


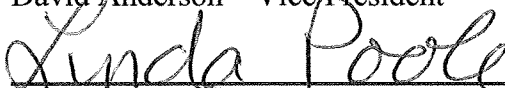
**ACKNOWLEDGMENT OF RECEIPT  
OF NOTICE OF MEETING**

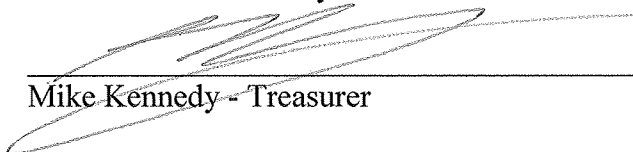
The undersigned members of the Board of Education of Millard, District #017, Omaha, Nebraska, hereby acknowledge receipt of advance notice of a meeting of said Board of Education and the agenda for such meeting held at 6:00 P.M. on July 6, 2009, at Don Stroh Administrative Center  
5606 South 147th Street Omaha, NE 68137

Dated this 6th day of July, 2009.

  
\_\_\_\_\_  
Michael Pate - President

  
\_\_\_\_\_  
David Anderson - Vice President

  
\_\_\_\_\_  
Linda Poole - Secretary

  
\_\_\_\_\_  
Mike Kennedy - Treasurer

\_\_\_\_\_  
Brad Burwell

  
\_\_\_\_\_  
Julie Kannas

**NOTICE OF MEETING  
SCHOOL DISTRICT NO. 17**

Notice is hereby given of a Board of Education meeting of School District No. 17, in the County of Douglas, which will be held at 6:00 p.m. on **Monday, July 6, 2009** at 5606 South 147th Street, Omaha, Nebraska.

An agenda for such meetings, kept continuously current are available for public inspection at the office of the superintendent at 5606 South 147th Street, Omaha, Nebraska.

LINDA POOLE,  
Secretary

7-3-09

**THE DAILY RECORD  
OF OMAHA**

**RONALD A. HENNINGSEN, Publisher  
PROOF OF PUBLICATION**

UNITED STATES OF AMERICA, }  
The State of Nebraska, } ss.  
District of Nebraska, }  
County of Douglas, }  
City of Omaha, }

**J. BOYD**

being duly sworn, deposes and says that she is

**LEGAL EDITOR**

of **THE DAILY RECORD**, of Omaha, a legal newspaper, printed and published daily in the English language, having a bona fide paid circulation in Douglas County in excess of 300 copies, printed in Omaha, in said County of Douglas, for more than fifty-two weeks last past; that the printed notice hereto attached was published in **THE DAILY RECORD**, of Omaha, on \_\_\_\_\_

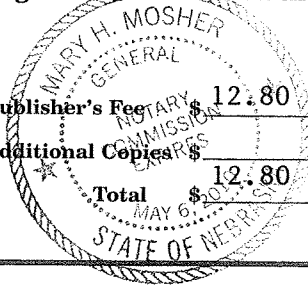
July 3, 2009

That said Newspaper during that time was regularly published and in general circulation in the County of Douglas, and State of Nebraska.

Publisher's Fee \$ 12.80

Additional Copies \$ 12.80

Total \$ 25.60



Subscribed in my presence and sworn to before me this 3rd \_\_\_\_\_ day of \_\_\_\_\_

July 20 09

Notary Public in and for Douglas County,  
State of Nebraska





*BOARD OF EDUCATION*  
MEETING



*JULY 6, 2009*

BOARD OF EDUCATION  
MILLARD PUBLIC SCHOOLS  
OMAHA, NEBRASKA

BOARD MEETING  
6:00 P.M.

STROH ADMINISTRATION CENTER  
5606 SOUTH 147th STREET  
JULY 6, 2009

AGENDA

A. Call to Order

**The Public Meeting Act is posted on the Wall and Available for Public Inspection**

B. Pledge of Allegiance

C. Roll Call

D. Public Comments on agenda items – This is the proper time for public questions and comments on agenda items only. Please make sure a request form is given to the Board President before the meeting begins.

E. Routine Matters

1. \*Approval of Board of Education Minutes – June 15, 2009
2. \*Approval of Bills
3. \*Receive the Treasurer's Report and Place on File

F. Information Items

1. Superintendent's Comments
2. Board Comments/Announcements

G. Unfinished Business:

1. Approval of Policy 6230 – Curriculum, Instruction, and Assessment – Taught Curriculum - Homework

H. New Business

1. Approval of NASB Standing Position
2. Award Cather RTU Heat Exchanger Project
3. \*Reaffirm of Rule 6230.1 – Curriculum, Instruction, and Assessment – Taught Curriculum – Homework
4. \*Reaffirm Policy 6320 – Curriculum, Instruction, and Assessment – Students Graduation
5. \*Reaffirm Rule 6320.1 – Curriculum, Instruction, and Assessment – Students: Requirements for Senior High School Graduation
6. \*Reaffirm Rule 6320.2 – Curriculum, Instruction, and Assessment – Students' Requirements for Senior High School Graduation: International Baccalaureate Diploma Program
7. \*Reaffirm Rule 6320.3 – Curriculum, Instruction, and Assessment – Students Certificate of Attendance Requirements
8. First Reading of Policy 10000 – Shared Decision-Making
9. Approval of the High School Analytical Writing Assessment Cutscore
10. Approval of Personnel Actions: Resignation(s) and New Hire(s)
11. Approval to Sell Real Estate
12. Litigation (Executive Session)
13. Negotiations (Executive Session)
14. Approval Litigation Case

I. Reports

1. Quarterly Investment Report

2. Quarterly Operation & Maintenance Report
3. Summer Projects Report
4. Career Compensation Model Report 2008-2009
5. Educational Services Annual Reports
6. Board and Committee Meeting Schedule 2009-2010

J. Future Agenda Items/Board Calendar

1. New Teacher Breakfast on Monday, August 3, 2009 at 7:30 a.m. at Millard South High School
2. Board of Education Meeting on Monday, August 3, 2009 at 6:30 p.m. at the Don Stroh Administration Center, 5606 South 147<sup>th</sup> Street
3. Fall Kick-Off Celebration on Friday, August 7, 2009 at 8:00 a.m. at Embassy Suites, 12520 Westport Parkway
4. Committee of the Whole Meeting on Monday, August 10, 2009 at 6:30 p.m. at the Don Stroh Administration Center, 5606 South 147<sup>th</sup> Street
5. Board of Education Meeting on Monday, August 17, 2009 at 6:30 p.m. at the Don Stroh Administration Center, 5606 South 147<sup>th</sup> Street
6. Board of Education Meeting on Tuesday, September 8, 2009 at 6:30 p.m. at the Don Stroh Administration Center, 5606 South 147<sup>th</sup> Street
7. Committee of the Whole Meeting on Monday, September 14, 2009 at 6:30 p.m. at the Don Stroh Administration Center, 5606 South 147<sup>th</sup> Street
8. Board of Education Meeting on Monday, September 21, 2009 at 6:30 p.m. at the Don Stroh Administration Center, 5606 South 147<sup>th</sup> Street
9. NFUSSD Conference on October 11-14, 2009 at Embassy Suites LaVista Conference Center

K. Public Comments - This is the proper time for public questions and comments on any topic. Please make sure a request form is given to the Board President before the meeting begins.

L. Adjournment:

All items indicated by an asterisk (\*) will comprise the Consent Agenda and may be acted on in a single motion. Items may be deleted from the Consent Agenda by request of any board member.

.BOARD OF EDUCATION  
MILLARD PUBLIC SCHOOLS  
OMAHA, NEBRASKA

4

BOARD MEETING  
6:00 P.M.

STROH ADMINISTRATION CENTER  
5606 SOUTH 147TH STREET  
JULY 6, 2009

ADMINISTRATIVE MEMORANDUM

A. Call to Order

**The Public Meeting Act is posted on the Wall and Available for Public Inspection**

B. Pledge of Allegiance

C. Roll Call

D. Public Comments on agenda items - This is the proper time for public questions and comments on agenda items only.  
Please make sure a request form is given to the Board President prior to the Meeting.

- \*E.1. Motion by \_\_\_\_\_, seconded by, \_\_\_\_\_, to approve the Board of Education Minutes – June 15, 2009 (See enclosure.)
- \*E.2. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the bills.
- \*E.3. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to receive the Treasurer’s Report and Place on File. (See enclosure.)
- F.1. Superintendent’s Comments
- F.2. Board Comments/Announcements
- G.1. Motion by \_\_\_\_\_, seconded by, \_\_\_\_\_, to approve Policy 6230 – Curriculum, Instruction, and Assessment – Taught Curriculum - Homework (See enclosure.)
- H.1. Motion by \_\_\_\_\_, seconded by, \_\_\_\_\_, to approve the NASB Standing Position (See enclosure.)
- H.2. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, that the contract for the Cather RTU project be awarded to Mainelli Mechanical in the amount of \$93,788 and that the associate superintendent for general administration be authorized and directed to execute any and all contracts related to such project (See enclosure.)
- \*H.3. Motion by \_\_\_\_\_, seconded by, \_\_\_\_\_, to reaffirm Rule 6230.1 – Curriculum, Instruction, and Assessment – Taught Curriculum – Homework (See enclosure.)
- \*H.4. Motion by \_\_\_\_\_, seconded by, \_\_\_\_\_, to reaffirm Policy 6320 – Curriculum, Instruction, and Assessment – Students Graduation (See enclosure.)
- \*H.5. Motion by \_\_\_\_\_, seconded by, \_\_\_\_\_, to reaffirm Rule 6320.1 – Curriculum, Instruction, and Assessment – Students: Requirements for Senior High School Graduation (See enclosure.)
- \*H.6. Motion by \_\_\_\_\_, seconded by, \_\_\_\_\_, to reaffirm Rule 6320.2 – Curriculum, Instruction, and Assessment – Students’ Requirements for Senior High Graduation: International Baccalaureate Diploma Program (See enclosure.)
- \*H.7. Motion by \_\_\_\_\_, seconded by, \_\_\_\_\_, to Reaffirm Rule 6320.3 – Curriculum, Instruction, and Assessment – Students Certificate of Attendance Requirements (See enclosure.)
- H.8. First Reading of Policy 10000 – Shared Decision-Making (See enclosure.)
- H.9. Motion by \_\_\_\_\_, seconded by, \_\_\_\_\_, to approve the high school Analytical Writing Assessment Cutscore (See enclosure.)

Agenda  
 July 6, 2009  
 Page 2

- H.10. Motion by \_\_\_\_\_, seconded by, \_\_\_\_\_, Approval of Personnel Actions: Resignation(s) and New Hire(s) (See enclosure.)
- H.11. Motion by \_\_\_\_\_, seconded by, \_\_\_\_\_, that approval be given to the administration to solicit offers to purchase the Millard Learning Center on Millard Avenue and that such offers be contingent upon a closing date after the Millard Learning Center students are transferred to Horizon High School (See enclosure.)
- H.12. Litigation (Executive Session)
- H.13. Negotiations (Executive Session)
- H.14. Motion by \_\_\_\_\_, seconded by, \_\_\_\_\_, that the Release in the Y.W. Paasch, LLC. v. MPS case be approved as submitted and, further, that the District's attorney (and the Associate Superintendent for General Administration when appropriate) be authorized and directed to execute any and all documents related to such matter (See enclosure.)

I. Report

A. Reports

1. Quarterly Investment Report
2. Quarterly Operation & Maintenance Report
3. Summer Projects Report
4. Career Compensation Model Report 2008-2009
5. Educational Services Annual Reports
6. Board and Committee Meeting Schedule 2009-2010

J. Future Agenda Items/Board Calendar.

1. New Teacher Breakfast on Monday, August 3, 2009 at 7:30 a.m. at Millard South High School
2. Board of Education Meeting on Monday, August 3, 2009 at 6:30 p.m. at the Don Stroh Administration Center, 5606 South 147<sup>th</sup> Street
3. Fall Kick-Off Celebration on Friday, August 7, 2009 at 8:00 a.m. at Embassy Suites, 12520 Westport Parkway
4. Committee of the Whole Meeting on Monday, August 10, 2009 at 6:30 p.m. at the Don Stroh Administration Center, 5606 South 147<sup>th</sup> Street
5. Board of Education Meeting on Monday, August 17, 2009 at 6:30 p.m. at the Don Stroh Administration Center, 5606 South 147<sup>th</sup> Street
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9. NFUSSD Conference on October 11-14, 2009 at Embassy Suites LaVista Conference Center

K. Public Comments - This is the proper time for public questions and comments on any topic. Please make sure a request form is given to the Board President before the meeting begins.

L. Adjournment

All items indicated by an asterisk (\*) will comprise the Consent Agenda and may be acted on in a single motion. Items may be deleted from the Consent Agenda by request of any board member.



MILLARD PUBLIC SCHOOLS  
SCHOOL DISTRICT NO 17

6

A meeting was held of the Board of Education of the School District No. 17, in the County of Douglas in the State of Nebraska. The meeting was convened in open and public session at 6:00 p.m., Monday, June 15, 2009, at the Don Stroh Administration Center, 5606 South 147<sup>th</sup> Street.

Present: Michael Pate, Dave Anderson, Linda Poole, Brad Burwell, and Julie Kannas

Absent: Mike Kennedy

Notice of this meeting was given in advance thereof by publication in the Daily Record on Friday, June 12, 2009; a copy of the publication is being attached to these minutes. Notice of this meeting was given to all members of the Board of Education and a copy of their Acknowledgment of Receipt of Notice and the agenda are attached to these minutes. Availability of the agenda was communicated in advance notice and in the notice of the Board of Education of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

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At 6:00 p.m. Michael Pate announced the public meeting Act is posted on the wall and available for public inspection. Mr. Pate asked everyone to say the Pledge of Allegiance.

Roll call was taken and members present were: Mike Pate, Dave Anderson, Linda Poole, Brad Burwell, and Julie Kannas. Absent was Mike Kennedy.

Motion by Dave Anderson, seconded by Julie Kannas, to excuse Mike Kennedy from the meeting, upon roll call Linda Poole, Mike Pate, Dave Anderson and Julie Kannas voted aye. Brad Burwell abstained. Motion carried.

Motion by Dave Anderson, seconded by Brad Burwell, to approve the Board of Education Minutes – June 1, 2009, approve the bills, and receive the Treasurer’s Report and Place on File, upon roll call vote, all members voted aye. Motion carried.

Dave Anderson summarized the Board Committee of the Whole meeting on Monday, June 8, 2009. The topic for discussion was the budget 2009-2010.

Superintendent Comments:

1. The next board meeting will be on Monday, July 6, 2009. There will not be a committee meeting in July, so the next scheduled committee meeting will be held on Monday, August 10, 2009.
2. The new teacher breakfast will be on Monday, August 3, 2009, and the Fall kick-off will be on Friday, August 7, 2009.
3. On Thursday, June 11, 2009 Dr. Lutz will be leaving to attend the summer Executive Meeting for the National Federation of Urban Suburban School District in Albuquerque, because he is President of the organization. Part of the meeting will be discussion about the national conference, which will be held in Omaha on October 11-14, 2009. This conference will be heavily engaged with the Gallup Corporation. Dr. Lutz encouraged board members to attend the conference since the organization is for boards of education and superintendents.
4. The Executive Director of Technology was asked to check with Board members to make sure they were able to access their email through their home and/or business.
5. There will be a student hearing on Wednesday evening.

Board Comments:

Brad Burwell indicated he was having trouble with his email, but the problem has been fixed.

Mr. Burwell said the Learning Community Finance and Budget committee will be holding two meetings in June, July and August. The committee met with the eleven superintendent's advisory prior to the Learning Community Coordinating Council meeting on June 4, 2009. This meeting focused on the levying process. The smaller school districts were in favor of \$.90 in the general fund, whereas the larger districts were for \$.95. Most districts probably know, due to the discussion, that the committee's recommendation will probably be to levy \$.95. What is up for debate will be the two cent building levy, and this will take a lot of discussion during the next couple of months.

Mr. Burwell explained another issue that came up during Achievement Sub Council meeting last week at Fire Ridge Elementary in Elkhorn, which Dr. Lutz attended. He indicated that one thing the council wants to get off the ground is to have a task force in regards to the elementary learning centers, and the diversity plans. The other sub-councils will be asked to help recruit community members and parents to serve on either one of the task forces. The two task force committees would be similar to the action teams that are used with the Strategic Plan in Millard. Mr. Burwell indicated that Dr. Lutz will try to put out the word out in the Millard community.

Dave Anderson reported that he has the NFUSSD Conference on his calendar.

Mr. Anderson indicated that he was having some problem with retrieving his email.

Mr. Anderson said he will be attending the NASB Board of Director's meeting this Saturday, and will report back at the next meeting.

Julie Kannas reported that she will not be attending the NFUSSD Conference, because she will be out of town during that time.

Mrs. Kannas indicated she has not had trouble with her email.

Mike Pate reported that the Millard Public Schools Foundation did raise over \$60,000 for classroom grants during the golf tournament. He thanked everyone who attended the fundraising event.

Mr. Pate will not be at the NFUSSD Conference, because he will be out of town at that time.

Mrs. Poole said she will be attending the NFUSSD Conference on Sunday, and either Monday or Tuesday.

Motion by Brad Burwell, seconded by Dave Anderson to reaffirm Policy 6315 – Curriculum, Instruction, and Assessment – Use of Assessment, upon roll call vote, all members voted aye. Motion carried.

Motion by Dave Anderson, seconded by Julie Kannas, to approve Rule 6315.1 – Curriculum, Instruction and Assessment – Use of Assessment Data, upon roll call vote, all members voted aye. Motion carried.

Linda Poole provided the first reading of Policy 6230 – Curriculum, Instruction, and Assessment – Taught Curriculum – Homework. This policy will be on the next board agenda for approval.

Motion by Brad Burwell, seconded by Linda Poole, to approve the Response to Instruction and Intervention Model (RtI+I), upon roll call vote, all members voted aye. Motion carried.

Motion by Julie Kannas, seconded by Linda Poole, to reaffirm Policy 5600 – Pupil Services – Student Health, upon roll call vote, all members voted aye. Motion carried.

Motion by Linda Poole, seconded by Julie Kannas, to approve Rule 5600.1 – Pupil Services – Injury and Illness, upon roll call vote, all members voted aye. Motion carried.

Motion by Dave Anderson, seconded by Brad Burwell, to approve Rule 5600.2 – Pupil Services – Possession and Use of Medication, upon roll call vote, all members voted aye. Motion carried.

Motion by Brad Burwell, seconded by Dave Anderson, to approve Rule 5600.3 – Pupil Services – Physical Examination, Immunization, and Inspection, upon roll call vote, all members voted aye. Motion carried.

Motion by Linda Poole, seconded by Julie Kannas, to reaffirm Rule 5600.4 – Pupil Services – Contagious or Infectious Diseases, upon roll call vote, all members voted aye. Motion carried.

Motion by Linda Poole, seconded by Brad Burwell, to approve Rule 5600.5 – Pupil Services – Procedures for Life-Threatening Asthma Attacks and Systemic Allergic Reactions, upon roll call vote, all members voted aye. Motion carried.

Motion by Brad Burwell, seconded by Dave Anderson, to reaffirm as a consent agenda: Rule 5600.6 – Pupil Services – Procedures for Use of Automated External Defibrillators, Policy 5610 – Pupil Services – Do Not Resuscitate/Do Not Intubate Requests, Rule 5610.1 – Pupil Services – Do Not Resuscitate/Do Not Intubate Requests, Policy 5620 – Pupil Services – Child Abuse, Neglect and Cruelty, and Rule 5620.1 – Pupil Services – Child Abuse, Neglect and Cruelty, upon roll call vote, all members voted aye. Motion carried.

Motion by Dave Anderson, seconded by Julie Kannas, to approve Personnel Actions: Rescission of Resignation: Jane Splittgerber; Resignations: Tim Marsden, Terra Marsden, and Angela Ralph, and New Hires: Genevieve Engelkamp, Kayla Mixan, Kelli Hjelm, Lori Brown, Ellen Kramer, Amy Neuberger, Lindsay Stier, Michelle Baldwin, Amanda Abbey, Deborah Gleich-Sadler, Wendy Scott, Kendra Lothringer, Elizabeth King, Christopher Phillips, Rebecca Scherbring, Stephanie Schade, Kim Anderson, and Gina Hill, upon roll call vote, all members voted aye. Motion carried.

Mike Pate delayed Negotiations for the end of the meeting for Executive Session.

Reports included a Multicultural Report, the American Recovery and Reinvestment Act (ARRA) Title I and IDEA Funds Utilization Report, 2009-2011

Future Agenda Items/Board Calendar: Board of Education Meeting will be held on Monday, July 6, 2009 at 6 p.m. at the Don Stroh Administration Center, 5606 South 147<sup>th</sup> Street. The New Teacher Breakfast will be held on Monday, August 3, 2009 at 7:30 a.m. at Millard South High School. A Board of Education Meeting will be held on Monday, August 3, 2009 at 6:30 p.m. at the Don Stroh Administration Center, 5606 South 147<sup>th</sup> Street. The Fall Kick-Off Celebration will be held on Friday, August 7, 2009 at 8:00 a.m. at Embassy Suites, 12520 Westport Parkway. A Committee of the Whole Meeting will be held on Monday, August 10, 2009 at 6:30 p.m. at the Don Stroh Administration Center, 5606 South 147<sup>th</sup> Street. A Board of Education Meeting will be held on Monday, August 17, 2009 at 6:30 p.m. at the Don Stroh Administration Center, 5606 South 147<sup>th</sup> Street. A Board of Education Meeting will be held on Tuesday, September 8, 2009 at 6:30 p.m. at the Don Stroh Administration Center, 5606 South 147<sup>th</sup> Street. A Committee of the Whole Meeting will be held on Monday, September 14, 2009 at 6:30 p.m. at the Don Stroh Administration Center, 5606 South 147<sup>th</sup> Street. A Board of Education Meeting will be

held on Monday, September 21, 2009 at 6:30 p.m. at the Don Stroh Administration Center, 5606 South 147<sup>th</sup> Street. The NFUSSD Conference will be on October 11-14, 2009 at Embassy Suites LaVista Conference Center.

At 6:40 p.m. Brad Burwell, moved, seconded by Linda Poole, to go into Executive Session for the purpose of negotiations, upon roll call vote, all members voted aye. Motion carried.

Mr. Pate announced the board would be going into Executive Session for the purpose of negotiations.

Brad Burwell moved, seconded by Linda Poole, to come out of Executive Session, upon roll call vote, all members voted aye. Motion carried.

Mike Pate adjourned the meeting.

A handwritten signature in cursive script that reads "Linda Poole". The signature is written in black ink and is positioned above a horizontal line.

SECRETARY

**Millard Public Schools**  
July 6, 2009

# Millard Public Schools

## Check Register

11

Prepared for the Board Meeting of July 6,2009

| Check No | Vend No | Vendor Name                      | Amount    |
|----------|---------|----------------------------------|-----------|
| 303139   | 011185  | ALLIED OIL & SUPPLY, INC.        | 52.22     |
| 303140   | 135196  | AP BY THE SEA                    | 695.00    |
| 303141   | 137068  | PAULETTE A BATES                 | 94.00     |
| 303142   | 137553  | BATTELLE FOR KIDS                | 199.00    |
| 303143   | 130674  | BEADLE MIDDLE SCHOOL             | 600.00    |
| 303144   | 135036  | BRYAN ELEMENTARY                 | 83.75     |
| 303145   | 137551  | JACK E COTTON                    | 105.00    |
| 303146   | 103043  | CREIGHTON UNIVERSITY             | 80.00     |
| 303147   | 033901  | DOUGLAS COUNTY TREASURER         | 597.50    |
| 303148   | 109069  | ELIZABETH A FIALA                | 105.00    |
| 303149   | 106773  | FIRST NATIONAL BANK VISA         | 7,147.78  |
| 303150   | 136615  | MICHAEL E GARDNER                | 30.00     |
| 303151   | 045354  | CYNTHIA M HAMILTON               | 35.00     |
| 303152   | 130031  | LESLIE F HAMLING                 | 90.00     |
| 303153   | 137550  | DEBRA S HENNINGSEN               | 200.00    |
| 303154   | 133397  | HY-VEE INC                       | 669.85    |
| 303155   | 101991  | J.A. SEXAUER                     | 648.72    |
| 303156   | 065438  | MILLARD NORTH HIGH SCHOOL        | 600.00    |
| 303157   | 107732  | BRIAN L NELSON                   | 37.50     |
| 303158   | 137552  | LYNETTE M NELSON                 | 30.00     |
| 303159   | 130091  | NORTH MIDDLE SCHOOL              | 351.00    |
| 303160   | 136693  | CORINNE PIPER                    | 125.00    |
| 303161   | 131112  | LINDA WALTERS                    | 73.71     |
| 303162   | 093650  | WARD'S NATURAL SCIENCE EST LLC   | 30.84     |
| 303163   | 095674  | XEROX CORPORATION (LEASES)       | 5,303.18  |
| 303173   | 012050  | AMERICAN LIBRARY ASSOCIATION     | 500.00    |
| 303174   | 137380  | CENTER FOR GIFTED STUDIES        | 400.00    |
| 303175   | 135038  | CODY ELEMENTARY                  | 18.00     |
| 303176   | 133617  | CONOCOPHILLIPS                   | 14,056.70 |
| 303177   | 109850  | DEX MEDIA EAST LLC               | 211.50    |
| 303178   | 133883  | FESTIVAL OF BANDS                | 150.00    |
| 303179   | 137562  | MICHAEL R HIRSH                  | 24.00     |
| 303181   | 102451  | INTERNATIONAL BACCALAUREATE      | 8,450.00  |
| 303182   | 102451  | INTERNATIONAL BACCALAUREATE      | 7,000.00  |
| 303183   | 102451  | INTERNATIONAL BACCALAUREATE      | 7,735.00  |
| 303184   | 136779  | VAIL RESORTS INC                 | 369.66    |
| 303185   | 065440  | MILLARD SOUTH HIGH SCHOOL        | 2,116.75  |
| 303186   | 100729  | NATIONAL SCHOOL PUBLIC RELATIONS | 55.00     |
| 303187   | 071050  | OMAHA WORLD HERALD CO            | 922.12    |
| 303188   | 136846  | STEVE CONNELL                    | 130.00    |
| 303189   | 102320  | JUDY K STAHLNECKER               | 37.45     |
| 303190   | 131446  | TOSHIBA AMERICA INFO SYS INC     | 199.00    |
| 303191   | 136727  | RESORT INNS OF AMERICA INC       | 426.72    |
| 303192   | 136727  | RESORT INNS OF AMERICA INC       | 426.72    |
| 303193   | 136727  | RESORT INNS OF AMERICA INC       | 426.72    |
| 303195   | 106195  | YWCA OF OMAHA                    | 20.00     |

Date: 7/1/09

# Millard Public Schools

## Check Register

12

Prepared for the Board Meeting of July 6,2009

| Check No | Vend No | Vendor Name                        | Amount    |
|----------|---------|------------------------------------|-----------|
| 303198   | 137565  | CHERRY CREEK HIGH SCHOOL           | 650.00    |
| 303199   | 102708  | FLORIDA LEAGUE OF IB SCHOOLS/FLIBS | 1,500.00  |
| 303200   | 131694  | HOLLING HEIGHTS ELEMENTARY         | 125.25    |
| 303201   | 102451  | INTERNATIONAL BACCALAUREATE        | 9,250.00  |
| 303202   | 102451  | INTERNATIONAL BACCALAUREATE        | 2,975.00  |
| 303203   | 134607  | KONICA MINOLTA PRINTING SOLUTIONS  | 28,392.00 |
| 303204   | 135042  | MONTCLAIR ELEMENTARY               | 170.70    |
| 303205   | 132398  | NEIHARDT ELEMENTARY SCHOOL         | 252.20    |
| 303206   | 090673  | QWEST                              | 114.65    |
| 303215   | 137546  | 3 COM CORPORATION                  | 17,082.03 |
| 303216   | 010040  | A & D TECHNICAL SUPPLY CO INC      | 222.26    |
| 303217   | 107252  | AA WHEEL & TRUCK SUPPLY INC        | 2.13      |
| 303218   | 010030  | AAA ENTERPRISES, INC.              | 2,628.50  |
| 303220   | 109853  | ACCESS ELEVATOR INC.               | 255.00    |
| 303221   | 130729  | ACCOUNTEMPS                        | 3,953.52  |
| 303222   | 010298  | TEK INDUSTRIES INC                 | 1,064.65  |
| 303223   | 130455  | ADAMS & SULLIVAN                   | 760.00    |
| 303224   | 133402  | KAREN S ADAMS                      | 81.67     |
| 303226   | 101766  | ADVANTAGE PRESS INC                | 171.20    |
| 303227   | 010570  | AIMS EDUCATION FOUNDATION          | 146.45    |
| 303228   | 010810  | AIR CONDITIONING UTILITIES INC     | 265.00    |
| 303229   | 108351  | AIRGAS NORTH CENTRAL INC           | 16.12     |
| 303230   | 133620  | AKSARBEN PIPE & SEWER CLEANING LLC | 655.00    |
| 303232   | 010946  | JEFFREY S ALFREY                   | 25.00     |
| 303233   | 011051  | ALL MAKES OFFICE EQUIPMENT         | 4,498.25  |
| 303234   | 011185  | ALLIED OIL & SUPPLY, INC.          | 150.41    |
| 303235   | 133506  | ALPHA G CONSULTING LLC             | 1,000.00  |
| 303236   | 136586  | ALPINE TESTING SOLUTIONS INC       | 5,814.94  |
| 303237   | 136834  | AMATO FLOWERS INC                  | 119.00    |
| 303240   | 107651  | AMAZON.COM INC                     | 6,625.75  |
| 303241   | 103085  | AMERICAN ASSN TEACHERS OF GERMAN   | 48.00     |
| 303242   | 069689  | AMSAN LLC                          | 16,071.46 |
| 303243   | 010042  | AMSCO SCHOOL PUBLICATIONS INC      | 220.69    |
| 303244   | 130997  | KATHY L ANDERSEN                   | 287.62    |
| 303245   | 010112  | ANDERSON ELECTRIC                  | 659.00    |
| 303246   | 131265  | JILL M ANDERSON                    | 91.35     |
| 303247   | 134041  | MARTHA A ANDERSON                  | 116.16    |
| 303248   | 012980  | APPLAUSE LEARNING RESOURCES        | 87.75     |
| 303249   | 012989  | APPLE COMPUTER, INC.               | 29.00     |
| 303250   | 135051  | APPLES & MORE A TEACHERS STORE     | 100.00    |
| 303252   | 108092  | MERRILL COMPANY                    | 1,029.57  |
| 303253   | 106436  | AQUA-CHEM INC                      | 986.21    |
| 303254   | 013105  | ARBOR SCIENTIFIC                   | 30.86     |
| 303255   | 136880  | ARMBRUST FAMILY YMCA               | 150.00    |
| 303257   | 134235  | SARAH A ASCHENBRENNER              | 102.74    |
| 303259   | 133437  | ASYST COMMUNICATIONS CO. INC.      | 35.00     |

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|----------|---------|----------------------------------|-----------|
| 303260   | 101611  | ATLAS AUTO BODY                  | 770.80    |
| 303261   | 102237  | AUTO STATION                     | 1,499.60  |
| 303264   | 109852  | BAER SUPPLY                      | 714.96    |
| 303265   | 132405  | BAG 'N SAVE                      | 173.83    |
| 303267   | 135991  | BAKER DISTRIBUTING CO LLC        | 24.97     |
| 303271   | 017876  | BARCLAY SCHOOL SUPPLIES INC      | 1,707.98  |
| 303272   | 017908  | REX J BARKER                     | 106.37    |
| 303274   | 099646  | BARNES & NOBLE BOOKSTORE         | 13,618.28 |
| 303275   | 132608  | BARNES DISTRIBUTION              | 431.88    |
| 303276   | 017877  | CYNTHIA L BARR-MCNAIR            | 220.11    |
| 303277   | 017926  | ROSEMARY W BARTA                 | 69.30     |
| 303278   | 107979  | LORI A BARTELS                   | 244.48    |
| 303279   | 099749  | BAUDVILLE INC                    | 638.08    |
| 303281   | 134069  | COLLEEN K BECKWITH               | 522.80    |
| 303282   | 107540  | BRIAN F BEGLEY                   | 159.50    |
| 303283   | 137422  | BENEE'S INC                      | 623.75    |
| 303284   | 107322  | BERENS-TATE CONSULTING GROUP INC | 2,000.00  |
| 303285   | 134884  | JULIE K BERGSTROM                | 258.58    |
| 303286   | 133480  | BERINGER CIACCIO DENNELL MABREY  | 464.10    |
| 303287   | 018650  | PAMELA R BERKI                   | 47.30     |
| 303288   | 018705  | BERNINA SEWING CENTER            | 4,422.00  |
| 303290   | 134945  | NOLAN J BEYER                    | 496.10    |
| 303291   | 130683  | BEYOND PLAY                      | 120.69    |
| 303293   | 137140  | ANNE M BIRKEL                    | 44.88     |
| 303294   | 019111  | BISHOP BUSINESS EQUIPMENT        | 23,559.20 |
| 303295   | 132769  | BLAINE WINDOW HARDWARE INC       | 58.50     |
| 303296   | 137089  | COLLEEN BLOOMQUIST               | 19.52     |
| 303297   | 134478  | TIFFANY M BOCK SMITH             | 99.55     |
| 303298   | 130899  | KIMBERLY M BOLAN                 | 184.25    |
| 303300   | 133647  | BORDEN CONSULTING CORPORATION    | 400.00    |
| 303301   | 100056  | BORDERS BOOKS & MUSIC            | 5,268.50  |
| 303302   | 019559  | BOUND TO STAY BOUND BOOKS INC    | 2,725.63  |
| 303303   | 132888  | MICHELLE M BOYD                  | 215.05    |
| 303304   | 019835  | BOYS TOWN NATIONAL               | 3,333.32  |
| 303305   | 134176  | LINDA S BRABLEC                  | 85.39     |
| 303306   | 130576  | PAMELA A BRENNAN                 | 158.40    |
| 303307   | 102783  | BRIGHT APPLE                     | 241.44    |
| 303308   | 133824  | NANCY A BROWN                    | 91.03     |
| 303310   | 133042  | KIMBERLIE A BUHR                 | 5.00      |
| 303313   | 136312  | BRAD BURKLUND                    | 289.16    |
| 303315   | 132910  | CHARLES J BURNEY                 | 212.30    |
| 303316   | 137262  | BURR FARMS MACHINERY INC         | 632.50    |
| 303317   | 106110  | BRAD BURWELL                     | 59.99     |
| 303318   | 099431  | BUSINESS MEDIA INC               | 5,232.64  |
| 303319   | 136819  | BUTTERFLIES & BLUEBERRIES INC    | 93.98     |
| 303320   | 137274  | EILEEN CABRERA                   | 39.44     |

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| 303321   | 023831  | CALLOWAY HOUSE INC                | 966.61     |
| 303322   | 134350  | CAMBIUM LEARNING                  | 1,170.10   |
| 303323   | 106806  | ELIZABETH J CAREY                 | 90.30      |
| 303324   | 023925  | CARLEX INC                        | 109.10     |
| 303325   | 136408  | PATRICIA A CARLIN                 | 210.90     |
| 303326   | 108215  | DEBRA R CARLSON                   | 7.97       |
| 303327   | 024067  | CARSON DELLOSA PUBLISHING         | 321.21     |
| 303328   | 131158  | CURTIS R CASE                     | 1,099.70   |
| 303329   | 133970  | CCS PRESENTATION SYSTEMS          | 167,368.46 |
| 303330   | 133589  | CDW GOVERNMENT, INC.              | 8,402.78   |
| 303331   | 024260  | CENTER TROPHY COMPANY             | 216.00     |
| 303332   | 137063  | CENTRIFUGE SOLUTIONS LLC          | 2,000.00   |
| 303333   | 135648  | SUSAN M CHADWICK                  | 21.67      |
| 303334   | 018865  | CHANNING BETE COMPANY INC         | 161.80     |
| 303336   | 132271  | ERIK P CHAUSSEE                   | 865.25     |
| 303337   | 106836  | KEVIN J CHICK                     | 1,207.32   |
| 303338   | 024652  | CHILDCRAFT EDUCATION CORP         | 1,305.82   |
| 303339   | 106851  | CHILDREN'S HOME HEALTHCARE        | 7,661.00   |
| 303340   | 106251  | CHILDRENS HEALTH MARKET INC       | 49.50      |
| 303341   | 025076  | COLLEEN R CHRISTENSEN             | 4.40       |
| 303342   | 137566  | CINDY G CHRISTIANSEN              | 75.00      |
| 303343   | 137567  | DAVID FOREST CHRISTIANSEN         | 75.00      |
| 303344   | 132581  | CLARITUS                          | 775.00     |
| 303347   | 099222  | CLASSROOM DIRECT                  | 3,730.89   |
| 303348   | 132697  | CLASSROOM PRODUCTS WAREHOUSE LLC  | 16.59      |
| 303349   | 025235  | DALE CLAUSEN                      | 136.95     |
| 303350   | 131135  | PATRICIA A CLIFTON                | 75.96      |
| 303351   | 136780  | LISA L CLINARD                    | 96.50      |
| 303352   | 025295  | CLOSING THE GAP INC               | 730.00     |
| 303353   | 136099  | CLOVERDALE MANUFACTURING CO       | 9,486.60   |
| 303354   | 066006  | JANET S CLURE                     | 3.30       |
| 303355   | 137013  | NANCY S COLE                      | 74.69      |
| 303356   | 108093  | COMFORT PRODUCTS DISTRIBUTING     | 686.02     |
| 303357   | 022701  | SHARON R COMISAR-LANGDON          | 107.25     |
| 303359   | 135082  | OCCUPATIONAL HEALTH CTRS OF NE PC | 462.00     |
| 303361   | 026057  | CONTROL MASTERS INC               | 986.54     |
| 303363   | 134665  | STEPHEN T CORDWIN                 | 160.00     |
| 303364   | 026443  | CORE KNOWLEDGE FOUNDATION         | 274.87     |
| 303366   | 102828  | CORPORATE EXPRESS INC             | 2,054.60   |
| 303370   | 100300  | CREATIVE TEACHING PRESS INC       | 80.40      |
| 303371   | 137561  | TODD B CRNKOVICH                  | 160.00     |
| 303373   | 027130  | CRYSTAL PRODUCTIONS               | 404.06     |
| 303375   | 106893  | CULLIGAN WATER CONDITIONING       | 217.25     |
| 303376   | 101026  | D & H DISTRIBUTING                | 406.35     |
| 303377   | 136742  | FRANCES A DABBS                   | 10.68      |
| 303378   | 132671  | JEAN T DAIGLE-ROSE                | 251.63     |

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| 303379   | 131003  | DAILY RECORD                       | 52.40      |
| 303380   | 135099  | HEATHER L DAUBERT                  | 41.69      |
| 303381   | 136517  | WILLIAM DAUGHTRIDGE                | 15.49      |
| 303382   | 032255  | DAVIS PUBLICATIONS INC             | 1,068.23   |
| 303383   | 032246  | PAMELA M DAVIS                     | 108.35     |
| 303384   | 032497  | CHERYL R DECKER                    | 126.55     |
| 303385   | 106713  | ANDREW S DEFREECE                  | 363.25     |
| 303386   | 032800  | DEMCO INC                          | 730.52     |
| 303387   | 032872  | DENNIS SUPPLY COMPANY              | 288.04     |
| 303388   | 136316  | EVA DENTON                         | 55.33      |
| 303389   | 137331  | BASTIAN DERICHES                   | 43.73      |
| 303391   | 137024  | DEVELOPMENTAL SERVICES OF NE INC   | 2,477.52   |
| 303392   | 133968  | DIAMOND MARKETING SOLUTIONS        | 1,003.17   |
| 303393   | 099220  | DICK BLICK CO                      | 6,134.34   |
| 303394   | 132750  | JOHN D DICKEY                      | 290.57     |
| 303395   | 033466  | DIDAX INC                          | 59.35      |
| 303396   | 033473  | DIETZE MUSIC HOUSE INC             | 115.19     |
| 303397   | 136179  | DIGITAL EXPRESS INC                | 11,312.00  |
| 303398   | 131797  | DIRECT ADVANTAGE                   | 513.34     |
| 303400   | 135933  | DKAH SERVICES CORP                 | 450.00     |
| 303401   | 107232  | DLR GROUP INC                      | 68,177.10  |
| 303402   | 137569  | TERI L DOLEJS                      | 600.00     |
| 303403   | 135973  | MATTHEW L DOMINY                   | 20.46      |
| 303405   | 134086  | AMBER J DOOLITTLE                  | 58.63      |
| 303407   | 135650  | JAY R DOSTAL                       | 1,642.94   |
| 303411   | 130908  | DOUGLAS COUNTY SCHOOL DIST.28-0001 | 572,797.60 |
| 303413   | 099556  | DRAMATISTS PLAY SERVICE INC        | 63.65      |
| 303414   | 135689  | SUSAN M DULANY                     | 85.31      |
| 303416   | 094249  | DURHAM MUSEUM                      | 400.00     |
| 303417   | 131740  | EAGLE SOFTWARE INC,                | 14,111.67  |
| 303420   | 036520  | EASTERN NE HUMAN SERVICES AGENCY   | 15,904.00  |
| 303422   | 137171  | RUSSELL E FREY                     | 119.94     |
| 303423   | 133383  | EDMUND SCIENTIFICS                 | 139.85     |
| 303424   | 037400  | EDUCATIONAL RESEARCH SERVICE       | 495.00     |
| 303425   | 037525  | EDUCATIONAL SERVICE UNIT #3        | 161,499.96 |
| 303426   | 133823  | REBECCA S EHRHORN                  | 392.60     |
| 303427   | 135425  | EINSTRUCTION                       | 34,349.00  |
| 303429   | 038100  | ELECTRICAL ENGINEERING & EQPT CO   | 2,046.19   |
| 303430   | 038140  | ELECTRONIC SOUND INC.              | 261.50     |
| 303431   | 102286  | ELECTRONIX EXPRESS                 | 56.65      |
| 303432   | 135239  | JAMY D ELKER                       | 120.00     |
| 303433   | 038217  | WARREN K ELTISTE                   | 142.45     |
| 303434   | 035579  | EMC/PARADIGM PUBLISHING            | 29,612.34  |
| 303435   | 137500  | SARAH LYNNE ENGELHARDT             | 122.50     |
| 303436   | 132066  | ENGINEERED CONTROLS INC            | 537.91     |
| 303438   | 025611  | ENVISION COMMUNICATIONS INC        | 2,510.00   |

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|----------|---------|--------------------------------|-----------|
| 303439   | 137330  | EPWORTH VILLAGE INC            | 2,018.28  |
| 303440   | 102791  | ERIC ARMIN INC                 | 5,652.90  |
| 303441   | 109066  | TED H ESSER                    | 400.68    |
| 303442   | 038468  | EVERBIND                       | 786.55    |
| 303443   | 099320  | EYE ON EDUCATION               | 145.85    |
| 303444   | 106735  | JOHN T FABRY                   | 162.80    |
| 303446   | 134814  | CADCO INC                      | 1,053.55  |
| 303448   | 132699  | FATHER FLANAGANS BOYS HOME     | 1,887.84  |
| 303449   | 132699  | FATHER FLANAGANS BOYS HOME     | 233.50    |
| 303451   | 040450  | FEDERAL EXPRESS                | 604.32    |
| 303452   | 131826  | ALICIA C FEIST                 | 146.14    |
| 303453   | 133565  | STEVE FELICI                   | 31.35     |
| 303454   | 040537  | FERGUSON ENTERPRISES INC       | 580.60    |
| 303455   | 106956  | FERRELLGAS                     | 33.65     |
| 303456   | 136320  | JOSHUA P FIELDS                | 331.56    |
| 303457   | 133919  | FILTER SHOP INC                | 1,982.85  |
| 303458   | 132001  | BETH L FINK                    | 34.32     |
| 303459   | 133960  | FIREGUARD INC                  | 2,410.50  |
| 303460   | 134304  | FIRST BANK RICHMOND, NA        | 1,824.10  |
| 303461   | 040919  | FISHER SCIENTIFIC              | 226.95    |
| 303463   | 136370  | FLEET US LLC                   | 15,120.00 |
| 303464   | 041086  | FLINN SCIENTIFIC INC           | 3,237.58  |
| 303465   | 131555  | FLOORS INC                     | 2,892.00  |
| 303466   | 041100  | FOLLETT LIBRARY RESOURCES      | 5,033.27  |
| 303467   | 136106  | FOLLETT SOFTWARE COMPANY       | 8,181.95  |
| 303468   | 107364  | FONTENELLE NATURE ASSOC        | 147.00    |
| 303469   | 136852  | RITA A FORAL                   | 1,443.75  |
| 303470   | 132165  | FOREST SCIENTIFIC CORPORATION  | 1,220.00  |
| 303471   | 041146  | KENNETH J FOSSEN               | 251.86    |
| 303472   | 134577  | PATRICK R FOSTER               | 87.50     |
| 303473   | 041219  | WAYNE FOWLER                   | 105.00    |
| 303474   | 136207  | PATRICIA D FRANCK              | 49.85     |
| 303475   | 041463  | FREE SPIRIT PUBLISHING INC     | 73.83     |
| 303476   | 041543  | AMY J FRIEDMAN                 | 52.41     |
| 303477   | 137217  | DANIELLE M FROLIO              | 51.21     |
| 303479   | 135031  | FSH COMMUNICATIONS LLC         | 360.00    |
| 303480   | 134168  | ERIC W FULLER                  | 105.38    |
| 303481   | 137502  | GARY P GILROY PUBLICATIONS INC | 1,620.00  |
| 303483   | 106894  | TAMMY GEBHART                  | 64.90     |
| 303484   | 044050  | GENERAL BINDING CORPORATION    | 390.41    |
| 303485   | 133886  | CHERYL V GERACE                | 5.94      |
| 303486   | 130343  | DAVID L. GERARD                | 455.00    |
| 303487   | 044495  | KATHY L GIBBS                  | 3.85      |
| 303488   | 136003  | MELISSA J GILBERT              | 270.00    |
| 303489   | 137570  | MARK R GILLASPIE               | 160.00    |
| 303490   | 106660  | GLASSMASTERS INC               | 12,687.92 |

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|----------|---------|--------------------------------|------------|
| 303491   | 044887  | GOODHEART-WILCOX PUBLISHER     | 249.82     |
| 303492   | 044891  | GOPHER/PLAY WITH A PURPOSE     | 2,690.71   |
| 303493   | 044896  | KAREN A GORDON                 | 53.46      |
| 303494   | 133570  | KAREN GOUGHNOUR                | 31.35      |
| 303495   | 132152  | GOVCONNECTION INC              | 500.00     |
| 303496   | 043609  | GP DIRECT                      | 707.88     |
| 303497   | 044950  | GRAINGER INDUSTRIAL SUPPLY     | 3,219.80   |
| 303498   | 099641  | SANDY REIMERS                  | 166.40     |
| 303499   | 044965  | KATHERINE A GRAY               | 101.70     |
| 303500   | 131937  | GLS (GREG LARSON SPORTS)       | 609.00     |
| 303501   | 134133  | JANET L GRIERSON               | 24.58      |
| 303503   | 133082  | VICKI K GRIFFIN                | 32.23      |
| 303504   | 130083  | HARRY S GRIMMINGER             | 474.96     |
| 303505   | 135016  | CANDRA R GUENTHER              | 99.55      |
| 303506   | 045310  | KATHLEEN A GUINANE             | 9.57       |
| 303507   | 132938  | GUSTAVE A LARSON COMPANY       | 249.66     |
| 303508   | 132287  | CARI J GUTHRIE                 | 19.91      |
| 303510   | 059223  | MUSIC EXPRESS LLC              | 149.59     |
| 303511   | 101931  | HANCOCK FABRICS                | 143.04     |
| 303512   | 136805  | JAMES R HANLON                 | 144.10     |
| 303513   | 047853  | HAPPY CAB COMPANY INC          | 8,615.40   |
| 303515   | 135600  | HARLAND CLARKE                 | 33.85      |
| 303516   | 137019  | ANNE HARLEY                    | 93.00      |
| 303517   | F3030   | HARRIS COMPUTER                | 12,263.52  |
| 303518   | 056820  | HARRY A KOCH COMPANY           | 141,793.75 |
| 303519   | 136458  | JEAN M HASTINGS                | 69.14      |
| 303520   | 130746  | SPENCER R HAWKINS              | 11.00      |
| 303521   | 136867  | GERALD HAWLEY                  | 160.00     |
| 303522   | 048475  | HEARTLAND FOUNDATION           | 9,556.20   |
| 303523   | 100782  | HEARTLAND SCENIC STUDIO INC    | 248.90     |
| 303524   | 108273  | MARGARET HEBENSTREIT PT        | 154.30     |
| 303525   | 048517  | GREENWOOD PUBLISHING GROUP INC | 2,093.65   |
| 303526   | 135616  | BAILEY HEMPHILL                | 331.50     |
| 303527   | 108478  | DAVID C HEMPHILL               | 45.51      |
| 303528   | 101881  | OMAHA ZOOLOGICAL SOCIETY       | 730.50     |
| 303529   | 136902  | BETHANY A HERD                 | 63.56      |
| 303530   | 099235  | HERFF JONES INC                | 493.18     |
| 303531   | 133186  | JENNIFER HERZOG                | 80.00      |
| 303532   | 134455  | ROBERT J HETTINGER             | 124.30     |
| 303533   | 132423  | HEWLETT PACKARD CO             | 85,289.00  |
| 303535   | 048710  | HIGHSMITH COMPANY INC          | 522.48     |
| 303536   | 134441  | ELAINE HILL                    | 928.16     |
| 303537   | 048840  | SUZANNE J HINMAN               | 114.12     |
| 303538   | 048845  | CAMILLE H HINZ                 | 39.99      |
| 303539   | 135248  | CARMEN G HIPPEN                | 731.80     |
| 303540   | 045329  | S & W FOODS INC                | 184.13     |

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| 303541   | 048960  | HOCKENBERGS EQUIP & SUPPLY CO INC | 41.22      |
| 303543   | 099759  | HOLIDAY INN OF KEARNEY            | 72.95      |
| 303544   | 049330  | RICK W HOOK                       | 482.50     |
| 303545   | 106109  | HORACE MANN LEAGUE                | 65.00      |
| 303546   | 095520  | LINDA D HORTON                    | 302.94     |
| 303547   | 136336  | VICTORIA L HOSKOVEC               | 201.30     |
| 303548   | 049450  | HOTSY EQUIPMENT COMPANY           | 25.40      |
| 303552   | 049650  | HOUGHTON MIFFLIN HARCOURT PUB CO  | 167,117.98 |
| 303553   | 049715  | HUMAN KINETICS INC                | 156.32     |
| 303555   | 101032  | HUSKER MIDWEST PRINTING           | 238.56     |
| 303556   | 133397  | HY-VEE INC                        | 1,338.29   |
| 303557   | 132878  | HY-VEE INC                        | 155.27     |
| 303558   | 049851  | HY-VEE INC                        | 827.91     |
| 303559   | 049850  | HY-VEE INC                        | 2,405.43   |
| 303560   | 051575  | THERESA A ILIFF                   | 44.55      |
| 303561   | 135502  | INDOFF, INC.                      | 111.76     |
| 303562   | 051549  | INDUSTRIAL ARTS SUPPLY CO         | 43.95      |
| 303563   | 133956  | INDUSTRIAL REPAIR SERVICES INC    | 105.00     |
| 303564   | 100016  | INNOVATIVE LEARNING CONCEPTS      | 33.00      |
| 303565   | 137548  | INNOVATIVE PRODUCTS INC           | 281.50     |
| 303566   | 131495  | INSECT LORE                       | 21.00      |
| 303567   | 051778  | INSIGHT MEDIA INC                 | 273.48     |
| 303568   | 136357  | INTELTEK INC                      | 317.04     |
| 303569   | 102958  | INTERSTATE ALL BATTERY CENTER     | 395.90     |
| 303570   | 103110  | INTERSTATE MUSIC SUPPLY           | 203.59     |
| 303571   | 137407  | IOWA SCHOOL FOR THE DEAF          | 10,563.00  |
| 303572   | 101991  | J.A. SEXAUER                      | 480.78     |
| 303573   | 100928  | J.W. PEPPER & SON INC.            | 786.09     |
| 303575   | 102287  | JAMECO ELECTRONICS                | 151.20     |
| 303576   | 054223  | MICHAEL JANIS                     | 87.50      |
| 303577   | 131157  | CHRISTINE A JANOVEC-POEHLMAN      | 57.31      |
| 303578   | 054240  | HANNELORE W JASA                  | 26.73      |
| 303579   | 136953  | JSDO I LLC                        | 147.92     |
| 303580   | 135735  | GEORGE W JELKIN                   | 824.55     |
| 303581   | 133059  | DEBBIE A JENKINS                  | 124.30     |
| 303582   | 136282  | SARAH E JESSICK                   | 14.74      |
| 303584   | 054448  | STEVEN K JOEKEL                   | 979.00     |
| 303585   | 107039  | SHARON KIM H JOHANSEN             | 32.45      |
| 303586   | 131367  | AMANDA J JOHNSON                  | 419.49     |
| 303587   | 130994  | JOHNSON CONTROLS INC              | 5,350.00   |
| 303588   | 054500  | JOHNSON HARDWARE CO LLC           | 307.31     |
| 303589   | 054487  | ELIZABETH C JOHNSON               | 100.98     |
| 303590   | 054492  | JIM L JOHNSON                     | 180.00     |
| 303591   | 136317  | KELLY L JOHNSON                   | 31.34      |
| 303592   | 059573  | NANCY A JOHNSTON                  | 426.58     |
| 303593   | 054630  | JOHNSTONE SUPPLY                  | 4,135.90   |

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|----------|---------|---------------------------------|-----------|
| 303594   | 020316  | ALINE R JONES                   | 40.70     |
| 303596   | 026300  | JP COOKE COMPANY                | 40.98     |
| 303600   | 133738  | KAMAN INDUSTRIAL TECHNOLOGIES   | 113.16    |
| 303601   | 056215  | KAPLAN EARLY LEARNING CO        | 496.73    |
| 303602   | 134194  | KARCHER FLOOR CARE INC          | 535.55    |
| 303603   | 137441  | ANGELA C KARDELL                | 7.81      |
| 303604   | 132265  | CATHERINE A KEISER              | 114.40    |
| 303605   | 132272  | SUSAN L KELLEY                  | 32.18     |
| 303606   | 133973  | KIDS ON THE MOVE INC            | 5,728.50  |
| 303607   | 132676  | DENNIS F KIMBERLIN              | 630.00    |
| 303609   | 056770  | BETTY H KLESITZ                 | 74.25     |
| 303610   | 109136  | KLOCKIT                         | 373.51    |
| 303611   | 137144  | JANET L KLOSTERMANN             | 27.98     |
| 303612   | 132264  | MICHELLE M KLUG                 | 53.24     |
| 303614   | 130249  | JEAN E KOERTEN                  | 73.82     |
| 303616   | 056905  | DEBORAH S KOLC                  | 47.00     |
| 303617   | 137036  | JULIE D KONRAD                  | 11.00     |
| 303618   | 131006  | CONNIE E KOZAK                  | 77.13     |
| 303619   | 134329  | JASON M KRKA                    | 39.66     |
| 303620   | 133923  | KUBAT PHARMACY/HEALTHCARE       | 2,516.75  |
| 303621   | 137385  | JOSEPH R KUEHL                  | 31.90     |
| 303624   | 137010  | CHRISTINA A LAGRONE             | 97.74     |
| 303627   | 058755  | LAIDLAW TRANSIT INC             | 11,588.33 |
| 303629   | 099217  | LAKESHORE LEARNING MATERIALS    | 7,744.07  |
| 303631   | 135257  | LANGUAGE LINE SERVICES          | 239.92    |
| 303632   | 121124  | LORENE M LARSEN                 | 52.47     |
| 303633   | 102491  | LARUE DISTRIBUTING INC          | 1,006.77  |
| 303635   | 135156  | LAWSON PRODUCTS INC             | 666.95    |
| 303636   | 130792  | LEARNING RESOURCES              | 182.86    |
| 303637   | 108450  | JACEN D LEFHOLTZ                | 62.37     |
| 303638   | 106469  | LEGO EDUCATION NORTH AMERICA    | 482.74    |
| 303639   | 137345  | BONNIE K LEVINGER               | 19.25     |
| 303640   | 059380  | LIBRARY VIDEO COMPANY           | 235.34    |
| 303641   | 107903  | JENNIFER M LICHTER              | 35.36     |
| 303642   | 059470  | LIEN TERMITE & PEST CONTROL INC | 528.00    |
| 303644   | 059560  | LINWELD INC                     | 7.28      |
| 303645   | 059791  | LIVING VOICES INC               | 2,902.54  |
| 303646   | 133758  | KRAIG J LOFQUIST                | 189.89    |
| 303647   | 133027  | TRACY LOGAN                     | 133.10    |
| 303649   | 059866  | STACY L LONGACRE                | 200.75    |
| 303650   | 135149  | ANNA L LORSBACH                 | 246.69    |
| 303652   | 060111  | LOVELESS MACHINE & GRINDING     | 341.20    |
| 303653   | 131397  | LOWE'S HOME CENTERS INC         | 1,386.32  |
| 303654   | 057770  | LRP PUBLICATIONS INC            | 1,042.20  |
| 303655   | 060125  | LUCKS MUSIC LIBRARY INC         | 17.50     |
| 303657   | 131586  | LYMM CONSTRUCTION CO.           | 2,680.00  |

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| 303658   | 099321  | MACKIN BOOK COMPANY                 | 6,412.30  |
| 303660   | 137007  | KAREN M MARBLE                      | 194.92    |
| 303661   | 063918  | MUSIC SUCCESS CONCEPTS              | 410.00    |
| 303662   | 101272  | MARI INC.                           | 44.47     |
| 303663   | 133201  | DAWN M MARTEN                       | 73.16     |
| 303664   | 136201  | JERRY A MARTINEZ                    | 160.00    |
| 303665   | 135493  | JOHN MARTINEZ                       | 160.00    |
| 303666   | 137374  | MARY RUTH BOOKS INC                 | 254.10    |
| 303667   | 108052  | MAX I WALKER                        | 679.00    |
| 303668   | 063262  | LINDA J MCCREA                      | 49.55     |
| 303669   | 100944  | MCDONALD & ASSOCIATES INC           | 149.50    |
| 303670   | 099279  | MCDONALD PUBLISHING                 | 84.55     |
| 303671   | 063349  | MCGRAW-HILL COMPANIES               | 3,324.06  |
| 303672   | 137014  | RYE L MCINTOSH                      | 108.24    |
| 303673   | 063361  | ALBERT G MCKAIN                     | 128.32    |
| 303674   | 099781  | MCQUEENY LOCK COMPANY               | 931.48    |
| 303675   | 134526  | MECA                                | 7,766.96  |
| 303676   | 101274  | MEDICAL TECHNOLOGIES INC            | 963.00    |
| 303677   | 121126  | PATRICIA A MEEKER                   | 215.78    |
| 303678   | 133998  | SUZANNE R MELLIGER                  | 272.80    |
| 303679   | 136314  | KORRINDA MENDEZ                     | 239.97    |
| 303680   | 017611  | ANGELA R MERCIER                    | 800.00    |
| 303681   | 136526  | MONICA H YOUNGHERN                  | 1,467.70  |
| 303684   | 064600  | METAL DOORS & HARDWARE COMPANY INC  | 3,764.00  |
| 303685   | 102139  | METAL LOGOS AND MORE                | 8,696.75  |
| 303687   | 133403  | AMERICAN NATIONAL BANK              | 7,659.31  |
| 303688   | 064621  | METROPOLITAN OMAHA ED CONSORTIUM    | 4,625.00  |
| 303689   | 136384  | JEANNETTE M MEYER                   | 125.13    |
| 303690   | 064820  | MICROFILM IMAGING SYSTEM INC        | 480.00    |
| 303691   | 132599  | MID AMERICA COMPANY                 | 253.35    |
| 303692   | 102870  | MIDLAND COMPUTER INC                | 4,055.04  |
| 303693   | 648477  | MIDLANDS MESSENGER SERVICE INC      | 34.00     |
| 303694   | 101068  | MIDWEST BOX COMPANY                 | 1,135.00  |
| 303695   | 064950  | MIDWEST METAL WORKS INC             | 314.00    |
| 303697   | 065233  | MIDWEST TURF & IRRIGATION INC       | 1,994.91  |
| 303698   | 131187  | KIM R MIKOS                         | 44.99     |
| 303699   | 065400  | MILLARD LUMBER INC                  | 54.27     |
| 303700   | 065410  | MILLARD SCHOOLS ADMIN ACTIVITY FUND | 375.00    |
| 303701   | 131716  | BRAD S MILLARD                      | 589.00    |
| 303702   | 131328  | MILLER ELECTRIC COMPANY             | 10,661.80 |
| 303704   | 099352  | MINNESOTA CLAY CO                   | 141.93    |
| 303705   | 065810  | MIRACLE RECREATION EQUIPMENT        | 427.00    |
| 303706   | 136388  | MITCHELL S MOLLRING                 | 77.66     |
| 303707   | 066083  | KAREN F MONTGOMERY                  | 51.95     |
| 303711   | 132491  | DONITA L MOSEMAN                    | 30.53     |
| 303713   | 063150  | MSC INDUSTRIAL SUPPLY CO            | 434.24    |

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| 303715   | 068875  | UNIVERSITY OF NEBRASKA MED CENTER   | 325.00    |
| 303716   | 133712  | MURPHY TRACTOR & EQUIPMENT CO       | 290.19    |
| 303717   | 066580  | MUSIC IN MOTION INC                 | 163.44    |
| 303719   | 067030  | CYNTHIA D NABITY                    | 41.39     |
| 303720   | 133226  | NAHPERD                             | 45.00     |
| 303721   | 067000  | NASCO                               | 1,039.74  |
| 303722   | 067253  | NATIONAL ASSOC OF SECONDARY         | 78.85     |
| 303724   | 101560  | NATIONAL COUNCIL FOR SOCIAL STUDIES | 115.00    |
| 303725   | 067801  | NATIONAL MIDDLE SCHOOL ASSOC        | 297.20    |
| 303726   | 132854  | NATIONAL SAFETY COUNCIL             | 885.00    |
| 303728   | 068020  | NATIONAL SCIENCE TEACHERS ASSOC     | 103.15    |
| 303729   | 102522  | NCECBVI                             | 141.00    |
| 303730   | 130548  | SCANTRON CORP                       | 0.00      |
| 303731   | 131379  | MARY L NEBE                         | 44.00     |
| 303732   | 068334  | NEBRASKA AIR FILTER INC             | 3,968.94  |
| 303733   | 068415  | NEBRASKA COUNCIL OF SCHOOL          | 80.00     |
| 303735   | 068445  | NEBRASKA FURNITURE MART INC         | 410.00    |
| 303736   | 068684  | NEBRASKA SCIENTIFIC                 | 24.25     |
| 303737   | 133989  | NEBRASKA WORKFORCE DEVELOPMENT      | 200.00    |
| 303738   | 068954  | NEFF COMPANY                        | 504.64    |
| 303739   | 134985  | DOREEN K NELSON                     | 199.99    |
| 303740   | 131550  | NANCY G NELSON                      | 133.00    |
| 303741   | 134798  | NEW VISION COMMUNICATIONS INC       | 26,312.01 |
| 303742   | 069099  | CAROL C NEWTON                      | 31.35     |
| 303743   | 109843  | NEXTEL PARTNERS INC                 | 14,909.24 |
| 303747   | 135955  | VICKI NOLDER                        | 175.00    |
| 303748   | 069930  | NOVA HEALTH EQUIPMENT COMPANY       | 1,332.71  |
| 303749   | 069936  | NOVEL UNITS INC                     | 179.25    |
| 303751   | 134900  | JOHN ODDO                           | 160.00    |
| 303753   | 050042  | ANNE M OETH                         | 229.35    |
| 303758   | 100013  | OFFICE DEPOT 84133510               | 38,443.80 |
| 303759   | 070245  | OHARCO DISTRIBUTORS                 | 664.86    |
| 303760   | 070473  | ELIZABETH A OLSON                   | 119.35    |
| 303761   | 070700  | OMAHA PAPER COMPANY INC.            | 74.23     |
| 303763   | 071039  | OMAHA WINDUSTRIAL CO.               | 4,179.56  |
| 303764   | 071053  | OMAHA WORLD HERALD (EDUC)           | 161.20    |
| 303765   | 071050  | OMAHA WORLD HERALD CO               | 1,219.64  |
| 303766   | 133850  | ONE SOURCE                          | 1,376.00  |
| 303767   | 071138  | ORIENTAL TRADING COMPANY            | 94.34     |
| 303768   | 130092  | MARY M OSTERLOH                     | 82.43     |
| 303769   | 107193  | OTIS ELEVATOR COMPANY               | 3,389.55  |
| 303770   | 071190  | OVERHEAD DOOR COMPANY OMAHA         | 181.50    |
| 303771   | 134428  | ELIZABETH A PACHTA                  | 134.86    |
| 303773   | 071623  | PARAGON PRINTING, INC.              | 2,240.15  |
| 303774   | 137015  | GEORGE PARKER                       | 147.07    |
| 303775   | 132006  | ANDREA L PARSONS                    | 59.95     |

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| 303776   | 108098  | ANGELO D PASSARELLI                | 228.30     |
| 303777   | 071760  | PATTON EQUIPMENT COMPANY INC       | 1,552.53   |
| 303779   | 071850  | PAXTON PATTERSON LLC               | 259.35     |
| 303780   | 071891  | PAYFLEX SYSTEMS USA INC            | 5,144.00   |
| 303782   | 071305  | PBS VIDEO                          | 45.90      |
| 303783   | 071353  | WARFIELD PCI LIMITED               | 116.04     |
| 303784   | 071947  | PAULA A PEAL                       | 44.00      |
| 303785   | 102699  | PEARSON EDUCATION                  | 2,087.76   |
| 303791   | 082652  | PEARSON EDUCATION                  | 332,856.24 |
| 303792   | 099302  | PEGLER-SYSCO FOOD SERVICE CO       | 29.55      |
| 303794   | 107783  | HEIDI T PENKE                      | 29.70      |
| 303795   | 072200  | PERFECTION LEARNING CORP.          | 26,153.00  |
| 303796   | 136724  | PETCO ANIMAL SUPPLIES STORES INC   | 101.12     |
| 303797   | 137009  | ANGELA J PETERSON                  | 33.77      |
| 303798   | 134365  | VICKY L PETERSON                   | 196.50     |
| 303799   | 130721  | MARY J PILLE                       | 177.65     |
| 303800   | 132086  | PIONEER VALLEY EDUCATIONAL PRESS   | 554.40     |
| 303801   | 072750  | PITNEY BOWES CREDIT CORP           | 315.00     |
| 303802   | 072760  | PITSCO INC                         | 6,323.29   |
| 303803   | 072785  | PLANK ROAD PUBLISHING INC          | 347.02     |
| 303804   | 072850  | PLAYTIME EQUIPMENT & SCHOOL SUPPLY | 12,112.42  |
| 303805   | 131835  | PRAIRIE MECHANICAL CORP            | 13,110.66  |
| 303806   | 073231  | PRECISION INDUSTRIES, INC.         | 268.31     |
| 303807   | 134531  | MIKE GUTHRIE                       | 115.70     |
| 303808   | 072349  | PREMIER AGENDAS INC                | 1,405.67   |
| 303809   | 136992  | DAVID F PRESTON SR                 | 160.00     |
| 303810   | 135569  | CYNTHIA L PRESTON                  | 55.39      |
| 303811   | 101663  | PRESTWICK HOUSE INC                | 125.28     |
| 303812   | 101892  | PRIDE HOME SERVICES INC.           | 468.00     |
| 303813   | 073427  | PRO-ED INC                         | 132.00     |
| 303814   | 073610  | PROGRESS PUBLICATIONS              | 1,559.90   |
| 303815   | 073040  | PSI GROUP INC                      | 20,000.00  |
| 303816   | 073840  | PSYCHOLOGICAL ASSESSMENT           | 3,830.31   |
| 303817   | 137555  | SOFTWARE SHAPERS INC               | 661.00     |
| 303818   | 130127  | TASA INC                           | 189.00     |
| 303819   | 077750  | QUILL CORP                         | 1,264.82   |
| 303820   | 090673  | QWEST                              | 114.67     |
| 303821   | 078250  | RALSTON PUBLIC SCHOOLS             | 54,312.50  |
| 303822   | 137118  | LISA M RANDS                       | 69.30      |
| 303823   | 137109  | KAMELA RANMANZAI                   | 94.05      |
| 303824   | 078420  | RAWSON & SONS ROOFING, INC.        | 6,150.00   |
| 303825   | 109810  | BETHANY B RAY                      | 226.60     |
| 303826   | 102568  | READ NATURALLY                     | 345.50     |
| 303828   | 100642  | REALLY GOOD STUFF INC              | 3,527.99   |
| 303829   | 078674  | RECORDED BOOKS LLC                 | 63.00      |
| 303831   | 133191  | MATTHEW K REGA                     | 109.35     |

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| 303832   | 078760  | REGAL AWARDS, INC.                | 190.59    |
| 303833   | 134858  | JENNIFER L REID                   | 74.47     |
| 303834   | 102249  | RELIABLE OFFICE SUPPLIES          | 138.52    |
| 303836   | 099940  | RENAISSANCE LEARNING INC.         | 209.30    |
| 303838   | 106396  | SUSAN A RHODES                    | 22.47     |
| 303840   | 079162  | KAREN RICHTER                     | 17.11     |
| 303841   | 137382  | RICOH AMERICAS CORPORATION        | 43,680.00 |
| 303842   | 136847  | RIVERSIDE TECHNOLOGIES INC        | 977.20    |
| 303843   | 131376  | ROBERT BROOKE & ASSOCIATES, INC.  | 288.50    |
| 303844   | 079295  | DALE H ROBINSON                   | 127.99    |
| 303846   | 079310  | ROCKBROOK CAMERA CENTER           | 1,863.65  |
| 303847   | 137006  | JOAN E ROBERT                     | 39.60     |
| 303848   | 134882  | LINDA A ROHMILLER                 | 25.41     |
| 303849   | 134990  | BRITTANY A ROM                    | 60.50     |
| 303850   | 134081  | EILEEN A RONCI                    | 249.15    |
| 303852   | 071023  | OMAHA THEATER CO FOR YOUNG PEOPLE | 480.00    |
| 303853   | 130389  | ROSEN PUBLISHING GROUP INC.       | 33.00     |
| 303854   | 079440  | ROSENBAUM ELECTRIC INC            | 4,948.20  |
| 303855   | 079450  | ROTARY CLUB OF MILLARD-OMAHA      | 400.00    |
| 303858   | 072286  | JEAN M RUCHTI                     | 130.63    |
| 303859   | 137077  | LAURA RUNGE                       | 18.26     |
| 303860   | 133572  | RURAL METRO MEDICAL SERVICES      | 68.00     |
| 303861   | 137098  | REE ENTERPRISES INC               | 50.29     |
| 303862   | 130477  | KATHRYN I RYAN                    | 59.40     |
| 303863   | 136595  | THOMAS J RZEMYK                   | 138.60    |
| 303864   | 137575  | THOMAS A SACKETT                  | 75.00     |
| 303866   | 136930  | SAF-T-NET INC                     | 52,675.00 |
| 303867   | 136533  | SAFEWAY TRANSPORTATION LLC        | 11,934.50 |
| 303868   | 081491  | SAGE PUBLICATIONS, INC.           | 3,875.64  |
| 303869   | 081495  | LEONARD E SAGENBRECHT             | 9.57      |
| 303870   | 081630  | SAM'S CLUB DIRECT                 | 358.76    |
| 303871   | 041500  | SAMUEL FRENCH INC                 | 28.50     |
| 303872   | 081640  | JOAN M SANDERS                    | 202.95    |
| 303873   | 081695  | SARGENT WELCH                     | 155.22    |
| 303874   | 081725  | KIMBERLEY K SAUM-MILLS            | 89.84     |
| 303875   | 133389  | RYAN D SAUNDERS                   | 256.60    |
| 303876   | 081800  | SAX ARTS & CRAFTS INC             | 2,337.34  |
| 303877   | 131353  | HARLAND TECHNOLOGY SERVICES       | 454.00    |
| 303878   | 109806  | BRENT J SCHADE                    | 18.76     |
| 303879   | 081880  | SCHEMMER ASSOCIATES INC           | 2,862.42  |
| 303880   | 106432  | KELLI J SCHINSTOCK                | 69.30     |
| 303881   | 134174  | ELIZABETH M SCHMIDT               | 198.00    |
| 303882   | 081891  | SCHMITT MUSIC CENTER              | 179.00    |
| 303883   | 137012  | SHELLEY L SCHMITZ                 | 42.79     |
| 303884   | 099640  | SCHOLASTIC BOOK FAIRS             | 576.61    |
| 303885   | 082100  | SCHOLASTIC INC                    | 403.36    |

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|----------|---------|------------------------------------|------------|
| 303887   | 082260  | SCHOOL COMPANY                     | 718.09     |
| 303888   | 136861  | SCHOOL DISTRICT OF SEWARD          | 13,760.00  |
| 303889   | 082200  | SCHOOL HEALTH CORPORATION          | 6,429.09   |
| 303890   | 130526  | SCHOOL MEDIA ASSOCIATES LLC        | 179.70     |
| 303891   | 134878  | MARGARET T VENTO-WILSON            | 1,432.15   |
| 303892   | 082350  | SCHOOL SPECIALTY INC               | 11,753.50  |
| 303894   | 136098  | SCHOOLDUDE.COM INC                 | 818.23     |
| 303896   | 082395  | CLAUDIA K SCHULTE                  | 388.90     |
| 303897   | 130851  | SEARCH INSTITUTE                   | 5,536.88   |
| 303898   | 082905  | KIMBERLY A SECORA                  | 45.65      |
| 303899   | 098765  | SECURITY BENEFIT LIFE INS CO       | 216,827.32 |
| 303900   | 098765  | SECURITY BENEFIT LIFE INS CO       | 3,038.88   |
| 303901   | 082910  | SECURITY EQUIPMENT INC             | 1,178.50   |
| 303902   | 108161  | STAN J SEGAL                       | 117.70     |
| 303903   | 082941  | KELLY M SELTING                    | 103.95     |
| 303904   | 133498  | SHARED MOBILITY COACH INC          | 4,213.35   |
| 303905   | 109800  | AMY L SHATTUCK                     | 179.85     |
| 303906   | 083175  | SHEPPARD'S BUSINESS INTERIORS      | 363.54     |
| 303907   | 109830  | MATTHEW V SHEPPARD                 | 121.28     |
| 303908   | 083188  | SHIFFLER EQUIPMENT SALES, INC.     | 46.40      |
| 303909   | 137008  | JULIA A SHIPP                      | 17.60      |
| 303910   | 137556  | SHOES FOR CREWS LLC                | 1,497.50   |
| 303912   | 102558  | SHURLEY INSTRUCTIONAL MATERIALS    | 12,825.00  |
| 303913   | 131887  | SIEMENS BUILDING TECHNOLOGIES INC. | 1,290.10   |
| 303915   | 083400  | SIMPLEXGRINNELL                    | 125.00     |
| 303916   | 083451  | SIMPLICITY PATTERN COMPANY         | 19.95      |
| 303917   | 136137  | JULIA C SINIARD                    | 117.65     |
| 303919   | 133949  | SKAR ADVERTISING                   | 5,636.28   |
| 303920   | 132108  | SKATELAND 132ND INC                | 45.17      |
| 303921   | 137070  | SKYLINE PHYSICAL THERAPY SERVICES  | 1,736.90   |
| 303925   | 107093  | CHARLENE S SNYDER                  | 352.48     |
| 303926   | 083950  | SOCIAL STUDIES SCHOOL SERVICE      | 614.47     |
| 303927   | 101476  | SODEXO INC & AFFILIATES            | 84,920.43  |
| 303928   | F03032  | SOFTCHOICE CORPORATION             | 811.46     |
| 303929   | 067688  | SOLUTION TREE LLC                  | 62.90      |
| 303930   | 084064  | CAROL A SOUKUP                     | 9.90       |
| 303931   | 084081  | SOUTH OMAHA TERMINAL WAREHOUSE CO  | 1,689.60   |
| 303932   | 133954  | SOUTHSIDE PLUMBING LLC             | 377.86     |
| 303933   | 084093  | SOUTHWEST STRINGS                  | 240.53     |
| 303934   | 131714  | JOHN D SOUTHWORTH                  | 61.60      |
| 303935   | 102524  | SPALDING EDUCATION INTERNATIONAL   | 122.98     |
| 303937   | 084326  | SPORTIME                           | -28.27     |
| 303938   | 137574  | ST JAMES SETON SCHOOL              | 285.00     |
| 303939   | 109836  | AMY ST AMOUR                       | 113.85     |
| 303941   | 100584  | STAHL'S LETTERING INC              | 935.97     |
| 303942   | 107917  | AMANDA J STALNAKER                 | 10.65      |

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|----------|---------|----------------------------------|------------|
| 303943   | 084415  | STANDARD STATIONERY SUPPLY CO    | 971.24     |
| 303944   | 137481  | STAPLES INC & SUBSIDIARIES       | 399.77     |
| 303945   | 137527  | MORRISSEY ELECTRIC CO INC        | 105,865.75 |
| 303948   | 084491  | TRACY L STAUFFER                 | 185.90     |
| 303950   | 131833  | STERICYCLE INC                   | 170.14     |
| 303951   | 084618  | STETSON BUILDING PRODUCTS INC    | 63.22      |
| 303952   | 137117  | JEANNE STICKNEY                  | 66.00      |
| 303953   | 084630  | CYNTHIA F STIGGE                 | 14.63      |
| 303954   | 135211  | KENNETH STOBBE                   | 31.35      |
| 303955   | 109822  | BRAD D SULLIVAN                  | 270.00     |
| 303956   | 084781  | SUMMIT LEARNING                  | 119.13     |
| 303957   | 084907  | SUNDERLAND BROTHERS COMPANY      | 750.57     |
| 303958   | 102869  | SUPER SAVER #20                  | 136.13     |
| 303959   | 084959  | JAMES V SUTFIN                   | 260.34     |
| 303960   | 130911  | SWANDA BUSINESS FORMS            | 491.00     |
| 303961   | 137011  | CARRIE A SWANEY                  | 177.65     |
| 303962   | 132417  | JAMES D SWITZER                  | 21.45      |
| 303963   | 137403  | SYS-KOOL LLC                     | 536.15     |
| 303965   | 088654  | TARGET                           | 1,193.25   |
| 303966   | 103050  | DRAPHIX, LLC                     | 1,069.93   |
| 303969   | 132962  | CHILDCRAFT EDUCATION CORPORATION | 30.94      |
| 303970   | 088709  | AMERICAN EAGLE COMPANY INC       | 2,813.92   |
| 303972   | 131138  | JULIE A TEIPER                   | 3.96       |
| 303973   | 133969  | TENNANT SALES & SERVICE COMPANY  | 1,292.12   |
| 303978   | 136381  | ANNETTE J THOMAS                 | 9.90       |
| 303980   | 107959  | NANCY C THORNLAD                 | 165.83     |
| 303981   | 137018  | JANE E THORSON                   | 24.75      |
| 303982   | 134014  | PATTY A THRONE                   | 10.45      |
| 303983   | 135006  | STEVE D THRONE                   | 275.00     |
| 303984   | 089318  | A GERALD TIEGER                  | 53.62      |
| 303985   | 132493  | GREGORY E TIEMANN                | 550.95     |
| 303986   | 136578  | PEGGI S TOMLINSON                | 12.93      |
| 303987   | 106807  | JEAN M TOOHER                    | 89.10      |
| 303988   | 131446  | TOSHIBA AMERICA INFO SYS INC     | 15,886.11  |
| 303989   | 131446  | TOSHIBA AMERICA INFO SYS INC     | 757.00     |
| 303990   | 132138  | TOYOTA FINANCIAL SERVICES        | 528.26     |
| 303991   | 108055  | TRADE WELL PALLET INC            | 1,800.00   |
| 303992   | 089740  | TREETOP PUBLISHING INC           | 1,550.15   |
| 303993   | 101301  | TREND ENTERPRISES INC            | 18.49      |
| 303994   | 135247  | MARIELA J TRIBULATO              | 95.00      |
| 303995   | 107719  | KIMBERLY P TRISLER               | 45.65      |
| 303996   | 106493  | TRITZ PLUMBING, INC.             | 4,449.25   |
| 303997   | 132593  | LORI A TRITZ                     | 80.00      |
| 303998   | 136110  | DONNA R TROMBLA                  | 43.23      |
| 303999   | 132268  | LYNNE A TRUMAN                   | 48.40      |
| 304000   | 134054  | DAVIS EQUIPMENT CORPORATION      | 129.23     |

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| 304001   | 135505  | TY'S OUTDOOR POWER & SERVICE INC    | 449.41   |
| 304002   | 131819  | JEAN R UBBELOHDE                    | 179.30   |
| 304003   | 090678  | UNISOURCE                           | 2,702.60 |
| 304004   | 090214  | UNITED ELECTRIC SUPPLY CO INC       | 5.20     |
| 304005   | 090250  | UNITED SEEDS INC.                   | 2,050.00 |
| 304006   | 100096  | UNIVERSITY OF NE AT LINCOLN         | 540.43   |
| 304009   | 068840  | UNIVERSITY OF NEBRASKA AT OMAHA     | 4,788.54 |
| 304010   | 090900  | UNIVERSITY PUB, INC.                | 130.82   |
| 304011   | 090973  | UPSTART                             | 0.00     |
| 304012   | 090973  | UPSTART                             | 0.00     |
| 304013   | 090440  | SPORT SUPPLY GROUP INC              | 1,602.77 |
| 304014   | 090632  | US TOY CO/CONSTRUCTIVE PLAYTHINGS   | 1,050.74 |
| 304015   | 106173  | UTA HALEE GIRLS VILLAGE             | 4,700.61 |
| 304016   | 091040  | VAL LTD                             | 245.91   |
| 304018   | 135516  | MICHELLE VANDENBERG                 | 416.24   |
| 304019   | 092280  | VERNIER SOFTWARE & TECHNOLOGY LLC   | 94.00    |
| 304020   | 136318  | JENNIFER L VEST                     | 313.13   |
| 304022   | 135597  | VISTA HIGHER LEARNING               | 751.83   |
| 304023   | 137539  | VISUAL CLICK SOFTWARE INC           | 5,790.41 |
| 304024   | 109122  | CONNIE L VLCEK                      | 8.25     |
| 304025   | 136755  | PEGGY J VRANA                       | 41.40    |
| 304026   | 092834  | WALKER TIRE INC                     | 233.09   |
| 304027   | 093008  | BARBARA N WALLER                    | 337.54   |
| 304028   | 131112  | LINDA WALTERS                       | 40.15    |
| 304029   | 136617  | ANTHONY R WARD                      | 2,720.00 |
| 304030   | 136313  | DARCY N WARNER                      | 65.45    |
| 304031   | 093765  | WATER ENGINEERING, INC.             | 1,194.97 |
| 304032   | 093772  | WATKINS CONCRETE BLOCK CO. INC.     | 84.00    |
| 304033   | 093978  | BECKY S WEGNER                      | 122.10   |
| 304036   | 094174  | WEST MUSIC COMPANY                  | 682.64   |
| 304037   | 136827  | WEST PAYMENT CENTER                 | 213.00   |
| 304038   | 131499  | WESTERN BOWL LLC                    | 93.67    |
| 304039   | 094245  | WESTLAKE ACE HARDWARE INC           | 65.41    |
| 304040   | 094680  | WHALEY GRADEBOOK CO INC             | 220.00   |
| 304041   | 134658  | CRAIG T WHALEY                      | 88.55    |
| 304042   | 130510  | KIM WHEATLEY                        | 58.00    |
| 304043   | 136909  | WHEELER CONTRACTING INC             | 2,280.00 |
| 304044   | 094751  | DEBBY A WHITAKER                    | 190.19   |
| 304045   | 094820  | WHOLESALE HEATING & COOLING         | 1,074.50 |
| 304046   | 019459  | WIESE RESEARCH ASSOCIATES INC.      | 8,900.00 |
| 304048   | 102785  | WILLIAM V MACGILL & CO              | 341.64   |
| 304049   | 136323  | STACIE A WITHERSPOON                | 240.91   |
| 304050   | 137016  | ANGELA L WITTE                      | 106.34   |
| 304051   | 109073  | CRAIG J WOLF                        | 45.10    |
| 304054   | 095349  | WOODWIND & BRASSWIND OF SO BEND LLC | 42.49    |
| 304055   | 130716  | SUSAN J WOOSTER                     | 58.24    |

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| 304056                            | 095491  | GLEN E WRAGGE                      | 266.37              |
| 304057                            | 095674  | XEROX CORPORATION (LEASES)         | 7,413.18            |
| 304058                            | 099212  | ZANER BLOSER INC                   | 1,677.34            |
| 304059                            | 136452  | JESSICA N ZAVADIL                  | 34.87               |
| 304061                            | 137020  | CHAD R ZIMMERMAN                   | 103.40              |
| 304062                            | 136855  | PAUL R ZOHLEN                      | 34.98               |
| 304063                            | 135647  | LACHELLE ZUHLKE                    | 47.96               |
| 304064                            | 133487  | PEARSON/HARCOURT ASSESSMENT INC    | 3,068.42            |
| 304065                            | 090973  | UPSTART                            | 234.15              |
| 304066                            | 137597  | Y W PAASCH LLC                     | 125,000.00          |
| <b>Total for GENERAL FUND</b>     |         |                                    | <b>3,494,069.03</b> |
| 21908                             | 100013  | OFFICE DEPOT 84133510              | 188.34              |
| 21909                             | 133617  | CONOCOPHILLIPS                     | 108.92              |
| 21910                             | 102828  | CORPORATE EXPRESS INC              | 53.03               |
| 21911                             | 109843  | NEXTEL PARTNERS INC                | 209.92              |
| 21912                             | 100013  | OFFICE DEPOT 84133510              | 505.18              |
| 21913                             | 101476  | SODEXO INC & AFFILIATES            | 405,268.85          |
| <b>Total for FOOD SERVICE</b>     |         |                                    | <b>406,334.24</b>   |
| 303230                            | 133620  | AKSARBEN PIPE & SEWER CLEANING LLC | 1,090.00            |
| 303285                            | 134884  | JULIE K BERGSTROM                  | 34.18               |
| 303358                            | 106902  | COMMUNICATION SERVICES INC.        | 366.69              |
| 303360                            | 135287  | CONSTRUCT INC                      | 308,915.10          |
| 303372                            | 134039  | CROUCH RECREATIONAL DESIGN INC     | 170.00              |
| 303401                            | 107232  | DLR GROUP INC                      | 32,590.00           |
| 303404                            | 136245  | DONOVAN PROPERTIES LLC             | 1,564.18            |
| 303417                            | 131740  | EAGLE SOFTWARE INC,                | 154,275.00          |
| 303597                            | 137571  | K & K MASONRY INC                  | 500.00              |
| 303879                            | 081880  | SCHEMMER ASSOCIATES INC            | 8,449.00            |
| 303901                            | 082910  | SECURITY EQUIPMENT INC             | 114.00              |
| <b>Total for SPECIAL BUILDING</b> |         |                                    | <b>508,068.15</b>   |
| 303249                            | 012989  | APPLE COMPUTER, INC.               | 2,900.00            |
| 303318                            | 099431  | BUSINESS MEDIA INC                 | 104,704.00          |
| 303369                            | 108436  | COX COMMUNICATIONS INC             | 89.78               |
| 303533                            | 132423  | HEWLETT PACKARD CO                 | 7,345.00            |
| 303659                            | 134668  | MAGNUM RESOURCES INC               | 3,383.00            |
| 303851                            | 134824  | ROOFING SOLUTIONS INC              | 12,000.00           |
| 303977                            | 108099  | THIELE GEOTECH INC                 | 2,048.00            |
| <b>Total for CONSTRUCTION</b>     |         |                                    | <b>132,469.78</b>   |
| 303149                            | 106773  | FIRST NATIONAL BANK VISA           | 2,218.79            |
| 303154                            | 133397  | HY-VEE INC                         | 25.46               |
| 303161                            | 131112  | LINDA WALTERS                      | 35.00               |
| 303194                            | 068840  | UNIVERSITY OF NEBRASKA AT OMAHA    | 824.56              |
| 303196                            | 136468  | MAUREEN FRANCES ZOHLEN             | 2,832.80            |
| 303207                            | 068840  | UNIVERSITY OF NEBRASKA AT OMAHA    | 381.63              |
| 303208                            | 137579  | AMANDA WILTGEN                     | 757.80              |

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| 303231   | 137559  | DANAE M ALBERS                   | 21.45    |
| 303238   | 137474  | 64 FUN LLC                       | 305.94   |
| 303240   | 107651  | AMAZON.COM INC                   | 51.30    |
| 303256   | 136798  | KOEHN INC                        | 423.81   |
| 303258   | 132468  | ASSOCIATED BAG CO.               | 336.01   |
| 303265   | 132405  | BAG 'N SAVE                      | 31.92    |
| 303266   | 131881  | KIM D. BAINBRIDGE                | 100.00   |
| 303270   | 017619  | RICHARD D BAKER                  | 482.25   |
| 303274   | 099646  | BARNES & NOBLE BOOKSTORE         | 2,596.87 |
| 303280   | 137560  | SHERRY BECKER                    | 40.00    |
| 303299   | 101364  | BOOKWORM                         | 225.60   |
| 303311   | 135789  | LINDA S BURKE                    | 29.81    |
| 303312   | 134585  | KATHLEEN B BURKET                | 469.85   |
| 303318   | 099431  | BUSINESS MEDIA INC               | 1,932.00 |
| 303321   | 023831  | CALLOWAY HOUSE INC               | 54.94    |
| 303330   | 133589  | CDW GOVERNMENT, INC.             | 1,591.99 |
| 303338   | 024652  | CHILDCRAFT EDUCATION CORP        | 655.24   |
| 303347   | 099222  | CLASSROOM DIRECT                 | 561.46   |
| 303367   | 130279  | COTTONWOOD PRESS INC.            | 26.40    |
| 303374   | 099957  | CRYSTAL SPRINGS BOOKS            | 690.00   |
| 303380   | 135099  | HEATHER L DAUBERT                | 223.40   |
| 303390   | 133737  | SUSAN L DEROY                    | 12.15    |
| 303395   | 033466  | DIDAX INC                        | 93.34    |
| 303399   | 099552  | DISCOUNT SCHOOL SUPPLY           | 581.81   |
| 303406   | 137568  | ELIZABETH A DOSTAL               | 194.70   |
| 303421   | 035557  | ECS LEARNING SYSTEMS             | 137.95   |
| 303425   | 037525  | EDUCATIONAL SERVICE UNIT #3      | 243.25   |
| 303437   | 130348  | ENVIRONMENTS, INC.               | 29.56    |
| 303440   | 102791  | ERIC ARMIN INC                   | 976.91   |
| 303447   | 137477  | FAT BRAIN TOYS LLC               | 184.65   |
| 303464   | 041086  | FLINN SCIENTIFIC INC             | 500.71   |
| 303466   | 041100  | FOLLETT LIBRARY RESOURCES        | 82.62    |
| 303482   | 134989  | CAROLYN A GASSERT                | 459.05   |
| 303514   | 137524  | HAREBRAIN INC                    | 309.85   |
| 303525   | 048517  | GREENWOOD PUBLISHING GROUP INC   | 107.41   |
| 303533   | 132423  | HEWLETT PACKARD CO               | 1,805.00 |
| 303540   | 045329  | S & W FOODS INC                  | 73.84    |
| 303552   | 049650  | HOUGHTON MIFFLIN HARCOURT PUB CO | 4,991.62 |
| 303557   | 132878  | HY-VEE INC                       | 72.37    |
| 303559   | 049850  | HY-VEE INC                       | 153.71   |
| 303579   | 136953  | JSDO I LLC                       | 36.24    |
| 303601   | 056215  | KAPLAN EARLY LEARNING CO         | 34.95    |
| 303608   | 056724  | KINKO'S                          | 120.00   |
| 303627   | 058755  | LIDLAW TRANSIT INC               | 2,247.93 |
| 303629   | 099217  | LAKESHORE LEARNING MATERIALS     | 4,343.33 |
| 303651   | 099965  | LOVE AND LOGIC INSTITUTE INC     | 758.90   |

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| 303654                      | 057770  | LRP PUBLICATIONS INC                | 224.00           |
| 303700                      | 065410  | MILLARD SCHOOLS ADMIN ACTIVITY FUND | 21.45            |
| 303703                      | 100316  | MINDWARE                            | 1,234.17         |
| 303712                      | 066185  | MOSS ENTERPRISES INC                | 12,500.00        |
| 303723                      | 106499  | NATIONAL CENTER FOR YOUTH ISSUES    | 29.30            |
| 303725                      | 067801  | NATIONAL MIDDLE SCHOOL ASSOC        | 57.60            |
| 303727                      | 137573  | JOHN C NOWELL                       | 98.85            |
| 303733                      | 068415  | NEBRASKA COUNCIL OF SCHOOL          | 1,535.00         |
| 303734                      | 100216  | NEBRASKA EDUCATIONAL TECH ASSN      | 515.00           |
| 303735                      | 068445  | NEBRASKA FURNITURE MART INC         | 246.00           |
| 303736                      | 068684  | NEBRASKA SCIENTIFIC                 | 320.45           |
| 303758                      | 100013  | OFFICE DEPOT 84133510               | 650.34           |
| 303778                      | 020175  | PAUL H BROOKES PUBLISHING CO        | 193.46           |
| 303795                      | 072200  | PERFECTION LEARNING CORP.           | 157.00           |
| 303808                      | 072349  | PREMIER AGENDAS INC                 | 1,657.58         |
| 303826                      | 102568  | READ NATURALLY                      | -111.40          |
| 303828                      | 100642  | REALLY GOOD STUFF INC               | 301.90           |
| 303835                      | 078958  | REMEDIA PUBLICATIONS                | 39.98            |
| 303836                      | 099940  | RENAISSANCE LEARNING INC.           | 1,594.00         |
| 303845                      | 132034  | ROCHESTER 100 INC.                  | 52.18            |
| 303856                      | 130747  | BARBARA L ROTHENBERG                | 40.16            |
| 303865                      | 079691  | SADDLEBACK EDUCATIONAL INC          | 538.46           |
| 303885                      | 082100  | SCHOLASTIC INC                      | 5,794.17         |
| 303895                      | 082336  | SCHOOLMART                          | 1,221.56         |
| 303914                      | 133023  | JANELL SIME                         | 100.00           |
| 303920                      | 132108  | SKATELAND 132ND INC                 | 168.10           |
| 303922                      | 137343  | SCOTT M REZNICK                     | 1,155.00         |
| 303928                      | F03032  | SOFTCHOICE CORPORATION              | 3,925.00         |
| 303936                      | 137577  | JULIE R SPARKS                      | 432.52           |
| 303940                      | 101378  | STAFF DEVELOPMENT FOR EDUCATORS     | 398.00           |
| 303949                      | 131099  | STENHOUSE PUBLISHERS                | 171.52           |
| 303964                      | 137475  | TALK TECHNOLOGIES INC               | 3,492.00         |
| 303967                      | 137591  | DISCIPLINE ASSOCIATES LLC           | 398.00           |
| 303968                      | 109041  | AMERICAN EAGLE COMPANY INC          | 142.51           |
| 303971                      | 132974  | TEACHING STRATEGIES INC             | 419.11           |
| 303975                      | 133742  | TEST MEDICAL SYMPTOMS AT HOME INC   | 196.25           |
| 304008                      | 068840  | UNIVERSITY OF NEBRASKA AT OMAHA     | 650.00           |
| 304016                      | 091040  | VAL LTD                             | 71.00            |
| 304027                      | 093008  | BARBARA N WALLER                    | 277.75           |
| 304028                      | 131112  | LINDA WALTERS                       | 708.97           |
| 304038                      | 131499  | WESTERN BOWL LLC                    | 34.00            |
| 304047                      | 136401  | OMAHA ZOO FOUNDATION                | 385.00           |
| 304053                      | 102969  | WOODBURN PRESS LTD                  | 94.05            |
| <b>Total for GRANT FUND</b> |         |                                     | <b>78,608.12</b> |
| 303368                      | 136587  | COVENTRY HEALTH & LIFE INS CO       | 116,101.89       |
| 303718                      | 099045  | MUTUAL OF OMAHA COMPANIES           | 111,065.69       |

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| <b>Total for</b>              |         |                                 | <b>227,167.58</b> |
| 303225                        | 102832  | ADVANCED OFFICE INTERIORS CORP  | 238.06            |
| 303263                        | 015805  | B & R BLEACHERS INC             | 26,642.00         |
| 303286                        | 133480  | BERINGER CIACCIO DENNELL MABREY | 337.90            |
| 303365                        | 132170  | CORMACI CONSTRUCTION INC        | 525.00            |
| 303430                        | 038140  | ELECTRONIC SOUND INC.           | 35,694.00         |
| 303630                        | 058775  | LAMP RYNEARSON ASSOCIATES INC   | 1,632.00          |
| 303879                        | 081880  | SCHEMMER ASSOCATES INC          | 1,000.00          |
| 303906                        | 083175  | SHEPPARD'S BUSINESS INTERIORS   | 1,757.22          |
| 304010                        | 090900  | UNIVERSITY PUB, INC.            | 936.00            |
| 304021                        | 092323  | VIRCO MANUFACTURING CORP        | 875.50            |
| <b>Total for DEPRECIATION</b> |         |                                 | <b>69,637.68</b>  |
| 303180                        | 135411  | KATHLEEN THACKER                | 625.00            |
| 303197                        | 092936  | BARBARA A WAGNER                | 2,410.80          |
| 303219                        | 010037  | ABC SCHOOL SUPPLY COMPANY       | 56.94             |
| 303249                        | 012989  | APPLE COMPUTER, INC.            | 71.00             |
| 303262                        | 134267  | B & D DIAMOND PRO INC           | 1,330.00          |
| 303268                        | 136339  | AIMEE BAKER                     | 106.25            |
| 303269                        | 132743  | NICK BAKER                      | 1,299.00          |
| 303274                        | 099646  | BARNES & NOBLE BOOKSTORE        | 1,543.33          |
| 303289                        | 134693  | JADE BERTSCH                    | 740.00            |
| 303292                        | 137508  | EDWARD BIDROWSKY                | 515.00            |
| 303299                        | 101364  | BOOKWORM                        | 340.32            |
| 303302                        | 019559  | BOUND TO STAY BOUND BOOKS INC   | 1,582.70          |
| 303309                        | 136341  | RAYNEE BUCKLEY                  | 457.50            |
| 303314                        | 136700  | ZACH BURKLUND                   | 127.50            |
| 303327                        | 024067  | CARSON DELLOSA PUBLISHING       | 60.64             |
| 303330                        | 133589  | CDW GOVERNMENT, INC.            | 1,931.99          |
| 303335                        | 136132  | ABBY CHARVAT                    | 475.00            |
| 303338                        | 024652  | CHILDCRAFT EDUCATION CORP       | 103.47            |
| 303345                        | 137506  | KYLE CLARK                      | 20.00             |
| 303362                        | 135694  | JUSTINE COOPER                  | 480.00            |
| 303393                        | 099220  | DICK BLICK CO                   | 1,961.14          |
| 303412                        | 135695  | AMANDA D DOWNING                | 562.50            |
| 303415                        | 137509  | HAYLEY DUNCAN                   | 192.00            |
| 303418                        | 137587  | LEE ANNE EARDENSOHN             | 160.00            |
| 303419                        | 136361  | NICHOLAS EARDENSOHN             | 280.00            |
| 303428                        | 137582  | CHLOE EKBERG                    | 230.00            |
| 303445                        | 136342  | KEVIN FALCK                     | 27.50             |
| 303450                        | 135766  | KAITLYN FEDER                   | 465.00            |
| 303462                        | 135701  | CHELSEA FISHER                  | 157.50            |
| 303466                        | 041100  | FOLLETT LIBRARY RESOURCES       | 53.30             |
| 303478                        | 137590  | MARLEN D FROST                  | 474.50            |
| 303502                        | 137450  | TANNER GRIEVE                   | 325.00            |
| 303509                        | 135078  | SHANNON GUY                     | 420.00            |

# Millard Public Schools

## Check Register

31

Prepared for the Board Meeting of July 6,2009

| Check No | Vend No | Vendor Name                       | Amount   |
|----------|---------|-----------------------------------|----------|
| 303528   | 101881  | OMAHA ZOOLOGICAL SOCIETY          | 245.25   |
| 303534   | 136766  | CAROLINE HIGGINS                  | 150.00   |
| 303535   | 048710  | HIGHSMITH COMPANY INC             | 494.16   |
| 303542   | 135313  | RACHEL HOGAN                      | 467.50   |
| 303554   | 137585  | KATHRYN HUNTER                    | 230.00   |
| 303574   | 130259  | JAGUAR EDUCATIONAL                | 787.91   |
| 303583   | 136054  | NICK JOBEUN                       | 160.00   |
| 303595   | 134980  | ABIGAIL C JORGENSEN               | 468.00   |
| 303598   | 132329  | SOPHIE KAETER                     | 1,044.00 |
| 303599   | 137581  | MARISSA NICOLE KAHN               | 307.50   |
| 303608   | 056724  | KINKO'S                           | 58.20    |
| 303613   | 136767  | KYLIE KNEIFL                      | 432.00   |
| 303615   | 135858  | TYLER PAUL KOHLES                 | 435.00   |
| 303622   | 136765  | KEVIN KUEHL                       | 259.50   |
| 303623   | 137046  | LAURA KUHN                        | 480.00   |
| 303634   | 137447  | THERESA LATCH                     | 207.50   |
| 303643   | 059577  | LINGUISYSTEMS, INC.               | 167.40   |
| 303648   | 130590  | LONG'S ELECTRONICS                | 291.06   |
| 303653   | 131397  | LOWE'S HOME CENTERS INC           | 342.00   |
| 303656   | 060155  | LYMAN-RICHEY CORPORATION          | 2,312.54 |
| 303682   | 134995  | ALYSSA MERKEL                     | 550.00   |
| 303683   | 134982  | LYDIA ANN MERKEL                  | 20.00    |
| 303692   | 102870  | MIDLAND COMPUTER INC              | 268.02   |
| 303696   | 065200  | MIDWEST SHOP SUPPLIES INC         | 69.00    |
| 303708   | 137424  | MOORE'S LANDSCAPING & NURSERY INC | 4,699.00 |
| 303709   | 137445  | KATE MORELAND                     | 510.00   |
| 303710   | 137111  | SATURNRINA LEE MORRIS             | 207.50   |
| 303714   | 135332  | SUZANNE MUELLER                   | 1,265.40 |
| 303744   | 136345  | CHELSEA NIELSEN                   | 187.50   |
| 303745   | 069675  | NOBBIES INC                       | 102.00   |
| 303746   | 137114  | NEAL NOGOWSKI                     | 20.00    |
| 303750   | 136130  | EMMA O'CONNELL                    | 545.00   |
| 303752   | 137588  | ERIN OELTJEN                      | 45.00    |
| 303758   | 100013  | OFFICE DEPOT 84133510             | 478.48   |
| 303762   | 135792  | OMAHA PERFORMING ARTS SOCIETY     | 612.00   |
| 303772   | 135566  | MEGAN PALIK                       | 280.00   |
| 303781   | 102047  | PAYLESS OFFICE PRODUCTS INC       | 43.50    |
| 303791   | 082652  | PEARSON EDUCATION                 | 1,144.50 |
| 303793   | 135080  | JULIE PENGILLY                    | 180.00   |
| 303828   | 100642  | REALLY GOOD STUFF INC             | 237.87   |
| 303830   | 137584  | MOLLY REED                        | 187.50   |
| 303837   | 079055  | RESEARCH PRESS CO                 | 55.95    |
| 303839   | 134996  | BECCA RICE                        | 660.00   |
| 303846   | 079310  | ROCKBROOK CAMERA CENTER           | 1,906.00 |
| 303857   | 134997  | KATHERINE ROUNDS                  | 72.00    |
| 303876   | 081800  | SAX ARTS & CRAFTS INC             | 54.36    |

Date: 7/1/09

# Millard Public Schools

## Check Register

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Prepared for the Board Meeting of July 6,2009

| Check No                       | Vend No | Vendor Name                   | Amount              |
|--------------------------------|---------|-------------------------------|---------------------|
| 303886                         | 136895  | BAILEY SCHOLLMAYER            | 170.00              |
| 303893                         | 082370  | SCHOOL-TECH, INC.             | 116.96              |
| 303911                         | 137119  | DAVID SHRIVER                 | 40.00               |
| 303918                         | 134998  | SARAH SIROTKIN                | 636.00              |
| 303923                         | 136131  | BRENDON SMITH                 | 30.00               |
| 303924                         | 137452  | CAMERON SMITH                 | 435.00              |
| 303937                         | 084326  | SPORTIME                      | 335.07              |
| 303946                         | 136465  | JAKE STAUFFER                 | 540.00              |
| 303947                         | 132328  | KAYLA STAUFFER                | 654.00              |
| 303966                         | 103050  | DRAPHIX, LLC                  | 332.47              |
| 303974                         | 137583  | MATTHEW TESAREK               | 207.50              |
| 303976                         | 137580  | IAN ROBERT THACKRAY           | 280.00              |
| 303979                         | 137122  | MORIAH THOMPSON               | 40.00               |
| 303993                         | 101301  | TREND ENTERPRISES INC         | 54.95               |
| 304007                         | 130264  | UNIVERSITY OF NE STATE MUSEUM | 178.00              |
| 304011                         | 090973  | UPSTART                       | 0.00                |
| 304017                         | 135519  | AGOSTINO VAN WETERING         | 220.00              |
| 304034                         | 135522  | AMANDA WEIHL                  | 490.00              |
| 304035                         | 137586  | STEPHANIE WELCH               | 207.50              |
| 304038                         | 131499  | WESTERN BOWL LLC              | 303.00              |
| 304047                         | 136401  | OMAHA ZOO FOUNDATION          | 272.00              |
| 304052                         | 135714  | ALEXIS WONG                   | 187.50              |
| 304060                         | 137589  | ERICA ZIEMER                  | 155.00              |
| <b>Total for ACTIVITY FUND</b> |         |                               | <b>49,209.93</b>    |
| 303180                         | 135411  | KATHLEEN THACKER              | -25.00              |
| 304029                         | 136617  | ANTHONY R WARD                | -216.00             |
| <b>Total for</b>               |         |                               | <b>-241.00</b>      |
| <b>Report Total</b>            |         |                               | <b>4,965,323.51</b> |

**AGENDA SUMMARY SHEET**

**AGENDA ITEM:** Approve Policy 6230 Taught Curriculum—Homework

**MEETING DATE:** July 6, 2009

**DEPARTMENT:** Educational Services

**TITLE AND BRIEF DESCRIPTION:** Revised Policy 6230 Taught Curriculum—Homework

**ACTION DESIRED:**   X   Approval

**BACKGROUND:** The revisions to the Policy are the result of recommendations from the Curriculum Management Audit and the alignment of language used for standards and indicators in accordance with Nebraska Department of Education nomenclature and recently approved District Policies and Rules.

**RECOMMENDATIONS:** Approve Changes to Policy 6320

**STRATEGIC PLAN REFERENCE:** None

**TIMELINE:** N/A

**RESPONSIBLE PERSON(S):** Mark Feldhausen, Carol Newton, Nancy Johnston, Charlene Snyder, Kim Saum-Mills

**SUPERINTENDENT'S APPROVAL:** \_\_\_\_\_  
(Signature)

**BOARD ACTION:**

## Curriculum, Instruction, and Assessment

### Taught Curriculum - Homework

**6230**

Homework consists of tasks that teachers assign to students and are meant to be carried out during non-class hours. The intent of homework is to ensure student learning of certain concepts and/or skills found in the written and taught curriculum. Homework is beneficial as long as teachers exercise their professional judgment and use their knowledge of developmental levels to guide their practices and expectations. Homework should be aligned with ~~the~~ District's [approved standards and indicators](#) and course ~~and level~~ outcomes.

Related Policies and Rules: 6700.3

Policy Approved: June 16, 1975

Revised: November 18, 1996; January 7, 2002; [July 6, 2009](#)

Millard Public Schools  
Omaha, NE

**AGENDA ITEM:** Approve NASB Standing Positions

**MEETING DATE:** July 6, 2009

**DEPARTMENT:** Office of the Superintendent

**TITLE AND BRIEF DESCRIPTION:**

Approve NASB Resolutions

**ACTION DESIRED:** APPROVAL XX DISCUSSION \_\_\_\_ INFORMATION ONLY

**BACKGROUND:**

Each year the Board takes a position on Legislative Resolutions and Standing Positions. The standing position that follows is aligned with the Millard Standing Positions adopted last November.

**Proposed NASB Standing Position**

NASB urges the Legislature to restore core services funding to ESU 3 and 19. The money for operating the Learning Community should come from a state appropriation or from existing levy authority granted to the Learning Community instead of from core services funds directed to ESU 3 and 19. The redistribution of core services funds also impacts school districts in ESU 3 that are not in the Learning Community.

**OPTIONS AND ALTERNATIVES CONSIDERED:**

None

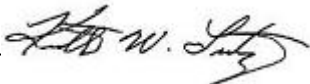
**RECOMMENDATION:** Approve the Standing Position

**STRATEGIC PLAN REFERENCE:**

**IMPLICATIONS OF ADOPTION OR REJECTION:**

**TIMELINE:**

**RESPONSIBLE PERSON:** Angelo Passarelli

**SUPERINTENDENT'S APPROVAL:** \_\_\_\_\_  \_\_\_\_\_

**BOARD ACTION:**

## AGENDA SUMMARY SHEET

**AGENDA ITEM:** Award of Contract for the Cather RTU Project

**MEETING DATE:** July 6, 2009

**DEPARTMENT:** General Administration

**TITLE & BRIEF DESCRIPTION:** Award of Contract for the Cather RTU Project – the receiving of bids and the awarding of the summer project for modification of failing roof top units (HVAC) at Cather Elementary School.

**ACTION DESIRED:** Approval  Discussion  Information Only

**BACKGROUND:** Near the end of the school year, it was discovered that some of the roof top units (RTUs) on Cather Elementary School were failing and required replacement. Since the units are no longer manufactured, an alternate design needed to be incorporated into the project.

Copies of the architect's recommendation letter and the bid tab are attached for your information.

**OPTIONS AND ALTERNATIVES:** n/a


**RECOMMENDATION:** It is recommended that the contract for the Cather RTU project be awarded to Mainelli Mechanical in the amount of \$93,788 and that the associate superintendent for general administration be authorized and directed to execute any and all contracts related to such project.

**STRATEGIC PLAN REFERENCE:** n/a

**IMPLICATIONS OF ADOPTION/REJECTION:** n/a

**TIMELINE:** Immediate

**RESPONSIBLE PERSON:** Morrissey Engineering, Ed Rockwell (Gen. Mgr. Support Services) and Ken Fossen (Associate Superintendent for General Administration)

**SUPERINTENDENT'S APPROVAL:** 



June 26, 2009

Millard Public Schools  
5606 South 147<sup>th</sup> Street  
Omaha, NE 68137

Attn: Dr. Ken Fossen

Project Name: Cather Elementary: RTU Heating Coil Replacement  
Project Number: 09046

RE: Bid Proposals dated June 25, 2009

Ken:

Bids were received for the Cather Elementary: RTU Heating Coil Replacement project at the Don Stroh Administration Center Conference Room A on June 25, 2009 at 2:00 p.m. Per the attached bid tab, six bids were received. The low base bid was submitted by Mainelli Mechanical in the amount of \$93,788 (ninety three thousand seven hundred eighty eight dollars). There were no alternates for this project.

Our estimate for the project construction cost was \$88,300 (eighty eight thousand three hundred dollars).

We recommend a contract be awarded to Mainelli Mechanical in the amount of \$93,788 (ninety three thousand seven hundred eighty eight dollars).

Please advise if you require any additional information.

Sincerely,

A handwritten signature in black ink, appearing to read 'Ronald S. Feuerbach', with a long horizontal flourish extending to the right.

Ronald S. Feuerbach, P.E.  
Principal / Project Manager

Enclosure

c: Ed Rockwell – Millard Public Schools



**PROJECT:** MPS Cather Elementary  
RTU Heating Coil Replacement

**BID DATE:** June 25, 2009  
**BID TIME:** 2:00 p.m.  
**MEI PROJECT NO.:** #09046

**BID TABULATION**

| BIDDERS              | BASE BID     | Addenda #1 | Addenda #2 | Completion Date | Bid Bond | TOTAL BID    | Comments                       |
|----------------------|--------------|------------|------------|-----------------|----------|--------------|--------------------------------|
| Mainelli Mechanical  | \$93,778.00  | Yes        | Yes        | 9/15/2009       | Yes      | \$93,778.00  | Attended pre-bid meeting       |
| Mechanical Systems   | \$118,940.00 | Yes        | Yes        | 9/15/2009       | Yes      | \$118,940.00 | Did not attend pre-bid meeting |
| Plibrico Company     | \$149,020.00 | Yes        | Yes        | Not Provided    | Yes      | \$149,020.00 | Attended pre-bid meeting       |
| Prairie Mechanical   | \$138,855.00 | Yes        | Yes        | 9/1/2009        | Yes      | \$138,855.00 | Did not attend pre-bid meeting |
| Rasmussen Mechanical | \$137,238.00 | Yes        | Yes        | 9/15/2009       | Yes      | \$137,238.00 | Did not attend pre-bid meeting |
| Ray Martin Company   | \$105,000.00 | Yes        | Yes        | 9/15/2009       | Yes      | \$105,000.00 | Did not attend pre-bid meeting |

Description of Bids

Base Bid: Perform and complete all work required for the RTU Heating Coil Replacement as indicated in the Construction Documents dated 6/9/09.

Alternate Bid: There are no alternates for this project.

## AGENDA SUMMARY SHEET

**AGENDA ITEM:** Reaffirm Rule 6230.1 Taught Curriculum—Homework

**MEETING DATE:** July 6, 2009

**DEPARTMENT:** Educational Services

**TITLE AND BRIEF DESCRIPTION:** Reaffirm Rule 6230.1 Taught Curriculum—Homework

**ACTION DESIRED:**   X   Reaffirm

**BACKGROUND:** The revisions to the Policy are the result of recommendations from the Curriculum Management Audit and the alignment of language used for standards and indicators in accordance with Nebraska Department of Education nomenclature and recently approved District Policies and Rules. No changes to the Rule were sought.

**RECOMMENDATIONS:** Reaffirm Rule

**STRATEGIC PLAN REFERENCE:** None

**TIMELINE:** N/A

**RESPONSIBLE PERSON(S):** Mark Feldhausen, Carol Newton, Nancy Johnston, Charlene Snyder, Kim Saum-Mills

**SUPERINTENDENT'S APPROVAL:** \_\_\_\_\_  
(Signature)

**BOARD ACTION:**

**Homework**

**6230.1**

Teachers are expected to assign homework in a responsible manner. Teachers will use professional judgment in determining the length, difficulty, and student readiness to proceed with homework assignments. Whenever possible, teachers should collaborate on the amount of homework assigned on a given evening so as not to overburden the student with time spent doing homework. With the complexities of curriculum and the high expectations for student achievement, school personnel are directed in the following ways:

- I. District sanctioned practices for the elementary and middle school levels include:
  - A. Homework assignments shall be kept to a minimal amount on Wednesday evening, Family Night.
  - B. Teachers shall not schedule examinations for Thursday.
- II. District sanctioned practices for the high school level include:
  - A. Homework assignments shall be kept to a minimal amount on Wednesday evening, Family Night.
  - B. With at least two (2) days notice, teachers may schedule examinations for Thursday.

Related Policies & Rules: 6230, 6700, 6700.1

Rule Approved: June 16, 1975  
Revised: May 17, 1999; January 7, 2002; [July 6, 2009](#)

Millard Public Schools  
Omaha, Nebraska

## AGENDA SUMMARY SHEET

**AGENDA ITEM:** Reaffirm Policy 6320 and Rules 6320.1, 6320.2, 6320.3

**MEETING DATE:** July 6, 2009

**DEPARTMENT:** Educational Services

**TITLE AND BRIEF DESCRIPTION:** Reaffirm Policy 6320 and Rules 6320.1, 6320.2, 6320.3  
Curriculum, Instruction, and Assessment: Students Graduation

**ACTION DESIRED:** Reaffirm Policy 6320 and Rules 6320.1, 6320.2, 6320.3


**BACKGROUND:** Review of Policy and accompanying Rules is required yearly.  
No changes are recommended at this time.

**RECOMMENDATIONS:** Reaffirm Policy 6320 and Rules 6320.1, 6320.2, 6320.3

**STRATEGIC PLAN REFERENCE:** None

**TIMELINE:** N/A

**RESPONSIBLE PERSON(S):** Mark Feldhausen, Carol Newton, Nancy Johnston, and  
Charlene Snyder

**SUPERINTENDENT'S APPROVAL:** 

**BOARD ACTION:**

## Curriculum, Instruction, and Assessment

### Students Graduation

**6320**

Graduation from our schools indicates that students have satisfactorily completed the prescribed courses of study in accordance with their respective abilities to achieve and that they have satisfactorily passed any district level assessments, and examinations or other requirements set by the faculty. In addition, students shall have maintained a satisfactory record of citizenship during the students' progression through the instructional program of the schools.

The faculty will establish detailed requirements to agree with the school goals as adopted by the Board. It is expected that, insofar as possible, the faculty will apply measures of achievement to provide evidence that each student has progressed far enough toward school goals to warrant the student's graduation according to the terms of this Policy.

The principal of each school will arrange each spring for appropriate awards and recognition programs. Formal graduation exercises will be held for high school students meeting district requirements and will be coordinated between the high school administrators and the Superintendent.

In accordance with the requirements of state law, a student who receives special education services under the Special Education Act and does not qualify for graduation may receive a certificate of attendance.

Legal Reference: Neb. Rev. Stat § 79-729; Neb. L.B. 1153 (2008)

Related Policies and Rules: 6315, 6315.1, 6320.1, 6320.2, 6320.3

Policy Adopted: July 20, 1992

Revised: May 17, 1999; July 31, 2000; June 4, 2007; July 7, 2008

Reaffirmed: July 6, 2009

Millard Public Schools  
Omaha, NE

## Curriculum, Instruction, and Assessment

### Students: Requirements for Senior High School Graduation

6320.1

Students differ widely in interests, abilities and expectations. For this reason, the following are stated as minimums to allow flexibility in the planning of individual student programs. However, on the assumption that some elements should be shared in common by educated persons, these basic uniform requirements are established for graduation from the Millard Public Schools. In addition to specified credit requirements students must meet district level assessments in reading, writing, mathematics, science and social studies.

#### Minimum Requirements for Graduation - Grades 9-12

- I. Credits -- A minimum of **225 credits** is required for graduation. Each student's program shall include but not be limited to the programs and courses listed below and may be amended, revised, or deleted by the Board of Education as approved and published in the curriculum handbooks of each high school.

| <u>PROGRAM</u> | <u>TOTAL<br/>COURSE/SUBJECT<br/>CREDITS</u> | <u>COURSE OR SUBJECT AREAS</u>  | <u>CREDITS</u> |
|----------------|---|---|----------------|
| English        | 40  | English 9   | 10             |
|                |   | English 10  | 10             |
|                |   | English 11  | 10             |
|                |   | Oral Communications   | 5              |
|                |   | (Choice of Speech, Forensics, Debate I or the combination of IB Language A1, IB Language B and 12 <sup>th</sup> Grade Theory of Knowledge |                |
|                |   | Choice of an English Selected Course  | 5              |

*The student will take five (5) credits from the following:*

#### English Selected Courses

|                                   |                          |
|-----------------------------------|--------------------------|
| British Literature                | Research Methods         |
| World Literature                  | Creative Writing         |
| Career English                    | Composition & Literature |
| Shakespeare                       | Analysis of Mass Media   |
| AP English Literature             | IB English 12            |
| AP English Language & Composition |                          |

| <u>PROGRAM</u> | <u>TOTAL<br/>COURSE/SUBJECT<br/>CREDITS</u> | <u>COURSE OR SUBJECT AREAS</u>                | <u>CREDITS</u> |
|----------------|---|---|----------------|
| Social Studies | 30  | American History (Since 1914) - 9th           | 10             |
|                |   | World Geography - 10th                        | 10             |
|                |   | US Government & Economics - 12th              | 5              |
|                |   | World Perspectives or American Studies Course | 5              |

The student will take five (5) credits from the following:

|  |    |                                |
|--|----|--------------------------------|
| <b><u>World Perspectives</u></b>                 | or | <b><u>American Studies</u></b> |
| World History                                    |    | Ethnic Studies                 |
| World Affairs                                    |    | Law Studies                    |
| World Religion                                   |    | AP United States History       |
| AP European History                              |    | AP Macro Economics             |
| IB 20 <sup>th</sup> Century World History Topics |    | IB History of America          |

| <b><u>PROGRAM</u></b> | <b><u>TOTAL<br/>COURSE/SUBJECT<br/>CREDITS</u></b> | <b><u>COURSE OR SUBJECT AREAS</u></b>  | <b><u>CREDITS</u></b> |
|-----------------------|--|--|-----------------------|
| Mathematics           | 25   | Algebra or Algebra Foundations I<br>or appropriate course from the math sequence.<br>A course numbered 220 or higher.<br>One additional math course.<br>Computer Science courses may not be applied toward<br>math credit. | 10<br>10<br>5         |

| <b><u>PROGRAM</u></b> | <b><u>TOTAL<br/>COURSE/SUBJECT<br/>CREDITS</u></b> | <b><u>COURSE OR SUBJECT AREAS</u></b>   | <b><u>CREDITS</u></b> |
|-----------------------|--|---|-----------------------|
| Science               | 25   | Students should follow one of the following<br>science sequences.<br>Physical Science in Action- 9th<br>Biology - 10th<br>Choice of Science Electives numbered 333 or<br>higher | 10<br>10<br>5         |
|                       |  | or  |                       |
|                       |  | Biology - 9th<br>Chemistry or Physics - 10th<br>Choice of Science Electives numbered 333 or<br>higher   | 10<br>10<br>5         |

| <b><u>PROGRAM</u></b> | <b><u>TOTAL<br/>COURSE/SUBJECT<br/>CREDITS</u></b> | <b><u>COURSE OR SUBJECT AREAS</u></b>  | <b><u>CREDITS</u></b> |
|-----------------------|--|--|-----------------------|
| Physical Education    | 15   | Choice of grade appropriate course.  | 15                    |
|                       |  | <i>Curriculum Handbook describes PE courses and<br/>recommends grade appropriate levels.</i> |                       |

| <u>PROGRAM</u>   | <u>TOTAL<br/>COURSE/SUBJECT<br/>CREDITS</u> | <u>COURSE OR SUBJECT AREAS</u>               | <u>CREDITS</u> |
|------------------|---|--|----------------|
| Health Education | 5   | Everyday Living taken in 10th or 11th grades | 5              |

| <u>PROGRAM</u>       | <u>TOTAL<br/>COURSE/SUBJECT<br/>CREDITS</u> | <u>COURSE OR SUBJECT AREAS</u>        | <u>CREDITS</u> |
|----------------------|---|---------------------------------------|----------------|
| Technology Education | 5   | Choice of Technology Selected Courses | 5              |

*The student will take five (5) credits from the following:*

**Technology Selected Courses**

Computer Technology Applications  
 Introduction to Computer Science  
 Foundations of Technology  
 Introduction to Graphics Communications  
 Introduction to IB Computer Science I

| <u>PROGRAM</u>         | <u>TOTAL<br/>COURSE/SUBJECT<br/>CREDITS</u> | <u>COURSE OR SUBJECT AREAS</u>                    | <u>CREDITS</u> |
|------------------------|---|---|----------------|
| Fine & Performing Arts | 5   | Choice of Fine & Performing Arts Selected Courses | 5              |

*The student will take five (5) credits from the following:*

**Fine & Performing Arts Selected Courses**

Any art course  
 Any music course  
 Drama I  
 Theatre Appreciation

| <u>PROGRAM</u> | <u>TOTAL<br/>COURSE/SUBJECT<br/>CREDITS</u> | <u>COURSE OR SUBJECT AREAS</u>                                       | <u>CREDITS</u> |
|----------------|---|--|----------------|
| Electives      | 75  | Choice of Human Resources Course<br>A total of 70 additional credits | 5<br>70        |

*The student will take five (5) credits from the following:*

**Human Resources Selected Courses**

Sociology                      Introduction to Behavioral Sciences  
 Psychology                      IB Psychology  
 AP Psychology                      IB Theory of Knowledge I  
 Adult Living                      Child Development



- A. A grade of four (4) or better must be maintained in any course used to fulfill graduation requirements.
  - B. Electives courses are offered in the subject areas previously listed and in business education, foreign language, family & consumer sciences, industrial technology, art, drama, debate, journalism and music.
  - C. In order to provide flexibility in such situations as transfers and special needs, waivers may be submitted by staff and approved by the principal.
  - D. A student must complete 225 credits as described herein in order to graduate and receive a diploma from the Millard Public Schools.
  - E. A student must complete a Personal Learning Plan, meeting district requirements.
- II. Assessments: In addition to 225 credits required for graduation, students must also successfully meet the Essential Learner Outcome assessment score requirements.
- III. Effect of Student Performance
- A. When a student has successfully met the Essential Learner Outcomes Assessment cut score for each outcome:
    - 1. A notation shall be made in the student's cumulative record. Such information will be communicated to parent(s)/guardian(s) in writing.
    - 2. Having met the cutscores for the high school Essential Learner Outcomes assessments, the student shall have met essential criteria for graduating from the Millard Public Schools.
    - 3. Upon successful completion of the required number of credits, the student shall be eligible for a graduation diploma from the Millard public Schools.
  - B. If a student has not met the cutscore for a given Essential Learner Outcomes Assessment, the following shall occur:
    - 1. An Individual Learning Plan (ILP) shall be designed by a team of qualified staff. Classroom teachers may refer students to the Millard Intervention Team (MIT) for assistance in evaluating and implementing problem-solving and intervention strategies.
    - 2. Utilizing the Essential Learner Outcomes, school representatives will offer the student supplemental learning activities, which address recognized deficiencies. Supplemental learning activities may include but are not limited to the following:
      - a. differentiated/complementary instruction during regular classes (i.e., peer tutoring, needs groups, individualized instruction);
      - b. before- or after-school tutorials;
      - c. study hall tutorials;
      - d. change of interdisciplinary teams or level of instruction;
      - e. repeat of specific course(s) of study;

- f. attendance at specific class(es) designed to address deficiencies; and
    - g. attendance at summer school.
  - 3. If the student is verified with a disability, the IEP Team may reconvene to review the ILP and to ensure that the IEP is written to assist the student in areas of weakness and that appropriate accommodations are in place.
  - 4. If the student has a 504 Accommodation Plan, the 504 Team may reconvene to review the ILP and to ensure that needed accommodations are in place in areas of weakness.
- C. If, after a retake of an assessment, a student has not met the cutscore for a given Essential Learner Outcomes assessment, the following shall occur:
  - 1. The Individual Learning Plan will be reviewed by a qualified team and, if necessary, redesigned. Students shall be referred to MIT for identification of needs if not previously referred.
  - 2. The student shall be retested using the appropriate Essential Learner Outcomes assessment. Students shall be given the opportunity to be retested multiple times until the requisite cutscore is achieved. Students shall be given notice of the opportunities for retesting.
  - 3. The student will be considered ineligible for a diploma from the Millard Public Schools until such time that the requisite cutscores are achieved for high school Essential learner Outcomes assessment.
  - 4. If the student is verified with a disability or has a 504 Accommodation Plan, then the IEP or 504 Team will reconvene to review the education plan and to consider lowering of the cutscore requirement as part of the IEP or 504 Accommodation Plan. The student's parent(s) and/or guardian(s) shall be notified and shall also be advised of the effect of lowering the cutscore.
    - a. Applications for approval of lowered cutscore requirements may be submitted by the student's IEP or 504 Team to the Associate Superintendent of Educational Services for consideration and, where appropriate, approval. The Associate Superintendent of Educational Services or designee shall decide and respond to all such requests.
    - b. If the lowered cutscore is approved, the student shall then be eligible to receive a graduation diploma with appropriate notation from the Millard Public Schools.
- D. An additional opportunity is available to demonstrate student proficiency. After two retest attempts to meet the established cutscore(s) for the Essential Learner Outcome assessment(s) without achieving the cutscore, students, under building supervision, shall participate in a process, as provided in the District's Assessment Procedures, to demonstrate an appropriate level of proficiency in reading, writing, math, science or social studies. A student who successfully meets the standards and requirements of a Demonstration of Proficiency shall have met one of the essential criteria for graduating from the Millard Public Schools.

#### IV. Student's Right to Appeal

- A. Students who have not achieved the necessary high school cutscores as approved by the Millard Board of Education may appeal the denial of a diploma.

- B. A student may appeal the denial of a diploma only on the grounds that the student's failure to achieve the required cut score is due to:
  - 1. The failure of the District to provide a reasonable accommodation, which was previously requested by the student and denied by the District.
  - 2. The failure of the District to provide an alternate assessment or approve a demonstration of proficiency, which had been previously requested by the student and denied by the District.

V. Procedures for Appeal

- A. Within seven (7) days after the receipt of the notice that the student failed to achieve the cut score or credits required for graduation from the Millard Public Schools, a written notice of appeal shall be served upon the Superintendent of the Millard Public Schools or his/her designee. Such appeal shall set forth all of the reasons for the appeal as provided herein and shall set forth the relief sought by the student, parent(s) or guardian(s). Such notice of appeal may also include any additional information, which is relevant to the appeal.
- B. Within seven (7) days after the receipt of the written notice of appeal and any supporting information relevant to the appeal, the Superintendent or designee shall consider and render a decision on the appeal based on whether the decision of the District was unreasonable. Such decision shall then be forwarded to the student's parent(s) and/or guardian(s) advising the student's parent(s) and/or guardian(s) of the basis for the Superintendent's or designee's decision and the reasons therefore
- C. Within seven (7) days after the receipt of the written notification from the Superintendent or the Superintendent's designee, a written request may be made by the student, parent(s), or guardian(s) to the secretary of the Millard Board of Education or the Superintendent for a hearing before the Millard Board of Education to be held on the issue whether the decision of the Superintendent or his designee was unreasonable.
- D. Such hearing shall be held before the Millard Board of Education within thirty (30) days of the date the request for hearing was received. If a hearing before the Millard Board of Education is not received in a timely manner, the decision of the Superintendent or the Superintendent's designee shall be final.
- E. The student, parent(s) and/or guardian(s) shall be advised at least seven (7) days prior to the date of the hearing before the Board and such notification shall set forth the date, time, and place for the hearing before the Millard Board of Education.
- F. The parties may, by mutual written agreement, extend the time for hearing or final determination.
- G. The student, parent(s), and/or guardian(s) shall have the right to be represented by legal counsel and shall have the opportunity to present such evidence that is material to the issue or issues stated in the appeal.
- H. The hearing shall be conducted in closed session and in accordance with the student privacy laws unless the student, parent(s), and/or guardian(s) shall request, in writing, that the hearing be held in open session. Any formal action of the Millard Board of Education shall be taken in closed session unless such proceeding was requested by the student, parent(s), or guardian(s) to be held in open session.
- I. The decision of the Millard Board of Education shall be by vote of a majority of the members of the Millard Board of Education and the Millard Board of Education shall reduce its findings and decision to writing and provide the written findings and decision to the student, parent(s), and/or guardian(s) within ten (10) days of the hearing.

VI. Graduation

Upon successful completion of the required credits, assessments and Personal Learning Plan, a student shall be eligible for a graduation diploma from the Millard Public Schools.

VII. Annual Review

This rule shall be reviewed annually.

Related Policies and Rules: 6301, 6301.1, 6315, 6315.1, 6320, 6320.2, 6320.3

Rule Approved:

Revised: Dec. 5, 1983; Dec. 17, 1990, May 17, 1999; Oct. 18, 1999, July 31, 2000; March 4, 2002; July 21, 2003; June 21, 2004; June 6, 2005; June 5, 2006; June 4, 2007; July 7, 2008; [July 6, 2009](#)

Millard Public Schools

Omaha, NE

## Curriculum, Instruction, and Assessment

### Students' Requirements for Senior High School Graduation: International Baccalaureate Diploma Program

6320.2

- I. Credits -- A minimum of **225 credits** is required for graduation.
- II. Assessments: In addition to 225 credits required for graduation, students must also successfully meet the Essential Learner Outcome assessment score requirements in reading, writing, mathematics, science, and social studies.
- III. Personal Learning Plan: A student must complete a personal learning Plan (PLP), meeting district requirements.
- IV. Each student's International Baccalaureate Diploma Program (IB DP) shall include the courses of study as outlined in Rule 6320.1 with such adjustments (additions or substitutions) to the programs and courses as listed below. Such adjustments are made to avoid duplication in the program of study required for IB DP students.

| <u>Millard Public Schools' Graduation Requirement</u> | <u>International Baccalaureate Program Additions/Substitutions</u>   |
|---|--|
| English: Selected Electives (5 credits)               | Substitute IB English 12 (10 credits)  |
| English: Oral Communications (5 Credits)              | Substitute Imbedded Oral Assessments found in Language A1, Language B and Theory of Knowledge I & II requirements  |
| Social Studies: World Geography (10 Credits)          | Substitute IB 20 <sup>th</sup> Century World History Topics (10 credits)   |
| Social Studies: World Perspective Course Options      | Add IB History of Americas (10 credits) to course options  |
| Electives: Human Resources Course Options             | Add IB Theory of Knowledge (max. 5 Credits)  |
| Science: Physical Science Course Options              | <ul style="list-style-type: none"> <li>• Add Introduction to Chemistry and Physics (10 credits)</li> <li>• IB Chemistry (10 credits) and</li> <li>• IB Physics (10 credits) to course options</li> </ul> |
| Science: Life Science Course Options                  | Add IB Biology (10 credits) to course options  |

Health Education: Everyday Living will be available for enrollment during grades 9-12 for IB DP students. Students waived out of Everyday Living must pick an additional Human Resources course. The Theory of Knowledge course can only meet the Human Resource Course 5 credit requirement.

- V. These adjustments are only applicable to students enrolled in the full International Baccalaureate Diploma program with intentions to test for and secure the IB Diploma.

Approved: April 16, 2001

Revised: August 4, 2003; June 5, 2006; June 4, 2007, July 7, 2008; [July 6, 2009](#)

Millard Public Schools  
Omaha, NE

## Curriculum, Instruction, and Assessment

### Students Certificate of Attendance Requirements

**6320.3**

At the request of a parent or guardian, the District shall issue a certificate of attendance to a student who receives special education services under the Special Education Act, who has reached seventeen years of age, and who has not completed his or her individualized education plan. The District shall allow a student who receives a certificate of attendance under this Rule to participate in the high school graduation ceremony of such high school with students receiving high school diplomas. A student may receive only one certificate of attendance and may participate in only one graduation ceremony based on such certificate. The receipt of a certificate of attendance pursuant to this Rule shall not affect the District's obligation to continue to provide special education services to a student receiving such certificate.

This Rule does not preclude a student from receiving a high school diploma by meeting the District's graduation requirements pursuant to Neb. Stat. § 79-729 or in his or her individualized education plan or receiving a diploma of high school equivalency under Neb. Rev. Stat § 79-730 upon completing the requirements of such statute. The District may allow a student who has previously participated in a graduation ceremony based on a certificate of attendance to participate in an additional graduation ceremony when such student receives a high school diploma.

Related Policy and Rules: 6301, 6315, 6320, 6301.1, 6315.1, 6320.1, 6320.2

Legal Reference: Neb. L.B. 1153 (2008)

Date of Adoption: July 7, 2008

Revised: [July 6, 2009](#)

Millard Public Schools  
Omaha NE

**AGENDA SUMMARY SHEET**

**AGENDA ITEM:** Approve Policy 10,000

**MEETING DATE:** June 2, 2008

**DEPARTMENT:** Office of the Superintendent

**TITLE AND BRIEF DESCRIPTION:** Approve Policy 10,000

**ACTION DESIRED:** APPROVAL XX DISCUSSION \_\_\_\_ INFORMATION ONLY

**BACKGROUND:**

Policy 10,000 describes the Millard Public Schools philosophy and process for shared decision-making. It was adopted in 1992 and has guided our efforts to provide opportunities for staff, parents and community members to have meaningful input and collaboration on the design and implementation of the district and school mission, objectives, strategies and action plans.

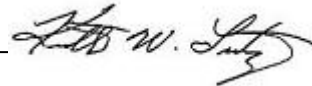
Each year a committee meets to discuss the policy and make necessary changes. The only change that was suggested is to meet every other year to discuss this policy.

**OPTIONS AND ALTERNATIVES CONSIDERED:**

**RECOMMENDATION:** Approve Policy 10,000

**STRATEGIC PLAN REFERENCE:** Strategic Plan Mission and Beliefs

**RESPONSIBLE PERSON:** Angelo Passarelli

**SUPERINTENDENT'S APPROVAL:** \_\_\_\_\_  \_\_\_\_\_

**BOARD ACTION:**

**Shared Decision-Making****10000**

The Board of Education of the Millard Public Schools No. 17 supports the philosophy of shared decision-making as called for in the District Strategic Plan. Shared decision-making shall support increased student achievement and improvement in the education process. The philosophy of shared decision-making shall be evident in the Millard School District through the opportunity for personnel, parents, community members, and students when appropriate, to collaborate in the design and implementation of (1) Mission Statements, (2) objectives, (3) strategies and action plans, (4) evaluation methods, (5) responses to results of evaluation, and (6) reporting activities. While fully supporting these collaborative efforts, the Board recognizes its ultimate authority and responsibility for decisions which impact the direction of education in the Millard Schools. This policy and related rule will be reviewed by the Board of Education every other year ~~on an annual basis~~.

Policy Adopted: December 7, 1992

Revised: January 13, 1997; March 6, 2006

Reviewed: August 3, 1998; August 23, 1999; July 9, 2007; June 2, 2008

Millard Public Schools

Omaha, NE



## Millard Public Schools Shared Decision Making

### Site-Based Planning and Shared Decision-Making

10000.1

#### Introduction

The Millard Board of Education recognizes that strategic planning, site-based planning, and school improvement decision-making provide the opportunity for school personnel, parents, community members, and students to collaborate in the development of short and long-range planning. This involvement will promote increased school achievement and improve the educational process.

#### I. Shared Decision-Making

Millard Public Schools (MPS) uses a blend of centralized and decentralized decision making. The following chart illustrates decisions that are made at the district and building level and are provided as examples only. All decisions must be consistent with district policies and regulations, collective bargaining agreements, and state and federal mandates and laws.

#### Educational Services

| District  | Building   |
|---|--|
| <ul style="list-style-type: none"> <li>• Oversee compliance of NDE Rule 10</li> <li>• Provide and direct system-wide planning for curriculum instruction, assessment, and staff development (6005)</li> <li>• Provide comparable curriculum resources, instructional resources and assessment resources (6010)</li> <li>• Develop and maintain the written curriculum using Academic Skills &amp; Applications and Life Skills &amp; Performances (6110), through curriculum phases (6120, 6610)</li> <li>• Develop curriculum frameworks and <a href="#">course</a> guides (6130)</li> <li>• Develop and revise practices that promote successful student learning (6200)</li> <li>• Ensure principals monitor curriculum and evaluate staff (6201)</li> <li>• Identify appropriate field trips and approve those paid with district funds (6262)</li> <li>• Develop and support the instructional program (6220), <a href="#">the Response of Instruction and Intervention Model</a>, SPED Procedures (6635), ELL, Media Centers (6625), Summer School (6655), Night School, Homebound (6670), Choice Programs (10,001), Federal Programs, Early Childhood Programs, Alternative Programs, and High Ability Learner Programs</li> <li>• Establish accountabilities for guidance in relation to curriculum issues</li> <li>• Develop guidelines for controversial issues (6240)</li> <li>• Provide guidelines and staff development on copyright procedures (6265)</li> <li>• Implement textbook loan (6295)</li> <li>• Assist in the development and implementation of comprehensive district student assessment system (6300)</li> <li>• Identify credit requirements for graduation (6320)</li> </ul> | <ul style="list-style-type: none"> <li>• Encourage staff to participate in development of written curriculum and assessment</li> <li>• Supervise teachers according to practices that promote successful student learning (6200)</li> <li>• Monitor taught curriculum according to written curriculum (6201)</li> <li>• Monitor lesson plans (6203)</li> <li>• Administer instructional program and support programs (6220), including building schedules, grouping practices, and class size within district parameters, identify and approve <del>supplemental</del> materials that <del>supplement not supplant</del> <del>align with</del> the <a href="#">District</a> written curriculum</li> <li>• Develop and monitor homework and make up homework guidelines (6230 &amp; 6235)</li> <li>• Implement and monitor guidelines for controversial issues (6240)</li> <li>• Approve curriculum-related field trips (6262)</li> <li>• Enforce and monitor copyright procedures (6265)</li> <li>• Monitor student production of services and materials (6270)</li> <li>• Develop and implement classroom assessments (6300)</li> <li>• <del>Implement</del> <a href="#">Administer</a> ELO assessments according to District Assessment Procedures (6301)</li> <li>• Identify awards, recognition programs and graduation exercises (6320), credit for transfer students, and grade level placement</li> <li>• Implement grading procedures (6330), including communicating student progress to parents (6340)</li> <li>• Ensure staff participation in district staff development initiatives (6400)</li> <li>• Oversee building student organizations</li> <li>• Facilitate building level professional development</li> </ul> |

|   |  |
|---|--|
| <ul style="list-style-type: none"> <li>• Develop grading guidelines (6330) and district report cards</li> <li>• Identify, implement, and monitor district staff development initiatives (6400)</li> <li>• Identify and apply for appropriate grants to support district programs and initiatives</li> </ul> |  |
|---|--|

#### PUPIL SERVICES

| District   | Building  |
|--|---|
| <ul style="list-style-type: none"> <li>• Establish policies for safety and security</li> <li>• Supervise student record keeping</li> <li>• Establish student attendance procedures</li> <li>• Establish policies for student conduct</li> <li>• Establish accountabilities for guidance in relation to response services (6628)</li> <li>• Facilitate health service delivery strategies (6615)</li> <li>• Supervise option enrollment/intra-district transfer requests and student placement</li> </ul> | <ul style="list-style-type: none"> <li>• Implement safety procedures, drills, and building security</li> <li>• Supervise students</li> <li>• Maintain student discipline and records related to student discipline</li> <li>• Facilitate student referrals to community agencies</li> <li>• Implement student social activities</li> <li>• Implement guidance services delivery system</li> <li>• Decide grade level placement</li> <li>• Decide credit for transfer students</li> <li>• Conduct safety procedures, drills and building security</li> </ul> |

#### HUMAN RESOURCES

| District  | Building  |
|---|---|
| <ul style="list-style-type: none"> <li>• Develop and implement new teacher induction plan (6440)</li> <li>• Direct staffing allocation procedures</li> <li>• Implement building assignments and transfers</li> <li>• Direct advertising/recruiting/selecting/hiring</li> <li>• Direct the development of job descriptions</li> <li>• Support district professional development programs</li> <li>• Ensure the use of the performance appraisal process</li> <li>• Direct employee discipline practices</li> <li>• Monitor policies for safety and security</li> <li>• Direct employee services</li> <li>• Direct administrative hiring procedures</li> <li>• <a href="#">Conduct collective bargaining with all employee unions/associations</a></li> </ul> | <ul style="list-style-type: none"> <li>• Monitor new teacher induction (6440), identify and recommend mentors, match peer coaches, and communication expectations</li> <li>• Direct intra-school staff assignments and transfers</li> <li>• Conduct interviews/review recommendations</li> <li>• Conduct performance appraisal</li> <li>• Develop staffing recommendations</li> </ul> |

#### GENERAL ADMINISTRATION

| District  | Building   |
|---|--|
| <ul style="list-style-type: none"> <li>• Research, write, administer, and conduct the financial accounting and reporting related to district-level (or multi-building level) grants</li> <li>• Conduct collective bargaining with all employee unions/associations</li> <li>• Schedule and administer district-wide contracted transportation services</li> <li>• Provide custodial, maintenance, and grounds services to all facilities in the District</li> <li>• Conduct all construction and renovation projects in the District</li> <li>• Provide food service programs throughout the District</li> <li>• Provide intra-district mail delivery services</li> <li>• Provide district-wide large volume printing services</li> </ul> | <ul style="list-style-type: none"> <li>• Research, write, administer, and conduct the financial accounting and reporting related to building-level grants (subject to district approval related to accounting and reporting)</li> <li>• Schedule and administer building activity transportation services and conduct student disciplinary activities related for both building and district-wide transportation</li> <li>• Communicate custodial, maintenance, and grounds needs and deficiencies to the appropriate supervisor</li> <li>• Recommend building renovation projects (subject to review, approval, and supervision by the District)</li> <li>• Schedule serving times for breakfast and lunch programs</li> <li>• Supervise the distribution of mail within the</li> </ul> |

|  |  |
|--|--|
| <p>(including providing one high-volume copier for each school)</p> <ul style="list-style-type: none"> <li>• Provide all budgeting, accounting, and finance services (including payroll) related to all funds except the building activity fund</li> </ul> | <p>building</p> <ul style="list-style-type: none"> <li>• Provide any small copiers desired by the buildings and provide all personnel for copying conducted in the buildings</li> <li>• Manage all aspects of the building’s activity fund (subject to the District’s procedures), manage the building’s general fund line items, and participate in the District’s budgeting process</li> </ul> |
|--|--|

**GOVERNANCE**

| <b>District</b>  | <b>Building</b>   |
|--|---|
| <ul style="list-style-type: none"> <li>• Develop and implement the strategic plan</li> <li>• Develop the academic calendar</li> <li>• Schedule and approve community use of school facilities and conduct the related accounting</li> <li>• Develop and implement policies, procedures and rules</li> <li>• Oversee assessment of student achievement</li> <li>• Develop yearly and long-range budgets</li> <li>• Determine emergency closing procedures</li> <li>• Develop district Assessment Procedures Manual (6301)</li> <li>• <a href="#">Develop all public relations procedures for the district and buildings</a></li> <li>• <a href="#">Approve all consulting agreements with staff in accordance with the contract.</a></li> </ul> | <ul style="list-style-type: none"> <li>• Develop and implement the school site plan</li> <li>• Develop the school activities calendar including parent/teacher conference schedules</li> <li>• Schedule and approve school activity use of school facilities</li> <li>• Develop and implement school procedures and rules <a href="#">in accordance with district policy and ensure the implementation</a></li> <li>• Develop the school schedule</li> <li>• Oversee assessment schedules, retakes, security and remediation</li> <li>• Allocate the budget</li> <li>• Implement the District assessment program (6301)</li> <li>• <a href="#">Implement public relations procedures</a></li> </ul> |

**TECHNOLOGY**

| <b>District</b>  | <b>Building</b>   |
|--|---|
| <ul style="list-style-type: none"> <li>• Provide network operations (7000)</li> <li>• Provide email (4157.1)</li> <li>• Establish hardware and software standards</li> <li>• Provide Helpdesk &amp; desktop support</li> <li>• Facilitate donations approval</li> <li>• Provide platform decisions</li> <li>• Establish web page guidelines (7305)</li> <li>• Develop technology standards for students and staff</li> <li>• Provide Internet filtering (7310)</li> <li>• Evaluate curriculum software (7000)</li> </ul> | <ul style="list-style-type: none"> <li>• Provide for integrating technology into instruction</li> <li>• Provide technology staff development</li> <li>• Develop and maintain building web pages</li> <li>• Budget for hardware purchases with approval</li> <li>• Budget for curriculum software with approval</li> <li>• Assign technology initiator</li> <li>• Develop building technology action plans</li> <li>• Monitor staff and students using technology</li> </ul> |

**II. District Strategic Planning Team**

The Superintendent or designee will appoint a team consisting of administrators, teachers, board members, parents, students, and community members to serve as the District strategic planning team. The strategic planning team will

- Review the existing plan and initiate changes.
- Rewrite the plan to address critical issues.
- Recommend an implementation schedule for action plans.
- Determine which plans are operational.

**III. Site-Based Planning Team**

Each school in the Millard Public Schools District shall have a site-based planning team that meets every other year to write or update the school site plan as needed. The team will be responsible for long-range site planning including the development of the school mission, objectives, and strategies. The team will also approve action plans and make a recommendation for implementation of action plans. Each principal’s supervisor will assist the principal and team in the development of the site plan, the implementation of strategies, the collection and analysis of data to evaluate action plans, the relationship of the site-plan to the District’s plan, and compliance with district policies.

The team will also meet as needed to comply with the school accreditation process. The team will follow the District guidelines and established process for site planning and include administrators, teachers, staff, parents, and/or community members. High schools and middle schools may choose to involve students. Staff members on the team are volunteers and will serve at will. The site-based planning team will be approved by the Superintendent or designee.

#### **IV. School Improvement Team (SIT)**

Each school in the Millard Public School District shall have a School Improvement Team that meets six times each school year (minimum). The SIT will monitor progress on the school site plan and make recommendations on pertinent issues including [building technology](#), calendar, schedules, CCM I & II, re-teaching plans, budget, and staffing. It may be necessary for ad hoc teams to form and meet to develop programs or further develop action plans for implementation. The ad hoc team will then report to the SIT for consideration. The SIT will also meet as needed [to review data analysis](#) and comply with the school accreditation process. The SIT will include administrators, teachers, staff, parents, and/or community members. High school and middle schools may choose to involve students. Each site will develop a process to ensure genuine participation and develop the rules for determining who will serve on these teams including the term of service. Meetings will be open to all. Agendas, attendees and minutes of the meetings will be communicated and made available. Staff members on the team are volunteers and will serve at will. The SIT members will be approved by the Superintendent or designee. Principals will complete a report that includes the names of all team members and the dates for the school improvement team meetings by September 1 of each year. A final report on activities of the SIT will be completed by June 1 each year and copies will be sent to the staff, building supervisor and the Superintendent or designee.

#### **Consensus Method for School Improvement Teams**

Strategic Planning Teams, Site-Based Planning Teams and School Improvement Teams will seek consensus in an affirming environment marked by mutual support and respect. Consensus exists when participants whose support is needed to implement a decision, agree with the decision and express a commitment to support its implementation. If consensus cannot be achieved on a specific issue the administrator may make the necessary interim decisions as they continue to work for sufficient consensus.

#### **Appeals**

In the event the SIT is unable to function effectively the principal (or any three team members) shall report the situation to the building supervisor. The building supervisor will attempt to resolve the situation. In the event the situation is not resolved a written report shall be presented to the Superintendent. If the issues cannot be resolved, by the Superintendent, the dispute shall be submitted in writing to the Board of Education through the Superintendent.

Related Policies & Rules: 10000P

Rule Adopted: December 7, 1992

Revised: January 3, 1994; December 19, 1994; January 13, 1997; August 3, 1998;  
August 23, 1999; June 19, 2000; February 2006; March 6, 2006;  
July 9, 2007; June 2, 2008

Millard Public Schools  
Omaha, NE

## AGENDA SUMMARY SHEET

**AGENDA ITEM:**            **High School Analytical Writing Assessment Cutscore**

**Meeting Date:**            **July 6, 2009**

**Department:**            Planning & Evaluation

**Title and Brief Description:**            New ELO Cutscores: District ELO Assessments are updated along with the curriculum to ensure the accurate measurement of student achievement. Multi-level cutscores are set in order to classify students in one of four proficiency levels. Teams of teachers are led by psychometric consultants from Alpine Testing Solutions in the process of setting defensible and accurate cutscores.

**Action Desired:**            Approval   X   Discussion    Information Only   

**Background:**

**Options/Alternatives Considered:**            N.A.

**Recommendations:**

**Strategic Plan Reference:**            To meet the mission of the district.

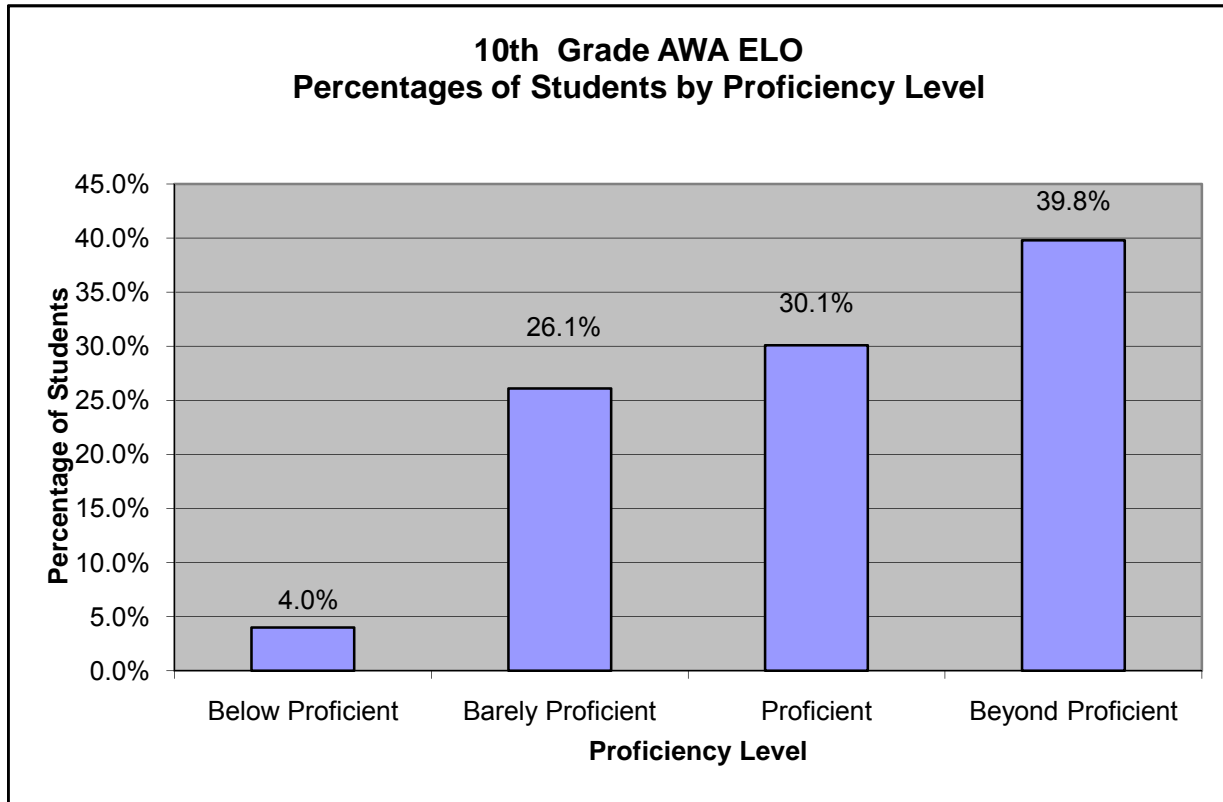
**Implications of Adoption/Rejection:**            New Cutscores reflect the attainment of the intended curriculum after updates or changes in the curriculum cycle.

**Timeline:**

**Responsible Persons:**            Dr. Jon Lopez

**Superintendent's Signature:** \_\_\_\_\_

## Two Prompt AWA Assessment Cutscores 2009-2010



| Form G<br>(operational) | Below<br>Proficient |    | Barely<br>Proficient |    | Proficient       |    | Beyond<br>Proficient |
|-------------------------|---------------------|----|----------------------|----|------------------|----|----------------------|
| Cutscore                |                     | 41 |                      | 49 |                  | 54 |                      |
| Score Range             | $X < 41$            |    | $41 \leq X < 49$     |    | $49 \leq X < 54$ |    | $X \geq 54$          |
| % All Studer            | 4.0%                |    | 26.1%                |    | 30.1%            |    | 39.8%                |

**AGENDA SUMMARY SHEET**

MEETING DATE: July 6, 2009

DEPARTMENT: Human Resources

ACTION DESIRED: Approval

BACKGROUND: Personnel items: (1) Hires and (2) Resignation  
OPTIONS & ALTERNATIVES: NA


RECOMMENDATION: Approval

STRATEGIC PLAN REFERENCE: N/A

IMPLICATIONS OF ADOPTION  
OR REJECTION: N/A

TIMELINE: N/A

RESPONSIBLE PERSON: Dr. Kirby Eltiste

SUPERINTENDENT APPROVAL: \_\_\_\_\_  \_\_\_\_\_

July 6, 2009

## **RESIGNATIONS**

**Recommend: the following resignations be accepted:**

1. Diane Macaitis – Fourth grade teacher at Bryan Elementary School. She is resigning at the end of the 2008/2009 school year for personal reasons.



July 6, 2009

## **TEACHERS RECOMMENDED FOR HIRE**

### **Recommend: the following teachers be hired for the 2009/2010 school year:**

1. Rachel Michael – MA – University of Nebraska at Omaha. Special Ed MH teacher at South High School. Previous Exp: Omaha Public Schools (2003/2009); Papillion LaVista Schools (2001/2003).
2. Rebecca Korinek – MA+24 – University of Nebraska at Omaha. READ teacher at Neihardt Elementary School. Previous Exp: Ralston Public Schools (1995/2009).
3. Kristen Treat – MA – University of Nebraska at Omaha. Counselor (40%) at Willowdale Elementary School. Previous Exp: Millard Public Schools (2008/2009); Omaha Public Schools (2005/2007).
4. Amanda Reinhart – BA – University of Nebraska at Lincoln. Kindergarten teacher at Upchurch Elementary School. Previous Exp: Lincoln, NE (2007/2009).
5. Megan Navrkal – BA – University of Nebraska at Lincoln. Special Ed BD teacher at Ezra Elementary School.
6. Lindsay Treager – MA – University of Northern Iowa. Speech Pathologist at Kiewit Middle School. Previous Exp: Boys Town (2008/2009); Millard Public Schools (2007/2008).
7. Cal Jacobs – BA+18 – Iowa State University. Special Ed MH teacher at Central Middle School. Previous Exp: Plattsmouth, NE (1984/1987); Millard Public Schools (1981/1984).

**The following teacher was employed with Millard Public Schools during the 2008/2009 school year on a short-term contract. She is now being offered a regular contract for the 2009/2010 school year.**

1. Katherine Schwartz – Fifth grade teacher at Ezra Elementary School.

**The following teachers were employed with Millard Public Schools during the 2008/2009 school year on a job share contract. They are now being offered another job share contract for the 2009/2010 school year.**

1. Rachelle Pechacek – First grade teacher at Ackerman Elementary School.
2. Lori Haller – First grade teacher at Ackerman Elementary School.

## AGENDA SUMMARY SHEET

**AGENDA ITEM:** Approval To Sell Real Estate

**MEETING DATE:** July 6, 2009

**DEPARTMENT:** General Administration

**TITLE & BRIEF DESCRIPTION:** Approval To Sell Millard Learning Center – the granting of approval for the administration to solicit offers for the purchase of the Millard Learning Center

**ACTION DESIRED:** Approval  Discussion  Information Only

**BACKGROUND:** The new Horizon High School will be completed near the end of 2009. Soon thereafter, the students from the Millard Learning Center will be transferred to the new Horizon High School (210<sup>th</sup> & Q Streets).

The building currently housing the Millard Learning Center (MLC) will no longer be used by the District. It is also in need of substantial repairs and contains significant quantities of asbestos. Therefore, the administration is seeking authority from the board to solicit offers for the purchase of the building/site. Any offer would need to be contingent upon a closing date after the MLC students move to Horizon High School.

**OPTIONS AND ALTERNATIVES:** The District could repair/renovate the property and hold it for future use if needed.

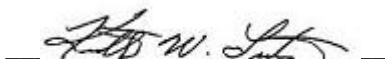
**RECOMMENDATION:** It is recommended that approval be given to the administration to solicit offers to purchase the Millard Learning Center on Millard Avenue and that such offers be contingent upon a closing date after the Millard Learning Center students are transferred to Horizon High School.

**STRATEGIC PLAN REFERENCE:** n/a

**IMPLICATIONS OF ADOPTION/REJECTION:** If we do not dispose of the building, there will be significant costs associated with its repair or renovation.

**TIMELINE:** As noted in the recommendation.

**RESPONSIBLE PERSON:** Ken Fossen (Associate Superintendent for General Administration) and Ed Rockwell (General Manager for Support Services)

**SUPERINTENDENT'S APPROVAL:** 

## AGENDA SUMMARY SHEET

**AGENDA ITEM:** Investment Report

**MEETING DATE:** July 6, 2009

**DEPARTMENT:** Business

**TITLE & BRIEF DESCRIPTION:** Investment Report – A report of the current investments and investment practices of the district.

**ACTION DESIRED:** Approval  Discussion  Information Only

**BACKGROUND:** Attached is the Quarterly Investment Report for the period ending June 30, 2009.

**OPTIONS AND ALTERNATIVES:** n/a

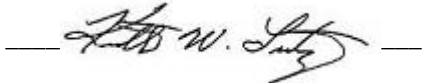
**RECOMMENDATION:** n/a

**STRATEGIC PLAN REFERENCE:** n/a

**IMPLICATIONS OF ADOPTION/REJECTION:** n/a

**TIMELINE:** n/a

**RESPONSIBLE PERSON:** Chris Hughes (Accounting Manager) & Ken Fossen (Assoc. Supt.)

**SUPERINTENDENT'S APPROVAL:** 

Millard Public Schools  
Investment of Funds  
June 30, 2009

**Nebraska School District Liquid Asset Fund**

The Millard Public Schools utilizes the Nebraska School District Liquid Asset Fund (referred to as either NSDLAF or CADRE, the financial services firm which manages the fund) for day-to-day investing. NSDLAF was established in 1988. The fund is offered exclusively to Nebraska school districts, educational service units, and technical community colleges. The fund's objective is to allow school districts to pool their dollars for investment. The fund invests in items permitted by Nebraska law (i.e. repurchase agreements, U.S. Government Agency Obligations, U.S. Treasury Bills and Certificates of Deposit).

MPS maintains two liquid accounts that can be accessed daily. The General Fund, Food Service Fund, Administrative Activity Fund, Special Building Fund, Bond Fund, Depreciation Fund, Construction Fund and Employee Benefit Fund utilize one account. This account is used throughout the month as taxes, state aid, etc. are received and as bills or payroll are paid. The other account is utilized by the various middle schools. As of June 30, 2009, the 7-day current yield for these accounts was 0.26%. MPS also utilizes long term fixed investments (examples: 30, 60, 90 day US Government Securities, Certificates of Deposits, etc). The current rate of return depends on the term, with the district currently earning 3.95% to 4.44%.

**Sweep Account for General Checking Account**

Each day, any balance remaining in the District's main checking account above the level necessary to avoid service charges is invested in either U.S. Government agency backed repurchase agreements (amounts under \$25,000) or commercial paper notes (amounts over \$25,000). The interest rate for the sweep account is currently 0.15%.

**Bond Fund Trust Account at First National Bank of Omaha**

Taxes and other revenues received for the repayment of bond principal and interest are invested through the trust department at First National Bank of Omaha. The funds are invested in U.S. Treasury Bills, individual U.S. Government Agency backed securities, or a money market account which invests in U.S. Government backed agency securities, based on the funds available, the time line until the next debt service payment, and the available yields. The trust account balance as of June 30, 2009 was \$9,139,149.11.

## AGENDA SUMMARY SHEET

**AGENDA ITEM:** Quarterly M&O Report

**MEETING DATE:** July 6, 2009

**DEPARTMENT:** General Administration

**TITLE & BRIEF DESCRIPTION:** Quarterly M&O Report – The quarterly report from Sodexo regarding the District’s Maintenance and Operations.

**ACTION DESIRED:** Approval  Discussion  Information Only

**BACKGROUND:** n/a

**OPTIONS AND ALTERNATIVES:** n/a

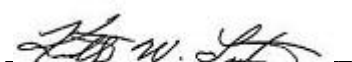
**RECOMMENDATION:** n/a

**STRATEGIC PLAN REFERENCE:** n/a

**IMPLICATIONS OF ADOPTION/REJECTION:** n/a

**TIMELINE:** n/a

**RESPONSIBLE PERSON:** Bob Snowden, General Manager (Sodexo) and Ken Fossen, Associate Superintendent (General Administration)

**SUPERINTENDENT’S APPROVAL:** 



## Millard Public Schools Executive Summary

### Quarterly and Yearly Review April – June 2009

#### I. Accomplishments

##### MAINTENANCE HIGHLIGHTS

- All summer maintenance projects began in June. A summary of those projects will be reported on in October.
- Indoor Air Quality/Environmental issues were investigated at the following locations:
  - Cather - Portable
  - Cather - Various Locations
  - Rockwell - Portable
  - Harvey Oaks - Restroom
 All issues are being remedied this summer
- Boiler and steamer inspections occur June 24<sup>th</sup> and 25<sup>th</sup>.
- Maintenance is working on several HVAC projects throughout the District, including Sandoz, North Middle, and Cather.
- The air flow was balanced at Aldrich.
- Installed kitchen steamers at Morton, Holling Heights, Disney and Cottonwood.
- Re-piped the cooling tower loop at South High to prevent the chiller from tripping out.
- Replaced the condenser coils and compressor on AHU-1 at DSAC.
- Obsolete non-working controls are being replaced at Black Elk. Air balancing will be done as soon as the controls are installed.
- Summer Preventative Maintenance work began in June.
- The portable at Cather will be repaired and made functional for the upcoming school year.
- Painting projects began in June. A full list of all painting accomplished will be reported on in the next Board Report. Currently scheduled schools for painting are listed below:
  - Bryan
  - Andersen Middle
  - South High
  - Russell Middle
  - West High



- Morton
- Sandoz
- Holling Heights
- Central Middle
- North Middle
- North High

### GROUND'S HIGHLIGHTS

- Concrete and asphalt repair lists were made to cover the most critical areas throughout the District. Repairs to these areas will be made in June and July. Currently scheduled schools for repair are listed below:
  - North High
  - Andersen
  - Beadle
  - Russell
  - Cather
  - Cody
  - Reagan
  - Rockwell
  - Montclair
  - Neihardt
  - SSC
- All Spring Sports athletic fields were maintained through the end of the school year.
- All snow removal equipment received Preventative Maintenance and put into storage.
- All parking lot sweepings were completed to remove snow removal materials.
- All irrigation systems were charged, and repairs were made as needed.
- All High School athletic fields have been aerated, seeded and fertilized.
- All Middle School football fields have been aerated, seeded and fertilized.
- The 'north' field at Beadle was aerated, top dressed, seeded and fertilized.
- District-wide spraying for weeds continued through the quarter.

### CUSTODIAL HIGHLIGHTS

- Minor projects were completed over spring break.
- All summer chemicals and supplies were ordered and delivered in May.
- Gym Floor re-finishing schedule was developed and all floors will be completed by the end of summer.
- Move-outs were completed in preparation for the summer carpet projects at Central Middle and Cather Elementary.



- All summer project work began in June which included:
  - Carpet Extraction
  - Floor re-finishing
  - Restroom project cleaning
  - Gym Floor re-finishing
  - Classroom project cleaning
  - Miscellaneous projects
- Training was given to new employees on both carpet care and hard surface floor care.

### GENERAL HIGHLIGHTS

- Diane Moore and Bob Snowden conducted interviews for the open Custodial Supervisor position. Mark Davis was hired and will be starting July 13, 2009.
- MPS Budgets for the 2009/2010 School Year were submitted at Program budgeting.
- Bob Snowden participated in the Program Budgeting Q-Sort Meeting held on May 8<sup>th</sup>.
- Bob Snowden participated and presented at the UNO Administrators Class covering Facilities Management on June 2<sup>nd</sup> and 4<sup>th</sup>. The presentation covered Maintenance, Operations and Grounds, and what goes into those operations on a daily basis, along with planning for the future.
- The Annual Expectations Meeting for Facilities was held on June 4<sup>th</sup>. Present were Keith Lutz, Ken Fossen, Paul Tebo, Chuck Thomas, Jeff Edwards and Bob Snowden. Both Facilities and Food Service were discussed as the previous year was reviewed, and expectations were set for the coming school year.
- Bob Snowden attended a Sodexo District Meeting held on June 25<sup>th</sup> and 26<sup>th</sup>.
- Paul Tebo, District Manager, was in for a support visits on April 22 and June 4-5.
- Pat O'Hara, Sodexo Support Manager, was in April 20 – 23 for support. She assisted Duane Blobaum, Training and Safety Manager, on the continued development of training programs.

## **II. Training**

### **April:**

- 133 employees received training on Work Place Violence. Total Training Hours: 79.0
- 123 employees received training on Heat Exposure. Total Training Hours: 80.50
- Facility Center training was given to three employees. Total Training Hours: 3.0
- Three employees received Orientation and New Employee Training. Total Training Hours: 68.0





- Four employees received training on how to safely operate a Fork Lift. Total Training Hours: 4.50
- Carpet Spotter Training was given to three employees. Total Training Hours: 1.50
- Carpet Extractor Training was given to 41 employees. Total Training Hours: 123.0

#### May:

- Four employees received Work Place Violence Training. Total Training Hours: 3.0
- Five employees received Heat Exposure Training. Total Training Hours: 3.75
- Eight employees received Orientation and New Employee Training. Total Training Hours: 124.0
- Six employees received Man-Lift Training. Total Training Hours: 9.0

#### June:

- 75 employees received Man-Lift Training. Total Training Hours: 56.25
- 14 employees received training on how to properly strip a floor. Total Training Hours: 252.0
- 18 employees received training on Kitchen Steamer Cleaning. Total Training Hours: 18.0

#### MPS Training by Quarter with Comparison to Previous Quarters

| <b>Training Period</b> | <b>2008-2009<br/>Total Hours</b> | <b>2007-2008<br/>Total Hours</b> | <b>2006-2007<br/>Total Hours</b> | <b>2005-2006<br/>Total Hours</b> |
|------------------------|----------------------------------|----------------------------------|----------------------------------|----------------------------------|
| April – June           | <b>825.50</b>                    | 848.50                           | 223.50                           | 347.50                           |
| January – March        | <b>766.25</b>                    | 470.00                           | 235.75                           | 469.25                           |
| October – December     | <b>508.75</b>                    | 294.00                           | 234.50                           | 159.00                           |
| July – September       | <b>580.00</b>                    | 264.50                           | 116.25                           | 205.25                           |
| School Year to Date    | <b>2680.50</b>                   | <b>1877.00</b>                   | <b>810.00</b>                    | <b>1181.00</b>                   |
| % Increase/Decrease    | 42.8%                            | 132.7%                           | -31.4%                           | -                                |

### III. Quality and Productivity

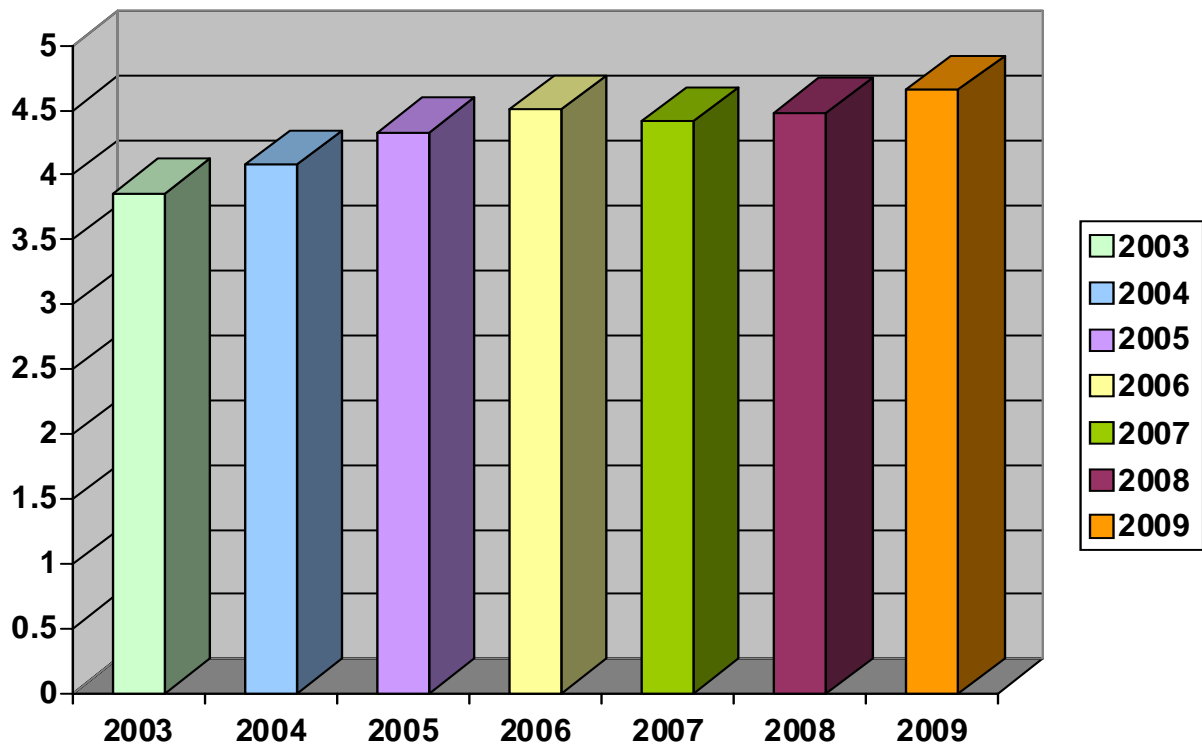
#### PRINCIPAL SURVEYS

Each school year in the spring, we send out our Principal Survey so the Principals have a chance to rate each of the services they receive. As noted last year, the survey changed in 2007/2008, but the results of both the previous survey and the current survey are reported below:



|                                      | 2009        | 2008        | 2007        | 2006        | 2005        | 2004        | 2003        |
|--------------------------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Number of Surveys Received           | 29          | 31          | 31          | 30          | 28          | 19          | 27          |
| <b>District Average</b>              | <b>4.66</b> | <b>4.48</b> | <b>4.41</b> | <b>4.51</b> | <b>4.33</b> | <b>4.08</b> | <b>3.86</b> |
| District Average – Percentage Change | 4.01%       | 1.57%       | -2.04%      | 4.00%       | 6.34%       | 5.54%       | -           |
| High School Average                  | 4.46        | 4.11        | 4.46        | 4.31        | 4.10        | 3.47        | 2.13        |
| Middle School Average                | 4.80        | 4.53        | 4.71        | 4.44        | 4.57        | 4.34        | 2.80        |
| Elementary School Average            | 4.71        | 4.54        | 4.32        | 4.55        | 4.30        | 4.15        | 4.03        |

*We are very proud that we have received our highest rating to date during this previous school year!!!*





### By Building

|                         | 2009        | 2008        | 2007        | 2006        | 2005        | 2004        | 2003        |
|-------------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Abbott                  | 4.80        | 4.90        | 4.90        | 4.90        | 4.95        | 4.50        | 4.40        |
| Ackerman                | -           | 3.68        | 4.35        | 4.35        | 4.30        | -           | 4.85        |
| Aldrich                 | 5.00        | 5.00        | 5.00        | 5.00        | 4.95        | -           | 4.88        |
| Andersen                | 4.80        | 4.30        | 4.65        | 4.35        | 4.35        | 3.80        | 3.65        |
| Beadle                  | 5.00        | 4.75        | 4.70        | 4.60        | 4.40        | 4.53        | -           |
| Black Elk               | 4.89        | 4.79        | 4.10        | 3.90        | 3.40        | 2.85        | 3.20        |
| Bryan                   | 4.80        | 4.63        | 4.70        | -           | 4.40        | 4.00        | 2.45        |
| Cather                  | -           | 4.53        | -           | -           | 4.10        | 4.85        | 4.75        |
| Central Middle          | 4.90        | 4.55        | 4.90        | 4.75        | 4.84        | -           | 2.30        |
| Cody                    | 4.95        | 4.95        | 4.20        | 4.60        | 4.30        | -           | 3.35        |
| Cottonwood              | 4.80        | 4.68        | 3.85        | 4.75        | 4.70        | -           | -           |
| Disney                  | 4.74        | 5.00        | 5.00        | 5.00        | 5.00        | 5.00        | 4.95        |
| Ezra                    | 4.80        | 4.26        | 3.79        | -           | 3.79        | -           | -           |
| Harvey Oaks             | 4.37        | 4.15        | 4.50        | 4.35        | 4.00        | 3.84        | -           |
| Hitchcock               | 5.00        | 5.00        | 4.95        | 5.00        | 4.80        | -           | 5.00        |
| Holling Heights         | 4.68        | 4.47        | 4.80        | 4.85        | -           | 4.45        | 4.00        |
| Kiewit                  | 4.55        | 4.45        | 4.60        | 4.15        | 4.70        | 4.70        | 3.65        |
| MLC                     | 5.00        | 5.00        | 5.00        | 5.00        | 5.00        | -           | 4.05        |
| Montclair               | 4.42        | 4.16        | 4.55        | 4.70        | 4.05        | -           | 4.05        |
| Morton                  | 4.60        | -           | 4.30        | 4.25        | 4.15        | 3.60        | 3.89        |
| Neihardt                | -           | 4.26        | 3.45        | 4.50        | 3.95        | 4.12        | 3.87        |
| Norris                  | 4.00        | -           | 3.50        | 3.75        | 3.40        | -           | 3.75        |
| North High              | 4.37        | 3.45        | 4.45        | 4.15        | 3.70        | 3.45        | 3.33        |
| North Middle            | 4.00        | -           | 4.47        | 3.83        | -           | -           | 2.68        |
| Reagan                  | -           | 5.00        | N/A         | N/A         | N/A         | N/A         | N/A         |
| Reeder                  | 4.95        | 4.95        | 4.45        | 4.74        | N/A         | N/A         | N/A         |
| Rockwell                | 4.90        | 5.00        | 4.95        | 4.89        | 4.24        | 4.00        | 4.58        |
| Rohwer                  | -           | 4.30        | 3.10        | 4.65        | 4.75        | 4.80        | 4.68        |
| Russell                 | 4.75        | 4.60        | 4.95        | 4.95        | 4.58        | -           | 4.15        |
| Sandoz                  | 3.84        | 3.68        | -           | 4.70        | 4.90        | -           | 4.85        |
| South High              | 4.10        | 4.00        | 4.30        | 3.40        | -           | 3.00        | 1.58        |
| Upchurch                | 5.00        | N/A         | N/A         | N/A         | N/A         | N/A         | N/A         |
| West High               | 4.75        | 4.00        | 4.10        | 4.70        | 3.60        | 3.95        | 2.85        |
| Wheeler                 | -           | 4.10        | 4.00        | 4.00        | -           | 3.95        | -           |
| Willowdale              | 4.37        | 4.37        | 4.30        | 4.15        | 4.00        | 4.05        | 4.53        |
| <b>District Average</b> | <b>4.66</b> | <b>4.48</b> | <b>4.41</b> | <b>4.51</b> | <b>4.33</b> | <b>4.08</b> | <b>3.86</b> |

*There has been a 20.7% increase in District Average Score since 2003!!*



| Category Average          | 09          | 08   |  | Management Average     | 09          | 08   |  | Grounds Crew   | 09          | 08   |
|---------------------------|-------------|------|--|------------------------|-------------|------|--|----------------|-------------|------|
| <i>Custodial</i>          | <b>4.51</b> | 4.36 |  | <i>Custodial</i>       | <b>4.59</b> | 4.61 |  | <i>East</i>    | <b>4.69</b> | 4.42 |
| <i>Maintenance</i>        | <b>4.69</b> | 4.60 |  | <i>Maintenance</i>     | <b>4.79</b> | 4.67 |  | <i>West</i>    | <b>4.88</b> | 4.44 |
| <i>Grounds</i>            | <b>4.72</b> | 4.44 |  | <i>Grounds</i>         | <b>4.79</b> | 4.52 |  | <i>North</i>   | <b>4.69</b> | 4.52 |
| <i>Overall Department</i> | <b>4.84</b> | 4.63 |  | <i>General Manager</i> | <b>4.97</b> | 4.74 |  | <i>Central</i> | <b>4.67</b> | 4.38 |
|                           |             |      |  | <i>Overall Team</i>    | <b>4.83</b> | 4.68 |  |                |             |      |

### MONTHLY CUSTODIAL INSPECTIONS

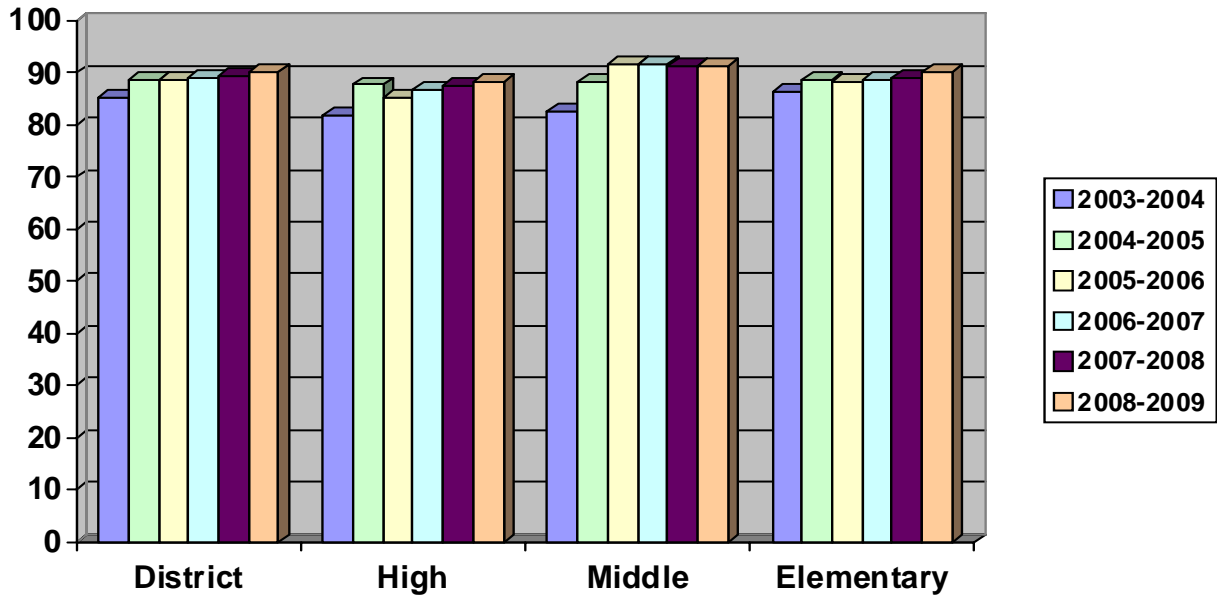
The Monthly Inspections concluded at the end of May. Results will be reported quarterly.

#### Monthly Custodial Inspections

|                         | April 2009     | April 2008     |
|-------------------------|----------------|----------------|
| <b>District Average</b> | <b>90.469%</b> | <b>89.773%</b> |
| High School             | 86.119%        | 87.707%        |
| Middle School           | 91.520%        | 91.069%        |
| Elementary School       | 90.728%        | 89.715%        |

|                         | May 2009       | May 2008       |
|-------------------------|----------------|----------------|
| <b>District Average</b> | <b>90.826%</b> | <b>88.998%</b> |
| High School             | 90.498%        | 86.088%        |
| Middle School           | 91.935%        | 90.495%        |
| Elementary School       | 90.620%        | 88.989%        |

|                         | YTD 08-09      | YTD 07-08      | YTD 06-07      | YTD 05-06      | YTD 04-05      | YTD 03-04      |
|-------------------------|----------------|----------------|----------------|----------------|----------------|----------------|
| <b>District Average</b> | <b>90.086%</b> | <b>89.305%</b> | <b>89.067%</b> | <b>88.626%</b> | <b>88.515%</b> | <b>85.387%</b> |
| High School             | 88.402%        | 87.537%        | 86.910%        | 85.362%        | 87.716%        | 82.037%        |
| Middle School           | 91.244%        | 91.359%        | 91.819%        | 91.604%        | 88.395%        | 82.741%        |
| Elementary/Other        | 90.052%        | 89.034%        | 88.679%        | 88.316%        | 88.640%        | 86.443%        |



### TEACHER SURVEYS – All Department Survey

Teacher Surveys continued for the quarter. Results are below along with comparisons to previous years.

#### April 2009 145 Surveys

|                         | Overall Average | Custodial Average | Maintenance Average | Grounds Average |
|-------------------------|-----------------|-------------------|---------------------|-----------------|
| <b>District Average</b> | <b>4.11</b>     | <b>4.08</b>       | <b>4.20</b>         | <b>3.98</b>     |
| High School             | 3.88            | 3.80              | 3.95                | 4.00            |
| Middle School           | 4.44            | 4.41              | 4.56                | 4.19            |
| Elementary School       | 4.08            | 4.06              | 4.16                | 3.93            |

#### May 2009 105 Surveys

|                         | Overall Average | Custodial Average | Maintenance Average | Grounds Average |
|-------------------------|-----------------|-------------------|---------------------|-----------------|
| <b>District Average</b> | <b>4.13</b>     | <b>4.08</b>       | <b>4.25</b>         | <b>4.00</b>     |
| High School             | -               | -                 | -                   | -               |
| Middle School           | 4.20            | 4.13              | 4.28                | 4.19            |
| Elementary School       | 4.11            | 4.06              | 4.24                | 3.94            |

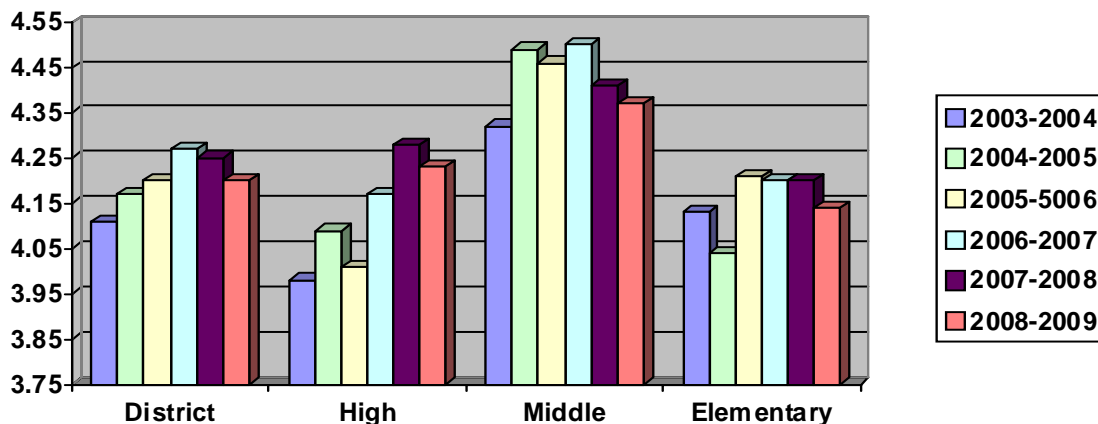


### Comparison of District Average by Year and Department

|                      | Number of Surveys | District Average | Custodial Average | Maintenance Average | Grounds Average |
|----------------------|-------------------|------------------|-------------------|---------------------|-----------------|
| <b>2008-2009 YTD</b> | <b>1250</b>       | <b>4.20</b>      | <b>4.18</b>       | <b>4.27</b>         | <b>4.06</b>     |
| 2007-2008 YTD        | 1398              | 4.25             | 4.25              | 4.31                | 4.10            |
| 2006-2007 YTD        | 1128              | 4.27             | 4.26              | 4.34                | 4.13            |
| 2005-2006 YTD        | 1001              | 4.20             | 4.16              | 4.29                | 4.13            |
| 2004-2005 YTD        | 1074              | 4.17             | 4.14              | 4.25                | 4.02            |
| 2003-2004 YTD        | 351               | 4.11             | 4.10              | 4.19                | 3.96            |

### Comparison by School Type

|                      | High School | Middle School | Elementary School |
|----------------------|-------------|---------------|-------------------|
| <b>2008-2009 YTD</b> | 4.23        | 4.37          | 4.14              |
| 2007-2008 YTD        | 4.28        | 4.41          | 4.20              |
| 2006-2007 YTD        | 4.17        | 4.50          | 4.20              |
| 2005-2006 YTD        | 4.01        | 4.46          | 4.21              |
| 2004-2005 YTD        | 4.09        | 4.49          | 4.04              |
| 2003-2004 YTD        | 3.98        | 4.32          | 4.13              |



Below is a breakdown on how the teachers rated service provided by the Grounds Department. The crews were re-organized last mowing season, so we now have four crews as opposed to the three crews in the previous years. Below are the break downs for the crew assignments and how the teachers in those areas rated grounds. For comparison purposes, the previous school year Teacher Surveys were re-calculated reflecting the new assignments.



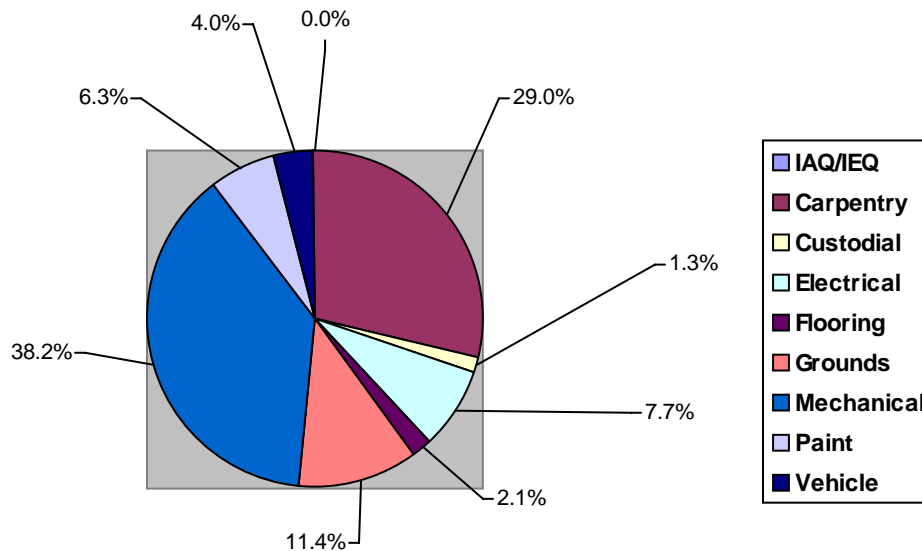
|                      | East | West | Central | North |
|----------------------|------|------|---------|-------|
| <b>2008-2009 YTD</b> | 3.84 | 4.22 | 4.02    | 4.12  |
| 2007-2008 YTD        | 4.21 | 4.07 | 4.06    | 3.99  |
| 2006-2007 YTD        | 4.04 | 4.23 | 4.05    | 4.35  |

**MAINTENANCE WORK ORDERS**

Below is a breakdown for work orders received and completed for the period of April – June 26, 2009

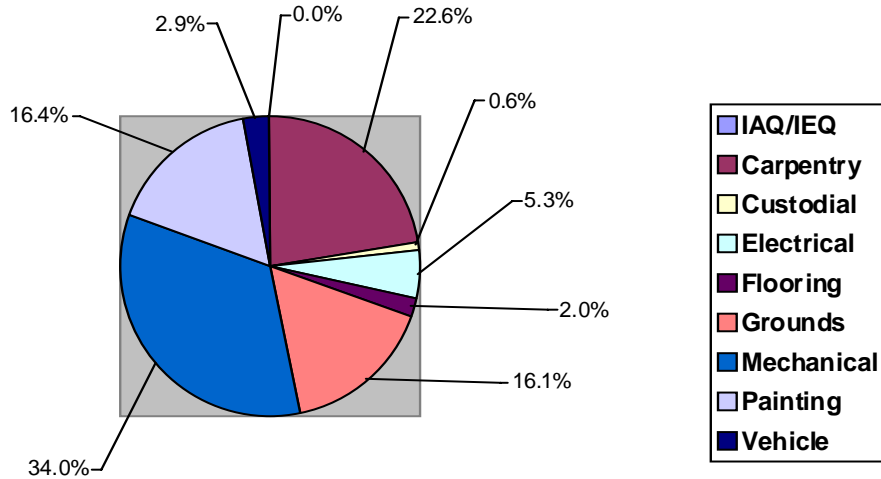
|                 | Received    | Completed   | Open       |
|-----------------|-------------|-------------|------------|
| IAQ/IEQ         | 0           | 0           | 0          |
| Carpentry       | 617         | 532         | 200        |
| Custodial       | 28          | 27          | 5          |
| Electrical      | 164         | 142         | 47         |
| Flooring        | 44          | 37          | 18         |
| Grounds         | 243         | 214         | 142        |
| HVAC/Mechanical | 812         | 719         | 301        |
| Painting        | 134         | 62          | 145        |
| Vehicle         | 84          | 75          | 26         |
| <b>Total</b>    | <b>2126</b> | <b>1808</b> | <b>884</b> |

**Percentage of Work Orders Received by Department**





Percentage of Work Orders Open by Department



Below is a breakdown of all open work orders in the system by age (in days) through 6/26/09.

| Days Open     | 0-14         | 15-28        | 29-60        | 61-90        | 91-120      | 121-150     | 151-180     | 181-365     | 365+        |
|---------------|--------------|--------------|--------------|--------------|-------------|-------------|-------------|-------------|-------------|
| IAQ/IEQ       | 0            | 0            | 0            | 0            | 0           | 0           | 0           | 0           | 0           |
| Carpentry     | 81           | 40           | 23           | 19           | 10          | 5           | 5           | 11          | 6           |
| Custodial     | 5            | 0            | 0            | 0            | 0           | 0           | 0           | 0           | 0           |
| Electrical    | 15           | 8            | 9            | 10           | 4           | 0           | 0           | 1           | 0           |
| Flooring      | 3            | 5            | 2            | 4            | 0           | 0           | 0           | 2           | 2           |
| Grounds       | 14           | 6            | 18           | 21           | 2           | 16          | 4           | 26          | 35          |
| Mechanical    | 76           | 46           | 74           | 45           | 19          | 13          | 11          | 13          | 4           |
| Painting      | 44           | 35           | 18           | 3            | 5           | 8           | 5           | 21          | 6           |
| Vehicles      | 12           | 3            | 3            | 4            | 4           | 0           | 0           | 0           | 0           |
| <b>Total</b>  | <b>250</b>   | <b>143</b>   | <b>147</b>   | <b>106</b>   | <b>44</b>   | <b>42</b>   | <b>25</b>   | <b>74</b>   | <b>53</b>   |
| <b>% Open</b> | <b>28.3%</b> | <b>16.2%</b> | <b>16.6%</b> | <b>12.0%</b> | <b>5.0%</b> | <b>4.8%</b> | <b>2.8%</b> | <b>8.4%</b> | <b>6.0%</b> |





### PREVENTATIVE MAINTENANCE

Below is a breakdown of all Preventative Maintenance work orders open and completed, as well as age of open Preventative Maintenance (in days) for the period of April – June 26, 2009

| Open as of<br>6/26/09 | Total Completed<br>April – June 26 |
|-----------------------|------------------------------------|
| 720                   | 623                                |

| Days Open     | 0-14         | 15-28        | 26-60        | 61-90       | 91-120      | 121-150    | 151-180  | 181-365  | 365+     |
|---------------|--------------|--------------|--------------|-------------|-------------|------------|----------|----------|----------|
| Carpentry     | 80           | 22           | 39           | 1           | 0           | 0          | 0        | 0        | 0        |
| Custodial     | 71           | 26           | 39           | 1           | 0           | 0          | 0        | 0        | 0        |
| Grounds       | 3            | 2            | 2            | 0           | 1           | 0          | 0        | 0        | 0        |
| Mechanical    | 284          | 26           | 70           | 3           | 3           | 0          | 0        | 0        | 0        |
| Vehicle       | 8            | 15           | 14           | 16          | 20          | 4          | 0        | 0        | 0        |
| <b>Total</b>  | <b>446</b>   | <b>91</b>    | <b>130</b>   | <b>23</b>   | <b>26</b>   | <b>4</b>   | <b>0</b> | <b>0</b> | <b>0</b> |
| <b>% Open</b> | <b>61.9%</b> | <b>12.6%</b> | <b>18.1%</b> | <b>3.2%</b> | <b>3.6%</b> | <b>.6%</b> | <b>0</b> | <b>0</b> | <b>0</b> |

### WORK ORDER HOURS – Year to Date Summary

Below is a summary of the amount of *hours worked* by location for all work orders submitted for the period of June 1, 2008 – May 31, 2009

| School      | YTD Hours<br>Worked 6/1/08<br>to 5/31/09 | YTD Hours<br>Worked 6/1/07<br>to 5/31/08 | YTD Hours<br>Worked 6/1/06<br>to 5/31/07 | YTD Hours<br>Worked 6/1/05<br>to 5/31/06 |
|-------------|--|--|--|--|
| Abbott      | 671.50                                   | 531.00                                   | 688.25                                   | 683.00                                   |
| Ackerman    | 890.50                                   | 949.50                                   | 842.50                                   | 1130.00                                  |
| Aldrich     | 824.25                                   | 670.50                                   | 576.75                                   | 643.00                                   |
| Black Elk   | 803.25                                   | 880.50                                   | 902.25                                   | 1187.75                                  |
| Bryan       | 1361.25                                  | 569.00                                   | 748.00                                   | 767.60                                   |
| Cather      | 775.25                                   | 630.15                                   | 422.25                                   | 457.25                                   |
| Cody        | 905.75                                   | 890.50                                   | 792.75                                   | 1000.50                                  |
| Cottonwood  | 572.50                                   | 479.50                                   | 701.25                                   | 753.10                                   |
| Disney      | 555.25                                   | 362.50                                   | 319.75                                   | 551.75                                   |
| Ezra        | 550.75                                   | 669.25                                   | 934.50                                   | 396.25                                   |
| Harvey Oaks | 549.75                                   | 462.25                                   | 894.75                                   | 626.00                                   |



| School                  | YTD Hours<br>Worked 6/1/08<br>to 5/31/09 | YTD Hours<br>Worked 6/1/07<br>to 5/31/08 | YTD Hours<br>Worked 6/1/06<br>to 5/31/07 | YTD Hours<br>Worked 6/1/05<br>to 5/31/06 |
|-------------------------|--|--|--|--|
| Hitchcock               | 531.25                                   | 564.75                                   | 412.50                                   | 727.25                                   |
| Holling Heights         | 479.75                                   | 655.25                                   | 508.25                                   | 578.00                                   |
| Montclair               | 1092.00                                  | 684.90                                   | 939.25                                   | 1108.50                                  |
| Morton                  | 519.22                                   | 591.25                                   | 960.50                                   | 779.25                                   |
| Neihardt                | 1073.00                                  | 621.50                                   | 864.00                                   | 1037.35                                  |
| Norris                  | 679.75                                   | 823.00                                   | 726.75                                   | 838.00                                   |
| Reagan                  | 736.50                                   | 591.00                                   | 45.50                                    | n/a                                      |
| Reeder                  | 415.75                                   | 567.25                                   | 714.75                                   | 235.25                                   |
| Rockwell                | 832.00                                   | 1331.35                                  | 1161.50                                  | 1264.20                                  |
| Rohwer                  | 746.35                                   | 711.75                                   | 439.00                                   | 857.75                                   |
| Sandoz                  | 709.00                                   | 357.50                                   | 546.25                                   | 524.75                                   |
| Upchurch                | 757.25                                   | 29.00                                    | n/a                                      | n/a                                      |
| Wheeler                 | 1164.90                                  | 634.25                                   | 874.50                                   | 783.75                                   |
| Willowdale              | 1111.00                                  | 769.25                                   | 870.00                                   | 614.00                                   |
| <b>Elementary Total</b> | <b>20,290.48</b>                         | <b>16,026.65</b>                         | <b>16,885.75</b>                         | <b>17,564.25</b>                         |
| Andersen                | 1663.00                                  | 1185.54                                  | 1725.25                                  | 1205.00                                  |
| Beadle                  | 1151.50                                  | 1237.75                                  | 747.75                                   | 1186.00                                  |
| Central & Annex         | 1410.00                                  | 1302.00                                  | 1734.25                                  | 2077.50                                  |
| Kiewit                  | 1236.00                                  | 796.00                                   | 1336.50                                  | 1408.00                                  |
| North                   | 1006.00                                  | 808.20                                   | 580.00                                   | 965.00                                   |
| Russell                 | 1319.75                                  | 887.25                                   | 1139.50                                  | 899.25                                   |
| <b>Middle Total</b>     | <b>7,785.75</b>                          | <b>6,216.74</b>                          | <b>7,263.25</b>                          | <b>7,740.75</b>                          |
| Horizon                 | 10.75                                    | n/a                                      | n/a                                      | n/a                                      |
| North                   | 3181.75                                  | 2826.75                                  | 2737.00                                  | 5759.90                                  |
| South                   | 4075.00                                  | 3489.75                                  | 3301.75                                  | 3914.75                                  |
| West                    | 2224.00                                  | 3587.75                                  | 2953.00                                  | 3146.25                                  |
| <b>High Total</b>       | <b>9,491.50</b>                          | <b>9,904.25</b>                          | <b>8,991.75</b>                          | <b>12,820.90</b>                         |
| Buell                   | 275.50                                   | 275.00                                   | 237.25                                   | 206.50                                   |
| District-Wide*          | 17622.80                                 | 15239.08                                 | 15301.00                                 | 6552.25                                  |
| DSAC                    | 982.26                                   | 575.25                                   | 668.50                                   | 620.25                                   |
| Echo Hills              | 31.50                                    | 36.25                                    | 81.25                                    | 107.75                                   |
| Excel – SSC II          | 423.75                                   | n/a                                      | n/a                                      | n/a                                      |
| MLC                     | 150.50                                   | 167.50                                   | 311.50                                   | 457.00                                   |
| Technology              | 7.50                                     | 36.75                                    | 81.25                                    | 76.75                                    |
| Support Services        | 4839.75                                  | 3209.50                                  | 2807.75                                  | 2802.00                                  |
| YAP – Vocational Center | -  | 22.00                                    | n/a                                      | n/a                                      |
| <b>Other Total</b>      | <b>23,351.30</b>                         | <b>19,561.33</b>                         | <b>19,446.25</b>                         | <b>10,822.50</b>                         |
| <b>Grand Total</b>      | <b>60,919.03</b>                         | <b>51,708.97</b>                         | <b>52,587.00</b>                         | <b>48,948.40</b>                         |



| Hours Worked Per Building             | Elementary | Middle | High  | Other | Total |
|---------------------------------------|------------|--------|-------|-------|-------|
| %Increase/Decrease Over Previous Year | 26.6%      | 25.2%  | -4.2% | 14.3% | 17.8% |

*\*Note: District-Wide includes Open Work Orders for items such as snow removal, mowing, irrigation, water testing, energy management, etc.*

### WORK ORDER SUMMARY – June 1, 2008 to May 31, 2009

Below is a summary of all Demand Work Orders received, completed and open for the period of June 1, 2008 to May 31, 2009

|                         | Work Orders Submitted<br>6/1/08 to 5/31/09 |            |             | Completed<br>but received<br>prior to<br>6/1/08 | Total<br>Work<br>Orders<br>Open in<br>the System | Total<br>Completed<br>6/1/08 to<br>5/31/09 |
|-------------------------|--|------------|-------------|---|--|--|
|                         | Received                                   | Open       | Completed   |   |  |  |
| Air Quality             | 0  | 0          | 0           | 0   | 0  | 0  |
| Carpentry               | 2579                                       | 156        | 2423        | 187   | 193  | 2590                                       |
| Custodial               | 195  | 2          | 193         | 8   | 2  | 201  |
| Electrical              | 700  | 42         | 658         | 15  | 41   | 673  |
| Flooring                | 164  | 19         | 145         | 7   | 23   | 152  |
| Grounds                 | 1131                                       | 88         | 1043        | 119   | 143  | 1163                                       |
| HVAC/Mechanical         | 3852                                       | 257        | 3595        | 186   | 273  | 3783                                       |
| Painting                | 296  | 93         | 203         | 68  | 107  | 271  |
| Vehicle Maintenance     | 307  | 19         | 288         | 16  | 24   | 304  |
| <b>2008-2009 Totals</b> | <b>9224</b>                                | <b>676</b> | <b>8548</b> | <b>586</b>                                      | <b>806</b>                                       | <b>9137</b>                                |
| <b>2007-2008 Totals</b> | <b>8954</b>                                | <b>579</b> | <b>8375</b> | <b>744</b>                                      | <b>752</b>                                       | <b>9122</b>                                |
| <b>2006-2007 Totals</b> | <b>9154</b>                                | <b>817</b> | <b>8337</b> | <b>531</b>                                      | <b>973</b>                                       | <b>8870</b>                                |
| <b>2005-2006 Totals</b> | <b>8664</b>                                | <b>649</b> | <b>8015</b> | <b>525</b>                                      | <b>792</b>                                       | <b>8541</b>                                |
| <b>2004-2005 Totals</b> | <b>9006</b>                                | <b>734</b> | <b>8272</b> | <b>740</b>                                      | <b>857</b>                                       | <b>9014</b>                                |

#### Percentage Increase/Decrease in Work Order Volume

|                         | Received | Completed | Open   |
|-------------------------|----------|-----------|--------|
| <b>2008-2009 Totals</b> | 3.0%     | 0.2%      | 7.2%   |
| <b>2007-2008 Totals</b> | -2.2%    | 2.8%      | -22.7% |
| <b>2006-2007 Totals</b> | 5.7%     | 3.9%      | 22.9%  |
| <b>2005-2006 Totals</b> | -3.8%    | -5.2%     | -7.6%  |
| <b>2004-2005 Totals</b> | -        | -         | -      |



### Age of All Open Demand Work Orders in the System

| Days Open                         | 0-14       | 15-28      | 29-60      | 61-90       | 91-120       | 121-150      | 151-180      | 181-365      | Over 365   |
|-----------------------------------|------------|------------|------------|-------------|--------------|--------------|--------------|--------------|------------|
| Air Quality                       | 0          | 0          | 0          | 0           | 0            | 0            | 0            | 0            | 0          |
| Carpentry                         | 106        | 19         | 19         | 14          | 2            | 4            | 7            | 7            | 5          |
| Custodial                         | 1          | 1          | 0          | 0           | 0            | 0            | 0            | 0            | 0          |
| Electrical                        | 15         | 7          | 4          | 12          | 2            | 0            | 0            | 1            | 0          |
| Flooring                          | 10         | 5          | 4          | 0           | 0            | 0            | 1            | 1            | 2          |
| Grounds                           | 21         | 11         | 19         | 9           | 17           | 4            | 4            | 27           | 31         |
| HVAC                              | 89         | 48         | 54         | 32          | 15           | 15           | 7            | 9            | 4          |
| Painting                          | 27         | 14         | 5          | 6           | 6            | 8            | 4            | 31           | 6          |
| Vehicle                           | 13         | 1          | 4          | 2           | 4            | 0            | 0            | 0            | 0          |
| <b>2008-2009 Totals</b>           | <b>282</b> | <b>106</b> | <b>109</b> | <b>75</b>   | <b>56</b>    | <b>31</b>    | <b>23</b>    | <b>76</b>    | <b>48</b>  |
| 2007-2008 Totals                  | 263        | 94         | 117        | 41          | 44           | 15           | 19           | 81           | 78         |
| <b>Days Open (Previous Scale)</b> | <b>0-1</b> | <b>2-3</b> | <b>4-7</b> | <b>8-14</b> | <b>15-21</b> | <b>22-28</b> | <b>29-60</b> | <b>61-90</b> | <b>90+</b> |
| 2006-2007 Totals                  | 43         | 69         | 88         | 98          | 76           | 69           | 146          | 77           | 307        |
| 2005-2006 Totals                  | 37         | 73         | 65         | 89          | 45           | 54           | 160          | 77           | 192        |
| 2004-2005 Totals                  | 46         | 68         | 45         | 78          | 36           | 40           | 150          | 33           | 341        |

### Average Number of Demand Work Orders Received and Completed Per Month

|                            | <b>Received 2008-2009</b> | <b>Completed 2008-2009</b> | Received 2007-2008 | Completed 2007-2008 | Received 2006-2007 | Completed 2006-2007 | Received 2005-2006 | Completed 2005-2006 |
|----------------------------|---------------------------|----------------------------|--------------------|---------------------|--------------------|---------------------|--------------------|---------------------|
| Carpentry                  | 215                       | 216                        | 196                | 197                 | 194                | 184                 | 173                | 174                 |
| Custodial                  | 16                        | 17                         | 8                  | 8                   | 7                  | 6                   | 9                  | 9                   |
| Electrical                 | 58                        | 48                         | 50                 | 49                  | 38                 | 39                  | 28                 | 27                  |
| Flooring                   | 14                        | 13                         | 14                 | 14                  | 12                 | 11                  | 8                  | 6                   |
| Grounds                    | 94                        | 97                         | 96                 | 85                  | 90                 | 86                  | 87                 | 86                  |
| HVAC                       | 299                       | 315                        | 330                | 345                 | 366                | 361                 | 362                | 352                 |
| Painting                   | 25                        | 23                         | 23                 | 25                  | 24                 | 22                  | 28                 | 30                  |
| Vehicle                    | 26                        | 25                         | 29                 | 30                  | 32                 | 30                  | 27                 | 27                  |
| <b>Total Average/Month</b> | <b>769</b>                | <b>761</b>                 | <b>746</b>         | <b>760</b>          | 763                | 739                 | 722                | 711                 |



Below is a summary of all Planned Work Orders received, completed and open for the period of June 1, 2008 to May 31, 2009

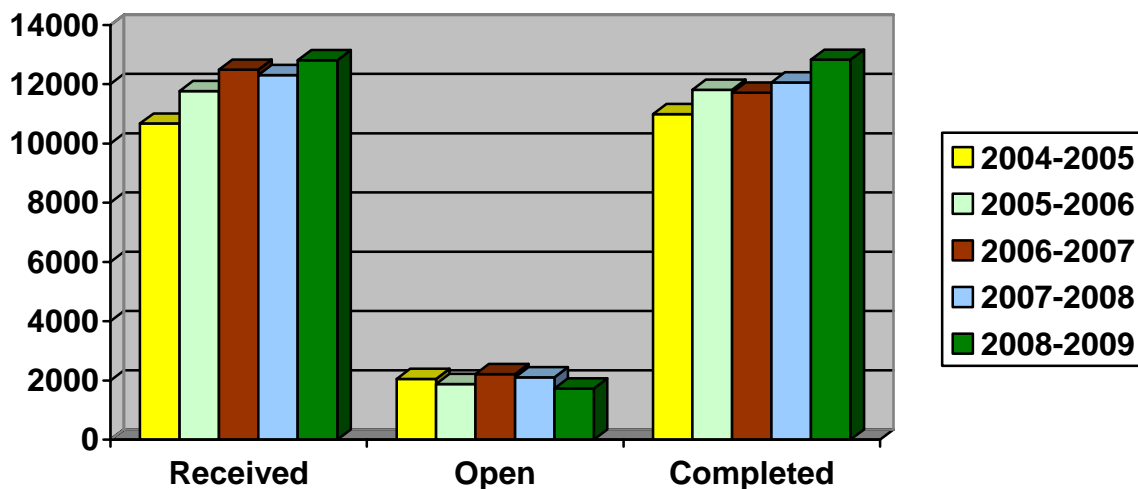
|                         | Work Orders Submitted<br>6/1/08 to 5/31/09 |            |             | Completed<br>but received<br>prior to<br>6/1/08 | Total<br>Work<br>Orders<br>Open in<br>the System | Total<br>Completed<br>6/1/08 to<br>5/31/09 |
|-------------------------|--|------------|-------------|---|--|--|
|                         | Received                                   | Open       | Completed   |   |  |  |
| Carpentry               | 97   | 62         | 35          | 47  | 154  | 82   |
| Custodial               | 1769                                       | 26         | 1743        | 264   | 170  | 2004                                       |
| Grounds                 | 191  | 3          | 188         | 1   | 8  | 189  |
| HVAC/Mechanical         | 1389                                       | 148        | 1241        | 80  | 507  | 1321                                       |
| Vehicle Maintenance     | 139  | 71         | 68          | 28  | 80   | 96   |
| <b>2008-2009 Totals</b> | <b>3585</b>                                | <b>310</b> | <b>3275</b> | <b>417</b>                                      | <b>919</b>                                       | <b>3692</b>                                |
| <b>2007-2008 Totals</b> | <b>3352</b>                                | <b>675</b> | <b>2677</b> | <b>257</b>                                      | <b>1354</b>                                      | <b>2935</b>                                |
| <b>2006-2007 Totals</b> | <b>3332</b>                                | <b>614</b> | <b>2178</b> | <b>122</b>                                      | <b>1239</b>                                      | <b>2840</b>                                |
| <b>2005-2006 Totals</b> | <b>3106</b>                                | <b>429</b> | <b>2677</b> | <b>583</b>                                      | <b>1081</b>                                      | <b>3264</b>                                |

#### Age of All Open Planned Work Orders in the System

| Days Open                         | 0-14       | 15-28      | 29-60      | 61-90       | 91-120       | 121-150      | 151-180      | 181-365      | Over 365   |
|-----------------------------------|------------|------------|------------|-------------|--------------|--------------|--------------|--------------|------------|
| Carpentry                         | 150        | 2          | 2          | 0           | 0            | 0            | 0            | 0            | 0          |
| Custodial                         | 162        | 0          | 6          | 0           | 2            | 0            | 0            | 0            | 0          |
| Grounds                           | 5          | 0          | 2          | 1           | 0            | 0            | 0            | 0            | 0          |
| HVAC                              | 455        | 41         | 8          | 1           | 2            | 0            | 0            | 0            | 0          |
| Vehicle                           | 35         | 5          | 16         | 14          | 10           | 0            | 0            | 0            | 0          |
| <b>2008-2009 Totals</b>           | <b>807</b> | <b>48</b>  | <b>34</b>  | <b>16</b>   | <b>14</b>    | <b>0</b>     | <b>0</b>     | <b>0</b>     | <b>0</b>   |
| <b>2007-2008 Totals</b>           | <b>805</b> | <b>104</b> | <b>165</b> | <b>16</b>   | <b>49</b>    | <b>36</b>    | <b>21</b>    | <b>158</b>   | <b>0</b>   |
| <b>Days Open (Previous Scale)</b> | <b>0-1</b> | <b>2-3</b> | <b>4-7</b> | <b>8-14</b> | <b>15-21</b> | <b>22-28</b> | <b>29-60</b> | <b>61-90</b> | <b>90+</b> |
| <b>2006-2007 Totals</b>           | <b>434</b> | <b>146</b> | <b>94</b>  | <b>54</b>   | <b>6</b>     | <b>115</b>   | <b>89</b>    | <b>26</b>    | <b>275</b> |
| <b>2005-2006 Totals</b>           | <b>417</b> | <b>352</b> | <b>2</b>   | <b>146</b>  | <b>53</b>    | <b>25</b>    | <b>12</b>    | <b>28</b>    | <b>36</b>  |



**Graph of all work orders (Demand and Planned) for the period of June 1, 2008 – May 31, 2009**



### CUSTODIAL ABSENCES

Below is a summary of the custodial absences for April and May. Due to the timing of the report, June's numbers will be reported with the next Quarterly Report.

|  | April       | May         | Quarter Totals | YTD Totals  |
|--|-------------|-------------|----------------|-------------|
| Business and Emergency                     | 142         | 96          | 238            | 770         |
| Bereavement                                | 80          | 48          | 128            | 224         |
| Family Sick                                | 40          | 24          | 64             | 920         |
| Jury Duty                                  | 0           | 0           | 0              | 16          |
| Leave without Pay                          | 32          | 84          | 116            | 996         |
| Leave with Pay                             | 0           | 0           | 0              | 0           |
| Sick                                       | 444.5       | 320         | 764.5          | 5872.5      |
| Vacation                                   | 1006        | 708         | 1714           | 11034       |
| Total Absences                             | 1744.50     | 1280        | 3024.5         | 19832.5     |
| <b>Percentage of Scheduled Work Absent</b> | <b>6.9%</b> | <b>5.3%</b> | <b>6.1%</b>    | <b>7.3%</b> |
| <i>Comparison Months – Last Year</i>       | <i>7.8%</i> | <i>5.7%</i> | <i>6.8%</i>    | <i>8.2%</i> |



### MAINTENANCE AND GROUNDS ABSENCES

Below is a summary of the maintenance and grounds absences for April and May. Due to the timing of the report, June's numbers will be reported with the next Quarterly Report.

|  | April       | May         | Quarter Totals | YTD Totals  |
|--|-------------|-------------|----------------|-------------|
| Business and Emergency                     | 58          | 0           | 58             | 241.7       |
| Bereavement                                | 24          | 30          | 54             | 78          |
| Family Sick                                | 36          | 0           | 36             | 283.5       |
| Jury Duty                                  | 24          | 0           | 24             | 40          |
| Leave without Pay                          | 0           | 40          | 40             | 379         |
| Leave with Pay                             | 0           | 0           | 0              | 0           |
| Sick                                       | 88          | 184         | 272            | 1315        |
| Vacation                                   | 210.5       | 310.5       | 521            | 3072.25     |
| Total Absences                             | 440.5       | 564.5       | 1005           | 5409.45     |
| <b>Percentage of Scheduled Work Absent</b> | <b>5.0%</b> | <b>6.8%</b> | <b>5.9%</b>    | <b>5.7%</b> |
| <i>Comparison Months – Last Year</i>       | <i>3.3%</i> | <i>3.9%</i> | <i>3.6%</i>    | <i>5.6%</i> |

### EMPLOYEE SATISFACTION SURVEY

During the month of May, we distributed the Annual Employee Satisfaction Survey to approximately 200 full and part-time employees. We received 101 back. The results of this year, along with the previous three years are below.

|                             | 2008-2009       |               | 2007-2008       |               | 2006-2007       |               | 2005-2006       |               |
|-----------------------------|-----------------|---------------|-----------------|---------------|-----------------|---------------|-----------------|---------------|
|                             | Number Received | Average Score | Number Received | Average Score | Number Received | Average Score | Number Received | Average Score |
| <b>Total</b>                | <b>106</b>      | <b>4.04</b>   | 150             | 4.07          | 112             | 3.86          | 125             | 3.85          |
| <b>By Shift</b>             |                 |               |                 |               |                 |               |                 |               |
| Day Shift                   | 66              | 4.01          | 69              | 3.96          | 60              | 3.84          | 64              | 3.75          |
| Evening Shift               | 37              | 4.09          | 72              | 4.25          | 50              | 4.14          | 56              | 4.00          |
| Unknown                     | 3               | 3.48          | 9               | 3.43          | 2               | 3.61          | 5               | 3.40          |
| <b>By Length of Service</b> |                 |               |                 |               |                 |               |                 |               |
| Less than 1 year            | 11              | 4.34          | 14              | 4.61          | 5               | 3.87          | 9               | 4.13          |
| 1 to 5 years                | 38              | 4.04          | 56              | 4.09          | 38              | 3.92          | 37              | 3.96          |
| Over 5 years                | 54              | 4.01          | 74              | 3.98          | 68              | 4.00          | 74              | 3.79          |
| Unknown                     | 3               | 3.54          | 6               | 3.62          | 1               | 3.43          | 5               | 3.51          |



### **CUSTODIAL MANAGER VISITS**

April – June 19, 2009

|                                    |             |
|------------------------------------|-------------|
| Inspections Completed              | 107         |
| Principal Visits Completed         | 130         |
| <b>Total Site Visits Completed</b> | <b>1522</b> |

#### **IV. Goals**

- Continue to hire for vacant full-time and part-time positions.
- Continue to be in all necessary planning meetings, walk-throughs, training, and construction meetings for both Bond Project and Capital Improvement Projects.
- Continue to monitor and manage the current MPS budget.
- Finalize all summer projects.
- Prepare Buell for the upcoming football season.
- Prepare all in-season athletic fields for all sports.
- Begin working on recommendations for the 2010 capital improvement projects.
- Replenish woodchips throughout the District.
- Train the new Custodial Manager, introduce him to Administration, and tour the District.
- Finalize and implement changes to the New Employee Orientation Program.
- Finalize and implement changes to the Safety Training Program for the 2009/2010 school year.



## AGENDA SUMMARY SHEET

**AGENDA ITEM:** Quarterly Summer Projects Report (Not Bond Issue Related)

**MEETING DATE:** July 6, 2009

**DEPARTMENT:** General Administration

**TITLE & BRIEF DESCRIPTION:** Quarterly Summer Projects Report – A report of the on-going progress on summer construction projects (other than bond issue projects) in the District.

**ACTION DESIRED:** Approval  Discussion  Information Only

**BACKGROUND:** n/a

**OPTIONS AND ALTERNATIVES:** n/a

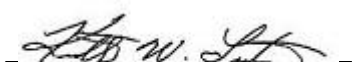
**RECOMMENDATION:** n/a

**STRATEGIC PLAN REFERENCE:** n/a

**IMPLICATIONS OF ADOPTION/REJECTION:** n/a

**TIMELINE:** n/a

**RESPONSIBLE PERSON:** Ed Rockwell (Gen. Mgr. for Support Services) and Ken Fossen (Assoc. Supt. Gen. Admin.)

**SUPERINTENDENT'S APPROVAL:** 

# Construction Report to the Board of Education

Board meeting date: July 6, 2009

For quarter ending: June 30, 2009

Location: **Bryan Elementary**  
 Project Title: **Paving Improvements**  
 Architect / Engineer: **Lamp-Rynearson**  
 Contractor: **U.S. Asphalt**

Project Manager: **Ed Rockwell**  
 Bid Award: **\$ 375,594**  
 Change Orders: **\$ 00,000 (0.0%)**  
 Amended Contract: **\$ 375,594**

Description of work:

All existing asphalt paving and most areas of concrete sidewalk are being replaced with new concrete paving and sidewalks. Beyond replacement due to condition, the two main goals of the project are to significantly improve traffic flow and staging capacity, and to reduce ponding by improving water drainage.

Status of progress:

The contractor took an aggressive approach and has achieved excellent early progress in spite of significant rains. All removals and the majority of the grading are already completed. Forming and paving is underway. Project is on schedule. As paving was removed near the main electrical transformer, significant corrosion was discovered on existing steel electrical conduits that will likely need to be repaired or replaced.

Change Order information:

Pending



*Location:* **Harvey Oaks Elementary**  
*Project Title:* **Intercom System Replacement**  
*Architect / Engineer:* **Morrissey Engineering**  
*Contractor:* **Electronic Sound**

*Project Manager:* **Kim Thompson<sup>88</sup>**  
*Bid Award:* **\$ 17,460**  
*Change Orders:* **\$ 0,000 (0.00%)**  
*Amended Contract:* **\$ 17,460**

Description of work:

**The main intercom head-end system and all classroom components are being replaced and upgraded to current standards.**

Status of progress:

**Project is currently 90% completed and expected to be fully completed by June 26th.**

Change Order information:

**None**



Location: **Rockwell Elementary**  
Project Title: **Intercom System Replacement**  
Architect / Engineer: **Morrissey Engineering**  
Contractor: **Electronic Sound**

Project Manager: **Kim Thompson**<sup>89</sup>  
Bid Award: **\$ 26,680**  
Change Orders: **\$ 0,000 (0.00%)**  
Amended Contract: **\$ 26,680**

Description of work:

The main intercom head-end system and all classroom components are being replaced and upgraded to current standards.

Status of progress:

Project is currently 95% completed and is expected to be fully completed by June 26th.

Change Order information:

None



Location: **Harvey Oaks Elementary**  
Project Title: **Wash Fountain Replacements**  
Architect / Engineer: **Morrissey Engineering**  
Contractor: **J & R Mechanical**

Project Manager: **Kim Thompson<sup>90</sup>**  
Bid Award: **\$ 21,710**  
Change Orders: **\$ 0,000 (0.0%)**  
Amended Contract: **\$ 21,710**

Description of work:

The existing wash fountains in the two main student restroom areas are original to the building and are being replaced to current standards.

Status of progress:

As the contractor removed the existing wash fountains, mold was discovered in the drywall behind the fixtures. An environmental contractor was hired to abate the drywall and ceramic tile materials. The walls and ceramic tile are currently being restored in preparation for the installation of the new fixtures. The project is expected to finish on schedule.

Change Order information:

**Pending**



Location: **Central Middle**  
Project Title: **Media Center Carpet Replacement**  
Architect / Engineer: **Bahr-Vermeer-Haecker**  
Contractor: **Midwest Floor Covering**

Project Manager: **Kim Thompson<sup>91</sup>**  
Bid Award: **\$ 20,982**  
Change Orders: **\$ 0,000 (0.0%)**  
Amended Contract: **\$ 20,982**

Description of work:

All carpeting in the Media Center and the adjacent Computer Lab is being replaced with materials and methods meeting current standards.

Status of progress:

Contractor is scheduled to start flooring demolition on June 22nd, new installations on June 29th and is expected to finish all work on time. All preparations to support the work are already complete.

Change Order information:

None



Location: **Cather, Cody, Norris**  
Project Title: **Weatherproofing Improvements**  
Architect / Engineer: **None**  
Contractor: **McGill Restoration**

Project Manager: **MPS Maintenance**  
Contract Amount: **\$ 127,000**  
Change Orders: **\$ 00,000 (0.0%)**  
Amended Contract: **\$ 127,000**

Description of work:

Each year a group of 3 to 5 buildings is identified to receive a scope of work that typically includes replacement of damaged brick, brick mortar tuck pointing, brick sealing, removal and replacement of exterior caulking, flashing repairs, etc.

Status of progress:

Contractor started at Cather, and later than usual in the summer time frame. The contractor has promised to staff the projects heavily enough to make up the time and to complete the projects on schedule.

Change Order information:

None



*Cather*



*Cather*



*Cody*



*Norris*

*Location:* **Montclair, Sandoz, North Middle**  
*Project Title:* **Metal Door & Frame Replacements**  
*Architect / Engineer:* **TSA**  
*Contractor:* **McGinnis Construction**

*Project Manager:* **Kim Thompson<sup>93</sup>**  
*Bid Award:* **\$ 32,820**  
*Change Orders:* **\$ 0,000 (0.0%)**  
*Amended Contract:* **\$ 32,820**

Description of work:

**In multiple locations at the 3 buildings, exterior and vestibule metal door frames, metal doors and door hardware are being replaced due to age and deterioration.**

Status of progress:

**Montclair is currently 90% complete. Contractor has started preparing their materials at Sandoz. Work at NMS has not started. Contractor is currently on schedule, overall.**

Change Order information:

**None**



**Montclair**



**Sandoz**



**North Middle**



**North Middle**



Location: **Cather Elementary**  
 Project Title: **Carpet Replacement**  
 Architect / Engineer: **BCDM Architects**  
 Contractor: **Floors, Inc.**

Project Manager: **Kim Thompson**  
 Contract Amount: **\$ 90,115**  
 Change Orders: **\$ 00,000 (0.0%)**  
 Amended Contract: **\$ 90,115**

Description of work:

All carpeting and select areas of tile flooring are being replaced and upgraded to current standards.

Status of progress:

Just prior to the contractor's start, the District's environmental consultant (AMI Environmental) determined that the scope of asbestos-containing floor tile and mastic to be abated beneath the existing carpeting was much larger than expected. Our abatement contractor was able to gear-up to meet the scope and schedule, preventing delay to the project. Currently, all carpeting has been removed and approximately 80% of the tile and mastic abatement is complete. Floor preparation work for installation of new carpeting began June 16. Contractors are expected to finish the project on schedule.

Change Order information

Pending



Location: **Central Middle**  
Project Title: **Gym & Commons Repainting**  
Architect / Engineer: **Bahr-Vermeer-Haecker**  
Contractor: **Darden Gloeb Reeder**

Project Manager: **Kim Thompson<sup>95</sup>**  
Bid Award: **\$ 23,200**  
Change Orders: **\$ 0,000 (0.0%)**  
Amended Contract: **\$ 23,200**

Description of work:

The walls and ceilings in the gymnasium and the ceilings in the cafeteria-commons area will be repainted. This is one of the two alternate projects that have been enabled by favorable bids received on the base projects.

Status of progress:

The painting work in the gym is complete and preparations to paint the commons and cafeteria are underway. Contractor is expected to finish on schedule.

Change Order information:

None



Location: **South High**  
Project Title: **Bleacher Improvements**  
Architect / Engineer: **None**  
Contractor: **B & R Erectors**

Project Manager: **MPS Maintenance**  
Contract Award: **\$ 26,692**  
Change Orders: **\$ 0,000 (0.0 %)**  
Amended Contract: **\$ 26,692**

Description of work:

End rails and aisle rails will be replaced to current standard on both sets of main floor bleachers and the mezzanine bleachers in the main gym. This is one of the two alternate projects that have been enabled by favorable bids received on the base projects.

Status of progress:

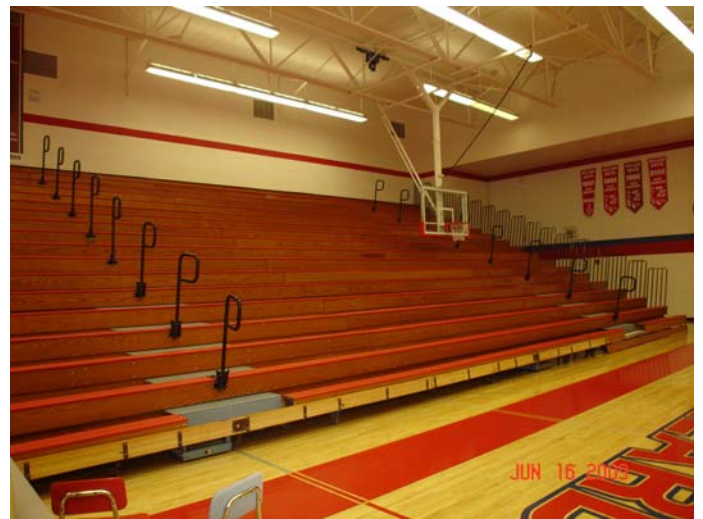
Project is fully completed.

Change Order information:

None



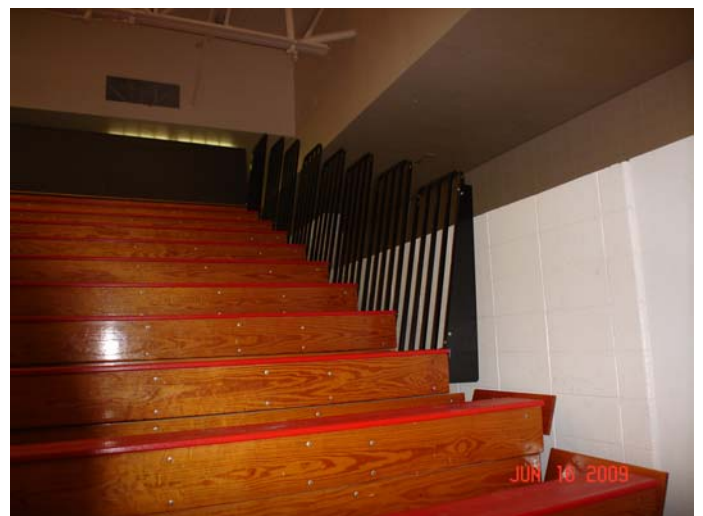
*New Aisle & First-Row Step*



*New Aisles & Aisle Rails*



*Mezzanine Level – Old Rails*



*New End Rail*

Location: **Cather Elementary**  
 Project Title: **RTU Heat Exchanger Replacements**  
 Architect / Engineer: **Morrissey Engineering**  
 Contractor: **TBD**

Project Manager: **Ed Rockwell**  
 Contract Award: **\$ 00,000**  
 Change Orders: **\$ 0,000 (0.0 %)**  
 Amended Contract: **\$ 00,000**

Description of work:

On Roof Top Units (RTU) 1 and 2, the heat exchangers have cracked, cannot be repaired and replacements are no longer manufactured for these 42 year-old units. As an interim measure until all 5 RTU's are replaced in the future, we plan to replace the gas-fired heat exchangers with hot water coils, powered by small packaged boilers. This is an emergency project that has been added into the current budget. The project was not originally on the list requested for summer 2009.

Status of progress:

Project will bid on June 25th, past the submittal date for this report. Bid results will be provided via update, as we will seek award of bids at the July 6th meeting.

Change Order information:

None



# Current Summary Status of 2009 Summer Project Budget

## From original board committee presentation of November 10, 2008:

|                                     |                |
|-------------------------------------|----------------|
| Estimated total construction awards | 825,934        |
| Construction contingency (5%)       | 41,297         |
| Estimated total soft costs (16%)    | <u>132,149</u> |
| Total Summer 09 budget request      | \$ 999,380     |

## Construction budget current encumbered through March 31, 2009:

|                                  |                |                                 |
|----------------------------------|----------------|---------------------------------|
| Actual total construction awards | 762,253        | (Cather RTU's not yet included) |
| Construction contingency (5%)    | 00,000         | (41,297 reserved)               |
| Actual total soft costs to-date  | <u>149,461</u> |                                 |
| Current Total Encumbrance        | \$ 911,714     | (87,666 balance remaining)      |

## Construction budget current encumbered through June 30, 2009:

|                                  |                |                                 |
|----------------------------------|----------------|---------------------------------|
| Actual total construction awards | 762,253        | (Cather RTU's not yet included) |
| Construction contingency (5%)    | 00,000         | (41,297 reserved)               |
| Actual total soft costs to-date  | <u>143,055</u> |                                 |
| Current Total Encumbrance        | \$ 905,308     | (94,072 balance remaining)      |

Budget and schedule details follow on next page.....

MPS Summer Projects 2009 - Control Worksheet - Revised 6-17-09

| Site           |  | Architect or Engineering Firm | Architect or Engineering Fees | Consulting or Commissioning Firm | Consulting or Commissioning Fees | Geotech and Construction Testing Firm | Geotech Fees | Date Out to Bid | Bids Due Date & Time | Date to Seek Board Approval of Award (Mondays) | Contract Start Date | Contract Completion Date (demobilized and off-site) | Liquidated Damages Start Date | Amount of Liquidated Damages Per Calendar Day | Contractor Awarded     | Amount of Original Contract Award | A/E Original Cost Estimate | Variance from A/E Estimate to Contract Award | Net Change Orders | Total of Current Construction Contract | NIC (not in contract) Products and/or Services | NIC Amount | Total Fees & Costs | Total Current Project Amount (includes all fees & costs) |  |  |
|----------------|--|-------------------------------|-------------------------------|----------------------------------|----------------------------------|---------------------------------------|--------------|-----------------|----------------------|--|---------------------|---|-------------------------------|---|------------------------|-----------------------------------|----------------------------|--|-------------------|--|--|------------|--------------------|--|--|--|
| Bryan          | Paving Improvements (parking, drives, play areas, sidewalks) | LRA                           | 70,000                        | na                               | na                               | Thiele                                | 7,360        | 2/4/09          | 3/3/09 9:00 AM       | 03/16/09                                       | June 4 - 09         | July 24 - 09  | July 27 - 09                  | 7,000   | US Asphalt             | 375,594                           | 448,574                    | 72,980                                       |                   | 375,594                                | Daily Record                                   | 10         | 77,964             | 453,558  |  |  |
|                |  |                               |                               |                                  |                                  |                                       |              |                 |                      |  |                     |   |                               |   |                        |                                   |                            |  |                   |  | A&D Technical                                  | 594        |                    |  |  |  |
| Harvey Oaks    | Intercom System Replacements                                 | MEI                           | 2,850                         | na                               | na                               | na                                    | na           | 01/27/09        | 2/25/09 10:00 AM     | 02/26/09                                       | June 4 - 09         | July 24 - 09  | July 27 - 09                  | 500   | Electronic Sound       | 17,460                            | 28,500                     | 11,040                                       |                   | 17,460                                 | A&D Technical                                  | 20         | 2,870              | 20,330   |  |  |
| Rockwell       | Intercom System Replacements                                 |                               | 3,300                         | na                               | na                               | na                                    | na           |                 |                      |  | June 4 - 09         | July 24 - 09  | July 27 - 09                  | 500   | Electronic Sound       | 26,680                            | 33,000                     | 6,320  |                   | 26,680                                 | A&D Technical                                  | 40         | 3,340              | 30,020   |  |  |
| Harvey Oaks    | Wash Fountain Replacements (two student pod area restrooms)  | MEI                           | 3,000                         | na                               | na                               | na                                    | na           | 1/20/09         | 2/18/09 10:00 AM     | 2/19/09  | June 4 - 09         | July 24 - 09  | na                            | 250   | J&R Mechanical         | 21,710                            | 19,500                     | -2,210                                       |                   | 21,710                                 | Floors Inc                                     |            |                    |  |  |  |
|                |  |                               |                               |                                  |                                  |                                       |              |                 |                      |  |                     |   |                               |   |                        |                                   |                            |  |                   |  | A&D Technical                                  | 56         | 3,056              | 24,767   |  |  |
| Central Middle | Media Center Carpet Replacement                              | BVH                           | 5,500                         | AMI                              | 0                                | na                                    | na           | 2/3/09          | 3/12/09 11:00 AM     | 3/5/09   | June 4 - 09         | July 24 - 09  | July 27 - 09                  | 500   | Midwest Floor Covering | 20,982                            | 25,300                     | 4,318  |                   | 20,982                                 | A&D Technical                                  | 41         | 5,541              | 26,523   |  |  |
|                |  |                               |                               |                                  |                                  |                                       |              |                 |                      |  |                     |   |                               |   |                        |                                   |                            |  |                   |  | Cormaci Construction                           | 5,105      |                    |  |  |  |
| Cather         | Weatherproofing Improvements                                 | na                            | na                            | na                               | na                               | na                                    | na           | RFP             | RFP                  | P.O.   | June 4 - 09         | July 24 - 09  | na                            | 0   | McGill Restoration     | 39,200                            | 39,200                     | 0  |                   | 39,200                                 |  |            | 0                  | 39,200   |  |  |
| Cody           |  |                               |                               |                                  |                                  |                                       |              |                 |                      |  | June 4 - 09         | July 24 - 09  | na                            | 0   |                        | 43,500                            | 43,500                     | 0  |                   | 43,500                                 |  | 0          | 43,500             |  |  |  |
| Norris         |  |                               |                               |                                  |                                  |                                       |              |                 |                      |  | June 4 - 09         | July 24 - 09  | na                            | 0   |                        | 44,300                            | 44,300                     | 0  |                   | 44,300                                 |  | 0          | 44,300             |  |  |  |
| North MS       | Exterior Door and Window Replacements                        | TSA                           | 13,000                        | na                               | na                               | na                                    | na           | 2/3/09          | 3/3/09 10:00 AM      | 3/16/09  | June 4 - 09         | July 24 - 09  | na                            | 500   | McGinnis Construction  | 32,820                            | 48,000                     | 15,180                                       |                   | 32,820                                 | Daily Record                                   | 24         |                    |  |  |  |
| Sandoz         |  |                               |                               |                                  |                                  |                                       |              |                 |                      |  |                     |   |                               |   |                        |                                   |                            |  |                   |  | A&D Technical                                  | 273        |                    |  |  |  |
|                |  |                               |                               |                                  |                                  |                                       |              |                 |                      |  |                     |   |                               |   |                        |                                   |                            |  |                   |  |  |            |                    |  |  |  |
| Montclair      |  |                               |                               |                                  |                                  |                                       |              |                 |                      |  |                     |   |                               |   |                        |                                   |                            |  |                   |  |  |            |                    |  |  |  |
|                |  |                               |                               |                                  |                                  |                                       |              |                 |                      |  |                     |   |                               |   |                        |                                   |                            |  |                   |  |  |            |                    |  |  |  |
| Cather         | Carpet Replacement (all carpet throughout - single phase)    | BCDM                          | 10,800                        | na                               | 0                                | na                                    | na           | 2/3/09          | 3/3/09 10:30 AM      | 03/16/09                                       | June 4 - 09         | July 24 - 09  | July 27 - 09                  | 2,000   | Floors, Inc.           | 90,115                            | 96,060                     | 5,945  |                   | 90,115                                 | A&D Technical                                  | 156        | 19,111             | 109,226  |  |  |
|                |  |                               |                               |                                  |                                  |                                       |              |                 |                      |  |                     |   |                               |   |                        |                                   |                            |  |                   |  | Cormaci Construction                           | 8,131      |                    |  |  |  |
|                |  |                               |                               |                                  |                                  |                                       |              |                 |                      |  |                     |   |                               |   |                        |                                   |                            |  |                   |  | Daily Record                                   | 24         |                    |  |  |  |
| Central Middle | Repainting (gym walls & ceiling, commons ceiling panels)     | BVH                           | 6,800                         | na                               | na                               | na                                    | na           | 3/5/09          | 3/18/09 2:00 PM      | 03/19/08                                       | June 4 - 09         | July 24 - 09  | na                            | 0   | Darden Gloeb Reeder    | 23,200                            | 32,116                     | 8,916  |                   | 23,200                                 | A&D Technical                                  | 65         | 6,865              | 30,065   |  |  |
| South H S      | Bleacher End Rail Improvements (main gym and mezzanine)      | na                            | na                            | na                               | na                               | na                                    | na           | RFP             | RFP                  | 3/5/09   | June 4 - 09         | July 24 - 09  | na                            | 0   | B & R Bleachers        | 26,692                            | 26,692                     | 0  |                   | 26,692                                 |  |            | 0                  | 26,692   |  |  |
| Cather         | Replace Heat Exchangers for RTU 1 and 2                      | MEI                           | 10,000                        | Building Cx                      | 1,000                            | na                                    | na           | 6/9/09          | 6/25/09 2:00 PM      | 7/6/09   | July 15 - 09        | August 3 - 09                                       | Sept 15 - 09                  | 1,000   | TBD                    | 0                                 | 90,000                     |  |                   | 0                                      | Daily Record                                   | 10         | 11,010             | 11,010   |  |  |
|                |  |                               |                               |                                  |                                  |                                       |              |                 |                      |  |                     |   |                               |   |                        | 762,253                           | 884,742                    | 122,489                                      |                   |  | 143,055  | 905,308    |                    |  |  |  |

Location: **Reagan Elementary**  
Project Title: **Classroom and Multi-Purpose Additions**  
Architect / Engineer: **Schemmer Associates**  
Contractor: **Construct, Inc.**

Project Manager: **Ed Rockwell**  
Bid Award: **\$1,515,000**  
Change Orders: **\$ 00,000 (0.00%)**  
Amended Contract: **\$1,515,000**

Description of work:

Two separate additions are being added to the building. The 2-story classroom addition will provide 5 standard classrooms and one kindergarten classroom at the west edge of the courtyard, near the playground. The multi-purpose room addition at the gym near the southeast corner will add a large multi-purpose space and adjacent storage capacity.

Status of progress:

Contractor is making very good progress and is currently ahead of schedule on both additions. Critical masonry walls have been completed and most structural steel has been erected. Structural second floor decks have been installed and concrete decks have been poured. Wall framing, mechanical and electrical trades are all in progress. The geothermal wells and underground distribution system are complete. Roof installation starts July 1.

Change Order information:

**Pending**



Location: **Central Middle**  
Project Title: **Utility Tunnel Reconstruction**  
Architect / Engineer: **BCDM Architects**  
Contractor: **All Purpose Construction**

Project Manager: **Ed Rockwell**  
Bid Award: **\$ 68,600** 101  
Change Orders: **\$ 00,000 (0.00%)**  
Amended Contract: **\$ 68,600**

Description of work:

The sidewalk connecting the second floor classroom wing with the Annex and the boiler plant building is failing structurally, due to corrosion of the steel reinforcement in the concrete. This sidewalk also serves as the ceiling of a large utility tunnel directly below. A structural engineer was consulted immediately and the District installed temporary shoring to ensure safe conditions until the reconstruction can be completed over the summer.

Status of progress:

Contractor mobilized at the earliest opportunity and is making good progress. Temporary shoring of utilities and the structural canopy are in place. Demolition and removal of the concrete tunnel ceiling/sidewalk are complete and form work for new concrete is underway. Project is expected to finish on schedule.

Change Order information:

None





Location: **9 Secondary Buildings**  
Project Title: **Interactive White Boards**  
Architect / Engineer: **Morrissey Engineering**  
Contractor: **Starks Electric**

Project Manager: **Ed Rockwell**  
Bid Award: **\$ 234,864**  
Change Orders: **\$ 00,000 (0.00%)**  
Amended Contract: **\$ 234,864**

Description of work:

**Interactive white boards (Smart Boards) are being installed in 150 secondary classrooms among 9 buildings. This project is being funded by Educational Services and is not part of the typical Summer Project budget.**

Status of progress:

**Contractor is off to a good start, with current progress as follows-**  
**AMS, CMS, KMS, NMS, NHS, SHS, WHS all at 10% completion**  
**RMS is at 40% completion**  
**BMS is at 50% completion**  
**Project is expected to finish on schedule.**

Change Order information:

**None**



**Agenda Item:** Phase I of the Career Compensation Model, 2008-09

**Meeting Date:** July 6, 2009

**Department:** Human Resources

**Title and Brief Description:** Phase I of the Career Compensation Model, 2008-09

**Action Desired:** Report Only

**Background:** During the first strategic planning session in 1990, the idea was born to compensate all employees for assisting students to meet desired levels, standards or outcomes. These levels and standards have now become known as Essential Learner Outcomes (ELO's). As a result of these efforts, Phase I of the CCM became a reality in the fall of 1998. Since 1998, there have been many changes in the model, and we have now arrived at guidelines we believe fit well with our goals for student success. We now have the ability to gather baseline performance data on each child in our schools. We also have the ability to compare that baseline data with a "predicted" level of district achievement. In order to meet the qualifications of the CCM, each school must show that they met or exceeded the predicted level of achievement on a majority of the assessments, or have an average gain score that is a positive number. If a school does not meet those criteria, they have the option of appealing to the Group Incentive Board (made up of a cross section of employees). The only exceptions to the above goals are the MLC, Hitchcock preschool program, and YAP. Each of these groups writes a goal that is pre-approved by the Group Incentive Board. This year we had all Millard schools and the above 3 groups participate. Three schools (Black Elk, Sandoz, and Andersen Middle School) did not meet their goals. Overall, 98% of our salaried staff participated and 87% of our hourly staff participated.

**Options/alternatives Considered:** NA

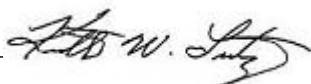
**Recommendations:** Report Only

**Strategic Plan Reference:** N/A

**Implications of Adoption/Rejection:** N/A

**Timeline:** July 2009

**Responsible Persons:** Dr. Kirby Eltiste and Jon Lopez

**Superintendent's Signature:**  \_\_\_\_\_

## AGENDA SUMMARY SHEET

**AGENDA ITEM:** Educational Services Annual Report

**MEETING DATE:** July 6, 2009

**DEPARTMENT:** Educational Services

**TITLE AND BRIEF DESCRIPTION:** Educational Services Division End-of-Year Report, 2008-2009

**ACTION DESIRED:** Information Only

**BACKGROUND:** The end of the year report summarizes the work of Educational Services in the following areas: Career & Technical Education, Community & School Volunteers, Curriculum Cycle, Diploma Paths, Early Childhood, English Language Learner Program, Grants Report/ Foundation Classroom Grants, High Ability Learners, Information Centers, Response to Instruction & Intervention, Special Education Yearly Status, and Staff Development. This report covers areas that were not covered under separate, independent reports.

**RECOMMENDATIONS:** None

**OPTIONS & ALTERNATIVES CONSIDERED:** None

**STRATEGIC PLAN REFERENCE:** NA

**IMPLICATIONS OF ADOPTION OR REJECTION:** NA

**PERSON(S) RESPONSIBLE:** Mark Feldhausen, Carol Newton, Nancy Johnston, Charlene Snyder, Kim Saum-Mills, and others

**SUPERINTENDENT'S APPROVAL:** \_\_\_\_\_  \_\_\_\_\_

**BOARD ACTION:**

# **EDUCATIONAL SERVICES DIVISION**

## **END OF YEAR REPORTS**

**JULY 6, 2009**



**Submitted by:**

**Dr. Mark Feldhausen  
Associate Superintendent for  
Educational Services**

## Educational Services End of Year Report 2008-2009

This report summarizes the work of the Educational Services Division as it strives to support the mission of the Millard Public Schools and the efforts of its principals and teachers. Guided by the District's Strategic Plan and the recurring recommendations of the Curriculum Management Audit, Educational Services seeks to align all of its activities so that the written, taught, and assessed curriculum and associated programs and activities are seen as contributing to the successful completion of the District's mission.

*The mission of the Millard Public Schools is to guarantee that each student develops the character traits and masters the knowledge and skills necessary for personal excellence and responsible citizenship by developing a world-class educational system with diverse programs and effective practices designed to engage and challenge all students.*

The Educational Services Division provides numerous reports to the Board of Education throughout the school year. This year-end report serves to summarize and highlight the many facets of Educational Services. Specific areas covered include:

- Career and Technical Education
- Community and School Volunteers
- Curriculum Cycle
- Diploma Paths
- Early Childhood
- English Language Learner Program
- Grants Report / Millard Public Schools Foundation Classroom Grants
- High Ability Learner Program
- Information Centers
- Response to Intervention
- Special Education
- Staff Development

The following contributed to this report:

Dr. Carol Newton, Director of Early Childhood and Elementary Education  
 Ms. Nancy Johnston, Director of Secondary Education  
 Dr. Kim Saum-Mills, Director of Staff Development  
 Ms. Charlene Snyder, Director of Special Education  
 Ms. Donna Helvering, Department Head, Information Center  
 Ms. Susan McAdam, Coordinator of Grants and Volunteers  
 Ms. Kara Hutton, Coordinator of Special Programs  
 Ms. Barb Waller, Coordinator of Career and Technical Education  
 Ms. Jennifer Reid, Department Head, English Language Learners Program  
 Ms. Kim Rice, MEP Facilitator, High Ability Learner Program

Respectfully submitted,

Mark W. Feldhausen, Ph.D.  
 Associate Superintendent for Educational Services  
 July 6, 2009

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## **Career & Technical Education 2008-2009**

Career and Technical Education in the Millard Public Schools continues to be a strong, student-centered program grounded in School Counseling and the offerings of the Industrial Technology, Business & Marketing Education, Family & Consumer Sciences departments and the Technology Mini-magnet. These programs are supported by the Millard Educational Program (MEP), Carl Perkins funds, articulation agreements with Metropolitan Community College, work-based learning opportunities, and the district strategic plan.

Each discipline provides the opportunity for students to participate in a Career & Technical Education Student Organization (CTSO). The CTOSs, such as DECA, VICA and FCCLA provide extensions to classroom curriculum, opportunities to apply life skills and develop leadership skills. Students from each high school participated in district and state competitive events. Career and Technical Education teachers have studied the Nebraska Career Fields to identify curriculum alignment with potential academy programs for the new high school. Activities of note during the 2009-10 academic year include:

### **Millard Educational Program (MEP) Curriculum Support:**

During the 2008-09 school year Industrial Technology, Family & Consumer Science, Business & Marketing and the Technology Mini-magnet were in Phase IV (Monitor and Adjust) of the MEP Curriculum Cycle. The Counseling curriculum was in Phase III (Implementation) of the MEP Curriculum Cycle.

### **Personal Learning Plans (PLP):**

While participating in the MEP process, the Counseling program recognized a need to support post-secondary planning in a more integrated approach. Research supported the decision to adopt the Naviance web-based planning system to manage the college and career advising process and to communicate with parents and students regarding college and career planning. The Naviance system was implemented during 2008-2009. This web-based service currently provides inventories to assess student personality, learning styles and career interests and has the capability to customize and report additional information. In addition, the service supports numerous counseling functions related to college searches, scholarship, applications and planning. All of these functions will assist in better alignment of the PLPs to post-secondary planning, which will benefit students.

During this first year of implementation, additional research was completed to determine the feasibility of using Naviance to support the PLP. A committee consisting of teachers and administrators reviewed the current PLP and a demonstration of the potential PLP in Naviance. Student focus groups conducted comparisons of the current Millard PLP and the potential PLP in Naviance. As a result of this work, the PLP was modified to use Naviance as the tool to support and document PLP activities beginning with the 2009-2010 school year. This will streamline the PLP process by using a tool that synchronizes with Infinite Campus, provides electronic inventories, and automatically records the results in the student file. In addition, the system links career interest results to college and career placement information. The PLP will be strengthened by using a single system that integrates the PLP with the post secondary planning process. To transition to a PLP via Naviance a link to the current Millard PLP will be added to the Naviance "Family Connection" home page so previous work can be accessed. Students will



no longer complete data entry on the current Millard PLP site. Each high school building will conduct staff training on the PLP via Naviance in early fall 2009.

### **Carl Perkins Funding:**

During the 2009 fiscal year Millard received \$141,019 in Perkins funds. Grant funds were used to purchase student response systems and interactive white boards for Business education at each high school and Industrial Technology at West High, CNC equipment for the metals labs all three buildings, woodworking equipment for Industrial Technology, updates for Family & Consumer Science and career development resources for the high school counseling departments. In addition, funds were used to support staff development in the form of attendance at special conferences (e.g., Nebraska Career Conference), to support training on new equipment/software and to develop potential career field alignment for the new high school. The district anticipates \$145,062 in funding for Fiscal Year 2010. The program evaluation and documentation required by Perkins IV legislation has been completed.

### **Millard Career Academies**

Three new career academies will open in the fall of 2009. Millard North High will host the Education Academy, Millard South the Entrepreneurship Academy and Millard West the Education Academy. Students participating in the academies will earn 40 credits per year toward high school graduation and have the option to earn dual enrollment credit with Metropolitan Community College and University of Nebraska Omaha. Students will attend their assigned school half of each day and travel to the academy school for the remaining half day. The development and implementation of these academies was supported by district strategic planning funds and a Career Education Partnership Act grant of \$70,000. The enrollment, distribution of students from each school, and courses available for dual enrollment the first year are noted in the tables below.

| <b>Academy</b>           | <b>Host Building</b> | <b>Enrollment</b> |            |            |              |
|--------------------------|----------------------|-------------------|------------|------------|--------------|
|                          |                      | <b>NHS</b>        | <b>SHS</b> | <b>WHS</b> | <b>Total</b> |
| Education Academy        | WHS                  | 3                 | 2          | 11         | 16           |
| Entrepreneurship Academy | SHS                  | 5                 | 7          | 4          | 16           |
| Finance Academy          | NHS                  | 6                 | 7          | 4          | 17           |
| <b>Total</b>             |                      | <b>14</b>         | <b>16</b>  | <b>19</b>  | <b>49</b>    |

## Education Academy

### Optional Dual Enrollment Tuition Cost Year 1 2009-2010

| Course #  | Course Name                            | Millard<br>Credit | Metropolitan<br>Community<br>College<br>Dual<br>Enrollment<br>Credit * | University<br>of Nebraska<br>at Omaha<br>Dual<br>Enrollment<br>Credit ** | Transfer Notes  |
|---|--|-------------------|--|--|---|
| <b>Year 1, Semester 1</b>   |  |                   |  |  |   |
| 0007  | English 11                             | 10                | \$ 96.75   |  | Transfer to UNO English Composition I   |
| 0527  | Child Development                      | 5                 | \$ 96.75   |  | Transfer to UNO<br>Introduction to Early Childhood Education                            |
| AED01   | Child Development Pre-practicum        | 5                 | \$ 32.25   |  |   |
| <b>Tuition Due<br/>to post secondary institution in August 2009</b>   |  |                   | <b>\$ 225.75</b>   |  |   |
| <b>Year 1, Semester 2</b>   |  |                   |  |  |   |
| AED05   | College Composition and Research       | 5                 | \$ 96.75   |  | Transfer to UNO English Composition II  |
| <b>AED10</b>  | Introduction to Professional Education | 5                 |  | \$ 225.00  | Directly enrolled at UNO  |
| 0422  | World Religions                        | 5                 | \$ 96.75   |  | Transfer to UNO Introduction to World Religions<br>(fulfills UNO Diversity Requirement) |
| AED15   | Education Seminar I                    | 5                 |  |  |   |
| <b>Tuition Due<br/>to post secondary institution in January 2010.</b> |  |                   | <b>\$ 193.50</b>   | <b>\$ 225.00</b>   |   |

\* Based on Metropolitan Community College reduced rate tuition of \$21.50 for 2008-2009. This rate is subject to change by Metropolitan Community College.

\*\*Based on University of Nebraska at Omaha reduced rate tuition of \$225.00 per course for 2008-2009. This rate is subject to change by University of Nebraska at Omaha.

## Entrepreneurship Academy

### Optional Dual Enrollment Tuition Cost Year 1 2009-2010

| Course #  | Course Name                                    | Millard Credit | Metropolitan Community College Dual Enrollment Credit * | University of Nebraska at Omaha Dual Enrollment Credit ** | Transfer Notes   |
|---|--|----------------|---|---|--|
| <b>Year 1, Semester 1</b>   |  |                |   |   |  |
| AEN01   | College Accounting I                           | 5              |   |   | Completion of College Accounting I & II ( MCC 1100, 1110, 1120) transfers to UNO Principles of Accounting I & II |
| AEN05   | Wealth Building and Personal Finance           | 5              | \$ 96.75  |   | Transfers to UNO Personal Finance  |
| AEN20   | Introduction to Entrepreneurship               | 5              | \$ 96.75  |   |  |
| AEN10   | Introduction to Business                       | 5              |   | \$ 225.00   | Directly enrolled at UNO   |
| <b>Tuition Due to post secondary institution in August 2009</b>   |  |                | <b>\$ 193.50</b>  | <b>\$ 225.00</b>  |  |
| <b>Year 1 , Semester 2</b>  |  |                |   |   |  |
| AEN01   | College Accounting I                           | 5              | \$ 129.00   |   | Completion of College Accounting I & II ( MCC 1100, 1110, 1120) transfers to UNO Principles of Accounting I & II |
| AEN25   | Legal Issues for the Entrepreneur              | 5              | \$ 96.75  |   | Transfers to UNO as Business Elective  |
| AEN30   | Entrepreneurship Feasibility Study             | 5              | \$ 96.75  |   | Transfers to UNO as Business Elective  |
| 0541  | Advanced Placement <sup>®</sup> Microeconomics | 5              |   | \$ 86.00  | Credit earned by meeting AP testing criteria, \$86 test fee.   |
| <b>Tuition Due to post secondary institution in January 2010.</b> |  |                | <b>\$ 322.50</b>  | <b>\$ 86.00</b>   |  |

\* Based on Metropolitan Community College reduced rate tuition of \$21.50 for 2008-2009. This rate is subject to change by Metropolitan Community College.

\*\*Based on University of Nebraska at Omaha reduced rate tuition of \$225.00 per course for 2008-2009. This rate is subject to change by University of Nebraska at Omaha.

## Finance Academy

### Optional Dual Enrollment Tuition Cost Year 1 2009-2010

| Course #  | Course Name   | Millard Credit | Metropolitan Community College Dual Enrollment Credit * | University of Nebraska at Omaha Dual Enrollment Credit ** | Transfer Notes   |
|---|---|----------------|---|---|--|
| <b>Year 1, Semester 1</b>   |   |                |   |   |  |
| AFN01   | College Accounting I  | 5              |   |   | Completion of College Accounting I & II ( MCC 1100, 1110, 1120) transfers to UNO Principles of Accounting I & II |
| AFN05   | Wealth Building and Personal Finance                        | 5              | \$ 96.75  |   | Transfers to UNO Personal Finance  |
| AFN20   | Business Mathematics with Financial Calculator Applications | 5              | \$ 96.75  |   |  |
| AFN10   | Introduction to Business                                    | 5              |   | \$ 225.00   | Directly enrolled at UNO   |
| <b>Tuition Due to post secondary institution in August 2009</b>   |   |                | <b>\$ 193.50</b>  | <b>\$ 225.00</b>  |  |
| <b>Year 1 , Semester 2</b>  |   |                |   |   |  |
| AFN01   | College Accounting I  | 5              | \$ 129.00   |   | Completion of College Accounting I & II ( MCC 1100, 1110, 1120) transfers to UNO Principles of Accounting I & II |
| AFN20   | Introduction to Investments                                 | 5              | \$ 96.75  |   | Transfers to UNO as Business Elective  |
| 0510  | Business Law  | 5              | \$ 96.75  |   | Transfers to UNO Business Law and Ethics upon completion of additional 3000 level course                         |
| 0541  | Advanced Placement Microeconomics                           | 5              |   | \$ 86.00  | Credit earned by meeting AP testing criteria, \$86 test fee.   |
| <b>Tuition Due to post secondary institution in January 2010.</b> |   |                | <b>\$ 193.50</b>  | <b>\$ 86.00</b>   |  |

\* Based on Metropolitan Community College reduced rate tuition of \$21.50 for 2008-2009. This rate is subject to change by Metropolitan Community College.

\*\*Based on University of Nebraska at Omaha reduced rate tuition of \$225.00 per course for 2008-2009. This rate is subject to change by University of Nebraska at Omaha.

**Metropolitan Community College Academies:**

The Millard Public Schools continues partner with Metropolitan Community College to provide the following technical academies:

**Metropolitan Community College Technical Academy Offerings and Enrollment**

|     |                                 | 2002-03 |   |   |   | 2003-04 |   |   |   | 2004-2005 |    |   |    | 2005-2006 |   |   |    | 2006-2007 |    |    |    | 2007-2008 |    |   |    | 2008-2009 |   |    |    | 2009-2010 |   |    |    |
|-----|---------------------------------|---------|---|---|---|---------|---|---|---|-----------|----|---|----|-----------|---|---|----|-----------|----|----|----|-----------|----|---|----|-----------|---|----|----|-----------|---|----|----|
|     |                                 | N       | S | W | T | N       | S | W | T | N         | S  | W | T  | N         | S | W | T  | N         | S  | W  | T  | N         | S  | W | T  | N         | S | W  | T  | N         | S | W  | T  |
| 835 | Theater Tech                    |         | 6 |   | 6 |         |   |   |   |           |    | 0 | 1  | 5         | 1 | 7 |    | 3         | 3  | 6  |    | 1         |    | 1 |    | 1         | 2 | 3  |    |           | 1 | 1  |    |
| 836 | HVAC                            |         | 4 |   | 4 |         |   |   |   | 2         | 6  |   | 8  |           |   | 0 |    |           |    | 0  |    | 2         |    | 2 |    |           |   | 0  |    |           | 0 |    |    |
| 837 | Auto Body                       |         |   |   |   |         |   |   |   |           | 11 | 3 | 14 |           | 1 | 3 | 4  |           | 3  | 2  | 5  |           | 1  |   | 1  |           | 1 |    |    |           | 0 |    |    |
| 838 | Auto Tech                       |         |   |   |   |         |   |   |   |           | 8  | 3 | 11 | 11        | 3 | 2 | 16 | 1         | 3  | 3  | 7  |           | 2  |   | 2  | 1         |   | 3  | 4  | 2         | 2 | 2  | 6  |
| 841 | Horticulture                    |         |   |   |   |         |   |   |   |           |    |   |    |           |   |   |    | 1         | 1  | 2  |    |           |    |   |    |           |   |    |    |           | 0 |    |    |
| 842 | Criminal Justice                |         |   |   |   |         |   |   |   |           |    |   |    |           | 1 | 1 |    | 1         | 1  | 2  |    | 2         |    | 2 | 1  |           |   | 1  | 1  | 2         | 2 | 5  |    |
| 843 | Electrical Technology           |         |   |   |   |         |   |   |   |           |    |   |    |           |   |   |    |           |    |    |    |           |    |   |    |           | 1 | 1  |    |           | 2 | 2  |    |
| 844 | Legal Assistant                 |         |   |   |   |         |   |   |   |           |    |   |    |           |   |   |    |           |    |    |    |           |    |   | 1  |           |   | 1  | 1  |           |   | 1  |    |
| 845 | Diesel                          |         |   |   |   |         |   |   |   |           |    |   |    |           |   |   |    |           |    |    |    | 1         | 1  |   | 2  |           |   |    |    |           | 0 |    |    |
| 846 | Web Development                 |         |   |   |   |         |   |   |   |           |    |   |    |           |   |   |    |           |    |    |    |           |    |   |    |           | 3 | 3  |    |           |   | 0  |    |
| 847 | Small Engines/Machining Year 1  |         |   |   |   |         |   |   |   |           |    |   |    |           |   |   |    |           |    |    |    |           |    |   |    |           |   |    |    |           |   | 0  |    |
| 848 | Small Engines/Machining Year 2  |         |   |   |   |         |   |   |   |           |    |   |    |           |   |   |    |           |    |    |    |           |    |   |    |           |   |    |    |           |   | 0  |    |
| 852 | Welding Technology Year 1       |         |   |   |   |         |   |   |   |           |    |   |    |           |   |   |    | 1         | 1  | 2  |    |           |    |   |    |           |   |    | 1  |           |   | 1  |    |
| 853 | Welding Technology Year 2       |         |   |   |   |         |   |   |   |           |    |   |    |           |   |   |    |           |    |    |    |           |    |   |    |           |   |    |    |           |   | 0  |    |
| 854 | Film Making                     |         |   |   |   |         |   |   |   |           |    |   |    |           |   |   |    |           |    |    |    |           |    |   |    |           |   |    |    | 4         | 4 |    |    |
| 855 | Call Center Specialist          |         |   |   |   |         |   |   |   |           |    |   |    |           |   |   |    |           |    |    |    |           |    |   |    | 0         | 0 |    |    |           |   | 0  |    |
| 856 | Certified Nursing Assistant     |         |   |   |   |         |   |   |   |           |    |   |    |           |   |   |    |           |    |    |    |           |    |   |    | 2         | 2 |    |    | 5         | 5 |    |    |
| 857 | Database Administration         |         |   |   |   |         |   |   |   |           |    |   |    |           |   |   |    |           |    |    |    |           |    |   |    |           |   |    |    |           |   | 0  |    |
| 858 | Emergency Management Technician |         |   |   |   |         |   |   |   |           |    |   |    |           |   |   |    |           |    |    |    |           |    |   |    |           |   |    |    | 1         | 1 |    |    |
| 859 | Human Service/Social work       |         |   |   |   |         |   |   |   |           |    |   |    |           |   |   |    |           |    |    |    |           |    |   | 1  |           | 1 |    |    |           |   | 0  |    |
| 861 | Medical Office Technology       |         |   |   |   |         |   |   |   |           |    |   |    |           |   |   |    |           |    |    |    |           |    |   |    |           |   |    |    |           |   | 0  |    |
| 862 | Network Security                |         |   |   |   |         |   |   |   |           |    |   |    |           |   |   |    |           |    |    |    |           |    |   |    |           |   |    |    |           |   | 0  |    |
| 863 | Plumbing Technology             |         |   |   |   |         |   |   |   |           |    |   |    |           |   |   |    |           |    |    |    |           |    |   |    |           |   |    |    |           |   | 0  |    |
| 864 | Writing for Screen and Stage    |         |   |   |   |         |   |   |   |           |    |   |    |           |   |   |    |           |    |    |    |           |    |   | 3  |           |   | 3  |    |           |   | 0  |    |
|     |                                 |         |   |   |   |         |   |   |   | 2         | 25 | 6 | 33 | 12        | 9 | 7 | 28 | 1         | 11 | 10 | 22 | 1         | 11 | 0 | 12 | 3         | 3 | 10 | 16 | 4         | 5 | 17 | 26 |

\*Shaded area represents the year each academy became available for Millard students.

The district continues to seek appropriate school-to-career programs that will enhance the school and work-based learning opportunities available for students.

### **Metropolitan Community College & Tech-Prep Programs:**

The Career & Technical Educational departments continue to establish and/or revise articulation agreements with Metropolitan Community College (MCC) that allow students to earn advanced status college placement or dual credit for 46 high school programs. Students who complete a two-year program of study at MCC can transfer the degree to most area four-year institutions.

#### **Advanced Standing Credit**

Millard Public Schools and MCC maintain an articulation agreement for the following courses. Students who meet the following conditions are eligible to enter MCC with advanced standing in a given sequence of courses:

- Obtain a grade of 1 or 2 in the course(s) to be considered for advanced standing.
- Complete the Advanced Standing Application and enroll at MCC within two years of high school graduation.

When the Advanced Standing Application is approved by MCC, a notation will be made on the MCC transcript and the student will then register for the next course in the program of study. The transfer credit does not articulate to other colleges or universities. In most cases, if a student completes an MCC degree program, the degree does transfer.

| <b>Millard Courses</b>  | <b>Metropolitan Community College</b>                                  |
|---|--|
| 504 Computer Keyboarding  | INFO 1005 Keyboarding  |
| 505 Computer Word Processing  | INFO 1013 Keyboarding Skill building                                   |
| 506 Computer Technology Applications                                | INFO 1001 Microcomputer Fundamentals                                   |
| 983 A+ Hardware, Software Troubleshooting                           | ELEC 1100 PC Troubleshooting   |
| 502 Accounting I  | ACCT 1050 Bookkeeping  |
| 503 Accounting II   | ACCT 1050 Bookkeeping <b>and/or</b><br>ACCT 1100 Accounting I          |
| 512 Marketing I/513 Marketing II                                    | BSAD 1100 Principles of Marketing                                      |
| 527 Child Development   | ECED 1150 Introduction to Early Childhood Education                    |
| 981 CISCO Networking Academy I – Semester 1                         | ELEC 1200 CISCO Networking Fundamentals                                |
| 981 CISCO Networking Academy I – Semester 2                         | ELEC 1210 CISCO Routing Fundamentals                                   |
| 982 CISCO Networking Academy II – Semester 1                        | ELEC 2220 CISCO Switching and LAN Design                               |
| 982 CISCO Networking Academy II – Semester 2                        | ELEC 2230 CISCO Wide Area Networking                                   |
| 525 Culinary Skills   | CHRM 1000 CHRM Orientation<br>CHRM 1110 Vegetables & Starch Basics     |
| 601 Construction Technology   | CNST 1050 Introduction to Carpentry                                    |
| 622 Welding/623 Advanced Welding                                    | WELD 1300 Oxyacetylene Welding (OAW)                                   |
| 640 Engineering Drafting & Design                                   | ARCH 1100 Beginning AutoCAD  |
| 641 Residential Architectural Drafting & Design                     | ARCH 1110 Intermediate AutoCAD or<br>ARCH 1200 Wood frame Architecture |
| 651 Foundations of Computer Graphics                                | GCAD 1010 Creativity: Concept Development                              |
| 655 Foundations of Visual Graphics/<br>656 Advanced Visual Graphics | PHOT 1110 Basic Photography  |
| 500 Personal Finance  | FINA 1200 Personal Finance   |

#### **Dual Credit**

Students may earn college credit by completing an MCC Academy. Students who meet the following conditions are eligible to participate in an academy: Must

- Be a high school junior or senior
- Be 16 years old
- Have transportation to and from classes and internship/apprenticeship site
- Complete an application and be selected to participate. (See counselor for application)
- Pay MCC tuition, (current tuition is one half the MCC full time student rate.



## **Community and School Volunteers 2008-2009**

### **Student Volunteerism**

United States Government and Economics students are required to complete ten hours of community service by volunteering for one or more non-profit organizations with a 501(c)3 status from the federal government, government agencies, or schools with a maximum of five hours at any one or more school. Students are encouraged to find experiences that reflect their personal interests or to explore career options.

This year 1,415 students took the Government class, and 1,252, or 88%, completed the requirement. The 163 students who did not complete the ten hour requirement had their grade lowered by one level. Five of the 1,415 students who took the class (.3%) failed as a result of the lowered grade. This is an improvement from the 2007-2008 course as 84% met the requirement and .6% did not pass the course.

### **Adult Volunteers**

An estimated 3,900 individuals volunteered to work one or more hours in the classroom. Most were parents who donated their time in the schools their child attends. Most volunteered on a one-time basis, but some volunteered multiple times or on a continuous basis throughout the year. The volunteers provided an estimated 11,700 hours of service, an average of three hours per person. Using the paraprofessional rate of \$10.44 per hour (including benefits), Millard's classroom volunteers contributed the equivalent of \$122,148 to the district.

Twenty-five community members (individuals with no children or grandchildren in the district) submitted Classroom Volunteer applications. Twenty-one applications were approved, two are pending, one was withdrawn by the applicant, and one was denied. The application was denied after consultation with the principal because the applicant did not disclose a misdemeanor conviction discovered by the background check and denied having one when asked about it.





**Millard Educational Program  
Seven Year Curriculum/Program Cycle: PreK-12**

|                                   | 2007-08                               | 2008-09                               | 2009-10                             | 2010-11  | 2011-12         | 2012-13         | 2013-14         |
|-----------------------------------|---------------------------------------|---------------------------------------|-------------------------------------|--|-----------------|-----------------|-----------------|
| <i>Language Arts</i>              | K-12: Phase I                         | K-12: Phase II                        | K-5: Phase III<br>6-12: Phase III-R | K-5: Phase IV<br>6-12: Phase IV-R<br>6-12: Phase III-E | K-12: Phase IV  | K-12: Phase IV  | K-12: Phase IV  |
| <i>Math</i>                       | K-12: Phase III-R<br>9-12: Phase II-E | K-12: Phase IV-R<br>9-12: Phase III-E | K-12: Phase IV                      | K-12: Phase IV   | K-12: Phase IV  | K-12: Phase IV  | K-12: Phase I   |
| <i>Science</i>                    | K-12: Phase IV                        | K-12: Phase IV                        | K-12: Phase I                       | K-12: Phase II   | K-12: Phase III | K-12: Phase IV  | K-12: Phase IV  |
| <i>Social Studies</i>             | K-12: Phase IV                        | K-12: Phase IV                        | K-12: Phase IV                      | K-12: Phase I  | K-12: Phase II  | K-12: Phase III | K-12: Phase IV  |
| <i>Art</i>                        | K-12: Phase IV                        | K-12: Phase I                         | K-12: Phase II                      | K-12: Phase III  | K-12: Phase IV  | K-12: Phase IV  | K-12: Phase IV  |
| <i>Business</i>                   | 6-12: Phase IV                        | 6-12: Phase IV                        | 6-12: Phase IV                      | 6-12: Phase I  | 6-12: Phase II  | 6-12: Phase III | 6-12: Phase IV  |
| <i>Computer Applications</i>      | 6-8: Phase IV                         | 6-8: Phase IV                         | 6-8: Phase IV                       | 6-8: Phase I   | 6-8: Phase II   | 6-8: Phase III  | 6-8: Phase IV   |
| <i>Computer Science</i>           | 9-12: Phase IV                        | 9-12: Phase IV                        | 9-12: Phase IV                      | 9-12: Phase I  | 9-12: Phase II  | 9-12: Phase III | 9-12: Phase IV  |
| <i>Counseling</i>                 | K-12: Phase II                        | K-12: Phase III                       | K-12: Phase IV                      | K-12: Phase IV   | K-12: Phase IV  | K-12: Phase IV  | K-12: Phase I   |
| <i>ELL</i>                        | K-12: Phase III/IV                    | K-12: Phase IV                        | K-12: Phase IV                      | K-12: Phase IV   | K-12: Phase I   | K-12: Phase II  | K-12: Phase III |
| <i>Family Consumer Science</i>    | 6-12: Phase IV                        | 6-12: Phase IV                        | 6-12: Phase IV                      | 6-12: Phase IV   | 6-12: Phase I   | 6-12: Phase II  | 6-12: Phase III |
| <i>HAL</i>                        | K-12: Phase I/II                      | K-12: Phase II/III                    | K-12: Phase III                     | K-12: Phase IV   | K-12: Phase IV  | K-12: Phase IV  | K-12: Phase IV  |
| <i>Health</i>                     | K-12: Phase III                       | K-12: Phase IV                        | K-12: Phase IV                      | K-12: Phase IV   | K-12: Phase IV  | K-12: Phase I   | K-12: Phase II  |
| <i>Industrial Technology</i>      | 6-8: Phase IV                         | 6-12: Phase IV                        | 6-12: Phase I                       | 6-12: Phase II   | 6-12: Phase III | 6-12: Phase IV  | 6-12: Phase IV  |
| <i>Information Literacy Media</i> | K-12: Phase IV                        | K-12: Phase IV                        | K-12: Phase IV                      | K-12: Phase IV   | K-12: Phase I   | K-12: Phase II  | K-12: Phase III |
| <i>Life Skills</i>                | K-12: Phase III                       | K-12: Phase III/IV                    | K-12: Phase IV                      | K-12: Phase IV   | K-12: Phase IV  | K-12: Phase IV  | K-12: Phase I   |
| <i>Music – Instrumental</i>       | 4-12: Phase IV                        | 4-12: Phase IV                        | 4-12: Phase IV                      | 4-12: Phase I  | 4-12: Phase II  | 4-12: Phase III | 4-12: Phase IV  |
| <i>Music – Vocal</i>              | K-12: Phase IV                        | K-12: Phase IV                        | K-12: Phase IV                      | K-12: Phase I  | K-12: Phase II  | K-12: Phase III | K-12: Phase IV  |
| <i>Physical Education</i>         | K-12: Phase IV                        | K-12: Phase I                         | K-12: Phase II                      | K-12: Phase III  | K-12: Phase IV  | K-12: Phase IV  | K-12: Phase IV  |
| <i>World Language</i>             | 6-12: Phase IV                        | 6-12: Phase IV                        | 6-12: Phase IV                      | 6-12: Phase IV   | 6-12: Phase I   | 6-12: Phase II  | 6-12: Phase III |

E = Elective      R = Required

Phase I:    Research & Alignment      Phase II:    Curriculum Development  
Phase III:    Implementation                      Phase IV:    Curriculum Monitoring

Revised June 2009

## **MILLARD PUBLIC SCHOOLS CURRICULUM MODEL**

(Applicable in 2008-2009;

Revised Model approved by Board of Education 4/6/09, applicable 2009-2010)

### **PHASE I - PREPARATION AND RESEARCH**

1. Determine composition of core committees and subcommittees
2. Develop leadership training for members of committees and subcommittees and plan for communication with all constituencies
3. Review the district Strategic Plan, Essential Learner Outcomes, and the Millard Educational Program and the K-12 Content Frameworks
4. Research and synthesize trends regarding curriculum/instruction/assessment, subject area trends, state and international standards, state law and Nebraska Department of Education guidelines.
5. Preview resources available that may support outcomes and enabling objectives
6. Use data collected in the needs analysis conducted in Phase IV
7. Develop K-5, 6-8, 9-12 Philosophy (Mission) Statement and Belief Statements

### **PHASE II – DESIGN AND DEVELOPMENT**

Utilize Philosophy, Beliefs, Best Practices Information, and Needs Analysis to:

1. Develop scope and sequence of K-12 level and course outcomes
2. Develop scope and sequence of K-12 enablers for each level/course.
3. Develop assessments for level/course outcomes
4. Identify instructional materials and resources
5. Conduct necessary field tests or pilots
6. Conduct cost-benefit analysis to establish program budgets
7. Make appropriate resource decisions
7. Obtain approval of Curriculum Frameworks by Board of Education
8. Develop curriculum guides
9. Devise implementation plans, including staff development as needed
10. Share newly adopted curriculum with appropriate constituents

### **PHASE III - IMPLEMENTATION**

1. Allocate district resources
2. Provide district staff development including best practices and most effective strategies
3. Implement program utilizing new curriculum guides and Frameworks
4. Review and revise curriculum guides as needed
5. Develop Essential Learner Outcomes and/or benchmark assessments

### **PHASE IV – MANAGEMENT**

1. Monitor alignment between/among outcomes, enabling objectives, and assessments
2. Collect student and program assessment data to determine additional or alternate program needs
3. Provide resources and staff development as needed to refine program
4. Conduct cost-benefit analysis to maintain program budgets

## **MILLARD PUBLIC SCHOOLS CURRICULUM MODEL**

(Rule 6120.1 - Revised model approved by Board of Education 4/6/09, applicable 2009-2010)

- I. Phase I: Research and Alignment
  - A. Identify Participants from Staff and Community for Committees
  - B. MEP Representative Prepares Data Book to Provide Research and Data to Participants
  - C. Curriculum Planning Committee Participants Receive and Review Provided Materials
  - D. Parallel MEP Activities Completed
  - E. Curriculum Planning
  - F. Resource Evaluation Preparation
  - G. Textbook Selection: Field Study Preparation
  - H. Textbook Selection: No Field Study Preparation
  - I. PreK-12 Framework Preparation
  
- II. Phase II: Curriculum Development
  - A. Field Study for Textbook Selection
  - B. No Field Study: Textbook Selection Committees meet
  - C. Field Study and/or Textbook Selection Committee Report and Materials Approved by Board of Education
  - D. Conduct cost-benefit analysis for total program implementation including, but not limited to, textbooks, ancillaries, interventions, technology, staff development, etc.
  - E. Submit budget requirements to Appropriate Director
  - F. Course Guides Developed
  - G. All Course Guides subjected to quality review before implementation using identified criteria
  - H. Devise implementation plan
  - I. Share newly adopted course guides and materials with appropriate stakeholders including administrators
  
- III. Phase III: Implementation
  - A. Allocate District resources
  - B. Provide District staff development including best instructional practices and most effective strategies
  - C. Provide administrators staff development and documentation to assist in monitoring the written, taught, and assessed curriculum (Instructional practices and fidelity of implementation via walk-through guide for principals)
  - D. Implement courses using new course guides and PreK-12 Framework
  - E. Monitor implementation and adjust course guides as needed
  - F. Develop Essential Learner Outcomes and/or benchmark assessments
  - G. Review and revise Demonstration of Proficiency and ELO reteaching materials
  - H. Continue curriculum development process for Secondary Ed Core Elective Courses
  
- IV. Phase IV: Curriculum Monitoring
  - A. Monitor implementation and adjust course guides as needed
  - B. Provide resources and staff development as needed to refine course guides and their implementation
  - C. Instructional practices and fidelity of implementation (walk-through guide for principals)
  - D. Monitor alignment between/among standards, indicators, and indicator expectations, and assessment data through Vertical Team meetings, content area and cluster/grade level meetings, etc.
  - E. Collect student and program assessment data to determine additional or alternate program needs

## Language Arts

### PreK-12

#### Phase II

- Implemented Phase II
- Continued work with information gathered by the six subcommittees
- Conducted field tests and submitted to Board of Education
- Convened Core Committee to review Framework draft and determined materials/resources for K-12 required courses based on input and data from participating teachers
- Refined course sequence at the high school level; determined elective courses to continue, revise and/or replace. Submitted to the Board of Education as part of the Framework.
- Developed Framework components, submitted to and approved by Board of Education
- Developed Course Guides
- Developed implementation plans and provided initial staff development
- Collaborated with District Interventionists to assist with determination of potential intervention materials
- Collaborated with District Interventionists, building and district administrators, and teachers to begin staff development modules
- Provided updates to building administrators

### K-5

#### Reading Intervention (READ, Primary Title & K/1 Intervention)

- Research, review and selection of text leveling/diagnostic assessment tools for use by literacy intervention staff and development of assessment matrix for elementary literacy
- Selection of literacy intervention materials for READ, Title I, K/1 Intervention (implementation in 09-10)
- Development of frameworks to support small group interventions within the general classroom
- Literacy support (staff development/modeling best practices) for classroom teachers as requested
- Review and modification of literacy intervention manuals
- Professional development for literacy intervention teachers and paraprofessionals (progress monitoring, assessment, research and best practice in literacy intervention, phonemic awareness, primary phonics, intermediate decoding and fluency, primary comprehension, intermediate comprehension, use of leveled text)
- Continued work with Response to Intervention Framework
- Review and modification of all Title I program forms and assessment processes and planning for Targeted Programs evaluation components
- Member of Nebraska Department of Education Committee of Practitioners and State Parent Involvement Committee

### 6-12

#### English and Reading - Phase II

- Training in 6 traits for teachers new to Language Arts
- STAR grant training in 6-Traits for non Language Arts teachers new to MPS
- 6-Trait training provided for Language Arts teachers new to MPS
- Facilitated beginning discussions for courses to be developed in 2009-10
- Facilitated beginning discussions for transition from Basic English courses to the Reading/English literacy course: Literacy Enrichment I, II and III
- Developed course descriptions for elective courses for approval of the Board (as part of Framework) in preparation for inclusion in the MPS High School Curriculum Handbook and Registration Guide 2010-11

## **Math**

### **K-5**

#### **Phase IV**

- Continued to support teachers in the use of Scott Foresman Addison Wesley and Investigations
- Principal staff development sessions to continue supporting implementation and supervision
- Fall Workshop Staff Development for all elementary teachers
- President's Day Staff Development sessions
- Continued staff development for the math program technology components (Exam View, successnet website, Mind Point, Knowledge Box)
- Developed the Table of Specifications for grades 3rd and 5th Math ELO Assessments
- Assisted Planning & Evaluation in writing 3rd & 5th grade math ELO Assessments
- Standard setting for 3rd and 5th grade math ELO Assessments
- Developed and implemented reteaching modules for grades 3<sup>rd</sup> and 5th math
- Facilitated Vertical Team alignment meetings-delete?
- Had Millard representation on the State Math Standard Revision Committee
- Had representation on the MOECC Math subcommittee

### **6-12**

#### **Phase III/IV**

- Completed adoption and purchase of all new materials
- Finalized and revised all course outcome assessments and curriculum guides
- Created Night School curriculum for Consumers Math
- Developed the framework and completed textbook selection for the Calculus III and Differential Equations courses
- Developed a new Math Demonstration of Proficiency
- Coordinated with Planning and Evaluation on the development, pilot, and implementation of the Math 6, 8, 10 Table of Specifications and ELO Assessment
- Revised Learning Modules for the Math 6, 8 and 10 reteaching opportunities
- Continued discussions on middle level math placement
- Facilitated Orleans-Hanna testing in all elementary buildings
- Developed 194<sup>th</sup> Day staff training for interactive whiteboard courses
- Implemented staff development on the Texas Instrument N-Spire graphing calculator and software
- Continued singleton PLCs for AP Calculus AB/BC and Statistics

## Science

### K-5

#### Phase IV

- Facilitated NSTA Web casts and afterschool sessions to help teachers gain content knowledge
- Created summer eight day professional development inquiry workshop for teachers
- Participation on State Science committee for improving quality of science instruction
- Implementation of 5<sup>th</sup> Grade CBA Science ELO
- Correlated new Reading Street Units with Current Science Units to promote cross curriculum instruction
- Collaboration with 6-12 Science Coordinator to address PreK-12 issues
- Staff Development/Modeling Best Practices in classrooms as requested

### 6-12

#### Phase IV

- A computer based version of the eleventh grade science ELO assessment was piloted in October.
- Revised the Biology course assessments
- Revised some middle school science course assessments
- The new Science Safety Procedures Manual was distributed to teachers and administrators and posted on the district Intranet.
- Safety training was provided to all new (in the past two years) science teachers in August. In addition, during the Presidents' Day staff development session, all science teachers reviewed the contents of the new Science Safety Procedures Manual.
- Annual science chemicals inventories were conducted in each secondary building and forwarded to Ed Rockwell who then forwarded them to the fire marshal.
- Created a standardized format of the science chemicals inventory.
- Two teachers attended NSTA national conference in New Orleans in March. Two teachers attended the NSTA regional conference in Portland, Oregon, in November. The MEP facilitator attended the NSTA regional conference in Cincinnati in December.

## Social Studies

### **K-5**

#### **Phases I and IV**

- Convened Core Social Studies Committee and Research Committees and completed first year of Research; four strands, Service Learning, Global Education
- Identified curriculum connections with Reading Street for cross curriculum instruction opportunities
- Vertical Team alignment
- Staff Development/Modeling Best Practices in classrooms as requested

### **6-12**

#### Phase I and IV

- Phase I of the K-12 MEP Social Studies cycle began in September with the Core Committee convening.
- The Core Committee determined research strands based on current trends, to include 21<sup>st</sup> Century Skills, Global Education, Service Learning, American History Scope and Sequence, and Technology. Other strands were postponed due to the delay of the cycle.
- K-12 Research teams met until February 2009.
- Based on a number of concerns regarding state standards, assessments, NCLB, etc., it was decided in early February to delay Phase I of the Social Studies MEP cycle.
- 5-12 AP US History Vertical Alignment Team Days were canceled due to the delay in the curriculum cycle.
- K-12 Social Studies will remain in Phase IV until further notice.
- Two new AP courses were implemented in fall 2008, AP Human Geography and AP Comparative Government.
- The collaboration between UNO and our AP Dual Enrollment Social Studies courses continued to expand. As part of this collaboration, the UNO History Department provided funds for enrichment experiences for teacher and their students and will also purchase a SmartBoard for one AP history classroom per high school. As of June 2009, all MPS AP Dual Enrollment History staff will have received a SmartBoard.
- President's Day Staff Development focused on global/international education for all 6-12 Social Studies staff.
- The new 8<sup>th</sup> Grade American History ELO assessment was implemented in March using the new cutscores and Table of Specs.



## **Technology**

### **K-5**

#### **Phase II/III/IV**

- Redesign of grade K & 1 report card for use in IC
- Companion documents to accompany the K & 1 report cards were written
- Grades 2-5 implemented Parent Portal within IC
- SuccessTracker, Exam View, Mind Point, E-Tools for science and math
- Harcourt online assessment support provided
- AIMSweb Benchmark System was added for grades K-1 Reading
- Safari Montage
- Rand McNally Maps online
- Support online 5<sup>th</sup> grade Science ELO Assessment

### **Computer Applications**

#### **6-8**

##### **Phase IV**

- Facilitated teacher Office 2007 Suite training
- Revised course outcome assessments; updates posted to Intranet
- Facilitated Writing Days to create 7<sup>th</sup> grade Technology Skills Assessment; coordinated assessment process with the Office of Planning and Evaluation
- Provided support to Singleton PLC
- Best Practice/Staff Development groups discussed middle level computer skill transitions into high school courses

### **Computer Science**

#### **9-12**

##### **Phase IV**

- Continued monthly PLC meetings
- Provided technology support for Computer Science labs
- Developed the AP Computer Science 'A' Framework, course assessments, and curriculum guide

### **Industrial Technology**

#### **6-12**

##### **Phase IV**

- Provided staff development on Surfcam and best practices
- Conducted a course audit on current industrial technology courses
- Continued with a singleton PLC for 6-8 IT, CAD, Metals and Woods
- Updated CAD lab software
- High school staff attended the fall review of the IMES/NDE Career Cluster
- 4 teachers attended the national ACTE conference in Charlotte, NC and presented their findings on Presidents' Day
- 2 teachers attended the Nebraska Career Cluster Conference in Kearney
- Worked with Tony Glenn, NDE, to align our IT courses with the IMES Recommended Program of Study

## **Physical Education**

### **K-12**

#### **Phase I**

- All K-12 staff were provided district level and MEP support with the Fitnessgram 8.0 health-related PE software program, to include specialized reports to support several PE PLCs.
- Quarterly newsletter for elementary staff and administrators
- All 4-12 students enrolled in PE classes received printed and individualized Fitnessgram 8.0 assessments. Copies were sent to parents.
- District MEP designated staff development focused on Phase I of the MEP Curriculum cycle.
- Core Committee met in October to determine the areas and needs for research.
- Research teams reviewed all levels, courses, technology, fitness and activity guidelines.
- A comparison of the NASPE Standards and MPS K-12 curriculum was completed. The Core Committee recommended that the NASPE standards be used in the framework to be developed 2009-10.
- K-5 staff worked on a monthly PE PLC.
- K-5 PE staff all developed iShare accounts to better communicate with parents/community
- Students receiving Adaptive Physical Education services took the Brockport Fitness Assessment.
- Collaboration efforts with UNO Health, Physical Education, and Recreation department were expanded for pre-service and PE majors at all three levels.
- K-5 PE/Elementary Education worked with UNO/UNMC to develop and implement the “Ready for Recess” grant fall 2009 in four schools with the possibility of expansion in 2010.
- A non-AP<sup>®</sup> dual enrollment course was implemented in collaboration with UNO’s HPER Department. The Sports Injury and Training Internship course has been articulated with UNO’s Sports Injury and Training course. Implementation took place fall 2008 at MSHS and MWHS.

## **Business Education**

### **9-12**

#### **Phase IV**

- Facilitated teacher Office 2007 Suite training
- Developed course outcome assessments; updates posted to Intranet
- AP Microeconomics semester course was developed and ready to implement 2009-2010; developed Framework and Course Guide
- Support for new AP instructors - Summer Institute, textbooks & ancillaries
- Provided support to Singleton PLCs
- Best Practice/Staff Development groups discussed middle level computer skill transitions into high school courses

## Music

### **K-5**

#### **Phase IV**

- Attendance at Nebraska Music Educators Conference
- PLC teams met monthly on first Wednesday of each month
- Implemented iShare pages that provided monthly information related to music education
- Participated in the “Religious Diversity Training for Educators” facilitated by Project Interfaith
- Staff development focused on improvisation as it relates to the national standards for music

### **4-12 Instrumental and 6-12 Vocal**

#### **Phase IV**

- Singleton PLCs were implemented for 4-5 Band and 4-12 Orchestra
- A singleton PLC was implemented for AP Music Theory
- Singleton PLCs continued for 6-8 Vocal and Instrumental staff
- Framework revisions made in 2008-09 were implemented in 6-8 Vocal, 6-8 Band and 4-8 Orchestra to include assessments
- Curriculum guides and course time lines revisions were implemented in 6-8 Vocal, 6-8 Band and 4-8 Orchestra
- All K-12 Vocal and Instrumental staff participated in the “Religious Diversity Training for Educators” facilitated by Project Interfaith during fall workshop
- Staff development focused on transitioning, advocacy, promoting our programs at the earliest entry level, music classroom management strategies, and music reading pedagogy

## Art

### **K-12**

#### **Phase I**

- Staff development opportunities that focused on Phase I activities were provided for K-12 art teachers during Fall Workshop, MLK Day, and President’s Day.
- Core Committee met in October to determine the needs and direction of research. Committee members reconvened in late April to hear subcommittee reports.
- Subcommittees met throughout the year to research and write reports (Technology, Scope and Sequence, Trends and Best Practices, and Elementary Art).
- All 6-8 art teachers participated in a Singleton PLC group,
- High school Art teachers participated in a Singleton PLC groups,
- All middle school and high school art departments displayed student art work at DSAC. Elementary art and classroom teachers also sent work for display.
- Elementary and secondary art teachers participated in various city, state, and national art competitions and shows.
- Art curriculum information was presented at elementary New Teacher Meetings.

## Family & Consumer Science

**6-12**

### Phase IV

- Facilitated Best Practices discussions during Staff Development sessions
- Revised course outcome assessments and grading protocols; updates were posted to Intranet
- Collaborated with Coordinator of Career & Technical Education Programs and Culinary Instructors to plan Horizon's Culinary Career Academy
- Provided support to Singleton PLCs

## Health

**K-5**

### Phase III

- First year implementation of new Health curriculum materials
- First year implementation of new 5<sup>th</sup> grade Human Growth and Development Unit
- Staff Development to support adoption of new HG and Development Lessons

**6-12**

### Phase IV

- Facilitated Best Practices discussions during Staff Development sessions
- Updated materials for Parent Information Night and established meeting dates
- New teachers were trained on Controversial Issues.
- Revised course outcome assessments; updated assessments were posted to Intranet
- Provided support to Singleton PLCs

## World Language

**6-12**

### Phase IV

- Beginning with the fall workshop session focusing on assessments, all world language teachers met in language-specific teams to review and update their course assessments. This process continued on Presidents' Day and concluded during spring semester.
- Provided resources for the "bubble" of students in third level world language courses. Determined needs for "bubble" of students in next year's fourth level world language courses.
- Monitored the impact of Aldrich Spanish courses on middle level curriculum.
- Monitored the one-year Spanish course offered for eighth grade students in five middle schools.
- The AP World Language Vertical Team met in March.
- Two world language teachers attended the Central States Conference in Chicago in March.
- All German teachers were given the opportunity to try SharePoint as a collaboration tool. This web-based software was underutilized.

## **Counseling**

### **PreK-12**

#### **Phase III**

- New curriculum materials, additional resources, and technology equipment was purchased for the different grade levels.
- The new curriculum was reviewed at New Teacher Meetings, Fall Workshop, and middle school and high school Counselor sessions in September.
- The new Pre-K-12 curriculum was implemented in the fall and was revised as needed throughout the year.
- The Elementary PLC group met on the first Wednesday of every month.
- Middle school counselors met one time per hexter to share ideas and to discuss Counseling topics and issues.
- The Naviance web-based planning system was implemented at the high school level to facilitate post-secondary planning and smooth transition for seniors. Staff development was provided for high school Counselors and Counseling department secretaries on July 31<sup>st</sup> and on President's Day. Each high school developed a plan for introducing the features of Naviance to all grade level students.

## **Life Skills**

### **K-12**

#### **Phase III**

- A Life Skills website was created through ESU#3.
- Electronic versions of the Life Skills Student Self-Assessments and Life Skills Parent Surveys were implemented for grades 5, 8, and 10. Administrators were provided with ancillary documents that supported both.
- The Life Skills documents and process were reviewed with a committee of secondary administrators in March and with a representation of elementary principals in early May.



## High School Diploma Paths 2008-2009

High school students in the Millard Public Schools have the opportunity to choose a diploma path to pursue during their high school years. In addition to the Regular Diploma, there are two categories of diplomas that students are able to select. One diploma path, the Liberal Arts path, specifically addresses the needs of students who plan to earn a baccalaureate degree after graduation.

The second diploma path, the Specialty path, focused on the needs of students who plan to specialize in a particular career field. In the Specialty areas, students complete an approved sequence of study in a career field. These students may select to enter the work force immediately after graduation or they may also plan on participating in post-secondary education opportunities.

Both paths include incentive categories by which students are able to achieve a more rigorous diploma by taking more classes and by achieving a higher Grade Point Average. These incentive categories are labeled *Commended* and *Distinguished*.

Students receive a certificate of achievement, which is sent to each student who successfully completed his or her selected diploma path along with a letter mailed to both the students and his or her parents in recognition of this accomplishment.

A total of one hundred fifteen 2009 (ninety-seven 2008) graduates successfully completed a diploma path with thirteen (seven 2008) of them completing both a Liberal Arts path and Specialty path.

|       | <b>Liberal Arts<br/>Commended</b> |              | <b>Liberal Arts<br/>Distinguished</b> |              | <b>Specialty<br/>Commended</b> |              | <b>Specialty<br/>Distinguished</b> |              |
|-------|-----------------------------------|--------------|---------------------------------------|--------------|--------------------------------|--------------|------------------------------------|--------------|
|       | 3.0 Overall                       |              | 3.5 Overall                           |              | 3.0 in Area<br>2.0 Overall     |              | 3.5 in Area<br>2.5 Overall         |              |
|       | <b>07-08</b>                      | <b>08-09</b> | <b>07-08</b>                          | <b>08-09</b> | <b>07-08</b>                   | <b>08-09</b> | <b>07-08</b>                       | <b>08-09</b> |
| MNHS  | 13                                | 12           | 19                                    | 18           | 11                             | 6            | 4                                  | 2            |
| MSHS  | 4                                 | 1            | 9                                     | 9            | 3                              | 2            | 7                                  | 2            |
| MWHS  | 4                                 | 12           | 20                                    | 25           | 2                              | 15           | 8                                  | 11           |
| Total | 21                                | 25           | 48                                    | 52           | 16                             | 23           | 19                                 | 15           |

The following table illustrates Specialty Areas completed within the Specialty Diploma Path.

|       | <b>Business</b> |              | <b>Family &amp;<br/>Consumer<br/>Science</b> |              | <b>Fine &amp;<br/>Performing<br/>Arts</b> |              | <b>Industrial<br/>Technology</b> |              | <b>Technology</b> |              | <b>Health</b> |              |
|-------|-----------------|--------------|--|--------------|---|--------------|----------------------------------|--------------|-------------------|--------------|---------------|--------------|
|       | <b>07-08</b>    | <b>08-09</b> | <b>07-08</b>                                 | <b>08-09</b> | <b>07-08</b>                              | <b>08-09</b> | <b>07-08</b>                     | <b>08-09</b> | <b>07-08</b>      | <b>08-09</b> | <b>07-08</b>  | <b>08-09</b> |
| MNHS  | 1               | 1            | 0  | 0            | 10  | 7            | 4                                | 0            | 0                 | 0            | 0             | 0            |
| MSHS  | 1               | 0            | 0  | 0            | 6   | 3            | 0                                | 1            | 3                 | 0            | 0             | 0            |
| MWHS  | 1               | 7            | 1  | 0            | 8   | 13           | 0                                | 4            | 0                 | 1            | 0             | 1            |
| Total | 3               | 8            | 1  | 0            | 24  | 23           | 4                                | 5            | 3                 | 1            | 0             | 1            |





## **Early Childhood 2008-2009**

### **FAMILY RESOURCE CENTER**

The Millard Family Resource Center is located in one of the cottages at Echo Hills. The center is funded by Below Age 5 Early Childhood Special Education Flex Funds. The center provides materials for families with children between the ages of birth to age 8 years. The materials include a toy lending library, parent education library, children's library, and materials for childcare homes or home school activities. The center is staffed by a family specialist who is available to assist families in selecting materials and information for their child's development. The center is open an average of 15 hours per week, including three hours on two Saturday mornings each month.

The center currently has 305 active members. Membership fee is \$15.00 for six month. Scholarships are available for those families who qualify for free or reduced lunches and at the recommendation of Early Childhood Special Education staff. Families can check out three toys, one puzzle, five children's books and one parent education resource at each visit for two weeks. The membership fees support the center for replacement and day to day operations. The family specialist is a certified teacher with an early childhood endorsement, who also supports the Partners With Providers Program.

### **PARTNER WITH PROVIDERS**

This is the seventh year of operation for this program and is funded by the Below Age 5 Early Childhood Special Education Flex Funds. Partner With Providers is the childcare component of Parents as Teacher Program of Missouri. There are 2 FTE of certified Parents as Teacher instructors that provide literacy and language information to childcare providers and parents that helps prepare the children to be ready for a successful school experience. The childcare homes are visited at least once monthly. The teacher models literacy/language skills for the provider while working with the children in the home. The group of children is analyzed by the teacher as to needs and interests and she develops plans based on those needs. The plans are to improve the skills of the provider and allow them to receive up to nine in-service hours for state certification as a licensed childcare provider. Educational toys, books, and other materials are rotated in and out at each visit. Thirty-nine home childcare providers and 268 children were served this year. Eighteen children were identified to be tested by Early Childhood Special Education.

### **PRESCHOOL PROGRAMS**

All Preschool Programs are alignment with Nebraska Department of Education Rule 11 and Special Education Results Matters criteria. All preschool programs utilize the Creative Curriculum Framework. Preschool teachers and paraprofessionals participated in monthly staff development and preschool principals met regularly throughout the year to provide curriculum support. A comprehensive assessment program is also in place utilizing the Creative Curriculum Developmental Continuum, along with external program quality evaluations from NDE. The District is now receiving state aid for our two former grant-funded preschool programs (Cody Earlystart and Sandoz ELL programs). Our remaining preschool programs (Title I, ECSE, Montessori) have been approved by the Nebraska Department of Education and we will begin to receive state aid for these students next year.

**Title I/Parent Pay Preschools** are located at Bryan, Disney, Holling Heights, Neihardt, and Rockwell Elementary Schools. These half-day programs meet the 450 hours per year required by

Rule 11. The program serves 4-year olds who will enter kindergarten the following year. There were 177 students enrolled this year. The partnership with the Millard Public Schools Foundation allows the parent-pay portion to operate through the Foundation and not impact the general fund budget. The Early Start Preschool Program is located at Cody Elementary. It continues to be a successful program for Head Start eligible students. This program operates five days a week from 9:00 a.m. to 2:15 p.m. The students are provided breakfast and lunch each day. The program follows the same format as the parent pay program. English Language Learner (ELL) Preschool Program is located at Sandoz and Norris Elementary Schools. This program serves 38 children of which 100% are ELL. Children attend from 8:45 a.m. to 3:15 p.m. The program incorporates a parent education program. Parents attend two preschool sessions per month. During these sessions parents learn about the Millard Public Schools education system and are also informed about services in the community/Metro. These sessions also give parents an opportunity to observe their children in the classroom, attend field trips, and learn about activities that they can do at home to support their children so they will be successful in school.

**Montessori Preschool Day Care Program** is located at Montclair and Norris Elementary Schools. This program serves 3- and 4-year olds as part of the Montessori age 3-6 program. The Montclair program continues to be self-supporting with 56 children and Norris with 30 children. The majority of these students continue in the school-age Montessori Program. The before and after school program is now operated by the Millard Public Schools Foundation. The school day parent-program flows through the Millard Public Schools Foundation.

### **TRANSITION TO KINDERGARTEN**

Strategy 6 of the District Strategic Plan contains three action plans related to transition to kindergarten. These action plans were implemented during the 2006-07 school year and have continued during 2008-09. They included providing two parent sessions and one community provider session in November of each year for potential kindergarteners for the next school year. Information was also mailed to all families and community providers that included suggested activities to help children transition to kindergarten.

**Parent Information Nights:** Over 1430 families with children that will be eligible for kindergarten in 2008-2009 received information about MPS Kindergarten programs along with notification about parent information sessions. Parent sessions, conducted by a team of kindergarten teachers and a Family Resource Specialist, focused on providing families with information regarding Kindergarten expectations along with strategies for parents to help support their children at home.

**Community Preschool and Daycare Home Information Nights:** A team of kindergarten teachers and a Family Resource Specialist provided area day care and preschool providers with information about Millard's Kindergarten curriculum and expectations during a November meeting. A focus on early literacy provided participants with strategies to support the young children in their day care/preschool settings.

**Parent Meeting for Kindergarten Round-up:** All buildings continue to use the district parent night agenda and information packets that were designed by a group of district Kindergarten teachers and principals. This provides continuity throughout the district as parents begin forming their relationships with Millard Public Schools.

**Early Entrance to Kindergarten:** The children being tested have birthdates that range from October through January, turning five during the second quarter of school. The assessments and cutscores are an extension of the district Acceleration Procedures used for grade acceleration at the elementary level.



## English Language Learner Program 2008-2009

The English Language Learner (ELL) Program has continued to grow and establish itself as an integral part of the Millard Public Schools. In an effort to be in compliance with No Child Left Behind and the Office for Civil Rights, we have continued to identify research-based methods and strategies that promote student achievement as well as update processes, procedures and forms to facilitate the program.

### Student Achievement

The overarching goal of the ELL Program is student achievement. It is commendable that 50 (15%) limited English proficient (LEP) students met the requirements of the ELL Program during the course of this school year. Students must meet two of three objective criteria to be eligible to exit the program, which include testing proficient on a standardized language assessment, performing well on quarterly writing samples, and passing Essential Learner Outcome (ELO) assessments.

In February 2009, it was determined in cooperation with the Department of Planning and Evaluation that ELL students at language proficiency levels 1 and 2 would participate in standard district ELO assessments rather than alternate assessments, with the exception of writing. All ELL students have always participated in math assessments. It is important to note that it would be unreasonable to expect a student with very limited English proficiency to pass the Reading ELO; however, the student's participation in the assessment does provide useful data in examining academic growth.

The following ELO result data reflect the initial testing occasion for all LEP students. Retake data was not available at the time of this report.

### Reading Spring 2009

| Assessment      | Mastery  |     |              |     | Proficiency |     |        |     |            |     |        |     |
|-----------------|----------|-----|--------------|-----|-------------|-----|--------|-----|------------|-----|--------|-----|
|                 | Mastered |     | Not Mastered |     | Below       |     | Barely |     | Proficient |     | Beyond |     |
| Gr 01 Lang Arts | 20       | 69% | 9            | 31% | 9           | 33% | 9      | 31% | 7          | 24% | 4      | 13% |
| Gr 02 Lang Arts | 2        | 67% | 1            | 33% | 1           | 33% | 0      | 0%  | 2          | 67% | 0      | 0%  |
| Gr 03 Reading   | 20       | 74% | 7            | 26% | 7           | 26% | 9      | 33% | 8          | 30% | 3      | 11% |
| Gr 04 Reading   | 14       | 86% | 2            | 14% | 2           | 13% | 4      | 25% | 9          | 56% | 1      | 6%  |
| Gr 05 Reading   | 18       | 78% | 5            | 22% | 5           | 22% | 12     | 52% | 3          | 13% | 3      | 13% |
| Gr 06 Reading   | 12       | 67% | 6            | 33% | 6           | 33% | 10     | 56% | 1          | 6%  | 1      | 6%  |
| Gr 07 Reading   | 10       | 71% | 4            | 29% | 4           | 29% | 4      | 29% | 6          | 43% | 0      | 0%  |
| Gr 08 Reading   | 3        | 43% | 4            | 57% | 4           | 57% | 2      | 29% | 1          | 14% | 0      | 0%  |
| Gr 09 Reading   | 3        | 25% | 9            | 75% | 9           | 75% | 3      | 25% | 0          | 0%  | 0      | 0%  |

### Math Spring 2009

| Assessment | Mastery  |     |              |     | Proficiency |     |        |     |            |     |        |     |
|------------|----------|-----|--------------|-----|-------------|-----|--------|-----|------------|-----|--------|-----|
|            | Mastered |     | Not Mastered |     | Below       |     | Barely |     | Proficient |     | Beyond |     |
| Gr 02 Math | 16       | 48% | 17           | 51% | 17          | 51% | 4      | 12% | 8          | 24% | 4      | 12% |
| Gr 03 Math | 18       | 67% | 9            | 33% | 9           | 33% | 5      | 19% | 9          | 33% | 4      | 15% |
| Gr 04 Math | 13       | 76% | 4            | 24% | 4           | 24% | 9      | 53% | 4          | 24% | 0      | 0%  |
| Gr 05 Math | 14       | 58% | 10           | 42% | 10          | 42% | 7      | 29% | 6          | 25% | 1      | 4%  |
| Gr 06 Math | 14       | 78% | 4            | 22% | 4           | 22% | 7      | 39% | 4          | 22% | 3      | 17% |
| Gr 07 Math | 8        | 57% | 6            | 43% | 6           | 43% | 7      | 50% | 1          | 7%  | 0      | 0%  |
| Gr 08 Math | 2        | 25% | 6            | 75% | 6           | 75% | 1      | 13% | 1          | 13% | 0      | 0%  |
| Gr 10 Math | 1        | 20% | 4            | 80% | 4           | 80% | 1      | 20% | 0          | 0%  | 0      | 0%  |

**Writing Fall 2008**

| Assessment    | Mastery  |      |              |     | Proficiency |     |        |     |            |     |        |     |
|---------------|----------|------|--------------|-----|-------------|-----|--------|-----|------------|-----|--------|-----|
|               | Mastered |      | Not Mastered |     | Below       |     | Barely |     | Proficient |     | Beyond |     |
| Gr 03 Writing | 19       | 76%  | 6            | 24% | 6           | 24% | 12     | 48% | 6          | 24% | 1      | 4%  |
| Gr 05 Writing | 15       | 75%  | 5            | 25% | 5           | 25% | 11     | 55% | 3          | 15% | 1      | 5%  |
| Gr 07 Writing | 12       | 100% | 0            | 0%  | 0           | 0%  | 4      | 33% | 6          | 50% | 2      | 17% |
| Gr 10 Writing | 1        | 25%  | 3            | 75% | 3           | 75% | 1      | 25% | 0          | 0%  | 0      | 0%  |

Students who have completed the requirements of the ELL Program and are re-designated English fluent are monitored for a period of two years. The following tables demonstrate ELO assessment data for students who previously qualified as ELL and have met the program requirements within the last two years.

**Reading Spring 2009**

| Assessment      | Mastery  |      |              |     | Proficiency |     |        |     |            |      |        |     |
|-----------------|----------|------|--------------|-----|-------------|-----|--------|-----|------------|------|--------|-----|
|                 | Mastered |      | Not Mastered |     | Below       |     | Barely |     | Proficient |      | Beyond |     |
| Gr 01 Lang Arts |          |      |              |     |             |     |        |     |            |      |        |     |
| Gr 02 Lang Arts | 1        | 100% | 0            | 0%  | 0           | 0%  | 0      | 0%  | 1          | 100% | 0      | 0%  |
| Gr 03 Reading   | 16       | 94%  | 1            | 6%  | 1           | 6%  | 3      | 18% | 7          | 41%  | 6      | 35% |
| Gr 04 Reading   | 8        | 100% | 0            | 0%  | 0           | 0%  | 3      | 38% | 4          | 50%  | 1      | 12% |
| Gr 05 Reading   | 3        | 100% | 0            | 0%  | 0           | 0%  | 2      | 67% | 0          | 0%   | 1      | 33% |
| Gr 06 Reading   | 12       | 100% | 0            | 0%  | 0           | 0%  | 3      | 25% | 7          | 58%  | 2      | 17% |
| Gr 07 Reading   | 9        | 90%  | 1            | 10% | 1           | 10% | 0      | 0%  | 7          | 70%  | 2      | 20% |
| Gr 08 Reading   | 9        | 90%  | 1            | 10% | 1           | 10% | 4      | 40% | 3          | 30%  | 2      | 20% |
| Gr 09 Reading   | 10       | 83%  | 2            | 17% | 2           | 17% | 6      | 50% | 2          | 17%  | 2      | 17% |

**Math Spring 2009**

| Assessment | Mastery  |      |              |     | Proficiency |     |        |      |            |     |        |     |
|------------|----------|------|--------------|-----|-------------|-----|--------|------|------------|-----|--------|-----|
|            | Mastered |      | Not Mastered |     | Below       |     | Barely |      | Proficient |     | Beyond |     |
| Gr 02 Math | 19       | 79%  | 5            | 21% | 5           | 21% | 2      | 8%   | 10         | 41% | 7      | 29% |
| Gr 03 Math | 14       | 82%  | 3            | 18% | 3           | 18% | 4      | 24%  | 3          | 18% | 7      | 41% |
| Gr 04 Math | 7        | 88%  | 1            | 12% | 1           | 12% | 1      | 12%  | 5          | 63% | 1      | 12% |
| Gr 05 Math | 3        | 100% | 0            | 0%  | 0           | 0%  | 1      | 33%  | 2          | 67% | 0      | 0%  |
| Gr 06 Math | 9        | 75%  | 3            | 25% | 3           | 25% | 4      | 33%  | 4          | 33% | 1      | 8%  |
| Gr 07 Math | 8        | 80%  | 2            | 20% | 2           | 20% | 3      | 30%  | 3          | 30% | 2      | 20% |
| Gr 08 Math | 6        | 60%  | 4            | 40% | 4           | 40% | 2      | 20%  | 2          | 20% | 2      | 20% |
| Gr 10 Math | 2        | 100% | 0            | 0%  | 0           | 0%  | 2      | 100% | 0          | 0%  | 0      | 0%  |

**Writing Fall 2008**

| Assessment    | Mastery  |      |              |    | Proficiency |    |        |      |            |     |        |     |
|---------------|----------|------|--------------|----|-------------|----|--------|------|------------|-----|--------|-----|
|               | Mastered |      | Not Mastered |    | Below       |    | Barely |      | Proficient |     | Beyond |     |
| Gr 03 Writing | 21       | 95%  | 1            | 5% | 1           | 5% | 10     | 45%  | 7          | 32% | 4      | 18% |
| Gr 05 Writing | 4        | 100% | 0            | 0% | 0           | 0% | 4      | 100% | 0          | 0%  | 0      | 0%  |
| Gr 07 Writing | 10       | 100% | 0            | 0% | 0           | 0% | 0      | 0%   | 5          | 50% | 5      | 50% |
| Gr 10 Writing | 2        | 100% | 0            | 0% | 0           | 0% | 1      | 50%  | 1          | 50% | 0      | 0%  |

No Child Left Behind requires each state to establish Annual Measureable Achievement Objectives (AMAOs) for students who are English Language Learners. AMAOs are the measure of progress for all districts receiving Title III funds. Progress is measured through three components:

- AMAO I – The number of ELL students making progress in learning English
- AMAO II – The number of ELL students becoming proficient in English
- AMAO III – The number of ELL students making AYP

The English Language Development Assessment (ELDA) is a battery of tests used to measure annual progress in the acquisition of English language proficiency skills among non-native English speaking students in grades K-12. ELDA measures both academic and social language proficiency in the four domains of language: listening, speaking, reading and writing. The Nebraska Department of Education (NDE) uses ELDA scores and length of time instructed in English to determine AMAO I and AMAO II. The following tables reflect the AMAO results received from NDE in April, 2009.

| AMAO | Result | AMAO-I Count |      | Index Points |        | Avg. Index |       |
|------|--------|--------------|------|--------------|--------|------------|-------|
|      |        | 2007         | 2008 | 2007         | 2008   | 2007       | 2008  |
| I    | MET    | 285          | 263  | 29,125       | 27,700 | 102.2      | 105.3 |

| AMAO | Result | AMAO-II Count |      | Proficiency Count |      | % Proficient |      |
|------|--------|---------------|------|-------------------|------|--------------|------|
|      |        | 2007          | 2008 | 2007              | 2008 | 2007         | 2008 |
| II   | MET    | 285           | 263  | 106               | 100  | 37.2         | 38.0 |

| AMAO | Result |
|------|--------|
| III  | MET    |

### **Program**

#### ELL Preschool Sites

Norris ELL Preschool  
Sandoz ELL Preschool

#### ELL K-12 Program Sites

Holling Heights Elementary School  
Montclair Elementary School  
Sandoz Elementary School  
Willowdale Elementary School  
Millard Central Middle School  
Millard South High School

#### LEP Students by Building, K-12

| School                     | No. of Students |
|----------------------------|-----------------|
| Abbott Elementary          | 5               |
| Ackerman Elementary        | 1               |
| Aldrich Elementary         | 2               |
| Andersen MS                | 4               |
| Beadle MS                  | 1               |
| Black Elk Elementary       | 1               |
| Cather Elementary          | 3               |
| Cody Elementary            | 4               |
| Disney Elementary          | 7               |
| Ezra Millard Elementary    | 1               |
| Harvey Oaks Elementary     | 3               |
| Hitchcock Elementary       | 3               |
| Holling Heights Elementary | 49              |
| Kiewit MS                  | 4               |
| Millard Central MS         | 36              |
| Millard North HS           | 2               |

|                        |     |
|------------------------|-----|
| Millard North MS       | 1   |
| Millard South HS       | 52  |
| Millard West HS        | 1   |
| Montclair Elementary   | 29  |
| Morton Elementary      | 1   |
| MS Alternative Program | 1   |
| Neihardt Elementary    | 1   |
| Norris Elementary      | 5   |
| Reeder Elementary      | 3   |
| Rockwell Elementary    | 2   |
| Rohwer Elementary      | 1   |
| Russell MS             | 3   |
| Sandoz Elementary      | 54  |
| Wheeler Elementary     | 2   |
| Willowdale Elementary  | 40  |
|                        |     |
| Total                  | 322 |

#### LEP Students by Building, Preschool

|                    |    |
|--------------------|----|
| Bryan Pre          | 2  |
| Disney Pre         | 1  |
| Hitchcock SpEd Pre | 1  |
| Montclair Mont Pre | 22 |
| Neihardt Pre       | 1  |
| Norris ELL Pre     | 9  |
| Norris Mont Pre    | 1  |
| Rockwell Pre       | 1  |
| Sandoz ELL Pre     | 19 |
|                    |    |
| Total              | 57 |

|  |     |
|--|-----|
| Total number of limited English proficient (LEP) students enrolled in MPS  | 379 |
| Total number of LEP students who actively participated in the ELL Program at an ELL Preschool or K-12 Program site | 288 |
| Total number of LEP students who met program requirements and are now re-designated English fluent                 | 50  |
| Total number of students whose parents waived ELL services   | 41  |
| Total number of students tested who did not initially qualify for services (DNQ)                                   | 37  |

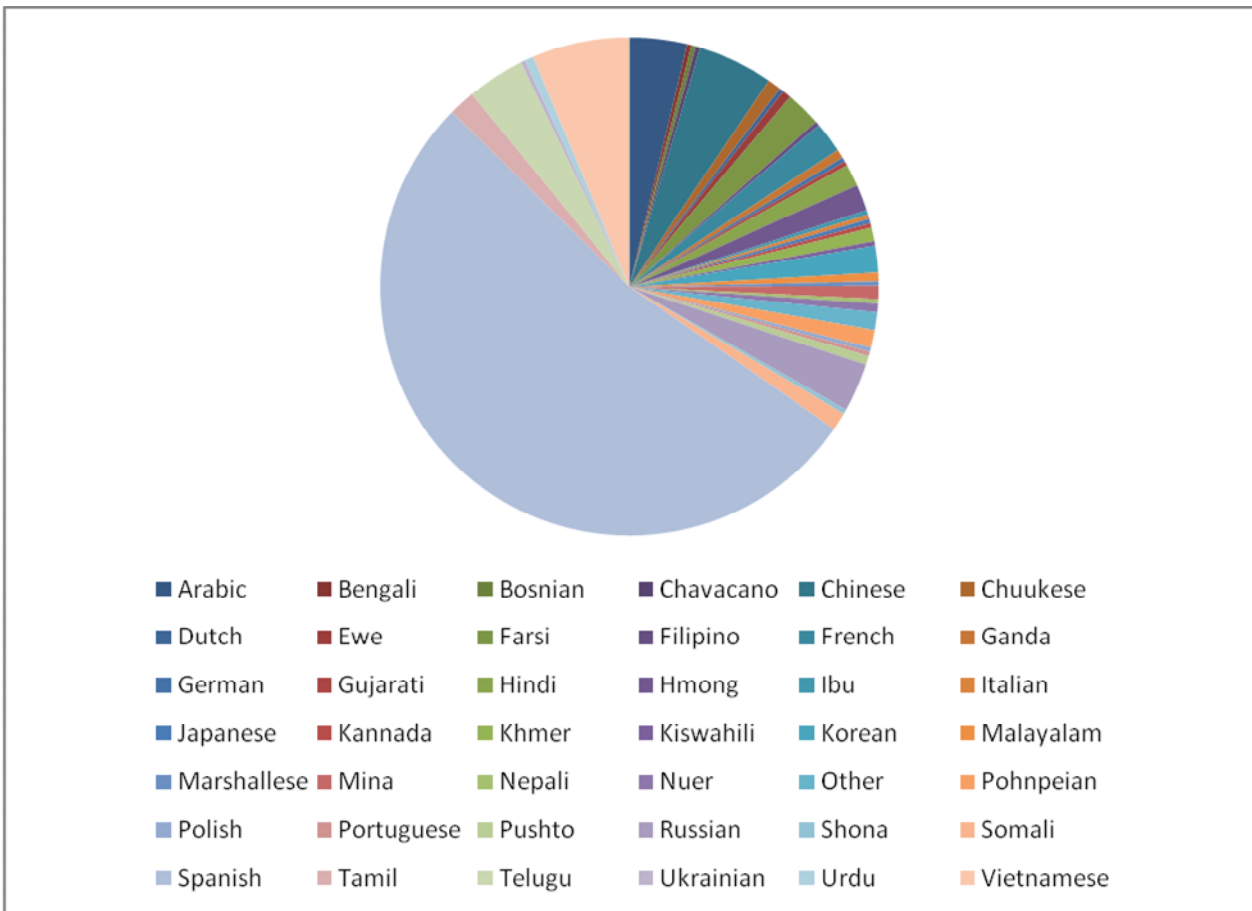
#### **Special Education**

Total number of K-12 LEP students also verified with a disability: 49 (15%)



**Demographics**

Languages spoken other than English: 42



**Languages Spoken by Percentage**

|            |     |
|------------|-----|
| Spanish    | 52% |
| Vietnamese | 6%  |
| Chinese    | 5%  |
| Arabic     | 4%  |
| Telugu     | 4%  |
| Russian    | 3%  |
| Farsi      | 2%  |
| French     | 2%  |
| Hmong      | 2%  |
| Korean     | 2%  |
| Tamil      | 2%  |

Languages with 1% or less representation are not listed

### **Accomplishments**

- Continued to collect and analyze data pertaining to student achievement
- Continued to assess student progress in writing by administering, scoring and analyzing quarterly writing samples
- Implemented means for including ELL writing sample scores in Infinite Campus
- Continued use of student progress rubric/checklist to monitor student progress
- Redefined use of alternate assessments for LEP students
- Continued to monitor and promote growth among LEP students who do not actively participate in ELL Program
- Provided activities for immigrant and ELL students through Immigrant Education Grant
- Increased meaningfulness of work done through PLCs, specifically data analysis and development of progress probes (K-5) and formative reading assessment (6-12)
- Provided training in Sheltered Instruction Observation Protocol (SIOP) for mainstream teachers
- Continued supporting mainstream teachers successfully working with ELLs
- ELL was represented and participated in the District K-12 PE, Social Studies and Language Arts Core Committees
- Several evening enrichment opportunities were held for ELL students and their families funded by the Immigrant Education Grant
- Provided training to building teams in implementing MIT/ELL SpEd process for ELLs
- Implemented ELL MDT Audit Committee
- Practiced ongoing review of research on best practices for teaching LEP students
- Met regularly with Planning and Evaluation to coordinate activities
- Participated in professional development activities
- Added bilingual liaison position to total two grant-funded bilingual liaisons to support communication between school and family and to promote parent outreach activities
- Developed, implemented and analyzed survey on effectiveness and support of bilingual liaison position

### **Goals**

- Continue to collect and analyze data pertaining to student achievement
- Use analysis of data to make decisions on direction of program
- Continue to assess student progress through the use of rubric/checklists and quarterly writing samples
- Continue to monitor and promote growth among LEP students who do not actively participate in the ELL Program
- Provide activities for immigrant and ELL students and families through Title III Immigrant Education Grant
- Continue to develop our Professional Learning Community
- Increase use of technology in the ELL classroom
- Continue to provide training in the Sheltered Instruction Observation Protocol (SIOP) for mainstream teachers
- Begin to develop content area placement tests as required by NCLB
- Replace MAC II English Language Proficiency Assessment with more suitable instrument designed to measure language proficiency for qualification for ELL services
- Increase rigor and academic performance expectations of ELL students in ELL and mainstream classrooms

## **Professional Development**

| <b>Event</b>  | <b>Date</b>   | <b>Staff Attending</b> | <b>School</b>   |
|---|---------------|------------------------|-----------------|
| 101 Writing Mini Lessons and Practical Strategies to Strengthen Your Students' Writing    | Oct. 20, 2008 | Lorene Larsen          | Willowdale      |
| 101 Writing Mini Lessons and Practical Strategies to Strengthen Your Students' Writing    | Oct. 20, 2008 | Cathy Wollman          | MSHS            |
| 101 Writing Mini Lessons and Practical Strategies to Strengthen Your Students' Writing    | Oct. 20, 2008 | Suzy Heffron           | Sandoz          |
| 101 Writing Mini Lessons and Practical Strategies to Strengthen Your Students' Writing    | Oct. 20, 2008 | Deanna Townsend        | Montclair       |
| 101 Writing Mini Lessons and Practical Strategies to Strengthen Your Students' Writing    | Oct. 20, 2008 | Pam Erixon             | Holling Heights |
| 101 Writing Mini Lessons and Practical Strategies to Strengthen Your Students' Writing    | Oct. 20, 2008 | Cindy Wallace          | Willowdale      |
| 101 Writing Mini Lessons and Practical Strategies to Strengthen Your Students' Writing    | Oct. 20, 2008 | Lisa Engel             | Sandoz          |
| Accelerating ELLs' Abilities in Reading Comprehension, Vocabulary Development and Fluency | Oct. 8, 2008  | Kathy McKinney         | CMS             |
| Accelerating ELLs' Abilities in Reading Comprehension, Vocabulary Development and Fluency | Oct. 8, 2008  | Jean Hastings          | District        |
| Accelerating ELLs' Abilities in Reading Comprehension, Vocabulary Development and Fluency | Oct. 8, 2008  | Jane Thorson           | CMS             |
| Accelerating ELLs' Abilities in Reading Comprehension, Vocabulary Development and Fluency | Oct. 8, 2008  | Emily Wageman          | MSHS            |
| Accelerating ELLs' Abilities in Reading Comprehension, Vocabulary Development and Fluency | Oct. 8, 2008  | Vickie Weidenhamer     | MSHS            |
| Accelerating ELLs' Abilities in Reading Comprehension, Vocabulary Development and Fluency | Oct. 8, 2008  | Barb Hove              | Willowdale      |
| Accelerating ELLs' Abilities in Reading Comprehension, Vocabulary Development and Fluency | Oct. 8, 2008  | Mandy Coulter          | Holling Heights |
| Accelerating ELLs' Abilities in Reading Comprehension, Vocabulary Development and Fluency | Oct. 8, 2008  | Matt Gurnett           | Holling Heights |
| Accelerating ELLs' Abilities in Reading Comprehension, Vocabulary Development and Fluency | Oct. 8, 2008  | Elaine Flaxbeard       | CMS             |
| Accelerating ELLs' Abilities in Reading Comprehension, Vocabulary Development and Fluency | Oct. 8, 2008  | Sue Dunning            | Montclair       |
| Accelerating ELLs' Abilities in Reading Comprehension, Vocabulary Development and Fluency | Oct. 8, 2008  | Kim Reid               | Montclair       |
| Accelerating ELLs' Abilities in Reading Comprehension, Vocabulary Development and Fluency | Oct. 8, 2008  | Cathy Wollman          | MSHS            |
| Falling Through the Cracks: Meeting the Needs of Adolescent ELLs                          | Oct. 28, 2008 | Jennifer Reid          | District        |
| Falling Through the Cracks: Meeting the Needs of Adolescent ELLs                          | Oct. 28, 2008 | Vicki Kaspar           | MSHS            |

|  |                  |                       |                 |
|--|------------------|-----------------------|-----------------|
| Falling Through the Cracks: Meeting the Needs of Adolescent ELLs   | Oct. 28, 2008    | Shannon Cooley-Lovett | MSHS            |
| Latino Connect Workshop  | Nov. 7, 2008     | Teresa Murray         | District        |
| Latino Connect Workshop I  | Nov. 7, 2008     | Pam Erixon            | Holling Heights |
| Latino Connect Workshop I  | Nov. 7, 2008     | Lorene Larsen         | Willowdale      |
| Latino Connect Workshop I  | Nov. 7, 2008     | Cindy Wallace         | Willowdale      |
| Latino Connect Workshop II   | Nov. 14, 2008    | Pam Erixon            | Holling Heights |
| NATI 2009 Regional Conference  | July 23-25, 2009 | Bastian Derichs       | District        |
| OPS ESL/Migrant Education Fall Conference  | Oct. 18, 2008    | Doreen Nelson         | CMS             |
| OPS ESL/Migrant Education Fall Conference  | Oct. 18, 2008    | Kaye Nyffeler         | MSHS            |
| OPS ESL/Migrant Education Fall Conference  | Oct. 18, 2008    | Pam Erixon            | Holling Heights |
| OPS ESL/Migrant Education Fall Conference  | Oct. 18, 2008    | Jane Thorson          | CMS             |
| OPS ESL/Migrant Education Fall Conference  | Oct. 18, 2008    | Suzy Heffron          | Sandoz          |
| OPS ESL/Migrant Education Fall Conference  | Oct. 18, 2008    | Jennifer Reid         | District        |
| TESOL Annual Convention  | Mar. 26-28, 2009 | Shannon Cooley-Lovett | MSHS            |
| The SIOP Institute - SIOP I  | Nov. 6-8, 2008   | Jean Hastings         | District        |
| The SIOP Institute - SIOP I  | Nov. 6-8, 2008   | Pam Erixon            | Holling Heights |
| Using Guided Reading, Literature Circles and Explicit Skills Instruction to Help Every Student Become A More Successful Reader | Oct. 21, 2008    | Jane Thorson          | CMS             |
| Using Guided Reading, Literature Circles and Explicit Skills Instruction to Help Every Student Become A More Successful Reader | Oct. 21, 2008    | Doreen Nelson         | CMS             |
| Using Guided Reading, Literature Circles and Explicit Skills Instruction to Help Every Student Become A More Successful Reader | Oct. 21, 2008    | Shannon Cooley-Lovett | MSHS            |
| Using Guided Reading, Literature Circles and Explicit Skills Instruction to Help Every Student Become A More Successful Reader | Oct. 21, 2008    | Judy Johnson          | Holling Heights |
| Using Guided Reading, Literature Circles and Explicit Skills Instruction to Help Every Student Become A More Successful Reader | Oct. 21, 2008    | Maria Hicks           | MSHS            |
| Writing Extravaganza - Day 2   | Sep. 16, 2008    | Maria Hicks           | MSHS            |
| Writing Extravaganza - Day 2   | Sep. 16, 2008    | Deanna Townsend       | Montclair       |
| Writing Extravaganza - Day 2   | Sep. 16, 2008    | Suzy Heffron          | Sandoz          |
| Writing Extravaganza - Day 2   | Sep. 16, 2008    | Jane Thorson          | CMS             |
| Writing Extravaganza - Day 2   | Sep. 16, 2008    | Lorene Larsen         | Willowdale      |
| Writing Extravaganza - Day 2   | Sep. 16, 2008    | Cindy Wallace         | Willowdale      |
| Writing Extravaganza - Day 2   | Sep. 16, 2008    | Judy Johnson          | Holling Heights |
| Writing Extravaganza - Day 2   | Sep. 16, 2008    | Pam Erixon            | Holling Heights |
| Writing Extravaganza - Day 2   | Sep. 16, 2008    | Cathy Wollman         | MSHS            |
| Writing Extravaganza - Day 2   | Sep. 16, 2008    | Shannon Cooley-Lovett | MSHS            |
| Writing Extravaganza - Day 2   | Sep. 16, 2008    | Doreen Nelson         | CMS             |
| Writing Extravaganza - Day 2   | Sep. 16, 2008    | Jennifer Reid         | District        |

## Community Connections

| <b>Event</b>                 | <b>Date</b>   | <b>Staff and Students</b>   | <b>School</b>   |
|------------------------------|---------------|---|---|
| Dance Brazil presents Ritmos | Feb. 26, 2009 | Pam Erixon<br>Judy Johnson<br>Lisa Engel<br>Suzy Heffron<br>Deanna Townsend<br>Lorene Larsen<br>Cindy Wallace<br>Shannon Cooley-Lovett<br>Cathy Wollman<br>Maria Hicks<br>Eileen Cabrera<br>Bastian Derichs | Holling Heights<br>Holling Heights<br>Sandoz<br>Sandoz<br>Montclair<br>Willowdale<br>Willowdale<br>MSHS<br>MSHS<br>MSHS<br>District<br>District |
| Hispanic/Latino Summit       | Oct. 6, 2008  | Amanda Wiltgen<br>Pat Sears<br>Susie Chadwick<br>Carolyn Gassert<br>Julie Williams<br>Doreen Nelson<br>Pam Erixon<br>Maria Hicks<br>Shannon Cooley-Lovett<br>Cathy Wollman                                  | CMS<br>CMS<br>CMS<br>CMS<br>CMS<br>CMS<br>Holling Heights<br>MSHS<br>MSHS<br>MSHS   |



## Grants 2008-2009

### **Grant Funding**

Proposal writing focused on supporting the District's Strategic Plan and individual building plans. Teachers and administrators working independently or in consortium with one another and/or the grants office generated the grant proposals. All grant awards fall outside the spending lid. Listed below are the larger grants, including carry-over, for 2008-2009.

| <b>Grant &amp; Description</b>  | <b>Award</b>       |
|---|--------------------|
| Autism Speaks   | 17,737             |
| Career Education Partnership (New Horizon curriculum writing, professional development) | 74,983             |
| Education Quest College Access (South High)   | 64,060             |
| ESU #3 Metro Region ASD Mini Grant (bullying mitigation strategies)                     | 11,462             |
| High Ability Learner/ Rule 3 (Gifted Program)   | 153,607            |
| Metropolitan Community College Perkins Mini-Grant (learning academies)                  | 10,000             |
| MPS Foundation Career Compensation Model  | 190,000            |
| MPS Foundation Site Plan Grants (multiple awards to schools)                            | 302,000            |
| MPS Foundation Preschool  | 147,319            |
| MPS Foundation Media Centers  | 36,000             |
| MPS Foundation Montessori Preschools  | 355,395            |
| MPS Foundation Study Centers  | 316,741            |
| Nebraska Environmental Trust Fund (West wetland rehabilitation)                         | 14,710             |
| Papio-Missouri NRD Stormwater BMP (West wetland rehabilitation)                         | 9,960              |
| Papio-Missouri NRD Urban Conservation Program (West wetland rehabilitation)             | 18,969             |
| Perkins (Vocational & Applied Technology Education Grant)                               | 141,019            |
| Perkins Special Project (Nebraska career academies marketing)                           | 16,780             |
| Qwest Foundation/Nebraska Department of Education Technology Grant (Cather)             | 10,000             |
| Region 21 Interagency Planning Teams Support Grant (indirect age 3-5 SPED services)     | 17,750             |
| Special Educational Continuous Improvement Project (professional development)           | 70,505             |
| Textbook Loan Grant/Rule 4  | 12,836             |
| Title I, Part A (K—5 reading, writing, math)  | 1,383,007          |
| Title II, Part A (class size reduction, staff development)                              | 367,809            |
| Title II, Part D (technology)   | 29,523             |
| Title III Immigrant Education   | 164,876            |
| Title III English Language Acquisition  | 47,439             |
| Title IV, Part A Safe and Drug-Free Schools and Communities                             | 82,638             |
| <b>Total</b>  | <b>\$4,067,125</b> |

In addition to these major grants, teachers and administrators at various schools have received small grants (most less than \$3,000) from a variety of sources such as the Seldin Corporation for the Cody Study Center, Ritonya-Buscher-Poehling Memorial Scholarship Classic for Students and Teachers, Nebraska Statewide Arboretum for outdoor classrooms, Sam's Club for various classroom projects that enhance learning, and Nebraska Arts Council for professional artist residencies.

### **E-Rate Telecommunications Discounts**

E-rate is not a grant program but does provide significant financial benefit each year to the District. The Telecommunications Act of 1996 enables public schools and libraries to receive discounts from telecommunications providers through the Universal Services Fund administered by the Schools and Libraries Division (SLD) of the federal government. The annual discount for each service depends on the number of students eligible for the federal lunch program in each of the buildings receiving that particular service. Millard's discount rate for the current funding year ending June 30, 2009 is 41%. Depending on the actual amount paid for telecommunications services, Millard will receive a reimbursement of up to \$299,262 as indicated in the following chart.

| <b>Vendor: Service</b>             | <b>Estimated Annual Pre-discount Cost</b> | <b>Estimated Annual Post-discount Cost</b> | <b>Potential District Savings</b> |
|------------------------------------|---|--|-----------------------------------|
| Cox: long-distance                 | 2,455                                     | 1,449                                      | 1,006                             |
| Cox: data lines                    | 363,516                                   | 214,475                                    | 149,041                           |
| Cox: telephone service             | 153,555                                   | 90,597                                     | 62,958                            |
| Dark Fiber: high speed video       | 51,978                                    | 30,666                                     | 21,312                            |
| Nextel: cellular telephone service | 158,403                                   | 93,458                                     | 64,945                            |
| <b>Totals</b>                      | <b>\$729,907</b>                          | <b>\$430,645</b>                           | <b>\$299,262</b>                  |

For the 2009-10 funding year (July 1, 2009 through June 30, 2010), Millard has requested reimbursements totaling \$302,466. The three Cox funding requests shown in the chart below have recently been approved. The Nextel funding request is pending.

| <b>Vendor: Service</b>             | <b>Estimated Annual Pre-discount Cost</b> | <b>Estimated Annual Post-discount Cost</b> | <b>Potential District Savings</b> |
|------------------------------------|---|--|-----------------------------------|
| Cox: long-distance                 | 2,373                                     | 1,400                                      | 973                               |
| Cox: data lines                    | 362,839                                   | 214,075                                    | 148,764                           |
| Cox: telephone service             | 157,897                                   | 93,159                                     | 64,738                            |
| Nextel: cellular telephone service | 214,611                                   | 126,620                                    | 87,991                            |
| <b>Totals</b>                      | <b>\$737,720</b>                          | <b>\$435,254</b>                           | <b>\$302,466</b>                  |



**Millard Public Schools Education Foundation  
2008-2009 Site Plan Grants**

**Ackerman Elementary \$10,595**

*Family Night at the Library*

The purpose of *Family Night at the Library* was to provide students and parents with an opportunity to reinforce the joy of reading as a family. Activities included: book talks, computer time for families, checking out books, and guest speakers based on a theme for each night. The number of sessions was reduced from six to four in order to hire presenters for each session. Written comments on parent evaluations were positive. They especially enjoyed the thematic presentations. Attendance was greatly improved from last year. *Math Nights* was designed to provide an enjoyable environment where parents and students could play math games geared to the various math skills of their grade levels. Quarterly Math Nights were provided for grades 1 through 5, (3 sessions for kindergarten) where students and their parents played 4 to 5 math games on grade level skills. Teachers were on hand to explain activities, model strategy instruction and provide appropriate vocabulary. If interested, parents were given a Home Practice packet of the activities for continued playing at home. *Math Nights* was very successful. Written comments were extremely positive and the attendance has increased from last year.

**Black Elk Elementary \$5,638**

*REACH (Reteach, Entrench, Assess, Collaborate, Have Fun)*

With the goal of increasing academic achievement and mastery of Essential Learner Outcomes on district and state assessments, the staff collaboratively planned and provided assistance to students during the school year and the preceding summer. Of the summer school participants, five out of six third graders mastered their 08/09 reading and math assessments, seven out of 11 fourth graders mastered their 08/09 reading and math assessments, and six out of ten fifth graders participating in summer school mastered their 08/09 reading and math assessments. Results for the first and second graders on their language arts assessment are not yet available. Thirty students took part in summer school. Every Black Elk student received services during the school year.

**Bryan Elementary \$13,212**

*Instruments for Success*

The purpose of *Instruments for Success* was to boost music involvement and provide instrument for those who could not normally afford the expense. Instruments were provided for 27 students. The majority will continue playing the instruments into 6th grade. This program was an overwhelming success. A second component, *Kindergarten Jump Start*, provided an early opportunity for Kindergarten students to become familiar with the school, the teachers, the routines, and other beginning-of-the-year experiences. Six teachers worked with 55 children, or approximately 81 percent of the incoming students. The children learned classroom routines, how to transition between activities, the process of going through the lunch line, bathroom etiquette, took a building tour, practiced recess procedures, center time rules, and how to listen in both small and large group settings. In addition, they were introduced to several nursery rhymes or poems and literacy activities that required them to write, cut and paste so we could observe their skill level at those activities.

**Cather Elementary****\$20,544***Soaring High for Success*

Four workshops were provided throughout the year to support and extend learning in the areas of reading, writing, math, and science. Literature Lovers and Science Fun were offered in the summer. Approximately 120 students attended these workshops. These workshops involved children who wanted to enhance their learning of science and different genres of reading. The students left the workshop excited and grateful for all that they learned. The Reading/Writing Workshops along with the Family Math Nights were well attended. They were offered at all grade levels twice a year. About 50 percent of parents and students participated. These nights included reading books, writing stories, hands-on math activities, and computer games. The workshops were very successful and we had positive feedback from parents and students. They were grateful for the opportunity to spend time with their child that was curriculum related.

**Cody Elementary****\$12,834***Site Plan Grant*

The Cody Study Center program was developed to help ensure the students' academic achievement and personal success by creating enthusiasm for lifelong learning. The study center provided a place where students could complete homework and have extra time for practice that would make them more likely to demonstrate mastery of Essential Learner Outcomes. The Leadership Development Project paired 13 Cody students with high school mentors so the younger students would have positive role models to strengthen internal and external assets.

**Disney Elementary****\$9,301***Parent University*

Families were offered a wide variety of opportunities to get involved in learning activities throughout the school year. Parents were invited to attend five parent education classes on topics concerning curriculum, creating an art friendly space at home, educational games, talking to children about drugs, exercise, health and developing emerging readers. The entire school community (and some PAYBAC partners) had the opportunity to read a common book and participate in an all school family night celebration based on the book "From the Mixed-Up Files of Mrs. Basil E. Frankweiler" by E.L. Konigsburg. Finally, HAL students participated in a club and families came together to participate in a learning activity at the end of the spring semester. None of the speakers charged their usual fee, so additional supplies for Love & Logic and Parent University sessions were purchased. Participation levels, verbal feedback and survey feedback all indicate that the project was successful, so much so that the events will be continued next year.

**Ezra Millard Elementary****\$6,513***Morning Math Moments*

Students, parents, and teachers came together in the evenings and mornings to learn and practice reading and math. Teachers planned each event and used the book, "7 Keys to Comprehension" by Zimmerman, and classroom common assessments to determine key skills and activities at each grade level. Teachers will incorporate the predetermined skills into the activities they planned. Students and parents learned and practiced skills in reading and math together. Parents went home with a helpful hint sheet to assist them when they practice reading and math with their child at home.

**Hitchcock Elementary****\$1,320***Partnering with Parents*

This project was designed to promote parent involvement in an enjoyable and engaging manner at all grade levels. Several activities were held that tied to the curriculum and objectives at each grade level. Kindergarten's Literacy Fun Night allowed students to explore literacy work stations with parents. Dr. Seuss Night for first graders was to celebrating a favorite author. Second grade Math Mania allowed the students to explore math stations with different math concepts and multiplication bingo was played by third graders at Pizza, Pop & Products. Fourth graders and their families went to PS Collective in Benson to share poetry and eat pizza at Poetry Night. During Wax Museum, fifth grade students created a wax museum after researching famous historical figures. Students were able to show their parents thing they had learned during the year and parents and teachers felt the events were meaningful learning.

**Holling Heights Elementary****\$4,955***Stretch the Learning II*

The "Community Connections" portion of the project was a multi-faceted effort to get parents more involved with Holling Heights. It supported a parent volunteer coordinator who recruited and worked with over 50 parent volunteers. It also supported the continual growth of our TeamMates mentoring program. Most importantly, three reading nights were held. One focused on K-2, one on 3-5 and one on the entire school. The project included reading incentive efforts with students. Events were very well attended and helped involve families in the literacy development of their children. The "K-2 After School Study Program" focused on providing extra support for students who were below grade level in literacy skills. Starting in January, teachers meet with these students in grade level groups after school three times weekly for an hour to work on literacy/reading development. All students showed strong growth.

**Morton Elementary****\$4,955***Math Stepping Stones*

*Math Stepping Stones* was developed as a way to help Kindergarten through fourth grade students maintain or improve their skills over the summer. Approximately 25 students participated. Instruction was a combination of hands-on activities to promote an understanding of key concepts that needed reviewing, games to reinforce basic skills and paper/pencil activities along with nightly assigned homework. Students enthusiastically attended the sessions and loved the small group interaction. The teachers found the time enjoyable and very productive. Although the project proved to be very successful, project directors feel there was not enough participation to justify the expense of the project.

**Norris Elementary****\$8,240***Literacy Learning Links*

The project was designed to make students excited about reading and to create literature enrichment opportunities for them as well as educate parents about literacy instruction and provide activities that could be completed at home with their children. Teachers made backpacks with books, materials, and at home literacy activities. Parents were invited to community reading nights where they learned about reading to their children, asking comprehension questions, different genres of text, and easy literacy practice activities. One of the reading nights focused on literacy work stations where K – 2 parents completed a series of activities with their children. Based on observation, feedback, and reading achievement scores, the project was successful. However, there was not enough money to pay teachers for their time.

**Sandoz Elementary****\$18,120***“PAW” sitive*

This project included four components. The Primary Study Center component gave the neediest and at risk students the opportunity to receive help with homework that may not have been completed at home. It also enabled teachers to reteach and reinforce skills. The students practiced their weekly spelling lists in a variety of ways, played word games to build on sight words, played math games to build on basic facts and read stories aloud to each other to build on fluency. The teachers also had a chance to listen to individual children while they read aloud to them. The Study Center gave these kids a sense of belonging, stability, and security. Academic Enrichment Clubs included a craft club for third through fifth graders, a drama club for intermediate students, a book club for Kindergarten and first grade students, and a book club. The Parent Education component provided all students and their parents the opportunity to attend a literacy reading night where students were able to trade a gently used book for a new book. The final component, Late Bus, enabled students without another means of transportation to participate in the primary and intermediate study centers.

**Upchurch Elementary****\$8,800***Get Involved Participate*

Teachers developed an after school academic support program called Leap Retreat for students who could benefit from additional directed instruction and practice to master basic skills. Students were invited to attend twice a week in this after school program throughout the school year. Approximately forty students benefitted from this opportunity. In addition, over 130 students in grades K-5 registered for “beyond the school day” enrichment. Fine Arts Summer Camp will be hosted at Upchurch on July 6-10, 2009.

**Andersen Middle****\$38,428***9<sup>th</sup> Period*

*9<sup>th</sup> Period* is a two year project scheduled to end in May 2010. Ninth period is a mandatory homework period scheduled Monday-Friday. Students are assigned by classroom teachers for not having daily homework done and required to contact their parents. If students finish homework in study hall they are not required to stay. If they do not finish it, they are required to stay from 2:45-3:30 to complete late work and begin on any homework for the next day. The program is staffed by grade level/ team teachers. They are scheduled on a voluntary rotating basis monthly. So far this project has helped decrease the amount of late work significantly.

**Beadle Middle****\$5,755***International Asset Building #1*

For *International Asset Building #1*, teachers created service learning opportunities for all students at each grade level that would have a direct, positive influence on student achievement. One teacher at each grade level identified possible grade level connections and then shared the information with the other teachers in that grade level. He or she coordinated the project and related activities. Student grades, student self-reflections and teacher self-reflections on what they learned about service learning were used to evaluate the project. Based on those approaches, the project was very successful. Students were more engaged in the curriculum than in traditional lessons and they provided significant benefit to the community. Teachers increased their knowledge and understanding of the differences between service learning and community service. In order to establish a strong leadership program in *International Asset Building #4* that would impact all students, two leadership groups were identified. Students received training based on the goals of each group. The Top Dawgs group then served as mentors in 6<sup>th</sup> grade Bulldog Blocks in February and led the transition activities such as visiting 5<sup>th</sup> grade classrooms, helping with orientation and the 5<sup>th</sup> grade visit day in May. Asset Team members meet three times a week throughout the school day, year round and plan asset-related activities for the entire student body at the school. Two staff members attended the national 40 Assets conference in Minneapolis. They are active in helping support the student leadership programs and used many activities from the conference to train the two student leadership teams. The project was extremely successful. All students were impacted by the activities of the 66 leadership students who were role models in all 6<sup>th</sup> grade classrooms and throughout the building.

**Central Middle****\$30,065***Educating the Whole Child*

In the “Student Recognition” component, teachers created projects in their classes and on their teams that targeted different assets all year long, and students had the opportunity to complete these activities and earn Asset Tags and Bucks. When students earned Tags and Bucks, they wrote their parents about their accomplishments. Parents received information about the Asset Building program in the school newsletter and were also invited to the Cyclone Pep Rallies where students were recognized for their asset work. Students had a very positive response and the school plans to continue the program next year. All students in the school were impacted. The “Evening Programming” component included two sub-components. The purpose of “Time Travelers” was to help the most at-risk students on the Pyramid of Interventions improve their academic achievement by working on their Developmental Assets, particularly "Bonding to School" after school two nights per week. The students took advantage of tutoring after school until 4:30, and then "time traveled" until 6 p.m. Time Travel involved goal-setting for their

future, going on field trips, participating in team building experiences, and more. The 20 students that participate were very successful; 100 percent of their grades and behavior has improved as measured by grade point average and behavior referrals. The purpose of “Community in the School” was to provide support to families of students in need. This was accomplished by inviting community organizations into the school two nights per month. For example, one month a local salon gave free haircuts and another month the families learned about budgeting from a Wells Fargo representative. The program was very well received by CMS families. An average of 25 families participated monthly. The “Library/Reading Programs” component impacted 40 students. Student attendance tripled in the After School and Summer Library programs where they found a positive atmosphere to read, research, and participate in clubs. Specific interventions were provided for the most struggling readers so they would not lose ground over the summer. All of them showed improvement in reading comprehension and fluency.

### **Central Middle**

**\$4,867**

#### *Pre-Vocational Training*

The four activity modules contained vocational tasks that provided additional diverse and challenging learning experiences. The academic work module combined basic academic skills (e.g., money, time, measurement, sequencing) into workstation activities. In addition to reinforcing basic academic skills necessary for success in life, the activities comprised a vocational activity training program with real-life applications. Students benefitted from practicing functional academic skills in combination with vocational skills and habits necessary for a successful transition into the work community. Pre-Voc Modules One, Two and Three provided a system of work activities progressing from basic task completion to multi-step vocational processes. Fine motor, patterning, assembly, sorting, packaging, inspection and quality control tasks are taught using recognizable materials (e.g., sprinkler assembly, key rings, industrial cable connectors, office supplies, etc.). The use of functional materials increased the motivation of students as they make connections between the tasks they are completing and their real-world applications. It also promoted generalization of specific skills applied to a variety of materials across multiple settings. Students benefitted from the meaningful materials and were able to master a variety of vocational tasks through repetition of challenging, motivational work activities with opportunities for repeated practice and mastery. The project was very successful in meeting the needs of a variety of students with different ability and independence levels.

### **Kiewit Middle**

**\$14,349**

#### *TEAM II– Together Everyone Achieves More*

The purpose of this three tiered project was to increase academic achievement through: preteaching/ reteaching experiences to close the achievement gap with an emphasis on literacy; curricular and life skill enrichment activities; inclusion of parent and community involvement. The project focused on remediation, enrichment, and student/parent/staff/community involvement to extend and enrich student learning by providing both academic and exploratory options that were necessary and/or of interest to students and their families. The project was successful but next year the school will focus on increasing parent involvement.

**Middle School Alternative Program****\$8,216***Expanding Student Learning Through Relationship Building*

The purpose of the project was to provide after-school extension opportunities to maximize student growth and success with the at-risk student population. Take Flight was an 8 week equestrian program where students engaged in activities led by a psychologist at the Ponca Hills horse farm to build self-awareness and self-confidence. For Team Time, teachers provided reteaching for student in need of academic assistance. The Career Interest Clubs allowed students to explore potential careers and work opportunities in various fields such as robotics, sports, the arts, medicine, and reading. In Asset Recognition, students earned tags in the 40 Developmental Assets, received monthly recognition for their success, and participated in the culminating Asset Day. Interested students joined the Robotics Club led by the Peter Kiewit Institute where they designed and built a robot, learning valuable engineering lessons while they had fun. Students joined the Cooking and Art Club to learn basic self-care skills such as cooking simple meals and explore their creative outlets. All components of the project were very successful.

**North Middle****\$11,592***Catch Up Club*

The intent of *Catch up Club* was to give extra support on a daily basis to the students who need more time than the school day provides. The program consisted of two teachers staying after their contract time to help tutor students who are not achieving despite the assistance they receive during the normal school day. The catch up club provided the needed time to help teach students the basic life skills and academic skills used to be successful at school. With this added support, students gained the skills to be more successful on their daily assignments, which allowed them to achieve higher on state and district assessments as well as understand concepts important to future learning. Students also had the opportunity to complete a large number of assignments to stay current with the learning occurring in their classes. The number of student receiving failing grade reduced dramatically.

**Russell Middle****\$2,850***Get Ahead Transition*

The project's intent was to ease transition for at-risk fifth grade students into the middle school setting. Activities involved small group trust/friendship building, a review of basic skills and an introduction to the building lay-out. Students learned about and practiced lunchroom procedures, schedules and use of lockers. Organization and study skills were taught. Teachers from various teams and exploratory classes were employed so students will be able to recognize them when school begins. These strategies provided experiences in align with the 40 Asset program. An average of 30 students participated daily during the three-day project.

**Learning Center****\$5,500***After School Clubs*

*After School Clubs* provided students with personal interest opportunities that allowed them to use their after school time constructively. They were asked to meet twice each week with others who had the same interest in sports, music, craft, walking, current events, chess or computers. Students were excited and motivated to participate in a fun activity of their own choosing. Although only 20 students participated this year, the project director believes the clubs will see an increase in membership each year. The project was successful in that students that participated felt they were a part of the school.

**North High****\$13,551***High School Strategies Academy*

The school planned an all day retreat called Now Affects All Tomorrows for at risk freshman. The goal was to get the freshman thinking not only about what their futures dreams may be, but to also show them how important their current actions and decisions are in allowing them to reach those dreams. One hundred twenty at risk students were identified through grades, behavior referrals, and socio-economic status. Following the opening session with the theme of “Now Affects All Tomorrows,” several individual sessions were held. For example, one was led by two singer/ songwriters who had the students compose a song based on the theme of Now Affects All Tomorrows. Another led by Creighton University was on what to do if the future includes college. Another one was led by upperclassmen mentors. As part of this program, all freshmen were given a planner at the beginning of the year to help them get organized. Due to weather issues, the teamwork camp that was supposed to be part of the project was not available for some time. However, the goal was realized. Approximately 604 freshmen (the entire class) participated throughout the year.

**West High****\$8,640***Offering More Timely Intervention*

A student center was held throughout the year on Tuesdays and Thursdays from 3:30 - 5:30. We had a teacher for each core area there: math, science, social studies and English. The math teachers were so busy that added three math teachers per night were eventually added. The grant funded two teachers each night and the building paid for the rest of the time. The project was extremely successful. Students who needed immediate help were able to get help when they needed it. Students who were really struggling in class were also able to come in for additional tutoring over a longer, more intense period of time. We had several success stories of students who were earning 5's in courses who raised their grades even to 2's because of the extra support. Parents were very pleased with the program. Students liked having this resource available also.





## **High Ability Learner Program 2008 – 2009**

### **Overview:**

The bulk of the high ability curriculum is delivered in the elementary schools by classroom teachers. Students identified as having high ability in math and/or in language arts study those subjects in small groups (or individually) using a curriculum chosen for high ability learners. These groups meet once or twice a week in the regular classroom to augment the regular curricula. In some schools, a few students meet as individuals or in small groups with the high ability facilitator in order to study particular subjects in more depth or at a faster pace than their classmates.

In the middle schools, units applicable to high ability learners have been developed for all three grade levels in social studies, language arts and science. Classroom teachers use these units as they differentiate for the students' needs. Middle school math placement is based largely on the results of the Orleans-Hanna test of mathematical ability that most fifth grade students take. Appropriate acceleration in math is one of the strongest aspects of our middle school program for high ability learners. Middle school students also participate in HAL seminars. These seminars occur either on-site at schools or off-site at metro locations. The seminars provide extension of the regular curriculum and reinforce the exploratory vision of the middle school philosophy.

At the high school level, placement in more rigorous classes is largely by student/parent choice, with the exception of math. Accelerated math placement begins with sixth grade and continues as appropriate through high school.

A substantial portion of the funding for our High Ability Learner (HAL) program comes from grants. In 2008-09 MPS applied for and received \$159,460.00 from the Nebraska Department of Education. In addition, the district budget included money which each school could apply to "gifted" education. The elementary and high schools may spend this "gifted" money for services to high ability learners, or they may use it for any other purpose (not necessarily for HAL). Each middle school's allocation from the district budget was combined with the allocation from the state department of education grant to partially fund a half-time HAL facilitator for each middle school. Kiewit paid for another half and had a full-time HAL facilitator. Beadle's facilitator worked only half-time. The other middle schools assigned the other portion of the facilitator's time to other teaching or facilitating roles.

During the 2008 - 2009 school year, all buildings submitted plans to use monies received from the state (Rule 3) to support High Ability Learners.

- Elementary schools received a total of \$40,986.60 with individual schools receiving \$3.60 per pupil in total enrollment and \$7.00 for each identified HAL student.
- In addition, \$8,631 was allocated for K-5 HAL choral and instrumental music.
- Middle schools received a total of \$30,132 with individual building amounts ranging from \$4,385 to \$6,037. These funds were used to partially fund the six Middle School High Ability Learner Facilitator positions.
- The Middle School Alternative Program received \$202.
- High schools received a total of \$33,650 with individual building amounts ranging from \$10,445 to \$12,175.
- The Millard Learning Center received \$460.

Funds were distributed to the buildings using a formula that incorporated an equity factor for the number of identified high ability students and a base factor for total enrollment in the building. The monies were used for resources, activities and programs for students and teachers.

No Child Left Behind Title IIA monies (\$10,710.00) was set aside for building HAL facilitator staff development, building HAL classroom teachers, HAL identification materials, as well as district opportunities for HAL students. The remaining funds were used for one half of the salary and benefits for the MEP for High Ability Learners.

### **Summary:**

The NDE Rule 3 funds enabled schools to fund an array of activities and programs that benefited both students and teachers. The following narrative represents a summary of how the funds were spent.

#### Elementary Activities

Activities and programs for students included after-school clubs for music, art, drama, science, chess and reading. Students in many schools participated in contests including WordMasters, Young Producers contest, Invention Convention, the Stock Market game, Pentathlon games, Math Olympiad, Woodmen of America Speech contest, National Geography Bee, and the State Spelling Bee preliminary rounds.

Other activities included independent study projects; materials; and field trips to the Omaha Children's Museum, the Lincoln Children's Museum, the Nebraska Humane Society, the Strategic Air and Space Museum, and the Henry Doorly Zoo.

Guest presenters included an artist, a storyteller, a guest director from the Rose Theater, guest speakers from the Nebraska Humanities Council, 4-H presentations, and David Nieves regarding the Writing with Reptiles Program.

Many of the elementary schools purchased individual subscriptions for some HAL students to the Renzulli Learning web site, which features individualized learning plans for students to work on independent projects.

The elementary schools participated in the Second Annual Millard Spelling Bee. Students participated in a school written bee, and then advanced to the All-district oral bee at DSAC. Dr. Kirby Eltiste was the orator for the District Bee.

Resources, activities and programs for teachers included designated teacher and facilitator attendance at the National Association for Gifted Children (NAGC) convention in Tampa, FL, as well as Nebraska Gifted Conference (NAG) in Omaha; staff development at ESU 3 in brain research and the characteristics of HAL students. One facilitator was paid to update the HAL staff development PowerPoint along with a middle level facilitator.

#### Middle School Activities

The middle school activities were funded by the schools' budgets, by the MEF grant, and by students themselves. Most of the middle school program was accomplished through one- and two-day seminars on a variety of topics. They included seminars in art, weather, Nebraska

authors, genetics, forensic science, global positioning, architecture of Omaha, and medical careers. Students participated in Celebrate Creativity at the Joslyn, Music Alive at the Holland Center for Performing Arts, Flash Animation, Biodiversity, Coral, Mock Trial, Advanced Theater at the Rose, and Expanding Your Horizons (careers in math and science for girls only) at Bellevue University. Students also participated in school spelling bees, then the district spelling bee. The winner moved on the Omaha World Herald Spelling Bee.

Resources, activities and programs for teachers included registration for staff development activities at ESU #3, attendance at the Nebraska Association for the Gifted Conference in Omaha and the National Gifted Conference in Tampa, Florida. Teachers were paid to update the HAL staff development PowerPoint. Some of the middle level HAL Facilitators also served on K-12 HAL Core Committee.

### High School Activities

Resources, activities and programs for students included the purchase of curricular materials for AP classes, and AP test review sessions. Students also participated in AP European History field trip to Joslyn Art Museum, UNL math day, UNL Foreign Language day, and Ralston Poetry Day. Millard South High received partial support for publishing the literary magazine.

Resources, activities and programs for teachers included AP Teacher registrations and stipends for the AP conference at UNO, provision of off-contract time for teachers to tutor students for AP exams, and purchase of books for research in best practices for International Baccalaureate and AP.



## **Information Centers 2008-2009**

### **New District-wide System**

The implementation of Destiny Library Manager was completed in August and replaced the old Horizon library system. Destiny had provided performance solutions that answered key challenges, including:

- Equitable access to resources for all students and staff
- Easy access via the web
- Unified and updated catalog of all print and electronic resources
- Efficient use of budget, time and limited staff

### **Curriculum**

The Millard information centers provide an integrated approach to mastering information and technology skills. This is one reason for the high academic achievement of our students as many formal studies across the United States have documented. The information literacy program is focused on supporting PRE K-12 learning objectives. Providing information centers with both print and electronic resources forms the nucleus of student research and inquiry based learning. Educational Services provides funding for the following student databases:

- History Resource Center
- Science Resource Center
- GaleNet Student Resource Center
- Junior Discovering Authors
- World Book Online
- CultureGrams Online
- Grolier Multimedia
- ProQuest Professional
- Opposing Viewpoints
- Student Health Research Center
- Literature Resource Center
- Biography Resource Center
- Scribner's Writer Source
- Twayne Author Series

With continued focus on reading, research strategies, and 21<sup>st</sup> Century learning, information specialists provided over 22,000 large class instruction sessions, 28,000 small group sessions, and more than 600 staff development needs. Emphasis on integration of information literacy and technology standards attracted attention in national publications. This year's focus on assessments brought a flood of requests for sharing our documents, online learning tools and activities. Data analysis will continue to measure success and improve instruction to staff and students. The following is a district snapshot of integrated teaching and learning from an Information Center perspective:

- Addition of over 1,000 digital books to K-12 collections
- Circulation increase of 3%
- Resource sharing between schools increase of 29%
- Student searching results totaling over one million

### **About the Collections, Services and Resources**

Circulation statistics offer evidence that students are reading and continue to value print. Average circulation ranges between 15,000 and 18,000 books per month. The heaviest areas of use at the secondary level are American and world history, literary criticism, social issues, biography, and material about artists. In elementary schools, the most popular resources are life science and history.

Safari Montage digital video system was utilized to its fullest extent this year. Classroom teachers used over 65,000 video segments to enhance lessons and engage learners.

Use of multimedia equipment to produce and edit digital projects put a high demand on information center equipment. Student demonstration of digital learning begins in kindergarten and continues through 12<sup>th</sup> grade.

### **Staff and Hours**

Evening hours at all three high schools were expanded this year with support from Millard Public Schools Foundation. During evening hours students took advantage of tutoring sessions, met with small groups to work on research projects and used technology resources. March was the month of busiest evening use with over 480 students spending their evenings at the MPS libraries. Central Middle School added after school hours on Tuesday and Thursday to support concentrated focus on reading.

Millard Public Schools libraries' success is, in large part, due to the efforts of its support staff. This allows our certified teacher/librarians to focus on student achievement and academic success. The staff at Support Services continued to provide dedicated service to all schools, including database support and shelf ready materials. Upchurch Elementary School opened its doors with a collection of over 8,000 items. The support team has been invaluable in keeping our technology resources readily available in the classroom and information centers.

### **Class Visits and Usage Patterns**

Demand for access was competitive for both library resources and computers, especially in December and May when major projects are due. It was not uncommon for high school information centers to host four visiting classes during a single period. During a typical period students are seen gathering information for a debate or speech, presenting documentaries and original videos, designing Web pages, engaged in historic simulations, researching authors, preparing for AP tests, or simply reading. A variety of new organizers, rubrics, online instructional units, and planning documents were created and used in English, Science, Math and Social Studies courses. Millard high schools launched a new reading initiative called "Millard Reads". Information specialists pre-selected and provided book talks for over 500 Young Adult titles. Our students read and discussed these books online via blogs posted in the new Destiny Library Management system.

### **Additional Activities**

Elementary students benefited from reading clubs and activities offered at many schools. Before and after school activities were well attended and gave students added opportunities to improve their skills. Student Book Clubs read Golden Sower Award books, as well as classics. The Golden Sower Quiz Bowl hosted by Holling Heights, Ezra Millard Elementary, and Wheeler

Elementary schools attracted over 400 students district wide. Schools welcomed 4 award-winning authors who shared their love of writing with students in grades K-12.

### **The Community and Beyond**

Community outreach is best represented by opening libraries during the summer months to all students and community members. A strong partnership with the public library system is demonstrated by monthly visits from young adult and children's librarians who offer book talks and additional programs to students year round. A total of 80 contact hours with students was a measure of this successful partnership.

### **Millard Education Program**

A Millard Research Model was developed and used in many schools in preparation for the new PreK – 12 Language Arts adoption. Identification of 21<sup>st</sup> Century skills that students will need to be successful in school and in the work force guided this work.

### **Standards for Multimedia Purchasing**

Standards for multimedia were refined to include document cameras and digital audio devices which support our emphasis on reading, writing, listening and fluency. Many hours of testing and research accompanied this list of standards. We now have a district purchasing standard for items such as speakers, headsets, DVD recorders, and carts.

### **Goals**

It is clear that district and teacher expectations drive student efforts. The Millard Public Schools' Information Centers will provide a key role in supporting new state and district Language Arts standards. The new district strategic plan also calls for identification and implementation of 21<sup>st</sup> century skills. The Millard Information Centers will be a vital link as this plan is put in place in the coming months.





## Response to Intervention (RtI)

### District Committee:

- Counselors – Vicki Griffin
- Educational Services – Mark Feldhausen
- Planning & Evaluation – Jon Lopez
- Pupil Services – Kraig Lofquist
- Elementary Education - Carol Newton, Shelley McCabe, Susan Wooster
- Secondary Education – Nancy Johnston, Liz Olson
- Special Education – Charlene Snyder, Becky Hendrix-Wegner, Ted Esser, Jeannette Meyer, Lori Bartels, Pam Brennan, Linda Horton
- Staff Development – Kim Saum-Mills
- Principals – Andy DeFreece, Terry Houlton, Erik Chaussee, Scott Butler, Heather Phipps, Kathy Ryan
- Psychologists – Kim Secora, Chris Janovec, Shannon Fischer, Liz Carey
- Interventionists – Jean Hastings, Angie Peterson, Shelley Schmitz, Julia Siniard

The committee met throughout the year to review, revise and finalize the District RtI Manual. The title of the manual was changed to Response to Instruction + Intervention or RtI+I, as the group felt initial classroom instruction was an important component to emphasize. The Nebraska RtI Consortium Executive Committee revised and published in March 2009 a new set of Nebraska Essential Elements of Response to Intervention Reporting Requirements which were integrated into the district manual. The District Strategic Plan added an action plan related to RtI which was also incorporated into the manual. The District Response to Instruction + Intervention Manual was presented to the Board of Education for review in June 2009. We are currently working on a staff development plan for district staff and continued work on the literacy implementation for Tiers I, II, and III.



## Special Education 2008-2009

### Introduction

During the 2008-09 school year Millard Public Schools provided special education and related services to 3,069 students birth through twenty-one years of age who were eligible under the requirements set forth in the federal Individuals with Disabilities Education Act and in Nebraska Title 92 NAC Chapter 51. The official count of students with disabilities was taken on October 1, 2008, this is a change from previous years and was two months earlier than in previous years; the official disabled child count will continue to be taken on October 1 of each school year. The tables below provide more information about the students with disabilities served by Millard Public Schools during 2008-09.

| Category   | Number | Percent |
|--|--------|---------|
| Female   | 1022   | 33.30%  |
| Male   | 2047   | 66.70%  |
| Asian or Pacific Islander  | 81     | 2.64%   |
| American Indian/Alaskan Native   | 16     | .52%    |
| Black (Not Hispanic)   | 115    | 3.75%   |
| Hispanic   | 163    | 5.31%   |
| White (Not Hispanic)   | 2694   | 87.78%  |
| Total count of students with disabilities, Birth through 21 on 10-1-08 | 3069   |         |

| Disability   | Number | Percent |
|--|--------|---------|
| Autism   | 61     | 1.99 %  |
| Behavior Disorder  | 238    | 7.75 %  |
| Developmental Delay  | 91     | 2.97 %  |
| Hearing Impairment   | 44     | 1.43 %  |
| Mental Handicap  | 156    | 5.08 %  |
| Multiple Impairments   | 12     | 0.39 %  |
| Other Health Impairment  | 287    | 9.35 %  |
| Orthopedic Impairment  | 32     | 1.04 %  |
| Specific Learning Disability   | 901    | 29.36 % |
| Speech Language Impairment   | 1232   | 40.14 % |
| Traumatic Brain Injury   | 4      | 0.13 %  |
| Visual Impairment  | 11     | 0.36 %  |
| Total count of students with disabilities, Birth through 21 on 10-1-08 | 3069   |         |

Special education services were delivered in accordance with each student's Individual Education Program (IEP)/Individual Family Service Plan (IFSP). The District's birth through age 21 special education program is comprised of several service delivery models, including the following.

- Consultation with general education teachers
- Special education support provided in general education classrooms (collaboration)
- Collaborative teaching in general education classrooms (inclusion)
- Special education resource programs in combination with general education classes (pullout)
- Special education classrooms offering highly specialized educational programming

- Early childhood home-based services offered in collaboration with the family in the home or other community based settings and school-based special education preschool program or other District sponsored preschool program
- Homebound/hospital services for students with medical conditions that prevent them from attending a Millard Public School
- Contracted special education services provided in locations outside the Millard Public Schools

### **Early Childhood Special Education**

Early childhood special education services are provided to children who meet the eligibility requirements of Nebraska Title 92 NAC Chapter 51. Services to eligible students who are birth through age five include the following:

- **Assessment:** Diagnosis and evaluation of the child's developmental status in the following areas: communication, gross and fine motor skills, cognitive, behavioral and social-emotional development, hearing and vision. During the 2008-09 school year, 460 children birth to 5 years of age were evaluated following referral for an evaluation by a parent or physician; an additional 57 children participated in a screening to determine their eligibility for Early Childhood Special Education services.
- **Service Delivery:** During the 2008-09 school year, 340 children birth to 5 years of age received early intervention special education services. In August 2008, 239 children birth to 5 years of age received special education services. In May 2009 there were 340 children receiving special education services. These figures do not reflect the 55 children who were receiving special education services in August 2008 and were dismissed from the program throughout the school year because their skills had improved significantly and they were no longer eligible to receive early intervention special education services as a child with a disability.
- **Program Planning and Implementation:** Development of an Individual Family Service Plan (IFSP) for students birth to age three or an Individual Education Program (IEP) for students who have already turned three years of age.

Programs were delivered to students and their families utilizing the following models:

1. Students birth to age three are provided services in the child's natural environment (home or daycare setting). This model may also be used for students who are so medically fragile that they cannot be safely educated outside of their home/daycare environment.
2. For students age three to five, center-based services are provided in a preschool-type classroom setting. The District had center-based special education preschool classrooms at Cody, Sandoz, Montclair, Reeder, Hitchcock and Disney during the 2008-09 school year. In the special education preschool programs, students are served in classrooms of eight to fourteen students staffed by a special education teacher and paraprofessionals. Speech/language, occupational and physical therapy, and other related services are available as needed. Each classroom includes typically developing peers who are selected through a screening process. The District provides transportation for preschool children with verified disabilities; typically developing peers are transported to the program by their parents.
3. For four-year-old students, the Early Start program at Cody and the 50/50 program at Disney and Cody provided less restrictive placement options than the special education preschool classrooms. The Early Start program at Cody included six students with disabilities. The programs at Disney and Cody were taught by a special educator and

nine of the eighteen students in the program had a disability. The children in both programs received the support of a speech language pathologist. Transportation to school was provided to the students with a verified disability.

4. Itinerant services are provided to students who do not need the intensity of a classroom setting, but benefit from more individualized instructional opportunities focused on specific learning areas.
5. Consultative services to children and their parents/caregivers are provided through collaboration with community preschools and child-care professionals.

**Services Coordination:** Mandated by federal law and funded by Medicaid receipts for school-based Medicaid services, families of children birth through three years of age are offered Services Coordination to assist the family in accessing and coordinating the services provided by many agencies and available to families of students with disabilities. Currently, services coordination is provided through an agreement between Millard Public Schools, Planning Region 21 and ESU 3.

### **K-12 Resource Program**

Each school in the District provides special education and related services to students in their attendance area through resource programs, speech-language services, paraprofessional support, psychological services and other related services. All students are provided special education services in the least restrictive environment as recommended by the student's IEP Team. These services are available in all 25 Millard elementary schools and at each Middle and High School. When a student's Individual Education Program (IEP) Team determines that the student's needs are such that more intensive special education services are needed than can be provided in the neighborhood school, the student may attend a special education program outside their assigned neighborhood school. Specialized programs are provided for students with severe academic deficiencies, behavioral difficulties or other significant educational needs that cannot be appropriately met at the neighborhood school. These programs may be located at another Millard school or at a location outside the school district. Transportation to the program recommended by the student's IEP Team is provided by the District.

The Elementary Special Education Program Facilitator provides support to elementary special educators, assuring that teachers' understanding of Millard's special education programs and procedures is comprehensive and individualized to their needs. The Program Facilitator assists with curriculum and instructional needs, behavioral plans and procedural training and compliance.

### **K-5 Multicategorical Program**

Elementary multicategorical classrooms are located at Cody, Hitchcock, Morton, Rockwell and Wheeler. These programs are organized in cluster sites and serve students according to the geographic location of the student's residence. The academic, social, and behavioral needs of students in the multicategorical programs cannot be appropriately met within their home school general education classroom and general education curriculum, including accommodations and special education and related services. During the 2008-09 school year 116 students were served in these classrooms by 12.5 FTE special education teachers. The Elementary Program Facilitator works intensely with multicategorical teachers to help teachers meet the academic, social, behavioral and other needs of students in the multicategorical programs.

Beginning this school year, the curriculum and assessments that comprised the instructional program for students in multicategorical classrooms was classified as alternate curriculum and

assessments; this more appropriately reflects the extent to which the curriculum and assessments in this program are discrepant from the general education curriculum outcomes and assessments.

### **Services for Students in Alternate Curriculum Programs**

Millard Public Schools has a small percentage of students whose IEP Teams have recommended that the student participate in an alternate curriculum in order to most appropriately meet their educational needs. The alternate curriculum consists of five domains: Functional Academics, Personal Management, Vocational Development, Motor Development and Independent Living. During the 2008-09 school year the total number of students in the program increased from 181 to 195, with the 2009-10 program enrollment expected to be 203 students. The number of students at each program level was Primary (K-2) – 23, Intermediate (3-5) – 19, Middle School (6-8) – 78, and High School (9-12) – 75. Plans are in place to expand the high school Alternate Curriculum Program by adding an additional classroom at Millard South High School at the start of the 2009-10 school year; this requires the District to hire an additional teacher and paraprofessional. The Alternate Curriculum Program Facilitator worked with K-12 music teachers to identify strategies and modifications to enable students with cognitive impairments to participate in general education music classes. This year selected teachers and students at all levels of the Millard Public Schools Alternate Curriculum Program participated in the state reading pilot program for alternate assessments.

### **Services for Students with Autism**

During 2008-09 year numerous opportunities for training and professional development were provided to staff members working with students with Autism or an Autism Spectrum Disorder. Training was provided to 93 staff members from 23 Millard buildings; the 23 buildings included 16 elementary schools, 4 middle schools, 2 high schools and the Young Adult Program. Staff members participating in the training included general and special education teachers and paraprofessionals, principals, counselors, and teachers and paraprofessionals from specialized programs (i.e., ACP and ECSE).

The Program Facilitator visited principals and staff members throughout the district providing information about the District Autism Team and the support/services available to staff members and students. In addition, principals and special education department heads were provided information about training that is available for staff and students on the topic of preventing bullying and harassment of students with Autism an Autism Spectrum Disorder. Materials specific to preventing bullying of students with Autism or an Autism Spectrum Disorder are available to teachers to check out through the Autism website on the MPS Intranet.

Millard Public Schools received a \$17,373 grant from Autism Speaks to fund a new and innovative program for students with Autism. The iSEE program (Interactive Social Education Experiences) kicked off in April and will run through March of 2010. Grant funds, as well as Millard special education funds, finance awareness and specific skill training and activities for ten students with Autism Spectrum Disorders and five neurotypical peers. Students from all three Millard high schools participate in the program in which they learn and practice social skills through weekly meetings and monthly outings. The training and activities for students are planned, implemented and supervised by five staff members, representing all three Millard High Schools; staff members received specialized training in working with students with an Autism Spectrum Disorder and learning social skills. Quarterly parent meetings provide opportunities for networking and updates on the grant activities.

### **Services for Students with Behavior Disorders**

General and special education staff members at all Millard schools who work with K-12 students who demonstrate behavioral difficulties were provided training and support by a full-time Program Facilitator for Behavior Disorders and the Secondary Special Education Coordinator. The Program Facilitator and Coordinator provided support to buildings through staff development, consultation with school teams, assisting in the development of behavior intervention plans, assisting in the assessment of students, and providing direct services to students.

A focus for the 2008-09 school year was to provide training to District special education teachers in the areas of conducting Functional Behavioral Assessments on students with disabilities who have behavioral concerns. Functional Behavioral Assessments are designed to provide information to assist IEP Team members in determining the purpose of a student's behavior and identify any skill deficits that may need to be addressed. The student's IEP Team uses the information gained from the Functional Behavior Assessment to develop Behavior Intervention Plans for students with disabilities who need specialized behavioral supports.

The Program Facilitator provided consultation to teachers in almost every Millard school during this school year. The consultation services included classroom observations of students, assessing students, assisting in the development of behavior plans, problem solving the implementation of plans, and attending meetings for these students. The Program Facilitator and Coordinator also provided formal staff development in the area of behavior management strategies for staff members at Ezra, Holling Heights, Cody, Kiewit Middle School, and the Young Adult Program.

When a student's Individual Education Program (IEP) Team determines that the student's behavioral/emotional needs are such that more intensive special education services are needed than can be provided in the neighborhood school, the student may attend a Behavioral Skills program outside their assigned neighborhood school. There are cluster site Behavioral Skills classes at Ezra Millard Elementary, Holling Heights Elementary, Andersen Middle School, Central Middle School, Kiewit Middle School, and Russell Middle School. These program use the general curriculum, supplemented with social skills instruction. Throughout the 2008-09 school year, IEP Teams recommended placement in a cluster site program for ten students; seven students exited a cluster site program, returning to a general education classroom with resource support.

The Coordinator and Program Facilitator also worked with out-of-district contract placement programs to facilitate Millard student placements in the contract programs or to integrate students back into Millard schools. During the 2008-09 school year two students were able to successfully transition back to a Millard school full-time and three other students attended Millard schools part-time; another six students were placed in an out-of-district contract placement at the recommendation of their IEP Team and approval of the Special Education Department.

### **Services for Students with Hearing Impairments**

The District serves the majority of students with hearing impairments in Millard Public Schools classrooms; these students include those who can benefit from an oral educational program and those who are able to effectively utilize the services of a sign language interpreter. Eleven students requiring intensive deaf education instructional services were served out of district; this number is not expected to change significantly in the coming year. During the 2008-09 school



year the District Audiologist conducted 5,449 hearing evaluations and screenings of Millard Public Schools students and staff, including all students below age five who are referred for a special education evaluation.

### **Services for Homebound Students**

Students may be eligible for homebound services as recommended by their IEP Team if they are unable to attend school due to illness or injury for longer than two weeks. Other students are excluded from attending school for discipline purposes and may be eligible to receive homebound instruction beginning on their eleventh cumulative day of disciplinary absence. Homebound services for students in both groups range from services for three weeks to the entire year. This year 30 students with disabilities excluded from school for discipline reasons were provided homebound assistance. Students with health conditions preventing school attendance totaled 44. Millard Public School has one fulltime teacher assigned as a homebound instructor for students K-12. If additional teaching services are required, other teachers are contracted to serve homebound students. When a student's health condition prevents him/her from attending school for an extended period of time the IEP Team must be conscientious about reconnecting the student with classmates and enabling the student to return to school as soon as practical given the student's medical condition. This year saw several students who had been homebound for almost four years successfully return to fulltime public school attendance.

### **Services for Students with Speech and Language Impairments**

Speech and language services are provided to children who meet the eligibility requirements of Nebraska Title 92 NAC Chapter 51. A speech-language pathologist works with the comprehensive range of skills that comprise communication, including disorders that contribute to problems with communication. These disorders may include:

- Expressive/receptive language impairments
- Cognitive communication disorders
- Articulation or speech delays
- Fluency (stuttering)
- Voice disorders
- Hearing impairments

The speech-language pathologist (SLP) works directly with students, resource teachers, general education teachers, administrators, audiologists, psychologists, social workers, counselors, parents and others to provide information and strategies in and out of the classroom. The SLP conducts a comprehensive evaluation of the student's communication needs, consults with parents and teachers, develops interventions, and implements these interventions through the student's Individual Education Plan. Interventions will vary depending on the nature and severity of the problem, the age of the individual, and the individual's awareness of the problem. The settings in which interventions are provided include pull-out therapy in a separate location, small group or 1:1 instruction within a general classroom, team-teaching with the general education teacher, and/or consultation with the general education teacher. Speech-language pathologists select intervention approaches based on the highest quality of scientific evidence available in order to:

- Help individuals with articulation disorders to learn how to say speech sounds correctly
- Assist individuals with voice disorders to develop proper control of the vocal and respiratory systems for correct voice production
- Assist individuals who stutter to increase their fluency

- Help children with language disorders to improve language comprehension and production (e.g., grammar, vocabulary, conversation, and story-telling skills)
- Assist individuals with severe communication disorders with the use of augmentative and alternative communication systems

The Speech and Language Department in Millard Public Schools employs 63 speech-language pathologists; two of these are specialists in the area of Assistive Technology and Augmentative Communication and one is the District Audiologist.

### **Young Adult Program**

The Millard Public Schools Young Adult Program focuses on transitioning students, ages 18-21, from the school environment to the community. To assure a successful transition, students participate in curriculum that emphasizes personal management, vocational development, and independent living. Functional academic instruction is embedded in the daily living and vocational development activities.

The Young Adult Program, located on the grounds of Central Middle School, served 55 students during the 2008-09 school year. Four teachers, ten paraprofessionals, and three van drivers/job coaches assisted the young adults in acquiring the transition skills necessary for independent living and the world of work. The program serves a wide variety of students. Eleven of the students, two who need wheelchairs, function in the severe to profound range of mental delay. Three of these students have significant medical or behavioral needs that require close attention and assistance. All of these students require a high level of adult support for participation in all activities, self-care, positioning, and movement throughout their environment. In order for these students to be actively involved in activities, hand over hand support, as well as specialized equipment for their physical and communication needs is necessary. All but four of the Young Adult students are able to participate in preparing simple snacks and lunches, reading environmental signs, and participating in a simulated workshop setting with adult support.

Twenty-six students with mild to moderate disabilities, have the potential to be competitively employed with job supports. Eleven of the students attended resource programs in high school and have the capability of being competitively employed, with minimal to no support, once they exit school at age 21; their transition program emphasizes obtaining and maintaining a job, budgeting, and interpersonal relationships. The remaining students will either work part-time jobs with maximum supports and/or attend a workshop setting once they exit school at age 21. The Young Adult Program provides work experiences at volunteer employment sites. Several of the job sites serve as the Young Adult Program's PAYBAC Partners. In April, these employers participated in a mock interview forum. Students were interviewed by the employers, videotaped by the Young Adult staff, and then critiqued on their performance. The information received from the employers and from the videotapes is critical to student programming and curriculum planning.

In addition to work sites, the students maintain the facility, prepare meals, and participate in volunteer and community activities. Classroom instruction includes skills development needed for participation, independence, and employment in the community. The Young Adult Program has a craft company in which students participate in all aspects of the business. This is an excellent opportunity to practice problem solving skills, social skills, fine-motor skills, responding to and following directions, as well as money management. This year the Young Adult students created a cookbook filled with recipes provided by fellow classmates and staff in

the District. Additionally, the YAP students hosted a “Nickels for Nails” drive for Habitat for Humanity; the students reached their goal of raising over \$300 for this worthwhile cause. Transportation is available for all young adults from home to school. The District also provides transportation from the school to all non-paid work sites and exploratory work experiences during the school day.

To promote physical wellness and social interactions, students are provided opportunities to participate in community recreation and leisure activities. Not only did our students have the opportunity to participate in a YMCA swimming and spinning class with community members, they also had the opportunity to spend a day at either Lake Zorinsky or Two Rivers State Park fishing and learning about the habitat in Nebraska.

The Young Adult Program is committed to connecting the students and their families to the appropriate agencies and supports that will assist them with the transition from public school to the “world of work”. Related services are provided to the students as determined through their Individualized Educational Program (IEP). These services may include health services, physical and occupational therapy, vision services, adaptive PE services, speech and language therapy, and/or assistive technology services.

Fifteen of the seventeen young adults who aged out of the Young Adult Program this year have found competitive or supported employment. These numbers reveal the strength of the Millard Young Adult Program.

### **Contracted Services**

The educational needs of some students are not able to be met in programs provided at Millard Public Schools facilities. The District contracted with the agencies listed below to provide services for these students, whose disabilities are generally behavior disorder or hearing impairment.

- Alpha School
- Brook Valley School (ESU 3)
- Developmental Services of Nebraska
- Epworth Village
- Heartland/Midlands III
- Father Flanagan’s Boys Town Day School
- Uta Hallee Girls Village
- Boystown Center for Childhood Deafness
- Iowa School for the Deaf
- Suburban Hearing Impaired Program (early childhood and school age program)
- Omaha Public Schools

### **Related Services**

Related services are provided to students with disabilities when necessary to provide the student with a free appropriate public education. Related services were provided in the following areas:

- Adaptive Physical Education
- Occupational and Physical Therapy
- Speech/Language Therapy
- Assistive Technology/Augmentative Communication

- Hearing and Vision Services, including Audiological Evaluations and Orientation and Mobility Services
- Vocational Services

### **Adequate Yearly Progress for Students with Disabilities**

The Special Education Department implemented a plan to assist buildings in meeting the federal accountability requirements of Adequate Yearly Progress (AYP) for students with disabilities in grades three through high school. The plan identified students with disabilities who were at risk of not meeting the Math and Reading ELO assessments cutscores based on their past performance on ELO tests. Each building, with support and input from special education staff, developed and implemented plans to provide additional instruction to these identified students prior to their taking the assessments. These building plans included additional small group and/or individualized instruction before or after school, additional group and/or individualized instruction provided during the school day, and assigning students to additional reading or math courses. Materials used for these additional instructional activities included the district approved curriculum, purchased supplemental materials, and teacher prepared materials. Students who did not meet the cutscore on the initial reading or math assessment participated in re-teaching activities utilizing District developed curriculum materials. Following re-teaching, these students were given another opportunity to take the assessment. Results available at the time this report was written indicate that the targeted re-teaching/retesting was successful in helping a majority of students reach the required cutscore; other data regarding the AYP results for specified subgroups following retesting, including students with disabilities, was not yet available.

A special education administrator and four interventionists were assigned to assist building staff and administrators with their efforts to assure that all students meet district outcomes and make adequate yearly progress. This included disaggregating the data to identify the individual students and groups of students whose performance on District assessments did not demonstrate that they were meeting district learning outcomes and making adequate yearly progress. The administrator compiled student data and information about building intervention plans to assist building administrators in evaluation of instructional efforts and provide information regarding best practices in effective reteaching delivery models. The interventionists worked with building staff to identify specific interventions and instructional models to meet students learning needs.

### **Special Education Program Highlights**

1. The Millard Public Schools Transition Committee hosted several learning opportunities for parents, students and staff throughout the school year. These included
  - a. Agency and Recreational/Leisure Fair
  - b. Presentation by Prism/Arc of Omaha and Career Solutions. Parents and staff had the opportunity to learn about supported employment, vocational services, resource information and training
  - c. Visits to VODEC, MOSAIC, Better Living & ENCOR by parents and staff
  - d. Presentation by WIN AHEAD
  - e. Presentation on special needs trusts and financial planning for the future
  - f. An Interview Forum that included 8 employers from the community and over 40 students took place in April
2. Resolving parental challenges to verification, placement and other recommendations of IEP Team members continues to be challenging. Most situations are able to be

satisfactorily resolved through extensive efforts of staff members and building and central office administrators. Providing training to special educators and administrators to build the District's capacity to resolve conflict at the earliest point and lowest level has been a focus of staff development funded by a NDE grant for several years. No formal complaints or requests for due process hearings were filed.

3. Twenty-one graduating seniors had one or more ELO cutscores lowered as a result of their disability and at graduation received a Millard Public Schools diploma with the appropriate notation. Seventeen students with severe disabilities participated in the Alternate Assessment in lieu of taking district ELO assessments; these students participated in their high school graduation ceremony with their peers and will receive their Millard Public Schools diploma with the appropriate notation when they exit the Young Adult Program at age 21.
4. Elementary and middle school resource teachers were provided training to enable them to Progress Monitor students on their caseloads; teachers were expected to use the AIMSweb program to progress monitor their students in the area of reading.
5. All MPS Early Childhood Special Education teachers and service providers met the NDE reliability standards for Results Matters.
6. To meet Rule 11 requirements, 27 additional hours of instructional time was added to the Early Childhood Special Education (ECSE) program for 4 year old students, bringing the program total to 450 instructional hours per school year. This was accomplished by having the 4 year old students attend preschool one Wednesday morning a month beginning in August 2008. Meeting Rule 11 requirements enables the District to include these preschoolers in the student count used in the state aid calculation.
7. The Millard Public Schools Adaptive PE Department once again sponsored a Bike Rodeo in May at Zorinsky Lake. The Bike Rack and Munroe Meyer Rehabilitation Institute worked side-by-side with the District in planning and facilitating this Saturday morning event.
8. The Millard Public Schools Adaptive PE Department sponsored two different fishing opportunities for Middle School, High School and Young Adult Program students with mental and/or physical disabilities. This year students were offered a half-day experience at Zorinsky Lake or a full-day fishing experience at Two Rivers State Park. The SANDS program, along with Omaha Parks and Recreation and over 30 volunteers from the community helped Millard students learn about water wildlife, water habitats, raptors, snakes, and the fine art of fishing. The 160+ students caught over 225 trout at Two Rivers State Park in one day! The students also had the option of seeing their trout cleaned, as well as tasting grilled trout.
9. Two of the Project PAYBAC<sup>®</sup> partners established by the Special Education Department's Adaptive PE instructor were recognized by the Millard Public Schools Board of Education. The Bike Rack was selected as a *Stakeholder* award recipient and the Nebraska Games and Parks Commission was selected as a *You're a Winner* award recipient. Both Project PAYBAC<sup>®</sup> partners have worked with the Millard Public Schools Adaptive PE instructor for several years to design and implement activities that extend the learning opportunities for Millard students with disabilities.



## Office of Staff Development 2008-2009

Millard Public Schools staff development directly supports the MPS Strategic Plan, the Superintendent Goals, and all local, state and federal legal requirements. This Annual Update/Final Report highlights the offerings that the Office of Staff Development provided for 2008-2009. The staff members involved in these offerings include the following: approximately 1714 certificated staff, 88 administrators, 52 professional/technical (salaried), 181 professional/technical (hourly), 430 paraprofessionals, and 15 nurses. In an effort to make staff development more effective, buildings have become more actively involved in district initiatives. The Office of Staff Development believes district initiatives are more invested in when building administrators and teacher leaders are actively involved.

This Annual Update/Final Report shares only a snapshot of the offerings coordinated by the Office of Staff Development. It also does not reflect the building staff development or various professional development coordinated by other district offices.

The Office of Staff Development communicates with MPS staff through a monthly electronic newsletter, which is also posted on the Intranet and Internet. The Building Staff Development Facilitators also play a vital role in communication as the building/district liaison. There are two Building Staff Development Facilitator positions at each secondary building and one at each elementary building. Essential functions of these positions are to 1) advocate for improving instruction (MIM, PLC, differentiation, technology implementation, etc); 2) attend monthly after-school meetings with the Office of Staff Development; 3) field questions from building staff members as they relate to building and district staff development; 4) disseminate information RE: professional development to building staff members; 5) post and promote the Office of Staff Development Newsletter to improve communications between the district and buildings; 6) assist building administration with the implementation of the *Focus On Learning* discussions from the Summer Academy; 7) assist building administration with the planning and implementation of district and building staff development initiatives; 8) become familiar with materials relating to effective instruction that are housed at the building level and share this information with staff; and 9) facilitate staff development trainings for new staff regarding knowledge/application of the Intranet.

The Office of Staff Development provided leadership to the Staff Evaluation Committee through the first year of the new Staff Evaluation System which was implemented district wide. In collaboration with other departments, several assessment methods were used to determine the success of the implementation of the new staff evaluation system. On-going staff development was also provided to building administrators during this first year of implementation.

## **LARGE-SCALE STAFF DEVELOPMENT INITIATIVES**

### **Professional Learning Communities**

Millard Public Schools will continue to implement and support professional learning communities as they comprise several components of the Millard Public Schools District Strategic Plan. Millard PLC teams are groups of (1) results/data-oriented MPS professionals with (2) shared mission, vision, values, and goals (3) meeting regularly in collaborative teams focused on learning, to (4) inquire into “best practice and current reality,” which are (5) action-oriented and (6) committed to continuous improvement.

District Singleton groups continue to be enhanced with leadership training and district support from Educational Services staff such as, MEP Facilitators and Special Education Coordinators. Educational Services staff members, Office of Staff Development staff members and building administrators planned and facilitated PLC District Singleton Leader Training on August 21. Participants of this training demonstrated comprehension of their role as a PLC leader by summarizing the key functions of a Singleton PLC Leader.

### **194<sup>th</sup> Teacher Contract Day THREE YEAR Staff Development**

Several stakeholders spent a large amount of time during the 2007-2008 school year planning and preparing for a three year staff development cycle that began in 2008-2009. The 194<sup>th</sup> Teacher Contract Day, designated for flexible staff development, will remain as two four-hour classes for the next three years (2008-2011).

### **Culturally Responsive Teaching**

Culturally Responsive Teaching is the only required four-hour class that veteran staff will take during this three year cycle. This class will comply with the state requirements of the MPS Poverty Plan and local legal issues of the Learning Community.

In 2008-2009, returning elementary staff, PK-12 psychologists, and PK-12 special education itinerant staff participated in the Culturally Responsive Teaching class. Middle school staff will participate in this required course in 2009-2010 and high school staff will participate in 2010-2011. All other staff development classes will be aligned to recent and current district staff development initiatives comprised of Professional Learning Communities, Millard Instructional Model, Differentiation and Technology. Phase 2 of the CRT initiative will be on-line experiences through the staff development website with elementary staff, PK-12 psychologists, and PK-12 special education itinerant staff participating in 2009-2010.

### **2008-2009 New Staff Only**

New staff, each year, will take a four-hour class introducing them to the concept of Professional Learning Communities. This class will acclimate them to the collaborative team culture in MPS. In 2008-2009, new elementary staff will also be required to take the Culturally Responsive Teaching class. In 2008-2009, middle school and high school new staff selected a “choice” class in addition to the required PLC class. They will also participate in the Culturally Responsive Teaching class in subsequent years 2009-2010 (middle school) and 2010-2011 (high school).



## **194<sup>th</sup> Contract Day - 2008-2009 Class Titles & Objectives for Choice Classes**

### **Birth to 5 Intervention**

Participants will demonstrate synthesis of research based early literacy strategies by developing intervention plans to support the needs of young learners.

### **Co-Teaching Practices**

Participants will demonstrate application of co-teaching practices by selecting key characteristics of best practice to implement.

### **Culturally Responsive Teaching**

Participants will demonstrate comprehension of culturally responsive teaching by participating in interactive discussions and responding to researched based principles.

### **Facilitation Skills for Counselors, Social Workers, Psychologists, Special Education Itinerant Staff**

Participants will demonstrate application of strategies and tools to use in a given context by creating an effective plan of action to utilize as facilitators.

### **Inquiry-Based Learning**

Participants will demonstrate application of inquiry-based learning by developing instructional strategies that apply to each teacher's content.

### **Keys To Using Common Formative Assessment**

Participants will demonstrate analysis of common formative assessment data by examining data and identifying strategies to improve student learning.

### **K-1 Intervention**

Participants will demonstrate synthesis of research based early literacy strategies by developing intervention plans to support the needs of young learners.

### **Math SMARTboard Integration Basics**

Secondary math teachers will demonstrate application of the SMARTboard by constructing math lessons that will be applicable to their classroom.

### **Math SMARTboard Integration Advanced**

Secondary math teachers will demonstrate application of the SMARTboard technology by constructing math lessons using advanced features.

### **MS Excel: Data Management & Graphing**

Participants will demonstrate synthesis of data management in Excel by creating interactive data worksheets and integrating Excel sorting and graphing tools with assessment data.

### **PLC Collaboration Time Option**

Participants will demonstrate synthesis of PLC concepts by participating in collaborative team discussions and creation of PLC products.

### **Research-Based Strategies for Teaching Reading (Grades 2 - 12)**

Participants will demonstrate application of effective research based reading strategies by selecting key strategies to implement in their classrooms.

### **Research-Based Strategies to Teach ELL Students in the Regular Education Classroom**

Participants will demonstrate synthesis of effective research based teaching strategies to use with ELL students by incorporating these strategies into class instruction.

### **Using Tech Tools to Improve Elementary Math & Science Achievement**

Participants will demonstrate synthesis of Scott Foresman math and science technology tools, by integrating the tools into daily math and science lesson plans.

### **Vernier Probeware Integration in Secondary Science**

Participants will demonstrate synthesis of Vernier probeware by integrating technology into Millard's science curriculum.

### **What Do You Do with the Students Who Already Know It?**

Participants will demonstrate application of curriculum enrichment by constructing a lesson to meet the needs of students who "already know it".

### **Grading For Learning**

On June 9 – 10, 2008 over 330 certificated staff members participated in the 3<sup>rd</sup> Annual Summer Academy. The objective was: "Participants will demonstrate comprehension of *Grading For Learning* concepts and facilitation strategies by participating in the Summer Academy which results in constructing 2008-2009 building staff development plans." International speaker, Ken O'Connor, presented research on *Grading For Learning* concepts on June 9. On June 10, a committee of talented Millard teachers and administrators presented sample activities that buildings could implement as they began their grading discussion staff development for 2008-2009.

In addition to the June 2008 Summer Academy, the Office of Staff Development also offered other staff development opportunities on the Grading for Learning topic such as a November workshop, 2008-2009 book camp, President's Day session and created an optional 2009-2010 class for 194<sup>th</sup> Contract Day.

A district wide survey was implemented in May 2009 to determine the status of the understanding and belief of the eight guidelines discussed in building staff development in 2008-2009. Survey results will be analyzed in June-July and shared with building administrators in August 2009. More time will be spent discussing and experimenting with Grading For Learning in 2009-2010 as we wait for Action Plan 4:5 to be activated.

## NEW STAFF TRAINING

**In addition to the New Staff Induction program in the Human Resources Division, the Office of Staff Development also offers support to our new certificated staff members.**

### **MOEC Mentor Workshop Training**

Millard Public Schools has participated in the Metropolitan Omaha Educational Consortium since 1991. The purpose of this program is to train metropolitan area master teachers to become mentors so they, in turn, can provide mentoring to new teachers in their respective school districts. Over 300 MPS veteran staff members have been trained as mentors to date. This year 40 MPS master teachers participated in the three-day professional growth experience, through MOEC Mentor training.

### **School House Bullying: Spotting The Signs Workshop**

All new teachers to MPS participated in this mandatory workshop facilitated by Lisa Kallman, MPS Counselor. Participants reviewed the signs of bullying and discussed appropriate ways to intervene as necessary.

### **Sexual Harassment Awareness Workshop**

All new teachers to MPS participated in this mandatory workshop facilitated by Dale Sundermann from EAP (Employee Assistance Program). This workshop defined sexual harassment, provided examples of behaviors that have been deemed inappropriate by the courts, and introduced well tested techniques for responding to and confronting harassers. The workshop also outlined the latest trends in sexual harassment law and where to turn for additional advice, support, and resources.

## GRADUATE CREDIT

The Office of Staff Development implemented *Special District Credit Classes For Salary Advancement*. Staff members who are currently at the BA+36, MA+36, Specialist, or Doctorate level can receive approval for salary advancement by completing a course specifically approved by the Superintendent. These classes are the “approved” classes per the 2007 Collective Bargaining Agreement between the Millard Public Schools and the Millard Education Association. Any MPS staff member may enroll in these classes whether they are at BA+36, MA+36, Specialist or Doctorate level.

### **Applying Differentiation In The Regular Classroom**

The focus of this course is to target learning, translating, applying, analyzing, and reflecting on different methods of differentiated instruction in the classroom for the purpose of challenging the individual learner.

### **Practice That Promote Student Learning**

The focus of this course is to enable practicing teachers to develop knowledge, understanding and application of research based effective teaching practices that impact student learning.

### **PLC: Learning By Doing**

The focus of this course is to engage participants in job embedded, perpetual and collaborative learning teams using the Millard Public Schools Professional Learning Community Parameters. This course explores the frameworks and processes of professional learning communities for promoting student achievement by researching collaboratively, designing instructional strategies based upon data, and evaluating student achievement.

### **Making The Rest Of Your Career The Best Of Your Career**

**Catch a SPARK:** Self-reflection, Personal and professional planning, Asset development, Rejuvenation, Knowledge of career development

The focus of this course is to engage participants to 1) analyze professional and personal life through the use of self assessments to identify personal and professional strengths and challenges; 2) evaluate patterns in self assessment data in order to identify status of personal / professional wellness and strategies for ongoing growth and development; 3) recognize the signs and symptoms of teacher burnout and apply specific intervention / prevention strategies; and 4) create a personal / professional short and long term asset based growth plan.

## **NATIONAL BOARD FOR PROFESSIONAL STANDARDS COHORT PROGRAM**

National Board Certification is a symbol of professional teaching excellence. A certificate will attest that a teacher was judged by his or her peers as one who is accomplished, makes sound professional judgments about students' best interests and acts effectively on those judgments. In 2008-2009, Office of Staff Development supported seven MPS teachers in the UNO/MOEC National Board for Professional Standards Cohort Program. Increasing the number of MPS Nationally Board Certified Teachers provides teachers the opportunity to make positive changes in classrooms that will impact student achievement in a positive way. Of the seven teachers in 2008-2009, four succeeded in the year long process and made application in spring 2009. These four teachers were Janet Larson from BMS and Bodwin Hutchinson, Simon Rohde and Kathi Smith from NHS. These four teachers will find out if they earned their certification when results are returned in December, 2009. Six teachers will be supported to participate in the Cohort in 2009-2010. The six MPS teachers include Betsy Tonniges (Bryan), Larissa Knudson (NHS), Katie O'Brien (Holling Heights), John Becker (Rockwell), Amanda Lorimer and Samantha Morrissey (Upchurch). Additional information about this program can be viewed on the Intranet.

## **PRE-OPENING AND FALL WORKSHOP**

In the past, specific information about the Fall Workshop could be viewed on the Intranet and in the Fall Workshop booklet that all certificated and classified staff members receive in their July mailing. In 2009-2010, we will no longer create a Fall Workshop booklet but rather a fall workshop website which, will be launched in July 2009. Information about the Fall Workshop website will be sent in the traditional July mailing. Information below pertains to Fall Workshop 2008.

### **Orientation For New Hires**

New certificated hires were paid to participate in three days of orientation on August 2, 3 & 6, 2008 with all special education staff participating in an extra day of training on August 1. On

Thursday, August 2 the new staff participated in the New Staff Breakfast & Orientation before they spent the afternoon in their buildings with their mentors. On Friday, August 3 and Monday, August 6 new staff was offered training that included and curriculum overview, Six Trait Training, technology training, and procedural training.

### **Classified Staff Kick-Off**

This year the classified staff “kick-off” was conducted on August 8. Keynote Speaker Juli Burney, independent consultant/humorist, presented a session titled “Getting to the Heart of the Matter”. She focused on goal setting and creating personal success.

### **New Secretaries And Mentors**

For the fourth year in a row, all new secretaries and their mentors met with the Office of Staff Development and other district representatives on August 11. The purpose of this meeting was to share specific information with new hires to help them successfully transition in their new jobs. The expectations for secretary mentors were shared and everyone participated in a Scavenger Hunt through the Secretary Notebook to ensure understanding of this resource.

### **CPR/AED/First Aid**

The Office of Staff Development and the Office of Pupil Services worked in conjunction with the Nebraska Safety Council to provide CPR/AED/First Aid training for van drivers, paraprofessionals, security personnel, and other employees to meet the requirements of policy 5600.6.

### **Security Staff**

Security personnel received an in-service on “Gang Awareness” by Senior Probation Officer Angelo DeSanto from OPD and a presentation entitled “Drug Use & Trends” by Marj Grove from Pride of Omaha on August 12.

### **Van Drivers**

On August 8, van drivers received an in-service on Student Safety Training (First Aid, Seizure Care, Body Fluids, Diabetes) by Vicky Peterson, MPS Special Education nurse.

## **MARTIN LUTHER KING, JR. STAFF DEVELOPMENT DAY**

Martin Luther King Jr. Staff Development Day, January 19, 2009, was a day full of professional growth opportunities in which certificated staff was involved. In support of the previous strategic plan and the Superintendent’s Goals, all elementary staff participated in 40 Developmental Assets staff development at the Embassy Suites with National Speaker and Author, Nathan Eklund. Secondary staff participated in drug and alcohol training with Officer Chuck Matson at Millard South High School.

PK-12 building focused staff development took place during the other half of the day. Principals submitted building staff development plans to the Office of Staff Development. Staff development activities included, but was not limited to, advisement activities including PLPs, Professional Learning Communities, Millard Instructional Model, iShare, AWA scoring, elementary curriculum training, and technology.

Specific information about this staff development day can be found at:

<http://sdregistration.mpsomaha.org/staffdev/source/OnlineReg/MLKSite/mlkmain09.htm>

## **PRESIDENTS' DAY STAFF DEVELOPMENT**

Educational Services planned and facilitated staff development on Presidents' Day with elementary staff following a train-the-trainer model for Small Group Instruction and secondary staff participating in select sessions and content specific staff development facilitated by MEP Curriculum Facilitators or Special Education Coordinators. In addition to the sample set of select sessions offered on Presidents' Day listed below, there is also specific information about this staff development day that can be found at:

<http://sdregistration.mpsomaha.org/staffdev/source/OnlineReg/PresDaySite/pd09main.htm>

### **21st Century Skills: Gallery Walk & Talk**

Participants will demonstrate comprehension of four 21st Century skills by completing hands-on activities and interacting with small group members in a Gallery Walk and Talk.

### **A Conversation on Grading for Learning**

Participants will demonstrate evaluation of Grading for Learning concepts by comparing personal experiences with the implementation of one or more guideline.

### **Brain Compatible Learning Strategies**

Participants will demonstrate application of brain research principles by practicing different strategies that can be incorporated into any classroom.

### **Checking for Understanding through Formative Assessment**

Participants will demonstrate comprehension of the concept "Checking for Understanding" by exploring different formative assessment techniques.

### **Engaging the 21st Century Learner**

Participants will demonstrate application of the 21st Century skills that all students need by participating in reflective and predicting discussions.

### **Engaging your Students: Beyond Worksheets & Packets**

Participants will demonstrate synthesis of effective student engagement strategies by incorporating such strategies in previously developed lessons.

### **Gaggle - Beyond Email**

Participants will demonstrate application of several tools included in Gaggle by practicing Web 2.0 features.

### **Implementing 40 Developmental Assets to Build Engaged Schools**

Participants will demonstrate application of the assets by determining how the framework can be applied to school staff and understanding the relationship between assets and engagement.

### **Implementing Reading Strategies in the Non-reading Classroom**

Participants will demonstrate evaluation of researched based reading strategies and their effectiveness to improve student achievement by considering action research from two Millard high school teachers.

### **Improving Learning and Engaging Students through Self Assessment**

Participants will demonstrate application of student self assessment strategies by participating in reflective discussions.

### **Introduction to 40 Developmental Assets**

Participants will demonstrate comprehension of the 40 Developmental Assets Framework by identifying ways in which they could incorporate asset-building into the classroom.

### **Leadership Skills for Classroom Teachers**

Participants will demonstrate evaluation of leadership skills by comparing their own leadership skills to the attributes of highly effective teacher leaders.

### **Office 2007 Overview**

Participants will comprehend new features and apply new concepts by identifying new features of MS Office 2007 and practicing common skill sets in the new interface.

### **Personal Learning Plans and Transition to Adult Living for 6-12 ACP & YAP Teachers**

Participants will demonstrate application of effectively integrating Personal Learning Plans and IEP Transition Plans for students with disabilities by participating in reflective discussions. Work smarter not harder.

### **Personal Learning Plans and Transition to Adult Living for 6-12 Resource Teachers**

Participants will demonstrate application of effectively integrating Personal Learning Plans and IEP Transition Plans for students with disabilities by participating in reflective discussions. Work smarter not harder.

### **Socratic Seminar for All Curricular Areas**

Participants will demonstrate application of Socratic questioning by participating in discussions about the value of its use in the MPS classroom.

### **Transforming Personal Learning Networks through Web 2.0**

Participants will demonstrate application by developing a new sense of Personal Learning Networks through the use of Web 2.0 skills.

## **CLASSIFIED STAFF DEVELOPMENT OFFERINGS**

Millard Public Schools offers extensive training and professional growth experiences to classified staff. In addition to the October and February district staff development dates, several offerings occur after school and during the summer. A sample of these offerings for 2008-2009 is listed below:

### **MySpace™ Etc. for the Blissfully Unaware**

Adults call it “Social Networking.” Kids say “it’s what we do.” Feel left behind in the world of blogging, online profiles, and photo-sharing sites? Are the negative stories on the news your only source of information? This session will provide you an orientation to social networking tools, as well as how to use their existence as an educational advantage.

### **Book Nook Series: Know Can Do!**

“Know Can Do!” is a teaching parable in the tradition of Ken Blanchard's best selling business books. It tells the story of a well known author who is troubled by the gap between what people know, all the good advice they've digested intellectually from books and seminars, and what they actually do. Seeking a way to close this learning-doing gap, the author sets out on a journey to find a solution. He soon meets a legendary businessman named Carl Hesse, who has discovered the secrets of putting knowledge into action, Carl teaches the author the three reasons people don't make the leap from knowing to doing and the key to overcoming these roadblocks. Through Carl Hesse and his colleagues, the author learns life-changing secrets that provide answers to the age-old question: "Why don't I do what I know I should do?" “Know Can Do!” teaches people at all levels how to apply life-changing techniques to reach their fullest potential.

### **Stress Management**

A report from the American Institute of Stress states that as many 90% of visits to physicians are stress related. Furthermore, some \$200 billion of the costs associated with these visits is passed on to American businesses annually. With that many people effected and with that much money involved, it is no surprise that organizations are implementing stress management programs. During this seminar, you will learn to distinguish healthy from unhealthy stress, identify its effects on your mental and physical well-being, assess your current level of stress, and master techniques for managing stress.

### **Book Nook Series: “Who Moved My Cheese”**

The book “Who Moved My Cheese?” is an amusing and enlightening story of four characters that are in search of what makes them the happiest.....cheese! Come and discover methods to use while dealing with change in the workplace and in your life.

### **Resolving Conflicts in the Workplace**

Learn to listen as you resolve conflict in the work place. Learn skills to communicate effectively and assertively in a limit setting manner.

### **Book Nook Series: “Fred Factor”**

In his book, “The Fred Facto”, Mark Sanborn illuminates the simple steps each of us can take to transform our own lives from the ordinary - into the extraordinary. Through a character named Fred, Sanborn reveals the four basic principles that will help you bring fresh energy and creativity to your life and work. You will discuss how to make a real difference every day, how to become more successful by building strong relationships, how to create real value for others without spending a penny, and how to constantly reinvent yourself.

### **People Skills in the Workplace**

Gain essential skills for understanding, relating to, and working better with all types of people.

### **Saying No to Negativity**

Are you an optimist, a pessimist, or a negativist? Your outlook on life has a considerable influence on how you respond to situations, people, and events-and on how others perceive and respond to you. In other words, attitudes have outcomes. Key points of discussion: \*Pinpoint sources of negativity in your life. \*Rephrase negative thoughts the instant you think them. \*Uncover and eliminate negative habits. \*Keep the negativity of others - your boss, co-workers, friends, and the toxic people you must interact with regularly - from souring your own outlook.



### **Book Nook Series: “Go Put Your Strengths to Work”**

“Go Put Your Strengths To Work” shows you how to take action. It teaches you a simple six step discipline to make the most of your strengths and neutralize your weaknesses, and how you can stick to this discipline despite the pressures of a company, a boss, or even a spouse pulling you off your strengths path.

### **Alcohol & Drug Recognition Training**

Participants will demonstrate comprehension of drug usage, drug terms, and symptoms/signs of intoxication by participating in a drug recognition expert's presentation and discussion.

### **Atomic Learning Orientation**

This session will introduce you to Atomic Learning, a web-based software training system. During the session, the instructor will guide you through the login process, as well as how to use the tutorials.

### **Brain Research for Classroom Paras**

Understanding how the brain works and how we learn is critical for every educator. Learn brain research strategies to enhance student engagement.

### **Birth to Age 5 Interventions**

Participants will demonstrate synthesis of research based early literacy strategies by developing intervention plans to support the needs of young learners.

### **Connecting Digital Dots Using Discernment Skills**

Although the Web provides a wealth of information to its users, sifting through it all to find valid, reliable, and factual information may prove difficult. The skill of "discernment" as a part of digital literacy will be the focus of this course. Educators will learn strategies to help students become independent learners who are able to apply discernment skills to information from the internet and other digital resources.

### **Creative Curriculum: Collecting & Recording Observational Data**

Participants will demonstrate application of effective, relevant observation strategies in collecting data in preschool classrooms. Paraprofessionals will have the opportunity to review the Creative Curriculum Developmental Continuum objectives and explore/practice techniques to assist in gathering quality observations.

### **Destiny Review for Media Paras**

Learn how to run overdue reports, circulation statistics, and add student reminders. A question and answer session on Interlibrary loans will also be included.

### **DSAC FAQ: Benefits, Payroll & Accounts Payable and Pentamation**

Participants will be led through a short review of MPS benefits, Payroll & Accounts Payables topics and Pentamation. Participants will also have the opportunity to ask questions about these areas.

### **GroupWise Tips & Tricks**

GroupWise users will learn quick tips to becoming a more efficient GroupWise user. Skills/Topics to be covered: Using Rules, GroupWise options, Proxy Access, Busy Search, and much more.

**How Full Is Your Bucket?**

This session will provide participants with ideas on how to increase positive relationships, productivity, good health, and longevity.

**Adobe Acrobat Professional Introduction**

Participants will review of the program Adobe Acrobat Professional

**BIST Refresher**

Participants will review the basic strategies and language of BIST, analyze and plan for typical student scenarios, and plan for effective BIST implementation in their classrooms for this school year. Participants will have an opportunity to share their successes with BIST and problem-solve together how to best implement it.

**Destiny Inventory**

Learn how Destiny can make inventory fast and painless. Demonstration and hands-on session will also show how to keep collections up to date.

**Everyday Professionalism**

Everyday professionalism can be as simple as remembering basic etiquette, like saying, “please” and “thank you”. The niceties that establish us as a person also enhance individual performance, team work, morale and ultimately, business results. This session introduces 10 common blunders leading to business inefficiencies and reintroduces the following key components: character, positive attitude, competency, and conduct.

**IC Ad Hoc Techniques for Elementary Secretaries Location: MNHS Room 1632**

Review Ad Hoc Filter creation and usage throughout Infinite Campus. Discuss commonly used fields and where to find them. Demonstrate newer features of Ad Hoc filters. Answer questions related to specifically desired filter results.

**IC Ad Hoc Techniques for Secondary Secretaries Location: MNHS Room 1632**

Review Ad Hoc Filter creation and usage throughout Infinite Campus. Discuss commonly used fields and where to find them. Demonstrate newer features of Ad Hoc filters. Answer questions related to specifically desired filter results.

**IC: Tips & Tricks Location: MNHS Room 1303**

Participants will learn how to navigate effectively though IC when adding addresses and demographic information. Other areas to be reviewed will be policies regarding; Proof of Residency, Two Family Residency, Responsible Adult, Options and Transfers.

**Managing Multiple Projects, Objectives & Deadlines Location: MNHS Mustang Center**

You can't be all things to all people and you can't do everything yourself (though many of us keep trying). Multi-tasking may be this generation's four-letter word! This workshop is for everyone who has trouble focusing on and accomplishing things in their work life (and life in general). It explores what's important, and what is critical, relative to setting priorities, as well as how to manage your time to help you achieve them.

## **TECHNOLOGY**

The Office of Staff Development has always supported technology staff development and the implementation of technology into instruction. In collaboration with others in Educational Services and Technology, the Office of Staff Development works with staff to design and deliver several technology workshops. The Technology Staff Developer delivered and/or coordinated a variety of just-in-time technology workshops and offered several standard technology classes through MPS on-line registration system, *Better & Better*.

Just-In-Time training sessions were coordinated (curriculum written when necessary, instructors secured, schedules planned) upon request by buildings or district personnel. Sessions included but were not limited to 21<sup>st</sup> Century Overview, Web 2.0 Overview, Office 2007 Transition and customized MS Word sessions.

Traditional classes were offered following district standards. On-line classes were offered using Element K as the provider. Atomic Learning was also used for on-line tutorials. The classes were aligned with current district standards. A sample of the technology classes recently offered include: Email, Word Processing, Database, Spreadsheets, Multimedia, Internet, Intranet, iShare, Infinite Campus Grade Book, Publisher, DreamWeaver, 21<sup>st</sup> Century Literacy Skills, including Digital Literacy and Social Networking sessions. Sample classes offered in 2008-2009 with descriptions are listed below:

### **Blackberry Basics & Advanced**

This training is designed for administrators and district level leaders currently using a district Blackberry. The instructor will cover basic and advanced functions of the new Blackberry Curve.

### **Web 2.0 Lunch & Learn For Administrators**

Participants will demonstrate application of Web 2.0 concepts by participating with web 2.0 tools.

### **Web 2.0 Tools (Delicious Social Bookmarking & Intro to SKYPE)**

Participants will demonstrate application of select Web 2.0 tools by participating in hands-on activities to demonstrate usage.

### **Web 2.0 Tools (Google Documents and Google Search)**

Participants will demonstrate application of select Web 2.0 tools by participating in hands-on activities to demonstrate usage.

### **Atomic Learning Orientation**

This short session introduces staff to Atomic Learning, a web-based software tutorial system. During the session, the instructor guides participants through the login process, as well as how to use the Atomic Learning tutorials.

### **Connecting Digital Dots: Using Discernment Skills**

Although the Web provides a wealth of information to its users, sifting through it all to find valid, reliable, and factual information may prove difficult. The skill of "discernment" as a part of digital literacy will be the focus of this course. Educators will learn strategies to help students become independent learners who are able to apply discernment skills to information from the internet and other digital resources.

**CREATING with Publisher**

In addition to learning additional topics in Publisher (creating a publication without the wizard, working with Mail Merge, saving as a web page, inserting special objects), participants will spend time working on a project that relates to their position.

**GroupWise Basic/MPS Intranet for Windows**

This two-hour session will cover only the most basic functions of GroupWise email. Participants will learn how to login to view emails, as well as how to send, reply, and forward emails. Some time will be spent learning how to use the GroupWise Address Book.

**GroupWise: Finding More Time**

This session will explain how to use the GroupWise calendar for posting appointments, recurring appointments, doing a busy search, using notify, group scheduling, and proxy access to other calendars. If time permits, participants will also be introduced to using task list and reminder notes with the GroupWise calendar.

**MS Excel 2007: Graphing Tips**

This course will provide basic tips for charting and graphing in Excel 2007. Topics include: Creating Charts/Graphs, Updating Data and Charts, and Modifying Chart Options.

**MS Excel 2007: Introduction**

This course is a basic introduction to Microsoft Excel 2007. Participants will learn how to navigate in Excel worksheets, enter and edit data, create basic formulas, as well as, other Excel beginning level features.

**MS Excel: Formulas and Functions**

This one-session course will provide you with experience using Excel's most commonly used formulas and functions. Additionally, a strategy to learning functions on your own will be included.

**MS PowerPoint 2007: Tips & Tricks**

This two-hour course will provide some quick tips for commonly used commands in PowerPoint. It will also include basic design principles, working with different views, keyboard shortcuts, working with text, and graphics.

**MS Word 2007 : Mail Merge**

In this session, participants will learn the steps to completing a Mail Merge in Word 2007. This course also addresses the changes in Mail Merge from MS Word 2003 to MS Word 2007. Participants will learn how to create mailing labels, form letters, and envelopes in the new version.

**MS Word 2007: Tips & Tricks**

In this two-hour session, experienced MS Word users will learn some quick tips to becoming more efficient with word processing. Skills/Topics to be covered: Word keyboard shortcuts, easy selection techniques, and much more.

### **MySpace™ Etc. for the Blissfully Unaware**

Adults call it “Social Networking.” Kids say “it’s what we do.” Feel left behind in the world of blogging, online profiles, and photo-sharing sites? Are the negative stories on the news your only source of information? This session will provide you an orientation to social networking tools, as well as how to use their existence as an educational advantage.

### **Net Detective Workshop**

In this session, participants will apply efficient search engine techniques and analyze web pages for ownership and reliability through hands-on practice activities. This workshop is a continuation of the Connecting Digital Dots: Using Discernment Skills session, but that session is not a prerequisite for attending this workshop.

### **Transition to Microsoft Office 2007/08**

This transition class will explain what is new in Microsoft Office 2007 and will provide time for participants to learn how to navigate the new interface in a 'hands-on' environment. Please Note: Topic and application specific information (e.g., Mail Merge) will not be addressed in this class. Topic transition classes will be held separately.

### **Transition to MS Office 2007 (Windows users)**

This transition class will explain what is new in Microsoft Office 2007 and will provide time for participants to learn how to navigate the new interface in a 'hands-on' environment. Please Note: Topic and application specific information (e.g., Mail Merge) will not be addressed in this class. Topic transition classes will be held separately.

### **What is Digital Literacy, and Why Should I Care?**

Technology shouldn’t be one more thing to teach in a classroom. Instead, technology should open up new and exciting approaches to teaching the curriculum! Engage your students in lessons that prepare them for their future in a digital world. Unsure where to begin? This session will offer some beginning ideas to start integrating technology into your instruction using Web 2.0 tools.

### **Element K Online Learning Account**

Element K allows staff to take many different types of courses online at their convenience. Flash tutorials are the method of delivery and provide an interactive learning site.

### **Exploring MPSNET: Millard’s Intranet**

In this one-hour session, staff members learn how to login to MPSNet and explore the different divisions and postings.

## **ADDITIONAL STAFF DEVELOPMENT OFFERINGS**

### **Alcohol & Drug Recognition Training**

6-12 Nurses, 6-12 Counselors, K-12 Building and District Administrators will demonstrate comprehension of drug usage, drug terms, and symptoms/signs of intoxication by participating in a drug recognition expert's presentation and discussion.

### **Building Engaged Schools Lunch & Learn**

Join your colleagues in enlightening discussions about Gary Gordon's book, "Building Engaged Schools". What do outstanding teachers do to engage students? What do outstanding principals or district leaders do to engage staff? Share the strategies that you are using to engage your students.

### **Common Sense Parenting**

This training has been offered since 1999. The Boys Town based training is comprised of approximately seven two-hour sessions. It is intended to assist parents in learning strategies to be more effective in the approach to discipline. Kim Secora is our instructor.

### **Cooperating Teachers**

In an attempt to upgrade the skills of cooperating teachers who supervise student teachers, multi-session offering have been provided since 2002. Eventually we hope to make this offering mandatory for all cooperating teachers. In 2008-2009, four building administrators (Bert Deremer, Susan Marlatt, Carrie Novotny-Buss, Greg Tiemann) facilitated these sessions.

### **Creating An Effective Learning Environment**

This offering was initiated in 2000 and is used as an offering for the district's student teachers each semester. Classroom management is so fundamental to successful classroom experiences. We hope this offering helps address principles of classroom management and provides strategies for effectively dealing with student behavior in the classroom. CADRE Associates and MEP Facilitators provided this session both semesters: Kim Rice, Alicia Feist, Candra Guenther, Jane Pille, Skip Hanlon and Dawn Marten.

### **Data Retreat**

The Office of Staff Development helped to facilitate two data retreats for School Improvement purposes on October 21, 2008 with Hitchcock, Sandoz and Willowdale Elementary Schools and on November 25, 2008 with KMS and MNHS.

### **403(B) Information Session & Vendor Fair**

Participants attended an informational session to learn more about how a 403(B) plan can offer the opportunity to save on retirement on a pre-tax, tax-deferred basis. Participants were also able to visit a vendor fair after the informational session.

### **40 Developmental Assets & Engagement**

Building and District Administrators and District Level Teacher Leaders will demonstrate application of the assets by determining how the framework can be applied to school staff and understanding the relationship between assets and engagement.

**Lifetime Fitness**

This offering has been available to MPS staff for many years. Phyllis Schroeder, SHS teacher, shares information including topics of monitoring heart rate, aquatic exercise, muscle strength and endurance, nutrition, and low-fat cooking.

**MIT Training**

Millard Public Schools revamped a process whereby professional educators use a team approach to analyze and address unique student challenges. This team approach is referred to as Millard Intervention Team or MIT. With kick-off training in fall 2001-2002, MIT refreshers will be standard offerings in the foreseeable future. MIT Trainers are MPS professionals.

**New Administrators Training**

In 2008-2009, the Office of Staff Development again worked with the Office of Human Resources to revise and implement the New Administrator Induction program. Training included time for the new administrators to meet with different district representatives to share Millard policies and procedures, learn about the district's Teacher Evaluation System (including Intensive Assistance) and participate in exciting leadership activities.

**Summer Book Camp**

Elementary and secondary teachers joined MPS teachers, Jerry Olson and Michelle Stogdill, in a workshop that focused on the book *How Was Your Day At School?* by Nathan Eklund. Participants demonstrated a comprehension of the assets and conditions that lead to a positive school environment by analyzing the strategies of successful schools. They received the resource book, *How Was Your Day At School?* in addition to a \$40 stipend.

**Yoga**

Originating in 2003, Liz Carey began sharing her considerable expertise by teaching yoga classes for district personnel. This class is very popular and produces a waiting list for every session.

## AGENDA SUMMARY SHEET

**AGENDA ITEM:** Board and Committee Meeting Schedule 2009-2010

**MEETING DATE:** July 6, 2009

**DEPARTMENT:** Board of Education

**TITLE AND BRIEF DESCRIPTION:** Review of Board and Committee Schedule for 2009-2010

**ACTION DESIRED:** Information Only

**BACKGROUND:**

**OPTIONS/ALTERNATIVE CONSIDERATIONS:** Pick alternative date(s)

**RECOMMENDATIONS:** Review schedule

**STRATEGIC PLAN REFERENCE:** n/a

**IMPLICATIONS OF ADOPTION OR REJECTION:**

**TIME LINE:** 2009-2010

**PERSONS RESPONSIBLE:** Board of Education

**SUPERINTENDENT'S APPROVAL:** \_\_\_\_\_

*John W. Lutz*



## BOARD OF EDUCATION AND COMMITTEE MEETINGS – 2009-2010

August 3, 2009 – Board Meeting  
August 10, 2009 – Committee Meeting  
August 17, 2009 – Board Meeting  
Tuesday, September 8, 2009 – Board Meeting  
September 14, 2009 – Committee Meeting  
September 21, 2009 – Board Meeting  
October 5, 2009 – Board Meeting  
October 19, 2009 – Board Meeting  
November 2, 2009 – Board Meeting  
November 9, 2009 – Committee Meeting  
November 16, 2009 – Board Meeting  
December 7, 2009 – Board Meeting  
December 21, 2009 – Board Meeting  
January 4, 2010 – Board Meeting  
January 11, 2010 – Committee Meeting  
January 18, 2010 – Board Meeting  
February 1, 2010 – Board Meeting  
February 8, 2010 – Committee Meeting  
February 15, 2010 – Board Meeting  
March 1, 2010 – Board Meeting  
March 8, 2010 – Committee Meeting  
March 15, 2010 – Board Meeting  
April 5, 2010 – Board Meeting  
**April 9-13, 2010 – NSBA Conference in Chicago**  
April 19, 2010 – Board Meeting  
May 3, 2010 – Board Meeting  
May 10, 2010 – Committee Meeting  
May 17, 2010 – Board Meeting  
June 7, 2010 – Board Meeting  
June 14, 2010 – Committee Meeting  
June 21, 2010 – Board Meeting  
July 12, 2010 – Board Meeting