

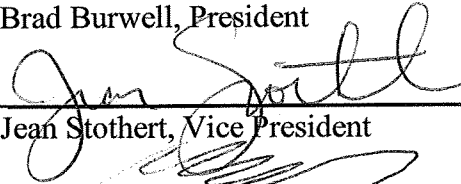
**ACKNOWLEDGMENT OF RECEIPT
OF NOTICE OF MEETING**

The undersigned members of the Board of Education of Millard, District #017, Omaha, Nebraska, hereby acknowledge receipt of advance notice of a meeting of said Board of Education and the agenda for such meeting held at 7:00 P.M. on September 4 2007, at Don Stroh Administrative Center 5606 South 147th Street Omaha, NE 68137

Dated this 4th day of September, 2007.



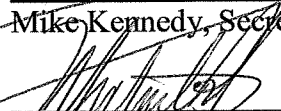
Brad Burwell, President




Jean Stothert, Vice President



Mike Kennedy, Secretary




Mike Pate, Treasurer

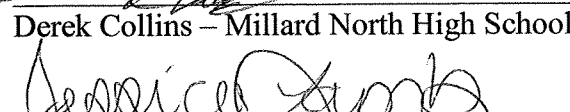


David M. Anderson


Linda Poole



Derek Collins – Millard North High School



Jessica Lamb – Millard South High School



Jill Hindmarsh – Millard West High School

BOARD OF EDUCATION MEETING – SEPTEMBER 4, 2007

NAME:

REPRESENTING:

Nate Stender

Millard South

Anthony Krejci

Millard South

Cory Veldhouse

Millard South

Jessie Cebrecht

MSHS

~~Tyler Smith~~

~~MSHS~~

Leah Hilt

MSHS

Ashley Hein

MSHS

Courtney Bissell

MWHS.

Alexa Mazur

MWHS

~~A~~ Nick Wilson

Millard South

~~Anna DeLu~~

Don Butler

MWHS

Jess Ritonya

Millard South

Megan King

Millard South

Lisa Kaplinger

Millard South.

Rebecca Cavery

millard south

Colin Morrissey

Millard South

Alysha Urbanec

millard south HS

Amy Schmaes

Millard South

Emily Huff

Millard South

Sarah McCoy

Millard South

Kristen Culotta

Millard south

Aireel Cisneros

Millard South

BOARD OF EDUCATION MEETING - SEPTEMBER 4, 2007

NAME:

REPRESENTING:

Barbara Bles	Millard South
Christianne Bakerwell	Millard South
Theresa Finckhane	Skutt Catholic
Maureen Dempsey	Skutt
Andy Morris	"
Will Morris	"
Kelsey Eccker	"
Jake Paine	"
Sara Drake	millard south
Kristen Rynan ^{Kirsten Rynan}	millard south
Bianca Mata	MSTHS
John Bente	Skutt
Lindsay Vanlandingham	Skutt
Megan Schmitz	Skutt
Lumen Naughton	Skutt
Andrew Nowak	Skutt
Brittany Leach	MSTHS
Mike Peterson	millard west
Jaquie Andersen	MWHS
Courtney Atkinson	MWHS
Carissa Wollman	MSTHS
Megan Kerucha	Skutt
Kristen Baker	Skutt

BOARD OF EDUCATION MEETING - SEPTEMBER 4, 2007

NAME:

REPRESENTING:

Adelle Burk	MSHS
Kaleigh Waldmann	MSHS
Kelsey Hutchinson	MWTHS
Jason Everett	MWHS
Mitchell Hughes	MSHS
Phil Hughes	MSHS
Mary Zansten	SKUTT
Christhe Bolas	SKUTT
Ben Bolmeier	SKOTT
Barb Walker	MEP
Anna Osborn	MWHS



BOARD OF EDUCATION
MEETING



SEPTEMBER 4, 2007

BOARD OF EDUCATION
MILLARD PUBLIC SCHOOLS
OMAHA, NEBRASKA

2

BUSINESS MEETING
7:00 P.M.

STROH ADMINISTRATION CENTER
5606 SOUTH 147th STREET
SEPTEMBER 4, 2007

AGENDA

A. Call to Order

The Public Meeting Act is posted on the Wall and Available for Public Inspection

B. Pledge of Allegiance

C. Roll Call

D. Public Comments on agenda items - This is the proper time for public questions and comments on agenda items only. Please make sure a request form is given to the Board President before the meeting begins.

E. Routine Matter

1. *Approval of Board of Education Minutes – August 20, 2007
2. *Approval of Bills
3. *Receive the Treasurer's Report and Place on File
4. Summary of Committee of the Whole Meeting – August 27, 2007

F. Information Items

1. Superintendent's Comments
2. Board Comments/Announcement
3. Report from Student Representatives
 - Derek Collins – Millard North
 - Jessica Lamb – Millard South
 - Jill Hindmarsh - Millard West

G. Unfinished Business:

H. New Business:

1. *Approval of Job Description 2100.12 – Executive Director of Planning and Evaluation
2. *Approval of Job Description 2100.17 – Executive Director of Technology
3. *Approval of Job Description 2100.18 – Director of Employee Relations
4. *Approval of Job Description 2100.19 – Director of Human Resources
5. *Approval of Job Description 2100.22 – Administrator for Special Education Programs and Compliance
6. *Approval of Job Description 2100.28 – Director of Staff Development
7. *Approval of Job Description 2100.35 – Coordinator of Special Projects
8. Approval of Personnel Actions: Amendment to Continuing Contract and New Hires

I. Reports

1. Enrollment Report
2. State Writing Assessment Results 2006-2007
3. Phase I of the Career Compensation Model, 2006-2007
4. Early Resignation Notification Incentive Results (Reference to Policy 4165 and Rule 4165.3)
5. Non-Traditional High School

J. Future Agenda Items/Board Calendar

1. Committee of the Whole Meeting on Monday, September 10, 2007 at 7 p.m. at the Don Stroh Administration Center, 5606 South 147th Street
2. Board of Education Meeting on Monday, September 17, 2007 at 7 p.m. at the Don Stroh Administration Center, 5606 South 147th Street.
3. Dedication of Reagan Elementary School on Sunday, September 30, 2007 at 2:00 p.m. at 4440 So. 198th Ave.
4. Board of Education Meeting on Monday, October 1, 2007 at 7 p.m. at the Don Stroh Administration Center, 5606 South 147th Street
5. National Federation of Urban Suburban School Districts Conference October 7-10, 2007 in Charleston, West Virginia
6. NASB Area Membership Meeting on Wednesday, October 10, 2007 at Quarry Oaks at 5:30 p.m.
7. Board of Education Meeting on Monday, October 15, 2007 at 7 p.m. at the Don Stroh Administration Center, 5606 South 147th Street.
8. Board of Education Meeting on Monday, November 5, 2007 at 7 p.m. at the Don Stroh Administration Center, 5606 South 147th Street.
9. Committee of the Whole Meeting on Monday, November 12, 2007 at 7 p.m. at the Don Stroh Administration Center, 5606 South 147th Street
10. Board of Education Meeting on Monday, November 19, 2007 at 7 p.m. at the Don Stroh Administration Center, 5606 South 147th Street

K. Public Comments - This is the proper time for public questions and comments on any topic. Please make sure a request form is given to the Board President before the meeting begins.

L. Adjournment

All items indicated by an asterisk (*) will comprise the Consent Agenda and may be acted on in a single motion. Items may be deleted from the Consent Agenda by request of any board member.

.BOARD OF EDUCATION
MILLARD PUBLIC SCHOOLS
OMAHA, NEBRASKA

4

BUSINESS MEETING
7:00 P.M.

STROH ADMINISTRATION CENTER
5606 SOUTH 147TH STREET
SEPTEMBER 4, 2007

ADMINISTRATIVE MEMORANDUM

A. Call to Order

The Public Meeting Act is posted on the Wall and Available for Public Inspection

B. Pledge of Allegiance

C. Roll Call

D. Public Comments on agenda items - This is the proper time for public questions and comments on agenda items only. Please make sure a request form is given to the Board President prior to the Meeting.

*E.1. Motion by _____, seconded by, _____, to approve the Board of Education Minutes – August 20, 2007. (See enclosure.)

*E.2. Motion by _____, seconded by _____, to approve the bills.

*E.3. Motion by _____, seconded by _____, to receive the Treasurer's Report and Place on File. (See enclosure.)

E.4 Summary of Committee of the Whole Meeting – Monday, August 27, 2007

F.1. Superintendent's Comments

F.2. Board Comments/Announcements

F.3. Report from Student Representatives
Derek Collins – Millard North
Jessica Lamb – Millard South
Jill Hindmarsh - Millard West

*H.1. Motion by _____, seconded by, _____, to approve Job Description – 2100.12 – Executive Director of Planning and Evaluation (See enclosure.).

*H.2. Motion by _____, seconded by, _____, to approve Job Description 2100.17 – Executive Director of Technology. (See enclosure.).

*H.3. Motion by _____, seconded by, _____, to approve Job Description 2100.18 – Director of Employee Relations. (See enclosure.)

*H.4. Motion by _____, seconded by, _____, to approve Job Description 2100.19 – Director of Human Resources. (See enclosure.).

- *H.5. Motion by _____, seconded by _____, to approve Job Description 2100.22 – Administrator for Special Education Programs and Compliance. (See enclosure.)
- *H.6. Motion by _____, seconded by _____, to approve Job Description 2100.28 – Director of Staff Development. (See enclosure.)
- *H.7. Motion by _____, seconded by _____, to approve Job Description 2100.35 – Coordinator of Special Projects. (See enclosure.)
- H.8. Motion by _____, seconded by _____, to approve Personnel Actions: Amendment to Continuing Contract, and New Hires. (See enclosures.)

I. Report

1. Enrollment Report
2. State Writing Assessment Results 2006-2007
3. Phase I of the Career Compensation Model, 2006-2007
4. Early Resignation Notification Incentive Results (Reference to Policy 4165 and Rule 4165.3)
5. Non-Traditional High School

J. Future Agenda Items/Board Calendar.

1. Committee of the Whole Meeting on Monday, September 10, 2007 at 7 p.m. at the Don Stroh Administration Center, 5606 South 147th Street
2. Board of Education Meeting on Monday, September 17, 2007 at 7 p.m. at the Don Stroh Administration Center, 5606 South 147th Street.
3. Dedication of Reagan Elementary School on Sunday, September 30, 2007 at 2:00 p.m. at 4440 So. 198th Avenue
4. Board of Education Meeting on Monday, October 1, 2007 at 7 p.m. at the Don Stroh Administration Center, 5606 South 147th Street
5. National Federation of Urban Suburban School Districts Conference October 7-10, 2007 in Charleston, West Virginia
6. Area Membership Meeting on Wednesday, October 10, 2007 at Quarry Oaks at 5:30 p.m.
7. Board of Education Meeting on Monday, October 15, 2007 at 7 p.m. at the Don Stroh Administration Center, 5606 South 147th Street.
8. Board of Education Meeting on Monday, November 5, 2007 at 7 p.m. at the Don Stroh Administration Center, 5606 South 147th Street.
9. Committee of the Whole Meeting on Monday, November 12, 2007 at 7 p.m. at the Don Stroh Administration Center, 5606 South 147th Street
10. Board of Education Meeting on Monday, November 19, 2007 at 7 p.m. at the Don Stroh Administration Center, 5606 South 147th Street

K. Public Comments - This is the proper time for public questions and comments on any topic. Please make sure a request form is given to the Board President before the meeting begins.

L. Adjournment

All items indicated by an asterisk (*) will comprise the Consent Agenda and may be acted on in a single motion. Items may be deleted from the Consent Agenda by request of any board member.

MILLARD PUBLIC SCHOOLS
SCHOOL DISTRICT NO 17

A meeting was held of the Board of Education of the School District No. 17, in the County of Douglas in the State of Nebraska. This meeting was convened in open and public session at 7:00 p.m., Monday, August 20, 2007, at the Don Stroh Administration Center, 5606 South 147th Street.

PRESENT: Brad Burwell, Jean Stothert, Mike Kennedy, Mike Pate, Dave Anderson and, Linda Poole

Notice of this meeting was given in advance thereof by publication in the Daily Record on, August 17, 2007; a copy of the publication is being attached to these minutes. Notice of this meeting was given to all members of the Board of Education and a copy of their Acknowledgment of Receipt of Notice and the agenda are attached to these minutes. Availability of the agenda was communicated in advance notice and in the notice of the Board of Education of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

At 4:30 p.m. there were three budget hearings, which included: Increase Budget Authority by Applicable Allowable Growth Rate and 1%; FYE08 Budget; and FYE08 Property Tax Request.

Three Millard patrons voiced their opinions and concerns on the FYE08 budget.

Approval on the budget will be at the second meeting in September.

Motion by Mike Kennedy, seconded by Jean Stothert, to adjourn the budget hearings. Upon roll call vote, all members voted aye. Motion carried.

At 7:00 p.m. Mr. Burwell announced the Public meeting Act is posted on the wall and available for public inspection. Mr. Burwell asked everyone to say the Pledge of Allegiance.

Roll call was taken and members present were: Brad Burwell, Jean Stothert, Mike Pate, Dave Anderson, and Linda Poole. Absent was Mike Kennedy.

Motion by Dave Anderson, seconded by Jean Stothert, to excuse Mike Kennedy. Upon roll call vote, all members voted aye. Motion carried.

Motion by Linda Poole, seconded by Jean Stothert, to approve the Board of Education minutes of August 6, 2007, to approve the bills, and receive the Treasurer's Report and place on file. Upon roll call vote, all members voted aye. Motion carried.

Superintendent's Comments:

1. There was a smooth start to school last week. The enrollment has increased by 380 students. The final enrollment will be turned into the state at the end of September.
2. The Superintendents in the Learning Community will meet this Friday in Millard.

Board of Education Minutes
August 20, 2007
Page 2

3. The first meeting of the steering committee for the Omaha Chamber of Commerce Omaha 21st Century will be held this week.

Board Comments:

Dave Anderson reported that he will be going to the NASB Board of Directors meeting on Saturday.

Jean Stothert announced that the previously scheduled meeting of the Metropolitan Area Boards of Education was not held.

Mrs. Stothert said she has received from emails from parents on the removal of Coke and other Coke products from the high schools vending machines. There was an article that researchers say that obesity is the best predictor of lagging school attendance. It said that obese children miss a couple of more days than other students. Also in the article it says that nationally obesity rates have nearly quadrupled among 6-11 year olds in the past 10 years. Mrs. Stothert said when reading an article like this one it certainly makes the point even stronger, and it was the right thing to do for the district's students.

At 7:05 p.m. Mike Kennedy arrived at the meeting.

Linda Poole reported she will attend the NASB Board of Director meeting on Friday and Saturday this week.

Mrs. Poole reminded everyone that she will not be at the meeting on Tuesday, September 4, 2007, because she will be attending a National School Boards meeting. Mrs. Poole was asked by the National School Boards Association to do a presentation on what is happening in Nebraska at the meeting coming up in Alaska. She will be doing a presentation on what the district is doing in regards to parent involvement.

Mike Kennedy said he was visiting with some parents in his neighborhood and they told him how good they thought the food service was in the Millard Schools.

Brad Burwell explained that earlier in the evening there were budget hearings, and he did appreciate those who attended the meeting.

Mr. Burwell complimented everyone who put together the teacher kick-off. He has heard from teachers that they enjoyed the speaker and the topic she presented.

Mr. Burwell said the student representatives will begin attending the first meeting in September.

Motion by Jean Stothert, seconded by Linda Poole, to approve the Collective Bargaining Agreement with Local 226. Upon roll call vote, all members voted aye. Motion carried

Motion by Dave Anderson, seconded by Jean Stothert, to approve Personnel Actions: Amendments to Continuing Contracts: Cassie Hirschfelt-Winslow, Jan Sandoz; Resignation Rescission: Cassie Hirschfelt-

Board of Education Meeting Minutes
August 20, 2007
Page 3

Winslow; Resignations: Cathy Marutsky and Sheila Rempe; and New Hires: Jaime Blankenship, Teresa Meyers, Kara Baker, Shauna Boyle, Kelly Berkheim, Chelsea Gilroy, Laurie Janulewicz, Brooke Nech, Upon roll call vote, all members voted aye. Motion carried.

Reports given included: Unofficial Enrollment (3rd Day Count); Quarterly Maintenance and Operation Report; Quarterly Food Service Report; and the Pupil Services Year End Report.

Future Agenda Items/Board Calendar: Committee of the Whole Meeting will be held on Monday, August 27, 2007 at 7 p.m. at the Don Stroh Administration Center, 5606 South 147th Street. A Board of Education Meeting will be held on Tuesday, September 4, 2007 at 7 p.m. at the Don Stroh Administration Center, 5606 South 147th Street. A Committee of the Whole Meeting will be held on Monday, September 10, 2007 at 7 p.m. at the Don Stroh Administration Center, 5606 South 147th Street. A Board of Education Meeting will be held on Monday, September 17, 2007 at 7 p.m. at the Don Stroh Administration Center, 5606 South 147th Street. The Dedication of Reagan Elementary School will be held on Sunday, September 30, 2007 at 2 p.m. at 4405 South 198th Avenue. A Board of Education Meeting will be held on Monday, October 1, 2007 at 7 p.m. at the Don Stroh Administration Center, 5606 South 147th Street. The National Federation of Urban Suburban School Districts Conference will be held October 7-10, 2007 in Charleston, West Virginia. The NASB Area Membership Meeting will be held on Wednesday, October 10, 2007 at Quarry Oaks at 5:30 p.m. A Board of Education Meeting will be held on Monday, October 15, 2007 at 7 p.m. at the Don Stroh Administration Center, 5606 South 147th Street.

Brad Burwell adjourned the meeting.



SECRETARY

Millard Public Schools
September 4, 2007

Millard Public Schools

Check Register

10

Prepared for the Board Meeting of September 4, 2007

Check No	Vend No	Vendor Name	Amount
282368	133909	SARAH ALFIERI	296.13
282369	103126	AMERICAN MONTESSORI SOCIETY	375.00
282370	130997	KATHY L ANDERSEN	230.51
282371	133578	SHERRI M ANDERSEN	185.00
282373	102840	ASSOCIATED FIRE PROTECTION	470.00
282374	099646	BARNES & NOBLE BOOKSTORE	43.17
282375	136099	CLOVERDALE MANUFACTURING CO	88.00
282378	133617	CONOCOPHILLIPS	8,683.44
282380	033473	DIETZE MUSIC HOUSE INC	59.25
282383	102466	WYMAN L MARTINEK	3,000.00
282384	134813	NOTIFICATION TECHNOLOGIES INC	77,252.40
282388	136252	ROBERT HALF MANAGEMENT RESOURCES	2,600.00
282389	134831	DORAN SCHMIDT	90.00
282390	099442	SEARS	219.97
282391	098765	SECURITY BENEFIT LIFE INS CO	3,825.00
282392	098765	SECURITY BENEFIT LIFE INS CO	3,038.88
282395	135408	JANICE D SORENSEN	127.47
282396	136269	UNITED VAN LINES LLC	4,702.63
282397	095674	XEROX CORPORATION (LEASES)	17,434.16
282399	095674	XEROX CORPORATION (LEASES)	5,164.20
282400	136271	TROPHY GUY INC	32.95
282401	136218	PAINT CO	5,824.35
282402	130729	ACCOUNTEMPS	1,475.25
282406	134927	GAY L BAKER	230.16
282407	017670	BALCON	6,770.00
282409	136270	BEKINS VAN LINES LLC	8,889.06
282412	100056	BORDERS BOOKS & MUSIC	42.60
282413	135609	KARRIE J BORNHOFT	15.34
282414	136274	BYRON P BRAASCH	1,200.00
282415	106110	BRAD BURWELL	54.02
282417	107454	CHRISTOPHER COLLING	118.75
282422	099220	DICK BLICK CO	129.52
282423	136179	DIGITAL EXPRESS INC	15,979.00
282425	135425	EINSTRUCTION	34,030.00
282426	040902	FIRST NATIONAL BANK TRUST DEPT	700.00
282427	043609	GP DIRECT	300.00
282428	044978	GREAT PLAINS BUSINESS FORMS	113.00
282430	048517	GREENWOOD PUBLISHING GROUP INC	23.43
282432	108348	INDEPENDENT SYSTEMS INC	2,624.00
282433	054240	HANNELORE W JASA	761.14
282434	058755	LIDLAW TRANSIT INC	949.70
282436	059791	LIVING VOICES	2,181.46
282438	136276	COPELAND, MATTHEW DAVID	1,750.00
282439	108052	MAX I WALKER	663.90
282440	063349	MCGRAW-HILL COMPANIES	1,356.11
282443	064600	METAL DOORS & HARDWARE COMPANY INC	1,188.00

Date: 8/29/07

Millard Public Schools

Check Register

11

Prepared for the Board Meeting of September 4, 2007

Check No	Vend No	Vendor Name	Amount
282444	065709	SHARRON A MILLSAP	147.07
282445	107732	BRIAN L NELSON	300.00
282446	134798	NEW VISION COMUNICATIONS INC	856.81
282447	135210	JENNIFER O'NEILL	180.00
282448	100013	OFFICE DEPOT BUS. SVCS. DIV.	26.17
282451	081630	SAM'S CLUB DIRECT	18.96
282452	081880	SCHEMMER ASSOCATES INC	2,504.36
282454	082336	SCHOOLMART	25,963.85
282456	131887	SIEMENS BUILDING TECHNOLOGIES INC.	190,920.00
282458	101378	STAFF DEVELOPMENT FOR EDUCATORS	1,047.00
282459	107497	DIANE M SWEETMAN	32.62
282461	132493	GREGORY E TIEMANN	612.50
282464	107354	STEPHEN W. VENTEICHER	300.00
282466	095258	THOMAS C WISE	254.52
282473	102832	ADVANCED OFFICE INTERIORS CORP	4,859.92
282474	010809	AIRCAD INC	104.00
282475	011651	AMERICAN EXPRESS	3,888.41
282476	099646	BARNES & NOBLE BOOKSTORE	270.00
282477	136105	BLAND & ASSOCIATES PC	3,350.00
282478	133970	CCS PRESENTATION SYSTEMS	2,598.05
282479	107454	CHRISTOPHER COLLING	181.25
282482	135304	CONFERENCE INCLUSIVE COMMUNITIES	500.00
282483	135933	DKAH SERVICES CORP	50.00
282485	037525	EDUCATIONAL SERVICE UNIT #3	15.00
282486	041530	SCHOOL SPECIALITY INC	185.60
282487	135422	GODFATHERS PIZZA INC	93.93
282488	044950	GRAINGER INDUSTRIAL SUPPLY	12.76
282489	130085	CAROLYN A HANKE	67.38
282490	106386	DONNA R HELVERING	1,531.67
282493	034166	MIDWEST CONCEPTS CORPORATION	260.00
282494	107732	BRIAN L NELSON	87.50
282496	071891	PAYFLEX SYSTEMS USA INC	24.00
282498	072400	PHI DELTA KAPPA	180.00
282499	131835	PRAIRIE MECHANICAL CORP	1,086.00
282502	082350	SCHOOL SPECIALTY INC	685.66
282503	135483	SHIRT SHACK	493.05
282505	107286	TRAVELERS	189,841.75
282506	109861	UNITED EQUIPMENT SERVICES CO INC	7,545.00
282511	107354	STEPHEN W. VENTEICHER	575.00
282512	095349	WOODWIND & BRASSWIND OF SO BEND LLC	1,240.00
Total for GENERAL FUND			658,176.74
20639	136279	MILLARD PUBLIC SCHOOL CLEARING ACCT	3,438.40
Total for FOOD SERVICE			3,438.40
282372	102729	ARID RESOURCES INC	1,000.00
282374	099646	BARNES & NOBLE BOOKSTORE	2,108.07

Date: 8/29/07

Millard Public Schools

Check Register

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Prepared for the Board Meeting of September 4, 2007

Check No	Vend No	Vendor Name	Amount
282382	060136	LUEDER CONSTRUCTION COMPANY	432,540.00
282386	082652	PEARSON EDUCATION	2,027.28
282387	106416	RIFE CONSTRUCTION INC	56,851.00
282408	099646	BARNES & NOBLE BOOKSTORE	1,548.81
282411	132291	BLOCK ELECTRICAL CONTRACTING	12,153.92
282416	136257	LYNSEY CHESNUT	133.11
282424	133806	E & A CONSULTING GROUP INC	1,461.85
282429	047855	HARCOURT INC	1,931.78
282435	058775	LAMP RYNEARSON ASSOCIATES INC	5,833.36
282441	136147	MCKINNIS ROOFING & SHEET METAL INC	318,585.00
282442	136104	MECHANICAL SYSTEMS INC	21,310.56
282450	134531	MIKE GUTHRIE	714.59
282460	108099	THIELE GEOTECH INC	1,783.50
282462	136278	TRI STATE SEEDING INC	14,800.00
282484	136245	DONOVAN PROPERTIES LLC	2,143.02
282491	101435	INNOVATIVE LABORATORY SYSTEMS INC	5,500.00
282497	082652	PEARSON EDUCATION	2,302.32
282500	132713	PROTEX CENTRAL INC	10,000.00
Total for SPECIAL BUILDING			894,728.17
282394	102264	SOFTWARE PLUS	450.00
282403	011051	ALL MAKES OFFICE EQUIPMENT	9,090.00
282404	012989	APPLE COMPUTER, INC.	538.20
282410	133480	BERINGER CIACCIO DENNELL MABREY	72,534.33
282418	106902	COMMUNICATION SERVICES INC.	3,959.85
282421	108436	COX COMMUNICATIONS INC	24.13
282431	132423	HEWLETT PACKARD CO	1,499.00
282437	134668	MAGNUM RESOURCES INC	52,028.00
282452	081880	SCHEMMER ASSOCATES INC	3,199.00
282453	082350	SCHOOL SPECIALTY INC	1,708.60
282463	090900	UNIVERSITY PUB, INC.	227.00
282465	105619	WESTERN TRAILER LEASING INC	270.00
Total for CONSTRUCTION			145,528.11
282375	136099	CLOVERDALE MANUFACTURING CO	528.00
282376	106184	CONCORDIA UNIVERSITY	110.00
282377	106184	CONCORDIA UNIVERSITY	110.00
282379	026950	CREIGHTON UNIVERSITY	330.00
282381	135360	PAMELA A ERIXON	660.00
282385	070810	OMAHA PUBLIC SCHOOLS	5,818.60
282405	135559	AUTO CLUB GROUP	20,640.00
282408	099646	BARNES & NOBLE BOOKSTORE	628.76
282419	106184	CONCORDIA UNIVERSITY	110.00
282449	071566	PAPILLION-LAVISTA PUBLIC SCHOOLS	799.91
282480	106184	CONCORDIA UNIVERSITY	440.00
282481	106184	CONCORDIA UNIVERSITY	110.00
282504	132974	TEACHING STRATEGIES INC	44.95

Date: 8/29/07

Millard Public Schools

Check Register

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Prepared for the Board Meeting of September 4, 2007

Check No	Vend No	Vendor Name	Amount
282507	068840	UNIVERSITY OF NEBRASKA AT OMAHA	330.00
282508	068840	UNIVERSITY OF NEBRASKA AT OMAHA	330.00
282509	068839	UNIVERSITY OF NEBRASKA KEARNEY	330.00
Total for GRANT FUND			31,320.22
282375	136099	CLOVERDALE MANUFACTURING CO	240.00
282403	011051	ALL MAKES OFFICE EQUIPMENT	7,878.21
282432	108348	INDEPENDENT SYSTEMS INC	3,648.00
282453	082350	SCHOOL SPECIALTY INC	12,536.20
282492	103082	MID STATES SCHOOL EQUIPMENT CO INC	5,067.60
282501	078420	RAWSON & SONS ROOFING, INC.	4,995.00
Total for DEPRECIATION			34,365.01
282393	135412	ROY EUGENE KIRK	2,200.00
282420	135935	JULIA COOK	400.00
282436	059791	LIVING VOICES	1,500.00
282455	083175	SHEPPARD'S BUSINESS INTERIORS	3,429.92
282457	135246	SJO LLC	15,867.72
282495	100013	OFFICE DEPOT BUS. SVCS. DIV.	48.96
282510	133275	TIMOTHY M VANROY	40.00
Total for ACTIVITY FUND			23,486.60
282393	135412	ROY EUGENE KIRK	-88.00
282438	136276	COPELAND, MATTHEW DAVID	-70.00
282457	135246	SJO LLC	-66.48
Total for			-224.48
Report Total			1,790,818.77

Minutes
Committee of the Whole Meeting
August 27, 2007

The members of the Board of Education met on Monday, August 27, 2007 at 7:00 p.m. at the Don Stroh Administration Center, 5606 South 147th Street. The evening agenda included the Curriculum Audit, and the Non-Traditional High School.

Present: Brad Burwell, Mike Kennedy, Mike Pate, Jean Stothert, Linda Poole, and Dave Anderson

Others Present: Keith Lutz, Ken Fossen, Mark Feldhausen, and other administrators

Comments from the Public:

A representative for a land developer and property owner expressed her concern about the possible alternatives the board may decide in developing the land for the alternative high school, and the impact those decisions may have on the property owner's land, which could cause the land developer to walk away from their project because the land would be hard to sell.

Judy Birmingham, lead auditor, presented the Curriculum Management post-audit. The purpose of the post-audit is to review the level of district progress in addressing the recommendations of the previously conducted Curriculum Management Audit, and to make recommendations for the next step in addressing and implementing the results of the audit. The curriculum alignment combines the written curriculum (the work plan), teaching (the work), and testing (work measurement). The major data sources used by the committee included documents, interviews and site visits. The five standards that are used by audit teams for measurement include control, direction, connectivity and equity, feedback, and productivity in a school district.

The Curriculum Management Audit reviewed the nine original recommendations, cited progress and deficiencies, and made continuing recommendations. The major themes of the audit were: 1. substantial progress has been made toward the original audit recommendations, 2. a focus is needed on a limited number of initiatives and their implementation to maximum effectiveness, and 3. many of the district's initiatives support each other. Connect the dots so the staff can see this.

Dr. Lutz and Ken Fossen led the discussion on the non-traditional high school by first reviewing what has taken place chronologically the last year. During the previous months of discussion the project was expanded to include several career academies, and by this expansion it inflated the cost beyond what was budgeted for in the bond issue. At this time the administration is recommending going back to the original plan and budget for the project.

It was agreed that more discussion was needed with the board on the alternative high school during future meetings.

Jean Stothert adjourned the meeting


CHAIRMAN

AGENDA SUMMARY SHEET

Agenda Item: Approval of updated Job Descriptions 2100.12 Executive Director of Planning and Evaluation, 2100.17 Executive Director of Technology, 2100.18 Director of Employee Relations, 2100.19 Director of Human Resources, 2100.22 Administrator for Special Education Programs and Compliance, 2100.28 Director of Staff Development, and 2100.35 Coordinator of Special Projects.

Meeting Date: September 4, 2007

Department: Human Resources

Title and Brief Description: Job Descriptions

Action Desired: Approval

Background: We have made some minor changes in these job descriptions. Some of these administrators are now supervising building principals and the changes reflect this. Others are realignment of duties.

Options/alternatives Considered: NA

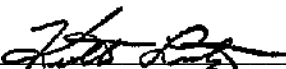
Recommendations: Approval

Strategic Plan Reference: N/A

Implications of Adoption/Rejection: N/A

Timeline: September 2007

Responsible Persons: Dr. Kirby Eltiste/Dr. Mark Feldhausen

Superintendent's Signature:  _____

Administrator Job Description**2100.12****Title: Executive Director for Planning, Evaluation, and Information Services****Reports to:** Superintendent of Schools**General Summary:** Directs the planning and program evaluation for the district to facilitate improvement in the educational programs and services of the district.**Essential Functions:**

- I. Conceptualizes and implements methodologies for planning -- including projecting student enrollment, assigning neighborhoods to schools, and projecting long range needs for new schools. (10%)
- II. Supports the Superintendent and the Board in district-level and site-based planning. (5%)
- III. Manages the district's assessment program, in collaboration with the Educational Services Division, both for norm-referenced and criterion-referenced assessment. (25%)
- IV. Coordinates district evaluation activities (e.g., school recognition programs, curriculum and instruction programs) as assigned by the superintendent. (5%)
- V. Provides summary reports on district planning and evaluation activities to the Millard Board of Education as directed by the superintendent. (15%)
- VI. Evaluates district programs to determine effectiveness. ~~(15%)~~(10%)
- VII. **Assists and evaluates the work of principals and other staff as assigned by the superintendent. (5%)**
- VIII. Receives, evaluates, and approves all proposals to conduct research in the Millard Public Schools as submitted by staff or outside organizations, agencies, or individuals. Proposals will be referred to appropriate parties for review and recommendation. (5%)
- IX. Works with the Technology Division and the Pupil Services Department to maintain student database and to provide appropriate feedback to administrators and staff. (10%)
- X. Attends all School Board and Cabinet meetings. (5%)
- XI. Performs other duties as assigned by the superintendent. (5%)

Length of Contract: 12 Months

Qualifications:

1. Education Level: A doctoral degree from an approved institution with a major in educational administration, educational psychology, or the accepted equivalent is preferred
2. Certification or Licensure: Nebraska Administrative Certification preferred but not required.
3. Experience desired: Five years of successful experience in administration with experience in planning, research and evaluation is preferred. Three years of experience is required.
4. Other requirements: Leadership skills in the following areas: planning, research, assessment, and evaluation; ability to work with other administrators and ability to assess the needs of the district.

Special Requirements:

		Occasional	Frequent	Constant
		<u>1 - 32%</u>	<u>33 - 66%</u>	<u>67% +</u>
1.	Standing			x
2.	Walking			x
3.	Sitting			x
4.	Lifting _____ lb max.			x
5.	Carrying _____ feet			x
6.	Pushing / Pulling			x
7.	Climbing / Balancing			x
8.	Stooping / Kneeling / Crouching / Crawling			x
9.	Reaching / Handling			x
10.	Speaking / Hearing			x
11.	Seeing / depth perception / color			x

The statements herein are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities, duties, and skills required of personnel so classified. Responsibilities and duties assigned are at the discretion of the superintendent.

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Approved: June 27, 1989
 Revised: July 21, 1997; September 21, 1998; September 13, 1999; April 19, 2004

Millard Public Schools
 Omaha, NE

Administrator Job Description

2100.17

Title: ~~Assistant Superintendent~~ **Executive Director of Technology**

Reports to: Superintendent

General Summary: Provide leadership, direction and planning for technology services to include academic computing, administrative computing, video systems, and telecommunication systems as well as satellite, telephone (digital and analog), and data circuits, necessary to support all facets of district operation, including instruction and administration. Direct and evaluate employees in the Technology Department. Communicate effectively; interpret policy, procedures, and data; coordinate district functions. Work closely with all department heads and directors to assure joint planning and decision-making. Prepare and administer departmental and capital budgets.

Essential Functions:

- I. Oversee the District's WAN infrastructure, voice and video networks, Internet Access to include Internet filtering, system-wide CD-ROM servers and e-mail system. (15%)
- II. Provide direction, supervision, and administration for the information services management team and staff and assist with the recruitment and assignment of personnel to ensure that personnel programs achieve their purposes. Direct and evaluate employees as assigned. (15%)
- III. Chair the District Technology Steering Committee. (10%)
- IV. Provide required administrative and technical support for curriculum, staff development and instructional technology components. (10%)
- V. Research, evaluate, and make recommendations for hardware and software for the district instructional technology program. (10%)
- VI. Develop and maintain information systems plans and implement technology strategies to ensure that the information systems support current and future district technology needs. (10%)
- VII. Communicate and support expectations that are consistent with district objectives, and employ an effective communication process that includes listening to all constituents. (5%)
- VIII. Develop (as necessary), maintain, and utilize appropriate information systems and records necessary for attainment of the school's/district's and overall school improvement efforts. ~~(5%)~~ (4%)
- IX. Direct and/or coordinate the development of specifications for the procurement of hardware, software, telecommunications and support services required to support district operations and planned projects. (5%)
- X. Oversee all purchasing, ordering, receiving, and installing of hardware and software for the district instructional technology program, while ensuring that programs are cost effective and funds are managed prudently. (5%)
- XI. Prepare and administer departmental and capital budgets as required, compile budgets and cost estimates based upon documented program needs and determine the fiscal needs of programs and ensure that fiscal resources appropriately address these needs and conform to the mission of the school district. (5%)
- XII. Serve as a principal interface with designated outside service providers and represent the district at appropriate local, state, and national functions. (3%)
- XIII. Attends Board of Education **and Cabinet** meetings as required. (2%)
- XIV. Other duties as assigned by the Superintendent. (1%)

Qualifications:

1. Education Level: Master’s degree preferred, BA/BS degree (or equivalent) in Computer Science, Management Information Systems, Business or School Administration or related field required.
2. Certification or Licensure: None required; however, candidates with either technical certificates (Novell, Microsoft) or with educational administrative certificates ~~may be given preference~~ preferred.
3. Experience desired: Five to seven years management or administrative experience in technology. Advanced experience in Computer Science or School Management Information Systems preferred, Advanced experience in public school educational environment preferred. Substantial recent experience in managing complex information technology resources involving highly skilled professional personnel.
4. Other requirements: Knowledge of the latest hardware, software, and communications technologies utilized in a public school or education environment preferred.
Ability to coordinate major technology projects
Strong organization, communication, and interpersonal skills.
Willingness to execute written employment contract with Millard Public Schools.
~~Novell certified preferred.~~

Special Requirements:

	Occasional <u>1 - 32%</u>	Frequent <u>33 - 66%</u>	Constant <u>67% +</u>
1. Standing			x
2. Walking			x
3. Sitting			x
4. Lifting <u>50</u> lb. max.	x		
5. Carrying <u> </u> feet	x		
6. Pushing / Pulling	x		
7. Climbing / Balancing	x		
8. Stooping / Kneeling / Crouching / Crawling	x		
9. Reaching / Handling	x		
10. Speaking / Hearing	x		
11. Seeing / depth perception / color	x		

The statements herein are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities, duties, and skills required of personnel so classified. Responsibilities and duties assigned are at the discretion of the supervisor and building principal (or superintendent).

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Policy Approved: September 25, 2000
Revised: August 5, 2002

Millard Public Schools
Omaha, Nebraska

Administrator Job Description

2100.18

Title: Director of Employee Relations

Reports to: ~~Assistant~~ Associate Superintendent of Human Resources

General Summary: Supports the educational programs and services of the District by developing and administering those phases of the personnel program which include: collective bargaining, ~~data processing~~, record keeping, contracts, compensation/benefit programs, and assists with ~~recruitment~~, selection, assignment and evaluation of all employees.

Essential Functions:

- I. Administers the employee compensation and benefits program for the District. ~~(30%)~~ (25%)
- II. Coordinates the MIS and records for Human Resources and serves as liaison to business office and payroll. ~~(20%)~~ (15%)
- III. Coordinates collective bargaining by serving as negotiator, preparing and analyzing district proposals, analyzing and evaluating employee proposals, conducting comparability studies, administering and interpreting adopted agreements and resolving grievances. (10%)
- IV. Interprets existing personnel policies and regulations to staff members and makes recommendations concerning formulation of policies and regulations. (10%)
- V. Coordinates the development and distribution of personnel handbooks and collective bargaining agreements to all personnel. (5%)
- VI. ~~Coordinates and assists with the recruiting, interviewing, selecting, assigning, retaining, evaluating, and dismissing of all staff. (5%)~~
- VII. ~~Advises regarding evaluation and discipline of certificated staff, including coordination of due process requirements. (5%)~~
- VIII. ~~Coordinates investigation of internal and external complaints of unlawful discrimination and unlawful harassment. (5%)~~
- IX. Coordinates the submission of all state and federal personnel reports. (5%)
- X. Coordinates the development and distribution of salary letters and letters of intent to all personnel. (5%)
- XI. Attends all school board and cabinet meetings. (5%)
- XII. Assists in preparation and administration of the human resources budget. (4%)
- XIII. ~~Other duties as assigned by the Superintendent. (1%)~~

Qualifications:

- I. Education Level: A doctoral degree from an approved institution with a major in educational administration or the accepted equivalent is preferred; a six-year specialist degree ~~or equivalent~~ is required.
- ~~II. Certification or Licensure: A Nebraska Administrative and Supervisory Certificate with the appropriate endorsement.~~

- III. Experience desired: Four years of successful experience in personnel administration is preferred, three years is required.
- IV. Other requirements: Ability to work with individuals and groups in the development and implementation of the District's compensation and evaluation programs; ability to compile and prepare reports, and project staff needs of the District.

Special Requirements:

	Occasional <u>1 - 32%</u>	Frequent <u>33 - 66%</u>	Constant <u>67% +</u>
1. Standing			x
2. Walking			x
3. Sitting			x
4. Lifting <u>25</u> lb max.			x
5. Carrying <u>50</u> feet			x
6. Pushing / Pulling			x
7. Climbing / Balancing			x
8. Stooping / Kneeling / Crouching / Crawling			x
9. Reaching / Handling			x
10. Speaking / Hearing			x
11. Seeing / depth perception / color			x

The statements herein are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities, duties, and skills required of personnel so classified. Responsibilities and duties assigned are at the discretion of the supervisor and Superintendent.

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Rule Revised: March 18, 1991; May 20, 1996; September 21, 1998;
~~Revised:~~ June 5, 2000; April 19, 2004; November 6, 2006; **September ____, 2007**

Millard Public Schools
 Omaha, NE

Administrator Job Description**2100.19****Title: Director of ~~Personnel~~ Human Resources****Reports to:** ~~Assistant~~ Associate Superintendent of Human Resources

General Summary: Supports the educational programs and services of the District by developing and coordinating those phases of the personnel program which include: recruitment, selection, assignment, retention and evaluation of staff, data processing, record keeping, contracts and certification.

Essential Functions:

- I. Coordinates the recruiting, interviewing, selecting, assigning, retaining, evaluating, and dismissing of teachers, professional/technical staff, paras, secretaries, ~~eustodial/maintenance, food service,~~ substitute teachers and other assigned staff. (40%)
- II. Assists in determining the personnel needs for the district. Maintains contact with all departments and schools in planning and anticipating personnel needs of the school program. (10%)
- III. Assists in the preparation and administration of the human resources budget. (~~10~~ 5%)
- IV. Coordinates the tracking of employee retention. (10%)
- V. Coordinates employment contracts, and teacher certification including alternative certification methods and programs. (5%)
- VI. Assists with the submission of all district, state and federal personnel reports. (5%)
- VII. Develops, maintains and updates the Human resources web page and on-line application process. (5%)
- VIII. ~~Assists and evaluates the work of principals and other staff as assigned by the superintendent.~~ (5%)
- IX. Attends all School Board and Cabinet meetings. (5%)
- X. Assists the Director of Employee Relations in Human Resource Information Systems. (~~5~~ 3%)
- XI. Assumes other responsibilities delegated by the Assistant Superintendent for Human Resources. (5%)
- XII. Assists in the supervision of teacher and para substitutes, as well as day-to-day assignments. (~~10%~~) (5%)
- XIII. Assists in the training of cooperating teachers. (1%)
- XIV. ~~Other duties as assigned by the Superintendent.~~ (1%)

Length of contract: 12 Months

Qualifications:

1. Education Level: A doctoral degree from an approved institution with a major in educational administration or the accepted equivalent is preferred; a six-year specialist degree is required.
2. Certification or Licensure: A Nebraska Administrative and Supervisory Certificate with the appropriate endorsement.
3. Experience desired: Four years of successful experience in personnel administration is preferred, three years of administrative experience is required.
4. Other requirements: Ability to work with individuals in the development and implementation of district recruitment and selection program and to prepare reports and project staff needs of the district.

Special Requirements:

	Occasional <u>1 - 32%</u>	Frequent <u>33 - 66%</u>	Constant <u>67% +</u>
1. Standing	X		
2. Walking		X	
3. Sitting		X	
4. Lifting <u>25</u> lb max.	X		
5. Carrying <u>50</u> feet	X		
6. Pushing / Pulling	X		
7. Climbing / Balancing	X		
8. Stooping / Kneeling / Crouching / Crawling	X		
9. Reaching / Handling	X		
10. Speaking / Hearing			X
11. Seeing / depth perception / color			X

The statements herein are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities, duties, and skills required of personnel so classified. Responsibilities and duties assigned are at the discretion of the supervisor (or superintendent).

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Approved: June 5, 2000; April 19, 2004

Millard Public Schools
Omaha, NE

Category: Administration
Policy: Administrative and Supervisory Personnel
Rule: Administrator for Special Education Programs & Compliance 2100.22

Reports to: Director of Special Education

General Summary: Coordinates special education compliance; assists in the design, development and delivery of special education programs and services appropriate for K-12 students with verified disabilities in the following categories: moderate/severe mental handicap and autism, K-12 programs for students with disabilities receiving homebound services and the K-12 ~~general education and~~ special education summer school program. The Administrator for Special Education Programs and Compliance assists the Director of Special Education with staffing, budgeting, staff development, and program implementation and evaluation for identified special education programs.

Performance Responsibilities:

- I. Conducts reviews of ~~all~~ assigned special education IEP/IFSP documents so as to ensure compliance with district procedures, state, and federal laws; identifies areas of need and works with Director of Special Education to develop and implement programs to address those needs. (~~40%~~ 15%)
- II. Collaborates with special education staff members, principals and other special education administrators to provide direction and assistance with the provision of special education and related services for students with moderate/severe mental handicaps and autism to assure that services are provided in the least restrictive environment; including. (20%)
- III. Coordinates and supervises home instruction for homebound or hospitalized students. (8%)
- IV. Assists in communicating with parents and staff members regarding evaluation, programming, placement, services and rights of students with disabilities. (~~10%~~ 15%)
- V. Directs the ongoing staff development program made available to teachers and paraprofessionals who work with students with moderate/severe mental handicaps and assists the Director of Special Education with the total special education staff development program. (5%)
- VI. Assists with the recruitment, selection, assessment and evaluation of special education teachers who work with students with moderate/severe mental handicaps. (5%)
- VII. Assists in the preparation of federal, state and local reports on special education under the direction of the Director of Special Education. (5%)
- VIII. Is responsible for maintaining a continuum of service delivery options within the program for students with moderate/severe mental handicaps and assists in the articulation of preschool, elementary and secondary special education programs. (5%)
- VIX. Acts as a materials and curriculum consultant to special education programs. (5%)
- X. Arranges transportation for students with moderate/severe handicaps when required by their Individual Education Program. (2%)
- XI. Assists with recommending and implementing changes to maintain the currency of the Special Education Department internet and intranet sites. (8%)

- XII.** ~~V.~~ Coordinates the development of and supervises the implementation of the K-12 ~~general and~~ special education summer school program. (~~20%~~ 5%)
- XIII.** ~~VI.~~ Assumes responsibility for own professional growth and development; for keeping current with the literature and new research findings; and for attending appropriate professional meetings and conferences. (2%)
- XIV.** ~~VII.~~ Assumes other responsibilities as delegated and assigned.

Preferred Qualifications:

- I. A six-year Educational Specialist degree from an approved institution, with required course work in special education.
- II. Appropriate Nebraska Administrative Certificate.
- III. Four years of successful administrative experience in the area of special education.
- IV. Experience and leadership in special education administration.

Required Qualifications:

- I. A Master's Degree from an approved institution with a major in special education.
- II. Appropriate Nebraska Administrative Certificate.
- III. Four years of successful teaching experience in the area of special education.
- IV. Experience and leadership abilities in appropriate facets of school administration; sensitivity to the needs and objectives of the District.

Special Requirements:	Occasional	Frequent	Constant
	1 - 32%	33 - 66%	67% +
1. Standing	x		
2. Walking		x	
3. Sitting		x	
4. Lifting (20 lb. max).	x		
5. Carrying (25 x feet)	x		
6. Pushing / Pulling	x		
7. Climbing / Balancing	x		
8. Stooping / Kneeling / Crouching / Crawling	x		
9. Reaching / Handling	x		
10. Speaking / Hearing			x
11. Seeing / depth perception / color			x

The statements herein are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities, duties, and skills required of personnel so classified. Responsibilities and duties assigned are at the discretion of the supervisor and building principal (or the Superintendent).

Employee Signature: _____ Date: _____

Supervisor Signature: _____ Date: _____

Date of Adoption: August 5, 2002

Date of Revision: March 7, 2005

Millard Public Schools
Omaha, NE

Administrator Job Description

2100.28

Title: Director of Staff Development and Instructional Improvement

Reports to: Associate Superintendent for Educational Services

General Summary: The director of staff development and instructional improvement supports the educational programs and services of the district by ensuring that the teacher evaluation program is monitored and fully implemented and that professional development and continual learning opportunities are planned, delivered and utilized for all staff members.

Essential Functions:

- I. Organizes and implements the instructional improvement program for differentiating instruction. (20%)
- II. Directs the teacher evaluation program. (15%)
- III. Ensures that the staff development needs of certified and classified staff are determined to adequately support the Millard Education Program. (15%)
- IV. Directs the Induction Program, including the Mentor Program. (12%)
- V. Assists principals, teachers and district-level personnel in the planning, developing and implementing of staff development activities. (5%)
- VI. Organizes and implements the staff development program for technology. ~~12%~~ (6%)
- VII. **Assists and evaluates the work of principals and other staff as assigned by the superintendent. (5%)**
- VIII. Assists in evaluating the district's staff development activities. (3%)
- IX. Develops and administers the staff development plan and budget for the district. (2%)
- X. Secures resource personnel to conduct staff development activities for administrators and teachers. (2%)
- XI. Identifies needs for credit courses and works with administrators of colleges and universities and E.S.U. to provide college credit courses and programs within the district. (2%)
- XII. Serves as a liaison between the district and other educational agencies in the development, coordination and implementation of programs for staff development. (1%)
- XIII. Conducts workshops, seminars and conferences on appropriate topics for all certified staff members. (1%)
- XIV. Performs such other tasks and assumes such other responsibilities as the associate superintendent for educational services may assign. (5%)
- XV. Attends all School Board and Cabinet meetings. (4%)
- XVI. Oversees professional library. (1%)
- XVII. **Other duties as assigned by the Superintendent. (1%)**

Length of contract: 12 Months

Qualifications:

1. Education Level: A doctoral degree from an approved institution with a major in educational administration or the accepted equivalent is preferred. A six-year specialist degree in educational administration or the accepted equivalent is required.
2. Certification or Licensure: Appropriate NE Administrative Certification required.
3. Experience desired: Five years of successful administrative experience in the area of instructional improvement, staff development, and staff evaluation is preferred; three years experience is required. Previous supervisory experience is required.
4. Other requirements: Ability to work with individuals and groups in the development and implementation of a district staff development and instructional improvement program; ability to compile and prepare reports.

Special Requirements:

	Occasional <u>1 - 32%</u>	Frequent <u>33 - 66%</u>	Constant <u>67% +</u>
1. Standing			x
2. Walking			x
3. Sitting			x
4. Lifting <u>20</u> lb. max.			x
5. Carrying <u>50</u> feet			x
6. Pushing / Pulling			x
7. Climbing / Balancing			x
8. Stooping / Kneeling / Crouching / Crawling.....			x
9. Reaching / Handling.....			x
10. Speaking / Hearing.....			x
11. Seeing / depth perception / color.....			x

The statements herein are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities, duties, and skills required of personnel so classified. Responsibilities and duties assigned are at the discretion of the immediate supervisor (and/or superintendent).

Employee Signature: _____ Date: _____

Supervisor Signature: _____ Date: _____

Rule Approved: May 4, 1998
 Revised: September 21, 1998; February 21, 2000; April 19, 2004

Millard Public Schools
 Omaha, NE

Category: Administration
Policy: Administrative and Supervisory Personnel
Rule: Coordinator of Special Projects

2100.35

Reports to: Director of Secondary Education

General Summary: Coordinates Educational Services special projects, including but not limited to, the program for high ability learners, the reteaching plans for students who have not yet met ELO performance standards, oversight of AP plans, supports PYP, MYP, and IB diploma programmes, services to English language learners, organizing and reporting for summer school, exiting seniors and the post-graduate surveys; aspects of implementation of strategic planning as assigned and state and federal grants as assigned.

Essential Functions:

- I. Coordinates the development, monitors the implementation and gathers summary reports of school site plans for the purpose of reteaching students who have not yet met the ELO performance standards. (25%)
- ~~II. Coordinates the development, monitors the implementation and gathers summary reports of school site plans for high ability learners, including students with disabilities, according to district guidelines. (15%)~~
- ~~III. Coordinates the development of curriculum for high ability learners, including students with disabilities, which includes and addresses enrichment, acceleration, and social/emotional needs. (15%)~~
- ~~IV. Coordinates the design of identification strategies for high ability learners, including students with disabilities. (10%)~~
- ~~V. Assists in the design, development and implementation of a program to train all staff in curricular and instructional strategies to meet the needs of high ability learners, including students with disabilities. (10%)~~
- ~~VI. Coordinates the implementation and maintenance of specified grants; e.g., Title I, NCLB Title II, Part A, Textbook Loan. (10%)~~
- II. Coordinates and facilitates assigned aspects of Strategic Plans. Monitors implementation and communicates and facilitates staff work in accomplishing tasks. (20%)
- III. Coordinates the implementation, maintenance, and reporting of Title I requirements and textbook loan. (5%)
- IV. Coordinates and implements the organization, communication of and hiring for elementary, middle, and high school summer school. (20%)
- V. Coordinates and facilitates communication and district oversight of AP plans. (7%)
- VI. Facilitates communication between building PYP, MYP and the IB Diploma Programmes and the District. (3%)
- VII. Coordinates the post-graduate survey and exiting senior survey; interprets data to make program decisions. (5%)
- VIII. Assists with coordination of services to English language learners. (10%)
- IX. Assumes other special projects as assigned. (5%)

Qualifications:

- I. Education Level: Masters degree from an approved institution with a major in educational administration or the accepted equivalent. Course work or experience in high ability learner education desirable.
- II. Certification or Licensure: Appropriate Nebraska administrative certificate.
- III. Experience desired: Facilitation experience and/or administrative experience in curriculum, instruction and assessment related areas.
- IV. Other requirements: Skilled in the use of standard office applications of technology, able to maintain and apply approved budgets to identified programs, highly organized, ability to work harmoniously with others, task and goal oriented. Valid drivers' license.

Special Requirements:	Occasional	Frequent	Constant
	1 - 32%	33 - 66%	67% +
1. Standing	x		
2. Walking		x	
3. Sitting		x	
4. Lifting (__ lb. max).	x		
5. Carrying (__ feet)	x		
6. Pushing / Pulling	x		
7. Climbing / Balancing	x		
8. Stooping / Kneeling / Crouching / Crawling	x		
9. Reaching / Handling	x		
10. Speaking / Hearing			x
11. Seeing / depth perception / color			x

The statements herein are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities, duties, and skills required of personnel so classified. Responsibilities and duties assigned are at the discretion of the supervisor (or the Superintendent).

Employee Signature: _____ Date: _____

Supervisor Signature: _____ Date: _____

Date of Adoption: July 12, 1999

Date of Revision: March 7, 2005; June 18, 2007

AGENDA SUMMARY SHEET

MEETING DATE: September 4, 2007

DEPARTMENT: Human Resources

ACTION DESIRED: Approval

BACKGROUND: Personnel items: (1) Hires and (2) Contract Amendment

OPTIONS & ALTERNATIVES: NA

RECOMMENDATION: Approval

STRATEGIC PLAN REFERENCE: N/A

IMPLICATIONS OF ADOPTION
OR REJECTION: N/A

TIMELINE: N/A

RESPONSIBLE PERSON: Dr. Kirby Eltiste

SUPERINTENDENT APPROVAL:  _____

September 4, 2007

AMENDMENT TO CONTINUING CONTRACTS

Recommend: amendment to the following contracts:

1. Karen Marble – Vocal Music teacher at Ackerman Elementary School (50%) and Neihardt Elementary School (50%). Amend contract from 80% to 100%.

September 4, 2007

TEACHERS RECOMMENDED FOR HIRE

Recommend: the following teacher be hired:

1. Anne Birkel – BA+7 – University of Nebraska at Lincoln. Special Ed Resource Teacher at Sandoz Elementary School (50%) for the 2007/2008 school year. Previous Exp: Denver, CO (1992/1996); Lincoln, NE (1991/1992).

The following individual was hired on a short-term contract for the 2007/2008 school year. She has now been offered a regular contract for the 2007/2008 school year.

1. Nancy Svoboda – Core teacher at Cather Elementary School.

August 22, 2007
 Millard Public Schools
 Total Enrollment

Elementary	K	1	2	3	4	5	SPED		YTD	Official 9/06	
							Cluster	Total			
Abbot	(3 unit)	63	68	67	58	72	87		415	-12	427
Ackerman	(4 unit)	100	85	92	92	94	110		573	-26	599
Aldrich	(3 unit)	54	91	70	82	72	58		427	5	422
Black Elk	(3 unit)	87	99	78	106	91	102		563	-14	577
Bryan	(3 unit)	70	67	64	61	63	57		382	15	367
Cather	(3 unit)	72	71	69	68	72	65		417	3	414
Cody	(2 unit)	44	45	35	37	34	37	25	232	18	214
Cottonwood	(3 unit)	59	56	56	66	46	58		341	11	330
Disney	(3 unit)	44	48	34	50	40	51	22	267	1	266
Ezra Millard	(3 unit)	58	58	62	59	83	74	10	394	-16	410
Harvey Oaks	(2 unit)	46	49	43	44	50	44		276	1	275
Hitchcock	(2 unit)	31	35	25	25	39	36	18	191	-21	212
Holling Heights	(3 unit)	83	83	81	67	66	63		443	13	430
Montclair	(4 unit)	92	99	95	76	105	82		549	2	547
Morton	(3 unit)	57	57	65	54	69	62	14	364	-23	387
Neihardt	(4 unit)	100	102	115	72	89	89		567	0	567
Norris	(3 unit)	50	66	60	59	53	61		339	3	336
Reagan	(3 unit)	101	98	82	86	57	45		469	469	0
Reeder	(3 unit)	77	66	66	61	52	53		375	-324	699
Rockwell	(3 unit)	68	68	62	65	52	56	22	371	12	359
Rohwer	(3 unit)	90	89	85	86	69	82	31	501	36	465
Sandoz	(3 unit)	57	55	51	48	54	44		309	3	306
Wheeler	(3 unit)	105	103	100	87	94	94	22	583	-4	587
Willowdale	(3 unit)	69	62	82	63	72	69		417	-4	421
Totals		1677	1720	1639	1572	1588	1569	164	9765	148	9617

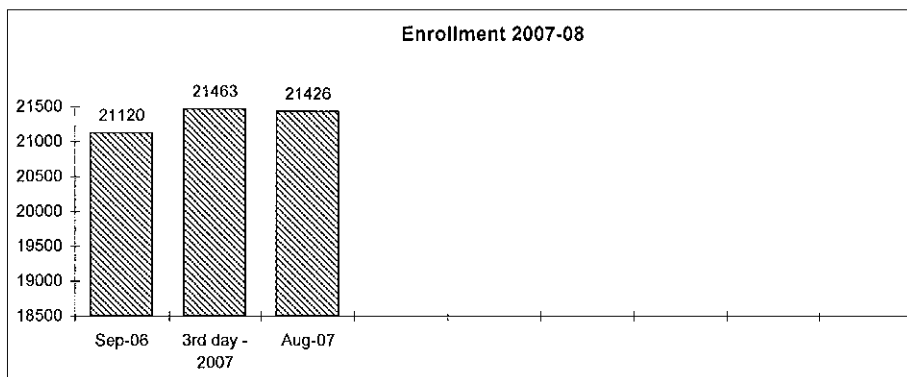
Secondary	6	7	8	SPED		YTD	Official 9/06
				Cluster	Total		
Andersen MS	270	237	270	9	777	6	771
Beadle MS	303	244	239	28	786	89	697
Central MS	219	264	251	22	734	-31	765
Kiewit MS	279	324	311	5	914	-9	923
North MS	248	240	218	18	706	64	642
Russell MS	289	288	274	7	851	13	838
MS Alternative	5	17			22	7	15
Totals	1608	1602	1580	89	4790	139	4651

	9	10	11	12	SPED		YTD	Official 9/06
					Cluster	Total		
North HS	570	639	636	634	26	2479	-7	2486
South HS	519	489	555	547	20	2110	6	2104
West HS	521	562	513	521	22	2117	43	2074
Millard Learning Center		17	69			86	-15	101
Totals	1610	1690	1721	1771	68	6792	27	6765

Preschool	
Disney	17
Cody Early Start	15
Neihardt	34
Rockwell	31
Bryan	33
Holling Heights	27
Norris	18
Sandoz ELL	16
Montessori - Montclair	77
Montessori - Norris	28
Total	296

Preschool SPED	
Cody	76
Disney	21
Hitchcock	25
Montclair	25
Reeder	25
Sandoz	38
Contracted	4
Infants	68
Total	282

Contracted SPED	34	-3	37
Young Adult Program	45	-5	50
Total District K-12	21426	306	21120
Total District PreK-12	22004	341	21663



9/20/2006	
Elementary	9617
Middle Sch	4651
High Sch	6765
Contracted	37
Young Adult	50
Total	21120
8/22/2007	
Elementary	9765
Middle Sch	4790
High Sch	6792
Contracted	34
Young Adult	45
Total	21426
YTD Change	306

AGENDA SUMMARY SHEET

AGENDA ITEM: State Writing Assessment Results 2006-2007

Meeting Date: September 4, 2007

Department: Planning and Evaluation

Title and Brief Description: Results of the 2007 state writing assessment indicate a high level of achievement in writing by Millard students scoring above the state average at all grade levels.

Action Desired: Approval ___ Discussion x Information Only ___

Background: Students in grades 4, 8 and 11 are required to participate in state writing each spring as a requirement for STARS assessment for the Nebraska Department of Education and for federal No Child Left Behind.

Options/Alternatives Considered: N/A

Recommendations: Use data immediately to help determine effectiveness of the district writing programs.

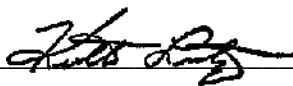
Strategic Plan Reference: Support the mission of the district.

Implications of Adoption/Rejection: N/A

Timeline: N/A

Responsible Persons: Jon Lopez

Superintendent's Signature:



**Millard Public Schools
Summary of State Writing Assessment Results
2006 – 2007**

Each spring during the months of January and February 2007, all students in grades 4, 8 and 11 participated in the required state-wide writing assessment. Students in 4th grade wrote in the *Narrative Mode*, 8th grade wrote in the *Descriptive Mode*, and 11th grade wrote in the *Persuasive Mode*. The assessments were scored by educators from outside of the district and reported directly to the Nebraska Department of Education. Scores are made available to the public in the annual state report card, and are included in the data used to determine Adequate Yearly Progress (AYP) for federal No Child Left Behind requirements. This report indicates the percent of Millard Students who demonstrated proficiency on the State writing Assessment.

Table 1: Percent of students demonstrating proficiency that is required in order to meet No Child Left Behind AYP.

2006 - 2007		2007 - 2008	
4th grade	72%	4th grade	81%
8th grade	71%	8th grade	81%
11th grade	75%	11th grade	83%

Chart 1: Percent of Millard Students Demonstrating Proficiency compared to the State.

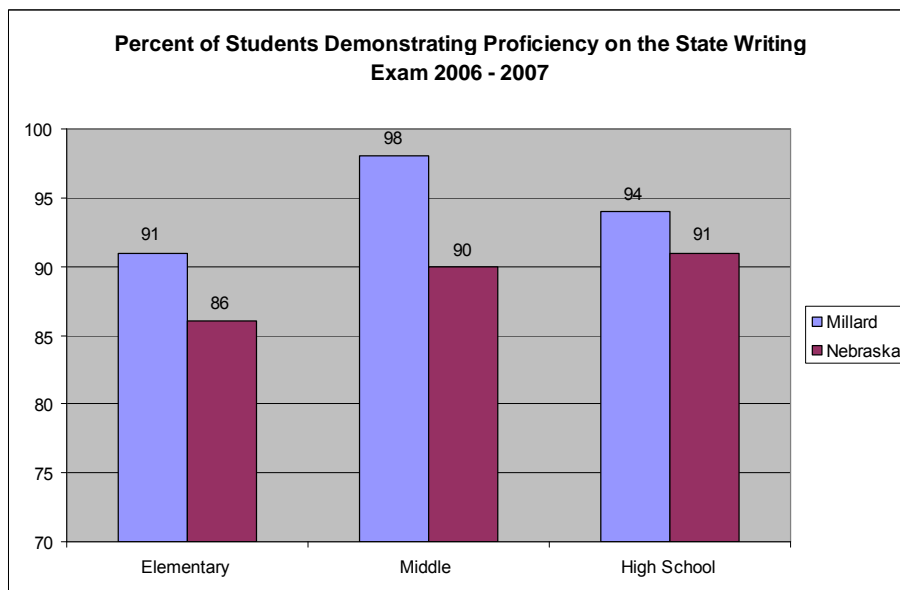


Chart 2: Percent of Millard 4th Grade Students Demonstrating Proficiency by Race

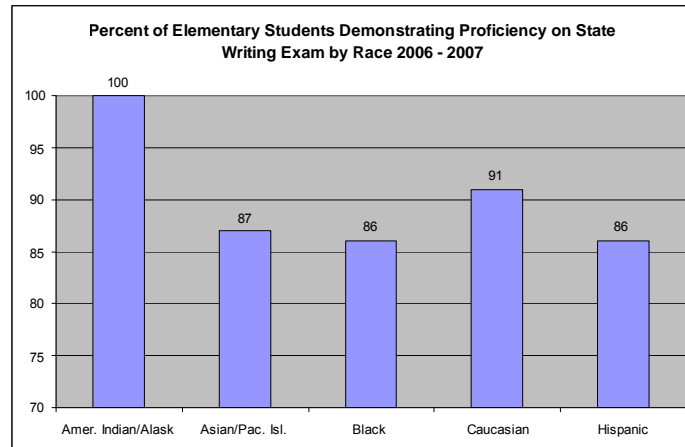


Chart 3: Percent of Millard 8th Grade Students Demonstrating Proficiency by Race

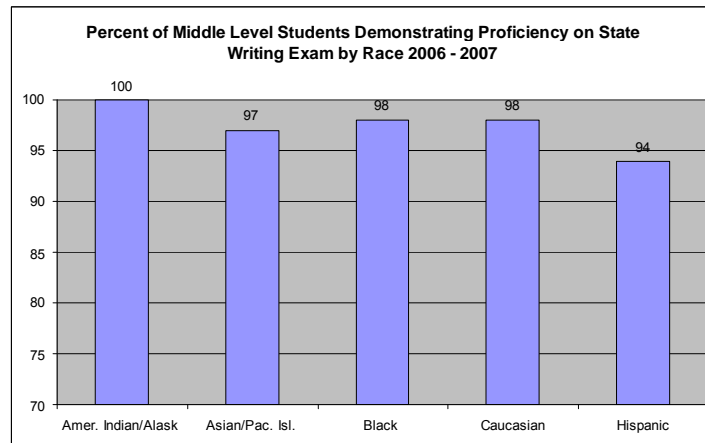


Chart 4: Percent of Millard 11th Grade Students Demonstrating Proficiency by Race

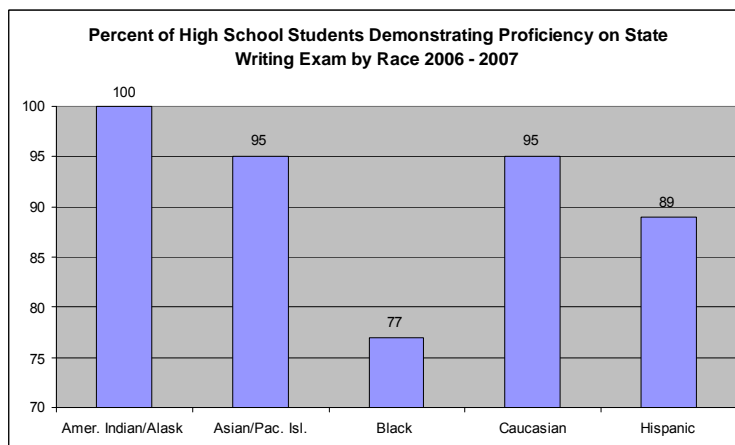


Chart 5: Percent of Millard 4th Grade Students Demonstrating Proficiency by subgroup

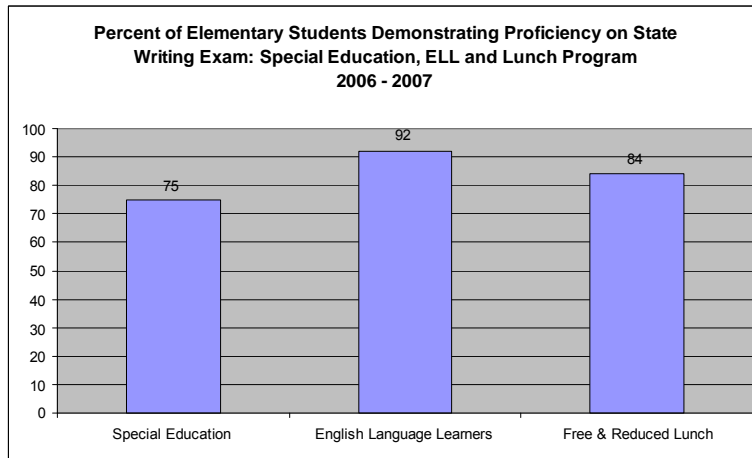


Chart 6: Percent of Millard 8th Grade Students Demonstrating Proficiency by subgroup

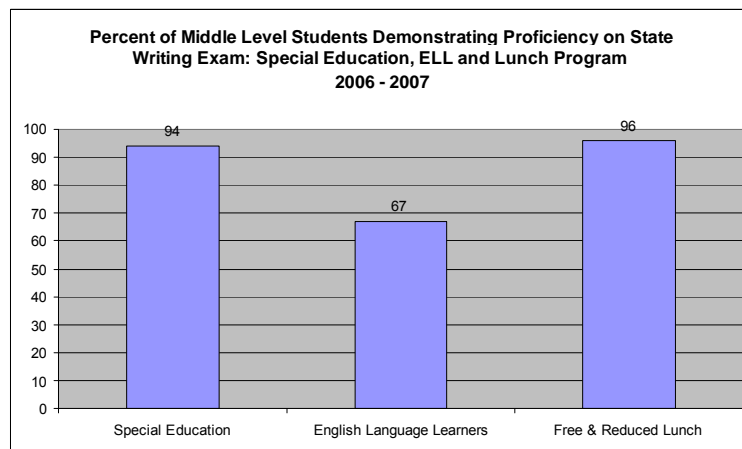
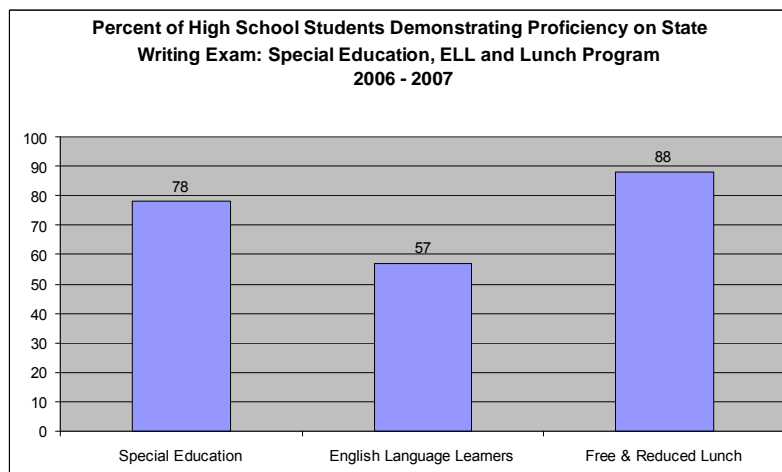


Chart 7: Percent of Millard 11th Grade Students Demonstrating Proficiency by subgroup



AGENDA SUMMARY SHEET

Agenda Item: Phase I of the Career Compensation Model, 2006-07

Meeting Date: September 4, 2007

Department: Human Resources, Planning and Evaluation

Title and Brief Description: Phase I of the Career Compensation Model, 2006-07

Action Desired: Report Only

Background: During the first strategic planning session in 1990, the idea was born to compensate all employees for assisting students to meet desired levels, standards or outcomes. These levels and standards have now become known as Essential Learner Outcomes (ELO's). As a result of these efforts, Phase I of the CCM became a reality in the fall of 1998. Since 1998, there have been many changes in the model, and we have now arrived at guidelines we believe fit well with our goals for student success. We now have the ability to gather baseline performance data on each child in our schools. We also have the ability to compare that baseline data with a "predicted" level of district achievement. In order to meet the qualifications of the CCM, each school must show that they met or exceeded the predicted level of achievement on a majority of the assessments, or have an average gain score that is a positive number. If a school does not meet those criteria, they have the option of appealing to the Group Incentive Board (made up of a cross section of employees). The only exceptions to the above goals are the MLC, Sandoz preschool program, and YAP. Each of these groups writes a goal that is pre-approved by the Group Incentive Board. This year we had all Millard schools and the above 3 groups participate. Of the 35 schools/groups who entered, 29 met or exceeded their goals while 6 did not.

Options/alternatives Considered:

NA

Recommendations:

Report Only

**Strategic Plan
Reference:**

N/A

**Implications of
Adoption/Rejection:**

N/A

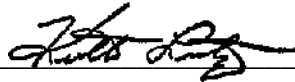
Timeline:

September 2007

**Responsible
Persons:**

Dr. Kirby Eltiste and Jon Lopez

Superintendent's Signature:



AGENDA SUMMARY SHEET

Agenda Item: Early Resignation Notification Incentive Results (Reference to Policy 4165 and Rule 4165.3)

Meeting Date: September 4, 2007

Department: Human Resources

Title and Brief Description: We are reporting the success of the Early Resignation Notification Incentive

Action Desired: Information Only

Background: At the November 6, 2006 Board of Education Meeting the MPS School Board approved the use of the Early Resignation Notification Incentive. Previous to this year, the majority of teaching hires took place in April, May, and June. After the adoption of this policy we saw significant increases in teacher hiring in January through April. We saw a significant decrease in the number of positions hired in May and June.

Human Resource Staff and Principals both reported that a better qualified pool of teachers existed during the peak of the hiring season.

Options/Alternatives Considered: N/A

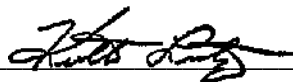
Recommendations: N/A

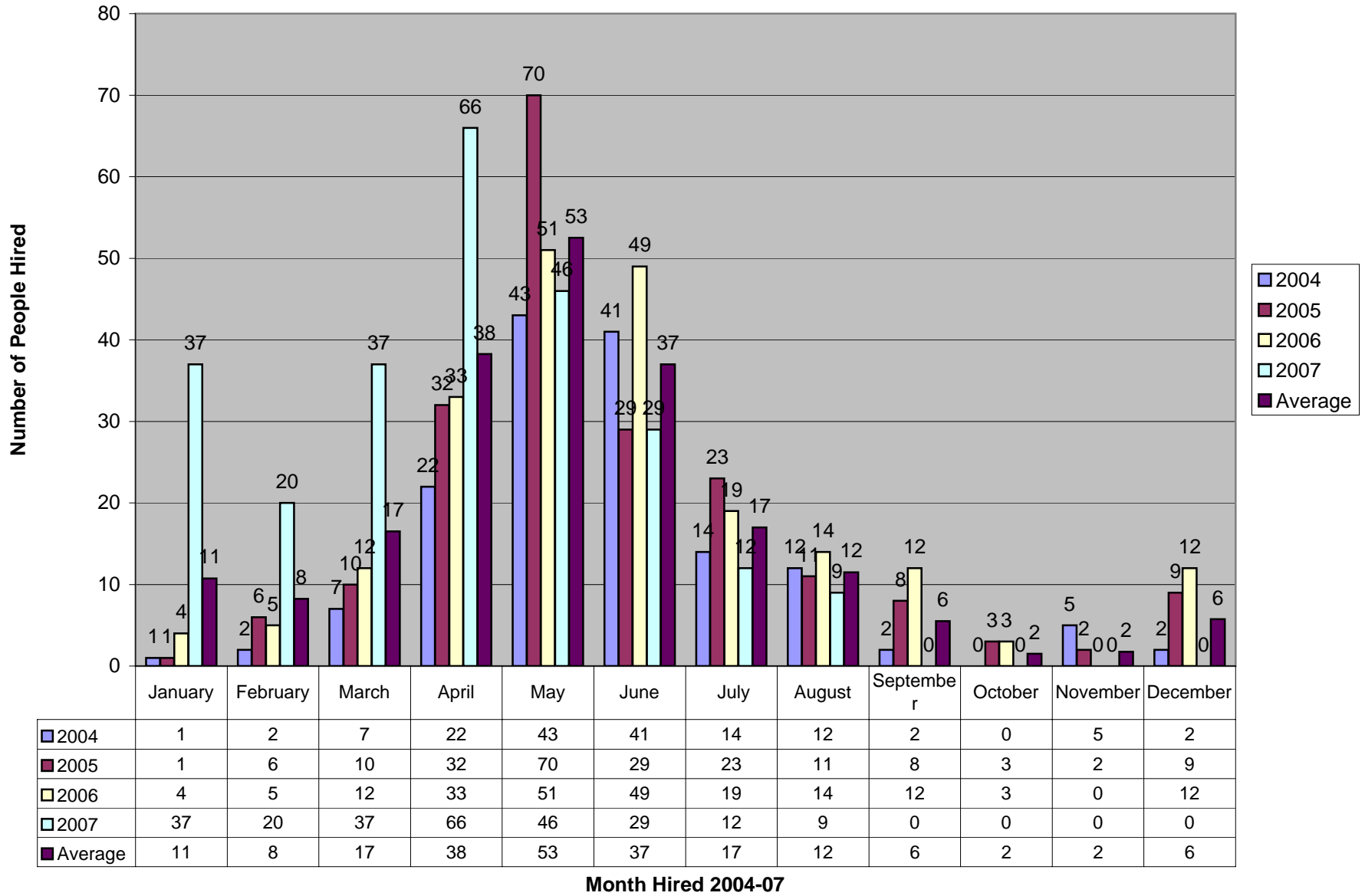
Strategic Plan Reference: N/A

Timeline: N/A

Responsible Persons: Dr. Kirby Eltiste/Dr. Jim Sutfin

Superintendent's Signature: _____





AGENDA SUMMARY SHEET

AGENDA ITEM: Non-Traditional High School

MEETING DATE: September 4, 2007

DEPARTMENT: General Administration

TITLE & BRIEF DESCRIPTION: Non-Traditional High School – A report related to the new building for non-traditional learners.

ACTION DESIRED: Approval Discussion Information Only

BACKGROUND: See Attached Memo

OPTIONS AND ALTERNATIVES: See Attached Memo

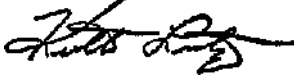
RECOMMENDATION: N/A

STRATEGIC PLAN REFERENCE: N/A

IMPLICATIONS OF ADOPTION/REJECTION: See Attached Memo

TIMELINE: N/A

RESPONSIBLE PERSON: Ken Fossen, Associate Superintendent (General Administration)

SUPERINTENDENT'S APPROVAL: 

MEMORANDUM

To: K. Lutz
Re: HS#4
From: K. Fossen
Date: August 29, 2007

At the Committee Meeting of the Board of Education on August 27, 2007, there were a number of questions regarding the costs associated with the new building planned for construction near 183rd and Harrison Streets.

Subsequent to the August 27, 2007 Committee Meeting, an alternate proposal was developed. For lack of a better term, I'll refer to it as the "Q Street Campus" proposal.

The new Q Street Campus proposal provides for the construction of a building to house the alternative school¹ plus some career academy programs.² The building site would be near 208th & Q Streets. The District already owns a 50-acre site at that location. Since the new building would require only a fraction of the land,³ there would be ample space on the campus for additional buildings (e.g., a vocational center, focus school, small high school, etc.) in the future.

In light of the above, it is the purpose of this memo to present information comparing the following: (1) the original budget for an alternative school, (2) the estimated cost for the proposed Career Academy at 183rd & Harrison Streets, and (3) the estimated cost for the proposed Q Street Campus.

In reviewing the issue, there are three different ways that one might look at the comparisons. The three are discussed hereinbelow.

Attachment #1

The first attachment looks at the "total cost" of the projects. In the past, the costs associated with "land development" have been paid for out of the District's special building fund. Since new site locations are generally not known at the time of the bond issue, estimating the land development costs would be a speculative exercise at best.⁴

¹ This facility would replace the current Millard Learning Center.

² The budgets contained in this memo assume that the career academy programs selected would be ones that did not require special constructions cost substantially greater than traditional classroom construction costs. If, at a later time, it is determined that the program being offered will carry substantially higher construction costs, the budget information will need to be adjusted accordingly.

³ For planning purposes, it was assumed that the new building (including parking) would take 15 acres or less of the 50-acre site.

⁴ The last two new building projects present a good example of the range of land development costs. The last building (i.e., Upchurch Elementary) is on site that is almost flat and has a developer who has platted the development, planned and arranged the grading, and constructed the infrastructure (i.e., roads, water,

The original budget contemplated new construction that would become operational in 2008. Since the project has been delayed until 2010, the costs associated with the project need to be increased to reflect an inflationary cost increase for the additional two years. The inflationary cost increase is noted in Attachment #1.

Attachment #2

As noted above, the District has always paid for land development costs out of its special building fund. Therefore, such costs have not been included in the bond issue proposals. Attachment #2 reflects the cost comparisons when the land development costs are excluded from the total costs (i.e., are paid for by the special building fund).

Attachment #3

As noted above, the original project has been delayed for two years. As a result, the District can anticipate an increase in costs due to normal inflation.

While inflation has been increasing the cost of the project, the District has been investing the bond proceeds. Therefore, it could be argued (and I would agree) that the inflationary increase associated with the project delay should be paid for out of the interest earned⁵ on the bond proceeds.

Attachment #3 reflects the cost comparisons when the inflationary factors (and the land development costs) are excluded (i.e., are paid for by the interest money in the special building fund).

Additional Comments

1. In the past, BCDM (architects) has presented several concept drawings of the proposed Career Academy (183rd & Harrison). They have also completed a floor plan concept for the proposed Non-Traditional High School at the Q Street Campus (208th & Q). The floor plan concept is included as Attachment #4 hereto. BCDM is also working on a campus layout concept for the 50-acre Q Street Campus. They hope to have that prepared in time for the board meeting on September 4th.
2. The discussions over the past few days have revealed that the terms “special building fund” and “bond fund” carry multiple meanings in the District. This, of course, leads to confusion. I’m drafting an explanation of the multiple meanings

sewer, etc.) with the District participating in only the expenses which benefited its land. On the other hand, at the District’s second to last building (i.e., Reagan Elementary), the District had to acquire the land in an adversarial proceeding and then found itself as the sole developer. It had to condemn the property, seek approval for the plat, design and construct the infrastructure and had no developers to share in the costs.

⁵ The interest earned resides in the special building fund.

and will get it to you when it is finalized. I think an understanding of the origins of the multiple meanings will help resolve the confusion.

3. The disposition of the 183rd and Harrison site is an open issue for now. However, the District has received an “inquiry” regarding the possibility of sell the site.⁶ It has, however, not received any “offers” to purchase the site.
4. All of the information with regard to the Q Street Campus proposal is, of course, in its initial stages. Therefore, the information is subject to modification as additional information is received and further decisions are made with regard to the program offerings and design requirements.

⁶ The site at 183rd & Harrison was purchased from the Martin family on March 5, 2007 and Celebrity Homes on March 19, 2007.

MILLARD PUBLIC SCHOOLS
August 30, 2007

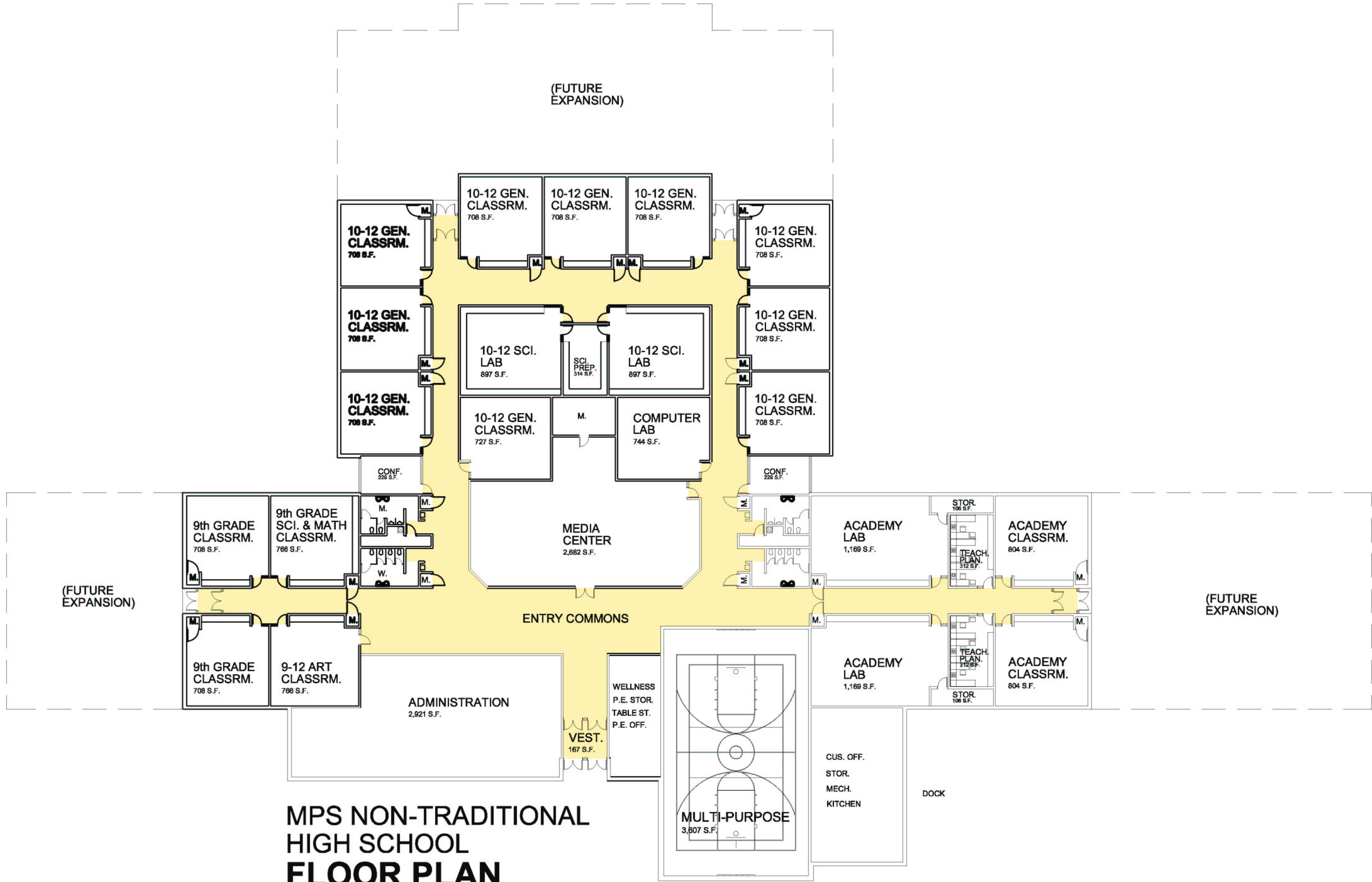
	2008	2010	2010
	Alternative School	Career Academy	Non-traditional HS
	60,000	60,422	42,000
	15 Acres	15 Acres	50 Acres
	(Original Budget)	(183rd & Harrison)	(208th & Q)
Land Purchase Expenses			
Land Purchase	661,770	661,770	661,770
Miscellaneous	6,500	6,500	6,500
Subtotal Land Purchase	<u>668,270</u>	<u>668,270</u>	<u>668,270</u>
Land Development Expenses			
Grading & Erosion Control	566,041	566,041	566,041
Paving (Public Streets)	159,446	159,446	159,446
Water	62,151	62,151	62,151
Sanitary Sewer	21,836	21,836	21,836
Storm Sewer	114,947	114,947	114,947
Sewer Connection Fee	-	-	-
City Plan Check Fee	930	930	930
Street Right-of-Way	41,000	41,000	0
Subtotal Site Development	<u>966,351</u>	<u>966,351</u>	<u>925,351</u>
Construction Expenses			
Building	6,900,000	7,548,249	5,246,871
Fine Grading	(Included)	134,626	25,000
Paving (parking/sidewalks)	(Included)	976,800	511,200
Utilities	(Included)	372,855	200,000
Amenities (fencing, etc.)	(Included)	91,997	35,000
Landscaping	(Included)	118,241	50,000
Design "Upgrades" (raised floors, etc.)	0	883,752	0
Subtotal for Construction	<u>6,900,000</u>	<u>10,126,520</u>	<u>6,068,071</u>
Other Expenses			
A/E Fees	552,000	836,741	737,480
PM Fees	123,000	213,642	178,097
HVAC Commissioning Fees	21,390	25,668	21,390
Printing / Postage	17,000	20,400	17,000
Survey / Geotech / Testing / Inspections	52,440	62,928	52,440
Regulatory Fees & Assessment	65,550	78,660	341,500
Haz-Mat Testing & Abatement	0	0	0
Owner Provided Equipment	40,020	48,024	40,020
Furnishings	282,900	339,480	282,900
Computers / Phones / Copiers / Faxes	483,000	483,000	483,000
Other (Specialized Academy Equipment)	0	778,000	0
Subtotal for Other	<u>1,637,300</u>	<u>2,886,543</u>	<u>2,153,827</u>
Inflation from 2008 to 2010			
Site Development Inflation	0	75,967	72,744
Construction Inflation	0	796,068	477,024
Subtotal for Inflation	<u>0</u>	<u>872,035</u>	<u>549,768</u>
TOTAL PROJECT COSTS	10,171,921	15,519,719	10,365,288

MILLARD PUBLIC SCHOOLS
August 30, 2007

	2008	2010	2010
	Alternative School	Career Academy	Non-traditional HS
	60,000	60,422	42,000
	15 Acres	15 Acres	50 Acres
	(Original Budget)	(183rd & Harrison)	(208th & Q)
Land Purchase Expenses			
Land Purchase	661,770	661,770	661,770
Miscellaneous	6,500	6,500	6,500
Subtotal Land Purchase	668,270	668,270	668,270
Construction Expenses			
Building	6,900,000	7,548,249	5,246,871
Fine Grading	(Included)	134,626	25,000
Paving (parking/sidewalks)	(Included)	976,800	511,200
Utilities	(Included)	372,855	200,000
Amenities (fences, etc.)	(Included)	91,997	35,000
Landscaping	(Included)	118,241	50,000
Design "Upgrades" (raised floors, etc.)	0	883,752	0
Subtotal for Construction	6,900,000	10,126,520	6,068,071
Other Expenses			
A/E Fees	552,000	836,741	737,480
PM Fees	123,000	213,642	178,097
HVAC Commissioning Fees	21,390	25,668	21,390
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Regulatory Fees & Assessment	65,550	78,660	341,500
Haz-Mat Testing & Abatement	0	0	0
Owner Provided Equipment	40,020	48,024	40,020
Furnishings	282,900	339,480	282,900
Computers / Phones / Copiers / Faxes	483,000	483,000	483,000
Other (Specialized Academy Equipment)	0	778,000	0
Subtotal for Other	1,637,300	2,886,543	2,153,827
Inflation from 2008 to 2010			
Site Development Inflation	0	75,967	72,744
Construction Inflation	0	796,068	477,024
Subtotal for Inflation	0	872,035	549,768
TOTAL PROJECT COSTS	9,205,570	14,553,368	9,439,937

MILLARD PUBLIC SCHOOLS
August 30, 2007

	2008	2010	2010
	Alternative School	Career Academy	Non-traditional HS
	60,000	60,422	42,000
	15 Acres	15 Acres	50 Acres
	(Original Budget)	(183rd & Harrison)	(208th & Q)
Land Purchase Expenses			
Land Purchase	661,770	661,770	661,770
Miscellaneous	6,500	6,500	6,500
Subtotal Land Purchase	668,270	668,270	668,270
Construction Expenses			
Building	6,900,000	7,548,249	5,246,871
Fine Grading	(Included)	134,626	25,000
Paving (parking/sidewalks)	(Included)	976,800	511,200
Utilities	(Included)	372,855	200,000
Amenities (fences, etc.)	(Included)	91,997	35,000
Landscaping	(Included)	118,241	50,000
Design "Upgrades" (raised floors, etc.)	0	883,752	0
Subtotal for Construction	6,900,000	10,126,520	6,068,071
Other Expenses			
A/E Fees	552,000	836,741	737,480
PM Fees	123,000	213,642	178,097
HVAC Commissioning Fees	21,390	25,668	21,390
Printing / Postage	17,000	20,400	17,000
Survey / Geotech / Testing / Inspections	52,440	62,928	52,440
Regulatory Fees & Assessment	65,550	78,660	341,500
Haz-Mat Testing & Abatement	0	0	0
Owner Provided Equipment	40,020	48,024	40,020
Furnishings	282,900	339,480	282,900
Computers / Phones / Copiers / Faxes	483,000	483,000	483,000
Other (Specialized Academy Equipment)	0	778,000	0
Subtotal for Other	1,637,300	2,886,543	2,153,827
TOTAL PROJECT COSTS	9,205,570	13,681,333	8,890,168



MPS NON-TRADITIONAL HIGH SCHOOL FLOOR PLAN

42,000 S.F.



bcdm 8-30-07