tests	0.00	0.00	0.00	0.00	0.00
4050 Peru Early Entry	0.00	0.00	0.00	0.00	0.00
5000 Sport Participating Fee	715.00	25,920.00	0.00	0.00	26,635.00
5020 Band Participating Fee	0.00	0.00	0.00	0.00	0.00
5030 Chorus Participating Fee	0.00	0.00	0.00	0.00	0.00
5040 Debate Participating Fee	0.00	0.00	0.00	0.00	0.00
5060 Show Choir Participating Fee	0.00	0.00	0.00	0.00	0.00
<b>A Extracurricular Activities Totals:</b>	<b>2,804.00</b>	<b>26,024.00</b>	<b>0.00</b>	<b>0.00</b>	<b>28,828.00</b>
<b>B Post Secondary Education</b>					
7010 AP Exam Fees	0.00	0.00	0.00	0.00	0.00
7015 I B	0.00	0.00	0.00	0.00	0.00
<b>B Post Secondary Education Totals:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>G Inactive</b>					
5050 Forensics Participating Fee	0.00	0.00	0.00	0.00	0.00
<b>G Inactive Totals:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Report Totals:</b>	<b>2,804.00</b>	<b>26,024.00</b>	<b>0.00</b>	<b>0.00</b>	<b>28,828.00</b>

ALL Data

**Current Cash Balance Report**

Arranged by:

Date: 08/01/2005 thru 08/31/2005

Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
<b>A ADMINISTRATIVE</b>					
100 GENERAL ACTIVITY FUND	-375.34	0.00	1,156.10	2,419.90	888.46
105 PRINCIPALS ADMIN	7,136.43	2,562.00	562.45	-1,879.71	7,256.27
110 BUILDING MAINTENANCE	1,825.98	0.00	592.87	0.00	1,233.11
120 AP EXAMS	5,150.96	8,638.00	7,103.00	0.00	6,685.96
122 BIKE FOR BEN	962.00	0.00	0.00	0.00	962.00
125 ADMIN SPECIAL PROJECTS	-6,591.71	0.00	0.00	6,591.71	0.00
130 COURTESY FUND	-379.56	235.00	161.61	0.00	-306.17
135 DONATIONS - SR CLASS	4,201.70	0.00	0.00	0.00	4,201.70
138 ELECTRONIC MSG BOARD	0.00	0.00	0.00	0.00	0.00
142 GIFTED	1,577.01	0.00	94.98	0.00	1,482.03
145 GUIDANCE	1,751.68	2,339.00	1,650.79	200.00	2,639.89
150 INFORMATION CENTER	155.86	0.00	57.18	0.00	98.68
152 NOT IN USE	0.00	0.00	0.00	0.00	0.00
155 NOT IN USE	0.00	0.00	0.00	0.00	0.00
157 LETTER JACKETS	966.71	40.00	0.00	0.00	1,006.71
160 PARKING	8,698.24	17,890.00	728.58	-3,102.00	22,757.66
165 STAFF WELLNESS	197.50	0.00	0.00	0.00	197.50
170 STAFF CLOTHING	0.00	0.00	0.00	0.00	0.00
172 STAFF VENDING	-1,348.95	0.00	0.00	0.00	-1,348.95
174 TECHNOLOGY REBATES	1,367.00	0.00	0.00	0.00	1,367.00
180 VISITATION	191.40	0.00	0.00	0.00	191.40
181 VENDING - CAT'S DEN	8,168.16	0.00	0.00	-5,852.00	2,316.16
182 VENDING-COKE/FOOD SERVICE	36,118.62	0.00	0.00	-25,324.45	10,794.17
183 VENDING - DAHL	234.07	0.00	234.07	0.00	0.00
184 VENDING - GUMBALL	500.00	0.00	0.00	0.00	500.00
189 WATER FUND	0.00	0.00	0.00	0.00	0.00
<b>A ADMINISTRATIVE Totals:</b>	<b>70,507.76</b>	<b>31,704.00</b>	<b>12,341.63</b>	<b>-26,946.55</b>	<b>62,923.58</b>
<b>B ATHLETIC ADMIN</b>					
200 ATHLETIC ADMIN	83,249.04	20,660.00	1,372.29	-75,600.00	26,936.75
201 AD'S OFFICE	1,769.87	0.00	751.79	5,400.00	6,418.08
202 Athletic Event Admissions	2,191.54	0.00	0.00	0.00	2,191.54
203 ATHLETIC PROJECT FUND	3,174.88	0.00	163.53	17,200.00	20,211.35
205 ATHLETIC TRAINING	2,890.59	490.00	3,724.35	4,500.00	4,156.24
208 BASEBALL FUNDRAISING	1,470.49	0.00	0.00	0.00	1,470.49
210 BOYS BB FUNDRAISING	-319.40	225.00	496.40	0.00	-590.80
212 BOYS GOLF FUNDRAISING	4,152.15	1,100.00	0.00	0.00	5,252.15
214 BOYS SOCCER FUNDR	0.00	0.00	0.00	0.00	0.00
215 CROSS COUNTRY FUNDRAISING	326.75	0.00	0.00	0.00	326.75
217 COACHES CLINICS	-45.11	0.00	264.00	4,200.00	3,890.89
219 CONCESSIONS	12,306.12	0.00	1,266.99	-9,115.20	1,923.93
220 INTRAMURALS	1,116.64	0.00	0.00	0.00	1,116.64
222 FIT CNTR/EQUIPMENT	1,231.53	0.00	0.00	1,800.00	3,031.53
223 FIT CNTR/MAINTENANCE	233.84	0.00	0.00	1,800.00	2,033.84
225 FOOTBALL CAMPS	2,984.41	4,790.00	12,236.99	0.00	-4,462.58
226 FOOTBALL LIFT-A-THON	-17.60	0.00	0.00	0.00	-17.60
230 GIRLS BASKETBALL FR	2,210.45	0.00	-1,594.27	-1,610.00	2,194.72
233 GIRLS SOCCER FUNDR	3,574.37	827.04	0.00	0.00	4,401.41
240 SOCCER BLEACHERS	100.00	0.00	0.00	0.00	100.00
245 SOFTBALL FUND RAISING	4,684.16	120.00	541.62	0.00	4,262.54
250 ST TRAINERS (HOSA)	641.68	0.00	0.00	0.00	641.68
255 SPORTS MEDIA GUIDES	0.00	0.00	0.00	0.00	0.00

# Current Cash Balance Report

ALL Data

Arranged by:

Date: 08/01/2005 thru 08/31/2005

Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
258 TRACK FUNDRAISING	296.07	0.00	3,373.13	0.00	-3,077.06
260 POOL MAINTENANCE	9,791.65	442.00	4,342.31	0.00	5,891.34
265 VB FUNDRAISING	8,713.29	0.00	838.05	0.00	7,875.24
270 WRESTLING MAT FUND	988.50	0.00	0.00	0.00	988.50
271 WRESTLING FNDRSR VAR	3,108.98	0.00	174.50	0.00	2,934.48
272 WRESTLING FNDRSR JV	2,500.00	0.00	0.00	0.00	2,500.00
273 WRESTLING FNDRSR FR	-152.00	0.00	0.00	0.00	-152.00
275 WRESTLING SCHOLARSHIP	1,500.00	0.00	0.00	0.00	1,500.00
285 NSAA COMPETITIONS	-77.52	0.00	0.00	0.00	-77.52
290 METRO	0.00	0.00	0.00	0.00	0.00
295 TOURNAMENTS	6,991.65	0.00	0.00	-6,000.00	991.65
299 CORPORATE ADVERTISING	4,130.08	0.00	0.00	-4,000.00	130.08
<b>B ATHLETIC ADMIN Totals:</b>	<b>165,717.10</b>	<b>28,654.04</b>	<b>27,951.68</b>	<b>-61,425.20</b>	<b>104,994.26</b>
<b>C ACADEMIC COURSES</b>					
300 AP EUROPEAN TEXT	85.00	0.00	0.00	0.00	85.00
303 AP ECONOMICS TEXT	656.00	0.00	0.00	0.00	656.00
310 AP AMERICAN TEXTBOOKS	1,035.00	85.00	0.00	0.00	1,120.00
312 AP PSYCHOLOGY TEXT	1,048.47	0.00	0.00	0.00	1,048.47
320 ART CLASS FEES	1,511.93	50.00	0.00	0.00	1,561.93
325 NOT IN USE	0.00	0.00	0.00	0.00	0.00
330 BUSINESS	45.06	0.00	0.00	0.00	45.06
332 CHEMISTRY	0.00	0.00	0.00	0.00	0.00
335 NOT IN USE	0.00	0.00	0.00	0.00	0.00
338 FAMILY CONSUMER SCIENCE	-143.06	0.00	0.00	0.00	-143.06
340 MATH - general	62.22	0.00	0.00	0.00	62.22
345 MATH AP	26.00	0.00	0.00	0.00	26.00
355 PHYSICAL EDUCATION	-282.90	0.00	0.00	0.00	-282.90
360 PHYSICS	149.30	0.00	0.00	0.00	149.30
365 NOT I N USE	0.00	0.00	0.00	0.00	0.00
370 VOC DRAFTING	1,849.10	0.00	0.00	0.00	1,849.10
371 VOC ELECTRICITY BAKER	4,699.33	0.00	4,226.08	0.00	473.25
372 VOC ELECTRIC BOHLKEN	0.00	0.00	0.00	0.00	0.00
373 VOC FOUNDATIONS	0.90	0.00	0.00	0.00	0.90
374 VOC METALS	676.35	0.00	0.00	0.00	676.35
376 VOC WOODS	-864.48	0.00	32.90	0.00	-897.38
<b>C ACADEMIC COURSES Totals:</b>	<b>10,554.22</b>	<b>135.00</b>	<b>4,258.98</b>	<b>0.00</b>	<b>6,430.24</b>
<b>D CLUBS/ORGANIZATIONS</b>					
400 ART CLUB	96.00	0.00	0.00	0.00	96.00
401 AMNESTY INTERNATIONAL	0.00	0.00	0.00	0.00	0.00
402 BOOKSTORE (Scratchin Post)	762.81	2,460.00	3,093.20	0.00	129.61
403 CLASSICS CLUB	10.76	0.00	0.00	0.00	10.76
405 CULINARY COMPEITION-PRO START	152.51	0.00	0.00	0.00	152.51
407 DEBATE TEAM	407.95	0.00	0.00	6,000.00	6,407.95
410 DECA	-9,055.01	0.00	0.00	0.00	-9,055.01
411 DRAMA - INTL THESPIANS	971.30	0.00	0.00	0.00	971.30
412 DRAMA PRODUCTION	1,695.87	0.00	0.00	0.00	1,695.87
413 FCCLA FAMILY CARREER	6,809.73	0.00	0.00	0.00	6,809.73
414 FORENSICS TEAM	-7,381.11	0.00	0.00	11,381.11	4,000.00
415 FRENCH CLUB	110.54	0.00	0.00	0.00	110.54
416 FCCLA - DISTRICT 3	1,061.54	0.00	370.00	0.00	691.54
418 FUTURE EDUCATORS	2,685.17	0.00	0.00	0.00	2,685.17
420 GERMAN CLUB	445.28	0.00	0.00	0.00	445.28

# Current Cash Balance Report

ALL Data

Arranged by:

Date: 08/01/2005 thru 08/31/2005

Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
425 JUNIOR CLASS	8,764.47	0.00	0.00	0.00	8,764.47
430 LITERARY MAGAZINE	243.31	0.00	0.00	0.00	243.31
433 MATH CLUB	-80.10	0.00	0.00	80.10	0.00
435 M CLUB - CRAZIES	4,354.11	0.00	0.00	-384.80	3,969.31
440 MULTI CULTURAL CLUB	0.00	0.00	0.00	0.00	0.00
445 NATL HONOR SOCIETY	2,811.59	0.00	0.00	-200.00	2,611.59
450 NEWSPR (CAT'S EYE VIEW)	398.85	400.00	17.37	0.00	781.48
452 SCIENCE CLUB	85.02	0.00	0.00	0.00	85.02
455 SENIOR CLASS	841.44	0.00	0.00	0.00	841.44
460 SPANISH CLUB	2,178.46	0.00	0.00	0.00	2,178.46
465 SPED BUTTON FUND	190.81	0.00	0.00	0.00	190.81
470 STUDENT COUNCIL	267.37	1,792.40	1,392.13	3,352.00	4,019.64
471 STUCO WORKSHOPS	800.50	0.00	0.00	0.00	800.50
473 VOC ENGINEERING CLUB	3.28	0.00	0.00	0.00	3.28
475 V.I.C.A.	1,821.66	0.00	0.00	0.00	1,821.66
480 YEARBOOK (PROWLER)	17,932.83	54,265.00	19,538.27	0.00	52,659.56
485 YEARBOOK TRIP	-305.61	0.00	0.00	0.00	-305.61
490 ENVIRONMENTAL CLUB	2,493.10	0.00	0.00	0.00	2,493.10
495 YOUTH MAKING A DIFF	428.81	0.00	0.00	0.00	428.81
<b>D CLUBS/ORGANIZATIONS Totals:</b>	<b>42,003.24</b>	<b>58,917.40</b>	<b>24,410.97</b>	<b>20,228.41</b>	<b>96,738.08</b>
<b>E ATHLETIC TEAMS</b>					
500 BASEBALL CONTESTS	0.00	0.00	0.00	5,400.00	5,400.00
501 BASEBALL EQUIPMENT	214.94	0.00	0.00	0.00	214.94
505 BASKETBALL CON BOYS	0.00	0.00	0.00	0.00	0.00
506 BASKETBALL EQUIP - B	3,427.68	0.00	1,106.84	5,400.00	7,720.84
510 BASKETBALL CON GIRLS	0.00	0.00	442.50	-442.50	-885.00
511 BASKETBALL EQUIP G	2,525.81	0.00	0.00	5,842.50	8,368.31
515 CROSS COUNTRY CON	188.72	0.00	370.00	0.00	-181.28
516 CROSS COUNTRY EQUIP	848.40	0.00	0.00	2,100.00	2,948.40
520 FOOTBALL CONTESTS	0.00	0.00	100.00	0.00	-100.00
521 FOOTBALL EQUIPMENT	65.00	0.00	10,476.60	8,000.00	-2,411.60
525 GOLF CONTESTS - BOYS	0.00	0.00	0.00	0.00	0.00
526 GOLF EQUIPMENT - BOYS	155.74	0.00	0.00	1,800.00	1,955.74
530 GOLF CONTESTS - GIRLS	0.00	0.00	200.00	0.00	-200.00
531 GOLF EQUIPMENT - GIRLS	0.00	395.40	2,959.62	1,800.00	-764.22
535 NOT IN USE	0.00	0.00	0.00	0.00	0.00
536 NOT IN USE	0.00	0.00	0.00	0.00	0.00
550 SOCCER CONTST BOYS	0.00	0.00	0.00	0.00	0.00
551 SOCCER EQUIP BOYS	47.68	0.00	0.00	3,600.00	3,647.68
555 SOCCER CONTST GIRLS	138.00	0.00	0.00	0.00	138.00
556 SOCCER EQUIP GIRLS	197.87	0.00	0.00	3,600.00	3,797.87
560 SOFTBALL CONTESTS	0.00	0.00	75.00	0.00	-75.00
561 SOFTBALL EQUIPMENT	243.99	0.00	2,935.80	3,600.00	908.19
565 SWIM TEAM CONTESTS	2,917.04	0.00	0.00	0.00	2,917.04
566 SWIM TEAM EQUIPMENT	4,948.40	0.00	0.00	0.00	4,948.40
570 TENNIS CONTESTS - BOYS	1,775.01	0.00	100.00	0.00	1,675.01
571 TENNIS EQUIPMENT BOYS	643.51	0.00	61.08	1,800.00	2,382.43
573 TENNIS CONTESTS - GIRLS	903.12	0.00	0.00	0.00	903.12
574 TENNIS EQUIP GIRLS	21.95	0.00	0.00	1,800.00	1,821.95
575 TRACK CONTESTS - BOYS	607.01	0.00	0.00	0.00	607.01
576 TRACK EQUIPMENT - BOYS	2,680.02	0.00	1,310.98	3,600.00	4,969.04
580 TRACK CONTESTS - GIRLS	100.12	0.00	0.00	0.00	100.12

# Current Cash Balance Report

ALL Data

Arranged by:

Date: 08/01/2005 thru 08/31/2005

Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
581 TRACK EQUIP - GIRLS	2,513.34	0.00	1,310.97	3,600.00	4,802.37
585 VOLLEYBALL CONTESTS	0.00	0.00	250.00	0.00	-250.00
586 VOLLEYBALL EQUIPMENT	3,357.14	0.00	675.00	3,600.00	6,282.14
590 WRESTLING CONTESTS	0.00	0.00	0.00	0.00	0.00
591 WRESTLING EQUIPMENT	1,331.14	0.00	0.00	3,600.00	4,931.14
<b>E ATHLETIC TEAMS Totals:</b>	<b>29,851.63</b>	<b>395.40</b>	<b>22,374.39</b>	<b>58,700.00</b>	<b>66,572.64</b>
<b>F CHEERLEADERS</b>					
600 MISC CHEERLEADERS	0.00	0.00	0.00	0.00	0.00
610 NOT IN USE	0.00	0.00	0.00	0.00	0.00
612 DANCE TEAM	-2,588.83	0.00	0.00	0.00	-2,588.83
620 FRESHMAN CHEER	11,877.34	0.00	11,011.95	0.00	865.39
625 JV CHEERLEADERS	6,708.16	12.00	6,285.20	-289.57	145.39
630 VARSITY CHEERLEADERS	6,867.63	0.00	6,685.85	289.57	471.35
635 NOT IN USE	0.00	0.00	0.00	0.00	0.00
<b>F CHEERLEADERS Totals:</b>	<b>22,864.30</b>	<b>12.00</b>	<b>23,983.00</b>	<b>0.00</b>	<b>-1,106.70</b>
<b>G MUSIC</b>					
700 BAND	8,379.74	11,678.00	3,327.57	7,000.00	23,730.17
701 BAND UNIFORMS	917.60	4,891.00	2,006.99	0.00	3,801.61
710 CHORAL MUSIC	-618.99	0.00	0.00	0.00	-618.99
715 COLORGUARD	0.00	0.00	0.00	0.00	0.00
720 MUSICAL	-24.26	213.89	0.00	0.00	189.63
725 MUSIC TECH/AUDITORIUM	1,675.00	0.00	0.00	0.00	1,675.00
730 ORCHESTRA	-17.97	0.00	0.00	0.00	-17.97
733 ORCHESTRA TRIP CHI	571.44	0.00	0.00	0.00	571.44
735 SCULPTURE	0.00	0.00	0.00	0.00	0.00
750 SHOW CHOIR	7,376.89	45.00	0.00	-2,726.20	4,695.69
760 BAND TRIP	-2,468.00	2,434.21	1,500.00	0.00	-1,533.79
770 CHOIR TRIP	-3,756.20	982.00	0.00	2,726.20	-48.00
775 Tri-M Music Honor Society	386.58	0.00	0.00	0.00	386.58
790 MUSIC DONATIONS	1,223.18	0.00	0.00	0.00	1,223.18
<b>G MUSIC Totals:</b>	<b>13,645.01</b>	<b>20,244.10</b>	<b>6,834.56</b>	<b>7,000.00</b>	<b>34,054.55</b>
<b>H TRANSPORTATION</b>					
800 TRANSPORTATION MISC	0.00	0.00	204.91	96.97	-107.94
810 TRANS FALL SPORTS	173.98	0.00	0.00	0.00	173.98
820 TRANS SPRING SPORTS	0.00	0.00	0.00	0.00	0.00
830 TRANS WINTER SPORTS	0.00	0.00	0.00	0.00	0.00
840 TRANS FIELD TRIPS	-1,496.87	694.50	400.00	846.37	-356.00
845 TRANSPORTATION BAND	0.00	0.00	0.00	0.00	0.00
848 TRANSPORTATION CHOIR	0.00	0.00	0.00	0.00	0.00
850 TR DEBATE/FOR/DRAMA	0.00	0.00	0.00	0.00	0.00
<b>H TRANSPORTATION Totals:</b>	<b>-1,322.89</b>	<b>694.50</b>	<b>604.91</b>	<b>943.34</b>	<b>-289.96</b>
<b>I ACADEMIC COURSE FINES</b>					
900 FINES	528.22	0.00	0.00	0.00	528.22
901 FOREIGN LANG FINES	708.94	0.00	0.00	0.00	708.94
902 ENGLISH FINES	1,306.75	0.00	0.00	0.00	1,306.75
903 MATH FINES	2,203.68	0.00	0.00	0.00	2,203.68
904 SCIENCE FINES	249.27	0.00	0.00	0.00	249.27
906 SOCIAL STUDIES FINES	743.26	0.00	18.50	0.00	724.76
907 BUSINESS FINES	-20.99	0.00	0.00	0.00	-20.99
<b>I ACADEMIC COURSE FINES Totals:</b>	<b>5,719.13</b>	<b>0.00</b>	<b>18.50</b>	<b>0.00</b>	<b>5,700.63</b>

# Current Cash Balance Report

ALL Data

Date: 08/01/2005 thru 08/31/2005

 Arranged by:  
 Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
<b>Y BANKING</b>					
910 STARTING CASH	-2,310.14	1,800.00	2,342.50	3,037.27	184.63
915 UNASSIGNED DEPOSITS	1,537.27	0.00	0.00	-1,537.27	0.00
920 CHECKING ACCCOUNT	-2,276.20	173.51	0.00	2,276.20	173.51
930 MONEY MKT INTEREST	4,529.21	546.48	0.00	-2,276.20	2,799.49
940 CD INTEREST	579.14	0.00	0.00	0.00	579.14
<b>Y BANKING Totals:</b>	<u>2,059.28</u>	<u>2,519.99</u>	<u>2,342.50</u>	<u>1,500.00</u>	<u>3,736.77</u>
<b>Z INVESTMENTS</b>					
950 OSB-MONEY MKT PLUS	-269,071.27	0.00	546.48	0.00	-269,617.75
960 OSB - JUMBO CD	0.00	0.00	0.00	0.00	0.00
<b>Z INVESTMENTS Totals:</b>	<u>-269,071.27</u>	<u>0.00</u>	<u>546.48</u>	<u>0.00</u>	<u>-269,617.75</u>
<b>Report Totals:</b>	<u>92,527.51</u>	<u>143,276.43</u>	<u>125,667.60</u>	<u>0.00</u>	<u>110,136.34</u>

# Current Cash Balance Report

ALL Data

Arranged by:

Date: 08/01/2005 thru 08/31/2005

Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
<b>A EXTRACURRICULAR ACTIVITIES</b>					
1000 FIELD TRIPS	0.00	1,657.00	0.00	0.00	1,657.00
1355 PE//LIFETIME FIT FT	0.00	0.00	0.00	0.00	0.00
2220 INTRAMURAL FEE FUND	0.00	0.00	0.00	0.00	0.00
2407 DEBATE FEE FUND	0.00	0.00	0.00	0.00	0.00
2410 DECA FEE FUND	0.00	0.00	0.00	0.00	0.00
2411 DRAMA-ITS FEE FUND	0.00	0.00	0.00	0.00	0.00
2413 FCCLA FEE FUND	0.00	0.00	0.00	0.00	0.00
2414 FORENSICS FEE FUND	0.00	0.00	0.00	0.00	0.00
2418 FEA FEE FUND	0.00	0.00	0.00	0.00	0.00
2420 GERMAN CLUB FEE FUND	0.00	0.00	0.00	0.00	0.00
2445 NATL HONOR SOC FF	-1.00	0.00	0.00	0.00	-1.00
2460 SPANISH CLUB FEE FUND	0.00	0.00	0.00	0.00	0.00
2475 VICA FEE FUND	0.00	0.00	0.00	0.00	0.00
2485 YEARBOOK	0.00	0.00	0.00	0.00	0.00
2612 DANCE CAMP FEE	0.00	0.00	0.00	0.00	0.00
2620 FR CHEER CAMP FF	0.00	0.00	0.00	0.00	0.00
2625 JV CHEER CAMP FF	0.00	0.00	0.00	0.00	0.00
2630 VARSITY CHEER CAMP FF	0.00	0.00	0.00	0.00	0.00
2700 BAND FEE FUND	0.00	0.00	0.00	0.00	0.00
2701 BAND UNIFORM FEE	0.00	0.00	0.00	0.00	0.00
2710 CHOIR FEES	0.00	0.00	0.00	0.00	0.00
2730 ORCHESTRA FEE FUND	0.00	0.00	0.00	0.00	0.00
2733 ORCHESTRA TRIP FF	0.00	0.00	0.00	0.00	0.00
2760 BAND TRIP FEE FUND	36,261.50	47,010.00	0.00	0.00	83,271.50
2770 CHOIR TRIP FEE FUND	0.00	0.00	0.00	0.00	0.00
5010 PARTICIPATION FEE	0.00	6,125.00	50.00	0.00	6,075.00
<b>A EXTRACURRICULAR ACTIVITIES Totals:</b>	<b>36,260.50</b>	<b>54,792.00</b>	<b>50.00</b>	<b>0.00</b>	<b>91,002.50</b>
<b>B POST SECONDARY EDUCATION</b>					
7120 AP TEST FEES	8,638.00	0.00	8,638.00	0.00	0.00
<b>B POST SECONDARY EDUCATION Totals:</b>	<b>8,638.00</b>	<b>0.00</b>	<b>8,638.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Report Totals:</b>	<b>44,898.50</b>	<b>54,792.00</b>	<b>8,688.00</b>	<b>0.00</b>	<b>91,002.50</b>







Enclosure G.1.  
October 17, 2005

## AGENDA SUMMARY SHEET

**AGENDA ITEM:** Amendment of Policy 3530 – Business – Privately Owned Vehicles

**MEETING DATE:** October 3, 2005 (First Reading)  
October 17, 2005 (Second Reading)

**DEPARTMENT:** General Administration

**TITLE & BRIEF DESCRIPTION:** Amendment of Policy 3530 – The amendment of the policy related to private vehicles used by employees for school-related business or activities.

**ACTION DESIRED:** Approval  Discussion  Information Only

**BACKGROUND:** The first section of Policy 3530 was a bit vague with regard to the insurance requirements. The second section of 3530 did not permit a change in mileage rates during the school year.

Attached is an e-mail from the Nebraska Department of Education relating to the change in mileage reimbursement rates. These changes in state rates are consistent with the changes being made by the IRS at the federal level.

**OPTIONS AND ALTERNATIVES:** n/a

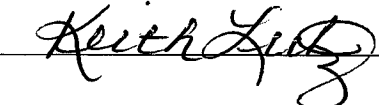
**RECOMMENDATION:** It is recommended that (after second reading) Policy 3530 – Business – Privately Owned Vehicles be amended as submitted.

**STRATEGIC PLAN REFERENCE:** n/a

**IMPLICATIONS OF ADOPTION/REJECTION:** n/a

**TIMELINE:** Immediate

**RESPONSIBLE PERSON:** Ken Fossen, Associate Superintendent (General Administration)

**SUPERINTENDENT'S APPROVAL:** 

**Business****Privately Owned Vehicles****3530**Student Transportation

Any person using his/her ~~car-vehicle~~ to transport students for school-related activities shall ~~have sufficient liability and property damage insurance~~ carry insurance coverage on such vehicle in an amount equal to or greater than the minimum required by Nebraska law.

Mileage Reimbursement

Staff members who use their own vehicles for school-related business ~~will~~ shall keep a mileage log. Mileage ~~bills are to be submitted three times a year as established in the report schedule~~ reimbursement requests shall be submitted monthly to the business office. The mileage ~~reimbursement rate for use of private vehicles during each school fiscal year will~~ shall be the rate established by ~~the Nebraska Department of Administrative Services as of July 1 preceding the school fiscal year.~~

Policy Adopted:

Revised: August 6, 1990; ~~August 3, 1998;~~ October 3, 2005

Millard Public Schools

Omaha, NE

15

**From:** <rinbody@nde.state.ne.us>  
**To:** <kelutz@mpsomaha.org>, <sphelps@mpsomaha.org>  
**Date:** 9/13/2005 1:55:05 PM  
**Subject:** NDE: New Rate for Mileage Reimbursement

September 13, 2005

**TO:** Public School District Officials  
**FR:** School Finance & Organization Services  
**RE:** New Rate for Mileage Reimbursement

Pursuant to State Statute Section 81-1176, the Department of Administrative Services (DAS) has increased the reimbursement rate for mileage, effective September 1, 2005. Previous to September 1, 2005, the rate was \$.405. Effective September 1, 2005 through December 31, 2005, the new rate is \$.485.

The rates for regular pupil transportation (non-special education) and enrollment option transportation are as follows:

Prior to September 1, 2005, the State Mileage Rate was \$.405.

- ▮ Regular Resident District Students: 285% of .405 = 1.15425
- ▮ Enrollment Option Reimbursement: 142.5% of .405 = .577125

Effective September 1, 2005 through December 31, 2005, the State Mileage Rate is \$.485.

- ▮ Regular Resident District Students: 285% of .485 = 1.38225
- ▮ Enrollment Option Reimbursement: 142.5% of .485 = .691125

In addition, please note the following:

q The mileage rate used in the 2006/07 State Aid certification for calculated transportation is the rate established as of January 1, 2005, which was \$.405.

q The Special Education parent/guardian transportation reimbursement rate effective September 1, 2005 through December 31, 2005 is \$.485.



### AGENDA SUMMARY SHEET

**AGENDA ITEM:** Land Acquisition

**MEETING DATE:** October 17, 2005

**DEPARTMENT:** General Administration

**TITLE & BRIEF DESCRIPTION:** Land Acquisition – A resolution granting authority to commence procedures to acquire land for a fourth high school.

**ACTION DESIRED:** Approval  Discussion  Information Only

**BACKGROUND:** One of the provisions of the last bond issue was to purchase land for a fourth high school. This resolution will commence that process.

**OPTIONS AND ALTERNATIVES:** n/a


**RECOMMENDATION:** It is recommended that authorization be given to the District to commence procedures for the acquisition of approximately 50 acres of real estate in the District to provide land for a new high school.

**STRATEGIC PLAN REFERENCE:** n/a

**IMPLICATIONS OF ADOPTION/REJECTION:** n/a

**TIMELINE:** Immediate

**RESPONSIBLE PERSON:** Keith Lutz, Superintendent; John Crawford, Director of Planning & Evaluation; and Ken Fossen, Associate Superintendent (General Administration)

**SUPERINTENDENT'S APPROVAL:** 

**YOUNG & WHITE**  
LAW OFFICES

8742 FREDERICK STREET  
P.O. BOX 241358  
OMAHA, NEBRASKA 68124-5358

Telephone (402) 393-5600  
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DUNCAN A. YOUNG  
JEFF C. MILLER  
68022  
DAVID J. SELBY  
JOSEPH S. RISKO

-----  
LELAND C. WHITE  
(1899-1981)

October 12, 2005

Mr. Kenneth Fossen,  
Millard School District  
5606 South 147<sup>th</sup> Street  
Omaha, Nebraska 68137

SENT VIA E-MAIL  
[kfossen@mpsomaha.org](mailto:kfossen@mpsomaha.org)

RE: MPS - Land Acquisition / Fourth High School

Dear Ken:

The agenda for the October 17, 2005 meeting should have an item under New Business entitled, Land Acquisition. The motion should be as follows: "The motion is hereby made to authorize The District to commence procedures for the acquisition of approximately 50 acres of real estate, in the District, to provide land for a new high school."

The above begins the process for the District to acquire the property.

If you have any questions, please do not hesitate to contact me.

Very truly yours,

Duncan A. Young

DAY/sh

cc: Dr. John Crawford  
Dr. Keith Lutz



**AGENDA SUMMARY SHEET**

**AGENDA ITEM:** Approval of Millard West High School Construction Design Development

**MEETING DATE:** October 17, 2005

**DEPARTMENT:** General Administration

**TITLE & BRIEF DESCRIPTION:** Approval of MWHS Construction Design Development – The approval of the design development stage of the construction project at MWHS.

**ACTION DESIRED:** Approval  Discussion  Information Only

**BACKGROUND:** Curt Field (and probably others) from Prochaska & Associates will be present to address the board with regard to the design phase of the construction planned for MWHS.

Information related to the design development phase at MWHS is attached. The Base proposal is for 23 new classrooms (the bond issue called for 21) plus the music addition. Proposed Alternate #1 provides for a “deduct alternate” to reduce the plan to 21 classrooms plus the music addition. Alternate #2 provides an “add alternate” that would modify the 23 classroom design to accommodate an expansion of the family consumer science program (which was not mentioned in the bond issue materials but was requested by the MWHS staff).

**OPTIONS AND ALTERNATIVES:** n/a


**RECOMMENDATION:** It is recommended that approval be given to the design development phase of the construction project at Millard West High School and that the architects proceed to the construction documents phase.

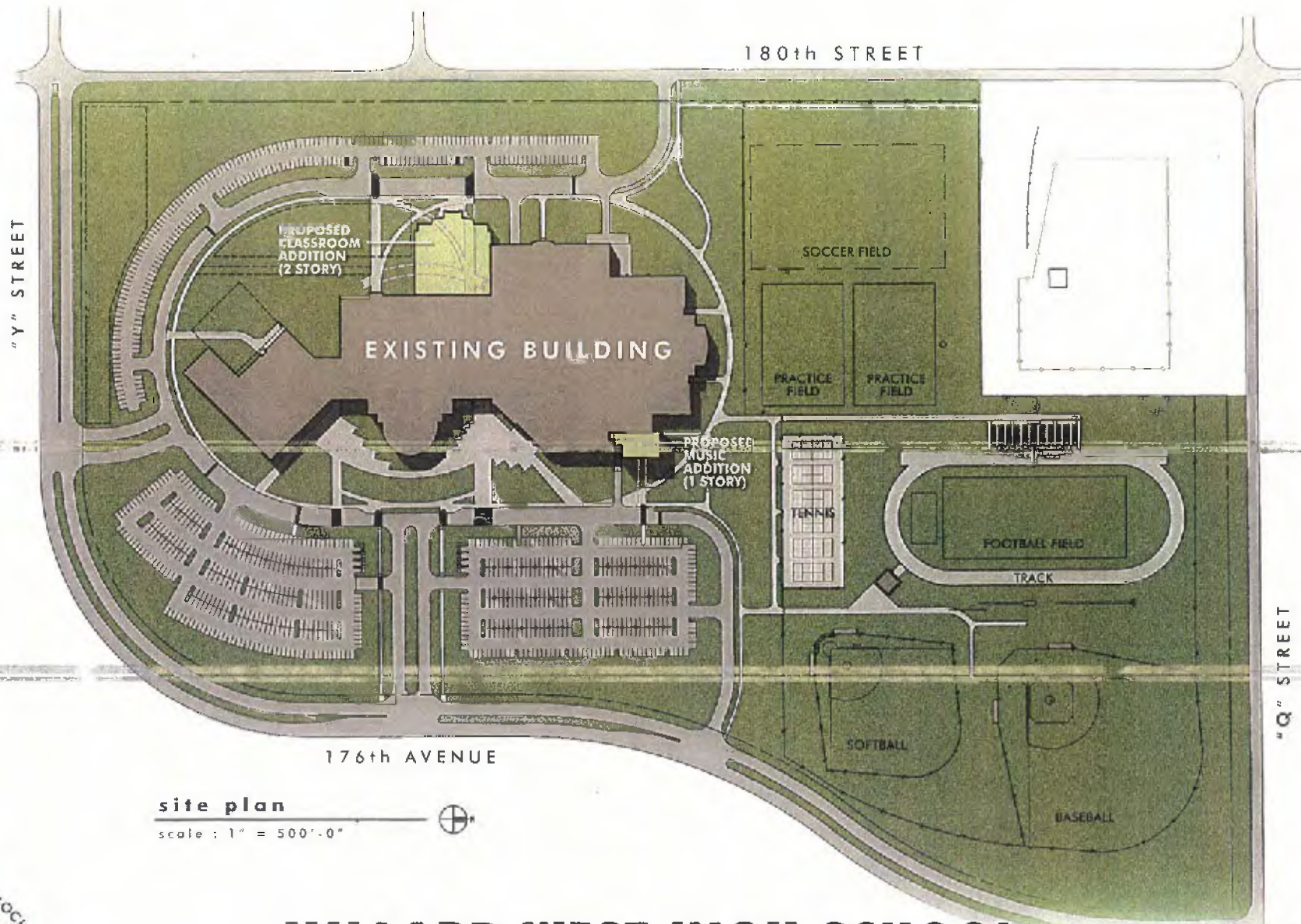
**STRATEGIC PLAN REFERENCE:** n/a

**IMPLICATIONS OF ADOPTION/REJECTION:** n/a

**TIMELINE:** Immediate

**RESPONSIBLE PERSON:** Ken Fossen, Associate Superintendent (General Administration); Don Mohlman (MRI); and Curt Field (Prochaska & Assoc.)

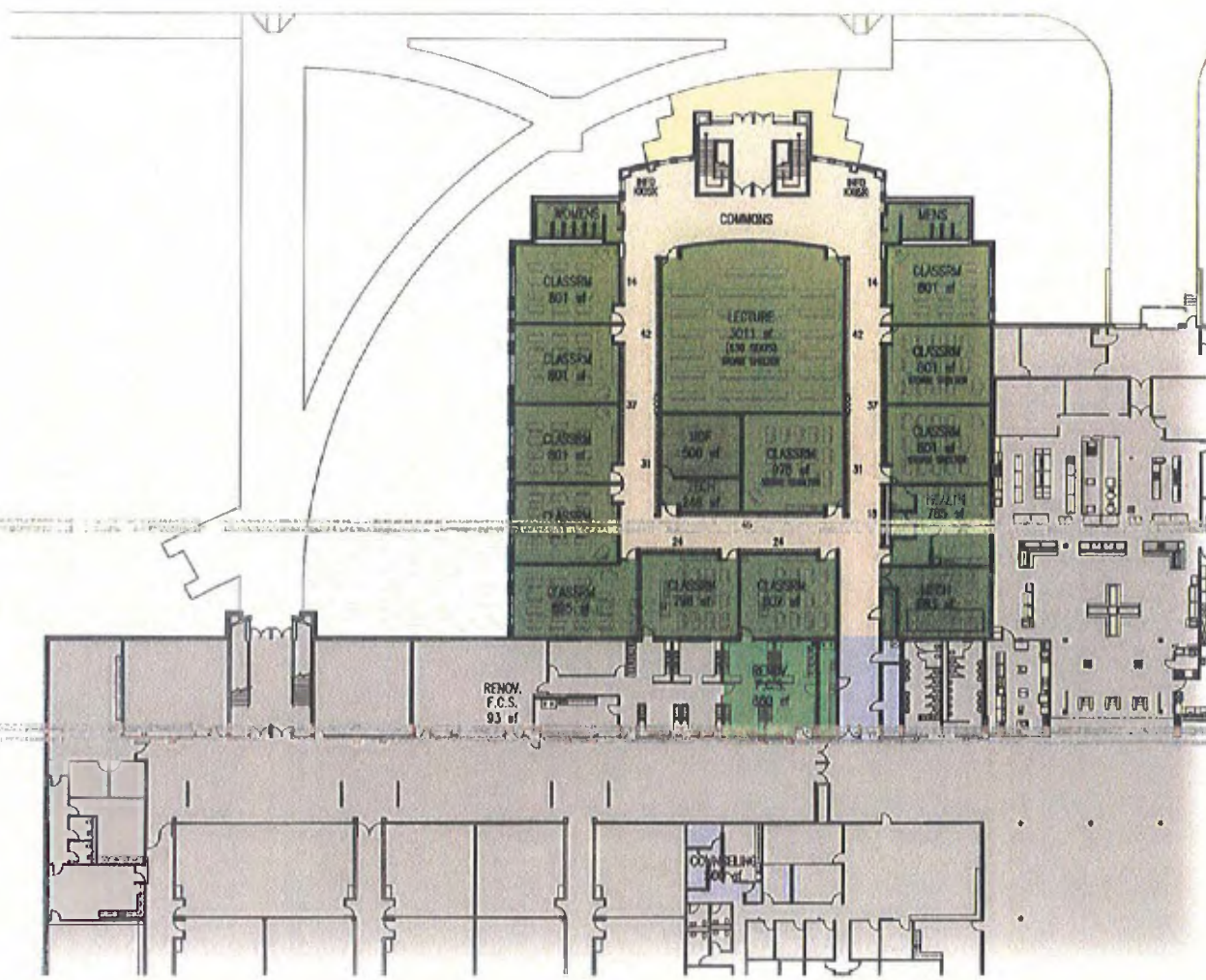
**SUPERINTENDENT'S APPROVAL:** 



# MILLARD WEST HIGH SCHOOL

## ADDITIONS & RENOVATIONS





- new classroom space
- new storage/support space
- new circulation
- alternate #1: FCS Renovation
- new exterior paving
- remodeled existing space
- existing space

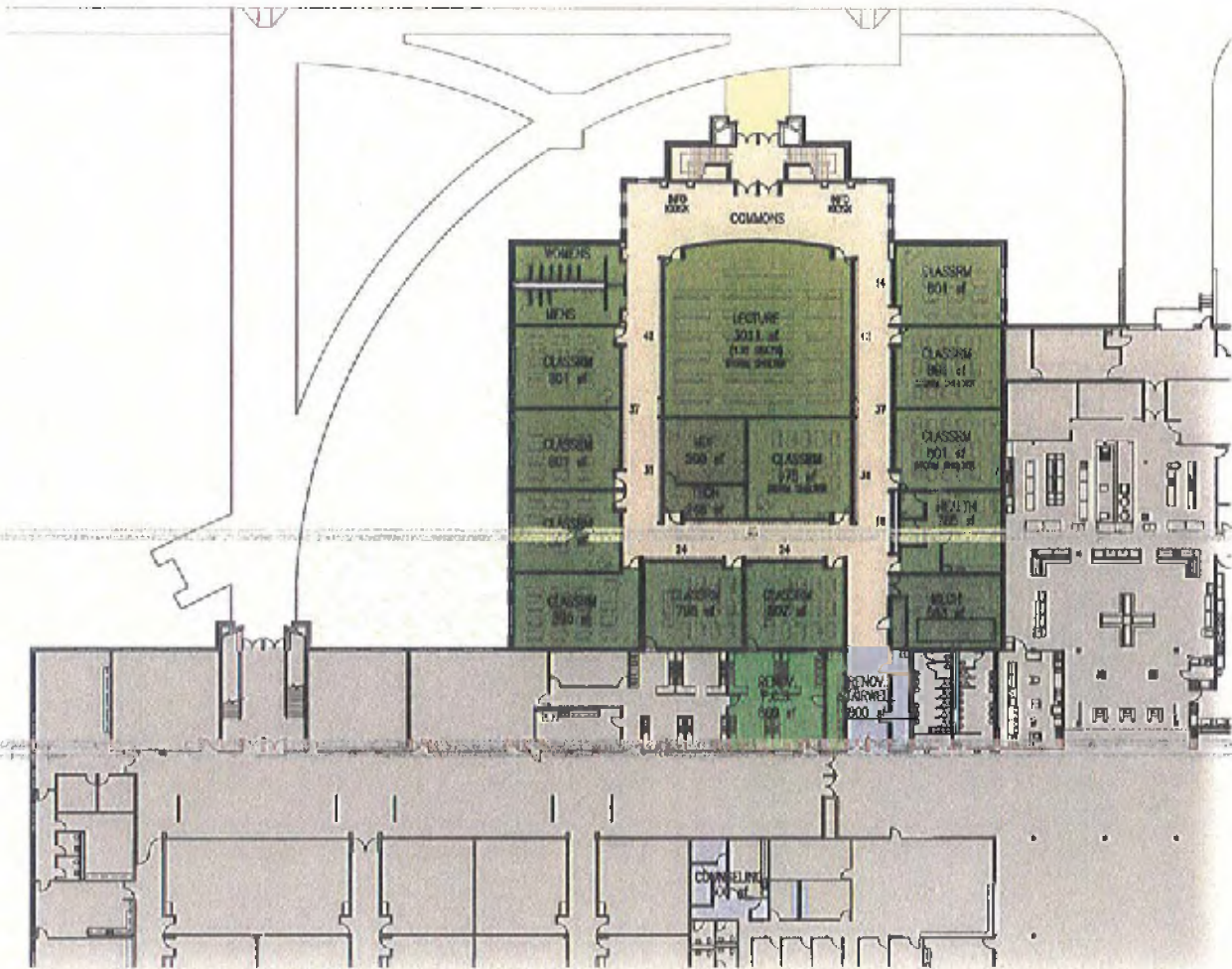
**classroom addition  
first floor plan**  
 scale: 1" = 40'-0"  
 addition per floor: 22400 sq. ft.



# MILLARD WEST HIGH SCHOOL

## ADDITIONS & RENOVATIONS





- new classroom space  
11 general classrooms & 1-le
- new storage/support space
- new circulation
- alternate #2: FCS Renovation
- new exterior paving
- remodeled existing space
- existing space

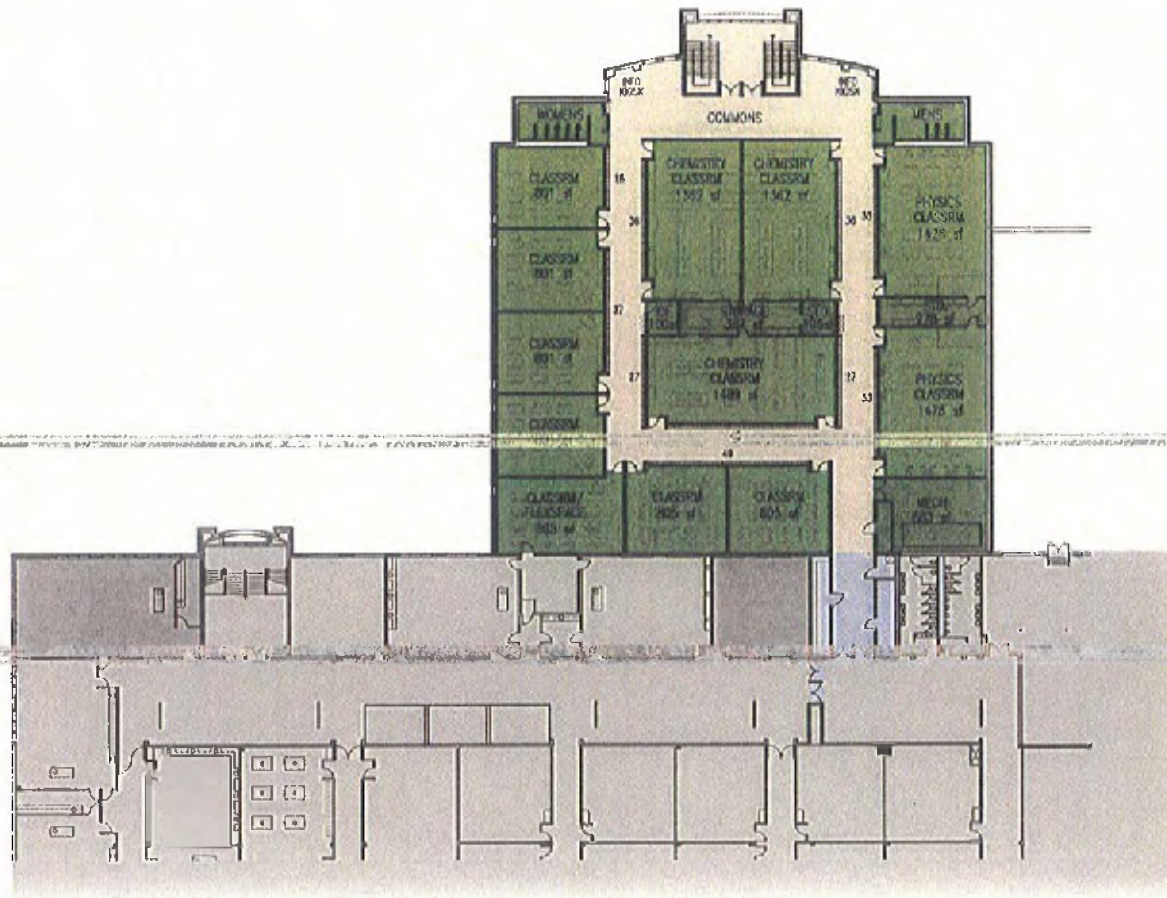
**classroom addition  
alternate first floor plan**  
 scale: 1" = 40'-0"  
 addition per floor: 21386 sq. ft.



# MILLARD WEST HIGH SCHOOL

## ADDITIONS & RENOVATIONS





- new classroom space  
7 general & 5 science classr
- new storage/support space
- new circulation
- remodeled existing space
- existing space

**classroom addition  
second floor plan**  
 scale: 1" = 40'-0"  
 addition per floor: 22400 sq. ft.



# MILLARD WEST HIGH SCHOOL

## ADDITIONS & RENOVATIONS





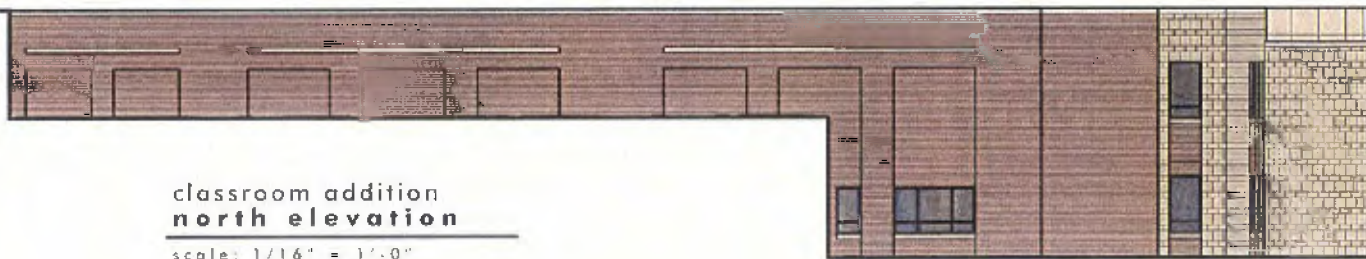
classroom addition  
**west elevation**

scale: 1/16" = 1'-0"



classroom addition  
**south elevation**

scale: 1/16" = 1'-0"



classroom addition  
**north elevation**

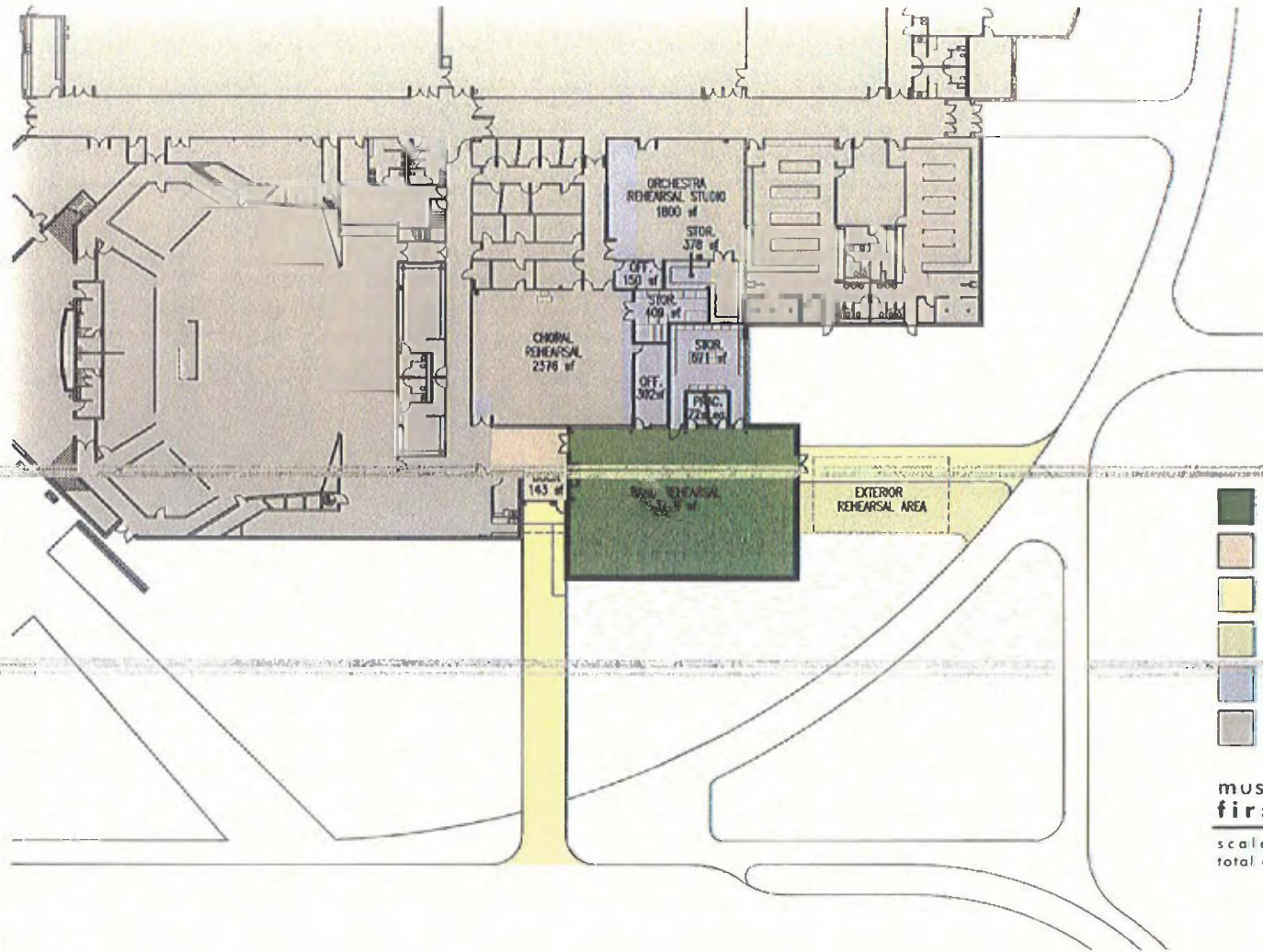
scale: 1/16" = 1'-0"



# MILLARD WEST HIGH SCHOOL

ADDITIONS & RENOVATIONS

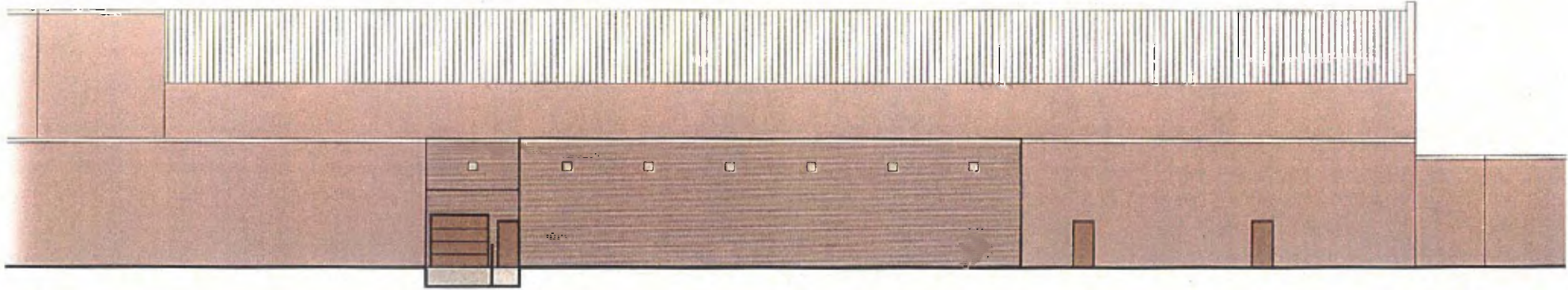




# MILLARD WEST HIGH SCHOOL

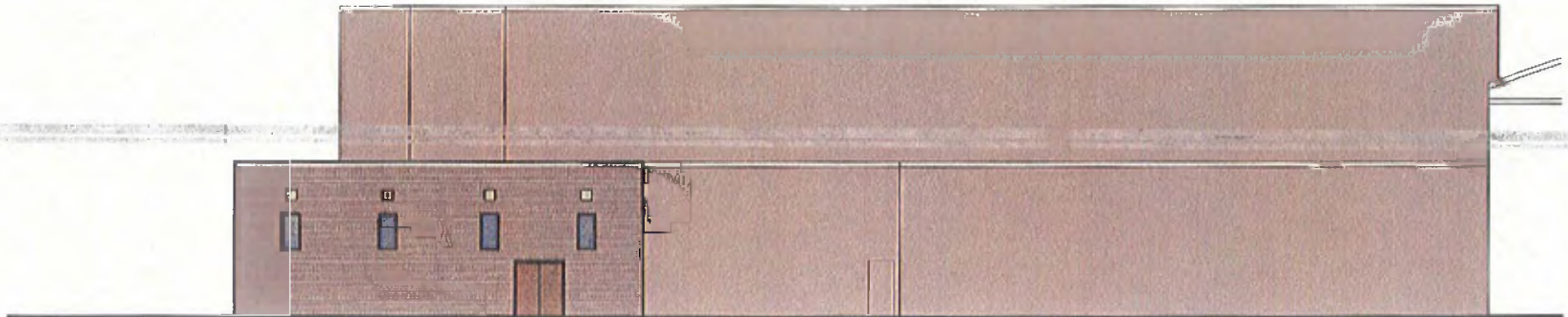
## ADDITIONS & RENOVATIONS





music addition  
**east elevation**

scale: 1/16" = 1'-0"



music addition  
**north elevation**

scale: 1/16" = 1'-0"



# MILLARD WEST HIGH SCHOOL

ADDITIONS & RENOVATIONS







# PROBABLE COST PROJECTIONS

Planning • Architecture • Engineering • Interiors • Facility Management

**MILLARD WEST HIGH SCHOOL**  
**Classroom and Band Rehearsal Additions**  
**Design Development Phase Cost Summary**  
 P&A Project No. 050104

October 17<sup>th</sup>, 2005

<b>Construction Budget (21 Classrooms):</b>		<b>\$ 5,474,075</b>
<b>1. Cost Summary Total (23 Classrooms):</b> <i>(See backup Mechanical &amp; Structural sheets)</i>		<b>\$ 4,420,167</b>
<b>2. Bidding Contingency @ 5%:</b>		<b>\$ 221,008</b>
	<b>Subtotal</b>	<b>\$ 4,641,175</b>
<b>3. Adjustment for April, 2006 Construction Start @ 6.04%:</b> <i>(Per Engineering News Report 10/05 Escalation)</i>		<b>\$ 280,327</b>
	<b>Subtotal</b>	<b>\$ 4,921,502</b>
<b>4. Prime Contractor's Overhead &amp; Profit @ 10%:</b>		<b>\$ 492,150</b>
	<b>Subtotal</b>	<b>\$ 5,413,652</b>
<b>5. Construction Bond @ 2%:</b>		<b>\$ 108,273</b>
<b>6. Project Base Bid Estimate Cost:</b>		<b>\$ 5,521,925</b>
<b>7. Alternate #1 Total: Deduct Two Classrooms:</b>		<b>\$ 179,893</b>
		<b><u>\$ 5,342,032</u></b>
<b>8. Alternate #2 Total: Family Consumer Science Area:</b>		<b>\$ 183,004</b>
<b>9. Alternate #3 Total: Enlarged Band Rehearsal Concrete:</b>		<b>\$ 4,141</b>
<b>10. Project Estimate Cost w/Alternates #1, 2 &amp; 3</b>		<b><u>\$ 5,709,070</u></b>

Notes:

1. Does not include capitol facility charges, pioneer main fees, or special assessments.
2. Does not include Furnishings and Equipment.
3. Does not include A/E fees or other soft costs.
4. Does not include potential cost escalations due to recent oil price increases or Hurricane Katrina and/or Rita.

## PROCHASKA & ASSOCIATES

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Telephone: (402) 334-0755

FAX: (402) 334-0868

E-Mail: Mail@Prochaska.us

AGENDA SUMMARY SHEET

AGENDA ITEM:

MEETING DATE: October 17, 2005

DEPARTMENT: Educational Services

TITLE AND BRIEF DESCRIPTION: ELEMENTARY SCIENCE FIELD STUDY is being brought to the Board of Education for approval accordance to Rule 6510.2. Attached is a list of committee members, tasks completed in Phase I, Plans for Phase II (field study).

ACTION DESIRED: APPROVAL  X

BACKGROUND:

The Elementary K-5 Science Committee of teachers, specialists, parents, and administrators have completed Phases I of the Curriculum Cycle. They have reviewed the research and the recommendations of the National Academy of Sciences, National Science Education Standards, National Science Resources Selection Criteria, American Association for the Advancement of Science, the National Science Foundation, the U.S. Department of Education, and the Trends in International Math and Science Study (TIMSS). They developed an evaluation tool that was used to select the field study programs. Three Programs were reviewed - Harcourt Science – 2006 Edition, Scott Foresman Science – 2006 Edition, and Houghton Mifflin Science – 2006 Edition. Houghton Mifflin was eliminated as the committee agreed it did not provide the appropriate level of rigor for Millard students. Harcourt and Scott Foresman Science programs were selected to be part of the field study during the 2005-06 school year. Forty-nine K-5 teachers and special education teachers have volunteered to be part of the field study.

OPTIONS AND ALTERNATIVES CONSIDERED:

RECOMMENDATION: Recommend approval of the Elementary Science Field Study for the 2005-06 school year.

IMPLICATIONS OF ADOPTION OR REJECTION: Approval would allow the materials to be ordered and would all time for staff development. Rejection would send the committee back to Phase I.

TIMELINE: 2005-2006 school year

RESPONSIBLE PERSON: Carol Newton, Nancy Thornblad

ASSOCIATE SUPERINTENDENT APPROVAL  Martha Bruckner

SUPERINTENDENT APPROVAL  Keith Lely

## Science Elementary Field Study – 2005-06 School year

### Curriculum, Instruction, and Assessment

#### Assessed Curriculum – Program Change/Field Studies

Rule 6510.2

#### A-C. Rationale to conduct field study, compatibility with District Strategic Plan, and compatibility with the District Curriculum Cycle

Elementary Science began the curriculum cycle winter of the 04-05 school year. The committee has completed Phase I of the cycle, reviewed existing programs and selected programs for a field study based on research criteria. The committee was formed to bring elementary science curriculum in alignment with middle school science. Current science materials are out of print, putting schools at a disadvantage as they add students and the district adds buildings.

#### D. Existing research

Research reviewed by the committee in the Spring and Summer of 2005 came from the National Academy of Sciences, National Science Education Standards, National Science Resources Selection Criteria, American Association for the Advancement of Science, the National Science Foundation, the U.S. Department of Education, and the Trends in International Math and Science Study (TIMSS). The content strands and effective practices supported by this research:

- Inquiry
- Earth/Space
- Life/Biology
- Physical/Chemical
- Science role in global issues

#### Programs reviewed by the committee on August 8, 2005

- Harcourt Science- 2006 Edition
- Houghton Mifflin Science – 2006 Edition
- Scott Foresman Science - 2006 Edition

#### Programs selected after further review by subcommittees

- Harcourt Science– 2006 Edition
- Scott Foresman Science – 2006 Edition

#### E. Clientele to be involved

All grade levels are represented in the field study with a minimum of three participants at each grade for each program. The 49 volunteer participants include classroom teachers K-5, and self-contained special education teachers.

**F-J. Desired outcomes to be achieved, strategies to be employed, resources needed, parent component, evaluation strategies**

1. Field Study will be conducted October 2005 through January of 2006.
2. All users will receive a complete set of materials available at their grade level.
3. Staff development will be provided throughout the 2005-06 school year. Initial program implementation staff development for all programs will occur on October 20. Follow-up sessions will occur on January 3 and at frequent consultations with field study participants and publisher representatives. Final recommendation will be made February 20, 2006.
4. Timeline for Phase II
  - Staff Development for Field Study Participants – October 20, 2005
  - Field Study Update – Small group meetings through out December.
  - Review K-5 Articulation and 5-6 transition by Program
  - Student usability (including differentiation of instruction and materials, accommodations for special populations)
  - Teacher usability (including support in content and effective practices)
  - Evaluation responses
  - Analyze student assessment data
  - Field Study Update – January 3, 2006
  - Review Programs compare/contrast grade levels, alignment
  - Other Data Reviewed – October 2005 - February 2006
  - Alignment to grade 6
  - Vendor staff development plans
  - Software applications and feasibility
  - Cost projections
  - Responsiveness of vendors
  - Staff Development for implementation
  - Selection of Program – February 2006.
  - Submit Science Framework to Board of Education for Approval – March 2006
5. Field study teachers will monitor and evaluate their program using a checklist/rubric at regular intervals. The programs will be evaluated based on the critical science components identified by the committee, alignment with our standards, the rigor of the content and materials, the use of effective teaching strategies and content support provided in the teacher's materials, transition and correlation to the grade six science program, assessment practices and materials, staff development options, and technology components. Student achievement will be on going and monitored through classroom and district assessments.

6. Users in grades 3-4 will be provided additional information to ensure that all students have had the opportunity to learn the skills and process assessed on the ELO Science Assessment.
7. Program recommendation will be made on February 20, 2006. Pending Board approval, implementation will begin Fourth Quarter 2006.
8. All classrooms will begin with the Life Science unit. Staff Development will occur prior to its implementation.
9. Reeder Elementary School will use Scott Foresman materials throughout the field study timeline due to limited current science instructional materials. Scott Foresman is providing all non-consumable materials as part of their field study commitment.

### **Science 2005-2006 CORE Curriculum Committee Members**

Dr. Carol Newton, Director Elementary and Early Childhood Education, DSAC  
Nancy Thornblad, MEP Facilitator Elementary Science

#### Ed Services Representatives

Lori Bartels - BD program facilitator  
Mary Ehlers - MEP technology  
Donna Helvering – Info Center Department Head  
Clara Hoover – MEP Secondary Science  
Jean Ubbelohde – SPED program facilitator

#### Principal

Roberta Deremer - Harvey Oaks

#### Classroom Teachers

##### Kindergarten

Diane Macaitis – Bryan  
Ryan Saunders – Hitchcock (K 04/05, 4<sup>th</sup> 05/06)

##### First Grade

Jessica Nielsen – Neihardt  
Tim Stednitz – Cody

##### Second Grade

Dawn Sellin – Ezra  
Jennifer Skibinski – Rohwer

##### Third Grade

Jeremy Fleming – Wheeler  
Linda Huryta – Willowdale

##### Fourth Grade

Debra Baber – Morton  
Susie Behrns – Abbott

#### Fifth Grade

Janet Jizba – Neihardt  
 Kristin Peterson – Montclair  
 Linda Terry – Cottonwood  
 Kitty Tucker – Aldrich

#### Middle School

Diana Butler – Kiewit Science Teacher  
 Merry Coe – Russell, 6<sup>th</sup> grade  
 Maureen Ord - Central 6<sup>th</sup> grade

#### Media Specialist

Maureen Strain – Wheeler

#### In consultation with

Jim Woodland, Nebraska Department of Education Science Director

### **Phase I Tasks Completed - 2004-05 School Year**

CORE Science Committee Meeting – March 11, 2005

Reviewed: Philosophy, District Outcomes, Standards & Beliefs, District Science  
 Assessment Data, Critical Issues in Science Education  
 Formation of Research Groups and assign research tasks

#### **Research**

Research teams were formed within the core committee: Earth/Space, Life/Biology,  
 Physical/Chemical, Societal/Global Issues

Research focused on developmentally appropriate content and instructional methodology  
 in each strand for K-5. Current research in content, myths, validity of textbooks and  
 integration with other subjects were also addressed with-in the research bands. The  
 resources listed in Section A-D were referenced.

Research findings were shared and discussed with committee members, and incorporated  
 into the evaluation of publishers' materials and will carry over into the directions and  
 evaluations teachers use with the field study materials.

**A vertical Articulation Committee met on June 6 to discuss curriculum transition  
 issues related to science curriculum. Their recommendations were included in the  
 Field study data.**

#### **Grades 5-6 Science Vertical Articulation Committee – June 6, 2005**

Gr 4 – Debra Baber – Morton Elementary  
 Gr 4 – Suzie Behrns – Abbott Elementary  
 Gr 5 – Kathryn Tucker – Aldrich Elementary  
 Gr 5 – Janet Jizba - Neihardt Elementary  
 Gr 6 – Suzanne Devney – Kiewit Middle  
 Gr 6 – Peg Bay – BeadleMiddle  
 Secondary Science MEP – Clara Hoover  
 Elementary Science MEP – Nancy Thornblad

**Classroom teachers participating in field study of Harcourt and Scott Foresman Science Programs October 24 – January 27<sup>th</sup>.**

Kindergarten

Deb Sheldon, Cody - Harcourt  
 Tess Weber, Neihardt - Harcourt  
 Andrea Kidd, Wheeler - Harcourt  
 Diane Macaitis, Bryan – Scott Foresman  
 Elaine Lamberty, Harvey Oaks, - Scott Foresman  
 Patricia Staudemaier, Norris – Scott Foresman

First Grade

Marlee Andersen, - Rohwer, - Harcourt  
 Lisa Jensen, Willowdale - Harcourt  
 Maggie Van Rooyan, Rockwell - Harcourt  
 Virginia Baye, Cottonwood – Scott Foresman  
 Jessica Nielsen, Neihardt – Scott Foresman  
 Tim Stednitz, Cody – Scott Foresman

Second Grade

Leanne Manley, Cody – Harcourt  
 Kim Gomez, Bryan – Harcourt  
 Kelly Randells, Blk Elk – Harcourt  
 Dawn Sellin, Ezra – Scott Foresman  
 Lisa Richardson, Hitchcock – Scott Foresman  
 Jennifer Skibinski, Rohwer – Scott Foresman  
 Lynn Bowman, Cindy Schave, Sandoz – Scott Foresman

Third Grade

Michele Leibrock, Aldrich – Harcourt  
 Karrie Bornhoft, Bryan – Harcourt  
 Helen Lykkee-Wisler, Ezra – Harcourt  
 Mary Jo Thomas, Abbott - Harcourt  
 Lynn Bowman, Cindy Schave, Sandoz – Scott Foresman  
 Jeremy Fleming, Wheeler – Scott Foresman  
 Linda Huryta, Willowdale – Scott Foresman  
 Missy Gzehoviak, Reeder – Scott Foresman

Fourth Grade

Judy Hughes, Rohwer – Harcourt  
 Tom Whisinand, Reeder – Harcourt  
 Katie Lackovic, Harvey Oaks – Harcourt  
 Diane Vanourney, Aldrich – Harcourt  
 Susie Behrns, Abbott – Scott Foresman  
 Ryan Saunders, Hitchcock – Scott Foresman  
 Debra Baber, Morton – Scott Foresman  
 Joyce Clark, Norris – Scott Foresman

Fifth Grade

Annette Mahoney, Abbott – Harcourt  
 Michelle Ferguson, Ackerman – Harcourt  
 Connie Masek and Kristy Edmunds, Wheeler – Harcourt  
 Janet Jixba, Neihardt – Scott Foresman  
 Linda Terry, Cottonwood – Scott Foresman  
 Kathryn Tucker, Aldrich – Scott Foresman  
 Amy Stenger, Rohwer – Scott Foresman  
 Julie Williams, Reeder – Scott Foresman

Self Contained Special Education Classrooms

Carrie Mason, Ackerman – Harcourt  
 Teresa Fridrich, Norris – Scott Foresman

AGENDA SUMMARY SHEET

Enclosure H.4.  
October 17, 2005

124

**AGENDA ITEM: Board of Education Legislative Resolutions**

**MEETING DATE:** October 17, 2005

**DEPARTMENT:** Office of the Superintendent

**TITLE AND BRIEF DESCRIPTION:**

Board of Education Legislative Resolutions for 2006

**ACTION DESIRED:** APPROVAL XX DISCUSSION      INFORMATION ONLY

**BACKGROUND:**

Each year the Board takes a position on Legislative Resolutions. This year we are proposing to delete one resolution and make the changes as shown on the attached document. These resolutions will guide our lobbying efforts on all bills and amendment to bills.

**OPTIONS AND ALTERNATIVES CONSIDERED:**

None

**RECOMMENDATION:**

Approve the resolutions for 2006.

**STRATEGIC PLAN REFERENCE:**

**IMPLICATIONS OF ADOPTION OR REJECTION:**

**TIMELINE:**

**RESPONSIBLE PERSON:** Angelo Passarelli

**SUPERINTENDENT'S APPROVAL:**

\_\_\_\_\_   
(Signature)

**BOARD ACTION:**



## **Millard Public Schools**

### **Board of Education Legislative Resolutions - 2006**

1. State and local taxpayers share the responsibility for the Pre-K through 12th grade educational program. The funding should reflect an equitable distribution of state revenue (2001).
2. School districts should be encouraged to support ongoing maintenance of school buildings; therefore spending and levy restrictions should be removed from the building fund (2001).
3. Federal and state governments should never impose un-funded mandates (2001).
4. Local boards of education are accountable to their community for making decisions regarding the educational program and are in the best position to make decisions on curriculum, management and funding (2001).
5. Financial decisions on lids and levies are best made at a local level where elected officials are most accountable to the community (2001).
6. School finance studies should focus on adequacy of funding (2002).
7. Additional state funding should follow any new requirements for new or revised assessments (2002).
8. A legislative solution is the most effective way to resolve the issues that are represented in the current finance litigation (2003).
- ~~9. A separate ESU system should be established to serve students in the Millard Public Schools (2003).~~
- ~~10. Consolidation of the metropolitan school districts would not be in the best interest of student achievement or efficiency (2003).~~—9. The Millard Public Schools supports the independence of established Class III school districts within cities of the metropolitan class. We believe that any legislation should clarify and support the right of these Class III school districts to remain as independent districts, and that such districts may only waive their right to exist independently of other districts within cities of the metropolitan

class through existing reorganization laws, the consent of the boards of education of each affected district and approval by the residents of each affected district.

~~11~~.10. State funding should be sufficient to keep teacher's salaries regionally competitive (2003).

~~12~~.11. The Millard Public Schools supports legislation that seeks accurate and transparent accounting of all funds that support education from local, state and federal sources.

**AGENDA SUMMARY SHEET**

MEETING DATE: October 17, 2005

DEPARTMENT: Human Resources

ACTION DESIRED: Approval

BACKGROUND: Personnel items: (1) Hires, (2) Rescission of Leave of  
Absence

OPTIONS & ALTERNATIVES: NA


RECOMMENDATION: Approval

STRATEGIC PLAN REFERENCE: N/A

IMPLICATIONS OF ADOPTION  
OR REJECTION: N/A

TIMELINE: N/A

RESPONSIBLE PERSON: Dr. Kirby Eltiste

SUPERINTENDENT APPROVAL:  \_\_\_\_\_

October 3, 2005

**TEACHERS RECOMMENDED FOR HIRE****Recommend: the following teachers be hired for the 2005-06 school year:**

1. Miranda Ciochon – BA – Concordia University, Seward, NE. Fourth grade teacher at Holling Heights Elementary School.
2. Carmen Hippen – MA+8 – Creighton University. Elementary counselor (50%) at Bryan Elementary School. Previous exp: Omaha Public Schools (2003/04); Millard Public Schools (1991/92 and 1995/98); Indianapolis, IN (1987/91).
3. Vicki Hunt – BA+24 – University of Nebraska at Lincoln. Chapter 1 teacher (50%) at Sandoz Elementary School. Previous exp: Millard Public Schools (1982/2000).
4. Heather Mead – MA+10 – University of Nebraska at Lincoln. Vocal Music teacher (50%) at Reeder Elementary School. Previous exp: Elkhorn, NE (2001/05); Omaha, NE (2000/01); Waverly, NE (1996/2000); Sterling, NE (1995/96); Lincoln, NE (1994/95).

October 17, 2005

**RESCISSION OF LEAVE OF ABSENCE**

**Recommend: the following leave of absence be rescinded:**

1. DeAnn Bressman requested a leave of absence for the 2005/06 school year. She would like to rescind this request to take a full time grade 2 position at Wheeler Elementary School.



**AGENDA SUMMARY SHEET**

**AGENDA ITEM:** Staff Development Report

**MEETING DATE:** 17 October 2005

**DEPARTMENT:** Educational Services

**TITLE AND BRIEF DESCRIPTION:** District Staff Development Update

The new format of the calendar is effectively being utilized. During the week of October 17-21 when students are not attending school, a variety of staff activities are taking place. Parent teacher conferences, a teacher work day and professional development activities are planned for the week of October 17-21.

**ACTION DESIRED:** APPROVAL  DISCUSSION  INFORMATION ONLY

**BACKGROUND:** Select building secretaries are involved in Infinite Campus training each day during the week of October 17-21. This in-depth training would be very difficult to schedule with students in session because secretaries are needed in the buildings during school days. Select certified staff members will be paid to work on October 20 & 21 / PPD days. (PPD stands for Professional Planning & Development.) Please see the attached information for 2005-06 PPD days. In addition to the scheduled Educational Services activities, a few buildings are also planning activities on October 20. All new elementary and special education elementary teachers will also be paid per diem to participate in professional development on October 20. During 2005-2006, October 19 is the date for the 190<sup>th</sup> contract day for teachers, which is what was formerly referred to as the "flex" day. Every building submitted a plan to the Office of Staff Development (OSD) on how to use the 8 hours of time. (See the attached building plans.) Plans are to be focused on the building's transition toward the implementation of professional learning communities (PLC). The goal for 2005-2006 is to develop collaborative teams to use student data to improve student achievement. The parameters of the building plan include but are not limited to:

- 1) the objective must be based on student performance;
- 2) the objective must be tied to the district strategic plan;
- 3) the data must be used to measure impact on student achievement;
- 4) there must be a plan of action with steps on how to accomplish the objective;
- 5) the schedule of the 8 hours will be included in the plan;
- 6) the back up plan for staff members who are absent on October 19 will also be included in the plan.

**RECOMMENDATIONS:** Continue to support district staff development activities.

**STRATEGIC PLAN REFERENCE:** Strategy (Implemented 1990) – We will develop and implement plans to ensure the highest quality of staff.

**IMPLICATIONS OF ADOPTION OR REJECTION:** NA

**PERSON(S) RESPONSIBLE:** Dr. Kim Saum-Mills

**ASSOCIATE SUPERINTENDENT'S APPROVAL:** Martha Bruckner

**SUPERINTENDENT'S APPROVAL:** Keith Litz

## PPD Scheduled Dates 2005-06

### PPD – Elementary

#### October 20

Math Field Study teachers (58 teachers)

- Teachers by publisher sharing concerns/results
- Harcourt, Macmillan, Scott Foresman

Science Field Study teachers (48 teachers)

- Training field study teachers to implement their assigned program
- Harcourt, Scott Foresman

New teachers (60 teachers)

- Curriculum follow-up, instructional strategies, assessments, questions

Harcourt Online Teams (77 teachers)

- Training to use the tech program and make instructional decisions from data

#### January 3

Science Field Study teachers (48 teachers)

- Teachers share concerns/data on program implementation by publisher
- Initial recommendation of program for adoption

Harcourt Online Teams (77 teachers)

- Building teams design their staff development plan for training all teachers in the use of Harcourt Online Assessment System and using data to impact instructional planning and student achievement

#### February 20

Math Field Study teachers (58 teachers)

- Grade level teachers share concerns/results of program they are using

Science Curriculum Team (18 teachers)

- Final decision for program adoption
- Begin designing Life Unit staff development for March

#### April 3

Math Curriculum Team (30 teachers)

- Final decision on program recommendation for adoption
- Design implementation and staff development plan for adoption

#### April 3-4

Student HAL seminars – grades 3-5 language arts

- HAL students participate in 2 day workshop taught by MPS staff



**PPD Scheduled Dates  
2005-06**

**SECONDARY PPD POSTING INFORMATION  
(Numbers for dates beyond October may change)**

			<u>Est. # Tchrs.</u>
Counseling	Monitor and Adjust Curriculum	2-20-06	3
		4-4-06	5
		6-6-06	4
English	Work on curriculum guides	2-20-06	8
		6-2-06	3
FCS	Work on Assessments/Curriculum Guides	10-20-05	18
		2-17-06	13
		4-3-06	12
	Work on Curriculum Guides	12-27-05	11
For. Lang.	Select Text Selection: Vendor Presentations	10-20-05	27
	Work on Course Assessments	2-17-06	21
		2-20-06	20
		4-3-06	10
		4-4-06	10
		6-2-06	25
Life Skills	Work on Assessments	10-20-05	4
		10-21-05	5
	Work on Framework Development	1-3-06	8
		4-3-06	8
Reading	Work on Instructional Strategies	10-20-05	17
		10-21-05	16
Soc. Studies	Work on Curriculum Guide Revisions	10-20-05	14
		10-21-05	9
		1-3-06	19
		2-17-06	19
IT	Work on 6 <sup>th</sup> Grade Mission/Curr.	10-20-05	6
		10-21-05	6
<b>TOTAL</b>			<b>321</b>

**PPD Scheduled Dates  
2005-06**

<b>2005-06 PPD Days: Special Education</b>		<b>10/20/05</b>	<b>10/21/05</b>	<b>12/27-29/2005</b>	<b>01/03/06</b>	<b>02/17/05</b>	<b>02/20/06</b>	<b>04/03/06</b>	<b>04/04/06</b>	<b>04/05/06</b>	<b>04/06/06</b>	<b>06/02/06</b>	<b>06/05/06</b>	<b>06/06/06</b>
<b>Facilitated IEP</b>	2 days, 25 people	X	X											
<b>FIEP 1-Day</b>	1 day, 35 per day						X							
<b>Improving Learning for Children with Disabilities</b>	3 teams of 12-15 people each  20 hours each				X		X	X	X					
<b>Collaboration</b>	20 person committee 20 hours each					X	X	X	X			X		
<b>Accommodations</b>	4-6 people 8 hours each				X	X						X	X	X
<b>Alternate Assessments</b>	8 @ 12 hours each				X	X	X							
<b>Transition</b>	Core group of 6 people 20 hours each				X									
	20 people, 4 hours each training					X	X							
	5 @ 20 hours each-WIN guide											X	X	X
	3 @ 10 hours each-Resource guide											X	X	X
<b>ECSE Curriculum</b>	6 @ 20 hours each					X	X	X	X			X		
<b>Elementary Curriculum</b>	3 @ 8 hours each (Math & Science)											X		
<b>Elementary Assessments</b>	10 @ 12 hours (Reading and Math)				X	X	X	X						
<b>Secondary Curriculum</b>	10 people @ 10 hours each (Science)	X	X											
	10 people @ 10 hours each (Soc Stu)					X	X							
<b>Secondary Assessments</b>	10 @ 12 hours (Reading and Math)				X	X	X	X						

## October 19, 2005 Building Staff Development Plan

**Building Name:** Grace Abbott Elementary School

**Administrator submitting plan:** Erik Chaussee

**Staff Development Experience:**

The staff of Grace Abbott will continue their exposure to the philosophy of Professional Learning Communities including setting group norms, establishing SMART goals, and discussing the pyramid of interventions. The collaborative groups will examine results of our first targeted-student scoring and then work in vertical teams to brainstorm best practices of six trait writing.

**Goals of this experience:**

1. Set group norms.
2. Establish SMART goals for each group and/or teacher.
3. Write the stages of the pyramid of interventions.
4. Analyze and better understand data from AWA and school-wide scoring.
5. Gain more knowledge of six trait writing best practices.
6. All of the above will lead to an increase in future AWA scores.

**Ties to building site plan:**

Strategy #3 - Develop and implement a plan to improve the academic excellence of all students.

Tie: This plan's overarching goal is to increase the number of students meeting the cut score taking the AWA at grades 1-5.

**Ties to district strategic plan:**

Strategy #4: We will develop and implement plans to effectively analyze student performance data and use that data to drive instruction to improve student performance.

Plan #1: Design and implement a consistent process to collect, analyze, and disseminate student performance data for certified staff.

Tie: Abbott staff is regularly provided data from ELO assessments including the AWA. This includes individual scores, classroom averages, and the number of students not meeting the cut score on each subskill. Additionally, teachers are given this data for grade levels above and below theirs.

Plan #2: Provide training for all certified staff in interpreting student performance data.

Tie: Although not formally trained, the staff has been looking at data for years including Terra Nova data.

Plan #3: Utilize data analysis results to drive instruction to improve student performance.

Tie: One of the goals of this day will be to gain more knowledge of best practices of teaching the six traits. This knowledge will be gained from Harcourt material, professional journals and books, and teacher input.

**Data used to determine goal(s):**

1. November, 2004 AWA results.
2. September, 2005 Targeted students results
3. November, 2005 AWA results
4. November, 2005 Targeted students results
5. February, 2006 Targeted students results
6. April, 2006 Targeted students results

**Data used to determine achievement of the goals:** Same as above.

**Plan created by whom:** Erik Chaussee and Beth Reitz, Abbott staff development facilitator.

Sept. 27:

4:15-5:00 Examine district AWA and school scoring data and reexamine targeted students

Oct. 19:

7:30-8:00 Coffee and treats

8:00-8:30 Story telling-show the link between literature and writing

8:30-8:50 Teachers respond in writing

8:50-9:00 Door prizes and break

9:00-9:20 Team building exercise

9:20-10:30 Data analysis

10:30-11:30 PLC norm setting & group self-assessment.

11:30-12:30 Pyramid of interventions & a working lunch

12:30-1:15 SMART goals

1:15-2:00 Sharing of ideas of six trait writing & writing of strategies per two grade levels with Susie Wooster & specialists

2:00-3:00 Scoring of students' paper with the help from Susie W.

2:00-3:00 Those not trained in six trait writing (specialists and student teachers) will receive training from another MEP facilitator

3:00-3:15 Break

3:15-4:00 Vertical team discussion of data and strategies: K/1, 2/3, & 4/5

4:00-4:15 Evaluation

**Plan of Action:** The staff will accomplish our goals by following this plan:

- Participating in discussions related to best practices of six trait writing
- Reviewing and analyze the data
- Making curriculum and instruction decisions based on the data
- Reviewing the writing rubrics per grade level
- Reviewing the use of rubrics when scoring papers from the teacher inservices held during opening conferences
- Teaching the specialists the use of rubrics when scoring papers
- Using PLC books to teach staff how to define and write norms and write SMART goals
- Using the resource staff and PLC staff to teach staff how to write the pyramid of interventions
- Using teacher's experience, professional journals and Harcourt materials to share information on the six trait writing best practices

**Back up plan for absent staff:** Staff that is absent will attend make-up sessions periodically throughout the school year and depend upon their grade level colleagues to assist with any information missed on October 19.

### **Professional Learning Community Summary**

1. **Moving toward a Professional Learning Community**
  - a. **Collaboration**
  - b. **A common mission, vision, values, and goals-each student has three adult connections in the bldg.**
  - c. **Focus on learning**
  - d. **Leadership**
  - e. **Focused school improvement plan**
  - f. **Celebration**
  - g. **Persistence**
  - h. **Three questions:**
    1. **What do we want children to learn?**
    2. **How will we know what students have learned?**
    3. **How do we respond to children who aren't learning?**
2. **Solid foundation consisting of collaboratively developed and widely shared mission, vision, values, and goals.**
3. **Collaborative teams that work interdependently to achieve common goals.**
4. **A focus on results as evidenced by a commitment to continuous improvement**
5. **Four common assessments per subject**
6. **Begin with writing**
7. **All school scoring of students in grades 2-5 (initially) that are at the cut score or two above on these Wednesday s: Oct. 19, Dec 14., Feb. 15, & April 5.**

8. All school prompt
9. Chart progress
10. Second grade switch to six traits during the year
11. Four assemblies a year at different times during the day on these Fridays in Oct., Dec. Feb, & April. Oct. 28 at 2:15; Dec. 16 at 1:10, Feb. 10 at 8:45, and April 14 at 9:40.
12. Four book discussions a year to discuss Whatever it Takes.
  - a. Oct 26 3:20 Foreword, Introduction, & Chapter One.
  - b. Nov. 30 3:20 Chapters Two & Six.
  - c. Feb. 1 7:45 Chapters 7 & 8.
  - d. Mar. 29 3:20 Chapters 9 & 10.
13. Assign specialists to grade level groups.
14. This is in addition to required monthly meetings.

**PLC Staff Development Plan  
Ackerman Elementary  
2005-06**

**Submitted by~** Martha Nielsen, Principal, Carrie Novotny-Buss, Assistant Principal, Michelle Waters, Staff Development Assistant, Ackerman's Certified Staff

**PLC Staff Development Experience:**

PLC's: Making the move from teaching to learning!

Our building focus this year for staff and students will be to improve our AWA scores and to improve our collaborative culture. We will depend upon our 2004-05 staff development topics: AWA assessment data analysis, developing SMART goals, Gallup's Strength Finder and Ruby Pane's research on poverty and diversity as building blocks to achieve our goals. We will embrace the PLC common assessment concept by gathering monthly to score AWA writing pieces at each grade level and evaluate the learning of students,

**Goals related to student achievement:**

Ackerman staff will improve collaborative skills to increase student learning.

1<sup>st</sup> through 5<sup>th</sup> grade students taking the AWA in November will improve at least 10% as a whole from the 04-05 AWA data or 92% of students will met the AWA cut score for the grade levels that are already achieving above 90%.

**Connection to MPS strategic plan:**

Strategy 4

We will develop and implement plans to effectively analyze student performance data and use that data to drive instruction to improve student performance.

**Connection to Ackerman's site based plan:**

To be determined~ Site based plan to be updated in September 2005.

**Data used to determine goals:**

- 2004-05 assessment data- see attached 2004-05 Assessment Results Document
- Qualitative feedback from staff development session on data analysis in February 2005.
- Qualitative feedback from staff development session on PLC's in August 2005
- Staff survey on collaboration in August of 2005.

**Data used to measure the effectiveness of the eight hours staff development plan**

- AWA assessment data
- Qualitative staff survey on collaboration

**Staff Development (Agenda & Plan of Action)**

<b>Experience</b>	<b>Date</b>	<b>Time</b>	<b>Location</b>
Proposal and conversation regarding staff development plan for 2005-06 with certified staff.	August 12 <sup>th</sup> , 2005	2:00-3:30	Ackerman Media Center
Grade levels K-5 "Come Learn With Me"	Aug/Sept	7-8 PM	Classrooms

<p>Nights/ Formatted like "Curriculum Night"</p> <p>*Explanation of current grade level: writing expectations, rubrics, scoring, 1-3-5 paper samples, parent report and at home activities</p> <p>* Students are invited and will create an at home and writing journal</p>			
<p>Book groups, "Whatever It Takes" Chapters 1-5</p> <p>Staff survey on collaboration</p> <p>Developing collaborative norms within grade level/specialist groups</p>	Tues, August 30 <sup>th</sup>	<p><b>4:15-4:35</b></p> <p><b>4:35-4:45</b></p> <p><b>4:45-5:15</b></p>	Ackerman Media Center
<p>Common Assessments: Mini Lesson/ Scoring K-5 writing in teams (ID&amp;C/ORG)</p>	Wed, September 28 <sup>th</sup>	4:00-5:00	Ackerman Media Center
<p>Revisiting collaborative norms</p> <p>Book groups, "whatever It Takes" Chapters 6-10</p>	Tues, September 27 <sup>th</sup>	<p><b>4:15-4:50</b></p> <p><b>4:50-5:15</b></p>	Ackerman Media Center
<p>Ackerman Site Based Planning</p> <p>PLC's develop a common: Mission, Vision, Values, Goals</p>	Thurs, September 29 <sup>th</sup>	All Day	ESU #3
<p>Bringing the DuFour Conference to Ackerman presented by Omaha/Hutchison/tele-conference attendees.</p> <p>Looking at common assessments</p> <p>Setting team agendas</p>	Tues, October 18 <sup>th</sup>	<p><b>8:00-9:45</b></p> <p><b>9:45-11:00</b></p> <p><b>11:00-12:00</b></p>	Ackerman Media Center
<p>BIST training/ consultant to work with grade levels</p> <p>Common Assessments/ Mini lesson/Scoring K-5 writing in teams (Sept traits + V/WC)</p>	Wed, October 19 <sup>th</sup>	<p>8:00-11:30</p> <p><b>12:00-2:00</b></p>	Ackerman Media Center
<p>Common Assessments/ Mini lesson/Scoring K-5 writing in teams (Sept/Oct traits +</p>	Wed, December 14 <sup>th</sup>	4:00-5:00	Ackerman Media Center



CON/ES)			
Common Assessments/ Mini lesson/Scoring K-5 writing in teams (All 6 traits)	Wed, January 25 <sup>th</sup>	4:00-5:00	Ackerman Media Center
PLC's...continuous improvement  AWA data analysis Celebrate/regroup Team Goal Setting Vertical teaming	Thursday, Feb 16 <sup>th</sup>	8:00-11:30	Ackerman Media Center
Common Assessments/ Mini lesson/Scoring K-5 writing in teams (All 6 traits)	Wed, March 22 <sup>nd</sup>	4:00-5:00	Ackerman Media Center
Common Assessments/ Mini lesson/Scoring K-5 writing in teams (All 6 traits)	Wed, April 26 <sup>th</sup>	4:00-5:00	Ackerman Media Center
Celebration Next Steps for PLC's Staff survey on collaboration	Tues, May 23 <sup>rd</sup>	3:45-4:30	Ackerman Media Center

**Back up plan for staff who are absent in October 19<sup>th</sup>, August 29<sup>th</sup> and September 27<sup>th</sup>.**

Videos, handouts and power points will be available for viewing; Martha, Carrie or Michelle will follow up with staff on contract time. Although staff may be absent during that time, the yearlong plan will still involve them with the building goals.

## October 19, 2005 Building Staff Development Plan

**Building Name:** Aldrich Elementary

**Administrator Submitting Plan:** Susie Melliger

**Staff Development Experience:**

The Aldrich Staff has scheduled work time for staff to become educated about Professional Learning Communities in small and whole group meetings throughout August, September and October. These meetings bring us to the point where we can actively participate in our Professional Learning Communities to delve into our International Baccalaureate Primary Years Program during the October 19 staff development day. The Aldrich Staff will work in collaborative teams to thoroughly analyze the scope and sequence of Millard Public Schools' science and social studies curriculum. We will then map our plan for teaching specific units of inquiry in accordance with IBO requirements.

**What are your Goal(s) for your plan related to student achievement?**

- Familiarize staff with the IB PYP philosophy, program components, and practices
- Team building to facilitate collaborative planning of IB PYP units of inquiry
- Utilize a wide range of assessments strategies that are both formative and summative
- The PYP requires that individual portfolios of student achievement be kept, as an important mechanism for documenting progress. Fifth grade students are expected to participate in a culminating project, the PYP exhibition. This is designed to demonstrate their proficiencies in all curricular areas.

**Explain the tie/connection to the MPS strategic plan.**

Strategy Number 5 - We will develop and implement plans to increase student participation in, and performance on, measures of national and international educational excellence.

Plan Number 11 - Establish a Primary Years International Baccalaureate Organization (IBO) Programme (PYP) in at least one Millard Elementary School.

Action Plan Number 6 - Develop curriculum by meeting in vertical and grade level teams.

**Explain the tie/connection to your building site plan.**

Strategy No. 1, Plan No. 1, Action Step No. 4 - Investigate the possibility of becoming a mini-magnet school in International Baccalaureate Primary Years Programme.

**What data did you use to determine your goal(s)?**

- Parents were surveyed to find out their educational desires for their children
- The objective is based on research that supports that the Primary Years Programme (PYP) provides an educational framework based upon what is currently known about how young children learn. It draws on the best practices in elementary school instruction.

**What data will be used to achieve your goal(s) and measure the effectiveness of the 8-hour staff development experience?**

Completed curriculum maps for science and social studies from each professional learning community will be turned in at the end of the day on October 19, 2005.

**Who from your building was involved in creating your plan?**

The School Improvement Team and The School Instructional Team

**List your agenda. Please be specific. Include the entire 8-hour experience. List times, dates, and locations.**

Aldrich Elementary School Library

7:30 - 9:45	IB Philosophy
9:45 - 11:30	Chart content standards
11:30 - 12:30	Lunch
12:30 - 2:15	Analyze charted standards
2:15 - 4:30	Determine units of inquiry

**List your plan of action. Explain how your staff will accomplish the goal(s).**

- Introduce IB philosophy and give an overview of Professional Learning Communities.
- Discuss the 6 transdisciplinary themes of the IB curriculum model, which are the following:
  - Who we are
  - Where we are in place and time
  - How we express ourselves
  - How the world works
  - How we organize ourselves
  - Sharing the planet
- Chart all MPS science and social studies content standards.
- Determine which units will be taught via IB planners using a guided inquiry approach at each grade level.

**What is your back-up plan for staff members who are absent on October 19? Explain how they will participate in the goal(s) of your plan if they call in sick and miss the staff development experience.**

Staff who are absent will attend after school make up sessions with the principal.

**Aldrich Elementary School**  
**Professional Learning Communities**  
**A model for organizational change that improves student achievement**  
**and faculty commitment and satisfaction.**

A school that is a professional learning community can be recognized by six characteristics:

- Shared mission, vision, and values.
- Collective inquiry. (constantly question what they are doing and why)
- Collaborative teams. (team members that work together learn together)
- Action orientation and experimentation. (teaching strategies are tested in the classroom, the results monitored and assessed, and the findings shared with colleagues)
- Continuous improvement. (never content with the status quo and constantly seek a better way, a higher level of performance)
- Results orientation. (assessment is constant and rigorous)

The video programs will show scenes from three different schools that have implemented the PLC model. They will also feature interviews with leading practitioners and developers of the professional learning community model, including Richard DuFour and Robert Eaker, authors of the book *Professional Learning Communities at Work*.

**October 4-Best Practices For Enhancing Student Achievement-**After an introductory section that quickly reviews the failure of past reform movements, this video presents the four pillars of the PLC model: mission, vision, value, and goals. You will see scenes and meet teachers and administrators at schools that have implemented this model.

**October 11-Collaborative Teams Engaged in Collective Inquiry-**This video will show how teams of educators work together in PLC model schools to address central issues of teaching and learning.

**October 18-Changing Your School's Culture-**This video addresses the idea of school culture, which is a vital component of the Professional Learning Community.

**Planning For A PLC-Model School-**making plans for beginning the process of change to the professional learning model and a school culture centered on continuous improvement.

- In the PLC model, teachers have a large and potentially very effective role to play in affecting teaching and learning in their schools, but in taking on this role, they will take on a lot of responsibility and a lot of work. (Handout 42)
- The PLC model requires teachers to be committed to work together. They will share each other's strengths, gain mutual support, and learn from each other, but they will also have to give up some of the autonomy and isolation that they have probably become used to.
- Advantages of Teachers Working in Collaborative Teams:
  1. Gains in student achievement
  2. Higher quality solutions to problems
  3. Increased confidence among all staff
  4. Teachers able to support on another's strengths and accommodate weaknesses
  5. Ability to test new ideas
  6. More support for new teachers
  7. Expanded pool of ideas, materials, methods
- Developing norms-develop a set of operating norms or ground rules. Writing norms helps create groups that are able to have honest discussions that enable everyone to participate and be heard. (handout Developing Norms)

## October 19, 2005 Building Staff Development Plan

**Building Name:** Black Elk Elementary

**Administrator Submitting Plan:** Kevin Chick

**Staff Development Experience:** Black Elk PLC's at Work

**What are your Goal(s) for your plan related to student achievement?**

Black Elk Elementary teachers will utilize data to create individualized and group S.M.A.R.T. goals to increase student achievement scores on district ELO's and grade level benchmark tests.

**What we have done to date:**

- In the spring of the 2004-2005 school year we administered a building wide AWA writing common assessment. All students wrote to a common grade level prompt and all grade level teams scored the papers. Once the papers were scored, we plotted student's names on the grade level rubric to track student progress in writing since the November AWA district assessment. We repeated this process during the month of September in the 2005-2006 school year. Grades 1-5 administered this common writing assessment in order to track student growth in writing as we prepare for this years AWA assessment.
- All grade levels have been through the norm setting process and have a working set of team norms.
- A common assessment in language arts has been administered in grades K-5. Grade level teams have analyzed this baseline data and 8-10 essential common outcomes have been chosen to focus on for this semester.

**Explain the tie/connection to the MPS strategic plan.**

**District Strategic Plan, Strategy 4:** We will develop and implement plans to effectively analyze student performance and use that data to drive instruction to improve student performance.

**Explain the tie/connection to your building site plan.**

**Black Elk Site Plan, Strategy 3:** We will develop and implement an array of opportunities that challenge each student to excel.

**Strategy 3, Plan 1:** We will differentiate for each student by looking at formal assessments to determine individual, group, and grade level areas of focus for greatest improvement.

**Strategy 3, Plan 2:** We will challenge each student to excel through improvement of instructional practices by identifying a building focus area.

**What data did you use to determine your goal(s)?**

- Grade Level ELO Test Data
- Grade Level Bench Mark Data
- 4<sup>th</sup> Grade State Writing Data

**What data will be used to achieve your goal(s) and measure the effectiveness of the 8-hour staff development experience?**

- Grade Level ELO Test Data
- Grade Level Benchmark Data
- Grade Level Common Assessment Data
- 4<sup>th</sup> Grade State Writing Data

**Who from your building was involved in creating your plan?**

Kevin Chick, Shari Johnson, Building Instructional Team

**List your agenda. Please be specific. Include the entire 8-hour experience. List times, dates, and locations.**

Teachers will be split between two rooms. One room will be primary teachers and one room will be intermediate teachers. Shari Johnson will facilitate the session for primary & Kevin Chick will facilitate the session for intermediate.

**8:00-9:00-** How to write effective S.M.A.R.T. Goals

**9:00-10:00 -** Common expectations leads to common results

**10:00-12:00 -** Diving into the Data - "What does it tell us?"

**12:00-1:00 -** Working Lunch - What is Black Elk's "Pyramid of Interventions?"

**1:00-3:00 -** Teachers will begin to develop grade level S.M.A.R.T. goals based on their review of data. Teachers will also write individualized student S.M.A.R.T. goals for students who did not meet the cut score on last years ELO or Benchmark tests.

**November 1st Follow-Up Meeting to fulfill 8-hour experience:**

**4:15-5:15 -** "Have we created S.M.A.R.T. Goals?"

List your plan of action. Explain how your staff will accomplish the goal(s).

### S.M.A.R.T. Goals

Teachers will receive some background information on S.M.A.R.T. Goals. Some teachers who currently utilize goal setting with their students will share what they do. I will show examples of several different types of goals. The teachers will analyze the goals to see that they are Strategic and specific, Measurable, Attainable, Results-based, and Time-bound.

### Common Expectations Leads to Common Results

This activity will allow each grade level and specialist learning community to analyze and evaluate their expectations in regards to grading, homework, and effort. Sometime in September or early October, I will ask teachers to give me a real example of a graded paper. The papers will be made anonymous and each grade level team will compare to look for consistencies or inconsistencies among grading practices. Ultimately each grade level team will work to develop a similar set of expectations in regards to grading, homework, and effort.

### Diving into the Data - What does it tell us?"

Each grade level team will be given a data book with all of last year's achievement data, broken down by assessments. They will also be given data from this year's common assessments given to date. Each team will break down all of the data to discover where they need to focus their grade level and individualized goals. They will look for trends and areas needing the most attention.

### What is Black Elk's "Pyramid of Interventions?"

Teachers will brainstorm all of the current strategies utilized at Black Elk to help students who have not met expectations or passed an ELO or Benchmark Assessment. After we have generated a list of all possible interventions, I will ask each grade level team to pick which of the strategies listed are used by their team. They will investigate to see if each teacher uses the same interventions and they will work towards developing a common list of interventions to be utilized consistently by each member of the team. Discussions will also take place to decide when the pyramid of interventions is started with any given student (ex: after they do not pass an assessment, poor classroom grades, missing homework, etc...)

### Developing S.M.A.R.T. Goals

Teachers will work in their Professional Learning Communities to develop grade level, classroom, and individualized S.M.A.R.T. goals. Goals will be analyzed to make sure that they meet the S.M.A.R.T. goal criteria. Goals will be due at the November follow-up meeting to be held on November 1. While all teachers will write goals, those teachers that will be in the support or professional growth phases will use their goals as their professional growth goals for the 2005-2006 school year along with any other areas the teacher may want to focus on.

**November Follow-Up Meeting:**

Teachers will meet to share and discuss their S.M.A.R.T. goals. Teachers will also share their grade level Pyramid of Interventions across grade levels.

**What is your back-up plan for staff members who are absent on October 19? Explain how they will participate in the goal(s) of your plan if they call in sick and miss the staff development experience.**

Any teacher that misses the October 19 inservice will still be required to analyze their grade level achievement data and develop S.M.A.R.T. goals for their class as a whole and for students who have not passed an ELO or benchmark test by the November deadline. I will meet with these teachers to discuss S.M.A.R.T. goals and to explain the expectations for the goal setting exercise. They will understand that if they are in the support phase of the teacher evaluation phase their professional growth goals will tie directly to the student achievement centered goal they will be writing.



**October 19, 2005**  
**Building Staff Development Plan**

**Building Name:** Bryan Elementary  
**Administrator Submitting Plan:** Dr. Patricia Rhodes

**Pre work**

The entire Bryan staff will have read and discussed Whatever It Takes. A group of 5, including the principal, instructional facilitator, music teacher, and two classroom teachers are reading Getting Started and will attend the Data Retreat at ESU 3 in early October. The Instructional Team attended the 2-day DuFour conference last year.

The classroom teachers and specialists are already meeting in collaborative groups and have established group norms. At the end of first quarter we will be ready to use re-teaching funds to free all classroom teachers one hour a week to work with small groups or individual students, based on classroom and district data. Specialists will join one of the grade level teams and meet with them on Wednesday afternoons to review student progress and student work.

**Staff Development Experience:**

The Bryan staff will work in collaborative grade level teams to analyze 2004-05 writing, reading, and math ELO assessment data in order to identify strengths and weaknesses and design whole and small group instructional strategies.

**Goal related to student achievement:**

The percentage of students meeting the district's writing, reading, and math ELO cut scores will increase at each grade level.

**Tie/connection to MPS strategic plan:**

Strategy 4 - We will develop and implement plans to effectively analyze students' performance data and use that data to drive instruction to improve student performance.

Objectives - All students will meet or exceed district and state standards and overall performance on district and state assessments will improve annually.

**Tie/connection to building site plan:**

Strategy 3 - We will develop and implement plans to effectively analyze student performance data and use results to guide instruction.

Plan 1 - Develop and implement a model to collect, analyze, interpret, and communicate data to all certified staff.

Plan 2 - Develop and implement strategies to apply data analysis results to students' instructional needs.

Strategy 4 - We will develop and implement plans to increase student achievement on district and national assessments.

Plan 1 - Develop and implement building-wide programs to increase student achievement on district and national assessments.

**Data used to determine goal:**

2004-05 math, reading, and writing ELO assessment results for grades 1 through 5

**Data used in achieving goal and measuring effectiveness of the 8-hour staff development experience:**

2005-06 reading, writing, and math ELO assessment results for grades 1 through 5

Completion of the activities: review of the process, review of the data, and identification of at-risk students, goal setting, and sharing with the group.

Increase in student classroom performance in the identified area(s)

Staff

**Building staff involved in creating this plan:**

Data Team and Instructional Team, including all teachers who attended the Du Four workshop & the Data Retreat at ESU#3.

**Agenda:**

Bryan Information Center

Wednesday, October 19, 2005 /8:00 am - 4:00 pm (working lunch at 11:30)

**Plan of Action:**

8:00 Welcome and trust building activities

8:30 Review where we are and where we are going

9:00 Square, Circle, Triangle activity to follow-up discussion

9:15-11:30

- Form collaborative teams
- Review assessment data
- Collaborative teams will graph data, analyze strengths and weaknesses Grade level collaborative teams will share instructional strategies with the entire staff

11:30-1:00

- Lunch, break, & Brainstorming strategies
- Develop common goals for each grade level and/or area of concern

1:00-3:00

- Identify and/or design instructional strategies to meet the needs of their students in both whole and small group instruction.
- Develop schedule for meeting with students

3:00-3:45

- Grade level groups share their common goals and strategies

3:45-4:00

- Wrap up, celebrate, and talk about next steps

**Back-up plan for staff members who are absent on October 19<sup>th</sup>?**

We will hold after school meetings to complete activities, develop schedule, etc. The principal and/or the instructional facilitator will facilitate the meetings.

## October 19, 2005 Building Staff Development Plan

Building Name: Cather Elementary

Administrator Submitting Plan: Dr. Nila Nielsen

### Prior Related Staff Development:

- Introduction to linking Assessment to Daily Instruction (April 2005)
- Introduction to Grading and the practice of using Zeros (April 2005)
- Introduction to Professional Learning Teams (August 2005)
- Development of Professional Learning Teams (August 2005)
- Establishing PLC Norms (August 2005)
- Setting Team Goal(s) September 2005)
- Inservice on Appropriate Grading Practices (October 2005)
- In-service on Analyzing Data (October 2005)

### October 19 - Staff Development Experience:

The Cather staff will work in collaborative teams to analyze district ELO and Benchmark assessment data from the 2004-2005 school year. Review of grade-level strengths and weaknesses will be identified in order to drive instruction and in turn, improve student performance.

### What are your Goal(s) for your plan related to student achievement?

72% of the Cather students taking District ELO's the first time will meet/exceed cutscores in the areas of Reading, Math and AWA assessments during the 2005-2006 school year.

### Explain the tie/connection to the MPS strategic plan.

- All students will meet or exceed District and state standards and overall performance on District and state assessments will improve annually.
- Strategy 4 - We will develop and implement plans to effectively analyze student performance data and use that data to drive instruction to improve student performance.

### Explain the tie/connection to your building site plan.

- Strategy 3 - Students will improve academic performance.  
Action Plan 1 - Teachers will analyze data to improve instruction.

What data did you use to determine your goal(s)?

- Training was provided for building staff on an electronic grade-book program during a Tech-Flex building initiative in 2003-2004. Through careful analysis of report card grades, it became evident that classroom assessments were not clearly linked to the District's Essential Learner Outcomes. Tracking the progress of learners toward meeting upcoming grade-level assessments was therefore difficult to measure.
- Data from the 2004-2005 ELO results were reviewed only for those meeting or not meeting the cutscore. In-depth analysis is needed to identify strengths and weaknesses.

What data will be used to achieve your goal(s) and measure the effectiveness of the 8-hour staff development experience?

- Results of Cather's 2004-2005 ELO scores (Math, Reading, and AWA).
- Survey of staff development sessions.

Who from your building was involved in creating your plan?

Building Staff Development Facilitator: Kathy Hasselbalch

Building Principal: Dr. Nila Nielsen

Building Professional Team Leaders: Pam Lindsey, Julia Siniard, Dee Sorenson, Diana Weis, Fran Solomon

List your agenda. Please be specific. Include the entire 8-hour experience. List times, dates, and locations.

Wednesday, October 19, 2005

8:00-11:30 (3.5 hrs)

- Disseminate data to each team.
- Ask each team to review their norms and protocols before beginning their work.
- Presentation of common "charge" for the day: Collaborate in professional learning teams to analyze student data for areas of instructional strength and weakness as based on individual student achievement.
- Work time (Summary Forms for analysis recording provided.)

11:30-12:30 (1 hr)

- Working Lunch - Brainstorming Session
- Review of Current Grading Practices/Possible Alterations

12:30-3:30 (3 hrs)

- Continue team work time

3:30-4:00 (0.5 hr)

- Wrap-up session: Share findings with other teams (vertical alignment) and turn in Summary Forms to administrator.
- Complete Staff Development Survey

List your plan of action. Explain how your staff will accomplish the goal(s).

Through a collaborative team approach, staff members will:

1. Receive background information on Collaborative Team Data Analysis
2. Review data pertinent to grade level teams
3. Analyze findings as it relates to effective teaching and links to learning
4. Evaluate appropriate steps to utilize data findings to improve instruction and in turn, student achievement.

What is your back-up plan for staff members who are absent on October 19?

Explain how they will participate in the goal(s) of your plan if they call in sick and miss the staff development experience.

Staff who are absent from any of the 8-hour staff development will be required to make up all time missed, receiving training from their team leader or principal on subsequent Wednesday afternoons (2:00-5:00 p.m.) until required time and work is accomplished.

To: Kim Saum-Mills  
From: Nick Meysenburg, Principal  
Date: May 18, 2005  
RE: Cody Staff Development Plan and October 19<sup>th</sup> Plan

This plan reflects where we are at Cody in establishing PLC's . To date we have completed the following:

- All K-5 certified staff have read "Whatever It Takes" as part of their professional growth objectives.
- All K-5 certified staff have viewed and discussed the taped series "Failure is Not an Option".
- Vertical planning teams completed a data analysis of our AWA results.
- We wrote SMART goals using AWA data, implemented action plans to meet the goals, re-assessed student writing after re-teaching and had a follow up discussion on the results. "Next steps" were identified and will be implemented in 2005-2006.
- We reviewed the PLC concept and planned for specific implementation at Cody. This summative presentation included a preview of the cycle of activity that we will use beginning August 24, 2005. Norms will be established for both grade level teams and vertical teams at the meeting. Grade level teams will meet on three Wednesdays each month and vertical teams one Wednesday each month.
- Three Cody staff members are attending the DuFour workshop in Stillwell, Kansas in July.

We are looking forward to full implementation in the fall.

## October 19, 2005 Building Staff Development Plan

(Make a copy of the plan for your records & send the original plan to Kim Saum-Mills by August 19, 2005.)

Building Name: Cody Elementary School

Administrator Submitting Plan: Nick Meysenburg

Staff Development Experience:

- For the first half of the day, the Cody Staff will review the NCA Capacity Assessment Instrument and assess where we are as a building in each of the cells. We will then debrief about our PLCs given that we will have met six times in our grade level teams and twice in our vertical teams by October 19, 2005. During the second half of the day, in vertical teams, the Cody Staff will analyze summative math assessment data to identify trends, identify essential skills related to those trends, write SMART goals for some of the essential skills, establish common means of assessment, research strategies for reaching those goals and write an implementation plan.

What are your Goal(s) for your plan related to student achievement?

- The percentage of students passing the math assessments will increase at each grade level.

Explain the tie/connection to the MPS strategic plan.

- Strategy 4 - We will develop and implement plans to effectively analyze student performance data and use that data to drive instruction to improve student performance.

Explain the tie/connection to your building site plan.

- Strategy 1 - We will develop and implement an array of opportunities that enables each student (special education, general education and/or high ability learner) to meet or exceed the Essential Learner Outcomes.
- Objective 1.1 - To enable all students to meet or exceed essential learner outcomes, opportunities for school-wide collaboration will be provided to maximize the utilization of existing resources.
- Objective 1.3 - In order to improve student achievement, we will research and implement "best practices" in instructional programming.

What data did you use to determine your goal(s)?

- Summative math assessment data from the past three years

What data will be used to achieve your goal(s) and measure the effectiveness of the 8-hour staff development experience?

- 2005-2006 math assessment data, second through fifth grades

Who from your building was involved in creating your plan?

- Nick Meysenburg, Shelley McCabe and Rhonda Bishop

List your agenda. Please be specific. Include the entire 8-hour experience. List times, dates, and locations.

Times, Date and Location: 8:00 am to 5:00 pm, October 19, 2005, Cody Elementary

8:00-8:40 Review the NCA Capacity Assessment Instrument/individually rate

8:40-9:30 Share individual ratings in mixed small groups and make a group rating

9:30-9:45 Break

9:45-10:30 Share small group ratings with the whole staff

10:30-12:00 Debrief about PLCs

12:00-1:00 Lunch

1:00-2:00 Analyze summative math assessment data from the past three years/identify trends and essential skills related to those trends

2:00-2:30 Share trends with the whole staff

2:30-2:45 Break

2:45-3:00 Write a SMART goal for some of the essential skills and establish common means of assessment

3:00-4:15 Research strategies/write an implementation plan

4:15-4:30 Share plans with vertical PLC teams

4:30-5:00 Share plans with the whole staff

List your plan of action. Explain how your staff will accomplish the goal(s).

- The staff will review each cell of the NCA Capacity Assessment Instrument in order to reach a common understanding. Each staff member will then individually rate where Cody is at the present time.
- The staff will meet in mixed small groups to share individual ratings and through consensus decide as a group where Cody is at the present.



- Each mixed group will share their group ratings with the whole staff.
- The staff will debrief about PLCs using "Critical Questions for Team Considerations" found in "Whatever It Takes". Each staff member will make an individual rating and then share in their grade level PLC teams. Then grade level PLC teams will share with the whole group.
- Vertical PLC teams will analyze summative math assessment data from the past three years and identify trends and the essential skills related to those trends.
- Vertical PLC teams will share identified trends with the whole staff.
- Vertical PLC teams will write SMART goals for some of the identified essential skills and establish common means of assessment to track progress.
- Individual staff members will research strategies to help meet the above SMART goals and write an implementation plan.
- Staff members will share their plans with their vertical PLC teams.
- Vertical PLC teams will share plans with the whole staff.
- Follow up on January 18, 2006 to discuss the effectiveness of the plans.

What is your back-up plan for staff members who are absent on October 19? Explain how they will participate in the goal(s) of your plan if they call in sick and miss the staff development experience.

- Absent staff will meet with the principal and Instructional Facilitator for four half-hour morning sessions, 8:00-8:30 in late October and November. They will perform the same tasks as the large group, but will complete assigned tasks between sessions.

## Building Staff Development Plan October 19, 2005

Building Name: Cottonwood Elementary

Administrator Submitting Plan: Nancy Nelson

### Staff Development Experience:

Cottonwood teachers will form Professional Learning Teams, establish norms, analyze student data, establish S.M.A.R.T. goals, and determine common assessment times and instruments for the second quarter.

### What are your Goal(s) for your plan related to student achievement?

By participating actively in the Professional Learning Teams, teachers will facilitate learning experiences that will increase student achievement in the area of language arts, specifically writing.

### Explain the tie/connection to the MPS strategic plan.

- “We will develop and implement plans to effectively analyze student performance data and use that data to drive instruction to improve student performance.”
- “We will develop innovative approaches to motivate and educate those students who learn in non-traditional ways.

### Explain the tie/connection to your building site plan.

- “We will develop and implement plans to capitalize on the staffs’ strengths and skills to provide professional learning opportunities for one another.”

### What data did you use to determine your goal(s)?

- AWA data
- Harcourt assessments
- TerraNova scores

### What data will be used to achieve your goal(s) and measure the effectiveness of the 8-hour staff development experience?

- AWA data
- Harcourt assessments
- TerraNova scores
- Completed Pyramids
- Copies of PLC plans for second quarter
- Anonymous evaluation form filled out by participants at the end of the day

### Who from your building was involved in creating your plan?

Nancy Nelson, principal  
Sheila Bolmeier, Staff Development Facilitator

**List your agenda. Please be specific. Include the entire 8-hour experience. List times, dates, and locations.**

- 8:00-9:00 Whole group -- Powerpoint on Professional Learning Communities and norm setting
- 9:00-10:00 PLCs meet for the first time and establish norms; complete the Pyramid of Interventions
- 10:00-10:45 Whole group - turn in norm sheets to principal; share pyramid of intervention ideas; begin process of analyzing data
- 10:45-11:45 Vertical teams are identified and meet to discuss curricular transition issues – graphic organizer provided
- 11:45-12:45 Working lunch -- individual PLC teams meet to determine areas needing improvement specific to their students based on data and vertical team meeting
- 12:45-1:30 Whole group – sharing of findings; Powerpoint on S.M.A.R.T. goals
- 1:30-2:30 PLCs meet and establish SMART goals as well as 3 common assessments they will administer during the 2<sup>nd</sup> quarter; establish timeline and scoring dates/procedures
- 2:30-3:30 Whole group meets to share SMART goals and common assessments.
- 3:30-4:00 —closure activity

**List your plan of action. Explain how your staff will accomplish the goal(s).**

1. Staff is trained in PLC formation and function.
2. Teams are established and norms are set.
3. School and individual assessments are analyzed to determine areas of refinement.
4. Teams formulate SMART goals based on weaknesses.
5. Common assessments are identified or created and a timeline is established for teams.
6. Assessments are given and scored.
7. Results are analyzed and compared.
8. Instruction is modified.

**What is your back-up plan for staff members who are absent on October 19? Explain how they will participate in the goal(s) of your plan if they call in sick and miss the staff development experience.**

Staff members that do not attend on the 19<sup>th</sup> will be required to view the Powerpoint presentations and meet with their PLCs to “catch up” on team decisions and progress. Various graphic organizers used in the meetings must be completed and given to the principal, and a meeting with the principal will be arranged to discuss questions and expectations.

## October 19, 2005 Building Staff Development Plan

**Building Name:** Walt Disney Elementary School  
**Administrator Submitting Plan:** Mark Schultze, Principal  
**Staff Development Experience:** Learning Communities

### **What are your Goal(s) for your plan related to student achievement?**

Our goal is to implement a new model for analyzing, dialoging and responding to current student performance data in a team setting. By looking at current student performance data as a cooperative instructional team, we can capitalize on proven successful instructional practices currently used by some teachers to the benefit of all teachers and students. We can look at data from several grade levels to see instructional weaknesses. Then we can make team agreements about how we can change our practices to attain greater success for all students. This process should help staff pull together to achieve goals they had been trying to attain individually.

### **Explain the tie/connection to the MPS strategic plan.**

The development and implementation of Learning Communities provides a model for teachers to analyze current student performance data and allows time for them to share student achievement successes and plan for instructional intervention for those students not meeting acceptable standards. These tasks are integral to the achievement of the District Mission and the Objectives. District Strategy #4 We will develop and implement plans to effectively analyze student performance data and use that data to drive instruction to improve student performance.

### **Explain the tie/connection to your building site plan.**

The development and implementation of Learning Communities provides a model for teachers to analyze current student performance data and allows time for them to share student achievement successes and plan for instructional intervention for those students not meeting acceptable standards. These tasks are integral to the achievement of the Walt Disney Mission and the Walt Disney Objectives.

- All students will meet or exceed District and state standards and overall performance on District and state assessments will improve annually.
- Each student will participate in setting and will achieve challenging educational goals tailored to his or her abilities, interests and aspirations.
- The percentage of students performing at high levels on measures of national educational excellence will increase annually.
- All students will make a successful transition from one level of education to the next.
- The percentage of students scoring at least a 3 or higher on each rubric category of the MPS writing assessment will increase annually.

### **What data did you use to determine your goal(s)?**

Our first SMART Goal was developed to improve student writing performance. We used data from the fall 2004 AWA assessment given to students in grades 1-5.

Our second SMART Goal that will be written on October 19 2005, will probably be to improve student reading performance. Data used to develop this goal will be the 2004 Terra Nova and 2004-05 3-5 ELO assessment performance data.

**What data will be used to achieve your goal(s) and measure the effectiveness of the 8-hour staff development experience?**

We will use the assessments provided by the Harcourt Language Arts program. We will look at the data to see instructional strengths and/or weaknesses. We will look at the data to see individual students strengths and/or weaknesses.

**Who from your building was involved in creating your plan?**

Mark Schultze, Principal

Cali Watton, Teachere

Kari Jorth, Teacher

Susan Stalnaker, READ Teacher

**Walt Disney's PLC accomplishments prior to October 19**

Walt Disney implemented training on Professional Learning Communities during our February 17, 2005 staff development session. The following are general statements about achievements thus far:  
February

- Provided input and rational for the model
- Developed K-2 and 3-5 Team Norms and began to write a common smart goal
- Selected a Team Leader
- Completed the first common smart goal
- Teams agreed upon common assessments for the goal and set a calendar for giving the assessments
- Selected writing prompts and completed a writing prompt

March

- Teams received training from district MEPs on Inter-rater Reliability
- Teams rated student writing for students on their team
- Teams met to analyze and discuss the data
- Teams shared instructional successes and made instructional change agreements

April

- Successful instructional strategies were discussed
- Assignment for the next LC was given (May writing assessment)
- Assessment results and instructional strategies shared with administrator

May

- Completed writing assessment
- Teams rated student writing for students on their team
- Reviewed writing assessment data
- Discussed action steps for fall (agreed on the number and dates for common assessments for 05-06)
- Discussed transitions from each level

August

- Reviewed Norms (add/delete)
- Reviewed smart goal (add action steps)
- Reviewed fall writing assessment timeline for proctoring and rating the writing
- Discussed instructional ideas and strategies to reach the full range of student performance

**List your agenda. Please be specific. Include the entire 8-hour experience. List times, dates, and locations.**

**October 19, 2005**

- 8:00-8:30 Review the PLC concept and successes of Disney Learning Communities to this point in time.
- 8:30-10:00 Learning Communities Input on Use of Available Resources  
Review the Allocation of current resources to meet the learning needs of students at Walt Disney  
Discuss Walt Disney's Pyramid of Intervention for students who are not meeting learning expectatons
- 10:00-10:45 Teams meet to brainstorm ideas to better allocate current staff resources to better meet the learning needs of students. (teams build in a break)
- 10:45-11:30 The staff meets as a whole to share the ideas developed
- 11:30-12:15 A working lunch is provided. A small group meets with representatives from both teams. Agreements are made about what next steps should be taken to implement interventions.
- 12:15-12:45 Adhoc team shares the next steps for implementing interventions strategies.
- 12:45-1:15 Second SMART Goal is developed by each team (probably Reading related)
- 1:15-1:30 SMART Goals are shared and finalized by each team.
- 1:30-2:30 Action Steps for the new SMART Goals are developed by each team. (a break is built into this time period)
- 2:30-3:30 Each team will determine the assessments to be used and the schedule for administering/analyzing the tests/data.
- 3:30-4:00 Share action steps and debrief about the session.

**List your plan of action. Explain how your staff will accomplish the goal(s).**

- All certified staff members are assigned to a Learning Community Team (Preschool-2 and 3-5)
- Teams will follow the norms (rules) they have established
- Teams will develop a second SMART Goal in the area of Language Arts.
- Teams will develop the action plans for their SMART Goal.
- Teams will determine how and when they will collect/analyze student performance data.

**What is your back-up plan for staff members who are absent on October 19? Explain how they will participate in the goal(s) of your plan if they call in sick and miss the staff development experience.**

All handouts will be saved for absent staff. Any staff absent will be responsible for meeting with the principal on Wednesday, October 26 at 2:30 to get the information from the session.

## October 19, 2005 Building Staff Development Plan

**Building Name:** Ezra Millard Elementary  
**Administrator Submitting Plan:** Dr. Carol Beaty

### **Staff Development Experience:**

Ezra Millard teachers will focus on analyzing student writing samples each quarter using the District grade level rubrics. The initial sample (August) will be analyzed in September. Each grade level team will set a grade level goal for improving student writing. Each classroom teacher will set an individual goal (a specific trait or for a group of students) for improving student writing. Teams and individual teachers will identify areas of writing instruction (traits, processes, motivation, etc.) for ideas and resources.

The inservice day on Oct. 19 will include mini sessions in these areas as well as time to utilize printed resources and work with peer buddies to develop ideas. Mini sessions will be offered for each of the six traits, for each mode of writing, and for various aspects of the writing process such as conferences, revision, etc. Role modeling of good instructional practices will be provided. Literature to teach traits will be on display as well as other resources for teaching writing.

### **What are your Goal(s) for your plan related to student achievement?**

Student average scores in each of the 4 or 6 writing traits will increase in each grade level each quarter during 05-06.

Student average scores on each writing trait on the District AWA will increase this year at each grade level.

### **Explain the tie/connection to the MPS strategic plan.**

Objectives: All students will meet or exceed District and state standards and overall performance on District and state assessments will improve annually.

Strategies-4. We will develop and implement plans to effectively analyze student's performance data and use that data to drive instruction to improve student performance.

Explain the tie/connection to your building site plan.

Objective: All Ezra students will meet or exceed the *District and state* standards for academic skills and applications necessary for success at the elementary level.

Strategy 1: We will develop and implement a variety of opportunities that challenge each student to excel.

Strategy 2: We will develop and implement plans to ensure achievement for students who are not meeting learner outcomes.

**What data did you use to determine your goal(s)?**

AWA scores from the District Assessment in Nov. 2004

Teacher scored student writing sample taken in August 2005.

**What data will be used to achieve your goal(s) and measure the effectiveness of the 8-hour staff development experience?**

Teacher scored student writing samples taken during 2<sup>nd</sup>, 3<sup>rd</sup> and 4<sup>th</sup> quarters.

AWA scores from the District Assessment in Nov. 2005 and 2006.

**Who from your building was involved in creating your plan?**

A writing team was selected that includes classroom teachers from Kindergarten, second grade, third grade and our Instructional Facilitator. All of these teachers have demonstrated excellence in teaching writing. Many have provided District level training in writing instruction.

**List your agenda. Please be specific. Include the entire 8-hour experience. List times, dates, and locations.**

- |               |   |
|---------------|---|
| 8:00 - 8:30   | Overview of available mini sessions - media center  |
| 8:30 - 11:30  | Mini sessions (each teacher selects 3 mini-sessions) - various rooms<br>Writing Traits (Ideas, Organization, Voice, Conventions, Sentence Fluency, Word Choice)<br>Modes of Writing (Personal Response, Narrative, Persuasive, Expository)<br>Writing process components (editing, revision, conferencing)  |
| 11:30 - 12:00 | Literature Review for Teaching the Traits - media center  |
| 12:00 - 12:30 | Lunch   |
| 12:30 - 4:30  | Professional Learning Communities meet with writing consultants - grade level areas <ul style="list-style-type: none"> <li>• Set goals for second quarter</li> <li>• Develop timelines to meet goals</li> <li>• Write professional growth objectives</li> <li>• Review and select resources from Resource Center</li> <li>• Organize classroom writing crates</li> <li>• Develop writing folder format</li> <li>• Practice analyzing writing samples</li> </ul> |



**List your plan of action. Explain how your staff will accomplish the goal(s).**

- PLCs will complete goal setting forms and timelines for each quarter.
- The Writing team will meet regularly to review the PLC response and share information, resources and ideas to pass on to the PLCs.
- The PLCs will meet with their Writing team members in Nov., Jan., Mar. and Apr. to review writing sample data, discuss progress toward goals and determine additional strategies to use during writing instruction.

**What is your back-up plan for staff members who are absent on October 19? Explain how they will participate in the goal(s) of your plan if they call in sick and miss the staff development experience.**

Staff members who miss the October 19 session will read resources on various aspects of writing related to their team and individual goal. This will be completed by November 23. They will summarize what they have read and turn in the summary to the principal. They will organize their classroom writing crates, develop their writing folder format and practice analyzing writing samples.

## October 19, 2005 Building Staff Development Plan

**Building Name:** \_\_Harvey Oaks Elementary\_\_\_\_\_

**Administrator Submitting Plan:** \_\_Roberta Deremer\_\_\_\_\_

### **Staff Development Experience:**

The Harvey Oaks staff will work in collaborative teams to score and analyze individual students and classroom analytical writing products per grade levels to help determine teaching strategies.

### **What are your Goal(s) for your plan related to student achievement?**

The percentage of students meeting the District AWA cut score will increase at each grade level.

### **Explain the tie/connection to the MPS strategic plan.**

Objectives - All students will meet or exceed District and state standards and overall performance on District and state assessments will improve annually.

#### Strategy Number 4

We will develop and implement plans to effectively analyze student performance data and use the data to drive instruction in order to improve student performance.

### **Explain the tie/connection to your building site plan.**

#### Strategy Number 2

Plan 1 - We will develop and implement a plan to improve written language skills as assessed by the district.

NCA Goal - Each student will annually improve written language score on District assessments.

### **What data did you use to determine your goal(s)?**

2004-2005 1<sup>st</sup> - 5<sup>th</sup> grade AWA

August base line writing samples

October writing samples

### **What data will be used to achieve your goal(s) and measure the effectiveness of the 8-hour staff development experience?**

First through fifth grade 2005-2006 AWA results

### **Who from your building was involved in creating your plan?**

Roberta Deremer - Principal

Brenda Graumann - READ

Carol Latka - Second grade teacher

Mary Ritzdorf - Fifth grade teacher

List your agenda. Please be specific. Include the entire 8-hour experience. List times, dates, and locations.

At our first staff gathering we established meeting norms. In August each classroom teacher selected five students at risk in the area of writing. The teacher was given input from their previous teacher and prior assessments. The teachers gathered a baseline writing sample from August.

October 6 4:15-5:15 p.m.

1<sup>st</sup> - 5<sup>th</sup> grade teachers, ELI

- Review AWA scoring protocols
- Score beginning of October common assessment analytical writing products of previously targeted students per grade level

Kindergarten teachers

- Compile phonics information (ie. Phonic awareness inventory results)

Resource, Speech, Media, PE, Music

- Review Traits with READ teacher
- "Crash Course" in scoring writing samples using grade level rubrics

October 19, 8:00 a.m. - noon

Kindergarten - 5<sup>th</sup> grade teachers, ELI, READ, Resource, Speech, Media, PE and Music

- Review staff meeting norms
- Collaborative teams will use baseline data and October writing samples to analyze growth of targeted students
- Introduce pyramids of interventions
- Develop pyramids of interventions for all targeted students in grade level groups
- Time to share interventions

Break

- Collaborative teams will compile classroom writing data on a grade level rubric  
NOTE: Kindergarten will focus on phonics data
- In collaborative teams, analyze data in order to identify strengths and weaknesses
- Present goal writing strategies - defined, measurable, and achievable
- Teachers will write a classroom analytical writing goal for second quarter

Noon - 1:00 p.m. working lunch

Whole group

Brainstorm ideas to reinforce the classroom goal in vertical grade level groups. (K-1, 2-3, 4-5)

- Share classroom goals with team
- Devise a list of ideas to reinforce each classroom AWA goals
- Share idea with entire staff

1:00-2:00 p.m.

Classroom teachers, ELL, Resource, READ, Speech

Work in grade level teams to incorporate the ideas pertaining to AWA goals in the weekly lesson plans.

PE, Music and Information Specialist will create a collection of pictures books that stimulate discussion on the six traits of Writing.

November 17, 4:15-5:15 p.m.

Characteristics of Professional Learning Communities

*Through New Eyes: Examining the Culture of Your School* Video

Define collaboration

**List your plan of action. Explain how your staff will accomplish the goal(s).**

- Pyramids of interventions will be shared with relevant staff members and principal
- Goals will be turned into principal
- Newly created Kindergarten activities will be shared with principal

**What is your back-up plan for staff members who are absent on October 19? Explain how they will participate in the goal(s) of your plan if they call in sick and miss the staff development experience.**

The absent staff will be required to complete all paper work and watch videos. Staff members will be asked to share paperwork with grade level team members.

## October 19, 2005 Building Staff Development Plan

**Building Name:** Hitchcock Elementary School

**Administrator Submitting Plan:** Mandy Johnson

### Prior Experiences:

1. November 2004 - A vertical Planning Team consisting of all classroom teachers (except 2) and specialists completed a data analysis in the area of writing for all grade levels.
2. November 2004 - Grade level teams (including specialists) identified essential common outcomes and aligned these with the grade levels above and below to ensure a continuum of skills and expectations from K - 5<sup>th</sup>.
3. January 2005 - Grade level teams identified and administered a common assessment (building AWA) and wrote goals in the area of writing at each grade level.
4. February 2005 - Results of district and building writing assessments were analyzed.
5. February - April 2005 - Improvement strategies in the area of writing were identified and implemented at each grade level.
6. May 2005 - Building writing assessment was again administered, results were analyzed and accomplishment of goals was celebrated.
7. August 2005 - Baseline writing and reading assessments were administered at each grade level.
8. August 2006 - Team Norms were developed among PLC teams.
9. September 2006 - Baseline writing assessments will be scored by PLC teams and graphed by strand.
10. September 2006 - Staff development will be provided in the area of SMART goals and PLC Teams will write a SMART goal in the area of writing based upon analysis of baseline writing data.
11. October 2006 - Our pyramid of interventions for writing will be identified and additional interventions will generated based upon the data/goals.

### Staff Development Experience:

Because we began our work in writing prior to formal training in reculturing our school to become a Professional Learning Community, we feel the need to step back and lay the foundation for this transformation by first examining the culture of our school, followed by building a shared knowledge of the current reality of student achievement in our school, and finally by focusing on reading as our next step in implementation.

### What are your Goal(s) for your plan related to student achievement?

A better understanding of the difference between a traditional school and a Professional Learning Community as well as the cultural shift that is necessary for sustained change in utilizing data to drive instruction and improve student learning.

Improved reading comprehension at all grade levels as indicated by increased Terra Nova and ELO assessment scores.

**Explain the tie/connection to the MPS strategic plan.**

Objective - All students will meet or exceed district and state standards and overall performance on district and state assessments will improve annually.

Strategy 4 - We will develop and implement plans to effectively analyze student performance data and use that data to drive instruction to improve student performance.

**Explain the tie/connection to your building site plan.**

Strategy 1, Plan 2 - Establish Professional Learning Communities within our school.

**What data did you use to determine your goal(s)?**

Third and Fourth Grade Terra Nova Data, 2000/2001 - 2004/2005

First, Third Fourth and Fifth Grade ELO Data, April 2005

Grade Level Benchmark Data

**What data will be used to achieve your goal(s) and measure the effectiveness of the 8-hour staff development experience?**

Staff Survey of Staff Development Session

District Reading ELO Results, April 2006

Harcourt Mid Year and End of Year Assessment results, December 2005 and May 2006

**Who from your building was involved in creating your plan?**

Mandy Johnson - Principal

Pam Ehly - Instr. Facilitator/READ (Attended DuFour Workshop and PLC Teleconference)

Jodi Critser - Third Grade (Attended DuFour Workshop, Stillwell, KS Workshop and Teleconf.)

Julie Schneider - Third Grade (Attended PLC Teleconference)

Gay Lynn Baker - Second Grade (Attended Stillwell, KS Workshop)

**List your agenda. Please be specific. Include the entire 8-hour experience. List times, dates, and locations.**

8:00 - 8:30	How Do We Respond When Kids Don't Learn?
8:30 - 10:00	Examining Our Culture
10:00 - 11:00	Laying the Foundation ~ Shared Mission, Vision, Values and Goals
11:00 - 12:00	Working Lunch - Data Dig
12:00 - 1:00	Essential Learnings
1:00 - 2:00	Common Assessments
2:00 - 2:30	SMART Goals
2:30 - 3:30	Pyramid of Interventions
3:30 - 4:00	Wrap Up

**List your plan of action. Explain how your staff will accomplish the goal(s).**

**How Do We Respond When Kids Don't Learn?**

PLC Teams will be asked to consider four different sample schools whose staffs would endorse the statement that "all kids can learn" to determine how each school will respond to a struggling learner, what type of school is most prevalent today, and the impact on student success.

### Examining Our Culture

Our staff will utilize the Video workshop *Through New Eyes: Examining the Culture of Our School* to look at the culture at Hitchcock and consider ways of changing in to positively impact student learning. Through video clips, we will compare and contrast the culture of two different schools as seen through the eyes of a student. In doing so, we will reflect upon our own reality, identify areas for change, and determine where we will go from here.

### Laying The Foundation

Groups will jigsaw the eleven cultural shifts necessary for transforming our school into a Professional Learning Community: Collaboration, Mission, Vision, Values, Goals, Focus on Learning, Leadership, Focused School Improvement Plans, Celebration, and Persistence. Our school's mission will be examined and a vision will be drafted as a staff. PLC team values will be identified and shared with the larger group. Each team will then share their goal in the area of writing, as we move on to begin looking at reading.

### Data Dig

Each PLC Team will be provided with three year's achievement data broken down by assessment and strand. They will also bring all baseline assessment collected to date. Each team will be asked to identify areas of strength and areas for greatest improvement.

### Essential Learnings

Review the essential learnings identified by the Writing Continuum committee last year. Then, utilizing the enabling skills at each grade level, the Harcourt end of theme, mid year and end of year assessments and ELO data, identify the essential learnings in reading for first semester and second semester by grade level. Share with the entire group to ensure a continuum of expectations.

### Common Assessments

Common assessments for reading will be written/identified based upon two critical questions... *What do we want kids to learn?* And *How do we know if they have?*

### SMART Goals

After a review of what they are, teams will utilize identified essential learnings and building data to write a SMART goal in the area of reading for first semester.

### Pyramid of Interventions

The third question *What will we do if they haven't?* will be addressed through an investigation of Hitchcock's Pyramid of Interventions. We will build a shared knowledge of the current strategies used to help students who have not met expectations or passed an ELO assessment. After we generate a list of all possible interventions, each grade level team will highlight the strategies used by their team. Then they will investigate whether both teachers use the same interventions, which appear to have the most success, and develop a common list of interventions to be utilized consistently by all members of the team. The lists will then be shared with the entire staff and discussions will take place to decide when each step will be implemented with any given student.

### Wrap Up

As a team, identify what we will do next to ensure high levels of learning for all. Show the video *Passion and Persistence*.

**What is your back-up plan for staff members who are absent on October 19? Explain how they will participate in the goal(s) of your plan if they call in sick and miss the staff development experience.**

Staff members who are absent will attend make-up sessions held on Tuesdays after school. They will be expected to complete the same tasks as the large group. In addition, there will be assigned article and book excerpt readings in lieu of group work and discussions.



**October 19, 2005**  
**Building Staff Development Plan**  
**Holling Heights**

**Building Name:** Holling Heights

**Administrator Submitting Plan:** Terry Houlton

**Staff Development Experience:**

The staff of Holling Heights will be introduced to Professional Learning Communities (PLC's). This will include an overview of PLC's, a rationale for implementing PLC's, decision making around the implementation of PLC's, and the development of team norms.

**Goals of this Experience:**

1. All staff will have a basic understanding of PLC's
2. All staff will understand the three PLC questions
3. Logistical decisions about when PLC's (when will we meet, for how long, team membership, curricular/smart goal focus, etc...) will be decided.
4. Team norms will be developed.

**Ties to District Strategic Plan:**

Strategy 4 – We will develop and implement plans to effectively analyze student performance data and use the data drive instruction to improve student performance.

**Ties to Building Site Plan:**

Strategy 1 – We will develop and implement a plan to ensure that all students meet or exceed district academic standards.

**Data used to determine goals(s):**

As a staff we will determine the goal area on October 19, 2005. Data in math, reading, and written language will be shared with staff in the weeks leading up to October 19<sup>th</sup>. This data will be reviewed to determine a goal area on October 19<sup>th</sup>

[**Note:** I feel that it is critically important for ownership and in the spirit of doing things with the staff rather than doing things to the staff that we as a staff look at threats to our academic success with the children of Holling Heights and decide our goal area together.]

**Background Experiences Leading to October 19<sup>th</sup>:**

- Some work was done by the previous principal on learning teams and collaborative planning – 2003-2004 / 2004-2005 School Years
- Previous principal and a staff member attended Dufour training in Omaha – February 2005
- Current principal also attended same training as a part of his previous role – Spring 2005
- 1/4 of the staff read Whatever It Takes as a part of a professional book group – Spring 2005
- Four staff members attended the DuFour workshop in Stillwell, Kansas – Summer 2005
- Weekly readings on PLC's and school-wide data has been provided to staff since early August – Fall 2005
- Details of PLC's and October 19<sup>th</sup> have been discussed at staff meetings and instructional team meetings – Fall 2005
- Building staff that has been at a Dufour training will meet in four planning sessions before October 19<sup>th</sup> – Fall 2005

**Agenda:**

October 19, 2005

- 7:45 – 8:00 Coffee and treats
- 8:00 – 8:15 Starter Activity
- 8:15 – 9:30 Introduction of Professional Learning Communities
  - The idea of Professional will be stressed
- 9:30 – 9:45 Break
- 9:45 – 11:30 Development of Professional Learning Community Vision
  - What will this look like at Holling Heights?
- 11:30 – 12:15 Working Lunch
  - Teams will group over lunch, digest/debrief on the morning, formulate questions (response sheet)
- 12:15 – 12:30 Group Facilitator
  - One of the five that went to Dufour in Omaha or Stillwell Kansas will join groups to organize question areas and help to finish response sheet
- 12:30 – 1:30 Full Group Questions/Idea Brainstorming
  - Questions/ideas identified over lunch will be processed by full group
- 1:30 – 2:00 Connection to Starter Activity
  - Do PLC's influence the gripes that were identified in the morning activity
- 2:00 – 2:15 Afternoon Break
- 2:15 – 3:00 Presentation on Team Norms
- 3:00 – 4:00 Team work
  - Teams with one person that has been through the Dufour training will start working on team norms
  - Teams will turn norms into me by October 28<sup>th</sup>
  - Norms will be discussed at the staff meeting on November 1<sup>st</sup>

**List your plan of action. Explain how your staff will accomplish the goal(s)**

- Information related to PLC's will be presented through powerpoint presentations, small group discussions, larger group discussions, sharing, team work, and question/answer sessions.

**Back up plan for absent staff:** Staff who is absent will review agenda, powerpoint materials, and feedback sheets from their team. They will attend the next team meeting helping to affirm the team norms and join in on the team process. For questions they will be directed to a staff member who attended the Dufour workshop in Omaha or Stillwell Kansas or the principal.

## October 19, 2005 Building Staff Development Plan

Building Name: Montclair Elementary

Administrator Submitting Plan: Matt Rega

### Staff Development Experience:

Staff will have the opportunity to differentiate their PLC experience based on the needs of their students by using student data to create SMART Goals for a specific area of need.

### Explain the tie/connection to the MPS strategic plan.

Objectives: All students will meet or exceed District and state standards and overall performance on District and state assessments will improve annually.

Strategy 4: We will develop and implement plans to effectively analyze students' performance data and use that data to drive instruction to improve student performance.

Explain the tie/connection to your building site plan.

Mission: The mission of Montclair Elementary School, a leader in providing diverse opportunities, is to ensure that all students acquire academic and life skills necessary for responsible living and productive citizenship; this will be accomplished by nurturing the potential of each individual through:

- Clearly defined and measured standards for students, staff, and administration
- Appropriate academic, cultural, and aesthetic experiences which challenge each student

### Objectives:

- All students will meet or exceed the standards for academic skills and applications necessary for success at the Elementary level.
- The percentage of students whose performance exceeds the district standard on the Essential Learner Outcomes will increase annually.

Strategy 1: We will evaluate current practices and develop and implement plans to ensure appropriate differentiation of curriculum and instruction for all students.

### What data did you use to determine your goal(s)?

- 3<sup>rd</sup> and 4<sup>th</sup> grade 2005 Terra Nova Results and 04-05 ELO Assessment data 1<sup>st</sup> - 5<sup>th</sup> grades

### What data will be used to achieve your goal(s) and measure the effectiveness of the 8-hour staff development experience?

- PLC Team feedback sheets
- Data from 05-06 Terra Nova, ELO Assessments, and common assessments created by the PLC teams

### Who from your building was involved in creating your plan?

Staff representative attending DuFour PLC workshop, Instructional Facilitator, and Principal

### **What are your Goal(s) for your plan related to student achievement?**

Prior to the PLC day, teachers will have created Team Norms for their PLC team (August 23<sup>rd</sup>). Following that session, teachers will have taken students through the complete writing process on one of their writing pieces (as suggested at Fall Workshop), completing a rubric on each piece. The teachers will have given the Instructional Facilitator and Principal that data, it will have been recorded into individual classroom spreadsheets, and the data will have been made available to the teachers by Oct 19. In addition, teachers will have created SMART goals (September 20<sup>th</sup>) based on the data given to them prior to the first day of school and from looking at student work during the first weeks of school. When teachers look at student work (on-going) with their colleagues, then they will have the opportunity to learn about the needs of all their children in that particular grade level.

#### **On Oct 19 -**

1. (8:00-9:30) Teachers meet with their grade level teams and, using the assessment from Theme 3 of Harcourt (by Oct 19 they should be about done with Theme 2, so Theme 3 would be timely), they match up the assessed skills with their enablers. This will be a good exercise in getting teachers more familiar with their enablers. It would help get them comfortable with those enablers, especially with all the grade level changes that have taken place at Montclair.
2. (9:30-10:00) When finished looking at the assessment, teachers could then cross-check the same enablers with tested skills identified in the curriculum. Doing this would help them see how written, taught, and assessed curriculum is aligned.
3. (10:00-10:15) We will debrief with teachers regarding common assessments and help them make the connection that the Theme assessment is something the team could use to begin a dialogue regarding their students, as they would all be focused on the same enablers, using the same assessment tool.
4. (10:15-1:30) We lead them to see that they have six of these assessments already available and how they can use this same process (matching the assessment/enablers) with each unit as they progress through the curriculum.

#### **Lunch: 12:00-1:00 (Working Lunch)**

5. (1:30-4:00) Then we could shift gears a little and go back to AWA by explaining that this is another common assessment they all have. We give them their classroom data spreadsheet at that time. We demonstrate how to begin the dialogue with their team, and then we send them off to spend time discussing the data and calibrating their grading practices for writing. They will practice grading students' writing from a classroom other than their own at the same grade level.

Montessori can fit nicely into this. While Traditional is looking at the Theme test/curriculum/enablers, Montessori will be matching the enablers to their own curriculum. Same process, just arranged a little differently. And they have the AWA. In addition, Montessori has a pre-approved plan for part of the day created by Kara Hutton and approved by Kim Saum-Mills.

At the end of the day they will have:

1. Become familiar with enablers

2. Increased their understanding of the importance of alignment of written, taught, assessed curriculum
3. Seen the benefits of having and using common assessments
4. Spent time in professional dialogue with teammates about their students
5. Seen the value of utilizing one another's strengths to benefit all students, not just their own
6. Brainstorm the "next step" in the process - Possibly begin matching enablers to the next Theme assessment? Possibly looking at other content areas?

**List your agenda. Please be specific. Include the entire 8-hour experience. List times, dates, and locations.**

**Agenda:**

**Learning Center on October 19, 2005 from 8:00-4:00**

**Stated above is a more thorough explanation as to how staff will utilize their time.**

- (8:00-9:00) Review the data
- (9:00-9:30) Review SMART goals based on area of need
- (9:30-10:30) Work in teams to identify instructional strategies to use to differentiate instruction
- (10:30-1:30) Match enablers to end of theme reading assessments
- (12:00-1:00) Working Lunch
- (12:30-4:00) Utilize writing data to create writing common assessments and discuss implementation of reading and writing common assessments
- Following the October 19<sup>th</sup> session, teams will administer the first common assessment by the end of the 1<sup>st</sup> quarter. Common assessments will be administered throughout the year as teams complete each of the six reading themes in the Harcourt series.
- Teachers will administer writing common assessments at least once per quarter for the remainder of the year.
- Following administration of the common assessments, teachers will meet during their PLC collaborative time to share the assessments and the results. Discussion will take place as to how to adjust instruction based on the results.

**What is your back-up plan for staff members who are absent on October 19? Explain how they will participate in the goal(s) of your plan if they call in sick and miss the staff development experience.**

Staff who are absent will attend make up sessions with the Principal or a team member during Wednesday afternoon collaboration time.

## October 19, 2005 Building Staff Development Plan

Building Name: Morton Elementary

Administrator Submitting Plan: Julie Warnemunde

### Staff Development Experience:

The Morton staff will form Professional Learning Communities, establish norms, explore current and future student interventions, analyze data and set goals for improvement.

### What are your Goal(s) for your plan related to student achievement?

Our veteran staff members will bring 12 new staff members (and two student teachers) up to speed with the services we have available for our students. With this information being consistently distributed and discussed, our teachers, working through PLC's, will facilitate learning experiences for all students that will increase student achievement.

### Explain the tie/connection to the MPS strategic plan.

- We will develop and implement plans to effectively analyze student performance data and use that data to drive instruction to improve student performance.
- We will develop innovative approaches to motivate and educate those students who learn in non-traditional ways.

### Explain the tie/connection to your building site plan.

- We will develop and implement plans to utilize staff in more innovative ways.
- Students will meet or exceed district and state standards and overall performance on District and state assessments will improve annually.

### What data did you use to determine your goal(s)?

- AWA data
- 2004-2005 assessment results

### What data will be used to achieve your goal(s) and measure the effectiveness of the 8-hour staff development experience?

- AWA data
- 2004-2005 assessment results
- pyramid of interventions
- Professional Learning Communities Facilitators Guide
- professional library videos
- debriefing exercise with instructional team and Staff Development Facilitator
- random evaluation forms will be completed by participants at the end of the workshop

### Who from your building was involved in creating your plan?

Julie Warnemunde, Building Principal  
Marlo Olson, Staff Development Facilitator

List your agenda. Please be specific. Include the entire 8-hour experience. List times, dates, and locations.

**October 19<sup>th</sup> in the Morton Elementary School Media Center**

8:00-8:30 am whole group--review agenda, expectations, goals for the day  
 8:30-9:00 am in PLC's do a reflective thinking activity about collaboration  
 9:00-10:15 am whole group--introduce PLC's (background, vocabulary/terminology)  
 why is Millard implementing PLC's (mission, strategic plan, site plan)  
 tight and loose parameters for PLCs  
 what does a PLC do? (3 critical questions)  
 chart outside and inside factors impacting student learning  
 10:15-10:45 am introduce PLC team members (explain how groups were formed)  
 10:45-11:30 am in PLC's team building activities

**WORKING LUNCH**

11:30-12:15 pm whole group--discuss norm setting  
 12:15-1:00 pm in PLC's establish norms, goals and address purpose and use of logs  
 1:00-1:15 pm whole group--review 3 critical questions  
 1:15-1:45 pm in PLC's do a reflective thinking activity about interventions  
 1:45-2:30 pm whole group--review the pyramid of interventions  
**CELEBRATE THOSE ACHIEVEMENTS AND EFFORTS!!!**  
 2:30-3:30 pm in PLC's review data from last year to identify growth area  
 3:30-3:45 pm whole group--review findings from data analysis  
 3:45-4:00 pm whole group--closing questions and comments  
 review schedule and 'work' for next meeting

List your plan of action. Explain how your staff will accomplish the goal(s).

PLC's  
 reflective thinking  
 collaboration  
 implementation of strategies  
 analyze data (scores)

What is your back-up plan for staff members who are absent on October 19? Explain how they will participate in the goal(s) of your plan if they call in sick and miss the staff development experience.

Staff members who do not attend the staff development workshop at Morton on October 19<sup>th</sup> will be required to view videos, read related material and meet with PLC's to "catch up." A meeting with the principal will be arranged to review working documents and complete activities utilized throughout the October 19<sup>th</sup> workshop.

## October 19, 2005 Building Staff Development Plan

Building Name: **Neihardt Elementary**

Administrator Submitting Plan: **Christi Buell, Principal**

Staff Development Experience: **The staff at Neihardt Elementary will work in their Professional Learning Communities to "mine" student achievement data in reading.**

What are your Goal(s) for your plan related to student achievement?

- **Teachers will explore the importance of data.**
- **Teachers will discuss how data impacts instruction.**
- **Teachers will disaggregate student achievement data for Neihardt Elementary.**
- **Teachers will work in their PLC's to mine data to determine what achievement gaps exist in the data related to reading.**
- **Teachers will work together in vertical teams to look for trends in the disaggregated data and discuss curricular implications of such trends in reading.**
- **Teachers will work in their PLC's to begin examining individual student achievement on the ELO's and the Terra Nova.**
- **Teachers will explore effective interventions for students not showing mastery of grade level skills.**
- **Teachers will work together to develop a Pyramid of Interventions for Neihardt Elementary.**

Explain the tie/connection to the MPS strategic plan.

- **Strategy #4: Develop and implement plans to effectively analyze student performance data and use that data to drive instruction to improve student performance.**
  - **Plan #1: Design and implement a consistent process to collect, analyze, and disseminate student performance data for certified staff.**
  - **Plan #2: Provide training for all certified staff in interpreting student performance data.**
  - **Plan #3: Utilize data analysis to drive instruction to improve student performance.**
    - **All staff members have been provided achievement data for all of the students in their class. Individual student data reports have been provided and analyzed by teachers. The data team from Neihardt will attend a data-mining workshop, sponsored by the ESU#3, in October. This experience will help the team delineate a process for collecting, analyzing, and disseminating data. This will be shared as part of the Oct. 19 professional development. The staff will also be involved in activities that require them to look at school-wide data, examine trends, interpret individual student data, and discuss instructional implications of the data.**

Explain the tie/connection to your building site plan.

- **Strategy #1: We will develop and implement diverse opportunities that challenge each student to excel.**



- **Plan #2: Develop and implement effective instructional practices to assist all students in meeting or exceeding the ELO's.**
  - **This experience will afford teachers the opportunity to closely examine disaggregated data as they begin to explore the instructional implications of the information that is provided.**

What data did you use to determine your goal(s)?

- **Student Performance Data for ELO's (reading)**
- **Terra Nova Scores (reading)**

What data will be used to achieve your goal(s) and measure the effectiveness of the 8-hour staff development experience?

- **We will utilize a reflection exercise at the conclusion of the day to informally assess the effectiveness of the professional development. All teachers will be asked to share an "Ah-ha!" moment they experienced during the day. That is, what knowledge are teachers walking away with that they previously did not have? What have they learned that will help them to be a more effective teacher?**
- **We will utilize the district professional development survey as a formal instrument.**
- **Administration will monitor the work of the PLC's to assess the degree to which knowledge is applied and utilized following the professional development session.**

Who from your building was involved in creating your plan?

- **Christi Buell, Principal**
- **Paula Peal, Assistant Principal**
- **Lisa Scheppers, Staff Development Facilitator**
- **Approved by the Instructional Leadership Team and School Improvement Team**
- **The day will involve teachers in hands-on data analysis. The presentations will be made by the Neihardt Data Team [(Christi Buell (admin.), Paula Peal (admin.), Lisa Scheppers (3<sup>rd</sup>), Janelle Nesler (4<sup>th</sup>), Janet Jizba (5<sup>th</sup>), Jamie London (SpEd), and Kim Reboloso (reteaching para))]**

List your agenda. Please be specific. Include the entire 8-hour experience. List times, dates, and locations.

**See attached**

List your plan of action. Explain how your staff will accomplish the goal(s).

**Rock solid reasons we need data!**

*Why is data important?*

The staff will be exposed to terminology related to data analysis and the types of data that are available to assist them in planning instruction.

**Getting the lead out for the good of the mine**

*How does data impact instruction?*

The staff will work in small groups to discuss how they can use data to make instructional decisions. Each group will report out and share the highlights of their discussion.

### **Rocks found at the Neihardt Formation**

***Data Mining at Neihardt: A closer look at what the data says about our students' academic performance***

The Neihardt Data Team will present data pertaining to student achievement in reading and math.

### **Fixing the fault lines**

***Examining the Gaps: A closer look at disaggregated data to compare sub group performance***

Teachers will work in their PLC's to examine disaggregated data in order to determine gaps that exist between various sub groups. We will discuss any school-wide trends that emerge.

### **What "ore" the implications?**

***Taking a close look at school-wide data: What are the implications?***

Teachers will meet in their PLC's to look at grade level data to determine the reading standards that are mastered and not mastered. They will chart the strengths and weaknesses by grade level. After identifying weaknesses, the teachers will discuss instructional methods and materials they currently use to teach to each identified objective. They will discuss what changes could be made to better meet the learning needs of the students, thus increasing academic performance on achievement tests. Each grade level will report their findings to the whole group. This will lead into a school-wide discussion of the data. Each grade level chart will be displayed in sequential order by grade level. We will look across grade levels to determine commonalities that exist regarding our strengths and weakness in reading. This will be a basis for future discussions within the PLC as they determine ways to modify current instructional practices in an effort to increase student achievement in this area. This information will also assist us in planning appropriate intervention strategies for students.

### **Digging for the gold!**

***How can you determine an individual student's mastery of skills?***

The PLC's will discuss ways that teachers can determine an individual student's mastery of skills. Each PLC will present their ideas to the whole group. Then, PLC's will meet again to review all ideas that were presented and discuss any new ideas they have gained and how it will work for their particular grade level.

### **What are the best tools to use in mining for gold?**

***What interventions are effective in meeting the academic needs of students not demonstrating mastery?***

Jigsaw articles relating to effective academic intervention strategies in schools with diverse student populations. Each group will read and report on key points of the article that they feel might be possible interventions to be considered for implementation at Neihardt as part of the Pyramid of Interventions.

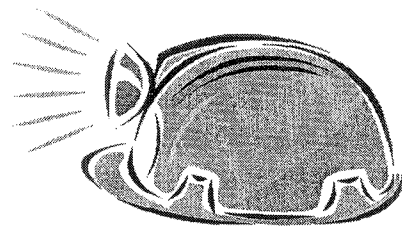
### **It takes more than one tool to mine a precious stone!**

***Neihardt Elementary Pyramid of Interventions***

The entire staff will work cooperatively to develop a Pyramid of Interventions.

What is your back-up plan for staff members who are absent on October 19? Explain how they will participate in the goal(s) of your plan if they call in sick and miss the staff development experience.

- Staff members who are absent will meet with their PLC to review grade level data.
- They will be provided handouts and reflective notes from the professional development activities to review.
- They will meet with the administration to discuss their interpretation of the data and continue dialogue regarding specific interventions they will implement to increase student achievement in their class.

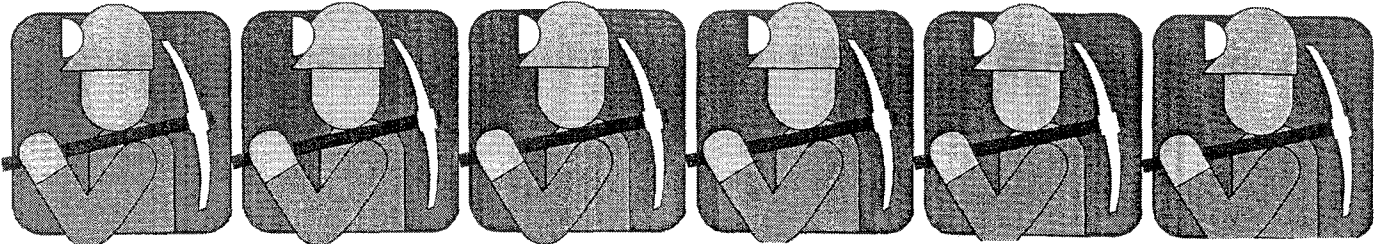


# Mining the Data

## Neihardt Elementary

October 19, 2005  
Professional Development

- 8:00–8:30      Rock solid reasons we need data!  
*Why is data important?*
- 8:30–9:00      Getting the lead out for the good of the mine  
*How does data impact instruction?*
- 9:00–9:45      Rocks found at the Neihardt Formation  
*Data Mining at Neihardt: A closer look at what the data says about our students' academic performance*
- 9:30–10:15     Fixing the fault lines  
*Examining the Gaps: A closer look at disaggregated data to compare sub group performance*
- 10:15–12:45    What "ore" the implications? (working lunch)  
*Taking a close look at school-wide data: What are the implications?*
- 12:45–1:45     Digging for the gold!  
*How can you determine an individual student's mastery of skills?*
- 1:45–3:00      What are the best tools to use in mining for gold?  
*What interventions are effective in meeting the academic needs of students not demonstrating mastery?*
- 3:00–4:00      It takes more than one tool to mine a precious stone!  
*Neihardt Elementary Pyramid of Interventions*



## October 19, 2005 Building Staff Development Plan

**Building Name:** Norris Elementary School

**Administrator Submitting Plan:** Peggy Brendel

### **Staff Development Experience:**

The staff at Norris will begin their study of Professional Learning Communities. Staff will learn about the basics of a professional learning community. We will be setting group norms, establishing SMART goals, and discussing the Pyramid of Intervention. The collaborative staff groups will examine current achievement data to search for strengths and weaknesses at a building level. The collaborative groups will focus on AWA results in all grade levels first through fifth.

**What are your Goal(s) for your plan related to student achievement?**

- Collaborative groups will be established and set their group norms.
- As a staff review and analyze 2004 Terra Nova results, 2004-05 ELO and Benchmark results and Harcourt and other classroom assessments.
- The staff will review, analyze and revise the Pyramid of Interventions used at Norris Elementary School.
- Strengths and weaknesses will be determined from analysis of data and SMART goals will be written to support areas of growth that are needed.

**Explain the tie/connection to the MPS strategic plan.**

Strategy #3 - Develop and implement a plan to improve the academic excellence of all students.

Tie: Professional Learning Communities will give us the vehicle to help us to analyze data and make productive decisions about student success. It will help us to examine our instructional practices and materials to maximize student learning. It will help us to focus on the needs of each student and how we can meet them.

**Explain the tie/connection to your building site plan.**

Two of our action plans are focused on improving the achievement in our building in the areas of mathematics and language arts. The Professional Learning Communities will give us the vehicle to help us to work together to achieve this goal.

Strategy #1 - Develop and implement strategies/programs to improve student achievement

Plan #1 Develop and implement strategies/programs to improve students' reading and writing.

Plan #2 Develop and implement strategies/programs to improve students' math.

**What data did you use to determine your goal(s)?**

Terra Nova Data - September, 2004

AWA Results from Grades 1 through 5 - November 2004

AWA Results from Grades 1 through 5 - 2003-2004

Specific classroom data on AWA scoring.

State Writing Assessments 2003, 2004, 2005

**What data will be used to achieve your goal(s) and measure the effectiveness of the 8-hour staff development experience?**

November 2005 AWA results in Grades one through five.

**Who from your building was involved in creating your plan?** Peggy Brendel, Char Bruggeman,

**List your agenda. Please be specific. Include the entire 8-hour experience. List times, dates, and locations.**

October 18 - 8:00 - 10:00 am Introduction to Professional Learning Communities. Begin reading "Whatever It Takes". Read and discuss Chapter 1 - From "Learning for the Few" to "All Kids Can Learn" to "All Kids Will Learn - Or Else!"

- Historical Perspective: Education For All
- Three Critical Questions

October 19 - 8:00 - 10:00 am Discipline With Purpose (This segment of the day is a session that was supposed to take place on October 18<sup>th</sup>. However, due to a change in schedule for the presenter, it has been changed to the first two hours of the day.)

10:00 - 12:00 am Introduction to Professional Learning Communities. Watch video "Let's Talk About PLC: Getting Started - Mission, Vision, Values, Goals. Review district strategic plan and our Norris site plan - mission, belief statements, objectives, strategies. Discuss mission, vision, values, goals as they pertain to Norris.

12:00 - 1:00 pm Working Lunch

Introduction to Professional Learning Communities. Read and discuss "Whatever It Takes" Chapter 2 - "How Do We Respond When Kids Don't Learn?" Discuss Pyramid of Intervention. Design the Norris Elementary School Pyramid of Interventions.

1:00 - 2:00 pm Watch video "Let's Talk About PLC: Getting Started - Collaboration" Discuss in small groups the advantages of collaboration. How might this look at Norris? What is needed to have true collaboration?

2:00 - 4:00 pm What are team norms? Get into PLC groups and discuss team norms. Plan future action of PLCs at Norris. How will they look? When will they meet? Discuss the benefits of PLCs. Begin looking at assessment data.

**List your plan of action. Explain how your staff will accomplish the goal(s).**

Staff will read and discuss Professional Learning Community book - "Whatever It Takes" and articles that describe the process.

Small groups will be used to elicit discussions about this new concept.

Staff will determine how they will begin forming PLCs. Staff will be given the basic expectations for PLCs at Norris.

PLC Future Plans will be created and ongoing staff development plan for PLC will be shared.

**What is your back-up plan for staff members who are absent on October 19? Explain how they will participate in the goal(s) of your plan if they call in sick and miss the staff development experience.**

Staff that is absent will attend make-up sessions before and after school for each discussion area listed above. Absent staff will be responsible for acquiring the information from October 19 from other staff members. Staff member will be required to complete all the forms and questionnaires that are shared on the 19<sup>th</sup> of October.

## October 18 & 19, 2005 Building Staff Development Plan

**Building Name:** Gretchen Reeder Elementary School

**Administrator Submitting Plan:** Suzanne Hinman

**Staff Development Experience:**

PLC-October 18- The Reeder staff will work in collaborative teams to analyze reading data per grade level in order to identify strengths and weaknesses for whole and small group instructional purposes.

PLC-October 19-The Reeder staff will work in collaborative teams to analyze writing data per grade level in order to identify strengths and weaknesses for whole and small group instructional purposes.

BIST-October 19-The entire Reeder staff will participate in an overview of the Behavior Intervention Support Team (BIST) program as provided by consultant Marty Huitt.

**What are your Goal(s) for your plan related to student achievement?**

PLC-The percentage of students meeting Reading and Writing ELO assessment standards will increase at each grade level.

BIST-Our goal is to provide a safe and caring environment for learning.

**Explain the tie/connection to the MPS strategic plan.**

PLC-Objective- All students will meet or exceed District and state standards and overall performance on District and state assessments will improve annually.

Strategy 4- We will develop and implement plans to effectively analyze student performance data and use that data to drive instruction to improve student performance.

BIST-Strategy 7- In partnership with our community, we will develop and implement plans to offset the social issues that negatively affect student behavior and learning.

Plan 5- Develop proactive, non-punitive, school-wide programs that effectively promote positive student behavior through student recognition.

**Explain the tie/connection to your building site plan.**

Reeder Elementary will begin developing a building site plan on October 27, 2005.

**What data did you use to determine your goal(s)?**

PLC-As a new school, we are determining our data from the beginning of the school year. We will adjust our goals accordingly. Reading and writing appear to be logical places to start.



**BIST-**The goal was set by the staff to have a consistent school-wide behavior and social skill program. Half of our certified staff have participated in the 3 ½ day training and that team determined that we would adopt BIST.

**What data will be used to achieve your goal(s) and measure the effectiveness of the 8-hour staff development experience?**

**PLC-**Reading and Writing ELO assessment scores in the 2005-06 school year, 1<sup>st</sup> through 5<sup>th</sup> grades.

**BIST-**We will be gathering baseline data throughout the 2005-06 school year.

**Who from your building was involved in creating your plan?**

**PLC-**Suzanne Hinman and Heidi Penke

**BIST-**BIST Team

**Preliminary Training:**

**July 28-Staff Retreat**

- PLC groups were introduced and teams created Team Norms
- BIST was introduced, lesson plans were created to implement BIST, and questions were answered about how to implement BIST.
- Professional Learning Communities were introduced. We discussed the three critical questions, team norms, how to work as a team, common assessments, and expectations.

**August 17, 22, 23-Grade Level Meetings**

- Common assessments were discussed.
- PLC's were given common assessments to use from the Harcourt Diagnostic Assessment manual and Fluency Passage book.

**September 20-Pre-session for Staff Development**

- Review common assessments: Harcourt Reading Assessments and baseline writing samples.
- Common outcomes will be introduced.
- PLC's will have time to discuss common outcomes and narrow down the most important outcomes for Reading and Writing at each grade level.

**List your agenda. Please be specific. Include the entire 8-hour experience. List times, dates, and locations.**

Reeder Media Center on October 18, 2005 from 1 PM to 4PM.

Reeder Media Center on October 19, 2005 from 8 AM to 4 PM with a pre-session on September 20 from 3:45-4:45 and a follow up session on November 3 from 3:45-4:45. On October 19, 2005, we will be having a working lunch.

**List your plan of action. Explain how your staff will accomplish the goal(s).**

### **PLC-Reading**

#### **Plan of Action for Reading Goal:**

- (1:00-1:30)Review the common assessments per grade level
- (1:30-2:00)Review the common outcomes compared to the common assessments
- (2:00-2:30)Work in collaborative groups to compare scores in the reading assessment per grade level
- (2:30-3:30)Analyze assessment data to determine next instructional steps to use for whole and small group instruction by grade level
- (3:30-4:00)Select two targeted reading skills to develop instructional plans and strategies
- (3:30-4:00)Make a plan to follow up with PLC on the instructional plans and strategies

### **PLC-Writing**

#### **Plan of Action for Writing Goal:**

- (8:00-8:30)Review the common writing assessments
- (8:30-9:00)Review the writing rubrics per grade level
- (9:00-9:30)Review how to use the rubric to score writing samples per grade level
- (9:30-10:00)Score five papers from each grade level classroom to practice InterRater Reliability within the PLC
- (10:00-10:30)Work in collaborative groups to compare scores on the writing sample per grade level
- (10:30-11:00)Chart student scores per classroom on the grade level rubric in order to identify students for whole group and/or small group instruction
- (11:00-12:30)Analyze assessment data to determine next instructional steps to use from whole and small group instruction
- (11:00-12:30)Select two traits to develop instructional plans and strategies
- (12:30-1:00)Make a plan to follow up with PLC on the instructional plans and strategies

### **BIST-**

#### **Plan of Action for BIST:**

- (1:00-2:00)Overview of BIST philosophy
- (2:00-3:00)First year implementation strategies
- (3:00-3:30)Practice and role play of strategies
- (3:30-4:00)Questions and answers

**Back up plan for staff members who are absent during the 8-hour experience:**

Staff who are absent will attend make up sessions on October 26 and November 2 during the contracted work day.

## October 19, 2005 Building Staff Development Plan

**Building Name:** Norman Rockwell Elementary School

**Administrator Submitting Plan:** Jerri Wesley

### **Goal related to student achievement**

The Rockwell Staff will work in collaborative teams to score and analyze the October individual student writing products per grade level to identify strengths and weaknesses in order to develop strategies for small and whole group writing instruction.

### **Objective**

The percentage of students meeting the District AWA cut score will increase at each grade level.

### **Tie/connection to the MPS Strategic Plan:**

Objectives-All students will meet or exceed District and state standards and overall performance on District and state assessments will improve annually.

Strategies-4. We will develop and implement plans to effectively analyze students' performance data and use that data to drive instruction to improve student performance.

### **Tie/connection to the Rockwell School Improvement Plan:**

Objectives-3. Annually increase the percentage of students whose performance meets/exceeds the standards on the district writing assessment.

Strategies-2. We will develop and implement plans to ensure students meet or exceed the district standards and perform to their full potential.

Action Plan 3. Identify instructional needs of students in written language and develop an instructional plan that is consistent, Kg.-5<sup>th</sup> grade.

5. We will develop and implement a plan to identify and use "best instructional practices" in the classroom.

### **Data used to determine objective and goal:**

**November 2004 AWA results, First through 5<sup>th</sup> Grades**

Percentage of Students Meeting Cut Score Per Grade Level:

First-76% Second-77% Third-78% Fourth-83% Fifth-94%

### **Data used in achieving your objective and goal(s) and measuring the effectiveness of the 8-hour staff development piece:**

November 2005 and 2006 AWA results, First through 5<sup>th</sup> grades

### **Who from your building was involved in creating your goal and plan?**

The School Improvement Team Members, Marcee Timmermans-Instructional Facilitator, Jerri Wesley-Principal, Pamela Welch-Staff Development Facilitator

**Agenda:**

All staff will participate in this 7 hour session in the Rockwell Information Center on October 19, 2005 from 8 AM to 12 and 1 to 4 PM with a one hour lunch from 12 to 1 PM. Follow-up sessions will be held on Oct. 25 from 4:15 to 4:45 and Nov. 1 from 4:15 to 4:45 to complete the 8 hours of Staff Development.

**Plan of Action:**

- Review the Nov. 04 ELO writing data, 1st-5<sup>th</sup> Grades.
- Review the writing rubrics per grade level, Kg.-5<sup>th</sup> Grade.
- Review how to use the rubric and practice scoring one writing sample together.
- Work in collaborative teams using grade level rubrics to score 2 writing samples per grade level.
- Work in collaborative grade level teams to score individual student writing final products per grade level and discuss scores based on grade level rubrics.
- Each teacher will chart their students' scores on the grade level rubric score form in order to identify student needs and group students for instruction.
- Work in collaborative teams to identify instructional strategies to use for continued small and whole group instruction based on results of student writing products per grade level.

**Attached is the Rockwell Staff Development Plan for PLC (Professional Learning Communities) Training during the months of August, September and October prior to the Oct. 19 session.**

## Rockwell Staff Development Plan:

### Professional Learning Communities- Schedule for 05-06

Jerri Wesley, Rockwell Principal

- August 23, 3:45 to 5 PM      Creating a Professional Learning Community: Video 1
- The four foundation assumptions of successful schools
    1. We can make a difference. Our school can be more effective.
    2. People improvement is the key to school improvement.
    3. Significant school improvement will impact teaching and learning.
    4. We know how to do this through the development of PLCs.
  - The four pillars around which to build school strength (Missions, Vision, Values, Goals)
- August 30, 3:45 to 5 PM      Bringing Students to Higher Levels of Success:
- Pyramid of Interventions
  - Total School Improvement that positively impacts students
- September 13, 3:45 to 5 PM      Bringing Students to Higher Levels of Success: Video 2
- Pillar 1-Mission:
- Review Rockwell's Mission (The why of successful schools) with Activity-Decide how it Relates to the 3 Corollary Questions:
1. What do we want them to learn?
  2. How are we going to know that they have learned?
  3. How are we going to respond when they don't learn?
- Pillar 2-Vision:
- Activity to Create Rockwell Vision (What do we hope to become as a school in order to fulfill the purpose of the mission regarding the following: Achievement, Assessment, Curriculum, Parent/Community Involvement, Climate and Discipline.

- September 27, 3:45-5 PM      **Bringing Students to Higher Levels of Success:**  
**Pillar 3-Values:**  
Activity and Discussion to develop Values  
(Values ask the question, "How must we behave as educators?" This directs how a school is going to reach the vision.)
- October 11, 3:45-5 PM      **Bringing Students to Higher Levels of Success**  
**Pillar 4-Goals:**  
Activity and Discussion to develop Goals  
(Goals solidify, in action steps, the collective commitments of the values. Goals ask the question, "Which steps are we going to take and when?")
- October 18, 8 to Noon      **Development of Group Norms:**
  - Activity to decide on group norms/ground rules for work in collaborative teams.
  - Collaborative groups disaggregate and analyze group and sub group results of writing based on 04-05 ELO data.
- Oct. 19      Refer to the written plan for continued, all day PLC Staff Development with two follow-up sessions.

## October 19, 2005 Building Staff Development Plan

(Make a copy of the plan for your records & send the original plan to Kim Saum-Mills by September 12, 2005.)

**Building Name:** Rohwer Elementary School

**Administrator Submitting Plan:** Brad Sullivan

**Staff Development Experience:**

TLC: Stretching our Learning Opportunities

**Previous Staff Development Training:**

- PLC Workshop/Teleconference (Feb./July 2005)
- PLC/TLC Introduction and PLC Focus on Learning Survey (August 9, 2005)
- Team Norms (August 12, 2005)
- Essential Outcomes, SMART Goals, Common Assessments (August 23, 2005)

**What are your Goal(s) for your plan related to student achievement?**

- We will increase the number of learning opportunities for student learning.
- We will increase the number of student involved in learning programs.
- We will exchange instructional strategies for writing.
- We will develop SMART goals for 2<sup>nd</sup> quarter in the area of writing.
- We will evaluate our current interventions and extensions.
- We will create new interventions and extensions.
- We will analyze and address curricular areas based upon Rohwer's Terra Nova, ELO and writing common assessment data.

**Explain the tie/connection to the MPS strategic plan.**

### MPS Strategic Plan

Strategy 4: We will develop and implement plans to effectively analyze student performance data and use that data to drive instruction to improve student performance.

**Explain the tie/connection to your building site plan.**

### Rohwer SIP

Strategy 3: We will develop and implement an array of diverse opportunities that challenge each student to excel.

Strategy 4: We will identify, develop and implement the programs that will assist the students in meeting or exceeding district standards for academic skills and applications.

**What data did you use to determine your goal(s)?**

- PLC Focus on Learning Survey (results attached)
- Number of students involved in Rohwer's learning programs
- Terra Nova 5 Year Trends Data (attached)
- ELO Data (2004-2005)
- 1<sup>ST</sup> Quarter Writing Common Assessment Results

**What data will be used to achieve your goal(s) and measure the effectiveness of the 8-hour staff development experience?**

Current Interventions/Extensions Rating Scale

Pyramid of Interventions/Extensions Feedback Form

TLC Team Learning Log and Staff Feedback

May 2006-PLC Focus On Learning Survey

**Who from your building was involved in creating your plan?**

Brad Sullivan

Lori Graves

**List your agenda. Please be specific. Include the entire 8-hour experience. List times, dates, and locations.**

**List your plan of action. Explain how your staff will accomplish the goal(s).**

**TLC: Stretching our Learning Opportunities**

Wednesday October 19, 2005 8:00-4:00

All activities will take place in Media Center.

8:00-9:00 TLC: 1<sup>st</sup> Quarter Wins/2<sup>nd</sup> Quarter SMART Goals

Each TLC team will share 1<sup>st</sup> quarter achievements regarding writing and SMART goals. Teams will develop 2<sup>nd</sup> quarter SMART Goals.

9:00-10:00 Current Interventions/Extensions

We will evaluate current interventions/extensions using a rating scale. We will compile staff results, discuss data and plan for implications.

10:00-11:00 STRETCH CULTURE

*"If the goal of achieving high levels of learning for all students is to be realized, then schools must develop a culture that stretches the aspirations and performance levels of students and adults alike." -Robert Eaker*

We will work through key prerequisites of a stretch culture through active participation stations. Each station will last 5 minutes. After each activity, we will apply the objective to our goal of LEARNING.



**The seven prerequisites are:**

- From "fixed" time to "flexible" time
- From "average" learning to "individual" learning
- From "group" support to "individual" support
- From "blame and punishment" to "encouragement and caring"
- From teacher tell/student listen" to "teacher coaching/student practice"
- From "good" to "great"
- From "recognizing and celebrating a few" to creating "lots of winners and celebrating their successes"

**11:00-12:30 Pyramid of Interventions/Extensions**

We will develop additional interventions/extensions and organize as a pyramid.

Working Lunch-provided by building; at Rohwer.

**12:30-3:30 TLC Team Stretch**

Each team will answer, "How can you stretch student learning?" based upon Terra Nova, ELO or 1<sup>st</sup> quarter common assessment results. Each team will select one curricular area that has been targeted as a lower level of mastery. They will research and record best practices on addressing essential outcomes. An implementation plan adjusting instruction to meet student needs will be designed on the Team Learning Log.

**3:30-4:00 7<sup>th</sup> Inning Stretch**

All teams will share their Team Learning Logs. Feedback from the staff will be written on each form.

**What is your back-up plan for staff members who are absent on October 19? Explain how they will participate in the goal(s) of your plan if they call in sick and miss the staff development experience.**

Absent staff members will meet with Lori Graves on Tuesday afternoons (Tues. Oct. 25, Tues. Nov. 1, Tues. Nov. 8) from 3:30-4:30 to receive training and to develop instructional strategies. Staff members will share their Team Learning Logs within their TLC grade level team on Wed. Nov. 16.

## October 19, 2005 Building Staff Development Plan

**Building Name:** Sandoz Elementary

**Administrator Submitting Plan:** Susan Anglemyer

### Prior Prep For PLC Formal Introduction Day:

- A book called, How Full Is Your Bucket, was purchased for all staff members.
- All teachers have taken the time to complete the strength finder to identify personal strengths.
- Sandoz has already established writing as a curricular focus to begin the PLC process. This is an area identified based on data collected from Terra Nova 5 Year Trend Data, ELO Data, and Benchmark Data.
- Each grade level team agreed to determine a common prompt that they would have their students use for a baseline piece of writing the first four weeks of school.
- Each grade level team agreed to trade papers with other teachers within the team to score papers using the appropriate grade level district AWA rubric.
- All teachers agreed that a grade level AWA writing sample will be completed quarterly to measure progress.

### Staff Development Experience:

What are your Goal(s) for your plan related to student achievement?

- PLC Introduction - Benefits and Purpose
- *Establish Team Norms*
- *Learn to utilize an appropriate protocol when discussing data findings.*
- *Learn what tools can be utilized to document findings and write a plan.*
- *Identify existing common assessments and target an area of focus.*

Explain the tie/connection to the MPS strategic plan.

Strategy 4: We will develop and implement plans to effectively analyze student performance data and use that data to drive instruction to improve student performance

Explain the tie/connection to your building site plan.

Strategy 1: We will develop and implement an array of diverse opportunities that challenge each student to meet or exceed academic standards.

What data did you use to determine your goal(s)?

- *We have not formally established grade level norms.*
- *We have not completed any strength finder activities with the staff.*
- *ELO Data*
- *Benchmark Data*
- *Terra Nova 5 Year Trend Data*

What data will be used to achieve your goal(s) and measure the effectiveness of the 8-hour staff development experience?

- *Collect individual strength finder information.*
- *Collect grade level norms in writing.*
- *Survey Results - Inservice Quality*
- *Summary of initial PLC work.*

**Who from your building was involved in creating your plan?**

- *Susan Anglemeyer*
- *Debbie Ryckman - Facilitator of Staff Development*
- *Quarter One Staff Representatives on Instructional Team*

**October 19, 2005**  
**Staff Development Day Agenda**

**8:00 - 8:30 Continental Breakfast**

**Review Agenda and Goals For Today (Susan Anglemeyer)**

- Establish "Team Norms"
- Learn individual strengths
- Identify existing common assessments
- Develop SMART goals for 2<sup>nd</sup> quarter in the area of writing.
- Identify current interventions and extensions.
- Create new interventions and extensions

**8:30 - 10:00 How Full Is Your Bucket Activities (Debbie Ryckman)**

- Review what the variety of leadership strengths are and how they contribute to a team's working relationship.
- Have teachers share what they discovered when they completed the strength finder
- Then have participants participate in an activity in K-1 teams, 2-3 teams and 4-5 teams learn more about each other's strengths.

**10:00 - 10:20 Break**

**10:20 - 12:00**

- Presentation and Practical Protocol Activity to Guide Team Norm Development (Grant Story, Samaritan Counseling Center, Licensed Professional Mediator, Sandoz PayBac partner)
- Establish Team Norms
- Agree to a specific building time to meet each Wednesday afternoon for one hour and to designate one meeting a month specifically for vertical PLC interaction between grade levels.

**12:00 - 12:30 Lunch Provided At Sandoz**

**1:00 - 2:00**

- Model how a team could look at data to establish a specific plan of improvement.  
(Demonstrated by a Team of Teachers From Sandoz)
- Skit One \*Team Reviewing Professional Norms and Getting Started On Developing a Common Assessment.  
(example AWA Traits - Common Prompt At Grade Level. Demonstrate how to summarize agreement in writing.)
- Skit Two \* Analyzing Data (Target teaching strategies that seemed to work and make a plan to implement the strategies to boost weaknesses. Demonstrate how to summarize findings in writing.)
- Skit Three \* Reflect After Using The Strategies In Class (Discuss how the approach to improve student achievement is working and make necessary changes. Teachers share the results of their informal checks for understanding that occurred in class. (Explain that sometimes this takes several weeks to accomplish and PLC might come together several times to reflect on what is happening based on student checks for understanding after instruction.)
- Skit Four \*Follow-Up Data Collection (Determine if the over all approach worked by identifying another Common Prompt and looking at data.)

2:00 - 2:20 Break

2:20 - 3:45 PLC Group Work

\*Have teachers bring the AWA writing pieces they have already collected at their grade level. Have them put the result of their student outcomes on a grid by trait. Then have them compare data, discuss teaching strategies that have been successful. Summarize agreement for approach to instructional delivery.

3:45 - 4:30 Have each group share their norms and summaries.

**What is your back-up plan for staff members who are absent on October 19? Explain how they will participate in the goal(s) of your plan if they call in sick and miss the staff development experience.**

Teachers will meet with the principal for a one hour session and a video tape will be made of the day's presentations. The expectation will be that the staff member be responsible for the information presented as well as the product.

## October 19, 2005 Building Staff Development Plan

**Building Name:** \_\_\_\_\_ Wheeler Elementary \_\_\_\_\_

**Administrator Submitting Plan:** \_\_\_\_\_ Andy DeFreece \_\_\_\_\_

**Staff Development Experience:** Wheeler Professional Learning Communities focus on student writing instruction and student performance.

**What are your Goal(s) for your plan related to student achievement?**

- 1) We will raise our AWA cohort scores on the district assessment.
- 2) We will utilize baseline data collected during a beginning of the year writing assessment and set SMART goals to raise the percentage of students deemed as proficient on the end of the year writing assessment.

**Explain the tie/connection to the MPS strategic plan.**

Millard Strategic Plan (Strategy #4) - We will develop and implement plans to effectively analyze student performance data and use that data to drive instruction to improve student performance. Our October 19 staff development experience will provide time for teachers to access student performance data and analyze that data. We will train them to use the data to set SMART goals to improve student writing performance.

**Explain the tie/connection to your building site plan.**

- 1) We will develop and implement plans to effectively help students achieve identified learner outcomes.

Specific Result: Structure and organize re-teaching opportunities.

Specific Result: Establish guidelines for teachers to interpret test data.

**What data did you use to determine your goal(s)?**

AWA writing data from the 2004-2005 school year showed that overall writing performance could be improved across K-5. This year we also collected a baseline writing sample for each student at the end of August. Grade level teams and specialists meet on September 6 and 13 to score the student writing. Teams scored some papers as a group to review the district's standards for writing and decide on common standards for assessment. Team discussions were powerful and meaningful. Teachers recorded individual student performance on a writing rubric which will then be used to track progress on other common writing assessments throughout the year. These individualized rubrics will be shared with parents at our parent-teacher conferences in October and February and will become part of the Wheeler pass-on portfolios. Teachers were also asked to make a master list of the student's proficiency on each of our common assessments to determine needs groups for further instruction. These master lists were also created using the grade level AWA rubrics.

**What data will be used to achieve your goal(s) and measure the effectiveness of the 8-hour staff development experience?**

We will utilize the district generated staff development evaluation, informal feedback, and data from our mid-year and end of the year AWA assessments.

**Who from your building was involved in creating your plan?**

Andy DeFreece - Principal                      Colleen Beckwith - Assistant Principal  
Maureen Strain - Info. Specialist              Jonna Childers-Hansen - Instructional Facilitator

**List your agenda. Please be specific. Include the entire 8-hour experience. List times, dates, and locations.**

7:30-8:00	Breakfast
8:00-8:15	Welcome and agenda overview
8:15-8:30	Overviews of vertical team structure and assigned task
8:30-9:30	Vertical teams review and revise the 8-10 outcomes at each grade
9:30-10:00	Discussion and sharing of Wheeler writing K-5 writing continuum
10:15-10:30	Break
10:30-11:45	Gr. K-2 and 3-5 Breakout sessions to "Build Shared Knowledge" (Grade level teams Jig-Saw <u>6 Traits</u> book - by Ruth Culham)
11:45-12:45	Lunch
1:00-2:15	Gr. K-2 and 3-5 Breakout Sessions to "Build Shared Knowledge" (Grade level teams Jig-Saw <u>6 Traits</u> book - by Ruth Culham)
2:15-2:30	Break
2:30-3:00	SMART Goal Overview
3:00-4:00	Team PLC work (Review data and set SMART goal in writing)
4:00-4:30	Wrap-up and dismiss

**List your plan of action. Explain how your staff will accomplish the goal(s).**

Vertical Team Work - During the month of September grade level teams worked in concert with specialists to identify 8-10 essential common outcomes in the content area of writing. These teams utilized the Millard grade level enablers, grammar continuum, priority spelling lists, Harcourt theme at a glance, weekly planning pages in teachers manual, and AWA rubrics (including rubrics from the grade level below and above) to guide their discussions. On October 19, vertical teams (across grade levels including specialists) will share their 8-10 outcomes with each other. Vertical teams will discuss and revise as needed. The vertical teams will then be brought back together for a final discussion of our Wheeler continuum of writing skills K-5.

Grade level breakout sessions - Teachers and specialists were given a copy of the book 6 + 1 Traits of Writing: The Complete Guide Grades 3 and Up by Ruth Culham or 6 +1 Traits of Writing: The Complete Guide Primary Grades by Ruth Culham. All staff members were assigned to read the introduction chapters and chapters written about 2 of the writing traits. This reading is intended to deepen their understanding of how to teach, assess, and improve student

writing performance. On October 19<sup>th</sup> teachers will present this information (utilizing the jigsaw method) to share their learning and build a base of shared knowledge for all staff.

SMART goals - This goal setting process will be explained and demonstrated. Professional learning teams will then analyze their own student performance data (utilizing 2004-2005 AWA results and Wheeler writing baseline data collected in September) and set SMART goals in the area of writing for the 2005-06 school year. SMART goals must be S (strategic/specific), M (measurable), A (attainable), R (results oriented), T (time bound). Teams will explore the following questions when setting their goals:

What steps/activities will be initiated to achieve this goal?

What products will be created?

Who will be responsible for initiating or sustaining the action steps?

What is a realistic time frame for each phase of the activity?

What evidence will you present that you are making progress toward your goal?

Once a month administrators at Wheeler meet with PLC's. SMART goals will be discussed and monitored as part of those meetings. See attached SMART goal planning sheet.

**What is your back-up plan for staff members who are absent on October 19? Explain how they will participate in the goal(s) of your plan if they call in sick and miss the staff development experience.**

Staff members not present would be responsible for individually reading and summarizing the information presented during grade level jig saw groups. Staff would also need training on SMART goals and the vertical articulation of writing outcomes for K-5. This would be done via meetings with administrator and PLC teams.

## October 19, 2005 Building Staff Development Plan

Building Name: Willowdale Elementary  
 Administrator Submitting Plan: Susan Kelley

### Prior Staff Exposure to PLCs:

- Susan Kelley, Principal, and Kathy Wischow, Instructional Facilitator, attended the DuFour Conference on February 8-9, 2005.
- At a Staff Development Day on February 17, 2005, the Willowdale staff was introduced to the PLC concept by first doing 2 activities: 1) List words that describe a Collaborative Team. 2) Make a list by yourself of the things your team discusses and what you do on Wednesday afternoon planning times. Then pair up with one or two others who are not on your team, go through your list and star the items where there is a focus on student learning. These lists are being kept as "baseline data." A power point presentation was then shown outlining the main philosophies of PLCs.
- The new Willowdale Site Plan was written in the spring of 2005. The co-leaders for Strategy 1: *We will develop and implement plans to ensure that students attain or exceed academic grade level outcomes* read the book, Whatever it Takes, and included an action step of *providing time for teacher collaboration to implement effective instructional strategies fostered by PLCs.*
- PLC concepts and philosophies were discussed at Instructional Team meetings in March, April, and May.
- 2 staff members (a 1<sup>st</sup> and 2<sup>nd</sup> grade teacher) attended the July 14-16 PLC Conference in Stilwell, Kansas.
- At our August 24, 2005 staff meeting we discussed PLCs and the plan for the year. Specialists were asked to submit their 1<sup>st</sup> and 2<sup>nd</sup> choice of the team they wanted to work with.
- Team members and the chosen subject area of *writing* were announced (complete with the Nebraska "tunnel song!") at the September 7<sup>th</sup> staff meeting and framework for the year was discussed.
- At the September 21<sup>st</sup> staff meeting, Writing Team Norms will be discussed. PLC teams will meet weekly prior to October 19<sup>th</sup> to write their team norms, as well as to read and discuss the article, "What is a 'Professional Learning Community?'"
- On Tuesday, October 18<sup>th</sup>, the staff will be presented with *Painting a Data Portrait of Willowdale.*

### Staff Development Experience:

Staff will meet in large group and in Professional Learning Community Teams for the purpose of:

- Analyzing school wide and grade level writing data
- Choosing Essential Common Outcomes for writing at grade levels
- Deciding upon common assessments that will be used at each grade level
- Writing a SMART goal for 2nd quarter writing



**What are your Goal(s) for your plan related to student achievement?**

Willowdale Professional Learning Community Teams will meet to utilize key concepts from PLCs to make plans to systematically improve student achievement in writing.

**Explain the tie/connection to the MPS strategic plan.**

Strategy 4: *We will develop and implement plans to effectively analyze student performance data and use that data to drive instruction to improve student performance.*

**Explain the tie/connection to your building site plan.**

Strategy 1: *We will develop and implement plans to ensure that students attain or exceed academic grade level outcomes.*

**What data did you use to determine your goal(s)?**

- November, 2004 AWA Writing Scores
- January, 2005 State Writing Assessment

**What data will be used to achieve your goal(s) and measure the effectiveness of the 8-hour staff development experience?**

- Staff development evaluation form
- Informal feedback
- Compare baseline data of AWA Writing Scores from November, 2004 to November, 2005 and November, 2006
- Grade level common assessments, 2<sup>nd</sup> and 4<sup>th</sup> quarter 2005-2006
- Compare baseline data of State Writing Assessment from January, 2005 to January, 2006

**Who from your building was involved in creating your plan?**

Susan Kelley, Principal; Kathy Wischow, Instructional Facilitator; Cathy Greenwald, 1<sup>st</sup> grade teacher; Barb Hove, 2<sup>nd</sup> grade teacher

**List your agenda. Please be specific. Include the entire 8-hour experience. List times, dates, and locations.**

- |               |   |
|---------------|---|
| 8:00 - 8:30   | PLC Overview: testimonials from training attendees (see above); discussion of article, focusing on the 3 Big Ideas of PLCs  |
| 8:30 - 8:45   | General overview of School wide Writing Data November, 2004 AWA Writing Scores and January, 2005 State Writing Assessment and why <i>Writing</i> has been selected as a school wide goal  |
| 8:30 - 10:00  | <i>What is it we expect kids to learn?</i> In PLC Teams, review grade level enabling skills, Curriculum Map and Curriculum Guide, and writing rubrics: Write 8 to 10 Essential Common Outcomes for each grade level. Record on chart paper. |
| 10:00 - 10:30 | Return to large group and share outcomes by grade level. Note scaffolding concepts.   |
| 10:30 - 10:45 | <i>How will we know when they have learned it?</i> Introduce concept of Common Assessments  |
| 10:45 - 11:30 | In PLC Teams, meet to develop 1 Common Writing Assessment that will be used during 2 <sup>nd</sup> quarter after November AWA   |

11:30 - 12:30	LUNCH on your own
12:30 - 1:00	Finish writing Common Writing Assessment and return to large group room to post on wall
1:00 - 1:15	In large group, review all grade level common assessments
1:15 - 1:45	Introduction of SMART Goals - Model/Guided and Independent Practice writing SMART Goals
1:45 - 2:30	Write one 2 <sup>nd</sup> /3 <sup>rd</sup> quarter SMART goal that will be measured by using their grade level common assessment
2:30 - 2:45	Return to large group to post their SMART goal
2:45 - 3:00	Break
3:00 - 3:30	Interpreting Data - Data Do Not Always Inform Using DuFour's example of Common Assessment Results, do activity to examine how to look at data in the most effective way
3:30 - 4:30	Using grade level specific student score data from November 2004 AWA and 2005 State Writing Assessment, do a data analysis of grade level data
4:30 - 4:45	<i>How will we respond when they don't learn?</i> Introduce Pyramid of Interventions that will be completed at upcoming staff meetings, PLC Team meetings, and reviewed at staff development on February 16
4:45 - 5:00	Evaluation and reflections on the day Book: <u>6 Trait Writing</u> will be introduced Support Phase people will write their 2 goals that will directly tie in to writing and student achievement (due November 1 <sup>st</sup> )

**List your plan of action. Explain how your staff will accomplish the goal(s).**

Goal: Willowdale Professional Learning Community Teams will meet to utilize key concepts from PLCs to make plans to systematically improve student achievement in writing.

This will be done by focusing on the 3 Critical Corollary Questions with the activities listed above.

**What is your back-up plan for staff members who are absent on October 19? Explain how they will participate in the goal(s) of your plan if they call in sick and miss the staff development experience.**

Meet with principal and/or member of PLC Team to review outline of the day. On their own time, staff members will read designated material and go through day's activities on their own. Checking for understanding will be done by meeting with the PLC Team and demonstrating competencies.

**Building Name: Andersen Middle School**  
**Administrator submitting Plan: Melissa Byington**

**Staff Development Experience:**

Work together in Professional Learning Communities (PLCs) to generate for each PLC a common SMART goal, common outcomes, analyze data related to student performance, begin to formulate common assessments. To consider as a large group the commonalities of the SMART goals and the trends in the student data and how those will influence the mission, vision, direction, and goals of Andersen as we embark on a new cycle of site planning.

**Goals related to Student Achievement:**

Improve student achievement on district and common assessments through the use of the Curriculum PLC structure to:

- Set common outcomes
- Create or designate common assessments to track student progress
- Gather baseline data
- Analyze student data to inform and adjust instruction
- Increase student support opportunities by augmenting our existing systematic process of intervention
- Create a safe, caring, and cohesive learning environment

**Connection to MPS Strategic Plan:**

**Strategy 3:** We will design and cost-effective and manageable system to help each student participate in setting and achieving challenging educational goals tailored to his or her abilities, interests, and aspirations.

- Both PLCs will model the use of SMART goals in their own work as students work through the goal-setting curriculum.
- The team PLCs can address augmentation and support of the goal-setting program

**Strategy 4:** We will develop and implement plans to effectively analyze student performance data and use that data to drive instruction to improve student performance.

- Instituting both vertical and horizontal PLCs will increase the opportunities and avenues for collaboration on improvement of student achievement through analysis of data and adjustment of instruction.

**Connection to Building Site Plan:**

Through the PLCs. We plan to use this as a unique opportunity to analyze current direction, mission, objectives, and goals of AMS with a focus on best practices and positive results. We will begin a new rotation through site planning in October 2005. We plan to draw input from our October 19<sup>th</sup> staff development to contribute to our site planning session one week later.

AMS Oct. 19 Plan  
Aug. 31, 2005

Presently, our goals outlined above are clearly in line with our plans for the staff development. The mission of Andersen Middle School, recognizing the unique needs of middle level learners, is to ensure all students learn academic and life skills necessary to be successful. This will be accomplished through: a partnership of students, home, community, and staff; providing a safe and caring environment; a provision of a wealth of opportunities.

**Data used to determine goals:**

- 2005 Terra Nova Scores
- 2004-2005 ELO and benchmark scores
- 2004-2005 School Climate Survey
- Spring 2005 staff development survey
- Summer 2005 staff retreat outcomes
- Classroom data
- Training and research on the effectiveness of professional learning communities

**Data used to achieve goals and measure the effectiveness of staff development exercise:**

- 2006 Terra Nova Scores
- 2005-2006 ELO and benchmark scores
- 2005-2006 School Climate Survey
- Spring 2006 staff development survey
- Summer 2006 staff retreat outcomes
- Classroom data
- Common assessment data
- Training and research on the effectiveness of professional learning communities
- Staff survey following staff development day.

**Who from your building was involved in creating your plan?**

The administrative team constructed the plan with the help of staff that attended the 2004 DuFour training and staff input at the summer retreat (June28).

**Agenda/ Plan of Action:**

**1 hour      August 24, 2005      3:30-4:30      AMS Information Center**

(Previous staff development had been done in the spring on school culture and the concept of PLCs to set the foundation for this session)

- Brief review of Whatever It Takes, school culture, and professional learning community concepts.
- Explanation of the structure and functioning of PLCs at Andersen.
- Staff is rearranged into PLC groups and given the last few minutes to review PLC expectations.
- In upcoming PLC meetings, before next staff development session, groups will develop a set of team norms.

AMS Oct. 19 Plan  
Aug. 31, 2005

**1 hour            September 21, 2005    3:30-4:30            AMS Information Center**

(In scheduled PLC meetings and mini-staff development sessions during team time, PLCs worked to set PLC norms and received training on SMART goals.)

- Assemble in PLCs, review goal for the day.
- Introduce data available to PLCs with any necessary explanations on reading the forms.
- PLCs will have remainder as work time to generate a common SMART goal.

**6 hours            October 19, 2005        8:00-11:30 & 1:00-3:30            AMS Information Center**

1. Welcome
2. Overview of day
3. Introduction of material (PowerPoint)
4. Collection of feedback for site planning
  - a. Sit in grade level teams
  - b. Sharing of smart goals, school mission, objectives, etc with large group
  - c. Discussion in teams of where are we going specific to school climate, culture, and practice
  - d. Sharing team ideas in large group (possible break depending on time)
  - e. Rearrange into PLCs
  - f. Time for discussion on where are we going – new questions specific to curriculum, outcomes, and assessments
  - g. Time for sharing PLCs        (Break if not earlier)
5. Common outcomes/ review of student data
  - a. Explanation and introduction of “task”
  - b. Have PLCs review standards and existing student data
  - c. Work in PLCs to select 8-10 common outcomes and write a plan of achievement for SMART goal and outcomes.
  - d. Turn in copies to admin.
6. Common assessments
  - a. Introduction / Explanation of common assessments and the roles that they play.
  - b. Allow time for discussion of common assessments in PLCs
  - c. At end of allotted time, turn in report of progress on, plan for, or list of common assessments to be used. (We plan that most groups will not finish this and the topic will continue as a work product from their PLC meetings during the week.)
7. Conclusion - Review of day/concluding materials

\*\*The development time will alternate between small group work/discussion and large group sharing with written documentation turned in following each component. Development of common assessments will continue during embedded plc meeting times weekly.

**Plan for absent staff members:**

Any staff member who misses any or all of the development components will be required to make arrangements with an administrator to view the PowerPoint, review written materials and meet with his/her PLC leaders to be briefed on the group accomplishments and current position in the work process.

## October 19, 2005 Building Staff Development Plan

(Make a copy of the plan for your records & send the original plan to Kim Saum-Mills by August 19, 2005.)

**Building Name:** Beadle Middle School

**Administrator Submitting Plan:** Nancy Johnston & John Southworth

### Staff Development Experience:

Gain knowledge of DuFour information and how to transition to Professional Learning Communities within Beadle Middle School while using student data to create SMART Goals for each content area.

### What are your Goal(s) for your plan related to student achievement?

- As a staff review and analyze 2005 Terra Nova Results, 2004-05 ELO Assessment data, 2005 Benchmark Assessment data and 2004-05 Course Level Assessments.
- The staff will also review, analyze and revise the Pyramid of Interventions & Opportunities used at Beadle Middle School.
- Once the assessment data is analyzed, each content area will determine areas of weakness and be asked to create SMART Goals for use within their departments along with following the Pyramid of Interventions & Opportunities in an effort to assist students in being more successful.
- As a result of the work with SMART Goals, teachers will also assist students in developing individual SMART Goals, which will be monitored and reviewed on a regular basis.

### Explain the tie/connection to the MPS Strategic Plan.

**Parameter:** District wide performance on standardized achievement tests will always be at or above state and national averages.

**Objectives:** All students will meet or exceed District and state standards and overall performance on District and state assessments will improve annually. Each student will participate in goal setting and will achieve challenging educational goals tailored to his or her abilities, interests and aspirations.

### Explain the tie/connection to your building site plan.

**Mission:** In the continuing pursuit of educational excellence, Beadle Middle School will ensure each individual student achieves his or her highest potential academically, emotionally, socially and physically using a productive approach. This will be accomplished through: a collaboration of students, staff, home and community in order to experience an enriched learning journey; a safe, caring and nurturing environment; the use of varied and effective strategies to promote success.

**Objectives:** All students will meet or exceed the standards for academic skills and applications necessary for success. The percentage of students exceeding the Essential Learner Outcome Assessment standards will increase annually.

Strategy: We will develop and implement plans to provide staff inservice opportunities that encourage high expectations for students and staff.

NCA Goal: All students will annually improve their reading skills on all district, state and/or national reading assessments.

What data did you use to determine your goal(s)?

- 2005 Terra Nova Results, 2004-05 ELO Assessment data, 2005 Benchmark Assessment data and 2004-05 Course Level Assessments
- Current strategies and interventions in place for students needing assistance in being successful
- Current goal setting practices and review of goal attainment activities

What data will be used to achieve your goal(s) and measure the effectiveness of the 8-hour staff development piece?

- Staff survey of staff development sessions
- Increase on student performance through Terra Nova, ELO Assessments, Benchmark Assessments, and Course Level Assessments results
- Increase on student performance noted through SMART Goals
- Staff survey of improvement noted through the BMS Pyramid of Interventions & Opportunities
- Increase in student performance in relation to work completion as a result of the implementation of the BMS Pyramid of Interventions
- Measure of student growth towards their personal SMART Goals

Who from your building was involved in creating your plan?

Members of the Beadle Middle School Instructional Team including those teachers that attended the 2005 DuFour Workshop and 2005 Summer DuFour Institute created a foundation and direction for the BMS Staff Development Plan.

Staff Development pieces and work done prior to the October experiences.

- Fall Workshop: SMART Goals Inservice in relation to student goal setting and student agenda use.
- September 12<sup>th</sup>-21<sup>st</sup> Team Organizational Meetings: Survey in regards to current team practices in an effort to begin creating Team Meeting Norms.
- September 20<sup>th</sup> Staff Development Meeting: SMART Goals follow up in relation to the further development of student SMART Goals as preparation for Student Parent Teacher Conferences.
- September 27<sup>th</sup> Staff Development Meeting: Introduction to Pyramid of Interventions work and analysis of grade level and specialist current practices in regards to a Pyramid of Interventions.
- October 3<sup>rd</sup>-11<sup>th</sup> Team Organizational Meetings: Finalize Team Meeting Norms, which will assist in the creation of Professional Learning Committee norm setting.

List your agenda. Please be specific. Include the entire 8-hour experience. List times, dates, and locations.

October 18, 2005

12:00-4:00

- Connection of BMS Mission to current practices within the building with a focus on all students.
- Introduction activities: review of current team meeting practices when students are not successful.
- Jigsaw discussion activity with Failure Is Not An Option book.
- Discussion of what was learned as a result of the jigsaw activity.
- Overview and introduction activities of DuFour information and practices including ideas from Whatever It Takes and Getting Started with a focus on Professional Learning Communities and the Pyramid of Interventions & Opportunities.
- Further discussion about above information within small groups led by Instructional Team members, DuFour attendees and the 2005 Summer Writing Team.

October 19, 2005

7:30-11:30 & 1:00-3:00

- Review information from small group discussion at the end of the session on the 18<sup>th</sup>.
- Create a shared vision for the building with a focus on best practices and positive results and developing trust with a focus on:
  - ✓ What do we want students to learn?
  - ✓ How will we know they have learned it?
  - ✓ What are we going to do if they do not learn it?
- Share information gathered from above small group discussions.
- Review of the development of SMART Goals with a focus on specific content areas
- Review and analyze 2005 Terra Nova Results, 2004-05 ELO Assessment data, 2005 Benchmark Assessment data, 2004-05 Course Level Assessments and 1<sup>st</sup> Quarter grades.
- Within Professional Learning Communities made up of content area teachers, determine strengths and weaknesses within the assessment data and determine what the essential knowledge needed is.
- Compare curriculum and determine where the knowledge should be introduced, reviewed, practiced and mastered.
- Define Essential Common Outcomes: Common outcomes not defined as MPS Specified Outcomes or Enablers.
- Create Content Area SMART Goals towards those strengths and weaknesses
- Determine how SMART Goals will be managed and determine progress towards achievement.
- Determine Common Assessment(s) and when to measure progress towards goals (4).
- Discuss how to assist students who struggle. How can we provide additional time and support?
- Determine when content area Professional Learning Communities will gather for further analysis and discussion.

October 25, 2005 Staff Meeting

7:00-7:30

- Review ideas shared from last session: assisting students who struggle.
- Review, analyze and revise the current Pyramid of Interventions & Opportunities used at Beadle Middle School.
- Share the updated Pyramid of Interventions & Opportunities based on input from prior meetings.



November 16, 2005

3:30-4:30

- Further establish common assessments (4) and outcomes as needed within content areas.
- Share success stories.

December 7, 2005

3:30-4:30

- Share discussions and successes that have occurred as a result of the efforts during first semester with the Professional Learning Communities, SMART Goals and the BMS Pyramid of Interventions & Opportunities.
- Share how Content Area SMART Goals connected to individual student SMART Goals.
- Determine direction for second semester as Professional Learning Communities continue to meet and monitor progress towards building goals set in this plan:
  - ✓ Set aside one staff meeting per month where vertical content area staff members can meet.
  - ✓ Set aside one time per week during team collaboration where grade level teams and specialists meet in Professional Learning Communities.
  - ✓ Continue question/answer sessions if needed in order to improve for continued implementation during the 2006-07 school year.

List your plan of action. Explain how your staff will accomplish the goal(s).

- Notes will be collected from each of the above sessions and will be shared with all staff members as a means of determining progress.
- SMART Goals will be shared among all groups.
- All teachers will be expected to be active participants in all sessions.
- Newly created assessments and results will be shared as a means of documentation.
- Forms will be created as needed and all staff members will complete the forms within their Professional Learning Communities as asked.

What is your back-up plan for staff members who are absent during the 8-hour experience? Explain how they will participate in the goal(s) of your plan if they are sick and miss the Staff Development experience.

- For sessions missed staff members will review the Power Point presentations and/or video recordings with an administrator or one of the Instructional Team members.
- Staff members will be expected to complete work required of others during the sessions.

## **October 19, 2005 Building Staff Development Plan**

(Make a copy of the plan for your records & send the original plan to Kim Saum-Mills by August 19, 2005.)

**Building Name:** Central Middle School

**Administrator Submitting Plan:** Beth Balkus

### **Staff Development Experience:**

Over the past three years, the CMS staff has worked collaboratively in planning teams composed of teachers who teach the same grade level and content. During Fall Workshop this year, we began transitioning these teams into authentic Professional Learning Communities who set norms, determine essentials skills, analyze common assessment data, and provide reteaching experiences to ensure that all students master the essential concepts.

The development of PLCs at Central Middle School is a continuous process that involves staff development during weekly special area teacher meetings and grade level meetings to inform teachers' work in weekly Wednesday PLC meetings.

Our NCA goal (Strategy 2-6 of our site plan) is to raise reading achievement. We hypothesize that by helping our teachers model effective cognitive reading strategies in all subject areas and by improving the quality of reading instruction across the curriculum, we can achieve this goal. We plan to use the time on October 19<sup>th</sup> help work within PLC groups toward this end.

All CMS staff will read Chapters 1-3 in *7 Strategies of Highly Effective Readers* by Elaine McEwan and participate in six inservice sessions prior to October 19<sup>th</sup>. An overview of strategic reading, an in-depth study of the strategies of activating and summarizing, and working in PLCs to create instructional plans for teaching these strategies will be the focus of the day.

### **What are your Goal(s) for your plan related to student achievement?**

**Goal 1:** Analyze baseline reading achievement data and determine areas of strength and weakness.

**Goal 2:** To raise reading achievement through strategic reading instruction across the content areas.

### **Explain the tie/connection to the MPS strategic plan.**

Our goals are tied to the Reading Essential Learner Outcome assessment and NCLB Reading Benchmark Assessments. We want to make adequate yearly progress in the area of reading.

This also ties to the District's Strategy 4 that outlines goals for data driven instruction. As part of our preparation for October 19<sup>th</sup>, our staff will analyze reading data and make hypotheses.

**Explain the tie/connection to your building site plan.**

An increase in reading achievement is our NCA Goal and Strategy 2-6 of our site plan.

**What data did you use to determine your goal(s)?**

Reading Benchmarks and ELO success.

**What data will be used to achieve your goal(s) and measure the effectiveness of the 8-hour staff development experience?**

Reading Benchmark and ELO success in 2006.

We are also working on implementing the Scholastic Reading Inventory (SRI) as a tool to frequently measure comprehension and vocabulary in the form of a lexile level for all students. This assessment will help us track all students' growth.

**Who from your building was involved in creating your plan?**

Our entire staff wrote the Strategy 2-6 of our site plan. Jim Sutfin, Heather Phipps, and I created the plan for the October 19<sup>th</sup> experience.

**List your agenda. Please be specific. Include the entire 8-hour experience. List times, dates, and locations. (Please see the attached PLC implementation information as well)**

- 7:30-9:30 A.M. Mrs. McEwan presents to the entire staff about the following: (Stage Music)
- Strategic Reading Overview
  - Tie Strategic Reading to the 9 Good Habits
  - Address Teachers' Questions
  - Organizing for Strategic Reading in your Classroom
  - Instructional Planning Form
  - Model Summarizing
- 9:45-10:45 A.M. Special Area Teachers work with Mrs. McEwan
- 10:45-11:45 A.M. Math Teachers work with Mrs. McEwan
- 11:45-12:15 P.M. Catered Lunch
- 12:15-1:15 P.M. Montessori, ELL, BD, MH, MSAP, and HAL teachers work with Mrs. McEwan
- 1:15-2:15 P.M. Science and Social Studies teachers work with Mrs. McEwan
- 2:15-4:00 P.M. Language Arts teachers work with Mrs. McEwan
- 2:15-2:45 P.M. Lesson sharing among interdisciplinary teams
- 3:15-4:00 P.M. Teaching vocabulary with Heather Phipps (Stage Music Room)

When the teachers are not working with Mrs. McEwan, they will be completing instructional planning forms for activating and summarizing with their PLC. This will give them two hours for

each plan. The requirements for the plans will be communicated to the teachers during the morning session. From October 20-November 30<sup>th</sup>, the teachers will need to observe a colleague in their department teach one of the lessons and then debrief about strategy instruction with that colleague. These dates and times will be entered into a spreadsheet on our office server so that the teachers' evaluators will have an opportunity to observe the lesson.

**List your plan of action. Explain how your staff will accomplish the goal(s).**

See the plan below. The dates in parenthesis are make-up sessions. The first date on each line is for special area teachers and the second is for core subject area teachers. By using strategic reading instruction in the classroom, we intend to improve our students' abilities to interact with text and understand the metacognitive processes of reading. This will, in turn, improve reading comprehension and ability. Our plan extends over two years; the outline below delineates what will be done to prepare for October 19<sup>th</sup>.

August 8: Instructional Team Meeting

- PLC Overview/Tight-Loose Parameters
- How to present this to your department this week

August 10<sup>th</sup>: Department Meetings and Special Area Meeting

- PLC overview- 3 questions
- Wednesday PLC meetings
- Positive Impact on Student Learning vs. Obstacles (chart)

August 12<sup>th</sup>: All Staff Meeting

- PLC Discussion (see attached slides)
- PLC Topics of Discussion (attached)
- PLC Meeting Summary Sheets (attached)

August 17, 24, 36:

- Meet in PLCs and complete the Meeting Summary Sheet

September 7/8, 14/15, 21/22, 28/29:

- Inservice during special area and grade level meetings about data analysis and setting SMART goals

September 14, 21, 28:

- Data analysis in PLCs

October 5/6, 12/13:

- Set SMART goals in PLCs
-

Aug. 17, 19, (22):

- NCA Goal/Specific Result
- Brainstorm- What strategies do you use to help students who are struggling readers? . . . Is it working?
- Analyze Reading Benchmark and ELO scores
- 5 Strategies for Raising Reading Achievement- We working on #2- How do we teach students to read?

Aug. 24, 25, (29):

- PLCs- 3 Questions
- How does teaching reading relate to the essential concepts that you want students to learn?
- Reading in the Zone
- Data about reading more- How much and what should our students read?
- Motivating students to read in the zone
- Strengths and Obstacles to our success

Sept. 14, 15, (19):

- Set: Are you a talking textbook (explaining and translating your text for students)?
  - Teacher Behavior Inventory pg. 137 (Discuss impression in small groups)
  - What is Strategic Reading? How is this different from what you've been doing?
  - How does this relate to the 9 Good Habits?
- Turn on your CPU: Keep yourself tuned into what you are reading. Interact with the text.
  - Read Chapter 1
  - Arrows:
    - Red- I want to remember this
    - Blue- I have a question
    - Green- This doesn't make sense to me
    - Yellow- An idea I'd like to use in my classroom

Sept. 28, 29, (Oct. 3):

- Discuss Chapter 1 arrows with your PLC
- Begin developing a list of questions/concerns for Elaine
- Read Chapter 2

Oct. 5, 6, (10):

- Watch Strategic Teaching Moves video and pick out key phrases and actions
- Read Chapter 3- Focus on models of think alouds for Activating and Summarizing
- Activating: Read the example instructional activity pages 67-80 "Turn on your CPU"
- Summarizing: read the example activity on pages 112-116

\* Resources in Reading Reference Room

Oct. 18:

- Prepare for Oct. 19th
  - Review the day's agenda and goals
  - With your subject area plan team, pick 2 pieces of text (one for activating and one for summarizing) that you will be teaching in between now and Nov. 30th

**What is your back-up plan for staff members who are absent on October 19? Explain how they will participate in the goal(s) of your plan if they call in sick and miss the staff development experience.**

The general session from 7:30-9:30 with Mrs. McEwan will be videotaped. Staff members who miss the October 19<sup>th</sup> experience will watch the videotape and then set an appointment to work with one of the staff development facilitators on their instructional planning forms. These plans will be turned into their evaluator.

## **October 19, 2005 Building Staff Development Plan**

**Building Name:** Kiewit Middle School

**Administrator Submitting Plan:** Lori Jasa

**Staff Development Experience:** Improve student performance on key learning outcomes through the implementation on ongoing work of Professional Learning Communities.

**What are your Goal(s) for your plan related to student achievement?**

Through a data retreat facilitated by David Hemphill, dept. heads/leaders will analyze Terra Nova results, ELO assessment results, and benchmark scores. These building leaders will then communicate and share data information with their respective curricular areas.

All teachers will participate in Professional Learning Communities training at intervals throughout the school year.

Teachers will be trained to assist students in the use of the Premier Planners, the development and monitoring of SMART goals, and all certified staff in the support phase would create a SMART goal each semester.

All certified staff within a department will develop at least one common grade level assessment, grade the assessment using the same criteria, measure student performance, analyze results, and make continued plans for improving instruction to raise student performance.

Through the work of the School Improvement Team, a systematic process for responding to students who don't learn (Pyramid of Interventions) will be developed and implemented.

**Explain the tie/connection to the MPS strategic plan.**

**Mission:** The mission of the MPS is to guarantee all students learn the academic and life skills necessary for personal success and responsible citizenship in a global society by creating a world-class educational system characterized by innovative and diverse opportunities designed to challenge each student.

**Parameter:** District side performance on standardized achievement tests will always be at or above state and national averages.

**Objective:** Each student will participate in setting and will achieve challenging educational goals tailored to his or her abilities, interests, and aspirations.

Strategy 4: We will develop and implement plans to effectively analyze student performance data and use that data to drive instruction to improve student performance.

**Explain the tie/connection to your building site plan.**

Strategy 1—We will develop and implement an array of diverse opportunities that challenges each student to excel.

Strategy 2—We will ensure that all students demonstrate appropriate life skills

- 2.1 Include life skills/SMART goals in student led conference binders
- 2.2 Use previous year assessments to reflect on progress and set goals for improvement.

Strategy 3—We will develop and implement plans to create a positive school culture.

- 3.1 The staff will demonstrate a school wide collaboration that our primary purpose is learning.
- 3.2 Design a systematic process for responding to students who don't learn.

**What data did you use to determine your goal(s)?**

2005-2006 Terra Nova results, assessment scores, benchmark scores and quarterly grades.  
Designed and implemented Pyramid of Interventions.  
Results of SMART goals for students.  
Each grade level dept. will collect and report student performance results on SMART goals.

**What data will be used to achieve your goal(s) and measure the effectiveness of the 8-hour staff development experience?**

Staff survey of staff development sessions.

Increase in scores—Terra Nova, ELO's, benchmarks, quarter grades, SMART goals

Staff survey of improvement noted through the KMS Pyramid of Interventions.

Results of the 2005-2006 Effective School survey—building cohesiveness, high expectations, monitoring student achievement.

**Who from your building was involved in creating your plan?**

Members of the School Improvement Team, SIT strategy committee members, as well as staff members who participated in the DuFour workshop and/or the Whatever It Takes professional reading group.

**List your agenda. Please be specific. Include the entire 8-hour experience. List times, dates, and locations.**



<b>October 18</b> Cafeteria	8:15-8:30	—Introduction of "Failure is not an Option" Successful schools
	8:30-9:45	Video 1 and discussion-Mission, Vision, Values, Goals
	10:00-11:30	Video 2 and discussion-Assuring Achievement-Prevention/Inter. Staff will design Pyramid of Interventions and share solutions to obstacles.
<b>October 19</b> Cafeteria	7:30-7:45	Reflections of videos 1 and 2
	7:45-8:00	Collaboration-discussion questions
	8:00-8:30	Video 3-Collaborative Teaming
	8:30-8:50	Groups-Brainstorm-Implementation of Pyramid of Interventions
	8:50-9:00	Share
	9:00-9:15	Break
	9:15-9:30	Introduce data-share examples
	9:30-10:00	Video 4-Using Data to Guide Continuous Improvement
	10:00-10:30	Data Analysis Activity-examples and sharing
	10:30-12:00	Grade level PLC teams meet to discuss assessments, examine one common assessment, develop SMART goal
	12:00-12:30	lunch break
	12:30-1:00	Sharing of grade level SMART goals
	1:00—1:30	Discussion of current family and community support
	1:30-2:00	Video 5-Family and Community Support
	2:00-2:30	Discussion of questions, brainstorm ideas, share
2:30-2:45	Break	
2:45-3:15	Video 6-Developing Leadership Capacity at all Levels	
3:15-4:00	Discuss and share ideas on how to develop leadership at all levels-principal, teachers, and students (parents)	

List your plan of action. Explain how your staff will accomplish the goal(s). Creation of PLC core team in August, 2005.

Included in agenda above.

Notes will be collected and shared with all staff.

SMART goals results will be shared.

All teachers will be expected to be active participants in all sessions.

Forms will be created as needed for documentation and teacher accountability.

What is your back-up plan for staff members who are absent on October 19? Explain how they will participate in the goal(s) of your plan if they call in sick and miss the staff development experience.

For sessions missed, staff will view the Powerpoint(s) and/or video(s) and then conference with an administrator or PLC core team member.

## October 19, 2005 Building Staff Development Plan

**Building Name:** North Middle School

**Administrator Submitting Plan:** Joannie Wilson

**Staff Development Experience:** Professional Learning Communities

**What are your Goal(s) for your plan related to student achievement?**

Review current NMS ELO and Terra Nova data available

Determine group norms

Determine Essential Learnings for each semester and each course taught

Review current course assessments to see if they assess essential learnings, or

Develop new assessments for these essential learnings

Determine best practice

**Explain the tie/connection to the MPS strategic plan.**

Strategy 4-3 - using data

Strategies 8-1 and 8-3

**Explain the tie/connection to your building site plan.**

This day will help us with strategy 2 (We will implement an array of innovative and diverse curricular . . . opportunities that challenge each student to excel.)

**What data did you use to determine your goal(s)?**

ELO data from past 4 years

Terra Nova Data from past 3 years

**What data will be used to achieve your goal(s) and measure the effectiveness of the 8-hour staff development experience?**

This year's ELO and Terra Nova data as well as course assessments, and assessments determined by special area teachers, and goals set by teachers for the evaluation process

**Who from your building was involved in creating your plan?**

Gary Barta

Bryan Lubbers

Department heads

**List your agenda. Please be specific. Include the entire 8-hour experience. List times, dates, and locations.**

Oct. 19 at NMS

7:30 - Work in five core groups to review data from ELOs and Terra Nova, discuss graphs from the data retreat

9:15 - Break

9:30 - Break into subject area groups to determine groups norms.

11:00 - Groups will determine essential learnings for each semester of each course taught

Noon - Working lunch in the building - continue on course assessments

1:00 - Review course assessments to determine if they address all essential learnings

2:00 - Break

2:15 - Develop assessments for courses that do not have them, and determine additions to current course assessments to address all essential learnings, begin best practices

3:30 - Write individual goals for 05-06 school year related to essential learnings

Turn in by end of the day:

- Group norms

- Essential learnings for each course

- Assessments to be used

- Data that will be derived from these assessments

- Goals

**List your plan of action. Explain how your staff will accomplish the goal(s).**

Sept 1 and 8 - NMS - Work with ESU 3 and dept. heads on PLCs

Oct 6-7 - ESU 3 - data retreat with dept. heads

Oct. 18 at NMS

ESU 3 deliver an in-service on professional learning communities

Department Heads will share information from data retreat

Oct. 19 - see above

Nov 2, Dec - 7, January 11 - with ESU 3 - answer questions on PLCs with dept. heads

After each of these 3 meetings, dept. heads will meet with their departments on the same questions

January 16 - half day - work in PLC on new data collected since Oct 19, by classroom teachers, and best practices

February 16 - half day - work in PLC on new data collected by teachers since Jan 16 and best practices

Ongoing - team teachers will meet weekly for 30 minutes with subject alike teachers to collaborate

**What is your back-up plan for staff members who are absent on October 19? Explain how they will participate in the goal(s) of your plan if they call in sick and miss the staff development experience.**

Teachers will work with Joannie Wilson and department heads to review what has been done, and what the next steps will be. They will review norms, essential learnings, and assessments. They will write goals.

**Building Staff Development Plan**  
Russell Middle School for October 19, 2005

**Building Name:** Russell Middle School  
**Administrator Submitting Plan:** Micky Gehringer

**Staff Development Experience:**

Analyze data and utilize the information within the structure of Professional Learning Communities to improve student performance.

**Goals Related to Student Achievement:**

All teachers will review the data provided by Subject Area Initiators, looking for areas of focus in student achievement.

All teachers will actively participate in their Professional Learning Communities by identifying 8-10 common outcomes for a course they teach.

Teachers will develop 2 common assessments for the courses. They will also come up with a unified system of scoring for the assessments, in order to increase student success.

Teachers will analyze the Pyramid of Intervention and determine its effectiveness in assisting in improving student performance.

This review of data, creation of assessments, and use of a pyramid of intervention will lead to improved instruction and continued improvement in student performance.

**Tie/connection to the Millard Public Schools Strategic Plan:**

The mission of the Millard Public Schools is to guarantee all students learn the academic and life skills necessary for personal success and responsible citizenship in a global society by creating a world-class educational system characterized by innovative and diverse opportunities designed to challenge each student.

All students will meet or exceed District and state standards and overall performance on District and state assessments will improve annually.

Strategy 4 We will develop and implement plans to effectively analyze student performance data and use that data to drive instruction and improve student performance.

**Tie/connection to Building Site Plan:**

This plan supports the mission, objectives and strategies of Russell's site plan.

Mission: The mission of Russell Middle School is to provide a safe, caring environment and guarantee each student develops individual strengths/talents and acquires the necessary academic and life skills for making positive contributions in a global society.

Objectives: All students will meet or exceed District and state standards and overall performance on District and state assessments will improve annually.

Strategies:

- ❖ Develop and implement plans to increase student achievement.
- ❖ Develop and implement plans to ensure that the percentage of students in the top three quartiles of reading achievement scores increases.
- ❖ Develop and implement plans to improve building climate among staff.

**Data Used to Determine Goals:**

Subject Area Initiators reviewed the Terra Nova results, Benchmark test data, and the ELO assessment results during the August Data Retreat at RMS.

This data has been shared with the teachers during grade level meetings.

Teachers gathered data on student performance in their own classrooms. Common assessment results will be used.

**Data Used to Achieve Goals and Measure Effectiveness of Staff Development:**

Evaluation results compiled at the end of the staff development day will be analyzed.

Assessment results will be reviewed.

Climate survey results will continue to trend upward in the areas of student success, monitoring of student achievement, high expectations and building cohesiveness.

**Staff from Building Involved in Creating the Plan:**

Subject Area Initiators, team leaders, and administrative team.

**Beginning Professional Learning Communities (prior to 10/19):****Second Semester '04 -'05**

- ❖ Seven staff members (subject area initiators) attended DuFour workshop in 2/05
- ❖ Meeting with Subject Area Initiators in 2/05, two times in 3/05 and attended teleconference w/DuFour in 4/05
- ❖ Staff development included Subject Area Initiators presentations about PLC's.
  - 2/28 Power point presentation explaining functions of PLC's, Staff (Silent) Buddies, and Pyramid of Intervention
  - 4/28 Viewing and discussion of video "Failure Is Not an Option: How High Achieving Schools Succeed w/ All Students"

**First Semester '05-'06**

- ❖ Data Retreat with Subject Area Initiators 8/5/05 (review pertinent data)
- ❖ Subject Area Initiators share data information during department meetings (8/05)
- ❖ Science department coordinate book sharing with Kiewit Middle School in order for all science teachers to be teaching the same topics at the same time
- ❖ Grade Level Meetings (staff development) topics:
  - 8/22 Setting PLC norms
  - 9/12 What do we expect students to know?
  - 9/26 Continue looking at goals
  - 10/10 What data should we use/what are the goals of our PLC?

**Agenda for 10/19:**

**7:15 – 4:15** *With one hour lunch time provided*

(Differentiated instruction at 3:15 -- work into next semester/work on other assessments)

7:15-7:30 Welcome/agenda review (Media center w/power point overview)

7:30-8:00 Why PLC's (Strength of PLC's)  
Review norms of PLC  
How strengths tie into working with others  
Strength finders review

Utilize *How Full Is My Bucket* and Strength Finders  
Small group discussion of how to work as a team utilizing the strengths of each member

- 8:00-8:30 Take evaluation independently  
Discuss and compare w/PLC members  
(At end of day take another eval)
- 8:30-9:00 Review Pyramid of Intervention  
Is it effective?  
Staff (Silent) Buddies Discussion  
Small group discussion strengths & weaknesses  
Place on poster paper  
Suggestions – Report out to large group
- 9:00-9:15 Break
- 9:15-9:45 Reading students' info (SA Initiators lead)  
Small group discussion “How to use this information”
- 9:45-10:05 Video *Using Data for Continuous Improvement*
- 10:05-10:30 Small Group discussion of video
- 10:30-11:45 Analyze student data of team (Group in grade level teams)
- 11:45-12:15 Summarize morning  
Questions?  
Afternoon plans discussed
- 12:15-1:15 Lunch
- 1:15-2:15 Look over identified 8-10 essential outcomes  
Create/adapt/share common assessments with common scoring
- 2:15-3:15 Share w/department members in other grade levels  
Aligning the curriculum w/assessments
- 3:15-4:00 Plan into second semester - Next set of assessments
- 4:00-4:15 Evaluation  
PLC evaluation  
Staff development evaluation

### **Plan of Action**

The staff will be working together in groups to accomplish the goals as described in the agenda.

### **Back-up Plan**

Staff who will miss the staff development experience will also be expected to accomplish the goals of the experience. Staff members will meet with the assistant principal from 2:45-3:30 the week after 10/19. The number of meetings depends on the completion of the following tasks:

- Review of personal strengths and those of members of his/her PLC
- Completion of the team evaluation
- Discussion of effectiveness of the Pyramid of Intervention
- Discussion of the strengths and weaknesses of Staff Buddies
- Review of available data and data used for focus of his/her PLC  
(view video—if available)
- Analyze outcomes and assessments created -- provide input, in writing, to share with rest of PLC
- Completion of an overall evaluation

**Millard North High School**  
 Building Staff Development Plan – October 18 & 19

Building Name: Millard North High School  
 Administrator Submitting Plan: Susan Marlatt and Greg Tiemann

**Staff Development Experience Objective:**

The newly established Professional Learning Communities will use student data and curriculum standards to create and implement SMART goal(s) for their content areas.

**Goals Related to Student Achievement:**

- All Professional Learning Teams will identify at least one SMART (Strategic/Specific, Measurable, Attainable, Results Oriented, and Time-bound) goal after analyzing course assessments and any other related data. Every goal will be related to increasing student performance on district standards.
- All Professional Learning Teams will develop (2 -semester course and 4 -year-long course) common outcomes and assessments. From these measured outcomes, teachers will be able to identify and implement improvement strategies.

**Tie/connection to the Millard Public Schools Strategic Plan:**

Parameter: District-wide performance on standardized achievement tests will always be at or above state and national averages.

Objective 1: All students will meet or exceed district and state standards and overall performance on district and state assessments will improve annually.

Objective 3: The percentage of students performing at high levels on measures of national and international educational excellence will increase annually.

Strategy 4: We will develop and implement plans to effectively analyze student performance data and use that data to drive instruction to improve student performance.

**Tie/connection to the Building Site Plan:**

Mission: The mission of Millard North, an internationally recognized high school, is to ensure that all students master academic and life skills necessary to identify and to reach their highest potential through

- Multiple opportunities and support;
- A safe, caring and cohesive learning environment;
- an array of diverse programs which challenge each student; and
- the shared efforts of staff, students, parents, and community.

Objectives:

- All students will meet or exceed the academic standards in reading, writing, math, science, and social studies.
- Annually increase the percent of Millard North students that meet or exceed outcomes and performance expectations in all curricular areas.

Strategy:

- Through Professional Learning Communities, we will implement learning strategies necessary to help each student meet or exceed the academic standards and/or performance expectations in all curricular areas.

### Data Used to determine your goals(s):

- The objective is based on Rick DuFour's work and research results on professional learning communities at Adlai Stevenson High School in suburban Chicago and core recommendations from *Breaking Ranks II* published by NASSP.
- Professional Learning Teams will identify SMART goals using numerous data on student performance including some or all of the following:
  - Essential Learner Outcomes
  - Data from past indicators of achievement
  - Released items from state assessments
  - Curriculum standards
  - Recommendations from professional organizations
  - Teacher-made assessments
  - Textbook assessments.

### Data Used in achieving the goals of the 8-hour staff development experience:

- All staff in the Professional Learning Communities will be required to submit a form that identifies the SMART Goal, action steps, time frame, and expected measured result.
- At the end of the 2005-06 school year the Professional Learning Communities will fill out a reflection form and share with their department their progress with student performance through their SMART goals and give a synopsis of their instructional and assessment strategies.
- Long term evaluation of the Professional Learning Communities
  - Fewer 4's and 5's
  - Fewer students repeating classes
  - Increased number of students at the upper level on Essential Learner Outcome assessments
  - Decreased number of students performing at the lowest level on Essential Learner Outcome assessment standards.
  - Decreased number of students not meeting the Essential Learner Outcome assessment standards.
  - Increased performance on ACT assessments

### Members involved in building the plan:

- Administrative team
- Steering committee consisting team leaders and trained staff from the Professional Learning Communities workshop.

### October 18 Agenda

- 7:30 All staff meets in the Cafeteria to pick up agenda and welcome
- 8:00 – 9:15 Staff is divided into two groups. Group A in the cafeteria and Group B in the auditorium.
- Topic 1 – Data Resources
- How can Individual Teaching Strengths be Preserved while Having Much More Collaboration?
  - Show video #3 Failure is Not an Option
  - Data Resources available to staff
- Topic 2 – Common Assessment
- Discuss the importance of common assessments.
  - Individual teachers will write down two possible common assessments per semester for each course.
  - How high-achieving schools succeed with all students: Using Data for Continuous Improvement



- 9:15 Break
- 9:30 – 10:45 Teams rotate to attend second topic.
- 11 – 2:30 Break into PLCs to work with team data (grade distribution, ELO strand \ scores, A.P scores, etc).
- 3:30 – 7:30 Parent/Teacher Conferences

### **October 19 Agenda**

- 7:30 All staff meets in the Cafeteria to pick up materials
- 8:00 All staff meets in the auditorium for introduction of the day's events (power point presentation)
- 8:15 Show video "Failure is Not an Option (SMART Goals)
- 8:35 Present SMART Goal Setting template
- 9:00 Break staff into Professional Learning Communities work through one goal (action steps, designation, timeframe, and results)
- 10:30 Report to the Cafeteria – "Walk the Walls" to view other teams' (2 minutes each group) One representative will remain with each group to explain their goal.
- 11:30 Lunch provided
- 12:00 Report to the auditorium - Go over the plan of action with prevention and intervention steps
- 1:00 PLCs meet to refine smart goals, complete plan of action, and finalize their common assessments.
- 3:45 Evaluation and summary. Each PLC will submit the following:
1. SMART Goal form with action steps, time frame, and expected measured result.
  2. Rough draft of common assessments.
  3. Reporting out evaluation form
- 4:00 Staff dismissed

### **Plan of Action**

The plan of action is included in the agenda above.

At the end of the day, all Professional Learning Communities will be required to submit a form that identifies the SMART Goal, action steps, time frame, and expected measured result.

In addition, all Professional Learning Communities will submit a rough draft of at least 2 common assessments for each semester.

### **How will you measure the effectiveness of the 8-hour staff development experience?**

All Professional Learning Communities will turn in their weekly course team meeting "report out" forms. The information in the forms will summarize the tasks accomplished and give feedback on how the administration and steering committee can better assist in future staff development.

All teams will submit SMART Goals, which will then be evaluated by the administrative and steering team. If the SMART Goals are not up to standard, the administrative liaison will meet with the team leader with recommendations. Teachers on growth and support phase may choose to use their SMART goals for evaluation purposes and will submit those on Form S.

### **Previous Staff Development Conducted**

During the 2004-05 school year, MNHS staff participated in a full day of PLC overview training on February 17, 2005. Administrators and faculty members who had attended the DuFour conference in Omaha conducted this presentation. Informal information was shared through the department meetings.

Dr. Werkheiser formed the PLC steering committee, consisting of teachers and administrators who attended DuFour training, over the 2005 summer. The steering committee has met on August 10, 23, September 7 to recommend implementation strategies at MNHS.

On August 22, 2005, Dr. Werkheiser presented the structure and background of working PLCs to the entire staff. A follow-up meeting was held after school on August 24 with PLC Steering Committee members leading the answering of staff questions. All PLCs began meeting on August 29.

### **Backup plan for staff members who are absent during the 8-hour experience**

- Each assistant principal will meet with the staff members absent from the departments they supervise.
- Staff members will be expected to complete work required of others during the sessions and follow up with their PLC team leader.

## **October 19, 2005 Building Staff Development Plan**

**Building Name: Millard South High School**

**Administrator Submitting Plan: Dr. Vicki Kaspar**

### **Staff Development Experience:**

Millard South staff will continue learning about the professional learning communities' processes and how they can be adapted for our school. They will increase their expertise in analyzing data for strengths and weaknesses so that they select the most effective instructional strategies. They will gain a deeper understanding of our Pyramid of Interventions and how it supports teachers in helping students achieve. They will finalize their first SMART goals in their course teams and vertically articulate those goals in their departments.

### **What are your goal(s) for your plan related to student achievement?**

The plan is related to helping students achieve both inside the classroom with the teachers' support and through the support structure of the school, our Pyramid of Interventions. All teachers have been actively involved in course team meetings since fall workshops and second semester last school year. The course teams are at various stages of examining student data and creating SMART goals. Many teams worked closely together on materials and assessments prior to this school year. Those teams may be way ahead of others and already have SMART goals. Every team must work through the PLC processes. The purpose of the SMART goals is to identify the areas and skills of their curriculum most likely to cause students to fail the course, write a plan (SMART goal) to increase all students' success, and include extra interventions for those who need more help. Teaching teams will write multiple SMART goals during the school year as they cycle through the curriculum.

In addition, more time will be spent on South's pyramid of interventions, a systematic approach to what our school does when students are not successful.

### **Explain the tie/connection to the MPS strategic plan.**

Strategy #4: We will develop and implement plans to effectively analyze student performance data and use that data to drive instruction to improve student achievement.

Strategy #8: We will develop innovative approaches to motivate and educate those students who learn in non-traditional ways.

### **Explain the tie/connection to your building site plan.**

Millard South Mission Statement:

In the rich tradition of excellence at Millard South High School, based on the collaboration of students, parents, staff, and community, we guarantee every individual will recognize and reach his or her true potential and display both academic responsibility and life skills through diverse and innovative opportunities reflective of world-class expectations.

Strategy #1: We will develop and implement student centered, comprehensive curricular and co-curricular programs, which identify and address academic needs of students.

**What data did you use to determine your goal(s)?**

We used these 2004-2005 data items: ELO assessment data, Terra Nova data, ACT data, SAT data, Advanced Placement exams results, building mark reports, course data from teachers' grade books, and SIMS behavior and attendance data.

**What data will be used to achieve your goal(s) and measure the effectiveness of the 8-hour staff development experience?**

**Short term:** All staff member will fill out a survey evaluating the day's activities. All staff members will turn in SMART goals for their course teams and a plan of future action for their team. Those teachers on support and growth who choose to use their SMART goals as their teacher goals will turn those in to their evaluator by the next Monday, October 24<sup>th</sup>, to be attached to their Form S. Teachers will also meet in departments to share SMART goals for further vertical articulation. All course team leaders keep a notebook or folder documenting the team's meetings and work during course team meetings for the school year.

**Long term over 3-5 years:** Students will increase their course passing rates due to the PLC course teams, the PLP, our Pyramid of Interventions, and our PRIDE Time activities. There will be fewer grades of 4 and 5 and fewer students repeating classes. There will be increased performance on standardized test and ELO assessments. Staff climate surveys will show increased job satisfaction. Student and parent climate surveys will show increased satisfaction.

**Who from your building was involved in creating your plan?**

Administration, department chairs, and our staff development facilitators all contributed to our plan.

**Background: Prior relevant building staff development and changes leading up to October 19th**

**2004-2005:** Millard South sent staff to the Dufour training, both in February and June. Sue Johnston from ESU3 gave initial training to our teachers in data analysis in October. The teachers wrote their first SMART goals in course teams in February of 2005. Counselors and administration created our building plan for our Pyramid of Interventions for 2005-2006, adding what we call SIT, Student Intervention Team. It consists of the alpha administrator and alpha counselor plus other relevant staff members who monitor students who are not being successful. We created a plan for guided study, a tutorial room staffed by a full-time paraprofessional who coordinates remediation. Students will be assigned to guided study by their SIT team if study center (study hall) is not helping them pass their classes.

**2005-2006:** On August 12th during fall workshops, certificated staff received an introduction to course team meeting procedures and South's Pyramid of Interventions. At the September faculty meetings, Mr. Lopez presented a building data overview. All teachers have been actively involved in course team meetings since fall workshops. The course teams are at various stages of examining student data and creating SMART goals. All teachers received back a copy of their 2004-2005 grade book to use in their course teams when determining the focus for their first improvement SMART goal. Many teams worked closely together on materials and assessments prior to this school year. Those teams may be way ahead of others and already have SMART goals. Every team must work through the PLC processes. The purpose of the SMART goals is to identify the areas and skills of their curriculum most likely to cause students to fail the course, write a plan (SMART goal) to increase all students' success, and include extra interventions for those who need more help. Teaching teams will write multiple SMART goals during the school year as they cycle through the curriculum. First SMART goals are due after October 19<sup>th</sup>. SIT teams have been meeting after two week progress checks to monitor failing and other at-risk students. Teachers will receive more details on how our Pyramid works on Oct 19. Teachers have been assigned to guided study to tutor students who have not passed the ELO, are failing, or need extra help on homework.

**List your agenda. Please be specific. Include the entire 8-hour experience. List times, dates, and locations.**

**October 19 Staff Development Agenda for South High**

- 7:30 All staff meet in the cafeteria.  
Introduction and purpose for the day
- 8:00 Divide into two groups. SPED and NF meet with curricular areas.  
Group A: Art, FCS, FL, Math, Social studies, ELL  
Group B: Business/Magnet (and CS), English, IT, PE, Science, any other SPED, counselors  
Group A to the auditorium first.  
Group B to the lecture hall first.

**Topic #1 Data analysis refresher – Group A first, Group B second**

Auditorium, then cafeteria

Facilitators: Mr. Jon Lopez and Mr. Brad Millard

Introduction to the session

**Video #4 Failure is not an Option: Using Data to Continuously Improve (20 minutes)**

2004-2005 South data overview by Mr. Lopez

- 9:00 Move to cafeteria  
Meet by departments.  
Each group has data to analyze, previously requested by dept chair.  
Large poster board and post-it notes provided for data analysis.  
Larger departments split into two groups: math, social studies, English, and science.  
Departments/ groups report out results and implications for student achievement

- 9:30 Break

**9:45 Topic #2 Pyramid of Interventions. Group B first, group A second**

Lecture Hall. Facilitators: Dr. Vicki Kaspar and Mrs. Sheri Harrach

Introduction to the session

**Video clip: Failure is not an option, Video #2, Systems for Prevention and Interventions (5-7 minutes)**

Rick Dufour explains the Pyramid of Interventions at Adeli Stephenson High School.

**Video: Through New Eyes: Examining the Culture of Your School (30 minutes)**

(A ninth grade student is depicted as he starts high school in a traditional high school and then one with PLC and pyramid of interventions support.)

Review South's pyramid and hear explanation of progress so far on each part.

- 10:45 Meet in assigned cross-curricular teams to discuss questions accompanying the video.  
Record comments, feedback, and concerns on poster paper. Post on the walls in lecture hall.

**October 19 Staff Development Agenda for South High (continued)**

- 11:15 Carrousel activity: groups circulate to read comments from other groups and add to questions or comments to the sheets. Collect comments with feed back for possible future adjustments to our pyramid.
- 11:30 Lunch served on site in the cafeteria
- 12:00 Course teams meet in department areas to revise SMART Goals: Group #1 (Department chairs will assist in assigning courses to team #1 or #2.) Administration visits course teams for departments they supervise.
- 1:30 Course teams meet in department areas to revise SMART Goals: Group #2 (Department chairs will assist in assigning courses to team #1 or #2.)
- 3:00 Departments meet for vertical articulation of SMART goals and next steps.
- 4:00 Teachers give evaluation for the day to department chair. DH's give to administration.

**List your plan of action. Explain how your staff will accomplish the goal(s).**

All staff will be expected to participate in all sessions: viewing the videos, participating in discussions, analyzing data, working in course teams on SMART goals, and participating in the sharing of the goals for vertical articulation. Notes will be collected from all breakout groups. SMART goals will be collected. Those teachers on support and growth who choose to use their SMART goals as their teacher goals will turn those into their evaluator by the next Monday, October 24<sup>th</sup>, with the Form S.

**What is your back-up plan for staff members who are absent on October 19? Explain how they will participate in the goal(s) of your plan if they call in sick and miss the staff development experience.**

Dr. Kaspar will be responsible to provide assistance to any staff members who are absent on October 19th. Staff members who are absent will be expected to complete all paperwork required during Oct 19th. They will be required to follow up with their course teams and department chairs on meeting items that they missed. Videos belong to the building and can be checked out for viewing individually or in small groups. Both video series have many more activities and guiding questions than will be used on Oct 19th to enhance the viewing of them.

**Building Staff Development Plan**  
Millard West for October 19, 2005

Building Name: Millard West High School  
Administrator Submitting Plan: Deb Kolc

Staff Development Experience:

**Objective:**

Improve student performance on key learning outcomes through the implementation and ongoing work of Professional Learning Communities.

**Goals related to Student Achievement:**

All teachers will be actively involved in creating at least one smart goal for a course that they teach that makes a purposeful plan for improving student learning. This plan will include gathering baseline data, adjusting plan around student performance along the way and gathering final data to check results in terms of student performance.

All core courses will develop 3- 4 assessments in common based on essential learnings. All teachers of those courses will give the same assessments, grade those assessments using the same criteria, measure student performance, analyze results and make continued plans for improving instruction to continue to raise student performance.

**Tie/connection to MPS strategic plan:**

Strategy 4

We will develop and implement plans to effectively analyze student performance data and use that data to drive instruction to improve student performance.

This plan directly relates to the district strategy 4. All teachers will be analyzing student data and using that analysis to help build strategies and systems to improve student performance.

**Tie/Connection to Building site plan:**

This plan supports the building mission statement and the building objectives:

Mission

Millard West, dedicated to the process of continuous improvement, will ensure a Quality Education for all Learners.

Building Objectives

Quality Education is defined through the accomplishment of the following strategic objectives:

1. All students will meet or exceed the standards for academic skills and applications necessary for success at the high school level and will graduate.
2. Each student will demonstrate and utilize the life skills identified in the Essential Learner Outcomes.
3. The percentage of students whose performance exceeds district standards on the Essential Learner Outcomes will increase annually.

**Data Used to determine objective and goal(s):**

The objective is based on the literature and research results showing the positive impacts on student learning when all staff members are engaged in professional learning communities.

Each course team sets their own smart goal using data gathered on student performance in their classroom.

**Data used in achieving your objective and goal(s):**

All staff members will turn in a revised smart goal worksheet and a plan of action for their course team at the end of this day.

At the end of the first half of year and then at end of school year, staff will share in department group a synopsis of their work and update on the results of the smart goals in terms of student performance.

**How the data will be used to measure student achievement:**

Each course team (and teacher within that team) will collect and report student performance results on their SMART goals.

**Short term and long term evaluation of Professional Learning Communities:**Improved Student Learning over 3 – 5 years

- 1) Fewer 4's and 5's
- 2) Fewer students repeating classes for the second or third time
- 3) Increased number of students performing at the upper level on our Essential Learner Outcome assessments
- 4) Decreased number of students not meeting the Essential Learner Outcome assessment standards
- 5) Decreased number of student performing at the lowest level on Essential Learner Outcome assessments
- 6) Increased performance on Advanced Placement tests
- 7) Increased performance on ACT assessments.

We will be data driven and start with baseline data and then each year collect data around the above areas. We expect to see some positive results in the first year, but we know it will take a few years to see the significant statistical impact on student learning.

Climate

We expect an increase in the first couple of years on certified staff responses to the following questions from the Effective School Survey:

Building Cohesiveness

- I see a high level of staff cohesiveness in the school.
- Everyone at the schools works together.
- Staff here work together to accomplish School goals.

High Expectations

- I have high goals for each of my students
- I do my best to maximize amount of class time spent on academic content.
- I have high academic standards for all of my students

Monitoring Student Achievement

- Assessments are given to monitor student progress.
- I use assessment information to evaluate and make adjustments in my teaching.
- I believe assessments are important
- I explain to all of my students where they stand academically in my class(es).
- Class tests and projects inform me of my teaching success.



The Climate surveys should show increased teacher awareness and concern in the above areas.

**Staff from your building involved in creating your plan:**

Team Leaders, Core initiators, MIT consultants and administrative team

**Agenda:** (Be specific. Include the entire 8-hour experience. List times, dates and locations.)

7:30: All staff meet in the auditorium.  
Kick off the day with introduction and purpose of the day  
(power point presentation)

7:50: Topic #1: Rationale and protocol for Course Teams (progress check)

Show video #3 Failure is Not an Option: How High-Achieving Schools Succeed with All Students: Collaborative Teaming (20 minutes)

8:30: Breakout Group Discussion of video. Emphasis of discussion is on purpose of teams and difference between using synergy to help improve success versus the loss of individual autonomy.

Break staff into subgroups in different spots of auditorium. Have assigned discussion leaders (core initiators and department heads). Each facilitator will follow script adapted from the video series that leads staff through a discussion with questions like: "How can individual teaching strengths be preserved while still having much more collaboration?"

In Small Groups discuss progress of course groups to date.

Progress Check on Course Group Effectiveness

Each teacher does a written progress check on his/her course teams current degree of collaboration. Each person will list things that are helping him/her use this time well and obstacles they are facing.

Small groups share with one another and brainstorm issues and strategies. The group will record issues and strategies on poster paper.

9:10 Return to Whole group. Each sub group reports to entire staff. Overheads from video series are used to hit highlights and summarize discussions.

9:30: Break

9:45 Return to auditorium  
Finalize Discussion on overcoming Obstacles and move to using data.

Topic: Tasks of Course Teams: Being Data Driven

Show video # 4 Failure is Not an Option: How high-Achieving Schools Succeed with All Students: Using Data to Continuous Improvement (20 minutes).

Present selected student achievement data to staff on overall student performance. Discuss how this data has been used and can be used.

Give each course team some data to work with (grade distribution, ELO strand scores, A.P. scores etc...)

10:35: Break into course groups. Each group analyzes a set of data for their course and prepares summary statements and questions about what they learned from the data (example given in whole group).

12:00: Lunch provided

1:00: Meet by Department Group (in assigned department areas)  
Each course shares their summaries and questions formed with the data.  
Each course turns in worksheet that shows their analysis of the data.

2:30: All staff return to the auditorium.  
Focus on how to use this data to drive their smart goals and continue to gather more data to improve student learning. Make connection of data analysis to where groups should create common assessments and teaching strategies. This analysis should help guide the prioritization of their future work.

3:15: Description of next tasks: Common assessments, ongoing smart goals, ongoing plans of action for prevention and intervention

Each course turns in future plan of action on how they will use the analysis of this data to guide their teams' future actions. What interventions and preventions will they put in place, by when and how?

4:15 – 4:30 Evaluation:  
Each staff member turns in an evaluation of the day and of their course team progress with recommendations for future training and needed assistance.

**Plan of Action:** (Explain how your staff will accomplish the objective.)  
Included in agenda above.

Accountability will be in place throughout the day. As noted above staff will share with their peers and then turn in written documentation of the work they accomplished throughout the day.

**How will you measure the effectiveness of the 8-hour staff development experience?**  
Staff will complete an evaluation of the day and of needs for future training and support.

We will also evaluate the quality of conversations and written documentation that teachers shares and make adjustments and future strategies based on this evaluation.

There will also be ongoing evaluation of the progress of course teams as well as the impact of this work on student performance.

All individual progress with course teams and smart goals will also be monitored through the teacher evaluation system.

**What is your back-up plan for staff members who are absent during the 8-hour experience?**

Small group leaders will meet with these people over the next few days and go through the steps of the day. The absent staff will watch the videos and be given the discussion guides to follow on their own. They will then have the one-on-one training with the facilitators of the day. They will also be held responsible by their course team and their course team documentation for the continued work in that group.

**Staff Development on PLC's prior to October 19<sup>th</sup>**

Staff development around Professional Learning Communities occurred throughout the year last year. Staff members were introduced to the concepts of PLC's through videos, books and discussions. Many staff volunteered to read "Whatever it Takes." All staff were introduced to the concepts of "Whatever it Takes" and given time to discuss and brainstorm around the ideas. All staff members worked in course groups and wrote smart goals and collected data around those smart goals. Last year, staff got a head start on collecting data: knowing how and what to collect. This enabled them to have better sources of baseline data this year to really focus on data driven student improvement.

This year we've also done training and information on PLC's (see below as well as written description of September 9).

<b>Topic</b>	<b>Date</b>	<b>Audience</b>	<b>Abstract</b>
Professional Learning Communities: Smart Goals	August 8	Initiators	All initiators will discuss and help develop format for professional learning communities in their departments. Yearlong expectations will be finalized and reviewed.
<b>Topic (cont'd)</b>	<b>Date</b>	<b>Audience</b>	<b>Abstract</b>
Professional Learning Communities And Personal Learning Plans	August 12	All certified Staff	All teachers will be given an overview on expectations for PLC's and PLP's and the connection between both. Emphasis on the three critical questions for both movements will be shown.
Professional Learning Communities: Pyramid of Interventions	August 24 and 25	All certified staff	All teachers will view video on Pyramid of Interventions, discuss parent contacts and have an overview of our developing pyramid of interventions at West
Developing Collaborative Groups	September 9	All teachers	Sue Presler will present group collaboration skills including the seven norms of collaboration and the difference between dialogue and discussion. (See description below)



***Effective Collaboration***  
***Millard West Staff Development***  
***Friday, September 9***

As we continue our work in professional learning communities, we will continue to face and overcome some natural challenges of adults working together. Limited time, multiple issues, different perspectives, struggling students, the daily mini-crisis are just a few of the issues that we confront when trying to make good use of our time together. It is easy to become overwhelmed and feel like there is just too much to do. Good facilitation becomes essential to groups working effectively. All members of the group need to understand and support the facilitator while playing important group roles. We sink or swim together.

Our course team leaders have been helping the lead the way, but they need some strategies to help make your time more effective. Together you and your course team leader will learn and begin to utilize group strategies that will help you use your time most effectively. We often take for granted these skills and strategies. We know, however, that research supports that having these clear roles and routines in place greatly increase learning; research supports the same for effective collaboration. You have begun to talk about group norms, but collaboration goes so much further than that.

Below is a description of the types of Facilitation Skills Sue normally works on in her two day facilitation training workshop (Through Adaptive Skills organization). The highlighted areas will be the area of focus for our one day together. Although we often want to skip this important first step of talking about roles and norms of collaboration, we know that in the long run we will save time and be much more effective for spending this important time upfront developing the culture, the norms, the processes and procedures for being successful.

## *Facilitation Skills*

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**E**ffective facilitators are flexible, and follow principles, not rules. They improvise. They can direct or request, be firm or soft, serious or light, focus on tasks or on relationships. They have abundant knowledge about processes and groups. They are effortlessly competent with many facilitation moves. They also know they have more to learn and are continuing learners.


While facilitation is not more important than the hats of presenting, consulting or coaching, facilitation is the primary agent in adult group development that supports student learning. Student performance increases substantially in schools with collaborative work cultures that focus continuously on improving instructional practices in light of student performance data. Facilitation of stakeholder thinking, problem solving and planning is the norm in work units making a difference in student learning. In the most effectively adaptive systems all players wear the facilitation hat because collaboration occurs in small groups and large assemblies, in coffee conversations and councils, in talks with peers and talks with parents. Facilitation provides the focusing, directing and organizing features necessary to produce results for students from these conversations.

Participants will learn how to:

- **conduct productive and efficient group processes within clear decision-making guidelines**
- **keep processes focused without sidetracking to peripheral issues**
- **intervene to maintain clarity about who and where a group is in a decision-making process**
- make distinctions between when and how to apply their own content expertise and process expertise
- **develop a group's capacity for dialogue, discussion and use of seven norms of collaboration**
- enlarge and refine personal maps for helping schools develop themselves as adaptive organizations
- modify groups' capacity for self development
- lead intensive conversations about standards, benchmarks and accountability without being attacked by group members
- serve effectively as a facilitator and recorder of group deliberations

### *Sue Presler*

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**S**ue is an independent consultant, working with school districts across the United States. She is an associate of Rachel and Associates, (author of *Teaching Reading in the Content Areas: If Not Me Then Who?*) and also a training associate for the Center for Cognitive Coaching<sup>SM</sup>. She is a trainer for McRel and Educational Testing Services and for the past 10 years has been a training associate with Four Hats Leadership.

Sue is frequently seen talking to kids at school and about school. She continues to be in classrooms as often as two days per week, teaching, co-teaching, and planning with teachers who have attended her workshops. During her 26 years in education she has taught every level, elementary through high school. Sue has presented professional development programs for the National Staff Development Council, Iowa Staff Development Council, Association of Educational Service Agencies, and the Association for Curriculum and Supervision (ASCD).

# Building Staff Development Plan

## October 19, 2005

Building Name: **Millard Learning Center**

Administrator Submitting Plan **Angie Mercier**

The MLC staff has been reading from "Whatever It Takes" since September. On Oct. 19 we will be ready to establish our norms of the PLC, analyze student data and determine a school-wide goal and begin writing outcomes. We also are reading "How Full is your Bucket" and all staff will have completed the Strengthsfinder assessment.

Staff Development Experience:

- To begin to form a Professional Learning Community at the MLC
- Complete activities with MLC staff regarding Gallup Strengthsfinder
- Understand individual strengths and the strengths of the MLC team
- Desegregate student data

What are your Goal(s) for your plan related to student achievement?

- Establish norms for Professional Learning Communities
- Establish and identify individual and team strengths
- Summarize student data in regards to strengths and weaknesses

Explain the tie/connection to the MPS strategic plan.

- These goals connect with strategies 7 and 8 of the district strategic plan.

Explain the tie/connection to your building site plan.

- Millard Education Alternative Programs will provide opportunities for students to meet Essential Learner Outcomes.
- We will develop and implement plans to maintain a positive community environment.

What data did you use to determine your goal(s)?

- Weekly/quarter student grades
- Terra-Nova testing results
- ELO testing results
- NE state writing results
- Daily attendance/tardy percentage
- Longer-term MLC student data vs. new students

What data will be used to achieve your goal(s) and measure the effectiveness of the 8-hour staff development experience?

- Staff will complete an evaluation at the end of the day

Who from your building was involved in creating your plan? Angie Mercier, Nancy Poma  
List your agenda. Please be specific. Include the entire 8-hour experience. List times, dates, and locations.

7:30-9:00	Formation of PLC's for MLC staff > watch DuFour video > discussion
9:00-11:30	Activities regarding Gallup's Strengthfinder > staff will present their individual strengths > determine strengths of MLC team > establish norms for MLC team
11:30-12:30	Lunch
12:30-4:30	Desegregate student data > staff will review student data in small groups > report back to group the findings of the data > staff will determine strengths and weaknesses of data > focus of PLC - reading or writing strategies across the curriculum > establish outcomes of the school-wide improvement goal

List your plan of action. Explain how your staff will accomplish the goal(s).

- Entire staff will discuss formation PLC's
- Staff will determine strengths of team and establish norms
- MLC staff will work in small groups to analyze student data
- Determine school-wide improvement goal

What is your back-up plan for staff members who are absent on October 19? Explain how they will participate in the goal(s) of your plan if they call in sick and miss the staff development experience.

- Will work with administrator before or after school

**AGENDA SUMMARY SHEET**

**AGENDA ITEM:** Dual Enrollment Programs

**MEETING DATE:** October 17, 2005

**DEPARTMENT:** Educational Services

**TITLE AND BRIEF DESCRIPTION:** Dual Enrollment Programs

**ACTION DESIRED:** INFORMATION ONLY

**BACKGROUND:** On November 20, 1995, the Millard Public Schools approved participation by the three high schools in the Peru State College Early Entry Program, and on August 11, 2003 Millard Public Schools approved a UNO dual enrollment option. These programs allow students enrolled in selected Advanced Placement courses to take the course for high school credit at the same time as they pay tuition and receive transferable credit through Peru State College or UNO.

**RECOMMENDATIONS:** N/A

**STRATEGIC PLAN REFERENCE:** N/A

**TIMELINE:** N/A

**RESPONSIBLE PERSON(S):** Dr. Judy Porter, Susan Marlatt, Dr. Vicki Kaspar, and Dr. Deb Kolc

**ASSOCIATE SUPERINTENDENT'S APPROVAL:**

  
(Signature)

**SUPERINTENDENT'S APPROVAL:**

  
(Signature)

**BOARD ACTION:**



### Dual Enrollment Program Credit Hours Calculation

Peru State College				University of Nebraska Omaha			
2004-2005	# students	Cred Hrs	Total Cred	2004-2005	# students	Cred Hrs	Total Cred
AP Eng - 1	9	3	27	AP Eng - 1	81	3	243
AP Eng - 2	18	3	54				
AP Calc - 1	3	5	15	AP Calc - 1	39	5	195
AP Calc - 2	0	5	0	AP Calc - 2	24	5	120
AP US Hist - 1	0	3	0	AP US Hist - 1	63	3	189
AP US Hist - 2	0	3	0	AP US Hist - 2	49	3	147
				AP Euro Hist - 1	137	3	411
				AP Euro Hist - 2	121	3	363
AP Econ - 2	0	3	0				
AP Psych - 1	0	3	0	AP Psych - 1	0	3	0
AP Psych - 2	0	3	0	AP Psych - 2	120	3	360
<b>Total</b>	<b>30</b>		<b>96</b>	<b>Total</b>	<b>634</b>		<b>2028</b>
2003-2004	# students	Cred Hrs	Total Cred	2003-2004	# students	Cred Hrs	Total Cred
AP Eng - 1	48	3	144	AP Eng - 1	0		
AP Eng - 2	11	3	33	AP Eng - 2	67	3	201
AP Calc - 1	3	5	15	AP Calc - 1	40	5	200
AP Calc - 2	1	5	5	AP Calc - 2	20	5	100
AP US Hist - 1	28	3	84				
AP US Hist - 2	26	3	78				
				AP Euro Hist - 1	75	3	225
				AP Euro Hist - 2	62	3	186
AP Econ - 2	5	3	15				
AP Psych - 1	17	3	51	AP Psych - 1	0		
AP Psych - 2	2	3	6	AP Psych - 2	92	3	276
<b>Total</b>	<b>141</b>		<b>431</b>	<b>Total</b>	<b>356</b>		<b>1188</b>
2002-2003	# students	Cred Hrs	Total Cred				
AP Bio - 2	0	4	0				
AP Eng - 1	68	3	204				
AP Eng - 2	65	3	195				
AP Calc - 1	3	5	15				
AP Calc - 2	1	5	5				
AP US Hist - 1	33	3	99				
AP US Hist - 2	27	3	81				
AP Econ - 2	5	3	15				
AP Psych - 1	29	3	87				
AP Psych - 2	40	3	120				
<b>Total</b>	<b>271</b>		<b>821</b>				
2001-2002	# students	Cred Hrs	Total Cred				
AP Bio - 2	5	4	20				
AP Eng - 1	56	3	168				
AP Eng - 2	52	3	156				
AP Calc - 1	6	5	30				
AP Calc - 2	3	5	15				
AP US Hist - 1	28	3	84				
AP US Hist - 2	32	3	96				
AP Econ - 2	3	3	9				
AP Psych - 1	15	3	45				
AP Psych - 2	54	3	162				
<b>Total</b>	<b>254</b>		<b>785</b>				

**AGENDA SUMMARY SHEET**

**AGENDA ITEM:** Advanced Placement Program Report

**MEETING DATE:** October 17, 2005

**DEPARTMENT:** Educational Services

**TITLE AND BRIEF DESCRIPTION:** Advanced Placement Program Report  
 Data for the attached report was compiled by Susan Marlatt at Millard North, Dr. Vicki Kaspar at Millard South, and Dr. Deb Kolc at Millard West. Their reports comprise the program figures for the 2004-2005 school year.

**ACTION DESIRED:** INFORMATION ONLY  X

**BACKGROUND:** The Millard Public Schools offered its first Advanced Placement course in 1979. During the 2004-2005 academic year, schools provided seventeen A.P. courses. These included: American History, Biology, Calculus AB & BC, Chemistry, Computer Science, English (Literature), European History, French, German, Latin, Macro Economics, Music Theory, Physics, Psychology, Spanish, and Statistics. Students also take A.P. tests in areas for which A.P. courses are not currently offered. Examples this past year include: English (Language), Physics C – Electricity & Magnetism, Physics C – Mechanics, and Micro Economics. Summarized data from the three attached reports are listed below. The cost of taking a 2005 A.P. exam was \$82.00.

	North High			South High			West High			District Totals		
	02-03	03-04	04-05	02-03	03-04	04-05	02-03	03-04	04-05	02-03	03-04	04-05
Course Enrollment	599	593	741	625	557	654	669	809	752	1893	1959	2147
Test Enrollment	201	204	320	69	99	141	114	120	166	384	423	625
No Course/ Tests Provided	26	31	31	0	0	0	0	0	0	26	31	31
(not included in numbers above)												

**OPTIONS AND ALTERNATIVES CONSIDERED:**

**RECOMMENDATIONS:**

**STRATEGIC PLAN REFERENCE:** Three district Action Plan teams put a plan in place to create an AP culture, provide systematic training and support for AP teachers, and ensure AP curriculum for all AP courses is aligned with College Board students for Advanced Placement exams.

**IMPLICATIONS OF ADOPTION OR REJECTION:**

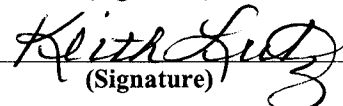
**TIMELINE:**

**RESPONSIBLE PERSON:** Dr. Judy Porter

**ASSOCIATE SUPERINTENDENT'S APPROVAL:**

  
 \_\_\_\_\_  
 (Signature)

**SUPERINTENDENT'S APPROVAL:**

  
 \_\_\_\_\_  
 (Signature)

**BOARD ACTION:**

### Advanced Placement Courses

Advanced Placement Courses follow the curriculum recommendations of the College Board. The course and corresponding test provide for a rigorous, fast paced, college level class. Millard offers 17 Advanced Placement courses. Students may also choose to test in other areas identified by the College Board. We do have some students who choose to take exams even though we do not provide a corresponding course specifically preparing students in those curricular areas. This year students took exams in English (Language), Physics C – Electricity & Magnetism, Physics C – Mechanics and Micro Economics.

### Advanced Placement Action Plans

Four Action Plans addressed Advanced Placement topics.

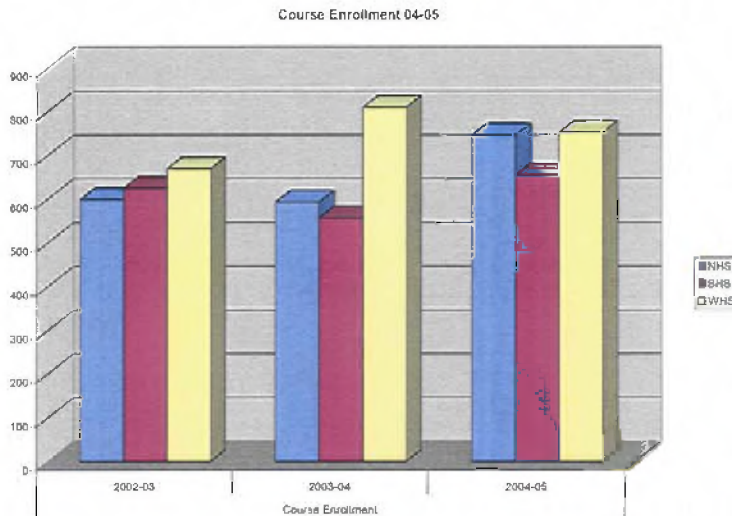
Strategy 5 – We will develop and implement plans to increase student participation in, and performance on, measures of national and international educational excellence.

They are:

- 5.4 Create an Advanced Placement Culture
  - 5.5 Develop systematic plan for training and support of Advanced Placement teachers
  - 5.6 Ensure AP curriculum alignment across all levels with College Board standards for Advanced Placement exams.
  - 5.7 Increase student participation in and performance on Advanced Placement exams.
- Progress was made on each of these plans. (See strategic planning update reports.)

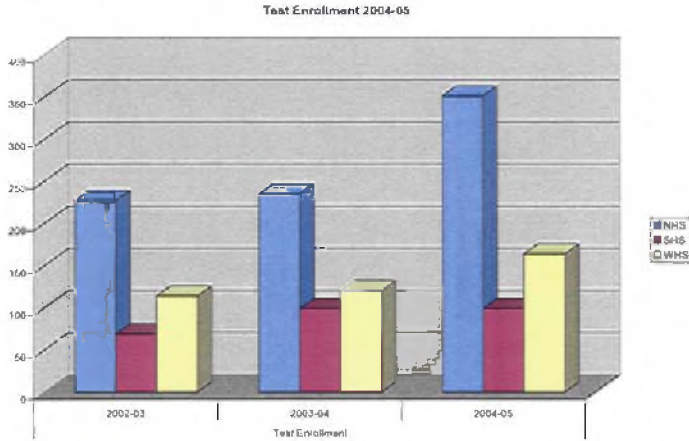
### Student Enrollment in Advanced Placement Courses

There continues to be an overall increase in enrollment in Advanced Placement classes by students over the last three years. Students at South and West High School are able to take more classes due to block scheduling.

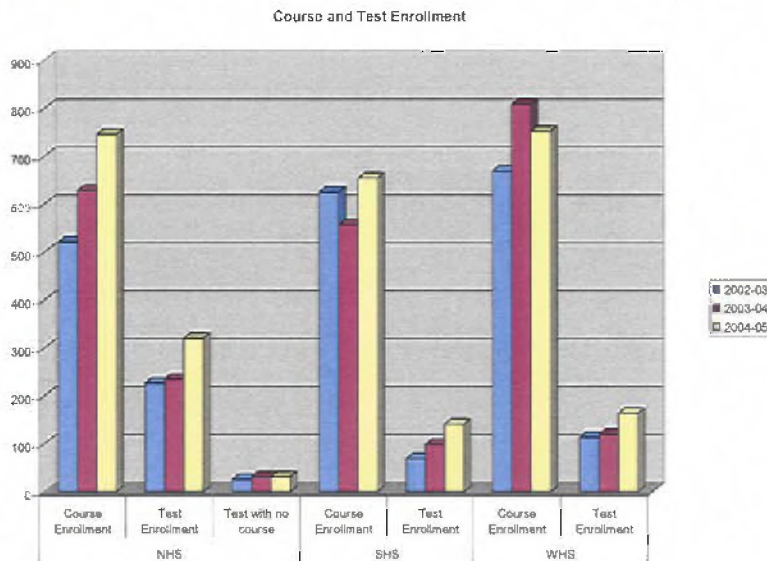


### Student Test Enrollment

Overall test enrollment increased markedly in 2004-05. There has been increased emphasis on encouraging students to test, teacher preparedness due to training and a district effort to pay for some testing at each high school contributed to increased testing. Test results are noted in the attached reports.



The focus of testing is to provide students the opportunity to take a national test. Students may compare their testing results with students nationally who are taking the same exam.



Test Scores

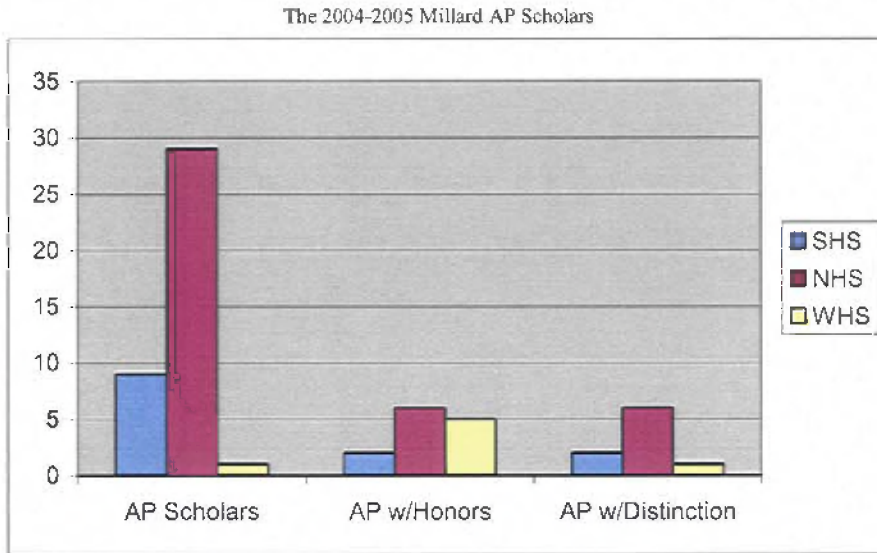
Advanced Placement Examination grades are reported on a five-point scale as follows:

- 5=Extremely well qualified;
- 4=Well qualified;
- 3=Qualified;
- 2=Possibly qualified;
- 1=No recommendation

These grade categories are designed to reflect achievement scores in the AP course that is analogous to performance in a comparable college course. Of the students taking AP exams in Millard in 2004-05, 60% of students testing earned a score of 3, 4, or 5.

AP Scholars

The College Board recognizes students as Advanced Placement Scholars at three levels – scores of 3, 4, or 5.



AP SCHOLARS, 2004-2005

	SHS	NHS	WHS
AP Scholars	9	29	1
AP w/Honors	2	6	5
AP w/Distinction	2	6	1

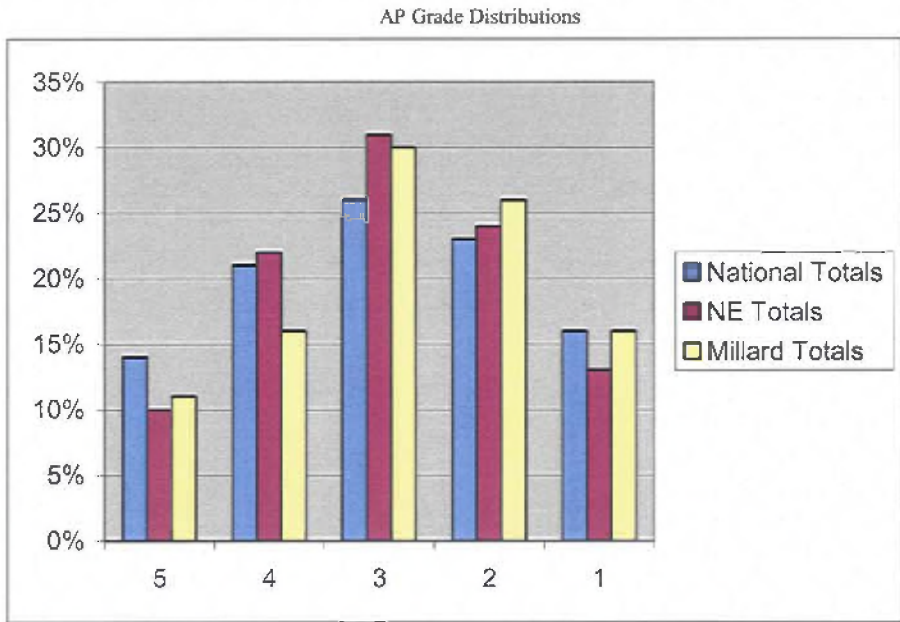
Scholars: Grades of 3 or higher on 3 or more AP exams (full year courses)

Honors: Average grade of 3.25 or higher on all AP exams taken; 3 or higher on 4 or more (full year courses)

Distinction: Average grade of 3.50 on all AP exams taken; grades of 3 or higher on 5 or more exams (full year courses)

Test Score Information

The College Board provides overall testing information. Millard students' testing performance varies as compared to the state average, and is slightly lower than the National average for scores of 3, 4 and 5.



Total School AP Grade Distributions

	National Totals	NE Totals	Millard Totals
5	14%	10%	11%
4	21%	22%	16%
3	26%	31%	30%
2	23%	24%	26%
1	16%	13%	16%

National: 1,852,700 students tested

NE: 3,270 students tested

Millard: 762 tested

### Post Graduate Assessment, 5-Year Study

Slightly over half of the graduates of 2000 took at least one Advanced Placement course. 20% of those who took an A.P. course actually took an A.P. exam. Among those who took an Advanced Placement exam, 62% reported that they received college or university credit or had courses waived on the basis of their exam grade. This translates into 12% of the graduates of 2000 having courses waived or receiving college credit as a result of scoring well on an A.P. exam in high school. The students in this survey were not able to earn dual enrollment credits from UNO for A.P. classes, though they could have earned them from Peru State College.

### Required Student Testing Project

An advanced placement teacher at each high school volunteered to require all of his/her students to take that AP exam for the course during the 2004 -05 year (WHS – 1 teacher, AP Calculus AB; SHS – AP Statistics; NHS – AP Spanish). Scores of students taking these exams showed varying results. Of 127 students who tested in this project, 46% of the students earned a score of 3, 4, or 5.

### AGENDA SUMMARY SHEET

**AGENDA ITEM:** Investment Report

**MEETING DATE:** October 17, 2005

**DEPARTMENT:** Business

**TITLE & BRIEF DESCRIPTION:** Investment Report – A report of the current investments and investment practices of the district.

**ACTION DESIRED:** Approval  Discussion  Information Only

**BACKGROUND:** Attached is the Quarterly Investment Report for the period ending September 30, 2005.

**OPTIONS AND ALTERNATIVES:** n/a

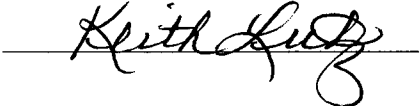
**RECOMMENDATION:** n/a

**STRATEGIC PLAN REFERENCE:** n/a

**IMPLICATIONS OF ADOPTION/REJECTION:** n/a

**TIMELINE:** n/a

**RESPONSIBLE PERSON:** Chris Hughes (Accounting Manager) & Ken Fossen (Assoc. Supt.)

**SUPERINTENDENT'S APPROVAL:** 



Millard Public Schools  
Investment of Funds  
September 30, 2005

**Nebraska School District Liquid Asset Fund**

The Millard Public Schools utilizes the Nebraska School District Liquid Asset Fund (referred to as either NSDLAF or CADRE, the financial services firm which manages the fund) for day-to-day investing. NSDLAF was established in 1988. The fund is offered exclusively to Nebraska school districts, educational service units, and technical community colleges. The fund's objective is to allow school districts to pool their dollars for investment. The fund invests in items permitted by Nebraska law (i.e. repurchase agreements, U.S. Government Agency Obligations, U.S. Treasury Bills and Certificates of Deposit).

MPS maintains two liquid accounts that can be accessed daily. The General Fund, Food Service Fund, Administrative Activity Fund, Special Building Fund, Bond Fund, Depreciation Fund, Construction Fund and Employee Benefit Fund utilize one account. This account is used throughout the month as taxes, state aid, etc. are received and as bills or payroll are paid. The other account is utilized by the various middle schools. As of September 30, 2005, the 7-day current yield for these accounts was 3.34%. MPS also utilizes long term fixed investments (examples: 30, 60, 90 day US Government Securities, Certificates of Deposits, etc). The current rate of return depends on the term, with the district currently earning 2.75% to 4.50%.

**Sweep Account for General Checking Account**

Each day, any balance remaining in the District's main checking account above the level necessary to avoid service charges is invested in either U.S. Government agency backed repurchase agreements (amounts under \$25,000) or commercial paper notes (amounts over \$25,000). The interest rate for the sweep account is currently 2.85%.

**Bond Fund Trust Account at First National Bank of Omaha**

Taxes and other revenues received for the repayment of bond principal and interest are invested through the trust department at First National Bank of Omaha. The funds are invested in U.S. Treasury Bills, individual U.S. Government Agency backed securities, or a money market account which invests in U.S. Government backed agency securities, based on the funds available, the time line until the next debt service payment, and the available yields. The trust account balance as of September 30, 2005 was \$12,369,343.83.

### AGENDA SUMMARY SHEET

**AGENDA ITEM:** Quarterly M&O Report

**MEETING DATE:** October 17, 2005

**DEPARTMENT:** General Administration

**TITLE & BRIEF DESCRIPTION:** Quarterly M&O Report – The quarterly report from Sodexho regarding the District’s Maintenance and Operations.

**ACTION DESIRED:** Approval  Discussion  Information Only

**BACKGROUND:** n/a

**OPTIONS AND ALTERNATIVES:** n/a


**RECOMMENDATION:** n/a

**STRATEGIC PLAN REFERENCE:** n/a

**IMPLICATIONS OF ADOPTION/REJECTION:** n/a

**TIMELINE:** n/a

**RESPONSIBLE PERSON:** Bob Snowden, General Manager (Sodexho) and Ken Fossen, Associate Superintendent (General Administration)

**SUPERINTENDENT’S APPROVAL:** 



## Millard Public Schools Executive Summary

### Quarterly Review July – September 2005

#### I. Accomplishments

##### MAINTENANCE HIGHLIGHTS

- Summer painting projects continued throughout the summer. Below are some of the highlights:
  - Aldrich – outside trim around entire building
  - Ackerman – restroom partitions
  - Andersen – multiple areas throughout the building
  - Buell – concession window and door frames
  - Cottonwood – gym ceiling
  - North High – various areas throughout the building
  - South High – various areas throughout the building
  - Rockwell – 4<sup>th</sup> and 5<sup>th</sup> grade activities room
  - Willowdale – gym walls
- Some small flooring projects occurred. These included installing tile in the art room at Aldrich; installing tile in one classroom at Ezra as well as carpet in one classroom at Ezra.
- Concrete repair work was completed at the following locations:
  - Buell – various sidewalk and stair repairs on the visitor's side
  - Black Elk – three sidewalk areas
  - Cather – front walk areas
  - Echo Hills – sidewalk and driveway of west house
  - Russell – sidewalk area on the south entrance
- All kitchen exhaust hoods were cleaned.
- Expansion joint repair and waterproofing was completed on the west gym wall at Russell.
- Expansion joint repair, waterproofing, and painting were completed on the south wall at Support Services.
- Wood floor repairs were made to the gyms at West High, Russell Middle and Central Middle.
- Bleacher inspections and repairs were made to both interior and exterior bleachers.
- Preventative Maintenance for roofs were identified and a two-year schedule of items needing completed was determined. Work will begin shortly.

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## I. Accomplishments (continued)

- Indoor Air Quality issues were reported and investigated at the following locations:
  - West High
  - Andersen Middle
  - Beadle Middle
  - Ezra
- All emergency generators received summer preventative maintenance by Cummins Central Power.
- SEI provided the annual inspection of all District fire detection panels.
- Continental Sprinkler Company conducted the annual inspection of the District fire riser piping.
- All fire extinguishers received their annual check and inspection tag.
- All boilers and kitchen steamers scheduled received their state inspection completed by Hartford Insurance.
- PrimeX clocks were installed at Abbott, Harvey Oaks, Central Middle Annex and Montclair. Upgraded tone generators for bells were installed at Harvey Oaks and Rockwell.
- Continued monitoring the progress of Control Masters on the DDC upgrade to the DSAC HVAC system.
- With the approval of the 2005/2006 budget, we will be adding an Electrician and an additional Carpenter (specializing in flooring) to the maintenance staff. As of this report, the Electrician has been selected and hired, and we are in the process of interviewing for the Carpenter. Both positions were added due to the work order volume received, the District's continued growth, as well as an effort to reduce vendor costs.

## GROUNDS HIGHLIGHTS

- The Grounds Department received training on the use of the new infill turf equipment, which consisted of the new John Deere utility cart, the field groomer and turbine blower.
- The landscaping crew that Terry Haubold put together for the summer was able to make it to all sites to work on tree and shrub trimming, bed weeding, re-mulching, playground woodchips, etc.
- All parking lot lines and markings were repainted over the summer.
- Snow blower preventative maintenance began at the end of the quarter in preparation for the upcoming snow season. Ice melt inventories were taken and supplies are being ordered. Additionally, vendors were contacted and prices negotiated for the parking lots that are contracted out for snow removal. Finalization of these will occur in early October.

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## I. Accomplishments (continued)

- Athletic fields were worked on over the summer months in preparation for the upcoming school year. All in play fields were prepared for all games once school began.
  - All Middle School fields were fertilized twice.
  - Baseball fields were fertilized twice and seeded once.
  - Football fields were fertilized twice and seeded once.
  - Soccer fields were fertilized twice and seeded once.
  - Softball fields were fertilized twice and seeded once.
  - Practice fields were fertilized twice and seeded once.
- Fall broadleaf spraying at all schools began in the month of September, and will continue throughout October.
- Plantings were completed at Rohwer along the new stairs on the east hill as well as the stairs leading up to Russell's football field. In both cases, the plantings (junipers) were completed to assist with erosion control.
- Terry Haubold continues to work on landscaping plans to help improve the curb appeal throughout the District. Terry is utilizing the help of Barbara Stuckey, Department Head and Instructor of the Turf and Landscaping Management program at Iowa Western Community College. With the combination of MPS Grounds men, Barbara and some of her college students, Cather received some updated landscaping the first week of October. (Pictures are below). Terry and Barbara plan on completing additional landscaping projects in the spring of 2006.





## I. Accomplishments (continued)

### CUSTODIAL HIGHLIGHTS

- Summer project cleaning was completed at all sites. Work done included:
  - Carpets extracted
  - Wood gym floors screened and recoated
  - Tile floors scrubber or stripped and recoated
  - Wall washing, desk washing, locker cleaning, dusting, etc.
  - Project restroom cleaning
  - Miscellaneous projects
- Ian Leader and Diane Moore began interviewing and hiring for the upcoming school year for the sub-custodian pool. Additionally, all managers continued to interview and hire for vacant custodial positions.
- Schools were prepared for the new school year, and the related events such as teacher's return, open houses, community groups, etc.

### GENERAL HIGHLIGHTS

- Bob Snowden held meetings with both Control Masters and Siemens to discuss door security devices for North High. Both systems are being evaluated as to which one will better suit the needs of MPS.
- Steve Laire attended a presentation by McQuay and Mechanical Sales on new offerings of HVAC equipment.
- Steve Laire and Henry Rohwer attended a "lunch and learn" sponsored by Specialized Products on Onicon fluid flow measuring elements.
- Steve Laire and Henry Rohwer attend a presentation by Johnson Controls regarding their product line in light of potential applications for future buildings.
- Steve Laire met with Ecko regarding lighting and ballasts.
- Steve Laire met with Control Temp to price and size chiller replacement at Central Middle School.
- Mike Majors was in for support on August 22 – 23.

## II. Training

- Six employees attended a BAS Training and Water Heater Flue session on July 20<sup>th</sup>. **Total Training Hours: 9**
- All Custodians attended a training session on proper chemical use and chemical safety (HazCom, HazMat, PPE, MSDS) on July 7<sup>th</sup>. **Total Training Hours: 88.75**
- Three employees attended a training session on the new T3 Floor Scrubber at Cather on July 6<sup>th</sup>. **Total Training Hours: 3**



**II. Training (continued)**

- Eight employees attended a training session on the new T7 Riding Floor Scrubber at South High on July 6<sup>th</sup>. **Total Training Hours: 16**
- Four employees attended a training session on the use of a new Carpet Extractor at Beadle Middle School on July 6<sup>th</sup>. **Total Training Hours: 4**
- Fourteen West High employees attended an Accident Prevention training session conducted by Terry Moore and Ian Leader on September 8th. **Total Training Hours: 3.5**
- Two new employees were trained as sub-custodians at Andersen Middle School on September 19<sup>th</sup> and 22<sup>nd</sup>. **Total Training Hours: 16**
- Sixteen employees attended a training session at North High on Safety and Team Effort on September 8<sup>th</sup>. **Total Training Hours: 4**
- All Custodians attended individual training sessions throughout September on Accident Prevention at the Elementary and Middle Schools. **Total Training Hours: 33**
- Four Mechanical Employees attended a 4-hour class on September 27<sup>th</sup> covering AC/Induction motors. **Total Training Hours: 16**
- Training was provided for two MPS and two Sodexo employees on the HVAC system at West High, conducted by OPPD and UNL. **Total Training Hours: 12**
- Terry Haubold continues to take horticultural classes at Metropolitan Community College.

<b>Training Period</b>	<b>Total Hours</b>
July – September 2005	205.25

**III. Quality and Productivity**

**MONTHLY CUSTODIAL INSPECTIONS**

The monthly inspections of the buildings began again in September. Below are the results.

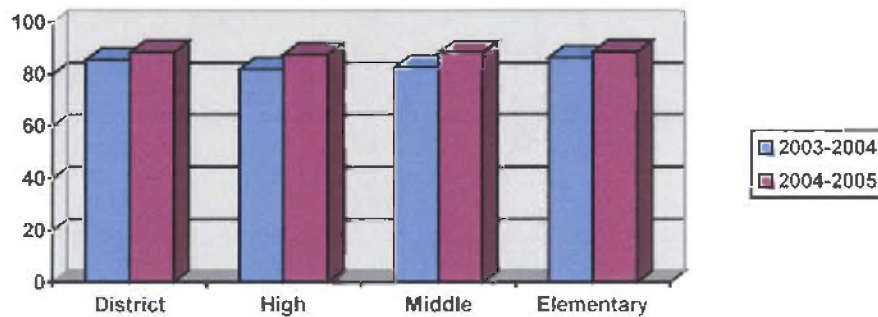
	<b>September 05</b>
<b>District Average</b>	89.843%
High School	83.800%
Middle School	93.528%
Elementary/Other	89.690%

Below are the year-to-date results for the current school year, along with a comparison to the previous school years.



**III. Quality and Productivity (continued)**

Monthly Custodial Inspections			
	YTD 05-06	YTD 04-05	YTD 03-04
District Average	89.843%	88.515%	85.397%
High School	83.800%	87.716%	82.037%
Middle School	93.528%	88.395%	82.741%
Elementary/Other	89.690%	88.640%	86.443%



**TEACHER SURVEYS – All Department Survey**

The Teacher Surveys began again in September of this school year. The surveys are on a scale of 1 to 5, with 5 = Excellent, 3 = Average and 1 = Poor. Below are the results:

September 05 (250 total surveys)				
	Overall Average	Custodial Average	Maintenance Average	Grounds Average
District Average	4.14	4.06	4.23	4.20
High School	3.96	3.85	4.08	4.10
Middle School	4.66	4.70	4.62	4.64
Elementary School	4.42	4.41	4.49	4.31

Comparison of District Average and by Department					
	Number of Surveys	District Average	Custodial Average	Maintenance Average	Grounds Average
2005-2006 YTD	250	4.14	4.06	4.23	4.20
2004-2005 YTD	1074	4.17	4.14	4.25	4.02
2003-2004 YTD	351	4.11	4.10	4.19	3.96

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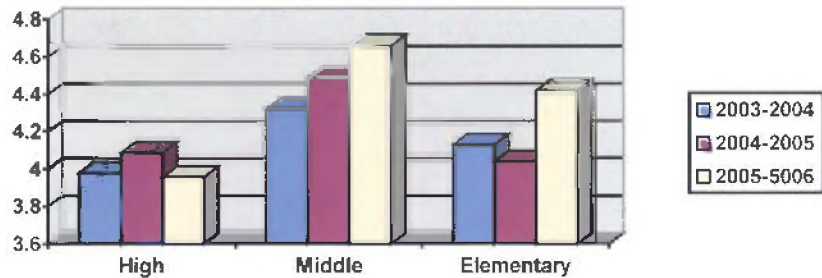




**III. Quality and Productivity (continued)**

**Comparison by School Type**

	High School	Middle School	Elementary School
2005-2006 YTD	3.96	4.66	4.42
2004-2005 YTD	4.09	4.49	4.04
2003-2004 YTD	3.98	4.32	4.13



Below is a breakdown on how the teachers rated their school grounds. The District is broken up into three grounds crews. Below are the results for September 2005, as well as YTD results for previous school years.

	Grounds Crew 1	Grounds Crew 2	Grounds Crew 3
September 2005	4.40	4.24	4.11
2004-2005 YTD	4.07	3.96	4.05
2003-2004 YTD	4.12	3.87	4.00

**MAINTENANCE WORK ORDERS:**

Below is a breakdown for work orders received, completed and still open during the quarter:

	Received	Completed	Open
Grounds	263	275	137
Carpentry	649	598	281
Paint	97	121	75
Custodial	27	23	24
Electrical	28	20	11
HVAC/Mechanical	1199	1036	420
Vehicle Mechanic	79	79	13
Miscellaneous	0	2	2
<b>Total</b>	<b>2342</b>	<b>2154</b>	<b>963</b>

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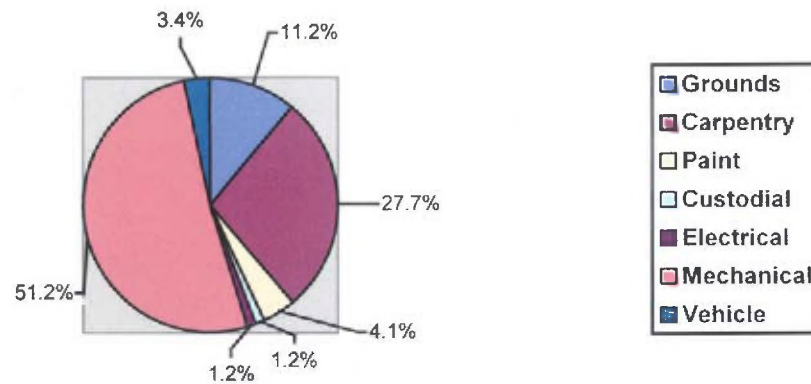


**III. Quality and Productivity (continued)**

**Percentage of Open Work Orders by Department**

	Percentage
Grounds	14.2%
Carpentry	29.2%
Paint	7.8%
Custodial	2.5%
Electrical	1.1%
HVAC/Mechanical	43.7%
Vehicle Maintenance	1.3%
Miscellaneous	.2%

**Percentage of Work Orders Received by Department**



Below is a breakdown off all open work orders in the system by age (in days) through 9/30/05:

Days Open	0-1	2-3	4-7	8-14	15-21	22-28	29-60	61-90	90+
Grounds	7	0	5	7	3	4	12	40	59
Carpentry	18	16	15	31	38	15	60	26	62
Paint	6	1	3	4	3	2	15	16	25
Custodial	2	1	0	1	0	1	4	2	13
Electrical	6	3	1	0	1	0	0	0	0
HVAC/Mechanical	39	21	30	47	16	36	84	21	126
Vehicle Mechanic	6	0	2	0	1	2	1	1	0
Miscellaneous	0	0	0	0	0	0	0	0	2
<b>Total</b>	<b>84</b>	<b>42</b>	<b>56</b>	<b>90</b>	<b>62</b>	<b>60</b>	<b>176</b>	<b>106</b>	<b>287</b>

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**III. Quality and Productivity (continued)**

**Note:** With the 2005/2006 budget, we have added an electrician to the mechanical staff, and will now be tracking all electrical work separately from mechanical. We began this change mid-September.

CUSTODIAL VISITS:  
(From July - September)

Inspections Completed	83
Principal Visits Completed	290
Safety Training Visits	132
 Total Site Visits Completed	 1881

CUSTODIAL ABSENSES:

*Due to the timing of the last Quarterly Report, March numbers were not included. Numbers reported below include July - September 2005.*

	<b>Hours</b>
Business and Emergency	264
Bereavement	48
Family Sick	88
Jury Duty	8
Leave without Pay	24
Sick	2036
Vacation	3907
<b>Total Absences</b>	<b>6375</b>
<b>Percentage of Scheduled Work Absent</b>	<b>7.2%</b>

**IV. Employee Recognition Programs**

- The Building of the Month for the Custodial Department continued from March through May. Below are the winning schools.

September 2005 Building of the Month Schools:

Elementary Division: **Black Elk**  
 Secondary Division: **Russell**

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#### IV. Employee Recognition Programs (continued)

Winning schools will receive certificates for their accomplishment as well as a plaque to hang in their schools.

- As recognition for outstanding performance and teamwork in the Custodial Department for the last school year, a **Building of the Year** was selected. The selection process was made up of the average monthly Manager Inspections (75% of total score) and the average monthly Teacher Surveys (25% of total score).

For the school 2004/2005 school year, the winning team was from **Hitchcock Elementary** with a combined score of **92.039%**. Hitchcock's custodial team is made up of Bob Honeywell (also a Millard Employee of the Month), and Leonard Kaiser.

Bob Snowden, Jim Cerveny and Diane Morre conducted a presentation of the award on August 24<sup>th</sup> with the Hitchcock staff, Ken Fossen and Kirby Eltiste present. Mandy Johnson made an additional presentation to the students on August 26<sup>th</sup>. The school received a trophy to display in their lobby area, and each of the custodians received a \$25 gift card to Oak View Mall. (Gift card was courtesy of Nogg).



- The Employee of the Quarter and Employee of the Year program began during the 2004/2005 school year.

Over the summer, the management team selected **Employees of the Year** for work done from July 2004 – June 2005. The winners listed by Department are below:



#### IV. Employee Recognition Programs (continued)

- Grounds Department:  
The Athletic Crew as a team won the award, which is made up of:  
Chris Bradstreet  
Matt Novak  
Rob Lender  
Robert Watkins
- Maintenance Department:  
Dennis Bouckhuyt
- Building Engineers:  
Ed Lenagh – North Middle School
- Custodial Department:  
Mario Mendoza – Abbott Elementary

The recipients of this award were taken out to lunch on 10/7 at Famous Dave's to celebrate their accomplishments. In addition, they received a plaque as well as a \$50 gift card to Dick's Sporting Goods. (The gift card was courtesy of Control Masters).



- **The Employee of the Quarter** for the period of July – September 2005 was selected and the winners are below. Presentations of the plaques will occur in November.
  - Grounds Department: Randy Miller
  - Maintenance Department: Tim Radcliff
  - Building Engineers: Mike Holderness – West High
  - Custodial Department: Sixto Vasquez – Black Elk



## V. Goals

- Plan small projects for Grounds, Custodial and Maintenance over the October and December break periods.
- Continue interviewing and hiring for all open positions.
- Continue planning to improve 'curb appeal' at select sites. Continue the process of developing landscaping plans throughout the District. Make plans for spring plantings.
- Continue to monitor the MPS budget.
- Continue to assist with Bond Project planning as needed and attend the Bond Committee Meetings weekly.
- Finalize all snow removal supply ordering, scheduling and preparations.
- Begin plans for bidding spring grounds supplies such as paint, fertilizer, seed, mulch, etc.
- Complete interviews and make recommendations for the new Carpenter position.

### AGENDA SUMMARY SHEET

**AGENDA ITEM:** Quarterly Food Service Report

**MEETING DATE:** October 17, 2005

**DEPARTMENT:** General Administration

**TITLE & BRIEF DESCRIPTION:** Quarterly Food Service Report – A report on the District’s Food Service program managed by ARAMARK.

**ACTION DESIRED:** Approval  Discussion  Information Only

**BACKGROUND:** n/a

**OPTIONS AND ALTERNATIVES:** n/a


**RECOMMENDATION:** n/a

**STRATEGIC PLAN REFERENCE:** n/a

**IMPLICATIONS OF ADOPTION/REJECTION:** n/a

**TIMELINE:** n/a

**RESPONSIBLE PERSON:** Ken Fossen, Associate Superintendent (General Administration) and Jim Stilwell (Aramark’s Gen. Mgr.)

**SUPERINTENDENT’S APPROVAL:** 

October 11, 2005

Dr. Ken Fossen  
Associate Superintendent  
Millard Public Schools  
5606 South 147th Street  
Omaha, NE 68137

Dear Dr. Fossen:

As we have spoken, the school year is off to a great start. Our staff is motivated and eagerly serving an increased number of participating students.

This report summarizes many of our summer projects including the implementation of HACCP, our Employee Safety Program, merchandising upgrades, and updates on the District Wellness Program and our New Manager Training Program. Attached at the end of this report is our financial statement. Also attached are detailed interactive sheets that display this financial information as well as meals and participation rates on a per building basis.

## HACCP Implementation

Millard Food Service has begun its implementation of HACCP (Hazard Analysis and Critical Control Points). Traditionally, our industry had depended on spot-checks of production conditions and random sampling of final food products to ensure safe food. This new approach is preventive rather than reactive and much more efficient than the old system. The State of NE will require implementation during the 2006-07 school year. However, because of the resources afforded by ARAMARK, our food safety plan is in place one year ahead of schedule. ARAMARK customized the required standard operating procedures to meet the unique production system we have deployed at Millard. A copy of our HACCP standard operating procedures has been presented for your review.

HACCP involves seven principles:

- **Analyze hazards.** Potential hazards associated with food and measures to control those hazards are identified.
- **Identify critical control points.** These are points in a food's production - from its raw state through processing and shipping to consumption by the student - at which the potential hazard can be controlled and eliminated.
- **Establish preventive measures with critical limits for each control point.** For a cooked food, for example, this includes setting the minimum cooking temperature and time required to ensure the elimination of any harmful microbes.
- **Establish procedures to monitor the critical control points.** Such procedures include determining how and by whom cooking time and temperature should be monitored.
- **Establish corrective actions to be taken when monitoring shows that a critical limit has not been met** - for example, reprocessing or disposing of food if the minimum cooking temperature is not met.
- **Establish procedures to verify that the system is working properly** - for example, testing using time-and-temperature recording devices to verify that a cooking unit is working properly.
- **Establish effective recordkeeping to document the HACCP system.** This would include records of hazards and their control methods, the monitoring of safety requirements, and action taken to correct potential problems.

Furthermore, we remain aware of possible unsanitary practices of our younger students. All of our safe production measures can be undermined by unsanitary customer actions. Locally, this became an issue in Elkhorn Public Schools where there was an outbreak of a norovirus. Noroviruses are a group of viruses that cause the "stomach flu" in people. According to the CDC, frequent hand washing - especially after toilet visits - and before eating or preparing food has proven the most effective means of controlling the transmission of a norovirus. At the time of writing this report, it is thought that the



virus was transmitted at a self-serve fruit and vegetable cart. After consulting with ARAMARK Risk Management, Douglas County Health Department and Kim Becker, Elkhorn Food Service Director, we plan to propose new safeguards at our elementary fruit and vegetables carts:

- All children must have their hands sanitized prior to entering the serving line. Because of the individuality of our elementary buildings, the procedures for sanitizing hands will have to be developed locally. We are estimating a cost of \$.017 per student or over \$20,000 for a complete school year.
- All serving utensils are to be changed and sanitized between serving groups.
- All food items will be pre-portioned for grades K-1.
- All exposed food left over on the fruit and vegetable cart will be discarded. The exceptions are fresh fruits and vegetables that can be washed.

We hope that by working with the individual building principals that these safeguards can be implemented as soon as possible. Not only should they help ensure the safety surrounding the food service department, but also contribute to the overall health of the building.

## Employee Safety Program

Another important summer project that we completed was the implementation of our safety plan and the design of the subsequent standard operating procedures that ensure compliance. Through meetings with Steve Moore and George Kalule from *Liberty Mutual* the need for a safety plan was easily identified. Multiple ARAMARK resources helped draft our expectations and then provided the opening training. For the first time we brought all 180+ food service employees together for comprehensive safety training. After opening remarks and a fun safety trivia game, the department separated into four break-out sessions which emphasized a particular aspect of safety in the kitchen:

- **Burns and Fires:** our staff learned the proper techniques to minimize injuries due to burns. They received the proper personal protection equipment used to prevent burns and were instructed on their use. Scott Rodgers, a safety specialist for ARAMARK's East Region moderated this break-out session.
- **Slips and Falls:** probably the most common injury in our department last year. Edrie Pearce moderated this break-out session. Central to this session was the introduction of ARAMARK's *Shoes for Crews* program. As part of the employee's uniform allowance we afforded each employee with a pair of slip-resistant, four-way stop kitchen shoes. Edrie showcased the shoes and took the employee's orders.
- **Strains:** historically the most expensive injury within our department. Dr. Janet Howie and Dr. Ryan Worrell (both local chiropractors) instructed our staff on the proper lifting and carrying techniques that minimize back strain.
- **Cuts and Lacerations:** each building received a new set of kitchen knives. Bo Putman, training representative for *Westminster Knives*, taught our staff proper and safe knife handling techniques. Buildings received and staff members were trained on cutting gloves, steel – lined equipment cleaning gloves, as well as bag and boxer openers.

We received nice compliments from George Kalule on the thoroughness of our training and our commitment to the safety of our employees. Comparing this 1<sup>st</sup> quarter 2005 with 1<sup>st</sup> quarter 2004, our accident reports are down and we have yet to have a worker's compensation claim. A copy of our employee safety standard operating procedures has been presented for your review.

## District Wellness Policy

Millard Food Service is acting quickly on the District's recently adopted wellness plan. From the first day of school, all secondary buildings had new fruit and vegetable areas that allowed the students to choose their individual combination of items to make a balanced meal. Breakfast programs are now open in 12 elementary buildings and breakfast is being served to Kids Network in all elementary buildings. Morning meals are also available in all middle schools. The remaining 11 elementary and 3 high school breakfast programs will be implemented as scheduled. Middle schools have begun the transition into the 35% rule where lower fat items are replacing the traditional offerings. Also beginning the first day of school, Middle School students must first buy a qualifying lunch before a la carte and snack items are available.

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## Merchandising Upgrades

Our marketing and merchandising in the middle schools was redesigned over the summer. Each building received a customized look that incorporated their school's colors and mascot. What proved to be well-received at Central Middle proved successful in the other middle schools as well.

Andersen Middle School



Beadle Middle School



Central Middle School



Kiewit Middle School



Millard North Middle School



Russell Middle School



**High School Grill Gets a New Look:** In all High Schools, our Grill line was renovated. The electricity was removed from the existing hot wells and new hot sandwich and french fry merchandisers were installed. This new equipment has added to the aesthetics of the serving area while providing the proper holding equipment for the food items. This allows the buildings to meet the holding temperature requirements of the HACCP program. The area also allows for quicker service.

Since the renovation, student participation with our Grill items has increased dramatically over last year.

## New Manager Training Program

With the start of this school year, Millard Food Service had 10 new building managers. Most were not new to Millard Food Service: some were promoted while some were existing manager transfers. We were then faced with training 10 managers with the individual characteristics of the building.

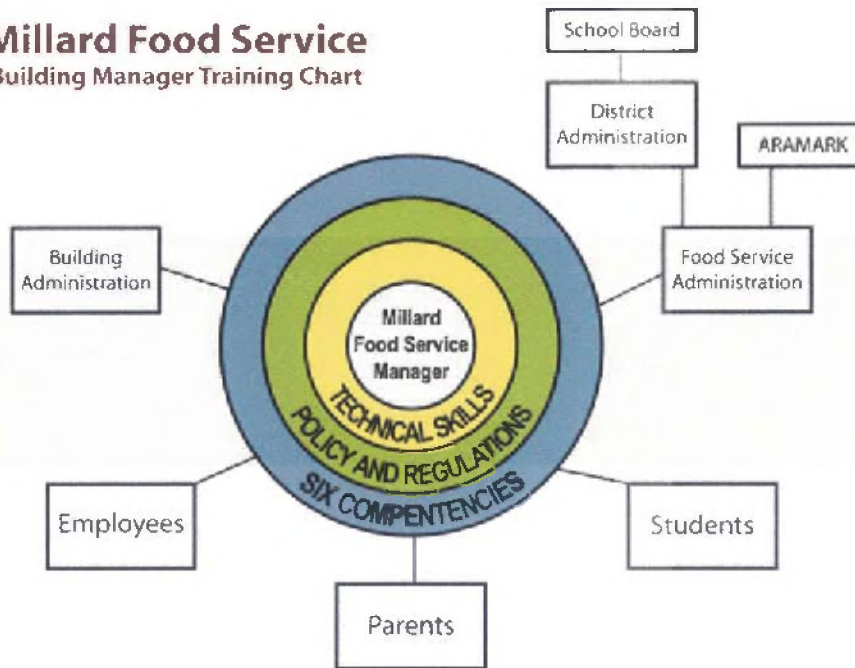
New Manager	Building	Reason
Janice Beukenhorst	Ackerman Elementary	Internal transfer replacing a resigned manager (started a home business)
Cindy Glaydos	Aldrich Elementary	Internal transfer replacing a resigned manager (moved to Lincoln)

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New Manager	Building	Reason
Pam Hessel	Black Elk Elementary	Internal promotion from within building to replace a resigned manager (went back to school).
Melissa Smithhesler	Cody Elementary	Internal promotion from North High to replace a transferred manager (went to Aldrich).
Rebecca Nielson	Disney Elementary	Internal promotion from West High to replace a retired manager.
Nancy Donnelson	Montclair Elementary	New employee from Sarasota, FL to replace a promoted manager.
Shirley Hollingsworth	Reeder Elementary	Internal promotion from Willowdale to fill a new position.
Virginia Maus	Beadle Middle School	Internal promotion from within building to replace a resigned manager (left Millard Food Service to pursue other interests).
Connie Novachek	Russell Middle School	Internal promotion from within building to replace a transferred manager (went to Ackerman).
Earlene Wakefield	South High School	Internal promotion from within building to replace a retired manager.

Millard Food Service had never faced this many new managers all at one time. There also never existed a formalized manager training program. Starting with this group of managers, the training process became standardized. For our managers to be effective, they need to possess a broad combination of skills in order to successfully manage the other employees in the building. From motivation skills to organizational skills, from customer management to self management, our department's managers will benefit from a formalized training program that prepares them to execute the most difficult and important aspects of their job.

**Millard Food Service**  
Building Manager Training Chart



To begin, we identified the outside influences and their individual expectations placed on our building managers. To be successful, our building manager must navigate their relationship with the food service office, the students and their parents, their employees and the building's administration.

From there we identified the technical skills involved in meeting these expectations. We provide the proper training on the federal and state regulations inherent with our business as well as pertinent District policies regarding employment and those specific to the food service department.

Finally, there are six core competencies required of our managers. Unlike technical skills, competencies are by nature difficult to teach. Our hiring process identifies the manager's talents. Those talents are matched to the competencies we've identified necessary to be successful. For all identified training areas, see the tables on the next page:

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## Required Technical Skills

### Technological Skill Development - Rowan Lang (RL)

- District policies
- WinSnap POS Operations
- Groupwise applications
- On-line ordering systems
- Microsoft Office™ applications developed for Millard Food Service
- Mylunchmoney.com

### Human Resources Management - Edrie Pearce (EP)

- District policies
- Timecard procedures
- Substitute procedures
- Employee counseling
- Targeted selection hiring techniques

### Food Production Management - Jim Stilwell (JS)

- ARAMARK Standards
- Menu Development
- Precosting Menus
- Forecasting
- Establishing Needs
- Purchasing
- Receiving and Storage
- Production and Service
- Accountability

## Policies and Regulations:

### Millard District Policies

- Wellness Policy Restrictions (JS)
- Employee Safety Program (EP)

### Federal and State Regulations

- National School Lunch Program (RL)
- School Breakfast Program (RL)
- HACCP (JS)

## Core Competencies:

**ACTION ORIENTED:** Enjoys working hard; is action oriented and enthusiastic for the things he/she sees as challenging; pursues everything with drive and a need to finish, especially in the face of resistance or setbacks; makes tough decisions in a timely manner, sometimes with incomplete information and under tight deadlines and pressure; not fearful of acting with minimum of planning; seizes opportunities when they arise.

Training: **ARAMARK 50 Minute Series™ - Achieving Results (1-56052-609-2)**

**CUSTOMER FOCUS:** Is dedicated to providing the highest quality products and services which meet the needs, expectations or requirements of internal and external customers; gets first-hand customer information and other data and uses it for continuous improvements in products and services; talks and acts with customers in mind; establishes and maintains effective relationships with customers and gains their trust and respect. Enables and empowers employees to deal with customer situations. Encourages suggestions from employees and customers.

Training: **ARAMARK 50 Minute Series™ - Customer Satisfaction Third Edition (1-56052-523-1)**

Training: **Raving Fans : A Revolutionary Approach To Customer Service**

**INTEGRITY AND TRUST:** Is widely trusted; is seen as a direct, truthful individual; can present the unvarnished truth in an appropriate and helpful manner; keeps confidences; willingly shares personal beliefs, strengths, weaknesses and limitations; admits mistakes; doesn't blame others for own mistakes or misrepresent self for personal gain or protection. Adheres to an appropriate (for the setting) and effective set of core values and beliefs during both good and tough times; acts in line with those values; rewards the right values and disapproves of others; practices what he/she preaches.

Training: **ARAMARK 50 Minute Series™ - Building Trust (1-56052-514-2)**

**PROBLEM SOLVING:** Solves difficult problems with effective solutions; asks good questions and probes all fruitful sources for answers; can see underlying or hidden problems and patterns; is excellent at honest analysis; looks beyond the obvious and doesn't stop at the first answers; makes good decisions (without considering how much time it takes) based upon a mixture of fact-based analysis, wisdom, experience and judgment; sought out by others for advice and solutions.

Training: **ARAMARK 50 Minute Series™ - Team Problem Solving Revised Edition (1-56052-314-X)**

**TEAM BUILDING:** Creates strong morale and spirit in his/her team; shares wins and successes; fosters open dialogue; lets people finish and be responsible for their work; lets subordinates present to senior management; acts as if real success is the success of the whole team; creates a feeling of belonging in the team.

Training: **ARAMARK 50 Minute Series™ - Team Building Fourth Edition (1-56052-877-X)**

Training: **Fish! A Remarkable Way to Boost Morale and Improve Results**

**TOLERANCE FOR STRESS:** is cool under pressure; does not become cynical, moody or hostile when times are tough; is considered mature; can be counted on to hold things together during tough times; can manage personal stress; is not knocked off balance by the unexpected; doesn't show frustration when resisted or blocked; is a settling influence in a crisis; tries to understand the people and the data before making judgments and acting; has a positive and constructive sense of humor and can use it to ease tension.

Training: **ARAMARK 50 Minute Series™ - Managing Stress for Mental Fitness Revised Edition (1-56052-200-3)**

Further details on these topics as well as any other aspect of the District's food service program are available upon request.

As always, your support of ARAMARK and the National School Lunch and Breakfast Programs as well as the staff of Millard Food Service is greatly appreciated.

Most Cordially,

Jim Stilwell  
General Manager  
ARAMARK

	July-Aug	1st Quarter September	1st Quarter Total
<b>Total Income</b>	<b>\$ 338,371.93</b>	<b>\$ 1,085,070.79</b>	<b>\$ 1,423,442.72</b>
Cash Income (WinSnap)	\$ 271,968.55	\$ 873,205.70	\$ 1,145,174.25
Federal Reimbursement Income	\$ 49,770.84	\$ 165,213.59	\$ 214,984.43
State Reimbursement Income	\$ 446.90	\$ 1,604.75	\$ 2,051.65
Contract Catering Sales	\$ 4,815.20	\$ 17,177.10	\$ 21,992.30
Ad Hoc Catering Sales	\$ 11,071.44	\$ 3,507.05	\$ 14,578.49
Vending Commissions		\$ 18,765.70	\$ 18,765.70
Miscellaneous Sales (NHS Vending)	\$ 299.00	\$ 5,596.90	\$ 5,895.90
<b>ARAMARK Expenditures</b>			
<b>Cost Of Sales</b>	<b>\$ 134,050.23</b>	<b>\$ 430,896.80</b>	<b>\$ 564,947.03</b>
<b>Management Labor</b>	<b>\$ 16,481.12</b>	<b>\$ 12,859.36</b>	<b>\$ 29,340.48</b>
<b>Direct Expenses</b>	<b>\$ 14,905.47</b>	<b>\$ 109,381.90</b>	<b>\$ 124,287.37</b>
312.00 Paper and Plastics	\$ (19,210.81)	\$ 43,951.60	\$ 24,740.79
313.11 Waste Removal	\$ 138.08	\$ -	\$ 138.08
314.22 Equipment Repairs	\$ 3,149.52	\$ 3,092.06	\$ 6,241.58
314.99 Repair & Maint - Other	\$ 3,265.84	\$ 1,150.96	\$ 4,416.80
315.19 Sales Tax	\$ 1,245.38	\$ 1,229.09	\$ 2,474.47
316.01 Empl Veh-Opr+Rental	\$ 15.32	\$ -	\$ 15.32
317.00 General Insurance	\$ 227.96	\$ 1,081.79	\$ 1,309.75
326.02 Telephone Expense	\$ 401.00	\$ 213.01	\$ 614.01
329.04 Management Meeting	\$ 165.00	\$ 387.30	\$ 552.30
331.00 Office Supplies	\$ 1,045.50	\$ 818.74	\$ 1,864.24
331.02 Postage Expense	\$ 12.10	\$ 105.58	\$ 117.68
331.04 EDP Supplies	\$ 991.45	\$ 495.00	\$ 1,486.45
331.21 Freight Expenses	\$ 622.08	\$ 326.28	\$ 948.36
331.31 Airborne Air Freight	\$ 13.55	\$ 11.38	\$ 24.93
331.75 Technology Cost - Software	\$ 12,229.95	\$ -	\$ 12,229.95
332.00 Adv & Promotion	\$ 7,324.25	\$ 309.87	\$ 7,634.12
332.10 Flowers & Decorations	\$ -	\$ -	\$ -
335.00 Professional Service	\$ (453.44)	\$ 650.97	\$ 197.53
344.95 Security Services	\$ -	\$ 2,895.75	\$ 2,895.75
344.99 Relocation	\$ -	\$ -	\$ -
345.01 Uniforms and Laundry	\$ 104.06	\$ 15,233.88	\$ 15,337.94
345.10 Replacements	\$ 659.77	\$ 4,524.67	\$ 5,184.44
345.11 Recruiting Costs	\$ -	\$ -	\$ -
345.13 Delivery Expense	\$ 2,034.00	\$ 32,629.51	\$ 34,663.51
345.99 Other Operating Exp	\$ 849.91	\$ 199.46	\$ 1,049.37
360.03 Equipment Expense - Other	\$ -	\$ -	\$ -
Computer System	\$ 75.00	\$ 75.00	\$ 150.00
<b>Management Fee and Administrative Cost</b>	<b>\$ 6,619.64</b>	<b>\$ 21,238.94</b>	<b>\$ 27,858.58</b>
<b>District Direct Expenditures</b>	<b>\$ 120,609.35</b>	<b>\$ 496,344.86</b>	<b>\$ 616,954.21</b>
Other Expense	\$ -	\$ 9,368.53	\$ 9,368.53
Salary Accrual	\$ 5,784.33	\$ 17,352.98	\$ 23,137.31
Hourly Wages and Benefits	\$ 114,825.02	\$ 434,377.52	\$ 549,202.54
Custodial Transfer	\$ -	\$ 15,701.44	\$ 15,701.44
Paraprofessional Transfer	\$ -	\$ 19,544.39	\$ 19,544.39
<b>GROSS RETURN</b>	<b>\$ 45,706.12</b>	<b>\$ 14,348.93</b>	<b>\$ 60,055.05</b>
<b>Building Transfers</b>	<b>\$ -</b>	<b>\$ 46,284.91</b>	<b>\$ 46,284.91</b>
<b>NET RETURN</b>	<b>\$ 45,706.12</b>	<b>\$ (31,935.98)</b>	<b>\$ 13,770.14</b>

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**Enclosure I.7.**  
**October 17, 2005**

**AGENDA SUMMARY SHEET**

**AGENDA ITEM:** Quarterly Construction Report (Not Bond Issue Related)

**MEETING DATE:** October 17, 2005

**DEPARTMENT:** General Administration

**TITLE & BRIEF DESCRIPTION:** Quarterly Construction Report – A report of the on-going progress on significant construction projects (other than bond issue projects) in the District.

**ACTION DESIRED:** Approval  Discussion  Information Only

**BACKGROUND:** n/a

**OPTIONS AND ALTERNATIVES:** n/a

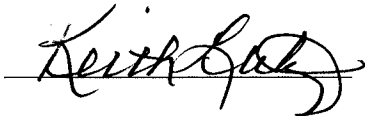
**RECOMMENDATION:** n/a

**STRATEGIC PLAN REFERENCE:** n/a

**IMPLICATIONS OF ADOPTION/REJECTION:** n/a

**TIMELINE:** n/a

**RESPONSIBLE PERSON:** Ken Fossen, Associate Superintendent (General Administration) and Ed Rockwell (Gen. Mgr. for Support Services)

**SUPERINTENDENT'S APPROVAL:** 

**Millard Public Schools      Project Management**  
**Construction Report to the Board of Education**

*Board meeting date:* **October 17, 2005**

*For quarter ending:* **October 1, 2005**

<i>Location:</i>	<b>Reeder Elementary</b>	<i>Project Manager:</i>	<b>Ed Rockwell</b>
<i>Project Title:</i>	<b><u>MPS Elem-23</u></b>	<i>Bid award:</i>	<b>\$6,051,800</b>
<i>Architect / Engineer:</i>	<b>Schemmer Associates</b>	<i>Change Orders: 4</i>	<b>\$ 155,115 (2.56%)</b>
<i>General Contractor:</i>	<b>Hawkins Construction</b>	<i>Amended Contract:</i>	<b>\$6,207,661</b>

*Description of work:*

Using a site-adapted model of the Rohwer / Wheeler design, the new elementary building was built to accommodate growth in the southwest portion of the district.

*Status of progress:*

The contract specified completion on July 22, a 60-week construction schedule. Substantial completion was reached in 48 weeks on May 2, 2005. Building opened to students August 15, 2005 and was dedicated on October 2, 2005.

**Current status:** All work completed. The contract has been paid-down to a \$5,000 retainage for seeding to be held by the District through spring of 2006, pending outcome of established turf in the outer areas.



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*Location:* **Abbott Elementary**  
*Project Title:* **Paving Replacement**  
*Architect / Engineer:* **Lamp - Rynearson**  
*General Contractor:* **Remcon (CYC)**

*Project Manager:* **Ed Rockwell**  
*Bid award:* **\$144,099.45**  
*Change Orders: 1* **\$ 3,105.00 (2.15%)**  
*Amended Contract:* **\$147,204.45**

Description of work:

All asphalt parking and drive areas, along with the entire hard-surfaced play area were replaced with new concrete paving.

Status of progress:

All work is completed and the contract is closed-out.



186

*Location:* Ackerman Elementary  
*Project Title:* **Paving Replacement**  
*Architect / Engineer:* E & A Consultants  
*General Contractor:* CYC (Remcon)

*Project Manager:* Ed Rockwell  
*Bid award:* \$64,836.50  
*Change Orders:* 0 \$ 0,000 (0.0%)  
*Amended Contract:* \$64,836.50

Description of work:

The original 1981 asphalt drive and parking areas were replaced with new concrete paving (about 60% of the total paved areas). The remaining concrete paving at the south end is much newer and is in good condition.

Status of progress:

All work is completed and the contact is closed-out.



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<i>Location:</i>	<b>Harvey Oaks Elementary Hitchcock Elementary (combined contract)</b>	<i>Project Manager:</i>	<b>Ed Rockwell</b>
<i>Project Title:</i>	<b><u>Paving Replacement</u></b>	<i>Bid award:</i>	<b>\$299,875</b>
<i>Architect / Engineer:</i>	<b>DLR Group</b>	<i>Change Orders: 2</i>	<b>\$ 7,129 (2.32%)</b>
<i>General Contractor:</i>	<b>Prairie Construction</b>	<i>Amended Contract:</i>	<b>\$307,004</b>

Description of work:

**Harvey Oaks - All original asphalt parking and drive areas, along with the asphalt drive leading to the hard-surfaced play area were replaced with new concrete paving. The dock and the drive to the dock were reconfigured for better access and 5 additional parking stalls have been added. The sidewalk leading to the front entrance was also replaced.**

**Hitchcock - All original asphalt parking and drive areas at the east and south sides were replaced with new concrete paving. The south parking and former hard-surfaced play areas were reconfigured for better traffic flow and improved aesthetics. Unit pricing was established within the bid to enable repair and replacement of several existing paving and sidewalk panels, added to the contract via change order.**

Status of progress:

**Harvey Oaks – All work completed.**

**Hitchcock – A back-ordered pole light is to be installed October 21. Some concrete at the turnaround may need to be replaced under warranty in spring of 2006, due to improper control joint lay-outs. A 10% contract retainage is held by the District.**



**Harvey Oaks**



**Hitchcock**

19/0

*Location:* **Norris Elementary**  
*Project Title:* **Paving Replacement**  
*Architect / Engineer:* **Schemmer Associates**  
*General Contractor:* **Carley Construction**

*Project Manager:* **Ed Rockwell**  
*Bid award:* **\$125,300**  
*Change Orders: 1* **\$ 6,080 (4.85%)**  
*Amended Contract:* **\$131,380**

280

Description of work:

The east asphalt drive to the receiving area and the entire asphalt hard-surfaced play area at the east side were replaced with new concrete paving. A concrete drainage swale and modular retaining wall were installed to improve surface drainage and turf maintenance issues along the north property line.

Status of progress:

All work is completed and the contract is closed-out.



*Location:* Cottonwood, Holling Heights,  
Neihardt, Norris,  
North Middle, South High  
*Project Title:* Metal Door & Frame Replacement  
*Architect / Engineer:* Schemmer Associates  
*General Contractor:* F & B Constructors

*Project Manager:* Kim Thompson  
*Bid award:* \$142,400  
*Change Orders: 1* \$ 4,258 (2.90%)  
*Amended Contract:* \$142,400

Description of work:

The hollow-metal window and door frames and metal doors in the worst condition were evaluated and identified at each of the 6 listed sites for replacement.

Status of progress:

All work is completed and the contact is closed-out.



Holling Heights



Neihardt



North Middle



South High

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*Location:* **Rockwell Elementary**  
*Project Title:* **HVAC Improvements**  
*Architect / Engineer:* **Morrissey Mechanical**  
*General Contractor:* **Ray Martin**

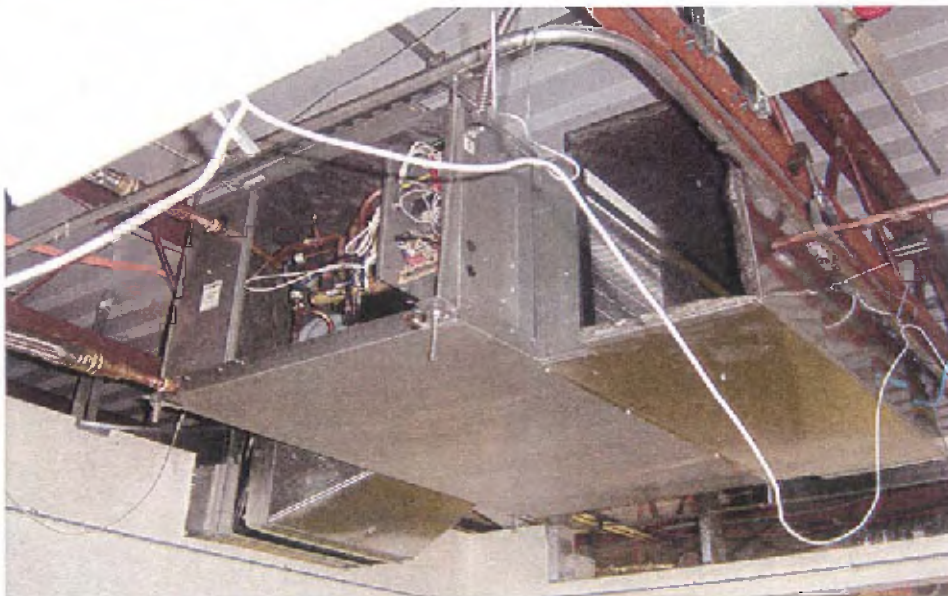
*Project Manager:* **Kim Thompson**  
*Bid award:* **\$259,300**  
*Owner purchase (heat pumps):* **\$ 20,800**  
*Change Orders: 1* **\$ -666 (-.25%)**  
*Amended Contract:* **\$258,634**

Description of work:

This project was divided into two phases, with the second phase anticipated for summer of 2006. Most of the original heat pumps were replaced, the duct work was modified for better performance and the control system was upgraded to digital. Substantial improvements in reliability, air quality and comfort are expected throughout the building, once both phases of construction are completed.

Status of progress:

All Phase I work is completed and the contact is closed-out.



113



Location: **Russell Middle  
West High (combined contract)**

Project Title: **Running Track Resurfacing**

Architect / Engineer: **BCDM**

General Contractor: **Midwest Tennis & Track**

Project Manager: **Ed Rockwell**

Bid award: **\$118,543**

Change Orders: **0 \$ 0,000 (0.0%)**

Amended Contract: **\$118,543**

Description of work:

**Russell – The existing resilient surfacing was removed and the underlying asphalt surface was repaired, sealed and re-stripped.**

**WHS - The existing resilient surfacing was removed and the underlying asphalt surface was repaired. A new resilient surface (similar to those recently installed at NHS & SHS) and new striping was applied.**

Status of progress:

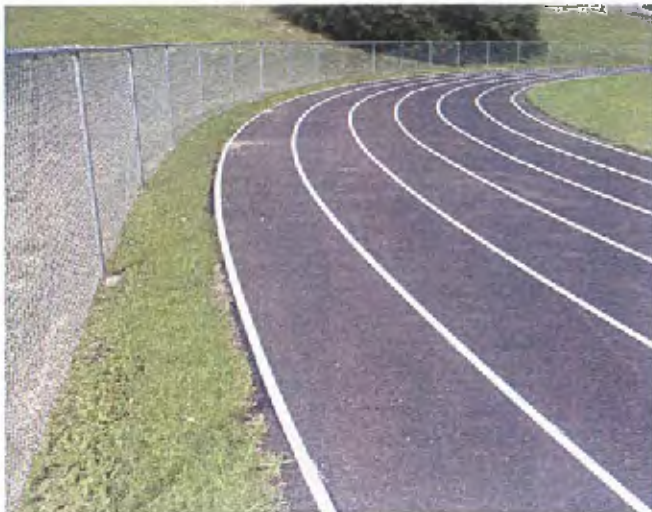
**The contractor is fully completed at Russell Middle. At West High, the contractor is engaged in removal of excess resilient surfacing material and correcting any deficiencies in the paint striping. Full completion and project close-out is anticipated in November, 2005. A 10% contract retainage is held by the District.**



**Russell Middle**



**West High**



*Location:* Central Middle  
*Project Title:* Retaining Wall & Fence  
*Architect / Engineer:* BCDM  
*General Contractor:* Prairie Construction / S&W Fence

*Project Manager:* Kim Thompson  
*Bid award:* \$ 26,750  
*Change Orders: 1* \$ 0,000 (0.00%)  
*Amended Contract:* \$ 26,750

284

Description of work:

This project involves the replacement of fencing, construction of a retaining wall and surface inlet improvements. The goals are to improve drainage, minimize soil erosion and solve fence issues.

Status of progress:

The project was originally issued as an R.F.P. last spring, with no responses. The architect re-configured the plans and the approach, then negotiated with contractors to obtain the project pricing. We have awarded the project and anticipate completion before winter.



## 2005 Capital Improvement Projects

As reported to the Board 3-31-05

Location	Architect or Engineer	Description	Bids Due	Seek Board Approval
Abbott	LRA	Paving replacement & improvements	April 7	April 11
Ackerman	E & A	Paving replacement & improvements	April 7	April 11
Harvey Oaks	DLR	Paving replacement & improvements	March 24	April 4
Hitchcock	DLR	Paving replacement & improvements	March 24	April 4
Norris	TSA	Paving replacement & improvements	April 7	April 11
* Central Middle	BCDM	Retaining wall, grading, fence at east parking	May 4	May 16
Russell Middle	BCDM	Remove resilient and re-condition surface at track	May 4	May 16
West High	BCDM	Replace resilient surface and re-stripe track	May 4	May 16
** North Middle	BCDM	Re-roof Phase III of III	March 9	April 4
** Sandoz	BCDM	Re-roof Phase II of II	March 9	April 4
** Central Middle	BCDM	Re-roof Phase I	March 9	April 4
Cottonwood	TSA	Replace hollow-metal door and/or window frames	April 6	April 11
Holling Heights	TSA	Replace hollow-metal door and/or window frames	April 6	April 11
Neihardt	TSA	Replace hollow-metal door and/or window frames	April 6	April 11
Norris	TSA	Replace hollow-metal door and/or window frames	April 6	April 11
North Middle	TSA	Replace hollow-metal door and/or window frames	April 6	April 11
South High	TSA	Replace hollow-metal door and/or window frames	April 6	April 11
Rockwell	Morrissey Mech	HVAC system replacements & improvements	May 4	May 16

\* No bids received, to be re-configured for RFP at later date

\*\* All bids rejected, new roofing specifications under development for 2006 season

**Note: Capital Improvement Requests for 2006 will be presented at the Board Committee Meeting on November 14, 2005.**

**AGENDA SUMMARY SHEET**

**Enclosure I.8.  
October 17, 2005**

**AGENDA ITEM:** Site Plan Reports

**MEETING DATE:** October 17, 2005

**DEPARTMENT:** Office of the Superintendent

**TITLE AND BRIEF DESCRIPTION:** Site Plan Reports – Information on projects initiated through the site planning process.

**ACTION DESIRED:** APPROVAL \_\_\_\_\_ DISCUSSION \_\_\_\_\_ INFORMATION ONLY XXX

**BACKGROUND:**

All schools are on a cycle for site planning. This cycle coincides with the North Central Accreditation (NCA) school improvement cycle. The NCA has accepted our strategic and site planning process as our school improvement process so we no longer have to run two systems. The attached site plans are descriptions of the plans for schools who updated their plans last school year. Schools follow the same basic plan that we follow in strategic planning. They meet to write a plan, form action teams and work for 3-4 months to develop action plans then meet again to approve those action plans. They implement those plans over the next 3-5 years. They write the plan, implement the plan the next year then update the plan the following year. This is one way we align all site plans with district plans. You will notice that their mission statements and objectives are all aligned with the new district mission and objectives. All plans also include a building-specific objective (NCA requirement) that is focused on some area of academic achievement based on building data. Our system of support for sites includes facilitating planning and updates as needed.

The attached information is a summary of the site plans that were updated last year.

**OPTIONS AND ALTERNATIVES CONSIDERED:** None

**RECOMMENDATION:** For information only

**STRATEGIC PLAN REFERENCE:** Policy 10,000

**IMPLICATIONS OF ADOPTION OR REJECTION:** None

**TIMELINE:** As listed

**RESPONSIBLE PERSON:** Angelo Passarelli

**SUPERINTENDENT’S APPROVAL:** \_\_\_\_\_  
*Keith Lutz*  
(Signature)

**BOARD ACTION:**

Site Plan Report  
2004-05

**Site Plan Rewrite**

Hitchcock  
Willowdale  
Central Middle School  
Kiewit Middle School  
North Middle School  
Russell Middle School

**Site Plan Update**

Abbott  
Aldrich  
Disney  
Harvey Oaks  
Holling Heights  
Norris  
Rockwell  
Beadle Middle School  
South High School  
West High School

**Implementation Year**

Ackerman  
Black Elk  
Bryan  
Cather  
Cody  
Cottonwood  
Ezra  
Montclair  
Morton  
Neihardt  
Rohwer  
Sandoz  
Wheeler  
Andersen Middle School  
North High School  
Millard Learning Center

## Hitchcock Elementary School

Planning Day: September 23, 2004

Plan Approved: February 1, 2005

### **Mission (Previous to September 23, 2004)**

The mission of Hitchcock Elementary, a National Blue Ribbon School of Excellence, is to ensure that all students pursue their fullest potential and become lifelong learners through

- A dedicated and caring staff
- A collaboration with home and community
- A strong educational foundation
- A focus on the needs and abilities of individual learners
- A safe and secure environment

### **Mission**

The mission of Hitchcock Elementary School, in partnership with parents, students, and community, is to guarantee that each and every child learn the academic and life skills necessary for personal excellence and responsible citizenship in a global society. Every child, every day!

### **Objectives (Previous to September 23, 2004)**

- Each student will meet or exceed the life skills and academic outcomes necessary for success at the next appropriate level.
- We will provide a variety of resources for students and staff to become lifelong learners.
- We will increase community involvement.

### **Objectives**

- All students will meet or exceed District and state standards and overall performance on District and state assessments will improve annually.
- Each student will participate in setting and will achieve challenging educational goals tailored to his or her abilities, interests and aspirations.
- The percentage of students performing at high levels on measures of national excellence will increase annually.
- All students will make a successful transition from one level of education to the next.
- We will increase student learning in Math at all grade levels, which will be reflected in and measured by improved Terra Nova and ELO math scores.

### **Continued Strategies (From previous plan)**

- We will develop and implement plans to meet the diverse needs of students.  
*Specific Results*
  - Create a ‘master schedule’ which provides large blocks of protected instructional time for all classes
  - Establish professional learning communities within our school
  - Find new ways to utilize support staff to meet the diverse needs of students
  
- We will develop and implement plans for meaningful partnerships with parents, staff, and community.  
*Specific Results*
  - Create a school/community volunteer program
  - Keep parents informed through regular newsletters
  - Encourage family involvement through grade level family night(s)
  - Encourage parental involvement at school activities by providing childcare
  
- We will develop and implement plans to increase enrollment  
*Specific Results*
  - Create a full day preschool program to meet the needs of the neighborhood
  - Create a Before/After Care program for 3-5 year olds to meet the needs of the full day preschool program

### **Highlights of the plan**

In an effort to achieve our mission, the Hitchcock site plan focuses on how we can best meet individual student needs everyday. By utilizing support staff, formative assessment data, and community partnerships to the fullest extent, we will maximize learning opportunities, which will be reflected in and measured by increased student achievement.

## Willowdale Elementary School

Planning Day: September 28, 2004

Plan Approved: March 31, 2005

### **Mission (Previous to September 28, 2004)**

As a leader in educational technology, the mission of Willowdale Elementary School is to ensure that all students develop the knowledge and the life skills necessary for achievement and success in society by:

- Providing a safe, caring environment;
- Challenging students to attain or exceed clearly defined academic outcomes;
- Implementing creative and effective instructional plans;
- Providing diverse opportunities which challenge each student;
- Interacting cooperatively with the home and community.

### **Mission**

As a leader in educational technology, the mission of Willowdale Elementary School is to ensure that all students learn and apply academic and life skills necessary for personal success and responsible citizenship in a global society by providing diverse and innovative opportunities that challenge each student.

### **Objectives (Previous to September 28, 2004)**

All students will attain or exceed the standards for academic skills and applications necessary for success at all levels.

Each student will demonstrate and utilize the life skills identified in the essential learner outcomes.

All students will use technology in a variety of curricular areas to attain or exceed the essential learner outcomes.

### **Objectives**

All students will meet or exceed District and state standards and overall performance on district and state assessments will improve annually.

Each student will participate in setting and will achieve challenging educational goals tailored to his or her abilities, interests and aspirations

The percentage of students performing at high levels on measures of national educational excellence will increase annually.

All students will make a successful transition from one level of education to the next.

The percentage of students who show one or more year's academic growth on national assessments will increase annually.

### **Implemented Strategies (From previous plan)**

We will develop and implement programs for students that promote the use of identified Life Skills.

We will develop and implement plans to improve parental and community perception.

We will develop and implement plans to address enrollment concerns or issues.



### **Continued Strategies (From previous plan)**

We will develop and implement plans to ensure that students attain or exceed academic grade level outcomes

#### *Specific Results*

Utilize data analysis results to drive instruction to improve student performance

Develop and implement creative and diverse instructional strategies to meet the academic and social needs of all learners

Develop and implement strategies to enhance the home-school connection

We will develop and implement plans to effectively manage time, resources, and opportunities for staff and students.

#### *Specific Results*

Implement a curriculum-based mentoring program for Willowdale students

Develop multi-age groups for students in K-5 to take the place of buddies

Develop and implement a new lunch and recess schedule

Expand direct READ services to grades 3, 4, and 5

Establish an effective parent teacher conference and staff development schedule to benefit staff and the Willowdale community

### **New Strategies**

We will develop and implement plans to integrate and manage technology to increase academic achievement and application of life skills.

#### *Specific Results*

Create a plan for ensuring technology leadership

Develop and implement plans for funding technology

Provide staff development to increase student achievement and life skills through technology integration

We will develop and implement plans to increase the multicultural experiences for all students.

#### *Specific Results*

Create a school-wide definition of multiculturalism

Identify and implement resources for staff to incorporate multiculturalism into curriculum

Develop relationships with multicultural groups

### **Highlights of the plan**

Willowdale Elementary will be using technology along with effective diverse instructional strategies to increase achievement and life skills. Developing relationships with diverse groups will increase multicultural experiences for all students. Additional resources will be explored and utilized to meet student and staff needs by: mentoring, developing multi-age groupings, expanding READ services, developing a longer student lunch schedule, and establishing an effective parent teacher conference and staff development schedule.

## Central Middle School

Planning Day: September 30, 2004  
 Plan Approved: January 13, 2005

### **Mission (Previous to September 30, 2004)**

Central Middle School in partnership with students, home, and community, will ensure that each student, within a safe and caring environment, will continue to develop the academic and social skills necessary for personal success and responsible living.

### **Mission**

The missions of Central Middle School is to guarantee that each student will continually improve life skills and achieve personal academic success in a diverse and innovative educational community.

### **Objectives (Previous to September 30, 2004)**

Each student will meet or exceed the identified academic and life skills standards.  
 Each student will be challenged to explore and develop his/her potential and interests.

### **Objectives**

All students will meet or exceed District and state standards and overall performance on District and state assessments will improve annually.

Each student will participate in setting and will achieve challenging educational goals tailored to his or her abilities, interests, and aspirations.

The percentage of students performing at high levels on measures of national and international educational excellence will increase annually.

All students will make a successful transition from one level of education to the next.

Each student will meet or exceed the identified reading standards.

### **Implemented Strategies (From previous plan)**

We will develop and implement plans to effectively integrate technology to maximize student achievement and exploration.

We will develop and implement plans to ensure that the team structure meets the academic and social needs of all students.

### **Continued Strategies (From previous plan)**

We will investigate, develop, and implement methods to promote a positive middle school environment for students, staff, parents, and community.

#### *Specific Results*

Develop and implement a behavior management plan and leveled behavior intervention system.

### **New Strategies**

We will develop and implement plans to ensure that each student shows improvement in all core subject areas.

*Specific Results*

Develop an infrastructure that supports implementation of strategies one and two.

Use student data to drive instruction.

Better align curriculum, instruction, and assessment

Improve student achievement by implementing speaking, listening and note taking strategies

Raise reading achievement

**Highlights of the plan**

The above Mission, Objectives, and Strategies were created on September 30, 2004, and developed throughout the school year to be the driving force in developing strategies focused on school improvement. Central Middle School's NCA goal is to implement reading strategies across all curricular areas during the 2005-2006 school year and implement strategies to incorporate and improve our students skills in the areas of speaking, listening and note-taking. 95% of our students have mastered all five ELO's and all students are pre-taught or re-taught in their areas of weakness and/or provided opportunities during the school day or after-school to work on deficient skills. Co-taught classes provide all students the opportunity to learn in the 'least restrictive environment'. Continued use of our behavior management plan and bully prevention plan, have resulted in decreased behavioral referrals. Central Middle School is student-centered, focusing on using student data results to drive instruction and push their students to excel at their individual academic, social, and emotional levels.

Kiewit Middle School

Planning Day: October 12, 2004

Plan Approved: April 11, 2005

**Mission (Previous to October 12, 2004)**

Peter Kiewit Middle School will ensure that all students achieve the academic and life skills necessary to become goal-oriented, problem-solving individuals and contributing members of the world through:

- Clearly defined and measured standards
- Actualization of the unique potential of each individual
- Effective teaching in a safe, caring environment
- Student, parent, and community involvement

**Mission**

Peter Kiewit Middle School guarantees that all students will learn the academic and life skills necessary for personal success and responsible citizenship in a global society. We will challenge and encourage each student to achieve his or her individual potential through innovative and diverse opportunities.

**Objectives (Previous to October 12, 2004)**

All students will meet or exceed standards for academic skills and applications.

All students will demonstrate and utilize appropriate life and social skills.

**Objectives**

All students will meet or exceed District and state standards and overall performance on District and state assessments will improve annually.

Each student will participate in setting and will achieve challenging educational goals tailored to his or her abilities, interests and aspirations.

The percentage of students performing at high levels on measures of national and international educational excellence will increase annually.

All students will make a successful transition from one level of education to the next.

The percentage of Kiewit students passing the District Essential Learner Outcome assessments after re-teaching efforts will increase annually.

**Implemented Strategies (From previous plan)**

We will further develop and implement a technology plan to enhance learning, curriculum, communication, and instructional practices.

We will continue to develop and implement plans to improve communication and increase involvement of parents, students, staff and community in the educational process.

We will develop and implement plans to utilize time, space, staff, and community resources more effectively.

### **New Strategies**

We will develop and implement an array of diverse opportunities that challenge each student to excel.

#### *Specific Results*

Offer more successful pre-teaching and re-teaching opportunities.

Provide students with a Pre-Advanced Placement (AP) program.

Increase student participation in civics-related, community service.

Involve more students in High Ability Learning (HAL) opportunities.

Provide more extra-curricular opportunities for our students.

We will ensure that all students utilize appropriate life and social skills.

#### *Specific Results*

Include life skills assessments in student led conference binders.

Use previous year assessments to reflect on progress and set goals for improvement.

We will develop and implement plans to create a positive school culture.

#### *Specific Results*

The staff will demonstrate a school wide collaboration that our primary purpose is learning.

Design a systematic process for responding to students who don't learn.

Promote school wide health and wellness.

Improve communications with special area teachers.

Improve school climate.

### **Highlights of the plan**

The Kiewit School Improvement Team/Planning Team met on April 11, 2005 and approved Kiewit's Mission, Objectives, Strategies and Action Plans that will guide Kiewit's school improvement efforts for the next several years. Kiewit's Mission, Objectives and Strategies were completely revised. Highlights of the plan include efforts to increase the opportunities for all of our students in academic and extra curricular areas as we work to meet the needs of all students. Life skills teaching plans will be revised and goals will be set for improvement. Kiewit Middle School will also be working to create an even more positive school culture, emphasizing learning as our primary purpose, designing a systematic approach to respond to students not learning, and improving communication, climate, health and wellness.

## North Middle School

Planning Day            October 26, 2004  
 Plan Approved        February 23, 2005

### **Mission (Previous to October 26, 2004)**

The mission of Millard North Middle School, a student-focused environment, is to ensure that all our students have the academic and life skills necessary for responsible living, and are capable of life-long learning in a changing global society. To accomplish this, we will :

- Provide effective instruction which is responsive to the needs of each of our students
- Implement clearly defined and measured standards for students and staff
- Provide a caring, creative, knowledgeable staff who are dedicated to our mission
- Assess and utilize technological, educational, home and community resources

### **Mission**

Millard North Middle School is a student-focused environment that guarantees all students will acquire the academic and life skills necessary for personal success and responsible living in a global society by providing innovative and diverse opportunities designed to challenge each student within a world-class educational system.

### **Objectives (Previous to October 26, 2004)**

All students will meet the standards for academic skills and applications necessary for success at the next appropriate level.

All students will demonstrate and utilize life skills identified as developmentally appropriate.

We will annually increase the percentage of students whose performance exceeds district standards.

We will continue to increase the high level of family/community support and involvement.

### **Objectives**

All students will meet or exceed District and state standards and overall performance on District and state assessments will improve annually.

Each student will participate in setting and will achieve challenging educational goals tailored to his or her abilities, interests and aspirations.

The percentage of students performing at high levels on measures of national and international educational excellence will increase annually.

All students will make a successful transition from one level of education to the next. 95% of our students will achieve the cut score on our criterion-referenced examinations in the five ELO areas on the first attempt.

### **Implemented Strategies (From previous plan)**

We will continue to increase the level of community support and involvement

We will increase the level of family support and involvement

### **Continued Strategies (From previous plan)**

We will implement curriculum and provide instruction that ensures that students meet the prescribed standards for academic skills and applications as measured by ELOs.

We will develop and implement an array of innovative and diverse curricular and co-curricular opportunities that challenge each student to excel

### **New Strategies**

We will develop and implement plans so each student will set and achieve challenging educational goals tailored to his or her abilities, interests and aspirations.

#### *Specific Results*

Goal-setting materials will be acquired/prepared

Teachers are prepared to initiate and manage the goal-setting program

Teachers implement the goal-setting program

Students write and manage individual educational goals

Students, teachers, and parents meet for goal-setting conferences

### **Highlights of the plan**

The Plan Team at Millard North Middle School wrote a new plan this year. The highlights include strategies that focus on the prescribed standards for academic skills and applications as measured by the essential learner outcome assessments. The plan also contains a strategy for implementing a middle years program of the International Baccalaureate Organization. To date we have registered over sixty sixth-graders for I.B. for the 2005-2006 school year. Finally we are implementing an ambitious process wherein students will set and achieve rigorous educational goals that are tailored to his or her abilities, interests, and aspirations.

## **Russell Middle School**

Planning Day            September 21, 2004  
Plan Approved        March 8, 2005

### **Mission (Previous to September 21, 2004)**

To meet the unique needs of early adolescents, Russell Middle School, an exemplary partnership of students, staff, home, and community, will ensure that all students develop their individual strengths and talents and acquire the knowledge, skills and responsibilities necessary for positive contributions to a changing global society.

### **Mission**

The mission of Russell Middle School is to provide a safe, caring environment and guarantee each student develops individual strengths/talents and acquires the necessary academic and life skills for making positive contributions in a global society.

### **Objectives (Previous to September 21, 2004)**

Russell Middle School will ensure students develop the necessary academic and life skills as identified in the essential learner outcomes and will guide students in their social, physical, emotional and educational growth.

The Russell Middle School partnership will utilize the necessary resources to optimize teaching, learning, communication and school management.

Participation in Russell Middle School partnership will increase.

### **Objectives**

All students will meet or exceed District and state standards and overall performance on District and state assessments will improve annually.

Each student will participate in setting and will achieve challenging educational goals tailored to his or her abilities, interests and aspirations.

The percentage of students performing at high levels on measures of national educational excellence will increase annually.

All students will make a successful transition from one level of education to the next.

### **Implemented Strategies (From previous plan)**

Develop and implement plans to increase participation in the Russell Middle School partnership.

Develop and implement plans to assist students in the acquisition of life skills.

Develop and implement plans to fulfill academic needs of each student.

Develop and implement plans to acquire, integrate, and expand the technology needed to optimize learning, teaching, communication and school management.

Develop and implement plans to ensure a safe, caring and cooperative environment of mutual respect conducive to learning.

Develop and implement plans to improve communication among the Russell Middle School partnership.



**New Strategies**

Develop and implement plans to improve the utilization of technology,

*Specific Results*

Improve the awareness and use of Parent Web/Access

Improve awareness and use of school web page

Integrate various modes of technology for classroom use

Provide laser printers for each teaching team, including Exploratory, Art, and Music

Develop and implement plans to improve building climate among staff.

*Specific Results*

Staff development will be relevant, meaningful and motivating

Improve staff communication procedures

Develop and implement plans to increase student achievement.

*Specific Results*

Increase student participation and awards

Improve reading comprehension

Improve achievement in Math, Social Studies, Science and analytical Writing

Develop and implement plans to enhance opportunities for all students

*Specific Results*

Provide a "Safe Place" for students after school

Develop and implement plans to ensure that the percentage of students in the top three quartiles of reading achievement scores increase

*Specific Result*

We will raise reading achievement

**Highlights of the plan**

The Russell Middle School Improvement Team approved the Mission, Objectives; Strategies and Action Plans for Russell Middle School on March 8, 2005. The Mission, Objectives, Strategies and Action Plans will guide Russell Middle School improvement efforts in the years to come. The highlights of the plan include increasing overall student achievement through creating a positive school climate, providing updated technology, and increasing after school opportunities for the students of Russell Middle School. The students of Russell Middle School will develop the academic and life skills necessary to make a positive contribution in our global society.